

RECORD OF PROCEEDINGS

Minutes of the Kenwood Northwest Joint Economic Development Zone Meeting Sycamore Township, Hamilton County, Ohio

September 3, 2020

The meeting was called to order at 4:00 p.m. Present for the meeting were Chairman Tom Weidman, Treasurer William Jetter, Secretary Tom Camp, Board Member Jim LaBarbara, Board Member Ron Tolliver, and Ray Warrick. Board Member Tom James was absent.

Approval of Minutes

The minutes from the June 4, 2020 meeting were presented for approval. A motion was made by Mr. Camp, seconded by Mr. LaBarbara, to approve these minutes. Mr. Warrick called roll.

Vote: All Aye.

District Update:

Mr. Jetter reported collections for the Northwest JEDZ are down 3% year to date compared to 2019. He stated he hopes to make that difference up in October so that the district is at or above the 2019 collections. Mr. Jetter noted the district was down earlier in the spring and summer but after that things came right back.

Mr. Weidman asked Mr. Jetter what he is seeing in the district.

Mr. Jetter said his fear is there will be legislation making it difficult to collect income tax from people working from home.

Mr. Weidman stated he thinks there was legislation passed that said if people are working from home, the jurisdiction still has authority to collect income tax from them.

Mr. Jetter stated he thinks there was a timetable on that and noted the matter is concerning.

Mr. Weidman said he had a conference call scheduled with State Legislator Bill Seitz and will discuss the issue with him.

Mr. Jetter stated he thought the legislation would expire at the end of the emergency order.

Mr. Weidman asked Mr. Jetter if collections are ok in Deer Park.

Mr. Jetter stated tax collections in Deer Park are down \$50,000.00 but noted the city could break even as there have been a lot of people who asked for an extension.

Mr. Weidman asked if Mr. Jetter was seeing more foreclosures.

Mr. Jetter answered not so much on the residential side, but the large nursing home that is in foreclosure.

Budget:

Mr. Warrick reported the JEDZ were audited and one thing that came out of the audit is the requirement to have a budget. He showed the budget he created and asked Mr. Jetter if he had any changes.

Mr. Jetter stated he is ok with it.

Mr. LaBarbara motion to adopt the budget for 2020, seconded by Camp. Mr. Warrick called roll. All Aye.

Public Request Policy:

Mr. Warrick stated another item that came out of the audit was the requirement for the JEDZ to have a Public Records Policy. He requested a motion for the Northwest JEDZ to accept Sycamore Township's Public Records Policy.

Mr. Camp made a motion for the Northwest JEDZ to accept Sycamore Township's Public Records Policy, Mr. Tolliver seconded. Warrick called roll. All Aye.

Date of Next Meeting:

The next meeting was tentatively set for December 3, 2020 at 4:00 p.m.

Mr. Jetter made a motion to adjourn, seconded by Mr. Camp.
All voted yes.

The meeting adjourned at 4:13 p.m.

/s/ Tom Camp

Tom Camp, Secretary

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RECORD OF PROCEEDINGS

Minutes of the Kenwood Southwest Joint Economic Development Zone Meeting Sycamore Township, Hamilton County, Ohio

September 3, 2020

The meeting was called to order at 4:20 p.m. Present for the meeting were Chairman Tom Weidman, Treasurer Scot Lahrmer, Board Member Jim LaBarbara, Board Member Peg Conway, Ray Warrick, and Jenny West. Secretary Tom Muething and Board Member Tom James were absent.

Approval of Minutes:

The minutes from the June 4, 2020 meeting were presented for approval. Ms. West pointed out her name was listed as Judy and it should say Jenny. A motion was made by Mr. LaBarbara, seconded by Ms. Conway, to approve these minutes with the change noted by Ms. West. Mr. Warrick called roll. Vote: All Aye.

District Update:

Ms. West reported collections in the second quarter of 2020 are above second quarter 2019 by a bit and said there has been no difficulty collecting payments.

Mr. Weidman asked where the Southwest JEDZ was at this time in 2019.

Mr. Warrick said the district is 2020 is 5.1% behind on the gross collections.

Mr. Weidman noted that is not bad all things considered.

Mr. Warrick said the second quarter of 2020 is a little better than the second quarter of 2019 by about 3%.

Mr. Weidman asked if there are any issues.

Ms. West answered there are currently no issues, but she cautioned next year's returns will probably dip because of business closures and furloughs due to COVID-19.

Budget:

Mr. Warrick reported the JEDZ were audited and one thing that came out of the audit is the requirement to have a budget. He showed the budget he created and asked Mr. Lahrmer if he wanted to amend it at all.

Mr. Lahrmer said the numbers look ok.

Ms. West asked if the 1% administration allowance is a capped figure.

Mr. Warrick answered yes.

Ms. West asked if it was capped at \$4,000.00.

Mr. Warrick answered he doesn't know but he thinks it is capped at a dollar amount. He said Ms. West will have to go back and take a look.

Mr. Lahrmer asked if Mr. Warrick will prepare a 2021 Budget.

Mr. Warrick answered yes saying he will have that in December.

A motion to accept the budget was made by Ms. Conway and seconded by Mr. LaBarbara. Mr. Warrick called roll. All Aye.

Public Request Policy:

Mr. Warrick stated the other item that came up in the audit is the JEDZ districts are supposed to have a Public Request Policy

He requested a motion that the Southwest JEDZ accepts Sycamore Township's Public Request Policy.

Mr. LaBarbara made a motion the Southwest JEDZ accepts Sycamore Township's Public Request Policy. Ms. Conway seconded the motion.

Mr. Weidman requested Mr. Warrick send a copy of the policy to everybody.

Mr. Warrick called roll. All Aye.

Date of Next Meeting:

The next meeting was tentatively set for December 3, 2020 at 4:15 p.m.

Mr. Lahrmer made a motion to adjourn, seconded by Ms. Conway. All voted yes.

The meeting adjourned at 4:27 p.m.

/s/ Tom Muething

Tom Muething, Secretary

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RECORD OF PROCEEDINGS

Minutes of the Kenwood East Joint Economic Development Zone Meeting Sycamore Township, Hamilton County, Ohio

September 3, 2020

The meeting was called to order at 4:30 p.m. Present for the meeting were Chairman Tom Weidman, Treasurer Tom Moeller, Secretary Rick Staubach, Board Member Jim LaBarbara, Board Member Ken Born and Ray Warrick. Board Member Tom James was absent.

Approval of Minutes:

The minutes from the June 4, 2020 meeting were presented for approval. A motion was made by Mr. Born, seconded by Mr. LaBarbara, to approve these minutes. Mr. Warrick called roll.

Vote: All Aye.

District Update:

Mr. Warrick said the numbers show we are up 18% on the month to month from 2019 and up 2.9% on the year.

Mr. Moeller reported the year to date collections are up by about \$40,000.00 over 2019 and reviewed the numbers for August. He said the net collections are \$162,000.00 for August. He said it is a win to be up over 2019 numbers.

Mr. Weidman asked if Mr. Moeller was seeing that in Madeira as well.

Mr. Moeller said the City of Madeira's earnings tax is down about 2% as of the end of July which is better than anticipated.

Mr. Weidman asked if there are any trouble spots in the East JEDZ District.

Mr. Moeller answered not that he is aware of.

Mr. Weidman commented the numbers look good.

Mr. Moeller cautioned a lot 2020 collections but could be hanging on for dear life in 2021

Mr. Weidman said the nucleus of the JEDZ East District is office use. He said a suggestion was made at a previous meeting that there is concern about not being able to collect earnings tax from people working from home. He asked if Mr. Moeller is aware of legislation on that.

Mr. Moeller said there is legislation on that. He said the place of employment is still to collect earnings taxes, however, there are court cases going on currently trying to challenge that. He stated it could have an impact on JEDZ collections in the future.

There was continued discussion on the issue. Mr. Moeller said he will look into the status of the court case.

Budget:

Mr. Warrick reported per the audit the East JEDZ District must have an annual budget. He displayed the budget and asked Mr. Moeller if he had any changes to it.

Mr. Moeller said the budget is consistent with what we have been showing.

A motion to accept the 2020 budget was made by Mr. LaBarbara and seconded by Mr. Moeller. Mr. Warrick called roll. All Aye.

Public Request Policy:

Mr. Warrick stated the other item that came up in the audit is the JEDZ districts are supposed to have a Public Records Request Policy.

He requested a motion for the East JEDZ District to adopt the Sycamore Township Public Records Request Policy.

Mr. Staubach made a motion, seconded by Mr. Moeller, for the East JEDZ District to adopt the Sycamore Township Public Records Request Policy.

Mr. Weidman said Mr. Warrick will send the Board members a copy of the policy.

Mr. Warrick called roll. Vote: All Aye.

Date of Next Meeting:

The next meeting was tentatively set for December 3, 2020 at 4:30 p.m.

Mr. Born asked question of Mr. Moeller an individual is working from home if they have to calculate days and if that is self-reported.

Mr. Moeller said that is yet to be determined.

Mr. Born noted those who travel in his company have to keep track of that.

Mr. Moeller said he will try to find out more about, but it is his understanding all that is on the table right now.

Mr. Born made a motion to adjourn, seconded by Mr. Staubach. All voted yes.

The meeting adjourned at 4:44 p.m.

/s/ Rick Staubach

Rick Staubach, Secretary

Record of Proceedings 09/03/2020

RECORD OF PROCEEDINGS

Minutes of the Kenwood Central Joint Economic Development Zone Meeting Sycamore Township, Hamilton County, Ohio

September 3, 2020

The meeting was called to order at 4:45 p.m. Present for the meeting were Chairman Tom Weidman, Treasurer Tom Moeller, Secretary Rick Staubach, Board Member Jim LaBarbara, Board Member Ken Born and Ray Warrick. Board Member Tom James was absent.

Approval of Minutes:

The minutes from the June 4, 2020 meeting were presented for approval. A motion was made by Mr. LaBarbara, seconded by Mr. Born, to approve these minutes. Mr. Warrick called roll. Vote: All Aye.

District Update:

Mr. Moeller reported the collections for the Central JEDZ District year to date are 1.760 million which is down \$6,000.00 from 2019. Mr. Moeller said considering everything going on that seems like a win. He reported the monthly collection is \$205,091.59 compared to \$157,044.48 in 2019. He then reviewed the details of the collections saying they are flat but that is pretty good considering. He said he is not anticipating issues with any of the accounts.

Mr. Born asked how the end of August compares to June or July.

Mr. Moeller said it has gone up a little, so it is trending upward.

Mr. Born said he is shocked it's higher than a year ago.

Mr. LaBarbara commented Kenwood Towne Center is in this district.

Mr. Moeller said yes Kenwood Towne Center and Kenwood Square.

Mr. Weidman noted Kenwood Collection also. He said he is staggered by these numbers since Kenwood Towne Center was closed.

Mr. Born noted if those businesses were paying employees with PPP that is still taxable.

Budget:

Mr. Warrick reported per the audit we need to have a JEDZ annual budget. He asked Mr. Moeller if he had any changes.

Mr. Moeller said it looks consistent.

A motion was made by Mr. Staubach to accept the 2020 budget and seconded by Mr. Born. Mr. Warrick called roll. All Aye.

Public Request Policy:

Mr. Weidman said the next item on the agenda is to adopt the Sycamore Township Public Records Policy as was done in the last meeting.

Mr. Moeller made a motion, seconded by Mr. LaBarbara, to adopt the Sycamore Township Public Records Policy for the Central JEDZ District. Mr. Warrick called roll. Vote: All Aye

Date of Next Meeting:

The next meeting was tentatively set for December 3, 2020 at 4:45 p.m.

Mr. Born made a motion to adjourn, seconded by Mr. Moeller. All voted yes.

The meeting adjourned at 4:52 p.m.

/s/ Rick Staubach

Rick Staubach, Secretary

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