

Sycamore Township/Deer Park JEDD Special Meeting Minutes

Tuesday, April 19, 2022

6:00 p.m.

Present for the Special Meeting were Chairman Tom Weidman, Treasurer and Secretary John Donnellon, Board Member Tom James, Board Member Gregg Fusaro, Sycamore Township Law Director Lawrence E. Barbieri, Sycamore Township Interim Administrator Tracy Kellums and Sycamore Township Planning & Zoning Administrator Skylor Miller. Vice Chairman Tim Fuller was absent.

Mr. Weidman called the Special Meeting of the Sycamore Township/Deer Park JEDD to order at 6:02 p.m.

Mr. Donnellon made a motion to approve the August 11, 2021 JEDD Organizational Meeting Minutes. Mr. James seconded the motion. Mr. Kellums called roll. Vote: Mr. Donnellon: Aye; Mr. Fusaro: Aye; Mr. Weidman: Abstain; Mr. James: Aye

Mr. Donnellon made a motion to appoint Tracy Kellums Managing Administrator of the Sycamore Township/Deer Park JEDD. Mr. Fusaro seconded the motion. Mr. Kellums called roll. Vote: All Aye

Resolution To Levy an Income Tax

Mr. Weidman said the next item on the agenda is the resolution "To Levy an Income Tax within the City of Deer Park – Sycamore Township Joint Economic Development District." Mr. Donnellon made a motion to approve the resolution, seconded by Mr. James.

Mr. James noted that an amount must be written in the resolution.

Mr. Barbieri added the .75% income tax rate to the resolution.

The resolution "To Levy an Income Tax within the City of Deer Park – Sycamore Township Joint Economic Development District" was presented by Mr. Kellums. He noted the income tax rate is .75%. Mr. Donnellon made a motion to approve the resolution, seconded by Mr. James, dispensing with a second reading. Mr. Kellums called roll. Vote: All Aye.
Resolution 2022-001 passed this 19th day of April, 2022

Resolution Approving the Agreement between the City of Deer Park & Sycamore Township

The resolution "Approving the Agreement between the City of Deer Park – Sycamore Township Joint Economic Development District Board of Directors and the City of Deer Park for the Administration, Collection, and Enforcement of Income Tax" was presented by Mr. Kellums. Mr. James made a motion to approve the resolution, seconded by Mr. Donnellon, dispensing with a second reading.

Mr. Fusaro asked what role Mr. Kellums will play as the Managing Administrator and what role the City of Deer Park will play.

Mr. Weidman clarified that the City of Deer Park will be responsible for all aspects of the collection of the income tax.

Mr. Kellums called roll. Vote: All Aye.
Resolution 2022-002 passed this 19th day of April, 2022

Insurance Update

Mr. Kellums reported he was awaiting a price for insurance for the Board which is required. He stated he is looking at using HCC which is the insurance company used for the Township's JEDZ Boards. He said he should have the quote in tomorrow.

Mr. Weidman asked Mr. Barbieri how the Board should handle that since the quote is not in today.

Mr. Barbieri answered it is not a concern. He said he will prepare the bylaws and the Board can approve the bylaws and insurance at the next meeting.

Mr. Fusaro noted there has not yet been an operating budget prepared.

Mr. Kellums stated there are quite a few items the Board needs to take care of and suggested holding the next meeting soon.

Mr. Weidman suggested meeting on the same date as the next JEDZ Board meetings, June 7, 2022.

Mr. James made a motion that the Board authorize the Managing Administrator of the JEDD to procure insurance at a reasonable rate in advance of the next Board next meeting. Mr. Donnellon seconded the motion. Mr. Kellums called roll. Vote: All Aye.

Mr. James asked if the Township would advance money to pay for the insurance. He said that is something for the Trustees to consider in their meeting.

Mr. Kellums pointed out the JEDD may not have money for a while.

There was discussion about when construction will commence on the hotel portion of the project. Mr. Fusaro estimated it would begin in July.

Mr. Kellums stated the City of Deer Park must also pass a resolution to approve the agreement.


Set Regular Meeting Date(s)

Mr. Weidman set the date for the next JEDD Board meeting on June 7, 2022. There was discussion about what time to hold the meeting. It was decided to move the Northwest JEDZ meeting to 4:45 p.m. and schedule the JEDD meeting to be immediately following.

Adjourn

Mr. James made a motion to adjourn, seconded by Mr. Fusaro. Mr. Kellums called roll. Vote: All Aye.

The meeting adjourned at 6:16 p.m.



John Donnellon, Secretary
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