

SYCAMORE TOWNSHIP PARKS ADVISORY COMMITTEE

1) ESTABLISHMENT; COMPOSITION; TERMS; CHAIRPERSON; MEETINGS.

- (a) There is hereby established a Sycamore Township Parks Advisory Committee.
- (b) The Committee shall consist of six members, residents of the Township, who are appointed by the board of Trustees. The Committee members shall represent multiple areas of Sycamore Township. In addition to the six Committee members, the Parks and Public Spaces Supervisor shall be the chairperson of the Committee.
- (c) The initial terms of the committee members will be as follows, three members will have an initial term of one year and three members will have an initial term of two years, all subsequent terms for all members will be for two years.
- (d) The Committee shall hold monthly meetings as required to conduct its business. Committee meetings shall be held in the Trustees meeting room. The chairperson of the Committee shall preside over the meetings of the Committee and shall establish an agenda for the Committee meetings. Four voting members of the Committee shall constitute a quorum for conducting business. A majority vote of the membership is required to approve or disapprove any matter coming before the Committee. A Vice-Chairperson of the Committee shall be elected by a majority vote of its members at the first regularly scheduled meeting in January of each year. During the absence of the Parks and Public Spaces Supervisor, the Vice-Chairperson shall fulfill the duties of the Chairperson of the Committee.

2) DUTIES.

The duties of the Sycamore Township Advisory Committee shall be exercised and preformed as herein provided and shall be as follows:

- (a) To meet and confer with the Parks and Public Spaces Supervisor to make recommendations in all matters pertaining to the supervision, use and enjoyment of all parks, playgrounds and recreational facilities owned, operated or leased by the Township when used for recreational purposes or activities;
- (b) To assist the Parks and Public Spaces Supervisor to make recommendations in the development and creation of studies regarding the recreational needs of the citizens of the Township and the desirability of implementing programs and events for the citizens of the Township;
- (c) To assist the Parks and Public Spaces Supervisor to make recommendations in the preparation of such plans and reports concerning the recreational needs of the citizens of the Township.
- (d) To assist the Parks and Public Spaces Supervisor in preparing rules, regulations and policies in the coordination and promotion of all recreational programs within the Township, and to recommend a comprehensive program for recreation for all inhabitants of the Township.
- (e) To recommend policies and guidelines for the conduct of all groups, clubs, organizations and other entities, whether volunteer or otherwise, who or which participate in or are in any way involved with any Township recreational, event or activity.