

RESIDENTIAL APPLICATION



**SYCAMORE
TOWNSHIP**

Planning & Zoning Department

8540 Kenwood Road, Sycamore Township, Ohio 45236 Phone: (513) 792-7250

APPLICATION NUMBER

DO NOT WRITE IN ABOVE SPACE

www.sycamoretownship.org

PROJECT ADDRESS: _____ **ZIP CODE:** _____

NAME	STREET ADDRESS	ZIP	EMAIL	PHONE NUMBER
APPLICANT				
PROPERTY OWNER				
DESIGN PROFESSIONAL				
CONTRACTOR				

- ☐ NEW SINGLE FAMILY DWELLING ☐ FENCE ☐ POD
- ☐ NEW MULTI FAMILY _____ UNITS ☐ POOL (REQUIRES FENCING) ☐ OTHER _____
- ☐ RESIDENTIAL ADDITION ☐ IN-HOME OCCUPATION
- ☐ DECK/PORCH/STOOP ☐ RETAINING WALL
- ☐ ACCESSORY STRUCTURE (E.G., SHEDS) ☐ LOT SPLIT / CONSOLIDATION

DESCRIPTION OF WORK: _____

SQUARE FEET: _____ HEIGHT: _____ USE: _____

EST. PROJECT INVESTMENT \$ _____ EST. START DATE: _____ EST. COMPLETE DATE: _____

SETBACKS: FRONT _____ REAR _____ SIDE _____ SIDE _____ IF SECOND FRONT YARD _____

THE PLANNING & ZONING DEPARTMENT IS DEDICATED TO THE CONTINUING PROSPERITY OF SYCAMORE TOWNSHIP. THE TOWNSHIP PROMOTES A HIGH STANDARD FOR RESIDENTIAL LAND USE AND DEVELOPMENT. WE LOOK FORWARD TO SERVING OUR RESIDENTS AND BUSINESS COMMUNITY TO MAKE SYCAMORE TOWNSHIP THE BEST IT CAN BE.

The applicant and owner of the real property agree to grant Sycamore Township access to the property for review and inspection related to this application.

APPLICANT'S SIGNATURE DATE

FINAL TOWNSHIP INSPECTIONS ARE REQUIRED

PROPERTY OWNER'S SIGNATURE DATE

**FOR FINAL INSPECTIONS PLEASE CALL 513-792-7252 OR
EMAIL: zoning@sycamoretownship.org**

The owner of this project and undersigned do hereby agree to comply with the zoning laws of Sycamore Township pertaining to the construction of the proposed project according to the drawings and specifications submitted herewith, and certify that all of the information and statements given on this application, drawings and specifications are to the best of their knowledge, true and correct. Lot consolidation is required to obtain zoning approval for the construction of any structure. The applicant and owner of the real property agree to grant Sycamore Township access to the property for review and inspection related to this application. The owner of this project understands that there shall be no refund of fees once the zoning certificate is issued.

NOTE: FILING THIS APPLICATION DOES NOT CONSTITUTE PERMISSION TO BEGIN WORK.

MUST OBTAIN TOWNSHIP ZONING INSPECTION PRIOR TO PLACEMENT OF PIERS AND FOOTERS.

RESIDENTIAL REQUIREMENTS



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(513) 792-7250
SycamoreTownship.org

ALL SITE PLANS MUST SHOW PROPERTY LINES
AERIALS OF YOUR PROPERTY CAN BE ACCESSED AT
<https://cagis.hamilton-co.org/cagisonline/>

APPLICATION TYPE	PLANS REQUIRED	NUMBER OF SETS
New Single-Family Dwelling	<ul style="list-style-type: none"> Site Plan (Includes professional stamp) Floor Plan Elevation Foundation Details 	(4) Sets: 1 set for Zoning 3 sets for <u>HCBD</u> (<u>H</u> amilton <u>C</u> ounty <u>B</u> uilding <u>D</u> epartment) —
Single-Family Addition	<ul style="list-style-type: none"> Site Plan (Includes professional stamp) Elevation Floor Plan Foundation Details 	(4) Sets: 1 set for Zoning 3 sets for HCBD
Fence (Finished side required on the neighbor side of the fence)	<ul style="list-style-type: none"> Site Plan Fence Details (photo of type of fence) 	(2) Sets: 1 set for Zoning 1 set for Applicant
Retaining Wall	<ul style="list-style-type: none"> Site Plan Wall Details (Includes professional stamp if necessary) 	(4) Sets: 1 set for Zoning 3 sets for HCBD
Pool (Min. 48" fencing required with self-closing/latching gates)	<ul style="list-style-type: none"> Site Plan Pool Details Elevation 	(4) Sets: 1 set for Zoning 3 sets for HCBD
Front Porch/ Portico (Attached)	<ul style="list-style-type: none"> Site Plan (Includes professional stamp) Elevation Foundation Details 	(4) Sets: 1 set for Zoning 3 sets for HCBD
Deck	<ul style="list-style-type: none"> Site Plan (If covered, includes professional stamp) Elevation 	(4) Sets: 1 set for Zoning 3 sets for HCBD
Accessory Use Structure / POD (Shed / Detached Garage <u>UNDER</u> 200 _{sf})	<ul style="list-style-type: none"> Site Plan Elevation Floor Plan 	(2) Sets: 1 set for Zoning 1 set for Applicant
Accessory Use Structure (Shed / Detached Garage <u>OVER</u> 200 _{sf})	<ul style="list-style-type: none"> Site Plan Elevation Floor Plan Foundation Plan (if applicable) 	(4) Sets: 1 set for Zoning 3 sets for HCBD
In-Home Occupation	<ul style="list-style-type: none"> Worksheet Site Plan Letter of Intent 	(2) Sets: 1 set for Zoning 1 set for Applicant
Lot Split / Consolidation	Survey Existing / Proposed	(2) Sets: 1 set for Zoning 1 set for Applicant
	Mylar Consolidation / Lot Split Plat	(1) 1 set for HC Auditor

- **PROPERTY OWNER'S SIGNATURE IS REQUIRED ON THE APPLICATION**
- **FINAL INSPECTION IS REQUIRED FOR ALL ZONING CERTIFICATES**
- **MUST OBTAIN INSPECTION PRIOR TO PLACEMENT OF PIERS, FOOTERS, & SIGNS**