

RESIDENTIAL APPLICATION

NEW RESIDENCE, ADDITIONS,
DECKS, FENCES, SHEDS, LOT
SPLIT, IN-HOME OCCUPATION,
PORCHES, ETC.

www.sycamoretownship.org



APPLICATION NUMBER

DO NOT WRITE IN ABOVE SPACE

Planning & Zoning Department

8540 Kenwood Road, Sycamore Township, Ohio 45236
Phone: (513) 792-7250

PROJECT ADDRESS: _____ **ZIP CODE:** _____

NAME	STREET ADDRESS	CITY	STATE	ZIP	PHONE NUMBER
PROPERTY OWNER					
CONTRACTOR					
DESIGN PROFESSIONAL					
APPLICANT					
APPLICANT'S EMAIL ADDRESS					

- | | | |
|---|-----------------------------------|--|
| <input type="checkbox"/> NEW SINGLE FAMILY DWELLING | <input type="checkbox"/> ADDITION | <input type="checkbox"/> ACCESSORY USE STRUCTURE |
| <input type="checkbox"/> DECK | <input type="checkbox"/> PORCH | <input type="checkbox"/> FENCE/WALL |
| <input type="checkbox"/> RESIDENTIAL POOL | <input type="checkbox"/> POD | <input type="checkbox"/> IN-HOME OCCUPATION |
| <input type="checkbox"/> LOT SPLIT / CONSOLIDATION | <input type="checkbox"/> OTHER | |

DESCRIPTION OF WORK: _____

SQUARE FEET: _____ HEIGHT: _____ LENGTH: _____ USE: _____

THE DEPARTMENT OF PLANNING & ZONING IS DEDICATED TO THE CONTINUING PROSPERITY OF SYCAMORE TOWNSHIP. WE PROMOTE HIGH STANDARDS FOR DEVELOPMENT AND QUALITY PROJECTS. WE LOOK FORWARD TO SERVING OUR CITIZENS AND BUSINESS COMMUNITY TO MAKE SYCAMORE TOWNSHIP THE BEST IT CAN BE.

The owner of this project and undersigned do hereby agree to comply with the zoning laws of Sycamore Township pertaining to the construction of the proposed project according to the drawings and specifications submitted herewith, and certify that all of the information and statements given on this application, drawings and specifications are to the best of their knowledge, true and correct. Lot consolidation is required to obtain zoning approval for the construction of any structure. The applicant and owner of the real property agree to grant Sycamore Township access to the property for review and inspection related to this application.

APPLICANT'S SIGNATURE DATE

**FOR FINAL INSPECTIONS PLEASE CALL 513-792-7250 OR
EMAIL: zoning@sycamoretownship.org**

PROPERTY OWNER'S SIGNATURE DATE

DO NOT WRITE BELOW THIS LINE

RECOMMENDS PLAN APPROVAL: _____ DATE: _____

ZONING APPROVED BY: _____ DATE: _____

NOTE: FILING THIS APPLICATION DOES NOT CONSTITUTE PERMISSION TO BEGIN WORK.

FINAL INSPECTIONS ARE REQUIRED

MUST OBTAIN INSPECTION PRIOR TO PLACEMENT OF PIERS, FOOTERS, & SIGNS

RESIDENTIAL REQUIREMENTS

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APPLICATION TYPE	PLANS REQUIRED	NUMBER OF SETS
New Single Family Dwelling	<ul style="list-style-type: none"> • Site Plan • Floor Plan • Elevation • Foundation Details 	(4) Sets: 1 set for Zoning 3 sets for <u>HCBD</u> (<u>H</u> amilton <u>C</u> ounty <u>B</u> uilding <u>D</u> epartment)
Single Family Addition	<ul style="list-style-type: none"> • Site Plan • Elevation • Floor Plan • Foundation Details 	(4) Sets: 1 set for Zoning 3 sets for HCBD
Fence	<ul style="list-style-type: none"> • Site Plan • Fence Details 	(2) Sets: 1 set for Zoning 1 set for Applicant
Retaining Wall	<ul style="list-style-type: none"> • Site Plan • Wall Details 	(4) Sets: 1 set for Zoning 3 sets for HCBD
Pool	<ul style="list-style-type: none"> • Site Plan • Pool Details • Elevation 	(4) Sets: 1 set for Zoning 3 sets for HCBD
Front Porch	<ul style="list-style-type: none"> • Site Plan • Elevation • Foundation Details 	(4) Sets: 1 set for Zoning 3 sets for HCBD
Deck	<ul style="list-style-type: none"> • Site Plan • Elevation 	(4) Sets: 1 set for Zoning 3 sets for HCBD
Accessory Use Structure / POD (Shed / Detached Garage <u>UNDER</u> 200 sq. ft.)	<ul style="list-style-type: none"> • Site Plan • Elevation • Floor Plan 	(2) Sets: 1 set for Zoning 1 set for Applicant
Accessory Use Structure (Shed / Detached Garage <u>OVER</u> 200 sq. ft.)	<ul style="list-style-type: none"> • Site Plan • Elevation • Floor Plan • Foundation Plan (if applicable) 	(4) Sets: 1 set for Zoning 3 sets for HCBD
In-Home Occupation	<ul style="list-style-type: none"> • Worksheet • Site Plan • Letter of Intent 	(2) Sets: 1 set for Zoning 1 set for Applicant
Lot Split / Consolidation	<ul style="list-style-type: none"> • Legal Description Existing / Proposed • Survey Existing / Proposed 	(2) Sets: 1 set for Zoning 1 set for Applicant
	<ul style="list-style-type: none"> • Mylar Consolidation / Lot Split Plat 	(1)

- **PROPERTY OWNER'S SIGNATURE IS REQUIRED ON APPLICATION**
- **FINAL INSPECTION IS REQUIRED FOR ALL ZONING CERTIFICATES**
- **MUST OBTAIN INSPECTION PRIOR TO PLACEMENT OF PIERS, FOOTERS, & SIGNS**