

First Reading: January 9, 2024
Second Reading: dispensed

RESOLUTION 2024-008

**A RESOLUTION AUTHORIZING A CONTRACT WITH TEC ENGINEERING, INC.
FOR ENGINEERING SERVICES FOR THE KENWOOD ROAD IMPROVEMENTS
PROJECT, DISPENSING WITH A SECOND READING,
AND DECLARING AN EMERGENCY**

WHEREAS, the Board of Township Trustees is making improvements to Kenwood Road in the Township (the “Kenwood Road Improvements Project”) and wishes to provide for engineering services in regard to the project; and

WHEREAS, the Board of Township Trustees desires to contract for engineering services and has followed the procedure set forth in Ohio Revised Code for selection of an engineering firm for the Kenwood Road Improvements Project; and

WHEREAS, the Board of Trustees desires to proceed with the improvements and to contract with TEC Engineering Inc. for engineering services for the Kenwood Road Improvements Project;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Sycamore Township, State of Ohio:

SECTION 1. The attached proposal from TEC Engineering Inc. is hereby approved, and the Township Administrator is hereby authorized and directed to contract with TEC Engineering Inc. to provide the engineering and survey services for the Kenwood Road Improvements Project.

SECTION 2. The contract price for the design shall not exceed \$49,155.

SECTION 3. The Board upon at least a majority vote does hereby dispense with the requirement that this resolution be read on two separate days, and hereby authorizes the adoption of this Resolution upon its first reading.

SECTION 4. Upon the unanimous vote of the Board of Township Trustees, this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of Sycamore Township and shall take effect immediately. The reason for the emergency is the need to begin engineering on the project as soon as possible.

VOTE RECORD:

Mr. Kellums Aye Ms. Schwegmann Aye Mr. Weidman Aye

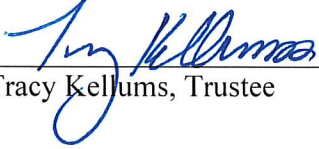
PASSED at a meeting of the Board of Township Trustees this 9th day of January, 2024.



Thomas J. Weidman, Chairman



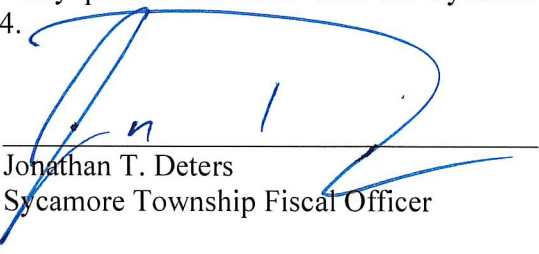
Tracy Schwegmann, Vice Chairman



Tracy Kellums, Trustee

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Sycamore Township Fiscal Officer this 9th day of January, 2024.



Jonathan T. Deters
Sycamore Township Fiscal Officer

APPROVED AS TO FORM:



Lawrence E. Barbieri, Law Director

January 2, 2024

Steve Reutelshofer
Sycamore Township
8540 Kenwood Road
Sycamore Township, Ohio 45036

RE: Roadway Design – Kenwood Road Sidewalk

Dear Mr. Reutelshofer:

TEC Engineering, Inc. is pleased to provide the following scope and proposal for design services for the Kenwood Road Sidewalk Improvements in Sycamore Township, Ohio. Based on our understanding of the scope of services, TEC proposed the following:

Kenwood Road Survey – Montgomery Road to Orchard Lane

TEC will conduct a field survey of Kenwood Road on the west side of the road, from Montgomery Road to Orchard Lane. This will include a full survey of Kenwood Road & Orchard Lane. This will include the following:

- 100' on each approach of Kenwood & Orchard, including all features, topo, and pavement markings
- ROW Survey
- Contacting OUPS for field marking/plan submission
- Underground measurement of utilities (pipe depths, etc)
- Measurement of overhead utilities
- This DOES NOT include any SUE

Fee – The fee for the survey scope will be \$13,344.

LED Street Name Sign Design

Field Work

- TEC will conduct a field review of the intersection of Kenwood Road & Orchard Lane. This will include reviewing the signal cabinet and existing street lighting, as well as measuring the existing poles to determine design numbers.

Traffic Signal Design

- TEC will produce general notes specific to the LED Street Name Signs, including specifications on the signs and all other items necessary for the modification of the existing traffic signal installation per Ohio Department of Transportation Standards.
- TEC will provide detailed construction drawings with specifications, general notes, quantities, details, materials, and wiring diagram.

Kenwood Road & Orchard

Based upon our survey, TEC will develop construction documents to be included in Sycamore Township's bid documents for the intersection of Kenwood & Orchard. This will include the following work:

- Remove the NW Corner Pole and replace with a pedestal, pedestrian signal heads and pushbuttons
- Replace the conduit under the north side of the intersection
- Relocate the fire hydrant on the SW Corner of the intersection to the back of the right of way
- Design all curb ramps at the intersection to current standards
- TEC will include the Standard Township Stamped Concrete Corner Detail for the SW and NW Corners

Kenwood Road Design – Montgomery Road to Orchard Lane

TEC will complete the sidewalk design along Kenwood Road from Montgomery Road to Orchard Lane. This will include a re-design of the curb ramps on the NW Corner of Montgomery Road and Kenwood Road. TEC will design a sidewalk along Kenwood Road from Montgomery to Orchard. This design will include a design of the BP Driveway. TEC will evaluate the Catch Basin at the corner of Montgomery Road & Orchard Lane for replacement, including evaluating the roadway grading around the corner to prevent the curb ramps from holding water. TEC will include the Standard Township Corner Stamped Concrete Detail for the NW Corner of Montgomery Road.

Pavement Marking Plan

TEC will generate a set of construction plans on GIS, detailing the proposed restriping limits. The restriping limits will include Kenwood Road from Montgomery Road north to the Township Corp Limits. The plan set will include a list of quantities. The restriping will be based upon the existing pavement striping in the area. In addition, TEC will develop a construction cost estimate.

Total Fee

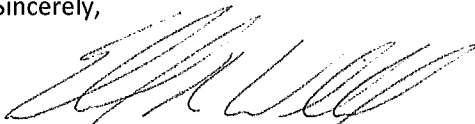
Our fee for the scope listed above will be **forty nine thousand one hundred fifty five dollars (\$49,155)**. This project will be billed to you on a time and expense not to exceed basis.

Schedule

TEC will begin work immediately after your notice to proceed. TEC and the Township will establish staged submission deadlines.

We appreciate the opportunity to provide you with this proposal and look forward to working with you on this project. If you have any questions regarding this proposal, please do not hesitate to call me at (513) 701-9804.

Sincerely,



Edward R. Williams, PE, PTOE, RSP
Vice President