

First Reading: February 6, 2024
Second Reading: dispensed

RESOLUTION 2024- 018

**A RESOLUTION AUTHORIZING A CONTRACT WITH CHOICE ONE
ENGINEERING CORP. FOR ENGINEERING SERVICES FOR THE BAEN ROAD
AND DEERFIELD ROAD SIDEWALK PROJECT, DISPENSING WITH A SECOND
READING, AND DECLARING AN EMERGENCY**

WHEREAS, the Board of Township Trustees is making improvements to construct a sidewalk on Baen Road and Deerfield Road in the Township (the "Baen Road and Deerfield Road Sidewalk Project") and wishes to provide for engineering services in regard to the project; and

WHEREAS, the Board of Township Trustees desires to contract for engineering services and has followed the procedure set forth in Ohio Revised Code for selection of an engineering firm for the Baen Road and Deerfield Road Sidewalk Project; and

WHEREAS, the Board of Trustees desires to proceed with the sidewalk improvements and to contract with Choice One Engineering Corp. for engineering services for the Baen Road and Deerfield Road Sidewalk Project;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Sycamore Township, State of Ohio:

SECTION 1. The attached proposal from Choice One Engineering Corp. is hereby approved, and the Township Administrator is hereby authorized and directed to contract with Choice One Engineering Corp. to provide the engineering and survey services for the Baen Road and Deerfield Road Sidewalk Project.

SECTION 2. The contract price for the design shall not exceed \$11,900.00.

SECTION 3. The Board upon at least a majority vote does hereby dispense with the requirement that this resolution be read on two separate days, and hereby authorizes the adoption of this Resolution upon its first reading.

SECTION 4. Upon the unanimous vote of the Board of Township Trustees, this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of Sycamore Township and shall take effect immediately. The reason for the emergency is the need to begin engineering on the project as soon as possible.


VOTE RECORD:

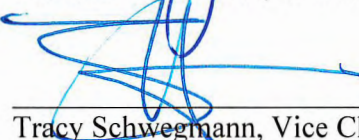
Mr. Kellums Aye

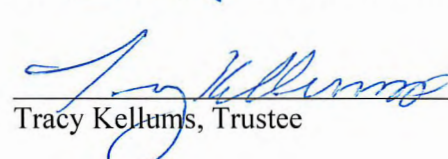
Ms. Schwegmann Aye

Mr. Weidman Aye

PASSED at a meeting of the Board of Township Trustees this 6th day of February, 2024.

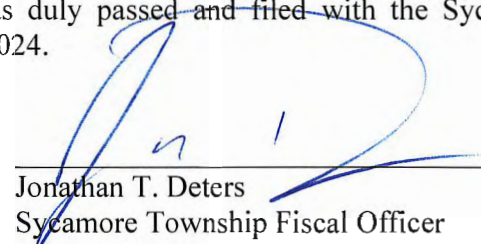

Thomas J. Weidman, Chairman


Tracy Schwegmann, Vice Chairman


Tracy Kellums, Trustee

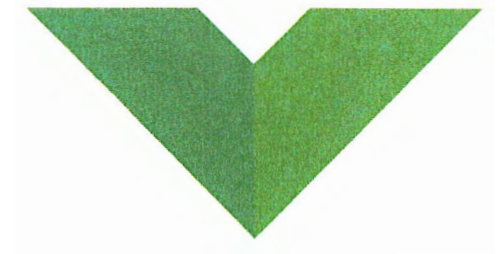
AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Sycamore Township Fiscal Officer this 6th day of February, 2024.


Jonathan T. Deters
Sycamore Township Fiscal Officer

APPROVED AS TO FORM:


Lawrence E. Barbieri, Law Director

**Date**

August 22, 2023

Attention

Tracy Kellums
tkellums@sycamoretownship.org

Address

Sycamore Township
8540 Kenwood Road
Sycamore Township, OH 45236

Subject

Amendment to Agreement for Professional Services
Dawn and Deerfield Road Sidewalk
HAM-SYC-2206

Dear Mr. Kellums:

The Agreement referred to herein was executed on 6/2/2022 between Sycamore Township hereinafter referred to as Client and Choice One Engineering Corporation, hereinafter referred to as Choice One.

This Agreement is hereby modified by mutual consent and agreement as followed. Please execute the Agreement Amendment and return it to Choice One.

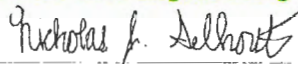
If you have any questions, please feel free to give us a call.

Sycamore Township

Authorized Signature

Date

Choice One Engineering Corporation



Nicholas J. Selhorst, P.E., Project Manager

8/22/2023

Date

W. Central Ohio/E. Indiana

440 E. Hoewisher Rd.
Sidney, OH 45365
937.497.0200 Phone

S. Ohio/N. Kentucky

8956 Glendale Milford Rd., Suite 1
Loveland, OH 45140
513.239.8554 Phone

www.CHOICEONEENGINEERING.com



Scope of Services

Project Snapshot

The Scope of Services will be expanded to include the following:

1. Final Construction Plans

- a. Design final construction plans based on preliminary drawings completed in August of 2023. Final construction plans to include:
 - i. Title Sheet
 - ii. Typical Sections
 - iii. General Notes and Details
 - iv. Quantity Summary and Engineer's Estimate
 - v. Plan and Profile (scale 1" = 20' horizontal, 1" = 5' vertical)
 - vi. Cross-Sections (scale 1" = 5' horizontal, 1" = 5' vertical)

2. Public Bidding Procedures

- a. Prepare bidding documents for the bidding process to be sold online, for free, or at Choice One's office with the cost to be reimbursed to Choice One by contractor's purchase of plans and documents.
- b. Provide assistance in the bidding process including answering questions during the bidding phase from the Client, contractors, and suppliers, including material alternatives and intent of the plans, general notes, and specifications.
- c. Process addenda, if necessary, attend bid opening, review bids and contractor qualifications, and prepare bid tabulations.
- d. Check System for Award Management (SAM) database prior to award to ensure contractor is not suspended or debarred.
- e. Check Ohio Auditor of State's website for unresolved findings.
- f. Prepare contracts for successful bidder.
- g. Attend preconstruction meeting.

Compensation & Schedule

Compensation

Task	Additional Fee	Additional Fee from Previous Amendments	Original Fee	Total
Topographic Survey			\$4,300.00	\$4,300.00
Prelim. Construction Plans			\$10,400.00	\$10,400.00
Easement Preparation		\$2,400.00		\$2,400.00
Final Construction Plans	\$8,400.00			\$8,400.00
Public Bidding Procedures	\$3,500.00			\$3,500.00
Total	\$11,900.00	\$2,400.00	\$14,700.00	\$29,000.00

Schedule

The above service will commence after receipt of the executed Agreement Amendment and construction plans will be ready for bid within sixty (90) days.