

First Reading: December 15, 2015
Second Reading: dispensed

RESOLUTION NO. 2015- 168

**A RESOLUTION ESTABLISHING MILEAGE ALLOWANCE FOR TOWNSHIP
EMPLOYEES PROVIDING FOR REIMBURSEMENT
EXPENSES, AND DISPENSING WITH THE SECOND READING**

WHEREAS, the Board of Township Trustees of Sycamore Township is desirous of establishing mileage allowance and providing for the reimbursement to employees for costs incurred on behalf of the Township;

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Sycamore Township, Hamilton County, State of Ohio:

SECTION 1. Any Township employee who uses his or her own motor vehicle in the furtherance of Township business shall be reimbursed at the rate per mile established as the standard mileage rate by the Internal Revenue Service for deducting automobile expenses in 2016. The employee shall keep accurate mileage records and shall provide them to the Township prior to reimbursement.

SECTION 2. Any Township employee who expends his or her own funds on behalf of the Township shall be reimbursed for such expended funds providing the employee provides a receipt to the Township for such expenses and provided the expenses were approved by the Board of Trustees or Township Administrator, if within his spending authority, prior to purchase.

SECTION 3. The Trustees of Sycamore Township upon at least a majority vote do hereby dispense with the requirement that this resolution be read on two separate days, and hereby authorize the adoption of this resolution upon its first reading.

SECTION 3. This Resolution shall take effect on the earliest date allowed by law.

VOTE RECORD:

Mr. Bishop AYE Mr. Connor AYE Mr. Weidman AYE

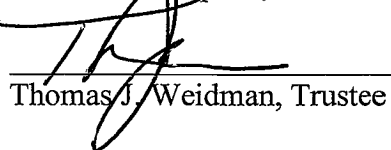
PASSED at the meeting of the Board of Trustees this 15th day of December, 2015.



Dennis W. Connor, President



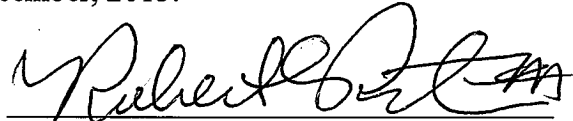
Cliff W. Bishop, Vice-President



Thomas J. Weidman, Trustee

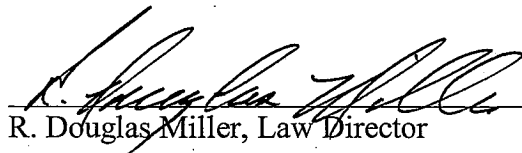
AUTHENTICATION

This is to certify that this resolution was duly passed, and filed with the Sycamore Township Fiscal Officer, this 15th day of December, 2015.



Robert C. Porter III
Sycamore Township Fiscal Officer

APPROVED AS TO FORM:



R. Douglas Miller, Law Director