

First Reading: July 13, 2022

Second Reading: Dispensed

RESOLUTION 2022-075

**A RESOLUTION ESTABLISHING A RESIDENT FINANCE COMMITTEE
TO ADVISE THE TOWNSHIP'S BOARD OF TRUSTEES AND
DISPENSING WITH THE SECOND READING**

WHEREAS, the Board of Township Trustees of Sycamore Township has determined that a Resident Finance Committee would be beneficial to the Township, its elected officials, and its residents for the purpose of advising the Township Trustees regarding financial matters; and

WHEREAS, the Board of Township Trustees of Sycamore Township desires to establish such a Finance Committee for the Township.

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Sycamore Township, Hamilton County, Ohio, that:

- Section 1:** A Finance Committee is hereby established for the Township and shall be composed of six members. Five members, who are legal residents of the Township, shall be appointed by the Board, and the sixth member shall be the Fiscal Officer, who shall serve as liaison to the Board of Trustees.
- Section 2:** The initial appointment shall be two members for a two-year term, and three members for a three-year term. After expiration of the initial terms, subsequent appointments shall be for three-year terms. Members may be reappointed to another term after their current term expires.
- Section 3:** The Finance Committee will meet from time to time, with meetings called at the discretion of the Board or Township Administrator. All meetings shall comply with O.R.C. Section 121.22.
- Section 4:** The purpose of the Finance Committee shall be to make advisory recommendations to the Board of Township Trustees regarding financial matters as determined necessary by the Board of Township Trustees or Township Administrator.
- Section 5:** The Finance Committee shall operate in accordance with the attached by-laws of the **Sycamore Township Finance Committee**. The Board of Township Trustees may amend the by-laws or dissolve the Finance Committee by a majority vote. The Township shall provide secretarial and administrative

support for the Finance Committee.

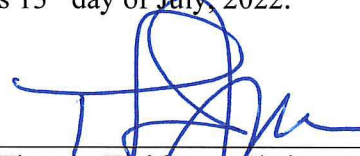
Section 6: The Trustees of Sycamore Township upon at least a majority vote do hereby dispense with any requirement that this resolution be read on two separate days, and hereby authorize the adoption of this resolution upon its first reading.

Section 7: This resolution shall take effect on the earliest date allowed by law.

VOTE RECORD:

Mr. James Aye Ms. Schwegmann Aye Mr. Weidman Aye


PASSED at the meeting of the Board of Trustees this 13th day of July, 2022.



Thomas Weidman, Chairman



Tracy Schwegmann, Vice Chairman



Thomas C. James, Jr., Trustee

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Sycamore Township Fiscal Officer, this 13th day of July, 2022.



Robert C. Porter, III
Sycamore Township Fiscal Officer

APPROVED AS TO FORM:



Lawrence E. Barbieri, Interim Law Director

BY-LAWS
SYCAMORE TOWNSHIP FINANCE COMMITTEE

1) PURPOSE

a) The Sycamore Township Finance Committee ("STFC") shall serve as an advisory body to assist in reviewing financial matters of the Township as directed by a majority of the Board of Trustees.

2) MEMBERSHIP

a) The STFC shall be comprised of:

i) Five (5) members, who shall be residents of the Township; and

ii) The Fiscal Officer, who shall not be entitled to vote.

b) All members shall be nominated by the Township Administrator and appointed by the Township Board of Trustees.

c) Terms of membership shall be for three (3) years, except that initial appointees shall serve for periods of two or three years in order to establish rotating membership.

d) Terms shall commence at the initial meeting of STFC and expire on July 31st of the expiration year. Thereafter, new terms shall commence on August 1st of the appointment year.

e) Members may be reappointed; however, the maximum length of unbroken service of any member shall be two (2) full three (3) year terms, plus any portion of a previous partial term.

f) Resignations shall be accepted at any time, and the vacancy shall be filled by appointment of the Trustees for the remainder of the unexpired term.

g) Members may be removed by the Board at any time and for any reason, without notice, including but not limited to habitual absence from meetings or moving out of the Township.

3) OFFICERS

a) The STFC shall elect one of its members to serve as the Chair and another of its members to serve as Vice Chair.

i) Each Chair and Vice Chair shall serve a term of one (1) year and may be elected to consecutive terms; provided, however, that a member shall not serve more than five (5) consecutive terms as a Chair or Vice Chair.

ii) A Chair and Vice Chair shall be elected at the initial meeting of STFC and take office immediately. Thereafter, the Chair and Vice Chair shall be elected on August 15 or as soon thereafter as practical, and take office immediately.

b) The Township shall provide secretarial and administrative support for the STFC.

4) DUTIES OF THE CHAIR AND VICE CHAIR

a) The Chair shall preside at all meetings, shall be entitled to vote, and shall perform all usual and customary duties of the Chair position.

b) The Vice Chair shall act in the place of the Chair at any time the Chair cannot. The Vice Chair shall further perform such other duties as may be assigned by the Chair or the STFC.

5) MEETINGS

a) The STFC shall meet from time to time at the Township Administration Building.

i) Meetings may be called at the discretion of the Board or Township Administrator.

ii) Notice for all meetings shall be given in accordance with O.R.C. Section 121.22.

6) CONFLICT OF INTEREST

a) Any member having a financial or other personally vested interest in a particular matter shall disclose such interest, be ineligible to discuss the matter, and shall not vote on the matter.

7) COMPENSATION/REIMBURSEMENT

a) The members of the STFC shall serve without compensation.

b) The members may receive reimbursement for expenses incurred in the business of the STFC upon Board approval.

8) AMENDMENT

- a) Amendment to the Bylaws may only be done by the Board of Township Trustees.

9) PUBLIC RECORDS

- a) The STFC will comply with the Sycamore Township Public Records Policy.