

First Reading: February 19, 2015  
Second Reading: Dispensed

**RESOLUTION NO. 2015- 19**

**A RESOLUTION ESTABLISHING CERTAIN SYCAMORE TOWNSHIP PROPERTIES  
AS TOBACCO FREE AND DISPENSING WITH THE SECOND READING**

**WHEREAS**, in order to protect the health of employees and visitors to certain Sycamore Township properties, the Board of Township Trustees (the "Board") wishes to make certain areas owned by Sycamore Township tobacco free zones ; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Township Trustees of Sycamore Township, State of Ohio:

**SECTION 1.** The attached document entitled "Policy for Campus Wide Tobacco Restriction" is hereby adopted by the Board as an official policy of the Board and the Township administrative staff is hereby directed to implement the policy in accordance with the terms included therein.

**SECTION 2.** The Trustees of Sycamore Township upon majority vote do hereby dispense with the requirement that this Resolution be read on two separate days, and hereby authorize the adoption of this Resolution upon its first reading.

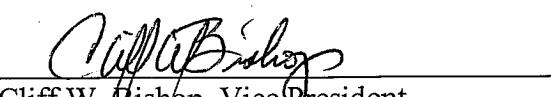
**SECTION 3.** This Resolution shall take effect immediately.

**VOTE RECORD:**

Mr. Bishop AYE Mr. Connor AYE Mr. Weidman ABSENT

**PASSED** at the meeting of the Board of Trustees this 19<sup>th</sup> day of February, 2015

  
\_\_\_\_\_  
Dennis W. Connor, President

  
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Cliff W. Bishop, Vice President

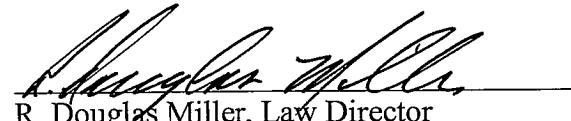
\_\_\_\_\_  
Thomas J. Weidman, Trustee

**AUTHENTICATION**

This is to certify that this Resolution was duly passed and filed with the Sycamore Township Clerk, this 19<sup>th</sup> day of February, 2015.

  
\_\_\_\_\_  
Robert C. Porter, III, Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
R. Douglas Miller, Law Director

## **POLICY FOR TOBACCO RESTRICTION**

### **Policy**

Due to the acknowledged hazards arising from exposure to environmental tobacco smoke or secondhand smoke, it shall be the policy of Sycamore Township to provide a smoke free environment in the buildings and vehicles for all employees and visitors. This policy covers the smoking of any tobacco product and the use of smokeless or “spit” tobacco and applies to both employees and non-employee visitors of Sycamore Township. This policy shall apply to all Sycamore Township owned buildings and vehicles. “Tobacco products” means all forms of tobacco including, but not limited to, cigarettes, cigars, cigarillos, pipes, beedies (bidis or biris), kreteks, water pipes, bongs, hookahs, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and any non-FDA approved nicotine delivery device or product. With regard to any Sycamore Township owned buildings and vehicles:

1. There shall be no smoking or use of smokeless tobacco products within any building/facility owned by Sycamore Township at any time.
2. There will be no smoking or use of smokeless tobacco products in any Sycamore Township owned vehicle at any time, or in personal vehicles when transporting persons on Sycamore Township authorized business.
3. Breaks – Supervisors will discuss the issue of smoking breaks with the staff. Together they will develop effective solutions that do not interfere with the productivity of the staff.

### **Procedure**

1. Employees will be informed of this policy through signs posted in Sycamore Township facilities and vehicles, the employee policy manual, and orientation and training provided by their supervisors.
2. Visitors will be informed of this policy through signs, and it will be explained by their host.
3. The Sycamore Township will assist employees who wish to quit smoking or quit using smokeless tobacco by facilitating recommended smoking or tobacco cessation programs and materials.
4. Any violation of this policy by employees will be handled through the standard disciplinary procedure. Visitors and members of the public who refuse to comply with this policy may be asked to leave the premises.
5. In order to give tobacco users time to adapt to the restrictions herein, the policy shall take affect thirty (30) days after its adoption.