

## AGENDA

### Trustees Meeting, Tuesday, January 9, 2024



Hamilton County, OH

8540 Kenwood  
Road  
Sycamore Twp., OH  
45236-2010  
PH (513) 791-8447  
FX (513) 792-8564

**Board of Trustees**  
Thomas J. Weidman  
Tracy Schwegmann  
Tracy Kellums

**Fiscal Officer**  
Jonathan T. Deters

**Law Director**  
Lawrence E. Barbieri

**Interim  
Administrator**  
Tracy Kellums

**Fire Chief**  
Rob Penny

**Superintendent**  
Steve Reutelshofer

**Planning & Zoning  
Administrator**  
Jeff Uckotter

**Human Resource  
Manager/Assistant  
Administrator**  
Beth Gunderson

#### **7:00 P.M. REGULAR MEETING**

**SWEARING IN OF TRUSTEE** – Megan Shanahan, Common Pleas Court Judge

#### **INVOCATION**

#### **PLEDGE TO THE FLAG**

#### **ROLL CALL**

**APPROVAL OF MINUTES** (December 19, 2023 Trustee Meeting and December 20, December 22, 2023, and January 2, 2024 Special Trustee Meetings)

#### **PUBLIC COMMENTS**

#### **SHERIFF PATROL REPORT**

#### **EMS AND FIRE REPORT**

**Resolution** – Setting New Rates and Fees for EMS and Fire Department Services

#### **PLANNING AND ZONING REPORT**

**Resolutions** – 4701 Kugler Mill Road Nuisance Property, Nuisance Vehicle and Unsafe Structure

#### **ROADS, MAINTENANCE & RECREATION REPORT**

**Resolution** – Authorizing a Contract for the 2024 Sidewalk Improvement Program

**Resolution** – Approving and Authorizing a Contract with John P. Tumlin & Sons, LTD for the Bechtold Park Shelter 4 Project

**Resolution** – Authorizing a Contract with the Kleingers Group for Engineering Services for the Finley Lane Sidewalk Project

**Resolution** – Authorizing a Contract with TEC Engineering, Inc. for Engineering Services for the Kenwood Road Improvements Project

**Resolution** – Authorizing a Contract with Carpenter Marty Transportation Inc. for Engineering Services for the Frane Lane & Marieview Court Culvert Project

**Resolution** – Authorizing a Contract with SMP Design for Professional Services for the Fire Station 92 Feasibility Study

#### **LAW DIRECTOR REPORT**

#### **ADMINISTRATOR REPORT**

Motion to Approve Focus Capital Solutions Consulting Services Agreement

Motion to Adopt the Most Recent Edition of Robert's Rules of Order

**Resolution** – Appointing the Members of the Sycamore Township Trustees to the Northwest, Southwest, East, and Central JEDZ Board of Directors

**Resolution** – Amending 2024 Appropriations  
2024 Blanket Purchase Orders

#### **FISCAL OFFICER REPORT**

Pay Bills and Read Receipts

#### **TRUSTEE COMMENTS**

#### **ANNOUNCEMENTS**

- Martin Luther King, Jr. Day Holiday, Monday, January 15, 2024, Township Offices Closed; Christmas Tree Drop-Off Ends, Tuesday, January 16, 2024; CANCELLED – Board of Zoning Appeals Meeting, Monday, January 29, 2024, 6:00 p.m.

**EXECUTIVE SESSION** Adjourn into Executive Session as permitted by ORC 121.22 (G)(1) to consider the appointment, employment, and compensation of a public employee and as permitted by ORC 121.22(G)(3) to conference with the Law Director to discuss pending or imminent litigation

#### **ADJOURNMENT**

Agenda 01-09-2024