

## RECORD OF PROCEEDINGS

### Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, March 5, 2024, 7:00 p.m.

The regular meeting was called to order at 7:00 p.m. by Chairman Weidman.

Present for the meeting were Chairman Weidman, Vice Chairman Schwegmann, Trustee Kellums, Fiscal Officer Deters, Assistant Law Director Katherine Barbiere, Administrator Bickford, Superintendent Reutelshofer, Planning & Zoning Administrator Uckotter, Fire Chief Penny, and Sgt. Losekamp from the Hamilton County Sheriff's Office.

The invocation was read by Mr. Kellums.

Pledge to the Flag.

#### **Approval of the February 20, 2024 Public Hearing Minutes**

The February 20, 2024 Public Hearing minutes were presented for approval. Mr. Kellums made a motion to accept them, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

#### **Approval of the February 20, 2024 Trustee Meeting Minutes**

The February 20, 2024 Trustee Meeting minutes were presented for approval. Mr. Kellums made a motion to accept them, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

#### **Public Comments**

There were no comments from the public.

#### **Sheriff Patrol Report**

Sgt. Losekamp reported on a recent shooting near the Kenwood Towne Centre, saying one suspect has been arrested with the help of the Columbus Police Department, and the investigation is still ongoing with more arrests anticipated.

Sgt. Losekamp reported car 79 was involved in a minor fender bender when an individual who had passed out behind the wheel awakened and rolled into the back of the cruiser. He stated there were no injuries, and the damage to the vehicle was minor.

Mr. Kellums stated the shooting Sgt. Losekamp spoke about took place across the street from the Kenwood Towne Centre. Sgt. Losekamp confirmed that was the case.

#### **EMS/Fire Report**

Chief Penny reported the Fire Department applied for and was awarded a grant for \$10,171.00 to replace ventilation saws used to open roofs during residential fires. He stated the saws cost about \$3,000.00 each, and the department needs three of them, one for each engine and the ladder truck.

### **Planning & Zoning Report**

Mr. Uckotter stated he had nothing to report.

### **Roads, Maintenance & Recreation Report**

Mr. Reutelshofer requested a motion from the Board to advertise for the 2024 Curb Repair Program, which will consist of the removal and replacement of curbs on Northlake Drive traffic islands, Edington Drive, Ellington Court, and Gideon Lane from Kemper Knoll Road to 2,200 feet west. He said the estimated project cost is \$415,000.00.

Mr. Kellums made a motion to advertise for the 2024 Curb Repair Program. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Mr. Reutelshofer requested a motion from the Board to advertise for the 2024 Pavement Repair Program, which will consist of removing and replacing deteriorating pavement in the Highpoint Subdivision and on Gideon Lane. He said the estimated cost of the project is \$180,000.00.

Mr. Kellums made a motion to advertise for the 2024 Pavement Repair Program. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

### **Law Director Report**

Ms. Barbieri stated she had nothing to report.

### **Administrator Report**

#### **Purchase Orders Over \$5,000.00**

Mr. Bickford presented the following purchase orders over \$5,000.00 for approval:

Purchase Order 24-105   Rover City Entertainment, LLC   Festival Audio & Lighting   \$25,500.00

Mr. Kellums made a motion to approve the purchase order. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Mr. Bickford reported that the Township is now using an electronic workflow to request and approve purchase orders to increase efficiency.

### **Fiscal Officer Report**

#### **Pay Bills and Read Receipts**

The receipts in the amount of \$892,211.90 and disbursements in the amount of \$742,690.95 for March 5, 2024 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: \_\_\_\_\_  
Jonathan T. Deters, Fiscal Officer

Mr. Kellums made a motion to approve the receipts and disbursements. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

### **Trustees Comments**

Ms. Schwegmann reminded everyone that clocks spring forward this weekend, which is a good time to change the batteries in smoke detectors.

### **Announcements**

Mr. Weidman announced that the March 11<sup>th</sup> Zoning Commission meeting was canceled due to lack of an agenda. He referred people to the published calendar on the website for information on other meetings and events.

Mr. Weidman stated the executive session noted on the agenda is canceled and requested a motion to adjourn.

Mr. Kellums made a motion to adjourn, seconded by Ms. Schwegmann. Vote: All Aye  
The meeting was adjourned at 7:08 p.m.

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Thomas J. Weidman, Chairman

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Tracy Schwegmann, Vice Chairman

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Tracy Kellums, Trustee

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Jonathan T. Deters, Fiscal Officer  
Regular Meeting 03/05/2024