

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, January 9, 2024, 7:00 p.m.

The regular meeting was called to order at 7:00 p.m. by Chairman Weidman.

Swearing in of Trustee – Hamilton County Common Pleas Judge Megan Shanahan

New Sycamore Township Trustee Tracy Kellums was sworn in by Hamilton County Common Pleas Judge Megan Shanahan.

Present for the meeting were Chairman Weidman, Vice Chairman Schwegmann, Trustee Kellums, Fiscal Officer Deters, Law Director Barbiere, Superintendent Reutelshofer, Planning & Zoning Administrator Uckotter, Human Resource Manager/Assistant Administrator Gunderson, Fire Chief Penny, and Sgt. Losekamp from the Hamilton County Sheriff's Office.

The invocation was read by Mr. Kellums.

Pledge to the Flag.

Approval of the December 19, 2023 Trustee Meeting Minutes

The December 19, 2023 Trustee Meeting minutes were presented for approval. Ms. Schwegmann made a motion to accept them, seconded by Mr. Weidman.
Mr. Deters called roll. Vote: Kellums: Abstain; Schwegmann: Aye; Weidman: Aye

Approval of the December 20, 2023 Special Trustee Meeting Minutes

The December 20, 2023 Special Trustee Meeting minutes were presented for approval. Ms. Schwegmann made a motion to accept them, seconded by Mr. Weidman.
Mr. Deters called roll. Vote: Kellums: Abstain; Schwegmann: Aye; Weidman: Aye

Approval of the December 22, 2023 Special Trustee Meeting Minutes

The December 22, 2023 Special Trustee Meeting minutes were presented for approval. Ms. Schwegmann made a motion to accept them, seconded by Mr. Weidman.
Mr. Deters called roll. Vote: Kellums: Abstain; Schwegmann: Aye; Weidman: Aye

Approval of the January 2, 2024 Special Trustee Meeting Minutes

The January 2, 2024 Special Trustee Meeting minutes were presented for approval. Ms. Schwegmann made a motion to accept them, seconded by Mr. Kellums.
Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Public Comments

There were no comments from the public.

Sheriff Patrol Report

Sgt. Losekamp reported the rumors on the social media site NextDoor about shots being fired at Bechtold Park were unfounded, stating no shots were fired. He stated there was an incident near

Kenwood Towne Centre last week in which shots were fired which is under investigation. He reported the holiday detail at Kenwood Towne Centre was a great success in handling issues there so that other officers were not pulled from patrol.

EMS/Fire Report

Chief Penny requested the Board's approval of an updated fee schedule for EMS and Fire Department services. He described the proposed changes to the schedule.

Resolution – Setting New Rates and Fees for EMS and Fire Department Services

The resolution "Setting New Rates and Fees for EMS and Fire Department Services, Dispensing with a Second Reading and Declaring an Emergency" was presented by Ms. Gunderson.

Mr. Kellums made a motion to approve the resolution, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2024-001 passed this 9th day of January 2024

Planning & Zoning Report

Mr. Uckotter reported on a nuisance property at 4701 Kugler Mill Road displaying photos of the condition of the property. He stated he had three resolutions to clean up tall grass, brush, and debris; remove a tractor and trailer from the property; and demolish a deck and pool on the property which had been deemed unsafe by the Fire Department. He noted the owner has been unresponsive to notices from the Township.

Resolutions – 4701 Kugler Mill Road Nuisance Property, Nuisance Vehicle and Unsafe Structure

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4701 Kugler Mill Road, Sycamore Township, Ohio 45236" was presented by Mr. Uckotter. Mr. Kellums made a motion to approve the resolution dispensing with a second reading. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2024-002 passed this 9th day of January 2024

The resolution "Providing for the Removal of Junk Vehicles in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicles by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code" was presented by Mr. Uckotter. Mr. Kellums made a motion to approve the resolution dispensing with a second reading. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2024-003 passed this 9th day of January 2024

The resolution "Authorizing the Removal, Repair, or Securance of Unsecure and/or Unsafe Buildings at 4701 Kugler Mill Road" was presented by Mr. Uckotter. Mr. Kellums made a motion to approve the resolution dispensing with a second reading. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2024-004 passed this 9th day of January 2024

Roads, Maintenance & Recreation Report

Mr. Reutelshofer reported Christmas Tree Drop Off at Bechtold and McDaniel Parks ends January 16th. He reported trucks and equipment are now prepared for snow season. Mr. Reutelshofer reported he had several resolutions for the Board's consideration.

Resolution – Authorizing a Contract for the 2024 Sidewalk Improvement Program

The resolution "Authorizing a Contract for the 2024 Sidewalk Improvement Program, Dispensing with a Second Reading and Declaring an Emergency" was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-005 passed this 9th day of January 2024

Resolution – Approving and Authorizing a Contract with John P. Tumlin & Sons, LTD for the Bechtold Park Shelter 4 Project

The resolution "Approving and Authorizing a Contract with John P. Tumlin & Sons, LTD for the Bechtold Park Shelter 4 Project and Dispensing with a Second Reading" was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-006 passed this 9th day of January 2024

Resolution – Authorizing a Contract with the Kleingers Group for Engineering Services for the Finley Lane Sidewalk Project

The resolution "Authorizing a Contract with the Kleingers Group for Engineering Services for the Finley Lane Sidewalk Project, Dispensing with a Second Reading and Declaring an Emergency" was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-007 passed this 9th day of January 2024

Resolution – Authorizing a Contract with TEC Engineering, Inc. for Engineering Services for the Kenwood Road Improvements Project

The resolution "Authorizing a Contract with TEC Engineering, Inc. for Engineering Services for the Kenwood Road Improvements Project, Dispensing with a Second Reading and Declaring an Emergency" was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution, seconded by Ms. Schwegmann..

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-008 passed this 9th day of January 2024

Resolution – Authorizing a Contract with Carpenter Marty Transportation Inc. for Engineering Services for the Frane Lane & Marieview Court Culvert Project

The resolution "Authorizing a Contract with Carpenter Marty Transportation Inc. for Engineering Services for the Frane Lane & Marieview Court Culvert Project, Dispensing with a Second Reading and Declaring an Emergency" was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-009 passed this 9th day of January 2024

Resolution – Authorizing a Contract with SMP Design for Professional Services for the Fire Station 92 Feasibility Study

The resolution “Authorizing a Contract with SMP Design for Professional Services for the Fire Station 92 Feasibility Study, Dispensing with a Second Reading and Declaring an Emergency” was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-010 passed this 9th day of January 2024

Law Director Report

Mr. Barbieri stated he had nothing to report.

Administrator Report

Motion to Approve Focus Capital Solutions Consulting Services Agreement

Ms. Gunderson requested a motion from the Board to approve a consulting services agreement with Focus Capital Solutions.

Mr. Kellums made a motion to approve a Consulting Services Agreement with Focused Capital Solutions. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Motion to Adopt the Most Recent Edition of Robert’s Rules of Order

Ms. Gunderson requested a motion from the Board to adopt the most recent edition of Robert’s Rules of Order per the recommendation of the Law Director.

Mr. Kellums made a motion to adopt the most recent edition of Robert’s Rules of Order. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution – Appointing the Members of the Sycamore Township Trustees to the Northwest, Southwest, East and Central JEDZ Board of Directors

The resolution “Appointing the Members of the Sycamore Township Trustees to the Board of Directors of the Northwest, Southwest, East and Central Joint Economic Development Zones” was presented by Ms. Gunderson. Mr. Kellums made a motion to approve the resolution dispensing with a second reading. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-11 passed this 9th day of January 2024

Resolution – Amending 2024 Appropriations

The resolution “Amending 2024 Appropriations, Dispensing with a Second Reading and Declaring an Emergency” was presented by Ms. Gunderson. Mr. Kellums made a motion to approve the resolution, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-12 passed this 9th day of January 2024

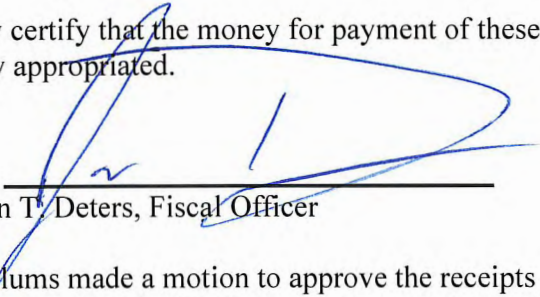
2024 Blanket Purchase Orders

Mr. Kellums made a motion to approve the list of 2024 Blanket Purchase Orders. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Fiscal Officer Report**Pay Bills and Read Receipts**

The receipts in the amount of \$317,828.90 and disbursements in the amount of \$585,465.57 for January 9, 2024 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Jonathan T. Deters, Fiscal Officer

Mr. Kellums made a motion to approve the receipts and disbursements. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Trustees Comments

Ms. Schwegmann welcomed Mr. Kellums to the Board of Trustees.

Mr. Kellums thanked the voters for their confidence, saying he looked forward to the next four years. He also thanked Judge Shanahan for administering the oath of office for him saying it was a great honor to have her there. Mr. Kellums reported that he and Assistant Superintendent Mike Gould met with State Representatives Miranda and Baker about the State Capital Funding the Township is seeking for the Veterans Memorial Project. He said the meeting went very well.

Mr. Weidman reported that he had a chip with Sycamore Township's name on it placed on the probe NASA is sending to Jupiter's lunar moon. He stated people can follow that story.

Announcements

Mr. Weidman announced the offices of Sycamore Township would be closed on January 15th in honor of the Martin Luther King Jr. Day Holiday; Christmas Tree Drop-Off ends January 16th, and the January 29th Board of Zoning Appeals meeting has been canceled. He said for all other meetings and events, please see the published calendar on the website.

Executive Session

Mr. Weidman requested a motion to adjourn into Executive Session as permitted by ORC 121.22 (G)(1) to consider the appointment, employment, and compensation of a public employee and as permitted by ORC 121.22(G)(3) to conference with the Law Director to discuss pending or imminent litigation. Ms. Schwegmann made the motion and Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

Mr. Deters, Mr. Barbieri, and Ms. Gunderson were invited into the executive session with the three Trustees.

End Regular Session: 7:25 p.m.

Begin Executive Session: 7:30 p.m.

End Executive Session: 7:40 p.m.

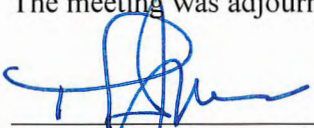
Back in Regular Session: 7:41 p.m.

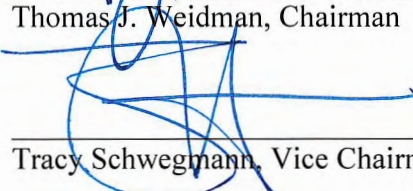
Mr. Deters called roll. All three Trustees indicated they were present.


Resolution – Authorizing Execution of an Employment Agreement for the Township Administrator

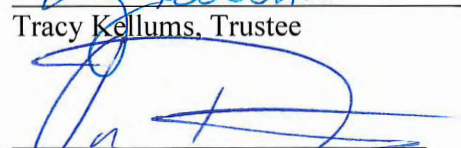
The resolution “Authorizing Execution of an Employment Agreement for the Township Administrator, Dispensing with a Second Reading, and Declaring an Emergency” was presented by Ms. Gunderson. Mr. Kellums made a motion to approve the resolution, seconded by Ms. Schwegmann. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-013 passed this 9th day of January 2024

Mr. Kellums made a motion to adjourn, seconded by Ms. Schwegmann. Vote: All Aye
The meeting was adjourned at 7:42 p.m.



Thomas J. Weidman, Chairman

Tracy Schwegmann, Vice Chairman

Tracy Kellums, Trustee

Jonathan T. Deters, Fiscal Officer
Regular Meeting 01/09/2024