

## RECORD OF PROCEEDINGS

### Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, January 23, 2024, 7:00 p.m.

The regular meeting was called to order at 7:00 p.m. by Chairman Weidman.

Present for the meeting were Chairman Weidman, Vice Chairman Schwegmann, Trustee Kellums, Fiscal Officer Deters, Law Director Barbieri, Administrator Bickford, Superintendent Reutelshofer, Planning & Zoning Administrator Uckotter, Fire Chief Penny, and Lt. Tarr from the Hamilton County Sheriff's Office.

The invocation was read by Mr. Kellums.

Pledge to the Flag.

Mr. Weidman stated that after interviewing six people over the last couple of months for the Township Administrator position, the Board decided to hire former administrator Greg Bickford. He said Mr. Bickford brings vast experience back to the Township and the Board is thrilled to have him on the team again. Mr. Weidman welcomed Mr. Bickford, who responded he was happy to be back.

#### **Approval of the January 9, 2024 Trustee Meeting Minutes**

The January 9, 2024 Trustee Meeting minutes were presented for approval. Ms. Schwegmann made a motion to accept them, seconded by Mr. Kellums.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

#### **Public Comments**

Mr. Brian Haigh, of 4106 Jud Drive, addressed the Board in regard to property maintenance and zoning code violations on his property and his housing court case. Mr. Haigh requested the Board put the Township's limited home-rule form of government back on the ballot for the voters to decide.

Ms. Josephine McLachlan, of 8448 Kenwood Road, addressed the Board expressing disapproval of the removal of trees along Kenwood Road. She stated she has spoken to Assistant Superintendent Mike Gould about this and discussed the need to replace lost trees with suitable native trees along Kenwood Road and in the Sycamore Township Memorial Cemetery.

#### **Sheriff Patrol Report**

Lt. Tarr reported on continued issues with vehicle break-ins most often from cars left unlocked. He encouraged residents to lock their vehicles and keep valuables out of view.

#### **EMS/Fire Report**

Chief Penny stated he is preparing the 2023 year-end report and will send it to the Board in the next week.

## **Planning & Zoning Report**

### **Resolution – 7853, 7855, 7861 Cincinnati Ave. (AKA 12020 5<sup>th</sup> Avenue) Unsafe Structure**

Mr. Uckotter reported he had a resolution for the Board's approval to remove an unsafe structure located on three parcels on Cincinnati Avenue. He said passage of the resolution would get the due process started. He reported a notice will be placed in the Cincinnati Enquirer and on the property, allowing the owner time to request a public hearing to discuss the matter.

The resolution "Authorizing the Removal, Repair, or Securance of Unsecure and/or Unsafe Buildings at 7853, 7855, 7861 Cincinnati Ave, 45249 (12020 5<sup>th</sup> Ave, 45249)" was presented by Mr. Uckotter. Mr. Kellums made a motion to approve the resolution dispensing with a second reading. Ms. Schwegmann seconded the motion.

Mr. Kellums asked if there had been any contact with the property owner.

Mr. Uckotter answered that the Planning and Zoning Department sent notice to the owner related to the condition of the house and property with no response.

Ms. Schwegmann asked if the structure had been occupied after the fire.

Mr. Uckotter answered he did not think it was habitable.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye  
Resolution 2024-014 passed this 23<sup>rd</sup> day of January 2024

## **Roads, Maintenance & Recreation Report**

### **Resolution – Authorizing a Contract for the Purchase of a 2023 Smithco Sand Star 1**

Mr. Reutelshofer reported he had a resolution for the Board's consideration.

The resolution "Authorizing a Contract for the Purchase of a 2023 Smithco Sand Star 1 with Included Options and the Disposal of an Existing 2007 Sand Star and Dispensing with a Second Reading" was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye  
Resolution 2024-015 passed this 23<sup>rd</sup> day of January 2024

## **Law Director Report**

Mr. Barbieri stated he had nothing to report.

## **Administrator Report**

Mr. Bickford stated he was looking forward to being here with a team moving forward in the same direction. He said a great staff is in place and he is excited about the opportunity.

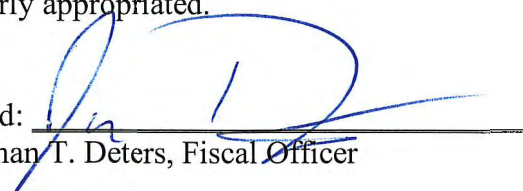
Mr. Bickford reported on a request for a D5 liquor license transfer request by Texas de Brazil Steakhouse located in the Kenwood area. He requested direction from the Board as to whether he should handle approval of the transfer or if more information was desired.

Mr. Weidman stated he had no issues with it as the use was not objectionable. The other Board members agreed.

**Fiscal Officer Report****Pay Bills and Read Receipts**

The receipts in the amount of \$457,585.80 and disbursements in the amount of \$454,260.08 for January 23, 2024 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 

Jonathan T. Deters, Fiscal Officer

Mr. Kellums made a motion to approve the receipts and disbursements. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

**Trustees Comments**

Mr. Kellums welcomed Mr. Bickford to the team.

Ms. Schwegmann also welcomed Mr. Bickford and thanked Township crews who were out in bitter cold taking care of snow and ice.

Mr. Weidman thanked Mr. Reutelshofer's crew also.

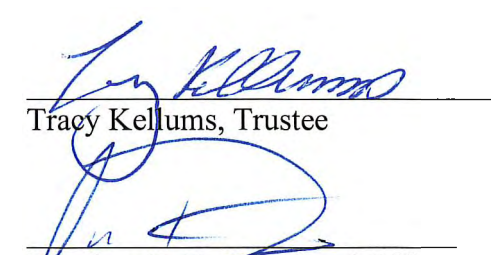
**Announcements**

Mr. Weidman referred people to the published calendar on the website.

Mr. Kellums made a motion to adjourn, seconded by Ms. Schwegmann. Vote: All Aye  
The meeting was adjourned at 7:20 p.m.

  
Thomas J. Weidman, Chairman

  
Tracy Schwegmann, Vice Chairman

  
Tracy Kellums, Trustee

  
Jonathan T. Deters, Fiscal Officer  
Regular Meeting 01/23/2024