

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, April 2, 2024, 7:00 p.m.

The regular meeting was called to order at 7:00 p.m. by Chairman Weidman.

Present for the meeting were Chairman Weidman, Vice Chairman Schwegmann, Trustee Kellums, Fiscal Officer Deters, Law Director Barbieri, Administrator Bickford, Superintendent Reutelshofer, Planning & Zoning Administrator Uckotter, Fire Chief Penny, and Sgt. Losekamp from the Hamilton County Sheriff's Office.

The invocation was read by Mr. Kellums.

Pledge to the Flag.

Approval of the March 19, 2024 Public Hearing Minutes

The March 19, 2024 Public Hearing minutes were presented for approval. Mr. Kellums made a motion to accept them, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Approval of the March 19, 2024 Trustee Meeting Minutes

The March 19, 2024 Trustee Meeting minutes were presented for approval. Mr. Kellums made a motion to accept them, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Public Comments

No members of the public signed up to speak.

Sheriff Patrol Report

Sgt. Losekamp stated Lt. Tarr asked him to extend his appreciation to the Board for entering into a new contract with the Sheriff's Office saying they are looking forward to extending the working relationship with the Township.

EMS/Fire Report

Chief Penny reported that two current part-time firefighters have applied for the position that is now open in the fire department due to Firefighter Alan Pittman's retirement. There was discussion about the number of part-timers in the department with the Chief noting schools will have another round of graduates in June.

Planning & Zoning Report

Mr. Uckotter reported that the Planning & Zoning Department has been very busy issuing zoning certificates this spring and has received some tall grass complaints. He encouraged residents to report tall grass over eight inches in height to the Township for remediation.

Roads, Maintenance & Recreation Report

Mr. Reutelshofer reported Prus Construction would begin the Sidewalk Repair Program in the Windfield subdivision off Fields Ertel Road on Monday, April 8th.

Mr. Reutelshofer requested a motion to advertise for the Kenwood Road Improvement Program, including the Kenwood Road portion between Montgomery Road and the Blue Ash Corp. line. He stated the project's estimated cost is \$4.6 million, with 90 percent of the cost paid by a SORTA grant and 10 percent by the Township.

Mr. Kellums made a motion to advertise for the Kenwood Road Improvement Program. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Mr. Reutelshofer reminded residents of upcoming popular programs, including brush chipping on April 6th, North Trash Bash on April 12th and 13th, South Trash Bash on April 26th and 27th, and document shredding on April 20th.

Resolution – Authorizing a Contract for the 2024 Curb Repair Program

The resolution “Authorizing a Contract for the 2024 Curb Repair Program and Dispensing with the Second Reading” was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-027 passed this 2nd day of April 2024

Resolution – Authorizing a Contract for the 2024 Pavement Repair Program

The resolution “Authorizing a Contract for the 2024 Pavement Repair Program and Dispensing with the Second Reading” was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-028 passed this 2nd day of April 2024

Resolution – LPA Federal Local-Let Project Agreement

The resolution “Approving an LPA Federal Local-Let Project Agreement for the Sycamore Township School Road & Solzman Road Sidewalk Project (PID 119074) and Dispensing with the Second Reading” was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution.

Ms. Schwegmann seconded the motion.
Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-029 passed this 2nd day of April 2024

Resolution – Approving an LPA Federal Local-Let Project Agreement for Right of Way

The resolution “Approving an LPA Federal Local-Let Project Agreement for Right of Way Acquisition Services with Dennis A. Ziccardi & Associates for the HAM CR 266 14.97 Kemper Road PID 117220 Sidewalk Project and Dispensing with the Second Reading” was presented by Mr. Reutelshofer.

Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.
Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2024-030 passed this 2nd day of April 2024

Resolution – Approving a Joint Agreement for the Installation of a Traffic Signal Preemption System in Sycamore Township

The resolution “Approving a Joint Agreement Between the Board of County Commissioners of Hamilton County, Ohio, and the Board of Township Trustees of Sycamore Township, Hamilton County, Ohio for the Installation of a Traffic Signal Preemption System in Sycamore Township and Dispensing with the Second Reading” was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2024-031 passed this 2nd day of April 2024

Law Director Report

Mr. Barbieri stated he had nothing to report.

Administrator Report

Mr. Bickford reported he had received a notice in the mail from the Ohio Department of Commerce that retail C and D liquor licenses in Sycamore Township would be expiring on June 1, 2024. Mr. Bickford stated he would be compiling a list of establishments holding liquor licenses and discussing it with the Sheriff’s Office to determine if there have been any issues. He said the Board can then decide if they object to any of the renewals.

Resolution – Authorizing a Contract with the Hamilton County Sheriff’s Office for Police Protection Services

Mr. Bickford reported that the Township’s contract with the Sheriff’s Office expired on April 1st and presented a three-year renewal, which showed approximately a five percent increase. He said the contract includes three 24-hour shifts and a power shift from 11:00 a.m. to 7:00 p.m. Mr. Bickford reported on the annual cost of police services: not to exceed \$2,535,698.96 in 2024, \$2,675,163.57 in 2025, \$2,822,296.22 in 2026 and \$2,977,521.31 in 2027. He said there is also a contract for the RENU officer and reviewed the annual cost for that: not to exceed \$141,221.39 in 2024, \$148,988.53 in 2025, \$157,182.90 in 2026 and \$165,828.00 in 2027.

Mr. Bickford and Sgt. Losekamp reported on the detailed information now accessible with the Sheriff’s Office’s new system.

The resolution “Authorizing a Contract with the Hamilton County Sheriff’s Office for Police Protection Services and Dispensing with the Second Reading” was presented by Mr. Bickford. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2024-032 passed this 2nd day of April 2024

Resolution – Authorizing a Contract with the ESP Media for Video Production Services

Mr. Bickford reported that the Township’s contract with ESP Media for the live streaming and recording of Township meetings had also expired. He stated ESP Media had offered two options, a two-year and a four-year renewal, and recommended the Board approve the four-year contract because the rates are better and are locked in for four years.

The resolution “Authorizing a Contract with ESP Media for Video Production Services” was presented by Mr. Bickford. Mr. Kellums made a motion to approve the resolution dispensing with a second reading. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2024-033 passed this 2nd day of April 2024

Resolution – Authorizing Fund Level Transfers

Mr. Bickford reported on the history of bond payments made using funds from the Kenwood Towne Centre TIF, which would have been an allowable expenditure out of the GSA TIF. He explained the GSA TIF now has funds available to allow for the Township to pay back the Kenwood TIF, which has a broader range of spending possibilities.

The resolution “Authorizing Fund Level Transfers” was presented by Mr. Bickford. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2024-034 passed this 2nd day of April 2024

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$123,614.42 and disbursements in the amount of \$365,270.22 for April 2, 2024 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____



Jonathan T. Deters, Fiscal Officer

Mr. Kellums made a motion to approve the receipts and disbursements. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Executive Session

Mr. Weidman requested a motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment, dismissal, discipline, or compensation of a public employee; as permitted by Ohio Revised Code Section 121.22(G)(2) to consider the disposition of property for public purposes; and as permitted by Ohio Revised Code Section 121.22(G)(3) to conference with the Law Director concerning pending or imminent litigation. Mr. Kellums made the motion and Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

Mr. Deters, Mr. Barbieri, Mr. Uckotter, and Mr. Bickford were invited into the executive session with the three Trustees.

End Regular Session: 7:22 p.m.

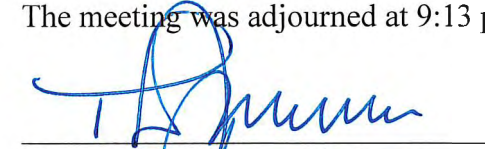
Begin Executive Session: 7:25 p.m.

End Executive Session: 9:11 p.m.


Back in Regular Session: 9:13 p.m.

Mr. Deters called roll. All three Trustees indicated they were present.


Mr. Kellums made a motion to adjourn, seconded by Ms. Schwegmann. Vote: All Aye
The meeting was adjourned at 9:13 p.m.



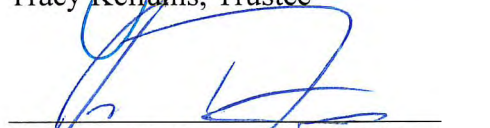
Thomas J. Weidman, Chairman



Tracy Schwegmann, Vice Chairman



Tracy Kellums, Trustee



Jonathan T. Deters, Fiscal Officer
Regular Meeting 04/02/2024