

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, July 15, 2025, 6:00 p.m.

The regular meeting was called to order at 6:00 p.m. by Chairman Schwegmann.

Present for the meeting were Chairman Schwegmann, Vice Chairman Weidman, Trustee Kellums, Fiscal Officer Deters, Law Director Barbieri, Administrator Bickford, Planning & Zoning Administrator Uckotter, Fire Chief Penny, and Lt. Naber from the Hamilton County Sheriff's Office.

An invocation was given by Mr. Kellums followed by the Pledge of Allegiance to the Flag.

Approval of the July 1, 2025 Trustee Meeting Minutes

The July 1, 2025 Trustee Meeting minutes were presented for approval. Mr. Weidman made a motion to accept them, seconded by Mr. Kellums.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Public Comments

Mr. Brian Haigh, of 4106 Jud Drive, addressed the Board. Mr. Haigh stated that he filed an appeal of zoning violation convictions and received a notice of dismissal from the County. He requested the Planning & Zoning Department leave him alone, noting the items in his rear yard that Sycamore Township found in violation were being moved to his business located in the City of Reading.

Mr. Barbieri responded to Mr. Haigh for the record, saying the dismissal entry that he showed the Trustees was the dismissal of his appeal. He said Mr. Haigh was convicted by the trial court and appealed the conviction. Mr. Barbieri reported the Court of Appeals said that "because Haigh's brief fails to comply with the Appellate Rule 16, we decline to consider his arguments, and we dismiss his appeal." He said that does not mean the charges against him were dismissed; it means his appeal of the conviction was dismissed.

Sheriff Patrol Report

Lt. Naber reported that, at the request of the Trustees and in light of recent events, we have doubled the police presence at the upcoming Festival in Sycamore. He invited everyone to attend the Festival at Bechtold Park, saying it will be a safe event for everyone.

EMS/Fire Report

Chief Penny reported that the Fire Department has also taken extra precautions to prepare for crowds at the Festival to ensure it is a safe event.

Chief Penny stated the Fire Department had a lot of interest in the part-time program from students at Scarlet Oaks. He said they are hoping to bring in up to nine new part-time firefighters.

Ms. Schwegmann thanked Lt. Naber and Chief Penny for stepping up and taking quick action to make adjustments and enhancements to planned security.

Planning & Zoning Report

Mr. Uckotter reported he had a resolution for the Board's consideration for nuisance properties, the majority of which are vacant and will have the grass cut for the second time.

Resolution – Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint

The resolution "Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint" was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, dispensing with a second reading. Mr. Kellums seconded the motion.

Ms. Schwegmann asked how many of these are paying the Township back for the cost of abatement and how many are having that cost assessed on their tax bill.

Mr. Uckotter answered that about 10 or 15 percent pay the invoice they are sent. He stated the majority are assessed on their tax bills. He noted that in the last two months, the Township has received about \$50 or \$60 thousand from the County for assessments from work done in 2024.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2025-060 passed this 15th day of July 2025.

Roads, Maintenance & Recreation Report

Mr. Reutelshofer reported his staff is busy setting up booths and tents and running electricity for the Tire Discounters Festival in Sycamore.

Resolution – Authorizing the Township Administrator to Execute an Engineering Cost Reimbursement Agreement with the Indiana & Ohio Railway Company for the Sycamore Township School Road & Solzman Road Sidewalk Project (PID 119074)

The resolution "Authorizing the Township Administrator to Execute an Engineering Cost Reimbursement Agreement with the Indiana & Ohio Railway Company for the Sycamore Township School Road & Solzman Road Sidewalk Project (PID 119074) and Dispensing with the Second Reading" was presented by Mr. Reutelshofer. Mr. Weidman made a motion to approve the resolution. Mr. Kellums seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2025-061 passed this 15th day of July 2025.

Law Director Report

Mr. Barbieri stated he had nothing to report.

Administrator Report

Mr. Bickford stated he had a resolution for the Board's consideration after the Tax Budget Public Hearing held earlier that evening.

Resolution – Adopting the Sycamore Township Budget for 2026

The resolution "Adopting the Sycamore Township Budget for 2026, Dispensing with a Second Reading and Declaring an Emergency" was presented by Mr. Bickford. Mr. Weidman made a motion to approve the resolution. Mr. Kellums seconded the motion.

Mr. Bickford reminded the Board this is not the actual budget; it is the tax budget as required by statute.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2025-062 passed this 15th day of July 2025.

Mr. Bickford added to the previous discussion about Festival security by reporting that there will be a command vehicle 400 courtesy of Hamilton County Fire Chiefs, a tethered drone, plus security fencing and a K-9 unit.

Ms. Schwegmann stated the Township put out information about enhanced security on our website and social media. She thanked staff for taking a hard look at the event and determining what we can do to tighten things up to make it safe for everyone.

Purchase Orders Over \$5,000.00

Mr. Bickford presented the following purchase orders over \$5,000.00 for approval:

PO Number 250170	Treasurer State of Ohio	Annual State Audit Charges	\$12,638.95
PO Number 250172	Blanket Vendor	Festival Security	\$15,000.00
PO Number 250173	UC Physicians	FD EMS Medical Director	\$15,000.00

Mr. Weidman made a motion to approve the purchase orders as presented. Mr. Kellums seconded the motion. Mr. Deters called roll to approve the purchase orders. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$146,452.44 and disbursements in the amount of \$737,973.02 for July 15, 2025 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Jonathan T. Deters, Fiscal Officer

Mr. Weidman made a motion to approve the receipts and disbursements. Mr. Kellums seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Trustee Comments

Mr. Kellums thanked Township staff for everything they are doing to prepare for the Festival. He encouraged everybody to come out to this great community event with live music and food, plus \$5 rides for the kids.

Ms. Schwegmann thanked the many sponsors of the event who have stepped forward to make the event possible for our community. She encouraged people to attend the Festival and to patronize the sponsors.

Announcements

Ms. Schwegmann reported the Tire Discounters Festival in Sycamore will take place Friday, July 18, 2025, 6:00 p.m. to Midnight, and Saturday, July 19, 2025, 6:00 p.m. to Midnight, at Bechtold Park, 4312 Sycamore Road. She stated the next Monthly Brush Chipping will be Saturday, August 2, 2025 from 8:00 a.m. to 4:00 p.m., Behind the Township Administration Building and, also on August 2nd, the Township will host the 15th Annual Sycamore Township Car Show, open to the public from Noon to 3:00 p.m. at the Schuler Sports Complex, 11532 Deerfield Road. She referred the public to the website calendar for information on all other meetings and events.

Executive Session

Ms. Schwegmann requested a motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(2) to consider the purchase of property for public purposes.

Mr. Weidman made the motion, and Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

End Regular Session: 6:17 p.m.

Begin Executive Session: 6:20 p.m.

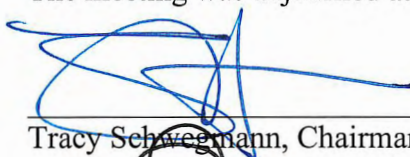
End Executive Session: 7:20 p.m.

Back in Regular Session: 7:23 p.m.

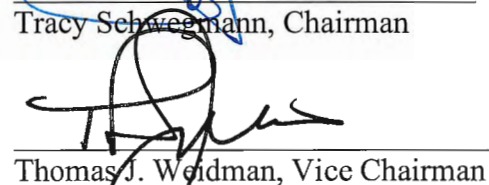
Mr. Deters called roll. All three Trustees indicated they were present. No action was taken as a result of the Executive Session.

Mr. Weidman made a motion to adjourn, seconded by Mr. Kellums. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

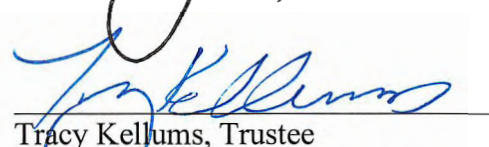
The meeting was adjourned at 7:23 p.m.



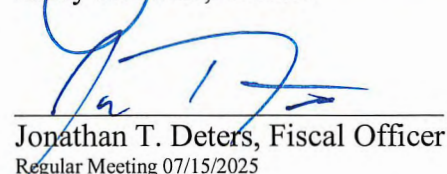
Tracy Schwegmann, Chairman



Thomas J. Weidman, Vice Chairman



Tracy Kellums, Trustee



Jonathan T. Deters, Fiscal Officer
Regular Meeting 07/15/2025