

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, August 19, 2025, 6:00 p.m.

The regular meeting was called to order at 6:18 p.m. by Chairman Schwegmann.

Present for the meeting were Chairman Schwegmann, Vice Chairman Weidman, Trustee Kellums, Fiscal Officer Deters, Law Director Barbieri, Administrator Bickford, Superintendent Reutelshofer, Planning & Zoning Administrator Uckotter, Fire Chief Penny, and Lt. Naber from the Hamilton County Sheriff's Office.

An invocation was given by Mr. Kellums followed by the Pledge of Allegiance to the Flag.

Approval of the August 5, 2025 Trustee Meeting Minutes

The August 5, 2025 Trustee Meeting minutes were presented for approval. Mr. Weidman made a motion to accept them, seconded by Mr. Kellums.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Public Comments

Mr. Barney McCart, of 8301 St. Clair Avenue, addressed the Board regarding the property condition at 8210 St. Clair Avenue. He said the owner is straightening it up but needs to do something about the barn.

Ms. Diane McLoyd, a Trustee at Second Baptist Church of Rossmoyne, 8215 Monroe Avenue, addressed the Board, stating she was present because she was interested in what was happening with the 8210 St. Clair Avenue property.

Sheriff Patrol Report

Lt. Naber stated he had nothing to report.

EMS/Fire Report

Chief Penny reported the Fire Department will take the ladder truck to the St. Saviour Festival on September 7th for the golf ball drop. He also reported that the signal pre-emption system has been working very well for the department.

Planning & Zoning Report

Mr. Uckotter asked if the Board had a disposition on the public hearing regarding the garage structure at 8210 St. Clair Avenue that was held before the Trustee Meeting.

Mr. Kellums stated this is an accessory structure without a primary structure, which is a zoning violation. He also expressed concerns about the Building Department's assertion that a garage used for storage is a commercial use in a residential area.

Mr. Kellums made a motion that the Board move forward with the demolition of the garage structure at 8210 St. Clair Avenue as set forth in Resolution 2025-056. Mr. Weidman seconded the motion.

Mr. Uckotter asked if the Board wished to allow the property owner time to demolish the structure or if the Board was directing staff to obtain quotes to have the structure razed.

Mr. Kellums asked Mr. Carman how long he would need to demolish the garage.

Mr. Carman stated he has a lot of stuff in the garage and would need 60 days. He asked about other accessory structures being allowed to remain without a principal structure. Mr. Uckotter addressed his question. Mr. Carman went on to discuss options for keeping the garage.

Mr. Barbieri stated there is a motion and a second on this issue, and the public hearing was closed. He then explained the resolution and the Board's options. The Board then discussed the issues brought before them.

Mr. Carman continued to offer options to buy the adjacent property or consolidate lots. Mr. Kellums noted the Board cannot consider what might happen in the future when deciding how to vote.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Abstain; Weidman: Aye
The motion passed unanimously.

Mr. Carman asked if he could appeal. Mr. Barbieri stated Mr. Carman has the right to appeal.

Resolution – Initiating Amendment to the Sycamore Township Zoning Resolution

The resolution "Initiating Amendment to the Sycamore Township Zoning Resolution" was presented by Mr. Uckotter. Mr. Uckotter reported this would initiate very limited changes to the Zoning Resolution relating to O.R.C. changes regarding public notice standards and utilities and utility structures. He noted the Law Director had been consulted.

Mr. Weidman made a motion to approve the resolution, dispensing with a second reading. Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2025-065 passed this 19th day of August 2025.

Resolution – 11962, 11958, 11954 Fifth Avenue Junk Vehicles Resolution

The resolution "Providing for the Removal of Junk Vehicles and the Proper Disposal, Storage, or Impoundment of Motor Vehicles for Certain Sycamore Township Properties by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code" was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, dispensing with a second reading. Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2025-066 passed this 19th day of August 2025.

Resolution – Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint

The resolution “Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint” was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, dispensing with a second reading. Mr. Kellums seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2025-067 passed this 19th day of August 2025.

Roads, Maintenance & Recreation Report

Mr. Reutelshofer reported that the Marieview Court and Frane Lane Culvert Replacement Project has begun. He said the Kenwood Road Project and E. Kemper Road Sidewalk Project were going well, and he should have an update soon on when paving of Kenwood Road will begin.

Law Director Report

Mr. Barbieri stated he had nothing to report.

Administrator Report

Resolution – Approving a Contract with the Law Firm of Schroeder, Maundrell, Barbieri & Powers

The resolution “Approving a Contract with the Law Firm of Schroeder, Maundrell, Barbieri & Powers as Legal Counsel and Lawrence E. Barbieri, an Attorney with Schroeder, Maundrell, Barbieri & Powers, as the Township Law Director and Dispensing with the Second Reading” was presented by Mr. Bickford. Mr. Weidman made a motion to approve the resolution. Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2025-068 passed this 19th day of August 2025.

Mr. Bickford stated the contract was for three years.

Resolution – Approving a Contract with Medicount Management for EMS and Fire Department Collections

The resolution “Approving a Contract with Medicount Management for EMS and Fire Department Collections, Dispensing with the Second reading, and Declaring an Emergency” was presented by Mr. Bickford. Mr. Weidman made a motion to approve the resolution. Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2025-069 passed this 19th day of August 2025.

Mr. Bickford noted the rate is the same, 7.125 percent, and the agreement is for four years.

Resolution – Adopting an Employee Handbook for the Provision and Governance of Sycamore Township Employees

The resolution “Adopting an Employee Handbook for the Provision and Governance of Sycamore Township Employees” was presented by Mr. Bickford. Mr. Weidman made a motion to approve the resolution. Mr. Kellums seconded the motion.

Mr. Bickford stated this was basically a modernization of the handbook with current compliance terms etc. and includes modification of the vacation schedule to be more competitive with the industry.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2025-070 passed this 19th day of August 2025.

Agreement with Outside Legal Counsel

Mr. Bickford requested a motion to approve an agreement with Daniels and Rhodes LLC as outside legal counsel for consulting services.

Mr. Weidman made a motion to approve the agreement. Mr. Kellums seconded.
Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Mr. Bickford stated Lt. Naber requested a resolution to align the “dogs roaming at large” resolution with updates in the O.R.C. as far as fines. He noted this has nothing to do with dog breeds. He said he has a resolution Mr. Barbieri prepared if the Board would like to consider it tonight or it could wait until the next meeting. The Board had Mr. Bickford proceed with presenting the resolution.

Resolution – Amending Resolution 2013-112 and Providing a Fine for Dogs Roaming at Large

The resolution “Amending Resolution 2013-112 and Providing a Fine for Dogs Roaming at Large, Dispensing with the Second Reading and Declaring an Emergency” was presented by Mr. Bickford. Mr. Weidman made a motion to approve the resolution. Mr. Kellums seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2025-070 passed this 19th day of August 2025.

Purchase Orders Over \$5,000.00

Mr. Bickford presented the following purchase orders over \$5,000.00 for approval:

PO Number 250185	CloudPermit	Annual Fee	\$13,500.00
PO Number 250186	Blanket Vendor	P&Z Subset Contracts	\$13,000.00
PO Number 250187	US Bank	2016 Various Purpose Refunding Bonds	\$596,350.00
PO Number 250188	US Bank	2022 Series Public Infrastructure Notes Pymt	\$206,937.50
PO Number 250189	US Bank	2014 TriHealth Infrastructure Bonds Pymt	\$143,987.50
PO Number 250190	US Bank Op. Ctr.	7727 Kenwood Rd CPACE	\$51,118.03
PO Number 250191	Greenworks Lending	7450 Keller Rd CPACE	\$96,565.23
PO Number 250192	Greenworks Lending	11500 Northlake Dr CPACE	\$57,153.90
PO Number 250193	Greenworks Lending	7901 Kenwood Rd CPACE	\$155,131.95
PO Number 250195	Pepper Construction	Structural Repairs Station 92	\$31,540.72

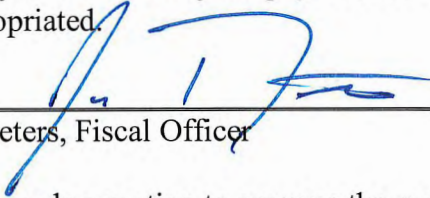
Mr. Weidman made a motion to approve the purchase orders as presented. Mr. Kellums seconded the motion. Mr. Deters called roll to approve the purchase orders. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$700,296.65 and disbursements in the amount of \$787,759.32 for August 19, 2025 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Jonathan T. Deters, Fiscal Officer

Mr. Weidman made a motion to approve the receipts and disbursements. Mr. Kellums seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman thanked Mr. Reutelshofer, Dan Lehane, and Brian Weinel for their work removing a log that had clogged a pipe causing a blockage to the flow of a creek. He reminded property owners that it is their responsibility to remove debris from a creek that is on their property to keep it flowing.

Mr. Kellums thanked the Sycamore Township Veterans Memorial Commission for their hard work on the project. He stated we are hoping to break ground on the project in October. He said there may be a presentation about the project at the next Trustee Meeting.

Announcements

Ms. Schwegmann reported the Board of Zoning Appeals Meeting will take place on Wednesday, August 27, 2025 at 6:00 p.m. and noted Township offices will be closed on Labor Day, September 1, 2025. She referred the public to the website calendar for information on all other meetings and events.

Executive Session

Ms. Schwegmann requested a motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(2) to consider the purchase or sale of property for public purposes.

Mr. Weidman made the motion, and Mr. Kellums seconded the motion.
Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

Ms. Schwegmann requested a motion to adjourn to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22 (G)(8)(a) to consider confidential information related to a request for economic development assistance related to Ohio Revised Code Sections 5709.73 to 5709.75.

Mr. Weidman made the motion, and Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

End Regular Session: 6:47 p.m.

Begin Executive Session: 6:50 p.m.

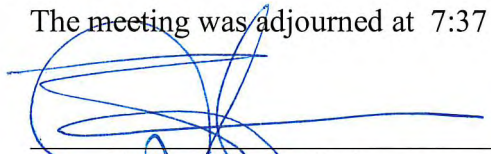
End Executive Session: 7:35 p.m.

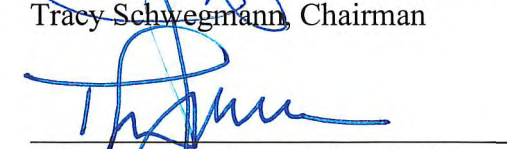
Back in Regular Session: 7:37 p.m.

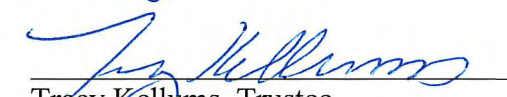
Mr. Deters called roll. All three Trustees indicated they were present. No action was taken as a result of the Executive Session.

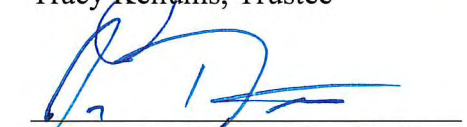
Mr. Weidman made a motion to adjourn, seconded by Mr. Kellums. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

The meeting was adjourned at 7:37 p.m.



Tracy Schwegmann, Chairman

Thomas J. Weidman, Vice Chairman

Tracy Kellums, Trustee

Jonathan T. Deters, Fiscal Officer
Regular Meeting 08/19/2025