

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, September 2, 2025, 6:00 p.m.

The regular meeting was called to order at 6:00 p.m. by Chairman Schwegmann.

Present for the meeting were Chairman Schwegmann, Vice Chairman Weidman, Trustee Kellums, Fiscal Officer Deters, Law Director Barbieri, Administrator Bickford, Superintendent Reutelshofer, Planning & Zoning Administrator Uckotter, Fire Chief Penny, and Lt. Naber from the Hamilton County Sheriff's Office.

An invocation was given by Mr. Kellums followed by the Pledge of Allegiance to the Flag.

Approval of the August 19, 2025 Public Hearing Minutes

The August 19, 2025 Public Hearing minutes were presented for approval. Mr. Weidman made a motion to accept them, seconded by Mr. Kellums.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Approval of the August 19, 2025 Trustee Meeting Minutes

The August 19, 2025 Trustee Meeting minutes were presented for approval. Mr. Weidman made a motion to accept them, seconded by Mr. Kellums.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Public Comments

There were no comments from the public.

Sheriff Patrol Report

Lt. Naber reported he is in conversations with the HCSO Intelligence Unit to prepare for the upcoming holiday shopping season at Kenwood Towne Centre.

EMS/Fire Report

Chief Penny reported that the Fire Department is interviewing six applicants for part-time firefighter positions.

Chief Penny reported the Fire Department is working with the American Red Cross to obtain 50 to 100 smoke detectors and, hopefully, some carbon monoxide detectors as well, to offer to residents in need of them.

Planning & Zoning Report

Mr. Uckotter reported he had one resolution for the Board's consideration.

Resolution – Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint

The resolution “Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint” was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, dispensing with a second reading. Mr. Kellums seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2025-072 passed this 2nd day of September 2025.

Mr. Uckotter reported that the Planning & Zoning Department has been actively working to clean properties declared a nuisance at previous meetings, noting the property at Ken Arbore and Montgomery Road looks much better.

Roads, Maintenance & Recreation Report

Mr. Reutelshofer stated he had nothing to report.

Mr. Weidman commented that the sidewalk project on E. Kemper Road looks great.

Law Director Report

Mr. Barbieri stated he had nothing to report.

Administrator Report

Resolution – Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying them to the County Auditor

The resolution “Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying them to the County Auditor” was presented by Mr. Bickford. Mr. Weidman made a motion to approve the resolution, dispensing with a second reading. Mr. Kellums seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2025-073 passed this 2nd day of September 2025.

Purchase Orders Over \$5,000.00

Mr. Bickford presented the following purchase orders over \$5,000.00 for approval:

250197	Parr Public Safety	Police Vehicle Outfitting CAR-79	\$6,000.00
250198	Parr Public Safety	Police Vehicle Outfitting CAR-80	\$6,000.00
250199	Lebanon Ford	2025 Ford Police Interceptor 5967	\$46,336.00
250200	Lebanon Ford	2025 Ford Police Interceptor 5640	\$46,336.00
250201	Millenium Business Systems	Replace Copier/Scanner/Printer	\$25,01086
250203	Blanket Vendor	Fire Building Maintenance	\$15,000.00

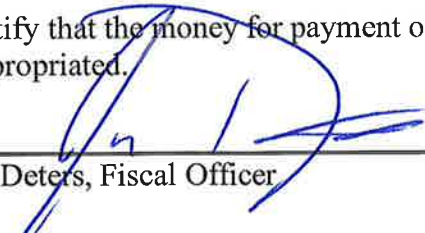
Mr. Weidman made a motion to approve the purchase orders as presented. Mr. Kellums seconded the motion. Mr. Deters called roll to approve the purchase orders. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$200,519.11 and disbursements in the amount of \$459,998.24 for September 2, 2025 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Jonathan T. Deters, Fiscal Officer

Mr. Weidman made a motion to approve the receipts and disbursements. Mr. Kellums seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Trustee Comments

Mr. Kellums stated he had said at the last meeting that there would be a presentation about the Veterans Memorial Project during this meeting. He said the presentation includes a video that is not yet completed; therefore, the presentation will take place at the next meeting on September 23rd.

Announcements

Ms. Schwegmann reported Monthly Brush Chipping will take place Saturday, September 6, 2025, from 8:00 a.m. to 4:00 p.m. behind the Township Administration Building, and the Fall Compost Give-Away will be Saturday, September 13, 2025, at Hartzell United Methodist Church, 8999 Applewood Drive. She referred the public to the website calendar for information on all other meetings and events.

Executive Session

Ms. Schwegmann requested a motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(2) to consider the purchase or sale of property for public purposes.

Mr. Weidman made the motion, and Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

End Regular Session: 6:10 p.m.

Begin Executive Session: 6:15 p.m.

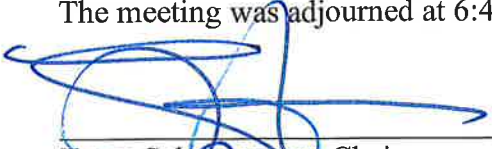
End Executive Session: 6:40 p.m.

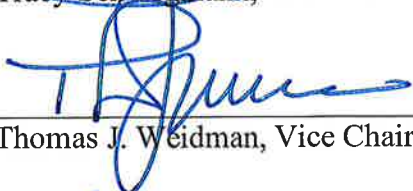
Back in Regular Session: 6:42 p.m.

Mr. Deters called roll. All three Trustees indicated they were present. No action was taken as a result of the Executive Session.

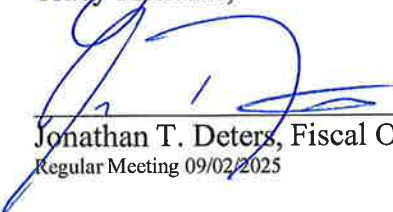
Mr. Weidman made a motion to adjourn, seconded by Mr. Kellums. Vote: Kellums: Aye;
Schwegmann: Aye; Weidman: Aye

The meeting was adjourned at 6:43 p.m.



Tracy Schwegmann, Chairman

Thomas J. Weidman, Vice Chairman

Tracy Kellums, Trustee

Jonathan T. Deters, Fiscal Officer
Regular Meeting 09/02/2025