

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, October 7, 2025, 6:00 p.m.

The regular meeting was called to order at 6:00 p.m. by Chairman Schwegmann.

Present for the meeting were Chairman Schwegmann, Vice Chairman Weidman, Fiscal Officer Deters, Law Director Barbieri, Administrator Bickford, Superintendent Reutelshofer, Planning & Zoning Administrator Uckotter, Fire Chief Penny, and Lt. Naber from the Hamilton County Sheriff's Office. Trustee Kellums was excused.

An invocation was given by Mr. Bickford followed by the Pledge of Allegiance to the Flag.

Approval of the September 23, 2025 Trustee Meeting Minutes

The September 23, 2025 Trustee Meeting minutes were presented for approval. Mr. Weidman made a motion to accept them, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

Ms. Schwegmann stated the Board wanted to break from the published agenda to recognize Fire Chief Rob Penny for 50 years in the fire service.

Resolution – Honoring Chief Rob Penny

The resolution "Honoring Chief Rob Penny" was read by Ms. Schwegmann. The resolution declared October 7, 2025, to be Chief Rob Penny Day in Sycamore Township. Mr. Weidman made a motion to approve the resolution. Ms. Schwegmann seconded the motion. Vote: All Aye
Resolution 2025-082 passed this 7th day of October 2025.

Members of the Fire Department and Chief Penny's family and friends were present to congratulate him. Chief Penny said it has been an exciting and eventful career and thanked his wife Amy for putting up with many interruptions as he was called to fire scenes over the years. He said 50 years prove there is no place he'd rather work than in this organization.

Proclamation – Breast Cancer Awareness Month

The proclamation "In Recognition of Breast Cancer Awareness Month" was read by Mr. Weidman. Mr. Weidman made a motion to approve the proclamation. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye
Proclamation passed this 7th day of October 2025.

Public Comments

There were no comments from the public.

Sheriff Patrol Report

Lt. Naber stated that Hamilton County Sheriff's officers are wearing pink badges this month for Breast Cancer Awareness Month. He reported that work is being done behind the scenes to make the holiday shopping season at the Kenwood Towne Centre safe.

EMS/Fire Report

Chief Penny thanked the Board for the resolution honoring him. He reported that the three new part-time firefighters are in the midst of a three-day orientation. Chief Penny reported that the department also received 100 additional smoke detectors, and the Red Cross would be doing a door-to-door campaign to let people know about the smoke detectors available to residents.

Planning & Zoning Report

Mr. Uckotter stated he had a resolution for the Board's consideration related to the public hearing held earlier that evening for Case ZC-2025-4, proposing text changes to the Sycamore Township Zoning Resolution.

Resolution – Adopting an Amendment to the Sycamore Township Zoning Resolution

The resolution "Adopting an Amendment to the Sycamore Township Zoning Resolution and Dispensing with the Second Reading" was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

Resolution 2025-083 passed this 7th day of October 2025.

Resolution – Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint

The resolution "Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint" was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, dispensing with a second reading. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

Resolution 2025-084 passed this 7th day of October 2025.

Resolution – 12083 2nd Avenue Junk Vehicle

The resolution "Providing for the Removal of Junk Vehicles and the Proper Disposal, Storage, or Impoundment of Motor Vehicles for Certain Sycamore Township Properties by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code" was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, dispensing with a second reading. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

Resolution 2025-085 passed this 7th day of October 2025.

Resolution – 7796 Columbia Avenue Junk Vehicle

The resolution "Providing for the Removal of Junk Vehicles and the Proper Disposal, Storage, or Impoundment of Motor Vehicles for Certain Sycamore Township Properties by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code" was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, dispensing with a second reading. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

Resolution 2025-086 passed this 7th day of October 2025.

Mr. Uckotter reported there have been 286 zoning certificates issued from April 2025 to today, totaling an investment of \$25 million in the Township.

Ms. Schwegmann commented that Mr. Uckotter is able to track those metrics with the new zoning software.

Roads, Maintenance & Recreation Report

Mr. Reutelshofer stated he had one resolution for the Board's consideration.

Resolution – Authorizing a Contract for the Purchase of a 2025 Crafcro Supershot 125 Crack Seal Machine

The resolution "Authorizing a Contract for the Purchase of a 2025 Crafcro Supershot 125 Crack Seal Machine with Included Options and the Disposal of a 2002 Crafcro Supershot 125 Crack Seal Machine and Dispensing with a Second Reading" was presented by Mr. Reutelshofer. Mr. Weidman made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Weidman asked if the 2002 Crack Seal Machine came from Symmes Township and if it didn't work anymore.

Mr. Reutelshofer answered yes and said it is on its last leg.

Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye
Resolution 2025-087 passed this 7th day of October 2025.

Law Director Report

Mr. Barbieri stated he had nothing to report.

Administrator Report

Mr. Bickford said ODOT is preparing a public media blitz about how to get to the Kenwood Towne Centre for the holiday shopping season and is looking at reducing the number of employee cars on the lot by utilizing other public parking lots and shuttles. He said the media blitz will start after Halloween and include a live segment from the mall.

Mr. Bickford commented on the junk vehicle resolutions. He stated that Township staff cannot go on private property, and the junk vehicles that are not visible from the public right-of-way would require an administrative warrant to get to them. Mr. Bickford said there have been discussions with the Law Director about the warrants. He said there are two more junk vehicles on the property that was the subject of the second junk vehicle resolution passed tonight, but staff cannot get to them without an administrative warrant. Mr. Bickford said Mr. Barbieri had suggested the Board grant permission to the Administrator to work with his office to obtain the warrants rather than having to come to the Board each time one is deemed necessary. He noted that getting permission from the Board each time would delay the process.

Mr. Weidman made a motion to give Mr. Bickford approval to work with Mr. Barbieri's office to obtain administrative warrants to investigate junk vehicles. Ms. Schwegmann seconded the motion.

There was a discussion with Mr. Barbieri about this process.

Mr. Deters called roll. Vote: All Aye. The motion passed.

Mr. Bickford reported the City of Montgomery/Sycamore Township JEDD was filed with the State of Ohio. He proposed holding the initial organization meeting for the new JEDD before the next Trustee Meeting on October 21st at 5:15 p.m. He said that the meeting would involve organizing the JEDD Board, passing the tax resolutions, and approving the bylaws. The Board was in agreement with that date, and Mr. Bickford will confirm with the City of Montgomery.

Purchase Orders Over \$5,000.00

Mr. Bickford presented the following purchase orders over \$5,000.00 for approval:

PO Number 250220	Flock Safety	Cameras Annual Fee	\$12,000.00
PO Number 250221	Crafc	Supershot 125 Crack Seal Machine	\$52,540.60
PO Number 250223	Blanket Vendor	Property Maintenance & Cleanup	\$20,000.00
PO Number 250224	Adleta	Kenwood Road Project	\$225,000.00
PO Number 250225	Beechmont Ford	Admin 2025 Ford Explorer	\$49,935.00

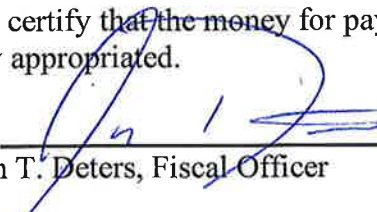
Mr. Weidman made a motion to approve the purchase orders as presented. Ms. Schwegmann seconded the motion. Mr. Deters called roll to approve the purchase orders. Vote: Schwegmann: Aye; Weidman: Aye

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$343,036.88 and disbursements in the amount of \$385,646.62 for October 7, 2025 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Jonathan T. Deters, Fiscal Officer

Mr. Weidman made a motion to approve the receipts and disbursements. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman said Kenwood Road looks fantastic, and the Kemper Road Sidewalk Project is moving right along.

Announcements

Ms. Schwegmann reported the next Zoning Commission Meeting will take place on Thursday, October 9th at 6:00 p.m.; curbside leaf collection service begins, Tuesday October 14th, the Groundbreaking Ceremony for the Sycamore Township Veterans Memorial will take place on Tuesday, October 14th at 9:30 a.m., and the Tax Incentive Review Council Meeting will be held on Tuesday, October 21st at 5:45 p.m. She referred the public to the website calendar for information on all other meetings and events.

Executive Session

Ms. Schwegmann requested a motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(2) to consider the purchase of property for public purposes.

Mr. Weidman made the motion, and Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Ms. Schwegmann: Aye; Mr. Weidman: Aye

End Regular Session: 6:24 p.m.

Begin Executive Session: 6:26 p.m.

End Executive Session: 7:30 p.m.

Back in Regular Session: 7:31 p.m.

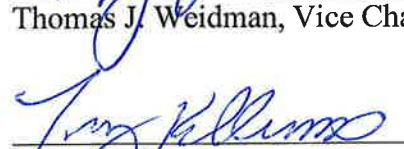
Mr. Deters called roll. Mr. Weidman and Ms. Schwegmann indicated they were present. No action was taken as a result of the Executive Session.

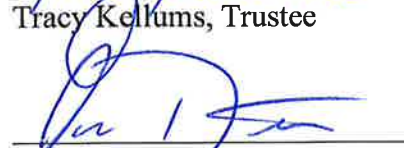
Mr. Weidman made a motion to adjourn, seconded by Ms. Schwegmann. Vote: Schwegmann: Aye; Weidman: Aye

The meeting was adjourned at 7:31 p.m.



Tracy Schwegmann, Chairman

Thomas J. Weidman, Vice Chairman

Tracy Kellums, Trustee

Jonathan T. Deters, Fiscal Officer
Regular Meeting 10/07/2025

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, October 7, 2025, 5:50 p.m.

The public hearing for Zoning Case ZC-2025-4 was called to order at 5:50 p.m. by Chairman Schwegmann.

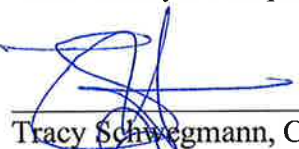
Present for the hearing were Chairman Schwegmann, Vice Chairman Weidman, Law Director Barbieri, Administrator Bickford, Planning & Zoning Administrator Uckotter, and Fire Chief Rob Penny. Trustee Kellums was absent.

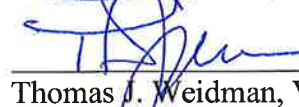
Mr. Uckotter presented Case ZC-2025-4. He stated that on August 19, 2025, the Board passed Resolution 2025-065, initiating text change to the Sycamore Township Zoning Resolution. He reported the proposal was for limited text changes to Chapters 16, 17, 21, and 22. Mr. Uckotter stated that at their meeting on September 11, 2025, the Zoning Commission voted unanimously to approve the text changes as proposed.

Mr. Uckotter said the goal of the text changes was to bring the Sycamore Township Zoning Resolution in line with the Ohio Revised Code. He explained the text changes, noting some simple changes and saying others had to do with public notice requirements for Board of Zoning Appeals and Zoning Commission meetings. He said the text changes would align the Zoning Resolution with changes to the Ohio Revised Code brought about by the 2025 Omnibus Bill. He reported this allows the Township to post notices for these meetings on the Township website and social media accounts instead of in the newspaper. Mr. Uckotter pointed out that notices will still be mailed to those within 200 feet of subject properties. He said this will save the Township money as the legal ads in the newspaper cost a few hundred dollars each.

Ms. Schwegmann stated that no one from the public signed up to comment.

Ms. Schwegmann made a motion to adjourn. Mr. Weidman seconded. Mr. Bickford called roll. Vote: All Aye. The public hearing closed at 5:57 p.m.



Tracy Schwegmann, Chairman

Thomas J. Weidman, Vice Chairman

Tracy Kellums, Trustee

Jonathan T. Deters, Fiscal Officer
Public Hearing Cases ZC-2025-4 10/07/2025