

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township

Sycamore Township, Hamilton County, Ohio

Tuesday, May 20, 2025, 6:00 p.m.

The regular meeting was called to order at 6:00 p.m. by Chairman Schwegmann.

Present for the meeting were Chairman Schwegmann, Vice Chairman Weidman, Trustee Kellums, Fiscal Officer Deters, Law Director Barbieri, Administrator Bickford, Superintendent Reutelshofer, Planning & Zoning Administrator Uckotter, Fire Chief Penny, and Lt. Naber from the Hamilton County Sheriff's Office.

An invocation was given by Mr. Kellums followed by the Pledge of Allegiance to the Flag.

Approval of the May 6, 2025 Public Hearing Minutes

The May 6, 2025 public hearing minutes were presented for approval. Mr. Weidman made a motion to accept them, seconded by Mr. Kellums.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Abstain; Weidman: Aye

Approval of the May 6, 2025 Trustee Meeting Minutes

The May 6, 2025 Trustee Meeting minutes were presented for approval. Mr. Weidman made a motion to accept them, seconded by Mr. Kellums.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Abstain; Weidman: Aye

Public Comments

There was no one present responding to the call for public comment.

Presentation

Natalie Fields, Manager of the Deer Park Branch Public Library, addressed the Board. Ms. Fields reported that system-wide, over 4 million people visited the library in 2024. She discussed possible cuts to the library budget from the State, noting the library is currently advocating for the State Senate to reinstitute funding that the House proposed to cut. Ms. Fields went on to review library programs, including hot meals over the summer for children, the summer reading program, Meals on Wheels, and services for small businesses. She thanked the Board for their support.

Sheriff Patrol Report

Lt. Naber thanked Chief Penny and Assistant Chief Fronimos for helping to make the services honoring fallen Officer Larry Henderson a success.

EMS/Fire Report

Chief Penny reported that the Administrator had a purchase order for the Board's consideration to replace a hose tester that is over 20 years old. He then explained why the hose tester is needed.

Planning & Zoning Report

Resolution – Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint

The resolution “Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint” was presented by Mr. Uckotter. Mr. Uckotter said there were 16 properties included in the resolution for tall grass and weeds, one of which also had debris. Mr. Kellums made a motion to approve the resolution, dispensing with a second reading. Mr. Weidman seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye Resolution 2025-039 passed this 20th day of May 2025

Mr. Weidman asked if most of the properties that were included in the last meeting’s nuisance resolution had been abated by the owners.

Mr. Uckotter answered yes, saying the Township is in the process of abating about six to eight properties.

Roads, Maintenance & Recreation Report

Mr. Reutelshofer reported that the Euclid Road sidewalk and resurfacing projects have been completed. He said the last thing to be done is some traffic signal work at the intersection of Kenwood and Euclid Roads. He reported that the Kenwood Road Project is on schedule and moving along well.

Resolution – Authorizing the Township Maintenance Superintendent to Prepare and Submit an Application to Participate in the Transit Infrastructure Program(s) and Also Authorizing the Township Administrator to Execute Contracts as Required

The resolution “Authorizing the Township Maintenance Superintendent to Prepare and Submit an Application to Participate in the Transit Infrastructure Program(s) and Also Authorizing the Township Administrator to Execute Contracts as Required, Dispensing with a Second Reading” was presented by Mr. Reutelshofer. Mr. Weidman made a motion to approve the resolution. Mr. Kellums seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye Resolution 2025-040 passed this 20th day of May 2025

Resolution – Authorizing a Contract with Choice One Engineering for Engineering Services for the Rossash Road Improvements

The resolution “Authorizing a Contract with Choice One Engineering for Engineering Services for the Rossash Road Improvements, Dispensing with a Second Reading, and Declaring an Emergency” was presented by Mr. Reutelshofer. He noted the Township had received OPWC funding for this project. Mr. Weidman made a motion to approve the resolution. Mr. Kellums seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye Resolution 2025-041 passed this 20th day of May 2025

Law Director Report

Mr. Barbieri stated he had nothing to report.

Administrator Report

Resolution – Setting the Rate of Pay for a Newly Hired Township Employee

The resolution “Setting the Rate of Pay for a Newly Hired Township Employee” was presented by Mr. Bickford. Mr. Kellums made a motion to approve the resolution. Mr. Weidman seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2025-042 passed this 20th day of May 2025

Mr. Bickford requested a motion from the Board to advertise for the annual tax budget public hearing, which will take place on July 15th. He noted the tax budget is due to Hamilton County on July 18th.

Mr. Weidman made a motion to advertise for the tax budget public hearing taking place on July 15, 2025. Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Mr. Bickford reported that the electric aggregation will be with Dynegy, noting that due to a one-month lag between aggregation programs, residents will go back to Duke Energy for one billing cycle in between.

Mr. Bickford reported that Festival in Sycamore sponsorships are up, with close to \$80,000.00 in sponsorship funds secured.

Purchase Orders Over \$5,000.00

Mr. Bickford presented the following purchase orders over \$5,000.00 for approval:

PO Number 250152	City of Cincinnati -CAGIS 06/2025-07/2026	\$10,220.00
PO Number 250153	Cumulus – Radio Ads	\$7,500.00
PO Number 250154	OPWC – Loan CB13L Sturbridge Final Payment	\$37,499.17
PO Number 250155	Ohio Carnival Company – Festival Rides	\$15,000.00
PO Number 250157	BLANKET – Roads Tuition Reimbursement	\$5,000.00
PO Number 250158	Vogelpohl – Fire Hose Tester	\$7,414.00
PO Number 250159	River City Entertainment – 2025 Festival A/V Production	\$26,300.00

Mr. Weidman made a motion to approve the purchase orders as presented. Mr. Kellums seconded the motion.

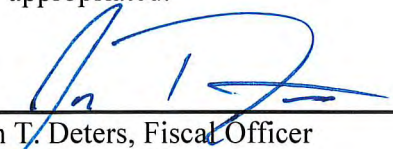
Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$1,278,871.54 and disbursements in the amount of \$5,475,243.82 for May 20, 2025 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 

Jonathan T. Deters, Fiscal Officer

Mr. Weidman made a motion to approve the receipts and disbursements. Mr. Kellums seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman said the Maintenance Department did a great job at the Document Shredding Event. He thanked the Chief and Assistant Chief for their support of the Sheriff's Office.

Announcements

Ms. Schwegmann reported that the joint Deer Park, Silverton, Sycamore Township VFW Memorial Day Parade will take place on Monday, May 26, 2025, at 10:00 a.m. She encouraged folks to come out to watch the parade and honor those who have served. She noted there will be a public hearing regarding the Sycamore Township – City of Montgomery JEDD on Tuesday, June 17, 2025, at 5:45 p.m. at the Sycamore Township Administration Building. She referred the public to the website calendar for information on all other meetings and events.

Ms. Schwegmann said the Sycamore Township print newsletter will be arriving in mailboxes soon.

Executive Session

Ms. Schwegmann requested a motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(3) to discuss imminent litigation with the Township Law Director. Mr. Weidman made the motion, and Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

End Regular Session: 6:20 p.m.

Begin Executive Session: 6:22 p.m.

End Executive Session: 6:58 p.m.

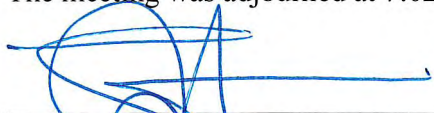
Back in Regular Session: 7:00 p.m.

Mr. Deters called roll. All three Trustees indicated they were present.

Ms. Schwegmann requested a motion to hire Mary Shannon for the position of Administrative Assistant beginning June 16, 2025. Mr. Weidman made the motion, and Mr. Kellums seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Mr. Weidman made a motion to adjourn, seconded by Mr. Kellums. Vote: Kellums: Aye;
Schwegmann: Aye; Weidman: Aye

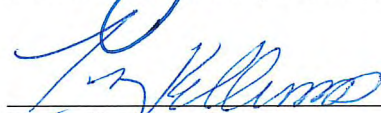
The meeting was adjourned at 7:02 p.m.



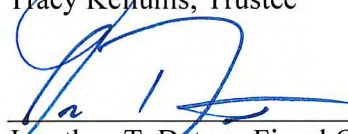
Tracy Schwegmann, Chairman



Thomas J. Weidman, Vice Chairman



Tracy Kellums, Trustee



Jonathan T. Deters, Fiscal Officer
Regular Meeting 05/20/2025