

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, October 21, 2025, 6:00 p.m.

The regular meeting was called to order at 6:01 p.m. by Chairman Schwegmann.

Present for the meeting were Chairman Schwegmann, Vice Chairman Weidman, Trustee Kellums, Fiscal Officer Deters, Law Director Barbieri, Administrator Bickford, Superintendent Reutelshofer, Planning & Zoning Administrator Uckotter, Assistant Fire Chief Fronimos, and Lt. Naber from the Hamilton County Sheriff's Office. Fire Chief Penny was absent.

An invocation was given by Mr. Kellums followed by the Pledge of Allegiance to the Flag.

Approval of the October 7, 2025 Public Hearing Minutes

The October 7, 2025 Public Hearing minutes were presented for approval. Mr. Weidman made a motion to accept them, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Abstain; Schwegmann: Aye; Weidman: Aye

Approval of the October 7, 2025 Trustee Meeting Minutes

The October 7, 2025 Trustee Meeting minutes were presented for approval. Mr. Weidman made a motion to accept them, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Abstain; Schwegmann: Aye; Weidman: Aye

Public Comments

There were no comments from the public.

Sheriff Patrol Report

Lt. Naber stated Assistant Chief Fronimos would be speaking on behalf of both of them to report on the Kenwood Towne Centre.

EMS/Fire Report

Assistant Chief Fronimos reported he and Lt. Naber have been collaborating on the active shooter/mass casualty training exercise at the Kenwood Towne Centre, which will take place in a couple of weeks. He said there is a planning meeting with all the partners on Thursday, so there will be more to report after that.

Assistant Chief Fronimos reported that the Fire Department partnered with the Red Cross and volunteers from Dollar Tree on a smoke detector blitz, which reached over 230 residences. He stated the Fire Department also collaborated with the City of Blue Ash to donate ten bikes to a group of ten Carmelite nuns from Old St. Mary's Church.

Assistant Chief Fronimos reported that the three new part-time firefighters started last week, and the Fire Department will be hiring two full-time firefighters to replace a couple of full-time employees who have left for other opportunities.

Assistant Chief Fronimos reported the Fire Department has had 3,900 calls for service so far this year, and he anticipates reaching about 4,700 calls for service by the end of the year. He said he received a phone call that the insurance organization, which conducts an audit of the Fire Department every five years, will be coming in December.

Planning & Zoning Report

Mr. Uckotter reported that the department has had 206 property maintenance cases and discussed how their goal is to work with the property owner as much as possible.

Resolution – Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint

The resolution “Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint” was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, dispensing with a second reading. Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2025-088 passed this 21st day of October 2025.

Resolution – 7855 Cincinnati Avenue Junk Vehicle

The resolution “Providing for the Removal of Junk Vehicles and the Proper Disposal, Storage, or Impoundment of Motor Vehicles for Certain Sycamore Township Properties by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, dispensing with a second reading. Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2025-089 passed this 21st day of October 2025.

Roads, Maintenance & Recreation Report

Resolution – Approving an LPA Federal Local-Let Project Agreement for Construction Administration and Inspection Services with WSP USA, Inc., for the HAM School Road and Solzman Road PID 119074 Sidewalk Project

The resolution “Approving an LPA Federal Local-Let Project Agreement for Construction Administration and Inspection Services with WSP USA, Inc., for the HAM School Road and Solzman Road PID 119074 Sidewalk Project and Dispensing with the Second Reading” was presented by Mr. Reutelshofer. Mr. Weidman made a motion to approve the resolution.

Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2025-090 passed this 21st day of October 2025.

Resolution – Authorizing a Contract for the HAM School Road and Solzman Road PID 119074 Sidewalk Project

The resolution “Authorizing a Contract for the HAM School Road and Solzman Road PID 119074 Sidewalk Project and Dispensing with a Second Reading” was presented by Mr.

Reutelshofer. Mr. Weidman made a motion to approve the resolution. Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2025-091 passed this 21st day of October 2025.

Mr. Reutelshofer said there will be a preconstruction meeting to set the construction schedule with the goal to have the project completed by the end of next year.

Law Director Report

Mr. Barbieri stated he had nothing to report.

Administrator Report

Mr. Bickford said the Township has been with the Ohio Plan for property and casualty insurance for three years. He said Townships are a tough entity to insure since we contract with the Hamilton County Sheriff's Office, we have to find a carrier that will take on the liability for the Township, which is the vehicles. He noted the Hamilton County Sheriff's Office takes on the liability for the officers themselves. Mr. Bickford noted the premium increase is about seven percent, mostly due to property value increases, which is a good value as some have seen increases as much as 15 to 20 percent. He said one thing added to the policy is to cover the total replacement cost for Sheriff's vehicles under five years old. He then discussed the cyber coverage and the fact that the JEDD/JEDZ will be with the Ohio Plan as Hylant, who administers the Ohio Plan, bought out the group that previously covered them for the Township. Mr. Bickford reported the renewal rate is \$179,360.00.

Resolution – Authorizing the Township Administrator to Approve a Contract for Property and Casualty Insurance

The resolution "Authorizing the Township Administrator to Approve a Contract for Property and Casualty Insurance and Dispensing with the Second Reading" was presented by Mr. Bickford. Mr. Weidman made a motion to approve the resolution. Mr. Kellums seconded the motion.

Ms. Schwegmann asked about stricter requirements from the State of Ohio for Cyber Security coverage.

Mr. Bickford answered that this proposal is consistent with those requirements, and the Ohio Plan is moving towards a more comprehensive cybersecurity package in 2027.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2025-092 passed this 21st day of October 2025.

Purchase Orders Over \$5,000.00

Mr. Bickford presented the following purchase orders over \$5,000.00 for approval:

PO Number 250226	Blanket Vendor	Video Surveillance Equipment	\$25,000.00
PO Number 250228	WSP USA Inc.	Construction Admin. PID 119074	\$93,010.00
PO Number 250229	Blanket Vendor	Fire Building Maintenance	\$74,000.00
PO Number 250230	Ford Development	Contractor PID 119074	\$1,291,414.30

Mr. Weidman made a motion to approve the purchase orders as presented. Mr. Kellums seconded the motion. Mr. Deters called roll to approve the purchase orders. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$563,167.33 and disbursements in the amount of \$810,328.90 for October 21, 2025 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Jonathan T. Deters, Fiscal Officer

Mr. Weidman made a motion to approve the receipts and disbursements. Mr. Kellums seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Trustee Comments

Mr. Kellums stated it was very exciting to hold the groundbreaking ceremony last week for the Sycamore Township Veterans Memorial at Bechtold Park. He thanked the Veterans Memorial Commission for the great job they have done working on the project. He said the goal is to dedicate the Veterans Memorial on Memorial Day 2026.

Mr. Weidman echoed Mr. Kellums' sentiments about the Veterans Memorial and noted Friday, October 31st is Halloween and Trick or Treat hours in Sycamore Township will be 6:00 p.m. to 8:00 p.m.

Announcements

Ms. Schwegmann reminded everyone that it is leaf season, saying leaves should be raked to the curb not into the street for crews to collect. She reported the next Board of Zoning Appeals Meeting will take place on Wednesday, October 22nd at 6:00 p.m.; Trick or Treat hours in the Township are from 6:00 p.m. to 8:00 p.m. on Friday, October 31st, Election Day is Tuesday, November 4th with polls in Hamilton County open 6:30 a.m. to 7:30 p.m., and the next Trustee Meeting will take place on Wednesday, November 5th at 6:00 p.m. due to Election Day on Tuesday. She referred the public to the website calendar for information on all other meetings and events.

Executive Session

Ms. Schwegmann requested a motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(2) to consider the purchase of property for public purposes.

Mr. Weidman made the motion, and Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

End Regular Session: 6:20 p.m.

Begin Executive Session: 6:23 p.m.

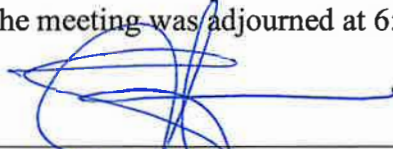
End Executive Session: 6:45 p.m.

Back in Regular Session: 6:47 p.m.

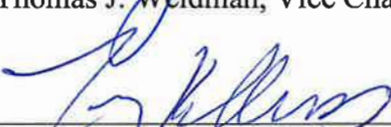
Mr. Deters called roll. All three Trustees indicated they were present. No action was taken as a result of the Executive Session.

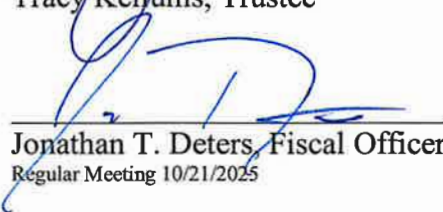
Mr. Weidman made a motion to adjourn, seconded by Mr. Kellums. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

The meeting was adjourned at 6:47 p.m.



Tracy Schwegmann, Chairman

Thomas J. Weidman, Vice Chairman

Tracy Kellums, Trustee

Jonathan T. Deters, Fiscal Officer
Regular Meeting 10/21/2025