

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Wednesday, November 5, 2025, 6:00 p.m.

The regular meeting was called to order at 6:00 p.m. by Chairman Schwegmann.

Present for the meeting were Chairman Schwegmann, Vice Chairman Weidman, Trustee Kellums, Fiscal Officer Deters, Law Director Barbieri, Administrator Bickford, Superintendent Reutelshofer, Planning & Zoning Administrator Uckotter, Fire Chief Penny, and Lt. Naber from the Hamilton County Sheriff's Office.

An invocation was given by Mr. Kellums followed by the Pledge of Allegiance to the Flag.

Approval of the October 21, 2025 Trustee Meeting Minutes

The October 21, 2025 Trustee Meeting minutes were presented for approval. Mr. Weidman made a motion to accept them, seconded by Mr. Kellums.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Public Comments

Mr. Eli Kadui, of 5052 Elmcrest Lane, addressed the Board regarding zoning regulations he believed to be too restrictive for development in areas where land is limited.

Proclamation – In Recognition of Pancreatic Cancer Awareness Month

The proclamation "In Recognition of Pancreatic Cancer Awareness Month" was read by Mr. Weidman. Mr. Kellums made a motion to approve the proclamation. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

The Proclamation passed this 5th day of November 2025.

Sheriff Patrol Report

Lt. Naber reported on an active shooter drill that took place at the Kenwood Towne Centre on November 2nd. He also reported Nordstrom offered to host a Coffee with a Cop Event on November 14th from 1:00 p.m. to 4:00 p.m. He said the K9 therapy dog, and possibly the recruiting unit, would be there, and it will take place at the Nordstrom EBAR.

EMS/Fire Report

Chief Penny reported that the Fire Department is working with Parks Supervisor Jason Petty to get AED devices in Township parks and described the options available to prevent them from being vandalized. He also reported that the department has received interest from 23 applicants for the open full-time firefighter position, two of whom are paramedics, three of whom are in paramedic school, and the rest are EMTs.

Chief Penny thanked everyone who attended the luncheon in honor of his 50th anniversary with the fire service.

Mr. Kellums asked if the AED devices would include a way to call 911 if someone did not have a phone with them. Chief Penny stated they are still investigating options and noted he will bring them to the Board for input before choosing the exact device.

Planning & Zoning Report

Mr. Uckotter reported he had a Resolution for the Board's consideration for Case ZC-2025-6 which was the subject of a public hearing earlier that evening.

Resolution – Zoning Case ZC-2025-6

The resolution “Adopting an Amendment to the Sycamore Township Zoning Resolution and Dispensing with the Second Reading” was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution. Mr. Kellums seconded the motion. Mr. Deters called roll.

Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2025-093 passed this 5th day of November 2025.

Resolution – Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint

The resolution “Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint” was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, dispensing with a second reading. Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2025-094 passed this 5th day of November 2025.

Resolution – 3684 E. Galbraith Road & 3700 E. Galbraith Road Junk Vehicles

The resolution “Providing for the Removal of Junk Vehicles and the Proper Disposal, Storage, or Impoundment of Motor Vehicles for Certain Sycamore Township Properties by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, dispensing with a second reading. Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2025-095 passed this 5th day of November 2025.

Mr. Uckotter noted his department attempts to work with property owners to abate property maintenance issues, but in the event the Township hires a contractor to clean a property, those expenses are sent to the Hamilton County Auditor as an assessment to the tax bill on the property. He said yesterday the Planning and Zoning Department sent seven assessments to the Auditor for a total of \$8,206.00.

Roads, Maintenance & Recreation Report

Resolution – Authorizing a Contract for the Purchase of Equipment for Installation on a 2026 Freightliner M2 106 Plus Truck

The resolution “ Authorizing a Contract for the Purchase of Equipment for Installation on a 2026 Freightliner M2 106 Plus Truck and Dispensing with a Second Reading” was presented by Mr. Reutelshofer. Mr. Weidman made a motion to approve the resolution. Mr. Kellums seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2025-096 passed this 5th day of November 2025.

Law Director Report

Mr. Barbieri stated he had nothing to report.

Administrator Report

Resolution – Authorizing and Directing a Transfer of Funds

The resolution “ Authorizing and Directing a Transfer of Funds to Reconcile Budgets and Appropriations and Dispensing with a Second Reading” was presented by Mr. Bickford. Mr. Weidman made a motion to approve the resolution. Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2025-097 passed this 5th day of November 2025.

Purchase Orders Over \$5,000.00

Mr. Bickford presented the following purchase orders over \$5,000.00 for approval:

Purchase Order #250231	Henderson Products	Mark E Dump Body	\$36,699.15
Purchase Order #250232	Ford Development	Marievew/Fran Culvert	\$545,630.09
Purchase Order #250233	Hylant Admin.	Ohio Plan Insurance	\$179,360.00
Purchase Order #250234	Ohio BWC	2026 Premium	\$109,425.00
Purchase Order #250235	Blanket Vendor	KTC Security Detail	\$30,000.00

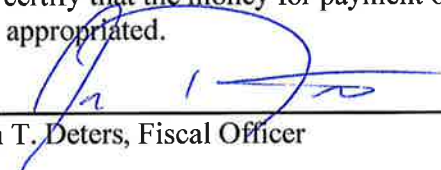
Mr. Weidman made a motion to approve the purchase orders as presented. Mr. Kellums seconded the motion. Mr. Deters called roll to approve the purchase orders. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$366,582.35 and disbursements in the amount of \$3,106,104.07 for November 5, 2025 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Jonathan T. Deters, Fiscal Officer

Mr. Weidman made a motion to approve the receipts and disbursements. Mr. Kellums seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Trustee Comments

Mr. Kellums thanked Chief Penny for 50 years in the fire service. He congratulated his fellow Trustees on their victory in the election and his wife for securing another term on the Deer Park School Board.

Mr. Weidman also congratulated Mrs. Kellums and Mrs. Schwegmann on their election to another term.

Ms. Schwegmann echoed the congratulations and expressed thanks to the department heads and staff for their hard work.

Announcements

Ms. Schwegmann reported Township offices will be closed on November 11th for Veterans Day. She stated the November 13th Zoning Commission Meeting and November 19th Board of Zoning Appeals Meeting have been canceled due to a lack of agendas. Ms. Schwegmann announced the annual Records Commission Meeting will take place on Tuesday, November 18th at 5:30 p.m. She then referred the public to the website calendar for information on all other meetings and events.

Executive Session

Ms. Schwegmann requested a motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(2) to consider the purchase of property for public purposes.

Mr. Weidman made the motion, and Mr. Kellums seconded the motion.

Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

End Regular Session: 6:22 p.m.

Begin Executive Session: 6:25 p.m.

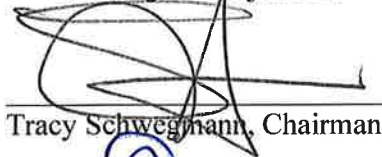
End Executive Session: 6:52 p.m.

Back in Regular Session: 6:55 p.m.

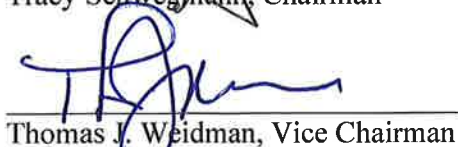
Mr. Deters called roll. All three Trustees indicated they were present. No action was taken as a result of the Executive Session.

Mr. Weidman made a motion to adjourn, seconded by Mr. Kellums. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

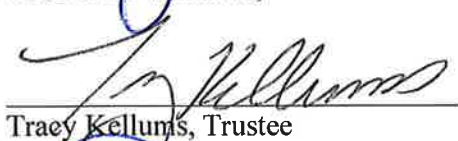
The meeting was adjourned at 6:56 p.m.



Tracy Schwegmann, Chairman



Thomas J. Weidman, Vice Chairman



Tracy Kellums, Trustee



Jonathan T. Deters, Fiscal Officer
Regular Meeting 11/05/2025