

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, March 17, 2026, 6:00 p.m.

The regular meeting was called to order at 6:00 p.m. by Chairman Weidman.

Present for the meeting were Chairman Weidman, Vice Chairman Kellums, Trustee Schwegmann, Fiscal Officer Deters, Assistant Law Director Katherine Barbiere, Administrator Bickford, Fire Chief Penny, and Corporal Dayne Friedhoff from the Hamilton County Sheriff's Office, reporting on behalf of Lt. Sovern. Superintendent Reutelshofer was absent.

Mr. Kellums asked for a moment of silence to honor those who have lost their lives in the Middle East. An invocation was then given by Mr. Kellums followed by the Pledge of Allegiance to the Flag.

Approval of the March 3, 2026 Public Hearing Minutes

The March 3, 2026 Public Hearing minutes were presented for approval. Mr. Kellums made a motion to accept them, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Approval of the March 3, 2026 Trustee Meeting Minutes

The March 3, 2026 Trustee Meeting minutes were presented for approval. Mr. Kellums made a motion to accept them, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Public Comments

No public comments.

Sheriff Patrol Report

Corporal Dayne Friedhoff had nothing to report.

EMS/Fire Report

Chief Penny reported that Michael Borger is being considered for a full-time position, to fill an opening created by recent promotions in the Fire Department. Borger is currently a part-time paramedic at Madeira and Indian Hill and has finished his bachelor's degree at UC. Chief Penny stated that Keegan Harding and Kiley Gabbard had passed the agility tests and are now eligible to be hired as a part-time firefighter/EMTs with the Sycamore Township Fire Department.

Planning & Zoning Report

Mr. Uckotter reported that Shake Shack is officially open at Kenwood Square and Cava will open next to it in the spring or early June. Mr. Uckotter stated the teardown of the unsafe structure at the northern end of St. Clair is going well. He also reported there has been an increase in zoning certificate applications and residents are asked to use the online permitting portal called "Cloud Permit," which can be accessed online. He said people should call the zoning department for any questions.

Roads, Maintenance & Recreation Report

Mr. Bickford reported the Veterans Commission is working hard on the continued building of the Sycamore Township Veterans' Memorial, noting concrete has been poured and benches and monuments are in the process of being engraved. The war timeline benches are ready to be put in place at the walkway coming in from the parking lot of Bechtold Park. Monuments to the branches of the military will be placed in the center of the monument, which will be backlit by LED lights. Mr. Bickford said that the monuments should be set the first week of April and the commission has pushed the timeline to be ready for the Memorial Day Grand Opening.

Resolution – Authorizing a Contract for the Purchase of a 2026 Gator TX

The resolution “Authorizing a Contract for the Purchase of a 2026 Gator TX with Included Options and the Disposal of an Existing 2010 Gator TX and Dispensing with a Second Reading” was presented by Mr. Bickford. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Weidman asked the purpose of the Gator. Mr. Bickford answered the Gator is used by the maintenance department to drag fields and do other work around the Township, noting that the Gator the department currently uses is 16 years old. He said this was a budgeted item in the capital plan.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2026-022 passed this 17th day of March 2026.

Resolution – Authorizing a Contract for the Resurfacing of the Parking Lot at the Clete McDaniel Sports Complex

The resolution “Authorizing a Contract for the Resurfacing of the Parking Lot at the Clete McDaniel Sports Complex, Dispensing with a Second Reading, and Declaring an Emergency” was presented by Mr. Bickford. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Bickford stated the paving cost is \$59,245 and noted it was a budgeted item as part of the capital plan for 2026.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2026-023 passed this 17th day of March 2026.

In a final note, Mr. Bickford stated that AEDs have been delivered and will be installed shortly.

Law Director Report

Ms. Barbieri is seeking action from the Board to resolve two pending nuisance actions involving a fence at 8802 to Blue Ash Road and Deer Park Auto at 3900 E. Galbraith Road. Ms. Barbieri's colleague, Mr. Byrnes, will report to the Board during Executive Session and request action by the end of the meeting.

Administrator Report

Mr. Bickford requested a motion to hire Kiley Gabbard and Keegan Harding as a part-time firefighter, pending the successful completion of pre-employment screenings. Mr. Kellums made a motion to hire Kiley Gabbard and Keegan Harding as part-time firefighters pending the successful completion of pre-employment screenings. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Mr. Bickford requested a motion to hire Michael Borger as a full-time firefighter and paramedic in the Sycamore Township Fire Department, pending successful completion of pre-employment screenings, and subject to the collective bargaining agreement. Mr. Kellums made a motion to hire. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution - Authorizing the Transfer of Property Located in Sycamore Township and Owned by Sycamore Township to the Sycamore Township, Hamilton County CIC, Inc.

The resolution "Authorizing the Transfer of Property Located in Sycamore Township and Owned by Sycamore Township to the Sycamore Township, Hamilton County CIC, Inc." was made by Mr. Bickford. Mr. Kellums made the motion to approve the resolution, seconded by Ms. Schwegmann.

Mr. Bickford made a point to say these are all properties within High Point and include approximately 3.5 acres. The resolution will be subject to non-bidding, and the properties will be transferred to the CIC. He stated the CIC will schedule a meeting to accept the properties and dispose of them as they see fit. Mr. Kellums asked if all the properties are listed in the attachment to the resolution. Mr. Bickford confirmed they were.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2026-024 passed this 17th day of March 2026.

First Amendment to the Lease Agreement

Mr. Bickford requested a motion to approve an Amendment to the Lease Agreement between Sycamore Township and Tire Discounters. Tire Discounters is requesting to renew and extend their agreement for one more year if Sycamore Township allows Tire Discounters to be released from the agreement with a 60-day notice. Mr. Kellums made a motion to amend, seconded by Ms. Schwegmann.

Mr. Kellums asked if Tire Discounters wanted a six-month extension, which Mr. Bickford said they would like a six-month extension and would continue their sponsorship for the Festival in Sycamore.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

2026 Trustee Meeting Dates

Mr. Bickford requested a motion to move the April 7 meeting to March 31, and the April 21 meeting to April 14, leaving an extra week between meetings at the end of April instead of March. Mr. Kellums made the motion to change the dates of the next two Trustee Meetings to March 31, 2026, and April 14, 2026. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Purchase Orders Over \$5,000.00

Mr. Bickford presented the following purchase orders over \$5,000.00 for approval:

2026-00133	Ohio Treasurer – OPWC Sturbridge Loan Final Pymnt	\$37,499.13
2026-00134	JK Meurer - McDaniel Parking Lot Paving	\$59,245.00
2026-00135	Deere & Company – 2026 Gator TX for Schuler	\$10,126.91

Mr. Kellums made a motion to approve the purchase orders as presented. Ms. Schwegmann seconded the motion. Mr. Deters called roll to approve the purchase orders. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$497,004.34 and disbursements in the amount of \$702,796.96 for March 17, 2026 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Jonathan T. Deters, Fiscal Officer

Mr. Kellums made a motion to approve the receipts and disbursements. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Trustee Comments

Ms. Schwegmann commented on everyone wearing green and wished all those a Happy St. Patrick's Day. She thanked Mr. Bickford for sharing the Veterans' Memorial photos and the progress made, and said she is looking forward to the grand opening.

Mr. Weidman thanked Mr. Kellums for his help and hard work on the Veterans' Memorial. He also reminded everyone that trash Bash is coming up on April 10 and April 11 in the north and on April 24 and April 25 in the south.

Announcements

Mr. Weidman reported there will be a Bid Opening for the North Connectivity Project at 10:00 a.m. on March 20th, the next Board of Zoning Appeals Meeting will be at 6:00 p.m. on March 25th, and the next Trustee Meeting will be held on a new date: March 31st. He then referred the public to the website calendar for information on all other meetings and events.

Executive Session

Mr. Weidman requested a motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(3) to conference with the Law Director concerning pending or imminent litigation.

Mr. Kellums made the motion, and Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

End Regular Session: 6:20 p.m.
Begin Executive Session: 6:22 p.m.
End Executive Session: 6:48 p.m.
Back in Regular Session: 6:50 p.m.

Mr. Bickford called roll. All three Trustees indicated they were present.

Resolution – Allowing Township Administrator to sign and Execute a Consent Decree Regarding 8802 Blue Ash Road, Sycamore Township, Ohio 45242

The resolution “Allowing Township Administrator to Sign and Execute a Consent Decree regarding 8802 Blue Ash Road, Sycamore Township, Ohio 45242” was presented by Mr. Bickford. Mr. Kellums made the motion, seconded by Ms. Schwegmann.


Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye
Resolution 2026-025 passed this 17th day of March 2026.

Resolution – Authorizing Township Administrator to Sign and Execute Second Amended Agreed Amendment and Restraining Order with Roger A. Bean, DBA Deer Park Auto Service

The resolution “Authorizing Township Administrator to Sign and Execute Second Amended Agreed Amendment and Restraining Order with Roger A. Bean, DBA Deer Park Auto Service and Dispensing with the Second Reading” was presented by Mr. Bickford. Mr. Kellums made the motion, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

Mr. Kellums made a motion to adjourn, seconded by Ms. Schwegmann. Vote: All Aye.
The meeting was adjourned at 6:59 p.m.




Thomas J. Weidman, Chairman



Tracy Kellums, Vice Chairman



Tracy Schwegmann, Trustee



Jonathan T. Deters, Fiscal Officer
Regular Meeting 03/17/2026