

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, May 5, 2026, 6:00 p.m.

The regular meeting was called to order at 6:00 p.m. by Chairman Weidman.

Present for the meeting were Chairman Weidman, Vice Chairman Kellums, Trustee Schwegmann, Fiscal Officer Deters, Law Director Barbieri, Administrator Bickford, Superintendent Reutelshofer, Planning & Zoning Assistant Ragan, Fire Chief Penny, and Lt. Sovern from the Hamilton County Sheriff's Office.

An invocation was then given by Mr. Kellums followed by the Pledge of Allegiance to the Flag.

Approval of the April 14, 2026 Trustee Meeting Minutes

The April 14, 2026, Trustee Meeting minutes were presented for approval. Mr. Kellums made a motion to accept them, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Public Comments

Mr. Steven Medl, of 4208 Larchview Drive, addressed the Board regarding concerns about children riding motorbikes in the street without helmets.

Lt. Sovern explained the rules and regulations of electric scooters.

Presentation

Hamilton County Auditor Jessica Miranda addressed the Board and presented a PowerPoint presentation about the auditor's services and upgrades to their website.

Sheriff Patrol Report

Lt. Sovern reported that a joint training exercise with Sycamore Township Fire Department is scheduled for May 26th, 2026.

EMS/Fire Report

Chief Penny reported that the Fire Department has acquired a house for training purposes.

Planning & Zoning Report

Mr. Ragan reported he had one resolution to present to the Board.

Resolution – Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint

The resolution "Declaring Nuisance and Ordering the Abatement of the Sycamore Township Properties Listed Below and Further Authorizing the Zoning Administrator to Initiate Complaint" was presented by Mr. Ragan. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2026-036 passed this 5th day of May 2026.

Roads, Maintenance & Recreation Report

Mr. Reutelshofer reported on an increase to the recycling rate. He then presented five resolutions for the Board's consideration.

Resolution – Authorizing a Contract for the Sealcoating of the Parking Lot at Schuler Park

The resolution “Authorizing a Contract for the Sealcoating of the Parking Lot at the Robert L. Schuler Athletic Complex, Dispensing with a Second Reading, and Declaring an Emergency” was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2026-037 passed this 5th day of May 2026.

Resolution – Authorizing a Contract with Julie Cromwell & Assoc. for Engineering Services

The resolution “ Authorizing a Contract with Julie Cromwell & Associates for Engineering Services for a Proposed Maintenance Department Storage Building, Dispensing with a Second Reading, and Declaring an Emergency” was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2026-035 passed this 5th day of May 2026.

Resolution – Authorizing the Township Administrator to Execute a Construction and Maintenance Agreement with the Indiana & Ohio Railway Company

The resolution “Authorizing the Township Administrator to Execute a Construction and Maintenance Agreement with the Indiana & Ohio Railway Company for the Sycamore Township School Road & Solzman Road Project (PID 119074), Dispensing with a Second Reading, and Declaring an Emergency” was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2026-039 passed this 5th day of May 2026.

Resolution – Authorizing the Township Maintenance Superintendent to Prepare and Submit an Application to Participate in the Transit Infrastructure Program(s)

The resolution “Authorizing the Township Maintenance Superintendent to Prepare and Submit an Application to Participate in the Transit Infrastructure Program(s) and also Authorizing the Township Administrator to Execute Contracts as Required, Dispensing with a Second Reading” was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2026-040 passed this 5th day of May 2026.

Resolution – Authorizing a Contract for the Rossash Road Reconstruction Project

The resolution “Authorizing a Contract for the Rossash Road Reconstruction Project and Dispensing with a Second Reading” was presented by Mr. Reutelshofer. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2026-041 passed this 5th day of May 2026.

Law Director Report

Mr. Barbieri had nothing to report.

Administrator Report

Mr. Bickford presented two resolutions for the board's consideration.

Resolution – Authorizing and Directing a Transfer of Funds to the Sycamore Township CIC

The resolution “Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc. the Designated Community Improvement Corporation of Sycamore Township, and Dispensing with the Second Reading” was presented by Mr. Bickford. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2026-042 passed this 5th day of May 2026.

Resolution – Establishing a Joint Economic Development District (JEDD-Montgomery) Fund

The resolution “Establishing a Joint Economic Development District (JEDD-Montgomery) Fund and Dispensing with the Second Reading” was presented by Mr. Bickford. Mr. Kellums made a motion to approve the resolution. Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Resolution 2026-043 passed this 5th day of May 2026.

Mr. Bickford talked about the new rates for the aggregation program.

Mr. Bickford announced that staff members participated in certified public records training at 2026 OTA. Mary Tenorio attended the training as designee for Jon Deters. Greg Bickford and Beth Gunderson took the training as designees for Ms. Schwegmann, Mr. Kellums, and Mr. Weidman, therefore the Fiscal Officer and Board of Trustees are public records certified.

Purchase Orders Over \$5,000.00

Mr. Bickford presented the following purchase orders over \$5,000.00 for approval:

2026-00157	Kleingers Group	Storage Building Engineering	\$20,200.00
2026-00158	Indiana & Ohio Railway Co.	Construction Agreement (School/Solzman)	\$137,012.00
2026-00159	Greenworks Lending	11600 Grooms Rd ESID/CPACE	\$425,455.47
2026-00160	Sycamore Schools	1st Half 2025 pay 2026 TIF School Payments	\$85,431.57
2026-00161	Princeton Schools	1st Half 2025 pay 2026 TIF School Payments	\$298,804.79
2026-00162	Indian Hill Schools	1st Half 2025 pay 2026 TIF School Payments	\$2,941,605.83
2026-00163	Deer Park Schools	1st Half 2025 pay 2026 TIF School Payments	\$282,351.03
2026-00164	Great Oaks Career Campuses	1st Half 2025 pay 2026 TIF School Payments	\$173,269.02
2026-00165	US Bank	KW Towne Place/KW Collection TIF Payment	\$737,352.89
2026-00166	Hartz Sealcoating LLC	Schuler Parking Lot Sealcoating & Stripping	\$10,959.00
2026-00167	Julie Crowell & Assoc.	Structural Engineering Serv.-Storage Building	\$7,000.00
2026-00168	Cumulus Media	2026 Festival Radio Advertisements	\$7,500.00

Mr. Kellums made a motion to approve the purchase orders as presented. Ms. Schwegmann seconded the motion. Mr. Deters called roll to approve the purchase orders. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye.

**Fiscal Officer Report-
Pay Bills and Read Receipts**

The receipts in the amount of \$12,751,358.33 and disbursements in the amount of \$2,169,220.76 for May 5, 2026 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Jonathan T. Deters, Fiscal Officer

Mr. Kellums made a motion to approve the receipts and disbursements. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Kellums: Aye; Schwegmann: Aye; Weidman: Aye

Trustee Comments

Ms. Schwegmann reported that she attended the Daughters of the American Revolution memorial service.

Mr. Kellums thanked the maintenance crews for their hard work at the Trash Bash events and on the Veterans Memorial project.

Announcements

Mr. Weidman reported the National Day of Prayer service will be held at noon on May 7th. He said the Spring Compost Give-Away is May 9th at Hartzell United Methodist Church, the Zoning Commission Meeting will be held Thursday, May 14th at 6:00 p.m. and Document Shredding will be on May 16th behind the Township Administration Building. He then referred the public to the website calendar for information on all other meetings and events.

Executive Session

Mr. Weidman requested a motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or officials.

Mr. Kellums made the motion, and Ms. Schwegmann seconded the motion.
Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

Mr. Weidman requested a motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(3) to conference with the Township Law Director concerning pending or imminent litigation.

Mr. Kellums made the motion, and Ms. Schwegmann seconded the motion.
Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

Mr. Weidman requested a motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(2) to consider property acquisition.

Mr. Kellums made the motion, and Ms. Schwegmann seconded the motion.

Mr. Deters called roll. Vote: Mr. Kellums: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

End Regular Session: 6:47 p.m.

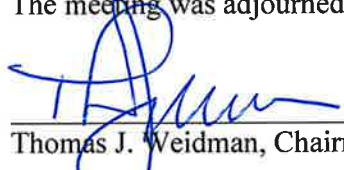
Begin Executive Session: 6:48 p.m.

End Executive Session: 9:45 p.m.

Back in Regular Session: 9:48 p.m.

Mr. Deters called roll. All three Trustees indicated they were present.


Mr. Kellums made a motion to adjourn, seconded by Ms. Schwegmann. Vote: All Aye.
The meeting was adjourned at 9:48 p.m.




Thomas J. Weidman, Chairman



Tracy Kellums, Vice Chairman



Tracy Schwegmann, Trustee



Jonathan T. Deters, Fiscal Officer
Regular Meeting 05/05/2026