

2008-01-02 Workshop	19
2008-01-03 Trustee	21
2008-01-07 Special Workshop	23
2008-01-15 Workshop	24
2008-01-17 Trustee	28
2008-02-05 Workshop	31
2008-02-07 Trustee	34
2008-02-19 Workshop	37
2008-02-21 Trustee	40
2008-02-29 Special Workshop	42
2008-03-05 Workshop	44
2008-03-06 Trustee	47
2008-03-18 Workshop	49
2008-03-20 Trustee	51
2008-04-01 Workshop	54
2008-04-03 Trustee	56
2008-04-15 Workshop	58
2008-04-17 Trustee	61
2008-04-29 Workshop	63
2008-05-13 Workshop	66
2008-05-15 Trustee	69
2008-06-03 Workshop	72
2008-06-05 Trustee	74
2008-06-17 Workshop	78
2008-06-19 Trustee	81
2008-07-01 Workshop	84
2008-07-03 Trustee	86
2008-07-15 Workshop	88
2008-08-05 Workshop	91
2008-09-02 Workshop	95

2008-09-04 Trustee _____	98
2008-09-16 Workshop _____	101
2008-09-18 Trustee _____	104
2008-10-02 Trustee _____	106
2008-10-02 Workshop _____	108
2008-10-14 Workshop _____	111
2008-11-03 Workshop _____	114
2008-11-06 Trustee _____	118
2008-11-18 Workshop _____	121
2008-12-02-Workshop _____	124
2009-01-06 Workshop _____	127
2009-01-08 Trustee _____	130
2009-01-20 Workshop _____	133
2009-01-22 Trustee _____	136
2009-02-03 Workshop _____	139
2009-02-17 Workshop _____	141
2009-02-19 Trustee _____	145
2009-03-03 Workshop _____	147
2009-03-05 Trustee _____	149
2009-03-17 Workshop _____	152
2009-03-19 Trustee _____	156
2009-03-31 Workshop _____	158
2009-04-02 Trustee _____	162
2009-04-14 Workshop _____	164
2009-04-16 Trustee _____	167
2009-05-05 Workshop _____	170
2009-05-07 Trustee _____	174
2009-05-12 Special Workshop _____	177
2009-05-19 Workshop _____	178
2009-05-21 Trustee _____	180

2009-06-02 Workshop	183
2009-06-16 Workshop	186
2009-06-18 Trustee	189
2009-06-30 Workshop	192
2009-07-02 Trustee	195
2009-07-14 Workshop	198
2009-07-16 Trustee	201
2009-07-20 Workshop	204
2009-08-04 Workshop	205
2009-08-06 Trustee	208
2009-08-18 Workshop	210
2009-09-01 Workshop	213
2009-09-03 Trustee	216
2009-09-15 Workshop	218
2009-09-17 Trustee	221
2009-09-29 Workshop	224
2009-10-01 Trustee	226
2009-10-13 Workshop	228
2009-10-15 Trustee	231
2009-11-04-Workshop	234
2009-11-05 Trustee	238
2009-12-01 Workshop	240
2009-12-03 Trustee	243
2009-12-15 Workshop	247
2009-12-17 Trustee	250
2009-12-31 Special Workshop	253
2010-01-05 Workshop	254
2010-01-07 Trustee	257
2010-01-19 Workshop	259
2010-02-02 Workshop	261

2010-02-04 Trustee _____	263
2010-02-16 Workshop _____	265
2010-03-02 Workshop _____	267
2010-03-04 Trustee _____	270
2010-03-16 Workshop _____	273
2010-03-30 Workshop _____	276
2010-04-01 Trustee _____	279
2010-04-13 Workshop _____	281
2010-04-15 Trustee _____	284
2010-05-05 Workshop _____	286
2010-05-06 Trustee _____	290
2010-05-18 Workshop _____	292
2010-06-01 Workshop _____	294
2010-06-03 Trustee _____	297
2010-06-15 Workshop _____	299
2010-06-17 Trustee _____	302
2010-06-29 Workshop _____	304
2010-07-13 Workshop _____	307
2010-07-15 Trustee _____	310
2010-08-03 Workshop _____	312
2010-08-05 Trustee _____	315
2010-08-17 Workshop _____	317
2010-08-31 Workshop _____	320
2010-09-02 Trustee _____	323
2010-09-14 Workshop _____	326
2010-10-05 Workshop _____	329
2010-10-07 Trustee _____	333
2010-10-19 Workshop _____	336
2010-10-21 Trustee _____	338
2010-11-01 Workshop _____	341

2010-11-04 Trustee _____	344
2010-11-16 Workshop _____	346
2010-11-18 Trustee _____	348
2010-11-30 Workshop _____	350
2010-12-02 Trustee _____	352
2010-12-14 Workshop _____	355
2010-12-16 Trustee _____	357
2011-01-04 Workshop _____	359
2011-01-06 Trustee _____	362
2011-01-19 Workshop _____	363
2011-01-20 Trustee _____	366
2011-02-01 Workshop _____	367
2011-02-03 Trustee _____	370
2011-02-16 Workshop _____	372
2011-03-01 Workshop _____	375
2011-03-03 Trustee _____	378
2011-03-15 Workshop _____	380
2011-03-17 Trustee _____	382
2011-04-05 Workshop _____	384
2011-04-07 Trustee _____	387
2011-04-19 Workshop _____	389
2011-04-21 Trustee _____	391
2011-05-03 Workshop _____	393
2011-05-05 Trustee _____	396
2011-05-17 Workshop _____	398
2011-05-19 Trustee _____	402
2011-05-31 Workshop _____	404
2011-06-02 Trustee _____	407
2011-06-14 Workshop _____	409
2011-06-16 Trustee _____	413

2011-07-05 Workshop	415
2011-07-07 Trustee	419
2011-07-19 Workshop	421
2011-07-21 Trustee	424
2011-07-28 Special Workshop	427
2011-08-02 Workshop	428
2011-08-16 Workshop	431
2011-08-30 Workshop	434
2011-09-01 Trustee	437
2011-09-13 Workshop	439
2011-09-15 Trustee	442
2011-10-04 Workshop	444
2011-10-06 Trustee	448
2011-10-18 Workshop	450
2011-11-01 Workshop	453
2011-11-03 Trustee	456
2011-11-16 Workshop	458
2011-11-22 Special Workshop	461
2011-11-29 Workshop	462
2011-12-01 Trustee	464
2011-12-13 Workshop	466
2011-12-15 Trustee	469
2012-01-04 Workshop	472
2012-01-05 Trustee	475
2012-01-17 Workshop	477
2012-01-19 Trustee	480
2012-01-31 Workshop	482
2012-02-02 Trustee	485
2012-02-14 Workshop	487
2012-02-16 Trustee	490

2012-02-28 Workshop	493
2012-03-01 Trustee	496
2012-03-13 Workshop	500
2012-03-15 Trustee	502
2012-04-03 Workshop	504
2012-04-04 Trustee	507
2012-04-17 Workshop	509
2012-04-19 Trustee	512
2012-05-01 Workshop	515
2012-05-02 Trustee	518
2012-05-15 Workshop	520
2012-05-16 Trustee	522
2012-06-05 Workshop	526
2012-06-07 Trustee	530
2012-06-19 Workshop	533
2012-06-21 Trustee	536
2012-07-03 Workshop	539
2012-07-17 Workshop	542
2012-07-19 Trustee	545
2012-07-31 Workshop	548
2012-08-02 Trustee	550
2012-08-13 Workshop	552
2012-09-04 Workshop	554
2012-09-06 Trustee	557
2012-09-18 Workshop	559
2012-10-02 Workshop	562
2012-10-04 Trustee	564
2012-10-16 Workshop	567
2012-10-18 Trustee	569
2012-10-30 Workshop	571

2012-11-01 Trustee _____	573
2012-11-13 Workshop _____	575
2012-12-04 Workshop _____	578
2012-12-05 Trustee _____	582
2012-12-18 Workshop _____	585
2012-12-20 Trustee _____	587
2013-01-02 Workshop _____	590
2013-01-03 Trustee _____	591
2013-01-15 Workshop _____	593
2013-01-17 Trustee _____	595
2013-01-30 JEDZ Public Hearings _____	597
2013-01-30 Special Workshop _____	599
2013-02-05 Workshop _____	601
2013-02-07 Trustee _____	603
2013-02-20 Workshop _____	606
2013-02-21 Trustee _____	609
2013-03-05 Workshop _____	612
2013-03-07 Trustee _____	614
2013-03-19 Workshop _____	618
2013-03-21 Trustee _____	620
2013-04-02 Workshop _____	626
2013-04-04 Trustee _____	629
2013-04-16 Workshop _____	631
2013-04-18 Trustee _____	633
2013-04-30 Workshop _____	636
2013-05-02 Trustee _____	639
2013-05-14 Workshop _____	644
2013-05-16 Trustee _____	647
2013-06-04 Workshop _____	649
2013-06-06 Trustee _____	652

2013-06-18 Workshop	657
2013-06-20 Trustee	661
2013-07-02 Workshop	663
2013-07-16 Workshop	666
2013-07-18 Trustee	669
2013-07-30 Workshop	674
2013-08-01 Trustee	677
2013-08-05 JEDZ-NW Hearing	680
2013-08-05 Trustee Special Meeting	681
2013-08-13 Workshop	682
2013-08-15 Trustee	685
2013-09-03 Workshop	688
2013-09-05 Trustee	691
2013-09-17 Workshop	693
2013-09-18 Trustee	696
2013-10-01 Workshop	699
2013-10-03 Trustee	703
2013-10-15 Workshop	710
2013-10-17 Trustee	713
2013-11-06 Workshop	716
2013-11-07 Trustee	720
2013-11-19 Workshop	723
2013-11-21 Trustee	726
2013-12-03 Workshop	729
2013-12-05 Trustee	732
2013-12-17 Workshop	735
2013-12-19 Trustee	738
2014-01-02 Trustee	742
2014-01-02 Workshop	744
2014-01-14 Workshop	746

2014-02-04 Workshop	749
2014-02-06 Trustee	753
2014-02-18 Workshop	756
2014-02-20 Trustee	759
2014-03-04 Workshop	762
2014-03-06 Trustee	765
2014-03-18 Workshop	769
2014-03-20 Trustee	773
2014-04-01 Workshop	775
2014-04-03 Trustee	778
2014-04-15 Workshop	781
2014-04-17 Trustee	784
2014-04-29 Workshop	787
2014-05-01 Trustee	790
2014-05-13 Workshop	796
2014-05-15 Trustee	800
2014-06-03 Workshop	803
2014-06-05 Trustee	807
2014-06-17 Workshop	810
2014-06-19 Trustee	813
2014-07-01 Workshop	817
2014-07-15 Workshop	820
2014-07-17 Trustee	822
2014-08-05 Workshop	825
2014-08-07 Trustee	829
2014-08-19 Workshop	834
2014-09-02 Workshop	837
2014-09-04 Trustee	840
2014-09-16 Workshop	845
2014-09-17 Trustee	848

2014-09-29 Workshop	851
2014-10-02 Trustee	854
2014-10-14 Workshop	858
2014-10-16 Trustee	861
2014-11-03 Workshop	863
2014-11-06 Trustee	866
2014-11-18 Workshop	870
2014-11-20 Trustee	874
2014-11-24 Trustee Special Meeting	877
2014-11-25 Trustee Special Meeting	879
2014-12-02 Workshop	880
2014-12-04 Trustee	883
2014-12-16 Workshop	889
2014-12-18 Trustee	892
2014-12-30 Workshop	895
2015-01-13 Workshop	897
2015-01-15 Trustee	901
2015-02-03 Workshop	904
2015-02-05 Trustee	907
2015-02-17 Workshop	909
2015-02-19 Trustee	913
2015-03-03 Workshop	917
2015-03-05 Trustee	920
2015-03-17 Workshop	926
2015-03-18 Trustee	929
2015-03-31 Workshop	931
2015-04-02 Trustee	934
2015-04-14 Workshop	937
2015-04-16 Trustee	939
2015-05-05 Workshop	942

2015-05-07 Trustee _____	946
2015-05-21 Trustee _____	952
2015-05-21 Workshop _____	955
2015-06-02 Workshop _____	958
2015-06-04 Trustee _____	961
2015-06-16 Workshop _____	963
2015-06-18 Trustee _____	966
2015-06-30 Workshop _____	969
2015-07-02 Trustee _____	972
2015-07-14 Workshop _____	976
2015-08-04 Workshop _____	979
2015-08-06 Trustee _____	984
2015-08-18 Workshop _____	989
2015-08-20 Trustee _____	993
2015-09-01 Workshop _____	998
2015-09-03 Trustee _____	1001
2015-09-15 Workshop _____	1004
2015-09-17 Trustee _____	1007
2015-09-29 Workshop _____	1010
2015-10-01 Trustee _____	1013
2015-10-13 Workshop _____	1016
2015-10-15 Trustee _____	1019
2015-11-02 Workshop _____	1022
2015-11-05 Trustee _____	1025
2015-11-17 Workshop _____	1030
2015-11-19 Trustee _____	1033
2015-12-01 Workshop _____	1035
2015-12-15 Workshop _____	1037
2015-12-17 Trustee _____	1042
2016-01-05 Workshop _____	1045

2016-01-07 Trustee _____	1047
2016-01-19 Workshop _____	1050
2016-01-21 Trustee _____	1052
2016-02-02 Workshop _____	1055
2016-02-04 Trustee _____	1059
2016-02-16 Workshop _____	1063
2016-02-18 Trustee _____	1066
2016-02-29 Workshop _____	1069
2016-03-03 Trustee _____	1072
2016-03-14 Workshop _____	1076
2016-03-17 Trustee _____	1079
2016-04-05 Workshop _____	1081
2016-04-19 Workshop _____	1084
2016-04-21 Trustee _____	1088
2016-05-03 Workshop _____	1093
2016-05-05 Trustee _____	1096
2016-05-17 Workshop _____	1099
2016-05-19 Trustee _____	1102
2016-05-31 Workshop _____	1106
2016-06-02 Trustee _____	1108
2016-06-14 Workshop _____	1113
2016-06-16 Trustee _____	1117
2016-07-05 Workshop _____	1121
2016-07-07 Trustee _____	1124
2016-07-19 Workshop _____	1131
2016-07-21 Trustee _____	1133
2016-08-02 Workshop _____	1135
2016-08-16 Workshop _____	1137
2016-08-18 Trustee _____	1140
2016-08-30 Workshop _____	1143

2016-09-13 Workshop	1146
2016-09-15 Trustee	1149
2016-10-04 Workshop	1154
2016-10-06 Trustee	1157
2016-10-18 Workshop	1161
2016-11-01 Workshop	1164
2016-11-03 Trustee	1167
2016-11-15 Workshop	1171
2016-11-29 Workshop	1174
2016-12-01 Trustee	1177
2016-12-13 Workshop	1179
2016-12-15 Trustee	1181
2017-01-03 Workshop	1187
2017-01-05 Trustee	1190
2017-01-17 Workshop	1194
2017-01-31 Workshop	1197
2017-02-02 Trustee	1200
2017-02-14 Workshop	1205
2017-02-16 Trustee	1208
2017-02-28 Workshop	1211
2017-03-02 Trustee	1214
2017-03-14 Workshop	1218
2017-03-16 Trustee	1221
2017-03-24 Special Workshop	1226
2017-04-04 Workshop	1227
2017-04-06 Trustee	1231
2017-04-18 Workshop	1235
2017-05-02 Workshop	1238
2017-05-04 Trustee	1242
2017-05-16 Workshop	1246

2017-05-18 Trustee _____	1249
2017-05-30 Workshop _____	1254
2017-06-01 Trustee _____	1256
2017-06-13 Workshop _____	1261
2017-07-06 Trustee _____	1264
2017-07-06 Workshop _____	1269
2017-07-18 Workshop _____	1272
2017-08-01 Workshop _____	1275
2017-08-03 Trustee _____	1278
2017-08-15 Workshop _____	1282
2017-08-16 Trustee _____	1286
2017-09-05 Workshop _____	1290
2017-09-07 Trustee _____	1293
2017-09-19 Workshop _____	1299
2017-09-21 Trustee _____	1302
2017-10-03 Workshop _____	1305
2017-10-04 Trustee _____	1308
2017-10-17 Workshop _____	1312
2017-10-19 Trustee _____	1315
2017-10-31 Workshop _____	1318
2017-11-02 Trustee _____	1321
2017-11-15 Workshop _____	1325
2017-11-16 Trustee _____	1329
2017-12-05 Workshop _____	1331
2017-12-07 Trustee _____	1335
2017-12-19 Workshop _____	1341
2017-12-21 Trustee _____	1345
2018-01-16 Workshop _____	1349
2018-01-18 Trustee _____	1356
2018-01-30 Workshop _____	1362

2018-02-13 Workshop	1372
2018-02-15 Trustee	1377
2018-02-27 Workshop	1388
2018-03-13 Workshop	1396
2018-03-15 Trustee	1404
2018-04-04 Workshop	1411
2018-04-05 Trustee	1415
2018-04-17 Workshop	1425
2018-05-01 Workshop	1433
2018-05-03 Trustee	1439
2018-05-15 Workshop	1445
2018-06-05 Workshop	1450
2018-06-07 Trustee	1453
2018-06-19 Workshop	1461
2018-07-03 Workshop	1466
2018-07-17 Workshop	1469
2018-07-19 Trustee	1474
2018-07-31 Workshop	1482
2018-08-02 Trustee	1485
2018-08-14 Workshop	1489
2018-09-04 Workshop	1493
2018-09-06 Trustee	1499
2018-09-12 Trustee Special Meeting	1505
2018-09-18 Workshop	1507
2018-10-02 Workshop	1511
2018-10-04 Trustee	1515
2018-10-16 Workshop	1521
2018-10-31 Workshop	1524
2018-11-01 Trustee	1530
2018-11-13 Workshop	1536

2018-11-16 Trustee Special Meeting	1539
2018-12-04 Workshop	1540
2018-12-06 Trustee	1545
2018-12-18 Workshop	1553
2019-01-15 Workshop	1561
2019-01-17 Trustee	1568
2019-02-05 Workshop	1574
2019-02-07 Trustee	1579
2019-02-19 Workshop	1584
2019-03-05 Workshop	1588
2019-03-06 Trustee	1592
2019-03-19 Workshop	1597
2019-04-02 Workshop	1602
2019-04-04 Trustee	1607
2019-04-16 Workshop	1612
2019-04-30 Workshop	1616
2019-05-02 Trustee	1620
2019-05-21 Workshop	1624
2019-06-04 Workshop	1628
2019-06-06 Trustee	1631
2019-06-18 Workshop	1641
2019-07-02 Workshop	1648
2019-07-11 Trustee	1656
2019-07-16 Workshop	1664
2019-07-30 Workshop	1667
2019-08-01 Trustee	1672
2019-08-20 Workshop	1678
2019-09-03 Workshop	1684
2019-09-05 Trustee	1689
2019-09-17 Workshop	1692

2019-10-01 Workshop	1697
2019-10-03 Trustee	1702
2019-10-15 Workshop	1708
2019-11-06 Workshop	1713
2019-11-07 Trustee	1718
2019-11-19 Workshop	1728
2019-12-04 Workshop	1733
2019-12-05 Trustee	1737

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

January 2, 2008

Fiscal Officer Porter called the meeting to order at 9:00 am. Present for the meeting were, Mr. Bishop, Mr. Kent, Mr. Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

Organization of the Board of Trustees – A motion was made by Mr. Kent, seconded by Mr. Bishop, to nominate Mr. Weidman as President of the Board of Trustees.

Vote: All Aye. A motion was made by Trustee Kent, seconded by President Weidman, nominating Mr. Bishop as Vice President of the Board of Trustees. Vote: All Aye.

Approve 2008 Blanket Purchase Orders – A motion was made by Mr. Bishop, seconded by Mr. Kent, approving the blanket purchase orders for 2008. Vote: All Aye.

Sheriff's Contract Update – Mr. Molloy updated the Board of Trustees on the contract with the Hamilton County Sheriff currently under consideration. Mr. Molloy reported on conversations with the Administrator of both Symmes and Columbia Townships. The Trustees requested contract language protecting the non-contract units.

Hamilton County Water Rates – Mr. Molloy reported on a recent meeting with the Administrative Staff of the Board of County Commissioners (HCBCC) regarding the proposed increase in water rates for residents in the unincorporated areas. The Board of Trustees directed Mr. Molloy to send a letter to the HCBCC opposing the proposed rate increase.

Upcoming Public Hearing – Mr. Bickford advised the Board of Trustees of the Public Hearing scheduled for January 3, 2008 at 6:30 pm. The hearing is for a major adjustment to an approved PUD at 8120 East Kemper Road.

Kenwood Meadows Civic Association – Mr. Bickford reported on a recent meeting with the Kenwood Meadows Civic Association regarding development concerns in the area. Also discussed were traffic calming measures with possible committee input.

Promotional Video – Mr. Bickford discussed moving forward with the promotional video which was part of the original plan with Local 12 and Cincyscape. He stated that any and all ideas are welcomed and should be forwarded to him.

Sheriff's Patrol Report- Cpl. Fritz reported on the attempted suicide at a residence on Fields Ertel Road; a single car accident at Fields Ertel Road; and the on ramp to I-71 involving a cruiser. She also presented the preliminary Traffic Survey of the Kenwood/Galbraith Road intersection.

Park Update – Mr. McKeown discussed rides for this years Festival in Sycamore.

Purchase Requests/Invoices – The Fire Department’s invoices and purchase requests were approved as submitted.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration.

- Frost, Brown, Todd not to exceed \$30,000.00
- Corporate Health of Ohio \$13,144.00

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the purchase orders as presented. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to reappoint Tom Scheve and Ted Luegers to an additional term on the Board of Zoning Appeals. Vote: All Aye.

Brenda Wehmer, of Peck Shaffer and Williams, advised the Board of Trustees of the continuing flow of documents requiring significant review due to substantial changes for the Kenwood Towne Place Development.

Due to the unusual weather conditions over the past several weeks, the Trustees decided that the Maintenance Department would make one more round of leaf collection beginning January 7, 2008.

The Board of Trustees reviewed and accepted the annual mileage report from the Hamilton County Engineer.

Schedule – Mr. Molloy presented the schedule of events.

Executive Session – A motion was made by Mr. Kent, seconded by Mr. Weidman, to enter into executive session to discuss property acquisition.

Vote: Mr. Bishop; Aye. Mr. Kent; Aye. Mr. Weidman; Aye.

The Board entered into executive session at 10:45 am.

The executive session adjourned at 11:05 am.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Weidman. Vote: All Aye. The meeting adjourned at 11:06 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 1/02/08

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

January 3, 2008

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz.

Mr. Kent read the invocation from Reverend David Stephens of Breacon United Methodist Church.

The Minutes of the Board of Trustees meetings held December 18 and 20, 2007 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comment from resident: J. Janus Jr., Daffodil Avenue; asked about termination of ICRC and Time Warner's franchise fee.

Comment from resident: Charles Meyers, Duneden Avenue; asked how often the recycling bins are dumped.

Chief Jetter reported on a bad virus going through the Township.

Mr. McKeown reported on entertainment recruitment for this year's festival.

Law Director Miller reported on a settlement hearing and other litigation matters.

Mr. Molloy contacted the Enquirer to announce that the Township will be making one additional round of leaf collection. He requested an executive session to discuss land acquisition.

There was no action taken on Bearcreek Capital/Kenwood Towne Place.

A motion was made by Mr. Kent, to prepare a resolution for approval with modifications, limiting kennel runs to five for Zoning Case 2007-17MA; this motion was seconded by Mr. Bishop. Vote: All Aye.

Fiscal Officer Porter swore in the new fire officers: Jeff Newman was promoted to Captain and Mike Beiting was promoted to Lieutenant.

The Receipts and Disbursements of January 3, 2008 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session for the purpose of discussing imminent litigation and land acquisition.
Vote: Mr. Kent, Aye; Mr. Weidman, Aye; Mr. Bishop, Aye.

The Trustees entered into executive session at 7:51 pm.
The executive session adjourned at 8:10 pm.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:11 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings January 3, 2008

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Special Meeting Sycamore Township, Hamilton County, Ohio

January 7, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Administrator Molloy, and Planning/Zoning Administrator/Assistant Administrator Bickford. Fiscal Officer Porter, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz were excused.

Approval of the Cooperative Agreement with the Port Authority – Mr. Weidman opened the meeting. Brenda Wehmer, of Peck Shaffer and Williams, advised that the cooperative agreement has been reviewed and is ready to be executed.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to suspend the rules. Vote: All Aye.

Mr. Miller presented a resolution "Authorizing the Township's Participation in Financing Public Improvements in Cooperation with the Port of Greater Cincinnati Development Authority and Authorizing the Execution of Documents to Effectuate such Financing". A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-01 passed this 7th day of January 2008.

Mr. Molloy presented a purchase order for Trend Construction in the amount of \$6,500.00 for the Montgomery Road Sidewalk and Water Main Project. A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve this purchase order. Vote: All Aye.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop. Vote: All Aye. The meeting adjourned at 1:15 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

January 15, 2008

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

St. Clair Avenue Sex Offender – Mr. Molloy informed the Trustees of the most recent sexual offender to move into the Township. Notification has been sent to the surrounding residents and Law Director Miller's office has sent a notice of violation of Resolution 2007-38. The Trustees authorized Mr. Miller to take the necessary action should this offender or any in the future be found in violation of this resolution.

Sheriff's Patrol Report – Cpl. Fritz advised the Trustees of the increase in details in 2007 over the previous year. She reported an aggravated robbery at the Drake Motel, 8109 Reading Road and stated that the repairs are underway on the damaged cruiser.

Parks and Recreation Update – Mr. McKeown reported on recommendations from the Parks and Recreation Committee regarding the Sunday Concert series and rides at the 2008 Festival in Sycamore for a nominal, per day, charge. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve Sunday concerts on May 18, June 22, and September 14, 2008. Vote: All Aye. Also discussed were the acts for these events and festival sponsorship.

2008 Truck Bid – Mr. Kellums requested approval for the purchase of an International Stake Body Dump Truck on State Contract for a total cost of \$64,042.00 replacing a 1993 Chevrolet truck. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this purchase. Vote: All Aye.

2008 Road Improvement Program – Mr. Kellums advised the Trustees of the need to repair approximately eight miles of roads and requested funding equal to that in 2007 to accomplish this. The Trustees approved this level of funding that the Road Improvement Program may be developed. Also discussed was the Sturbridge Subdivision Reconstruction Project.

2008 Sidewalk and Curb Program - Mr. Kellums requested additional funding in the amount of \$25,000.00 for the Sidewalk and Curb Program. The \$50,000.00 amount has been in place since the early 1990's and the increased costs of repairs have necessitated this request. A motion was made by Mr. Kent, seconded by Mr. Bishop, to increase the Sidewalk and Curb Repair Program to \$75,000.00. Vote: All Aye.

2008 Lawn Care Proposal – Mr. Kellums presented a proposal from TruGreen Chemlawn for fertilization and weed control in the amount of \$12,313.00. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve this request. Vote: All Aye.

Trash Bash – Mr. Kellums presented the costs associated with the annual Trash Bash and discussed the idea of splitting up the two events to one weekend in the spring and one in the fall. The Trustees approved the changes in this program. Also discussed was the truck drop off and chipping programs.

Life Squad Sales Update – Chief Jetter advised the Trustees that one of the old life squads was sold on the Hamilton County web site for \$2,127.50 less the seven percent fee. The Trustees approved Chief Jetter's request to lower the minimum bid on the second unit to \$5,000.00.

Holmes School – Chief Jetter discussed problems on Donna Lane and Darnell Avenue, at Holmes Elementary School, during dismissal time with the roads being blocked by parents picking up students. The Trustees were in agreement that this is a safety issue requiring immediate action and directed Cpl. Fritz to provide the necessary enforcement.

Proposed Safety Services Building-North/RFP – Chief Jetter advised the Trustees of a recent tour of a Union Township Firehouse, in Clermont County, which was constructed using the design/build process. The Trustees directed Chief Jetter to draft a request for proposals for a new North Fire Station. Mr. Miller requested that he be given the opportunity to review the documents prior to release.

Fire Invoices and Purchase Requests – The Board of Trustees approved the fire invoices and purchase requests as submitted.

Mower Replacement – Mr. Kellums presented a proposal to replace two X Mark mowers on State Contract for a total cost of \$11,518.00. A motion was made by Mr. Weidman, seconded by Mr. Kent, to approve these purchases. Vote: All Aye.

Snider Road Streetlight – Mr. Bickford advised the Trustees of a request from Cincinnati Hills Christian Academy for a street light at the entrance to the parking lot on Snider Road. CHCA will cover all costs; however, Duke Energy needs the Township's approval before they can proceed. The Trustees approved this request.

Event Updates - Website / Email – Mr. Bickford requested permission to develop an e-mail notification to subscribers. The Trustees approved the plan but added that it must be noted that any addresses collected become a public record and be subject to a public records request under the new law.

Kenwood Development – A motion was made by Mr. Bishop, seconded by Mr. Weidman, to execute the contract with Brandstetter, Carroll, Inc. for engineering services for improvements to Orchard Lane, Kenwood Road, and Montgomery Road in Kenwood. Vote: All Aye.

Sheriff's Contract – Mr. Molloy advised the Trustees of a provision in the Sheriff's Contract addressing their concerns over the non-contract units. The Board directed Mr. Miller to review and incorporate additional language to cover this aspect of the contract.

Possitivity (formerly O.I.H.) Request – Mr. Molloy advised the Trustees that this item has been resolved and requested that it be removed from the agenda.

Purchase Orders Over \$2500.00 – Mr. Molloy presented the following purchase orders for consideration:

Print Management	Winter Newsletter	\$4,323.97
Alleen Company	Festival tents, chairs, tables	\$4,600.00

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase orders. Vote: All Aye.

IT Support Contact – Mr. Molloy presented an updated contract for information services from Tri-State Automated Systems, Inc. at a rate of \$90.00 per hour plus mileage at the current IRS allowance of 50.5 cents per mile. After a brief discussion the Board approved the contract.

Deerfield Road Park/Construction Administration – Mr. Molloy advised the Trustees that proposals have been received for construction management and inspection services for the Deerfield Road Park Project and a recommendation would be made at the meeting on January 17, 2008.

Mr. Kellums advised the Trustees that contracts with CFS have been signed for the Bechtold Park Shelter Project. He then presented two change orders. Change order one in the amount of \$4,200.00 to supply the lumber package from another vendor reducing the delivery time by eleven weeks. Change order two in the amount of \$25,000.00 and extending the delivery date due to delays in obtaining the building permit. A motion was made by Mr. Kent, seconded by Mr. Bishop, approving change order number one and denying change order number two. Vote: All Aye. Mr. Miller was directed to prepare the necessary paperwork.

Schedule – Mr. Molloy presented the upcoming schedule.

Mr. Miller requested an executive session for the purpose of property acquisition. Vote:
Mr. Weidman: Aye. Mr. Bishop: Aye. Mr. Kent: Aye.

The Board entered into executive session at 10:40 am.
The executive session adjourned at 10:58 am.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Weidman.
Vote: All Aye. The meeting adjourned at 10:59 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 1/15/08

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

January 17, 2008

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz.

Mr. Kellums read the invocation from Reverend Henry Anderson, Pastor of Second Baptist Church of Rossmoyne.

The Minutes of the Board of Trustees meetings held January 2, 3, and 7, 2008 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comment from resident: Vint VanDerzee, Hosbrook Road, president of the Kenwood Meadows Civic Association; advised that they have had two meetings and the association has objections to the P&P Development at Montgomery and Hosbrook Roads. Jack Pflum provided the details.

Comment from: Jason Cloyd, Anderson Township; requested that the Board pass a resolution asking that the Freedom Center stop asking for public money.

Cpl. Fritz gave the traffic report on the Donna Lane situation.

Chief Jetter announced that we received \$20,000.00 and a thermal imaging camera from the Fireman's Fund Grant. He also announced receiving a gift of an EMS Grant for \$4,000.00 from Lyondell Basell.

Mr. McKeown announced that the Park Committee is actively looking for national bands for the 2008 Festival in Sycamore. He commented that field space use will be increased this year.

Mr. Molloy stated that the qualifications for the Sturbridge Road Project are due in January 18, 2008. He announced that the work has started on the Bechtold Shelter and informed the Trustees that a reconstruction meeting for Deerfield Road Park has been scheduled. Mr. Molloy also announced the closure of Blue Ash Road from south of Sycamore Road beginning Monday, January 28, 2008.

A communications from: Hank Wordeman, 8320 Kenwood Road; Thanking the Trustees for extending the leaf collection program.

A communications from: Marilyn Watson, 8406 Beech Avenue; Thanking the Maintenance Department for their work during leaf collection and snow removal.

A communications from: Vint VanDerzee and Jack Pflum from the Kenwood Meadows Civic Association; Expressing concerns from the residents of Kenwood Meadows about the proposed P&P Development.

A communications from: Tim Ingram, Health Commissioner of Hamilton County Public Health; Thanking Chief Jetter for taking action to assist the Health Department staff at the Seasons Retirement Community.

A resolution “Approving a Site Plan for the Warm Veterinary Real Estate Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-02 passed this 17th day of January 2008.

A resolution “Authorizing a Contract with Brandstetter Carroll, Inc. for the Construction Management Services for the Deerfield Road Park Improvement Project” was read.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-03 passed this 17th day of January 2008.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4061 Belfast Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-04 passed this 17th day of January 2008.

A resolution “Authorizing a Change Order to a Contract for the Bechtold Park Shelter Project” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-05 passed this 17th day of January 2008.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to reject the change order request for \$25,000.00 and extending the delivery date due to delays in obtaining the building permit. Vote: All Aye.

The Receipts and Disbursements of January 17, 2008 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting. Vote:
All Aye. The meeting adjourned at 8:40 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings January 17, 2008

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

February 5, 2008

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, and Sheriff's Liaison Cpl. Fritz. Fiscal Officer Porter and Parks/Recreation Director McKeown were excused.

Sheriff's Patrol Report – Cpl. Fritz distributed the 2007 statistics from the Sheriff's office. Mr. Bishop asked about the latest robberies at the Kenwood Towne Center. Cpl. Fritz advised the Trustees of the need to replace two cruisers to keep the fleet at optimum levels. The cruisers are \$22,689.00 each under state contract and transfer of equipment is an additional \$4,762.98. Mr. Miller was directed to prepare the necessary resolutions for the next meeting.

Parks and Recreation Update – Mr. Molloy presented a tentative list of performers for the Sunday Concert series as provided by Mr. McKeown. The Trustees approved the schedule as presented.

Fire Gear Purchase – Chief Jetter explained the need for the purchase of turn out gear. He explained that \$10,000.00 is to be utilized from the Fireman's Fund donation with the balance from TIF funds. A motion to approve this purchase was made by Mr. Kent, seconded by Mr. Bishop. Vote: All Aye.

Travel Request – Chief Jetter advised the Trustees of his invitation to attend the National Strategy for Fire Loss Prevention developed by the Department of Homeland Security in Washington D.C. from March 30 to April 4, 2008. All expenses are paid and the request is for time away only. This request was approved by the Trustees.

Travel Request – Mr. Bickford requested the Trustees consideration of his attendance at the American Planning Association Conference in Las Vegas from April 28 to May 1, 2008. The Trustees asked Mr. Bickford the number of credits he would receive for continuing education. He stated that it would be 16 credit hours. A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve the travel request and conference. Vote: All Aye.

Camden Zone Change Request – Mr. Bickford advised the Trustees of Camden Homes zone change request for four parcels on Galbraith Road. No building elevations were available; however, Mr. Bickford stated that the building would be similar to one currently under construction on Cornell Road. This is a continuation from last month. The Trustees stated they are looking for a unified plan for this area.

Kroger Cart Corral - Mr. Bickford provided details for the proposed cart corrals at the new Kroger store in the Kenwood Towne Place development. The Trustees felt additional landscape screening is needed and Mr. Weidman requested information on carts with locking wheels to restrict the area which they are used.

Pine Road Project – Mr. Bickford advised the Trustees of a recent meeting with Mr. Kellums, representatives of the Hamilton County Engineer’s Office, and Neyer regarding wet soil conditions in the Pine Road project area. The developer has requested a change order in the amount of \$65,000.00 to undercut the road and replace with suitable base material. A motion was made by Mr. Bishop, seconded by Mr. Kent, to deny this request. Vote: All Aye.

Sturbridge Project Consultant Selection – Mr. Kellums advised the Trustees of the review of the consultant proposals received for the Sturbridge Subdivision Reconstruction Project. Of the six proposals received he felt Brandstetter Carroll Inc. was the most qualified for the project. The next step in the process is to negotiate an acceptable fee for these services. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this consultant. Vote: All Aye.

Donna Lane Parking – Mr. Kellums presented the following parking restrictions for Donna Lane in response to problems associated with Holmes School.

East side: no parking-fire lane, Plainfield to Darnell

West side: no stopping, standing, or parking, school days 7-9 am and 2-4 pm, Estermarie to Darnell

The Trustees directed Mr. Miller to prepare a resolution for consideration at the Trustees Meeting on February 7, 2008.

Second Avenue Parking – After discussion of parking problems associated with blocked mailboxes on Second Avenue, the Trustees requested Cpl. Fritz to visit the involved parties to work out an amicable solution.

Sheriff’s Contract – Mr. Molloy discussed the requested changes to the Sheriff’s Patrol Contract regarding the non-contract units. The Trustees directed Mr. Miller to prepare a resolution for consideration at the Trustees Meeting on February 7, 2008.

Interstate Beautification Project – Mr. Molloy advised the Trustees of a potential beautification opportunity at I-275 and Montgomery Road. A request for information has been sent to Ohio Department of Transportation’s District 8 Office. Additional information will be presented when received.

Household Hazardous Waste Program – Mr. Molloy presented information and pricing for a Household Hazardous Waste Program, at the request of Mr. Kent. After a brief discussion, the Trustees felt the best course of action is to utilize the services of the Hamilton County Solid Waste Management District rather than duplicate services.

Fire Invoices and Purchase Requests – A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the fire invoices and purchase requests as presented. Vote: All Aye.

Purchase Orders Over \$2500.00 – Mr. Molloy presented the following purchase orders for consideration:

Hylant Group	Life Squad Insurance (2 vehicles)	\$ 2,693.00
Sycamore Senior Center	Services for Residents	\$ 25,000.00
Thelen Associates	Soil Testing at 11580 Deerfield Rd.	\$ 6,450.00
Duke Energy	Montgomery Rd Project	\$140,682.26
Trend Construction	Montgomery Road Sidewalk Project	\$ 12,039.61

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase orders.
Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule.

Mr. Miller requested an executive session for the purpose of property acquisition.

Vote: Mr. Weidman: Aye. Mr. Bishop: Aye. Mr. Kent: Aye.

The Board entered into executive session at 10:15 am.

The executive session adjourned at 10:25 am.

Mr. Ron Roberts provided a brief presentation of development opportunities in the Kenwood Area and the Ecivis Program and possible discounted fees through the Center for Local Government.

Mr. Miller requested an executive session for the purpose of property acquisition. Vote: Mr. Weidman: Aye. Mr. Bishop: Aye. Mr. Kent: Aye.

The Board entered into executive session at 10:36 am.

The executive session adjourned at 11:31 am.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Weidman. Vote: All Aye. The meeting adjourned at 11:32 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 2/05/08

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

February 7, 2008

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz.

Cpl. Fritz read the invocation from Pastor Patricia Badkey of Good Shepherd Lutheran Church.

The Minutes of the Board of Trustees meetings held January 15 and 17, 2008 were read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve these minutes. Vote: All Aye.

Comment from resident: Vint Vanderzee, 7651 Hosbrook Road; thanked the Trustees for their action regarding the trees in the green belt area. He discussed P & P Realty and Neyer Project concerns.

Comment from: Jack Pflum, 7541 Hosbrook Road; requested to be on the Zoning Commission Agenda. He also requested a comprehensive land use study for the Kenwood Meadows area. He stated that he had spoken to ODOT and Hamilton County regarding traffic study. He also expressed concerns about the P & P report.

Cpl. Fritz reported on the parking issue on Second Avenue.

Mr. Weidman presented Mr. Joshua Howard, Director of the Sycamore Senior Center, with a check for \$25,000.00 for their services to our residents.

Mr. McKeown informed the Trustees that the residents are excited about the Deerfield Road Park. He also presented a list of National Acts for the 2008 Festival in Sycamore.

Mr. Molloy informed the Trustees of a notice soliciting comments for a proposed telecommunications mono-pole to be located at 8349 Plainfield Road.

A communications from: Mark Wellinohoff, Executive Director, Brookwood Retirement Center; thanking the Fire and EMS staff in his time of need.

A resolution “Reconciling Budgets and Appropriations” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-06 passed this 7th day of February 2008.

A resolution “Authorizing a Contract for the Purchase of Two Police Cruisers” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-07 passed this 7th day of February 2008.

A resolution “Authorizing a Contract for the Purchase of Vehicle Light Bars and Safety Equipment” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-08 passed this 7th day of February 2008.

A resolution “Designating No Parking on an Area of Donna Lane in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-09 passed this 7th day of February 2008.

A resolution “Authorizing a Contract with the Hamilton County Sheriff’s Office for Additional Police Services” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-10 passed this 7th day of February 2008.

Mr. Molloy presented two purchase order requests:

Woody Sander Ford	Police Cruisers	\$45,378.00
Camp Safety	Cruiser Equipment Transfer	\$ 9,525.96

The Trustees approved these purchase orders.

The Receipts and Disbursements of February 7, 2008 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session for the purpose of discussing land acquisition.

Vote: Mr. Kent, Aye; Mr. Weidman, Aye; Mr. Bishop, Aye.

The Trustees entered into executive session at 7:50 pm.

The executive session adjourned at 8:07 pm.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to direct Mr. Molloy to obtain updated proposals for property appraisals along Reading Road. Vote: All Aye.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 8:09 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings February 7, 2008

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

February 19, 2008

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

Bechtold Park Shelter Project – Mr. Kellums advised the Trustees of problems associated with the Shelter Project at Bechtold Park. Tammy Schlagbaum of Jacobs, Edwards and Kelcey was present to offer an explanation for issues arising from a breakdown in communication between the manufacturer and engineers. Mr. Kellums also stated that he had a meeting later in the day to resolve conflicts with the general contractor.

Copiers – Mr. Bickford discussed replacement of the copy machines (4) currently in use in the Township. Newer machines capable of providing fax service would reduce our overall cost. The Trustees approved the general concept and requested that Mr. Molloy and Mr. Bickford provide a spread sheet showing available options with pricing.

Property Maintenance Board – Mr. Bickford advised the Trustees of vacancies on the Property Maintenance Board and alternate for Board of Zoning Appeals. Mr. Weidman stated he would discuss this with possible candidates.

Kenwood Towne Centre / Storm Water Detention – Mr. Bickford advised the Trustees of a request for TIF funding for storm water detention at the Nordstrom site at the Kenwood Towne Centre. The Board directed Mr. Bickford to work with Mr. Miller on the request.

Kenwood Towne Place / LSAR Appeal – Mr. Bickford advised the Trustees of a public hearing scheduled for 6:45 pm, February 21, 2008 with Bearcreek Capital for signage at their Kenwood Towne Place development.

Pine Road Construction – Mr. Bickford discussed a recent meeting with representatives of Neyer Development regarding the construction of Pine Road. The Trustees reaffirmed their decision not to incur additional costs for under cutting the sub grade which may prove unnecessary if work proceeds during drier seasons.

Kroger Cart Corral – Mr. Bickford presented a plan for the cart corrals proposed for Kroger's at the Kenwood Towne Place development. Landscape screening has been added; however, the plan still shows the large barriers on one side which the Trustees find unacceptable. The developer is still investigating the carts with lockable wheels.

Urban Active Construction Fence – Mr. Bickford displayed photographs provided by urban active depicting screening methods they hope to utilize. The Trustees were pleased with the wooden fence provided the advertising is limited and requested the developer provide an actual plan.

LCD Billboard Request – Mr. Bickford provided information received for changing the billboard between Starbucks and Fresh Market to an LCD display. The Trustees were not in favor of this plan due to safety issues related to the distraction of motorists.

Kenwood Meadows Working Group – Mr. Bickford discussed a recent meeting with Mr. Kent and Mr. Molloy regarding the formation of a representative group consisting of three or four residents of the Kenwood Meadows neighborhood, Hamilton County Engineer, the City of Madeira, along with Township staff to discuss traffic calming measures along Hosbrook Road. The other Trustees were in favor of this plan and Mr. Kent stated that he would contact Vint VanDerzee of the Kenwood Meadows Civic Association for a list of resident names.

Parks and Recreation Update – Mr. McKeown discussed festival talent and will provide final numbers for consideration at the next meeting.

Personnel Vacancy – Chief Jetter discussed the need to fill a current vacancy on the Fire Department and possible turnover throughout the year as part time employees moved to full time positions with other departments. The Trustees approved beginning the process to fill the open position.

Bedding Replacement – Chief Jetter advised the Trustees of the need to replace mattresses. The Trustees directed Mr. Miller to determine if TIF funding may be utilized for this purchase.

Fire Invoices and Purchase Requests – Chief Jetter distributed a listing of invoices and purchase requests for the Fire Department. Mr. Molloy provided additional purchase orders for consideration:

Buckeye Power Sales	Generator Maintenance	\$ 727.53
Dell	Computer Monitor Replacement	\$ 214.14
Bound Tree Medical	EMS Supplies	\$2,978.76

The Trustees approved the requests as presented.

Travel Request – Mr. Kellums requested permission for Mark Homan and himself to attend the North American Snow Conference in Louisville, Kentucky on April 14 and 15 at a cost of \$525 each. A motion was made by Mr. Bishop, seconded by Mr. Kent to approve this request.
Vote: All Aye.

2008 Sidewalk Program/Motion to Advertise – A motion was made by Mr. Kent, seconded by Mr. Bishop to advertise for the 2008 Sidewalk and Curb Replacement program. Vote: All Aye.

Sturbridge Reconstruction Project/Engineer Selection – Mr. Kellums provided a cost of \$ 159,000.00 from Brandstetter Carroll, Inc. to provide engineering services for the Sturbridge Subdivision Reconstruction Project. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve this amount. Vote: All Aye.

Sheriff's Patrol Update – Cpl. Fritz requested time away to attend a no cost training session in Warren County. A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve this request. Vote: All Aye.

Trotters Chase Subdivision Acceptance – Mr. Molloy provided information received from the Hamilton County Engineer's office regarding the acceptance of Trotters Chase Subdivision, Phases 1, 2, 3, and 4. The Trustees directed Mr. Miller to prepare the necessary legislation for consideration at the Trustees Meeting on February 21, 2008.

Accident Policy Renewal – Mr. Molloy reported on information provided by the Brooke Agency for the renewal of the Provident Blanket Accident Policy for Fire and EMS personnel. Mr. Kent requested additional information on the possibility of expanding coverage to include the maintenance personnel.

Access Road/Consultant Selection Process – A motion was made by Mr. Kent, seconded by Mr. Weidman, to begin the consultant selection process for engineering services for the Township access road and improvements to Hosbrook Road.
Vote: All Aye.

Purchase Orders Over \$2500.00 – Mr. Molloy presented the following purchase order for consideration:
Cincyscape 2008 Contract Services \$11,500.00
A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve this purchase order.
Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule.

Mr. Weidman requested an executive session for the purpose of property acquisition.
Vote: Mr. Weidman: Aye. Mr. Bishop: Aye.. Mr. Kent: Aye.
The Board entered into executive session at 10:45 am.
The executive session adjourned at 10:59 am.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Weidman. Vote: All Aye. The meeting adjourned at 11:30 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 2/19/08

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

February 21, 2008

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Trustee Kent, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz. Vice President Bishop and Fiscal Officer Porter were excused.

Mr. Kent read the invocation from Good Shepherd Lutheran Church provided by Pastor Abbott.

The Minutes of the Board of Trustees meetings held February 5 and 7, 2008 were read. A motion was made by Mr. Kent, seconded by Mr. Weidman, to approve these minutes. Vote: All Aye.

The Board instructed Chief Jetter to take the meeting minutes in the absence of Fiscal Officer Porter.

Comment from: Jack Pflum, 7541 Hosbrook Road; discussed traffic on Hosbrook and Montgomery Roads; he also discussed the issuance of a zoning certificate for the development of the P & P property on the corner of Montgomery and Hosbrook Roads.

Mr. Molloy presented the purchase order for the Brooke Agency for the renewal of the Provident Blanket Accident Policy for Fire and EMS personnel at a cost of \$7,312.00. A motion was made by Mr. Kent, seconded by Mr. Weidman, to renew this policy. Vote: All Aye.

A resolution "Accepting Streets in the Trotter's Chase Subdivision, Phases 1, 2, 3, and 4" was read. A motion was made by Mr. Weidman, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye. Resolution No. 2008-11 passed this 21st day of February 2008.

The Receipts and Disbursements of February 21, 2008 were read by the Fire Chief and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Kent, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Kent, seconded by Mr. Weidman, to enter into executive session for the purpose of discussing property acquisition and personnel-compensation.
Vote: Mr. Kent, Aye; Mr. Weidman, Aye; Mr. Bishop, Excused.

The Trustees entered into executive session at 7:55 pm.
The executive session adjourned at 8:00 pm.

A motion was made by Mr. Weidman, seconded by Mr. Kent, to award a contract to Stephen Ewan Inc. for property appraisals at a cost of \$12,500.00. Vote: All Aye.

Mr. Weidman requested a special meeting to be held on Thursday, February 28, 2008 at 4:00 pm for property acquisition.
Vote: Mr. Kent, Aye; Mr. Weidman, Aye, Mr. Bishop, absent.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:10 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Chief William A. Jetter, Ph.D., MIFireE

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Special Meeting Sycamore Township, Hamilton County, Ohio

February 29, 2008

The meeting was called to order at 3:30 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Planning/Zoning Administrator/Assistant Administrator Bickford, and Superintendent Kellums. Fiscal Officer Porter, Administrator Molloy, EMS/Fire Director Jetter, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz were excused.

Capital Grant Proposal – Resolution - Mr. Weidman discussed opposition to spending public capital funds as presented by the State of Ohio.

Mr. Miller presented a resolution “Opposing Additional State Funding for the National Underground Railroad Freedom Center” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading.

Vote: All Aye.

Resolution No. 2008-12 passed this 29th day of February 2008.

Mr. Kent directed Mr. Bickford to fax and email the resolution to all state legislators as soon as possible.

Bechtold Park Shelter - Mr. Kellums presented an update to the increased costs for the Bechtold Park Shelter lumber package.

The Board directed Mr. Kellums to investigate alternatives to see if the cost of the lumber package as presented is correct.

Mr. Bickford requested an executive session for the purpose of property acquisition.

Vote: Mr. Weidman: Aye. Mr. Bishop: Aye. Mr. Kent: Aye.

The Board entered into executive session at 4:05pm.

The executive session adjourned at 4:30pm.

The Board directed Mr. Miller to make offers to purchase the subject properties. The Board directed Mr. Bickford to work with Brandstetter Carroll on the previously approved contract per the January 15th, 2008 workshop meeting.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.
Vote: All Aye. The meeting adjourned at 4:35pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Planning/Zoning Administrator
/Assistant Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

March 5, 2008

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

Sheriff's Report – Cpl. Fritz presented the January statistics for review. She also provided a trade-in allowance of \$2,100.00 per vehicle on the new cruiser purchase and discussed an April start up for the park detail.

Website – Mr. Bickford provided information to the Trustees regarding an overhaul to the Township's web site. The Trustees directed Mr. Bickford to investigate all options and provide recommendations at a future meeting.

Copiers – Mr. Bickford presented a spread sheet to the Trustees detailing various products and costs with Millenium Business Systems as the best value. The Trustees requested Millenium to buy out the current leases as part of the purchase agreement. A motion was made by Mr. Kent, seconded by Mr. Bishop, to accept the copier proposal from Millenium Business Systems. Vote: All Aye.

State Capital Budget Meeting – This item was placed on the agenda in error and Mr. Bickford asked that it be stricken from the agenda.

KTC Garden Center-Temporary Use – Mr. Bickford requested the Trustees views on a request for a seasonal garden store proposed for the Kenwood Towne Center parking lot. The Trustees did not like the plan as there are no provisions for this type of use in the overlay district.

East Galbraith Road Utilities – Mr. Bickford provided information regarding underground utilities along Galbraith Road from Kenwood Road to the I-71 overpass. The Trustees felt this had some merit but required further exploration.

Bearcreek LSAR Appeal/Public Hearing – Mr. Bickford advised the Trustees of a public hearing scheduled for March 6, 2008 at 6:45 pm, for additional signage at the Kenwood Towne Place Development. The Trustees requested that the public hearing begin at 6:30 pm to allow the necessary time.

Bearcreek/I-71 Landscaping – Mr. Bickford provided information on a landscaping plan for the Kenwood Towne Place development and the Ohio Department of Transportation’s new rules on landscape enhancements within the interstate right-of-way. The Trustees were in support of this project.

Parks and Recreation Report – Mr. McKeown reported on festival entertainers and announced that Dave Mason has been booked for Saturday at a cost of \$15,000.00. He also discussed bringing in national acts Atlanta Rhythm Section and Ambrosia for Friday night. The Trustees felt that the additional funds will be provided by sponsors and approved this request.

Bedding Purchase – Mr. Miller reported that TIF funds maybe expended for the purchase of bedding as requested by Chief Jetter at the previous meeting.

EMS/Fire Candidate – The Trustees approved Chief Jetter’s request to fill a vacancy on the Fire Department staff. Scott Brown will be offered the full time position.

Fire Invoices and Purchase Requests – Chief Jetter presented the Fire invoices and purchase orders. A motion was made by Mr. Kent, seconded by Mr. Bishop to approve these invoices and purchase requests as presented. Vote: All Aye.

MRDD Proclamation – Mr. Molloy advised the Trustees of the MRDD Proclamation on the agenda for March 6, 2008. Mr. Miller requested additional information from J. Janus Jr. on this proclamation.

Health and Safety Coordinator – Mr. Molloy advised the Trustees of Delhi Township’s intention to end the Health and Safety Consortium. We will be able to contract directly with Bruce Raabe. A motion was made by Mr. Weidman, seconded by Mr. Kent, to contact Bruce Raabe to obtain terms and pricing of this service. Vote: All Aye.

Purchase Orders Over \$2500.00 – Mr. Molloy presented the following purchase order for consideration:

Print Management	Spring Newsletter	\$ 4,521.42
Center for Local Government	eCivis Program	\$ 2,500.00
Kenwood Crossing LLC	Pine Road Extension	\$117,227.15

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase orders. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule.

Mr. Molloy requested executive session for the purpose of personnel-employment, pending litigation, and property acquisition.

Vote: Mr. Weidman: Aye. Mr. Bishop: Aye. Mr. Kent: Aye.

The Board entered into executive session at 10:42 am.

The executive session adjourned at 11:08 am.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 11:09 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 3/05/08

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

March 6, 2008

The public hearing for Kenwood Towne Place / LSAR Appeal was held at 6:45 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz.

Mr. Kent read the invocation from Bethel Baptist Church provided by Dr. Larry Cornett.

The Minutes of the Board of Trustees meetings held February 19 and 21, 2008 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes.
Vote: All Aye.

Comment from: Dennis Meyer, 6975 Aspen Point Ct. Cincinnati, Ohio; Project Manager for Bechtold Park Shelter Project.

Comment from: Tim Puckett, 1926 Puckett, Okena, Ohio and Tammy Schlagbaum of Jacobs, Edwards & Kelcey, explained the lumber issue for the Bechtold Shelter Project.

Mr. McKeown reported that they have an offer in to Elvin Bishop for entertainment at the 2008 Festival in Sycamore.

Mr. Molloy presented a purchase order for tires for the front loader from Bob Sumerel Tire Company for \$4,424.00. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve purchasing the tires. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve change orders for the Bechtold Park Shelter Project with CFS as follows:

Change Order #2 Increase Laminated Beam Size and Hardware	\$5,570.00
Change Order #3 Add 1" Return Waterline	\$5,894.00
Change Order #4 Increase Due to Discovery of Existing Footers	\$3,021.00
Change Order #5 Removal of Additional Charge for Expedited Delivery of Lumber Package	-\$4,200.00

Vote: All Aye.

Mr. Bishop directed Law Director Miller to prepare a resolution affirming the Zoning Commission's decision for Kenwood Towne Place/LSAR with modifications for consideration at the next meeting.

A motion was made by Mr. Bishop, seconded by Mr. Kent, declaring March 2008 as MRDD Month.

A proclamation "March 2008 is Mental Retardation and Developmental Disabilities Awareness Month" was read. A motion was made by Mr. Weidman, seconded by Mr. Kent, to adopt this Proclamation. Vote: All Aye.
Proclamation adopted this 6th day of March 2008.

The Receipts and Disbursements of March 6, 2008 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Kent, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session for the purpose of discussing property acquisition.
Vote: Mr. Kent, Aye; Mr. Weidman, Aye; Mr. Bishop, Aye.

The Trustees entered into executive session at 8:25 pm.
The executive session adjourned at 9:00 pm.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 9:01 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings March 6, 2008

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

March 18, 2008

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. Trustee Kent was excused.

Sheriff's Patrol Report – Cpl. Fritz presented the February statistics and noted an increase in fire lane and handicap parking citations. She also reported that the park detail is ready for an April start up.

Injury on Duty Leave – Mr. Kellums requested Trustee approval for injury on duty leave for Mark Saylor injured during the February ice storm. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve the injury on duty leave. Vote: All Aye.

Mowing Contract – Mr. Kellums presented the mowing contract proposal from Possitivity (formerly OIH) in the amount of \$32,111.48. This is an increase of 2.5% over last years contract. A motion was made by Mr. Weidman to accept this proposal, seconded by Mr. Bishop. Vote: All Aye.

Deerfield Road Park – Mr. McKeown and Mr. Kellums presented information regarding scoreboards for the Deerfield Road Park. Several styles and price ranges were reviewed along with sequence of construction. The Trustees requested additional information on scoreboards with changeable team names, availability of service contract, and suggested contacting Bill Mees for soccer requirements.

Festival Update – Mr. McKeown reported that Dave Mason has been booked as the feature entertainer for Saturday night at the Festival; other performers have been contacted for Friday. There was a brief discussion about the sponsors and about the rides.

Fire Invoices and Purchase Requests – The Trustees reviewed and approved the requests as presented.

Hosbrook Road Corridor Study Group – Mr. Bickford presented a list of names from the Kenwood Meadows Civic Association for the Hosbrook Road corridor study group. The Trustees requested this item be tabled until the next meeting when Trustee Kent will be available to review.

Public Relations Consultant – Mr. Molloy discussed a recent meeting identifying community assets for a promotional video where discussions led towards contacting a public relations firm to assist. The Trustees agreed to obtain costs for these services.

Purchase Orders Over \$2500.00 – Mr. Molloy presented the following purchase order for consideration:

Alleen Company tables, chairs, and tents for Sunday concerts \$ 4,571.00

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve this purchase order. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule.

Mr. Molloy requested an executive session for the purpose of property acquisition.

Vote: Mr. Weidman: Aye. Mr. Bishop: Aye. Mr. Kent: Absent.

The Board entered into executive session at 10:04 am.

The executive session adjourned at 11:15 am.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 11:16 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 3/18/08

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

March 20, 2008

The Sycamore Township Tax incentive review council meeting was held at 6:45 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, and Sheriff's Liaison Corporal Fritz. Superintendent Kellums and Parks/Recreation Director McKeown were excused.

Chief Jetter read the invocation from Vicar Randall Mendelsohn of Holy Trinity Episcopal Church.

The Minutes of the Board of Trustees meetings held March 5 and 6, 2008 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comment from resident: Don Rhoad, 7381 Tiki Avenue; complained about communication between the Township and the Civic Association.

Comment from resident: Vint Vanderzee, Hosbrook Road; asked about members of joint committee and hiring of consultant; asked if ODOT has approved the curb cuts; asked if P&P or Neyer has requested any variances for the Hosbrook / Montgomery Roads project; he also asked about GSA and the FBI building progress.

Comment from resident: Jack Pflum, 7541 Hosbrook Avenue; reiterated communication concerns.

Comment from resident: Charlie Meyers, 2720 Duneden Avenue; congratulated the Maintenance Department on snow removal.

Chief Jetter presented the written report. He also reported on Hamilton County flooding; he commented that the software worked well.

Mr. Molloy reported on bands for the 2008 Festival in Sycamore. He presented purchase orders for consideration:

Ambrosia	Entertainment for Festival	\$6,750.00
Atlanta Rhythm Section	Entertainment for Festival	\$8,000.00

The Trustees approved these requests.

Mr. Miller reported on the appeal re: McDonald's property. He also discussed the video provider franchise fee resolution.

Mr. Molloy announced that March 23-29, 2008 is the severe weather week in Ohio.

Mr. Bickford talked about the Cub Scout visit today.

A resolution “Approving a Localized Alternative Sign Regulation Plan for the Kenwood Towne Place Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-13 passed this 20th day of March 2008.

A resolution “Pursuant to Revised Code Section 5709.73(B) Declaring to be a Public Purpose Certain Public Infrastructure Improvements that are Necessary for the Development for the P&P Real Estate Development on a Parcel of Real Property Located in the Unincorporated Area of the Township and Exempting Improvements to that Parcel from Real Property Taxation, Requiring the Payment of Service Payments in Lieu of the Exempted Property Taxes as a Covenant Running with the Land and Authorizing the Use of the Service Payments for those Public Infrastructure Improvements, Authorizing Execution of a Related Service Agreement and Such Other Documents as may be Necessary or Appropriate to Such Purposes, Establishing a Tax Increment Equivalent Fund for the Deposit of the Service Payments” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-14 passed this 20th day of March 2008.

A resolution “Declaring Official Intent with Respect to Reimbursement for Capital Expenditures” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-15 passed this 20th day of March 2008.

A resolution “Authorizing Entering into an Agreement with the Indian Hill Exempted Village School District” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-16 passed this 20th day of March 2008.

A resolution “Pursuant to Revised Code Section 5709.73(B) Declaring to be a Public Purpose Certain Public Infrastructure Improvements that are Necessary for the Development for the OVOSM Properties Development on a Parcel of Real Property Located in the Unincorporated Area of the Township and Exempting Improvements to that Parcel from Real Property Taxation, Requiring the Payment of Service Payments in Lieu of the Exempted Property Taxes as a Covenant Running with the Land and Authorizing the Use of the Service Payments for those Public Infrastructure Improvements, Authorizing Execution of a Related Service Agreement and Such Other Documents as may be Necessary or Appropriate to Such Purposes, Establishing a Tax Increment Equivalent Fund for the Deposit of the Service Payments” was read.
A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-17 passed this 20th day of March 2008.

A resolution “Declaring Official Intent with Respect to Reimbursement for Capital Expenditures” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-18 passed this 20th day of March 2008.

A resolution “Authorizing Entering into an Agreement with the Indian Hill Exempted Village School District” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-19 passed this 20th day of March 2008.

A resolution "Determining the Video Service Provider Fee to be Paid by a Video Service Provider Offering Video Service in the Township Pursuant to a Video Service Authorization: Authorizing the Township Administrator to give Notice to the Video Service Provider of the Video Service Provider Fee" was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to declare an emergency and dispense with the second reading. Vote: All Aye. Resolution No. 2008-20 passed this 20th day of March 2008.

The Receipts and Disbursements of March 20, 2008 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Kent, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:10 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings March 20, 2008

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 1, 2008

The meeting was called to order at 9:00 am by Mr. Bishop. Present for the meeting were, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, and Sheriff's Liaison Cpl. Fritz. President Weidman, EMS/Fire Director Jetter, Parks/Recreation Director McKeown were excused.

Projects Update - Mr. Kellums provided an update on park projects. He announced that the lumber package has been delivered for the Bechtold Shelter Project. Mr. Kellums also provided costs for scoreboards at the Deerfield Road Park; but stated that both projects are experiencing delays due to weather. The Trustees requested that the scoreboard information be presented when Mr. Weidman is present.

Hosbrook Road Corridor Study Group – Mr. Bickford advised the Trustees that the Kenwood Meadows Civic Association (KMCA) has provided names of residents for consideration in the study group. A motion was made by Mr. Bishop, seconded by Mr. Kent, for Mr. Molloy and Mr. Bickford to move forward with RFP for consulting services for the Hosbrook Road study group. Vote: All Aye.

Website – Mr. Bickford advised the Trustees of proposals for website design and hosting services. It was decided that E-GOV LINK provided the best program at a cost of \$11,000.00 with an annual maintenance fee of \$3,000.00. Mr. Miller will prepare a resolution for consideration at the next meeting.

Copiers – Mr. Bickford advised the Trustees of a \$200.00 cost per copy machine (2) for shipping. Millenium Business Products has requested providing a service credit in lieu of the lease buy out which was approved by the Trustees.

Upcoming Public Hearing – Mr. Bickford advised the Trustees of a public hearing scheduled for 6:45 pm on April 3, 2008 for Cincinnati Concrete Coring. The Zoning Commission recommended approval with the addition of two street trees.

Sheriff's Patrol Report – Cpl. Fritz announced that she will be the representative for Sycamore Township in the Northeast Coalition's national town hall meeting on April 7, 2008.

Fire Invoices and Purchase Requests – The fire invoices and purchase requests were approved as submitted.

Purchase Orders Over \$2500.00 – Mr. Molloy presented the following purchase order for consideration:

Team All Sports	Pro's Choice Field Conditioner	\$2,877.76
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This purchase order was approved by the Trustees.

Schedule – Mr. Molloy presented the upcoming schedule.

Prior to entering into executive session, Jack Pflum requested the Trustees approval to allow his attendance at ODOT's preliminary traffic study meeting for the Montgomery/Hosbrook Road area. Following a brief discussion, the Trustees stated they were not in favor of Mr. Pflum's attendance at this meeting.

Mr. Molloy requested an executive session for the purpose of personnel-employment and property acquisition.

Vote: Mr. Weidman: Absent. Mr. Bishop: Aye. Mr. Kent: Aye.

The Board entered into executive session at 9:40 am.

The executive session adjourned at 10:10 am.

At the conclusion of the executive session additional items were discussed.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to employ Phil Whalen as mechanic/maintenance worker in the Maintenance Department at a rate of \$18.00 per hour. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, for additional compensation for Paul Kremer in the amount of \$3,000.00 plus one additional week of vacation at the time of his anniversary. Vote: All Aye.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop. Vote: All Aye. The meeting adjourned at 10:40 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 4/01/08

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

April 3, 2008

The public hearing for zoning case 2008-01P2, 7210 Edington Drive was held.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz. President Weidman was excused.

Mr. Kent read the invocation from Father Pat Crone of St. Saviour Church.

The Minutes of the Board of Trustees meetings held February 29, March 18, and 20, 2008 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comment from resident: Charlie Myers, 4720 Duneden Avenue; discussed the damaged fence behind his home at the old Frank's site.

Mr. McKeown indicated that contracts are in place for the Festival bands.

Mr. Miller reported that the RPD appeal has been continued.

Mr. Molloy reported on this year's recycling yard waste and computer recycling programs. He also presented a purchase order for Donald R. Frey and Company for Accounting Software Support at a cost of \$3,435.93.00.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve this purchase request. Vote: All Aye.

A resolution "Approving a Site Plan for the Cincinnati Concrete Coring Properties Development" was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to declare an emergency and dispense with the second reading. Vote: All Aye. Resolution No. 2008-21 passed this 3rd day of April 2008.

A resolution "Approving an Agreement for Website Services and Hosting" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye. Resolution No. 2008-22 passed this 3rd day of April 2008.

The Receipts and Disbursements of April 3, 2008 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Kent, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:13 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings April 3, 2008

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 15, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. Trustee Kent and Superintendent Kellums were excused.

Fields Ertel Road Corridor Study – Jon Wiley, Project Engineer with KZF, provided an overview of the Fields Ertel Road Corridor Study and showed alternate designs for roadway improvements. An open house will be held at Symmes Township on Wednesday, April 23, 2008 from 4:00 -7:00 pm.

Sheriff's Patrol Report – Cpl. Fritz reported on an aggravated burglary on Glenmill Court.

Parks and Recreation Update – Mr. McKeown distributed a proposed flyer for the Festival and Sunday Concerts. This was designed by Elaine Davis who is a member of the Parks and Recreation Committee. The Trustees approved moving forward with printing and distribution of these flyers. He requested authorization for festival advertising at approximately \$8,700.00. The Trustees approved this request. Mr. McKeown also provided pricing for scoreboards at the new Deerfield Road Park. The Trustees approved option A which allows team names to be changed electronically. Cliff Bishop requested information on warranties and maintenance contracts.

Street Sweeping Proposal – Mr. Molloy presented a proposal from Contract Sweepers for street sweeping services for the spring and fall at a cost of \$11,374.25. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept the proposal. Vote: All Aye.

Sidewalk Bid Results – Mr. Molloy presented the results of the March 19, 2008 bid opening for the Sidewalk Repair Project. The apparent low bidder is Jackson Construction at \$6.46 per square foot. Law Director Miller was requested to prepare the necessary resolution for consideration at the April 17, 2008 Trustees Meeting.

Hosbrook Road Study Committee – Mr. Bickford provided information regarding the formation of a study committee to develop traffic calming methods for Hosbrook Road. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to appoint the following to the committee: Dick Kent, Rob Molloy, Greg Bickford, Tim Gilday (HCEO), Tom Moeller (City of Madeira), Vint Vanderzee, Sarah Stagge, Jeff Kindle, Jackie Siedling and a consultant (TBA). Vote: All Aye.

Bear Creek Capital TIF Request – Mr. Bickford presented a request for additional Tax Increment Financing in the amount of \$1,285,000.00 for Bear Creek Capital’s Kenwood Towne Place Development. Funding is proposed for Galbraith Road widening and signalization, water main improvements, landscape improvements along I-71, and retaining walls. This request was denied by the Trustees.

Safety Services Building-North / Design Build Proposal – A motion was made by Mr. Bishop, seconded by Mr. Weidman, to advertise for proposals for design-build phase of the Safety Services Building North pending a favorable review by the Law Director.
Vote: All Aye.

Fire Invoices and Purchase Requests – The fire invoices and purchase requests were approved as submitted.

Children Playing Sign Request – The Trustees reviewed and approved a request from Jim Vanatsky, 8884 Appleknoll Lane, for children playing signs in the Glenover subdivision. Mr. Molloy was directed to send a response to the homeowner.

AXA Equitable – Mr. Molloy presented a proposal from AXA Equitable to provide an additional choice for employees to defer compensation for retirement planning. This item was approved by the Trustees.

Sex Offender Notification – Mr. Molloy advised the Trustees of a sex offender on Lancaster Avenue; notifications have been mailed. Law Director Miller will send out a notice of living within 1,000 feet of a public park and being in violation of the Township’s resolution.

Ohio CAF – There was a brief discussion regarding the Ohio CAF Program. The Trustees decided that if the Township were to finance several upcoming projects, we could do better on our own than being part of a group.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase order:

Festival Advertisement	Clear Channel Communications	
	Cumulus Cincinnati WGRR	\$8,700.00

The Trustees approved this purchase order.

Mr. Bishop proposed a certificate or resolution honoring William Kincaid, Miami Road. He was a former Indian Hill school teacher and supporter of the Township who recently passed away. Mr. Bishop will provide the necessary information.

Mr. Weidman asked about the video production schedule and inquired about where Local 12 was in the process.

There was a general discussion of Festival sponsorship’s and the amount of money raised to date for the Festival.

Schedule – Mr. Molloy presented the upcoming schedule.

Executive Session – Personnel-Employment and Land Acquisition – Mr. Molloy requested an executive session for the purpose of personnel-employment and land acquisition.

Vote: Mr. Weidman: Aye. Mr. Bishop: Aye. Mr. Kent: Excused.

The Board entered into executive session at 10:26 am.

The executive session adjourned at 11:20 am.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 11:21 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 4/15/08

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

April 17, 2008

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz.

Mr. Bickford read the invocation from Father Pat Crone of St. Saviour Parish.

The Minutes of the Board of Trustees meetings held April 1 and 3, 2008 were read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve these minutes. Vote: All Aye.

Comment from resident: Charlie Myers, 4720 Duneden Avenue; asked about flags and markers on Orchard Lane.

Chief Jetter reported on an open burning situation.

Mr. McKeown reported that signed contracts have been received for festival entertainment. He also announced that Bechtold and Deerfield projects are underway.

Law Director Miller reported that McDonald's parking lot issue has been continued.

Mr. Molloy reported on receiving a BWC award, stating that we have reduced incidents by 25%.

He also presented two purchase orders for approval:

3 Sales and Service	Annual Fire Ext. Tests	\$ 577.00
Signal Graphics Printing	Park Brochures	\$2,575.00

The Trustees approved these purchase requests.

A communication from: The Linzy Family; Thanking the EMS and Fire Department for always being there for them.

A communication from: Irvin Bass, 3616 Glengary Avenue; Thanking the EMS and Fire Department for their assistance.

A communication from: Connie Foster, Mt. Carmel Baptist Church, 8645 Kenwood Road; Thanking Cpl. Fritz for speaking at the Joy Club and for her work with the DARE Program.

A resolution "Authorizing a contract for the 2008 Sidewalk Improvement Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-23 passed this 17th day of April 2008.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into an agreement with Bruce A. Raabe as Health and Safety Consultant. Vote: All Aye.

A resolution "Establishing Rates of Pay and Benefits for Township Employees" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-24 passed this 17th day of April 2008.

A resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12163 Third Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-25 passed this 17th day of April 2008.

A resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12168 Second Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-26 passed this 17th day of April 2008.

The Receipts and Disbursements of April 17, 2008 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Kent, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:15 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 29, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. EMS/Fire Director Jetter and Planning/Zoning Administrator/Assistant Administrator Bickford were excused.

House Bill 521 Update – Ron Roberts provided an overview of House Bill 521 which is to be voted on by May 8, 2008. A commission is to be established at the state level to review local government's cooperative and collaborative efforts.

Energy Aggregation – Mr. Molloy advised the Trustees on potential savings on gas through an Energy Aggregation Program. Past invoices are to be reviewed to make determination. Trustee Weidman and Mr. Molloy are to meet later today with Integrys. More information will be available at the next meeting.

Memorial Day Parade – A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the Memorial Day expenses for the VFW Post #3744 in the amount of \$250.00. Vote: All Aye. There was also discussion of rerouting the parade due to water main construction on Blue Ash Road.

Vicious Dog Regulation – There was a discussion regarding problems with vicious dogs and a resolution with civil penalties under the Home Rule status was proposed. Law Director Miller also discussed several other scenarios. This item is to be placed on the next workshop agenda.

Sheriff's Patrol Update – Cpl. Fritz distributed statistics through March of 2008, discussed an aggravated robbery on Glenmill Court, and reported on ongoing problems at Bechtold Park with a man sleeping in the port-o-lets.

A resolution "Regulating the use of Township Parks and Establishing Penalties for Violations Thereof" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye. Resolution No. 2008-27 passed this 29th day of April 2008.

Parks and Recreation Update – Mr. McKeown reported that the concert brochures are to be mailed the following week and the scoreboard for the Deerfield Road Park has been ordered.

Bechtold Shelter Project – Mr. Kellums presented the following change orders for the Bechtold Park Shelter Project:

Change order #6 – request for additional time due to bad weather.

Change order #7 – request for \$680.68 for additional gravel for backfill due to over dig for foundation removal. (plumbing contractor)

Change order #8 – request for \$1,246.68 for additional gravel for back fill due to over dig for foundation removal. (foundation contractor)

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these change orders. Vote: All Aye.

Tracy Kellums also provided information regarding water tap fees for the Deerfield Road Park. The Trustees agreed to pay the \$18,000.00 expense rather than reimburse the contractor.

BZA Alternate / Property Maintenance Boards – Mr. Molloy presented the following names for consideration:

Jim Eichman – Board of Zoning Appeals alternate

Sam Knobler – Property Maintenance Board

The Trustees approved the recommendations as submitted.

Bear Creek Capital Temporary Signage – Mr. Bickford had presented information to the Trustees regarding temporary signage at Bear Creek Capital's Kenwood Towne Place Development. The Trustees approved the temporary signage; however, all temporary signs must be removed upon occupancy of the first tenant.

Fire Invoices and Purchase Requests – The fire invoices and purchase requests were approved as submitted.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Command Seagrave	Intake Valve Repair-E-92	\$ 2,430.00
Print Management	Summer Newsletter	\$ 4,521.42
Kenwood Crossing LLC 2	Pine Road Extension Project	\$88,698.20

These purchase orders were approved as submitted.

Community Center – The Trustees discussed various aspects and visions for what they would like to see in a community center. Mr. Molloy was directed to contact Ken Geis, CUC, for plans for the Union Township/Clermont County Civic Center. Mr. Molloy was also to contact Duke Energy for an energy audit on existing facility.

Schedule – Mr. Molloy presented the upcoming schedule.

Executive Session – Property Acquisition – Mr. Molloy requested an executive session for the purpose of personnel-employment and land acquisition.

Vote: Mr. Weidman: Aye. Mr. Bishop: Aye. Mr. Kent: Aye.

The Board entered into executive session at 10:45 am.
The executive session adjourned at 11:10 am.

Items of additional business:

Discussion of the National Day of Prayer scheduled for May 1, 2008 at 12noon.

A request was made for Mildred Kincaid to attend the Trustee Meeting on May 15, 2008 to accept posthumous resolution for William Kincaid.

Amend minutes of January 18, 2007 meeting:

A motion was made by Mr. Bishop, second by Mr. Kent, to amend the minutes of January 18, 2007 to approve a contract with RLH Ventures 4 LLC for construction management and construction of storm sewers across and along Cornell and Snider Roads and for the design of roadway changes and to authorize the Township administrator to sign on behalf of the Township. Vote: All Aye. (Motion second and approval was omitted from original minutes when vote was taken.)

Due to lack of Agenda, the May 1st, 2008 meeting is cancelled.

The Receipts and Disbursements of April 29, 2008 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Kent, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.
Vote: All Aye. The meeting adjourned at 11:15 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 13, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. Trustee Kent was excused.

North Fire House – Mr. Weidman requested an update on the progress of plans for the north Firehouse. Law Director Miller responded that he and Chief Jetter have scheduled a meeting for later this afternoon to review the request for proposals. Mr. Weidman requested that all avenues be explored for energy conservation.

Gas Aggregation – Spence Faxon and Brenda Coffey of Integrys were present to speak about gas aggregation for the Township. If the Trustees wish to move forward, a ballot issue will be required. Mr. Weidman requested that this item be placed on the next workshop agenda for further discussion.

Memorial Day Parade – Mr. Molloy advised the Trustees of the new route for the annual Memorial Day Parade. A press release has been developed and additional signage was discussed.

Sidewalk Repair Policy – Mr. Kellums discussed the current sidewalk repair policy as it relates to apartment buildings. The Trustees requested an inventory of buildings and affected roadways to better address this proposed change in policy.

Trotter's Chase Speed Limits & Stop Signs – Mr. Kellums requested speed limits and stop signs for the Trotter's Chase subdivision. The Trustees directed Law Director Miller to prepare the necessary resolutions for consideration at the May 15, 2008 meeting.

Bechtold Park Shelter Project – Mr. Kellums requested input from the Trustees regarding name and dedication plaque for the new pavilion at Bechtold Park. The Trustees asked that a proposal and cost estimates be prepared.

Deerfield Road Park – Sanitary Sewer - Mr. Kellums provided information to the Trustees for additional sanitary sewer charges to extend an 8" main to Deerfield Road; this cost is \$54,751.53. The Trustees were willing to cover approximately \$15,000.00 of this up-charge, if the business owners are willing to pay \$5,000.00 each. Mr. Kellums was directed to contact the owners.

Deerfield Road Park Project Change Order – Mr. Kellums also reported on the general contractors request for additional money due to increases in the cost of steel and weather delays. No formal change order was provided. Storm water fees were also discussed as Hamilton County is proposing an increase to cover maintenance and other capital expenses. The Trustees were not in favor of increased costs to the residents.

Engine 93 – Chief Jetter discussed problems experienced with the new life squads which are being remedied by the manufacturer. Chief Jetter also reported on the replacement of Engine 93; and that an up-charge is forthcoming due to changes in emission standards. A motion was made by Mr. Bishop, seconded by Mr. Weidman, directing Chief Jetter to prepare specifications, bid package, and to advertise for the replacement of Engine 93. Vote: All Aye. Mr. Bickford was asked to discuss a donation with Steve Kelly of Bear Creek Capitol.

Fire Invoices and Purchase Requests – The Fire invoices and purchase requests were approved as submitted.

Sheriff's Patrol Update – Cpl. Fritz reported on an incident at 4307 Sycamore Road.

Parks and Recreation Update – Mr. McKeown presented a proposed fee schedule for the new pavilion as recommended by the Parks and Recreation Commission:

Residents - \$100.00

Non-residents - \$250.00

Employees - \$ 50.00

All rentals include a deposit equal to the amount of rental fee and an insurance rider. The Trustees felt that the non-resident rate should be increased to \$300.00. These rates were approved by the Board.

Wellness Program – Mr. Molloy discussed a recent meeting with representatives of Medical Mutual regarding a Wellness Program.

HUD Housing Program – Mr. Molloy reported on information received from the Ohio Township Association regarding HUD's \$1.00 House Program.

Kenwood R O W – Mr. Molloy advised the Trustees of a meeting scheduled for May 15, 2008 with the Hamilton County Engineer's office to discuss right-of-way which was never dedicated for the 1993 Kenwood Road-South Project. The Hamilton County Prosecutor's Office will follow up.

Nuisance Properties – The Trustees requested that these nuisance properties be included on the May 15, 2008 meeting agenda.

BZA Alternate Position – This item was discussed at the previous meeting.

Computer Upgrade – Mr. Bickford discussed the need to upgrade 13 computers at the Fire Department at a cost of \$13,242.12. Chief Jetter will utilize \$7,400.00 from the Fireman's Fund and MARCS Grant and the Trustees approved the balance from the general fund. Law Director Miller was asked to check if this could be a TIF fund expenditure.

Zoning Commission Report – Mr. Bickford reported on the proposed Kubicki Office Development on Montgomery Road. This will be before the Trustees at their second meeting in June. Mr. Bickford also reported on Camden Homes proposed development on Galbraith Road which was rescheduled for June.

Cell Towers – Mr. Bickford reported on T-Mobile's intention to construct four towers: behind Ester Price Candy; Plainfield Road, behind the Veterinary Clinic; Kugler Mill, behind American Tire; and on Hetz Drive. There was a discussion of regulations and statutes on cell tower placement.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase order for consideration:

Stephan Ewan, Inc.	Appraisal Services	\$ 3,500.00
Brandstetter Carroll Inc.	Hosbrook Road Traffic Study	\$23,500.00

This purchase order was approved by the Trustees.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Mr. Molloy requested an executive session to discuss property acquisition and personnel-compensation.

Vote: Weidman, Aye; Bishop, Aye; Kent, Excused.

The Board entered into executive session at 11:15 am.

The executive session adjourned at 11: 30 am.

The Trustees approved an eight week extension of the injury on duty leave for Mark Saylor.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 11:33 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

May 15, 2008

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz. Trustee Kent was excused.

Mr. Molloy read the invocation from Father George Kunkel of St. Vincent Ferrer Church.

The Minutes of the Board of Trustees meetings held April 15, 17, and 29, 2008 were read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes. Vote: All Aye.

Comment from resident: Charlie Myers, 4720 Duneden Avenue; asked about block parties.

Comment from resident: Louise Ann Nolan, 4369 Yakima Ave.; expressed concerns about the proposed Cincinnati Public School in Silverton Park.

Comment from resident: Vint Vanderzee, 7651 Hosbrook Road; expressed concern about traffic calming on Hosbrook with regard to the P&P Development.

Cpl. Fritz advised that the new cruisers are in.

Mr. McKeown reminded the Board of the concert on Sunday at 6:00 pm behind the Administration Building.

Mr. Molloy presented a request for a purchase order:

Jennings	Picnic equipment	\$12,827.00
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A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve this request.

Mr. Bickford reported on cell phone tower location.

A communication from: Louise Ann Nolan, 4369 Yakima Ave.; expressed concerns about Cincinnati Public School in Silverton Park.

A communication from: Luke and Tonya Lindsell, 4357 Grinnell Drive; expressed concerns regarding the proposed school in Silverton Park.

A resolution "Resolution Honoring William Porter Kincaid, Jr." was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-28 passed this 15th day of May 2008.

A resolution “Setting Speed Limits in the Trotter’s Chase Subdivision in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-29 passed this 15th day of May 2008.

A resolution “Establishing Stop Signs in the Trotter’s Chase Subdivision in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-30 passed this 15th day of May 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4186 Larchview Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-31 passed this 15th day of May 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 7691 Hosbrook Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-32 passed this 15th day of May 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4459 Daffodil Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-33 passed this 15th day of May 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8715 Wicklow Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-34 passed this 15th day of May 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 3553 Glengary Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-35 passed this 15th day of May 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4117 Estermarie Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-36 passed this 15th day of May 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 7997 Autumnwind Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-37 passed this 15th day of May 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 12170 Seventh Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-38 passed this 15th day of May 2008.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 11937 Seventh Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye. Resolution No. 2008-39 passed this 15th day of May 2008.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8678 Wicklow Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye. Resolution No. 2008-40 passed this 15th day of May 2008.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 12096 Seventh Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye. Resolution No. 2008-41 passed this 15th day of May 2008.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4219 Woodlawn Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye. Resolution No. 2008-42 passed this 15th day of May 2008.

The Receipts and Disbursements of May 15, 2008 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:31 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 3, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. Planning/Zoning Administrator/Assistant Township Administrator Bickford was excused.

Gas Aggregation – Mr. Weidman requested that this item be tabled and placed on the next workshop.

Kenwood Meadows – Mr. Kent reported on a recent meeting with Mr. Bickford, Jack Pflum, and Vint Vanderzee of the Kenwood Meadows Civic Association regarding a list of requests by the Association. The Trustees agreed that this item should be discussed at the Thursday night meeting.

Bechtold Shelter Construction Administration Contract – A motion was made by Mr. Kent, second by Mr. Bishop, to approve the construction administration contract with Jacobs, Edwards and Kelcey for the Bechtold Park Shelter Project at a cost not to exceed \$10,000.00.
Vote: All Aye.

Cincinnati USA Chamber of Commerce – Mr. Molloy provided the Trustees with information regarding joining the Cincinnati USA Regional Chamber of Commerce; the cost savings for the monthly BWC safety meetings outweigh the cost of membership. The Trustees approved this request.

Cell Phone Reimbursement – Mr. Molloy requested the Trustees to consider reimbursement of cell phone charges to Cpl. Fritz. The Trustees agreed to reimburse Cpl. Fritz the standard allotment of \$44.78 per month.

Parks and Recreation Update – Mr. McKeown reported that Festival sponsor invoices are scheduled to go out. He also stated that he has been contacted by the Deer Park Youth Football program regarding field use.

North Fire Station – Mr. Miller advised the Trustees that he met with Chief Jetter regarding guidelines for the new firehouse and that bidding documents are complete.

Medicount Update – Chief Jetter advised the Trustees on Medicount notifications, deposits, and reporting practices for life squad runs.

Fire Invoices and Purchase Requests – The Trustees approved the fire invoices and purchase requests as submitted. Chief Jetter also reported on the Rivera case.

Cornell Road Improvements – Mr. Molloy reported on a recent meeting with representatives of the Hamilton County Engineer’s office and the two engineering companies preparing the Cornell Road Improvement plans. Abercombie and Associates contracted by Lucke has requested an additional \$9,500.00 to complete their work. The Board stated that any additional costs must be born by the developer.

Galbraith Road Improvements – Mr. Molloy advised the Trustees of the Township’s attempt to secure license of entry for properties affected by the Galbraith Road Improvement Project. Due to the lack of response by many of the property owners, the Trustees approved the establishment of the project by Hamilton County and the additional \$14,000.00 expense for engineering to move this project forward.

Purchase Orders Over \$2,500.00 Mr. Molloy presented the following purchase orders for consideration:

The Hylant Group	Insurance endorsements for new Sheriff’s cruisers and maintenance truck	\$ 4,257.00
Kenwood Crossing LLC.	Pine Road Extension Project	\$102,695.85

These purchase orders were approved by the Trustees.

Children Playing Sign Request – Mr. Molloy presented a request from Okie and Marilyn Sallee, 8275 Farwick Court, for children playing signs. The Trustees approved this request.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Mr. Miller requested an executive session to discuss property acquisition.
Vote: Weidman, Aye; Bishop, Aye; Kent, Aye.

The Board entered into executive session at 9:52 am.
The executive session adjourned at 10:25 am.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.
Vote: All Aye. The meeting adjourned at 10:26 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

June 5, 2008

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm by President Weidman. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Administrator Molloy, and EMS/Fire Director Jetter. Fiscal Officer Porter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz were excused.

Mr. Kent read the invocation from Brecon United Methodist Church.

The Minutes of the Board of Trustees meetings held May 13 and 15, 2008 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comment from resident: Leon Papenhaus, 11350 Gideon Lane; commented on sewer project on Gideon Lane, south of last house/east side mowing grass, possible bush hog area near new noise wall, and on storm damage.

Chief Jetter reported on Cincinnati Water Works having lane closures on Kenwood and Galbraith Roads.

Mr. Molloy announced that the next Sunday Evening Concert will be on June 22, 2008, 6:00 pm at the North Sycamore Recreation Facility.

Law Director Miller presented three resolutions and requested an executive session for property acquisition.

A resolution "Pursuant to Revised Code Section 5709.73(B) Declaring to be a Public Purpose Certain Public Infrastructure Improvements that are Necessary for the Development of the Brookwood Office Project on a Parcel of Real Property Located in the Unincorporated Area of the Township and Exempting Improvements to that Parcel from Real Property Taxation, Requiring the Payment of Service Payments in Lieu of the Exempted Property Taxes as a Covenant Running with the Land and Authorizing the use of the Service Payments for Those Public Infrastructure Improvements, Authorizing Execution of a Related Service Agreement and Such Other Documents as May be Necessary or Appropriate to Such Purposes, Establishing a Tax Increment Equivalent Fund for the Deposit of the Service Payments" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-43 passed this 5th day of June 2008.

A resolution “Authorizing Entering into an Agreement with the Princeton City School District” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-44 passed this 5th day of June 2008.

A resolution “Declaring Official Intent with Respect to Reimbursement for Capital Expenditures” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-45 passed this 5th day of June 2008.

A communication from: Jack Bredenfoerder, 7762 Keller Road; was requesting special recognition for their friend’s son, Adam Liebler who is becoming an Eagle Scout with Boy Scout Troop 502.

A communication from: Mildred Kincaid; thanking the Board of Trustees for the unique tribute paid to her husband, Bill Kincaid.

A communication from: the Poe Family; thanking the Fire and EMS crew on duty May 3rd for their help.

A communication from: Marilyn Sallee; thanking the Board of Trustees for consideration of her request for “Children Playing” signs on Farwick Court.

Mr. Kent reported on a meeting with Mr. Bickford, Jack Pflum, and Vint Vanderzee. Vint VanDerzee, 7651 Hosbrook Road; discussed a petition that resulted from a neighborhood meeting; Hosbrook Traffic Calming Committee should stop in lieu of joint land use and policy planning committee.

Don Rhodes, 7381 Tiki; discussed land use plan review first, then traffic study.

Jackie Rabenold, 7640 Ginnala; Commented on traffic calming group, the benefits of a committee, good mix of people positive/productive.

Vint VanDerzee, 7651 Hosbrook Road; had a request for moratorium (#2) on development activities which have impact on Kenwood Meadows and Madeira.

The Board of Trustees again addressed the fact that P&P is over. The Board of Trustees can not go backwards.

Public Comment – The Land Use Study to be released in the next four weeks.

Jim Huff, 7699 Ginnala Court; stated that the most affected residents are those on Ginnala Court; to protect property values; does not want to jeopardize the possible FBI project; less invasive less traffic; benefits to 24 hour surveillance; touted benefits of Township; he presented petitions in favor of it.

Larry Meyer, 7687 Ginnala Court; stated that he was impressed by FBI proposal against moratorium for fear it will drive FBI away; pleased with efforts of the Township.

Elyse Gerrard, 7711 Hosbrook Road; concerned about traffic issues resulting from development at Montgomery and Hosbrook Roads; concerned that traffic may affect values; possible no right turn out of new access road.

Linda Feldman, 7645 Ginnala Court; for FBI building; concerns on tree removal on vacant land (Neyer Property).

Sandy Jones, 7655 Ginnala Court; wants FBI building; speed enforcement.

Paul Cowens, 7245 Hosbrook Road; commented on Brandstetter Carroll study for Hosbrook and Montgomery Roads.

Mr. Weidman invited the neighborhood to future meetings to review the traffic on Hosbrook/Montgomery Roads.

Barbara Seiver, 7657 Ginnala Court; her property abuts the old hotel site, she is curious on the type of wall that will surround the property.

Debbie Japp, 7467 Hosbrook Road; is in favor of economic growth and the FBI building but she has real concerns about the traffic.

Jim Huff, 7699 Ginnala Court; wanted to know the results of the petition circulation and wants to know if the traffic is going through the neighborhood.

Mr. Weidman stated that we are working collaboratively.

The Receipts and Disbursements of June 5, 2008 were read by the Administrator and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

Mr. Miller requested an executive session to discuss property acquisition.

Vote: Weidman, Aye; Bishop, Aye; Kent, Aye.

The Board entered into executive session at 8:41 pm.

The executive session adjourned at 8:47 pm.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 8:48 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 17, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Township Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

Gas Aggregation – Mr. Weidman requested that this item be tabled until the next meeting.

BWC Claim/Medical Examination – Mr. Molloy requested a medical examination of a former employee for an appeal on a Bureau of Worker Compensation award. The Trustees approved this request.

Deerfield Road Sanitary Sewer – Mr. Molloy advised the Trustees on continuing discussions with the Metropolitan Sewer District regarding sanitary sewer service for Deerfield Road properties and sewer upgrades in the Deerfield Road Park. The Trustees approved the upgrade in pipe size at an estimated cost of \$55,000.00, conditioned that Sycamore Township not be assessed or pay tap fees.

Time Warner Cable Request – Mr. Molloy advised the Trustees of correspondence received from Time Warner Cable requesting a resolution supporting the divestiture by Time Warner, Inc. of its ownership in Time Warner Cable. No action was taken by the Board on this item.

Montgomery/Kenwood Crosswalk – Mr. Molloy advised the Trustees that the Ohio Department of Transportation will be installing a crosswalk on the west side of Kenwood Road at Montgomery Road and are requesting monetary assistance. The Trustees agreed to cover costs in upgrading the signal head to be painted rather than galvanized. The Trustees also asked ODOT to consider audible warnings and a display of time remaining in the crossing cycle.

Kenwood Towne Place/I-71 Landscaping – Mr. Bickford advised the Trustees that ODOT has requested a letter of support from the Township regarding the Kenwood Towne Place/I-71 Landscape Project. Mr. Miller will review and include statements that the Township will not be responsible for the installation or maintenance of this landscaping.

Kenwood Crossing/Phase 3 and 4 – Mr. Bickford presented a plan for Kenwood Crossings phases 3 and 4 with a request for TIF funding of \$4,000.00. The Trustees did not look favorably at the project as submitted and denied TIF funding in the amount requested.

Website – Mr. Bickford announced that the new website is up and running and encouraged everyone to check it out.

Upcoming Public Hearings – Mr. Bickford advised the Trustees of the following upcoming public hearings:

- June 19, 2008 at 6:30 pm Kubicki Real Estate Partners LLC.
- July 3, 2008 Camden Land Group-Galbraith Road Project

Sheriff's Patrol Update – Cpl. Fritz submitted a request for training for terrorism and high risk targets on September 9 and 10, 2008. She also provided an update on the hand held radar units. The training was approved.

Parks and Recreation Update – Mr. McKeown reported on Festival sponsor invoices, concerns over the Deerfield Road Park Project, and the City of Blue Ash's Fourth of July celebration. This property is used as a firework viewing location and with the park construction underway a dangerous situation exists. The Trustees approved a Sheriff's detail to prohibit parking at this location.

Obsolete Equipment – Mr. Kellums requested the 1993 Chevrolet Kodiak stake body dump truck be made available for sale on the Hamilton County Engineer's auction website. Law Director Miller will prepare the necessary resolution for consideration at the June 19, 2008 meeting.

Storm Damage Policy Review – A discussion was held reviewing the storm damage pick up policy, no changes were made in the existing policy.

Fire Invoices and Purchase Requests – The Fire and EMS invoices and purchase requests were approved as submitted.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for approval:

- Mobilcomm Annual radio system maintenance contract \$16,152.00
- Bound Tree Medical EMS Supplies \$ 3,265.48

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the purchase orders. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Personnel – Mr. Bickford requested an executive session to discuss personnel/employment.

Vote: Weidman, Aye; Bishop, Aye; Kent, Aye.

The Board entered into executive session at 11:00 am.
The executive session adjourned at 11:15 am.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to advertise for the position of Zoning Compliance Officer. Vote: All Aye.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop. Vote: All Aye. The meeting adjourned at 11:17 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

June 19, 2008

The public hearing for Cedarbreaks Lighting District was held.

The public hearing for Kubicki Real Estate Partners LLC was held.

The public hearing for Reconciling Budgets and Appropriations was held.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz.

Cpl. Fritz read the invocation from Reverend Henry Anderson of the Second Baptist Church of Rossmoyne.

The Minutes of the Board of Trustees meetings held June 3 and 5, 2008 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes.
Vote: All Aye.

Comment from resident: Charlie Myers, 4720 Duneden Avenue; asked about a fence behind the Kenwood Place Development.

Cpl. Fritz reported on the ongoing Hosbrook Road speed enforcement.

Chief Jetter reported on the Rivera property razing order.

Mr. McKeown reminded the Board of the Sunday Evening Concert. He announced that the festival plans are progressing well.

Law Director Miller reported on RPD appeal.

Mr. Molloy presented the following purchase orders for approval:

Cincinnati Water Works	Tap fee Deerfield Park	\$ 8,513.00
Adleta Construction	Storm Sewer 8569 Gwilada	\$11,600.00
Jackson Construction	2008 Sidewalk Replacement	\$ 4,845.46

Mr. Kent made a motion to approve these purchase orders, second by Mr. Bishop.

Mr. Molloy requested an executive session to discuss property acquisition.

A resolution “Declaring a Chevrolet Kodiak as surplus, authorizing its sale and disposition” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-46 passed this 19th day of June 2008.

A resolution “Reconciling Budgets and Appropriations” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-47 passed this 19th day of June 2008.

A resolution “Establishing the Cedarbreaks Lighting District” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-48 passed this 19th day of June 2008.

A resolution “Approving a Zone Change for the Kubicki Real Estate Partners Development” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-49 passed this 19th day of June 2008.

A communication from: Rita Remmell, President of the Kenwood Woman’s Club;
Thanking the Board of Trustees for their continued support
A communication from: Father Pat Crone, Saint Saviour Church; Thanking Chief Jetter and the EMS for their professional help.

The Receipts and Disbursements of June 19, 2008 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills.
Vote: All Aye.

Mr. Molloy requested an executive session to discuss property acquisition.
Vote: Weidman, Aye; Bishop, Aye; Kent, Aye.

The Board entered into executive session at 7:50 pm.
The executive session adjourned at 8:55 pm.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:56 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

July 1, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Township Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. Fiscal Officer Porter was excused.

Kubicki Real Estate Partners – David and Michael Kubicki presented conceptual plans for the expansion of the Kenwood Crossing Development. The Trustees requested more detailed plans prior to making any decisions.

Gas Aggregation – Mr. Weidman requested that this item be tabled until the next meeting.

Bechtold Pavilion – Mr. Bishop discussed plans for the dedication of the Bechtold Memorial Pavilion on July 11, 2008 at 2:00 pm. Mr. Bishop also proposed that this facility be available for Township residents only. The rental fee will remain at \$100.00 plus an insurance rider from the resident. There will be an additional charge of \$50.00 for the use of the fireplace. This was approved by the Trustees.

Mr. Kellums reported on the replacement of the stone caps. After removal of the caps, it was found that no gap exists between the masonry and the wooden columns which are causing the masonry to crack. The repair involves removing and replacing the stonework. Also discussed was the checking of the lumber.

Dental Insurance Renewal – Mr. Molloy presented the renewal from Dental Care Plus for employee benefits. A motion to approve the renewal was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Fire Invoices and Purchase Requests – The Fire invoices and purchase requests were approved as submitted. Also discussed was staffing levels and the part time program.

Park Update - Mr. McKeown reported on security issues at R School and Bob Meyer Park. The Board of Trustees suggested a meeting with all involved parties to work out a solution rather than gating the driveways.

Sheriff Patrol Update – Cpl. Fritz presented the May statistics for review. Cpl. Fritz also reported on the Deerfield Road Park-July 4th detail as well as continuing speed enforcement on Hosbrook Road. The Trustees approved replacement of a worn screen as part of the vehicle equipment switch-over.

Upcoming Public Hearings – Mr. Bickford reported on the public hearing scheduled for 6:30 pm, July 3, 2008 for the Camden Land Group-Galbraith Road Development. The Zoning Commission recommended approval. Mr. Bickford also presented a nuisance abatement at 12164 First Avenue for consideration.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12164 First Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-50 passed this 1st day of July 2008.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

- | | | |
|-------------------------|-------------------|-------------|
| • Pavement Technology | Reclamite Program | \$93,000.00 |
| • Clarke Power Services | Engine 93 Repairs | \$ 6,170.00 |

A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve the purchase orders. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Mr. Weidman advised the Trustees of a recent meeting with Glenellyn area residents and Cincinnati Public Schools regarding the proposed school relocation to Ficke Park in Silverton.

Executive Session – Property Acquisition and Personnel-Employment – Mr. Weidman requested an executive session to discuss property acquisition and Mr. Bickford requested an executive session to discuss personnel-employment.

Vote: Weidman, Aye; Bishop, Aye; Kent, Aye.

The Board entered into executive session at 10:45 am.

The executive session adjourned at 11:20 am.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 11:21 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

July 3, 2008

The public hearing for the Camden Land Group, Zoning Case #2008-02Z was held.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz. Fiscal Officer Porter was excused. In the absence of Fiscal Officer Porter, the Trustees requested that Mr. Molloy take the meeting minutes.

Trustee Kent read the invocation from Reverend Mappes of the Rossmoyne Free Pentecostal Church.

Cpl. Fritz reported on a safety speed gun and is working on the planning and procedures for its use.

Chief Jetter advised of firework regulations in Ohio.

Mr. McKeown reported on festival preparations.

Mr. Molloy presented the following purchase orders for approval:

Wietmarschen Construction	repair showers station 92	\$ 3,250.00
Festival Services	rides for festival	\$ 9,750.00
Cash-McKeown	festival expenses/entertainment	\$15,315.00
Johnny Schott Talent	festival entertainment	\$18,470.00

Mr. Bishop made a motion to approve these purchase orders, second by Mr. Kent.

Vote: All Aye.

Mr. Bickford reported on short staffing due to Paul Kremer's departure.

A motion was made by Mr. Bishop to deny Camden Land Use-Zoning Case #2008-02Z; second by Mr. Weidman. Vote: Mr. Bishop, Aye; Mr. Kent, Nay; Mr. Weidman, Aye. Mr. Miller was directed to prepare a resolution of denial.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4410 East Galbraith Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-52 passed this 3rd day of July 2008.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 12048 First Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading.

Vote: All Aye.

Resolution No. 2008-53 passed this 3rd day of July 2008.

The Receipts and Disbursements of July 3, 2008 were read by the Administrator and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills.

Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting to executive session to discuss property acquisition and imminent litigation.

Vote: Weidman, Aye; Bishop, Aye; Kent, Aye.

The Board entered into executive session at 7:50 pm.

The executive session adjourned at 8:30 pm.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 8:31 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

July 15, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Township Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

Gas Aggregation – Mr. Weidman requested that this item be tabled until the next workshop meeting.

Fiscal Office Porter advised the Trustees that the auditor was on site and requested some time to meet with the Trustees to discuss control measures.

Camden Land Group Resolution – Law Director Miller, as directed by the Board of Trustees at their July 3, 2008 meeting, presented a resolution denying a zone change for the Camden Land Group Development.

A resolution “Denying a Zone Change for the Camden Land Group Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading.

Vote: Mr. Weidman, Aye; Mr. Bishop, Aye; Mr. Kent, No.

Resolution No. 2008-53 passed this 15th day of July 2008.

The resolution does not meet the unanimity requirement of Ohio Revised Code Section 519.12 and therefore the action of the Sycamore Township Zoning Commission is adopted as the official action of the Township in this matter.

Children Playing Request – Mr. Molloy presented correspondence from John and Beth Hooten, 8493 Deerway Drive, requesting “Children Playing” signs for their street. Mr. Bishop made a motion to approve this request; seconded by Mr. Kent. Vote: All Aye.

Community Shares – Mr. Molloy presented information from Community Shares of Greater Cincinnati requesting inclusion in an employee giving program. The Trustees approved this request.

Hosbrook Road Traffic Calming Study – Mr. Molloy and Mr. Kent advised the Trustees of a recent meeting with Jeff Kindle regarding his ability to attend meetings for the Hosbrook Road Traffic Calming Study. The Trustees agreed to appoint Mr. Joe Hodge, 6544 Lisa Lane, as alternate for Mr. Kindle.

Bear Creek Capital – Mr. Bickford discussed a recent meeting with Bearcreek Capital to discuss the Township’s participation in landscape improvements along I-71 at the Kenwood Towne Place development and in return the developer would donate a fire truck to the Township. The Trustees were in favor of this arrangement.

Mr. Bickford also reported that preliminary census estimates show Sycamore Township down to 17,000 residents. The Trustees approved challenging these figures through the Hamilton County Regional Planning Commission.

Sheriff’s Patrol Update – Cpl. Fritz reported on the July 4th detail at the Deerfield Road park site; no incidents were reported.

Parks Update – Mr. Weidman commented on a great Festival and thanked everyone involved in making this a successful event. Mr. Bishop requested a pedestrian area be established along the driveway to Sycamore Road. The Trustees directed Mr. McKeown to begin preparations for an appreciation dinner for the Parks and Recreation Committee.

Pumper/Equipment Bid Results – Chief Jetter reported on the July 8th bid opening for a pumper truck. The apparent low bidder was Command Seagrave at a cost of \$455,500.00. The Trustees directed Mr. Miller to prepare resolutions authorizing the purchase of the truck and equipment for consideration at the July 17, 2008 meeting.

Fire Invoices / Purchase Requests – The Fire invoices and purchase requests were approved as submitted. Chief Jetter also reported on correspondence received from the Hamilton County Building Department regarding Roberto Rivera.

Sturbridge Reconstruction Project Bid Results – Mr. Kellums reported on the July 14th bid opening for the Sturbridge Subdivision Reconstruction Project. The apparent low bid was received from Adleta Construction at a cost of \$2,000,946.05. The Trustees directed Mr. Miller to prepare a resolution for consideration at the July 17, 2008 meeting.

Silverton Meeting Request – Mr. Molloy advised the Trustees of a meeting request from the city of Silverton to discuss the proposed land swap with the Cincinnati Public Schools.

Public Information Coordinator – Mr. Molloy resented a proposal from Feoshia Henderson for contract services at a rate of \$40.00 per hour. The Trustees were interested in pursuing this and requested Mr. Molloy to negotiate a more favorable rate.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Avizent	Third Party Administration for State Fund Ohio	\$9,500.00
Truman Young and Associates	Bechtold Pavilion analysis	\$2,000.00

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Kent. Vote: All Aye.

Schedule – Mr. Molloy presented the schedule of events.

Mr. Weidman requested that land acquisition be added as an executive session item.

Executive Session – Personnel-Employment – Land Acquisition

As requested by Mr. Bickford and Chief Jetter personnel-employment and land acquisition as requested by Mr. Weidman.

Vote: Weidman, Aye; Bishop, Aye; Kent, Aye.

The Board entered into executive session at 10:10 am.

The executive session adjourned at 10:39 am.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 10:40 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

7/15/08

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

August 5, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Township Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. Lt. Dan Reid from the Hamilton County Sheriff's Office was also present.

Gas Aggregation – Mr. Weidman discussed gas aggregation with Integrys for an opt-out program. This will require an affirmative vote in the November election. Law Director Miller was directed to prepare the necessary resolution for consideration at the August 7th meeting.

Resolution - Reconciling Budgets and Appropriations – Law Director Miller provided a resolution “Reconciling Budgets and Appropriations” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading.

Vote: All Aye.

Resolution No. 2008-60 passed this 5th day of August 2008.

Law Director Miller also presented the resolution “Establishing Rates of Pay and Benefits for a Township Employee” A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-61 passed this 5th day of August 2008.

Public Information Coordinator – Mr. Molloy reported on negotiations with Feoshia Henderson as directed by the Trustees at the previous meeting. An hourly rate of \$30.00 per hour with a 21 day payment term was acceptable to Feoshia Henderson. A motion was made by Mr. Bishop, seconded by Mr. Kent, to hire Feoshia Henderson as Public Information Coordinator for Sycamore Township at a rate of \$30.00 per hour with a 21 day payment term. Vote: All Aye.

Kenwood Road Wall Reconstruction – Mr. Molloy requested that this item be tabled as all quotes have not been received. This request was approved by the Trustees.

Hamilton County Sheriff Contract / Future Cost Increase – Lt. Dan Reid of the Hamilton County Sheriff's Office advised the Trustees of the Hamilton County Commissioners 6% across the board budget cuts and how the Sheriff's Office is being affected. Lt. Reid stated that beats are being filled by adjusting schedules.

The Trustees stated they want the terms of their contract to be fulfilled. Law Director Miller suggested the Trustees consider community court as a means of meeting any funding shortfalls.

Hamilton County Storm Water District – Water Quantity – Mr. Bickford informed the Trustees of a recent meeting attended by Mr. Kellums and himself with the Hamilton County Department of Public Works regarding water quantity issues. Additional fees to Hamilton County residents will be imposed through the Hamilton County Storm Water District. The meeting was informational only as no plan is in place at this time.

Landscape Consultant – Mr. Bickford revisited utilizing the Bloomin’ Landscape and Garden Centre as a consultant for landscape review of zoning plans. Mr. Kellums no longer has the time for these reviews with his additional responsibilities. The proposal sets a rate of \$100.00 per hour. A motion was made by Mr. Kent, seconded by Mr. Bishop to accept this proposal. Vote: All Aye.
Also discussed was a review of the current landscaping requirements in the zoning code.

Upcoming Public Hearing – Mr. Bickford briefed the Trustees on a public hearing scheduled for 6:45 pm, August 7, 2008 for the BP Station at Hetz Drive and Montgomery Road. This redevelopment had been previously approved; however, the approval has expired.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the property Located at 12178 Third Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-62 passed this 5th day of August 2008.

Sheriff’s Patrol Update – Cpl. Fritz reported on continuing speed enforcement along Hosbrook Road.

Parks Update – Mr. McKeown reported on several incidents of vandalism at Bob Meyer Park and the North Sycamore Recreational Facility. Mr. Bickford was directed to set up a meeting with Power Net Global regarding wifi in parks which could include surveillance equipment. Mr. McKeown also discussed plans for the Park and Recreation Committee appreciation dinner.

Auto Accident Billing Update – Chief Jetter advised the Trustees of auto accident billing and the problems associated with collections. The Trustees requested the Chief to provide additional information.

Beta Test Site for Tele Medicine – Chief Jetter provided the Trustees with information on real time patient monitoring being tested in one of the life squad units. This 30 day test is to provide better quality of patient care while in transit.

Station 93 Future Construction Update – Chief Jetter reported on the July 15th bid opening for the design/build proposals for the North Fire Station.

CUC \$ 3,831,905.00

Alternatives listed

- Hydrants \$ 17,500.00
- Geo Thermic System \$ 155,400.00

Hemmer \$ 4,496,045.00

Alternatives listed

- Natural Gas Generator \$ 294,550.00
- Partition for Community Room \$ 27,400.00
- Geo Thermic System \$ 140,300.00

Performance Construction \$ 4,613,687.00

Alternatives listed

- Geo Thermic System \$ 264,700.00
- Alternative Heat System \$ 173,500.00

RSL Commercial Architect

Listed Hourly rates for the work-estimated cost between \$2.5 and \$3 million.

Fire Invoices / Purchase Requests – The Fire invoices and purchase requests were approved as submitted.

Deerfield Road Park Change Orders – Mr. Kellums submitted the following change orders for the Deerfield Road Park Project:

- Smith and Brown CWW check valve pit \$15,710.00
- Team All Sports irrigation in the ball field \$ 4,407.00
- B & J Electric scoreboard installation \$14,307.00

Mr. Kellums also reported on the cost difference between asphalt and concrete for the service drive.

Mr. Miller was directed by the Trustees to prepare the necessary resolutions for consideration at the next meeting.

Possitivity – Price Increase – The Trustees rejected a proposed 3% cost increase to Possitivity (formerly O.I.H.) due to an increase in fuel costs.

2008 Road Program – A motion was made by Mr. Bishop, seconded by Mr. Kent, to advertise for bids for the 2008 Road Improvement Program. Vote All Aye.

Bechtold Park Shelter – Mr. Kellums reported on on-going issues with the Bechtold Park Pavilion Project including stonework on the columns and the use of non-treated lumber. He is awaiting a report from Truman Young and Associates.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

- Clark Power Services Inc. repairs to E-93 \$3,967.64
- Treasurer of State Marcs/Mobil Voice \$2,640.00

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase orders. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Purchase Orders Over \$2,500.00–Mr. Molloy presented the following purchase orders:

Avizent	Third Party Administration for State Fund Ohio	\$9,500.00
Truman Young and Associates	Bechtold Pavilion analysis	\$2,000.00

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Kent. Vote: All Aye.

Schedule – Mr. Molloy presented the schedule of events.

Executive Session – Property Acquisition and Personnel/Bargaining Unit Employee

Mr. Bickford requested an executive session to discuss property acquisition.

Vote: Weidman, Aye; Bishop, Aye; Kent, Aye.

Chief Jetter requested that Personnel-Bargaining Unit Employee be removed from the agenda. The Trustees approved this request.

The Board entered into executive session at 11:07 am.

The executive session adjourned at 11:14 am.

In a final item, Mr. McKeown reported on the annual Golf Outing and announced that a portion of the proceeds will benefit the Cystic Fibrosis Foundation.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 11:25 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

September 2, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Township Administrator Bickford, Superintendent Kellums, and Sheriff's Liaison Cpl. Fritz. Fiscal Officer Porter and Parks/Recreation Director McKeown were excused.

Power Aggregation – Mr. Weidman commented on the Cincinnati Enquirer article regarding natural gas aggregation and requested that a correction be made.

Sheriff's Patrol Update – Cpl. Fritz requested approval for the Halloween detail and candy purchase of \$887.00 the Trustees approved this request. Also discussed was a missed shift on August 29, 2008. The Trustees requested that Law Director Miller review for breach of contract. Mr. Weidman emphasized that patrol officers use a common sense approach to "off time" of vehicles.

Upcoming Public Hearings – Mr. Bickford advised the Trustees of two public hearings scheduled for September 4, 2008 at 6:30 pm:

Midland Atlantic – Kenwood Place – request for additional signage and dumpster for cardboard recycling.

Kid's First – Kemper Road – 20,000 sq. ft. addition to east side of existing facility.

Window Sign Regulations – Mr. Bickford requested guidance from the Trustees on the display of window signs. The Trustees directed Mr. Bickford to obtain copies of regulations from the City of Montgomery and Dublin, Ohio.

Land Use Plan / Comprehensive Plan – Mr. Bickford announced that the Land Use Plan will be available for review and comment on the Township web-site later today. Mr. Bickford also described the time frame for adoption of the plan.

Red Box DVD Rentals – Mr. Bickford advised the Trustees of a proposed outdoor vending kiosk for DVD rentals at the Dillonvale Walgreens. Chief Jetter offered guidance through the fire code.

Property Cleanup (Inmates) – Mr. Bickford advised the Trustees that inmates supplied through the Hamilton County Sheriff's Office would no longer be available for property clean-up due to budget constraints. The Trustees suggested Mr. Bickford contact Jodi Leis at the Probation Department for assistance.

Landscape Consultant Agreement – A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve the Landscape Consultant Agreement pending favorable review by the Law Director. Vote: All Aye.

Nuisance Properties –

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4208 Kugler Mill Road” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to dispense with the second reading. Vote: All Aye. Resolution No. 2008-73 passed this 2nd day of September 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8701 Appleknoll Lane” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to dispense with the second reading. Vote: All Aye. Resolution No. 2008-74 passed this 2nd day of September 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 7841 Kugler Mill Road (AKA 7841 East Galbraith Road)” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to dispense with the second reading. Vote: All Aye. Resolution No. 2008-75 passed this 2nd day of September 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8561 Concord Hills Circle” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to dispense with the second reading. Vote: All Aye. Resolution No. 2008-76 passed this 2nd day of September 2008.

Kemper Road Fence Issue – Mr. Bickford advised the Trustees of an issue with a fence not being constructed according to the plans submitted. The homeowner has stated that the Zoning Inspector had signed off; however, the file contains no documentation on a final approval.

Station 93 Status Report – Chief Jetter asked the Board for direction in regards to the successful bidder on the new Station 93 and community room. The Board asked for a contract from Cincinnati United Contractors to be ordered and forwarded to the Law Director for review and preparation.

Fire Invoices / Purchase Requests – The Board of Trustees approved the Fire invoices and purchase requests as submitted.

Deerfield Road Park –

a. Park Sign - Mr. Kellums stressed the need for naming the Deerfield Road Park due to the amount of time required for fabrication. The Trustees agreed to submit names for consideration

b. Playground Equipment – Ron Roberts discussed several grant opportunities for outdoor recreation equipment. The Trustees directed Mr. Roberts to move quickly as the park is progressing.

Community Development Block Grant Program – Mr. Molloy discussed the upcoming 3 year cycle of the Community Development Block Grant Program. The Trustees directed Mr. Molloy to work towards developing a sidewalk ramp program.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders:

Healthware Solutions LLC	EMS software renewal	\$6,902.00
Dave Bednar Enterprises	Fire Suppression Foam	\$4,443.60

A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve these purchase orders. Vote: All Aye.

Mr. Weidman discussed being pro-active on issues of pit bull ban and requested that this item be placed on the September 4, 2008 meeting agenda for consideration.

Mr. Kent requested that a location be determined for a recycling dumpster in the northern portion of the Township.

Mr. Bishop discussed ongoing issues with the auto repair garage at the corner of Wexford Avenue and E. Galbraith Road and stressed follow up on a continuing basis and that this become an item on future agenda's.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Imminent Litigation and Property Acquisition -

Mr. Kellums requested an executive session to discuss imminent litigation and Mr. Weidman requested an executive session to discuss property acquisition.

Vote: Weidman, Aye; Bishop, Aye; Kent, Aye.

The Board entered into executive session at 10:40 am.

The executive session adjourned at 11:15 am.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 11:16 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

September 4, 2008

The public hearings for Zoning Case 2008-06MA and 2008-08MA were held.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz. Fiscal Officer Porter was excused.

Mr. Bickford read the invocation from John Bascom of the Kenwood Baptist Church.

Mr. Weidman requested that Chief Jetter take the meeting minutes in Fiscal Officer Porter's absence.

The Minutes of the Board of Trustees meetings held August 19 and 21, 2008 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes.
Vote: All Aye.

Chief Jetter reported to the Board the inquiries from Bethesda North and UC on being included in the camera trial. He also reported that New York President Huspach has also inquired about the use with FDNY.

Mr. McKeown reported that the final Sunday Evening Concert will be held on September 14, 5:00-7:00 pm at the North Sycamore Recreational Facility with music by AJA, a Steely Dan Tribute Band. He announced that the Deerfield Park is coming along well due to the good weather.

Law Director Miller requested an executive session to discuss imminent litigation and property acquisition.

Mr. Molloy requested that item number three on the agenda be tabled. He advised the Board that Tracy Kellums, Greg Bickford, and he will be attending the Stormwater Meeting which is scheduled for 9/10/08 at Springfield Township to discuss rates for 2009.

Mr. Bickford reported that the first draft of portions of the Land Use Plan will be posted to the Sycamore Township web page on Friday, September 5, 2008 for public review and comments. Starting on October 1, 2008 the plan will be updated weekly.

The Zoning Commission will review the Land Use Plan on November 10, 2008 and there will be a public hearing at the Trustees Meeting on November 20, 2008. It will be presented to the Hamilton County Regional Planning Commission on December 4, 2008.

Communication from: Kathleen Lay and family; thanking the Township for assistance on Deerwester Drive.

Communication from: Bob and Janet Bright, 5825 White Chapel Drive; thanking Tracy Kellums and the Maintenance Department for storm sewer repairs.

Zoning Case 2008-06MA, Midland Atlantic Property, Mr. Bishop commented on the request for graphics/signage on the building. He also requested the Trustees deny additional dumpsters on site. Mr. Bishop further commented that no additional signage on the exterior of the building. A motion was made by Mr. Bishop, to direct the Law Director to prepare a resolution denying all three requests made by applicant, seconded by Mr. Kent. Vote: All Aye.

Zoning Case 2008-08MA, Kids First, A motion was made by Mr. Kent to direct Law Director Miller to prepare a resolution to approve zoning case 2008-08MA with conditions, seconded by Mr. Bishop. Mr. Bishop stated that it was subject to the property owner and the neighbor agreeing on brush removal. The Board decided to allow accent color at the entrance subject to the Zoning Director's final approval. Vote: All Aye.

Mr. Bishop stated that he had been to the Kids First and that is was a very nice facility, Mr. Weidman concurred. Mr. McKeown added that Kids First has been a supporter at the Festival in Sycamore.

The Hamilton County Sheriff's Contract was tabled.

Mr. Miller lead a discussion of vicious dogs, defined as a dog that inflicts severe injury to a person without provocation; or a dog that has been trained or kept for dog fighting, or a dog that has been used in a condition of a crime. He stated that several cities, including the City of Cincinnati, are regulating these dogs. So that these dogs aren't brought into Sycamore Township a first reading of the resolution "Banning Vicious Dogs in Sycamore Township" was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to accept this first reading. Vote: All Aye.

The Receipts and Disbursements of September 4, 2008 were read by Chief Jetter and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to pay these bills.

Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting to executive session to discuss imminent litigation and property acquisition.

Vote: Weidman, Aye; Bishop, Aye; Kent, Aye.

The Board entered into executive session at 7:36 pm.

The executive session adjourned at 8:03 pm.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 8:04 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Chief Jetter, Ph.D.MIFireE

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

September 16, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Township Administrator Bickford, Superintendent Kellums, and Sheriff's Liaison Cpl. Fritz. Parks/Recreation Director McKeown was excused.

Kubicki Real Estate Partners – David Kubicki, of Kubicki Real Estate Partners, presented a conceptual plan for Kenwood Crossing, Phases II and III. Law Director Miller advised of the new prevailing wage regulations.

Station 93 & Community Room Contract – Chief Jetter advised the Trustees of a recent meeting with Law Director Miller reviewing the CUC proposal for the new fire house. The Trustees requested an additional meeting with CUC to further discuss the specifications.

Fire Invoices / Purchase Requests – The Board of Trustees approved the fire invoices and purchase requests as submitted.

Landscape Consultant Agreement – Mr. Molloy presented the landscape consultant agreement with all changes as were discussed at the last Workshop meeting. The Trustees approved this agreement.

Pine Road Excavation Reimbursement – Mr. Molloy discussed the reimbursement of excavated material from the Pine Road Extension Project. An additional meeting with representatives of Neyer Development will be required before the Township can agree to the quantities.

Kenwood Wall Reconstruction Bid Results – Mr. Molloy presented the results from the September 12th bid opening for the Kenwood Wall Reconstruction Projects. Bids ranged from \$46,100.00 to \$130,439.00. References are being reviewed prior to making a recommendation for approval.

Park & Recreation Update – Mr. Molloy advised the Trustees that Mike McKeown and the Park Committee are working on a Christmas Program at Bechtold Park. Also discussed was the Shelter Project; an oral agreement between Tracy Kellums and the contractor needs to be in writing before any decision can be made.

Sheriff's Patrol Update – Cpl. Fritz reported that the Sheriff's Office is on twelve (12) hour shifts due to the storm emergency. She reported that one shift was missed on September 3rd. The Trustees requested that this amount be withheld.

Hamilton County Storm Water District – Mr. Bickford advised the Trustees of the proposed 2009 budget for the Hamilton County Storm Water District which includes additional fees for services currently being provided by the county. The Trustees directed Mr. Molloy to prepare a letter voicing their opposition to this plan.

Resolution: Zoning Case 2008-06MA - A resolution “Denying a Major Modification and Site Plan for the Midland Atlantic Development” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to dispense with the second reading. Vote: All Aye.
Resolution No. 2008-77 passed this 16th day of September 2008.

Resolution: Zoning Case 2008-08MA - A resolution “Approving a Site Plan for the Kids First Real Estate Development” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to dispense with the second reading. Vote: All Aye.
Resolution No. 2008-78 passed this 16th day of September 2008.

Upcoming Public Hearings – October 2, 2008 – Mr. Bickford advised the Trustees of two Public Hearings scheduled for October 2, 2008:

- Tranter Investments, Montgomery Road – Demolition of existing structure to provide additional parking for Honey Baked Ham and the Meineke Muffler Shop.
- Health Alliance Zone Change-to place all parcels under one zoning designation.

Window Sign Regulations – Mr. Bickford provided window sign regulations from various communities for the Trustees review. The Trustees then requested that existing signs be photographed to better define percentages and that this item be placed on the next workshop agenda for further discussion.

Nuisance Properties - A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 7764 Styrax Lane” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.
Resolution No. 2008-79 passed this 16th day of September 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4040 Longford Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.
Resolution No. 2008-80 passed this 16th day of September 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 12168 First Avenue (AKA 12148 First Avenue)” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.
Resolution No. 2008-81 passed this 16th day of September 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8402 Lake Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.
Resolution No. 2008-82 passed this 16th day of September 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8450 Pine Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye. Resolution No. 2008-83 passed this 16th day of September 2008.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8217 St. Clair Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye. Resolution No. 2008-84 passed this 16th day of September 2008.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

- | | | |
|---------------------|---------------------------|------------|
| • Rick Wietmarschen | Golf Outing Reimbursement | \$4,634.67 |
| • Cystic Fibrosis | Golf Outing | \$3,257.33 |

These purchase orders were approved as submitted.

The Trustees requested that someone from Cystic Fibrosis be present at the September 18th meeting to receive this contribution.

Schedule – Mr. Molloy presented the upcoming schedule of events.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop. Vote: All Aye. The meeting adjourned at 11:10 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

September 18, 2008

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz. Trustee Kent and Administrator Molloy were excused.

Chief Jetter read the invocation from Bethel Baptist Temple.

The Minutes of the Board of Trustees meetings held September 2 and 4, 2008 were read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these minutes. Vote: All Aye.

Chief Jetter thanked the residents for their patience with the storm and power being off.

Mr. McKeown reported that the storm caused a cancellation of the final Sunday Evening Concert. He announced that the 5K Race is scheduled for November 8, 2008.

Law Director Miller reported that he had received a notice regarding the RPD case.

Mr. Bickford presented the following purchase orders for approval:

Zep	Cleaning Solution	\$348.75
ProChem	Fire Supplies	\$429.00
Phillips	Station Supplies	\$586.99

Mr. Kellums presented the following purchase order for approval:

B&J Electric	Deerfield Road Park	\$11,700.00
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A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these purchase orders. Vote: All Aye.

The resolution Banning Vicious Dogs was tabled.

Mr. Weidman and Mr. Bishop awarded Beautification Awards to ten residents who were nominated and chosen for improving the appearance of their homes.

Mr. Weidman and Mr. Bishop presented the donation check, from the proceeds of the Golf Outing, to Laurie Lobsiger of the Cystic Fibrosis Foundation.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 7799 Kugler Mill Road" was read.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve this first reading. Vote: All Aye.

Resolution No. 2008-85 passed this 18th day of September 2008.

A resolution "Accepting a Proposal Authorizing a Contract for the Construction of a Township Fire Station" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.
Resolution No. 2008-85A passed this 18th day of September 2008.

The Receipts and Disbursements of September 18, 2008 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to pay these bills.
Vote: All Aye.

Executive Session –Property Acquisition - Mr. Weidman requested an executive session to discuss property acquisition; seconded by Mr. Bishop.
Vote: Weidman, Aye; Bishop, Aye; Kent, Absent.

The Board entered into executive session at 7:25 pm.
The executive session adjourned at 7:29 pm.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:30 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

October 2, 2008

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Administrator Molloy, Zoning/Planning Administrator/Assistant Administrator Bickford, EMS/Fire Director Jetter, Parks/Recreation Director McKeown, Sheriff's Liaison Corporal Fritz, and Rob Butler was present in the absence of Law Director Miller. President Weidman, Law Director Miller, and Superintendent Kellums were excused.

Mr. Kent read the invocation from Pastor Randy Wade Murphy of Trinity Church.

The Minutes of the Board of Trustees meetings held September 16 and 18, 2008 were read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve these minutes. Vote: All Aye.

Comment from resident: Jay Janus, Jr., 4462 Daffodil Avenue: asked about procedures for nuisance properties. He also asked about restitution procedures for vandalism in the parks.

Cpl. Fritz reported on the Donna Lane school situation and the continuation of the Hosbrook Road patrol.

Chief Jetter reported that there is an early payment discount of \$17,970.41 on the purchase of the Seagrave Marauder II 1750 GPM Rescue Pumper, bringing the cost of the pumper to \$437,529.59. A motion was made by Mr. Kent to make an early payment, seconded by Mr. Bishop. Vote: All Aye.

Mr. McKeown announced that the 5K Challenge will be held at Bechtold Park on Saturday, November 8, 2008 at 9:00 am.

A communication from: Julie Kadooka, 8615 Wicklow Avenue; Thanking the Township for the collection of storm debris.

A communication from: Eleanor Goldstein: requesting that her storm damage be picked up soon.

Mr. Kent made a motion to direct Law Director Miller to prepare a resolution approving Zoning Case 2008-10P2 with conditions; seconded by Mr. Bishop. Vote: All Aye.

A motion was made by Mr. Kent, to direct Law Director Miller to prepare a resolution approving the zone change for 2008-11Z; seconded by Mr. Bishop. Vote: All Aye.

The Receipts and Disbursements of October 2, 2008 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Kent, seconded by Mr. Bishop, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:10 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

October 2, 2008

The meeting was called to order at 9:00 am. Present for the meeting were Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Township Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. President Weidman and Superintendent Kellums were excused.

Safe House – Chief Jetter requested the Trustees approval to sell the safe house as it is no longer used for school safety programs. The Trustees approved this request.

Pre Pay Proposal on New Pumper Bid Awarded – Chief Jetter advised the Trustees the 3% pre-payment on the new pumper has been increased to 6%. The Trustees directed the Chief to verify the revised cost for their consideration.

Fire Invoices / Purchase Requests – The Board of Trustees approved the Fire Department invoices and purchase requests.

Park & Recreation Update – The Trustees requested that Mike McKeown contact Mark Ossege, Dillonvale IGA, to learn of this years holiday plans. There was also a discussion of the Bechtold Park Shelter Project.

Sheriff's Patrol Update – Cpl. Fritz updated the Trustees on recent burglaries in the Township and advised that detectives are actively working on these cases.

Window Sign Regulations – Mr. Bickford requested that this item be tabled until the next Workshop meeting.

Nuisance Properties – Mr. Bickford presented two nuisance properties: 4015 Larchview Drive and 11956 Third Avenue.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4015 Larchview Drive" was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-86 passed this 2nd day of October 2008.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 11956 Third Avenue" was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-87 passed this 2nd day of October 2008.

Renewable Energy Consultant – Mr. Bickford presented a request from Mr. Weidman to utilize the services of the Melink Corporation to provide assistance with renewable energy and “Green” alternatives for the North Fire Station and Deerfield Road Park. A motion was made by Mr. Kent to approve this request, seconded by Mr. Bishop.
Vote: All Aye.

Capital Improvement Funding – Mr. Bickford advised the Trustees of a possible funding mechanism for Capital Improvement Projects including the Sturbridge Subdivision Reconstruction, Deerfield Road Park, and the North Fire Station. The Township is awaiting confirmation of TIF use on the Fire Station Project from Peck-Shaffer.

Upcoming Public Hearings – Mr. Bickford informed the Trustees of the public hearings scheduled for October 2, 2008 at 6:00 pm. They include a zone change request from Jewish Hospital and Tranter Investments, 7772 Montgomery Road.

Plainfield Road Development – Mr. Bickford advised the Trustees on a zone change request for a new Target store on Plainfield Road in the City of Blue Ash. The Trustees approved a request from Mr. Bickford to write a letter in support of the Regional Planning appointment of Todd Kinskey.

Deerfield Road Park – Mr. Molloy presented the following information for the Deerfield Road Park: It has been determined that the original proposal for the fuel depot does not meet Fire Marshall regulations due to set back requirements. A new proposal at \$24,385.00 requires a fifteen foot set back and works with the engineering plan. The sanitary sewer has been approved by MSD and is awaiting approval by OEPA. The preferred option, back-filling the trench with controlled density fill, is \$97,943.14. A portion of this cost will be reimbursed by MSD.

The following change orders were also presented for consideration:

G/C Contracting	Water service drain pit as required by GCWW	\$2,296.00
G/C Contracting	32 feet drain line at the pavilion	\$6,247.00
Smith and Brown	12 inch culvert pipe under service road	\$2,960.00
Smith and Brown	Sanitary sewer system	\$97,943.14
CDWG	new APC battery backup	\$1,255.00
Dell	New Email Server	\$6,356.56
Dell	New Tape Backup Drive + 10 Tapes	\$2,816.87
Office Depot	New Wireless Access Point	\$ 150.00
Batteries Plus	New Batteries for UPS	\$ 470.00
Office Depot	New 5 port Hubs	\$ 50.00

All items were approved by the Board of Trustees.

Salt Purchases – Mr. Molloy discussed salt purchasing opportunities which have presented themselves recently. Mr. Kellums has earmarked 500 tons from Delhi Township at \$136.40 per ton and the City of Cincinnati has offered 1,500 tons at \$124.57 a ton through their contract. The Board of Trustees approved these purchases.

Kenwood Wall Project – Mr. Molloy requested that this item be tabled until the next workshop meeting.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Delhi Township	Road Salt	\$ 68,200.00
Morton International	Road Salt	\$186,855.00
A&A Safety	Pavement Striping	\$ 12,066.00

A motion to approve these purchase orders was made by Mr. Kent, seconded by Mr. Bishop. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Mr. Porter presented a resolution “Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying them to the County Auditor” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to dispense with the second reading. Vote: All Aye.
Resolution No. 2008-88 passed this 2nd day of October 2008.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop. Vote: All Aye. The meeting adjourned at 10:45 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

October 14, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Township Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. Superintendent Kellums was excused.

Storm Damage Clean-up – Mr. Molloy provided an update on the storm damage clean up. The first round of all Township maintained streets was completed on October 11th and clean up of county roads is underway. Mr. Weidman discussed using a Township wide telephone call advising residents of progress and the second round.

Future Fire Equipment Purchases – Chief Jetter provided an informational memo to the Board of Trustees regarding capital equipment costs and projected increases.

Purchase Requests / Fire Invoices – The Fire Department invoices and purchase requests were approved as submitted.

Aerial Photography – Mr. Molloy provided information on aerial photography by Big Sky Aerials and a comparison of costs from this company and the 2000 photos from Henry Dolive; also discussed was the timing of performing this work.

Sheriff Update – Cpl. Fritz reported on Halloween details and the continuing speed enforcement on Hosbrook Road. Cpl. Fritz also provided an update on shifts over the past period.

Park & Recreation Update – Mr. McKeown provided an update on the Deerfield Road Park Project and discussed signage options for our special events as signs previously used are no longer available. The Trustees directed Mr. McKeown to provide several options and proposed locations for their review. Also discussed was a wood treatment option for the columns at the Bechtold Shelter Project.

Window Signs – Mr. Bickford provided information on window signs with photos and calculations of the percentage of coverage. The Trustees requested code sections from Dublin, Ohio and Hudson, Ohio for review.

Upcoming Public Hearings – Mr. Bickford provided information on the public hearings for the Container Store scheduled for October 16th at 6:30 pm.

Renewable Energy – Mr. Bickford provided information on renewable energy programs and credits. He also discussed recent conference calls with Duke Energy and the Ohio Department of Development. The Trustees directed Mr. Molloy to contact CUC, Melink, and Township Officials for possible meeting dates.

Kenwood Wall Reconstruction Project – Mr. Molloy provided information regarding references for Lithco Restoration Technologies.

A resolution “Authorizing a Contract for the Kenwood Wall Construction Project” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-88 passed this 14th day of October 2008.

Purchase Orders Over \$2,500.00 – Mr. Molloy reported that there were no purchase orders over \$2,500.00.

Schedule – Mr. Molloy presented the schedule of events.

Mr. Miller presented the following proclamation and resolutions for approval:

A Proclamation “Proclaiming that October, 2008 shall be proclaimed as Disability Employment Awareness Month” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to dispense with the second reading. Vote: All Aye.

This Proclamation passed this 14th day of October 2008.

A resolution “Approving a Zone Change for the Jewish Hospital Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-89 passed this 14th day of October 2008.

A resolution “Approving a Site Plan for the Tranter Investment Company Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-90 passed this 14th day of October 2008.

A resolution “Authorizing the Issuance and Sale of Not to Exceed \$1,265,000 Road Improvement Bonds (Sturbridge Subdivision Project)” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-91 passed this 14th day of October 2008.

A resolution “Authorizing the Issuance and Sale of Not to Exceed \$4,315,000 Fire Station Bonds” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-92 passed this 14th day of October 2008.

A resolution “Authorizing the Issuance and Sale of Not to Exceed \$2,630,000 Park Improvement Bonds (Deerfield Road Park Project)” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye. Resolution No. 2008-93 passed this 14th day of October 2008.

A resolution “Authorizing the Issuance and Sale of Not to Exceed \$8,210,000 Various Purpose Bonds, Series 2008” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye. Resolution No. 2008-94 passed this 14th day of October 2008.

Executive Session - Property Acquisition and Litigation – Mr. Miller requested an executive session to discuss property acquisition and litigation. Vote: Weidman, Aye; Bishop, Aye; Kent, Aye.

The Board entered into executive session at 10:35 am.
The executive session adjourned at 10:58 am.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop. Vote: All Aye. The meeting adjourned at 10:59 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio November 3, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Township Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

Fences – The Board proposed amending the Zoning Code to prohibit fences within the front yard. The Trustees directed Mr. Miller and Mr. Bickford to develop language for this change and also directed Mr. Miller to prepare a resolution initiating a Text Amendment for consideration at the November 6th meeting.

Power Net Global – Mr. Miller was directed by the Trustees to prepare a resolution providing WIFI access in the township parks as well as a security component for consideration at the November 6th meeting.

Grants Update – Ron Roberts provided an update on grants he is currently working on and discussed the establishment of a 501c3 to qualify for additional opportunities. Mr. Molloy was directed to contact the Center for Local Government requesting use of their non profit status.

Non-Profit Organization – The Board of Trustees discussed the advantages of establishing a non profit organization to maximize grant opportunities for the Township.

Property and Liability Insurance – Mr. Molloy advised the Trustees of quotes received for property and liability insurance:

- Pillar Insurance \$66,828.00
- Hylant Group \$65,024.00

The Trustees approved the insurance through the Hylant Group.

Street Light Maintenance Agreement – Mr. Molloy presented a proposal from Capital Electric to provide street light maintenance on Montgomery Road from Kenwood Road to the I-71 overpass at a cost of \$94.16 per month. Also discussed was the need to relamp all fixtures to provide a starting point for the maintenance; the cost for this service will be \$985.00. The Trustees directed Mr. Miller to prepare a resolution for consideration at the November 6th meeting.

Explorer Program Training Aids – Mr. Molloy presented a request from Cpl. Steve Sabers for training aids for the Law Enforcement Explorer Program at a cost of \$337.89. A motion was made by Mr. Kent, seconded by Mr. Weidman, to approve this request.
Vote: All Aye.

Pine Road Extension Project – Mr. Bickford discussed a problem with embankment being placed on private property without benefit of easement during the construction of Pine Road. The remedy is to construct a retaining wall at a cost of \$14,945.00. The Trustees approved a 50% split on this item.

Health Insurance – Chief Jetter advised the Trustees that this item is a part of the on-going negotiations with the Fire Union and should be discussed in Executive Session.

Kenwood Road Utility Relocation – Mr. Molloy presented cost estimates for utility relocation on Kenwood Road from Montgomery Road to a point south of the I-71 overpass. Mr. Miller requested a review of the TIF resolution to determine if limits have been established for this type of construction.

Accounting Services – Mr. Molloy presented a proposal from Decosimo to provide general accounting support services at a cost not to exceed \$11,000.00. Mr. Miller was directed to prepare a resolution for consideration at the November 6th meeting.

Montgomery Road Sidewalk Project/Phase II – Mr. Molloy provided cost estimates for phase II of the Montgomery Road Sidewalk Project from Galbraith Road to Sturbridge Drive. The Trustees agreed that all retaining walls be cast in place concrete with stone facing. The cost estimate of this project is \$465,000.00. Mr. Miller was directed to prepare a resolution for consideration at the November 6th meeting.

Supplemental Insurance Program – Mr. Molloy provided information on an additional supplemental insurance program from Allstate Insurance. The Trustees stated that two such programs are currently in place and did not see the need to add more.

Sheriff Update – Cpl. Fritz provided information on an arrest made in a series of car thefts. Also discussed were Halloween details and requests for additional patrols on Election Day.

Bechtold Park Shelter Project – Mr. Kellums discussed the various types of treatments on the timbers used on the Bechtold Shelter Project. Copper naphthanate is the preferred method of our wood expert. The Trustees requested that Mr. Kellums provide this information to Mr. Miller who will in turn contact CFS and their legal counsel.

Deerfield Road Park Update – Mr. Kellums advised the Trustees that OEPA has approved the plans for the Sanitary Sewer Project. The Trustees also approved a change order for the fuel depot concrete work at a cost of \$3,398.00. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this change order. Vote: All Aye.

Sturbridge Reconstruction Update – Mr. Kellums provided an update on the Sturbridge Reconstruction Project. Saw cutting of Phases I and II is underway with excavation scheduled to begin the week of November 10, 2008.

Safe House Offers for Purchase – Chief Jetter advised the Trustees of the best offer to purchase the Safe House was \$5,251.00, from the Hebron Fire Protection District. Mr. Miller was directed to prepare a resolution for consideration at the meeting on November 6, 2008.

Change Order on New Fire Pumper – Chief Jetter requested that the Board consider a change order on the new pumper truck replacing an equipment cover from a fabric tarp to aluminum at a cost of \$3,878.00. The Trustees approved this request.

Purchase Requests / Fire Invoices – Mr. Weidman commented on the number of equipment repairs over this period. All invoices and purchase requests were approved as submitted.

Park & Recreation Update – Mr. McKeown reported on the annual 5K Race scheduled for Saturday, November 8, 2008 at Bechtold Park beginning at 9:00 am. He also commented on vandalism at Bechtold Park.

Property Maintenance Board Member – Mr. Bickford advised the Trustees that Jim Eichman has accepted a position on the Board of Zoning Appeals. In regards to property maintenance, Mr. Miller discussed the Roberto Rivera case and that it has been reported the Mr. Rivera is living in the building and suggested that the courts be notified to issue contempt of court order and to have him removed from the premises. The Trustees agreed with this direction.

Permit Refund Request – Mr. Bickford requested consideration of a refund of the \$200.00 fee for a commercial tenant change. The Trustees denied this request.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

- | | | |
|-------------------------------------|---------------------|-------------|
| • Seagrave Fire Apparatus | Equipment Cover | \$ 3,878.00 |
| • Arts Rental and Supply | Skid Steer Loader | \$ 2,809.00 |
| • Fire Apparatus Service and Repair | Pump Repair | \$ 1,918.55 |
| • Hylant Group | Insurance renewal | \$65,024.00 |
| • Team Green Lawncare | Nuisance Properties | \$ 5,424.00 |
| • Smith and Brown | Ball field Grading | \$20,719.73 |

A motion was made by Mr. Kent, seconded by Mr. Bishop to approve these purchase orders. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule.

Executive Session – Collective Bargaining – Mr. Molloy requested an executive session to discuss collective bargaining. **Part-time Termination** – this item was removed from the agenda.

Vote: Weidman, Aye; Bishop, Aye; Kent, Aye.

The Board entered into executive session at 10:40 am.
The executive session adjourned at 10:55 am.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop.
Vote: All Aye. The meeting adjourned at 10:56 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

November 6, 2008

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 6:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Zoning/Planning Administrator/Assistant Administrator Bickford, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, Sheriff's Liaison Corporal Fritz, and Rob Butler was present in the absence of Law Director Miller. Law Director Miller and Administrator Molloy were excused.

Mr. Kent read the invocation from Pastor Patricia Badkey of Good Shepherd Lutheran Church.

The Minutes of the Board of Trustees meetings held October 2, 14, and 16, 2008 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comment from resident: Vint Vanderzee, Hosbrook Road; asked about the agenda and congratulated the Trustees on the brush clean up.

Comment from: Jay Janus Jr., Daffodil Avenue; asked Mr. Kellums about the street repaving in his neighborhood.

Mr. Rob Butler reported that the RPD case has been continued.

Mr. Bickford presented a change order for the Deerfield Road Project:

Smith & Brown	Gravel	\$1,800.00
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A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve this change order.

Vote: All Aye.

A communication from: Amanda Hall; apologizing to the EMS personnel for acting immature and spitting on them.

A communication from: Rich Goodhart, 4124 Jud; thanking the Maintenance Department for the recent clean up of all the tree debris from the wind storm.

A resolution "Authorizing a Contract for WIFI Communications" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2008-97 passed this 6th day of November 2008.

A resolution “To Initiate a Zoning Text Amendment in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-98 passed this 6th day of November 2008.

A resolution “Declaring an Item of Personal Property as Surplus, Authorizing its Sale” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-99 passed this 6th day of November 2008.

A resolution “Providing for Security in Township Parks” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-100 passed this 6th day of November 2008.

A resolution “Approving a Contract for Streetlight Maintenance” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-101 passed this 6th day of November 2008.

A resolution “Authorizing a Contract for Accounting Services” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-102 passed this 6th day of November 2008.

A resolution “Approving a Contract for Engineering Services” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-103 passed this 6th day of November 2008.

A resolution “Approving the Purchase of Real Property” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-104 passed this 6th day of November 2008.

A resolution “Affirming an Agreement for Storm Water Management Improvements and Engineering for Road Improvements” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-105 passed this 6th day of November 2008.

A resolution “Determining to Construct a Township Road and Authorizing a Contract with URS Corporation for the Hosbrook Road Access Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2008-106 passed this 6th day of November 2008.

The Receipts and Disbursements of November 6, 2008 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 6:20 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio November 18, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Township Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

Trustee Meeting Time Change – Mr. Weidman asked the other Trustees to consider changing the time of the November 20th meeting to 6:00 pm to allow his attendance at the City of Blue Ash Council Meeting regarding the proposed Target Store. With no agenda, the Trustees decided to consider cancelling the November 20th meeting at the conclusion of this meeting.

Kenwood Road Utility Relocation – Mr. Miller advised the Trustees that this is a qualifying project under the TIF resolution; however, he also advised the Trustees that it may be more prudent to delay this project until the economy turns around. The Trustees directed Mr. Molloy to develop a scope of services for this project.

Deerfield Road Park – Facilities Agreement with Duke Energy – Mr. Kellums provided the easement information from Duke Energy for electric service at the Deerfield Road Park. Mr. Miller advised the Trustees that the indemnification clause requires modification but other than that it is alright.

Change Orders – Mr. Kellums submitted the following change orders for the park project for consideration:

- | | | |
|-------------------|--|------------|
| • Duke Energy | Electric Installation | \$7,506.00 |
| • Smith and Brown | Underdrain in Playground area
and ADA Compliant drinking fountain | \$5,369.41 |

A motion was made by Mr. Bishop to approve these change orders, seconded by Mr. Kent. Vote: All Aye.

Galbraith Road Improvement Project Update – Mr. Molloy discussed the establishment process by the Board of County Commissioners with the hearing scheduled for January 21, 2009. So as not to delay this project, the Trustees agreed to move forward with title searches and appraisals.

Wind Damage Resolution – A resolution “Appointing Robert Molloy as Official Representative and Authorized agent for the Public Assistance Grant Program” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to dispense with the second reading. Vote: All Aye.

Resolution No. 2008-107 passed this 18th day of November 2008.

Brecon Tower Rental - Increase Rental Rate – Chief Jetter provided information on an increase in the rental rate at the Brecon Tower site of \$265.94 per year. The Trustees approved this expenditure.

Purchase Requests / Fire Invoices – The purchase requests and invoices for the Fire and EMS Department were approved as submitted.

Park & Recreation Update – Mr. McKeown provided information on the recent 5K Race and proposed changing the date for next year's event to avoid conflicts with other area races. Mr. Weidman requested a list of available bands for the 2009 Festival in Sycamore.

Telephones – Mr. Bickford requested direction from the Board of Trustees regarding a proposed upgrade in the telephone system with a reduction in costs. The Trustees stated they were interested in cost saving measures and requested a comparison of costs from the various providers.

Zoning Text Amendments – Mr. Bickford presented sample text for an amendment to the Zoning Resolution regarding placement of fences within the front yard. The Trustees approved of this change and directed Mr. Bickford to move forward. Also discussed was the sign code.

Blue Ash Zone Change – Mr. Bickford provided information on a request from the City of Blue Ash regarding a change in zoning on a Township owned parcel along Penelope Drive to a commercial use. This was discussed in conjunction with the proposed Target Development on Plainfield Road. Also discussed was access to the Township's composting facility, landscaping buffers, and lighting. The Trustees agreed to the proposed zone change provided their concerns are addressed. The Trustees also requested that the Township's landscape consultant review the plan and that additional screening be placed along the neighboring property to the south.

Galbraith Road Widening / Kenwood Towne Place – Mr. Bickford presented a request from Bear Creek Capital for additional TIF funds in the amount of \$2,080,475.00 for road widening, signalization, and the water main. Also included in this cost is the previously approved \$100,000.00 in landscape enhancements along I-71. The Trustees agreed to honor their previous commitment but denied the additional request.

Sheriff Update – Cpl. Fritz reported on three separate incidents of damage to cruisers; first-a deer strike, the second-vandalism (OVI), and the third-unreported damage to the undercarriage discovered during routine maintenance. The Trustees approved these expenditures along with a request for D.A.R.E. dues.

Purchase Orders Over \$2,500.00 – There were no purchase orders for consideration.

Schedule – Mr. Molloy presented the upcoming schedule of events.

The Receipts and Disbursements of November 18, 2008 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to pay these bills.
Vote: All Aye.

Executive Session – Mr. Molloy requested an executive session to discuss **Collective Bargaining, Personnel – Discipline, and Property Acquisition.**
Vote: Weidman, Aye; Bishop, Aye; Kent, Aye.

The Board entered into executive session at 10:28 am.
The executive session adjourned at 11:10 am.

The Trustees cancelled the November 20th meeting for lack of an agenda.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.
Vote: All Aye. The meeting adjourned at 11:12 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio December 2, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Township Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

501 (c) (3) – Mr. Miller provided a draft agreement between the Township and the Center for Local Government to enable the Township to secure grants for capital improvement projects and to this end the center shall use its status as a tax-exempt non-profit IRC 501 (c)(3) organization to obtain funds on behalf of the Township.

A motion was made by Mr. Bishop to approve this agreement, seconded by Mr. Kent.

Vote: All Aye.

Fleet Report – Chief Jetter provided the Board of Trustees with a fleet report for discussion at a future meeting. The Chief also provided details on several incidents including the fire at Jewish Hospital and reported smoke in the building at the Hannaford Suites and Bank One Tower.

Fire Invoices and Purchase Order Requests – The fire invoices and purchase order requests were approved by the Trustees as submitted.

Hosbrook Traffic Calming Study – Mr. Molloy updated the Trustees on the Hosbrook Road Traffic Calming Study. A proposed January 13, 2009 open house will be rescheduled to January 20, 2009 due to a conflict with the Land Use Plan meeting.

Bechtold Shelter Project – Mr. Kellums advised the Trustees of a meeting with CFS to resolve the wood treatment issues with the Bechtold Shelter Project, all work is to be completed by April 1, 2009.

Deerfield Road Park Playground – Motion to Advertise – The Board of Trustees approved Mr. Kellums request to advertise for playground equipment at the Deerfield Road Park. A motion was made by Mr. Kent, seconded by Mr. Bishop, to advertise for the Deerfield Road Park Playground. Vote: All Aye.

Public Hearing - Temporary Signs, Kenwood Towne Place – Mr. Bickford provided information regarding Bear Creed Capital's request for temporary signage at the Kenwood Towne Place Development scheduled for December 4, 2008 at 6:30 pm.

Upcoming Public Hearings / Open Houses – Mr. Bickford advised the Trustees of Hills Development office concept proposed for Kenwood Road. This open house is scheduled for December 18, 2008, 5:30-6:30 pm. Equity realty has proposed a mix use development with Phase I proposed for the corner of Montgomery and Kugler Mill Roads. This open house is scheduled for December 8, 2008 from 5:30-6:30 pm.

Renewable Energy – Mr. Bickford requested that this item be removed from the agenda as the meeting with Melink did not produce the anticipated results.

Park & Recreation Update – Mr. McKeown provided information on the Dillonvale Luminaria scheduled for December 21st. Also discussed was the Festival in Sycamore scheduled for July 17 and 18, 2009. The Trustees agreed with the Park Committee's recommendation not to change sponsorship levels and that only to the top level be included in radio advertisements; other levels will be included in print ads only.

Sheriff Update – Cpl. Fritz reported that no shifts were missed during the past period. Also discussed was graffiti on the noise walls along southbound I-71.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

CAGIS	Regional Computer Center Annual License Fee	\$ 7,227.00
Sycamore Board of Education	1 st half Karrington TIF	\$33,656.17
Print Management	Winter Newsletter	\$ 4,800.00

Schedule – Mr. Molloy presented the upcoming schedule.

Executive Session – Chief Jetter requested an executive session to discuss Personnel – Employment. Mr. Molloy requested an executive session to discuss Personnel – Compensation. Mr. Miller requested an executive session to discuss Property Acquisition. Vote: Mr. Weidman; Aye; Mr. Bishop, Aye; Mr. Kent, Aye.

The Board entered into executive session at 10:30 am.

The executive session adjourned at 10:40 am.

Additional items of business included the Trustees approval of proceeding with the title examination for the Duke Property necessary for the Hosbrook Access Road.

The Trustees directed Chief Jetter to offer employment to the candidates and to proceed with the required evaluations.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8428 Pine Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading.

Vote: All Aye.

Resolution No. 2008-108 passed this 2nd day of December 2008.

Due to the conflict with the first meeting of 2009 and the New Year's Holiday the meeting schedule was adjusted as follows:

- Workshop Meeting, Tuesday, January 6, 2009 at 9:00 am
- Trustees Meeting, Thursday, January 8, 2009 at 7:00 pm
- Workshop Meeting, Tuesday, January 20, 2009 at 9:00 am
- Trustees Meeting, Thursday, January 22, 2009 at 7:00 pm

A donation request of \$25,000.00 for 2009 to the Sycamore Senior Center was presented to the Trustees. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this donation. Vote: All Aye. The Trustees directed Mr. Molloy to contact the Sycamore Senior Center director to set a date early in 2009 for their acceptance.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop. Vote: All Aye. The meeting adjourned at 10:50 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

January 6, 2009

Fiscal Officer Porter called the meeting to order at 9:00 am. Present for the meeting were, Mr. Bishop, Mr. Kent, Mr. Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

The first order of business was an executive session for the purpose of pending litigation. Vote: Mr. Bishop; Aye. Mr. Kent; Aye. Mr. Weidman; Aye.

The Trustees entered into executive session at 9:02 am.
The executive session adjourned at 9:12 am.

Organization of the Board of Trustees – Law Director Miller entertained a motion to establish the Board of Trustees. A motion was made by Mr. Bishop, seconded by Mr. Kent, to nominate Mr. Weidman as President of the Board of Trustees. Vote: All Aye. A motion was made by President Weidman, seconded by Mr. Kent, nominating Mr. Bishop as Vice President of the Board of Trustees. Vote: All Aye.

Signs – Mr. Bickford requested additional time to gather information requested by the Trustees at their previous meeting. Requests for information have been slow to come in. The Trustees requested that this item be placed on the agenda for the next workshop meeting.

Property Maintenance Code Interpretation / Enforcement – Mr. Bickford requested guidance from the Trustees for site clean up procedures. The Trustees agreed that any and all violations be addressed at the initial inspection as well as health and safety issues.

Federal Stimulus Funds - Mr. Molloy advised the Trustees that Federal Stimulus Funds have not been approved, guidelines have not been established nor how funds may be distributed; state, county or directly to local governments.

HCEO Sidewalk Proposal - In response to the Hamilton County Engineer's request, we are developing a list of potential sidewalk projects.

Kenwood Road Improvements - With the down turn in the economy, Mr. Molloy advised that the timing may be right for consultant selection for the Kenwood Road Utility Relocation Project. A scope for this project has been prepared. The Trustees agreed to begin the consultant selection process.

Galbraith Road Improvements – The Galbraith Road Improvement Project is moving forward with the establishment hearing scheduled for January 21, 2009 before the Board of County Commissioners.

Cornell Road Improvements – Mr. Molloy also reported that plans have been completed for the Cornell Road Improvements. The bidding process is scheduled to begin in February.

Annual Mileage Certification – Mr. Molloy distributed the annual mileage certification as provided by the Hamilton County Engineer. The Township road mileage is set at 50.49 cents per mile.

Hosbrook Traffic Calming Meeting – Mr. Molloy discussed the Hosbrook Road Traffic Calming Open House scheduled for January 20, 2009 from 6-8 pm. The Trustees requested that a letter be sent to the Kenwood Meadows area residents notifying them of the open house.

Fire Invoices and Purchase Request – Chief Jetter presented the Fire invoices and purchase requests. These were approved as presented.

Gas Aggregation – Mr. Molloy reported on a recent meeting with representatives of Alliance Energy and Integrys Energy Services and Law Director Miller to discuss the consulting agreement for Natural Gas Aggregation. The Trustees directed Miller to prepare the necessary resolution for consideration at the January 8, 2009 meeting.

Princeton Schools Request – The Trustees directed Law Director Miller to prepare a resolution honoring Tawana Keels on her selection as President of the Ohio School Boards Association for consideration at the January 8, 2009 meeting.

Pine Road Extension Project – Mr. Molloy presented a change order for the Pine Road Extension Project in the amount of \$101,825.00 for the export of the excavated material from the roadway undercut. A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve this change order. Vote: All Aye.

Blanket Purchase Orders 2009 – Mr. Molloy presented a listing of all blanket purchase orders for 2009. These vendors are those used for reoccurring expenses such as utilities, equipment and service, and maintenance. A motion was made by Mr. Kent to approve these purchase orders as presented, seconded by Mr. Bishop. Vote: All Aye.

Playground Equipment Bid Results – Mr. Kellums reported on the December 19, 2008 bid opening for playground equipment at the Deerfield Road Park. The lowest bid was received from Walnut Grove Construction at a cost of \$66,375.00. The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the January 8, 2009 meeting.

Festival Amusements – Mr. Molloy presented information on rides for the Festival in Sycamore. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the proposal as submitted. Vote: All Aye.

Sheriff Patrol Update – Cpl. Fritz reported that it had been a quiet holiday season with minimal runs in the Township. She also stated that there were no missed beats over this period.

Purchase Orders Over \$2,500.00 – There were no purchase orders presented for approval.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss Property Acquisition and Imminent Litigation. Vote: Mr. Bishop; Aye. Mr. Kent; Aye. Mr. Weidman; Aye.

The Board entered into executive session at 10:00 am.

The executive session adjourned at 10:25 am.

Several items of additional business are as follows:

Mr. Bishop directed Mr. Molloy to RSVP for the CLOUT Luncheon Meeting at the Ohio Township Association Winter Conference. Mr. Weidman asked to be included as well.

Mr. Bishop requested that the Trustees consider increasing the cell phone coverage to allow for e-mailing. This item was approved.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 10:29 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 1/06/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

January 8, 2009

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Sheriff's Liaison Corporal Fritz, and Rob Butler was present for Law Director Miller. Law Director Miller was excused.

Mr. Kent read the Methodist Prayer from Twin Lakes.

The Minutes of the Board of Trustees meetings held December 16 and 18, 2008 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Cpl. Fritz gave the annual detail report which totaled 1400 details in 2008.

Mr. McKeown advised that the Park Committee will be scheduling for the summer festival. He also announced that they will be discussing concert dates at the next Park and Recreation Meeting.

Mr. Molloy advised of a conflict in the schedule with the Hosbrook Road Traffic Calming Study Open House which has been moved to Tuesday, January 27, 2009 from 6-8 pm. He announced that we have received the 503cc agreement from the Center for Local Government.

Mr. Molloy presented two purchase orders for approval:

Alleen Rents Company	Festival Tents/ Tables / Chairs	\$4,419.98
McCluskey Chevrolet, Inc.	Repairs for Chevrolet Kodiak	\$4,043.99

The Trustees approved the purchase orders as presented.

Mr. Bickford discussed Cincyscape dates.

The resolution "Approving a Contract for a Gas Aggregation Consultant" was read. A motion was made by Mr. Kent, seconded by Mr. Weidman, to dispense with the second reading. Vote: Mr. Weidman, Aye; Mr. Bishop, Abstain; Mr. Kent, Aye. Resolution No. 2009-01 passed this 8th day of January, 2009.

The resolution “Honoring Tawana Keels” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.
Resolution No. 2009-02 passed this 8th day of January, 2009.

The resolution “Authorizing a Contract for the Deerfield Road Park Playground Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2009-03 passed this 8th day of January, 2009.

The resolution “Amending Rates of pay and Benefits for Certain Township Employees” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2009-04 passed this 8th day of January, 2009.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to cancel the February 5, 2009 Trustees Meeting due to a conflict with the OTA Conference. Vote: All Aye.

The Receipts and Disbursements of January 8, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into an executive session for the purpose of discussing pending litigation.
Vote: Mr. Weidman, Aye; Mr. Bishop, Aye; Mr. Kent, Aye.

The Board entered into executive session at 7:15 pm.
The executive session adjourned at 7:25 pm.

The Board directed Mr. Molloy to contact Symmes and Columbia Townships to discuss alternatives with the Hamilton County Sheriff’s Office including paying for one lost shift.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve a contract with Four Season’s Environmental Incorporated for LEED Commissioning Services and whole building energy simulation for the new firehouse at a cost of \$12,677.50.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:30 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings January 8, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

January 20, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. Trustee Kent and Fiscal Officer Porter were excused.

Station 93 – Lighting Proposal – Chief Jetter presented information on lighting and the efficiencies related to varying fixtures for the Deerfield Road Firehouse Project. The Trustees requested that Steve Sears of Bluestone Construction provide an independent review.

Memo of Promotion of a Lieutenant – The Trustees approved Chief Jetter's request to move forward with procedure for promotion. A Lieutenant position is open at the north Safety Services Building.

Invoices and Purchase Request – Fire and EMS invoices and purchase requests were approved as submitted.

Upcoming Public Hearings – Mr. Bickford advised the Trustees of upcoming public hearings:

Text Amendments for Fences and Camden Homes signage at the February 19th meeting. Hills Development proposal for a 29,000 sq.ft. office building on the east side of Kenwood Road, north of Galbraith, will be before the Board in March.

Deerfield Rd. Park (change orders) – Mr. Kellums presented the following change orders from G/C Contracting for the Deerfield Road Park Project:

- Credit for Non Performance of Sign \$3,811.00
- Tie Additional Waterline for Irrigation into Drain Pit \$ 854.18
- Up-Charge in Roofing Shingles \$2,176.00

The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the January 22nd meeting.

Pine Road (Acceptance) – Mr. Kellums advised the Trustees of a request for the acceptance of Pine Road, the release of the contractors bond and final payment. Mr. Kellums also discussed several outstanding issues including construction of a retaining wall and the closure of one driveway and construction of another driveway for Kenwood Crossing I. Mr. Weidman will discuss this with representatives of Neyer.

Woods of Indian Hill (Acceptance) – Mr. Kellums advised the Trustees of roadway construction issues associated with Deer Path Way in the Woods of Indian Hill Subdivision; acceptance will be delayed until these issues are resolved.

2009 Mowing Proposals – Mr. Kellums advised the Trustees that Positivity (formerly OIH) increased rates by 16% prompting solicitation of proposals for mowing. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept the mowing proposal from Lawn Systems at \$19,235.00. Vote: All Aye.

Park and Recreation Update – Mr. McKeown provided Sunday Concert dates; May 17th at the Administration Complex, June 14th and September 20th at the North Sycamore Recreation Facility and a proposed June 20th concert at the Bechtold Pavilion. The Trustees approved these dates. Mr. McKeown also reported that the Park and Recreation Committee recommended re-numbering the Bechtold Park Shelters; this was also approved. Lastly, there was a discussion of possible locations to enable the Township to host a soap box derby event.

Sheriff Patrol Update – Cpl. Fritz reported on extra and missed details over the past period. Mr. Weidman provided an update on discussions with Sheriff Leis regarding non-contract units. In an agreement reached between the Sheriff and District Three Communities, the three townships will cover costs of one unit and the Sheriff will cover the other unit for a six month period.

New Vehicle Purchase Requests – Cpl. Fritz presented several scenarios for vehicle replacements including equipment change orders. The Trustees approved the purchase of one cruiser, one Chevrolet Tahoe and the necessary safety equipment and directed Mr. Miller to prepare a resolution for the January 22nd meeting.

Web Site Links – Mr. Molloy advised the Trustees of several requests for links to the Township website and requested guidance from the Trustees. The Trustees denied these requests.

Nature Trail Project – Mr. Molloy discussed grant opportunities to fund a portion of the Fields Ertel and School Road Nature Trail Project through the Ohio Department of Natural Resources. The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the January 22nd meeting.

RFP Solar Array – A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve a request for proposals for a Solar Array at the new Fire Station. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Warren Ritchie	Attorney and Settlement Fees for Land Purchase	\$ 2,700.00
Century Title Agency	Title Insurance Binder/Policy for Land Purchase	\$ 4,696.25
Center for Local Government	2009 Membership	\$ 3,825.00

Brandstetter Carroll Inc. Sturbridge Reconstruction Project \$36,000.00
Administration

These purchase orders were approved as submitted.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss litigation.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Absent.

The Board entered into executive session at 10:05 am.

The executive session adjourned at 10:08 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 10:09 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 1/20/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

January 22, 2009

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz. Trustee Kent was excused.

Mr. Molloy read the invocation from the Second Baptist Church of Rossmoyne.

The Minutes of the Board of Trustees meetings held January 6 and 8, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these minutes. Vote: All Aye.

Comments from Resident: Ron Schneeman, 12153 Snider Road; introduced his company Personal Success Institute.

Comments from Resident: Jay Janus, Jr., Daffodil: asked Doug Miller about residency requirements for Township employees.

Chief Jetter presented the corrected year end stats. He also stated that the run volume is increasing.

Mr. McKeown announced that the Sunday Evening Concert dates have been finalized.

Mr. Molloy advised the Trustees that he had attended the Galbraith Road establishment hearing.

Mr. Molloy presented a purchase order for approval:

Pillar Insurance	Fire and EMS Accident Policy	\$7,312.00
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The Trustees approved this purchase order.

Mr. Bickford reported on the Neyer open house.

The presentation for the Sycamore Senior Center has been postponed.

The resolution "Honoring Bertha McAninch" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading.

Vote: All Aye. Resolution No. 2009-05 passed this 22nd day of January, 2009.

The resolution “Determining Change Orders to Contracts for the Deerfield Road Park Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading.

Vote: All Aye. Resolution No. 2009-06 passed this 22nd day of January, 2009.

The resolution “Authorizing a Contract for the Purchase of a Police Cruiser” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye. Resolution No. 2009-07 passed this 22nd day of January, 2009.

The resolution “Authorizing a Contract for the Purchase of a Chevrolet Tahoe Police Vehicle” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.
Resolution No. 2009-08 passed this 22nd day of January, 2009.

The resolution “Authorizing a Contract for the Purchase of Vehicle Light Bars and Safety Equipment” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.
Resolution No. 2009-09 passed this 22nd day of January, 2009.

The resolution “Approving and Authorizing an Application for Financial Assistance from the Ohio Department of Natural Resources” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.
Resolution No. 2009-10 passed this 22nd day of January, 2009.

A Proclamation “Proclaiming that Sunday, February 1, 2009 Shall be Observed as Four Chaplains Sunday” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to dispense with the second reading. Vote: All Aye.
Proclamation adopted this 22nd day of January, 2009.

The Mowing Contract was passed at the meeting on January 20, 2009.

The Receipts and Disbursements of January 22, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:30 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings January 22, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

February 3, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. EMS/Fire Director Jetter and Superintendent Kellums were excused.

Andy Brossart 5/3 Securities - 2009 Various Purpose Bonds / Endowment Funds –

Andy Brossart of Fifth Third Securities was in attendance to discuss the proposed borrowing for various capital improvement projects including the Deerfield Road Park, the Fire Station, and the Sturbridge Subdivision Reconstruction Projects.

Also discussed was excess interest income from TIF accounts utilized to create endowment funds for Police, Fire, roads, and parks.

Regional Planning Invoice – Mr. Bickford presented the annual membership and renewal invoice from the Hamilton County Regional Planning Commission in the amount of \$3,766.00. The Trustees were not interested in participating.

eCivis Renewal – Mr. Molloy advised the Trustees that the eCivis Program is scheduled for renewal on March 1st. This program was through the Center for Local Government at an introductory cost of \$2,500.00; however, pricing for 2009 has not been established. Mr. Weidman requested that this item be placed on the February 17th agenda for further discussion.

Gas Aggregation Public Hearings – The Board of Trustees approved February 23, 2009 at 10:00 am and February 24, 2009 at 6:00 pm for the Gas Aggregation Public hearings.

Montgomery Road – ODOT Safety Study – Mr. Molloy advised the Trustees of a recent meeting with representatives of the Ohio Department of Transportation, District 8, regarding the results of a safety study performed on Montgomery Road from Kenwood Road to Kennedy Lane. If funding becomes available, ODOT will make improvements to the left turn movements at I-71 north and southbound on ramps. This action could trigger an interchange modification study. Also discussed was a potential “road diet” for the portion of Montgomery Road between Galbraith Road and the Ronald Reagan/Cross County Highway. The number of lanes would be reduced from four to three lanes allowing for a left turn lane.

Medicount Management – In the absence of Chief Jetter, this item was tabled until the next Workshop Meeting.

Auto Accident Billing - In the absence of Chief Jetter, this item was tabled until the next Workshop Meeting.

Invoices and Purchase Request – The Fire Department invoices and purchase requests were approved as submitted.

Deer Path Way Acceptance – A resolution “Accepting Deer Path Way in the Woods of Indian Hill Subdivision” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.
Resolution No. 2009-11 passed this 3rd day of February, 2009.

Park and Recreation Update – Mr. McKeown distributed draft guidelines for rentals at the Pavilion in Bechtold Park for review. He also commented on several performers for the Festival in Sycamore. The Trustees approved the recommendations for the following groups: Orleans at \$10,000.00, Ambrosia for \$6,500.00, and Elvin Bishop for \$13,500.00.

Sheriff Patrol Update – Cpl. Fritz provided an update in patrol activities and stated that one shift was missed on January 29, 2009.

Purchase Orders Over \$2,500.00 – There were no purchase orders over \$2,500.00 submitted for approval.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Kenwood Project – Mr. Weidman discussed the Kenwood Crossing II Project and the Pine Road Extension Project and requested the developer be available for the next Workshop Meeting to finalize the road construction project.

Executive Session – Property Acquisition - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss property acquisition.
Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:18 am.
The executive session adjourned at 10:45 am.

In a final item of business, there was a brief discussion regarding a “Grand Opening” for the new Fire Station on Deerfield Road.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman. Vote: All Aye. The meeting adjourned at 10:50 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 2/03/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

February 17, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

Stimulus – Mr. Weidman discussed the proposed Federal Stimulus Funds and stated that the Township needs to be ready to act. To that end, he asked if it would be beneficial to contact a consultant or lobbyist to work on our behalf. Mr. Kent agreed to contact Senator Schuler on this matter and will report at the February 19th Trustees Meeting.

Tax Incentive Review Council Meeting – Mr. Molloy announced that the annual Tax Incentive Review Council Meeting has been scheduled for March 5, 2009, 6:45 pm, at the Township Administration Building, 8540 Kenwood Road.

eCivis Renewal – Mr. Molloy reported that a renewal rate of \$2,675.00 has been established for the eCivis Program and the Center for Local Government must know if we are going to renew by Friday, February 20th. The Trustees agreed to make a decision at the Trustees Meeting on February 19, 2009.

National Day of Prayer – Mr. Molloy announced the National Day of Prayer is Thursday, May 7, 2009 and asked for direction from the Trustees. The Board approved this event and directed Mr. Molloy to contact Scott Cornett at Bethel Baptist Church to beginning planning.

Parks and Recreation Update – Mr. McKeown reported that the local soap box derby representatives wanted to utilize East Galbraith Road for their event. As this is a major east/west connector and the proximity of Jewish Hospital, the Trustees did not favor this request. The Trustees agreed to hire Tommy James and the Shondells at \$25,000.00 for the Fire Station opening. Mike also provided and update on Festival planning activities.

Sheriff Patrol Update – Cpl. Fritz reported on graffiti problems in several locations in the Township. Cpl. Fritz also reported on extra cars and a missed third shift beat on February 15th.

Medicount Management – Chief Jetter requested consideration of raising EMS billing rates to comply with Medicare/Medicaid requirements. The Trustees directed Mr. Miller to prepare the necessary resolution outlining rates and services for consideration at the February 19th meeting.

Software – Chief Jetter discussed his need for a new software system at a cost of \$36,000.00. The Chief also stated that a proposal is forthcoming for the necessary software from Medicount Management. The Trustees requested that Chief Jetter explore options which may be available from other vendors.

Auto Accident Billing – Chief Jetter also requested consideration be given to increase the auto accident billing rates. The State of Ohio is now requiring a detail of charges incurred for accident reporting and reimbursement. The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the February 19th meeting.

EMS Equipment – Chief Jeter and Assistant Chief Penny reported on worn and outdated equipment on the life squad units. He commented that most of the equipment is from the various private companies prior to the establishment of the public department. There was a general discussion regarding training equipment and a possible cost share with other local departments. Assistant Chief Penny also discussed “in-house” training programs. The Board of Trustees authorized the purchase of this much needed EMS equipment and training aids and equipment. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase requests. Vote: All Aye.

EMS Billing Rates – This is a duplicate item and was considered under item #7 of this agenda.

FEMA Solicitation for Peer Grant Reviewer for AFG Grant – Chief Jetter advised the Trustees of FEMA’s request for his participation in grant reviews during the week of May 17th in Emmittsburg, Maryland. The Trustees approved this request.

Purchase Requests and Invoices – The Fire and EMS purchase requests and invoices were approved as submitted. Mr. Weidman requested a graphic representation depicting man power levels at station #92 and #93 to be available for review at the workshop meetings.

Sturbridge (Change Order) – Mr. Kellums presented change orders for the Sturbridge Subdivision Reconstruction Project to increase underdrains to 8” to allow for collection of roof drains and sump pumps and also to replace deteriorating brick and mortar storm sewer inlets with precast units at a cost of \$50,392.20. The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the February 19th meeting.

2009 Mowing Contract – Mr. Kellums advised the Trustees of recent communications from the Ohio Department of Administrative Services Office of Procurement, regarding the cancellation of services through Possitivity. Negotiations are required to establish a fair market price, acceptable to all parties prior to a request for a waiver.

2009 Road Program – Mr. Kellums requested direction in funding available for the 2009 Road Program and Sidewalk Repair Program. Fiscal Officer Porter reported that funding is available in the amount of \$75,000.00 for sidewalk repairs and \$1,500,000.00 for road repairs. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these amounts. Vote: All Aye.

Hannaford Suites-Major PUD Adjustment Fee Waiver – Mr. Bickford forwarded a request from Hannaford Suites that fees be waived for their sign face change. It was determined that the original sign is 18 sq. feet larger than permitted and requires a PUD adjustment to remain. The Trustees agreed that all fees are to remain in effect.

Zoning Fees - Zoning Confirmation Letters – Mr. Bickford reported that written zoning confirmation is currently billed at \$35.00, due to the staff time necessary to research and verify the request, he requested to increase this fee to \$200.00. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this increase. Vote: All Aye.

Land Use Advisory Board – Mr. Bickford advised the Trustees that eighteen applications have been received for the Land Use Advisory Board. Interviews will proceed over the next two weeks with recommendations to the Board in early March.

Upcoming Public Hearings – Mr. Bickford updated the Trustees on the public hearings scheduled for February 19th. A text amendment for fences and Camden Land Group-signs within the right-of-way will be heard. Mr. Bickford also requested that recreational vehicles also be discussed as part of the text amendments. This request was approved by the Trustees.

Nuisance Properties – Mr. Bickford advised that the nuisance properties will possibly be abated and no action is required at this time.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase order for consideration:

Local 12 WKRC	Cincyscape (semi-annual payment)	\$12,500.00
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A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this purchase order. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Property Acquisition and Personnel-Employment - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss property acquisition and personnel - employment.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:22 am.

The executive session adjourned at 11:04 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 11:05 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 2/17/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

February 19, 2009

The Public Hearing for Zoning Case #2008-14T and 2007-15T, Text Amendments was held.

The Public Hearing for Zoning Case #2008-13MA, Camden Land Group was held.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 8:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, and Sheriff's Liaison Corporal Fritz. Parks/Recreation Director McKeown was excused.

Cpl. Fritz read the invocation from Jeremy Taylor of the Kenwood Baptist Church.

President Weidman presented Joshua Howard from the Sycamore Senior Center a check for \$25,000.00. Mr. Howard thanked the Board for their continued support of the Sycamore Senior Center.

The Minutes of the Board of Trustees meetings held January 20, 22, and February 3, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comments from Resident: Don Froge, 7799 Kugler Mill Road; he had issues with his property and the Zoning Inspector, Harry Holbert.

Mr. Molloy reported on stimulus fund application. He also presented the following purchase orders for approval:

August Robbensons Inc.	Salt Delivery	\$ 2,543.62
Camp Safety	Flash Light Batteries	\$ 449.00
Bethesda North Apothecary	EMS Drugs	\$ 340.00
EMS Equipment		\$ 76,509.71
BWC	2009 Premium	\$323,146.03
eCivis	Grants	\$ 2,675.00

The Trustees approved these purchase orders as presented.

A Resolution "Approving Text Amendments to the Sycamore Township Zoning Resolution" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.

Resolution No. 2009-12 passed this 19th day of February, 2009.

A Resolution "Denying Text Amendments to the Sycamore Township Zoning Resolution" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.

Resolution No. 2009-13 passed this 19th day of February, 2009.

A Resolution “Approving a Major Adjustment to a Site Plan for the Camden Land Group Real Estate Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.

Resolution No. 2009-14 passed this 19th day of February, 2009.

A Resolution “Setting New Rates and Fees for EMS and Fire Department Services” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.

Resolution No. 2009-15 passed this 19th day of February, 2009.

A Resolution “Determining Change Orders to Contracts for the Sturbridge Subdivision Road Improvement Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.

Resolution No. 2009-16 passed this 19th day of February, 2009.

The Receipts and Disbursements of February 19, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills. Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 8:45 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings February 19, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

March 3, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, EMS/Fire Director Jetter, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. Superintendent Kellums was excused.

Parks and Recreation Update – Mr. McKeown reported that deposits and contracts have been forwarded to the national artists for the 2009 Festival in Sycamore.

Sheriff Patrol – Mr. Weidman reported on the possible loss of the third power shift unit; however, after discussions with Col. Hoffbauer it turned out to be an accounting issue and there will be no loss of coverage.

Purchase Requests and Invoices – The Trustees approved the Fire and EMS purchase requests and invoices as submitted.

Deerfield Road Park – Mr. Bickford presented certification for substantial completion of the Deerfield Road Park Project. The Board of Trustees approved this request.

Sheriff's Patrol Update – Cpl. Fritz reported on a request from the McCauly Woods Subdivision Homeowners Association for a Crime Prevention Program after reports of prowlers in the neighborhood. Patrols have also been increased. Cpl. Fritz also reported on speed enforcement along I-71 in Columbia Township.

Upcoming Public Hearings – Mr. Bickford presented the following schedule for upcoming public hearings prior to the March 5th Trustees Meeting.
6:00 pm Hills Development, Zoning Case #2009-01Z "B" Residential to "OO" Planned Office on Kenwood Road.
6:50 pm Bearcreek Capitol-Mitchell's Salon Signage.
6:55 pm Text Amendment-Sign Identification.

MRDD Proclamation – Mr. Bickford presented information received from J. Janus Jr. requesting a Proclamation for Mental Retardation and Developmental Disabilities Month. The Trustees requested that this item be placed on the agenda for the March 5th Trustees Meeting.

Nuisance Properties – A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4601 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.

Resolution No. 2009-17 passed this 3rd day of March, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12167 Sixth Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.

Resolution No. 2009-18 passed this 3rd day of March, 2009.

Purchase Orders Over \$2,500.00 – There were no purchase orders over \$2,500.00 for approval. Mr. Molloy requested approval to participate in a Cooperative Purchase Agreement with the City of Cincinnati for road salt. The Trustees approved this request.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Property Acquisition - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss property acquisition.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 9:56 am.

The executive session adjourned at 10:12 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 10:13 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 03/03/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

March 5, 2009

The Public Hearing for Zoning Case #2009-01Z, Hill Development was held.
The Public Hearing for the Tax Incentive Review Council was held.
The Public Hearing for the Zoning Case #2007-16LSAR, LSAR Appeal was held.
The Public Hearing for Zoning Case #2009-02T, Text Amendment was held.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 8:10 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, and Sheriff's Liaison Corporal Fritz. Superintendent Kellums and Parks/Recreation Director McKeown were excused.

The invocation was read by Chief Jetter from Vicar Randall Mendelsohn of the Holy Trinity Episcopal Church.

President Weidman presented Helen McAninch with a resolution honoring her mother, Bertha McAninch, for her many years of service to the needy families of Sycamore Township.

The Minutes of the Board of Trustees meetings held February 17 and 19, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes.
Vote: All Aye.

Comments from Resident: Kathy Albrecht, 4884 Marieview; talked about dead wood in the creek by her home.

Comments from Resident: J. Janus Jr., Daffodil; requested that the MRDD Proclamation be passed. He also asked Mr. Bickford about code violations.

Cpl. Fritz is going to meet with members of the McCauley Woods Homeowners Association about crime issues on Friday, March 6, 2009 at 7:00 pm. She also advised that Columbia Township asked for radar enforcement on I-71.

Chief Jetter reminded residents to change batteries in their smoke detectors this weekend with the time change.

Mr. Molloy announced that the Pine Road Extension Project's final figures are now available. He advised the Trustees that March 22 is severe weather week. Mr. Molloy reported that the recycling rate in the Township is up by 7%. He presented the Duke Easement Agreement for approval.

Mr. Molloy presented the following purchase orders for approval:

Bob Summeral Tire	Tires Maintenance	\$ 5,000.00
Treasurer of Hamilton County	Galbraith Rd Project	\$23,870.00
Kenwood Crossing LLC	Pine Road Extension	\$54,911.59

The Trustees approved these purchase orders as presented.

A communication from: Gigi Faryar of Indian Creek; Thanking the Fire and EMS Department for their kindness.

A communication from: Joshua Howard of the Sycamore Senior Center; Thanking the Trustees for their continued support.

Mr. Bishop moved to approve the Mitchell's sign request subject to a combined maximum sign surface area of 100 sq ft for two signs with the maximum sign surface area of one sign not to exceed 70 sq ft, seconded by Mr. Kent. Vote: All Aye.

The Trustees directed Law Director Miller to prepare a resolution for denial of Zoning Case 2009-01Z, Hills Development.

A Resolution "Approving an Amendment to the Sycamore Township Zoning Resolution to Delete Section 13-5.7" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.
Resolution No. 2009-19 passed this 5th day of March, 2009.

A Resolution "Establishing Township Funds in Order to Reconcile Budgets and Appropriations" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.
Resolution No. 2009-20 passed this 5th day of March, 2009.

A Resolution "Reconciling Budgets and Appropriations" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye. Resolution No. 2009-21 passed this 5th day of March, 2009.

A Proclamation "Proclaiming that March, 2009 is Mental Retardation and Developmental Disabilities Awareness Month in Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye. This Proclamation passed this 5th day of March 2009.

A Resolution "Setting New Rates and Fees for EMS and Fire Department Services" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.
Resolution No. 2009-22 passed this 5th day of March, 2009.

The Receipts and Disbursements of March 5, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.

Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 8:45 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings March 5, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

March 17, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. Fiscal Officer Porter was excused.

Gas Aggregation – Spence Faxon, Energy Alliances and Brenda Coffey, Integrys Energy Services were in attendance to assure the Board of Trustees that a strategy shift by Integrys will have no effect on the Townships Gas Aggregation Plan.

Information Service Agreement – Mr. Molloy presented the Information Service Agreement from Tri-State Automated Systems, Inc. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this agreement. Vote: All Aye.

Red Flag Policy – Mr. Miller discussed the need for an identity theft policy, commonly referred to as a Red Flag Policy. The Trustees requested that this item be placed on the agenda for March 19, 2009.

Upcoming Public Hearings – Mr. Bickford advised the Trustees that Neyer Development will be before the Board of Trustees on April 2, 2009 to present their plan for the remainder of the Four Points Hotel Site.

Grants Consultant – Mr. Bickford discussed a recent meeting with Linda Fitzgerald, of LSR Consultants, to assist the Township in obtaining grants. The Trustees directed Mr. Bickford to obtain more pricing information before moving forward. The Board was generally in favor of this concept.

Land Use Advisory Board – Mr. Bickford requested that this item be tabled as he is still in the process of interviewing candidates. The Trustees approved this request.

Renewable Energy – Mr. Bickford discussed a recent meeting with representatives of Green Panel Inc. for renewable energy at the Deerfield Road Fire Station. He announced that the Solar PV Array is ready for bid. A motion was made by Mr. Bishop to advertise for the Solar PV Array, seconded by Mr. Kent. Vote: All Aye.

Request for Proposals-Telecommunications – Mr. Bickford requested authorization to proceed with a request for proposals (RFP) for a telecommunications system. A motion was made by Mr. Bishop to proceed with the requests for proposals for telecommunications; this was seconded by Mr. Kent. Vote: All Aye.

Nuisance Properties – Mr. Bickford presented the following nuisance properties:

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 7741 Fields Ertel Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.

Vote: All Aye. Resolution No. 2009-23 passed this 17th day of March, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8248 Kenwood Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.

Vote: All Aye. Resolution No. 2009-24 passed this 17th day of March, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4208 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.

Vote: All Aye. Resolution No. 2009-25 passed this 17th day of March, 2009.

AFG Safety Grant Update – Chief Jetter advised the Trustees of a recent grant submission in the amount of \$310,000.00 for fire safety and prevention.

Personnel Replacements – The Trustees approved Chief Jetter’s request to hire two full time firefighters to fill vacancies in the department.

Fire House Change Orders – Chief Jetter presented the following change orders for the Fire House Project:

- #1 Credit for Deleted Items (\$55,020.20)
- #2 Building Envelope Upgrade \$79,768.89
- #3 Electrical System Upgrade \$33,466.00

The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the Trustees Meeting on March 19, 2009.

Four Seasons Proposal – Chief Jetter advised the Board of Trustees of a change in the contract with Four Seasons deleting the energy model in lieu of an indoor environmental air quality management. No additional costs will be incurred for this change. The Trustees approved the plan as submitted.

Medicount Update – Chief Jetter provided an update on Medicount and an \$11,000.00 savings by continuing service through Medicount.

Purchase Requests and Invoices: The Trustees approved the Fire and EMS Department invoices and purchase requests as submitted.

Parks and Recreation Update – Mr. McKeown presented a proposal for temporary signage announcing Township events at a cost of \$300.00 each. The Trustees asked Mr. McKeown to check for possible discounts on larger orders. Mr. McKeown provided information on radio advertising for the 2009 Festival in Sycamore from Clear Channel and Cumulus at a total cost of \$9,000.00. A motion was made by Mr. Bishop to approve the advertising for the Festival, seconded by Mr. Kent. Vote: All Aye. Mr. McKeown also noted that ATV's have been on the Solzman fields.

Sheriff's Patrol Update – Cpl. Fritz reported on staffing levels over the past period. She also informed the Trustees that the Hosbrook Road patrols are continuing. The Trustees requested that a log be created to qualify patrol units at sex offender residences. Also discussed was the park car which is slated to begin in April.

Storm Water Conference – Mr. Molloy requested that Mr. Bickford and Mr. Kellums be permitted to attend the 2009 Storm Water Conference in Mason, Ohio, May 14 and 15, 2009. Registration is \$150.00 a person plus \$45.00 for a best management practices tour; the total cost coming to \$390.00. The Trustees approved this request.

Cornell Road Agreement – Mr. Molloy advised the Trustees that plans and specifications for the Cornell Road Improvement Project are completed and the joint agreement between Hamilton County and the Township for the construction of improvements has been reviewed by the Law Director and is ready for signatures. The Trustees authorized the Administrator to sign these documents.

Lawn Care Contract – Mr. Molloy discussed recent communications with Ron Rowland, Ohio Department of Administrative Services, regarding our mowing services from a Community Rehabilitation Program (CRP) at a revised cost of \$19,685.19. The Trustees requested that Mr. Kellums discuss possible services through the Hamilton County Probation Department and report at the Trustees meeting on March 19, 2009.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase order for approval. Print Management Spring Newsletter \$4,800.00
A motion was made by Mr. Bishop to approve this purchase order, seconded by Mr. Kent. Vote: All aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Property Acquisition and Imminent Litigation - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss property acquisition and imminent litigation.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:13 am.

The executive session adjourned at 10:56 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 10:57 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 03/17/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

March 19, 2009

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz. Administrator Molloy and Superintendent Kellums were excused.

Mr. Kent read the invocation from the Rossmoyne Free Pentecostal Church of God, Reverend Charles Land.

The Minutes of the Board of Trustees meetings held March 3 and 5, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comments from Resident: Jim Japp, 7467 Hosbrook Road; asked about the status of sidewalks and the speed enforcement on Hosbrook Road. He also presented the Board with a petition from some Hosbrook Road residents requesting sidewalks not be installed.

Chief Jetter submitted the February written report.

Mr. McKeown advised the Trustees on the cost of purchasing advertising signs at approximately \$4,500.00. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this purchase request.

A resolution "Denying a Zone Change for the Hills Homes of Ohio, LLC Office Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye. Resolution No. 2009-26 passed this 19th day of March, 2009.

A Resolution "Adopting an Identity Theft (Red Flag) Policy" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye. Resolution No. 2009-27 passed this 19th day of March, 2009.

A Resolution "Approving Change Orders for the Fire Station 93 Construction Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye. Resolution No. 2009-28 passed this 19th day of March, 2009.

A Resolution "Reconciling Budgets and Appropriations" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye. Resolution No. 2009-29 passed this 19th day of March, 2009.

The Receipts and Disbursements of March 19, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:24 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings March 19, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

March 31, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

Purchase Requests and Invoices – The Fire and EMS purchase requests and invoices were approved by the Trustees as submitted.

Galbraith Road Improvements – Mr. Molloy advised the Trustees that the Galbraith Road Improvement Project has qualified for \$500,000.00 in Federal Stimulus Funds; however, an environmental study will be required. The cost of this study is estimated at \$25,000.00 to \$30,000.00. A new timeline has also been established postponing the bidding process until March of 2010. With the present condition of the roadway, the Trustees were hesitant to delay the project for another year and will make a determination at their April 2, 2009 meeting.

Kids Day America – Mr. Molloy advised the Trustees of the 15th Annual Kids Day America hosted by Dr. Brent Zoller of Family Tree Chiropractic and Wellness. The May 30th event addresses health, safety, and environmental issues. The Township Fire and EMS and the Sheriff's Department are scheduled to participate along with the Hamilton County Soil and Water Conservation District. The Trustees agreed to Proclaim May 30, 2009 as "Kids Day America".

Obsolete Equipment – Mr. Molloy presented a list of computer equipment determined to be obsolete and requested the disposal of this equipment. The Board of Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the April 2, 2009 meeting.

Lawn Care – Mr. Molloy advised the Trustees that Tracy Kellums has been in contact with Jodi Leis, Hamilton County Probation Department, regarding contract mowing. Due to previous commitments, they are unable to provide mowing services for the Township; however, they would like to be considered for the 2010 season. A motion was made by Mr. Bishop to approve the contract with the local work group through the Ohio Department of Administrative Services for mowing services at a cost of \$19,685.19; this was seconded by Mr. Kent. Vote: All Aye.

Center for Local Government-Legislative Luncheon – Mr. Molloy presented an invitation to the Center for Local Governments Southwest Ohio Legislative Luncheon scheduled for May 8, 2009 at the Savannah Center. Mr. Weidman, Mr. Bishop, Mr. Molloy, Mr. Bickford, and Chief Jetter will be attending. Mr. Kent will check his schedule and advise.

Blanket Purchase Order Request – Mr. Molloy presented the following list of vendors to be considered for blanket purchase orders:

Clarke Power Services, Inc.	Apparatus Repairs	\$13,000.00
Daum and Associates	Psychological Testing	\$ 1,500.00
Federal Express	Shipping	\$ 500.00
Fire Apparatus Services	Apparatus Repairs	\$10,000.00
Physio Control	AED Supplies and repairs	\$ 1,500.00
Pro Air, Inc.	Air Compressor Service and Repairs	\$ 1,000.00
Vertical Systems Elevator Co.	Elevator Service	\$ 1,000.00

A motion to approve these blanket purchase order requests was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Parks and Recreation Update – Mr. McKeown provided an update on Park usage and reported on expanded baseball programs.

2001 Tahoe – Cpl. Fritz provided the Trustees with repair costs for unit #153, 2001 Chevrolet Tahoe. Necessary repairs include replacement of the transmission and transfer case at a cost of \$2,600 for parts with the garage providing labor. With a value of approximately \$4,700.00 the Trustees agreed to sell this unit “as is”. The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the April 2, 2009 meeting.

Sheriff’s Patrol Update – Cpl. Fritz reported on patrol coverage for the past period; no shifts were missed. Cpl. Fritz also reported on citations for fire lane and handicap parking violations for 2008. The Trustees approved the replacement of a damaged MDC unit at a cost of \$2,800.00. Cpl. Fritz requested permission to be excused from the next Workshop and Trustees Meeting due to being on vacation. The Board requested a replacement officer for those meetings.

Upcoming Public Hearings – Mr. Bickford advised the Board of Trustees of Zoning Case #2009-04MA, Neyer Development, plans for the balance of the Four Points site. This Public Hearing is scheduled for 6:15 pm on April 2, 2009.

Nuisance Properties – Mr. Bickford presented the following nuisance properties: 8311 St. Clair Avenue, 7750 Styrax Lane, and 7268 Kenwood Road.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8311 St. Clair Avenue” was read. A motion was

made by Mr. Kent, seconded by Mr. Bishop, to declare an emergency and dispense with the second reading.

Vote: All Aye. Resolution No. 2009-30 passed this 31st day of March, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 7750 Styrax Lane” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading.

Vote: All Aye. Resolution No. 2009-31 passed this 31st day of March, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 7268 Kenwood Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading.

Vote: All Aye. Resolution No. 2009-32 passed this 31st day of March, 2009.

Deerfield Road – Change Orders – Mr. Kellums presented the following change orders for the Deerfield Road Complex for consideration:

B & J Electric Company, Inc.	Additional wiring for secondary electrical service	
		\$ 1,243.00

Smith & Brown Contractors	Additional expense in material and equipment required for the winter concrete pour for the service road	\$10,097.00
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The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the April 2, 2009 meeting.

Street Sweeping - Mr. Kellums presented costs from contract sweepers and equipment for the following services:

Spring street sweeping	\$5,800.00
Second sweeping in late fall	\$5,500.00
Montgomery Road as part of spring work	\$ 380.00

A motion was made by Mr. Bishop to approve the street sweeping contract, seconded by Mr. Kent. Vote: All Aye.

Reclamite Program – Mr. Kellums presented a proposal from Pavement Technology for the application of reclamite at state contract pricing of \$0.70 per square yard or \$66,023.00 plus an additional \$850.00 for Deer Path Way which has been paid for by the developer. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this proposal. Vote: All Aye.

The Trustees requested that pricing be obtained for the new portion of Pine Road.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Signal Graphics Printing	Park Brochures	\$3,300.00
Advantage Signs (Blanket P.O.)	Park Signs and Banners	\$7,000.00

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Kent. Vote: All aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Pending Litigation and Property Acquisition - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss property acquisition and imminent litigation.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:05 am.

The executive session adjourned at 10:55 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 10:56 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 03/31/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

April 2, 2009

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz. Zoning/Planning Administrator/Assistant Administrator Bickford and Superintendent Kellums were excused.

The invocation was read by Mr. Kent.

The Minutes of the Board of Trustees meetings held March 17 and 19, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes.

Vote: All Aye.

Chief Jetter met with officials from the Brookwood Retirement Home regarding tornado safety.

Mr. McKeown advised the Trustees that the park brochures are going to be mailed out next week.

Mr. Molloy presented the following purchase order for approval:

Bound Tree	Medical Supplies	\$2,200.00
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Mr. Bishop moved to approve this purchase order, seconded by Mr. Kent. Vote All Aye.

Mr. Molloy requested an executive session for the purpose of discussing personnel – employment.

Communication from: Barbara Wright, Bowman Primary School Counselor; thanking Mr. Bickford for his participation in their Career Awareness Program.

Communication from: Steve Broxterman; thanking Mike McKeown for field use at Bob Meyer Park.

Communication from: Barbara Seiver, 7657 Ginnala Court; stated concerns on the PUD Adjustment-8010 Montgomery Road.

A resolution “Approving Change Orders to Contracts for the Deerfield Road Park Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2009-33 passed this 2nd day of April, 2009.

A resolution “Declaring Certain Computer Equipment as Surplus, Authorizing its Sale and Disposition” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2009-34 passed this 2nd day of April, 2009.

A Proclamation “Proclaiming that April, 2009 to be Parents Who Host, Lose the Most: Don’t be a Party to Teenage Drinking Month 2009” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye. Proclamation adopted this 2nd day of April, 2009.

A resolution “Declaring a 2001 Chevrolet Tahoe as Surplus, Authorizing its Sale and Disposition” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye. Resolution No. 2009-35 passed this 2nd day of April, 2009.

The Receipts and Disbursements of April 2, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into an executive session for the purpose of discussing personnel – employment. Vote: Mr. Weidman, Aye; Mr. Bishop, Aye; Mr. Kent, Aye.

The Board entered into executive session at 7:08 pm.
The executive session adjourned at 7:11 pm.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 7:12 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings April 2, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 14, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, EMS/Fire Director Jetter, Superintendent Kellums, and Lt. Reed was present while Cpl. Fritz is on vacation. Fiscal Officer Porter, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz were excused.

Road Salt Bid Results – Mr. Molloy presented the bid results for the City of Cincinnati for road salt to be used during the 2009-10 winter season. A motion was made by Mr. Bishop, to accept the low bid from North American Salt Company at \$62.01 per ton, seconded by Mr. Kent. Vote: All Aye.

Galbraith Road Agreement – Mr. Molloy requested authorization to execute the Galbraith Road Project Agreement between Hamilton County and Sycamore Township. A motion to approve this request was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Kenwood Woman's Club Invitation – Mr. Molloy presented an invitation from the Kenwood Woman's Club for their annual meeting on May 12, 2009. Trustees Tom Weidman and Cliff Bishop directed Mr. Molloy to RSVP for this event.

Kenwood Gardens Lease Agreement – Mr. Molloy advised the Trustees of the expiration of the five year lease agreement with the Hamilton County Board of County Commissioners for Kenwood Gardens, the Trustees directed Law Director Miller to prepare the necessary resolution to extend this agreement for an additional five year period for consideration at the April 16th meeting.

Station 93 Bid Request – Chief Jetter advised the Trustees of the specification for Station 93 allowing the purchase of plans for possible inclusion in the final design. The Trustees directed Chief Jetter to return the plans to the architect.

Sprinkler System Inspections – Chief Jetter reported the need for the five year sprinkler inspection for the Administration Building and Station 92. Simplex Grinnell will perform the inspection at a cost of \$795.00. A motion to approve this request was made by Mr. Kent, seconded by Mr. Bishop. Vote: All Aye.

Invoices and Purchase Order Requests – The Fire and EMS invoices and purchase order requests were approved as submitted.

Sheriff's Patrol Update – Lt. Dan Reid presented the Sheriff's Patrol update and advised the Trustees that overtime has been reinstated and we should have all beats covered.

Parks and Recreation Update – Mr. McKeown was excused.

Land Use Advisory Board – Mr. Bickford presented a list of candidates for the Land Use Advisory Board for review by the Board of Trustees. The Trustees took this matter under advisement and will make the appointments at their April 16th meeting.

Upcoming Public Hearings – Mr. Bickford advised the Trustees that Neyer Properties has requested a continuance of their public hearing to the May 7th meeting and Midland Atlantic is scheduled for May on their request for Verizon to relocate to the Specialty Golf location.

Solar PV Bid Results – Mr. Bickford advised the Trustees of the results of the April 10th bid opening for the Solar PV System for the new Fire Station. The apparent low bidder was Solar Revolution at \$369,000.00; the Trustees took no action on this item.

Computer Recycling – Mr. Bickford requested that this item be tabled to gather additional information. The Trustees approved this request.

McCauly Woods – Lt. Reid requested that this item be presented in executive session as it involves security arrangements.

Nuisance Properties – Law Director Miller advised that notices have been sent for two public hearings scheduled for 6:00 pm on April 16th for the removal of dilapidated structured at 11931 Sixth Street and 12011 Sixth Street.

Mr. Bickford presented the following nuisance properties for consideration:
12093 Sixth Avenue; 4515 Kugler Mill Road; 7277 Chetbert Drive.

A resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12093 Sixth Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading.

Vote: All Aye. Resolution No. 2009-36 passed this 14th day of April, 2009.

A resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4515 Kugler Mill Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading.

Vote: All Aye. Resolution No. 2009-37 passed this 14th day of April, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 7277 Chetbert Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading.

Vote: All Aye. Resolution No. 2009-38 passed this 14th day of April, 2009.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Miami Valley International	Blanket P.O.	\$2,500.00
	for Maintenance Truck Repairs	
Team All Sports	Ball Diamond Netting at NSRF	\$2,815.60
EC Link	2009 Annual Website Fee	\$3,000.00
Hannaford Suites	2009 Festival – Rooms	\$2,602.86

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Kent. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Personnel – Employment and Security Arrangements - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss personnel – employment and security arrangements.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 9:35 am.

The executive session adjourned at 10:14 am.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to begin the process of replacing the Liaison to the Hamilton County Sheriff’s Department. Vote: All Aye.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 10:16 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

April 16, 2009

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, and Lt. Reid was present for Cpl. Fritz. Trustee Kent, Parks/Recreation Director McKeown, and Sheriff's Liaison Corporal Fritz were excused.

The invocation was given by Chief Jetter.

The Minutes of the Board of Trustees meetings held March 31 and April 2, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these minutes. Vote: All Aye.

Lt. Reid mentioned that Hosbrook Road will be running radar tomorrow.

Chief Jetter will be representing the Fire Department at the International Forum at the University of Cincinnati.

Mr. Molloy reported that Moeller's band will be at the Township for the National Day of Prayer on May 7, 2009. He also presented a change order for Smith and Brown Contractors for the Deerfield Road Park Project in the amount of \$4,234.94. This was approved by the Trustees.

Mr. Bickford presented the applicants for the Land Use Advisory Board: Tim Zelek, Larry Paul, David Meranus, White Bourland, Susan Dorward, Bill Swanson, Gary Zakem, Jack Pflum, Steve Denison, Linda Schirmang, Tom Crowthers, Denny Connor, Dave Stonebraker, Pete Mallow, and Amanda Powell. The Board of Trustees selected: David Meranus, Jack Pflum, Tom Crowthers, Denny Connor, Pete Mallow.

A resolution "Declaring a Nuisance and Providing for and Authorizing Building Removal for the Property Located at 11931 Sixth St., Sycamore Township, Ohio Auditors Parcel No. 600-0011-0295-00" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye. Resolution No. 2009-39 passed this 16th day of April, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 11931 Sixth Street, Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2009-40 passed this 16th day of April, 2009.

A resolution “Declaring a Nuisance and Providing for and Authorizing Building Removal for the Property Located at 12011 Sixth St., Sycamore Township, Ohio Auditors Parcel Nos. 600-0011-0319-00, 600-0011-0320-00, and 600-0011-0321-00” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2009-41 passed this 16th day of April, 2009.

A resolution “Reconciling Budgets and Appropriations and Authorizing the Transfer of Funds” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2009-42 passed this 16th day of April, 2009.

A resolution “Authorizing a Lease with the Hamilton County Commissioners” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2009-43 passed this 16th day of April, 2009.

A resolution “Amending Rates of Pay and Benefits for Certain Township Employees” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2009-44 passed this 16th day of April, 2009.

A resolution “Authorizing a Contract for the 2009 Sidewalk Improvement Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2009-45 passed this 16th day of April, 2009.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, appointing the Land Use Advisory Board. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, rejecting all bids for the Solar PV Panels and to re-advertise. Vote: All Aye.

The Receipts and Disbursements of April 16, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into an executive session for the purpose of discussing personnel – employment.
Vote: Mr. Weidman, Aye; Mr. Bishop, Aye; Mr. Kent, Absent.

The Board entered into executive session at 7:20 pm.
The executive session adjourned at 7:29 pm.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:30 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings April 16, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 5, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, EMS/Fire Director Jetter, Superintendent Kellums, and Cpl. Sabers was present for the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

Natural Gas Aggregation – Plan of Operation & Governance – Mr. Molloy advised the Trustees that a plan of operation and governance for Natural Gas Aggregation has been reviewed by the Law Director and requires their action to move forward. The Trustees requested that this item be placed on the May 7th agenda.

Kid's Day America Proclamation – Mr. Molloy advised the Trustees that the Proclamation for Kids Day America has been prepared and will appear on the May 7th agenda.

Consultant Agreement – Mr. Molloy presented an agreement from Jack Pflum to provide consulting services for the Trustees consideration. The Trustees approved this consulting agreement.

URS Contract – Mr. Molloy reported that all changes and corrections have been made in the contract with URS Corporation for engineering services for Hosbrook Road and the Township Access Road. The Board of Trustees approved this contract in the amount of \$229,451.00.

Nordstrom Grand Opening Signage – Mr. Bickford presented a building wrap style sign and a request for a 90 day permit from Nordstrom's. The Trustees felt that since this is part of the Kenwood Towne Center and under a LASR this must go through Planning and Zoning.

Hosbrook Access Road - Tax Increment Financing – A motion was made by Mr. Kent, seconded by Mr. Bishop, to finance the Hosbrook Road Improvements and Township Access Road with general obligation bonds. Vote: All Aye.

Upcoming Public Hearings – Mr. Bickford presented the Public Hearings scheduled for May 7, 2009.

- Neyer Properties at 6:15 pm
- Midland Atlantic-Special Tee Golf at 6:45 pm

Eldora Drive Fence – Mr. Bickford provided information on a request for a front yard fence at the corner of Belfast and Eldora Drive.

Solar PV Bid Results – Mr. Bickford presented the results for the May 4th bid opening for the Solar Photovoltaic System proposed for the new Fire Station. Mr. Bickford stated that he will have a recommendation for the next workshop meeting.

Gordon Food Services - Shoppes of Kenwood – Mr. Bickford advised the Trustees that Gordon Food Services is interested in occupying the old Drug Emporium space at the Shoppes of Kenwood. The Trustees confirmed that this is a major modification of the PUD and will require a public hearing.

2009 APWA International Conference – Mr. Kellums requested approval to attend the American Public Works Association Conference in Columbus, Ohio for Mark Homan and himself on September 13-16, 2009 at a cost of \$670.00 per person plus hotel. A motion was made by Mr. Bishop, seconded by Mr. Kent to approve this request.
Vote: All Aye.

Truck Purchase – Mr. Kellums provided information on replacement of a 2000 Chevrolet Kodiak Dump Truck with an International unit under state contract at a cost of approximately \$90,000.00. A motion was made by Mr. Bishop, seconded by Mr. Kent to approve of this purchase. Vote: All Aye.

Sturbridge Update – Mr. Kellums provided an update on the Sturbridge Subdivision Reconstruction Project. All concrete work has been completed and roadway pavement removal has begun. Gas services have become an issue due to depth, Duke Energy has been working to resolve conflicts. Mr. Kellums also advised that additional undercutting may be necessary due to wet sub grade.

Deerfield Road Park a. Change Order SD – A resolution for the Deerfield Road Park Sanitary Sewer will be presented at the May 7th meeting.

b. Name – Mr. Kellums discussed a name for the Deerfield Road Park as six weeks will be required for construction and installation of the entry sign.

Station 93 Contract – Mr. Molloy presented correspondence from Cincinnati United Contractor's requesting a change in the agreed method of payment from turn key to progress payments. The Trustees were not inclined to change payment method and denied this request.

Station 93 Change Orders – Chief Jetter presented change order #4 from Cincinnati United Contractors for the Fire Station Project. Mr. Weidman requested a meeting with Jeff Chamott and Rob Gehrum to discuss LEED Certification prior to change order approval.

Fire Hose Purchase – The Board of Trustees approved the replacement of worn out fire hose at a cost of \$8,900.00. As this equipment has a 10 year life cycle which qualifies it as a TIF eligible purchase.

Invoices and Purchase Order Requests – Chief Jetter presented the purchase order requests and invoices from the Fire Department. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the invoices and purchase requests as submitted.
Vote: All Aye.

Sheriff's Patrol Update – Lt. Dan Reid provided the Trustees with an update on Hosbrook Road speed enforcement and a meeting scheduled with Glenover area residents regarding automobile break ins.

Parks and Recreation Update – Mr. McKeown was excused.

Trotter's Chase Subdivision – Mr. Molloy presented correspondence from Hamilton County Engineer William Brayshaw regarding the release of the maintenance bond for the Trotter's Chase Subdivision. The Trustees directed Mr. Molloy to respond to Mr. Brayshaw's letter voicing their concerns over unrepaired punch list items.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Clarke Power Services, Inc.	Engine 93 Repairs	\$ 8,788.15
Adleta Construction	Sturbridge Reconstruction Project	\$193,459.70
US Bank	Debt Service Payments-	
	Kenwood Mall Bonds	\$102,218.75
US Bank	Debt Service Payments-	
	Redstone Bonds	\$170,143.75
Huntington National Bank	Kemper, Goldcoast, Deerfield Interest	\$ 57,114.38
Bethesda North Apothecary	EMS Drugs	\$ 71.64
Regional Computer Center	CAGIS Annual Service Agreement	\$ 7,227.00

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these purchase orders. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Personnel – Employment - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss personnel – employment.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:40 am.

The executive session adjourned at 10:43 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 10:44 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 5/05/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

May 7, 2009

The Nuisance Hearings for 8344 Kenwood Road and 7720 E. Kemper Road was held.
The Public Hearing for Zoning Case 2009-04MA, Neyer Property was held.
The Public Hearing for Zoning Case 2009-06P2, Midland Atlantic was held.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, and Cpl. Sabers was present from the Hamilton County Sheriff's Department. Parks/Recreation Director McKeown was excused.

The invocation from the First Apostolic Church was read by Cpl. Sabers.

The Minutes of the Board of Trustees meetings held April 14 and 16, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these minutes.
Vote: All Aye.

Comment from resident: Terry Forstee, of 7720 E. Kemper Road; spoke about his father's property. He explained that he is trying to clean it up.

Cpl. Sabers introduced Patrol Officer Kevin Singleton to the Board.

Chief Jetter announced that open burning is against the law.

Mr. Miller had no report but requested an executive session to discuss eminent litigation.

Mr. Molloy requested a motion to advertise for the 2009 Road Improvement Program. He also announced the upcoming trash bash on May 15, 16, and 17, 2009.

Mr. Molloy presented a purchase order request for The Carriage Shop, Inc. for repairs to unit #84 in the amount of \$6,481.70. The Board approved this request.

Communication from: William Church; thanking the Fire and EMS for their quick response to their 911 call.

A resolution "Declaring a Nuisance and Providing for Removal of a Junk Motor Vehicle for the Property Located at 8344 Kenwood Road, Sycamore Township, Ohio Auditors Parcel No. 600-0094-0024-00" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.
Vote: All Aye. Resolution No. 2009-46 passed this 7th day of May, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8344 Kenwood Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2009-47 passed this 7th day of May, 2009.

The nuisance hearing for the property at 7720 E. Kemper Road was continued for 30 days.

The Board directed Law Director Miller to prepare a resolution to approve zoning case 2009-04MA, Neyer Property.

A resolution “Approving a Site Plan for the Midland Atlantic Sycamore Crossing Phase 2 Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-48 passed this 7th day of May, 2009.

A Proclamation “Proclaiming May 30, 2009 to be KIDS DAY AMERICA in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.
Proclamation adopted this 7th day of May, 2009.

A resolution “Adopting a Plan of Operation and Governance for a Natural Gas Aggregation Program in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2009-49 passed this 7th day of May, 2009.

A resolution “Approving a Contract with Medicount Management for EMS and Fire Department Collections” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2009-50 passed this 7th day of May, 2009.

A resolution “Approving a Change Order to a Contract for the Deerfield Road Park Project” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2009-51 passed this 7th day of May, 2009.

The Receipts and Disbursements of May 7, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into an executive session for the purpose of discussing eminent litigation.
Vote: Mr. Weidman, Aye; Mr. Bishop, Aye; Mr. Kent, Aye.

The Board entered into executive session at 8:38 pm.
The executive session adjourned at 8:50 pm.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:51 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings May 7, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Special Meeting Sycamore Township, Hamilton County, Ohio

May 12, 2009

The meeting was called to order at 10:10 am by Vice President Bishop. Present for the meeting were Vice President Bishop, Trustee Kent, Administrator Molloy, and Planning/Zoning Administrator/Assistant Administrator Bickford.

Mr. Molloy requested an executive session for the purpose of personnel-employment.
Vote: Mr. Weidman: Absent. Mr. Bishop: Aye. Mr. Kent: Aye.

The Board entered into executive session at 10:11 am.
The executive session adjourned at 10:30am.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop.
Vote: All Aye. The meeting adjourned at 10:31am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 19, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Reid was present from the Hamilton County Sheriff's Office.

Sturbridge Project–Geotechnical Consulting Services – A motion was made by Mr. Kent, seconded by Mr. Weidman, to accept the proposal from Thelen Associates, Inc. for geotechnical services for the Sturbridge Subdivision Reconstruction Project.

Vote: All Aye.

Banking Services – Mr. Molloy provided information from US Bank regarding check deposits and the use of credit card payments for Township services such as permit fees and rentals. Mr. Kent requested that this item be tabled until the next workshop to allow further review.

Station 93 – Change Order #4 – Mr. Molloy presented change order #4 for the Fire Station Project which includes energy saving features and various lead requirements. The Trustees directed Mr. Miller to prepare a resolution for consideration at the May 21st meeting.

Deerfield Park – Infield – Mr. Molloy provided a proposal from Team All Sports for infield modifications at the Deerfield Road Park. Installation of a grass infield with additional sprinkler system work was quoted at \$8,935.00. The Trustees asked to meet with Rick Alford of Team All Sport to discuss it further.

Sheriff's Patrol Update – Lt. Reid provided an update on patrol activities including Hosbrook speed enforcement and handicap parking violations.

Parks and Recreation Update – Mike McKeown presented a request from Bloomin' Garden Centre for a private hospitality booth at the Festival. The Trustees requested additional information-logistics, liquor permits, and a survey of neighboring communities for the next meeting.

Fire and EMS Invoices and Purchase Requests – The Fire and EMS invoices/purchase requests were approved as submitted. Chief Jetter also requested consideration of a change order on the Seagraves pumper for a permanent hose bed cover, relocation for radio equipment, and installation of the MDC at a cost of \$10,302.50. The Trustees directed Mr. Miller to prepare a resolution for consideration at the May 21st meeting.

Ceremony for New Hires and Newly Promoted Lieutenants – The Trustees approved Chief Jetter’s request to swear in new hires and newly promoted Lieutenants at the May 21st meeting.

Sturbridge – Mr. Kellums updated the Board of Trustees on the roadway pavement design for the Sturbridge Subdivision Reconstruction Project. A full depth asphalt pavement section will be used in place of granular base.

Solar PV Bids – Mr. Bickford provided a review of the Solar PV bids and recommended the Green Panel. The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the May 21st meeting.

Purchase Orders Over \$2,500.00 – There were no purchase orders over \$2,500.00.

Executive Session – Pending Litigation, Personnel – Employment, and Property Acquisition - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss pending litigation, personnel – employment, and property acquisition. Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:20 am.
The executive session adjourned at 10:55 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.
Vote: All Aye. The meeting adjourned at 10:56 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 5/19/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

May 21, 2009

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, and Cpl. Sabers was present from the Hamilton County Sheriff's Department. Fiscal Office Porter and Parks/Recreation Director McKeown were excused.

The invocation from the Brecon United Methodist Church was read by Trustee Kent.

The Minutes of the Board of Trustees meetings held May 5, 7, and 12, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Mr. Weidman swore in new hires and promotions they are:
Ben Haag and Craig Short were promoted to lieutenants.
Mark Singer and Michael Kramer were new hires.

Lt. Reid introduced Patrol Officer Dave Siciliano, second shift officer, to the Board.
Lt. Reid discussed the speed sentry and a demonstration of the unit.

Chief Jetter thanked the Trustees for swearing in the new hires and officers. He also informed the Trustees that the Fire Collaborative meeting is scheduled for June 4, 2009.

Mr. Molloy presented two purchase orders for approval:
Vogelpohl Fire Equipment repair thermal imaging camera \$ 950.00
Sycamore Board of Education 1st ½ tax abatement Karrington \$32,643.13
A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase requests.
Vote: All Aye.

Mr. Bickford presented three nuisance properties: 8612 Plainfield Road; 7868 School Road;
8248 Kenwood Road.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8612 Plainfield Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2009-52 passed this 21st day of May, 2009.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 7868 School Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2009-53 passed this 21st day of May, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8248 Kenwood Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-54 passed this 21st day of May, 2009.

A resolution “Approving a Major Adjustment to a Site Plan for the Kenwood Towers Real Estate Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency.

Vote: All Aye. Resolution No. 2009-55 passed this 21st day of May, 2009.

A resolution “Pursuant to Revised Code Section 5709.73(B) Declaring to be a Public Purpose Certain Public Infrastructure Improvements that are Necessary for the Development of the GSA Real Estate Development on a parcel of Real Property Located in the Unincorporated Area of the Township and Exempting Improvements to that Parcel from Real Property Taxation, Requiring the Payment of Service Payments in Lieu of the Exempted Property Taxes as a Covenant Running with the Land and Authorizing the use of the Service Payments for those Public Infrastructure Improvements, Authorizing Execution of a Related Service Agreement and such Other Documents as may be Necessary or Appropriate to Such Purposes, Establishing a Tax Increment Equivalent Fund for the Deposit of the Service Payments” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.

Resolution No. 2009-56 passed this 21st day of May, 2009.

A resolution “Declaring Official Intent with Respect to Reimbursement for Capital Expenditures” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.

Resolution No. 2009-57 passed this 21st day of May, 2009.

A resolution “Authorizing Entering into an Agreement with the Indian Hill Exempted Village School District” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.

Resolution No. 2009-58 passed this 21st day of May, 2009.

A resolution “Approving Change Orders for the Fire Station 93 Construction Project” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, dispensing with the second reading, and declaring an emergency. Vote: All Aye.

Resolution No. 2009-59 passed this 21st day of May, 2009.

A resolution “Authorizing a Contract for the Purchase of a 2010 International Dump Truck” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.

Resolution No. 2009-60 passed this 21st day of May, 2009.

A resolution “Authorizing a Contract for the Purchase of Truck Equipment for the 2010 International Dump Truck” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency.

Vote: All Aye. Resolution No. 2009-61 passed this 21st day of May, 2009.

A resolution "Approving Change Orders for the 2009 Seagrave Fire Pumper Construction Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-62 passed this 21st day of May, 2009.

A resolution "Approving a Contract for a Solar PV System to be Installed for the Benefit of Fire Station 93" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-63 passed this 21st day of May, 2009.

The Receipts and Disbursements of May 21, 2009 were read by the Administrator and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 7:25 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings May 21, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 2, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Reid was present from the Hamilton County Sheriff's Office. Fiscal Officer Porter was excused.

Banking Services – Mr. Molloy provided additional information on credit card and check processing. The Trustees tabled this item as Rob Porter was excused and unable to comment.

Station 93 – Change order #05 – A resolution “Approving Change Orders for the Fire Station 93 Construction Project” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency.

Vote: All Aye. Resolution No. 2009-64 passed this 2nd day of June, 2009.

Southwest Ohio Regional Refuse – Mr. Molloy advised the Trustees of a recent meeting to discuss a possible consortium for the Southwest Ohio Region Refuse Program proposed by the Center for Local Government.

2009 Road Improvement Program-Bid Results – A resolution “Authorizing a Contract for 2009 Road Improvement Project” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-65 passed this 2nd day of June, 2009.

Deerfield Rd. Park Ball Diamond – Mr. Kellums reported that pricing has not been received from Team All Sports and therefore no action was taken.

Nuisance Properties Clean-Up – Mr. Kellums described problems associated with nuisance property clean ups by maintenance crews as they are unable to perform regular duties. The Trustees agreed that this work should be contracted similarly to how high grass nuisances are resolved.

Cornell Road Improvements-Bid Results – Mr. Molloy advised the Trustees of progress on the Cornell Road Improvement Project with Prus Construction submitting the lowest bid of \$469,417.75, completion is scheduled for October 16, 2009. The Board of County Commissioners is expected to award the contract at their July 1st meeting.

Amend Resolution #2009-35 – A resolution “Declaring a 2001 Chevrolet Tahoe as Surplus, Authorizing its Sale and Disposition, Repealing Resolution 2009-35” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-66 passed this 2nd day of June, 2009.

Expanded Compost/Wood Chip Program Request – Mr. Molloy provided a resident request for an expanded compost and wood chip program. As the program becomes more successful, long delays have been encountered. The Trustees requested cost estimates for labor and concurrence with Hartzell Methodist Church.

Parks and Recreation Update – Due to persistent problems violating Park rules and regulations, a motion was made by Mr. Bishop, seconded by Mr. Kent, to ban Kenneth Inskeep, 4310 Kugler Mill Road, from all Township parks. Vote: All Aye.

Also discussed was the installation of electronic locking mechanisms at the Bechtold Pavilion and rental rates for various park facilities. The Trustees agreed that resident and non-resident rates would remain the same and businesses would be included in the non-resident category.

Sheriff's Patrol Update – Lt. Reid advised the Trustees that the sex offender at 8311 St. Clair was arrested for parole violations; he also reported that Hosbrook Road patrols and parking enforcement continue.

Fire and EMS Invoices and Purchase Requests – The Trustees approved the Fire and EMS invoices and purchase requests as submitted.

International Fire Chief Conference – The Board of Trustees approved Chief Jetter's request to attend the International Fire Chief Conference in Dallas, Texas on August 27 and 28, 2009.

Safety Vest and Signs for all Township Equipment – Chief Jetter provided pricing for Safety Vests and Equipment for Fire and Maintenance personnel as required by the State of Ohio. The Trustees authorized these expenditures from A and A Safety, Kleem, and Edington Sales totaling \$1,761.79.

Nuisance Property – Mr. Bickford reported that this item has been cared for and requested that it be removed from the agenda.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase order for consideration:

Alleen Rents Company Tents/tables/chairs for the Firehouse opening \$2,917.15

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this request.

Schedule – Mr. Molloy presented the upcoming schedule of events.

FBI TIF / Service Agreement – Mr. Miller advised the Trustees of his work on the service agreement for the FBI Project. The Board directed Mr. Miller to proceed with the Special Assessment District as it provides coverage for the second 10 year period.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to cancel the June 4th meeting for lack of an agenda. Vote: All Aye.

The Receipts and Disbursements of June 2, 2009 were read by the Administrator and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

Executive Session – Personnel-compensation - A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss personnel – compensation. Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:04 am.
The executive session adjourned at 10:26 am.

Prior to adjournment, Mr. Kellums provided a quote from Rick Alford of Team All Sports for ball field modifications at the Deerfield Road Park at a cost of \$16,984.00. A motion was made by Mr. Kent to approve this modification, seconded by Mr. Bishop. Vote: All Aye.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman. Vote: All Aye. The meeting adjourned at 10:32 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 6/02/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 16, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Planning/Zoning Administrator/Assistant Administrator Bickford and Superintendent Kellums were excused.

Banking Services – Mr. Molloy reported that additional information for banking services was not available; therefore, this item was tabled until the next meeting.

Nuisance Properties – Mr. Molloy presented the following properties for nuisance abatement: 4234 Myrtle Avenue, 8324 York Street, 8877 Montgomery Road, 8460 Blue Ash Road, 8651 Tralee Court, 7807 Fields Ertel Road, 11946 Fourth Avenue, and 12115 Ellington Court.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4234 Myrtle Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency.

Vote: All Aye. Resolution No. 2009-67 passed this 16th day of June, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8324 York Street” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency.

Vote: All Aye. Resolution No. 2009-68 passed this 16th day of June, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8877 Montgomery Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency.

Vote: All Aye. Resolution No. 2009-69 passed this 16th day of June, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8460 Blue Ash Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency.

Vote: All Aye. Resolution No. 2009-70 passed this 16th day of June, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8651 Tralee Court” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency.

Vote: All Aye. Resolution No. 2009-71 passed this 16th day of June, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 7807 Fields Ertel Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency.

Vote: All Aye. Resolution No. 2009-72 passed this 16th day of June, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 11946 Fourth Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency.

Vote: All Aye. Resolution No. 2009-73 passed this 16th day of June, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 12115 Ellington Court” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency.

Vote: All Aye. Resolution No. 2009-74 passed this 16th day of June, 2009.

Parks and Recreation Update – Mr. McKeown discussed rescheduling the June 14th concert to August 2nd at the North Sycamore Recreation Facility for the balance on the band’s contract. The Trustees approved this plan. The Trustees also approved Festival advertising “Entertainment Bundle” at a cost of \$3,241.15 and \$1,500.00 for advertising the Fire House opening. A motion to approve was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Sheriff’s Patrol Update – Lt. Reid reported on incidents involving thefts from unlocked vehicles. The Trustees approved a special detail if warranted.

Fire and EMS Invoices and Purchase Requests – The Fire and EMS invoices and purchase requests were approved as submitted.

Northeast Collaborative – Presentation – Chief Jetter provided a power point presentation describing a proposed collaborative with Blue Ash, Sharonville, Loveland, Symmes, and Sycamore Township. The Trustees applauded the Chief’s efforts to control costs while providing the outstanding service residents desire.

Seagrave Warranty Proposal for Engine 92 – Chief Jetter provided information on warranty issues for Engine 92; work includes replacing the body, upgrades to current standards, 10 year additional warranty, plus one year warranty on work at a cost of \$103,107.00. Clarke Diesel will provide an evaluation of engine, transmission, and drive train prior to warranty work.

Moeller High School Resolutions – The Board of Trustees directed Mr. Miller to prepare resolutions honoring Moeller High School’s championship baseball and volleyball teams for consideration at the June 18th meeting.

Hamilton County Sheriff Contract Addendum – Mr. Molloy discussed an addendum to the contract with the Hamilton County Sheriff’s Office to provide for a Lieutenants position for our Liaison Officer. The Trustees directed Mr. Miller to prepare the necessary resolution to approve this addendum for consideration at the June 18th meeting.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Fire Apparatus Service	brake repair on Engine 92	\$ 2,479.20
The Green Panel Inc.	solar panels	\$211,680.00
VO Builders, Inc.	demolition at 12011 Sixth Avenue	\$ 6,950.00
Print Management	summer newsletter	\$ 4,800.00
3S Sales and Service	annual ext. inspection Station 92	\$ 292.00
3S Sales and Service	annual ext. inspection Station 93	\$ 241.15

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Personnel-Compensation and Property Acquisition - A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss personnel – compensation and property acquisition.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:24 am.

The executive session adjourned at 11:05 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman. Vote: All Aye. The meeting adjourned at 11:06 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 6/16/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

June 18, 2009

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Zoning/Planning Administrator/Assistant Administrator Bickford was excused.

The invocation was read by Mr. Kent from Reverend Sarah Richey of the Kenwood Christian Church.

The Minutes of the Board of Trustees meetings held May 19, 21 and June 2, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comments from residents: Stacy Beckman, 4102 Estermarie Drive; she explained about having the white semi-truck tractor cab in her driveway.

Comments from residents: Rich Martin, 3691 Donegal Avenue; he discussed the problems that he is having with the new \$4,000.00 fence that he had put up but didn't obtain a permit for it.

A motion was made by Mr. Bishop, seconded by Mr. Kent to waive the filing fee for this fence. Vote: All Aye.

Comments from residents: Charlie Myers, 2720 Duneden Avenue about the burn out marks on his street.

Lt. Reid reported about multiple car break-ins on vehicles that were left open.

Chief Jetter reported on the Northeast Fire Collaborative.

Mr. McKeown invited everyone to come and enjoy the twilight concert this Saturday night at Bechtold Park beginning at 6:00 pm.

Law Director Miller had no report but requested an executive session to discuss property acquisition.

Mr. Molloy announced that the County has opened bids for the Galbraith Road Improvement Contract.

Communication from: Marge Mastard and Joy Mazarella of Kugler Pine Condo's, 7280 East Galbraith Road; commending the EMS Department for their effort, caring, and kindness shown to the patient and her grandson at an emergency on June 13, 2009.

A resolution "Approving a Change Order to a Contract for the Deerfield Road Park Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-75 passed this 18th day of June, 2009.

A resolution "Honoring the 2009 Moeller High School Baseball Team" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-76 passed this 18th day of June, 2009.

A resolution "Honoring the 2009 Moeller High School Volleyball Team" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye. Resolution No. 2009-77 passed this 18th day of June, 2009.

A resolution "Authorizing an Amendment to a Contract with the Hamilton County Sheriff's Office for Additional Police Services" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye. Resolution No. 2009-78 passed this 18th day of June, 2009.

A resolution "Establishing a New Rate of pay and Benefits for a Township Employee" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye. Resolution No. 2009-79 passed this 18th day of June, 2009.

The Receipts and Disbursements of June 18, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into an executive session for the purpose of discussing property acquisition.

Vote: Mr. Weidman, Aye; Mr. Bishop, Aye; Mr. Kent, Aye.

The Board entered into executive session at 7:40 pm.

The executive session adjourned at 7:47 pm.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 7:48 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings June 18, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 30, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Banking Services – Mr. Molloy provided additional information regarding banking services. Mr. Weidman requested a spread sheet depicting comparison of costs for review.

Sheriff's Update – Lt. Reid advised the Trustees of an upcoming meeting to discuss proposed changes to patrol schedules. It is anticipated that these changes will provide additional manpower while reducing costs. Lt. Reid also reported that thefts from unlocked vehicles continue to be a problem.

Property Maintenance Board Member Terms – Mr. Bickford provided a name of an alternate member for the Property Maintenance Board and discussed the term structure of this board. The Trustees requested information and a recommendation for structuring the board.

Utilities – Hosbrook and Access Road – Mr. Bickford reported that preliminary engineering is underway on the Hosbrook Access Road. He provided cost estimates for relocating existing overhead utilities to underground along the south side of Montgomery Road from the I-71 overpass to Hosbrook and the west side of Hosbrook Road from Montgomery Road to the new access road. The Trustees were interested in this plan but requested more detailed estimates before committing to the additional work.

Upcoming Public Hearings / Open House – Mr. Bickford advised that a public hearing will be at 6:30 pm on July 2, 2009 for the Shell Gas Station Project at 8051 Montgomery Road. He announced that there will be an open house for the FBI Project on July 7th from 5:30 to 7:30 pm at the Township Administration Building, 8540 Kenwood Road.

Engine 92 Update – Chief Jetter reported that performance testing on Engine 92 showed that the engine is in good condition and the pump testing was also good. The brakes have been rebuilt and the finding on the front springs was that it was normal wear. The Trustees were inclined to approve the expenditure for refurbishing the body and directed Law Director Miller to prepare the necessary paperwork for their consideration.

AFG Peer Review – Chief Jetter reported that the date and location for the Assistance to Firefighter Grant have been changed to July 12th through the 17th in Baltimore, Maryland.

Fire and EMS Invoices and Purchase Requests – The Fire and EMS invoices and purchase requests were approved by the Board of Trustees as submitted.

Radio System Maintenance – Chief Jetter advised the Trustees of the annual radio system maintenance by Mobilcomm. The purchase order will be presented later in this meeting.

Station 93 Change Order – Chief Jetter provided information on a change order request for the installation of air lines and hose reels in the bay area of the new fire house at a cost of \$3,688.00. The Trustees directed Mr. Miller to prepare a resolution for consideration at the July 2nd meeting.

Stop Sign Request – Mr. Kellums provided information for the installation of stop signs on Sixth Avenue at Evans Street. The Trustees directed Mr. Miller to prepare a resolution for consideration at the July 2nd meeting.

No Parking Request – Mr. Kellums advised the Trustees of problems associated with off street parking along the east side of Lancaster Avenue. The Trustees directed Mr. Kellums to prepare a proposal outlining all problems and corrective action. Mr. Kellums also provided an update on the Sturbridge Subdivision Reconstruction Project. The Trustees requested an action plan to correct previous restoration with photographs of existing conditions.

Parks and Recreation Update – Mr. McKeown reported on the success of the concert at the newly dedicated Bechtold Memorial Pavilion and provided an update on the Festival. Also discussed was off site parking and shuttles for the August 22nd Fire Station Dedication. The Trustees approved the purchase of logo shirts at \$1,150.00.

Hosbrook Road Traffic Calming – Mr. Molloy advised the Trustees that Ben Brandstetter of Brandstetter Carroll Inc. will be at the July 2nd meeting to present the Board the completed Hosbrook Road Traffic Calming Study.

Dental Insurance Renewal – Mr. Molloy provided information regarding the renewal of the Dental Insurance Plan through Dental Care Plus; there is no increase in the rates. A motion to accept the renewal of Dental Care Plus was made by Mr. Kent, seconded by Mr. Bishop. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Johnny Schott Talent and Events	Festival Staging/Sound Equipment	\$19,475.00
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Mobilcomm Radio Equipment Maintenance \$15,033.60
A motion to approve these purchase orders was made by Mr. Kent, seconded by Mr. Bishop. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session –Property Acquisition and Personnel-Employment

A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss property acquisition and personnel - employment.
Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:32 am.
The executive session adjourned at 11:15 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.
Vote: All Aye. The meeting adjourned at 11:16 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 6/30/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

July 02, 2009

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

The invocation was read by Lt. Reid from the Bethel Baptist Temple, Pastor Larry Cornett.

The Minutes of the Board of Trustees meetings held June 16 and 18, 2009 were read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve these minutes.
Vote: All Aye.

Lt. Reid reported on continued car break-ins.

Chief Jetter submitted the June monthly report. He also reminded residents that fireworks are illegal in Ohio.

Mr. McKeown reported on the upcoming Festival.

Law Director Miller reported on Property Maintenance Committee members.

Mr. Molloy presented a purchase order request for Command Seagrave for hose nozzles in the amount of \$580.00. The Board approved this request.

Mr. Bickford reported that installation of the solar panels should be completed by the July 31, 2009 deadline.

Communication from: Mason City Schools; thanking the Fire and EMS Department.

Mr. Weidman presented a resolution honoring the Moeller Baseball Team on their 2009 State Championship.

Mr. Ben Brandstetter presented the Hosbrook Road Traffic Calming Study.

A resolution “Establishing Stop Signs on Sixth Avenue in the High Point Subdivision in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading. Vote: All Aye.
Resolution No. 2009-80 passed this 2nd day of July, 2009.

A resolution “Establishing Alternate Positions on the Property Maintenance Board of Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading. Vote: All Aye.
Resolution No. 2009-81 passed this 2nd day of July, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8461 St. Clair Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-82 passed this 2nd day of July, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 7523 Kirtley Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-83 passed this 2nd day of July, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4117 Estermarie Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-84 passed this 2nd day of July, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 3750 Langhorst” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-85 passed this 2nd day of July, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4565 Elizabeth Place” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-86 passed this 2nd day of July, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Properties Located at 4665, 4635, 4657, 4649, 4623, 4661, 4615, and 4605 East Galbraith Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye. Resolution No. 2009-87 passed this 2nd day of July, 2009.

A resolution “Approving a Change Order for the Fire Station 93 Construction Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-88 passed this 2nd day of July, 2009.

A resolution “Amending Rates of Pay and Benefits for Certain Township Employees” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading. Vote: All Aye.
Resolution No. 2009-89 passed this 2nd day of July, 2009.

The Receipts and Disbursements of July 02, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 7:30 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings July 02, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

July 14, 2009

The meeting was called to order at 1:30 pm. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. EMS/Fire Director Jetter was excused.

Gas Aggregation – Brenda Coffey of Integrys Energy Services and Spence Faxon of the Energy Alliance addressed the Trustees and presented a timeline for the Natural Gas Aggregation Program. The Trustees requested a top 10 of the most frequently asked questions as this may be helpful to our residents.

Banking Services - Mr. Molloy discussed the spread sheet provided by Betsy Jameson comparing banking services offered by U.S. Bank and OMEGA. A motion was made by Mr. Weidman, seconded by Mr. Kent to approve the plan provided by OMEGA for credit card and check processing. Vote: All Aye.

Montgomery Road Sidewalk Project – Phase II – Right of Way Survey-Geo-Technical Study – Mr. Molloy reported that the Ohio Department of Transportation is requiring a right of way survey and geotechnical study for the Montgomery Road Sidewalk Project-Phase II. Brandstetter Carroll Inc. has provided a quotation of \$4,000.00 to conduct the necessary right of way survey and Thelen Associates submitted the lowest quote of \$8,450.00 for the Geotechnical study required for the retaining walls. The Trustees directed Mr. Miller to prepare the necessary resolutions for consideration at the July 16th meeting.

Fire Station #93 – Change Order Request – Mr. Molloy presented the following change orders for the Fire Station #93 Project:

change order # 8 – providing a six foot diameter lighted sign for \$11,182.00

change order # 9 – providing conduits for electric from the solar field to the building for \$3,870.00

change order #10 – providing a data cable in the community room vestibule and upgrading cable from CAT 5E to CAT 6 for \$1,504.00

The Trustees directed Mr. Miller to prepare the necessary resolutions for consideration at the July 16th meeting.

A resolution “Accepting and Approving a Grant Agreement with the Ohio Department of Development from the Advanced Energy Program” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading. Vote: All Aye. Resolution No. 2009-90 passed this 14th day of July, 2009.

Sheriff's Update – Lt. Reid advised the Trustees that a citizens hand held radar class will be held on Thursday at 6:00 pm, that the speed sentry unit is currently being demonstrated, and an arrest has been made closing many of the theft from auto cases.

Parks and Recreation Update – Mr. McKeown provided an update on this weekend's Festival and that WGRR personalities will promote and appear at the event at no additional charge.

Lancaster Ave – Mr. Kellums laid out his plan for the east side of Lancaster Avenue including drainage improvements; grading and seeding to begin the end of July. Mr. Kellums recommended a no parking zone be established at the completion of this work.

Sturbridge Project – Mr. Kellums provided an update on the Sturbridge Subdivision Reconstruction Project; a punch list is being developed for curb repair/replacement and weed control in restored areas. The final paving is scheduled for mid August.

Administration Lobby – Mr. Kellums requested direction on floor coverings for the Administration Building Lobby in light of the recent structural report. Due to heavy traffic in the lobby, the Trustees want to replace it with a tile product over a membrane to bridge future deflection.

Purchase Orders Over \$2,500.00 –Mr. Molloy presented the following purchase orders:

McClusky Chevrolet	transmission repair	\$2,800.00
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Bound Tree Medical	EMS supplies	\$1,550.90
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A motion to approve these purchase orders was made by Mr. Kent, seconded by Mr. Bishop. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman. Vote: All Aye. The meeting adjourned at 3:04 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 7/14/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

July 16, 2009

The Public Hearing for Gilligan Oil was held at 6:30 pm.

The Public Hearing for Pinecove Court Streetlights was held at 6:45 pm.

The Public Hearing for Kirtley Drive Streetlights was held at 6:50 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, Zoning/Planning Administrator/Assistant Administrator Bickford, and Sheriff's Liaison Lt. Reid. EMS/Fire Director Jetter, Superintendent Kellums, and Parks/Recreation Director McKeown were excused.

The invocation was read by Mr. Kent from Pastor Larry Cornett of the Bethel Baptist Temple.

The Minutes of the Board of Trustees meetings held June 30 and July 2, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comment from residents: William Smith, 8810 Eldora Drive; asked about putting a mirror on the pole on Wicklow hill.

Lt. Reid announced that a hand held radar class was held and that the unit is signed out and being used.

Communication from: Robert Steiner, 8204 Pinecove Court; in support of the Pinecove Lighting District.

A resolution "Approving a Site Plan for the Gilligan Oil Company Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading. Vote: All Aye.

Resolution No. 2009-91 passed this 16th day of July, 2009.

A motion was made by Mr. Bishop to direct the Law Director to prepare a resolution approving the Pinecove Court Lighting District, seconded by Mr. Kent. Vote: All Aye.

A motion was made by Mr. Bishop to direct the Law Director to prepare a resolution approving the Kirtley Drive Lighting District, seconded by Mr. Kent. Vote: All Aye.

Marvin Blade from Duke Energy presented a grant check in the amount of \$5,000.00 from the Duke Energy Foundation to promote energy education at the new Firehouse #93. He also reported on the Heitmeyer Farms Reliability Improvement Project.

A resolution “Approving a Revised Proposal for the Montgomery Road Sidewalk Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye. Resolution No. 2009-92 passed this 16th day of July, 2009.

A resolution “Approving a Contract for a Geotechnical Exploration Study for the Montgomery Road Sidewalk Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye. Resolution No. 2009-93 passed this 16th day of July, 2009.

A resolution “Authorizing a Contract for Asphalt Repairs in the Deerfield Road Park” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye. Resolution No. 2009-94 passed this 16th day of July, 2009.

A resolution “Approving Change Orders for the Fire Station 93 Construction Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye. Resolution No. 2009-95 passed this 16th day of July, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8019 Fields Ertel Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye. Resolution No. 2009-96 passed this 16th day of July, 2009.

The Receipts and Disbursements of July 16, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 7:30 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings July 16, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Emergency Meeting Sycamore Township, Hamilton County, Ohio

July 20, 2009

The meeting was called to order at 4:00 pm. Present for the meeting were, President Weidman, Vice President Bishop, Planning/Zoning Administrator/Assistant Administrator Bickford, and Superintendent Kellums. Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid were excused.

Deerfield Road Park-Change Orders – Mr. Bickford presented a change order request for a time and materials basis to relocate the walking trail in the park.

A resolution “Approving a Change Order to a Contract for the Deerfield Road Park Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2009-97 passed this 20th day of July, 2009.

Solar PV System-Change Orders – Mr. Bickford stated the Solar PV System change order had been withdrawn.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman. Vote: All Aye. The meeting adjourned at 4:05 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Planning/Zoning Administrator

Workshop Minutes 7/20/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

August 4, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Kenwood Woman's Club Request – The Trustees approved the request from the Kenwood Woman's Club to place information for their upcoming lecture series on the Township's web page.

Station #93 Change Orders – Mr. Molloy provided information to the Trustees on change orders #11 and #12. Change order #11 for providing fiber and plenum cables was rejected. Change order #12 for data wiring for solar panel information transfer was placed on the August 6th meeting agenda.

Telephone System Upgrade – Mr. Bickford provided information to upgrade the existing telephone system. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the proposal from Cincinnati Bell Telephone in the amount of \$28,389.59.
Vote: All Aye.

Fiber Connection – Mr. Bickford also provided information on a fiber connection between the Administration and Fire Station #93.

Solar Field Installation Update – Mr. Bickford advised the Trustees that the solar panel installation has been completed and a test of system shows all components working properly.

Upcoming Public Hearings – Mr. Bickford advised the Trustees of an open house for Neyer Development, Kenwood Crossing III scheduled for August 6th at 5:30 pm. The Planning and Zoning Commission agenda for August 10th will include the FBI Development. The Trustees will hear the case in September. Redstone has requested additional signage and Gordon Foods is moving forward with their location in the Shoppes of Kenwood.

Hamilton County Community Reinvestment Areas – The Trustees requested additional information before making any decisions in this regard.

Mr. Bickford presented the following nuisance properties:
4165 Trebor Drive and 11287 Ironwood Court

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 11287 Ironwoods Court” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-98 passed this 4th day of August, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4165 Trebor Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-99 passed this 4th day of August, 2009.

Administration Lobby Flooring – Mr. Kellums presented a quotation from McSwain Pro in the amount of \$8,589.71 for porcelain tile flooring for the lobby of the Administration Building. Several styles and colors were also presented. The Trustees approved this expenditure.

Thelen Proposal – Heitmeyer – Mr. Kellums provided a proposal from Thelen Associates for a Geo-Technical Study to determine the cause of longitudinal cracking in the pavement in Heitmeyer Farms Subdivision in the amount of \$6,975.00. A motion to approve this proposal was made by Mr. Bishop and seconded by Mr. Kent. Vote: All Aye.

Equipment Purchase – Mr. Kellums made a request to purchase maintenance equipment for the Deerfield Road Park in the amount of \$16,260.28. This equipment is under State of Ohio Cooperative Purchasing through Bramble Mower Service. A motion was made by Mr. Bishop, seconded by Mr. Kent to approve this purchase request. Vote: All Aye.

Mr. Kellums advised the Trustees that Sunesis Construction was awarded the Galbraith Road Improvement Project. The Project is scheduled for completion by October 30, 2009.

Fire and EMS Invoices and Purchase Requests – The invoices and purchase requests for the Fire and EMS Department were approved as submitted.

UASI Grant MOU – Chief Jetter advised the Trustees on a grant in the amount of \$26,000.00 for hazardous materials equipment.

Old Engine 22 Refurbish, Warranty Update – Chief Jetter advised the Trustees that warranties provided by Seagrave for refurbishing Engine 92 were unacceptable. The Trustees requested that this item be tabled until the next meeting.

Sheriff’s Update – Lt. Reid provided information on the proposed twelve hour shifts. The targeted implementation date is September 1st, 2009.

Parks and Recreation Update – Mr. McKeown provided the Trustees with a wrap up of the 2009 Festival in Sycamore. The Trustees requested a letter to WGRR for their support during the Festival. The Trustees also approved the \$1,500.00 expenditure for advertising the August 22nd Fire Station opening.

Purchase Orders Over \$2,500.00 –Mr. Molloy presented the following purchase orders for consideration and approval:

Treasurer of State	Marc Radio System	\$ 2,640.00
WKRC TV	Cincyscape	\$ 12,500.00
Four Seasons Environmental Station #93	Commissioning Services	\$ 10,346.11
Deer Park Community Schools	TIF Payments	\$530,935.87

A motion to approve these purchase orders was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Schedule – The upcoming schedule was presented by Mr. Molloy.

Executive Session – Property Acquisition, Pending Litigation, and Personnel-Employment - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss property acquisition, pending litigation, and personnel-employment. Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 9:55 am.
The executive session adjourned at 10:32 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman. Vote: All Aye. The meeting adjourned at 10:33 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator
Workshop Minutes 8/04/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

August 6, 2009

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, and Sheriff's Liaison Lt. Reid. Superintendent Kellums and Parks/Recreation Director McKeown were excused.

The invocation was read by Mr. Bishop from Pat Crone, Pastor of St. Saviour Church.

The Minutes of the Board of Trustees meetings held July 14 and 16, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes.

Vote: All Aye.

Comment from residents: Al Gammarino, 3700 Galbraith Road; complained about Zoning Inspector Harry Holbert was uninvited on private property; expectations of privacy; failure to post property; Mr. Bickford will report to the Trustees on this matter.

Chief Jetter reported on collaborative training, turnout gear, and ladder testing.

Mr. Molloy presented a purchase request for \$5,000.00 for office supplies. He also requested an executive session for property acquisition.

Mr. Bickford reported on solar panel installation at the new Fire Station #93.

A resolution "Renewing the Pinecove Lighting District" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.

Vote: All Aye.

Resolution No. 2009-100 passed this 6th day of August, 2009.

A resolution "Establishing the Kirtley Drive Lighting District" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-101 passed this 6th day of August, 2009.

A resolution "Approving a Change Order for the Fire Station 93 Construction Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-102 passed this 6th day of August, 2009.

A resolution "Approving a Change Order to a Contract for the Deerfield Road Park Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-103 passed this 6th day of August, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 6475 East Galbraith Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-104 passed this 6th day of August, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12194 Stillwind Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-105 passed this 6th day of August, 2009.

The Receipts and Disbursements of August 6, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into an executive session for the purpose of discussing property acquisition. Vote: Mr. Weidman, Aye; Mr. Bishop, Aye; Mr. Kent, Aye.

The Board entered into executive session at 7:17 pm.
The executive session adjourned at 7:40 pm.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 7:41 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings August 6, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

August 18, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Seagrave Proposal – Chief Jetter discussed warranty issues on factory repairs to Engine 93. Chief Jetter also provided pricing on several options including glider kit, new units, and utilization of the drive train on new unit. The Trustees approved \$104,000.00 for the new body, repairs, and upgrades.

Public Library of Cincinnati and Hamilton County-Presentation Request – The Board of Trustees directed Mr. Molloy to contact Kate Holm of the Deer Park Branch of the Public Library of Cincinnati and Hamilton County for a date to address the Trustees regarding the Library's upcoming levy.

Montgomery Road Sidewalk Project-Phase II Cooperative Agreement – Mr. Molloy provided an update on the Montgomery Road Sidewalk project-Phase II. The Geotechnical Study and right-of-way survey have been completed.

A resolution "Agreeing to Cooperate with the Ohio Department of Transportation" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-106 passed this 18th day of August, 2009.

Bechtold Pavilion – Mr. Molloy advised the Trustees of a recent meeting with Law Director Miller to review proposed options for corrective work on the Bechtold Pavilion.

Fire and EMS Invoices and Purchase Requests – Chief Jetter presented the Fire and EMS invoices and purchase requests. Trustee Weidman asked about Hamilton County Communications fees in light of a potential increase. The Trustees directed Chief Jetter to explore available options and report at the next Workshop Meeting. The invoices and purchase requests were approved as submitted.

Communications Data Radio – A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the purchase of an additional data radio for Station #93 at a cost of \$2,318.60. Vote: All Aye.

Sheriff's Update – Lt. Reid provided information on sex offenders and announced that the Blockwatch picnic will be relocated to the Fire Department training room due to forecasted inclement weather.

Solar PV Panel Change Orders – A resolution “Approving Change Orders to a Contract for a Solar PV System to be Installed for the Benefit of Fire Station 93” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-106A passed this 18th day of August, 2009.

Nuisance Properties – The following nuisance properties were presented by Mr. Bickford: 8050 Montgomery Road, 4458 Crystal Avenue, and 8406 Lake Avenue.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8050 Montgomery Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-107 passed this 18th day of August, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4458 Crystal Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-108 passed this 18th day of August, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8406 Lake Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-109 passed this 18th day of August, 2009.

Parks and Recreation Update – Mr. McKeown provided an update on Saturday's event at the gala grand opening of the new Fire Station #93 including shuttle parking locations.

Ohio Traffic Engineering Conference – Rob Molloy requested permission to attend the Ohio Traffic Engineering Conference along with Tracy Kellums. Registration fees are \$100.00 each plus overnight accommodations. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this request. Vote: All Aye.

Station #93 Change Orders – The Board of Trustees declined a change order request to provide a program to display power usage and supply from solar panels to monitor as Mr. Bickford has provided a less expensive alternative. The Trustees did approve a change order in the amount of \$228.95 for windscreen alterations for the Deerfield Road Park.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Lee's Electric Service	Electric for Grand Opening	\$ 4,500.00
Motz Sod Farm	Sod at Station #93	\$ 4,000.00
Shemin Nurseries	Deerfield Park Landscape Materials	\$10,000.00
Shemin Nurseries	Station #93 Landscape Materials	\$10,000.00
Johnny Schott Talent and Events	Station#93 Opening	\$13,745.00
Green Panel Inc.	210W Suntech Panels	\$ 4,410.00
High Tech Signs	Station #93 Interior Signage	\$ 1,594.50

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase orders. Vote: All Aye.

Schedule – Mr. Molloy presented the schedule of events.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to cancel the August 20th Trustee Meeting due to lack of an agenda. Vote: All Aye.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman. Vote: All Aye. The meeting adjourned at 10:43 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 8/18/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

September 1, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Sheriff's Liaison Lt. Reid, and Attorney Rob Butler was present in the absents of Law Director Miller. Law Director Miller, Superintendent Kellums, Parks/Recreation Director McKeown were excused.

Communications Report – Chief Jetter advised the Board of Trustees of the possibility of combining Hamilton County Communications Center with the City of Cincinnati. The Chief also requested this item be tabled until the September 15th meeting. The Trustees approved this request.

Turn Out Gear Request Capital Purchase – A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the purchase of turn out gear at a cost of \$21,172.60. Vote: All Aye. Chief Jetter explained that this represents a savings of \$9,512.00 by purchasing through the Northeast Fire Collaborative.

Ladder Testing – A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve annual ladder testing at a cost of \$1,457.80. Vote: All Aye. Chief Jetter also stated a savings of approximately \$400.00 through the Collaborative.

Fire and EMS Invoices and Purchase Order Requests – The Fire and EMS invoices and purchase requests were approved as submitted.

Sheriff's Explorer Program – Training Aids – Mr. Molloy presented requests for training equipment and safety vests for the Sheriff's Explorer Program in appreciation of their assistance at the annual Festival and Fire Station #93 Dedication. The total amount is \$635.85. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this expenditure. Vote: All Aye.

Cincinnati United Contractors – Station #93 – There was a general discussion of the new Fire Station #93 and payment requests received from Cincinnati United Contractors (CUC). Rob Butler will contact CUC for a letter for substantial completion and lien releases as required in the contract.

NPDES-NOI – Mr. Molloy presented the National Pollutant Discharge Elimination System – notice of intent to be signed by Trustee president Tom Weidman.

Duke Energy Easement – Mr. Molloy presented the easement agreement from Duke Energy for electric service at the Fire Station #93/Schuler Sports Complex to be signed by Trustees Weidman and Bishop.

Website – Mr. Bishop discussed the E-gov link and stressed that all inquires are to be addressed in a timely fashion.

Montgomery Road Signal System – Mr. Kent advised all present of serious traffic backups on Montgomery Road since the left turn movements were altered by the Ohio Department of Transportation. The Trustees directed Mr. Molloy to contact TEC Engineering for possible solutions.

Hosbrook Access Road – Mr. Bickford advised the Trustees of on-going planning, engineering, and coordination for proposed improvements to Hosbrook Road and the Township access road.

Nuisance Properties – Mr. Bickford presented 3661 Glengary Avenue as a nuisance property.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 3661 Glengary Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-110 passed this 1st day of September, 2009.

Lancaster Avenue Parking Restrictions – Mr. Molloy advised the Trustees that a resolution has been prepared by the Law Director for parking restrictions on Lancaster Avenue. The Trustees requested that this item be placed on the September 3rd agenda for consideration at that time.

Sheriff’s Update – Lt. Reid advised the Trustees that he has been accepted into the D.A. R. E. training session scheduled for September 28th through October 9th at the Ohio Peace Officer Training Academy.

Roof Repair-Motion to Advertise – A motion was made by Mr. Bishop, seconded by Mr. Kent, to advertise for roof repairs to the administration and maintenance buildings. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Office Furniture Source	Community Room Tables	\$ 2,926.00
Office Furniture Source	Community Room Chairs (State Bid)	\$27,695.00
Hightech Signs	Schuler Sports Complex Sign	\$ 2,500.00
Frank Gates Service Co.	Workers Comp. Service Contract	\$ 7,500.00

Mr. Bishop made a motion to approve these purchase orders, seconded by Mr. Kent.
Vote: All Aye.

Schedule – Mr. Molloy presented the schedule of events.

Executive Session – Property Acquisition and Personnel-Employment - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss property acquisition and personnel-employment.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:29 am.

The executive session adjourned at 11:18 am.

The Trustees returned from executive session and directed Mr. Molloy to contact Warren Ritchie for the purpose of property acquisition.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 11:20 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 9/01/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

September 3, 2009

The Public Hearing for Zoning Case 2009-11MA was held.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Sheriff's Liaison Lt. Reid, and Attorney Rob Butler was present in the absents of Law Director Miller. Law Director Miller was excused.

The invocation was read by Mr. Bickford from Fr. Terry Hamilton, former pastor of St. Vincent Ferrer.

The Minutes of the Board of Trustees meetings held July 20, August 4, 6, and 18, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comment from residents: Katie Holm, Deer Park Branch Library; spoke about library services and the levy.

Chief Jetter announced that the Fire Department received a large donation from Wal-Mart.

Mr. McKeown reported that a thank you letter went out to WGRR. He also thanked the staff for their assistance on August 22, 2009.

Mr. Molloy advised the Trustees that the Township had received a \$10,000.00 through Hamilton County's Residential Recycling Incentive program. He also presented a change order #14 and #15 for the Fire Station #93 Project. The Trustees approved the change orders and directed Law Director Miller to prepare the necessary resolutions. The Trustees also authorized payment to the contractor for the Fire Station #93 Project upon receipt of the certificate of substantial completion.

Communication from: Shelaugh Schuler; thanking the Board for dedicating the Sports Complex in Bob's name.

The Board directed Law Director Miller to prepare a resolution for Zoning Case 2009-11MA.

A resolution "Designating No Parking on an Area of Lancaster Avenue in Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-111 passed this 3rd day of September, 2009.

The Receipts and Disbursements of September 3, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 7:15 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings September 3, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

September 15, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Superintendent Kellums was excused.

Community Room – There was a general discussion regarding the new community room including various uses permitted, food and beverages allowed, and a fee schedule. The Trustees agreed that this was a good starting point and requested that we continue to work to fine tune the regulations prior to renting the facility.

Fire Station #93 / Change Orders #14 and 15 – Mr. Molloy stated that these items had been approved by the Board of Trustees at their meeting of September 3rd and that resolutions have been prepared by Law Director Miller. This item will be on the agenda for the September 17th meeting.

Communications Report – Chief Jetter provided information from the Hamilton County Fire Chief's Association regarding the Hamilton County Communications Center. The Trustees directed Mr. Molloy to prepare a letter to the Hamilton County Board of County Commissioners regarding proposed increases in user fees from the Communication Center and proposed cuts in the Sheriff's budget which will have an effect on public safety.

Fire and EMS Invoices and Purchase Order Requests – The Fire and EMS invoices and purchase order requests were approved by the Board of Trustees as submitted.

Station 92 - Repairs and Replacement Items – Chief Jetter explained the need for repairs to Station #92 including replacement of kitchen cabinets and refurbishing floors in the common areas on the first floor.

Hosbrook Access Road/Geotechnical Proposal – The Trustees approved the proposal provided by Thelen Associates for providing geotechnical services for the Hosbrook Road and access road at a cost of \$19,972.25.

Sheriff's Contract – Mr. Molloy advised the Trustees of the expiration of the cost share between Sycamore, Symmes, and Columbia Township for the power shift unit as of August 16th. The full cost will now be borne by the Sheriff.

Beautification Awards – Mr. Bickford advised the Trustees of the award of the Beautification Contest at the September 17th meeting.

Nuisance Properties – Mr. Bickford presented the following nuisance properties: 7277 Chetbert Drive; 4406 E. Galbraith Road; 6330 Kugler Mill Road; and 8715 Wicklow Avenue.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 6330 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.

Resolution No. 2009-112 passed this 15th day of September, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4406 East Galbraith Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.

Resolution No. 2009-113 passed this 15th day of September, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 7277 Chetbert Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.

Resolution No. 2009-114 passed this 15th day of September, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8715 Wicklow Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.

Resolution No. 2009-115 passed this 15th day of September, 2009.

Parks and Recreation Update – Mr. McKeown advised the Trustees of benefit softball/volleyball tournament on Saturday, September 19, 2009 at Bechtold Park to benefit a veteran’s housing program. He reminded everyone of the final Sunday Twilight concert to be held Sunday, September 20, 2009 at 5:00 pm, North Sycamore Recreation Facility, 11797 Solzman Road.

Sheriff’s Update – There was a discussion regarding the road patrol units, contract vs. non-contract units.

Mr. Molloy presented the following purchase orders for consideration:

Brandstetter-Carroll Inc.	Deerfield Sanitary Sewer	\$ 11,547.50
Ohio Department of Transportation	Final-Montgomery Road Project	\$1,321,309.29
Cystic Fibrosis	Golf Outing Fundraiser	\$ 2,940.27
Rick Weitmarschen	Golf Outing Expenses	\$ 4,885.73

A Motion was made by Mr. Bishop, seconded by Mr. Kent to approve these purchase requests. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Property Acquisition and Personnel-Investigation/Employment

- A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss property acquisition and personnel-investigation/employment.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:10 am.

The executive session adjourned at 11:03 am.

The Trustees directed Mr. Molloy to make an offer on the Gaston property at the appraised value.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 11:05 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 9/15/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

September 17, 2009

The Public Hearing for nuisance properties: 6330 Kugler Mill Road and 8324 York Street was held.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

The invocation was read by Mr. Kent from the Rossmoyne Free Pentecostal Church of God.

The Minutes of the Board of Trustees meetings held September 1 and 3, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comment from resident: Vint Vanderzee, Hosbrook Road; commented that he was happy about the FBI Building and the wall. He asked about the P & P Development. Comment from resident: Charlie Meyers; asked about the recycling dumpsters behind the Administration building.

Chief Jetter reported on the Regional POD meeting. He advised the Board that he is working on educating the residents about the H1N1 flu.

Mr. McKeown reported on the upcoming dedication of Clete McDaniel Sports Complex Sunday, September 27, 2009 at 6:00 pm, North Sycamore Recreation Facility, 11797 Solzman Road.

Mr. Molloy advised the Trustees that he met with Hamilton County Storm Water District regarding fees. He presented a purchase order request for the pavement at Schuler Sports Complex. A motion was made by Mr. Bishop to approve this purchase order, seconded by Mr. Kent. Vote: All Aye.

Mr. Bickford requested that the Beautification Awards be tabled.

Communication from: Kathryn Holm, Branch Manager of the Deer Park Branch Library: Thanking the Trustees for the opportunity to speak at the last meeting.

Communication from: Lyle Fiore, 6550 Branford Court; Thanking the Maintenance Department for a good job on his brush chipping.

Communication from: Paula Gottdiner, 8701 Sturbridge Drive; Requesting an update to our web site for the Sturbridge Project and a timely completion of the project.

A resolution "Approving a Major Adjustment to a Site Plan for the Kenwood Towers/GSA Real Estate Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-116 passed this 17th day of September, 2009.

A resolution "Approving Change Orders for the Fire Station 93 Construction Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-117 passed this 17th day of September, 2009.

A resolution "Declaring a Nuisance and Providing for and Authorizing Building Removal for the Property Located at 6330 Kugler Mill Road, Sycamore Township, Ohio, Auditors Parcel No. 600-0092-0085-00" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.

Vote: All Aye. Resolution No. 2009-118 passed this 17th day of September, 2009.

A resolution "Declaring a Nuisance and Providing for and Authorizing Building Removal for the Property Located at 8324 York Street, Sycamore Township, Ohio, Auditors Parcel No. 600-0202-0017-00" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-119 passed this 17th day of September, 2009.

The Receipts and Disbursements of September 17, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.

Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into an executive session for the purpose of discussing property acquisition.

Vote: Mr. Weidman, Aye; Mr. Bishop, Aye; Mr. Kent, Aye.

The Board entered into executive session at 7:30 pm.
The executive session adjourned at 7:44 pm.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:45 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings September 17, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

September 29, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Cpl. Steve Sabers was present for Lt. Reid. Superintendent Kellums and Lt. Reid were excused.

Telephone System/Internet – Mr. Bickford advised the Trustees that the new telephone system has been installed and training is underway. Mr. Bickford also described the new features of this system and the installation of fiber optic cable to connect the new fire station.

Upcoming Public Hearings/Meetings – Mr. Bickford advised the Trustees of the following public hearings to be heard at the October 15th Trustees meeting:

- Neyer Properties-Kenwood Crossing III
- Gordon Food Services at the Shoppes of Kenwood

Mr. Bickford also reminded everyone of the Hosbrook Road Traffic Calming Meeting scheduled for this evening at 6:30 pm.

Community Room – Mr. McKeown distributed “draft” guidelines for the use of the community room on Deerfield Road. The general rules portion of these guidelines will not reference allowable food and beverages (items 1, 2 and 3); no disc jockeys will be included with no live bands (item 4); deposits will be required from all groups and refund of deposits will be subject to condition of room after the event.

Parks and Recreation Update – Mr. McKeown discussed locating benches along the walk paths in several parks. The Trustees requested exploration of options of bench designs. The Trustees also directed Mr. McKeown to plan the Park and Recreation Committee Appreciation Dinner.

H1N1 Update – Chief Jetter advised the Trustees of a proposed declaration by the governor to utilize EMS and Fire Personnel to distribute vaccine for the H1N1 virus.

Station 93 Change Order – Chief Jetter provided information on a change of the decontamination sink. The Trustees directed Mr. Miller to prepare a resolution for consideration at the October 1st Meeting.

Fire and EMS Invoices and Purchase Order Requests – The Fire and EMS invoices and purchase order requests were approved as submitted.

Sheriff's Update – Cpl. Steve Sabers advised the Trustees that a proposal for 12 hour shifts for the Sheriff's Department will be considered by the Board of County Commissioners at their next meeting.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Southeastern Equipment Co.	Front loader rental	\$8,600.00
A&A Safety, Inc.	Pavement Marking	\$6,346.00
B&J Electrical Co.	Deerfield Park Electric Repair	\$2,965.00
Print Management	Fall Newsletter	\$4,800.00

A motion to approve by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Personnel-Employment and Property Acquisition - A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss personnel-employment and property acquisition.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 9:35 am.

The executive session adjourned at 9:45 am.

The Trustees directed Mr. Molloy to execute the agreement with the Ohio Department of Transportation establishing a payment schedule for the balance on the Montgomery Road (Kenwood–Hosbrook) Project.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 9:50 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 9/29/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

October 1, 2009

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Cpl. Sabers was present in the absents of Lt. Reid. Superintendent Kellums and Sheriff's Liaison Lt. Reid were excused.

The invocation was read by Mr. McKeown from the Brecon United Methodist Church.

The Minutes of the Board of Trustees meetings held September 15 and 17, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comment from resident: Michael Defranesco, who lives in Clifton and is the Director of Ohio Valley Residential Service, provides housing for developmentally disabled; asked for support for the MRDD levy.

Chief Jetter reported that the Solzman Road Fire Station is empty and will be mothballed.

Mr. McKeown recommended the use of the park car for two more weeks.

Law Director Miller reported that he has notified a sex offender that he needs to move.

Mr. Molloy presented purchase order request for Galbraith Road Improvements in the amount of \$1,247,663.83. He also proposed that a Records Commission Meeting be scheduled for October 13, 2009 at 11:00 am. The Trustees approved the purchase order request.

Mr. Bickford reported on the Ohio Solar Tour that will be featuring the New Station 93.

A resolution "Determining to Adjust Special Assessments Levied for the Purpose of Constructing Certain Improvements" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-120 passed this 1st day of October, 2009.

A resolution "Determining to Direct the Hamilton County Auditor to Forego Collection of a Special Assessment in 2010" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-121 passed this 1st day of October, 2009.

A resolution "Approving a Change Order for the Fire Station 93 Construction Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-122 passed this 1st day of October, 2009.

A resolution “Adopting a Job Description and Essential Job Functions for the Position of EMS and Fire Director/Fire Chief of the Sycamore Township EMS and Fire Department” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading. Vote: All Aye. Resolution No. 2009-123 passed this 1st day of October, 2009.

A resolution “Amending Rates of Pay and Benefits for a Township Employee” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-124 passed this 1st day of October, 2009.

A resolution “Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying them to the County Auditor” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-125 passed this 1st day of October, 2009.

The Receipts and Disbursements of October 1, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 7:25 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings October 1, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

October 13, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Parks and Recreation Update – Mr. McKeown reported an incident of vandalism in the restrooms at Bechtold Park. A general discussion ensued regarding guidelines for the use of the community room and field usage fees at the Schuler Sports Complex. The Trustees requested an insurance rider accompany the room deposit and requested additional information of fees charged by other communities.

Roof Repair Project – Bid Results – Mr. Kellums provided information on the bid results for the Roof Repair Project and recommended C.A.Eckstein at a cost of \$65,675.00.

A resolution “Authorizing a Contract for the 2009 Roof Repair Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-126 passed this 13th day of October, 2009.

Snow Equipment Proposal – Mr. Kellums presented information on additional resources for snow and ice control; including the use of liquid brine and calcium chloride in conjunction with road salt. Equipment for brine and calcium storage and dispensing is \$21,995.00 through GVM Snow Equipment Company. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this expenditure. Vote: All Aye.

Deerfield Road Park – Change Orders – Mr. Kellums provided the following change orders for the Deerfield Road Park Project for Smith and Brown Contractors:

- price adjustment for delay of paving \$ 6,558.34
- time and materials to undercut and restore sub-grade and sub-base areas at the walking trail \$ 1,384.80
- time and materials to remove and replace damaged areas in the north parking lot and entrance drive \$45,599.64

A resolution “Approving Change Orders to a Contract for the Deerfield Road Park Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-127 passed this 13th day of October, 2009.

Solar REC's – Mr. Bickford advised the Board of Trustees that application has been made with the Public Utilities Commission of Ohio to allow the Township to sell renewable energy credits (REC's). Contact has been made with Duke Energy and Dayton Power and Light. There was a general discussion of selling REC's vs. LEED Certification.

Upcoming Public Hearings – Mr. Bickford advised the Trustees that public hearings are scheduled for October 15th for Gordon Food Services at the Shoppes of Kenwood and Neyer Development's Kenwood Crossing III.

Hosbrook Road Traffic Calming Study Update – Mr. Bickford advised the Trustees of the Public Information Meeting held on September 29th. Comment cards continue to be received and recommendations should be finalized in approximately thirty days.

Door Access Control – The Board of Trustees approved Mr. Bickford's request to table this item until the next meeting.

Capital Purchase Items - SCBA Face Pieces – The Trustees approved Chief Jetter's request to purchase new face pieces for SCBS's from Vogelpohl Fire Equipment at a cost of \$19,750.00.

Capital Purchase Items - Helmet Purchase – The Trustees approved Chief Jetter's request to purchase helmets and leather fronts from Vogelpohl Fire Equipment at a cost of \$6,070.00.

Special Presentation – Moose Club of America – Chief Jetter announced that the Moose Club of America will make a presentation of stuffed animals to the EMS/Fire Department at the October 15th meeting.

Fire and EMS Invoices and Purchase Order Requests – The Fire and EMS invoices and purchase order requests were approved as submitted.

Sheriff's Update – Lt. Reid advised the Trustees that he has completed D.A.R.E. Training and will assume these responsibilities. Lt. Reid also advised of car break-ins in the Millwood subdivision. Mr. Weidman and Mr. Bishop will attend the Red Ribbon Campaign kick-off on October 28, 2009.

Resolution – Designating Locations for Posting Resolutions – The Trustees directed the Law Director to prepare a resolution designating locations for posting resolutions to be considered at the October 15th meeting.

Traffic Control Signage Request – The Board of Trustees denied the request of the Trotter's Chase Homeowners Association to install "No Thru Traffic" signs on Trotters Chase.

Montgomery Road Signal System Update – Mr. Molloy presented a proposal from TEC Engineering to operate and monitor the closed loop signal in the Montgomery Road Corridor at an initial cost of \$42,000.00 and \$1,500.00 monthly fee. The Trustees requested competitive proposals prior to making a decision to proceed.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase order for consideration by the Board of Trustees:

- Tom Hall Repair refrigeration unit at Station #92 \$650.00

A motion to approve this purchase request was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Mr. Weidman reported on a recent meeting with Heitmeyer Farm residents and Duke Energy regarding electric outage corrections.

Schedule – Mr. Molloy presented the schedule of events.

Executive Session – Personnel-Discipline; Compensation - A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss personnel-discipline; compensation.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:45 am.

The executive session adjourned at 11:06 am.

In a final order of business, the Trustees approved a service credit of seven years for Mike McKeown, in light of fifteen years of part time service to the Township.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 11:10 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 10/15/09

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

October 15, 2009

The public hearing for Zoning Case 2009-10MA, Gordon Food Services was held.
The public hearing for Zoning Case 2009-12Z, Neyer Properties was held.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Trustee Kent was excused.

The invocation was read by Mr. Molloy from pastor Keith Mapes of the Rossmoyne Free Pentecostal Church of God.

The Minutes of the Board of Trustees meetings held September 29 and October 1, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these minutes. Vote: All Aye.

Mr. McKeown reminded the Trustees that the 5K Challenge is on October 31, 2009 beginning at 9:00 am.

Law Director Miller requested an executive session to discuss property acquisition.

Mr. Molloy presented a travel request for Mr. Kellums to attend the American Public Works Conference on construction inspection/management in the amount of \$1,100.00. The Trustees approved this request.

Communication from: Homes for Our Troops; thanking the Trustees of Sycamore Township with a Certificate of Appreciation for their recognition and support of Homes for Our Troops.

Communication from: Gini Niekamp, from Deer Park Schools; thanking Chief Jetter for his participation in the Deer Park Schools "Talk Supe" meeting.

Communication from: Barbara and Dick White; thanking the EMS and Fire Department for their response to the Paul residence on September 9th.

Mr. Weidman presented Jill Soldano, of the Cystic Fibrosis Foundation, with a check in the amount of \$2,790.27 from the proceeds of the Charity Golf Outing. Mr. Wietmarschen, of the Parks & Recreation Advisory Board, has been organizing this event for four years, donating a total of \$13,289.47 to the Cystic Fibrosis Foundation.

The Moose Club of America presented stuffed moose to the Fire Department to give to trauma stricken children.

Mr. Weidman presented the Beautification Awards to Frank & Carol McAlpine, Roger & Colette Miller, and Brandon & Mary Beth Transier.

A resolution “Designating Locations for Posting Resolutions” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2009-128 passed this 15th day of October, 2009.

A resolution “Approving a Major Adjustment to a Site Plan for the Shoppes of Kenwood Real Estate Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2009-129 passed this 15th day of October, 2009.

A resolution “Approving a Zone Change for the Kenwood Crossing III Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2009-130 passed this 15th day of October, 2009.

A resolution “Approving a Major Adjustment to a Site Plan for the Kenwood Crossing III Real Estate Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-131 passed this 15th day of October, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8087 School Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2009-132 passed this 15th day of October, 2009.

The Receipts and Disbursements of October 15, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into an executive session for the purpose of discussing property acquisition.

Vote: Mr. Weidman, Aye; Mr. Bishop, Aye; Mr. Kent, Absent.

The Board entered into executive session at 7:20 pm.

The executive session adjourned at 7:26 pm.

A resolution “Honoring Bill Cunningham” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.

Resolution No. 2009-133 passed this 15th day of October, 2009.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:30 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings October 15, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

November 4, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Redstone/Sycamore Financial TIF Payments – This item was tabled until the next workshop meeting.

Galbraith Road Update – Mr. Kellums provided an update on the Galbraith Road Project currently under construction. Conflicts have arisen with storm sewer and electric conduits and most recently gas and water stop valves which will require relocation. The Trustees denied the contractors request to work through the Christmas shopping season. All work within the roadway will be cleared by November 20, 2009.

2010 Lawn Care Proposal – TruGreen – A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the 2010 Lawn Care proposal from TruGreen Chemlawn in the amount of \$23,000.00 less a 5% pre-payment discount. Vote: All Aye.

Door Access Control – Mr. Bickford advised the Trustees of a proposal for electronic door access controls for the administration, maintenance, and fire station #92, from Schneider Electric, at a cost of \$63,000.00; additional information is forthcoming and will be provided at the next meeting.

Fire and EMS Invoices and Purchase Order Requests – A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the Fire and EMS invoices and purchase requests. Vote: All Aye.

8464 Blue Ash Road Property – Chief Jetter reported on a recent fire incident at 8464 Blue Ash Road and the condition of the building. The Trustees directed Chief Jetter to contact the Hamilton County Building Commissioner for a determination on razing the structure.

Parks and Recreation Update – Mr. McKeown provided a draft fee schedule for the Schuler Sports Complex. The Trustees felt that all users should be charged for field use at this facility. The Trustees also reviewed the Community Room guidelines and restricted “no charge” civic events to Tuesdays and Wednesdays.

Park Rules – Law Director Miller and Parks and Recreation Director McKeown discussed technical changes in the park rules. The Trustees requested that this item be included on the November 5th meeting agenda for consideration.

Solar REC's – Mr. Bickford advised the Trustees of his efforts to have the Public Utilities Commission of Ohio (PUCO) certify our solar project, which will enable the Township to sell the renewable energy credits (REC's). The Trustees agreed that we should sell these REC's to the highest bidder.

Appointed Committees – Mr. Bickford advised the Trustees that with the resignation of Jerry Thamann, there is a vacancy on the Zoning Commission. A motion was made by Mr. Bishop, seconded by Mr. Kent, to move John Cordell from alternate to active member and appoint Steve Roos as alternate and to appoint Charles Meyer to the Property Maintenance Board. Vote: All Aye. The Trustees requested an updated listing of Board members and terms.

Community Room – The Trustees approved the purchase of wireless microphones with the necessary amplifier and associated equipment at a cost not to exceed \$4,000.00 and requested pricing on an under cabinet ice machine. Specific contract language is to be developed for use of the audio/visual equipment.

Former Station 93 Property – A request has been received to use the Solzman Station for winter batting practice for the North Sycamore Youth Baseball Program. Due to health concerns over mold issues, the Trustees denied this request.

Nuisance Property – Mr. Bickford presented the following properties as a nuisance: 6022 St. Regis Drive, 12173 Seventh Avenue, 4456 Kugler Mill Road, and 7691 Hosbrook Road.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 6022 St. Regis Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-134 passed this 4th day of November, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12173 Seventh Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-135 passed this 4th day of November, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4456 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-136 passed this 4th day of November, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 7691 Hosbrook Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.

Resolution No. 2009-137 passed this 4th day of November, 2009.

Sheriff’s Update – Lt. Reid reported on Halloween activities by the Sheriff’s Department and the new twelve hour shifts.

JEDD Request – Mr. Molloy presented an informal request from the City of Madeira regarding the formation of a Joint Economic Development District (JEDD) in the area of the proposed FBI facility. The Trustees requested a summary describing the pro’s and con’s of such an agreement.

People Working Cooperatively-Fee Waiver – The Trustees approved a request from People Working Cooperatively to waive brush collection fees for their November 14th event.

Kenwood-Euclid Intersection Improvements – The Trustees declined the request from the City of Madeira to participate in the signal improvements at the intersection of Kenwood and Euclid Roads.

Sycamore Senior Center – Mr. Molloy discussed the recent correspondence from the Sycamore Senior Center.

Hamilton County Environmental Services Request – The Trustees denied a request from the Hamilton County Department of Environmental Services to construct an air monitoring station on Township property located at 8540 Kenwood Road.

Hamilton County Township’s Consortium – Mr. Molloy reported on a recent meeting with several townships discussing nuisance abatements and reductions in state funding with the intent of engaging the services of a lobbyist to further the cause of townships. The Trustees directed Mr. Molloy to obtain additional information.

Hamilton County Commissioners Request – The Hamilton County Board of County Commissioners have requested the use of the Deerfield Community Room for a November 30th meeting. The Trustees approved this request.

Insurance Renewal – Mr. Molloy presented proposals for property and casualty insurance: Hylant Group \$67,721.00 Pillar \$54,807.00
A motion was made by Mr. Bishop, seconded by Mr. Kent, to accept the proposal from Pillar Insurance at a cost of \$54,807.00. Vote: All Aye.

Holiday Luncheon – The Trustees agreed to host the annual employee Christmas luncheon on December 18th at the Deerfield Community Room.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

- US Bank Debt service on improvement bonds-2007B \$577,218.75
- US Bank Debt service series 2009 bonds \$727,931.25
- US Bank Debt service on improvement bonds-2007 \$170,143.75
- Huntington Bank-Principal/Interest on Kemper/Goldcoast \$122,150.00
- Crown Castle International Corp. Radio Tower Lease \$ 5,864.04
- VO Builders, Inc. Kugler Mill Building Demolition \$ 13,000.00
- Hamilton County Engineer Cornell Road Improvements \$469,417.75

Mr. Bishop made a motion to approve these purchase orders, seconded by Mr. Kent.

Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session - A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss personnel-employment and pending litigation.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:36 am.

The executive session adjourned at 11:10 am.

Mr. Miller discussed the availability of funds for the Sycamore Financial/Redstone Bonds. The Trustees directed the Law Director to prepare the necessary resolution requesting the advance of funds from the Hamilton County Auditor to be considered at the November 5th meeting.

In a final order of business, the Trustees directed the Fiscal Officer to prepare a check in the amount of \$50,000.00 for earnest money for property acquisition.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 11:26 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

November 5, 2009

The public hearing for Kirtley Drive Additional Streetlights was held.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

The invocation was read by Mr. Kent from Vicar Randall Mendelsohn of the Holy Trinity Episcopal Church.

The Minutes of the Board of Trustees meetings held October 13 and 15, 2009 were read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve these minutes. Vote: All Aye.

Comments from residents: Robert Mohart; he sent an email to Mr. Bishop complaining about the deer.

Mr. McKeown stated that he had met with the coach of Mt. Notre Dame. He reported that they are scheduled to use the new soccer field.

Law Director Miller requested an executive session to discuss property acquisition.

Mr. Molloy reported on the Township Association's annual meeting.

The Kirtley Drive additional streetlights were tabled.

A resolution "Requesting the County Auditor to Make Advance Payments of Service Payments in Lieu of Taxes" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-138 passed this 5th day of November, 2009.

A resolution "Adopting Rules and Regulations for the Use of Parks in Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-139 passed this 5th day of November, 2009.

A resolution “Adopting a Policy Providing for Special Duty Details” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-140 passed this 5th day of November, 2009.

The Receipts and Disbursements of November 5, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into an executive session for the purpose of discussing property acquisition.
Vote: Mr. Weidman, Aye; Mr. Bishop, Aye; Mr. Kent, Aye.

The Board entered into executive session at 7:26 pm.
The executive session adjourned at 7:34 pm.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:35 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings November 5, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

December 1, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

2010 Cruiser Purchase – Lt. Reid advised the Trustees of the need for replacing two 2004 cruisers, both with over 90,000 miles. These vehicles are available through the state contract at \$24,028.00. The Trustees directed the Law Director to prepare the necessary resolution for consideration at the December 3rd meeting.

Montgomery Road Utility Relocation –Consultant Selection – A motion was made by Mr. Bishop, seconded by Mr. Kent, to begin the consultant selection process for engineering services for utility relocation along Montgomery Road from the I-71 overpass to Hosbrook Road.
Vote: All Aye.

Hosbrook Road/Access Road Improvements – Mr. Bickford provided information on the retaining wall designs, required slopes, and the access road terminus. The Trustees preferred the modular wall system and requested that final plans be submitted to Duke Realty for their concurrence.

Upcoming Public Hearings – Mr. Bickford advised the Trustees of two public hearings scheduled for December 3, 2009:

- Kenwood Towers-signage request
- Willies of Kenwood-relocation to the Gentry building on Galbraith Road

Mr. Bickford presented the following nuisance abatements for consideration:
8566 Plainfield Road, 8450 Pine Road, 11931 Sixth Avenue, 4080 Glenbar Court, 3684 Galbraith Road and 4387 Kalama Court.

A resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8566 Plainfield Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.
Vote: All Aye. Resolution No. 2009-146 passed this 1st day of December, 2009.

A resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8450 Pine Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.
Vote: All Aye. Resolution No. 2009-147 passed this 1st day of December, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 11931 Sixth Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.
Vote: All Aye. Resolution No. 2009-148 passed this 1st day of December, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4080 Glenbar Court” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.
Vote: All Aye. Resolution No. 2009-149 passed this 1st day of December, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 3684 Galbraith Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.
Vote: All Aye. Resolution No. 2009-150 passed this 1st day of December, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4387 Kalama Court” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.
Vote: All Aye. Resolution No. 2009-151 passed this 1st day of December, 2009.

Health Insurance – At the request of Mr. Kent, this item was tabled.

Defibrillator Monitor Repair – Chief Jetter advised the Trustees of the need to repair two defibrillator monitors. A motion to approve these repairs was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Fire and EMS Invoices and Purchase Order Requests – The Fire and EMS invoices and purchase order requests were approved as submitted.

Parks and Recreation Update – Mr. McKeown presented a draft of a community room advertising brochure, provided details on the December 13th Luminaria, and the installation of the ice machine at the community room. There was a general discussion regarding park vandalism. Mr. Bishop requested the creation of a banner to cover the closet doors in the community room.

Sheriff’s Update – Lt. Reid advised the Trustees of acts of vandalism that have occurred at Green Bay Packaging and at Cottell Park in Deerfield Township; both are similar in nature to vandalism at McDaniel Sports Complex. Lt. Reid also reported on additional beats as a result of the 12 hour shifts.

Street Opening Bond – Mr. Kellums described circumstances regarding bonds for contractors working for utility companies. The Law Director advised that the bond should come from the utility company as they are the contracting agency.

Deerfield Road Security – A motion was made by Mr. Bishop, seconded by Mr. Kent, to hire B&J Electric to provide electric service to security cameras and the soccer scoreboard at the Schuler Sports Complex at a cost of \$10,800.00. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

• Keating-Ritchie	Property Acquisition	\$3,250,000.00
• Seagrave Fire Apparatus	Refurbish Unit E92	\$ 104,551.00

A motion to approve these purchase orders was made by Mr. Bishop, seconded by Mr. Kent.
Vote: All Aye.

A purchase order request to the Office Furniture Source for replacement of lobby furniture at a cost of \$6,224.28 was denied by the Board of Trustees.

Mr. Weidman asked about the status of the proposed document shredding program, feasibility of construction sidewalks on Snider Road, and additional lighting at the Schuler Sports Complex.

Schedule – Mr. Molloy presented the schedule of events.

Executive Session – Personnel-Discipline, Personnel-Compensation, Property Acquisition - A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss personnel-discipline, personnel-compensation, and property acquisition. Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:10 am.
The executive session adjourned at 11:00 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.
Vote: All Aye. The meeting adjourned at 11:01 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Agenda, December 1, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

December 3, 2009

The public hearing for Zoning Case 2009-13MA, Kenwood Towers was held.
The public hearing for Zoning Case 2009-14P2, Willies of Kenwood was held.
The public hearing for Orchard Lane Streetlights was held.
The public hearing for Kirtley Drive Streetlights was held.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, and Sheriff's Liaison Lt. Reid. Parks/Recreation Director McKeown was excused.

The invocation was read by Mr. Kent from Pastor Randy Wade Murphy, of the Trinity Church.

The Minutes of the Board of Trustees meetings held November 4, 5, and 17, 2009 were read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve these minutes. Vote: All Aye.

Lt. Reid reminded residents to lock their cars. He announced that the Blockwatch Christmas party will be held on December 15, 2009 at 6:30 pm in the training room of the Firehouse at 8540 Kenwood Road.

Chief Jetter announced that school children in the area have been vaccinated for the H1N1 flu.

Mr. Molloy advised the Trustees of the Luminaria scheduled for December 13, 2009 at the pavilion in Bechtold Park beginning at 6:00 pm.

Law Director Miller informed the Trustees that we have received a refund in the amount of \$23,000.00 for real estate taxes. He also requested an additional executive session item for pending litigation.

Mr. Molloy presented a contract renewal for sprinkler systems with Simplex Grinnell. He also presented the following purchase orders for approval:

Hightech Signs	Permanent sign for Schuler Sports Complex	\$14,986.00
Prus Construction	Curb/driveway replacement at Admin complex	\$24,927.50

The Trustees approved the annual contract with Simplex Grinnell at a cost of \$456.00.

A motion was made by Mr. Bishop, seconded by Mr. Kent to approve these purchase requests. Vote: All Aye.

Mr. Bickford presented two nuisance properties for approval by the Trustees.

A communication from: Alison Bethel, Cystic Fibrosis Foundation; thanking the Trustees and Rick Weitmarschen for their continued support.

A communication from: St. Clair Township Life Squad: thanking the Fire and EMS Department for their kindness.

A communication from: Edward Williams, 9840 Montgomery Road: thanking the Fire Department for their prompt response.

A communication from: Jane Eckel, Kid's First Sports Center: thanking the Fire Department for participation in their sports fair.

A communication from: Lori Diekman, R.N., Clermont Northeastern Schools: thanking Moe Cooper for the H1N1 vaccine clinic.

A resolution "Approving a Major Adjustment to a Site Plan for the Duke Towers Real Estate Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-152 passed this 3rd day of December, 2009.

Trustee Bishop moved that the Law Director prepare a resolution with conditions for Zoning Case 2009-14P2, Willies of Kenwood; seconded by Mr. Kent. Vote: All Aye.

A resolution "Establishing the Orchard Lane Lighting District" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-153 passed this 3rd day of December, 2009.

A resolution "Amending the Kirtley Drive Lighting District" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-154 passed this 3rd day of December, 2009.

A resolution "Authorizing a Contract for the Refurbishing of a Fire Apparatus" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-155 passed this 3rd day of December, 2009.

A resolution "Authorizing a Contract for the purchase of Two Police Cruisers" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-156 passed this 3rd day of December, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8570 Plainfield Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-157 passed this 3rd day of December, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 3731 Jeffrey Court” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-158 passed this 3rd day of December, 2009.

A resolution “Making Clerical Corrections to a Township Zoning Resolution for the Jewish Hospital Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.

Vote: All Aye. Resolution No. 2009-159 passed this 3rd day of December, 2009.

A resolution “Providing for Compensation to the Township Trustees” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-160 passed this 3rd day of December, 2009.

A resolution “Setting the Township Fiscal Officer’s Salary and Benefits” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-161 passed this 3rd day of December, 2009.

A resolution “Providing Insurance Benefits to the Township Trustees” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-162 passed this 3rd day of December, 2009.

A resolution “Setting Trustee Meeting Dates and Times” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-163 passed this 3rd day of December, 2009.

A resolution “Authorizing Payment for Association Dues” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-164 passed this 3rd day of December, 2009.

A resolution “Establishing Mileage Allowance for Township Employees and Providing for Reimbursement Expenses” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-165 passed this 3rd day of December, 2009.

A resolution "Requesting the County Auditor to Make Advance Payments of Taxes" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2009-166 passed this 3rd day of December, 2009.

The Receipts and Disbursements of December 3, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into an executive session for the purpose of discussing property acquisition and pending litigation. Vote: Mr. Weidman, Aye; Mr. Bishop, Aye; Mr. Kent, Aye.

The Board entered into executive session at 7:40 pm.
The executive session adjourned at 8:00 pm.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:01 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings December 3, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

December 15, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Kenwood Road Pedestrian Access – Mr. Weidman discussed a need for improved pedestrian access in the Kenwood area. Kenwood Place Development is studying the feasibility of a pedestrian tunnel under Kenwood Road to access additional parking at Kenwood Towne Center. This discussion segued into the Zoning Commission hearing on the proposed theater at Kenwood Place, concerns over parking need to be addressed.

Hosbrook Road/Access Road – Mr. Bickford discussed the wall materials and slopes for the Hosbrook Access Road. Comments from Duke Realty, Neyer Properties, and Barry Real Estate have been received and will be discussed with URS.

Shredding Program – Mr. Molloy presented information on a proposed Document Shredding Program tentatively scheduled for April 17, 2010. The Trustees were comfortable with the overall program and date but requested information on additional hours and how possible overflow will be addressed.

Snider Road Sidewalk – Mr. Molloy presented information on the Trustees earlier request to provide sidewalks along Snider from Kemper Road to the Sterling Run Farms Subdivision. Due to the width of the bridge over I-71, pedestrian access is not possible. The Trustees requested information on Solzman/Kemper Road Sidewalk Project.

Website – The Trustees approved Mr. Bickford's request to table this item until the next meeting.

Galbraith Road - Traffic Study Consultant Selection – A motion was made by Mr. Bishop, seconded by Mr. Kent, to begin the consultant selection process to develop plans for a right turn lane on eastbound Galbraith Road to southbound Montgomery Road.
Vote: All Aye.

Nuisance Properties – Mr. Bickford presented 8612 Plainfield Road as a nuisance property.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8612 Plainfield Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2009-167 passed this 15th day of December, 2009.

Parks and Recreation Update – Mr. Weidman commented on the success of the Luminaria event. Mr. McKeown provided additional information on the Luminaria and advised that he will be holding a planning session for next year’s event. He also announced that “couponing” classes are to be held at the community room on January 9 and 23, 2010 beginning at 10:00 am. This will be a free event.

Sheriff’s Update – Lt. Reid proposed increasing fees for false alarm runs. A motion was made by Mr. Bishop, seconded by Mr. Kent, for Law Director Miller to research the statute and prepare the necessary resolution for consideration at the December 17th meeting. Vote: All Aye.

Fire and EMS Invoices and Purchase Order Requests – The Fire and EMS invoices and purchase order requests were approved as submitted.

Township Annual Appropriation Resolution – Mr. Porter presented the annual appropriations for review and advised the Trustees that the resolution will be presented at the December 17th meeting.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Thelen Associates	Hosbrook Access Road-additional geotechnical services	\$2,915.15
Swift Industrial Cleaning Solutions	Hot water pressure washer; brick cleaner; surface cleaner	\$4,118.90

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the purchase orders as presented. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Property Acquisition, Personnel-Compensation - A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss property acquisition and personnel-compensation.
Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:15 am.
The executive session adjourned at 10:47 am.

The Trustees declined purchasing the property on Fourth Avenue (600-001-0639) as presented by the Hamilton County Prosecutor’s Office.

The Trustees were not interested in the properties on Dundalk Court (600-0232-0304 and 6000-0232-0305) as presented by Mr. Sharma Surdender.

The Trustees directed Law Director Miller to prepare the necessary resolution for 2010 wages and salaries for Township employees as presented for consideration at the December 17th meeting.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Kent.
Vote: All Aye. The meeting adjourned at 10:55 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Agenda, December 15, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

December 17, 2009

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, and Parks/Recreation Director McKeown. Superintendent Kellums and Sheriff's Liaison Lt. Reid were excused.

The invocation was read by Mr. Kent from Pastor Randall Mendelsohn, Vicar of Holy Trinity Episcopal Church.

The Minutes of the Board of Trustees meetings held December 1 and 3, 2009 were read. A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve these minutes. Vote: All Aye.

Comments from residents: Vint Vanderzee, 7651 Hosbrook Road; asked about the status of the Hosbrook Access Road, he also asked about the ownership of the Painter property, and requested an opportunity to comment on the plans for the access road.

Comments from residents: Dan Willig with Greystone Country Homes; asked about purchasing Township property at 8460 Kenwood and suggested an appraisal of the property. He asked that we do a 50-50 split on the appraisal cost of the Kenwood property or he would pay 100% of the appraisal cost if he purchased the property.

Chief Jetter advised the Trustees that the Fire and EMS Department will be providing food and toys to needy families in the Township.

Mr. McKeown reported that he had a post Luminaria meeting with staff members and the owner of the Dillonvale IGA. He also advised the Trustees of a coupon class offered to the public in January that will be held in our new community room.

Mr. Molloy presented the following purchase orders for approval:

Univar	Calcium Chloride	\$2,640.00
Boundtree Medical	Medical Supplies	\$ 426.00
Print Management	Winter Newsletter	\$4,000.00

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase requests. Vote: All Aye.

A communication from: Julie Kadooka, 8615 Wicklow Avenue: thanking the Maintenance Department for their quick service.

A resolution “Approving a Major Adjustment to a Site Plan for the 6475 E. Galbraith LLC Real Estate Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-168 passed this 17th day of December, 2009.

A resolution “Township Annual Appropriation” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-169 passed this 17th day of December, 2009.

A resolution “Establishing Rates of Pay and Benefits for Township Employees” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-170 passed this 17th day of December, 2009.

A resolution “Employing R. Douglas Miller as the Township Law Director and the Law Firm of Donnellon, Donnellon and Miller as Legal Counsel” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-171 passed this 17th day of December, 2009.

A resolution “Establishing a Fee for False Alarms” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-172 passed this 17th day of December, 2009.

A resolution “Approving Contracts for Employee Insurance Benefits” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-173 passed this 17th day of December, 2009.

The Receipts and Disbursements of December 17, 2009 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:26 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings December 17, 2009

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Special Meeting Sycamore Township, Hamilton County, Ohio

December 31, 2009

An emergency meeting of the Board of Trustees was called to order at 1:00 pm by Trustee Kent for the purpose of swearing in Trustees Tom Weidman and Cliff Bishop. Present for the meeting were Trustee Kent, Mr. Bishop, Mr. Weidman, and Administrator Molloy.

Trustee Kent presided and administered the oath of office to Tom Weidman and Cliff Bishop.

There being no further business; a motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 1:03 pm.

Thomas J. Weidman, Trustee

Cliff W. Bishop, Trustee

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

January 5, 2010

Fiscal Officer Porter called the meeting to order at 9:00 am and entertained a motion to establish the Board of Trustees. A motion was made by Mr. Bishop, seconded by Mr. Kent to nominate Mr. Weidman as President of the Board of Trustees. Vote: All Aye. A motion was made by Mr. Kent, seconded by Mr. Weidman, to nominate Mr. Bishop as Vice President. Vote: All Aye.

Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Annual Mileage Certification – At the request of Mr. Molloy, the Trustees tabled this item until the next meeting.

Blanket Purchase Orders 2010 – A motion was made by Mr. Kent, seconded by Mr. Bishop, to approve the blanket purchase orders for 2010 as submitted. Vote: All Aye.

Off Premise Advertising – Mr. Bishop discussed problems associated with off premise advertising with temporary signs on weekends. Law Director Miller will review the Zoning Code for enforcement measures including issuing violation orders per sign.

Shredding Program – Mr. Molloy provided the finalized information on the Document Shredding Program scheduled for April 17, 2010 from 10:00 am until 2:00 pm.

Park and Recreation Update – Mr. McKeown reported on Schuler Sports Complex field reservations and the interest in the upcoming coupon classes scheduled for January 9th and 23rd.

Galbraith Road Dedication Plat – Mr. Bickford provided the following proposal for a right-of-way dedication plat for 6475 East Galbraith Road:

- Brandstetter Carroll Inc. \$3,000.00
- Kleingers and Associates \$2,900.00

A motion was made by Mr. Kent, seconded by Mr. Bishop, to accept the proposal from Kleingers and Associates at a cost of \$2,900.00. Vote: All Aye.

Kenwood Towne Centre Kiosks – Mr. Bickford discussed requiring kiosks to apply for zoning certificates as a way to provide for fire safety reviews. The Trustees directed Chief Jetter to meet with Kenwood Towne Center management for further discussion.

Property Maintenance Code – Mr. Bickford advised the Trustees that the Zoning Department is currently reviewing the latest edition of the Property Maintenance Code. The Board agreed that grass not exceed 8” in height. A full listing of proposed changes will be forthcoming.

Nuisance Properties – Mr. Bickford presented the following nuisance properties: 8108 School Road and 3832 Mantell Avenue.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8108 School Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-01 passed this 5th day of January, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 3832 Mantell Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-02 passed this 5th day of January, 2010.

Fire Invoices and Purchase Request – Chief Jetter requested that replacement oxygen regulators (6) at a cost of \$635.00, be included on the purchase requests. Mr. Kent discussed the possibility of fire fighter physicals being cared for under the new health plan. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the fire invoices and purchase requests. Vote: All Aye.

Sheriff Patrol Update - Lt. Reid had no report.

Hamilton County Regional Planning – Renewal – Mr. Molloy advised the Trustees of receipt of the annual membership renewal in the Hamilton County Regional Planning Commission (HCRPC) and Planning Partnership. A motion was made by Mr. Bishop, seconded by Mr. Kent, to not participate in the HCRPC for 2010. Vote: All Aye.

Purchase Orders Over \$2,500.00 – There were no purchase orders over \$2,500.00.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss personnel-compensation and property acquisition. Vote: Mr. Bishop; Aye. Mr. Kent; Aye. Mr. Weidman; Aye.

The Board entered into executive session at 9:46 am.
The executive session adjourned at 10:05 am.

The Trustees directed Law Director Miller to prepare the necessary resolution for part-time Fire Fighter/EMT/Medic compensation for consideration at the January 7, 2010 meeting.

In a final order of business, the Trustees directed Administrator Molloy to manage the various Township owned properties.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop.
Vote: All Aye. The meeting adjourned at 10:09 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 1/05/10

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

January 7, 2010

Commissioner Greg Hartmann swore in Trustee Weidman and Trustee Bishop.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Chief Jetter read the invocation from the Second Baptist Church of Rossmoyne.

The Minutes of the Board of Trustees meetings held December 15, 17, and 31, 2009 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Mr. McKeown reported that 86 people were currently signed up to attend the coupon class on January 9, 2010 at the Community Room, 11580 Deerfield Road.

Mr. Molloy presented the following purchase order for approval:

Walnut Grove Recreational Equipment	Park Benches	\$10,541.00
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Mr. Weidman moved to approve this request, seconded by Mr. Kent. Vote: All Aye.

The resolution "Appointing Purchasing Agents and Designating an Assistant Fiscal Officer" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2010-03 passed this 7th day of January, 2010.

The resolution "Amending Rates of Pay for Township Employees" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2010-04 passed this 7th day of January, 2010.

The Receipts and Disbursements of January 7, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.

Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:14 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings January 7, 2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

January 19, 2010

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Sheriff's Liaison Lt. Reid, and Rob Butler was present for Law Director Miller. Law Director Miller was excused.

Annual Mileage Certification – This item was tabled as the information has not been received from the Hamilton County Engineer's office.

Resolution-Amending Rates of Pay and Benefits – A resolution "Amending Rates of Pay and Benefits for a Township Employee" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2010-05 passed this 19th day of January, 2010.

Meeting Conflict – Mr. Molloy advised the Trustees that their meeting of February 18th is in conflict with the Ohio Township Association Winter Conference. The Trustees decided to cancel the February 18th meeting and will determine if an additional meeting is required.

Park and Recreation Update – Mr. McKeown reported that part two of the coupon class is scheduled for Saturday, January 23, 2010; the January 9th response was overwhelming. He also informed the Trustees that the community room and ball field scheduling is continuing.

Subsurface Engineering Request – Mr. Bickford presented a request for subsurface engineering to determine locations of existing underground utilities in the vicinity of the Hosbrook Access Road at a cost of \$19,000.00. A motion to proceed with this work was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Upcoming Public Hearings – Mr. Bickford advised the Trustees of a hearing scheduled for February 4th for the Kenwood Place Theater. There was discussion regarding shared parking agreements, signage, food, and dumpster service.

Nuisance Properties – Mr. Bickford presented 11962 Fifth Avenue as a nuisance property. A resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 11962 Fifth Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2010-06 passed this 19th day of January, 2010.

Kenwood Towne Center Update – Chief Jetter advised the Trustees of a recent meeting with Kenwood Towne Center management regarding placement of kiosks.

Fire Invoices and Purchase Request – The fire and EMS purchase requests were approved as submitted.

Sheriff Patrol Update – Lt. Reid advised the Trustees of the D.A.R.E. Program at All Saints School, delivery of the new cruisers, and reported that there have been no further acts of vandalism at McDaniel Park.

Maintenance Hire – The Trustees approved Tracy Kellum’s request to begin the process of hiring an additional person for the Maintenance Department and two additional part time positions for general maintenance and field preparation at the Schuler Sports Complex. There was a discussion of co-op programs with local colleges through their agricultural programs.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Arche Insurance	Accident/Health Policy Renewal	\$ 7,312.00
Sycamore Senior Services	2010 Senior Services	\$25,000.00
Rumpke Container Service	Festival Restrooms (3 year contract)	\$ 6,082.41
Center for Local Government	2010 Membership Dues	\$ 3,825.00
Four Season’s Environmental	LEEDS Credits	\$ 1,950.00
Clarke Power Services, Inc.	Engine #196 Brake Repairs	\$ 4,300.00

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase requests.
Vote: All Aye.

Schedule – Mr. Molloy presented the schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the minutes of the January 5 and 7, 2010 meetings. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent to cancel the January 21, 2010 meeting due to lack of an agenda. Vote: All Aye.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop.
Vote: All Aye. The meeting adjourned at 10:01 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 1/19/10

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

February 2, 2010

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Vice President Bishop was excused.

Upcoming Public Hearings – Mr. Bickford advised the Trustees of a public hearing scheduled for February 4, 2010 at 6:30 pm for the Kenwood Theater, the Trustees reviewed the conditions placed by the Zoning Commission. John Silverman of Midland Atlantic, developer for the project, described theater operations and presented a parking analysis.

Park and Recreation Update – Mr. McKeown provided information on concession sponsors for Township events and advised the Trustees that Coca Cola presented the most favorable package. Mr. McKeown also presented proposed signage for the scoreboard at the Schuler Sports Complex and Festival entertainment.

Health Insurance - A motion was made by Mr. Kent, seconded by Mr. Weidman, to engage the services of Chard Snider as our Third Party Reimbursement Administrator for the Health Insurance Program. Vote: All Aye. A motion was made by Mr. Weidman, seconded by Mr. Kent, to exclude abortion coverage from the Township's Health Insurance Plan. Vote: All Aye.

Utility Bills – The Trustees agreed to relax a provision for payment of certain Fire Department invoices to avoid possible late fees. These invoices will continue to be listed on the bi-monthly expense report.

Schuler Athletic Complex-P.A. System – A motion was made by Mr. Kent, second by Mr. Weidman, to install a public address system for the baseball field at Schuler Sports Complex at a cost of \$6,676.51. Vote: All Aye. A portable system is proposed for the soccer field but sound checks need to be accomplished prior to any recommendations.

Fire Invoices and Purchase Requests – The Fire invoices and purchase requests were approved as submitted. Chief Jetter also discussed savings on uniform expenses through the collaborative and reported that Engine 92 has been shipped to Wisconsin for refurbishment.

Sheriff Patrol Update – Lt. Reid reported on extra beats as a result of the twelve hour shifts. He also announced that he will be participating in a faculty vs. eighth grade volleyball game at All Saints.

2010 Road Budget – Mr. Kellums requested guidance from the Trustees regarding budget amounts for proposed road improvements. The Trustees directed Mr. Kellums to review necessary repairs and submit a plan for their consideration.

Gas Tank Schuler Park – Mr. Kellums presented costs for installing a gasoline tank for use at the Schuler Sports Complex, costs ranged from \$13,500.00 for 285 gallons to \$16,000.00 for a 550 gallon tank. The Trustees did not approve this expenditure.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Decosimo and Company LLC	Accounting Services	\$ 11,000.00
Alleen Rents Company	Festival Tents and Tables	\$ 4,541.99
Alleen Rents Company	Twilight Concerts Tents	\$ 4,841.25
Team All Sports	Baseball Field Tarps Schuler	\$ 2,681.57
Deer Park Community Schools	Second Half 2009 TIF Payment	\$309,336.52
Chard Snyder	Health Reimbursement Arrangement	\$ 3,760.00
Hylant Group	Insurance Deductible – Hills	\$ 2,500.00
Camp Safety Equipment	Equipment Transfer - New Cruisers	\$ 4,498.99
Bound Tree Medical, LLC	EMS Supplies	\$ 4,333.70
Bethesda North Apothecary	EMS Drugs	\$ 1,851.65

A motion was made by Mr. Kent, seconded by Mr. Weidman, to approve these purchase requests.

Vote: All Aye.

Schedule – Mr. Molloy presented the schedule of events.

A motion was made by Mr. Kent, seconded by Mr. Weidman, to enter into an executive session for the purpose of discussing litigation, personnel-discipline, and security arrangements.

Vote: Mr. Weidman, Aye; Mr. Bishop, Absent; Mr. Kent, Aye.

The Board entered into executive session at 10:35 pm.

The executive session adjourned at 10:56 pm.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 10:57 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 2/02/10

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

February 4, 2010

The Public Hearing was held for Zoning Case 2009-16MA, FRCH Design.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Tracy Kellums read the invocation from Pastor Larry Cornett of Bethel Baptist Temple.

The Minutes of the Board of Trustees meeting held January 19, 2010 were read. A motion was made by Mr. Kent, seconded by Mr. Weidman, to approve these minutes. Vote: All Aye.

Lt. Reid addressed the issue of Rumpke coming too early in the morning.

Chief Jetter reported on a Homeland Security Grant request. He advised the Board of problems the elderly are having with snow and ice issues.

Mr. McKeown reported that the talent for the festival will be Starship and Survivor. He announced that the Twilight series bands have been lined up. Mr. McKeown advised the Trustees that the graffiti artists have showed up again in McDaniel Park.

Law Director Miller requested an executive session to discuss pending litigation.

Mr. Molloy announced that the Tax Increment Review Commission is due to meet in March. He also advised the Trustees that the Sheriff's bill was reduced by approximately \$23,000.00 last month by going to the twelve hour shifts.

Mr. Molloy presented the following purchase order for approval:

Gateway Tire Company	Front Tires for Ladder 92	\$1,200.00
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Mr. Weidman moved to approve these requests, seconded by Mr. Kent. Vote: All Aye.

Communication from: Bonnie Dyer, 6272 Euclid Road; thanking the Fire Department for their response to the house fire at her residence.

The Trustees of Sycamore Township presented a check to Joshua Howard for the Sycamore Senior Center.

The resolution "Approving a Major Adjustment Plan for the FNC Kenwood Group" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading.

Vote: Mr. Kent: No; Mr. Weidman: Aye; Mr. Bishop: Aye.

Resolution No. 2010-07 passed this 4th day of February, 2010.

The resolution "Reconciling Budgets and Appropriations" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading.
Vote: All Aye.

Resolution No. 2010-08 passed this 4th day of February, 2010.

The Receipts and Disbursements of February 4, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to enter into executive session for the purpose of pending litigation and personnel-discipline.
Vote: Kent: Aye; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 7:45 pm.
The executive session adjourned at 8:00 pm.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 8:01 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings February 4, 2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

February 16, 2010

The meeting was called to order at 10:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

E-Civis Renewal – Mr. Molloy advised the Trustees that the E-civis Program, through the Center for Local Government, is expiring. The renewal cost of this program is \$2,675.00. A motion was made by Mr. Kent, seconded by Mr. Bishop, not to renew the E-civis Program. Vote: All Aye.

Fire Invoices and Purchase Request – The Fire and EMS invoices and purchase requests were approved as submitted. Chief Jetter also advised the Trustees that the City of Mason Fire Department is interested in participating in the collaborative.

Park and Recreation Update – Mr. McKeown provided the Trustees with cost comparisons for purchase vs. rental of tents and booths used during our summer events. He also reported on a WGRR “yard sale” event at Bechtold Park on April 10th with proceeds benefiting local charities.

Sheriff Patrol Update – Lt. Reid reported on non-emergency lockdown procedures proposed by the Sheriff's Office. Calls to the Hamilton County Communications Center are to be directed to a clerk for transmission over MDT's to Sheriff Deputies for response. This could result in a \$9,000.00-\$10,000.00 savings annually. The Trustees favored this cost savings measure.

2010 Road Improvement Project Budget – The Trustees approved a listing of streets for the 2010 Road Improvement Project at an estimated cost of \$750,000.00.

2010 Sidewalk Project Budget - The Trustees approved \$75,000.00 for sidewalk repairs throughout the Township for this year.

Redstone Tax Reimbursement – Mr. Miller advised the Trustees of the Redstone TIF reimbursement and stated he will be preparing an amendment to the management agreement for the Trustees consideration.

Montgomery/Hosbrook Underground Utility Project – Mr. Molloy advised the Trustees of a recent meeting to review proposals and qualifications of several engineering firms for the Montgomery/Hosbrook Underground Utility Project. Brandstetter-Carroll, Inc. was determined to have the best qualifications. The next step is to negotiate a fee for these services.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

The Carriage Shop, Inc.	Repairs to Sheriff's Unit #80	\$3,301.33
Mobilcomm	Repairs to Brecon Power Module for Radio System	\$ 688.82

A motion to approve these purchase orders was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Schedule – Mr. Molloy presented the schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the minutes of the February 2, 2010 and February 4, 2010 meetings. Vote: All Aye.

Mr. Miller requested an executive session for the purpose of imminent litigation.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss imminent litigation.

Vote: Mr. Bishop; Aye. Mr. Kent; Aye. Mr. Weidman; Aye.

The Board entered into executive session at 10:46 am.

The executive session adjourned at 11:03 am.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 11:04 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 2/16/10

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

March 2, 2010

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Lap Top Computer Replacements – The Board of Trustees approved the purchase of one reconditioned lap top computer at a cost of \$359.00. Future purchases will be determined by performance of this unit. Chief Jetter also advised the Trustees that Alan Pittman will be in attendance at the March 4th meeting to be recognized for his life saving efforts in an off duty situation.

Station 93 Domestic Water Booster Pump – The Trustees approved Chief Jetter's request to table this item until the next meeting.

Fire and EMS Invoices and Purchase Request – The Fire and EMS invoices and purchase requests were approved as submitted. Chief Jetter also provided an update on refurbishing Unit E-92.

Cincinnati Bell/Quantum TIF – The Board of Trustees approved Law Director Miller's request to waive the 30 day notification on the transfer of property by Cincinnati Bell Technology Solutions to Cincinnati Bell Wireless and to grant Fiscal Officer Rob Porter authority to sign the necessary documents. A motion was made by Mr. Bishop to approve this request, seconded by Mr. Kent. Vote: All Aye.

Park and Recreation Update – Mr. McKeown advised the Trustees of discussions with General Growth regarding Festival sponsorship and the upcoming Bloomin' Garden Center lectures series (3) at the Schuler Community Room. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approved scoreboard signage at the Schuler Sports Complex at a cost of \$5,100.00. Vote: All Aye. There was a general discussion of the logistics of the WGRR yard sale at Bechtold Park scheduled for Saturday, April 10, 2010.

Sheriff Patrol Update – Lt. Reid advised the Trustees of a thwarted burglary on St. Clair Avenue thanks to an observant neighbor. He emphasized the importance of Blockwatch.

No Parking Request – Mr. Kellums provided information on a request from the McCauly Woods Home Owners Association to restrict parking on both sides of McCauly Road from Fields Ertel Road southwardly 300 feet. The Trustees directed Law Director Miller to prepare the necessary resolution for consideration at the March 4th meeting.

Utility Vehicle - Schuler Park – A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the purchase of a John Deere utility vehicle for the Schuler Sports Complex under state bid at a cost of \$6,939.56. Vote: All Aye.

Madeira Centennial – The Trustees directed Law Director Miller to prepare a resolution congratulating the City of Madeira on their 100th anniversary for consideration at the March 4th meeting.

Tax Foreclosed Property Sale – Mr. Molloy presented correspondence from the Hamilton County Prosecutor's Office regarding House Bill 138 and the opportunity to petition the court for property located on the south side of Kugler Mill Road adjacent to I-71 for back taxes and liens totaling approximately \$30,000.00. The Trustees declined the purchase.

Kenwood Road Underground Utility Project Update – Mr. Molloy provided an update on the Kenwood Road Underground Utility Project. Duke Energy-gas is planning a gas main replacement through this area but it will be completed prior to the Township Utility Relocation Project. It is anticipated to bid the project in August, 2010 with conduits placed in the fall. Upon completion of this work, utility companies could begin pulling cable. The roadwork is anticipated to take place in the summer of 2011.

Kenwood Road SCIP – Mr. Molloy provided information on discussions with the Hamilton County Engineers Office regarding the State Capital Improvement Project application for Kenwood Road-Montgomery to Euclid; however, this work requires not proceeding with the Underground Utility Project until 2011. The Trustees felt we should stay the course and proceed with the original schedule for this project.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Arche Insurance	Additional property insurance	\$ 3,388.00
US Bank	Kemper/Quantum Debt Service Payment	\$430,877.16
Paradise Artists, Inc.	Festival entertainment-Survivor	\$ 15,000.00
Paradise Artists, Inc.	Festival entertainment-Starship	\$ 16,000.00
Print Management	Spring newsletter	\$ 4,000.00
Command Seagrave	Engine 92 valve rebuild	\$ 5,258.93
Clear Channel	Festival Advertising	\$ 5,280.00

A motion to approve these purchase orders was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Schedule – The upcoming schedule of events was presented by Mr. Molloy.

Executive Session - Property Acquisition – A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss property acquisition.

Vote: Mr. Bishop; Aye. Mr. Kent; Aye. Mr. Weidman; Aye.

The Board entered into executive session at 9:54 am.

The executive session adjourned at 10:05 am.

In a final order of business, a motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the purchase of the property at 7771 Montgomery Road at a cost of \$1,800,000.00. Vote: All Aye.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 10:10 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 3/02/10

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

March 4, 2010

The Sycamore Township Tax Incentive Review Council was held.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Mr. Bickford read the invocation from Fr. Randall Mendelsohn of the Holy Trinity Episcopal Church.

Chief Jetter submitted the January written report. He commented that twenty five percent of runs were seniors.

Mr. McKeown announced the first gardening class will be held this Saturday, March 6 beginning at 10:00 am at the Community Room. He reported that we are having more activity in the Community Room. Mr. McKeown also gave an update on the Festival in Sycamore.

Law Director Miller requested an executive session to discuss property acquisition.

Mr. Molloy presented the following purchase orders for approval:

Cumulus Cincinnati WGRR	Advertising/classes and Twilight Concerts	\$ 1,200.00
Local 12 WKRC	Cincyscape-semi annual payment	\$13,500.00

Mr. Bishop moved to approve these requests, seconded by Mr. Kent. Vote: All Aye.

Mr. Bickford reported that the renewable energy meter has now been installed at Station 93.

Communication from: John and Sue Harder; Thanking the Fire Department for assistance with a carbon monoxide alarm.

Communication from: Carol Gittins, 12160 McCauly Road; Thanking the Maintenance Department for repairing her mailbox.

Communication from: J. Janus Jr. (e-mail); Thanking the Maintenance Department for snow removal.

Communication from: Pat Price (e-mail); Thanking the Maintenance Department for snow removal on Lewis Clark Trail.

Communication from: Bob Steiner (e-mail); Thanking the Maintenance Department for snow removal on Pine Cove Court.

Communication from: Paul and Jan Godwin (e-mail); Thanking the Maintenance Department for snow removal on Antrim Court.

Communication from: Shawn Hollon (e-mail); Thanking the Maintenance Department for snow removal on Valerie Court.

Communication from: Joe and Barbara Havlovic; Thanking the maintenance Department for snow removal on Lyndhurst Court.

Communication from: Denise Carter (e-mail); Thanking the Maintenance Department for snow removal on Glengary Avenue.

Communication from: Dave Field (e-mail); Thanking the Maintenance Department for snow removal on Eldora Drive.

Communication from: Margie Schmidt (e-mail); Thanking the Maintenance Department for snow removal on Wexford Avenue.

Firefighter/EMT Alan Pittman was presented with a life saving medal by the Board of Trustees.

The resolution “Designating No Parking on an Area of McCauly Road in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye. Resolution No. 2010-09 passed this 4th day of March, 2010.

The resolution “Recognizing the City of Madeira Centennial” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye. Resolution No. 2010-10 passed this 4th day of March, 2010.

The Receipts and Disbursements of March 4, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills. Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to enter into executive session for the purpose of property acquisition.

Vote: Kent: Aye; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 7:17 pm.

The executive session adjourned at 7:29 pm.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to appropriate \$1,900,000.00 for the purchase of 7777 Montgomery Road and to conduct a phase A environmental study of this property. Vote: All Aye.

Mr. McKeown advised the Trustees that Doubletree Guest Suites Hotel, East Kemper Road, has donated hotel rooms needed for Festival entertainers and would like to place a banner at the Robert Schuler Sports Complex. The Trustees requested additional details such as size and location of banner.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:35 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings March 4, 2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

March 16, 2010

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Station 93 Domestic Water Booster Pump – A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the proposal from Wulker Plumbing in the amount of \$1,850.00 to provide a booster pump to the domestic water supply at Station 93.
Vote: All Aye.

Fire and EMS Invoices and Purchase Request – The Board of Trustees approved the Fire and EMS invoices and purchase requests as submitted.

Nuisance Abatement – Chief Jetter advised the Trustees of a house fire at 12168 Second Avenue. The building is in an unsanitary condition with a partial roof collapse. Chief Jetter is recommending the building be razed. Mr. Bickford stated the Zoning Department is working in this direction as well and advised that the property is in foreclosure. The Trustees directed Mr. Miller to care for the notifications and necessary hearings.

A resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12168 Second Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-11 passed this 16th day of March, 2010.

Galbraith Road RFP Consultant Selection – Mr. Molloy advised the Trustees that after review of the proposals, Kleinger's was rated as the best qualified for engineering services for the Galbraith Road Widening Project to accommodate an extended right turn lane to Montgomery Road. The proposal provided an estimate of \$483,000.00 and a nine month schedule for completion of plans. The Board concurred with the selection.

Consultant Computer Request – Mr. Molloy advised the Trustees of a request from our BWC claims consultant for a laptop computer to provide greater flexibility. This cost was reduced to approximately \$1,100.00 from the original request. The Trustees asked that this be resubmitted at a lower cost.

Park and Recreation Report – Mr. McKeown reported on the Gardening Classes presented by Bloomin’ Garden Center at the Community Room. Ball field opening at Schuler Sports Complex has been delayed until April 10th due to the weather. Meyer and McDaniel Parks have reoccurring incidents of vandalism and a discussion ensued regarding various preventative methods.

Sheriff Patrol Update – The Trustees approved reinstating the park car beginning April 1st. Lt. Reid advised the Trustees of D.A.R.E. graduation at St. Vincent’s School scheduled for April 19th at 1:30 pm. All Saints School D.A.R.E. graduation will be the following week.

Supplemental Salt Contract – A motion was made by Mr. Bishop, seconded by Mr. Kent, to authorize a supplemental contract with North American Salt Company to fill the salt dome at a cost of \$35,500.00. Vote: All Aye.

Lawn Mowing Contract – A motion was made by Mr. Bishop, seconded by Mr. Kent, to renew the mowing contract with Greater Cincinnati Behavioral Health Center at a cost of \$19,685.19. Vote: All Aye.

Security Cameras – Mr. Bickford advised the trustees of progress in providing security cameras in various parks throughout the Township. Difficulties arise in providing electric to camera locations and means of retrieving the images.

Upcoming Public Hearings – Mr. Bickford advised the Trustees that Gilligan Oil is scheduled for a public hearing on April 15th. The Schell Station at 10908 Montgomery Road will include a Subway and Dunkin’ Donuts. There was a review of the proposed conditions. He also reviewed correspondence from Midland Atlantic requesting a letter from the Township concurring with their request for a liquor permit. The Trustees want residents input on this matter and have scheduled a public hearing for April 1st at 6:30pm.

Kenwood Road Traffic Light – Mr. Bickford discussed a proposed traffic signal with pedestrian crossings on Kenwood Road between Kenwood Place and a relocated Kenwood Towne Center Driveway. The Trustees directed Mr. Bickford to schedule a meeting with Midland Atlantic and Kenwood Towne Center Management to further discuss this matter.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Arts Rental Equipment and Supply	Blanket P.O.	\$10,000.00
Craig M. Short	HRA Bridge Amount	\$ 3,000.00

A motion to approve was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Schedule - Mr. Molloy presented the schedule of events. Due to lack of an agenda a motion was made by Mr. Weidman, seconded by Mr. Kent, to cancel the March 18th Trustees Meeting. Vote: All Aye.

Executive Session – Personnel-Employment and Imminent Court Action - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss personnel-employment and imminent court action.
Vote: Mr. Bishop; Aye. Mr. Kent; Aye. Mr. Weidman; Aye.

The Board entered into executive session at 10:40 am.
The executive session adjourned at 11:01 am.

A resolution “Establishing Rates of Pay for New Township Employees,” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-12 passed this 16th day of March, 2010.

There was a brief discussion of an Electric Aggregation Program through Duke Energy.

There being no further business, a motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop.
Vote: All Aye. The meeting adjourned at 11:09 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 3/16/10

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

March 30, 2010

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Kenwood Road SCIP (Montgomery –Euclid) – Mr. Molloy presented a plan to apply for State Capital Improvement Program (SCIP) funding for a portion of Kenwood Road, Montgomery to Euclid Roads. The Trustees approved this plan with local matching funds not to exceed 50%.

Hosbrook Road – Mr. Bickford advised the Trustees that Phase A plans for the Hosbrook Access Road have been submitted to the Hamilton County Engineers Office for review and comments. Mr. Bickford also discussed cost differentials for utility relocations. Trustee Weidman requested that Mr. Bickford set up a site visit to better understand what is involved.

Consultant Computer – Mr. Bickford presented a range of costs from \$698.00 to \$873.00 for a replacement laptop computer for our Bureau of Workers Compensation Consultant, Tom Crowthers. The Trustees approved the purchase of the lesser costing computer.

Upcoming Public Meeting – Mr. Bickford advised the Trustees of a public meeting scheduled for 6:30 pm, April 1, 2010 to allow public comment on a liquor license request for the cinema at the Midland Atlantic development on Kenwood Road.

Upcoming Public Hearing – Mr. Bickford advised the Trustees of the public hearing scheduled for April 15, 2010 for Gilligan Oil. There was a brief discussion regarding a landscape buffer to the north on an adjacent property.

Heitmeyer Farms Roadwork – A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve a proposal from Strawser Construction for crack sealing roads in the Heitmeyer Farms Subdivision at a cost of \$15,600.00. Vote: All Aye.

Contract Street Sweeping Proposal – A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve a proposal for street sweeping from Contract Sweepers in the amount of \$11,300.00. Vote: All Aye.

Fire and EMS Invoices and Purchase Request – Chief Jetter advised the Trustees of a savings of approximately \$4,100.00 in EMS supplies by bulk purchasing through the Northeast Fire Collaborative. The Fire and EMS invoices and purchase requests were approved as submitted.

Park and Recreation Report – Mr. McKeown reported on weather related problems in preparing baseball infields and the final gardening class by Bloomin’ Garden Center at the Schuler Community Room.

Moeller 50th Anniversary – Mr. McKeown and Mr. Weidman reported on a recent meeting with representatives of Moeller High School. The school is developing plans for a community project in recognition of their 50th anniversary. Mr. Weidman requested ideas for such a project to be presented at the April 13th Workshop.

Sheriff Patrol Update – Lt. Reid advised the Trustees of the upcoming D.A.R.E. graduations at St. Vincent and All Saints Schools.

Solzman Station Demolition Proposals – A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the proposal from Evans in the amount of \$18,150.00 for the demolition of the old Fire Station #93 on Solzman Road. Vote: All Aye.

Montgomery Road Underground Utility Proposal – A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the proposal from Brandstetter Carroll Inc. in the amount of \$195,501.00 for engineering and design services required for the Montgomery/Hosbrook Road Underground Utility Project. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

American Sound and Electronics	Public address system	\$ 7,486.50
Bastin and Company LLC	Auditing Services	\$14,560.00
Team All Sports	Infield tarps	\$ 2,681.57
Dell Marketing	Computer OPTI 980	\$ 2,921.56
Bound Tree Medical, LLC	EMS supplies	\$ 2,345.36
Matrix Medical	EMS supplies (bulk)	\$14,493.25

A motion was made by Mr. Bishop, second by Mr. Kent, to approve these purchase orders. Vote: All Aye.

Schedule – Mr. Molloy presented the schedule of events.

Executive Session – Property Acquisition - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss property acquisition.

Vote: Mr. Bishop; Aye. Mr. Kent; Aye. Mr. Weidman; Aye.

The Board entered into executive session at 10:30 am.

The executive session adjourned at 10:45 am.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 10:46 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 3/30/10

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

April 1, 2010

The public meeting for Midland Atlantic – Liquor Permit Request was held.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Superintendent Kellums was excused.

Mr. Kent read the invocation from Reverend David Stephens of Brecon United Methodist Church.

The minutes of the Board of Trustees meeting held March 2, 4, and 16, 2010 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes.

Vote: All Aye.

Comments from residents: William S. Smith of 8810 Eldora Drive; complained about the letter of violation received from the Township with notations on the envelope, he also complained about the lights that are out at Bechtold Park.

Comments from residents: Charlie Meyers of 4720 Duneden; wanted to know when the fence is going up between the theatre and the neighborhood stating that there is graffiti at the Midland Atlantic Property and he advised that the trash collection was between 5:00 and 6:00 am.

Mr. McKeown reported that we will need to put up netting to protect the solar panels at Schuler Park due to one being broken recently.

Law Director Miller requested an executive session to discuss litigation.

Mr. Molloy presented the following purchase order for consideration:

Comp USA	2 Lap Top Computers	\$781.98
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Mr. Bishop moved to approve this request, seconded by Mr. Kent. Vote: All Aye.

Mr. Bickford reported that the Public Utility Commission of Ohio (PUCO) has the Township on their agenda for next week. He also advised the Trustees that the glass was shattered on a solar panel at Schuler Park from a home run.

The resolution "Establishing an Electric Preferred Supplier Endorsement Program, Approving a Memorandum of Understanding with Duke Energy Retail Sales, LLC" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2010-13 passed this 1st day of April, 2010.

Due to an eviction on Fourth Avenue, there will be an attempt to notify the owner and anything of value is to be stored for seven days prior to disposal.

The resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Right of Way in Front of the Property Located at 11987 Fourth Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2010-14 passed this 1st day of April, 2010.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to allow liquor sales at the movie theater. Vote: All Aye.

The Receipts and Disbursements of April 1, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to enter into executive session for the purpose of litigation.
Vote: Kent: Aye; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 7:22 pm.
The executive session adjourned at 7:30 pm.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:31 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings April 1, 2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 13, 2010

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Fiscal Officer Porter was excused.

Community Project Ideas – There was a general discussion of possible community service projects as requested by Moeller High School as part of their 50th Anniversary Celebration. Ideas included a storm drain labeling project, painting picnic shelters and storage buildings at Bechtold and Meyer Parks, Nature Preserve and nature trail clean-up and trail resurfacing with crush stone, sealing asphalt walking paths in various parks, and general litter collection on state and county roadways through out the Township.

Huff Easement Request – Mr. Molloy presented a request from Jim Huff, 7699 Ginnala Court, to remove an easement for utility services and ingress/egress to an adjoining property now owned by the Township.

Galbraith Road Widening-Engineering Proposal – A motion was made by Mr. Bishop, second by Mr. Kent, to approve Kleingers and Associates fees of \$46,185.00 for engineering services for Galbraith Road Improvements at the intersection of Montgomery Road. Vote: All Aye.

Hamilton County Administrators Group – The Board of Trustees approved the request to host the June 2nd meeting of the Hamilton County Administrators at the Schuler Community Room.

Hosbrook Access Road – Mr. Molloy reported that there has been no further communication from URS. There was also a brief discussion on project financing.

2010 Road Improvement Program – Mr. Kellums reported on Capitol Improvement Projects by the Metropolitan Sewer District and Greater Cincinnati Water Works which has reduced the proposed project to 1.6 miles of roadway. The Trustees agreed to postpone this work and increase the budget for the 2011 Program.

Part-time Hire – The Board of Trustees approved Mr. Kellums request for an additional part-time hire and directed Law Director Miller to prepare the necessary resolution for consideration at the April 15th meeting.

Fire and EMS Invoices and Purchase Request – The Trustees approved the Fire and EMS invoices and purchase requests as presented.

Medicaid Rates – Chief Jetter provided information regarding Medicaid billing changes as part of House Bill 1 and proposed amending our rates to coincide with these changes. The Trustees directed Law Director Miller to prepare the necessary resolution for consideration at the April 15th meeting.

SCBA Testing-Software Purchase – The Trustees approved Chief Jetter’s request to purchase the necessary tools to provide “in-house” testing and maintenance of the self contained breathing apparatus.

Park and Recreation Report – Mr. McKeown reported on the success of the WGRR yard sale at Bechtold and reminded everyone of the formal opening of the Robert L. Schuler Sports Complex scheduled for 11:30 am on Saturday, May 17th. A motion was made by Mr. Bishop, second by Mr. Kent, to approve radio advertising for the Festival in Sycamore in the amount of \$9,200.00. Vote: All Aye.

Sheriff Patrol Update – Lt. Reid advised the Trustees of the Somerset Blockwatch organization meeting scheduled for April 14th at 7:30 pm and D.A.R.E. graduations at St. Vincent’s on April 26th and at All Saints on April 29th, both are at 1:30 pm.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase order for consideration:

EC Link	Annual renewal E-Gov, hosting, web management	\$3,300.00
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A motion was made by Mr. Bishop, second by Mr. Kent, to approve these purchase orders. Vote: All Aye.

Schedule – Mr. Molloy presented the schedule of events.

Executive Session – Litigation - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss litigation.

Vote: Mr. Bishop; Aye. Mr. Kent; Aye. Mr. Weidman; Aye.

The Board entered into executive session at 10:15 am.

The executive session adjourned at 10:42 am.

The Board of Trustees authorized Law Director Miller to proceed with legal action against Comprehensive Facility Services in regards to the Bechtold Shelter Project.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop.
Vote: All Aye. The meeting adjourned at 10:44 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 4/13/10

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

April 15, 2010

The public hearing for Zoning Case 2010-02P2, Gilligan Oil was held.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Trustee Kent was excused.

Chief Jetter gave the invocation.

The minutes of the Board of Trustees meeting held March 30, and April 1, 2010 were read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these minutes.

Vote: All Aye.

Lt. Reid reported on the arrest of a bank robber. He also advised the Trustees that he had met with some residents of Somerset to help them organize a Blockwatch group. Lt. Reid announced that the last D.A.R.E. class was held.

Chief Jetter reported on the UC Firefighters Symposium being held at the medical school.

Mr. McKeown announced that the formal opening of Schuler Sports Center will be held this Saturday, April 24, 2010.

Mr. Molloy reminded everyone to fill out their census form and that the National Day of Prayer will be held on May 6, 2010.

Mr. Molloy presented the following purchase order for consideration:

Jennings, Inc.	Picnic tables and trash receptacles	\$13,880.00
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Mr. Bishop moved to approve this request, seconded by Mr. Weidman. Vote: All Aye.

The resolution "Approving a Site Plan for the Gilligan Oil Company LLC Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2010-15 passed this 15th day of April, 2010.

The resolution "Establishing a Rate of Pay for a New Township Employee" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2010-16 passed this 15th day of April, 2010.

The resolution “Establishing Fees for EMS Services for Medicaid Patients” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2010-17 passed this 15th day of April, 2010.

The resolution “Approving an Amendment to a Management Agreement” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2010-18 passed this 15th day of April, 2010.

The Receipts and Disbursements of April 15, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:10 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings April 15, 2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 5, 2010

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Cpl. Sabers was present for Lt. Reid. Sheriff's Liaison Lt. Reid was excused.

Document Shredding Program – Mr. Molloy reported on the Document Shredding Program held on April 7th; approximately three tons of documents were destroyed with 200 residents served. The Trustees were pleased with the program and will continue to offer it to residents during 2011.

Volunteerism Proclamation – Mr. Molloy presented a request from Cynthia Holloway, of the Sycamore Senior Center, to proclaim May, 2010 as Volunteer Appreciation Month in Sycamore Township. The Trustees directed Law Director Miller to prepare a Proclamation for consideration at the May 6th Board Meeting.

Huff Easement – Mr. Molloy presented easement information provided by Jim Huff, 7699 Ginnala Court. The Trustees requested information on a possible water main connection prior to releasing the utility easement.

Montgomery Road Sidewalk – Phase II – Mr. Molloy reported on the progress of the Montgomery Road Sidewalk Project-Phase II.

Kenwood Road Crossing and Signal – Mr. Bickford presented a request from Midland Atlantic for public participation in the construction of a signalized entrance with pedestrian crossing between the Kenwood Towne Centre and the Kenwood Place Development. The Trustees directed Mr. Molloy to contact TEC Engineering for updated costs on performing a signal review of the Closed Loop System.

Hosbrook Access Road – A motion was made by Mr. Kent, seconded by Mr. Bishop, to relocate a portion of the Hosbrook Access Road to avoid utility relocation at the Duke Realty Building. Vote: All Aye. Mr. Bickford advised the Trustees that it will take URS approximately 2-3 months to update and complete engineering plans.

Registration of Rental Properties – Mr. Bickford proposed a program which would require registration and inspection of rental properties as a means to better track ownership. The Trustees directed Mr. Bickford to review the information available through the Hamilton County Auditors website to determine if this is sufficient.

Blue Ash Board of Zoning Appeals – 11573 Deerfield Road – Mr. Bickford advised the Trustees of notification from the City of Blue Ash Board of Zoning Appeals regarding a billboard on Kelly Green Landscape property, 11573 Deerfield Road. The plan is to change the sign face to a digital format. The Board directed Mr. Bickford to prepare a letter in opposition for their signatures.

Nuisance Properties – Mr. Bickford presented the following properties for nuisance abatement: 7740 Concord Hills Lane, 7691 Hosbrook Road, 7799 Kugler Mill Road, 4316 Sycamore Road, and 8706 Tudor Court.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 7740 Concord Hills Lane” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-19 passed this 5th day of May, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 7691 Hosbrook Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-20 passed this 5th day of May, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 7799 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-21 passed this 5th day of May, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4316 Sycamore Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-22 passed this 5th day of May, 2010.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8706 Tudor Court” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-23 passed this 5th day of May, 2010.

Memorial Day – Chief Jetter advised the Trustees of the upcoming Memorial Day Parade and presented an option for the Annual Fire Department cook-out. The Board was not in favor of this option.

Turn Out Gear and Boot Request –A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the purchase of 20 sets of turnout gear and 10 pair of rubber boots at a cost of \$30,282.95. Vote: All Aye. These purchases are being made through the Northeast Fire Collaborative and are eligible for TIF funding.

Fire and EMS Invoices and Purchase Request – The Fire and EMS invoices and purchase requests were approved as submitted.

Park and Recreation Report – Mr. McKeown reported on the Moeller High School Anniversary Service Project and community room rentals. Also discussed was a donation of play equipment and cleanup project at High Point Park with the equipment installation tentatively scheduled for Saturday, May 15, 2010.

Sheriff Patrol Update – Cpl. Steve Sabers was in attendance for Lt. Reid and had no report.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Anthem Claims	January-February Claims	\$ 45,081.49
Anthem Claims	March Claims	\$ 14,032.39
Sycamore Printing	Park Brochures Mailing	\$ 3,400.00
Johnny Schott Talent	Stage, Sound, Agency Fee for Festival	\$ 20,500.00
Bureau of Workers Compensation	2010 Premium	\$ 330,318.81
Deer Park Community City School District	First Half TIF	\$ 308,595.71
Sycamore Board of Education	First Half TIF	\$ 13,415.32
Indian Hill Exempted Village School District	First Half TIF	\$1,463,724.54
US Bank	Public Improvement Bonds 2007D	\$ 170,143.75
US Bank	Public Improvement Bonds 2007B	\$ 93,906.25
US Bank	Public Improvement Bonds 2009	\$ 139,231.25

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Kent. Vote: All Aye.

Schedule – Mr. Molloy presented the schedule of events.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss personnel-compensation, pending litigation, and land acquisition.

Vote: Mr. Bishop; Aye. Mr. Kent; Aye. Mr. Weidman; Aye.

The Board entered into executive session at 10:35 am.
The executive session adjourned at 11:08 am.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to retain the services of Frost Brown Todd for the Bureau of Workers Compensation claim appeal. Vote: All Aye.

There was a brief discussion regarding possible financing options for the Hosbrook Access Road.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop. Vote: All Aye. The meeting adjourned at 11:18 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 5/05/10

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

May 6, 2010

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Cpl. Sabers was present for Lt. Reid. Sheriff's Liaison Lt. Reid was excused.

Fiscal Officer Porter gave the invocation.

The minutes of the Board of Trustees meeting held April 13, 15, and 23, 2010 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Mr. McKeown met with Mr. Kellums and representatives from the Montgomery Community Baptist Church about improvements at High Point Park. He announced that the Annual Community Picnic will be held at 5:00 pm prior to the first Twilight Concert on Sunday, May 16 beginning at 6:00 pm behind the Administration Building, 8540 Kenwood Road.

Mr. Molloy thanked Pastor Cornett for organizing the National Day of Prayer.

There were no purchase orders for consideration.

The resolution "Reconciling Budgets and Appropriations" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2010-24 passed this 6th day of May, 2010.

The resolution "Agreeing to Cooperate with the Ohio Department of Transportation" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2010-25 passed this 6th day of May, 2010.

The resolution "Establishing a Rate of Pay for Township Employees" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2010-26 passed this 6th day of May, 2010.

A Proclamation “Proclaiming that May, 2010 as Sycamore Township Volunteer Service Month” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to dispense with the second reading. Vote: All Aye.
Proclamation adopted this 6th day of May, 2009.

The Receipts and Disbursements of May 6, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to enter into executive session for the purpose of personnel-hiring.
Vote: Kent: Aye; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 7:34 pm.
The executive session adjourned at 7:37 pm.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:37 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings May 6, 2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 18, 2010

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Trustee Kent was excused.

Fire and EMS Invoices and Purchase Request – The Board of Trustees approved the Fire and EMS invoices and purchase requests as submitted.

University of Cincinnati Research Project – Chief Jetter advised the Trustees of research projects with the Fire Department and the University of Cincinnati evaluating heat stress in fire fighters. This may eventually result in design and material changes in turn-out-gear.

Park and Recreation Report – Mr. McKeown reported on the Montgomery Community Church service project at High Point Park and the Sunday concert. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to replace the volleyball equipment at Bechtold Park at a cost of \$3,800.00. Vote: All Aye. The Trustees directed Mr. McKeown to provide cost estimates on play equipment for the area behind the Administration Building.

Sheriff Patrol Update – Lt. Reid reported on the attempted robbery at the Dillonvale Walgreen's and informed Trustees that Patrol Officer Bitterman addressed a paint ball incident in High Point.

Veteran Resolution – A resolution "Honoring Sergeant Charles McKeehan" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-27 passed this 18th day of May, 2010.
This resolution is to be presented to Sgt. McKeehan after the Memorial Day service at Bechtold Park.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Jacobs Engineering	Balance of Bechtold Shelter Project	\$ 7,570.91
GVM Snow Equipment	35 Gallon Brine Tanks	\$ 6,710.00
Ascend Personnel Services	2010 Temporary Labor	\$ 60,000.00
Print Management	Summer Newsletter	\$ 4,000.00
Keating Ritchie	Purchase - 8612 Plainfield	\$108,766.51
Regional Computer Center	Annual Service Agreement	\$ 7,539.00
Mobilcomm	Annual Maintenance Agreement	\$ 14,961.60

A motion to approve these purchase orders was made by Mr. Bishop, seconded by Mr. Weidman.
Vote: All Aye.

Schedule - Mr. Molloy presented the schedule of events.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss pending litigation and property acquisition.

Vote: Mr. Bishop; Aye. Mr. Kent; Absent. Mr. Weidman; Aye.

The Board entered into executive session at 9:35 am.

The executive session adjourned at 9:54 am.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to cancel the May 20th Meeting due to lack of an agenda. Vote: All Aye.

The Receipts and Disbursements of May 18, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.

Vote: All Aye.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 9:57 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 5/18/10

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 1, 2010

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Parks and Recreation Report – Mr. McKeown reported on upcoming twilight concerts at McDaniel Sports Complex and Bechtold Park. Many compliments were received on the quality of facilities at a recent baseball tournament at McDaniel Sports Complex. Mr. Weidman asked Mr. Bickford about progress on solar panel replacement at the Schuler Sports Complex.

McDaniel Sports Complex – Walking Path and Parking Lot – Mr. Kellums presented preliminary cost estimates for pavement repairs to parking lot and the walking path at the McDaniel Sports Complex. A motion to advertise for these repairs was made by Mr. Bishop, seconded by Mr. Kent, and to increase the sidewalk replacement budget to \$100,000.00. Vote: All Aye.

Fire Department Purchase Orders and Invoices – The Trustees approved the Fire Department and EMS purchase orders and invoices as submitted.

Sheriff's Patrol Report – Lt. Reid had no report.

Nuisance Properties – Mr. Bickford presented the following nuisance properties: 12119 Second Avenue, 8706 Tudor Court, 8771 Haverhill Lane, 8450 Pine Road, and 8390 Kenwood Road. A motion was made by Mr. Bishop, seconded by Mr. Kent, to abate the nuisances. Vote: All Aye.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 12119 Second Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-28 passed this 1st day of June, 2010.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8706 Tudor Court" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-29 passed this 1st day of June, 2010.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8771 Haverhill Lane" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-30 passed this 1st day of June, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8450 Pine Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-31 passed this 1st day of June, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8390 Kenwood Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-32 passed this 1st day of June, 2010.

Kenwood Road Traffic Light – Mr. Bickford advised the Trustees that additional information on the proposed Kenwood Road traffic signal was provided by Bayer-Becker and that a letter was received from the Hamilton County Engineer’s Office concurring with this signal warrant. Mr. Molloy was directed to contact TEC Engineering to provide costs for performing an analysis of the proposed signal in conjunction with others in this area.

Zoning Commission Submission Deadlines and Requirements – Mr. Bickford presented a request from Forever 21 for special consideration as they missed a filing deadline for the Zoning Commission. The Trustees were not in favor of altering the submission requirements.

Ohio Mills Drop Boxes – Mr. Bickford presented a request from Ohio Mills to locate a drop box benefiting Special Olympics near the Township’s recycling drop off area. The Trustees agreed this was a good cause however, due to space constraints denied this request.

Solar RECS – Mr. Bickford reported on the renewable energy credits (REC’s) from the solar panels located at the Schuler Sports Complex and their potential sale. The output of these panels is on track with the projected pay back schedule.

Ginnala Court Easement – Mr. Bickford provided information regarding the difficulties in looping a water main in this area. The Trustees agreed to terminate the access and utility easements between 7687 and 7699 Ginnala Court and authorized the Administrator to sign the necessary documents.

GSA-TIF – There was a general discussion of the construction schedule for the Hosbrook Access Road. The Trustees approved the URS contract modification and authorized the Administrator to sign the necessary documents and directed the Law Director to prepare a contract to purchase the additional 700 square foot triangle from Duke Realty.

Tuition Reimbursement (Employee Handbook) – A motion was made by Mr. Bishop, seconded by Mr. Kent, to increase the employee tuition reimbursement to \$2,500.00 annually. Classes must be in a job related course of study and approved by the Township Administrator as described in the Employee Handbook. Vote: All Aye.

Purchase Orders Over \$2,500 – Mr. Molloy presented the following purchase orders for consideration:

Adleta Construction	McDaniel Park Concrete Repairs	\$6,404.00
Seagrave Fire Apparatus	Refurbish Engine	\$4,150.00

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase orders.

Vote: All Aye.

Schedule - Mr. Molloy presented the schedule of events.

The Receipts and Disbursements of June 1, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills.

Vote: All Aye.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss property acquisition, personnel-employment, and personnel-discipline.

Vote: Mr. Bishop; Aye. Mr. Kent; Aye. Mr. Weidman; Aye.

The Board entered into executive session at 9:55 am.

The executive session adjourned at 10:30 am.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 10:31 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 6/01/10

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

June 3, 2010

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, and Sheriff's Liaison Lt. Reid. Parks/Recreation Director McKeown was excused.

Trustee Kent gave the invocation from the Bethel Baptist Temple.

The minutes of the Board of Trustees meeting held May 5, 6, and 18, 2010 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes.

Vote: All Aye.

Lt. Reid reported on the Greyhound Bus incident.

Law Director Miller requested that additional items of business, resolutions pertaining to FBI/GSA TIF and the Donation of Property, be added to the agenda.

Mr. Molloy reported that Debbie Campbell and he attended the Certified Public Records Training today at the Village of Evendale as the designees of Trustees Tom Weidman and Cliff Bishop.

Mr. Molloy presented the following purchase orders for consideration:

Enquirer	Festival Advertising	\$3,300.00
Anthem	April 2010 Claims	\$9,847.18

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase orders.

Vote: All Aye.

A communication from: John Gadsby; thanking the Township personnel involved with the High Point Park play equipment construction.

A communication from: David Duritsch, City of Middletown Public Works Director; Thanking Tracy Kellums for the Township's support in mourning the loss of Jabin Lakes.

The resolution "Reconciling Budgets and Appropriations" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading.

Vote: All Aye. Resolution No. 2010-33 passed this 3rd day of June, 2010.

The resolution "Amending Rates of Pay and Benefits for Certain Township Employees" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye. Resolution No. 2010-34 passed this 3rd day of June, 2010.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4556 Elizabeth Place" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye.

Resolution No. 2010-35 passed this 3rd day of June, 2010.

The resolution "Approving and Authorizing a Service Agreement with PH Cincinnati, LLC" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2010-36 passed this 3rd day of June, 2010.

The resolution "Accepting a Donation of Real Property" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye. Resolution No. 2010-37 passed this 3rd day of June, 2010.

The Receipts and Disbursements of June 3, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to enter into executive session for the purpose of property acquisition and personnel-employment.
Vote: Kent: Aye; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 7:20 pm.
The executive session adjourned at 7:45 pm.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:46 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings May 6, 2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 15, 2010

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Trustee Kent was excused.

Moeller High School Anniversary – Mr. Weidman requested an update from Chief Jetter and Lt. Reid on emergency planning for Moeller High School's Anniversary Celebration. Lt. Reid said that he has not received any communication but will check with headquarters. Chief Jetter discussed the fireworks and the need for a plan from Rozzi's. Chief Jetter advised that permits for fireworks are obtained from the State of Ohio. Mr. Weidman stated that he will follow up with Moeller.

Resolution Honoring Michael Wright - A resolution "Honoring Michael F. Wright" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading. Vote: All Aye.

Resolution No. 2010-38 passed this 15th day of June, 2010.

This resolution will be presented to Mr. Wright at the June 17th meeting.

2010 Sidewalk Program-Bid Results – Mr. Kellums advised the Trustees of the results from the June 10th bid opening for the 2010 Sidewalk Program. D.J. Drew Company was the low bid at \$5.04 per square foot. The Trustees directed Law Director Miller to prepare the necessary resolution for consideration at the June 17th meeting.

Intersection Signal Study – The Trustees approved the proposal from TEC Engineering to study the intersections around the proposed traffic signal at Kenwood Place and Kenwood Towne Center at a cost of \$3,800.00. This study will be performed in conjunction with the Ohio Department of Transportation.

Fire and EMS Invoices and Purchase Request – The Trustees approved the Fire and EMS invoices and purchase requests as submitted.

Refurbish Unit Change Order – The Trustees approved the change order from Seagrave in the amount of \$800.00 for sandblasting and painting the ladder on unit 92 as part of the factory refurbishing.

Hiring Process Update – Chief Jetter updated the Trustees on certified vs. non-certified testing for new hires in the Fire Department performed by Great Oaks Institute of Technology and Career Development. The non-certified testing expedites the process. Chief Jetter also requested an executive session for confidential matters concerning Homeland Security.

Cell Phone Policy – Mr. Weidman requested information regarding clerical personnel's need for cellular telephones. After further discussion regarding emergency operations, a motion was made by Mr. Bishop, seconded by Mr. Weidman, to eliminate the use of these cell phones and instead provide for a monthly reimbursement of \$10.00 towards the cost of personal cell phones. Vote: All Aye.

Appointed Boards – Mr. Bickford advised the Trustees that John Cordell has moved from the Township and therefore is no longer eligible to serve on the Zoning Commission. The Trustees requested Mr. Bickford to provide a plan for the Zoning Commission and Board of Zoning Appeals for their review.

Montgomery Road Sidewalk – Phase II – Mr. Molloy provided information on Phase II of the Montgomery Road Sidewalk Project. The Trustees approved contacting the affected property owners for donation of the necessary right-of-way and easements for construction of the project.

Park and Recreation Report – Mr. McKeown reported on the June 12th Twilight Concert and discussion among the Park Committee members to schedule future concerts on Saturdays as attendance has increased. Also reported was additional community involvement in the annual Festival and the recent tournament at the Schuler Sports Complex.

Sheriff Patrol Update – Lt. Reid reported that there have been no major incidents in the Township and had no report.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration by the Trustees:

Prus Construction	Langhorst/Gwilada Storm Sewer	\$20,750.00
Bramble Mower Service	Mowing Equipment	\$ 5,697.20
Brandstetter Carroll Inc.	Engineering for McDaniel Sports Complex Paving	\$19,100.00
Irvine Wood Recovery	Playground Turf	\$ 4,065.00

A motion to approve these purchase orders was made by Mr. Bishop, seconded by Mr. Weidman. Vote: All Aye.

Schedule – The upcoming schedule of events was presented by Mr. Molloy.

The Receipts and Disbursements of June 15, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.

Vote: All Aye.

Executive Session – Personnel-Discipline, Property Acquisition, and Confidential Matters Pertaining to Homeland Security - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss personnel-discipline, property acquisition, and homeland security.

Vote: Mr. Bishop; Aye. Mr. Kent; Absent. Mr. Weidman; Aye.

The Board entered into executive session at 9:57 am.

The executive session adjourned at 10:11 am.

In a final order of business, a motion was made by Mr. Bishop, seconded by Mr. Weidman, to direct Law Director Miller to offer \$650,000.00 for the purchase of the property located at 7791 Montgomery Road. Vote: All Aye.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 10:15 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

June 17, 2010

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Office Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Trustee Kent was excused.

Chief Jetter gave the invocation.

The minutes of the Board of Trustees meeting held June 1 and 3, 2010 were read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these minutes. Vote: All Aye.

Mr. McKeown reported on the showcase tournaments at the Robert Schuler Park.

Law Director Miller reported on continuance of the Hills litigation until summer 2011.

Trustee Weidman commented that this is Mr. Molloy's last Trustee meeting after 34 years of service to Sycamore Township.

Mr. Molloy presented the following purchase orders for consideration:

Howell Rescue Systems, Inc.	Replace Jaws of Life	\$5,700.00
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A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these purchase orders. Vote: All Aye.

Trustees Weidman and Bishop presented a resolution to Michael Wright for his brave actions and selfless dedication to others in protecting the lives and property of his fellow citizens.

The resolution "Authorizing a Contract for the 2010 Sidewalk Improvement Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2010-39 passed this 17th day of June, 2010.

The Receipts and Disbursements of June 17, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.

Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:16 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings June 17, 2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 29, 2010

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Fiscal Officer Porter was excused.

Sheriff's Department Vehicle Maintenance – Mr. Weidman discussed maintenance of Sheriff's vehicles by a private vendor. Lt. Reid advised that this was not cost effective.

Duke Energy-Taxes – Mr. Bickford was directed to research and report on potential tax revenue loss if Duke Energy's personal property tax reduction is approved.

Resolution – Honoring the Moeller High School Rugby Team – A resolution "Honoring the 2010 Moeller High School Rugby Team" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-40 passed this 29th day of June, 2010.

Kenwood Road Construction Scheduling – Mr. Molloy reported that Duke Energy is replacing a gas main on Kenwood Road between Montgomery Road and Euclid Road. The Hamilton County Engineer's Office is requiring that this work be done at night.

Property Disposal – School Road – The Trustees were not in favor of selling any of the Nature Preserve Property at Fields Ertel and School Road as requested by Brian Schonecker.

2010 Reclamite Program – Mr. Kellums presented the 2010 Reclamite Program to the Trustees. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the 2010 Reclamite Program as presented. Vote: All Aye.

Refurbished Engine Update – Chief Jetter provided an update on the refurbished fire engine.

Fire and EMS Invoices and Purchase Request – The Trustees approved the Fire and EMS invoices and purchase requests as submitted.

Appointed Boards – Mr. Bickford reported on the Zoning Commission and Board of Zoning Appeals and the need to appoint an alternate to the Board of Zoning Appeals.

A motion was made by Mr. Weidman, seconded by Mr. Kent, to appoint Jim LaBarbara to the Board of Zoning Appeals to a term expiring on December 31, 2011. Vote: All Aye.

Nuisance Properties – Mr. Bickford presented the following nuisance properties: 8991 Plainfield Road, 8452 Wicklow Avenue, 11991 Snider Road and 8217 York Street.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8991 Plainfield Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-41 passed this 29th day of June, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8452 Wicklow Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-42 passed this 29th day of June, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 11991 Snider Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-43 passed this 29th day of June, 2010.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8217 York Street” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-44 passed this 29th day of June, 2010.

Park and Recreation Report – Mr. McKeown reported on vandalism at High Point Park. A vehicle was driven into the fence along First Avenue and graffiti was spray painted on the shelter; repairs have been made by the Maintenance Department.

Sheriff Patrol Update – Lt. Reid reported that there have been numerous thefts from unlocked vehicles in the northern portion of the Township.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration by the Trustees:

M.A.C. Paran Consulting Services	Pre-Demolition Asbestos Survey	\$ 6,300.00
Pavement Technology	2010 Reclamite Program	\$75,000.00

A motion to approve these purchase orders was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Schedule – Mr. Molloy presented the schedule of events.

The Receipts and Disbursements of June 29, 2010 were read by the Administrator and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

The Trustees directed Tracy Kellums to provide a plan to utilize the Old Solzman Fire Station site as a recycling center.

A resolution “Honoring Robert F. Molloy” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-45 passed this 29th day of June, 2010.

In a final order of business, a motion was made by Mr. Weidman, seconded by Mr. Kent to cancel the July 1st meeting due to a lack of an agenda. Vote: All Aye.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.
Vote: All Aye. The meeting adjourned at 9:35 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

**July 13, 2010
9:00 am**

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Workforce 21 - Chief Jetter presented an initiative from Workforce 21, which is a collaboration of Cincinnati State and other biotechnology firms and how it could affect the Reading Road properties for future development.

Fire and EMS Invoices and Purchase Request - The Board approved the requests.

Social Media - Mr. Bickford presented social media options to the Trustees. The Board declined to pursue any of them at this time. The Board decided to drop the neighborhood designations from their names on the newsletter.

Grass Height - Mr. Bickford requested that "Grass Height" be defined as 8 inches and be included in the next property maintenance code update. Mr. Bishop made the motion, seconded by Mr. Kent. Vote: All Aye.

Kenwood Road Traffic Light - Mr. Bickford reported that the TEC traffic study should be complete by the end of July. The Board decided to wait until the TEC study was complete before they would decide to commit TIF funding on the project.

Nuisance Properties – Mr. Bickford presented the following nuisance properties: 8920 Blue Ash Road, 3764 Lyndoncenter, and 4459 Emerald Avenue.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8920 Blue Ash Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-46 passed this 13th day of July, 2010.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 3764 Lyndoncenter" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-47 passed this 13th day of July, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4459 Emerald Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-48 passed this 13th day of July, 2010.

Building Demo - Mr. Kellums reported that proposals were received for the demolition of the Plainfield Road property and they would be reviewed later in the week.

Mr. Kellums presented options for demolition of the apartment buildings and other structures on Montgomery Road. Before demolition can begin, an environmental report is due. The Board decided to wait until the report is complete before moving forward with the demolition.

Mr. Kellums presented options for the removal of appliances from the apartments. The Board discussed donation options. Mr. Miller stated that any donation must be done by resolution. The Board directed Mr. Kellums to present an inventory of the items so the Board could make a decision about the donation at a future meeting.

Recycling Dumpsters - Mr. Kellums requested recycling dumpsters on the old Station 93 site on Solzman Road. The Board directed Mr. Kellums to have them placed on the northwest corner of the site with proper screening to be added.

Park and Recreation Report - Mr. McKeown reported that the stage and RV’s that were to be used for the Festival in Sycamore were damaged at Miami Township. The various companies will provide like replacements for the damaged equipment.

Sheriff Patrol Update - Lt. Reid reported that 24 hour Festival security will begin Wednesday evening.

Water in Roadway - Mr. Bickford discussed the ponding of water at the intersections of Kemper Road and Kemper Knoll and Farwick and Snider. The Trustees directed Mr. Kellums to work with the County to get the problems corrected.

Commercial Vehicle Parking – Right-of-Way - Mr. Bickford discussed the parking of a commercial vehicle on Ginnala Ct. The Board directed Lt. Reid to investigate and take the appropriate action.

Upcoming Public Hearings - Mr. Bickford presented zoning case 2010-03P2. This case is tentatively scheduled for public hearing on August 5, 2010 at 6:45pm.

Purchase Orders Over \$2,500.00 – Mr. Bickford presented the following purchase order for approval:

Carmaleen Kissel	Rides for Festival	\$10,000.00
Mike McKeown	Meal Buyouts for Bands	\$ 3,690.00

A motion was made by Mr. Kent to approve the purchase orders, seconded by Mr. Bishop. Vote: All Aye.

Schedule – Mr. Bickford presented the upcoming schedule of events.

Executive Session – Homeland Security, Personnel-Employment, Personnel-Discipline, Property Acquisition – A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session for the purpose of Homeland Security, Personnel-Employment, Personnel-Discipline, and Property Acquisition.
Vote: Kent: Aye; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 10:05 am.
The executive session adjourned at 11:00 am.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 11:01 am..

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator/
Planning/Zoning Administrator

Workshop Minutes, July 13, 2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

July 15, 2010

The Public Hearing for the Sycamore Township 2010 Budget was held at 6:45 pm.
The Public Hearing for Nodding Way Lighting District was held at 6:50 pm.
The Public Hearing for Dillonvale Lighting District was held at 6:55 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Office Porter, Law Director Miller, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Trustee Kent was excused.

Mr. Bickford gave the invocation.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held June 15, 17 and 29, 2010 were read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these minutes. Vote: All Aye.

Comments from residents: William Smith, Eldora Drive, said that the Township was unpatriotic because they had no flags up for the July 4th Holiday.

Comments from residents: Jay Janus Jr., Daffodil; asked Chief Jetter about access to buildings. Chief Jetter said that he would like access to all four sides of the building. Charles Shelton, Third Avenue, asked about a letter he received from the Zoning Department. He complained about performance.

Lt. Reid reminded residents of the Vacation Watch Program.

Mr. McKeown reported that the preparation for the Festival is going well.

The resolution "Renewing the Nodding Way Lighting District" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2010-49 passed this 15th day of July, 2010.

The resolution "Renewing the Dillonvale Lighting District B" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2010-50 passed this 15th day of July, 2010.

The resolution "Authorizing a Contract for a Demolition Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2010-51 passed this 15th day of July, 2010.

The Receipts and Disbursements of July 15, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to enter into executive session for the purpose of personnel-discipline and property acquisition.
Weidman: Aye; Bishop: Aye; Vote: Kent: Absent.

The Board entered into executive session at 7:31pm.
The executive session adjourned at 8:17 pm.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:17 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings July 15, 2010

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 3, 2010
9:00 am

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Hydrant Painting – Chief Jetter reported that the Board of Trustees agreed to let Convergys paint the fire hydrants. They also directed Mr. McKeown to check with Moeller to see about students needing community service hours.

Upcoming Public Hearing – Chief Jetter notified the Board of an upcoming Public Hearing for Zoning Case 2010-03P2, General Growth on Thursday, August 5, 2010 at 6:45pm.

Nuisance Properties – Chief Jetter presented the following nuisance properties: 8551 Monroe Avenue, 8619 Monroe Avenue, 12172 Fourth Avenue, 8637 Darnell Avenue, and 7965 Reading Road.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8551 Monroe Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-52 passed this 3rd day of August, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8619 Monroe Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-53 passed this 3rd day of August, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 12172 Fourth Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-54 passed this 3rd day of August, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8637 Darnell Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-55 passed this 3rd day of August, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 7965 Reading Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-56 passed this 3rd day of August, 2010.

Schuler Park Ball Diamond – Mr. Kellums discussed the baseball diamond at Schuler Park regarding a dirt infield or should it remain grass. The Board directed Mr. Kellums to explore options and to get prices for netting for the baseball field as well.

Motion to Advertise – Mr. Kellums made a request to advertise the demo of the Montgomery Road properties. A motion was made by Mr. Bishop, seconded by Mr. Kent to advertise for the demo of these properties. Vote: All Aye.

12164 Seventh Avenue – The home owner placed a complaint about the catch basin in front of his property at 12164 Seventh Avenue. The Board took no action at this time.

Truck Auction – A motion was made by Mr. Bishop, seconded by Mr. Kent, to advertise and declare the 1993 Stake Body and the 2000 Dump Truck surplus inventory. Vote All Aye. The Board directed Law Director Miller to prepare a resolution for approval at the next meeting.

FMLA – Mr. Kellums notified The Board of a maintenance worker taking FMLA.

Galbraith Road Update – Mr. Kellums gave an update on the resurfacing of Galbraith Road.

Snider Road and Farwick Court – Mr. Kellums requested that this item be tabled.

Mr. Kellums informed the Trustees that SCIP training will be held on Wednesday. He also reported that the ploy fill project in Heitmeyer Farms is completed.

Sheriff Patrol Update – Lt. Reid reported on recent vehicle thefts from open cars on Plainview, Millview, and Rossmoyne; that there was a Deer Park auto robbery on Saturday, July 31, 2010; and a break in at 7777 Montgomery Road, building B.

Parks and Recreation Update – Mr. McKeown inquired about a Park Committee appreciation dinner. The Board directed him to investigate options. A motion was made by Mr. Bishop, seconded by Mr. Kent, to amend minutes from the workshop on March 2, 2010 to reflect the approval of advertising with Clear Channel for the 2010 Festival in Sycamore in the amount of \$5200.00.

Fire and EMS Invoices and Purchase Request – Chief Jetter presented the Fire/EMS invoices and purchase requests. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these invoices and purchase requests. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Chief Jetter presented these purchase orders:

Valley Pest	Bee Spray Park	\$1,200.00
Avizent	Frank Gates Service	\$7,500.00
Cumulus WGRR	Festival Advertising	\$4,100.00

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase orders. Vote: All Aye.

Schedule – Chief Jetter presented the upcoming schedule of events.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session for the purpose of discussing personnel-discipline, property acquisition, personnel-employment, and pending litigation.

Vote: Kent: Aye; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 10:20 am.

The executive session adjourned at 10:50 am.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the purchase of the Stage Properties at 7791 Montgomery Road for \$715,080.00 as listed on the Hamilton County Auditors web page as valuation. The Board directed the Law Director to prepare a resolution for this property acquisition.

No other business coming before the Board of Trustees, a motion was made by Mr. Bishop, seconded by Mr. Kent, to adjourn the meeting. Vote: All Aye.

The meeting adjourned at 10:55 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator/
Planning/Zoning Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

August 5, 2010

The Public Hearing for Zoning Case 2010-03P2, General Growth Properties was held at 6:45 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Trustee Kent gave the invocation from the Kenwood Baptist Church, Reverend Jeremy Taylor.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held July 13 and 15, 2010 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes.

Vote: All Aye.

Comments from residents: Donna Farrell, Glenburney Court and Kim Gray, Deer Park Community Schools; to discuss Deer Park School Facilities, \$30 million bond issue, \$15 million renovation for the high school, and the building of a new elementary school.
Comments from residents: Charles E. Shelton, Third Avenue: again complained about Harry Holbert's treatment.

Chief Jetter presented the July monthly report.

Mr. McKeown is meeting with Motz Athletic Field expert regarding ball fields.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the purchase request for 7791 Montgomery Road, made payable to Bernard James Stagge, Trustee at a cost not to exceed \$716,000.00.

Communication from: Rob Molloy; thanking the Trustee's for the retirement luncheon.

Communication from: Catherine Fitzgerald; thanking the Trustees for their consideration.

The resolution "Approving a Site Plan for the Kenwood Towne Center Forever 21 Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2010-57 passed this 5th day of August, 2010.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to advertise for the McDaniel Park Asphalt Project. Vote: All Aye.

The resolution “Declaring a 2000 Chevrolet Kodiak as Surplus, Authorizing its Sale and Disposition” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.
Resolution No. 2010-58 passed this 5th day of August, 2010.

The resolution “Establishing Rates of pay and Benefits for a Township Employee” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.
Resolution No. 2010-59 passed this 5th day of August, 2010.

The Receipts and Disbursements of August 5, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to enter into executive session for the purpose of personnel-discipline.
Weidman: Aye; Bishop: Aye; Vote: Kent: Aye.

The Board entered into executive session at 7:40pm.
The executive session adjourned at 8:00 pm.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:01 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings August 5, 2010

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio

August 17, 2010
9:00 am

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Kenwood Road Traffic Study / Montgomery Road Signal Timing Update -

Mr. Bickford presented the preliminary results of the traffic study prepared by TEC for the proposed light on Kenwood Road at the Towne Centre entrance. The study showed that the light meets the necessary wants and warrants for a light. The Board requested a detailed breakdown of the costs in the public right of way.

Solar RECs - Mr. Bickford reported that Dayton Power and Light has an interest in the Solar Renewable Energy Credits (SRECS) that the Township owns. The Board directed Mr. Bickford to offer the SRECS at a price of \$375 for 2009 and \$350 for 2010.

Fire/EMS Invoices and Purchase Request - The Fire/EMS purchase orders and invoices were approved as requested.

Quint 93 - Chief Jetter requested that this item be tabled.

Fire Lane – Monroe Ave. - Chief Jetter requested a fire lane on Monroe Avenue near Sycamore Road due to the inability of safety service vehicles to navigate the street when vehicles are parked on both sides. The Board directed Mr. Miller to prepare a resolution to that effect.

Video Conferencing Hardware - Mr. Bickford presented an upgrade to the video conferencing hardware that was received from the EMA Grant. The cost was approximately \$8,000. The Board requested that the Chief prepare another grant to see if the cost could be absorbed without the use of Township funds. The Board requested that Chief Jetter report back in a few months to update the status.

Montgomery Road Resurfacing - Mr. Bickford presented conceptual plans for a proposed resurfacing and restriping of Montgomery Road that would include reducing the number of lanes and adding turn lanes from Kugler Mill to Cross County Highway. The Board was not in favor of reducing the number of lanes.

Dewey's Pizza Liquor License - Mr. Bickford presented a liquor license request / extension from Dewey's Pizza. The Board had no objections to the request and directed Mr. Porter to sign the form to not request a hearing and return it to the Division of Liquor Control.

Nuisance Properties - Mr. Bickford reported that the nuisance properties have been abated.

Maintenance Department Update - Mr. Bickford reported that the final course of asphalt on Galbraith Road should be complete within 14 days. Mr. Bickford also reported that no charities were interested in the old appliances located in the apartment complex on Montgomery Road and that an auction is set for August 28, 2010 to dispose of them. Finally, Mr. Bickford reported that the McDaniel Park resurfacing plans were out for bid.

Sheriff Patrol Update - Lt. Reid reported that there have been an increasing number of thefts from cars parked in Heitmeyer Farms; the vehicles were almost all unlocked. In addition, the thefts were not being reported so while this has apparently been going on for a while, Lt. Reid reported that this is the first the Sherriff's Office has been made aware of it.

Lt. Reid presented a repair estimate in the amount of \$800 for damage to a patrol car that was hit by a deer. The Board directed Lt. Reid to not file with insurance, but rather pay the claim.

Parks and Recreation Update - Mr. McKeown reported that the swing at Bechtold Park had been damaged and was in need of replacement.

Mr. McKeown reported that the 8th Annual Township Golf Outing will take place on August 28, 2010 at Cedar Trace Golf Course with a shotgun start at 9:00 am.

Schuler Baseball Field -Mr. McKeown reported that he had met with sod experts about the baseball field and they have recommended a course of action to insure the field stays in top notch playing condition which includes deep cut sod replacement during the playing season and slit seeding in the fall.

Purchase Orders Over \$2,500.00 - There were no purchase orders over \$2,500 presented. The Board approved a purchase order for tuition reimbursement however, it was under \$2,500.

Schedule – Mr. Bickford presented the upcoming schedule of events.

The resolution “Establishing Rates of Pay and Benefits for a Township Employee” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2010-60 passed this 17th day of August, 2010.

The Receipts and Disbursements of August 17, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

Executive Session – A motion was made by Mr. Weidman, seconded by Mr. Kent, to enter into executive session for the purpose of discussing personnel-discipline, property acquisition, personnel-employment, and pending litigation.
Vote: Kent: Aye; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 10:07 am.
The executive session adjourned at 11:05 am.

The Board directed Mr. Miller to approach the property owners to see if they are interested in selling.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 11:06 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator/
Planning/Zoning Administrator

Workshop Minutes 8/17/2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

**August 31, 2010
9:00 am**

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Sheriff's Liaison Lt. Reid, and Rob Butler was present in the absence of Law Director Miller. Law Director Miller was excused.

Liquor License-Archies Place Inc. – Mr. Bickford presented a liquor license request/extension from Archies Place, Inc.; Lt. Reid stated there were no runs there and he had no objections. The Board had no objections to the request and directed Mr. Porter to sign the form to not request a hearing and return it to the Division of Liquor Control.

Kenwood Road Traffic Signal / Traffic Study – Mr. Bickford reported that Bayer-Becker had an engineer estimate for the Kenwood Road Traffic Signal/Traffic Study Project with a total cost in the right of way of \$277,801.80. A motion was made by Mr. Bishop, to pay \$200,000.00 toward the traffic signal; after discussion, this motion was withdrawn. A new motion was made by Mr. Bishop to pay 40% of the signal cost –not to exceed \$250,000.00; seconded by Mr. Kent. Vote: All Aye.

Mr. Bickford reported the Traffic Study had a preliminary cost estimate of \$36,000.00. Discussion on who will be responsible for maintenance and whether to switch to L.E.D. lights with seven months payout. Mr. Weidman will speak with County Engineer Brayshaw on getting Hamilton County to share the cost.

Nuisance Properties – Mr. Bickford listed two properties as nuisance violations: 6330 Kugler Mill and 8314 St. Clair.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a nuisance for the Property Located at 6330 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2010-61 passed this 31st day of August, 2010.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the property Located at 8314 St. Clair Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2010-62 passed this 31st day of August, 2010.

Beautification Awards – Mr. Bickford suggested tabling this item until the next workshop so photographs could be taken and dispersed; the Board was in agreement.

Fire/EMS Invoices and Purchase Request – The Fire/EMS purchase orders and invoices were approved as presented. Chief Jetter requested four new Tough Book Computers for EMS field data entry at a cost of \$329.99 each totaling \$1330.04 with shipping. The Board approved this purchase.

Snider/Farwick Rds Proposal – Mr. Kellums reported that Blue Chip Paving would mill, fill, and recrown a portion of Snider/Farwick Roads to correct a standing water problem at a cost of \$5,704.00. Mr. Bishop made a motion to go with Blue Chip Paving, seconded by Mr. Kent. Vote: All Aye.

Mr. Kent brought up a safety hazard he saw at Galbraith Road and Frolic Drive where a curb cut swerves out of alignment, Mr. Kellums will investigate.

McDaniel Park Bid Results – Mr. Kellums presented a request to award the contract for the Clete McDaniel Sports Complex Improvement Project to West Side Paving. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this request. Vote: All Aye. Mr. Weidman directed Mr. Butler to prepare the resolution for the next meeting.

Sheriff Patrol Update – Lt. Reid reported the Business Liaison Program was 25% complete. He also reported that there were car vandals in the northern part of the Township on 8/26/10. In addition, Lt. Reid advised the Board that the computers in the cruisers were updated at no cost to the Township through the CLEAR levy.

Parks and Recreation Update – Mr. McKeown reported vandalism on benches at McDaniel Park; that a meeting was set up for Thursday with Moeller to have volunteers paint the fire hydrants; and he advised the Trustees that shelters #3 and #5 at Bechtold Park need repairs-this was tabled until next session. Mr. McKeown recommended purchasing playground equipment from Walnut Grove Playgrounds for \$20,999.00 to be erected behind the Administration Building. Mr. Bishop made a motion to purchase this equipment, seconded by Mr. Kent. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Bickford presented the following purchase orders for consideration:

Cincyscapes	cable payment	\$13,500.00
State of Ohio	radio license fee for Fire Department	\$ 2,600.00

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these requests. Vote: All Aye.

Schedule – Mr. Bickford presented the schedule of events.

Executive Session – A motion was made by Mr. Weidman, seconded by Mr. Kent, to enter into executive session for the purpose of discussing personnel-employment and pending litigation.

Vote: Kent: Aye; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 9:56 am.

The executive session adjourned at 11:00 am.

There was a meeting with CFS and Jacobs Engineering regarding the best method to address construction problems on Shelter #1 (Pavilion) at Bechtold Park. Mr. Butler requested CFS to submit a letter of proposal outlining potential solutions by Friday, September 3, 2010, CFS agreed.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to hire fire fighter Chris Hanley full time. Vote: All Aye. Mr. Butler was requested to prepare the resolution.

Mr. Kellums presented a purchase order for asbestos remediation specifications at the Montgomery Road property from Mac Paran at a cost of \$3,000.00. Vote: All Aye.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 11:41 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator/
Planning/Zoning Administrator

Workshop Minutes 8/31/2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

September 2, 2010

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Administrator Raabe, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, Sheriff's Liaison Lt. Reid, and Rob Butler was present in the absence of Law Director Miller. Law Director Miller and Zoning/Planning Administrator/Assistant Administrator Bickford were excused.

Administrator Raabe gave the invocation from the Rossmoyne Free Pentecostal Church of God.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held August 3, 5, and 17, 2010 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comments from residents: William Smith, Eldora Drive; asked about flags in the Township and requested traffic cones be placed around the front end loader while parked in the street.

Comments from residents: Gilda Bailey, 3730 Langhorst Ct.; complained about Harry Holbert and nuisance violations.

Comments from: Jeff Meurer, of J.K. Meurer Corp.; requested the Boards consideration to accept his bid on the McDaniel Sports Complex Improvement Project.

Lt. Reid announced a new sticker program in response to car break-ins.

Mr. McKeown reported that he met with Moeller official, Tim Mackey, regarding a service project of painting fire hydrants throughout the Township.

Attorney Rob Butler announced an additional resolution-nuisance property.

Mr. Raabe presented two purchase orders for consideration:

Print Management	Fall Newsletter	\$4,000.00
Rick Wietmarschen	Golf outing expenses	\$3,950.17

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Kent. Vote: All Aye.

Communication from: Jeff DeLaef, President and Manager (18U) of Cincinnati Mustangs Baseball Team; thanking the Park staff for use of Schuler and Bechtold Parks for baseball teams.

Communication from: Ronda Kidwell, Dillonvale resident; thanking Becky in the Zoning Department for assistance with a shed permit.

Communication from: Tim Held, Moeller Baseball; thanking the Park staff for use of Schuler and Bechtold Parks for the baseball team.

Communication from: Dutch Cambruzzi, Camden Homes; thanking Trustees Kent and Bishop for attending the groundbreaking event for their new building.

Communication from: Gilda Bailey, 3730 Langhorst Court; complaining about Harry Holbert and zoning violations.

Communication from: Bruce Buckley, Moeller High School; thanking the Township for supporting them in having a successful and safe music festival.

Communication from: Amy Turner, student; thanking the Fire Department for the help with her thesis.

Communication from: Barb Hungarland, Deer Park Band Sponsors; thanking the Fire Department for supplying ice and water to Deer Park High School Marching Band.

A Proclamation “Proclaiming September 19 through 25, 2010 as Active Aging Week in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.
Proclamation adopted this 2nd day of September 2010.

The resolution “Authorizing a Contract for the Clete McDaniel Sports Complex Improvements Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.
Resolution No. 2010-63 passed this 2nd day of September, 2010.

The resolution “Designating No Parking on an Area of Monroe Avenue in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.
Resolution No. 2010-64 passed this 2nd day of September, 2010.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8812 Blue Ash Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2010-65 passed this 2nd day of September, 2010.

The Receipts and Disbursements of September 2, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.

Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:56 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings September 2, 2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

**September 14, 2010
9:00 am**

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Trustee Kent was excused.

Beautification Awards – Mr. Bickford presented photos of five homes up for the award. The three winners were: 4068 Glenbar Court – Steven and Kathleen Hall; 8879 Eldora Drive – Lou Allen Anderson; 5234 Autumnwood Drive – Robert and Beverly Elson. Winners will be officially announced at the October 7th Trustee Meeting.

Motion to Advertise – Mr. Bickford reported the retaining wall construction project for Hosbrook Road requires a bid to order a large quantity of block. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve the motion to advertise.
Vote: All Aye.

Property Maintenance Enforcement – Mr. Bickford discussed various problems with the current Hamilton County property maintenance enforcement. Mr. Weidman instructed Law Director Miller to research alternative enforcement methods for filing injunctions and forcing compliance.

Fire/EMS Invoices and Purchase Requests – The Fire/EMS purchase orders and invoices were approved as presented.

Resolution – Establishing Rates of Pay and Benefits for a Township Employee – A resolution “Establishing Rates of Pay and Benefits for a Township Employee” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.
Resolution No. 2010-66 passed this 14th day of September, 2010.

Aerator Purchase – Mr. Kellums recommended the purchase of an aerator for dressing the baseball and soccer fields at a cost of \$4,720.00. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to purchase the aerator. Vote: All Aye.

A resolution “Appointing Robert C. Porter III as Official Representative for the State Capital Improvement Project Funding” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.
Resolution No. 2010-67 passed this 14th day of September, 2010.

Sheriff Patrol Update – Lt. Reid discussed the annual Halloween candy give-away. The Board approved the purchase and disbursement of the candy.

Parks and Recreation Update – Mr. McKeown stated the final Twilight Concert with music by Bluestone Ivory, would be held Sunday, September 19 at the McDaniel Sports Complex beginning at 5:00 pm. The last baseball game for the season is on September 15th. While researching cameras to be installed at the various park facilities, it was noted that Bob Meyer Park would need poles installed.

Bechtold Park Shelters – Mr. McKeown discussed that Bechtold Park shelters #2, #3, and #5 need repair or replacement. Trustees directed efforts towards replacing shelters #2 and #3 with similar design to #1 and possibly repairing shelter #5. Mr. McKeown will assemble estimates.

Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders for consideration:

Cystic Fibrosis	Proceeds from the Golf Outing	\$2,784.83
Katz, Teller, Brant, and Hild	Hosbrook Road	\$5,185.00
John Dsuban Spring Co.	Brakes for Engine 93	\$3,500.00
Southwest Landmark	Grass Seed	\$4,950.00
Southeastern	Loader Rental	\$6,600.00
J & J Supply	Field Marker Paint	\$2,520.00

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these requests. Vote: All Aye.

Mr. Raabe presented the Hamilton County Storm Water Districts “Storm Water District Level of Service Option and Service Fee Elections for 2011”. The Board approved staying with the same level of service and payment options as last year.

The Trustees directed Mr. Raabe to reserve the Community Room for the Sycamore Township holiday luncheon on December 17, 2010.

Approval of Meeting Minutes – The minutes of the Board of Trustees meeting held August 31 and September 2, 2010 were read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these minutes. Vote: All Aye.

The Receipts and Disbursements of September 14, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.

Vote: All Aye.

Executive Session – A motion was made by Mr. Weidman, seconded by Mr. Bishop, to enter into executive session for the purpose of discussing pending litigation personnel-employment.

Vote: Kent: Absent; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 9:42 am.

The executive session adjourned at 9:50 am.

The Board directed Law Director Miller to contact CFS and have them replace the columns on shelter #1 at Bechtold Park with copper naphthanate treated lumber and cap the ends of the beams.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 9:52 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Bruce Raabe, Administrator

Workshop Minutes 9/14/2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

October 5, 2010

9:00 am

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Parks and Recreation Update – Mr. McKeown requested permission to advertise park news and events on 15 second radio spots with WLW and WGRR for a cost of \$1,500.00 each. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve participation. Vote: All Aye.

A discussion regarding installation of programmable locks at all parks ensued with the suggestion of getting more cost estimates.

Community information classes will begin October 16th with couponing at the North Fire Station/Community room. Classes will run from October to March (two per month). All classes are free-except for Debbie Gardner's Self-Defense class. Trustees directed Mr. McKeown to charge \$10 for residents and \$20 per non-resident in order to recoup Township cost.

Heitmeyer Farms Civic Association - Sue Palermo-Mrs. Palermo introduced herself as the new liaison and invited everyone to attend the Heitmeyer Farms Civic Association Meeting on Wednesday, October 20, 2010 at 7:00 pm at the Administration Building, 8540 Kenwood Road.

Dillonvale Water Works Project – Mr. Kellums explained that Cincinnati Water Works (CWW) is only doing a half-width mill and fill on Mantell. He would like to partner with them to make it a full-width job. This would cost the Township \$20,000.00 plus an additional \$53,000.00 if fiber mat is installed. This would aide in keeping smooth pavement despite all of the bus turns on the road surface. Trustee Weidman made a motion to approve the project at the \$73,000.00 level, Trustee Kent seconded the motion. Vote: All Aye.

Kenwood Crossing I – Driveway – Mr. Kellums explained that the current owner, who purchased the property from Neyer, does not want to lose any parking spaces due to installation of a front and rear drive. The original agreement with Neyer was that when Pine Drive was extended there would be one drive that was right-in and right-out only – any change would require a modification in the zoning resolution already in effect. Attorney Miller will have further discussions on the matter with Mr. Bickford and Mr. Kellums.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the purchase requests and invoices for the Fire Department. The Trustees approved these requests and invoices as presented.

Capital Purchase – Headsets – Chief Jetter wants to avoid potential hearing loss/BWC claim by installing eight headsets in the two engines not currently equipped. The total cost for eight headsets is \$6,550.50 and will be paid for by TIFF money. A motion was made by Mr. Weidman to purchase the headsets, seconded by Mr. Bishop. Vote: All Aye.

Resolution – Collaborative – Chief Jetter requested the Board to consider passing a resolution recognizing the achievements of the Northeast Fire Collaborative. A motion was made by Mr. Kent, seconded by Mr. Bishop, proceed with a resolution for the Collaborative. Vote: All Aye.

Wicklow Fire Lane – Cincinnati Water Works is moving five hydrants to the opposite side of the street on Wicklow Avenue. Instead of moving the “no parking” lane, Chief Jetter recommended the option of painting the curbs in front of the hydrants as “no parking” and leaving everything else as it currently exists. Mr. Bishop made a motion to leave the fire lane alone and put in stripes/paint the curbs in front of the newly installed hydrants, seconded by Mr. Weidman. Vote: All Aye.

Trustee Weidman requested a resolution honoring two long-time volunteers of the Sycamore Senior Center, Virginia and Henry Gessing. Mr. Weidman made a motion to prepare the resolution, seconded by Mr. Bishop. Vote: All Aye.

Solar REC's – Mr. Bickford presented the options of Sol Systems purchasing REC's for a three year (\$303.00/credit-\$21,816.00 annual) or five year (\$250.00/credit-\$18,000.00 annual) term. In addition, the Township currently has sixty six credits to be purchased at \$350.00/credit (\$23,000.00 total). The consensus was to go with the three year contract but hold off on voting until the final details of the contract are submitted.

Retaining Wall Bid Results – Mr. Bickford announced that the bid submittals were opened on Monday, October 4, 2010 at 10:00 am. Reading Rock submitted a bid of \$141,049.00 with an alternate bid of \$74,673; Redi Rock submitted a bid of \$203,694.35 with no alternate bid, the Trustees are awaiting additional documentation as requested by Brandstetter/URS before making a decision.

Professional Photography – Website – Mr. Bickford asked if there was any interests in having a professional photographer take photos of the parks for the website; the cost would be under \$1,000.00. The Trustees indicated this could be done in-house instead of soliciting professional help.

Video Surveillance – Mr. Bickford presented information on SmartView video surveillance systems, such as the units in the Deer Park School System. Analog cameras with infra-red capability would be used. Bob Meyer and High Point Parks would only

be partially covered due to lack of poles for mounting. The total cost estimate is \$24,956.00 with the installation being done by the Maintenance Department. Mr. Weidman made a motion, seconded by Mr. Bishop, to proceed with the purchase of this system. Vote: All Aye.

Penelope Lane Survey – Mr. Bickford has a cost estimate of \$3,500.00 from Kleingers to survey the Penelope Lane property. The Hamilton County Engineer will also be approached to perform work if it can be done in a timely nature. Mr. Bishop made a motion to accept the lowest bid for the survey, seconded by Mr. Weidman. Vote: All Aye.

Nuisance Properties – Mr. Bickford presented the following properties for nuisance: 4601 Kugler Mill, 8607 Plainfield Road, and 12194 Stillwind Drive.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4601 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-68 passed this 5th day of October, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 12194 Stillwind Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-69 passed this 5th day of October, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8607 Plainfield Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-70 passed this 5th day of October, 2010.

Sheriff Patrol Update – Lt. Reid discussed upcoming meetings: Blockwatch Meeting with the Somerset Condo Association on October 7, at 6:00 pm and the NECC breakfast on October 11 at 8:30 am. He also indicated the patrol was covering for Blue Ash for a couple of hours on October 5, 2010 while they attended a funeral. Lt. Reid announced that two break in cases were closed.

Purchase Orders Over \$2,500.00 – Mr. Raabe presented two purchase orders for approval:

Princeton Schools	School District TIFF Payment	\$332,283.87
U.S. Savings Bank	KW Port Authority	\$233,585.33

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase orders. Vote: All Aye.

Schedule – Mr. Raabe presented the schedule of events.

Executive Session – A motion was made by Mr. Weidman, seconded by Mr. Kent, to enter into executive session for the purpose of property acquisition and pending litigation. Weidman: Aye; Bishop: Aye; Vote: Kent: Aye.

The Board entered into executive session at 10:36 am.
The executive session adjourned at 10:40 am.

Due to Election Day, the Board decided to move the Workshop scheduled for Tuesday, November 2 to Monday, November 1, 2010 at 9:00 am.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 10:46 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Bruce Raabe, Administrator

Workshop Minutes 10/05/2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

October 7, 2010

The Public Hearing for the Harrison Lighting District was held at 6:50 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:06 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Chief Jetter gave the invocation.

Pledge to the Flag.

Comments from residents: Charlie Meyer, Duneden; complained about panhandlers from 3:00-4:00 pm on Wednesday, questioned if they need a permit.

Comments from residents: Bill Smith, 8810 Eldora Drive; complained that the light pole on the barn in the park needs painting and said that the street sweeping was bad.

Comments from residents: Lou Ann Anderson, 8879 Eldora Drive; Thanking the police for response to arson call.

Comments from residents: Gene Madell, 4208 Larchview; complained about dust from the Target site.

Lt. Reid announced reported on Somerset homeowner Blockwatch meeting.

Chief Jetter reminded everyone that it is fire prevention month.

Mr. McKeown reported that the community education series is starting with couponing class on October 16, 2010 and then a backyard composting class.

Mr. Bickford stated that the survey on Penelope Lane may be done by Hamilton County.

The Trustees presented Allison Bethel of the Cystic Fibrosis Foundation with a check for \$2784.83 from the Golf Outing.

The Beautification Awards were presented to Lou Ann Anderson, Steve and Kathleen Hall, and Beverly Elson.

The resolution “Establishing the Harrison Avenue Lighting District” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading.

Vote: All Aye.

Resolution No. 2010-71 passed this 7th day of October, 2010.

The resolution “Establishing Township Funds in Order to Reconcile Budgets and Appropriations” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-72 passed this 7th day of October, 2010.

The resolution “Reconciling Budgets and Appropriations” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-73 passed this 7th day of October, 2010.

The resolution “Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.

Resolution No. 2010-74 passed this 7th day of October, 2010.

The resolution “Commending the Northeast Fire Collaborative for Improving Public Safety Through Intergovernmental Cooperation and Congratulating the Collaborative for its Recognition at the International Association of Fire Chiefs Annual Conference in Chicago” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to dispense with the second reading. Vote: All Aye.

Resolution No. 2010-75 passed this 7th day of October, 2010.

Resident Gilda Bailey had questions about an anonymous complaint.

The Receipts and Disbursements of October 7, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.

Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:36 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings October 7, 2010

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio

October 19, 2010
9:00 am

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Trustee Kent and Superintendent Kellums were excused.

Fire/EMS Invoices and Purchase Request – The invoices were approved as presented; there were no purchase order requests.

P.O.D. Exercise, November 6 – Chief Jetter informed the Board that there will be seven Points of Dispensing (P.O.D.) exercises occurring throughout the County – ours will be at Deer Park High School. The exercise will show how well all participants/volunteers and Board of Health interface during a pandemic.

Sheriff Patrol Update – Lt. Reid announced that a Somerset Condo Association meeting will be held Wednesday, October 20, 2010 at 7:00 p.m. He informed the Trustees that the Hamilton County Sheriff's Department had donated 12 bullet-proof vests to the Fire Department.

“Vehicle Security Survey” – Lt. Reid requested approval to purchase auto theft stickers with the green and white Sycamore logo for \$542.16 per thousand. A motion was made by Mr. Bishop, seconded by Mr. Weidman to purchase these stickers. Vote: All Aye.

Parks and Recreation Update – Mr. McKeown presented the Trustees with the following information: that the playground equipment is scheduled for delivery at Kenwood Road property today; the walking path is presently being worked on at Clete McDaniel Park; new grass seed is coming up at the ball/soccer field at Schuler Park; the fields have been aerated and new sod replaced where needed.

He advised the Board of the upcoming schedule from the Parks & Recreation Department: Composting class will be held this Thursday in the Community Room, beginning at 7:00 pm; the Luminaria is set for Saturday, December 11th and the 5K Challenge will be held October 30th at Bechtold Park beginning at 9:00 am.

Motion to Advertise - Hosbrook Access Road – Mr. Bickford informed the Trustees that the Hosbrook Access Road Project is ready to go out for bid, pending finalization of Hamilton County water retention details. A motion was made by Mr. Bishop, seconded by Mr. Weidman to advertise for this project. Vote: All Aye.

Mr. Bickford presented 4415 Kugler Mill Road as a nuisance property.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4515 Kugler Mill Road, Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye. Resolution No. 2010-76 passed this 19th day of October, 2010.

Montgomery Road Properties Demolition Contract - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to award the Montgomery Road Properties Demolition Contract to Allgeier & Sons who was the low bidder at a cost of \$322,552.00. Vote: All Aye. The Trustees directed Law Director Miller to prepare a resolution for the Meeting on October 21, 2010.

Hosbrook Access Road – Block Contract - A motion was made by Mr. Bishop, seconded by Mr. Weidman to award the Block Contract to Redi Rock Structures of OKI, LLC. Vote: All Aye. The Trustees directed Law Director Miller to prepare a resolution for the Trustees Meeting on October 21, 2010.

Request-November “Pancreatic Cancer Awareness Month” - A motion was made by Mr. Bishop, seconded by Mr. Weidman to declare November “Pancreatic Cancer Awareness Month. Vote: All Aye. The Trustees directed Law Director Miller to prepare a proclamation for the Trustees Meeting on October 21, 2010.

Safety Council Rebate Program – Mr. Raabe informed the Board that the Township received a BWC rebate check of \$6,606.00 at last week’s Safety Council Meeting.

Purchase Orders Over \$2,500.00 – There were no purchase orders over \$2,500.00.

Schedule – Mr. Raabe presented the schedule of events.

Executive Session – A motion was made by Mr. Weidman, seconded by Mr. Bishop, to enter into executive session for the purpose of personnel-discipline.

Weidman: Aye; Bishop: Aye; Vote: Kent: Absent.

The Board entered into executive session at 9:42 a.m.

The executive session adjourned at 9:52 a.m.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 9:54 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Bruce Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

October 21, 2010

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, and Superintendent Kellums. Trustee Kent, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid were excused.

Tracy Kellums read the invocation from Father Mendelsohn of the Holy Trinity Episcopal Church.

Pledge to the Flag.

Comments from residents: Gwen Finnegan, of Mercy Health Partners; informed the Trustees of improvements to the hospital in Kenwood.

Mr. Bishop reported that the playground equipment was being installed behind the Administration Building.

Law Director Miller reported that the Kenwood Towne Place TIF payment was sent to the schools and the Port Authority as required by the agreement. Law Director Miller was directed to check on potential conflict of Frost, Brown and Todd representing the Township as labor attorney as well as being attorney on the Kenwood Road Light Project.

Mr. Bickford presented a purchase order: Smart View Electronics for cameras at the parks in the amount of \$24,940.05. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve this purchase order. Vote: All Aye.

Communication from: Jeff Metzger and Tammy James of Kids First Sports Center; thanking Chief Jetter for helping with the building approval to get a preschool license. Communication from: Denise Franer R.N., of Clermont County General Health District; thanking Chief Jetter for the "Fall Prevention" seminar at the Senior Safety Coalition meeting.

Communication from: Bonnie Higgins, Director of Public Safety, Kenwood Towne Centre; thanking the Fire Department for participating in the Kenwood Towne Centre's Safety Fair.

Communication from: R.A. Dutch Cambruzzi, president/CEO of the Camden Group; thanking Chief Jetter for all of the help he has provided in the past and present.
Communication from: Residents Mary & Don Ellis, 5051 Kugler Mill Road; thanking the Maintenance Department for their professional work done on their brush pick up.
Communication from: Alison Bethel, Executive Director-Cystic Fibrosis Foundation; Thanking Rick Wietmarschen and Sycamore Township for the fundraising efforts through the “Annual Sycamore Township Golf Tournament for CFF”.

The resolution “Authorizing a Contract for the Purchase of material for a Retaining Wall” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.
Resolution No. 2010-77 passed this 21st day of October, 2010.

The resolution “Authorizing a Contract for a Demolition Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2010-78 passed this 21st day of October, 2010.

The resolution “Authorizing the Issuance and Sale of not to Exceed \$2,000,000 Road Improvement Bonds” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2010-79 passed this 21st day of October, 2010.

A Proclamation “Proclaiming the Month of November, 2010 is Pancreatic Cancer Awareness Month in Sycamore Township, Ohio” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.
Proclamation adopted this 21st day of October 2010.

The Receipts and Disbursements of October 21, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

Executive Session – A motion was made by Mr. Weidman, seconded by Mr. Bishop, to enter into executive session for the purpose of personnel-discipline.
Weidman: Aye; Bishop: Aye; Vote: Kent: Absent.

The Board entered into executive session at 7:34 p.m.
The executive session adjourned at 7:35 p.m.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to reschedule the Administrative Hearing on Becky Stratton to November 1, 2010 at 11:00 am.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:36 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings October 21, 2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

November 1, 2010

9:00 am

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Fire/EMS Invoices and Purchase Request – The Fire/EMS purchase orders and invoices were approved as presented.

Chief Jetter stated that the P.O.D. (Point of Distribution) exercise for dispersal of vaccines in an emergency/disaster would be held Saturday at Deer Park High School.

Chief Jetter informed the Trustees that the physical examination/insurance issue has been worked out with the Township's Fire/EMS medical director, Dr. Lovett.

HVAC/Administration Building – Mr. Kellums reported that the air conditioner unit for the computer room (basement of Administration Building) is not operating correctly and needs repair/replacement. RPC quoted \$2,800 to repair the unit, BPS quoted \$2,300 to repair or \$3,500 to replace. Mr. Kellums recommended replacement of the unit. Mr. Bishop made a motion to purchase a replacement unit, which was seconded by Mr. Kent. Vote: All Aye.

Sheriff Patrol Update – Lt. Reid reported that the Halloween candy distribution went exceedingly well with six (6) officers handing out the candy in various neighborhoods. In addition, Lt. Reid advised the Board that there were now ten (10) cyber block watches active in the community.

Vehicle Replacement – Lt. Reid reported that two (2) patrol cars (#78 and #79) of 2006 model year vintage had over 100,000 miles on them and were ready for replacement. Next year will be the last year Ford will supply the Crown Victoria for police cruisers and the Sheriff's Department is taking orders for them on state bid. Cost per car will be \$22,443.00 with an additional \$4,500.00 to set up each vehicle through Camp Safety, trade-in will be approximately \$2000.00 per vehicle. A motion was made by Mr. Bishop to purchase two (2) new vehicles and outfit them through the Sheriff's Department and it was seconded by Mr. Kent. Vote: All Aye.

Parks and Recreation Update – Mr. McKeown reported that the 5K Race held over the weekend went well with over 150 runners and entrants and extended his thanks to the Sheriff's Department for their help. He also stated that the Luminaria would be held on December 11th in partnership with IGA and was ready to go. Mr. McKeown informed the Board that the playground equipment from Walnut Grove Playgrounds had been erected behind the Administration Building and was ready for use. The McDaniel Park drainage construction was finalized and the path would be finished this week. He also stated that a large number of calls were coming in to use the Community Room after residents seeing its availability in the recent newsletter. And finally, he informed the Trustees that he had sent out approximately 50 letters concerning the scoreboard sponsorship, with no responses back yet.

Kenwood Road Utilities – Prior to discussing Kenwood Road, Mr. Bickford informed the Trustees that the cameras for the Parks had been ordered and the DVR's had already arrived. He also stated that the Hosbrook Access Road Project was out for bid.

Mr. Bickford stated that Duke needs 4 to 6 months lead time in order to acquire easements for the utilities installation at a cost of approximately \$600,000 to \$700,000 out of the Kenwood TIF. The Board was unanimous in desiring the project to start in the spring of 2011.

Property Insurance – Mr. Raabe requested permission to renew the Township's property insurance with Pillar Insurance at a price of \$50,876 for the period running from 11/1/10 to 10/31/11. Mr. Bishop made a motion to renew the policy and purchase at the proposed amount, seconded by Mr. Kent. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders for consideration:

Huntington National Bank	Kemper Goldcoast	\$130,200.00
US Bank	Kenwood (P&I)	\$664,231.25
US Bank	Sycamore Financial – Redstone	\$300,143.75
US Bank	Kenwood Mall Debt Service	\$588,906.25

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve and pay these service debts. Vote: All Aye.

Schedule – Mr. Raabe presented the schedule of events.

Executive Session – A motion was made by Mr. Weidman, seconded by Mr. Kent, to enter into executive session for the purpose of discussing personnel-employment and pending litigation. Mr. Bishop and Mr. Porter were not in attendance.
Vote: Kent: Aye; Weidman: Aye; Bishop: Absent.

The Board entered into executive session at 11:05 a.m.

The executive session adjourned at 12:36 p.m. after a motion was made by Mr. Kent, seconded by Mr. Weidman, to end the session. Vote: All Aye.

Back in open meeting, with the general public in attendance, a motion was made by Mr. Weidman, seconded by Mr. Kent, to postpone any decisions until the upcoming Thursday night (November 4, 2010) Trustees Meeting. Vote: All Aye.

A motion was made by Mr. Kent, seconded by Mr. Weidman, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 12:41 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator/

Workshop Minutes 11/01/2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

November 4, 2010

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Mr. Kent read the invocation from Pastor Patricia Bradley of Good Shepherd Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held October 19 and 21, 2010 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

The resolution "Reconciling Budgets and Appropriations" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-80 passed this 4th day of November, 2010.

The resolution "Providing for and Authorizing Cutting and Control of High Grass and Weeds and the Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8314 Lake Avenue, Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-81 passed this 4th day of November, 2010.

The resolution "Providing for and Authorizing Cutting and Control of High Grass and Weeds and the Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 3731 Jeffrey Court, Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-82 passed this 4th day of November, 2010.

The Receipts and Disbursements of November 4, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills.
Vote: All Aye.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session for the purpose of personnel-discipline.
Weidman: Aye; Bishop: Aye; Vote: Kent: Aye.

The Board entered into executive session at 7:12 a.m.
The executive session adjourned at 7:14 a.m.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:17 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings November 4, 2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

November 16, 2010

9:00 am

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Parks and Recreation Update – Mr. Mc Keown reported that:

- Moeller completed the fire-hydrant-painting service project on November 7th.
- The Luminaria is set for December 11th and the Township will send out notification letters to all Dillonvale residents, complete with the route.
- The walking path at Schuler Park is complete and measures out at 0.6 miles long.
- McDaniel Park Paving Project is almost complete with a few touch-up items left to finish.
- The cameras and boxes for installation in the parks have arrived and work will begin in McDaniel Park first.

Towers of Kenwood Drive Township Access Road Bid Results –

Mr. Kellums reported that:

- Eight (8) bids were received – low bid was Nemann (using Barrett asphalt) at \$2,126,502.12. Next lowest bid was Trend (using Jurgensen asphalt) at \$2,162,237.03. Completion date for the project will be June 30, 2011. A motion to award was made by Mr. Bishop, seconded by Mr. Kent, Vote: All Aye.
- Law director Miller mentioned that a small sliver of land still needs to be acquired from Neyer and he will contact them concerning the transfer.

Sheriff Patrol Update – Lt. Reid reported that the Cyber Blockwatch is going very well, with over 20 participants. Trustee Bishop recommended doing an annual group meeting at the Schuler Meeting Room to promote and encourage the organization.

Fire/EMS Invoices and Purchase Request – Chief Jetter reported that the sprinkler system at the south fire house rusted through and could have flooded the basement electronics if it had not been caught in time. The system has been repaired. He also presented the purchase requests and invoices for approval. The Trustees approved these as presented.

Purchase Orders Over \$2,500.00 – Administrator Raabe reported that the aggregation natural gas price had been locked in at 54.9 cents per ccf for the upcoming year.

Purchase orders over \$2,500.00 included the following:

- | | | |
|--------------------|-----------------------------|--------------|
| • Cornell/Snider - | school reimbursement - | \$88,378.63 |
| • M.A.C.Paran - | onsite project management - | \$ 3,000.00 |
| • Thelen - | density testing - | \$ 8,900.00 |
| • Jurgensen - | paving on Wicklow/Wexford | \$20, 645.50 |

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve and pay these invoices. Vote: All Aye.

Schedule – Mr. Raabe presented the schedule of events.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session for the purpose of discussing pending litigation.

Vote: Kent: Aye; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 9:47 a.m.

The executive session adjourned at 10:10 a.m.

Back in open session at 10:12 a.m., the Trustees authorized Attorney Miller to pursue litigation against CFS for the park pavilion. A motion was made by Mr. Bishop, seconded by Mr. Kent, Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:14 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator/

Workshop Minutes 11/16/2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

November 18, 2010

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Mr. Bickford read the invocation from the Congregation B'nai Tzedek.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held November 1 and 4, 2010 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Mr. McKeown reported that the letters informing the Dillonvale residents of the Luminaria went out this morning. The event is scheduled to take place at Bechtold Pavilion on Saturday, December 11, 2010 from 6:00 to 8:00 pm.

Law Director Miller advised the Trustees that the contract for the property on Hosbrook Road was received from Duke. He announced that Neyer Properties is going to donate a parcel of land for the Hosbrook Road Project.

Mr. Raabe presented a purchase order: Tree Divisions for tree and stump removal at a cost of \$14,550.00. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this purchase order. Vote: All Aye.

The resolution "Reconciling Budgets and Appropriations" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-83 passed this 18th day of November, 2010.

The resolution "Determining to Proceed and Authorizing a Contract for the Hosbrook Access Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2010-84 passed this 18th day of November, 2010.

The resolution “Determining to Proceed and Authorizing a Contract for Kenwood Road Improvements” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2010-85 passed this 18th day of November, 2010.

The Receipts and Disbursements of November 18, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills.
Vote: All Aye.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session for the purpose of property acquisition.
Weidman: Aye; Bishop: Aye; Vote: Kent: Aye.

The Board entered into executive session at 7:11 pm.
The executive session adjourned at 7:18 pm.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:21 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings November 18, 2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

November 30, 2010

9:00 a.m.

The meeting was called to order at 9:06 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Budget and Appropriations – No report.

Sheriff Patrol Update – Lt. Reid reported that the ARTIMIS sign boards on the highway had been adjusted to inform traffic of exits/information for Kenwood Towne Center. It was also noted that the new light timings seemed to be helping with the traffic flow.

Administrator Raabe brought to the Board's attention a request for a donation to the Hamilton County Sheriff's Explorer Program. They requested \$442.14 to purchase 12 radios for the Explorers to be used in managing parking and patrols at various Township events. A motion to purchase was presented by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

2011 Lawn Care Program – Mr. Kellums reported that the best bid for treating the Schuler Sports Complex was from Team All Sports (\$6,156.50) using granular material. TruGreen bid \$7,900.00 for the same area and would be using liquid. TruGreen bid \$13,266.75 for treating the rest of the Township. A motion was made to use TruGreen (\$13,266.75) for the rest of the Township and Team All Sports (\$6,156.50) for the Schuler Sports Complex by Mr. Weidman, seconded by Mr. Kent. Vote: All Aye.

Parks and Recreation Update – Mr. McKeown reported that the Luminaria was all set up for December 11th from 6:00 to 8:00 p.m. and letters had been mailed to residents in the area. He also reported that there were two new sponsors for the Festival 2011: Print Management and Rumpke.

Fire/EMS Invoices and Purchase Request – Chief Jetter had no report other than the usual Monthly Report handout. In addition, he asked to be excused from the Thursday night Trustee Meeting due to a charity engagement.

Health Care Update – Mr. Raabe reported that he was waiting on numbers from the health care companies for the pending decision on which carrier to proceed with for 2011.

Hamilton County Explorer Donation Request – See Item #2.

Purchase Orders Over \$2,500.00 –There were no purchase orders over \$2,500.00.

Schedule – Mr. Raabe presented the schedule of events.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session for the purpose of Personnel-Compensation.

Vote: Kent: Aye; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 9:32 a.m.

The executive session adjourned at 10:26 a.m.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:28 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator/

Workshop Minutes 11/30/2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

December 2, 2010

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Raabe, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Sheriff's Liaison Lt. Reid, and Assistant Fire Chief Rob Penny was present for Chief Jetter. EMS/Fire Director Jetter was excused.

Assistant Fire Chief Penny read the invocation from the Holy Trinity Episcopal Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held November 16 and 18, 2010 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Mr. Bishop complimented the Maintenance Department on decorations in Bechtold Park.

Mr. Raabe presented the following purchase order for consideration:

Print Management	winter newsletter	\$4,000
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A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this purchase order. Vote: All Aye.

Mr. Raabe requested that the Trustees approve Anthem as the provider for health care for the Township employees in 2011. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this request. Vote: All Aye.

Mr. Kellums requested the Trustees approval to replace the asphalt driveway at Fire Station #92 with concrete by Prus Construction at a cost of \$21,935.00. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this request. Vote: All Aye.

A communication from: Christine Nichols, 7949 Keller Road; thanking the Maintenance Department for repairing the damaged storm drain/rock wall.

The resolution "Reconciling Budgets and Appropriations" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-86 passed this 2nd day of December, 2010.

The resolution “Requesting the County Auditor to Make Advance Payments of Taxes” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2010-87 passed this 2nd day of December, 2010.

The resolution “Setting the Township Fiscal Officer’s Salary and Benefits” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2010-88 passed this 2nd day of December, 2010.

The resolution “Employing R. Douglas Miller as the Township Law Director and the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2010-89 passed this 2nd day of December, 2010.

The resolution “Establishing Mileage Allowance for Township Employees and Providing for Reimbursement Expenses” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2010-90 passed this 2nd day of December, 2010.

The resolution “Authorizing Payment for Association Dues” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading. Vote: All Aye. Resolution No. 2010-91 passed this 2nd day of December, 2010.

The resolution “Setting Trustee Meeting Dates and Times” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2010-92 passed this 2nd day of December, 2010.

The resolution “Providing for Compensation to the Township Trustees” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2010-93 passed this 2nd day of December, 2010.

The resolution “Providing Insurance Benefits to the Township Trustees” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2010-94 passed this 2nd day of December, 2010.

The Receipts and Disbursements of December 2, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills.
Vote: All Aye.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session for the purpose of property acquisition.
Weidman: Aye; Bishop: Aye; Vote: Kent: Aye.

The Board entered into executive session at 7:12 pm.
The executive session adjourned at 8:10 pm.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:12 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings December 2, 2010

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

**December 14, 2010
9:00 a.m.**

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Sheriff's Liaison Lt. Reid and Rob Butler was present for Law Director Miller, who was excused.

Kenwood Road Access Management – Trustee Weidman commented that the west side of the road with businesses needed better access off Kenwood Road, he would like to consider putting in center islands, with plantings – boulevard-style, and would like to get an engineer to study the problem. Mr. Weidman said that he would like to use Hamilton County Engineer for the consultant selection and then have Sycamore Township run the contract. Greg Bickford was directed to contact Tim Gilday to set this up. A motion to proceed with study was made by Mr. Weidman, seconded by Mr. Bishop. Vote: All Aye.

Parks and Recreation Update – Luminaria winners, in order of place, were reported by Mr. McKeown: 3824 Mantell, 8773 Killarney, 3866 Larchview, 9076 Eldora and 4041 Tramore Drive. Mr. McKeown also reported that Debbie Gardner would be putting on her self-defense course on Saturday, January 15th, 2011 at the Community Room.

Fire/EMS Invoices and Purchase Request – These were approved as presented.

Sheriff Patrol Update – Lt. Reid reported on the Driving Angels Program for first time juvenile offenders. They can take the class instead of getting a court date and spend 3 hours in class on a Saturday listening to a Nurse, Policeman and Fireman talk about accidents. Target date for setting it up is September of 2011 – this program has been working in Colerain for about a year now.

Bechtold Shelter Proposal – Mr. Kellums discussed replacing several of the smaller shelters at Bechtold Park that are in disrepair. He had a proposal for construction details and documents from Brandstetter for \$7,600.00 and would like to do Shelter #2 and #3 now and #5 in the future. A motion to proceed was tendered by Mr. Bishop to hire Brandstetter Carroll, it was seconded by Mr. Kent. Vote: All Aye.

Towers of Kenwood Drive Proposal – This discussion was tabled.

Cincyscape – Mr. Bickford reported that the contract renewal was for 2011, \$27,000 for 2012, \$29,000 for 2013, \$31,000 for 2014 and \$33,000 for 2015, for an average of \$30,000 per year. It was discussed that the videos still needed to be finished and delivered. Mr. Bishop made a motion to renew this contract, it was seconded by Mr. Kent. Vote: All Aye.

Appointed Boards – This discussion was tabled until Thursday's meeting.

Purchase Orders Over \$2,500.00 – Mr. Raabe reported on two purchase orders over \$2,500.00:

URS Corp	Hosbrook contract modification	\$44,278.00
Univar USA Inc.	calcium chloride	\$ 2,680.00

Schedule – Mr. Raabe presented the schedule of events.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session for the purpose of Personnel-Compensation, Personnel-Employment, and Property Acquisition.

Vote: Kent: Aye; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 9:45 a.m.

The executive session adjourned at 10:54 a.m.

Back in Open Session at 10:58 a.m. A motion was made by Mr. Bishop, seconded by Mr. Kent, to hire Beth Gunderson for the Zoning secretary position. Vote: All Aye.

The resolution “Establishing a Rate of Pay and Benefits for a Township Employee” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-95 passed this 14th day of December, 2010.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:59 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator/
Workshop Minutes 12/14/10

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

December 16, 2010

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Mr. McKeown read the invocation from the Kenwood Baptist Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held November 30, December 2 and 9, 2010 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes.
Vote: All Aye.

Lt. Reid announced the Driving Angels Program meeting on December 28, 2010 at 11:00 a.m.

Chief Jetter reported on the distribution of food and clothes to needy families.

Mr. McKeown announced that the prizes were sent out to the Luminaria winners.

Mr. Raabe presented the following purchase orders for consideration:

Stagge	property purchase	\$696,913.02
Keating Ritchey	title insurance	\$ 3,856.50

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this purchase order.

Vote: All Aye.

Mr. Bishop commended the Maintenance Department on a job well done with the snow removal efforts.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to reappoint the Zoning Committee members for 2011. Vote: All Aye.

The resolution "Adopting Appropriations for Calendar Year 2011" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-96 passed this 16th day of December, 2010.

The resolution "Reconciling Budgets and Appropriations" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-97 passed this 16th day of December, 2010.

The resolution “Transferring Funds and Reconciling Budgets and Appropriations for 2010” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-98 passed this 16th day of December, 2010.

The resolution “Establishing Rates of Pay and Benefits for Township Employees” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2010-99 passed this 16th day of December, 2010.

The resolution “Approving Contracts for Employee Insurance Benefits was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.
Vote: All Aye. Resolution No. 2010-100 passed this 16th day of December, 2010.

The Receipts and Disbursements of December 16, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:12 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings December 16, 2010

RECORD OF PROCEEDINGS

**Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
January 4, 2011
9:00 a.m.**

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

11500 Goldcoast Drive Service Agreement – Mr. Miller requested the Board to approve a motion granting a 30 day waiver on the Goldcoast Service Agreement. Mr. Bishop made a motion to approve, Mr. Kent seconded. Vote: All Aye.

Parks and Recreation Update – Mr. McKeown reported that Debbie Gardner would be holding her self-defense class at the Community Room on January 15th, at 9:00 a.m. A discussion followed on the number of concerts and events to be held during the 2011 event year, including one at Schuler Park and one at Bechtold Park. August 20th will be the date for the Classic Car Show event at Schuler Park, with music starting at 3:00 p.m. – an attempt is being made to get The Rusty Griswolds for this venue.

Fire/EMS Invoices and Purchase Request – Chief Jetter reported that he placed the annual uniform order, through the Northeast Collaborative, with Roy Taylor Uniforms and saved \$6,000.

Change Order for McDaniel Park Improvement – Mr. Kellums requested approval for three change orders:

Westside Paving	lime stabilization	\$ 5,000
Westside Paving	8" underdrain/yard drain	\$ 4,250
Westside Paving	asphalt adjustment	\$11,531

A motion to approve was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye

Revocable Street Privilege-Harrison Avenue – Dan Willig, of Greystone Homes, wants to build two homes on an existing lot, requiring use of the paper street for driveway access. Mr. Kellums recommended approval for this Revocable Street Privilege. A motion to approve the agreement was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Sheriff Patrol Update – Lt. Reid read a statement he wrote relating to a Suburban Life "Letter to the Editor" opinion piece titled "Saving More In Sycamore". He also reported that the Driving Angels Program was having a January 11th meeting with Moeller High School; in addition, the City of Blue Ash and Loveland were both participating in the program. Any funds donated have to come through the Township or a 501C3 designee.

Purchase Orders Over \$2,500.00 – Mr. Raabe had three purchase orders for approval:

Anthem Claims Health Insurance	December fees	\$ 2,841.02
Print Management	Winter Newsletter	\$ 4,000.00
North American Salt	Road Salt	\$128,460.00

A motion to approve for payment was made by Mr. Bishop, seconded by Mr. Kent.

Vote: All Aye.

Schedule - Mr. Raabe presented the schedule of events.

The resolution "Providing for and Authorizing Weed Cutting, Removal of Trash and Debris and Declaring a Nuisance for the Property Located at 3731 Jeffrey Court" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading. Vote: All Aye.

Resolution No. 2011-01 passed this 4th day of January, 2011.

The resolution "Providing for and Authorizing Weed Cutting, Removal of Trash and Debris and Declaring a Nuisance for the Property Located at 8651 Tralee Circle" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading. Vote: All Aye.

Resolution No. 2011-02 passed this 4th day of January, 2011.

The resolution "Establishing a Rate of Pay and Benefits for a Township Employee" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-03 passed this 4th day of January, 2011.

The Receipts and Disbursements of January 4, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills.

Vote: All Aye.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session for the purpose of litigation and property acquisition.

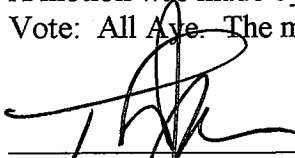
Vote: Kent: Aye; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 10:04.

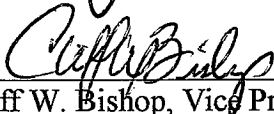
The executive session adjourned at 10:42.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to cancel the Thursday night Trustee meeting. Vote: All Aye.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 10:48.



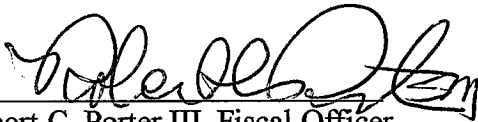
Thomas J. Weidman, President



Cliff W. Bishop, Vice President



Richard C. Kent, Trustee



Robert C. Porter III, Fiscal Officer



Bruce A. Raabe, Administrator/

Workshop Minutes 1/04/11



8540 Kenwood Road
Sycamore Twp, OH
45236-2010
PH (513) 791-8447
FX (513) 792-8564

Board of Trustees
Richard C. Kent
Cliff W. Bishop
Thomas J. Weidman

Fiscal Officer
Robert C. Porter III

Law Director
R. Douglas Miller

Administrator
Bruce Raabe

Superintendent
Tracy Kellums

EMS & Fire Director/
Fire Chief
William "BJ" Jetter,
Ph.D. MFireE, CHSIII

Planning/Zoning Director
Assistant Township
Administrator
Greg Bickford, AICP

Parks & Recreation
Director
Michael McKeown

CANCELLED

AGENDA

Trustees Meeting, January 6, 2011

7:00 PM REGULAR MEETING

INVOCATION

PLEDGE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES (December 14 and 16, 2010)

COMMENTS FROM RESIDENTS

SHERIFF PATROL REPORT

EMS AND FIRE REPORT

RECREATION REPORT

MAINTENANCE REPORT

LAW DIRECTOR REPORT

ADMINISTRATOR REPORT

ZONING REPORT

COMMUNICATIONS

OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

- Zoning Commission Meeting, Monday, January 10, 2011 at 7:00 pm, Township Administration Building, 8540 Kenwood Road.
- Parks and Recreation Meeting, Monday, January 10, 2011 at 7:15 pm, Township Administration Building, 8540 Kenwood Road.
- *Choose COURAGE, not Fear* Self-Defense Seminar, Saturday, January 15, 2011 at 9:00 am, Schuler Sports Complex, Community Room, 11532 Deerfield Road, 45249.
- Martin Luther King, Jr. Day, Holiday, Offices Closed, Monday, January 17, 2011.
- Workshop Meeting, Tuesday, January 18, 2011 at 9:00 am, Township Administration Building, 8540 Kenwood Road.
- **CANCELLED**-Board of Zoning Appeals Meeting, Tuesday, January 18, 2011 at 7:00 pm, Township Administration Building, 8540 Kenwood Rd.
- Blockwatch Meeting, Tuesday, January 18, 2011 at 7:00 pm, Training Room at the Firehouse, 8540 Kenwood Road.
- Trustee Meeting, Thursday, January 20, 2011 at 7:00 pm, Township Administration Building, 8540 Kenwood Rd.

PAY BILLS AND READ RECEIPTS

EXECUTIVE SESSION

ADJOURNMENT

AGENDA 01-06-2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio January 19, 2011 9:00 a.m.

The meeting was called to order at 9:05 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Trustee Kent and Fiscal Officer Porter were excused.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented invoices and purchase requests which were approved by the Trustees.

Annual EMS Supply Order Purchase Request – Chief Jetter stated that Matrx Medical was the lowest bid by \$9,000.00 and the total bill would be \$23,051.00. A motion was made to approve this purchase by Mr. Bishop, seconded by Mr. Weidman.
Vote: All Aye.

Chief Jetter advised the Trustees that he would have an employee who had broken his right hand coming back to work on Transitional Work Duty.

Sheriff Patrol Update – Lt. Reid stated that he would be attending the Driving Angels Program in Colerain Township on Saturday, January 22 from 9:00 am to 12:00 pm.

Leaf Machine Repair – Mr. Kellums reported that instead of purchasing new leaf machines at over \$20,000.00 per unit, he would like to overhaul the four current units at a total cost of \$8,013.67. A motion was made to approve the purchase order by Mr. Bishop, seconded by Mr. Weidman. Vote: All Aye.

Change Order Kenwood Towers Drive Project – Mr. Kellums presented two change orders for the project - \$35,000.00 for the retaining wall and \$30,130.00 for extra digging required on the foundation footers for the wall. A motion was made to approve the purchase orders by Mr. Bishop, seconded by Mr. Weidman. Vote: All Aye.

Mr. Kellums also requested approval on an RFQ/construction administration and inspection contract with a limit not to exceed \$120,000.00. A motion was made to approve the contract by Mr. Bishop, seconded by Mr. Weidman. Vote: All Aye.

Mr. Kellums requested an emergency purchase order in the amount of \$50,000.00 to be made out to Evans Landscaping for salt purchase at \$89.00 per ton. The Board suggested buying the minimum amount possible allowing the Township to make it through the next snow storm and recommended keeping it to 400 tons, if possible. A motion was made to approve the purchase order by Mr. Bishop, seconded by Mr. Weidman. Vote: All Aye.

Former Harley Hotel Site – Creek Infill – Mr. Bickford discussed the best method of payment for infilling the subject creek and it was decided that it would be best to enter into a professional services agreement with Neyer – let Neyer pay for the project up front and then reimburse them from the T.I.F. income on the project.

Zoning Certificate Fees – Mr. Bickford presented the option of eliminating residential fees for fences, decks and sheds less than 200 square feet. If the resident does not get the permit they will be fined a \$200 penalty fee. The current charges generate approximately \$1,000 to \$1,500 annually. The Board instructed Mr. Bickford to put together a resolution for the next Workshop meeting in February.

Upcoming Public Hearing – Mr. Bickford stated that there will be a public hearing on Shell Gas Station adding a walkway to the existing plans. The meeting will be held February 3rd, 2011 at 6:45 p.m.

Bechtold Park Shelter Replacement – Mr. McKeown requested a resolution from the Board for submittal of an ODNR NatureWorks grant to replace Shelter #3 at Bechtold Park. The Township must commit 25% of the project cost.

The resolution “Approving and Authorizing an Application for Financial Assistance from the Ohio Department of Natural Resources” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye. Resolution No. 2011-04 passed this 19th day of January, 2011.

Parks and Recreation Update – Mr. McKeown reported that Mount Notre Dame will pay a fee to use one of our ball fields for their varsity and reserve home field.

Approval of 2011 Blanket Purchase Orders – Mr. Raabe presented the 2011 Blanket Purchase Orders for approval. A motion was made to approve the purchase order by Mr. Bishop, seconded by Mr. Weidman. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Raabe presented six purchase orders over \$2,500 for approval:

<u>Name</u>	<u>Reason</u>	<u>Amount</u>
Alleen Rents	Tents, tables, chairs for festival	\$ 5,500.00
Mark Hurst, LLC	Accounting services	\$ 5,000.00
BWC	Workers’ Comp annual premium	\$173,421.86
Chard Snyder	Monthly administration fee	\$ 2,940.00
OPWC	Sturbridge Sub. Reconstruct. Loan	\$ 37,499.18
Camp Safety	Outfit two new police cruisers	\$ 11,154.98

Mr. Bishop made a motion to approve these purchase orders, seconded by Mr. Weidman. Vote: All Aye.

Mr. Raabe requested the Board to approve the December 14th and 16th, 2010 meeting minutes. A motion was made to approve the minutes by Mr. Bishop, seconded by Mr. Weidman. Vote: All Aye

Schedule - Mr. Raabe presented the upcoming schedule of events.

The Receipts and Disbursements of January 4, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

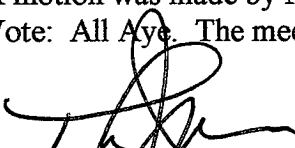
I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

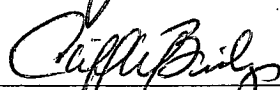
Signed: 
Robert C. Porter III, Fiscal Officer

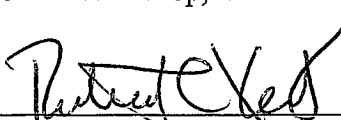
A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

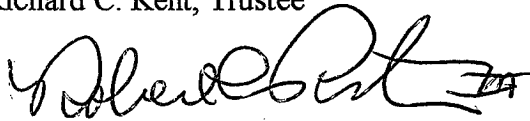
An Executive Session was entered into at 9:48 a.m. and ended at 10:25 am for the purpose of pending litigation.


A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 10:32 am.


Thomas J. Weidman, President


Cliff W. Bishop, Vice President


Richard C. Kent, Trustee


Robert C. Porter III, Fiscal Officer


Bruce A. Raabe, Administrator

Workshop Minutes 1/19/11



Hamilton County, OH

8540 Kenwood Road
Sycamore Twp, OH
45236-2010
PH (513) 791-8447
FX (513) 792-8564

Board of Trustees
Richard C. Kent
Cliff W. Bishop
Thomas J. Weidman

Fiscal Officer
Robert C. Porter III

Law Director
R. Douglas Miller

Administrator
Bruce Raabe

Superintendent
Tracy Kellums

EMS & Fire Director/
Fire Chief
William "BJ" Jetter,
Ph.D. MFireE, CHSIII

Planning/Zoning Director
Assistant Township
Administrator
Greg Bickford, AICP

Parks & Recreation
Director
Michael McKeown

CANCELLED

AGENDA

Trustees Meeting, January 20, 2011

7:00 PM REGULAR MEETING

INVOCATION

PLEDGE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES (December 14, 16, 2010 and January 4, 2011)

COMMENTS FROM RESIDENTS

SHERIFF PATROL REPORT

EMS AND FIRE REPORT

RECREATION REPORT

MAINTENANCE REPORT

LAW DIRECTOR REPORT

ADMINISTRATOR REPORT

ZONING REPORT

COMMUNICATIONS

OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

- Workshop Meeting, Tuesday, February 1, 2011 at 9:00 am, Township Administration Building, 8540 Kenwood Road.
- Trustee Meeting, Thursday, February 3, 2011 at 7:00 pm, Township Administration Building, 8540 Kenwood Rd.

PAY BILLS AND READ RECEIPTS

EXECUTIVE SESSION

ADJOURNMENT

Agenda 01-20-2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio February 1, 2011

The meeting was called to order at 9:27 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Sheriff Patrol Update – Lt. Reid reported that the D.A.R.E. Program would be starting up at All Saints on Friday, February 4th and the Moeller Driving Angels Program is scheduled to begin in October.

Lt. Reid informed the Trustees that the Montgomery Road vehicular fatality that occurred over the weekend was apparently due to a medical emergency.

Zoning Fees – Mr. Bickford requested that various residential zoning fees be considered for reduction to \$0 (sheds, decks, etc....see attached list). There also would be a slight increase in several commercial zoning fees. The last change to zoning fee rates occurred in 2006. A motion to amend the rates and prepare a resolution for Thursday's meeting was made by Mr. Kent, seconded by Mr. Weidman. Vote: All Aye.

Upcoming Public Hearing – Mr. Bickford reported that there will be a Public Hearing on Thursday, February 3, 2011 at 6:45 p.m. for the Shell gas station on Montgomery. There were minor changes requiring approval. A motion directing Attorney Miller to prepare a zoning resolution for Thursday's meeting was made by Mr. Kent, seconded by Mr. Weidman. Vote: All Aye.

Parks and Recreation Update – Mr. McKeown reported that Shelter #3 appears to be leaning more – possibly due to frost heave – and it has been roped off with caution tape pending demolition by the Service Department when weather conditions improve and time is available. He also reported that Brandstetter & Carroll will supply a new design for the shelters by February 13th.

Mr. McKeown also reported that the following concert dates and announced that the Festival bands were set:

Twilight Concerts

Saturday, May 14th, Behind the Admin Building at 8540 Kenwood Road, 6:00 p.m.

Saturday, June 11th, McDaniel Park, 11797 Solzman Road, 8:00 p.m.

Saturday, June 18th, Bechtold Park, 4312 Sycamore Road, 6:00 p.m.

Festival in Sycamore

Friday, July 15th, Bechtold Park, 4312 Sycamore Road, Ambrosia

Saturday, July 16th, Bechtold Park, 4312 Sycamore Road, Grand Funk

Saturday, August 20th there will be a car show at the Schuler Recreational Facility with a band to be named later.

Fire/EMS Invoices and Purchase Request – The Fire/EMS invoices and purchase requests were approved as presented.

Turn Out Gear Purchase Request – Chief Jetter requested approval to purchase ten sets of turnout gear from the Northeast Collaborative, using T.I.F. funds, for a total of \$14,690.10; these would have a ten year life span. A motion to approve for payment was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Upcoming Labor Contract – Chief Jetter requested direction as to which labor attorney to use for the upcoming labor contract talks. Mr. Weidman stated that he would set up a meeting with a representative from Dinsmore & Shohl.

Plan Review Fee Changes – Chief Jetter presented proposed fee changes for plan reviews as follows:

After hours inspection	\$400 (from \$300)
Hydrant fee	\$25
Hot work permit	\$25
Residential UST	\$25
Bonfire permit	\$25

After discussion, it was recommended to raise the Residential UST fee to \$100, and the Bonfire permit to \$100. A motion to approve the fee changes was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Raabe had no purchase orders for approval at this time. He did report that the County Engineer's Annual Dinner was being held on February 16th, at Pebble Creek Golf Club. In addition, he also reported that the ODNR NatureWorks Grant had been submitted to the state for assistance in replacing Shelter #3.

Law Director Miller reminded Mr. Raabe that the Annual Tax Incentive Review Meeting with the local schools needed to be held during the first week in March.

The resolution "Providing for and Authorizing Weed Cutting, Removal of Trash and Debris and Declaring a Nuisance for the Property Located at 12186 Fourth Avenue, Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency.

Vote: All Aye.

Resolution No. 2011-05 passed this 1st day of February, 2011.

Schedule - Mr. Raabe presented the upcoming schedule of events.

An Executive Session was entered into at 10:10 a.m. and ended at 10:26 a.m. for the purposes of imminent litigation and personnel-employment.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 10:27 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 2/01/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

February 3, 2011

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Mr. Kent read the invocation from Father Pat Crone of St. Saviour Parrish.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held January 4 and 19, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comment from resident: William Smith, 8807 Eldora Drive; asked about the water storage tower and about a bus pad removal on Wexford.

Lt. Reid reported that he was teaching D.A.R.E. at two schools and working with the Driving Angels Program.

Mr. McKeown reported a change in the Twilight Concert dates.

Communication from: Frances Costello, 7471 Glenover; thanking Chief Jetter and Firemen Noplis and Asbach for wonderful EMS treatment when she broke her hip.

Communications from: Cecil Bellman, The Caring Place, 6312 Kennedy Avenue; thanking Chief Jetter and the Fire Department for the donation to their food pantry.

Communication from: Nancy Blythe, Sycamore Township resident; thanking Chief Jetter and Firefighter Don Haun for great EMS response to her car accident on Ronald Reagan.

Communication from: Patty and the Deer Park holiday food basket elves; thanking Chief Jetter and the Fire Department for the donations to their program.

Communication from: Debbie Gardner, Survive Institute; thanking the Trustees for offering the self defense seminar to the community, a woman at the seminar informed Ms. Gardner that she believed it saved her life.

The resolution "Approving a Site Plan for the Gilligan Oil Company Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-06 passed this 3rd day of February 2011.

The resolution "Setting Fees for Certain Zoning Matters" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-07 passed 3rd day of February 2011.

The resolution “Setting New Rates and Fees for EMS and Fire Department Services” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-08 passed this 3rd day of February 2011.

A motion was made by Mr. Bishop to maintain the structure of the Board of Trustees with Mr. Weidman as president of the Board, this was seconded by Mr. Kent. Vote: All Aye.
A motion was made by President Weidman, seconded by Trustee Kent, to keep Mr. Bishop as vice president of the Board. Vote: All Aye.

The Receipts and Disbursements of February 3, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills.
Vote: All Aye.

Executive Session – Property Acquisition - A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss property acquisition.
Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 7:22 pm.
The executive session adjourned at 7:41 pm.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:42 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings February 3, 2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio February 16, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the Fire/EMS invoices and purchase requests with no questions or comments from the Trustees.

Exempt Properties in the Township – Chief Jetter presented information he had assembled on additional ways to seek revenue from exempt properties in the Township – perhaps by charging an inspection fee. He calculated that there was approximately \$9,000,000 of exempt valuation that would net \$42,000 to the Fire Department if taxed. This includes 39 residential structures under CMHA that don't pay taxes but still need inspections. There were also 22 churches, 1 institution and 1 public school. Chief Jetter will continue to collect more information and study the process.

EMS Billing – Trustee Weidman led a discussion on current EMS billing. The Township is currently using Medicount but the Fire Chief is also talking to Ohio Billing and M.B.I. for future use. The Fire Department is currently able to recoup only 40% on auto accidents and 70% on EMS runs. A discussion ensued over whether to turn over the unpaid bills of non-Township residents to a collections agency. It was also pointed out that Amberly Village is billing for police services – Lt. Reid will check on it and get more information.

Internet Sweepstakes Cafes – Trustee Weidman led a discussion on the possibility that these cafes might be an illegal gambling scam where clients buy a phone card and use it to gamble. Sixteen communities have put a six month moratorium on allowing these cafes, including West Chester and Miamisburg and Trustee Weidman questioned whether Sycamore Township should do the same. Apparently the State's Attorney General will not aggressively go after these cafes but will help out the local communities. A motion was made to prepare a resolution for a six month moratorium by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Parks and Recreation Update – Mr. McKeown reported that he was recommending going with Cincinnati Custom Street Machines to run the upcoming car show and to expect 100 – 125 cars entered in the "open" class. The Park Committee recommended using Mitch Ryder And The Detroit Wheels as entertainment (\$8,000 to \$8,500) or else go local with groups like Ooh La La or Eight Days A Week.

Sheriff Patrol Update – Lt. Reid reported a 16.73% decrease in reported crime from 2009–2010 with a 5% decrease county-wide (at 2006 levels). Sycamore Township was #1 in decrease with Columbia Township immediately following. He also reported that there was a 30% decrease in sex offender cases county-wide and that Sycamore Township currently has 4 registered sex offenders.

Kenwood Rd Access Management Study RFQ Results – Mr. Kellums reported that eight submittals were received for review and that TEC was ranked first with KZF at second. Sycamore Township will handle the contract as opposed to Hamilton County. A motion was made to open negotiations by Mr. Kent and seconded by Mr. Bishop. Vote: All Aye.

2011 Road Improvement – Mr. Kellums led a discussion on how much the Board wants to spend on road projects this year. He recommends \$1.5 million to do 32 streets – a total of 6.92 miles of roadway with a majority of it in Rossmoyne. As a rough estimate, this would come to approximately 28 miles of the Township’s total 52 miles being completed and in good shape. Comments were made regarding the possibility of pursuing a road levy at some point down the road and Trustee Weidman recommended tabling the discussion until the next Workshop. It was pointed out that, in order to save time, the Board could vote on a motion to proceed with going out to bid and then non-perform on it (or portions of it) if the necessity arose. A motion to go out to bid was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Raabe presented two purchase orders for approval, both relating to bands for the Festival in Sycamore 2011:

Grand Funk	Paradigm Agency	\$30,000.00
Ambrosia	EarthTone Music	\$ 6,500.00

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these requests.

Since the Workshop was held on Wednesday and no new business was anticipated, Mr. Raabe polled the Board as to the possibility of cancelling the Thursday evening meeting. A motion to cancel the meeting was made by Mr. Kent and seconded by Mr. Weidman. Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

The Receipts and Disbursements of February 16, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills.

Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:18 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 2/16/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio March 1, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Parks and Recreation Update – Mr. McKeown reported that Shelter #3 in Bechtold Park had been razed since it was a safety hazard.

He also stated that the vendor had suggested the possibility of raising the “Ride For Five” program at the Festival to \$8 to recoup additional monies. The Township currently pays a flat fee of \$10,000.00 and averages a return of approximately \$5,000.00. The Board decided to stick with the original pricing.

Mr. McKeown reported that Ooh La La and Mitch Ryder and Eight Days a Week are set to play at the Car Show. Registration will be 8:00 a.m. to 1:00 p.m., the Show will be from 1:00 p.m. to 4:00 p.m., Eight Days a Week will play from 4:00 p.m. to 6:00 p.m., Ooh La La will open at 6:00 p.m. to 8:00 p.m. for Mitch Ryder who will go on between 8:00 p.m. and 8:30 p.m. A discussion ensued as whether to open the Car Show up to foreign car entries.

The Community Picnic will be held at the Kenwood address on May 14th with The Bloody Tinth (an Irish-American group) playing, June 11th at Bechtold Park will be Jump & Jive and June 18th at McDaniel Park will be the Pink Floyd tribute band called Signs of Life.

Sheriff Patrol Update – Lt. Reid reported that April 30th from 10:00 a.m. to 2:00 p.m. will be the national day to dump pharmaceuticals. The Board would like to consider having one of the drop-off sites at the Kenwood Road location and suggested combining it with the upcoming Shredding Program. This program has already been advertised in the Township Newsletter for April 23rd but could be moved if the combination works out and a separate flyer put in the next Newsletter to announce the change in dates. Lt. Reid will look into setting up the drop-off program and report back to the Board before a final decision is made.

The Township has received a number of complaints regarding “Door Store” littering from the circulars being thrown in roadways and blowing apart. Lt. Reid will call the supplier and request their carriers to be more careful.

Kenwood Road Access Management Study – Mr. Kellums reported that Ed Williams with TEC submitted the best proposal for a study of the affected area at a cost of \$30,560.00 (paid from TIF funds). The proposal included holding public meetings and setting up a website showing the progress of the study, as well as assistance in obtaining funding/grants for the actual project. A motion was made by Mr. Bishop, seconded by Mr. Kent, to prepare a resolution to perform this request. Vote: All Aye.

Bechtold Shelter – Mr. Kellums reported that Brandstetter Carroll analyzed six submittals requesting a new park shelter and the best applicant appeared to be Anderson Recreation (designer) using a kit from Pinnacle Polygon Structures. The kit will cost \$24,820.00. Mr. Kellums will get the Board some photos of what the structure looks like, as well as seeing how long both firms have been in business. A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into a contract. Vote: All Aye.

CFS is ready to move ahead with the repairs on Shelter #1 at Bechtold Park after settling an insurance claim with Reimeier Lumber over the wood posts. They will order the posts and expect delivery in the next six to eight weeks, at which time they will begin replacing one at a time.

Hosbrook Road Access Update – Mr. Kellums reported that the project is going well with the Fred A. Nemann Company and showed photos on the silt fence and overflow basin installed after an overflow rain event caused mud to wash into the adjoining parking garage.

Mr. Kellums advised the Board of a meeting with Neyer on the property adjoining the FBI site where they want to discuss changes on signage, drainage and road construction. Neyer has agreed to bring the final documents at 6:30 p.m., prior to Thursday night's Trustee Meeting, on the two parcels that will complete the road acquisition phase of the project.

Solar RECS – Mr. Bickford reported that FirstEnergy of Ohio will buy Sycamore's '09 and '10 RECs (Solar Renewable Energy Credits) for \$365.00 (net) for a total of \$28,500.00. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the sale of these RECs to FirstEnergy. Vote: All Aye.

Mr. Bickford also reported that the inverter fuses on the solar panel had been replaced under warranty and the system was operational again.

Fire/EMS Invoices and Purchase Request – Chief Jetter reported that the gauges on the fire truck had been replaced – both interior and exterior. The Board approved the invoices and purchase requests as presented.

Tone & Voice – Chief Jetter reported that Hamilton County had changed three years ago to narrow band and that the cost to change from the 1996 low band system over to the narrow band would be \$15,598.00. The new system will turn on in October and it is TIF-eligible based on its greater than ten year life projection. A motion was made by Mr. Bishop, seconded by Mr. Kent, to proceed with the replacement. Vote: All Aye.

Accidental Insurance Renewal – Chief Jetter reported that there would be a \$594.00 increase this year in insurance rates and recommended staying with Provident for a total of \$7,906.00, locked in for three years. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this request. Vote: All Aye.

EMS Billing – Chief Jetter is working on various methods to potentially increase collections. He will continue researching this area.

Inspection Fee – Chief Jetter commented on the number of exempt/ residential properties that do not pay inspection fees and ways to recoup this loss. He will bring a proposal to the next meeting.

Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase order for approval:

CAGIS Permits Plus Annual Fee	Zoning	\$4,624
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A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this request.

Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

Law Director Miller requested permission from the Board to prepare a resolution stopping TIFs that are not in effect or have stalled, such as the Bear Creek one on Reading Road. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this request. Vote: All Aye.

Law Director Miller requested an executive session for pending litigation. A motion was made by Mr. Bishop, seconded by Mr. Kent, to adjourn to executive session.

Vote: All Aye.

Executive Session was entered into at 10:13 a.m.

Executive Session was adjourned at 10:22 a.m.

Back in open session, a motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 10:24 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 3/01/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

March 3, 2011

The Tax Incentive Review Council Meeting was held at 6:45 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Lt. Reid read the invocation from Father Timothy Bunch of St. Saviour Parish.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held February 1, 3, and 16, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comment from resident: William Smith, 8810 Eldora Drive; complained about sidewalks, he suggested changing the Memorial Day route.

Comment from resident: Gene Matel, 4208 Larchview Drive; discussed traffic running the light on Larchview and Plainfield and coordination of lights at that location. Lt. Reid will monitor the traffic and Mr. Kellums will check on the timing of the light.

Lt. Reid discussed drug drop off point event.

Chief Jetter talked about "shaken horizon" drill re: earthquake. He followed up on crane situation at Kenwood Towne Place which is involved in litigation.

Mr. McKeown reported that the WGRR Yard Sale is taking place in Bechtold Park on April 9, 2011. He announced that the pitch, hit, and run competition will be held on April 16, 2011 at Bechtold Park.

Law Director Miller reported that he closed on the Neyer parcel donations, 7797 Hosbrook Road 1.279 acres and 8010 Montgomery Road 21,148 square feet of vacant land.

Mr. Raabe presented two purchase order for approval over \$2,500.00:

WGRR	Spring Advertising	\$3,500.00
Center for Local Government	2011 Dues	\$3,825.00

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase orders.

Mr. Kellums requested permission to advertise for the 2011 Road Project. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this request. Vote: All Aye.

Mr. Bickford reported that we sold more Solar Renewable Energy Credits (RECS).

Communication from: Anne Stein from Duke Realty; thanking the Township and the Fred a. Nemann Company for a great cleanup job on her garage from mud that washed down from the FBI site.

Communication from: Ed Heston, resident; thanking Mr. Kellums for picking up his storm damage.

The resolution “To Declare a Moratorium on the Issuance of a Zoning Certificate for an “Internet Sweepstakes Establishment” use Until September 1, 2011” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2011-09 passed this 3rd day of March 2011.

The resolution “Approving a Contract for Engineering Services” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading. Vote: Mr. Bishop: Aye, Mr. Kent: Nay, Mr. Weidman: Aye. Resolution No. 2011-10 passed this 3rd day of March 2011.

The resolution “Authorizing a Contract for the Construction of a Park Shelter” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2011-11 passed this 3rd day of March 2011.

The resolution “Authorizing the Sale of Solar Renewable Energy Credits to FirstEnergy Service Company” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2011-12 passed this 3rd day of March 2011.

The Receipts and Disbursements of March 3, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills. Vote: All Aye.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 7:20 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 03/03/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio March 15, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Sheriff Patrol Update – Lt. Reid reported on the information he had received from the DEA on the Drug Drop-Off Program. The Township is too late to go through the application process this year for the national date in April but can submit an application for next year. The Trustees directed Lt. Reid to set up a Drug Drop-Off Program on our own for the Trash Bash on May 14th from 10 a.m. to 2 p.m.

Motion to Advertise-Montgomery Road Sidewalks – Mr. Kellums requested a motion to advertise for the Sturbridge (Phase II) Montgomery Road Sidewalk Program. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this motion. Vote: All Aye.

Hosbrook Access Road – Mr. Bickford reminded the Board that a name was needed soon for the Hosbrook Access Road currently under construction. He also suggested that it was time to begin thinking about implementing some of the traffic-calming study suggestions recommended on Hosbrook Road. In addition, he reported that Neyer Properties wants additional signage for the project and that it will need to be approved by the Board if they decide to allow it.

Mr. Miller mentioned that the "Sycamore Township" sign on the rock wall at Galbraith and Kenwood Roads was getting hard to see and Mr. Weidman suggested looking into ways to get it highlighted.

Property Maintenance Board – Mr. Bickford stated that Becky Ober would be resigning from the Property Maintenance Board this month due to time commitment problems. A recommendation was made to replace her appointment with Ashwin Corattiyil. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve of the new appointment. Vote: All Aye.

Galbraith Road Complaint – Mr. Bickford reported that the litter complaint concerning windblown debris near the Bear Creek development on Galbraith Road had been cleaned up by the Maintenance Department.

Fire/EMS Invoices and Purchase Request – Chief Jetter reported that the department was over budget this month due to uniform purchases and EMS billing. The Board approved the invoices and purchase requests as presented.

EMS Billing and Inspection Fees – Chief Jetter reported that EMS collections cost \$37,528 last year with Medicount and \$57,220 if Ohio Billing had been used. Other billing companies don't have the electronic connection (face sheets) that we do now with our current setup. All three companies stated that we needed to raise our rates and if we did it could potentially add an additional \$125,000. In 2010, \$33,000 went uncollected from non-residents. Recommendations include: raising mileage from \$7 to \$12, Basic Life Saving (BLS) from \$350 to \$450 and

ALS1/ALS2 from \$550 to \$750. The consensus was to stay with Medicount and raise rates; a motion was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

A discussion was held on raising/instituting rates on fire inspection fees for exempt residential property and daycares. The Chief recommended charging \$25 per occurrence for an occupancy inspection of a foster home, adoption home, and metropolitan housing unit. For a daycare that is attached to a church or school, there would be an annual inspection fee of \$50 and for large institutions, such as Jewish Hospital, an inspection fee of \$500 per year.

Parks and Recreation Update – Mr. McKeown was absent due to illness; however he phoned in a report to Mr. Raabe who relayed it to the Board. All of the bands are booked for the concert and car show and all other preparations are going well.

Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders for approval:

U.S. Bank	Debt Service – Kemper Road T.I.F.	\$430,877.16
J&J Supply	Field Paint – Parks	\$3,780.00
Carmaleen Kissel	Festival Rides – Parks	\$10,000.00

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these requests.

Vote: All Aye.

Mr. Raabe also requested the Board to declare a proclamation stating March as “Brain Injury Awareness Month” at the request of Mr. J. Janus. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this request. Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 9:48 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 3/15/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

March 17, 2011

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Kent, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Superintendent Kellums was excused.

Trustee Kent read the invocation from Father Terry Hamilton, Pastor of St. Vincent Ferrer Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held March 1 and 3, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these minutes. Vote: All Aye.

Comment from resident: Max VanGuard, 8913 Eldora Drive: spoke about concerns regarding the smart utility meters.

Mr. McKeown reported that the baseball and soccer season will be starting soon.

Mr. Bickford reported that we received payment for some Solar Renewable Energy Credits (RECS).

Communication from: Jeff Dietrich/Patti Beard, residents at 8554 Wexford; thanking the Maintenance Department for the great job on pothole repair.

Communication from: Agnes Pesta, Kenwood Woman's Club; thanking the Maintenance Department for their work on the Kenwood Gardens.

The proclamation "Proclaiming that March 2011 is "Brain Injury Awareness Month" in Sycamore Township, Ohio" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to pass this proclamation. Vote: All Aye.
Proclamation passed this 17th day of March 2011.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to table the resolutions for EMS Billing and Tax Exempt Inspection Fees. Vote: All Aye.

The Receipts and Disbursements of March 17, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:12 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 03/17/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio April 5, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Neyer Retaining Wall at Hosbrook – Mr. Bickford reported that we currently do not have a service agreement for the retaining wall. Neyer must develop an agreement in order for work to start, but their current submittal is different from the original P.U.D. and must be resubmitted; therefore needing a zoning certificate. The Trustees agree that Mr. Bickford should issue a zoning certificate, but want to see a service agreement and will only advance money after the project has been built. At this point, the Township is still opposed to current tentative signage proposals.

Mr. Bickford presented two nuisance violations for excessive debris and vegetation: the properties are located at 3925 Belfast and 7799 Kugler Mill.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 3925 Belfast Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-13 passed this 5th day of April, 2011.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 7799 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-14 passed this 5th day of April, 2011.

2011 Mowing Contract – Mr. Kellums recommended awarding the mowing contract to Greater Cincinnati Behavioral Health Services and advised the Trustees that there is a 3.5 % increase this year – from \$19,685.00 to \$20, 373.85. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve this contract. Vote: All Aye.

Trustee Weidman brought up a tractor parked in the ODOT right of way at I-71 and I-275 and was concerned why it had been left there all winter and asked that it be looked into, as well as a photo taken, if possible.

2011 Street Sweeping Contract – Mr. Kellums advised that the price for this year will be the same as last year, \$5,800 in the spring and \$5,500 in September. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve this contract.

Vote: All Aye.

Fire/EMS Invoices and Purchase Request – There were no questions or concerns regarding the Fire/EMS invoices and purchase requests. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these requests. Vote: All Aye.

Fire Department Fees – Chief Jetter reported that Medicount dropped their billing rate from 7% to 6.5%; a resolution will be prepared for the Thursday night Trustee Meeting.

Parks and Recreation Update – Mr. McKeown reported that the WGRR Radio Garage Sale would be held this Saturday from 9:00 a.m. to 1:00 p.m at Bechtold Park. He also stated that the Car Show was ready to go and they have been meeting weekly in preparation of the event. The first Concert of the year will be held on May 14th at the Kenwood Road location beginning with the Community Picnic, activities start at 5:00 p.m. and the concert will begin at 6:00 p.m.

Mr. McKeown reported that donations and sponsorships for the various summer events were approximately \$45,000 with a total of twenty four sponsors to date.

Sheriff Patrol Update – Lt. Reid reported that the Hamilton County Clerk's Office had mislabeled approximately 1,000 citations throughout the County and that the Township should see some fees come back that had been incorrectly awarded to other localities. Currently the Township gets approximately \$20 per ticket.

Trustee Retirement/Appointment – Mr. Raabe reported on the March 31st, 2011 retirement of Trustee Dick Kent. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to appoint Mr. Dennis Connor to fill the vacancy. Vote: All Aye. Mr. Connor will be sworn in officially at the Thursday night Trustee Meeting.

Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders for approval:

Electric Commerce Link	Annual website host fee	\$3,300.00
Donald Frey & Co.	Accounting software support	\$3,908.63
Mitch Ryder & Detroit Wheels	Summer Bash	\$7,500.00

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these requests. Vote: All Aye.

Miller - Law Director Miller presented a motion to hire for a part time park position. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve this motion to hire. Vote: All Aye.

The resolution “Establishing a Rate of Pay for a Township Employee” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-15 passed this 5th day of April, 2011.

Mr. Miller reported that he filed the annual T.I.F. Report with the County last week. He also updated the Board on the status of the Roger Bien proceedings and that the case has been assigned to Judge Jody Luebbbers.

Schedule – Mr. Raabe presented the upcoming schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 9:57 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 4/05/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

April 7, 2011

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Chief Jetter read the invocation from Father Terry Hamilton, Pastor of St. Vincent Ferrer Church.

Hamilton County Commissioner, Chris Monzel, administered the oath of office to newly appointed Trustee, Dennis W. Connor.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held March 15 and 17, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these minutes. Vote: All Aye.

Law Director Miller welcomed the new Trustee, Dennis W. Connor.

Mr. Bickford reported on the progress of the new access road.

Communication from: Peggy C. Stine, 8957 Applewood Drive; thanking Chief Jetter and the EMS/Fire Department for responding to her husband after his fall.

The resolution "Setting New Rates and Fees for EMS and Fire Department Services" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-16 passed this 7th day of April 2011.

The Receipts and Disbursements of April 7, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:10 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 04/07/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio April 19, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Fiscal Officer Porter was absent.

2011 Road Improvement Project – Mr. Kellums reported that six bids were opened on the 2011 Road Improvement Project and the original engineer estimate was \$940,000.00. The low bid was from Prus Construction for \$786,538.25. A motion was made by Mr. Bishop, and seconded by Mr. Connor, to award the contract to Prus Construction. Vote: All Aye.

Galbraith Road Widening – Mr. Kellums reported that it is estimated that the cost of the Galbraith Road Widening Project will be approximately \$300,000 to \$350,000 and that it will be paid out of the Kenwood TIF fund. The project needs to acquire a little more Right of Way (ROW) near Verbarg's and Hamilton County may have to perform the ROW acquisition. A motion was made by Mr. Bishop, and seconded by Mr. Connor, to proceed with the project. Vote: All Aye.

Fire/EMS Invoices and Purchase Request – Chief Jetter reported that there was \$2,449.10 that still needed to be spent in the grant. He also stated that the weather for the evening was expected to be turbulent and that he might open the communication center in the basement if necessary. The Board approved the purchase requests and invoices as presented. There were no questions from the Board on any other related matters.

Parks and Recreation Update – Mr. McKeown reported that due to rainy weather there had been 11 game cancellations at Schuler Park. He stated that the Festival (July 15th and 16th) had added two more food booths (In Cahoots and Desserts by Jan) after losing Maury's and Deer Park Deli. With regards to the Car Show, flyers are printed and ready for distribution. There is a \$15 registration fee payable the day of the Car Show, however the Trustees suggested that it be opened up to pre-registration.

Sheriff Patrol Update – Lt. Reid reported that kids have been rummaging through unlocked parked cars in Dillonvale trying to score spare change – nothing has been broken to date.

Upcoming Public Hearing – Mr. Bickford reported that there will be a public hearing on May 5th concerning the Kenwood Place Development – one of the tenants, The Salon, is requesting a 33% larger sign. Mr. Bickford also presented a request for a nuisance violation for debris and vegetation at 3719 Mantel Avenue.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 3719 Mantell Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-17 passed this 19th day of April, 2011.

8460 Kenwood Road – Mr. Raabe reported on the residential house owned by the Township located at 8460 Kenwood Road, two doors south of the Administration Building. Currently the home is vacant. The Board directed Mr. Kellums to look into performing minor repairs, painting and landscaping in order to put the property up for sale on the real estate market.

Purchase Orders Over \$2,500.00 - Mr. Raabe presented the following purchase orders for approval:

- Indian Hills School District – T.I.F. - \$1,901,630.77
- Deer Park School District – T.I.F. - \$ 257,017.99
- Sycamore School District – T.I.F. - \$ 125,134.16

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these purchase orders.
Vote: All Aye.

Mr. Raabe presented the upcoming schedule of events.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Connor, to enter into executive session for the purpose of discussing employee-compensation and pending litigation.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 9:26 a.m.
The executive session adjourned at 10:44 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 10:45 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 4/19/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

April 21, 2011

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Trustee Connor read the invocation from Randall Mendelsohn, Pastor of Holy Trinity Episcopal Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held April 5 and 7, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Communication from resident: Cheri Weidner, Wexford Avenue: thanking the Maintenance Department for the great job on sidewalks.

Communication from resident: Mr. and Mrs. Baldwin, Merrymaker: thanking the Maintenance Department for the water drainage cleanup from the storm on April 19.

Communication from resident: Sharma Browning, 6121 St. Regis Drive: thanking the Maintenance Department for cleaning up debris and for the load of mulch chips.

Lt. Reid reported on the attempted carjacking at the Kenwood Towne Center.

Mr. McKeown reported on the proposal with WGRR for Festival advertising at a cost of \$4,015.00. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this proposal. Vote: All Aye.

Mr. Raabe presented two purchase orders for approval:

Print Management	Summer Newsletter	\$ 4,000.00
Princeton Schools	T.I.F. Payment	\$43,425.65

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these requests. Vote: All Aye.

Mr. Bickford informed the Trustees that the property at 7799 Kugler Mill will be cleaned up on Monday.

The resolution "Authorizing a Contract for the 2011 Road Improvement Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-18 passed this 21st day of April 2011.

The resolution "Amending Rates of Pay and Benefits for Certain Township Employees" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-19 passed this 21st day of April 2011.

The Receipts and Disbursements of April 21, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:10 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 04/21/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio May 3, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Cpl. Sabers was present for Lt. Reid. Fiscal Officer Porter and Sheriff's Liaison Lt. Reid were absent.

Fire/EMS Invoices and Purchase Request – There were no questions from the Trustees. Chief Jetter reported that during the week of June 21st, the Fire Department will undergo an International Organization for Standardization (ISO) inspection which occurs every 12 years. He also informed the Trustees that the partially completed high rise might be a potential problem area.

The Chief also wants to apply for a FEMA grant to replace the aging heart monitors; seven units at \$30,000 per unit will cost \$210,000. If Sycamore's population with the new Census is under 20,000, it would only require a 5% payment of this amount. He added that there was approximately a 48% chance of success.

Parks and Recreation Update – Mr. McKeown announced that the first concert behind the Administration Building will be Saturday, May 14th, 2011 starting at 6:00 p.m. with music by The Bloody Tinth. The Park Committee will man the food and beverage booths. The Show & Shine Calendar is now out on the marketplace and has the Sycamore Township ad in it; Mr. McKeown passed a sample around, as well as a sample concert brochure.

Mr. McKeown reported that baseball fields have been too wet to play, with 8 games played and 15 rainouts. The dugouts at Schuler were under water and thought has been given to putting in a dry well to pump out more water. Moeller High School wants to move most of its Varsity schedule to the Shuler fields.

Sheriff Patrol Update - Steve Sabers sat in for Lt. Reid, who is on vacation. There was no report of any incidents.

Upcoming Public Hearing – Mr. Bickford reported that there is a Public Hearing set for 6:30 p.m. on signage for The Salon, who is requesting a 30% increase in the size of the sign.

Kemper Road Water Tower – Mr. Bickford stated that Cincinnati Water Works needs a letter of permission from the Township to proceed with the building of the water tower.

It will be a 300,000 gallon tank with six parking spaces. The Zoning Board is requesting better landscaping around the perimeter along the barbed wire fence.

Mr. Bickford also reported a debris nuisance violation at 8475 St. Clair Avenue. The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8475 St. Clair Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2011-20 passed this 3rd day of May, 2011.

Bechtold Park Shelter Update – Mr. Kellums reported that the posts have been replaced by CFS at the Bechtold Park Pavilion and the stone surrounds are going back up, with two near completion.

Montgomery Road Sidewalks – Phase II Bid Results – Mr. Kellums reported that the April 26th bid opening revealed that Prus Construction was low bid at \$766,480.50 for the approximate 1500’ sidewalk project. Bruce Brandstetter, of Brandstetter/Carroll, recommended rejecting all of the bids due to excessive cost. Mr. Brandstetter is going to speak with the Ohio Department of Transportation (ODOT) about replacing the expensive set back high wall required with a 2’ wall right at the sidewalk. While this would be directly above the existing sewer, it would greatly reduce the overall cost. It would also not require a fence placed on top of the wall.

Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders over \$2,500 for payment:

Huntington Bank	Kemper Gold Coast - Principle Payment	\$52,950.00
U.S. Bank	Access Road Bond – Interest Payment	\$34,450.01

Mr. Raabe informed the Board of the Bureau of Workers Compensation (BWC) presentation to Sycamore Township of the Safety Award – Accident Prevention for 2010.

Mr. Raabe was instructed by the Board to prepare a contract to purchase the home at 8608 Plainfield Road (at the corner next to Bechtold Park). A motion to purchase was made by Mr. Bishop, and seconded by Mr. Connor. Vote: All Aye.

Mr. Raabe informed the Board that Duke Energy wants to lease the parcel at 11745 Solzman (the old Fire Station) for a CDL training spot for their single axle vehicles. They would be willing to pave the area where the building footprint was originally. A discussion ensued to ask Duke about stormwater retention requirements and any interference with recycling efforts. Mr. Raabe is to also check on the availability of the red recycling bins for future use.

Mr. Porter arrived at 9:56 a.m.

Mr. Miller stated that the Neyer Project at Hosbrook Road was not passed as a public project at this time by Brenda Wehmer of Peck, Shaffer & Williams, LLP, although this is not necessarily a final decision.

Chief Jetter reported that he has issues with the FBI building on certain aspects of their storage of hazardous materials and will meet with them next Tuesday, May 17 at 11:00 a.m. to discuss it.

Mr. Raabe presented the upcoming schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 9:58 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 5/03/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

May 5, 2011

Public Hearing for Zoning Case 11-03MA, KAP Signs, 7855 Kenwood Road was held at 6:30 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:06 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Cpl. Sabers was present in place of Sheriff's Liaison Lt. Reid. Fiscal Office Porter and Sheriff's Liaison Lt. Reid were excused.

Chief Jetter gave his invocation.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held April 19 and 21, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Comments from resident: Bill Smith, 8810 Eldora Drive; asked about a right hand turn lane at Galbraith Road and Montgomery Road-he would like Hamilton County to pay for it and not T.I.F. funds. He also brought up sidewalks on Montgomery Road; he wants T.I.F. funds to be used for raising sewer lids to which Mr. Weidman informed him that T.I.F. funds can't be used for Dillonvale. He asked about sewer lids on Wicklow and Mr. Miller said that we should wait on Cincinnati Water Works to finish work in that area before we do any improvements. Mr. Smith also asked about putting in a sand box at Bechtold Park; Mr. McKeown informed him that it was a health hazard. He also requested that a bush be moved to increase sight distance.

Comments from resident: Jay Janus Jr., 4462 Daffodil; asked about retention schedule on email vs. paper documents. He also asked who maintains the parking spaces that we lease from the railroad.

Mr. McKeown reported that ball games have resumed finally; the rainouts at the Schuler Sports Complex have been prominent.

Law Director Miller advised the Trustees that the trial date has been set for the Bien lawsuit for July 6, 2011.

A motion was made by Mr. Connor, seconded by Mr. Weidman, to deny the signage for Zoning Case 11-03MA, KAP Signs, 7855 Kenwood Road. Vote: All Aye Mr. Bishop left the meeting early but commented that the ten requests submitted by various parties were “no” because the Township was attempting to standardize its regulations, he advised that the Trustees be consistent. The Trustees directed Law Director Miller to prepare a resolution.

The Receipts and Disbursements of May 5, 2011 were available by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:26 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 05/05/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio May 17, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Township Records Commission – Mr. Miller requested a Records Commission meeting to address transient records, such as police car cameras recording events and then the ability to record over the media when it becomes full. He stated that the Historical Commission says that it can be copied over. There are three recommended resolutions that should be adopted to comply with this. The meeting will be Thursday, May 19th, 2011 at 6:45 p.m., just before the Trustees Meeting.

Parks and Recreation Update – Mr. McKeown reported that Clear Channel had contacted him regarding the annual Festival advertising. Cost this year is \$5,100 (\$200 less than last year) and it will include 20 more free spots on WSAI-AM. A motion to approve the advertising was made by Mr. Bishop, seconded by Mr. Connor.
Vote: All Aye.

Mr. Weidman asked how the Car Show was progressing and Mr. McKeown reported that it was ready to go, with spaces for 125 cars. Registration will take place at the Community Room prior to the show and the show participant cars will be placed in the back parking lot.

Mr. McKeown reported that he is working on potential replacement dates for The Bloody Tenth concert that was rained out but does not want to compete with any local festivals or church events; August may be the best time.

Sheriff Patrol Update – Lt. Reid reported that the DARE graduation at St. Vincent was a success and Trustee Bishop was in attendance. The next graduation event will be at All Saints School on May 27th, at 1:00 p.m.

Lt. Reid also reported that the Drug Drop Off Program was well-received, especially considering the weather, and that they collected approximately 20 pounds of expired pharmaceuticals – a lot of which came from relatives who had a deceased family member and did not know what to do with the no longer needed medicine. The Township will plan on doing this program again in the fall.

Lt. Reid stated that he participated in the county wide emergency earthquake drill at the EMA Radcliffe facility and further work was necessary to be adequately prepared.

Mr. Jim LaBarbara, seated in the audience, interjected that there seemed to be a coyote problem and a discussion ensued on how to dispose of coyotes coming onto private property; the SPCA seemed to be the only means of recourse.

Upcoming Public Hearing – Mr. Bickford reported that there will be a Public Hearing at 6:00 p.m. on Thursday, June 2nd concerning the Redstone out lot for First Financial Bank. The Zoning Board approved 24 parking spaces; however the graphic panels are a problem. Mr. Bickford recommended that the front yellow panels be replaced with stone work. An extensive discussion on the best way to regulate traffic flow through the area ensued.

Beautification Awards – Mr. Bickford polled the Board as to whether they wanted to keep doing the Beautification Awards since there have not been many participants in the past. After discussion, it was determined that the Board will continue the tradition. Information will be placed in the next Township newsletter and Trustee Connor will write about it in his upcoming column.

Hosbrook Road Traffic Calming Study – Mr. Bickford suggested holding a public meeting hosted by Brandstetter/Carroll to inform the neighborhood about the project. It will be held as an open house on Wednesday, June 8th from 6:00 to 8:00 p.m.

Three properties were presented for nuisance violations (excessive vegetation and debris removal):

- 8637 Darnell Avenue
- 4601 Kugler Mill Avenue
- 4455 Emerald Avenue

A motion to declare them nuisances was provided by Mr. Bishop and seconded by Mr. Connor. Vote: All Aye.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8637 Darnell Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-21 passed this 17th day of May, 2011.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4601 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-22 passed this 17th day of May, 2011.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4455 Emerald Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-23 passed this 17th day of May, 2011.

Mr. Bickford also requested an executive session for pending litigation.

Truck Delivery/Pick Up Fees – Mr. Kellums informed the Board that current charges were \$100 and this was not enough to cover dump fees alone, which are \$182. He recommended raising the rate to \$200. In the past year there were 10 deliveries and 8 pickups for a total of 18 non-brush usages. Most of these involved roofing tear-offs since it is cheaper to rent a truck than a roll-off box.

A motion to raise the rate to \$200 was provided by Mr. Bishop, seconded by Mr. Connor.
Vote: All Aye.

Mr. Kellums reported that the Bechtold Shelter remodel was going well and the project was near payout, although the Township needed to check on any liens placed against CFS and the Township.

Fire/EMS Invoices and Purchase Request – The Chief reported that he attended the Hamilton County Earthquake drill at Radcliffe on Wednesday from 3:00 to 6:30 p.m. He also discussed a trailer fire on Kemper Road where a resident using an oxygen mask ignited the oxygen (by smoking) and then the carpet.

Trustee Bishop informed the group that he and Chief Jetter presented a 5th grade session at St. Vincent's on "How Local Government Works".

Sycamore Senior Center Donation Request – Mr. Raabe informed the Board that Joshua Howard, Director for the Sycamore Senior Center, requested the annual donation from the Township of \$25,000. After a brief discussion, the Board recommended continuing the donation. Mr. Howard will come to a Trustee's Meeting to accept the annual donation and have pictures taken. A motion to donate was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders for approval:

- | | | |
|--------------|--|--------------|
| • Sturbridge | loan to OPWC - | \$ 37,499.18 |
| • US Bank | Redstone bond interest | \$ 67,543.75 |
| • US Bank | Kenwood Mall garage interest | \$ 85,243.75 |
| • US Bank | Sturbridge/Firehouse/Deerfield Park interest | \$131,356.25 |

Mr. Raabe presented the upcoming schedule of events.

After a request from Mr. Bickford for an Executive Session - pending litigation was made, a motion was presented by Mr. Bishop to adjourn to Executive Session, seconded by Mr. Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

This portion of the meeting adjourned at 10:08 a.m. and a short break was taken.

The Board entered into executive session at 10:18 am.
The executive session adjourned at 10:29 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 10:30 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 5/17/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

May 19, 2011

The Record Commission Meeting was held at 6:45 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Mr. Connor gave the invocation from Reverend Robert Roberts of Hartzell United Methodist Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held May 3 and 5, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Comments from resident: Jay Janus Jr., 4462 Daffodil; asked Mr. Miller about the retention of the resolutions just passed. Mr. Miller advised that there were no time limits changed by the resolutions. He asked Mr. Kellums about a missing Township sign on Blue Ash Road as you enter the Township and asked if the flags will be up for the Memorial Day Parade. Mr. Kellums told him that they would be put up.

Cpl. Reid stated that they were ready for the Memorial Day Parade.

Mr. McKeown reported that ball games have resumed finally; the rainouts at the Schuler Sports Complex have been prominent.

Law Director Miller advised the Trustees that the trial date has been set for the Bien lawsuit for July 6, 2011.

Chief Jetter announced that the Fire Department received a \$2,500.00 grant for training from the State of Ohio.

Mr. McKeown advised the Trustees that he rescheduled the cancelled Twilight Concert with The Bloody Tinth for Sunday, July 31, 2011.

Mr. Raabe informed the Trustees that the Sycamore Senior Center Director was sick and not able to attend the meeting but will be in attendance at the Trustee Meeting on June 2, 2011 to accept their donation.

A resolution "Denying a Major Modification and Site Plan for The Salons@ Kenwood in the Midland Atlantic Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to deny the signage, dispensing with the second reading
Vote: All Aye. Resolution 2011-24 passed this 19th day of May 2011.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7691 Hosbrook Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution 2011-25 passed this 19th day of May 2011.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7808 Kugler Mill Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution 2011-26 passed this 19th day of May 2011.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7799 Montgomery Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution 2011-27 passed this 19th day of May 2011.

The Receipts and Disbursements of May 19, 2011 were available by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to pay these bills.

Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:15 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 05/19/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio May 31, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford and Parks/Recreation Director McKeown. Lt. Reid and Superintendent Kellums were absent.

Internet Café Update – Mr. Miller informed the Board that the time period for the Internet Café moratorium is up that a resolution needs to be prepared. Mr. Bickford has the verbiage for the resolution and will submit a copy to Mr. Miller.

Parks and Recreation Update – Mr. McKeown reported that the Festival preparations were on track and that both Jewish Hospital and Kenwood Towne Center (Habitat for Humanity) requested booths. The Car Show is generating lots of excitement and participants will be able to pre-register or register the day of the event. Jim LaBarbara will be one of the DJs and live music will begin at 3:00 p.m. Doug Miller reported that the liquor license is ready for the concert. A discussion regarding the rainout of the first concert ensued on how to best handle notifying the public. There will be new signage made that can be erected the next time this happens and the website and telephone messages will be updated immediately.

Trustee Bishop requested a list of all events be sent to the all Trustee's email addresses.

Firemen at the North Fire Station reported seeing a gentleman steal the coyote decoy from Schuler Field. He had Michigan plates and was staying with relatives in High Point. He was arrested for disorderly conduct.

Sheriff Patrol Update – Lt. Reid was absent, however, he had previously phoned in that there was no new information to report.

Upcoming Public Hearing – Mr. Bickford reported that there will be a Public Hearing at 6:30 p.m. on Thursday, June 16th, 2011 concerning the First Financial Bank request on the outparcel at Redstone. This will be a major adjustment concerning the color and placement of yellow on the building façade. A lengthy discussion ensued over various color and traffic flow options.

Kenwood Road Traffic Light – Bid Results – Mr. Bickford reported that the bid results for the Kenwood Road Traffic Light were in and Mr. Miller was reviewing them. The contract might possibly be awarded at next Thursday night's Trustee meeting if everything is in order. The public portion of the contract listed either Prus or Adleta as low bid and the private side of the contract had Welsh as low bid. Bid estimates were coming in at approximately \$250,000.00.

Trustee Weidman interjected that the Memorial Day Parade went well and Bechtold Park looked nice. He commented that virtually all of the Sheriff's Officers involved were volunteers. The route change this year seemed to have afforded fewer participants. Silverton mentioned that they would like to do the old route and several Veterans voiced the same opinion. It was recommended that next year all participants/communities meet earlier in the year (March 1st) to better coordinate the event.

Nuisance Properties – One property was presented for nuisance violations (excessive vegetation and debris removal) by Mr. Bickford:

- 12092 Seventh Avenue

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property Located at 12092 Seventh Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-28 passed this 31st day of May, 2011.

Mr. Bickford informed the Board that six or seven properties were scheduled to be cut this week.

Trustee Weidman voiced concern over an abandoned house on Plainfield (near Sycamore) located on the west side of the road, where there were high weeds. Mr. Bickford assured Mr. Weidman that it will be checked out by our Zoning Department.

Maintenance Department Update - Mr. Kellums was absent, however, he had previously phoned in that there was no new information to report.

Fire/EMS Invoices and Purchase Request – There were no questions from the Board on Invoices or Purchase Requests and were approved as presented.

The Chief reported that the construction crane at Kenwood Towne Place was coming down and being moved to another job location.

The Chief informed the Board about the inability of the current Jaws-Of-Life Cutters to cut through the new boron composite roll cages in vehicles. Boron is lighter and stronger so it gives the vehicle cages more strength without adding weight but it is tougher for the blades to cut through. He recommended purchasing two new cutter units for a total cost of \$10,876.00 after the trade-in allowance of \$10,000.00; this purchase is TIF-eligible. A motion to purchase the cutters was provided by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Chief Jetter requested the Board to approve the renewal of the maintenance contract with Mobilcomm for the repeaters at a cost of \$14,961.60. A motion to approve renewal was provided by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Chief Jetter informed the Board that the research project at U.C. was complete and a presentation would be forthcoming. He also stated that the Fire Department had been denied a Hazmat Grant.

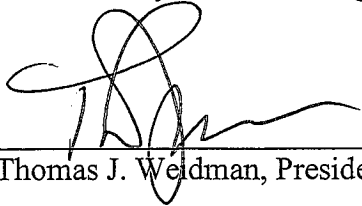
Sycamore Senior Center Donation Request – Mr. Raabe informed the Board that Joshua Howard, Center Director for the Sycamore Senior Center, would be attending the next Trustee Meeting to accept the annual donation from the Township of \$25,000; he had been unable to attend the past meeting due to illness.

Mr. Raabe also informed the Board that he had spoken with retired Trustee Dick Kent concerning potential dates for his retirement dinner and would be forwarding them to the Trustees.

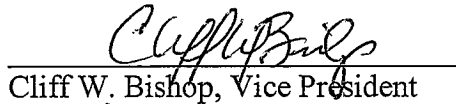
Purchase Orders Over \$2,500.00 – There were no purchase orders over \$2,500.00.

Mr. Raabe presented the upcoming schedule of events.

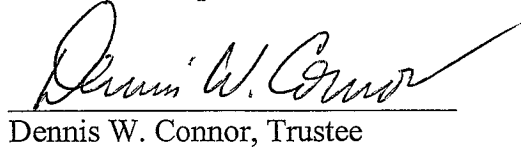
A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 9:41 a.m.



Thomas J. Weidman, President



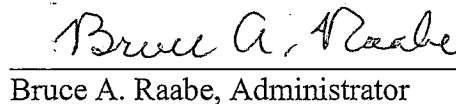
Cliff W. Bishop, Vice President



Dennis W. Connor, Trustee



Robert C. Porter III, Fiscal Officer



Bruce A. Raabe, Administrator

Workshop Minutes 5/31/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

June 2, 2011

The public hearing for Zoning Case 2011-04MA was held at 6:30 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:40 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Superintendent Kellums was excused.

Chief Jetter gave the invocation from Father Pat Crone of St. Saviour Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held May 17 and 19, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Comments from resident: Jay Janus Jr., 4462 Daffodil; asked about the resolution to be excluded from the Community Development Block Grant Program.

Law Director Miller advised the Trustees that they have reached an agreement on the Hills litigation. He would like to set the public hearing for July 7, 2011 at 6:30 pm. A motion was made by Mr. Bishop, seconded by Mr. Connor, to set the public hearing date. Vote: All Aye.

Trustee Weidman presented Joshua Howard, Sycamore Senior Center Director, with a donation check from Sycamore Township.

A motion was made by Mr. Bishop to continue in progress, the Zoning Case 2011-04MA until June 16, 2011 at 6:30 pm, seconded by Mr. Connor. Vote: All Aye.

A resolution "Electing to be Excluded from Participation in the Community Development Block Grant Program" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution 2011-29 passed this 2nd day of June 2011.

A resolution "Approving a Contract with Prus Construction Company" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution 2011-30 passed this 2nd day of June 2011.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11966 4th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution 2011-31 passed this 2nd day of June 2011.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12172 4th Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution 2011-32 passed this 2nd day of June 2011.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6330Kugler Mill Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution 2011-33 passed this 2nd day of June 2011.


The Receipts and Disbursements of June 2, 2011 were available by the Fiscal Officer and are hereby made a part of these Minutes.


I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

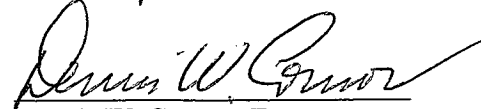
Signed: 
Robert C. Porter III, Fiscal Officer

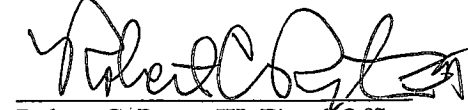
A motion was made by Mr. Connor, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:00 pm.


Thomas J. Weidman, President


Cliff W. Bishop, Vice President


Dennis W. Connor, Trustee


Robert C. Porter III, Fiscal Officer

Record of Proceeding 06/02/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio June 14, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid.

Sub House Bill 153 (Senate Budget) – Fast Food Provisions – Trustee Weidman stated that the original intent of the provisions was supposed to cover food preparation, such as trans-fat, and not intended to regulate zoning but the terminology in the bill is too loose. He went on to say that the Municipal League and O.T.A. (Ohio Township Association) were both working on clarifying this language. Trustee Weidman also suggested that the Township use its contract with GSG to help work on it. The final vote on the bill will be by the end of June.

Rob Porter asked about the estate tax bill and was informed that it ended on 12/31/12. He input \$0 in the estate tax portion of the 2012 budget being submitted to the Hamilton County Auditor to show what the difference in makeup would be.

Sheriff Patrol Update – Lt. Reid reported that deputies have been busy with the usual summertime activities, including an increase in burglaries at Kenwood Towne Centre, as well as other burglaries (predominantly vehicular) spread out throughout the Township and that they are considering increasing their presence in the Dillonvale area.

Trustee Connor complimented the Sheriffs' Department and its D.A.R.E. Program.

Upcoming Public Hearing – Mr. Bickford went over the First Financial options on the upcoming public hearing. Chief Jetter interjected that he had problems with access for emergency vehicles and would also like the building to have sprinklers and a fire hydrant installed on the property. He cited the code book on the issue. After lengthy discussion it was concluded that the Trustees wanted the hydrant, sprinkler system, no yellow on the building with stone or brick the same as Redstone, an ATM with brick on three sides and the fourth side with the computer screen facing Redstone (this would be OK in yellow) and no interior wall or graphics within ten feet of the front window. Mr. Bickford will craft the document with help from Mr. Miller.

Mr. Bickford informed the Board that the first meeting in July (July 7th) will have Neyer requesting signs for the Towers of Kenwood Project. They want two temporary signs (22' x 10') to be erected so they can be seen from the expressway, one sign to replace the existing one on Montgomery Road (100 square feet) and another sign at the entrance to their project (355 square feet). It was recommended that they be given a one year term on the temporary signage.

Mr. Bickford also stated that there will be a hearing on the Hills property at this meeting.

Nuisance Properties – Mr. Bickford presented five properties for nuisance violations:

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property Located at 3731 Jeffrey Court, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-34 passed this 14th day of June, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property Located at 8549 Deerway Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-35 passed this 14th day of June, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property Located at 4309 Kugler Mill Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-36 passed this 14th day of June, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property Located at 8248 Kenwood Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-37 passed this 14th day of June, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property Located at 8615 Monroe Avenue, Sycamore Township, OH 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-38 passed this 14th day of June, 2011.

Fire/EMS Invoices and Purchase Request – There were no questions for the Fire Chief concerning invoices and purchase requests. Chief Jetter informed the Board the ISO inspection would be the week of June 21st and that the department needed to buy tarps from Home Depot to satisfy one of their requirements. The Chief also stated that there were rolling meth labs driving through the community and the Township might have to dispose of lab remnants by declaring the property a nuisance and attaching a tax lien; he suspects there might be an imminent one in High Point. The Fire Chief also reported that the rash of suicide/drug overdoses due to the product being too potent seems to have subsided.

Parks and Recreation Update – Trustee Weidman thanked Mr. McKeown for accommodating Governor Kasich by allowing him to use the Community Room for a meeting.

Mr. McKeown reported that an anonymous donor gave an extra \$5,000.00 (total of \$15,000.00) for the Festival. He stated that the concert on Saturday, June 18 would be from 8:00-10:00 p.m. at McDaniel Park.

Mr. McKeown also stated that there were a lot of soccer camps going on currently, plus baseball tournaments and showcases.

The Car Show is ready to go and has room for 140 cars in 9 different categories. Food booths include Sammy's, El Pueblo, Italianette, and Pit to Plate.

McCauley Subdivision Road Work – Mr. Kellums talked about the McCauley Subdivision needing additional road work – the streets are 12 to 15 years old and were pulled out of the original project list due to budgetary considerations. He proposed doing a black mat to extend the life of the selected streets by six to ten years. The project would require a total of \$46,000 dollars - \$21,000 for the polyfill and \$25,000 for the black mat.

A motion to approve the McCauley Subdivision Project was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Raabe reported that there were three purchase orders over \$2,500.00:

Johnny Schott Talent Agency	Festival	\$ 15,445.00
Rich Gaston Property Purchase	8608 Plainfield	\$119,544.74
U.S. Bank	Kenwood T.I.F.	\$318,472.20

A motion to pay these purchase orders was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

Prior to ending the regular portion of the meeting and entering into Executive Session, Chief Jetter asked the Board if he could be excused from the Thursday night meeting but then retracted his request when asked to be there for the First Financial portion of the proceedings.

One of the audience, Charlie Meyer, asked about the traffic light going up at the Kenwood Theater and stated that he didn't see much of a traffic flow or parking problem there.

The meeting ended at 10:39 a.m., with a short break prior to entering into Executive Session.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Connor, to enter into executive session for the purpose of property acquisition.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

Executive session was entered into at 10:59 a.m.
Executive session ended at 11:06 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 11.07 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 6/14/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

June 16, 2011

The public hearing for Zoning Case 2011-04MA was held at 6:30 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:40 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Mr. Connor gave the invocation from St. Vincent Ferrer Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held May 31 and June 2, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Chief Jetter submitted the written monthly report.

Mr. McKeown advised that the car show preparations are going well.

Administrator Raabe advised that closing on 8608 Plainfield Road occurred at 6:00 pm tonight.

Mr. Bickford reported on the IT consultant search. He requested approval from the Trustees to get a firm under contract with the cost not to exceed \$60,000.00. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this request. He also reported that the REC's are being solicited by outside vendors. Mr. Bickford advised the Trustees that are 33 to date and they may reach 70 this year.

Communication from: Jane Mueller, resident at 7725 Highgate Place; thanking Harry Holbert for an outstanding job as enforcement officer.

Communication from: Keith Marriott, resident at 6659 Kugler Mill; thanking Tracy Kellums for the document shredding event.

Communication from: Mary Beth Lamping, Deer Park Library; thanking Chief Jetter for sending firemen and fire trucks for the kids at the library to see.

Communication from Elaine Royal, Township resident; thanking the Fire Department for assisting her when she fell at Outback Restaurant.

Resolution "Approving a Major Adjustment to a Site Plan for the Sycamore Financial Center Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution 2011-39 passed this 16th day of June 2011.

A resolution "Providing for Notice to Residents of Information from the Hamilton County Sheriff Regarding Sex Offenders in the Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency.

Vote: All Aye.

Resolution 2011-40 passed this 16th day of June 2011.

The Receipts and Disbursements of June 16, 2011 were available by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bickford, to pay these bills.

Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:15 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 06/16/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio July 5, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid. Superintendent Kellums was absent.

Fines for Street Dumping – A discussion was held concerning dumping of gravel, topsoil, and mulch by contractors on public streets. Currently there is a \$124 fine – an example being the Ironwood incident of gravel on the street – and the citation is for placing an obstruction in the roadway. Trustee Weidman proposes making a Township fine that would hold the homeowner liable with 1st offense being \$350, 2nd offense \$700, and third offense \$1,000. Law Director Miller will create an initial draft for viewing.

Nuisance Properties – Mr. Bickford recommended changing the fee schedule on commercial solar panel (on building only) inspections from the current \$250 fee to \$100. A motion to change the fee schedule was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

The following nuisance properties were presented:

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 5171 Kugler Mill Road, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-41 passed this 5th day of July, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8575 Miami Road, Sycamore Township, Ohio 45243” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-42 passed this 5th day of July, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4515 Kugler Mill Road, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-43 passed this 5th day of July, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8430 Donna Lane, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-44 passed this 5th day of July, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4601 Kugler Mill Road, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-45 passed this 5th day of July, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4311 Sycamore Road, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-46 passed this 5th day of July, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4400 Sycamore Road, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-47 passed this 5th day of July, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8619 Monroe Avenue, Sycamore Township, Ohio 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-48 passed this 5th day of July, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8915 Blue Ash Road, Sycamore Township, Ohio 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-49 passed this 5th day of July, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8655 Lancaster Avenue, Sycamore Township, Ohio 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-50 passed this 5th day of July, 2011.

Upcoming Public Hearings – Mr. Bickford discussed the upcoming public hearings for the July 7th Trustee Meeting. At 6:00 pm will be the Neyer Signage hearing (2011-06MA) where Neyer is requesting 2 temporary signs at 220 square feet. (22’x10’x20’ high). There will also be a

14'x12' sign on Montgomery (same location as current sign). The Board of Trustees desires uniform colors and letters on this signboard. The Zoning Commission recommended approval on all signage requests but want to wait for the building to be erected before signage can be changed. At 6:30 pm will be the consent decree hearing on the Hills Project. At 6:45 pm there will be the annual State of Ohio required budget hearing.

Duke Energy – Underground Utilities – Mr. Bickford reported that Duke Energy was getting ready to work on the underground utilities at Hosbrook Road for a cost of \$290,000.00 to the Township.

Repair on Ladder 92 (Alternator) – Chief Jetter reported that an emergency repair was made on Ladder Truck #92; an alternator was purchased for \$2093.00 and put on in-house.

ISO Inspection Update – Chief Jetter informed the Board that the ISO inspection was complete and went well – he is hoping we make the #1 rating. The inspector was here four days; of particular note was the water pressures were four times better in the south and three times better in the north compared to last inspection. The partially built high-rise was not a detriment to the rating since the water pressure is so significant. In addition, there have been 40 new commercial structures built in the Township since 1995 (including replacement structures).

Fire/EMS Invoices and Purchase Request – Chief Jetter stated that invoices and purchase orders will be presented at the Thursday night Trustee Meeting.

Parks and Recreation Update – Mr. McKeown informed the Board that the Stooze Report will be next Friday with Willy Cunningham at the radio station. He also mentioned that the liquor license for the Festival was also outstanding – Law Director Miller will handle. He then discussed an email he had received from a Kenwood Meadows resident requesting a parcours trail along the easement strip of land behind the FBI building. The Board instructed him to ask for a plan design. Mr. McKeown informed the Board that preparation for the Car Show was going well.

Deer Park School Board Request – Lt. Reid discussed how the Deer Park DARE officer was being laid off due to budget problems and that they had requested Lt. Reid to teach it for the 6th grade at Amity School. Sixty of the students reside in Sycamore Township and 36 are Deer Park residents. It would amount to an 8 hour commitment. The Board instructed Lt. Reid to ask the Hamilton County Sheriff's Department if they could possibly do it as part of their county-wide program. Lt. Reid will get back to the Board once he has further information.

Sheriff Patrol Update – Lt. Reid stated that two heroin/prostitution busts had been made at the Drake Motel. An email request had been received from a resident on Chaucer on Wednesday and the bust occurred on Thursday; an ongoing investigation is underway.

Plainfield Road-Gaston Property-Demolition – Mr. Raabe reported that bids are currently being solicited for demolition of the house on Plainfield Road and that the asbestos report came back with no findings of excessive asbestos that would cause increased costs.

Bid Opening for Playground Structure – Mr. Raabe declared that the Township had received three bids on June 28th and the low bid was Langenheim & Thomson Co. for \$24,000.00. It was requested of Attorney Miller that he prepare a resolution awarding the bid for the Thursday night Trustee Meeting. A motion to award the bid to Langenheim & Thomson Co. was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Raabe reported that there was one purchase order over \$2,500.00: Enquirer Festival Ads \$3,890.00
A motion to approve and pay this purchase order was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Law Director Miller reported that the Township received its tax exemption on Montgomery Road property and should be receiving refund checks from the County.

Schedule – Mr. Raabe presented the upcoming schedule of events.

Executive Session – A motion was made by Mr. Weidman, seconded by Mr. Bishop, to enter into executive session for the purpose of property acquisition.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

Executive session was entered into at 10:05 a.m.
Executive session ended at 10:16 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 10:17 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 7/05/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

July 7, 2011

The Public Hearing for Zoning Case 2011-06MA, Kenwood Towers LLC was held at 6:00 pm.
The Public Hearing for the Hills Land & Development Company was held at 6:30 pm.
The Public Hearing for the Sycamore Township 2011 Budget Hearing was held at 6:45 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:25 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Superintendent Kellums was excused.

Lt. Reid gave the invocation from Good Shepherd Lutheran Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held June 14 and 16, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Comment from resident: William Smith, resident; asked about flags and offered to buy some for the Township.

Comment from resident: Jay Janus Jr., resident; asked about street lighting petition and if you get less than 51% on the petition.

Mr. McKeown announced that the radio advertising for the Festival, with WGRR and WLW, has begun.

Mr. Raabe presented one purchase order for approval: Regional Computer Center for the annual service agreement with Cagis in the amount of \$7,484.00. The Trustees approved this request.

Communication from: Patrice Reider, resident in the Village of Kenwood; thanked Greg Bickford and the Hamilton County Sheriff's Deputies for their assistance with the baby deer. She also commented on the great newsletter.

Communication from: Marlene Gross, resident at 8153 Trotters Chase; thanked the Fire Department for their services at her medical emergency.

Mr. Bishop moved to direct Law Director Miller to prepare a resolution approving Zoning Case 2011-06MA, Kenwood Towers LLC; seconded by Mr. Connor. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve the consent decree with Hills Land & Development Company. Vote: All Aye.

Resolution "Authorizing a Contract for the Bechtold Park Shelter Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution 2011-51 passed this 7th day of July, 2011.

A resolution "Setting Fees for Certain Zoning Matters" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution 2011-52 passed this 7th day of July, 2011.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve the Sycamore Township 2011 Budget. Vote: All Aye.

The Receipts and Disbursements of July 7, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to enter into executive session to discuss property acquisition.
Vote: Mr. Bishop; Aye. Mr. Weidman; Aye. Mr. Connor; Aye.

The Board entered into executive session at 7:55 pm.
The executive session adjourned at 8:22 pm.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:23 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 07/07/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio July 19, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid.

First Financial Bank - Material Presentation – Steve Scott with K4 Architecture presented final samples of the material to be used for the First Financial Bank construction. The brick presented is the same as was used on Redstone and the natural stone for the tower is an exact color match for Redstone, but not the same material. It is being used by Camargo Cadiallac. The Board approved the presented materials as required per the Resolution.

Fire/EMS Invoices and Purchase Request – Chief Jetter informed the Trustees that the Jewish Hospital disaster drill is scheduled for September along with the Sheriff's Office. He also advised the Board that there are a lot of in-house repairs being done to various vehicles and there were a lot of heat runs.

Parks and Recreation Update – Mr. Weidman congratulated Mike McKeown and Tracy Kellums for a great Festival, Mr. Connor seconded the comments. Mr. McKeown advised the Trustees that the Bloody Tinth will be playing behind the Administration Building on Sunday, July 31 at 6:00 pm. He announced that the Summer Bash and Car Show will be held on August 20; he noted that he is trying to increase the food booths to seven.

Park Rules – Weapons – Law Director Miller will review the weapons policy with the upcoming law changes.

Sheriff Patrol Update – Lt. Reid stated that the Festival crowd was great; they only had one arrest each day. He also said that the Towne Centre is keeping the Sheriff's Office busy.

Internet Sweepstakes Regulations – Moratorium is expiring and Mr. Bickford is recommending a permanent ban for internet sweepstakes. A motion was made by Mr. Connor, seconded by Mr. Bishop, to ban internet sweepstakes. Vote: All Aye. The Board requested Law Director Miller to prepare a resolution.

Board of Zoning Appeals Fee Waiver – Mr. Bickford advised the Trustees that the 2010 Power Mission Baptist Church on Montgomery Road had permission to add on 14'9 x 21'1. Hamilton County didn't catch it but they added 16'8 x 23'2 instead. Mr. Bickford suggested that the Trustees waive the \$500 fee if the fire compliance issues were cleaned up. This will go back to the Board of Zoning Appeals.

Nuisance Properties – Mr. Bickford presented the following nuisance properties: 3764 Lyndon Center Court, 3719 Mantell Avenue, 8380 Wicklow Avenue, and 8397 Wicklow Avenue.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3764 Lyndon Center Court, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-53 passed this 19th day of July, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3719 Mantell Avenue, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-54 passed this 19th day of July, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8380 Wicklow Avenue, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-55 passed this 19th day of July, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8397 Wicklow Avenue, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-56 passed this 19th day of July, 2011.

Change Order – Towers of Kenwood Drive – Mr. Kellums presented a change order for the Towers of Kenwood Drive in the amount of \$14,618.52. A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this change order. Vote: All Aye.
Mr. Kellums advised the Trustees that the rubber mulch material (\$10 per sq. ft.) totals \$17,845.00. The Trustees voted to approve the installation of the rubber mulch.

Duke Energy Electric Contract - Mr. Raabe presented a contract from Duke Electric to purchase electricity at a rate of (get the rate from the contract) per kilowatt hour for the Township’s public buildings and street lights. The Board approved the request.

Purchase Orders Over \$2,500.00 - Mr. Raabe presented one purchase order over \$2,500.00:
Print Management Fall Newsletter \$4,000.00
A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this purchase order.
Vote: All Aye.

Law Director Miller advised the Trustees that he was working on a sign replacement policy for 2012.

Chief Jetter requested to be excused from the Trustee Meeting on July 21 due to vacation.

Schedule - Mr. Raabe presented the upcoming schedule of events.

A resolution “Honoring Richard C. Kent” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye. This resolution passed this 19th day of July, 2011.

This portion of the meeting ended at 9:54 with a short break.

Executive Session - Property Acquisition – A motion was made by Mr. Weidman, seconded by Mr. Bishop, to enter into executive session for the purpose of property acquisition.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

Executive session was entered into at 10:05 a.m.

Executive session ended at 11:02 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 11:03 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 7/19/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

July 21, 2011

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Office Porter, Law Director Miller, Administrator Raabe, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. EMS/Fire Director Jetter was excused.

Mr. Connor gave the invocation from Barbara Taggart-Milberg, Ritual Committee Chairperson, of Congregation B'nai Tzedek.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held July 5 and 7, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Comment from resident: William Smith, resident; asked about getting rid of a bus stop. Mr. Kellums told him that it was scheduled to be removed this summer. Mr. Smith also asked about when we were going to put up the cameras in the parks. Mr. Bickford explained that we were waiting for shelter #3 to be finished and for the weather.

Comment from resident: Derek Nolan, resident; stated that he had been granted two variances from the Board of Zoning Appeals on July 18. On July 20 his wife received a phone call from Jay Janus, inquiring about their variances; Mr. Nolan said she was "creeped out" by the call.

Comment from resident: Jay Janus Jr., resident; made general complaints.

Lt. Reid reported on multiple car break-ins and reminded residents to take in valuables.

Mr. McKeown announced that the Twilight Concert that was rained out on May 14 will be held on Sunday, July 31, 2011 beginning at 6:00 pm behind the Township Administration Building, 8540 Kenwood Road. He also advised the Trustees of the upcoming Summer Bash and Car Show on August 20. Mr. McKeown thanked everyone for their assistance with the Festival and car show.

The Trustees thanked Mr. McKeown and Mr. Kellums for all of their hard work.

Communication from: Tom Taylor, resident; thanking Mike McKeown and the Parks Department for putting on such a great Festival.

Communication from: Mike Marek, resident: thanking Station 92's team for their help at his father's medical emergency on July 3rd.

Resolution "Approving a Major Adjustment to a Site Plan for the Kenwood Towers Real Estate Development" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution 2011-57 passed this 21st day of July, 2011.

The first reading of the resolution "Providing a Civil Fine for Obstructing Roads and Sidewalks in Sycamore Township" was read.

Resolution "Authorizing a Contract for a Demolition Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution 2011-58 passed this 21st day of July, 2011.

The nuisance property was abated.

The Receipts and Disbursements of July 21, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to enter into executive session to discuss property acquisition.

Vote: Mr. Bishop; Aye. Mr. Weidman; Aye. Mr. Connor; Aye.

The Board entered into executive session at 7:45 pm.

The executive session adjourned at 8:34 pm.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to offer \$955,000.00 to purchase the property at 7781 Montgomery Road. If offer is declined and owner will allow access to the property, the Township will hire an appraiser not to exceed \$5,000.00.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to purchase the property at 4681 Orchard Lane for \$110,000.00 plus the Township will pay closing costs and no realtor fee; but authorizing Mr. Bickford to go up to \$115,000.00 plus Township paying closing costs and no realtor fee. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 8:43 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 07/21/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Special Meeting Sycamore Township, Hamilton County, Ohio July 28, 2011

The special meeting was called to order at 10:02 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, and Planning/Zoning Administrator/Assistant Administrator Bickford. Administrator Raabe, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid were excused.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to enter into executive session to discuss property acquisition.

Vote: Mr. Weidman: Aye. Mr. Bishop: Aye. Mr. Kent: Aye.

The Board entered into executive session at 10:03 am.

The executive session adjourned at 10:30 am.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to authorize the purchase of 7781 Montgomery Road for up to \$1.2 million. Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to authorize the purchase of 4713 Orchard for \$110,000.00. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:33 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford,
Assistant Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio August 2, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Cpl. Sabers was present in the absence of Sheriff Liaison Lt. Reid.

Amendment to PH Cincinnati Service Agreement – Law Director Miller advised the Trustees that this amendment relates to the FBI T.I.F. and shows the actual revised amount of payments from the original approved agreement, as well as correcting several land parcel slivers. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this amendment. Vote: All Aye.

A resolution “Providing a Civil Fine for Obstruction Roads and Sidewalks in Sycamore Township” was read for the second time. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this resolution. Vote: All Aye.

Resolution No. 2011-59 passed this 2nd day of August, 2011.

A resolution “Declaring Certain Equipment as Surplus, Authorizing its Sale and Disposition” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-60 passed this 2nd day of August, 2011.

Phase I Environmental Study – Mr. Bickford presented the Phase I Environmental Study information. A motion was made by Mr. Bishop, seconded by Mr. Connor, to award the Phase I Environmental Study Contract to SDI for the property at 8608 Plainfield Road. Vote: All Aye.

Nuisance Properties – Mr. Bickford presented the following nuisance properties: 4117 Ester Marie Drive, 8908 Blue Ash Road, 8019 Fields Ertel, 7775 Styra Lane, and 8613 Plainfield Rd.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4117 Ester Marie Drive, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-61 passed this 2nd day of August, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8908 Blue Ash Road, Sycamore Township, Ohio 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-62 passed this 2nd day of August, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8019 Fields Ertel Road, Sycamore Township, Ohio 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-63 passed this 2nd day of August, 2011.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 7775 Styrax Lane, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-64 passed this 2nd day of August, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8613 Plainfield Road, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-65 passed this 2nd day of August, 2011.

Parks and Recreation Update – Mr. McKeown reported that the Concert went well with 125 to 150 people present. The Summer Bash is all lined up and parking available at neighboring businesses. Seven food booths are signed up as well as beer and soda available. There have been a few pre-registrations for the Car Show and advertising will start soon on the radio.

Sheriff Patrol Update – Cpl. Steve Sabers was present in place of Lt. Reid and had nothing to report.

Bechtold Shelter – The Pavilion project is complete and ready for checks to be cut for a Friday meeting to dispense them to subcontractors. Shelter #3 slab is being poured in preparation of erection of the rest of the shelter. Shelter #5 needs work but there are no funds available this year in the budget so it will be fixed as best possible through in-house staff.

Kenwood Road Access Management – Mr. Kellums reported that there will be a Public Meeting held on Tuesday, August 9, 2011 at 6:00 p.m. concerning this project. The presentation will be put on by T.E.C. and notices have been sent to approximately 30 owners affected by the project.

Fire/EMS Invoices and Purchase Request – There were no questions. Chief Jetter reported that the Fire Department received a \$300 donation from the New York Fire Fighter group to be used for training purposes.

Records Management Software Proposal – Chief Jetter reported that by switching to this software for an initial cost of \$11,375 (and subsequently \$5,400 annually), he can save over \$9,000 on the current license fee as well as potentially eliminating part-time data entry. The advantage is that the data will now get automatically uploaded as opposed to manually. The Northeast Collaborative is moving to this system as well. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this purchase. Vote: All Aye.

Chief Jetter also informed the Board that the Jewish Hospital Disaster Drill with Kenwood Towne Centre will occur on September 26th at 7:00 a.m.

Purchase Orders Over \$2,500.00 - Mr. Raabe presented purchase orders over \$2,500.00:

BPS HVAC	IT Room	\$ 4,000.00
SDI	Earnest Money 7781 Montgomery Road	\$25,000.00

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these purchase orders. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to cancel the Trustee Meeting on August 4, 2011. Vote: All Aye.

Schedule - Mr. Raabe presented the upcoming schedule of events.

The Receipts and Disbursements of August 2, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop to pay these bills.
Vote: All Aye.

Executive Session - Property Acquisition – A motion was made by Mr. Weidman, seconded by Mr. Bishop, to enter into executive session for the purpose of property acquisition.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Trustees took a short break at 9:29 am.
Executive session was entered into at 9:38 am.
Executive session ended at 9:48 am.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 9:49 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 8/02/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio August 16, 2011

The meeting was called to order at 10:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid. Superintendent Kellums was excused.

Nuisance Properties – Mr. Bickford presented the seven following properties for weed and debris nuisance violations: 8470 Blue Ash Road, 8915 Blue Ash Road, 8920 Blue Ash Road, 8651 Tralee Court, 4313 Sycamore Road, 12119 Second Avenue, and 4454 Daffodil Avenue.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8470 Blue Ash Road, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-66 passed this 16th day of August, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8915 Blue Ash Road, Sycamore Township, Ohio 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-67 passed this 16th day of August, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8920 Blue Ash Road, Sycamore Township, Ohio 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-68 passed this 16th day of August, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8651 Tralee Court, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-69 passed this 16th day of August, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4313 Sycamore Road, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-70 passed this 16th day of August, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12119 Second Avenue, Sycamore Township, Ohio 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-71 passed this 16th day of August, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4454 Daffodil Avenue, Sycamore Township, Ohio 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-72 passed this 16th day of August, 2011.

Upcoming Public Hearing – Mr. Bickford introduced the text amendment to the Internet Sweepstakes Café ban. The public hearing will be held at 6:45 p.m., Thursday night, September 1st, immediately before the Trustee Meeting.

Parks and Recreation Update – Mr. McKeown informed the Board that their presence was requested this Friday for the Stooze Report. He stated that the crew was setting up for the Car Show and the stage will arrive Friday. Mitch Ryder and the Detroit Wheels will show up at 3:00 p.m. Saturday. V.I.P. parking will be in marked lots across the street from the park entrance. Cars can register from 9:00 to 12:00 a.m. and judging for the show will occur between 12:00 and 3:00 p.m. Jim LaBarbra and J. D. Hughes will perform D.J. duties. Graeter’s has backed out of their booth due to scheduling problems. Music starts with *Skeleton Surf Group* at 3:00 p.m., followed by *8 Days a Week* at 4:15 p.m., *Ooh La La and the Greasers* on at 6:45 p.m., and *Mitch Ryder and the Detroit Wheels* at 9:45 p.m.

Sheriff Patrol Update – Lt. Reid reported that there had been lots of car break-ins recently but a bust on the west side seemed to have solved the problem and they had slowed down to almost nothing. Dangerous pit bulls were also discussed due to a complaint on Wicklow where a neighbor was worried about the dog jumping their fence and harming her children. Law Director Miller was going to check on the State law regarding this item and how it compared with local and SPCA definitions.

Shelter Update – Mr. Raabe reported that the construction work on replacing Shelter #3 was going well, with the concrete and beams all assembled and work beginning on the roof.

Checks were disbursed to most of the subcontractors from the CFS/Pavilion contract and Law Director Miller was going to check on a prevailing wage question related to warranty work.

Fire/EMS Invoices and Purchase Request – There were no questions on the invoices or purchase requests, which were approved as presented. Chief Jetter reported that the disaster drill was being moved to 9/28 due to a KTC time conflict, but it will still start at 7:15 a.m. and should last 2 hours. There will also be another disaster drill with Greater Cincinnati Airport on 9/16 that will involve 140 “patients”.

Purchase Orders Over \$2,500.00 - Mr. Raabe presented four purchase orders over \$2,500.00:

Avizent/Frank Gates	\$7,848.00	BWC Group Retro Fee
Summer Bash	\$12,735.00	Johnny Schott Talent & Events
Fall Trash Bash	\$8,500.00	Rumpke containers for 9/16, 17, 18
MARCS Radio	\$2640.00	State Treasurer/Fire Dept.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these purchase orders.
Vote: All Aye.

Schedule - Mr. Raabe presented the upcoming schedule of events.

The Receipts and Disbursements of August 16, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to cancel the Trustee Meeting on August 18, 2011 and to approve the Meeting Minutes from July 19 and 21, 2011. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 10:31 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 8/16/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio August 30, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid.

Beatification Awards - Mr. Bickford presented the following fifteen properties for consideration as one of the three potential Beautification Awards:

3901 Tramore	4369 Yakima
4327 Sycamore	4753 Kugler Mill
7119 Silvercrest	7237 Nodding Way
7800 Concord Hills	8368 Squirrel Ridge
8540 St. Clair	8555 Plainfield
8556 Deerway	8657 Eldora
8661 Lancaster	8665 Eldora
11577 Whittington	

The Board voted #1 - 8661 Lancaster; #2 - 7800 Concord Hills, and #3 - 3901 Tramore. A motion to award to these three addresses was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Solar RECS - Mr. Bickford asked the Board if he could sell 36 RECs at \$400 per REC. A motion to sell the RECs was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Internet Sweepstakes Café Moratorium - Mr. Bickford requested an extension for two months allowing time to present the guidelines to Regional Planning. The next public hearing date will be held on October 6, 2011.

A resolution "To Extend the Moratorium on the Issuance of a Zoning Certificate for an "Internet Sweepstakes Establishment" use until November 30, 2011" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-73 passed this 30th day of August, 2011.

Nuisance Properties - Mr. Bickford presented one property for consideration of weed cutting/debris removal located at 6936 Ken Arbore Drive.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6936 Ken Arbore Drive, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-74 passed this 30th day of August, 2011.

Parks and Recreation Update - Trustee Weidman commended Mr. McKeown for an excellent job on the Car Show with its 128 entrants. Mr. McKeown reported that the Car Show people were also very pleased with the turnout. Mr. McKeown also stated that one of the baseball teams using Schuler Field wanted to present a plaque of appreciation to the Board at the next Trustee Meeting.

Sheriff Patrol Update - Lt. Reid presented a letter from the Explorers requesting a donation of \$399 for a projector. He also reported that the security cost for the Car Show was \$708. On another front, Lt. Reid stated that car break-ins were still occurring all over the county, and that generally they were only opening unlocked vehicles and taking coins unless they saw some sort of electronic equipment laying on the seats and then they would break in and steal it. He again recommended to everyone to lock their car doors and store all valuables out of sight.

8460 Kenwood Road - Mr. Kellums reported that Star One Realty did a value assessment on the property and estimated it would sell for \$124,900 as is and \$160,000 if fixed up some more. He then asked permission to list the house with Star One. A motion to list was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

S.C.I.P. Appointment - Mr. Kellums requested the Board to appoint Administrator Raabe as the official designee for the SCIP grant process, as required by the State. Mr. Kellums also gave a progress report on FBI/Hosbrook Access Road and reported that the rubber mulch has been installed and looks good.

A resolution "Appointing Bruce Raabe as Official Representative for the State Capital Improvement project Funding" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2011-75 passed this 30th day of August, 2011.

Fire/EMS Invoices and Purchase Request - Chief Jetter stated that there was a correction on one invoice - the tank replaced was on the north fire vehicle. There were no other questions or concerns, the Board approved these requests.

Renewal of the Monitor Defibrillator Contract - Chief Jetter presented the data for renewal of the Monitor Defibrillator Contract involving calibration of the units. It is a three year contract priced at \$6,844 per year. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this three year contract. Vote: All Aye.

Chief Jetter also reported that the Fire Department had spoken with employees at the Kid First facility on proper training for injuries derived from accidents in the pits.

Purchase Orders Over \$2,500.00 - Mr. Raabe presented four purchase orders over \$2,500.00:

Deer Park Community City Schools	2 nd ½ Tax Abatement	\$ 237,006.85
Sycamore Board of Education	2 nd ½ Tax Abatement	\$ 72,884.82
Indian Hill Exempted Village School Dist.	2 nd ½ Tax Abatement	\$1,877,915.69
Southeastern Equipment	equipment north salt bin	\$ 6,600.00

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these purchase orders. Vote: All Aye.

Schedule - Mr. Raabe presented the upcoming schedule of events.

Trustee Weidman stated that September is Ovarian Cancer Awareness Month and asked Law Director Miller to prepare a resolution stating such. A motion to declare September as Ovarian Cancer Awareness Month in Sycamore Township was made by Mr. Bishop and seconded by Mr. Connor. Vote: All Aye.

Trustee Connor stated that he will miss the next meeting week due to being out of town.

Executive Session - Personnel – Compensation – A motion was made by Mr. Bishop, seconded by Mr. Connor, to enter into executive session to discuss personnel-compensation. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

Executive Session was entered into at 9:45 a.m.
Executive Session ended at 10:12 a.m.

A motion to approve the purchase of a \$399 projector as a donation to the Hamilton County Sheriff Explorers was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 10:13 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 8/30/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

September 1, 2011

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, and Parks/Recreation Director McKeown. Sheriff's Liaison Lt. Reid was excused.

Mr. Weidman gave the invocation from the National Prayer Group supporting ovarian cancer.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held July 28, August 2 and 6, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Comment from: Laurie Petrie, representing the Council on Aging; she gave an update to the Trustees on the Elderly Service Program.

Comment from resident: Charles Shelton, 11937 Third Avenue; commented on the letter that he received from Zoning regarding his property on Sixth Avenue, he advised the Trustees that he has removed the debris and trailer. He also asked Mr. McKeown about ball permits.

Chief Jetter announced that there will be a 911 ceremony at Loveland park honoring New York City.

Mr. Raabe presented five purchase orders for approval:

Prus Construction	stone for shelter #3 in Bechtold Park	\$ 15,000.00
Rick Wietmarschen	golf outing expenses	\$ 2,922.65
Cystic Fibrosis	proceeds from the 2011 golf outing	\$ 4,257.35
U.S. Bank	Port Authority balance	\$597,452.36
The Estate of Rosemary M. Koch	4681 Orchard Lane	\$110,000.00

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these purchase requests. Vote: All Aye.

Communication from: John Hooton, Blue Ash YMCA Board member; thanking Tracy Kellums and the Maintenance Department for the donation of wood chips for the Day Camp.

Communication from: Carolyn Rogers, Project SEARCH/Great Oaks; thanking Mike McKeown for the use of Bechtold Pavilion for their graduating class.

Communication from: Marlene (Mueller) O'Brien, 3870 Mantell Avenue; thanking Chief Jetter and the Fire Department for assistance with her 96 year old mother.

Communication from: Marlene Gross, resident; thanking Chief Jetter and the Fire Department for their service.

Communication from: Jack Boyd, resident; thanking Chief Jetter and the Fire Department for their quick and efficient response.

A Proclamation "Designating September as Ovarian Cancer Awareness Month" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to pass this proclamation. Vote: All Aye. Proclamation passed this 1st day of September, 2011.

Mr. Weidman advised that there will be a 5K walk/run at Lunken Playground for ovarian cancer; teal is the color.

The Receipts and Disbursements of September 1, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to enter into executive session to discuss property purchase.
Vote: Mr. Bishop; Aye. Mr. Weidman; Aye. Mr. Connor; Aye.

The Board entered into executive session at 7:27 pm.
The executive session adjourned at 7:54 pm.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:55 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 09/01/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio September 13, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid. Trustee Connor and Administrator Raabe were excused.

Parks and Recreation Update – Mr. McKeown reported that the Community Press did a nice article on the Summer Bash and Car Show. He also advised the Trustees that the renovation of the Schuler baseball field is underway.

Sheriff Patrol Update – Lt. Reid announced that D.A.R.E. will begin October 7 at All Saints School. He advised the Trustees that approximately \$900 was spent on Halloween candy last year and requested permission to purchase it again for this year. The Trustees approved the purchase of Halloween candy in the amount of \$900.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the Fire/EMS invoices and purchase requests. These were approved by the Board as presented. He advised the Trustees that the heavy duty life squads were a good purchase requiring very low maintenance. Chief Jetter reported that the Hazmat drill will be this Thursday in Kentucky.

Upcoming Public Hearings – Mr. Bickford announced that there are two upcoming public hearings on October 6, 2011: Kap Signs, 2011-12MA and Internet Sweepstakes Café Moratorium, 2011-11T.

Nuisance Properties - Mr. Bickford presented nuisance properties for consideration:

8559 Kenwood Road	12142 3 rd Avenue
11939 5 th Avenue	12087 5 th Avenue
12127 6 th Avenue	12167 6 th Avenue
12168 6 th Avenue	12195 6 th Avenue

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8559 Kenwood Road, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-76 passed this 13th day of September, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12142 3rd Avenue, Sycamore Township, Ohio, 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-77 passed this 13th day of September, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11939 5th Avenue, Sycamore Township, Ohio, 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-78 passed this 13th day of September, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12087 5th Avenue, Sycamore Township, Ohio, 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-79 passed this 13th day of September, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12127 6th Avenue, Sycamore Township, Ohio, 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-80 passed this 13th day of September, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12167 6th Avenue, Sycamore Township, Ohio, 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-81 passed this 13th day of September, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12168 6th Avenue, Sycamore Township, Ohio” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-82 passed this 13th day of September, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12195 6th Avenue, Sycamore Township, Ohio, 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-83 passed this 13th day of September, 2011.

Purchase Orders Over \$2,500.00 – There were no purchase orders over \$2,500.00.

Schedule - Mr. Bickford presented the schedule of events.

Law Director Miller requested an executive session to discuss property acquisition.

Executive Session – Property Acquisition – A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn to executive session to discuss property acquisition.

Vote: Weidman: Aye; Bishop: Aye; Connor: Absent.

The Board entered into executive session at 9:12 a.m.

The executive session adjourned at 9:19 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 9:20 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford,
Planning/Zoning Administrator/Assistant Administrator
Workshop Minutes 9/13/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio September 15, 2011

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Office Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Trustee Connor and Superintendent Kellums were excused.

Mr. Bickford read the invocation from Reverend John Bascom, of the Kenwood Baptist Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held August 30 and September 1, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these minutes.

Vote: All Aye.

Comment from resident: Jim Mayor, 3508 Glengary Avenue; complained about damage to his property from the installation of a cell tower by Cincinnati Bell.

Comment from resident: William Smith; asked about concealed weapon sticker and the traffic light at Plainfield and Larchview.

Comment from resident: Heather Mattel Meyers of 4712 Orchard Lane; asked about Township plans for Orchard Lane.

Comment from resident: Heather Meyers, 4720 Duneden; asked about purchase of Taco Bell on Montgomery Road.

Communication from resident: Al and Judy Metcalf, 5183 Autumnwood; thanking the Maintenance Department for the storm damage cleanup of a tree and repairing a fence.

Communication from resident: Elizabeth Toft, 8810 Montgomery Road; thanking Chief Jetter and the Fire Department for the care of her husband. She included a donation in his memory.

A resolution "Authorizing the Purchase and Closing of the Real Property Located at 7781 Montgomery Road in Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.

Resolution No. 2011-84 passed this 15th day of September, 2011.

A resolution "Authorizing the Purchase and Closing of the Real Property Located at 4713 Orchard Lane in Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.

Resolution No. 2011-85 passed this 15th day of September, 2011.

A resolution "Authorizing the Purchase and Closing of the Real Property Located at 4681 Orchard Lane in Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.

Resolution No. 2011-86 passed this 15th day of September, 2011.

A resolution "Authorizing a Lease of the Real property Located at 7781 Montgomery Road in Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-87 passed this 15th day of September, 2011.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4233 Kugler Mill Road, Sycamore Township, Ohio, 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011- 88 passed this 15th day of September, 2011.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8916 Eldora Drive, Sycamore Township, Ohio, 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011- 89 passed this 15th day of September, 2011.

The Receipts and Disbursements of September 15, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Bishop to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:35 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 09/15/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio October 4, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid. President Weidman was excused.

Indoor Recycling at Schuler Hall - Trustee Bishop would like indoor recycling containers for plastic and cans to be installed in the Community Meeting Room at Schuler Park. Mr. Kellums will handle the request.

A resolution "Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying them to the County Auditor" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.

Resolution No. 2011-90 passed this 4th day of October, 2011.

A resolution "Authorizing a Rental of the Real Property Located at 4713 Orchard Lane in Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.

Resolution No. 2011-91 passed this 4th day of October, 2011.

Sheriff Patrol Update - Lt. Reid stated that a Safety Fair was being held today at Kenwood Towne Centre from 11:00 a.m. to 1:00 p.m. and again from 4:00 p.m. to 6:00 p.m.

Lt. Reid also informed the Board that the Driving Angels Program for teenage drivers will start December 10th.

Fire/EMS Invoices and Purchase Request - There were no questions from the Board concerning Invoices and Purchase Requests. Chief Jetter advised the Board that Rumpke was repairing hydraulic cylinders at a much cheaper cost (\$372) and allowing for a savings of over \$500 as opposed to sending it out to another vendor.

Trustee Connor commended both the Fire and Sheriff Departments on the excellent job they did with the Kenwood Towne Centre disaster drill.

Nuisance Properties - Mr. Bickford presented nuisance properties for consideration: 5394 Autumnwood Drive, 4601 Kugler Mill Road, 12186 4th Avenue, 6949 East Kemper Road, and 8475 St. Clair Avenue.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 5394 Autumnwood Drive, Sycamore Township, Ohio 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-92 passed this 4th day of October, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4601 Kugler Mill Road, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-93 passed this 4th day of October, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12186 4th Avenue, Sycamore Township, Ohio 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-94 passed this 4th day of October, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6949 East Kemper Road, Sycamore Township, Ohio 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-95 passed this 4th day of October, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8475 St. Clair Avenue, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-96 passed this 4th day of October, 2011.

Mr. Bickford also informed the Board that Mr. Jim Donnelly is retiring as a member of the BZA after many years of service and will be replaced by alternate Mr. Jim LaBarbara. An additional replacement member will need to be appointed by the Board in the near future.

Upcoming Public Hearings - Mr. Bickford stated that there would be a 5:00 p.m. public hearing on Thursday, October 6, 2011 for the KAP Signs (2011-12MA) for Jared Jewelers, requesting an exception of 37.3 feet in excess of the existing 100 square feet currently allowed. They opted for the current two signs versus the original three allowed and now want to increase once again. The Zoning Commission recommended denial unanimously.

A public hearing will also be held at 5:20 p.m. on October 6, 2011 for the Internet Sweepstakes Cafe ban - Mr. Bickford declared that current zoning regulations will not permit this use per code.

Parks and Recreation Update - Mr. McKeown stated that the 5K Run would be held on Saturday, October 29th at 9:00 a.m. in Bechtold Park and that the Halloween celebration in the Township will be on Monday, October 31st from 6:00 p.m. to 8:00 p.m.

Mr. Bickford informed the Board that Bechtold Park would be getting new security cameras starting next week and crews would be digging trenches to install the wiring.

Record Commission Meeting – October 18, following Workshop - Mr. Raabe informed the Board that the annual Record Commission Meeting will be held on October 18th, following the Workshop meeting, and would require the presence of Board President/Trustee Weidman and Fiscal Officer Porter.

Mr. Raabe notified the Board that he had recently completed the requirements to become a Certified Park and Recreation Professional - and that Mr. McKeown would be attempting to do the same in the near future. He also informed the Board that Horan was presently soliciting bids for the 2012 health insurance premium cost. Along with a reminder that the Thursday Meeting time had been changed to 5:30 p.m., Mr. Raabe finished up with thanking the local Suburban Press reporter (Amanda Hopkins) for her service as she moves on to a new position.

Purchase Orders Over \$2,500.00 – There were no purchase orders over \$2,500.00.

A resolution “Authorizing a Rental of the Real Property Located at 4713 Orchard Lane in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-91 passed this 4th day of October, 2011.

Attorney Miller informed the Board that he will not be present at the next Workshop Meeting and that Mr. Rob Butler will attend for him. He also stated that the Township had finally closed on the S.D.I. purchase and that the Orchard/Pancero closing will occur tomorrow. An agreement had also been drafted up with the tenant on a basis of \$675 per month with tenant paying all utilities.

Schedule – Mr. Raabe presented the schedule of events.

Executive Session –A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss property purchase.

Vote: Weidman: Absent; Bishop: Aye; Connor: Aye.

The Board ended this portion of the session at 9:26 a.m. and took a short break.

The Board entered into executive session at 9:34 a.m.

The executive session adjourned at 9:48 a.m. and there was no further action to be taken.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 9:49 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce Raabe, Administrator

Workshop Minutes 10/04/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio October 6, 2011

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, and Sheriff's Liaison Lt. Reid. President Weidman and Parks/Recreation Director McKeown were excused.

Trustee Connor read the invocation from One Line Prayers, the New Testament.

Pledge to the Flag.

The approval of the minutes of the Board of Trustees meeting held August 30 and September 1, 2011 were postponed due to the absence of Mr. Weidman.

Comment from resident: Heather Meyers, Orchard Lane; expressed her concern for the noise level on Orchard Lane.

Lt. Reid discussed problems with people running the light at Larchview and Plainfield Road.

Mr. Kellums reported that the street sweeping begins on Monday, the micro surfacing project is complete and looks good, and the leaf pick up starts on October 17, 2011.

Jill Soldang, from the Cystic Fibrosis Foundation, accepted a check in the amount of \$4,257.35 from the proceeds of the 2011 Golf Outing. The Trustees thanked Rick Wietmarschen for organizing the golf outing for the ninth year.

The Trustees presented Beautification Awards and gift certificates donated by Kenwood Towne Centre and Denny McKeown's Bloomin Gardens Centre to the winners: Eileen Tyler, Frank & Jane Green, and Dan Campbell and Jane Welling.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to deny the zone change for Zoning Case 2011-11MA, Kap Signs. Vote: All Aye.

A resolution "Approving Text Amendments to the Sycamore Township Zoning Resolution" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.

Resolution No. 2011-97 passed this 6th day of October, 2011.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8991 Plainfield Road, Sycamore Township, Ohio, 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.

Resolution No. 2011- 98 passed this 6th day of October, 2011.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8916 Monroe Avenue, Sycamore Township, Ohio, 45242" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.

Resolution No. 2011- 99 passed this 6th day of October, 2011.

The Receipts and Disbursements of October 6, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 5:50 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 10/06/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio October 18, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Sheriff Liaison Lt. Reid, and Rob Butler was present for Law Director Miller who was excused.

Fire/EMS Invoices and Purchase Request - There were no questions or comments on the Fire invoices and purchase requests. Chief Jetter did inform the Trustees that they will be seeing "Unsafe Structure" signs on two buildings in the Township. These are units undergoing condemnation and it could be up to a six month process; one is on Plainfield Road and the other on Kugler Mill.

Motion to Advertise - Mr. Bickford informed the Board that the Kenwood Road Underground Utilities Project was ready to bid and would like the work to begin in January, 2012. A motion was made to go out for bid by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Access Road Name - Mr. Bickford requested the Board to make a decision on naming the Hosbrook Access Road. Trustee Weidman proposed "Ronald Reagan Drive" and there were no objections or additional recommendations. A motion to so name was made by Mr. Weidman, seconded by Mr. Connor. Vote: All Aye. Mr. Bickford will send the recommendation to the Hamilton County Planning Commission for address numbering.

Hosbrook Road Traffic Calming Study Update - Mr. Bickford recommended a public hearing to aid in finalizing the project. The Trustees requested a report and listing of all public comments from previous hearings.

Zoning Case 2011-12MA - Kap Signs – A resolution “Denying a Major Modification and Site Plan for the Jared Jewelers Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye. Resolution No. 2011-100 passed this 18th day of October, 2011.

Nuisance Property - Mr. Bickford presented 4693 Largo Drive as a nuisance property.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4693 Largo Drive, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.

Resolution No. 2011-101 passed this 18th day of October, 2011.

MSD Sewer Project - Mr. Kellums asked legal counsel if a legal description was required from MSD for the easements being taken for the sewer relocation project in Bechtold Park prior to preparing a resolution. Legal counsel advised that it would be required. Mr. Kellums will contact MSD and ask for the description.

Mr. Kellums informed the Board that a contract proposal for the Kenwood Road Reconstruction Project was required - this would be following up after the underground utilities phase of the project was complete. He proposed using TEC to prepare the contract for a total of \$24,952. A motion was made to award the contract to TEC by Mr. Bishop, seconded by Mr. Connor.
Vote: All Aye.

Parks and Recreation Update - Mr. McKeown reported that the Luminaria will be held December 10th and will be done on the same basis as previous years with a lighting contest; mailers detailing it will be sent out soon. IGA will provide significant support again this year. In addition, the 5K Challenge will be held on Saturday, October 29th at 9:00 a.m. in Bechtold Park. Asked if all the games were over, Mr. McKeown stated that the last district tournament soccer games will be held on October 20th.

Sheriff Patrol Update - Lt. Reid reported that the Driving Angels Program will kick off with a press conference on November 4th at 11:00 a.m. at the Community Room at Schuler Park.

Trustee Weidman asked that the Fire and Sheriff's Departments help out with the funeral service for Carl Lindner being held at Kenwood Baptist Church.

Property Insurance - Mr. Raabe informed the Board of the insurance (property) renewal with Pillar Insurance for \$49,375. This is a \$1,857 decrease over 2010 pricing. A motion to renew was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Purchase Orders Over \$2,500.00 - Mr. Raabe presented two invoices for approval:
Fred A. Nemann Co. - Sidewalk repair at Hosbrook \$10,595.90
Fred A. Nemann Co. - Rubber mulch pour at Hosbrook \$23,930.75 (original amount requested verbally was \$17,000 but did not include gravel base and drainage system)
A motion to approve both invoices was made by Mr. Bishop, seconded by Mr. Connor.
Vote: All Aye.

Mr. Raabe reminded the Board that the required annual Records Retention meeting would take place immediately after the workshop and required the attendance of the President of the Board and the Fiscal Officer.

Schedule – Mr. Raabe presented the schedule of events.

The Receipts and Disbursements of October 18, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion to cancel the Thursday night Trustee Meeting was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Executive Session –A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss pending litigation.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.
The Board took a short break starting at 9:30 a.m.

The Board reconvened and entered into executive session at 9:44 a.m.
The executive session adjourned at 10:04 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 10:05 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce Raabe, Administrator

Workshop Minutes 10/18/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio November 1, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid.

8460 Kenwood Road - A resolution “Authorizing the Sale and Closing of the Real Property Located at 8460 Kenwood Road in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-102 passed this 1st day of November, 2011.

Reconciling Budgets and Appropriations - A resolution “Reconciling Budgets and Appropriations” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-103 passed this 1st day of November, 2011.

Paper Street Vacation Request – Harrison Avenue – Mr. Bickford informed the Board that Greystone Country Homes is requesting vacation of the paper street next to their building site on Kenwood Road (immediately across from the Administration Building). He recommends denying the request since it would require more than a variance in the Zoning rules to achieve it. The Board decided not to allow the request.

Montgomery Road / Kenwood Road Traffic Control Proposal – Mr. Bickford informed the Board that the proposal dealt with modifying the traffic signals and putting them on a timing sequence for 19 intersections for a total proposal cost from TEC of \$39,000. ODOT and Hamilton County would still keep maintenance control and the Township would have operational control. The monthly fee to monitor would cost \$1,250 per month. Trustee Weidman was worried about expenses and asked if we could just activate it for the 2 busy months of the year. Mr. Bickford will look into this. Chief Jetter suggested looking to OKI for potential grants.

Road Salt Contract – Mr. Kellums stated that the Township will be participating once again in the City of Cincinnati contract with Morton Salt at a price of \$61.56 per ton. An order has been placed for 2,000 tons at a cost of \$123,120 and 80% must be used. A motion to approve this purchase was made by Mr. Bishop, seconded by Mr. Connor.
Vote: All Aye.

Parks and Recreation Update – Mr. McKeown reported that the 5K Race was a success this past Saturday with 101 participants. Both the male and female winners were students from Fairfield High School. A discussion ensued on when the best time to put on the race might be, due to many other conflicting race dates. Trustee Connor instructed Mr. McKeown to compile a master list of race dates to look at and decide if this venue needed to be changed. Mr. McKeown also reported that he is beginning the push for the 2012 annual Festival sponsorship to cover band costs.

Sheriff Patrol Update – Lt. Reid reported that the Halloween candy distribution went well and most of it was gone by 7:30 p.m. He also stated that he will be running the detail for KTC this year and that will free up patrol beat cars for the Township and save on court time and costs. Lt. Reid also reported that the Driving Angels press conference will be at 11:00 a.m. this Friday in the Community Room at Schuler Park. Joseph Chevrolet donated \$1,000 to aid in supporting the program.

Fire/EMS Invoices and Purchase Request – There were no questions concerning invoices and purchase requests. Chief Jetter reminded the Board that there will be a presentation at the Thursday night meeting to the young lady who saved a choking victim. He also informed the Board of recent developments concerning garbage bag bombs and reminded the audience to be very careful approaching any suspect bag.

Memorandum of Understanding with Duke Energy Retail Sales, LLC -

A resolution “Amending a Memorandum of Understanding with Duke Energy Retail Sales, LLC” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2011-104 passed this 1st day of November, 2011.

Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders for consideration:

• Morton Salt	Road salt purchase	\$123,120.00
• Allgeier	Asbestos change order	\$ 8,000.00
• U.S. Bank	Kenwood Mall bonds	\$595,243.75
• ODOT	Sturbridge/Sta. 93/Deerfield Park	\$676,356.25
• U.S. Bank	Redstone	\$302,543.75
• Fifth Third Bank	Hosbrook bond interest	\$ 39,000.00
• Huntington Bank	Kemper/Goldcoast	\$132,950.00

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these purchase orders. Vote: All Aye.

Schedule - Mr. Raabe presented the upcoming schedule of events.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss property acquisition.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board reconvened and entered into executive session at 9:53 a.m.

The executive session adjourned at 10:08 a.m.

Back in regular session, a motion to rent the house located at 4681 Orchard was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:10 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce Raabe, Administrator

Workshop Minutes 11/01/11

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio November 3, 2011

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Administrator/Assistant Administrator Bickford, Superintendent Kellums, and Parks/Recreation Director McKeown. Sheriff's Liaison Lt. Reid was excused.

Chief Jetter read the invocation from the Brecon United Methodist Church.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held September 13, 15, October 4, 6, and 18, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Trustee Connor presented the Home Town Hero Award and a first aid kit to Mary McGrath. Firefighter Eric Hardesty also presented Miss McGrath with an award.

Representative Pillich made comments about the latest Ohio State Budget.

Comment from resident: William Smith, Sycamore Township; asked about the pit bull situation in the Township. This was referred to the Liaison who was absent.

Chief Jetter reported on the number of EMS runs to nursing homes; out of 259 runs 39 were to the Seasons Retirement Community. He commented on receiving complaints about crowded aisles in Dillonvale stores.

Mr. McKeown reported that Shelter #3 is almost finished. He advised the Trustees that the Luminaria will be held in Bechtold Park again this year. Dillonvale IGA will sponsor hayrides and the Deer Park Band will perform. It will be held December 10 from 6:00 pm to 8:00 pm at the Bechtold Pavilion, 4312 Sycamore Road.

Mr. Kellums reported that leaf pick up continues throughout the Township. He stated that he was ready to get quotes on the demolition of 7791 Montgomery Road.

Mr. Raabe presented one purchase order for approval:

Ohio Department of Transportation	Montgomery Rd. Project	\$220,218.21
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A motion was made by Mr. Bishop to approve this purchase order; seconded by Mr. Connor. Vote: All Aye.

Mr. Bickford reported that the FBI Building is almost completed.

Communication from: Mitch, Christina, and Justin Honnert, residents; thanking Chief Jetter and the Fire Department for a great tour of the fire station.

Communication from: Brad and Ollie Bidwell, 11966 Sixth Avenue; thanking Chief Jetter and the Fire Department for taking care of their 11 year old son.

Communication from: Mary Jane and Gene Hadley, 7300 Dearwester Drive; thanking the Fire and EMS crew for their prompt service and skill.

The Receipts and Disbursements of November 3, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:45 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 11/03/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio November 16, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid.

Fire/EMS Invoices and Purchase Request – There were no questions or comments about the invoices or purchase orders, they were approved as presented. Chief Jetter reported that the average communication bill per month was around \$4,500 to \$5,000 for fire and \$19,000 for police calls. He stated that there were approximately 14,000 runs per year at the current charge of \$18.50 per call. A discussion ensued on how to reduce communication center calls and save money for the Township.

The Chief asked the Board for permission to be excused in order to attend the Hamilton County Fire Chief meeting, he was granted such, and left the meeting.

Resolution – Kenwood Baptist Church 100 Year Anniversary – A resolution “Honoring the Kenwood Baptist Church on the Occasion of its Centennial Anniversary” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-105 passed this 16th day of November, 2011.

Kenwood Towne Center (KTC) Cameras – Mr. Miller discussed the possibility of purchasing equipment to patch into the KTC camera system so that the Township could have access to it in case of an emergency. Mr. Miller discussed the ability to use TIF funds for the purchase and described Project TIFs versus District TIFs. The estimated cost from KTC is projected at \$7,000 but it may be able to be done cheaper according to Mr. Bickford. He will speak with Rodney, KTC’s operations manager, about actual costs of the capital item as well as recurring operating costs. Mr. Bickford will also check on the ability to remotely manipulate the cameras.

Kenwood Traffic Control – Mr. Bickford and Mr. Kellums met with TEC and discussed a revised scope where TEC will modify the signals for this shopping season and have them aligned for two months with 24 hour monitoring and capability of adjustment for \$1,500 per month. They will meet with TEC tomorrow to discuss the long range system. A motion to proceed with the two month contract was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Nuisance Properties-5395 Autumnwood Dr. and 8509 Needlewood Ct. -

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 5395 Autumnwood Drive, Sycamore Township, OH 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-106 passed this 16th day of November, 2011.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8509 Needlewood Court, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2011-107 passed this 16th day of November, 2011.

Christmas Lights – Mr. Kellums led a discussion on which areas to decorate with Christmas lights without purchasing replacements, recommending that Bechtold Park and the Administration Building be decorated first and any remaining lights be used elsewhere. The Board was in agreement, although hoping to stretch the lights far enough to decorate most of the other sites done in previous years.

Crosswalks – A discussion took place concerning the thermoplastic crosswalks put down by the City of Blue Ash at all of the intersections in their business district. Mr. Kellums reported that there was a five year durability factor and the crosswalks would cost around \$6,000 per crossing. He pointed out that higher speeds with the snowplows on our county roads might be a problem. The total price for the intersections under discussion would be approximately \$50,000. It will be necessary to wait until spring to install them. Instead of the original eight crosswalks being discussed (two at the Kenwood Place, four at Kenwood and Galbraith, and two at Kenwood and Montgomery) it was suggested that only three be tried at first: one each at Kenwood Place, Orchard and Kenwood, and Jewish Hospital (Kenwood & Galbraith). These will be included as line items in next year’s road budget. Mr. Kellums also informed the Board that the document shredding program for residents will occur on April 21, 2012.

Parks and Recreation Update – Mr. McKeown reported that the 5K Run dates were examined and he recommended using November 10th next year (two weeks later than the current weekend). Trustee Weidman requested the total cost of this year’s event. Mr. McKeown stated that Bethel Baptist Church wants to run a hayride through their lot with seven or eight stations for the “Bethlehem Story”. Attorney Miller will check on the secular nature of the project. The Board was also informed that Target was requesting use by their employees of the Bechtold Park parking lot off Plainfield Road for Black Friday. Mr. McKeown will get more information before deciding. He also passed out a list of bands to be considered for next year’s Festival. The Guess Who is available for approximately \$30,000.

Sheriff Patrol Update – Lt. Reid reported that December 10th is the first date for the new Driving Angels Program at the Fire Station Training Room on Kenwood Road. He also has a meeting scheduled with Heitmeyer Farms regarding kids smashing pumpkins with baseball bats and how to properly handle confrontations and call the Sheriff immediately. He also reported to the Board that there was no progress on the break-in investigation on Kemperridge Court yet but the case had not been closed.

Tree Work at Hosbrook – Mr. Raabe presented several options for the Board to consider on vertical mulching (fertilization) and removing problem trees on the Hosbrook Road/FBI Project. The Board desired to see additional bids on removing the trees but instructed Mr. Raabe to go ahead with the vertical mulching at a cost of approximately \$2,850.

Mr. Raabe also informed the Board that the final natural gas lock-in price from Integrys for the Sycamore Township Gas Aggregation Program had been received. It was locked in at \$0.5165/mcf compared to last year when it was \$0.547/mcf.

Purchase Orders Over \$2,500.00 – There were no purchase orders presented.

Schedule – Mr. Raabe presented the upcoming schedule of events.

The Receipts and Disbursements of November 16, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion to cancel Thursday night's Trustee Meeting was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 10:23 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 11/16/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Special Meeting Sycamore Township, Hamilton County, Ohio November 22, 2011

The special meeting was called to order at 1:30 p.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Law Director Miller, Administrator Raabe, and Planning/Zoning Director/Assistant Administrator Bickford. Fiscal Officer Porter, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid were excused.

A Proclamation "Designating November as Pancreatic Cancer Awareness Month" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to pass this proclamation.
Vote: All Aye. Proclamation passed this 22nd day of November, 2011.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to enter into executive session to discuss collective bargaining matters.
Vote: Mr. Weidman: Aye. Mr. Bishop: Aye. Mr. Connor: Aye.

The Board entered into executive session at 1:35 pm.
The executive session adjourned at 2:07 pm.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 2:08 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce Raabe, Administrator

Special Workshop Meeting 11/22/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio November 29, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid.

Hosbrook Road Traffic Calming Study – The Board reviewed a final version of the Hosbrook Road Traffic Calming Study and their preferred alternatives are: gateway signage, medians, sidewalks to Lynnfield, and raised intersections. The next step is to hold a public hearing for residents which will be held January 24, 2012 at 6:00 pm, Township Administration Building, 8540 Kenwood Road.

Parks and Recreation Update – Mr. McKeown advised the Trustees that the letters regarding the Luminaria went out to the residents in Dillonvale and it will begin at 6:00pm on Saturday, December 10, 2011. He reported that the cost of the 5K Run was \$1800 and that \$800 of that is the cost to rent a tent. The possibility of enclosing the shelter with tarps was discussed along with Mr. McKeown looking into the cost of buying a 20' by 40' tent.

Sheriff Patrol Update – Lt. Reid reported that the Kenwood Towne Centre traffic flowed well over the Thanksgiving holiday weekend with no interstate wrecks or backups. He advised the Trustees that he has a meeting scheduled with residents of Heitmeyer Farms to discuss pumpkin smashers.

Fire/EMS Invoices and Purchase Request – The Board approved the Fire/EMS invoices and purchase requests as presented. Chief Jetter advised that the FBI inspection last week revealed that they won't be in by December 12 and they received a \$795.00 fine. He also reported that he was checking on Toys R Us because there were complaints at about aisles being blocked.

Purchase Orders Over \$2,500.00 – Mr. Raabe presented one purchase order for approval:
Dinsmore & Shohl LLP Professional Services \$3,727.50
A motion was made by Mr. Bishop to approve this purchase order request, seconded by Mr. Connor. Vote: All Aye.

Mr. Raabe reported to the Board that the vertical mulching project has been completed at the Hosbrook/FBI Access Road.

Schedule – Mr. Raabe presented the schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 9:25 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce Raabe, Administrator

11/29/2011

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Held Sycamore Township, Hamilton County, Ohio
December 1, 2011

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Trustee Connor read the invocation from the Kenwood Baptist Church, this year marks their 100 year anniversary.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held November 1, 3, 16, and 22, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor to approve these minutes. Vote: All Aye.

Mr. Kellums reported that leaves were being picked up through December 16, 2011.

Mr. Raabe reported on the Duke Energy Retail electric aggregation price reduction for Township residents.

Mr. Bickford reported that the Hosbrook Road Traffic Calming final presentation is scheduled at the Township Administration Building, 8540 Kenwood Road, January 24, 2012, beginning at 6:00 pm.

Communication from: Florence Leveis, resident; thanking Chief Jetter and the Fire Department for their care and assistance while transporting her to Bethesda North Hospital.

Communication from: Julie Kadooka, 8615 Wicklow Avenue; thanking the EMS crew for responding to her 911 call.

Communication from: Nancy Schpatz, 5536 E. Galbraith Road, thanking Chief Jetter for providing "Vials of Life" for her adult students at Raymond Walters College.

A resolution "Approving Contracts for Employee Insurance Benefits" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution no. 2011-108 passed this 1st day of December, 2011.

A resolution "Approving and Adopting with Modifications the International Code Council, Inc. International Property Maintenance Code/2009 as the Property Maintenance Code of Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution no. 2011-109 passed this 1st day of December, 2011.

The Receipts and Disbursements of December 1, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss personnel- employment and compensation.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 7:17 pm.
The executive session adjourned at 7:26 pm.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:27 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 12/01/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio December 13, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid.

2012 Lawn Maintenance Contract – Mr. Kellums reported that TruGreen quoted the same price as last year (\$14,715) and with the 5% prepaid discount, it will bring 2012 cost down to \$13,979.25, including field spraying for the Festival. This quote does exclude Schuler Park. A motion to approve was made by Mr. Bishop, and seconded by Mr. Connor. Vote: All Aye.

Kenwood Crosswalks – Mr. Kellums discussed the proposed crosswalks; two at Orchard for \$11,963.40, one at Jewish Hospital for \$8,195.40, and one at the Theatre for \$1,971.84 with a total of four crosswalks at a cost of \$22,130.64. A motion was made by Mr. Bishop to approve these crosswalks, seconded by Mr. Connor. Vote: All Aye.

7791 Montgomery Rd Demolition – Mr. Kellums informed the Trustees of the three bids he received on the demolition of the building at 7791 Montgomery Road. They were as follows: Evans \$36,150; Loveland \$25,185; Pavement Management \$24,806. A motion to demolish and award the contract to Pavement Management was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Parks and Recreation Update – Mr. McKeown reported that the Luminaria went well and announced the winners: 1st place went to 3924 Limerick with a \$100 gift card from Dillonvale IGA; 2nd to 9076 Eldora with \$50 gift card; and 3rd was 3954 Tramore with a \$25 gift card. The Trustees thanked all those that participated and Dillonvale IGA for sponsoring the event.

He also announced that the first three sponsors for the Festival/Summer Events donated a total of \$6,500. The sponsors were Jewish Hospital, The Kroger Company, and Bessel Transfer. Last years' donation total was \$55,000. The Board of Trustees authorized Mr. McKeown to make a \$30,000 offer to the band "The Guess Who" to perform at the 2012 Festival in Sycamore.

Sheriff Patrol Update – Lt. Reid handed out a press release on the Driving Angels Program. He said that he is working on getting grant money from the State of Ohio for the program. Lt. Reid reported that the traffic at Kenwood Towne Centre had been good this year with less problems and more traffic. The Kenwood Towne Centre detail has taken 44 theft reports, with 17 of those being shoplifters, 9 auto accidents, and 11 lockouts. Dispatch fees saved alone total \$1,260 for weekends but starting Friday officers will be there daily.

Lt. Reid reported that there are currently five sex offenders living in the Township. A new one on Village Drive that is not in a restricted area and two others which are in a restricted area but are grandfathered. Mr. Bickford will update the resolution map including churches, schools, and daycare centers within 1000 feet and notify all others within 300 feet.

Trustee Weidman received a call from Col. Hoffbauer letting him know that they are crunching numbers and he is requesting that we wait on our contract until he receives Hamilton County Commissioners approval.

Fire/EMS Invoices and Purchase Request - The Board approved the purchase requests and invoices as presented. Chief Jetter reported that he had received a \$3000 grant from FM Global for smoke detectors for Sycamore Township residents. He said that he is requesting \$6 million from the U.S. Department of Health and Human Services for seniors to reduce Medicare costs, visiting nurses, and other medical expenses.

Chief Jetter reported that Saturday the Fire Department and Mt. Carmel Church will be distributing presents to 100 needy families.

Appointed Boards – Mr. Bickford reported that Roger Friedman and Jim Labarbara both had expiring terms ending on December 31st and requested the Board to renew their appointments. A motion to approve these appointments was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Nuisance Property – Mr. Bickford presented three nuisance properties: 12193 1st Avenue, 7277 Chetbert Drive, and 12186 Stillwind Drive.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12193 1st Avenue, Sycamore Township, Ohio 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-110 passed this 13th day of December, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7277 Chetbert Drive, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-111 passed this 13th day of December, 2011.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12186 Stillwind Drive, Sycamore Township, Ohio 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-112 passed this 13th day of December, 2011.

Purchase Orders Over \$2,500.00 – Mr. Raabe had no purchase orders but reminded the Board of the Christmas Party on Friday at noon at the Schuler Community Room.

Schedule – Mr. Raabe presented the upcoming schedule commenting that the first Workshop in January will be held on Wednesday, January 4, 2012 at 9:00 a.m.

Executive Session –A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss employee compensation and employment and collective bargaining. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye. (9:41 a.m.)

The Board entered into executive session at 9:48 a.m.

The executive session adjourned at 10:04 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to give a 1% raise to all civilian/non-union Township employees and a 2% raise to Mr. McKeown. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, for a termination of two part-time employee contracts. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 10:10 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce Raabe, Administrator

Workshop Minutes December 13, 2011

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Held Sycamore Township, Hamilton County, Ohio
December 15, 2011

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Vice President Bishop was absent.

The invocation was read by Trustee Connor from Good Shepherd Lutheran Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held November 29 and December 1, 2011 were read. A motion was made by Mr. Connor, seconded by Mr. Weidman to approve these minutes. Vote: All Aye.

A resolution "Honoring James H. Donnelly" was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.

Resolution No. 2011-113 passed this 15th day of December, 2011.

Mr. Kellums reported that Kneisel Contracting Corporation gave him a cost of \$23,882.00 for thermoplastic crosswalks for three intersections. A motion was made by Mr. Connor, seconded by Mr. Weidman, to approve this purchase in 2011 to avoid an increase in cost in 2012. Vote: All Aye. Mr. Kellums advised the Trustees that he will initiate a funding proposal for the Plainfield Road Roundabout Project.

Communication from: Sue Palermo, resident of 5388 Elmcrest Lane; thanking Trustee Connor and Lt. Reid for helping Heitmeyer Farms with the pumpkin incident.

Communication from: Mike Spaziani, FM Global; congratulating Chief Jetter on receiving a \$3,000 grant to be used for the purchase of smoke detectors for residents.

Communication from: Pat Ashcraft, Rally for Traditional Marriage; thanking Lt. Reid for assistance in allowing them to rally.

Communication from: Kevin Josche, resident of 5386 Ivybrook Court; thanking Tracy Kellums and the Maintenance Department for a great leaf collection in Heitmeyer Farms.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to appoint Jeff Heidel to the Board of Zoning Appeals for the unexpired term of Jim Donnelly. Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to appoint Steve Scholtz to the Property Maintenance Board for a five year term, expiring 12/31/2016. Vote: All Aye.

A resolution “Reconciling Budgets and Appropriations” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-114 passed this 15th day of December, 2011.

A resolution “Adopting Appropriations for Calendar Year 2012” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-115 passed this 15th day of December, 2011.

A resolution “Requesting the County Auditor to Make Advance Payments of Taxes” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-116 passed this 15th day of December, 2011.

A resolution “Providing for Compensation to the Township Trustees” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-117 passed this 15th day of December, 2011.

A resolution “Providing Insurance Benefits to the Township Trustees” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-118 passed this 15th day of December, 2011.

A resolution “Setting the Township Fiscal Officer’s Salary and Benefits” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-119 passed this 15th day of December, 2011.

A resolution “Employing R. Douglas Miller as the Township Law Director and the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-120 passed this 15th day of December, 2011.

A resolution “Establishing Mileage Allowance for Township Employees and Providing for Reimbursement Expenses” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-121 passed this 15th day of December, 2011.

A resolution “Authorizing Payment for Association Dues” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-122 passed this 15th day of December, 2011.

A resolution “Setting Trustee Meeting Dates and Times” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2011-123 passed this 15th day of December, 2011.

A resolution “Adopting Amendments to the Sycamore Township OAPFF 457 Plan” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye. Resolution No. 2011-124 passed this 15th day of December, 2011.

A resolution “Establishing Rates of Pay and Benefits for Township Employees” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye. Resolution No. 2011-125 passed this 15th day of December, 2011.

A resolution “Authorizing a One Year Extension of a Contract with the International Association of Fire Fighters Union Local 3907” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye. Resolution No. 2011-126 passed this 15th day of December, 2011.

The Receipts and Disbursements of December 15, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:25 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceeding 12/15/2011

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio January 4, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff Liaison Lt. Reid.

Dental Care Plus – Currently the Township has a \$1,000 plan limit with the Center for Local Government group supplying coverage and Trustee Bishop would like to look into increasing that amount. The renewal date is August and in the interim Betsy Jameson, Personnel Director, will look into getting quotes for \$1,500 and \$2,000 limits.

Roadway Obstruction Fines – Mr. Kellums requested information on how to enforce obstruction fines; to date we have had two tickets written by the Sheriff's Deputies. It is not legal to commit double jeopardy by imposing both civil and traffic fines. Attorney Miller stated that the Fiscal Officer has the right to impose the Township fine. This is a similar problem as the one that occurred with Evans Landscaping, where they put a dumpster in the roadway and tore up the asphalt, although that was before the Township resolution was in effect. Mr. Miller will write them a letter explaining the circumstances and requesting payment of repairs that need to be made.

Parks and Recreation Update – Mr. McKeown stated that he is at the \$10,000 mark in donations and sponsorship for the Festival/Summer in Sycamore Events. Last year the Township received \$55,000 in donations. Mr. McKeown asked at what level of spending he should anticipate the concert planning for 2012. Trustee Connor would like to consider cutting the concert at the Administration Building and that he liked the Car Show but that perhaps the multiple bands there should be cut. Mr. McKeown stated that he will dissect the Car Show & Bash and come back with recommendations for the Trustees. One idea would be to use the Rusty Griswolds for 3 sets. This also would not require the cost of a stage and all the associated setup. He does not yet have a contract with the band (Guess Who) for the Festival but it is in the works.

A discussion ensued on prohibiting semi tractor-trailer parking at Schuler Park and that this would require a resolution amending and passing new park rules.

Sheriff Patrol Update – Lt. Reid reported that the Sheriff's patrol handled 113 runs at the Kenwood Towne Centre (KTC) over the holiday period, saving the Township over \$2,000 in dispatch fees. Traffic flow was considered to be the best in years with minor backups on Galbraith Road. He also reminded the Board that January 28th will be the first Driving Angels Program to be held from 9 to 12 at the Schuler Community Room.

FM Global – check presentation – Chief Jetter informed the Board that a \$3,000 check from FM Global will be presented to the Board at the Thursday night Trustee Meeting. The proceeds will be used to purchase approximately 192 smoke detectors that will be made available (for free) to residents.

Fire/EMS Invoices and Purchase Request – There were no questions or comments about the Fire/EMS invoices and purchase orders, they were approved as presented.

EMS Billing – Chief Jetter reported that Medicount advised raising rates for Advanced Life Support runs (ALS) from \$750 to \$850 and Basic Life Support runs (BLS) from \$450 to \$550. The Township collected approximately \$569,000 last year and could potentially raise \$48,000 in new revenue by doing this. Trustee Weidman was worried that increasing the rates would promote more competition by ambulance services and cause our income to decrease but the Chief that is not likely since our rates are still lower. He recommends going with Medicount's advice and if our run count decreases we will lower our rates back down. A motion to raise rates for ALS and BLS runs was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Chief Jetter also stated that the FBI still did not want anyone to respond to their fire alarm drop – they wish to handle it in-house. The Chief wants a release from the owner of the building before complying due to the liability problems associated with this. He is meeting with them next week.

The Chief also reported that there had been a fire the previous evening at KTC in the HMS store but it was minor.

Computer Hardware – Mr. Bickford requested the Board to consider replacing our current tape backup server with a new one that would allow us to utilize the Cloud. Data would be stored every 15 minutes (quicker than the current system) and there would still be offsite storage. Total cost would be approximately \$10,000 to 13,000 and it should be eligible for TIF since it will be used primarily for retention of Fire Department data. Our current server is aging and this purchase would reduce IT costs by \$9,000. A motion to purchase a new backup server was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Mr. Bickford then presented two properties for declaration as nuisances: 8437 Donna Lane and 8470 Plainfield Road.

A resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8437 Donna Lane, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-01 passed this 4th day of January 2012.

A resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8470 Plainfield Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-02 passed this 4th day of January 2012.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe informed the Board of receiving the Bureau of Workers Compensation Safety Council Performance Rebate for \$3,468.44 (2% rebate).

Mr. Raabe also presented a request for \$25,000 funding from the Sycamore Senior Center. A check for \$12,500 will be cut and the Board will review finances later in the year to determine the possibility of the other half of the donation request. A motion to donate \$12,500 to the Sycamore Senior Center was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Mr. Raabe presented two purchase order's for approval. The first was for approval of the yearly Blanket Purchase Orders. A motion to approve these blanket purchase orders was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye. The second was to Public Safety Health and Wellness for Firefighter physicals in the amount of \$15,354. A motion to approve was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

Executive Session –A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss personnel – employment at 9:59 a.m.

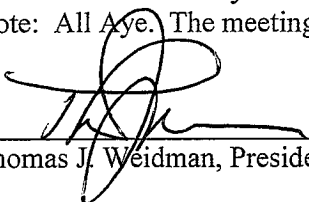

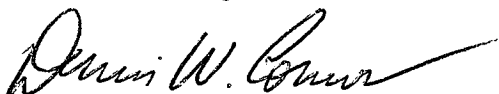


Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 10:07 a.m.

The executive session adjourned at 10:35 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:36 a.m.


Thomas J. Weidman, President
Cliff W. Bishop, Vice President
Dennis W. Connor, Trustee
Robert C. Porter III, Fiscal Officer
Bruce A. Raabe, Administrator

Workshop Minutes January 4, 2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

January 5, 2012

Senator William Seitz swore in Trustee Dennis Connor.

Fiscal Officer Porter called the meeting to order at 7:00 pm and entertained a motion to establish the Board of Trustees. A motion was made by Mr. Bishop, seconded by Mr. Connor to nominate Mr. Weidman as President of the Board of Trustees. Vote: All Aye. A motion was made by Mr. Connor, seconded by Mr. Weidman, to nominate Mr. Bishop as Vice President. Vote: All Aye.

Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

The invocation was given by Chief Jetter.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held December 13 and 15, 2011 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

There were no purchase orders for approval.

Mr. Stephen Petitgout from FMGlobal presented Chief Jetter and the Board a grant check for \$3,000 to be used for the purchase of smoke detectors for Township residents.

Communication from: Keith Semrad, resident of 7540 Montgomery Road; thanking Trustee Bishop and Superintendent Kellums for helping him with his drainage/sidewalk problem.


Communication from: Bruce and Carol Honsaker, residents of 9076 Eldora Drive; thanking Mike McKeown and the Parks and Recreation Department for choosing their home as the second place winner in the Luminaria decorating contest.

The resolution "Adopting Additional Rules and Regulations for the Use of Parks in Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to declare an emergency and dispense with the second reading. Vote: All Aye. Resolution No. 2012-03 passed this 5th day of January, 2012.

The resolution "Setting New Rates and Fees for EMS and Fire Department Services" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to declare an emergency and dispense with the second reading. Vote: All Aye.
Resolution No. 2012-04 passed this 5th day of January, 2012.

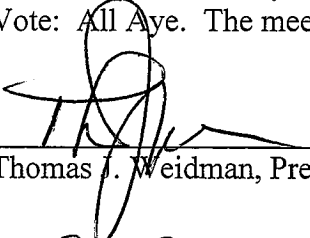
The Receipts and Disbursements of January 5, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

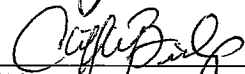
I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.


Signed: 
Robert C. Porter III, Fiscal Officer

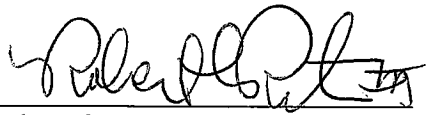
A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:15 pm.


Thomas J. Weidman, President


Cliff W. Bishop, Vice President


Dennis W. Connor, Trustee


Robert C. Porter III, Fiscal Officer

Record of Proceeding 01/05/2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio January 17, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown (absent), and Sheriff Liaison Lt. Reid.

Parks and Recreation Update – Mr. McKeown was absent due to an emergency. Mr. Raabe reported for him that in a meeting with the Car Show group, they mentioned that moving the Car Show date up a week might be prudent in order not to conflict with another show. Mr. McKeown will fill in the details when available.

Sheriff Patrol Update – Lt. Reid reminded the Board that the Driving Angels Program will take place January 28th from 9 a.m. to noon at the Schuler Community Room. He also stated that the Hamilton County Sheriff's annual report would be out soon but initial data indicated that calls for service went up 4% county-wide for the 2011 year (over 34,000 runs) and district-wide car accidents were up to 2300. He will bring a complete analysis when the report is officially released.

Fire/EMS Invoices and Purchase Request – There were no questions or comments from the Board and they were approved as presented. Chief Jetter informed the Board that the computer request memo was no longer needed since LanRM had come up with a potential fix for the problem at a much-reduced rate.

Chief Jetter supplied the Board with a written quote for putting a pump on the ladder truck. They are not currently taking trade-ins. A new truck would run approximately \$943,000. Our current truck might be worth approximately \$550,000. The changeover would cost approximately \$475,000.

Nuisance Property – Mr. Bickford discussed problems with evictions and debris consequently being tossed into the right of way (R.O.W.) by landlords/owners. The owner will place the material in the R.O.W. for possible pickup by the former tenant but the tenant may not come by to pick it up. He suggests creating a home ordinance rule that states after a set number of hours of being placed in the R.O.W., the Township will come by and pick up the material and backcharge the owner. Attorney Miller will look into setting up the mechanism on how to proceed.

Mr. Bickford then presented the following two nuisance properties: 8461 St. Clair Avenue and 3719 Mantell Avenue.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8461 St. Clair Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-05 passed this 17th day of January 2012.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3719 Mantell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-06 passed this 17th day of January 2012.

Recycling Report – Mr. Kellums read the Annual Report from the Hamilton County Solid Waste District. This included \$16,271.79 received by the Township in 2011. Approximately 575 tires were recycled as well as 2,982 computers/equipment. The drop-off recycling program has been well-received and participation is increasing. Mr. Kellums is also looking into other ways to increase participation in the residential curb-side recycling program.

Trustee Meeting Time Change – Mr. Raabe reminded the Board that the Thursday night meeting was being moved from 7:00 p.m. to 6:00 p.m. He mentioned that several meeting participants thought the 6:00 p.m. time slot would be an excellent permanent change for future meetings. Discussion of moving the meeting time ensued and the Board will take it under advisement.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented one purchase order for approval:

Alleen Rents	Chairs, tents, etc. for Festival	\$4,908.45
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A motion to approve was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

Executive Session –A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss land acquisition.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board adjourned for a quick break at 9:26 a.m.

The Board entered into executive session at 9:33 a.m.

The executive session adjourned at 9:44 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 9:45 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes January 17, 2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

January 19, 2012

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 6:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

The invocation was given by Greg Bickford from outward focus.com.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held January 4 and 5, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Communication from: Laura Maus; thanking Greg Bickford for helping with her questions on the development behind Marieview Court, she stated "If everyone in Sycamore Township government is as helpful as you, it must be a great place to live!"

Chief Jetter reported on the Township's 2011 fire losses totaling \$2,050,270.00.

Mr. Kellums reported on the installation of cameras in the parks.

Mr. Raabe presented the following purchase orders for approval:

BPS Heating & Cooling, LLC	Blanket P.O. Repairs	\$ 5,000.00
Ohio Treasurer, Josh Mandell	Sturbridge Reconstruction	\$ 37,499.18
Bureau of Workers Compensation	2012 WC Premium	\$129,976.63

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these purchase orders. Vote: All Aye.

Mr. Bickford announced that the public hearing for the Hosbrook Road Traffic Calming Study is going to be held on Tuesday, January 24, 2012 at 6:00 pm, Sycamore Township Administration Building, 8540 Kenwood Road.

The resolution "Reducing Special Assessments Levied for the Purpose of Constructing Certain Improvements" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to declare an emergency and dispense with the second reading. Vote: All Aye. Resolution No. 2012-07 passed this 19th day of January, 2012.

The Receipts and Disbursements of January 19, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.

Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:10 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 01/19/2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio January 31, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's office.

Sheriff Patrol Update – No report.

Fire/EMS Invoices and Purchase Request – There were no questions or concerns. Chief Jetter did point out that the wall heater unit for the North Fire Station was purchased at McCabe Hardware because it was the cheapest place to purchase the unit.

Chief Jetter distributed a summary of run data for 2011. This included mutual aid given (381) and received (174). Blue Ash was given over 100 mutual aid runs during the year. Concurrent runs were 81 for the North, 238 for the South and 5 for the West (Reading).

Hosbrook Road Consultant Selection – Mr. Bickford requested a motion to go out for consultant selection for the purposes of obtaining cost estimates to perform installation of traffic calming and sidewalks (to Lynnfield) on Hosbrook. A motion was so made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye. The Board was informed that there had been two letters received endorsing sidewalks going all the way to Euclid. Hamilton County Engineer will put out the scope. Funding may come from TIF or SCIP. The Board definitely wants curbs included in the scope.

Parks and Recreation Update – Mr. McKeown informed the Board of the passing of Johnny Schott, long-time supplier of music venues for our Festivals, and that services will be held this Saturday in Delhi at Vitt & Stermer Funeral Home. He added that the "Guess Who" contract is in place, as well as the stage and that he is working on the backline. He is still waiting on word from the "Rusty Griswolds" to see if they will play Friday at the Festival.

Health Insurance – Mr. Raabe advised the Trustees that the abortion clause must be included back in the health care content by law starting August 1, 2012. Trustee Weidman requested that we monitor what Archbishop Schnurr is going to do with Catholics. Chief Jetter requested that we monitor the clause allowing part-time employees get coverage. They are trying to implement it in the new health care laws.

Dental Insurance – Mr. Raabe reported that our current dental insurance coverage is \$1,000 deductible; if we increase it to \$1,500 there is an increase to the Township of \$2,400/\$84 to family plan annually; increased to \$2,000 the Township input would be \$3,400/\$120 to family plan annually.

Greater Cincy Shared Services is hosting a seminar on Saturday from 8:00 am to 1:00 pm which Chief Jetter is attending. Trustee Weidman would like Mr. Raabe and Mr. Bickford to attend also.

Request for Proposal – Mr. Raabe presented a new proposal from the Hamilton County Sheriff's office: 14 non-contract cars will go away (5 Sycamore/5.5 in Symmes/4 Columbia); the Sheriff gives net number of \$69,187 for the first year, by the end of four years it is \$87,054 "fourth" only thing additional will be overtime. In the first year there will be a \$104,000 deficit; will eliminate liaison position and save \$114,578 plus car/fuel. Trustee Weidman recommends doing only two or three cars verses the five since the budget is so tight. Currently we have three twenty four hour cars-two in the south and one in the north plus a power shift car will have more dedicated sheriff's deputies on patrol than current. Lt. Reid will do D.A.R.E. and the Driving Angels Program. A motion was made by Mr. Bishop, seconded by Mr. Connor, to do away with the liaison position. Vote: All Aye. Mr. Connor suggested sending a letter of thanks to Lt. Reid and the Hamilton County Sheriff's office.

A slide show presentation on the current budget status and future problems was shown. The Fire levy will be losing \$405,000 in 2012 plus \$1.5 million subsidy from the general fund, which was done so the levy wouldn't have to be increased. The police levy will lose \$258,000. The total general fund loss will be \$3,419,987 over 5mills of levy. Total loss: \$5 million or 8mills; we can't go to residents so it was proposed to go out for bid on Request for Proposal (RFP) for Fire and EMS services. Trustee Weidman read the "Scope of Service". There was a discussion regarding the good exercise for going out to bid to see if we can reduce costs and keep the same level of excellent services. Trustee Connor commended Chief Jetter for containing costs. Trustee Weidman agreed noting that operations are expensive and capital comes out of T.I.F. A motion was made by Mr. Bishop, seconded by Mr. Connor to put out the RFP. Vote: All Aye.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase order for approval:

Lee's Electric	Wiring/Camera Hookup Parks	\$10,000
MMS Medical Supply	EMS Yearly Drug/Supply Order	\$12,000

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these purchase orders. Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

Executive Session –A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss litigation.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board adjourned for a quick break at 10:11 a.m.

The Board entered into executive session at 10:15 a.m.

The executive session adjourned at 10:18 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:19 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes January 31, 2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

February 2, 2012

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, and Lt. Tom Butler from the Hamilton County Sheriff's Office.

The invocation was read by Trustee Connor from Father Patrick Crone of St. Saviour Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held January 17 and 19, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Communication from: Al Early, 8120 Glenmill Court, 37 years as a school administrator; stated that he has dealt with unions and working together helps everyone in the long term. He commented that there was no mention of the Township having budget woes in the winter newsletter. His questions were: 1) Why is the RFP being issued before warning residents? 2) Why weren't deficits made public? 3) What is the Township planning for fixing it? 4) What other cost reductions will be made? 5) What about a tax levy?

Communication from: Trace Lawless, resident Gwilada Drive; said he is a retired fireman who worked for the Township since 1996 and was a big part of the union formation. He asked why the civilian employees received a 1% raise and the firefighters didn't? Mr. Weidman said that the Administrator will meet with the union representatives any time or any place.

Communication from: Craig Coburn, resident of Bearcreek, a Professional Firefighter; said that he used to work for a private fire company early in his career, then as a fulltime Firefighter, and now a part-time Firefighter at Sycamore Township. He asked who wrote staffing requirements for the RFP? Safety standards are in question; perhaps we should go for a levy. Trustee Weidman stated that we just aren't privatizing but looking for partners; it could be another community.

Communication from: Bill Smith, resident Eldora Drive; asked if we will have to pay for fire personnel for the rest of the year if we lay them off now. He also asked why we are buying more property.

Communication from: Dennis Ulrich, president of McCauley Woods Home Owners Association; said that he works at Cincinnati State College and he compliments Chief Jetter. He stated that Princeton Schools are struggling too. He asked what the financial savings projection for contracting will be. Have we benchmarked other groups who have outsourced across the state? Chief Jetter responded that other than Loveland/Symmes and Milford Fire Departments, most fire departments have volunteers. He asked if there was any feedback from residents. Could we incorporate as a city? He noted that we have four non-contiguous parts and he appreciates the bind we are in.

Communication from: Craig Creighton, resident of Dillonvale, Vice President of the Firefighters Union; He suggested looking into the SAFER Act. He commented that we are a family and we need to work together, not raise taxes.

Communications from: Mike Walker, resident of Widhoff for 5 years and an 18 year veteran of law enforcement; applauds firemen and Trustees. He wants to know if anyone has looked into reducing wasteful spending or cutting down on unnecessary runs.

Mike Walker stated that eight Firefighters responded to a life threatening call at his house and he only one dealt with one person. He is in support of the Fire Chief and the Fire Department. Chief Jetter addressed dispatch problems and a senior population. Last year the Township spent 25,000 on EMS drugs and this year spent 12,000.

Communication from: Bill Smith, resident; he commented that he liked having eight people come to his home when he called 911.

Chief Jetter reported on receiving a FEMA Grant for \$239,203 to replace SCBA fill stations and defib. He is looking into the SAFER Grant.

Mr. McKeown reported that Johnny Schott's funeral will be this Saturday.

Mr. Bickford reported that we received a payment of \$21,000 for selling Solar RECS.

The Receipts and Disbursements of February 2, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.

Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:50 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 02/02/2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio February 14, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's office.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the Fire and EMS purchase orders and invoices, they were approved as presented. He reported that he received a call from FEMA on the Safer Grant letting him know that it could be used for backfilling part-time firefighters for two years. Chief Jetter stated that he will apply for this grant.

Nuisance Property - 4753 Sycamore Road – Mr. Bickford presented 4753 Sycamore Road as a nuisance property.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4753 Sycamore Road, Sycamore Township, OH, 45236” was read.

A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-08 passed this 14th day of February 2012.

Upcoming Public Hearings – Mr. Bickford advised the Board that the 2012 OMA meeting was held last night and twelve residents attended. The following public hearing will be held on March 1, 2012 at 6:00 p.m. or 6:30 p.m. (T.B.D.): Jewish Hospital – PUD modification for 150 parking spaces, five homes to be demolished for 20' buffer for streetscape. Zoning Commission voted four to one to approve; subject to closing Happiness curb cuts (2) or close bank exits. Mr. Bickford recommends not allowing a fence.

Parks and Recreation Update – Mr. McKeown announced the dates for park events: Twilight Concerts-June 23 at McDaniel Park and June 30 at Bechtold Park; Festival in Sycamore at Bechtold Park-July 13 and 14 with the *THE RUSTY GRISWOLDS* performing on Friday night and *THE GUESS WHO* on Saturday night; the Car Show and Summer Bash will be held on August 11 at Schuler Park.

Wexford Avenue Storm Sewer Repair – Mr. Kellums reported that they are still working on putting up cameras at Bechtold Park but it is going well. He advised the Trustees that the storm sewer on Wexford partially collapsed involving a 36" pipe that drains to the creek and six broken

pieces of tile. He said that he got three proposals; the cheapest being from Prus Construction at \$48,675 which would be added on to the 2011 Road Improvement Project. A motion was made by Mr. Bishop to accept Prus Constructions proposal to repair the storm sewer, seconded by Mr. Connor. Vote: All Aye.

Schuler Park Lawn Care - This item was tabled.

Glenellyn, Grinnell Improvements – This item was tabled.

Mr. Kellums advised the Trustees that the TEC proposal for Kenwood Underground Utilities was \$6,000. A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept this proposal. Vote: All Aye.

Sheriff Patrol Update – Lt. Butler presented the monthly report on crime statistics. The Board requested that he continue to update them monthly.

Request for Proposal Deadline Extension – A motion was made by Mr. Bishop, seconded by Mr. Connor, to extend the deadline for the RFP for Fire and EMS Services to March 21, 2012 at 1:00 p.m. Vote: All Aye.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders:

Bastin & Company, LLC	Audit Services	\$6,696.00
Center for Local Government	2012 Dues	\$3,825.00

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Connor. Vote: All Aye.

Mr. Raabe asked the Trustees who is planning to attend the Hamilton County Engineer's annual dinner. He also advised about re-appointing Cliff Bishop and himself to the Integrating Committee as alternates. Mr. Raabe will check with Fred Schlimm to see if the Township Association is actually supposed to do this.

Schedule – Mr. Raabe presented the schedule.

Executive Session –A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss imminent litigation and personnel-compensation.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 9:43 a.m.

The executive session adjourned at 10:14 a.m.

A motion to make the Fire Department budget \$3.3 million was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 10:17 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes February 14, 2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

February 16, 2012

The Public Hearing for the Hemesath Drive Lighting District was held at 6:50 p.m.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, and Lt. Tom Butler from the Hamilton County Sheriff's Office.

The invocation was read by Trustee Connor from the Good Shepherd Lutheran Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held January 31 and February 2, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

A seven minute video was shown regarding the current budget and some Fire Department staffing comparisons. Trustee Weidman gave a brief explanation of some items.

Communication from: Tina Early, resident of Glenmill Court, tornado victim; concerned about budget shortfalls. She said there was nothing in the newsletter about it and wants an opportunity to vote on a levy and get back to basics with roads and fire.

Communication from: Tom Crowthers, a 40 year resident of Sycamore Township; commented that he thinks that both the Trustees and the Fire Department are at fault. He questioned Mr. Porter on appropriations and budget-how are they the same. He would like to support a levy.

Communication from: Joe Stoffolano, resident of Eldora Drive; privatization opponent, wants the current Fire employees, would like an opportunity to vote on a levy.

Communication from: Al Early, 8120 Glenville Court; questioned why residents weren't informed, would like an opportunity to vote on a fire levy.

Communication from: Kelby Thoreson, Union representative; presented a budget proposal to save \$1.6 million the first year and \$1.3 million subsequent years.

Communication from: Mark Sanders, representative of Hamilton County Firefighters Local Union; offered to help get a solution in a professional process; he commented that the RFP is ramping up the problem.

Communication from: Joe Trauth, Restaurant Association representative; complained about median strip on Kenwood Road; the taking of property without compensation; and complained that the notice from the Township was not sent certified.

Communication from: Gail Price, resident of Lyngris Drive; commented that she doesn't like the privatization concept.

Communication from: Tom Butt, resident of Sycamore Township since 1984; did not like the scare tactics from the Fire Department handouts; commented that we have a great Fire Department but it isn't necessarily the best; he said that everyone is suffering; he is out of a job/widowed-EMS good to have when his wife passed; taxes went up \$310 a half year and real estate value went down; he is glad that the Township is being fiscally responsible; thinks it is ok to cut concerts to save money; he appreciates the Firefighters and their certifications and wants to look at all of the options for cost effectiveness.

Communication from: Neil Roth, resident Keller Road; wants to know if we have spoken to other communities about the same situation; commented that we have a political problem more than a fiscal problem-if you want service you have to pay the price.

Communication from: Bill Smith, Sycamore Township resident for 60 years; thinks that we have the best Fire Department; asked about Plainfield Road improvements; thinks that we need residents to attend meetings.

Communication from: Gigi Faryar, 30 year resident of Indian Creek Apartments; talked about staffing-we have the hospital, the Towne Centre, and nursing homes; she thinks we need hazmat training; suggested a vote of the community for a levy.

Communication from: Trace Lawless, resident of Gwilada Drive; asked to meet with the Fire Union.

Communication from: Jackie Phillips, resident of Duneden for 68 years; doesn't want to lose the Fire Department and police, she takes care of her brother who weighs over 350 pounds.

Communication from: David Middleton, resident at 1164 Marlett; asked the Trustees to look at cost effectiveness; he requested a resident vote.

Trustee Bishop made a statement on the flyer passed out – twelve wrong statement and no one signed it.

Law Director Miller reported that the Phillips Edison transcript appeal had been filed.

Mr. Raabe presented a purchase order for Enterprise Technology Solutions for the 2012 CAGIS Permit at a cost of \$4,683.00. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this purchase order. Vote: All Aye.

Mr. Bickford informed the Trustees of the Jewish Hospital PUD II Modification hearing to be held in March.

A resolution "Establishing the Hemesath Drive Lighting District" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-09 passed this 16th day of February 2012.

A resolution “Designating No Parking on an Area of Wicklow Avenue in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-10 passed this 16th day of February 2012.

A resolution “Designating No Parking on an Area of Wexford Avenue in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-11 passed this 16th day of February 2012.

The Receipts and Disbursements of February 16, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:50 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 02/16/2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio February 28, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's office.

Bob Evans Sign - Mr. Bickford reported that Bob Evans took their sign down/put it back up with a change in the color. Zoning rules do not allow a sign to be changed structurally. Law Director Miller said that in his opinion it wasn't a structural change and it could be costing damages in a lawsuit. Trustee Bishop commented that signs are "air clutter" and asked if the same scenario would apply to the Arby's sign. Law Director Miller replied that this scenario would apply more towards non-conforming use.

Mr. Bickford will issue a double ticket for a face change and the sign being put back up. Trustee Weidman recommends review of the sign code. Mr. Bickford informed the Trustees that a review of the sign code is in progress and should be completed by June or July of 2012; the last time this was done was 2003.

Upcoming Public Hearing – Mr. Bickford advised the Trustees of an upcoming public hearing Thursday, March 1 at 6:00 p.m. for a major adjustment to P.U.D. 2008-112, surface parking lot (150 places) parking lot ISR-0.73/20' streetscape buffer/keep all curb cuts (2) on Happiness Way. He reported that the Zoning Board recommended approval (4-1) with adding more shrubs/fence on Happiness Way.

Ronald Reagan Drive – Duke Easement – Mr. Bickford reported that Attorney Miller has minor review changes to perform, adding a statement about the poured rubber mulch area along the sidewalk/roadway. The FBI is in the process of moving in although they still do not have a Certificate of Occupancy (C.O.) yet due to alterations that need to be corrected.

Parks and Recreation Update – Mr. McKeown asked the Board if they wanted to have a park detail this year. Trustee Weidman recommends holding off until we talk to the Sheriff about staffing. He informed the Trustees that entertainment for the Festival is in place which includes The Rusty Griswolds and Bluestone Ivory. The Car Show will be held from 9:00 am to 3:00 pm but the band has been cancelled. Mr. McKeown advised the Trustees that the sponsorships for the Festival are up to \$31,000 which will cover the cost of the bands.

Marlette Storm Sewer – Mr. Kellums reported that the Marlett storm sewer was built in the late 70's. He has spoken to O.U.P.S. who shows that the utilities are in the same trench 10 to 12' deep. He is trying to get the plans for it. Prus Construction priced the job lowest at \$9,000.

Kenwood Road Access Management – Mr. Kellums reported that the Kenwood Road Access Management Project is currently in the engineering phase. Burger King has issues with the program, stating that they weren't notified. Law Director Miller asked what Hamilton County's position is on the underground utilities. Mr. Kellums stated that they would defer to the Township. There is a 50% match the County will be putting money into.

2012 Road Program – Mr. Kellums advised the Trustees that he is working on the 2012 Road Program but wants to make sure that the budget is still at \$900,000; some of the work has needed to be done since 2006. He would like to crack-seal at five years and micropave at ten years which he believes can double the life of the pavement since the twelve year repaving cycle is no longer financially feasible. Mr. Kellums reported that twelve streets needed asphalt, thirteen needed sealing, and the curbs on Yakima, Garden, and Marview needed to be looked at.

Kellums 8. Schuler Memorial Park Lawn Care – Mr. Kellums reported that the ball field lawn care is more customized than the rest of the Township lawn program and advised that \$7,056.50 was spent last year. This year bids for \$7,783 (Team All Sports) and \$7925 (True Green) were received for the slow-release fertilizer and grub control program. A motion was made by Mr. Bishop, seconded by Mr. Connor, to award the contract to Team All Sports. Vote: All Aye.

Sheriff Patrol Update – Lt. Butler discussed statistics for January, 2012.

Fire/EMS Invoices and Purchase Request- There were no questions concerning invoices or purchase requests and they were approved as presented. Chief Jetter informed the Board there was an agricultural fuel spill (from a local business) near the School Road trailer park that had seeped into the nearby creek. The EPA is at the site and will be burning the contaminated cattails. There was an associated fish kill; the cause is still under investigation.

Grant Update – Chief Jetter reported that the SAFER Grant was completed and submitted last Friday. It contains four job share positions (part-time) that would be paid in full for two years.

Request to Bid for AFG Grant Items – Chief Jetter suggested that we use Physio Control who is under state bid at \$192,608.69; monitors are \$33,000 each (seven monitors) plus misc. He advised the Trustees that the compressor's needed to be bid out and requested permission to bid. A motion to advertise was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented a purchase order for The Rusty Griswold’s for entertainment at the 2012 Festival in Sycamore for \$5,000. A motion was made by Mr. Bishop to approve this purchase order, seconded by Mr. Connor. Vote: All Aye.

Law Director Miller advised that he has applied for tax exemption on the Montgomery Road properties which were transferred to the Township in 2010 but it was denied until 2011. The Board directed him to appeal the decision. He has 60 days to appeal it in Columbus.

Schedule – Mr. Raabe presented the schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 10:10 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes February 28, 2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

March 1, 2012

The Public Hearing for Zoning Case 2012-01MA, Mercy Health was held at 6:00 p.m.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, and Cpl. Steve Sabers from the Hamilton County Sheriff's Office.

The invocation was read by Trustee Connor from St. Vincent Ferrer Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held February 14 and 16, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Communication from: Marwan Nisiar, resident 8146 Lyncris Ct since 1985; checked our numbers compared to other communities-we are second highest per sq mile after Deer Park/Silverton; does not want a tax increase; go ahead with RFP.

Communication from: John Abraham, 4978 Elmcrest Lane; grew up in Symmes Township; owns his own business; likes the quality of work from Township employees; did not like the estate tax; taxes are killing us.

Communication from: Kelby Thorson, President of Sycamore Township Firefighters; as a business man you look at how to cut the budget; why isn't the Chief looking at cutting the budget? Why would you want to get rid of all this knowledge?

Communication from: Mr. Kurtz, 8560 Donna Lane; said that he had three strokes last year and he wouldn't be alive today if it weren't for the Sycamore Township Fire Department; he wants to keep the present firefighters. In the past he worked for as a private paramedic and it was all about profit.

Communication from: Al Early, 8120 Glenmill Court; wants to know what are cash flow issues are for this year; do they plan on polling the voters for a tax levy?

Fiscal Officer Porter said that the budget is balanced through 2012. Trustee President Weidman is going to wait until after the March 21 deadline for the RFP to answer the question on the tax levy. Trustee Bishop said that the Trustees aren't opposed to a tax levy but want to check all options first. Trustee Connor read the statement to extend the RFP deadline to March 21, 2012.

Communication from: Greg Poe, resident 8954 Plainfield Road; said that the EMS saved his father's life and he wants to keep the professional EMS staff; he wasn't aware of the budget problems.

Chief Jetter commented that last year we were only over 14 staff 18% of the time. He stated that the fire levy has lost \$405,000 this year alone. Chief Jetter said that he was working on a budget of his own to submit to the Board of Trustees and he has it down to \$3.3 million from \$4.8 million, dispatch fees are up and he is working with mutual aid too.

Communication from: John Harvey, District Vice President of the Ohio State Firefighters; wants to put the RFP on hold, said the firefighters weren't contacted about the budget and they took concessions last year.

Communication from: Anya Feldman, Wicklow resident; asked about overtime; complained about the Target store; asked if residents get voice after March 21?

Trustee Weidman said that the evaluation will take at least 30 days.

Trustee Bishop commented that it is a partial victory the Target store is a basic size; they wanted to put in a super Target.

Communication from: Margaret Halter, 7000 Michael Drive; She wants to thank the Firefighters; said that we are a wealthy Township; wants to know why we couldn't come up with more money; doesn't like it that we are taking it out on the Firefighters.

Communication from: Howard Berry Jr., Jud Drive resident since he was born; thinks we have great services in all departments; he understands the budget balance problem; if cuts need to be made-take all into consideration; it would be a step backwards- back to volunteer days; increasing taxes (levy) a possibility.

Communication from: Pauline Barthe, resident Winnetka Drive; liked respect on both sides; communications need to be improved, she first heard of it on the news; suggests making up the difference with property taxes.

Communication from: Barbara Brockman, resident 8937 Blossom; asked about effect on property values, insurance, and taxes.

Trustee Weidman said no-it will not affect insurance values.

Chief Jetter said that the ISO rating isn't a good system any more since it is now owned by insurance companies.

Communication from: Paulette Radke, resident 8977 Blossom Drive; she said that she is a widow and has money issues; no one likes to cut back but we need to.

Communication from: Gigi Faryer; made staffing level comments.

Communication from: Tom Butt, resident 5305 Bayberry Drive; said that this is not a wealthy community, we have a lot of elderly; he was approached by Firefighters and wants to stay independent; called other Fire Departments to look at staffing; wants the Trustees to bring the residents the best value with the best options; said that we are paying more in real estate taxes but the value of the property has been lowered.

Communication from: Joel Wolf, resident of 493 Elmcrest Lane; would like to see the Township settle with the firefighters first, then move on to other options-thinks it “has a political smell to it”.

Communication from: Craig Creighton, resident 3908 Limerick Avenue; said that he is a resident, a tax payer and an employee; stated that 24/72 was eradicated to eliminate overtime; asked Tom Butt to call the Firefighters; blamed estate tax elimination for the problem along with the Trustees using general fund money for the Fire Department; 1999 was the first union meeting and the Trustees were told that they would need a levy; asked about economic growth; said that Colerain and Green Townships were the only valid comparisons.

Communication from: Trace Lawless, resident Gwilada Drive and a retired employee/non-union; suggested that a 24-72 hour schedule be put in place to save overtime – thinks that the budget can be balanced with the current employees; thinks someone will undercut the RFP to get their foot in the door.

Communication from: Ray Croop, resident of Pepperell Lane in Sturbridge; suggested that we need an independent evaluation of the facts.

Communication from: Jim Atwater, resident 4222 Kugler Mill Road; works for a company that is using contractors-warns the Trustees to be careful of a low price, they may not be getting a good deal.

Communication from: Steve Tebbe, 35 year resident of Bayberry Drive; has worked at Kroger’s in the mall for 15 years; wants to know if the Firefighters are willing to take a cut to meet the budget woes, thinks that this is key to the resolution of the problem.

Chief Jetter reported that he applied for the “Safer Grant” for a part time program last Friday. He cautioned the Board and residents of the severe weather warning for Friday and said that the sirens will sound only for a tornado.

Trustee Bishop made the following specifications for the Zoning Case 2012-01MA, Mercy Health: that screening needs to be increased on Frolic to match the garage area; screening needs to be opaque on Happiness Way and to eliminate the fence; should have two curb cuts – right in only on the first and left out only on the second, with higher curbs and signs. The Trustees directed Law Director Miller to prepare a resolution.

The Receipts and Disbursements of March 1, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:45 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 03/01/2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio March 13, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office. Law Director Miller was excused.

Kenwood Road Underground Utilities – Mr. Bickford reported that the easements, for the Kenwood Road Underground Utilities Project, are going well; Wendy's is the only one in opposition to the project. Duke Energy has an overhead easement but they need a motion to invoke the option to "provide service" underground and to set a time frame for tariff clause being imposed (PUCO). A motion was made by Mr. Bishop, seconded by Mr. Connor to proceed. Vote: All Aye.

Parks and Recreation Update – Mr. McKeown announced that Moeller was scheduled to start their baseball season this week; most of Moeller's games will be held at Schuler Park instead of the Blue Ash Park. The Township has an agreement with Tape Products for overflow parking for baseball and soccer. Mr. McKeown advised the Board that the Festival bands are all lined up and that WGRR is having their Yard Sale at Bechtold Park on April 21 from 9:00 to 1:00.

Sheriff Patrol Update – Lt. Butler informed the Trustees that the monthly report will be coming out soon. He reported that there is an ongoing investigation regarding the recent infant death.

Salt Contract – Mr. Kellums reported that the Township has to pay for 80% of the salt that we ordered for this past winter. The supplier, Morton, will extend the delivery until June 30, 2012 and will store the salt for \$4.00 a ton from July to December. They will supply salt next year at the same cost per ton plus 4% fuel charge.

2012 Reclamite Contract – Mr. Kellums presented a contract from Pavement Technology for putting down reclamite on Sturbridge at a cost of \$30,108.00. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this contract. Vote: All Aye.

Fire/EMS Invoices and Purchase Request – The Fire/EMS invoices and purchase orders were approved as presented. Vote: All Aye. Chief Jetter advised that there is \$5000 in collections that we are trying to recover.

Mr. Raabe suggested a change in meeting dates in May to Wednesday, May 2 and May 16. The Trustees approved this change.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented two purchase orders for

approval: Bastin & Company	Audit	\$4,968.00
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Dinsmore & Shohl	Legal Services	\$9,215.35
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A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Connor.

Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 9:28 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes March 13, 2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

March 15, 2012

The Public Hearing for Sycamore Township Tax Incentive Review Council was held at 6:45 p.m.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Parks /Recreation Director McKeown, and Sgt. Enderle from the Hamilton County Sheriff's Office. Trustee Connor and Superintendent Kellums were excused.

The invocation was given by Chief Jetter from the First Apostolic Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held February 28 and March 1, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these minutes.

Vote: All Aye.

Communication from: Stephen Stein, resident of City of Cincinnati; he is a firefighter and a small business owner, said that he was looking into renting in Chase Tower but decided to go to Deerfield Township to lease, he doesn't feel there is two way communication in Sycamore Township, wants to know what happens at the end of the contract if the private company wants lots more money to service us, he said he knows lots of fire folks, wants to know about levies- when they were raised and how high they are looking at going to get a minimum of \$4.5 million a year in cost.

Communication from: Tina Early, resident of 8120 Glenmill Ct; complained that they received a threatening letter that she believes was from someone in this group, she questioned the meeting minutes from January 31, asking the Administrator why we can't go to the residents for additional millage, she also asked if we get an RFP what is the next step.

Communication from: Craig Coburn, resident 793 Bearcreek; says he didn't get a response back – talking about the flyer response, requests that this information be taken off the website, cites study says four do more work than two, asked Trustee Bishop if he voted “for” the public fire department. Mr. Bishop replied yes.

Communication from: Representative Connie Pillich; stated that the State of Ohio is part of the problem, Governor Kasich took revenue “theft of our money” in a way but priorities are involved, she is trying to fix this problem with her colleagues, introduced House Bill 476 which the idea is to replenish dollars in local government funding by diverting surplus revenue, when unemployment rate is about 6% this fund would kick in. The Governor has a bill he wants passed “Budget Correction Bill” due to the \$1 billion dollar surplus in the State fund.

Communication from: Mark Sanders, State IAFF; Ohio Firefighters were at Kasich's press release and Mr. Sanders used Sycamore Township as an example. He is here to help with discussions; stating that this is the only jurisdiction to put out an RFP across the state and he will do anything to help.

Mr. McKeown announced that baseball was scheduled to begin today at Schuler Park but it was rained out.

Mr. Raabe presented a purchase order for DJL Material & Supply for crack seal at a cost of \$5000.00. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve this purchase order.

Mr. Bickford reported that the FBI is moving into their new building but they are still waiting for a certificate of occupancy to be completed.

Communication from resident: Joe Hodge; thank you to Mr. Bickford from the Kenwood Meadows neighborhood for help with screening the FBI building.

The resolution "Approving a Major Adjustment to a Site Plan for the Catholic Health Partners/Jewish Hospital Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispense with the second reading. Vote: All Aye. Resolution No. 2012-12 passed this 15th day of March, 2012.

The Receipts and Disbursements of March 15, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:46 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 03/15/2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio April 3, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, and Parks/Recreation Director McKeown. Lt. Butler from the Hamilton County Sheriff's Office was absent.

Neighborhood Parking – Trustee Bishop requested this item concerning parking in front of the apartment buildings on Longford Drive. Roger Bien is once again moving cars around the area and leaving them sitting for days. The Sheriff's deputies will monitor the situation.

Target Development – The Township portion of Penelope Lane is not being mowed by Target as originally agreed upon. Tracy Kellums stated that the Maintenance Department will take care of mowing it.

A resident is also objecting to the plans to put a bank on the outlot near her home on the corner. Plans show the drive-thru being placed immediately next to her house and she would like to have it placed on the other side of the bank building and is requesting help from the Trustees, even though the development is in Blue Ash. Trustee Weidman will contact her, as well as speaking with the developer.

Parks and Recreation Update – Mr. McKeown reported that there is significant wear and tear on the ball field at Schuler Sports Complex and there is consideration of converting it to a dirt infield. Moeller has indicated they would be willing to split the cost of this project which could range from \$7,000 to \$20,000 based on preliminary estimates. The field would have to be laser graded, irrigation moved and all of this done at the end of the season. Doing this would keep maintenance of the grass at a lesser amount and allow for more revenue being generated if more games could be played with the dirt infield. Mr. McKeown will continue to explore options and discuss it with Moeller representatives.

Sponsorships have already generated enough revenue to cover the cost of the bands this year and Mr. McKeown is continuing to work on additional groups. Trustee Bishop suggested contacting City Barbeque and Chief Jetter will also speak with the Seasons.

2012 Contract Mowing – The Greater Cincinnati Behavioral Group would like to perform mowing services for the Township again this year with only a 1% increase from last year which

was \$20,373.85. A motion was made by Mr. Bishop, seconded by Mr. Connor, to award the mowing contract to The Greater Cincinnati Behavioral Group at a cost of \$20,577.72.
Vote: All Aye.

Glenellyn – Glenellyn Drive is part of the repaving project for 2012 and will cost about \$330,000 for drainage and curbs. Mr. Kellums has received an engineering cost estimate of \$24,620 from Brandstetter Carroll and will be applying for 20% money from the Hamilton County Engineer. A motion was made by Mr. Bishop to approve Brandstetter Carroll for the engineering of this project at a cost estimate of \$24,620, seconded by Mr. Connor.
Vote: All Aye.

Kenwood Road Underground – Burger King is still considering the offer for underground utilities but Wendy's will still not participate. Cincinnati Bell has submitted a cost estimate of \$190,600 for their part of the fiber optic project. A motion was made by Mr. Bishop to approve moving ahead on the project, seconded by Mr. Connor. Vote: All Aye.

Attorney Miller has started to research the median part of the project and will continue to do additional investigation.

Trash Bash – The Montgomery Community Church contacted the Township concerning a cleanup project they would like to do at Village Green. They are requesting that the Township supply a dumpster. Concern was voiced over the aspect of supplying free services to private organizations. Mr. Kellums will look further into the matter.

Sheriff Patrol Update – Lt. Butler had a meeting with Sheriff Leis and was not able to attend. He had no further updates to report through communication with Administrator Raabe.

Fire/EMS Invoices and Purchase Request – There were no questions or comments from the Trustees and the invoices and purchase request were approved as presented. Chief Jetter reported that the fire grant for the defibrillators was essentially complete – the units were in and payment had already been received from the federal grant.

C.I.C. – Attorney Miller reported that the formation of a C.I.C. (Community Improvement Corporation) has been completed and needs approval by the Trustees – this allows the Township to find additional money and provides the ability to work with the business community. A motion was made by Mr. Bishop to approve the C.I.C., seconded by Mr. Connor.
Vote: All Aye.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented two purchase orders for approval:

- | | | |
|----------------|------------------------------|---------------|
| • \$215,438.58 | Bond Debt-Quantum/Kemper TIF | U.S. Bank |
| • \$2,500.00 | Tuition Reimbursement | Harry Holbert |

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Connor.
Vote: All Aye.

Mr. Raabe reminded the Board that the regular Thursday night Trustee Meeting has been moved to Wednesday, April 4th, 2012 at 7:00 p.m.

Mr. Raabe requested the Board to support Autism Week by having 2 blue lights on at night over the front entry; this request came from one of the Maintenance employees (Danny LeHane). The Trustees agreed to support Autism Week by illuminating the blue lights.

Schedule – Mr. Raabe presented the upcoming schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 9:34 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes April 3, 2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

April 4, 2012

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, and Cpl. Sabers from the Hamilton County Sheriff's Office.

The invocation was given by Trustee Connor from Rev. Dr. Jess Abbott, Pastor of Good Shepherd Lutheran Church in Kenwood.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held March 13 and 15, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Mr. Bishop moved to reject all RFP proposals and terminate the process, seconded by Mr. Connor. Vote: All Aye.

Communication from: Greg Poe, 8954 Plainfield Road; asked about the Fire budget and where do we go from here.

Communication from: Tom Crowthers, 9055 Eldora Drive; was glad to hear that the Township did not accept bids, thanked the Trustees for the process and taking the heat. He agrees that we still need to make cuts and thinks that the Chief's salary should come from the general fund because his pension comes from there. He thinks that we have the right to set the hours of employees and cited the 2006 study – he suggests using less full-time employees and more part-time employees. He wants to open the contract up and go to an arbitrator.

Communication from: Kelby Thoreson, president of the Sycamore Township IAFF; asked Trustees to take the information off of the website.

Communication from: Craig Creighton, 3908 Limerick; wants the statement with "union" in it removed from the website. Argues over who wrote the rebuttal.

Communication from: Al Early, 8120 Glenmill Court; requested that we focus on the funding problem. He thinks that the Trustees should let the residents know if anyone can help out with the state budget and getting more money for helping with problems.

Trustee Weidman congratulated Tracy Kellums on 30 years of service to Sycamore Township.

Administrator Raabe presented the following purchase orders for approval:

EC Link	Internet Provider	\$3,300.00
Frey & Company	Accounting Software Support	\$3,984.92

A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these purchase orders. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve a contract with the Hamilton County Sheriff's Office. Trustee Weidman clarified that we will be keeping the sixteen contract cars as we currently have and will not increase patrols. Vote: All Aye.

The resolution "Setting Fees for Certain Zoning Matters" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-13 passed this 4th day of April, 2012.

The resolution "To Provide for the Removal of Junk Motor Vehicles in Sycamore Township, Hamilton County, Ohio" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-14 passed this 4th day of April, 2012.

The Receipts and Disbursements of April 4, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:30 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceeding 04/04/2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio April 17, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

Parks and Recreation Update – The WGRR Yard Sale will take place this weekend at Bechtold Park from 9:00 a.m. – 1:00 p.m. Mr. McKeown also reported that he is setting up a meeting with Moeller regarding the possibility of converting the infield at Schuler from grass to dirt. There is also another coach (Chargers/AABC – 14U) interested in potentially contributing to the effort. Mr. McKeown reported that the Festival sponsorship was up to \$40,000.

2012 Black Mat Program – Final state bid quote for the Black Mat Program was \$185,769.29. A motion was made by Mr. Bishop to approve this purchase, seconded by Mr. Connor.
Vote: All Aye.

Sheriff Patrol Update – All reports had been previously submitted to the Administrator. Lt. Butler also reported that the copper theft at the Duke facility had progressed with the arrest of the perpetrator and his accomplice/girl friend.

Fire/EMS Invoices and Purchase Request – The Chief presented the invoices and purchase requests, including one for EMS Refusal Forms, with no questions or comments from the Board. They were approved as presented.

EMS Tablets – The Fire Chief informed the Board that General Growth Properties donated \$4,400 to be used to buy computer tablets for EMS runs. The lowest bid was for \$3,685.68 from LAN RM and he recommended going with their offer. A motion was made by Mr. Bishop to approve this purchase, seconded by Mr. Connor. Vote: All Aye.

Staffing Levels – In an attempt to meet the 2012 Fire Budget, the Chief recommended reducing staffing levels from 14 to 14, starting May 1st. This will save over \$200,000 over the course of the year. There will be 7 running out of the south and 5 out of the north. The Chief informed the Board that Saturday they ran with only 9 and crews were at the FBI, an electrical fire in the parking garage at Kenwood Towne Centre and a diabetic call in the field behind the Drake Motel. Trustee Connor asked if adjoining municipalities were notified of staff level changes and the response was to the negative. A motion was made by Mr. Bishop to approve this staffing level change, seconded by Mr. Connor. Vote: All Aye.

Nuisance Properties – Mr. Bickford presented 3 properties for Trash and Debris Removal:

4229 Woodlawn Avenue, 4305 Woodlawn Avenue, and 7268 Kenwood Road.

A motion was made by Mr. Bishop to declare these properties a nuisance, seconded by Mr. Connor.

Vote: All Aye.

The resolution “Providing for and Authorizing Weed Cutting and debris Removal, Declaring a Nuisance for the Property Located at 3764 Lyndon Center court, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-23 passed this 1st day of May, 2012.

The resolution “Providing for and Authorizing Weed Cutting and debris Removal, Declaring a Nuisance for the Property Located at 3764 Lyndon Center Court, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-23 passed this 1st day of May, 2012.

The resolution “Providing for and Authorizing Weed Cutting and debris Removal, Declaring a Nuisance for the Property Located at 12186 4th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-24 passed this 1st day of May, 2012.

The resolution “Providing for and Authorizing Weed Cutting and debris Removal, Declaring a Nuisance for the Property Located at 12172 4th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-25 passed this 1st day of May, 2012.

The resolution “Providing for and Authorizing Weed Cutting and debris Removal, Declaring a Nuisance for the Property Located at 8615 Monroe Avenue, Sycamore Township, OH 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-26 passed this 1st day of May, 2012.

The resolution “Providing for and Authorizing Weed Cutting and debris Removal, Declaring a Nuisance for the Property Located at 7808 Kugler Mill Road, Sycamore Township, OH 45243” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-27 passed this 1st day of May, 2012.

The resolution “Providing for and Authorizing Weed Cutting and debris Removal, Declaring a Nuisance for the Property Located at 3719 Mantell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-28 passed this 1st day of May, 2012.

Trustee Connor also indicated a repeat offender house on Hosbrook was getting bad again.

Tracy Kellums reported that the lawn on Linden Center needed cutting.

Stormwater Improvement – Kenwood Towers Site – Mr. Bickford reminded the Board that the Neyer property next to the FBI building had been previously authorized to have \$1,000,000 spent on improving the stormwater aspects of the site and that these monies can be used from TIF to pay for it versus selling bonds. A motion was made by Mr. Bishop to have Law Director Miller prepare a service agreement for this expenditure, seconded by Mr. Connor.

Vote: All Aye.

Update/Purchase Orders Over \$2,500.00 – The following purchase orders were presented for approval:

Sturbridge Recon. Loan	\$ 37,499.18	Ohio Public Works Commission
Legal Services	\$ 16,392.00	Dinsmore
KW Crossing/Marriott/Manor	\$ 197,258.52	Deer Park Schools
Karrington/Cornell/Snider	\$ 79,848.20	Sycamore Board of Education
Duke/KW/Syc. Plaza/GSA/KTP	\$1,744,310.21	Indian Hill Schools
Kemper Goldcoast/Brookwood	\$ 66,814.11	Princeton Schools
Crack Sealer	\$ 5,000.00	Tracy Kellums/Public Works

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Connor.

Vote: All Aye.

Schedule – Mr. Raabe reminded the Board that Thursday will be the National Day of Prayer event with Trustee Weidman and Chief Jetter speaking.

Sheriff Contract and LGF – Attorney Miller indicated he had a question on the language in the contract relating to the 3 year term as well as costs relating to “collective bargaining agreement”. He also stated that the resolution will be presented Thursday for the renewal of the County Auditor’s agreement on how to split the Local Government Funds (due every 7 years).

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 9:34 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

April 19, 2012

The Public Hearing for the Richmond Avenue Lighting District was held at 6:50 p.m.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums and Lt. Butler from the Hamilton County Sheriff's Office. Parks /Recreation Director McKeown was excused.

The invocation was given by Trustee Connor from Pastor Larry Cornett of the Bethel Baptist Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held April 3 and 4, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Comments from residents: Darryl Black, Kenwood Road; commends the Trustees-we need cuts and not add taxes, the economy is tough.

Comments from residents: Kelby Thoreson, President of the Sycamore Township Professional Firefighters; asked if exploring all options included doing any more RFP's. He also asked Mr. Weidman if mutual aid was intended to reduce manpower. He offered to show the Trustees how firehouse software works. He is worried about safety when doing hydrant inspections. He felt threatened by Trustee Weidman's comments and asked Lt. Butler to file a complaint.

Comments from residents: William Smith; asked about street sweeping and complained about park maintenance and the bush being too high at entrance of Bechtold Park.

Mr. Kellums reported that the street sweeping contract with Contract Sweepers will cost \$11,300. A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this contract. Vote: All Aye.

Mr. Kellums also presented a request to purchase an air compressor from Air Equipment Inc. at a cost of \$14,953.00. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this purchase. Vote: All Aye.

Law Director Miller presented the sexual predator report and asked the Board if they wanted him to take action on a predator who is claiming to be grandfathered. A motion was made by Mr. Bishop, seconded by Mr. Connor, to take action on this sexual predator.

Mr. Bickford presented two nuisance properties: 8546 Darnell Avenue and 7691 Hosbrook Road.

The resolution “Renewing the Richmond Avenue Lighting District” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading. Vote: All Aye. Resolution No. 2012-18 passed this 19th day of April, 2012.

The resolution “Authorizing the Adoption of an Alternative Method of Apportioning the Local Government Fund” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-19 passed this 19th day of April, 2012.

The resolution “Approving the Update of the Solid Waste Management Plan of the Hamilton County Solid Waste Management District” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-20 passed this 19th day of April, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8546 Darnell Avenue, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-21 passed this 19th day of April, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7691 Hosbrook Road, Sycamore Township, Ohio 45243” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-22 passed this 19th day of April, 2012.

The Receipts and Disbursements of April 19, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:24 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 4/19/2012

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
May 1, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller was absent- Attorney Rob Butler attended in his place, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

Sheriff Patrol Update – Lt. Butler informed the Board that the new Sheriff contract went into effect on this date. He added that they will be able to keep several officers for backup from a reserve pool and could use them for traffic details or special events, such as the Festival.

Fire/EMS Invoices and Purchase Request – There were no questions from the Board, they approved the purchase orders and invoices as presented. Chief Jetter informed the Board that the Township has already received the grant money for the new monitors and that this puts the Fire Department in a good position until 2013.

Bid Opening Results-Recommendation for Breathing Air Systems – Chief Jetter stated that he recommends the Board award the contract to the lowest bidder – ProAir at a cost of \$63,800.00. A motion was made by Mr. Bishop to award the bid to ProAir, seconded by Mr. Connor. Vote: All Aye.

Woodlawn Avenue Property - Unsafe Structure – Chief Jetter stated that the garage structure at this property was unsafe and recommended declaring it a nuisance. The owner has not been compliant in efforts to fix the problem so he would like to issue a citation. Attorney Butler recommends doing the process by resolution since it would be quicker. A motion was made by Mr. Bishop to prepare a resolution, seconded by Mr. Connor. Vote: All Aye.

Nuisance Property – Mr. Bickford informed the Board that U.S. Bank has submitted plans for the outlot at Redstone and a tentative zoning hearing date is scheduled for June 7th. He also presented the following properties as nuisances (Weed Cutting and Debris Removal): 3719 Mantell Avenue, 3764 Lyndon Center Court, 12186 4th Avenue, 12172 4th Avenue, 8615 Monroe Avenue, and 7808 Kugler Mill Road.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3764 Lyndon Center Court, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-23 passed this 1st day of May, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12186 4th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-24 passed this 1st day of May, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12172 4th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-25 passed this 1st day of May, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8615 Monroe Avenue, Sycamore Township, OH 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-26 passed this 1st day of May, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7808 Kugler Mill Road, Sycamore Township, OH 45243” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-27 passed this 1st day of May, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3719 Mantell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-28 passed this 1st day of May, 2012.

Parks and Recreation Update – Mr. McKeown reported that Moeller baseball has committed to paying 50% of the cost to convert Schuler Field from a grass to dirt infield and that he is presently working on getting cost estimates for the work. He also reported that sponsorships for the Festival are slightly over \$40,000.

Eruv Request – Mr. Raabe informed the Board that Rabbi Landis, 8100 Cornell, requested the Township allow them to post an Eruv boundary designation in the area around their facility. They will lease the boundary for 99 years for \$1.00 and Duke Energy will post small markers on the utility poles delineating the exact configuration. A motion was made by Mr. Bishop to grant this Eruv request and have Attorney Miller prepare the resolution, seconded by Mr. Connor. Vote: All Aye.

Mr. Raabe reminded the Board that Thursday is the National Day of Prayer event and it is scheduled to begin at noon in front of the Administration Building.

Update/Purchase Orders Over \$2,500.00 – The following purchase orders were presented for approval:

Wurzelbacher Staging	\$ 3,350.00	Festival-staging
Craig Grisso	\$ 6,000.00	Festival-entertainment
Carmaleen Kissel	\$ 10,000.00	Festival-rides
Huntington Bank	\$ 50,550.00	TIF-Kemper/Goldcoast/Deerfield
U.S. Bank	\$123,181.25	TIF-Sturbridge/Station 93/Deerfield
U.S. Bank	\$ 76,318.75	TIF-Kenwood Mall
U.S. Bank	\$ 39,000.00	TIF-Access Road (Ronald Reagan)
U.S. Bank	\$164,843.75	TIF-Redstone

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Connor.

Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

A short break was taken from 9:25 to 9:45 a.m.

Executive Session - A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss collective bargaining matters.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 9:45 a.m.

The executive session adjourned at 10:07 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:08 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Record of Proceedings 5/01/2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

May 2, 2012

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office. Attorney Butler was present for Law Director Miller who was excused.

The invocation was given by Trustee Connor from All Saints Catholic Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held April 17 and 19, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Comments from residents: Trace Lawless, 8369 Gwilada Drive; inquired about the status of the Fire Department. He asked if the EMS runs have increased or decreased and if there have been any changes in union talks.

Chief Jetter stated that he had presented a proposal to the Trustees to balance the Fire budget.

Mr. McKeown advised the Trustees that he would be out of the office on medical leave for approximately one month. The Trustees wished him the best.

The Receipts and Disbursements of May 2, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:10 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 5/02/2012

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
May 15, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, and Lt. Butler from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was absent.

Fire/EMS Invoices and Purchase Request – There were no questions for Chief Jetter, the invoices and purchase orders were approved as presented. The Chief did report that the Township was seeing good recovery on the changes to collections.

Nuisance Property – Mr. Bickford presented the following property for weed cutting and debris removal: 8019 Fields Ertel Road.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8019 Fields Ertel Road, Sycamore Township, OH 45249" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-29 passed this 15th day of May, 2012.

Upcoming Public Hearing – Mr. Bickford informed the Board that there will be a zoning hearing held on June 7th at 6:45 p.m. for the outlot at Redstone where U.S. Bank wants to build a new 3200 square foot facility. The structure will be comprised of a cast stone façade with a standing metal seam roof and will be a little smaller than the neighboring First Financial building and will have one less drive-thru. There will be 25 parking spaces and the site will be heavy with landscaping. It appears that all the plans are in compliance. The Fire Chief wants the mechanical room to be sprinklered even though it is currently exempt by code. The Zoning Board voted 5-0 to approve.

Kenwood Road Underground Utilities – Mr. Kellums reported that he had met with Duke Energy yesterday regarding this project and that the east side of Kenwood Road is ready to go but they are having problems with the businesses on the west side of the road. The project seems to have bogged down and is not moving along fast enough to get all the utilities and paving completed in time for this year's construction cycle. Efforts to speed it up will be examined once several other businesses and methods of supplying utilities have been finalized.

Sheriff Patrol Update – Lt. Butler had no report.

Parks and Recreation – Mr. McKeown is currently off on sick leave and Mr. Raabe reported that his surgery went well. Mr. Raabe then asked the Board to approve two purchase orders for the annual media advertising for the upcoming Festival.

- | | | |
|--------------------------|---------|-------------|
| • Clear Channel | \$4,500 | Advertising |
| • Cumulus Communications | \$5,000 | Advertising |

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve the purchase orders. Vote: All Aye.

Mr. Kellums reported that the Township is looking at putting in hand dryers in the restrooms at Bechtold Park.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented following purchase orders for approval:

- Dinsmore & Shohl \$5,691.53 Legal Services
- W. C. Storey \$2,900.00 Fuel depot controller/N. Station 93

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Connor.

Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

Executive Session - A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss collective bargaining matters and property acquisition.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 9:22 a.m.

The executive session adjourned at 10:02 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:03 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Record of Proceedings 5/15/2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

May 16, 2012

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, and Lt. Butler from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

The invocation was given by Trustee Connor from Reverend Robert Roberts of the Hartzell United Methodist Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held May 1 and 2, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Comments from resident: Charlie Meyers was absent.

Comments from resident: Ernie Zimmer, 3637 Glengary Avenue: had concerns about personal sickness and safety. He would like a levy.

Comments from: John Harvey, District Vice President of Ohio Professional Firefighters; He urged Trustees to work with the firefighters. He thinks that overall safety is what is most important and that no communication and massive layoffs are bad.

Comments from resident: Craig Creighton; declined to speak.

Comments from resident: Joe Steffalano, Eldora; stated that when he calls 911 he wants someone to show up. He also wants to know what cuts have been made in other departments and suggests cutting the Trustees salary instead of cutting firefighters.

Comments from: Mark Sanders, Ohio Professional Firefighters; He says that Springfield Township was successful in working out problems. He thinks that others have worked it out and that he hasn't seen any genuine concern here. He said that he is here to assist on how to get through this-he is not aware of any meaningful discussions.

Comments from: Kelby Thoreson, President of Sycamore Township Professional Firefighters; He asked that other options be looked at, taxpayers safety is paramount and cuts are unacceptable.

Comments from residents: Pat and Mary Ashcraft, Sturbridge residents for 28 years; they said that they have listened to discussions and want to summarize their feelings with a few points. The union was \$700,000 short in their proposal; staffing levels at other communities is less why don't they have problems?

They stated that out of 1800 runs (fire) only 5 were working fires and that we have mutual aid for assistance. They say the Fire Department should stay within their budget. Comments from: Debby McCarthy, Village of Newtown Council member; She questioned how to handle square footage with reduced personnel.

Comments from resident: Tom Crowthers, 9055 Eldora Drive; he said that the Trustees are working hard but the problem has gotten out of hand. He said that a lot of people are not happy with Chief Jetter and that Assistant Chief Penny has a different budget. He asked that a third party negotiator be involved and suggested that we go to a levy.

Comments from resident: Charles Shelton, 11937 Third Avenue; He complained that Harry Holbert was harassing him with citations.

Comments from resident: Craig Creighton, Dillonvale resident and Vice President of the Local Firefighter Union; He disputed Mr. Ashcraft's numbers and said that they can't work within the constraints of a 1995 budget. He said that he is responsible for 100 businesses in the north and that their safety will be compromised by staff cuts. He suggested that all options be exhausted; levy is a bad word but said that he thinks we need one. He also commented that laying off 100 plus employees is not acceptable and that not letting the residents speak implies that the Trustees have a side agenda. He didn't like the fact that the staff wasn't notified of the Chief's proposal and allowed to sit down and talk.

Law Director Miller stated that he has received a settlement offer on the Philips and Edison case and that he will have a report at the next meeting.

The resolution "Declaring an Eruv District within a Portion of Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-30 passed this 16th day of May, 2012.

Mr. Bickford reported on an upcoming public hearing with U.S. Bank on June 7, 2012 at 6:45 pm. He also presented five nuisance properties for approval: 8908 Blue Ash Road, 4012 Belfast Avenue, 8651 Tralee Court, 7741 Fields Ertel Road, and 8637 Darnell Avenue.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8908 Blue Ash Road, Sycamore Township, OH 45242" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-31 passed this 16th day of May, 2012.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4012 Belfast Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-32 passed this 16th day of May, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8651 Tralee Court, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-33 passed this 16th day of May, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7741 Fields Ertel Road, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-34 passed this 16th day of May, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8637 Darnell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-35 passed this 16th day of May, 2012.

On May 2, 2012, Fire Chief William Jetter submitted a proposal to the Sycamore Township Board of Trustees to restructure the Fire Department and achieve dramatic and necessary budget savings. The proposed plan to restructure includes the following steps:

1. The schedule will be changed to a 24/48 work schedule for all bargaining unit employees. The Township will provide 45 days’ notice to the Union, and this change will be implemented on June 29, 2012.
2. Fourteen full-time Firefighter positions will be eliminated effective June 28, 2012. The full-time employees will be laid off in accordance with their department-wide seniority. Impacted employees may exercise their seniority rights under the contract to bump to other positions. Each of these employees will be given offers to remain with the Fire Department as part-time employees.
3. All part-time employees will be laid off on June 14, 2012.
4. Eliminate the Assistant Chief – Fire Prevention position.

This proposal is now before the Board for approval. Is there a motion to authorize Chief Jetter to implement this proposal to restructure the Fire Department?

A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve this proposal. Vote: All Aye.

Mr. Bishop commented that we must live within our means.

Mr. Connor commented the he has read and analyzed everything and has confidence in the judgment of the Fire Chief.

Mr. Weidman commented that he spoke to residents about the situation and the majority understand the budget cuts and don’t want a levy.

The Receipts and Disbursements of May 16, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:15 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 5/16/2012

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
June 5, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, and Lt. Butler from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was absent.

Nuisance Properties – Mr. Bickford presented the following properties for weed cutting and debris removal: 4231 Kugler Mill Road, 8475 St. Clair Avenue, 7799 Montgomery Road, 4105 Jud Drive, 8559 Kenwood Road, 5951 Vyvette Place, 8447 Wicklow Avenue, 4758 Harrison Avenue, 4208 Woodlawn Avenue, 8991 Plainfield Road, and 8315 St. Clair Avenue.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4231 Kugler Mill Road, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-36 passed this 5th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8475 St. Clair Avenue, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-37 passed this 5th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7799 Montgomery Road, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-38 passed this 5th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4105 Jud Drive, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-39 passed this 5th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8559 Kenwood Road, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-40 passed this 5th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 5951 Vyvette Place, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-41 passed this 5th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8447 Wicklow Avenue, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-42 passed this 5th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4758 Harrison Avenue, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-43 passed this 5th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4208 Woodlawn Avenue, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-44 passed this 5th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8991 Plainfield Road, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-45 passed this 5th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8315 St. Clair Avenue, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-46 passed this 5th day of June, 2012.

Public Hearing – Mr. Bickford advised the Trustees of the upcoming public hearing for the U.S. Bank, Zoning case 2012-04MA on Thursday, June 7, 2012 at 6:45 pm, Township Administration Building, 8540 Kenwood Road.

Township Wide No Parking - Fire Lanes – A discussion was held about putting a sign at the beginning of the subdivision for a blanket-wide no parking/fire lane. The concerns were sign costs, the signs being less intrusive, and less signs to view. Mr. Bishop had concerns with there

being so many streets in the Dillonvale/Rossmoyne area. The Trustees decided to address the no parking/fire lane problems with a specific area.

The resolution “Recommending an Amendment to the Sycamore Township Zoning Resolution Prohibiting on Street Parking” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye. Resolution No. 2012-47 passed this 5th day of June, 2012.

Homerule-Commercial Business Parking in Residential Districts – Law Director Miller proposed to change the zoning code so businesses would have to park on their own property.

Moeller Resolution - The resolution “Honoring the 2012 Moeller High School Volleyball Team” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye. Resolution No. 2012-48 passed this 5th day of June, 2012.

2012 Road Program Bid Results – Mr. Kellums advised the Trustees that the bid opening for the 2012 Road Program was held on May 18, 2012 with a total of four bidders. The low bidder was John R. Jurgenson at a total of \$677,699.50. Mr. Kellums reported that we will receive \$35,000 back from the Metropolitan Sewer District. A motion was made by Mr. Bishop to accept the bid from John R. Jurgenson, seconded by Mr. Connor. Vote: All Aye. The Trustees directed Law Director Miller will prepare a resolution for Thursday’s Trustee meeting.

Sheriff Patrol Update – Lt. Butler delivered the monthly report. He informed the Board that there was a burglary on Kugler Mill Road and some car thefts in the southern area of the Township but the suspects have been apprehended. Lt. Butler advised the Trustees that World Choir is performing on July 6, 2012 at the Kenwood Towne Centre and the Kenwood Baptist Church.

Parks and Recreation – Mr. Kellums reported that the festival booths and sponsorships are going well and that the Festival ad is out in the June issue of Family Magazine. He informed the Trustees that Mr. McKeown has called Massage Envy to request a sponsorship from them.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the Fire/EMS invoices and purchase order requests which were approved as presented. Chief Jetter stated that he was involved in the planning process for the World Choir event and the planning for mass casualty estimate is down to 20,000 from 100,000 attendees.

Greens of Kenwood – Water Detention Project –TIF – Law Director Miller questioned the Trustees on the time period that they wanted to stretch the repayment of the bonds for the Greens of Kenwood-Water Detention Project; typically they are over a 20 year period. The Board agreed to the 20 years repayment plan.

Hamilton County Sheriff's Contract - The resolution "Authorizing a Contract with the Hamilton County Sheriff's Office for Additional Police Services" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-49 passed this 5th day of June, 2012.

The resolution "Honoring the 2012 Moeller High School Baseball Team" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading.

Vote: All Aye. Resolution No. 2012-50 passed this 5th day of June, 2012.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented following purchase order for approval:

U.S. Bank-Port Authority Service Payment for Kenwood Towne Place \$247,758.44

A motion was made by Mr. Bishop to approve this purchase order, seconded by Mr. Connor.

Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

Executive Session - A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss pending litigation, property acquisition, and collective bargaining matters. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye. A short break began at 9:38 a.m.

The Board entered into executive session at 9:44 a.m.

The executive session adjourned at 10:48 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:49 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

June 7, 2012

The public hearing for the U.S. Bank, Zoning Case 2012-04MA was held at 6:45 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, and Lt. Butler from the Hamilton County Sheriff's Office. Administrator Raabe and Parks/Recreation Director McKeown were excused.

The invocation was given by Trustee Connor from Father Bunch of St. Saviour Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held May 15 and 16, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.
Vote: All Aye.

Rabbi Landis, 8100 Cornell Road presented a plaque to establish the Eruv.

Comments from resident: Diane Miller, 8814 Blue Ash Road, Sycamore Township; said that she appreciates the Fire Department and wants to know if there will be a full crew.
Comment from resident: William Smith, Sycamore Township resident; thanked Mr. Raabe and Mr. Kellums for putting up the flags for Memorial Day but would like to see them stay up all summer.

Comment from resident: Ernie Zimmer, Sycamore Township resident; asked about a fire levy.

Comment from resident: Al Early, 8120 Glenmill Court; praised the Trustees for better use of the website. He suggested putting cuts on the website.

Comment from resident: Tina Early, 8120 Glenmill Court; questioned the budget and had staffing questions.

Comment from resident: Charles Shelton, 1137 Third Avenue, Sycamore Township; questioned car parts complaint with regard to his property.

Comment from resident: Trace Lawless, Gwilada Drive; asked about layoffs and people being laid off.

Chief Jetter received a letter and a phone call from Paul Kohmescher, 8808 Raiders Run, complimenting Craig Creighton and his crew on an EMS run.

Mr. Bickford presented five nuisance properties to the Trustees.

The resolution “Approving a Major Adjustment to an Approved Planned Unit Development for the Sycamore Financial/US Bank Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye. Resolution No. 2012-51 passed this 7th day of June, 2012.

The resolution “Authorizing a Contract for the 2012 Road Improvement Project” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-52 passed this 7th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12011 6th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-53 passed this 7th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4021 Belfast Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-54 passed this 7th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4545 East Galbraith Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-55 passed this 7th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8671 Darnell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-56 passed this 7th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12119 2nd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-57 passed this 7th day of June, 2012.

The Receipts and Disbursements of June 7, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:49 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 6/07/2012

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
June 19, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

Maintenance – Mr. Kellums informed the Board that last year's road program is now complete. It was delayed due to the Cincinnati Water Works project. He announced that the preconstruction meeting for the 2012 Road Improvement Project will be held Friday, July 6, 2012. Mr. Kellums updated the Trustees about the blackmat/sealing for Kenwood/Rossmoyne and the installation of the crosswalk in the intersection near Jewish Hospital.

Sheriff Patrol Update – There was no report.

Parks and Recreation – Mr. McKeown informed the Trustees of the upcoming Twilight Concert on Saturday, June 30, 2012 from 5:00 to 7:00 pm, Bechtold Park Pavilion, 4312 Sycamore Road featuring music by the "Jump N Jive" Show Band. He advised the Board that Matt McLaughlin, Moeller High School's volleyball coach, will be attending the Trustee meeting on July 19 to accept Resolution 2012-48 and baseball coach, Tim Held will attend the August 2nd Trustee Meeting to accept Resolution 2012-50.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the Fire/EMS invoices and purchase orders. These were approved as presented. He also informed the Trustees that he checked with other vendors for better pricing on oxygen and drugs and found that our current vendors to continue to be the best priced.

Community Development Block Grant Program – Mr. Bickford advised the Trustees that the County is requesting us to rejoin the Community Development Block Grant Program. Last year we opted out of this program because they were targeting specific areas which they are no longer doing. He stated that we were eligible to get \$150,000-\$200,000 in grant money per year. Mr. Bickford informed the Trustees that Green and Anderson Townships are considering getting back into the program; it could be used to assist the elderly and low income residents in the Township. Hamilton County would like to know our response by the end of the month. It was suggested that we put language in a resolution that we do not want more subsidized public housing.

Nuisance Properties - Mr. Bickford presented five nuisance properties: 12151 4th Avenue, 3976 Tramore Drive, 4062 Limerick Avenue, 12000 Stillwind Drive, and 8314 St. Clair Avenue.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12151 4th Avenue, Sycamore Township, Ohio 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012- 58 passed this 19th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3976 Tramore Drive, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012- 59 passed this 19th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4062 Limerick Avenue, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-60 passed this 19th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12000 Stillwind Drive, Sycamore Township, Ohio 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-61 passed this 19th day of June, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8314 St. Clair Avenue, Sycamore Township, Ohio 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-62 passed this 19th day of June, 2012.

Update/Purchase Orders Over \$2,500.00 – There were no purchase orders for approval.

Schedule – Mr. Raabe presented the upcoming schedule of events. He informed the Trustees that Wednesday is the 4th of July holiday and suggested cancelling the Trustee meeting on Thursday, July 5, 2012 due to lack of an agenda. A motion was made by Mr. Bishop, seconded by Mr. Connor to cancel the Trustee meeting for July 5, 2012. Vote: All Aye.

Executive Session - A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss collective bargaining.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

A short break began at 9:20 a.m.

The Board entered into executive session at 9:27 a.m.
The executive session adjourned at 10:41 a.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 10:42 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 6/19/2012

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

June 21, 2012

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, and Lt. Butler from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

The invocation was given by Trustee Connor from Holy Trinity Episcopal Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held June 5 and 7, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Suzanne Burke, CEO of Council on Aging, presented a summary of their yearly activities.

Comment from resident: Bill Smith, Sycamore Township resident; thanked Mr. Kellums for keeping the flags up. He also commented that five firemen came to his house from Deer Park.

Comment from resident: Trace Lawless, Sycamore Township resident; asked what the ultimate plan was for the Fire Department.

Comment from resident: Al Early, 8120 Glenmill Court; He expressed concerns about staffing; wants to know when other staff will be cut.

Comment from resident: Tina Early, 8120 Glenmill Court; She asked if salaries were being cut all over and expressed concern about eight tired firefighters on duty that evening. She also asked why we weren't going to put a levy on the ballot; wants to know where this is going?

Chief Jetter thanked the firefighters for stepping up to help out.

Mr. Kellums reported that the micro-surfacing process has started. This process helps to extend the pavement life past the original twelve years. Mr. Creighton asked about a schedule to treat Donna Lane.

Mr. Bickford informed the Trustees that they are patching Montgomery Road and then will be resurfacing it in the fall.

Communications from: Clermont County; thanking Mr. Kellums and the Maintenance Department for their help in cleaning up after the tornado.
Communications from: Cheryl Connor, 3906 Trebor Drive; thanking Chief Jetter and the Fire & EMS Department for their caring assistance.

A resolution "Recognizing the City of Deer Park Centennial" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading.
Vote: All Aye. Resolution No. 2012-63 passed this 21st day of June, 2012.

Mr. Bickford presented two nuisance properties to the Trustees.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7807 Fields Ertel Road, Sycamore Township, OH 45249" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-64 passed this 21st day of June, 2012.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12141 Evans St, Sycamore Township, OH 45249" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-65 passed this 21st day of June, 2012.

A resolution "Honoring Peter F. Young, Eagle Scout" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye. Resolution No. 2012-66 passed this 21st day of June, 2012.

A resolution "Honoring Raymond C. Gaier, Eagle Scout" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye. Resolution No. 2012-67 passed this 21st day of June, 2012.

The Receipts and Disbursements of June 21, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:04 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 6/21/2012

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 3, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office. Vice President Bishop was excused.

Greens of Kenwood TIF – Mr. Miller prefers to table this item until Mr. Bishop is back so the vote can be unanimous, per Attorney General's opinion. The developer wants 30 year TIF vs. 20 year; any overage in cost is on the contractor; hoping to start on the Neyer portion of the development this year, the stormwater construction is critical to show due diligence; school district is supposed to respond any day. Mr. Miller checked on the Hosbrook/FBI bond pay back and found it to be 20 years. The Board would like to stick with a 20 year bond pay back.

Sheriff Patrol Update – Lt. Butler informed the Board that the World Choir Games are opening tomorrow with two events in Sycamore Township: 2:30 pm at the Kenwood Towne Centre in Macy's stairwell and 7:00 pm at the Kenwood Baptist Church.

Parks and Recreation – Mr. McKeown advised the Board that the ads for the Festival are airing on WGRR and 700 WLW. Willie Cunningham would like an appearance by the Trustees for Friday, July 13 at 1:30 pm on the "Stooge Report". He informed Lt. Butler that "The Guess Who" will leave their equipment in the van parked next to the police vehicle at Bechtold Park overnight Friday and Saturday.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the Fire invoices and purchase requests which were approved as presented. He advised the Board that he is applying to the State of Ohio for a training grant. Chief Jetter reported on damage from the recent storms: The Seasons had to evacuate the building, sending the critical people to the hospital. They are looking into getting a larger emergency generator. Carriage Court said that they will not be able to install a generator due to the large capital investment. Chief Jetter said that he is giving them information on disaster aid assistance.

Outdoor Sirens – Chief Jetter reported that Dana Schreck, from the Emergency Management Association, requested an asset transfer of two old sirens to Pierce Township, Clermont County. He said that the Township will have replacements in by September. Law Director Miller was asked to prepare a resolution for this asset transfer.

Nuisance Properties - Mr. Bickford presented 8554 Vorhees Lane as a nuisance property.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8554 Vorhees Lane, Sycamore Township, Ohio” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-68 passed this 3rd day of July, 2012.

Junk Vehicles – Mr. Bickford advised the Board that he is working with Law Director Miller on junk vehicles and requested that this item be tabled.

Community Development Block Grant Program – Mr. Miller read the resolution to participate in the Community Development Block Grant Program. He advised the Trustees that Green and Anderson Townships are both going to join again this year.

The resolution “Determining to Participate in the United States Department of Housing and Urban Development Community Development Program” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-69 passed this 3rd day of July, 2012.

Glenellyn Subdivision – Mr. Kellums presented a purchase order for engineering services with Brandstetter/Carroll at a cost of \$22,830.00 for the construction/inspection of storm sewer work in Glenellyn Subdivision. A motion was made by Mr. Connor, seconded by Mr. Weidman, to approve this purchase order. Vote: All Aye.

Gas Aggregation – Mr. Raabe advised the Trustees that August is the renewal date for Integrys Gas Aggregation. He asked the Board if they would like to include a second option in the offer to have a “monthly adjustment”. He said that other municipalities seem to like offering both options. If we offered two options to the residents they would be in the “lock-in with flexible decrease” program unless they notified Integrys to be in the “monthly adjustment” program. The Board requested that this item be placed on the next workshop agenda.

Update/Purchase Orders Over \$2,500.00 – There were no purchase orders for approval.

Schedule – Mr. Raabe presented the upcoming schedule of events. He informed the Trustees that Wednesday is the 4th of July holiday and suggested cancelling the Trustee meeting on Thursday, July 5, 2012 due to lack of an agenda. A motion was made by Mr. Connor, seconded by Mr. Weidman to cancel the Trustee meeting for July 5, 2012. Vote: All Aye.

Executive Session - A motion was made by Mr. Connor, seconded by Mr. Weidman, to adjourn to executive session to discuss property acquisition and personnel compensation.
Vote: Weidman: Aye; Bishop: Absent; Connor: Aye.

The Board entered into executive session at 9:27 am.

The executive session adjourned at 9:58 am.

A motion was made by Mr. Connor, seconded by Mr. Weidman, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 9:59 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 7/03/2012

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 17, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office. Planning/Zoning Director/Assistant Administrator Bickford was excused.

Parks and Recreation – Mr. McKeown thanked everyone for the team effort at the Festival. He said that we were lucky that the bad weather missed us. Mr. McKeown commented that Saturday night was the best crowd that we have ever had and that it was the first time a national act sent us a thank you. Trustee Weidman said that the vendors were happy with the event and thanked Mr. McKeown and his team; Trustee Connor seconded that sentiment.

Mobilcomm Annual Maintenance Renewal – Chief Jetter reported that he got the fee on the annual maintenance renewal for the Township radio system/repeaters reduced to \$13,257.60. A motion was made by Mr. Bishop to approve this renewal, seconded by Mr. Connor.
Vote: All Aye.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the Fire invoices and purchase order requests; the Board approved these as presented. He also submitted a purchase order for the annual SCBA testing on tanks which costs \$2120.00 per year (per contract). A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this request.
Vote: All Aye.

Salvation Army Car Show – Mr. Kellums advised the Trustees that the Salvation Army is holding a car show at Redstone, on September 15, 2012. They are requesting permission to use the Townships lot at 7777 Montgomery Road for parking for this event. The Trustees had no objection to this request unless we have record rainfall at that time.

Sheriff Patrol Update – Lt. Butler reported that the World Choir Games went off very well and the Festival was overall peaceful with just one incident.

Greens of Kenwood TIF – Mr. Miller advised the Board that the schools have approved the Greens of Kenwood TIF Project and that he is preparing a resolution for Thursday's Trustee meeting.

8705 Tudor Avenue – Property Purchase - A resolution “Authorizing the Purchase and Closing of the Real Property Located at 8705 Tudor Court in Sycamore Township” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-70 passed this 17th day of July, 2012.

Dental Care Plus – Mr. Raabe advised the Trustees that Dental Care Plus rates will increase 3% on the new contract bringing it to \$48,442.08. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this contract stating that they want to stay with the current coverage.

Gas Aggregation Integrys - Mr. Raabe informed the Board that Integrys Energy is offering a second option for gas aggregation to the Township. He advised that this could cause more confusion for seniors and other residents. The Board decided that they wanted to stay with the current plan.

Nuisance Properties – Mr. Bickford presented five nuisance properties to the Trustees.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12172 4th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-71 passed this 17th day of July, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11939 5th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-72 passed this 17th day of July, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12093 6th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-73 passed this 17th day of July, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8615 Monroe Avenue, Sycamore Township, OH 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-74 passed this 17th day of July, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3989 Tramore Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-75 passed this 17th day of July, 2012.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders for approval:

Frank Gates/Avizent	Group Third Party Administration Fee	\$7,848.00
Valley Asphalt Corp.	Mantell Road Improvement Project	\$3,043.67

A motion was made by Mr. Bishop to approve these purchase requests, seconded by Mr. Connor. Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

Executive Session - A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss collective bargaining.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

A short break began at 9:23 am.

The Board entered into executive session at 9:32 am.

The executive session adjourned at 10:07 am.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:08am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

July 19, 2012

The Public Hearing for the 2013 Budget was held at 6:45 p.m.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:11 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Superintendent Kellums, Parks/Recreation Director McKeown, Lt. Butler from the Hamilton County Sheriff's Office, and Assistant Chief Penny was present for Chief Jetter. EMS/Fire Director Jetter and Zoning/Planning Director/Assistant Administrator Bickford were excused.

The invocation was given by Trustee Connor from Reverend LeRoy Butler of the First Apostolic Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held June 19, 21, 26, July 3, and 9, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Trustee Weidman presented Peter F. Young and Raymond Gaier with resolutions recognizing them for their achievement as Eagle Scouts.
Trustee Weidman presented Coach Matt McLaughlin with a resolution recognizing Moeller High School's State Volleyball Championship Team.

Mr. Weidman made a statement regarding the Fire Department staffing contract.

Comment from resident: Al Early, 8120 Glenmill Court; discussed accuracy of the budget figures. He handed Mr. Raabe a copy with his questions highlighted.

Comment from resident: Bill Smith, Eldora; asked where the funds came from to purchase the properties on Orchard and Tudor. He also asked why we had a homestead exemption. Mr. Smith asked about Rent to Own putting flyers on cars in Dillonvale.

Comment from resident: Charlie Myers; asked if any accidents were reported at the new traffic light on Kenwood Road by the theater. He commented that there needs to be a better sign at that location; he is concerned about accidents there.

Comment from resident: Kimberly Siefert, 4562 Matson Avenue; discussed the fence on her corner lot; stating that the neighbor has the same fence up. Mr. Bishop said that he will look at the property on Friday.

Comment from resident: Tina Early, 8120 Glenmill Court; said that she is concerned about the safety of Sycamore Township residents from Mr. Weidman's article in the newsletter.

Comment from resident: Trace Lawless, Gwilada Drive; regarding the plan for future staffing levels in the Fire Department.

Mr. McKeown announced the second annual Sycamore Township Car Show is to be held on Saturday, August 11, 2012 from 9:00 am to 3:00 pm.

Communications from: Frances Costello, 7471 Glenover; thanking Tracy Kellums and the Maintenance Department for the wonderful job of picking up brush from the storm.
Communication from: Dave Leesemann, 3732 Lyndon Center Court; thanking Tracy Kellums and the Maintenance Department for clearing storm damage.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve the Sycamore Township 2013 Budget. Vote: All Aye.

A resolution "Pursuant to Revised Code Section 5709.73(B) Declaring to be a Public Purpose Certain Public Infrastructure Improvements that are Necessary for the Development of the Greens of Kenwood Real Estate Development on a Parcel of Real Property Located in the Unincorporated Area of the Township and Exempting Improvements to That Parcel from Real Property Taxation, Requiring the Payment of Service Payments in Lieu of the Exempted Property Taxes as a Covenant Running with the Land and Authorizing the Use of the Service Payments for Those Public Infrastructure Improvements, Authorizing Execution of a Related Service Agreement and Such Other Documents as May be Necessary or Appropriate to Such Purposes, Establishing a Tax Increment Equivalent Fund for the Deposit of the Service Payments" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-76 passed this 19th day of July, 2012.

A resolution "Approving and Authorizing a Service Agreement with Kenwood Towers, LLC" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-77 passed this 19th day of July, 2012.

A resolution "Declaring Official Intent with Respect to Reimbursement for Capital Expenditures" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-78 passed this 19th day of July, 2012.

A resolution "Authorizing Entering into an Agreement with the Indian Hill Exempted Village School District" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-79 passed this 19th day of July, 2012.

A resolution "Authorizing Entering into an Agreement with the Great Oaks Joint Vocational School District" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency.
Vote: All Aye. Resolution No. 2012-80 passed this 19th day of July, 2012.

A resolution "Declaring Emergency Siren Equipment as Surplus and Authorizing its Transfer to Pierce Township, Clermont County, Ohio" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-81 passed this 19th day of July, 2012.

The Receipts and Disbursements of July 19, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn to executive session to discuss collective bargaining.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 8:35 p.m.
The executive session adjourned at 8:41 a.m.

A motion was made by Mr. Weidman to accept the Fire Contract, seconded by Mr. Bishop.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:42 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 7/19/2012

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 31, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

Fire/EMS Invoices and Purchase Request - Chief Jetter presented the Fire invoices and purchase order requests which were approved as presented. He advised the Board that twenty two part time firefighters have committed to coming back. Chief Jetter commented that August 1st is covered by no extra full time employees, just part timers. He also informed the Board that there is a bill in the Senate for Ohio to change part time hours from 1500 to 1800 per year.

Safer Grant Application – Chief Jetter asked the Board about a Safer Grant Application which would allow part time payment for two years from the Federal Government. The Trustees advised him to submit the grant application.

Notice of EMS Grant Received \$3000.00 (towards training) – Chief Jetter advised that he was working with Cleveland State on training for EMS personnel at a cost of \$20 per person per year and unlimited C.E.U.'s; this is a reimbursable grant.

Buckland Drive-No Parking – Mr. Kellums presented a request from a resident near the intersection of Stillwind/Buckland for a no parking sign. The Fire Chief would like no parking on both sides of the road. Mr. Kellums stated that he would like to see a fire lane through the entire subdivision. A motion was made by Mr. Bishop, to install signage for fire lane-no parking on the hydrant side of Buckland. Mr. Weidman seconded this motion and added that he wants the intersection signed on both sides of the road. Mr. Kellums advised the Board that construction has begun on Glenellyn Drive. Mr. Bishop commended the Maintenance Department on their pothole patching.

Sheriff Patrol Update - Lt. Butler announced the beginning of an eleven week Citizen's Academy on September 12, 2012 from 6:30 pm to 9:30 pm at the Symmes Safety Center.

Nuisance Properties – Mr. Bickford presented two nuisance properties.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8461 St. Clair Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-82 passed this 31st day of July, 2012.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12157 1st Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-83 passed this 31st day of July, 2012.

Appointed Boards – Mr. Bickford presented the Board with information on the current Zoning Appeals Board and Property Maintenance Board. Jeff Heidel will assume Marlene McDaniel’s position on the Board of Zoning Appeals. Mr. Bickford advised that the person for the alternate position will be determined at a later date. He discussed combining both boards into being handled by the Board of Zoning Appeals.

Parks and Recreation – Mr. McKeown announced that the D.J. for the Car Show will be J.D. Hughs on Saturday, August 11, 2012 from 12:00 to 3:00 pm. The awards will be at 3:30 pm. He commented that there will be more room for cars this year without all of the booths; adding that there is additional parking available at CUC and Tape Production. Mr. McKeown advised that Moeller Baseball Team will be in attendance at the Trustee Meeting on August 2, 2012.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase order for approval:

Dinsmore & Shohl	Legal Services	\$3,678.25
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A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this purchase order.
Vote: All Aye.

Schedule – Mr. Raabe presented the schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss certain personnel matters-to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and pending litigation.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 9:29 am.
The executive session adjourned at 10:31 am.
A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 10:34 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

August 2, 2012

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

The invocation was given by Chief Jetter from the Bethel Baptist Temple.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held July 17 and 19, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Trustee Weidman presented Coach Tim Held with a resolution recognizing Moeller High School's State Championship Baseball Team.

Comment from resident: Bill Smith, Sycamore Township resident; asked about the litter on the Kenwood Road median. He also complained that the bulletin board in Bechtold Park needs to be replaced.

Trace Lawless asked the Fire Chief to give a report on the Fire personnel. The Chief said that twenty nine part time Fire Firefighters are coming back and there are four applications in review.

Mr. McKeown reminded the Board that the second annual Sycamore Township Car Show is to be held on Saturday, August 11, 2012 from 9:00 am to 3:00 pm. He advised the Board that he was talking with Moeller about splitting the cost of converting Schuler ball field to dirt.

Mr. Bickford announced that the Port Authority has state funds available for demolition on several Township properties.

Communications from: Rona Peerless, resident; thanking Chief Jetter and the Fire & EMS Department for coming to her assistance. She commented that the community is lucky to have such great support in time of need.

Communication from: Orel Gundlach, 7300 Dearwester Drive; thanking and making a donation to the two Fire/EMS men that came to her rescue at the Seasons.

The Receipts and Disbursements of August 2, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.

Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:15 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 8/02/2012

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 13, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, and Lt. Butler from the Hamilton County Sheriff's Office. Vice President Bishop, Superintendent Kellums, and Parks/Recreation Director McKeown were excused.

Nuisance Injunction – Mr. Weidman commented about problems at the Drake Motel. Law Director Miller said that there is a statute for closing nuisance property for drugs, alcohol, and prostitution; we could use the county prosecutor or home rule and the Township can do it. He said that he will get in touch with Mark Vollmann at Hamilton County.

Sheriff Patrol Update – Lt. Butler brought Hamilton County Sheriff's records on arrests at the Drake since 2010. He said that he is requesting the Communication Center calls too.

Parks and Recreation – Mr. Raabe reported that there is no asbestos to remediate in the house on Tudor.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the Fire Department's invoices and purchase orders for approval. He advised the Trustees that there are 39 part-time firefighters returning but some are experiencing scheduling problems. Chief Jetter advised that Assistant Chief Penny and he will be at Jewish Hospital on Wednesday for a gamma-ray knife installation.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase order for approval:

Treasurer of Ohio	MARCS Service Grant	\$2,640.00
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A motion was made by Mr. Connor, seconded by Mr. Weidman to approve this purchase order.
Vote: All Aye.

Trustee Connor complimented the Maintenance Department on picking up tree damage from the storms.

The minutes of the Board of Trustees meeting held July 31 and August 2, 2012 were read. A motion was made by Mr. Connor, seconded by Mr. Weidman, to approve these minutes.
Vote: All Aye.

Schedule – Mr. Raabe presented the schedule of events.

The Receipts and Disbursements of August 13, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Connor to pay these bills. Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Weidman, to adjourn to executive session to discuss certain personnel-compensation. Vote: Weidman: Aye; Bishop: Absent; Connor: Aye.

The Board entered into executive session at 9:16 am.

The executive session adjourned at 10:20 am.

The resolution "Amending Rates of Pay and Benefits for Certain Township Employees" was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye. Resolution No. 2012-84 passed this 13th day of August, 2012.

A motion was made by Mr. Connor to eliminate the Assistant Fire Chief/Inspector position effective October 1, 2012, seconded by Mr. Weidman. Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Weidman, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 10:24 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
September 4, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Lt. Butler from the Hamilton County Sheriff's Office, and Rob Butler was present in the absence of Law Director Miller who was excused.

Traffic Signal Timing-Kenwood – Mr. Kellums presented a proposal from TEC for timing management of the traffic signal on Kenwood Road at the Theatre from mid November to mid January at a cost of \$3,000.00. He commented that this is the same price as last year and it helped a lot with traffic from the Kenwood Towne Centre. A motion was made by Mr. Bishop to approve this proposal, seconded by Mr. Connor. Vote: All Aye.

Schuler Restoration – Mr. Kellums advised the Trustees that the price to change the turf on the infield to partial turf/dirt infield at Schuler ballfield ran up to \$35,000. Team All Sport bid \$12,579.33 to install a partial turf/dirt infield and could start later this month on the project. He said that Moeller will pay \$7,000 of the renovation if they can have a three year contract at the current rental price. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve the contract with Team All Sport. Vote: All Aye.

8705 Tudor-Demolition – Mr. Kellums advised the Trustees that the total bid for the demolition, permits, seed, and straw at 8705 Tudor from Pavement Management is \$10,986.00. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this bid. Vote: All Aye.

Mr. Kellums suggested that the Trustees put up no parking signs at Buckland and School Roads due to the fact that snow plows and fire trucks have had difficulty getting through the intersection in the past. He also suggested adding no parking on the west and south side of Cedarbreaks. A motion was made by Mr. Bishop to approve these suggestions, seconded by Mr. Connor. Vote: All Aye. The Trustees directed the attorney to prepare resolutions.

Sheriff Patrol Update- Lt. Butler advised the Trustees that Lt. Reid will retire on September 30, 2012. He also told them that the Sheriff's Police Academy has been cancelled since only seven people signed up and they needed ten to hold it.

Parks and Recreation – Mr. McKeown announced that the Car Show went well and congratulated Mr. Bishop on his award. He advised that Mr. LaBarbara had his personal car backed into at the show.

5K Run – Mr. McKeown recommended that the Sycamore Township Challenge 5K Run and Fitness Walk be dropped this year; stating that it will save money and the participation has been down since it competes with Matthew 25 Ministry’s race.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the fire invoices and purchase order requests which were approved as presented. He advised the Trustees that he had to purchase two rear tires for Squad #92.

Medicount Report on Revenues – Chief Jetter reported that the Township has collected \$319,285 up to August 2, 2012 and billed for \$615,000. He commented that run volume is up but many don’t want to be transported. Chief Jetter said that we are on target for revenue income of \$560,000. He said that he does the EMS billing every morning and the recovery rates to date have been good; MVA is helping by going to collections.

Jeff Wallace Resignation – Chief Jetter announced that full time fighter Jeff Wallace is resigning as of August 20, 2012; he will go to work offshore with Seadrill. The Trustees wish him well.

Nuisance Properties – Mr. Bickford presented two junk vehicle resolutions and one nuisance property resolution for approval.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedures Set Forth in Sections Sycamore Township Resolution Number 2012-14, and Sections 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. (1984 Mercedes Benz)
Resolution No. 2012-85 passed this 4th day of September, 2012.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedures Set Forth in Sections Sycamore Township Resolution Number 2012-14, and Sections 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. (1971 Chevrolet Van)
Resolution No. 2012-86 passed this 4th day of September, 2012.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12173 7th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2012-87 passed this 4th day of September, 2012.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders for approval:

Deer Park School	TIF Funds	\$ 197,253.12
Indian Hill School	TIF Funds	\$1,877,024.69

Princeton School	TIF Funds	\$ 63,261.61
Sycamore School	TIF Funds	\$ 88,242.51
Cystic Fibrosis	Proceeds from the Golf Outing	\$ 6,080.28
Rick Wietmarschen	CF Golf Outing Expenses	\$ 5,258.72
Dinsmore & Shohl	Legal Services	\$ 3,402.35
Enterprise Tech. Solutions	Cagis License	\$ 8,193.04
U.S. Bank	Kemper Road TIF	\$215,438.58

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Connor.
Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

A motion was made by Mr. Connor, seconded by Mr. Weidman, to adjourn to executive session to discuss pending litigation.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 9:46 am.

The executive session adjourned at 10:06 am.

A motion was made by Mr. Bishop to pay advertisement fees on the property located at 4562 Matson Avenue, seconded by Mr. Connor. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:14 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

September 6, 2012

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

The invocation was given by Trustee Connor from Reverend Larry Cornett of the Bethel Baptist Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held August 13, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Trustee Weidman presented Amy Wilson, from the Cystic Fibrosis Foundation, with a check from the proceeds of the Annual Sycamore Township Golf Outing in the amount of \$6,080.28.

Comment from resident: William Smith, Eldora Drive; complained about the Citizen's Academy being cancelled. He said that he called the police on solicitors from First Energy and commented that buying the Drake Motel was a waste of money.

Comment from resident: Al Early, resident; commented that the videos on the website are good but suggested that they be updated. He said that he picked up information on the budget tightening and would like for it to be shared with the public.

Fire Chief Jetter announced his retirement from Sycamore Township at the end of 2012, he thanked the Board, and said that he was proud of the Fire Department and the Township as a whole.

Trustee Weidman thanked the Chief for his service and putting together ISO 5 to ISO 2.

Trustee Connor thanked the Chief for his dedication and personal involvement.

Trustee Bishop thanked the Chief for his service and said that he is still the Chief for four more months.

Mr. McKeown thanked Rick Wietmarschen for a record year and for his long years of service running the Annual Sycamore Township Golf Outing.

Trustee Bishop thanked the Maintenance Department for their hard work.

Mr. Bickford informed the Trustees that the lawyers are looking into the Roger Bien lawsuit. He thanked Chief Jetter for his service. Mr. Bickford advised the Trustees that he met with Phillips Edison on the tower at Kenwood Towne Place. They said that they will finish out the building this fall and will rename it.

Communications from: Robert and Emma Grace, 1849 Northcutt Avenue; thanked Chief Jetter and Fire/EMS Unit 2 for attending to Mr. Grace when he fainted in the elevator-“We’ll remember all of you in our prayers”!

A resolution “Designating No Parking on an Area of Buckland Drive and Cedarbreaks Lane in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading. Vote: All Aye.
Resolution No. 2012-88 passed this 6th day of September, 2012.

A motion was made by Mr. Bishop to cancel the Trustee Meeting for September 20, 2012, seconded by Mr. Connor. Vote: All Aye.

The Receipts and Disbursements of September 6, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:26 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 9/06/2012

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
September 18, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office. President Weidman was excused.

Sheriff Patrol Update – Lt. Butler advised the Trustees that Hamilton County off-duty Sheriffs will be starting a new one year detail at Jewish Hospital from 8:00 am to 4:00 pm on September 24, 2012 in the emergency room.

Parks and Recreation – Mr. McKeown announced that the renovation on the baseball field at Schuler Sports Complex has begun. He said that the dirt has been dug out and the new material will be put in today if the rain holds off.

Mr. Miller questioned what to do with the signing of the three year contract for the use of Schuler baseball field; since Moeller High School is part of the Archdiocese of Cincinnati. He will contact the athletic director of Moeller to find out specifics for the contract.

Mr. Kellums advised the Trustees that we will need equipment to maintain the field at Schuler. He said that we already did demos on Toro/JMC/John Deere. Wolf Creek Company has the best JMC unit for \$14,900 with all attachments and 100 hours on it. This price is \$3,000 cheaper than other units. Mr. Miller will check to see if we can use T.I.F. funds for this purchase. A motion was made by Mr. Bishop to purchase this unit if we can use T.I.F. funds, seconded by Mr. Connor. Vote: All Aye.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the fire invoices and purchase order requests which were approved. He advised the Trustees that Medic 92 had transmission/oil problems which cost \$400 to repair. Chief Jetter requested to replace the ac coil on the unit at Station #92; the replacement with a guarantee is \$2,400. A motion was made by Mr. Bishop to approve replacement of this unit, seconded by Mr. Connor. Vote: All Aye.

Chief Jetter advised that we are receiving applications and currently processing two medics and five more part-time firefighters are returning.

Nuisance Properties – Mr. Bickford presented 8991 Plainfield Road as a nuisance property.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8991 Plainfield Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.

Resolution No. 2012-89 passed this 18th day of September, 2012.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders for approval: Deer Park School

Mobilcomm	Radio Station Repair/Lighting Strike	\$ 9,877.40
U.S. Bank	Port Authority Service Payment	\$275,570.08
Dinsmore & Shohl	Legal Services	\$ 3,571.50

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Connor. Vote: All Aye.

The minutes of the Board of Trustees meeting held September 4 and 6, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Schedule – Mr. Raabe presented the schedule of events.

The Receipts and Disbursements of September 18, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss pending litigation and personnel-compensation. Vote: Weidman: Absent; Bishop: Aye; Connor: Aye.

A short break was taken at 9:19 am.
The Board entered into executive session at 9:32 am.
The executive session adjourned at 10:10 am.

A motion to accept the resignation letter of October 4, 2012 from Craig Creighton was made by Mr. Connor, seconded by Mr. Bishop. Vote: All Aye.

A motion was made by Mr. Connor granting authority to the Administrator and Assistant Administrator to accept resignations from employees on behalf of the Trustees, seconded by Mr. Bishop. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 10:14 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
October 2, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

Parks and Recreation – Mr. McKeown advised the Board that he spoke with Tim Held, baseball coach of Moeller High School, and the Schuler field agreement is ready to go. He commented that he is happy with the field improvements at the park.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the invoices and purchase requests for the Fire Department, advising that the annual ladder test cost is \$2031.00. He informed the Trustees that the ad in the Enquirer brought in fifteen applications. Out of these applications three Firefighter/Paramedics and two EMT's were hired; still others are working on their background inspections and physicals.

Chief Jetter advised that there are a total of sixty one open/pending inspections.

Signage Resolution – Mr. Bickford announced upcoming public hearings in the next couple of months regarding sign codes. Examples include: window signs being a problem; (currently 25% max) have chronic violators; banners have a limit of 60 days per year; prohibiting inflatable people; eliminate L.E.D. signs, and LASR will be PUD2 so the Trustees will have the final say. He advised that out of sixteen billboards in the Township that eighty percent are non-conforming.

Sheriff Patrol Update – Lt. Butler reported of an active shooter drill at the Kenwood Towne Centre last week which lasted two hours. Trustee Bishop asked about the issue with the students from Deer Park hanging out at the Dillonvale Walgreens. Lt. Butler said that they seem to be disbursing. He also informed the Trustees that there are currently six people on the sex offender list that live in the Township.

Mr. Raabe advised the Trustees that Gloria D'Andrea turned in her letter of retirement which will begin on December 1, 2012. He also announced that Doug Morath's final work day was October 1; he is retiring after being a Township employee for 31 years. Mr. Raabe informed the Trustees that the Ohio Township Association was conducting a study on local government spending.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders for approval:

Pillar Insurance	2012-2013 Property Insurance & Orchard Properties	\$50,165.00
Doug Morath	Retirement Payout	\$21,588.00

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Connor.

Vote: All Aye.

Law Director Miller advised that the hearing for Mr. Bien is set for October 18, 2012.

The resolution “Designating Sycamore Township CIC, Inc. as the Community Improvement Corporation for Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.
Resolution No. 2012-90 passed this 2nd day of October, 2012.

Schedule – Mr. Raabe presented the schedule of events.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn to executive session to discuss personnel matters-employment and property acquisition.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

There was a short break prior to the executive session at 9:31 am.
The Board entered into executive session at 9:37 am.
The executive session adjourned at 10:08 am.

A motion was made by Mr. Bishop to have Law Director Miller prepare a contract for Doug Morath for Fire Inspector, seconded by Mr. Connor. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 10:10 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

October 4, 2012

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

The invocation was given by Trustee Connor from Dr. David Jeremiah, National Chairman for the National Day of Prayer.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held September 18, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Comment from resident: William Smith, Eldora Drive; commented on the bushes at Bechtold Park being trimmed; complained about the emergency steps exiting the Trustee meeting room; and asked Trustee Connor about a raised storm sewer in the road.

Fire Chief Jetter reported on the September Fire and EMS runs. He advised the Board that we are participating with the Board of Health in a point of distribution drill.

Mr. Kellums advised that the paving for the 2012 Road Program was completed yesterday. He announced that leaf pick up begins on October 15, 2012.

Administrator Raabe presented a purchase order to Bastin and Company, LLC for the final payment of the 2010-2011 audit at a cost of \$3,456.00. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this invoice. Vote: All Aye.

Mr. Bickford presented a junk car for approval.

Communications from: Tony Cioffi, Branch Manager at Johnson Controls, Inc., 7863 Palace Drive; thanking Sgt. Pete Enderle for responding to an alarm at their facility. He said how safe they feel knowing that officers like him are out there. Communications from David Moonitz, 12182 Scoutmaster Drive; thanking the Maintenance crew that picked up his brush, they did an excellent job!

Communication from Richard Schorr, 12041 Snider Road; thanking the Maintenance Department for their prompt and complete service.

A resolution "Accepting the Amounts and Rates as Determined by the Budget Commission" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading. Vote: All Aye.
Resolution No. 2012-91 passed this 4th day of October, 2012.

A resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, the Procedures set For the in Sections Sycamore Township Resolution Number 2012-14, and §§505.173, 505.85, and 505.871 of the Ohio Revised Code" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading. Vote: All Aye. (12173 7th Avenue)
Resolution No. 2012-92 passed this 4th day of October, 2012.

A resolution "Authorizing the Township Administrator or Assistant Township Administrator to Accept Resignations on Behalf of the Board of Township Trustees" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading. Vote: All Aye.
Resolution No. 2012-93 passed this 4th day of October, 2012.

A resolution "Reducing Special Assessments Levied for the Purpose of Constructing Certain Improvements" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading. Vote: All Aye.
Resolution No. 2012-94 passed this 4th day of October, 2012.

The Receipts and Disbursements of October 4, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn to executive session to discuss personnel-termination and compensation.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 7:30 p.m.
The executive session adjourned at 7:48 p.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:49 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 10/04/2012

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
October 16, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the Fire/EMS invoices and purchase order requests which were approved as presented. He advised the Trustees that all of the hose tests were passed but Engine 293 did not pass the pump test. Chief Jetter recommended selling it. He introduced the Yellow Dot Program which is similar to the Vial of Life Program.

Sheriff Patrol Update – Lt. Butler advised the Trustees that Phillips-Edison wants a safety program for sales personnel; they will get back with him in a couple of weeks. He reported that the robbery reduction task force will start at the end of this month as we approach the holiday season. He also gave an update on the 18 year old attempting to entice children into his car.

Parks and Recreation – Mr. McKeown announced that the Luminaria is set for December 8 with Dillonvale IGA and Bethel Baptist Church participating again this year. Bethel Baptist Church will be organizing the decoration contest this year.

ODOT Closed Loop System Agreement – This item was tabled as Law Director Miller has found some issues in the existing contract.

Cincyscape Contract - Mr. Raabe announced that this is the final year of our agreement with Local 12; Sinclair will be buying Channel 12. The current contract is for a maximum of 14 hours per week; Mr. Connor would like to see it used to this limit. Mt. Notre Dame High School is the only school using it consistently. Moeller High School uses it some but will get more baseball on it next year. A motion was made by Mr. Bishop to approve paying \$31,000 for one more year with Local 12, seconded by Mr. Connor. Vote: All Aye.

Communication Equipment – KTC Link – Mr. Raabe advised the Trustees that we now have the ability to remotely link up the Township with the security system at the Kenwood Towne Centre, the cost would be \$7,000 which could come from T.I.F. funds. Lt. Butler and Chief Jetter both recommended linking up with them. A motion to purchase the equipment (not to exceed \$10,000) to provide this link was made by Mr. Connor, seconded by Mr. Bishop. Vote: All Aye.

MSD ROW Purchase – Deerfield Road – Mr. Raabe stated that Metropolitan Sewer District (MSD) is requesting an easement at Schuler Park on Deerfield Road for \$300. Mr. Kellums and Mr. Raabe recommended proceeding. A motion was made by Mr. Bishop to allow the sale of this right of way, seconded by Mr. Connor. Vote: All Aye.

Mr. Miller advised the Trustees that he received a call from the Port Authority/Phillips-Edison's attorney on Bear Creek (Spyder Station). He said that they need changes in the cooperation agreement quickly; since the new completion date is December 31, 2014.

The resolution "Approving an Agreement Relating to Tax Increment Financing Matters" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-95 passed this 16th day of October, 2012.

Budget – Mr. Raabe presented a slide show on the budget. Mr. Weidman explained J.E.D.D. with a slide show. Mr. Bishop said that he is open to proceeding with the J.E.D.D. Program due to dire economic circumstances; Mr. Connor agreed.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders for approval:

Craig Creighton	Resignation Payout	\$2,869.20
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A motion was made by Mr. Bishop to approve this purchase order, seconded by Mr. Connor.

Vote: All Aye.

Schedule – Mr. Raabe presented the schedule of events reminding Mr. Weidman and Mr. Porter that there will be a Records Commission Meeting immediately following the Workshop Meeting.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:15 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

October 18, 2012

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

The invocation was given by Trustee Connor from Fr. George Kunkel, pastor at St. Vincent Ferrer Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held October 2 and 4, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Comment from resident: William Smith, Eldora Drive; asked about the concealed carry sign in the window.

Fire Chief Jetter reminded the Board of the upcoming POD exercise at Deer Park High School.

Mr. McKeown announced that the contract with Moeller for Schuler field has been signed.

Mr. Bickford advised the Board that solar production is up 15% this year.

Communications from: Mark Wellinghoff, 4380 Kalama Court; speaking on behalf of the residents of Glenellyn subdivision, thanking Tracy Kellums and the Maintenance Department for adding curbs and paving their streets as well as for the leaf pickup and snow plowing.

Communications from: David Moonitz, 12182 Scoutmaster Drive; thanking Tracy Kellums and the Maintenance Department for an excellent job on brush pick up.

The Receipts and Disbursements of October 18, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:10 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 10/18/2012

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
October 30, 2012

The meeting was called to order at 1:00 p.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sgt. Justiss from the Hamilton County Sheriff's Office.

Sheriff Patrol Update – Sgt. Brad Justiss informed the Board that he was sitting in for Lt. Butler who was on vacation. He commented how bad the traffic was due to the weather.

Parks and Recreation – Mr. McKeown advised the Board that he was meeting with a possible replacement for Johnny Schott, Rick Wolner, who could help with bands and possibly fundraising for the Festival in Sycamore.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the Fire/EMS invoices and purchase order requests which were approved as presented.

Sprinkler Repair Station 92 – Chief Jetter advised that the sprinkler system at Station 92 needs the replacement of 21' of 2" piping which will cost approximately \$2,247 from Simplex-Grinnell. The Board approved this repair.

Paramedic Refresher Program – Chief Jetter informed the Board that January is the time to do the Paramedic Refresher Program. The costs to the Township would be a total of \$4,830.00, instructional \$4580.00 and to advertise \$250; last year the total income from this program was \$6,000. A motion was made by Mr. Bishop to proceed with the Paramedic Refresher Program, seconded by Mr. Connor. Vote: All Aye.

Nuisance Property – Mr. Bickford presented 8559 Kenwood Road and 8615 Monroe Avenue, Sycamore Township, Ohio as nuisance properties.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8559 Kenwood Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-96 passed this 30th day of October, 2012.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8615 Monroe Avenue, Sycamore Township, OH 45242" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-97 passed this 30th day of October, 2012.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders for approval:

Print Management	Fall Newsletter	\$ 4,300.00
Huntington Bank	TIF Debt/Kemper Goldcoast	\$135,550.00
Kenworth	Truck Body Repair	\$ 3,073.29
U.S. Bank	Road Improvement Bonds	\$ 44,000.00
U.S. Bank	Sturbridge/Deerfield Rd.	\$678,181.25
U.S. Bank	Kenwood Mall	\$606,318.75
U.S. Bank	Sycamore Financial/Redstone	\$304,843.75

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Connor.

Vote: All Aye.

The resolution “Authorizing a Contract for the Sale of an Easement for Sewer Purposes to the Metropolitan Sewer District of Greater Cincinnati” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency.

Vote: All Aye. Resolution No. 2012-98 passed this 30th day of October, 2012.

Schedule – Mr. Raabe presented the schedule of events.

Executive Session – To consider Employment of a Public Official - A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to consider employment of a public official. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The regular session ended at 1:14 pm.

The Board entered into executive session at 1:21 pm.

The executive session adjourned at 2:04 pm.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 2:04 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

November 1, 2012

The Sycamore Township community Improvement Corporation Meeting was held at 6:45 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

The invocation was given by Trustee Connor from Brecon United Methodist Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held October 16 and 18, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Comment from resident: Bill Smith, Eldora Drive; said that he doesn't think it is appropriate for the Township to tap into the security system at the Kenwood Towne Centre.

Chief Jetter reviewed the health report on the mortality rate of Sycamore Township seniors. The current rate is 12-14%, mostly heart issues but some are related to dialysis which is on the rise.

Mr. McKeown reported that the restrooms in the parks have been winterized and the fields are closed for the season.

Mr. Raabe advised the Trustees that the house on Tudor Avenue has been demolished and the debris hauled away. He also commented that the leaf season is going well.

Law Director Miller advised that the Siefert settlement has been approved and the Zoning meeting is scheduled for Thursday, November 8, 2012.

Mr. Raabe commented that he spent forty minutes this week talking to Bill Smith.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedures set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code (12173 7th Avenue)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-99 passed this 1st day of November, 2012.

The Receipts and Disbursements of November 1, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:18 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 11/01/2012

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
November 13, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, and Parks/Recreation Director McKeown. President Weidman and Lt. Butler from the Hamilton County Sheriff's Office were absent.

Parks and Recreation – Mr. McKeown advised the Trustees that he has received a check from Moeller High School for \$7,000 to go towards the renovations at Schuler baseball field. He announced the upcoming Luminaria and said that he would work out the details with Lt. Butler.

Fire/EMS Invoices and Purchase Request – Chief Jetter presented the Fire/EMS invoices and purchase order requests which were approved as presented.

FEMA Compressor Grant Purchase Request – Chief Jetter discussed a balance on a FEMA grant that needs to be used and requested that we purchase two SCBA racks at a cost of \$2,800. The Trustees approved this request.

Blue Ash Road Property-Requesting Nuisance and Condemning Order – Chief Jetter recommended that the parcel 600-0202-0155-00 be declared a nuisance and the building be razed for the safety of the community and the firefighters. He advised that there was a permit issued for repairs on the building in 2009 and little or no progress has been made on it. The permit has since been suspended due to lack of work and the disrepair of the building. Setting a hearing with the property owner is recommended as the next step. Law Director Miller was asked to proceed with this process.

2013 Lawn Care – Mr. Kellums made a request to change companies for the 2013 Lawn Care Program. He said that he got bids from three different companies and the lowest was Louiso. Mr. Kellums said that this company would do everything, including Schuler Park which is currently being done by Team All Sports. The proposed contract would cost \$18,631, saving the Township \$4,176, \$2,000 of which is for Schuler Park. He commented that Union Township has been using this company. A motion was made by Mr. Connor to approve Louiso for the 2013 Lawn Care Program, seconded by Mr. Bishop. Vote: All Aye.

Nuisance Property – Mr. Bickford presented 4516 Kugler Mill Road as a nuisance property. The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4516 Kugler Mill Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Vote: All Aye.

Resolution No. 2012-100 passed this 13th day of November, 2012.

Upcoming Public Hearing – Mr. Bickford announced that a public hearing will be held for the property at the corner of Hosbrook and Montgomery Roads, although it may not be until December. He commented that it could lead to the Hosbrook Calming Study and getting sidewalks installed. It is going before the Zoning Commission tonight.

Sheriff Patrol Update – Mr. Raabe informed the Board that Lt. Butler was not able to make the meeting due to the fact that he was at his annual weapon proficiency test and was asked to stay since his Sergeant, who was running the event, got called away on a bomb squad run.

B'nai Tzedek Blood Drive – Mr. Raabe reported that Bob Mermelstein, from the Congregation of B'nai Tzedek, approached him about the Township supporting a blood drive with them. It would take place next spring in their parking lot for approximately six hours. He said that there weren't specific details at this time, but they are looking to get other churches involved as well. Mr. Raabe told Mr. Mermelstein that he would present it to the Trustees and if they agreed we could possibly advertise on our website, via the newsletter, and notify interested employees. The Trustees agreed to consider the proposal once the plans were firmed up.

Community Shred Program – Mr. Raabe advised the Trustees that the Community Shred Program is scheduled for April 20, 2013, from 10:00 am to 2:00 pm, behind the Township Administration Building at 8540 Kenwood Road. The best price was from Document Destruction at a cost of \$250 for four hours, which is the same cost as last year. There would be no cost to residents using the program.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase order for approval: TEC Engineering Kenwood Access Engineering Study \$17,500
A motion was made by Mr. Connor to approve this purchase order, seconded by Mr. Bishop.
Vote: All Aye.

A motion was made by Mr. Connor to cancel the Trustee Meeting for Thursday, November 15, 2012, seconded by Mr. Bishop. Vote: All Aye.

Schedule – Mr. Raabe presented the schedule of events.

The Receipts and Disbursements of November 13, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 9:29 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
December 4, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown and Lt. Butler from the Hamilton County Sheriff's Office.

Neyer Presentation – Greens of Kenwood – Jeff Chamot, Bimal Patel, and Dan Neyer from Neyer Properties presented plans for the property next to the FBI Building for a hotel which would be 78,000 square feet. They reported that the culvert work is finished; it was paved yesterday, and is set for the second phase of the project. Most of the parking will be adjacent to the hotel but some will be under the office building. It is zoned for a seven story, 150-160 room hotel but would require too much meeting space (full service). They have decided to go with a five story, 120 room “select service” hotel; the meeting room will handle 120 people, there will also be a pool, and a fitness room. As of July, Law Director Miller said that the agreement said 160 rooms. The flagship has not given approval until the zoning is amended and the T.I.F. agreement is in place, it is all verbal at this stage. The office building will be two – five story buildings at 100,000 square feet per building. The Fire Chief would like the stairwells to be positive pressure to fight smoke.

Fire/EMS Invoices and Purchase Request – Chief Jetter advised the Board that staffing levels have been increased and salaries and costs have dropped. He presented the Fire/EMS invoices and purchase order requests which were approved as presented.

2012 Road Program Report – Mr. Kellums reported that the 2012 Road Program came in \$191,780 below budget. This was mostly due to the in-house work but it was also from \$42,000 in reimbursements from Metropolitan Sewer District and Deer Park. Trustee Bishop commended the maintenance crew on a job well done.

Step Repair – Administration Building – Mr. Kellums advised the Trustees that we have repaired the concrete steps on the side of the Administration building twice and they are crumbling again. He then gave them an estimate from Prus Construction to remove and replace the steps at a cost of \$11,600. Another option could be to put a deck overlay on them. The Board advised Mr. Kellums to get a bid on the deck option.

HVAC Contract – Mr. Kellums reported that the maintenance contract for the HVAC system currently costs \$1,880 per year from RPC Mechanical. He got bids from two other companies: Bachman \$6,600 and BPS \$5,500; the Board advised him to stay with RPC Mechanical.

Pest Control – Mr. Kellums presented three areas that might save the Township money which included: Valley Pest Control \$4,670 per year, Crystal Springs (bottled water) \$1,200 per year, and Moose Schuler (security system) \$680 per year. The Trustees directed that we discontinue the pest control and the bottled water but keep the security company.

Skid Steer – Mr. Kellums advised the Board that if we are going to continue to do a lot of the road work in-house we should purchase a Bobcat with a planer/broom. The price from Case would be \$57,047 and the price from Bobcat would be \$52,546. The Bobcat could also be used for loading salt and save \$6,500 per year in front loader rentals. A motion was made by Mr. Bishop to purchase the Bobcat, seconded by Mr. Connor. Vote: All Aye.

Upcoming Public Hearings – Mr. Bickford advised the Board that Jewish Hospital has requested a continuance until February; the Zoning Commission received approval for the Kenwood City Place Project; and a dumpster has been incorporated in screening on Cooper's Hawk Restaurant, a 30' vs. 10' set back will be requested.

Mr. Bickford presented two nuisance properties: 6330 Kugler Mill Road and 3719 Mantell Ave.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6330 Kugler Mill Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-101 passed this 4th day of December, 2012.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3719 Mantell Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-102 passed this 4th day of December, 2012.

Hosbrook Road Widening and Traffic Calming Implementation – Mr. Bickford suggested that it is a good time to pursue the Hosbrook Road Widening and Traffic Calming Implementation projects. These plans have been in the making since 2010 and we need a final sign-off and go out to bid on them; the sidewalk will go to Lynnfield.

Credit Card Payments – The suggestion was made by Mr. Bickford to add Pay Pal to integrate online with virtual terminal sales, the cost would be \$300 per year and 2.9% per transaction. A motion was made by Mr. Bishop to approve this method of payment, seconded by Mr. Connor. Vote: All Aye.

Hamilton County Auction Website – Mr. Bickford requested permission to enter into a contract with Hamilton County for the auction website to dispose of old but still functioning copiers, computers, fax machines, phone systems, and various other obsolete items. The Trustees approved this request.

The resolution “Authorizing a Contract with the Board of County Commissioners of Hamilton County for the Provision of Internet Auction Services to Sycamore Township” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-103 passed this 4th day of December, 2012.

Sheriff Patrol Update – Lt. Butler advised the Trustees that holiday patrols are going on now through December 23 from 5:00 pm to 10:00 pm, security inside the Kenwood Towne Centre until January 1st, and that there is a undercover car as well. Trustee Bishop requested enforcement at the intersection of Orchard and Kenwood Roads at 2:00 pm.

Parks and Recreation – Mr. McKeown reminded the Board of the Luminaria on Saturday, December 8, from 6:00 pm to 8:00 pm at the Bechtold Pavilion, 4312 Sycamore Road. Mr. McKeown advised the Trustees that the Moeller football team won the State Championship this year. The Board asked Law Director Miller to prepare a resolution for them. Rick Warner is assisting with the pricing on bands for the 2013 Festival in Sycamore.

Field Groomer – Schuler – Mr. McKeown advised that we need to purchase a field groomer to maintain the fields at Schuler Park. Used equipment that wasn’t hydraulic was \$5,648; the Trustees requested that he get more bids.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase order for approval: Louiso Lawn Care \$18,631.00 2013 Lawn Care Contract
A motion was made by Mr. Bishop to approve this purchase order, seconded by Mr. Connor.
Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss personnel-employment.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

Ended regular session at 10:48 am followed by a short break.

The Board entered into executive session at 10:53 am.

The executive session adjourned at 11:05 am.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 11:05 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

December 5, 2012

The Public Hearing for Zoning Case Kenwood City Place, 2012-08P2 was held at 6:30 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:10 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, and Parks/Recreation Director McKeown. Lt. Butler from the Hamilton County Sheriff's Office was excused.

The invocation was given by Trustee Connor from the Bethel Baptist Temple.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held October 30, November 1 and 13, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.
Vote: All Aye.

Comment from resident: Tom Crowthers, 9055 Eldora Drive; asked about rumors of the new Fire Chief from Union Township.

Chief Jetter reported that the Township has received a \$2,500 donation from Lyondell for heart monitors. He stated that November had 280 runs with the busiest times being noon and 4:00 pm.

Mr. McKeown announced the Luminaria is this Saturday, December 8, 2012 from 6:00 pm to 8:00 pm at Bechtold Pavilion, 4312 Sycamore Road. He complimented Leah from the Community Press on her recent article.

Mr. Kellums asked for a motion to advertise on the Kenwood Road Improvement Project. A motion was made by Mr. Connor, seconded by Mr. Bishop, to so advertise. Vote: All Aye.

Mr. Raabe announced that Sheriff Neil would be out to visit us soon. Mr. Bickford and Mr. Raabe met with Mark Schoonover, who will be the new Hamilton County Chief Deputy.

Mr. Bickford stated that there currently was no timetable for the Hosbrook calming work.

Communication from: Tom Camp, Camp Safety; thanked the Township Trustees and the Maintenance staff for replacing the bad sidewalk in front of his business at 8352 Blue Ash Road.
Communication from: Mark Wellinghoff, teacher at Xavier University; thanking Chief Jetter for his presentation to his class.

The Trustees approved Zoning Case - Kenwood City Place, 2012-08P2 and directed Law Director Miller to prepare a resolution subject to the conditions discussed. Vote: All Aye.

The resolution "Reconciling Budgets and Appropriations" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-104 passed this 5th day of December, 2012.

The resolution "Requesting the County Auditor to Make Advance Payments of Taxes" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-105 passed this 5th day of December, 2012.

The resolution "Setting the Township Fiscal Officer's Salary and Benefits" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-106 passed this 5th day of December, 2012.

The resolution "Providing for Compensation to the Township Trustees" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-107 passed this 5th day of December, 2012.

The resolution "Providing Insurance Benefits to the Township Trustees" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-108 passed this 5th day of December, 2012.

The resolution "Authorizing Payment for Association Dues" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-109 passed this 5th day of December, 2012.

The resolution "Setting Trustee Meeting Dates and Times" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-110 passed this 5th day of December, 2012.

The resolution "Employing R. Douglas Miller as the Township Law Director and the Law Firm of Donnellon, Donnellon, & Miller as Legal Counsel" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-111 passed this 5th day of December, 2012.

The resolution "Approving Contracts for Employee Insurance Benefits" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-112 passed this 5th day of December, 2012.

The resolution "Establishing Rates of Pay and Benefits for Township Employees" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-113 passed this 5th day of December, 2012.

The resolution “Establishing Mileage Allowance for Township Employees and Providing for Reimbursement Expenses” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-114 passed this 5th day of December, 2012.

The Receipts and Disbursements of December 5, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

Executive Session – Personnel-Employment - A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss personnel-employment.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 7:25 pm.
The executive session adjourned at 8:15 pm.

Trustee Connor moved to hire Perry Gerome as Fire Chief and requested Law Director Miller to prepare a resolution. Trustee Connor commented that it was a long process due to many qualified candidates and that he is looking forward to a great future.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:17 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 12/05/2012

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
December 18, 2012

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown and Lt. Butler from the Hamilton County Sheriff's Office.

Appointed Boards – Mr. Bickford advised the Trustees that Sycamore Township currently has three Zoning Boards. He is proposing that the Property Maintenance Board be eliminated and that the Board of Zoning Appeals take over for it. He advised that the commissions are expiring for Board members, Ted Leugers and Bill Mees, but they would like to be reappointed. There is an alternate position open since the resignation of Marlene McDaniel that Steve Scholtz would be a good candidate to fill. Mr. Bickford will approach him to see if he is interested in filling it.

Zoning Commission Activity – Mr. Bickford informed the Board that PUD 1 (a self storage facility on Blue Ash Road) was approved by the Zoning Commission with stipulation of a three year time window and no billboards or signs. The Fire Chief has concerns about not having hydrants; he would like two.

Upcoming Public Hearings – Jewish Hospital's public hearing will be heard in February; Mr. Bickford is awaiting the plans.

Sheriff Patrol Update – Lt. Butler gave his report: the incident with the gun at the Kenwood Towne Centre-suspect was charged with inducing panic; we are continuing the plain clothes car detail; thefts were down at the Kenwood Towne Centre; High Point incident-brothers were charged with obstruction, they claimed shots were fired at the house; and that there were twelve citations issued at the Orchard and Kenwood intersection so far. Mr. Bickford will set up a meeting with the Hamilton County Engineers office to get the lights at this location to cycle correctly.

Parks and Recreation – Mr. McKeown reported that the Luminaria went well with the largest crowd to date. Trustee Connor commended the Maintenance crew and the Parks and Recreation Department. Mr. McKeown advised the Board that Kroger increased their sponsorship for the Festival in Sycamore but Kenwood Towne Centre dropped their donation due to budget cuts. He commented that the football coach from Moeller High School and the captains will be in attendance at one of the meetings in January to accept their award.

Fire/EMS Invoices and Purchase Request – Chief Jetter submitted the Fire/EMS invoices and purchase order requests which were approved as presented. He made a request to replace the fourteen year old confined space monitors since Rae doesn't make the O2 sensors anymore. He suggested purchasing a gamma monitor for \$7,000 since Jewish Hospital is installing a new nuclear system and the purchase could be paid for with TIF funds. A motion was made by Mr. Bishop, seconded by Mr. Connor, to purchase the gamma monitor. Vote: All Aye. Chief Jetter informed the Board that we have collected \$527,407.37 in medic billing with \$240,000 still outstanding.

The resolution "Establishing a Rate of Pay and Benefits for the Newly Hired Sycamore Township EMS and Fire Chief" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2012-115 passed this 18th day of December, 2012.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase order

for approval: Vacation/sick time payout	Gloria D'Andrea	\$10,998.40
Vacation/sick time payout	B.J. Jetter	\$28,240.80
Infield Groomer	Wolf Creek Co.	\$14,900.00

A motion was made by Mr. Bishop to approve this purchase order, seconded by Mr. Connor. Vote: All Aye.

Schedule – Mr. Raabe presented the upcoming schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 9:46 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

December 20, 2012

The Public Hearing for the demolition of property was cancelled.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Zoning/Planning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

The invocation was given by Trustee Connor from the Kenwood Christian Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held December 4 and 5, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

President of the Board of Trustees, Tom Weidman, swore in Perry Gerome as the new Fire Chief.

Comment from resident: William Smith of Sycamore Township; stated that he hoped that Chief Gerome would look after him as well as Chief Jetter, he also wished him well.

Fire Chief Gerome thanked the Trustees for the opportunity to serve the residents of Sycamore Township.

Mr. McKeown announced the Luminaria was very successful. He thanked the Maintenance Department and the Parks and Recreation Committee members for all of their help.

Mr. Kellums announced that there is a pre-bid meeting for the Kenwood Road Improvement Project. He stated that leaf pick up was over and the Maintenance Department was ready for snow removal.

Law Director Miller advised that the easements for Graeters and Burger King have been signed and everything is in place to move forward on the Kenwood Road Project. A motion was made by Mr. Bishop, seconded by Mr. Connor, to begin the Kenwood Road Project and to appoint Mr. Bickford to sign on behalf of the Trustees for this project. Vote: All Aye.

Mr. Weidman thanked Law Director Miller and Superintendent Kellums for their work on this project.

Mr. Raabe presented one purchase order for approval:

RWA Association	Festival Agency Fee	\$5,000.00
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A motion was made by Mr. Bishop to approve this purchase order, seconded by

Mr. Connor. Vote: All Aye.

Mr. Bickford informed the Trustees that he received a request from Kenwood Meadows who wanted City Place to donate the right of way. He announced that the solar panels at Schuler Sports Complex will produce 80 solar recs this year.

Communication from: Ed Oravec, 11337 Ironwood Court: thanking Tracy Kellums and the Maintenance Department for the fall leaf pick up.

Communication from: Mrs. Mueller, Bayberry Drive; thanked Tracy Kellums and the Maintenance Department for taking down the dead tree in the right of way in front of her home, stating that “there isn’t anywhere else you could live with better service than Sycamore Township!”

Trustee Bishop stated that Governor Kasich requested a moment of silence on Friday at 9:30 am in honor of the victims of the Connecticut elementary school massacre.

The resolution “Reconciling Budgets and Appropriations” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-116 passed this 20th day of December, 2012.

The resolution “Adopting Appropriations for Calendar Year 2013” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-117 passed this 20th day of December, 2012.

The resolution “Kenwood City Place Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-118 passed this 20th day of December, 2012.

The resolution “Honoring Eagle Scout Matthew R. Fischer” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispense with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2012-119 passed this 20th day of December, 2012.

The Receipts and Disbursements of December 20, 2012 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:15 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 12/20/2012

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
January 2, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Fire Chief Gerome, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office. Fiscal Officer Porter, Administrator Raabe, and Superintendent Kellums were excused.

Sheriff Patrol Update – Lt. Butler had no report. He commented that the blotters had information on the holiday reports.

Parks and Recreation – Mr. McKeown advised the Trustees that he had offers on two bands for the Festival in Sycamore 2013: IDES of March is in and America looks promising.

Fire/EMS Invoices and Purchase Request – Fire Chief Gerome presented the Fire/EMS invoices and purchase order requests. These were approved as presented.

Update/Purchase Orders Over \$2,500.00 - There were no purchase orders over \$2,500.00.

Schedule - Mr. Bickford presented the upcoming schedule of events.

Trustee Weidman advised that he had attended an Eagle Scout presentation.
Trustee Connor commended the Maintenance Department on their snow removal.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 9:14 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford
Planning/Zoning Director/Assistant Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

January 3, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Zoning/Planning Director/Assistant Administrator Bickford, Fire Chief Gerome, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

The invocation was given by Trustee Connor from St. Vincent Ferrer Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held December 18 and 20, 2012 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Fire Chief Gerome indicated that the transition is going well.

Mr. Raabe stated that Mr. Kellums crew did a great job on snow removal.

Mr. Bickford advised the Board that the Regional Planning Commission recommended approval of the Jewish Hospital zone change.

The resolution "Determining to Construct a Township Road and Authorizing a Contract with TEC Engineering, Inc. for the Kenwood Road Access Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-01 passed this 3rd day of January 2013.

The resolution "Amending Rates of Pay for the Sycamore Township Zoning Commission and Board of Zoning Appeals" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-02 passed this 3rd day of January 2013.

The resolution "Abolishing the Property Maintenance Board of Appeals and Assigning Those Duties to the Sycamore Township Board of Zoning Appeals" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-03 passed this 3rd day of January 2013.

The Receipts and Disbursements of January 3, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Connor to maintain the same Board positions: Mr. Weidman as president and Mr. Bishop as vice president, seconded by Mr. Bishop. Vote: All Aye.

Executive Session - A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss personnel-employee compensation and pending litigation.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 7:10 pm.
The executive session adjourned at 7:20 pm.

A motion was made by Mr. Bishop to authorize Mr. Miller to prepare for litigation on Roger Bien, seconded by Mr. Connor. Vote: All Aye.
A motion was made by Mr. Bishop to authorize Mr. Miller to prepare for litigation on BP at Kenwood and Montgomery Roads for zoning violations, seconded by Mr. Connor.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:22 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 01/03/2013

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
January 15, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Fire Chief Gerome, Parks/Recreation Director McKeown, and Sgt. Raker from the Hamilton County Sheriff's Office.

Parks and Recreation – Mr. McKeown reminded everyone to get their newsletter articles to him as soon as possible. He asked if TIF funds could be used to replace Shelter 5 at Bechtold Park; Law Director Miller said that they could be used. Mr. McKeown would like the possibility of adding restrooms to this shelter and will bring options to the Board after consulting with the Park Board. Mr. Weidman would like a history of the shelter use.

Mr. McKeown advised that he is waiting for confirmation on two bands: Ides of March and America. He announced that the sponsorship level is at \$12,000 and that he has a meeting with J&S Gold on Thursday.

Medicount Tough Books – Chief Gerome informed the Trustees that the Ipads are not effective due to the lack of access to Wi-Fi. Medicount is offering to give us two Toughbooks and bill us \$550 per month for six months. Chief Gerome advised that he was looking into other vendors to try to get pricing down on collections. A motion was made by Mr. Bishop, seconded by Mr. Connor, to proceed with the Toughbooks. Vote: All Aye.

Fire/EMS Invoices and Purchase Request – Chief Gerome advised the Board that Carol is compiling the list of invoices and purchase order requests for the Trustee meeting.

Upcoming Public Hearings – Mr. Bickford announced that there is a public hearing set up for February 7 for the hotel at 2000 Ronald Reagan Drive. The discussion will be on landscaping and building material deficiencies as well as a buffer for the parking lot. The public hearing for Jewish Hospital has been continued until March 7, 2013; the biggest concern is the power building, too large at 12,000 square feet. The traffic won't change much and the bed count is within a ten bed increase.

Kenwood Road Improvement Project Bid Results - Mr. Kellums informed the Board that he received four bids for the Kenwood Road Improvement Project and is in the process of checking them.

Sheriff Patrol Update – Sgt. Raker advised the Board that Lt. Butler will be back during the first part of February.

Golden Hill Drive (Sharonville) – Law Director Miller discovered that this Township-owned easement is located in Sharonville and he will contact them to see if they want it.

JEDZ – Law Director Miller advised the Board that all of them needed to be present for a vote on the JEDZ on January 30, 2013 at 2:00 p.m.

The resolution “Removing an Assessment from a Parcel of Real Property” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-04 passed this 15th day of January 2013.

The resolution “Honoring James Chase Reckers, Eagle Scout” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-05 passed this 15th day of January 2013.

The resolution “Honoring Trevor Robert Schnedl, Eagle Scout” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-06 passed this 15th day of January 2013.

The resolution “Honoring the 2012 Moeller High School Football Team” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-07 passed this 15th day of January 2013.

2013 Blanket Purchase Orders – Mr. Raabe presented the 2013 blanket purchase orders for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor to approve the blanket purchase orders. Vote: All Aye.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented purchase orders over \$2,500:
2013 BWC Premium \$101,257.28 and Sturbridge Subdivision Reconstruction Project \$ 37,499.17
A motion was made by Mr. Bishop to approve them, seconded by Mr. Connor. Vote: All Aye.

Schedule - Mr. Raabe presented the upcoming schedule of events.
Mr. Bishop announced that St Vincent will hold DARE graduation on Thursday, January 24 at 2:00 pm.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 10:10 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

January 17, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Zoning/Planning Director/Assistant Administrator Bickford, Fire Chief Gerome, Superintendent Kellums, Parks/Recreation Director McKeown, and Sgt. Enderle from the Hamilton County Sheriff's Office.

The invocation was given by Trustee Connor from Kenwood Baptist Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held January 2 and 3, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Trustee Connor read the letter of congratulations from the Sycamore Township officials as well as presented a resolution to Coach John Rodenberg from the Moeller High School Football team.

Sgt. Enderle was sitting in for Lt. Butler. He provided a copy of the annual report and commented that the staffing switch was going well and the GPS units in the cars help a lot.

Fire Chief Gerome reported that he is pursuing purchasing two Toughbooks to assist in EMS billing. He advised that he was going to distribute a survey to all Fire Department personnel.

Mr. McKeown advised that the scoreboard at Schuler Park is being fixed under warranty. He is meeting with various potential sponsors.

Mr. Kellums accepted bids for the Kenwood Road Improvement Project on Monday, January 14, 2013 and requested that the bid be given to Bansal Construction, Inc. He announced that he had taken delivery on the new Bobcat today.

Law Director Miller reported that he filed a contempt charge against Mr. Bein and the BP injunction is in progress.

Mr. Raabe advised that Chief Deputy Mark Schoonover is trading in the Smith & Wessons but the Sheriff's office will bear the costs.

Mr. Bickford announced that the zoning hearing for Jewish Hospital will be held next month and the hearing for the hotel at the F.B.I. site is scheduled for February 7, 2013. He also advised that the Hosbrook Road Traffic Calming/Widening Project and the Kenwood Access Road Project are in progress. Mr. Bickford reported that the Township has seventy six solar REC's on the market to be sold at \$2,250 each.

Communication from Mr. and Mrs. Davidoff; thanking the Sheriff's Department and the Fire Department for their assistance when their car broke down in front of the Firehouse.

The resolution "Accepting a Bid and Authorizing a Contract for the Kenwood Road Utility and Roadway Improvements Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-09 passed this 17th day of January 2013.

Mr. Bickford advised the Board that the Regional Planning Commission recommended approval of the Jewish Hospital zone change.

The Receipts and Disbursements of January 17, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:22 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 01/17/2013

PUBLIC HEARINGS
Minutes of the Trustees of Sycamore Township Public Hearings
Sycamore Township, Hamilton County, Ohio
January 30, 2013

The meeting was called to order at 1:00 p.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Fire Chief Gerome, Parks/Recreation Director McKeown, and Sgt. Raker from the Hamilton County Sheriff's Office were excused.

Law Director Miller explained the mechanics of JEDZ: there is a 40 year initial term with three-ten year extensions (seventy year total); it will always end on December 31; the police and fire services could be enhanced as well as the infrastructure; the rate would be 0.75%; the Board would consist of six people, three from the Township and three from the municipality, and they would meet quarterly. The JEDZ will be on the May 7 ballot.

JEDZ-East - This JEDZ will be with the City of Madeira.

Comment from resident: Eileen Barchtell of Winnetka Drive; she asked about the Board appointment, the resident reimbursement, and where the additional funds would go; stating she wants some to go to the Fire Department.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Connor.
Vote: All Aye. The meeting adjourned at 1:22 pm.

The meeting was called to order at 1:23 p.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Fire Chief Gerome, Parks/Recreation Director McKeown, and Sgt. Raker from the Hamilton County Sheriff's Office were excused.

JEDZ-Central – Mr. Miller presented the JEDZ-Central which will be with the City of Madeira.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Connor.
Vote: All Aye. The meeting adjourned at 1:24 pm.

The meeting was called to order at 1:35 p.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Fire Chief Gerome, Parks/Recreation Director McKeown, and Sgt. Raker from the Hamilton County Sheriff's Office were excused.

JEDZ-Northwest – Mr. Miller presented the JEDZ-Northwest which would have been with the City of Sharonville but they declined to participate. This item was tabled.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Connor.

Vote: All Aye. The meeting adjourned at 1:37 pm.

The meeting was called to order at 1:45 p.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Fire Chief Gerome, Parks/Recreation Director McKeown, and Sgt. Raker from the Hamilton County Sheriff's Office were excused.

JEDZ-Southwest – Mr. Miller presented the JEDZ-Southwest which will be with Amberley Village.

Comment from resident; Jay Janus, Daffodil; had questions on the areas being contiguous, who the collector is, when does it take effect, how much money will be put into the general fund, and about the Board selection and term.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Connor.

Vote: All Aye. The meeting adjourned at 1:51 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
January 30, 2013

The special workshop meeting was called to order at 2:00 p.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Fire Chief Gerome, Parks/Recreation Director McKeown, and Sgt. Raker from the Hamilton County Sheriff's Office were excused.

The resolution "Approving a Contract with the City of Madeira, Ohio to Designate the Sycamore Township JEDZ Kenwood-East Joint Economic Development Zone, Directing the Fiscal Officer to File a Copy of this Resolution with the Hamilton County, Ohio Board of Elections, Directing the Hamilton County, Ohio Board of Elections to Submit this Resolution to the Electors of Sycamore Township, Ohio" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-10 passed this 30th day of January 2013.

The resolution "Approving a Contract with the City of Madeira, Ohio to Designate the Sycamore Township JEDZ Kenwood-Central Joint Economic Development Zone, Directing the Fiscal Officer to File a Copy of this Resolution with the Hamilton County, Ohio Board of Elections, Directing the Hamilton County, Ohio Board of Elections to Submit this Resolution to the Electors of Sycamore Township, Ohio" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-11 passed this 30th day of January 2013.

The resolution "Approving a Contract with the Village of Amberley, Ohio to Designate the Sycamore Township JEDZ Kenwood-Southwest Joint Economic Development Zone, Directing the Fiscal Officer to File a Copy of this Resolution with the Hamilton County, Ohio Board of Elections, Directing the Hamilton County, Ohio Board of Elections to Submit this Resolution to the Electors of Sycamore Township, Ohio" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-12 passed this 30th day of January 2013.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 2:04 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce Raabe, Administrator

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 5, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Fire Chief Gerome, Parks/Recreation Director McKeown, and Sgt. Raker from the Hamilton County Sheriff's Office.

8464 Blue Ash Road Building – Mr. Miller advised that the Hamilton County Building Department is issuing a report soon for the building at 8464 Blue Ash Road. He said that it is premature for us to hold a meeting to tear down the house at this time and requested to continue this item until the report has been issued.

Fire/EMS Invoices and Purchase Request – Fire Chief Gerome presented the Fire purchase order requests and invoices. He also requested approval for purchase orders for EMS drugs from Vidacare for \$7,000 and MMS Medical for \$14,000. A motion was made by Mr. Connor to approve these purchase orders and invoices, seconded by Mr. Bishop. Vote: All Aye.

Upcoming Public Hearings – Mr. Bickford announced that the public hearing for Jewish Hospital will be held on March 7, 2013 probably at 6:45 pm.

Kenwood Rd Improvements Inspection Services – Mr. Kellums reported that he held a pre-construction meeting last week with contractors for the Kenwood Road Improvement Project. They are scheduled to begin on March first with Dave Stenger of Brandstetter Carroll to monitor the project. A motion was made by Mr. Bishop to approve Brandstetter Carroll Inc. as construction administrator not to exceed \$53,000, seconded by Mr. Connor. Vote: All Aye.

Duke Estimate- Kenwood Underground – Mr. Kellums advised the Board that Duke Energy Ohio estimated \$770,000 for their work on the Kenwood Underground Utility Project. A motion was made by Mr. Bishop to approve Duke Energy Ohio's bid, seconded by Mr. Connor. Vote: All Aye.

Storm Sewer Repair- 11164 Marlette – Mr. Kellums provided the Trustees with information regarding a broken sewer line on Marlette where the curb/road is sinking over eight feet deep. He presented an estimate of \$11,450 from Prus Construction. A motion was made by Mr. Connor, seconded by Mr. Bishop to approve this repair. Vote: All Aye.

2013 Contract Lawn Maintenance Proposal – Mr. Kellums reported that the lawn care maintenance proposal for 2013 is 2.5% higher than in 2012. He requested approval on using Behavior Health Services at a cost of \$21,091.36. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this contract. Vote: All Aye.

Sheriff Patrol Update – Lt. Butler advised the Board that there will be a new printer/docking station installed at the sub-station. He also reported that two tasers are in need of replacement since the repair cost would be \$807 without a warranty, the new X-2 model tasers cost \$1,325.69 each with a four year warranty. Lt. Butler informed the Trustees that he is working with Sycamore and Deer Park Schools on building safety. The Trustees said that they want to be notified about D.A.R.E. graduation dates. A motion was made by Mr. Connor to purchase the new tasers, seconded by Mr. Bishop. Vote: All Aye.

Parks and Recreation - Mr. McKeown reported that the cost to build a replacement shelter in Bechtold Park would run about \$90,000. He said that he will keep shopping for better units with a cheaper cost. Mr. McKeown advised that shelter rentals in 2011 were 175 and in 2012 they were 140, he will track the rentals for 2013.

Mr. McKeown advised that the sponsorship for the Festival in Sycamore 2013 is up to \$17,000, not including three big ones. He commented that we will be losing Green Bay Packaging as a sponsor due to the fact that they are moving to Lebanon. We haven't heard from previous sponsors: General Growth, Sign-Tech, Jewish Hospital, Integrus, Prus, Adleta Construction, and Silverton Hardware yet.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the purchase orders over \$2,500:

America	deposit for Festival band	\$15,000
Ides of March	deposit for Festival band	\$ 5,000
Alleen Rents	Festival tents, chairs, tables	\$ 5,500
Center for Local Government	2013 membership dues	\$ 3,825

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these purchase orders.

Vote: All Aye.

Schedule - Mr. Raabe presented the schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 9:30 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

February 7, 2013

The Public Hearing for Zoning Case 2013-01MA was held at 6:45 pm.

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Zoning/Planning Director/Assistant Administrator Bickford, Fire Chief Gerome, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office. President Weidman was excused.

The invocation was given by Trustee Connor from the Congregation B'nai Tzedek.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held January 15 and 17, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Comments from: Connie Pillich, State Representative; stated that she was on three committees; Veterans, Finance, and State Budget Committee. She shared that she has seen a seven billion dollar increase, mostly due to expanding Medicare, new school funding, tax gas drilling, Ohio Turnpike Bill, and House Bill 5 on municipal income tax. Comments from: Jack Pflum, resident; spoke at the zoning hearing and left.

Comment from: Sue Palermo, 5388 Elmcrest Lane; stated that there was a problem with Jewish Hospital employees crossing Kenwood Road illegally between three and five in the afternoon. Lt. Butler commented that he would speak to the head of their security.

Fire Chief Gerome reported that he held his first labor/management meeting with the firefighters.

Mr. McKeown advised that he is getting additional quotes for replacing shelter five.

Mr. Kellums submitted the 2012 Recycling Report, stating that there has been an increase in recycling for the past four years. He advised the Board that the Maintenance Department has spread just under 1000 tons of salt so far this season.

Law Director Miller reported that the JEDZ language for the ballot has been approved.

Mr. Raabe presented a purchase order for the 2013 annual Cagis fee at a cost of \$4,683. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve this request. Vote: All Aye.

Mr. Bickford announced that the zoning hearing for Jewish Hospital will be held Monday evening and it will go before the Board of Trustees on March 7, 2013.

The resolution “Approving a Proposal for Construction Administration/Inspection Services for the Kenwood Road Utility and Roadway Improvements Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.
Resolution No. 2013-13 passed this 7th day of February 2013.

The resolution “Authorizing a Contract for Repair and Restoration of a Storm Sewer on Marlette Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.
Resolution No. 2013-14 passed this 7th day of February 2013.

The resolution “Accepting a Billing Authorization for the Kenwood Road Utility and Roadway Improvements Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.
Resolution No. 2013-15 passed this 7th day of February 2013.

The resolution “Approving a Proposal for Ground Care Services for the Kenwood Road Utility and Roadway Improvements Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.
Resolution No. 2013-16 passed this 7th day of February 2013.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution approving Zoning Case 2013-01MA subject to Zoning approval. Vote: All Aye.

The Receipts and Disbursements of February 7, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:25 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 02/07/2013

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 20, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Fire Chief Gerome, Parks/Recreation Director McKeown, and Sgt. Raker from the Hamilton County Sheriff's Office.

Upcoming Public Hearings – Jewish Hospital –Mr. Bickford announced that there will be a public meeting on March 7th at 6:00 p.m. to be held in the Trustee meeting room for the purpose of hearing the two cases before the Board. These include an adjustment to the P.U.D., where the Energy Building is an issue, and a change in zoning on the two purchased homes (currently demolished) that will change the parcels to “00”. He went on to report that the helipad will stay in the same place while the Galbraith Road parking will change. Clarifications need to be made on various planting species and density and they will need to keep the noise level below 52 dBA. The zoning commission recommended approval 3-0.

Nuisance Properties – The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4565 Sycamore Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-17 passed this 20th day of February 2013.

Surplus Property Resolution – The resolution “Declaring Certain Equipment as Surplus, Authorizing Its Sale and Disposition” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-18 passed this 20th day of February 2013.

5901 E. Galbraith Road – Mr. Bickford reported that Phillips Edison wants to put up temporary signage (75 square feet each) at various entry points to the site. This also includes banners (300 square feet each) and other entry signs at 360 square feet each. They will begin work on the structure somewhere in the June to August time frame. The signs would be up for quite some time and require reauthorization every 30 days. A discussion ensued and the Trustees were inclined to only give them 1 set of signs instead of the 2 sets they are requesting. Mr. Bickford will discuss the situation with them and get back to the Trustees.

Sheriff Patrol Update – Sgt. Raker informed the Board that they have finished the Sycamore School threat assessment and are now working with Deer Park Schools.

Mr. Weidman discusses elimination of the DARE program and wishes to continue it at the two private schools. He will speak with Sheriff Neil when they meet soon. Mr. Bishop said the principal at St Vincent would be glad to help out in any way possible. The Trustees authorized the Administrator to get letters of support from both school principals (All Saints and St. Vincent) before the meeting with the Sheriff on March 5th.

Parks and Recreation – Mr. McKeown reported that the Shelter #5 preliminary design has been selected and will be going out for a quote soon. It consists of a steel frame, metal hip roof, 24' x40' size, and with no bathroom attached. The kit alone will cost in the \$30,000 range plus assembly and concrete will be another \$20,000 to \$25,000.

Mr. McKeown also reported that Integrys is once again sponsoring the Festival and that we are waiting to hear on J&S Gold and UBS. Sponsorship fund level is currently at \$18,250 and Mr. McKeown will get a compilation list to the Board as soon as possible.

Fire/EMS Invoices and Purchase Request – There were no questions for Chief Gerome on invoices and purchase requests. He did report that the department wished to continue contracting with the supplier of Firetracker software for the amount of \$5,400 and asked for approval. A motion approving the contract was made by Mr. Bishop, seconded by Mr. Connor.

Vote: All Aye.

The Fire Chief also reported that one full time firefighter resigned, bring our total to 23 full time firefighters.

Part-Time Salaries – Chief Gerome asked the Board to table this item at this current point in time. He did state that they were looking at the numbers for increasing part time salary rates by \$1.00 per hour.

2013 Reclamite Program – Mr. Kellums presented a bid from Pavement Technology for \$59,129.20 to apply reclamite rejuvenation/sealer (71,000 square feet of material) to 24 streets paved last year. A motion to approve and have a resolution prepared for the Thursday night meeting was made by Mr. Bishop and seconded by Mr. Connor. Vote: All Aye.

Bayer Becker Contract – Mr. Kellums presented a contract with Bayer Becker to perform shop drawings/plan review for the Kenwood Underground Utility Project. A motion to approve and have a resolution prepared for the Thursday night meeting was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following updates: The Hamilton County Health District quarterly meeting needs a quorum for their annual lunch engagement. Mr. Weidman indicated he would be in attendance.

The annual Hamilton County Engineer dinner will be held next week (Thursday evening) at The Grove in Springfield Township.

The Township has a new renter lined up for the vacant house on Orchard Lane who will move in at the beginning of next month.

Mr. Bishop will be absent from this Thursday's evening meeting due to his son's birthday.

Mr. Kellums has reported that 700 tons of salt is being held by Miami Township (Clermont County) at no cost to us. This finishes the removal of all salt sitting down on the river that was required to be moved by the end of the month or otherwise incur a storage fee.

Schedule - Mr. Raabe presented the schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 10:01 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Held Sycamore Township, Hamilton County, Ohio

February 21, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 pm. Present for the meeting were President Weidman, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Fire Chief Gerome, Superintendent Kellums, Parks/Recreation Director McKeown, and Officer Mike Steers sat in from the Hamilton County Sheriff's Office. Vice President Bishop, Zoning/Planning Director/ Assistant Administrator Bickford, and Lt. Butler were excused.

The invocation was given by Trustee Connor from the Kenwood Baptist Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held January 30 and February 5, 2013 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve the minutes from January 30 and February 5, 2013. Vote: All Aye.

Comments from resident: William Smith, Township resident; asked what happened at the Drake Motel and complained about the sign in pen.

Comments from resident: Kris Flaska, Charter Oak; has concerns about the JEDZ implementation; said that he wasn't opposed to allowing the people who work in the Township to vote on the JEDZ.

Officer Mike Steers reported that he has received parking complaints for in and around Moeller High School; he will address the principal tomorrow.

Fire Chief Gerome announced that the Fire Department received a \$300 grant from the Firefighter's Charitable Foundation. He reported that in a Carew Tower climb, Sycamore Township's firefighter team (of four men) finished sixth.

Mr. McKeown is predicting that park use will be increased this year.

Mr. Kellums informed the Trustees that the Kenwood Road Improvement Project is ready to begin; the last few loads of salt have been delivered; Maintenance crews have been busy with wind damage; and that some damaged flags have been replaced.

Law Director Miller stated that some of the liens have been released for the Galbraith Road Widening Project, he is working on two more.

Mr. Raabe presented a purchase order from U.S. Bank for debt service on Quantum Chemical Project at a total of \$215,438.57. A motion was made by Mr. Connor, seconded by Mr. Weidman, to approve this request. Vote: All Aye.

Mr. Bickford announced that there is a public meeting scheduled for the former Limerick estate.

A communication from: Patty Hadden, Deer Park Food Drive; thanking Chief Gerome and the Fire Department for all of the help in feeding over 150 families.

A communication from: Robert Neu, 8629 Brittany Drive; thanking the Maintenance Department for a great job on his brush pick up stating “there is more in Sycamore!”

The resolution “Authorizing a Contract with America and William Morris Endeavor Entertainment, Inc.” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2013-19 passed this 21st day of February 2013.

The resolution “Authorizing a Contract with The Ides of March and Paradise Artists, Inc.” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2013-20 passed this 21st day of February 2013.

The resolution “Approving a Major Adjustment to an Approved Planned Unit Development for the Kenwood Towers Real Estate Development” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2013-21 passed this 21st day of February 2013.

The resolution “Authorizing a Contract for the Township Reclamite Program” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2013-22 passed this 21st day of February 2013.

The resolution “Approving a Proposal for Shop Drawing Submittal Review for the Kenwood Road Utility and Roadway Improvements Project” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye. Resolution No. 2013-23 passed this 21st day of February 2013.

The resolution “Authorizing a Rental of the Real Property Located at 4713 Orchard Lane in Sycamore Township” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Vote: All Aye.
Resolution No. 2013-24 passed this 21st day of February 2013.

The Receipts and Disbursements of February 21, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:32 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 02/21/2013

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
March 5, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Fire Chief Gerome, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

Sheriff Patrol Update – Lt. Butler informed the Board that Patrolman Kevin Singleton did an excellent job and made an arrest on the Walgreen assault and robbery. He also stated that five patrol cars had over 100,000 miles on them and requested replacement vehicles for them. Yearly mileage on them averages around 32,000 miles per year. A discussion ensued on the merits of the various models (Dodge, Ford or Chevrolet) and it was decided that the Dodge Charger would be most economical due to lower initial pricing and variable cylinder operation that allows the engine to use less gas at idle speeds.

A motion to purchase two Dodge Chargers and have the Law Director prepare a resolution was made by Trustee Bishop, seconded by Trustee Connor. Vote: All Aye.

Parks and Recreation – Mr. McKeown reported that he looked at another shelter design with the same details as our existing shelter and contractors were working up price quotes for him. He also mentioned that the date has been set for the Car Show (August 4th), which is a little earlier than previous years but this date will not compete with other car shows in the area.

Mr. McKeown also informed the Board that his anonymous donor came through with a \$10,000 donation for the Festival. Sponsorship fund level is currently at \$28,000.

Fire/EMS Invoices and Purchase Request – There were no questions for Chief Gerome on invoices and purchase requests. He did report that the department will have a Medicount resolution prepared for the Thursday night meeting on extending the contract one year.

Upcoming Public Hearings – Jewish Hospital – Mr. Bickford gave the same basic presentation to the Board as last time and stated that the Energy Building was still going to be the main issue with the neighborhood. The oxygen tanks have also been moved about 15 feet to the west and were slightly larger than previously presented. Landscaping will be critical to screening the feature. The zoning commission recommended approval 3-0 on both cases. The hearing will be held at 6:00 p.m. on Thursday.

The Hamilton County "Budget In Brief For 2013" booklet was distributed. The general budget was in the \$195 million range.

A letter was received from Silverton looking for participants in their 2013 Memorial Day Parade. All officials indicated they would attend and the Administrator will notify Silverton of their participation.

A letter from the Cincinnati Metropolitan Housing Authority was presented to the Board asking for their consideration of the "Good Neighbor Agreement" to promote a more open means of communication between both parties.

Schedule - Mr. Raabe presented the schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 9:40 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 7, 2013

The public hearing for Zoning Case 2012-11MA and 2012-12Z, Jewish Hospital was held at 6:00 p.m. Mr. Bickford reviewed the proposed changes: change to “OO” “Planned Office”; Energy Building-sight modification to driveway; seventy feet setback; sixteen feet height of building / twenty four feet stack; solid green at year three-planted twenty feet on center, fourteen to sixteen feet tall, with three rows.

Steve Holman, President of Jewish Hospital said that they are trying to meet patient needs and resident needs. He explained that it will be a two year process to replace aging equipment and to get to private rooms. The plans have changed a lot due to the needs: forty thousand people use the emergency department and one hundred thousand people use the hospital per year. He announced the new gamma knife just became operational this week commenting that it is the only one in Cincinnati.

Mick Johnsen, architect, said that there was a sound study done on the energy building by RWDI Construction and the existing building by day is fifty five and night is fifty. The new building will be forty five decibels by day and twenty nine decibels at night; the generator will run twelve times per year. He stated that the “best practice” is not to lower the building. Trustee Bishop asked about lowering the building eight to ten feet per the original agreement. Mr. Johnsen commented that the building could be tweaked to look more like residential but he thought that the garden look/landscaping was most important since the residents would see that every morning. Trustee Connor asked about the running time and repeated Mr. Bishop’s concerns for looking more residential. Trustee Weidman suggested berming the landscape and cutting down on the number of trees.

Resident comment: Tom Kronenberger, 8029 Frolic Drive; commented that it looks like “and is” an industrial building/ out of scale and in the actual neighborhood. He said that a petition was submitted by seventy two residents opposing the Energy Building; he said they would like to see it moved to the Mercantile Building area on the southeast corner of the lot.

Resident comment: Jean Bresnan, Happiness Way; commented that they have had twenty three years of encroachment from the hospital and didn’t get an opportunity to vote on this. She wants to know who will monitor the noise/odors. She agreed with Mr. Kronenberger that the best place to put the Energy Building would be in the Mercantile Building.

Resident comment: Jim Huff; views Jewish Hospital as an asset; he concurs that the Mercantile Building would be the best place for it and asked about tax revenue from the hospital.

Resident comment: Susan Leis, Merrymaker; missed cooling towers being part of the building, asked about the smell.

The public hearing ended at 7:07 p.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:28 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

March 7, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:16 pm. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Zoning/Planning Director/Assistant Administrator Bickford, Fire Chief Gerome, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

The invocation was given by Trustee Connor from the Bethel Baptist Temple.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held February 7, 20, and 21, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Comment from resident: Tom Kronenberger, 8029 Frolic; wanted to make sure that the Trustees received the petitions signed by the residents.

Fire Chief Gerome stated that the contract with Medicount has been finalized. He commented that it has been a great system for EMS billing and auto accidents.

Mr. McKeown advised the Trustees that Print Management was able to cut four to five hundred dollars off the cost of printing the newsletter. He also commented that he has another sponsor for the Festival.

Mr. Kellums informed the Board that the Kenwood Road construction has been delayed as he is still waiting on the traffic plan. He commented that the Maintenance crew did a great job on snow removal and advised that crack sealing will begin in two weeks.

Law Director Miller advised that Medicount was present to sign the contract and they reduced their fee from 7% to 6.5%.

Mr. Raabe presented the following purchase orders for approval:

Key Chrysler Jeep Dodge	2-2013 Police Cruisers	\$50,000
White Appraisal, Inc.	Kenwood Right of Way	\$ 4,500

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these purchase orders.

Vote: All Aye.

Mr. Bickford announced that permit activity is up 50% over last year. He advised that he is close to issuing permits for Cooper's Hawk with a possible opening date in August.

A communication from: Carol Martini, 8089 Merrymaker; she is concerned about the generator building at Jewish Hospital and wants the Trustees to deny it.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to have Law Director Miller prepare a resolution approving Jewish Hospital, Zoning Case 2012-11MA. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to have Law Director Miller prepare a resolution approving Jewish Hospital, Zoning Case 2012-12Z, with these stipulations: berm along both streets at maximum height of six to eight feet with fourteen to sixteen feet of evergreens on top; that there be 100% opacity in three years.

The resolution "Authorizing a Contract for the Purchase of Two Police Cruisers" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye. Resolution No. 2013-25 passed this 7th day of March 2013.

The resolution "Approving a Contract with Medicount Management for EMS and Fire Department Collections" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye. Resolution No. 2013-26 passed this 7th day of March 2013.

The Receipts and Disbursements of March 7, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 7:28 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 03/07/2013

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
March 19, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Fire Chief Gerome, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

Resolution – Removing an Assessment – Mr. Miller presented a resolution pertaining to the cleanup of a property last year. The owners paid the cleanup fee directly to the Township so the assessment needed to be removed from the tax bill.

The resolution “Removing an Assessment from a Parcel of Real Property” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-27 passed this 19th day of March 2013.

Parks and Recreation Update – Mr. McKeown reported that he is still waiting to receive construction estimates on building the new park shelters. He also informed the Board that he would like to purchase another set of bleachers to be set right behind home plate at Schuler Park. Cost estimate for these bleachers is approximately \$8,000. An additional cost would be installation of the concrete pad, which would be done by the Maintenance Department. He requested the Board to potentially consider buying another set of bleachers for the soccer field. Mr. McKeown reported that the sponsorship for the Festival is currently at \$38,750.

Fire/EMS Invoices and Purchase Request – There were no questions concerning the invoices and purchase requests which were approved as presented. The Fire Chief reported that the Township received a \$5,400 check from Medicount last week for reimbursement.

State EMS Accreditation – Chief Gerome informed the Trustees that the State EMS agency visited last week and approved the EMS re-certification with no problems or concerns.

Nuisance Property –Mr. Bickford reported on a nuisance property (trash and debris) located at 8309 Monroe Ave.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-28 passed this 19th day of March 2013.

Sheriff Patrol Update – Lt. Butler informed the Board that the Williams Avenue drug bust had closed the house down and the case had now been turned over to RENU. So far they have recovered 150 grams of marijuana plus amounts of cocaine and cash.

He advised that Active Shooter Training (A.L.I.C.E.) will take place tomorrow at the Symmes Safety Center at 1:00 p.m.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented a purchase order:

DJL Materials crack seal-yearly supply for the Road Program \$22,000

A motion to approve the crack seal purchase order was made by Trustee Bishop, seconded by Trustee Connor. Vote: All Aye.

Mr. Raabe reminded the Board that he will be attending a health care round table discussion put on by Sherrill Morgan this afternoon in Springfield Township.

Trustee Connor will be participating in the Meals on Wheels program tomorrow at the Sycamore Senior Center.

Mr. Raabe reminded everyone that the Thursday night meeting will begin early (6:30 p.m.) to accommodate three public hearings and presented the upcoming schedule of events.

At 9:14 a.m. a motion to adjourn to Executive Session for personnel-employment was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

After a short break, the Executive Session started at 9:22 a.m.

Executive Session ended at 9:41 a.m.

A motion to adjourn the regular meeting was made by Trustee Bishop, seconded by Trustee Connor. Vote: All Aye. The regular meeting ended at 9:42 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 21, 2013

The public hearing for Sycamore Township Tax Incentive Review Council was held at 6:30 p.m. Law Director Miller explained the review process stating that everyone is in compliance and the report is due by March 31.

The public hearing ended at 6:35 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 21, 2013

The public hearing for Brittany Woods Lane/Brittany Chase Street Lighting District was held at 6:40 p.m. Fiscal Officer Porter explained that every ten years residents are notified that their street lights are up for a renewal and their property will be assessed \$ 46.10 per lot per year for ten years.

Three residents and James Dudley, Home Owners Association President, asked questions about the street lights. Mr. Dudley said that the residents thought the mercury vapor lights were dim and requested that they get L.E.D. lights. He requested a two month delay in this process to look into their options.

The Trustees agreed to the delay and set the deadline for two months.

The public hearing ended at 6:57 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 21, 2013

The public hearing for the South Kenwood Street Lighting District was held at 7:01 p.m. Fiscal Officer Porter stated that the renewal price for this lighting district was going to be 23 cents per square foot of road frontage per lot payable yearly on the tax bill over the next 10 years. There were no questions.

The public hearing ended at 7:03 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

March 21, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:05 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Zoning/Planning Director/ Assistant Administrator Bickford, Fire Chief Gerome, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

The invocation was given by Trustee Connor from the Holy Trinity Episcopal Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held March 5 and 7, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Comment from resident: Bill Smith, resident; asked about the status of the Kenwood Road Project and he complained about street sweeping in the rain.

Lt. Butler reported on the Dillonvale robbery suspect indictment. He then gave a report for last month stating that there were forty one cases, five of them were closed, and the fees totaled \$15,000.

Fire Chief Gerome advised the Trustees that we passed the onsite accreditation, which will be good for three years. He also reported that Carol Walter will be attending a grant writing seminar next week.

Mr. McKeown reported that the weather is making it difficult to open the restrooms at the parks. Moeller was scheduled to start their season but had to delay it due to weather conditions.

Mr. Kellums reported on the Kenwood Road Project timeline: stripe on the east side Saturday; set manholes on the first Wednesday in April; then trench and lay. He advised that the Maintenance Department and he attended an active shooter training session at Symmes Township yesterday. Mr. Kellums reported that there would be no increase in the cost of the street sweeping contract that is required by the EPA.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to advertise for the 2013 Road Program. Vote: All Aye.

Law Director Miller advised that the title exam is completed for Galbraith Road widening and that the project will be starting soon.

Mr. Raabe reported receiving a call from resident Charlie Myers, requesting that he remind everyone that spring is here and to be on the watch for bicycles, scooters, and motorcycles. He said that we will put an article into the newsletter about it.

Mr. Bickford reported that the solar computer has been down because of the weather. He advised that we are down 10% from last year and haven't sold 2012 REC's yet. Mr. Bickford announced that Cooper's Hawk will break ground in May. He also advised the Trustees that the Neyer hotel will have its flagship in the next 30 to 60 days.

The resolution "Approving a Major Adjustment to a Site Plan for the Catholic Health Partners/Jewish Hospital Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye. Resolution No. 2013-29 passed this 21st day of March 2013.

The resolution "Approving a Zone Change for the Catholic Health Partners/Jewish Hospital Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye. Resolution No. 2013-30 passed this 21st day of March 2013.

The Brittany Woods Lane/Brittany Chase Street Lighting District was continued.

The resolution "Renewing the South Kenwood Lighting District" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye. Resolution No. 2013-31 passed this 21st day of March 2013.

The resolution "Approving a Proposal for Street Sweeping Services for Township Roads and Streets" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye. Resolution No. 2013-32 passed this 21st day of March 2013.

The Receipts and Disbursements of March 21, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:24 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 03/21/2013

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
April 2, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Fire Chief Gerome, and Lt. Butler from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

Presentation – Tom McKee – The Board of Trustees honored Tom McKee for winning the Walter Cronkite Award for Excellence in Television Political Reporting. Mr. McKee is a resident of the Township and April 2nd, 2013 was declared “Tom McKee Day” in Sycamore Township.

The resolution “Honoring Tom McKee” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.
Resolution No. 2013-33 passed this 2nd day of April, 2013.

The resolution “Approving Grants Equal to Joint Economic Development Zone Income Taxes to Township Residents Working in a Sycamore Township Joint Economic Development Zone” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.
Resolution No. 2013-34 passed this 2nd day of April, 2013.

Motorola MDC Maintenance Agreement – The Chief reported that the annual computer laptop maintenance agreement with Motorola was due in the amount of \$123.00. A motion to approve the agreement was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.

The Fire Chief also requested purchase of 6 new tires for Quint 93 at an approximate cost of \$4,200. The old tires were previously bought during the Gulf War when most large truck tires were being diverted to the war effort so the tires put on then were not up to the weight specifications of the vehicle. A motion to purchase was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.

Fire/EMS Invoices and Purchase Request – There were no questions or comments about invoices or purchase orders; they were approved as presented.

Nuisance Abatements – Mr. Bickford advised the Board that the Maintenance Department might be able to perform many of the nuisance abatement clean-ups; as long as they had time and it did not conflict with other duties. He suggested it might save money, as well as cutting the response time by 10 days. The Trustees approved the idea and instructed him to go forward with it.

Future Public Hearings – Mr. Bickford informed the Board that Eddie Merlot’s wants new signage in front of their property, as well as the ability to sell the adjacent outparcel. They will be coming to the first meeting in May to express their concerns.

The old Limerick Estate on E. Kemper Road (single family house next to Goldcoast) wants to use the building for a sewing business. It will be basically office (not retail). The zoning details will need to be resolved. The issue goes before Regional Planning this coming Thursday.

Property Disposition – Mr. Bickford stated that Law Director Miller has prepared a resolution for disposal of surplus Township property. Most of it will be listed on Hamilton County’s auction website. In addition, there is an old podium that Hamilton County Hazmat would like to purchase for \$300. Mr. Miller will have the resolutions for the Thursday night meeting.

Sheriff Patrol Update – Lt. Butler informed the Board that the two new Dodge Chargers are on order and should be delivered within five weeks. He also stated that the undercover car unit had apprehended a thief who had robbed eight phone stores in the area – they had been pursuing him for over eight months.

Parks and Recreation Update – Mr. McKeown was on vacation, so Mr. Raabe informed the Board that bleachers (seating capacity of 94) for Schuler baseball field would cost approximately \$7,123. Bleachers for the soccer field would be portable (moved with a forklift) and seat approximately 56 people. They normally cost \$2,530 but since these are new to the area the salesman is willing to offer a discount (actual purchase cost of \$1,800) in return for the ability to use this model for advertising value. There is also the possibility of purchasing two of these portable units, one for each side of the soccer field. They also could be used at other venues, like the Car Show or Festival. After discussion, the Trustees would like Mr. Kellums to inspect the durability of the portable model.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders:

- | | | |
|-------------|---|----------|
| • BUCS | Software support for financial applications | \$ 4,200 |
| • Carmaleen | Festival rides | \$10,000 |

Mr. Raabe also informed the Board that a lighting update will be done soon in the Administration Building. T-12 fluorescent light bulbs are no longer legally being manufactured and so we must switch to the more efficient T-8 models. Cost to switch will be approximately \$1,200 but with energy savings and Duke Energy grant money, the payout should only take about one year.

Schedule – The schedule of upcoming events was read.

Executive Session – Personnel-Employment - At 9:42 a.m. a motion to adjourn to Executive Session for personnel-employment was made by Trustee Bishop, seconded by Trustee Connor. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

Executive Session ended at 10:02 a.m.

Back in regular session at 10:05 a.m., a motion to pass the resolution for Tom McKee Day was made by Trustee Bishop, seconded by Trustee Connor. Vote: All Aye.

A motion to adjourn the regular meeting was made by Trustee Bishop, seconded by Trustee Connor. Vote: All Aye. The regular meeting ended at 10:07 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 4, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Zoning/Planning Director/ Assistant Administrator Bickford, Fire Chief Gerome, Superintendent Kellums, and Lt. Butler from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

The invocation was given by Trustee Connor from St. Saviour Church.

Pledge to the Flag.

The minutes of the Board of Trustees meeting held March 19 and 21, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Lt. Butler reported that the annual DEA Drug Take-Back Program will be held on April 27, 2013 at Hamilton County Sheriff District 3. He also reported that the new police cars are on order.

Fire Chief Gerome reported that the six tires ordered for the Quint 93 will be installed next week.

Mr. Kellums announced that soccer and baseball have started and that restoration has begun at all parks. He also reported that the first progress meeting with Bansal Construction on the Kenwood Road Project was held today. He said five manholes were set and ready for mainline soon. Mr. Bishop said he would like white lines to be repainted. Mr. Miller inquired about the status of the access road. Mr. Kellums said that he is awaiting an appraisal. Mr. Kellums noted the Kenwood Road Project was out for bid and five or six bid packets had been picked up thus far.

Law Director Miller reported that the Township received \$4000 from Roger Bien for violations. He commented that the property at 8450 Blue Ash Road had been surveyed by an engineer who concluded the cost to fix it would be approximately \$150,000. The Township may opt to tear the building down.

Mr. Raabe reported that the Township will renew the current dental insurance with Dental Care Plus at a 0% increase with coverage beginning August 1, 2013.

Mr. Raabe presented the following purchase orders for approval:

Cincinnati City School District	TIF payment	\$ 90,290.00
Deer Park Community City Schools	TIF payment	\$ 199,388.58
Indian Hill Exempted Village	TIF payment	\$1,937,229.27
Sycamore Board of Education	TIF payment	\$ 83,919.69
Port Authority	TIF payment	\$ 285,199.91
Princeton City Schools	TIF payment	\$ 79,599.31

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these purchase orders.

Vote: All Aye.

Mr. Bickford reported that Hamilton County has a new Building Commissioner and things seem to be working better. He stated he is looking into creating a satellite office or one stop shop for zoning and building permits. Mr. Bickford reported the Township received special assessment distribution from Hamilton County for 16 liens on Township cleaned nuisance properties totaling approximately \$6,000.

The resolution "Authorizing a Sale of Surplus Property by Internet Auction" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye.

Resolution No. 2013-35 passed this 4th day of April, 2013.

The resolution "Declaring a Podium as Surplus Property with a Value Less Than \$2,500 and Authorizing its Sale to Greater Cincinnati Hazmat" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye. Resolution No. 2013-36 passed this 4th day of April, 2013.

The Receipts and Disbursements of April 4, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 7:16 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 04/04/2013

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
April 16, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Parks/Recreation Director McKeown, Superintendent Kellums, Fire Chief Gerome, and Lt. Butler from the Hamilton County Sheriff's Office.

Motorola Maintenance Agreement –Chief Gerome presented the annual service agreement for all communications/radios. He also informed the Board that he is considering a new scheduling program titled “Fire Manager”. This is a web-based program that would allow firefighters to follow the schedule online and actually sign up for shifts they might want to work. It also has a paging component to it. The current program is over 17 years old. The program would be funded through Medicount and would free up drive space on the server. The Chief passed on statistics they had calculated on run volume. It appears that 68% of all runs are to commercial establishments, 27% to residential and 5% to public streets. The Chief also stated that they had painted hydrants, standpipes and bollards on our Kenwood Road property and would like to continue it up and down Kenwood Road if the Board would approve purchase of additional paint supplies.

A motion to approve additional paint supplies was made by Mr. Bishop, seconded by Mr. Connor.
Vote: All Aye.

Fire/EMS Invoices and Purchase Request Resolution – There were no questions or concerns for the Fire Chief regarding invoices and purchase orders, they were approved as presented.

Upcoming Public Hearings – Mr. Bickford informed the Board that there would be two public hearings on May 2nd but that times had not been set yet, although he proposed starting at 6:30 p.m.

Limerick Estate – request change in zoning from “A” to “00” for an embroidery shop. They also want a 3 to 5 space parking extension and new signage and streetscaping. The Zoning Commission recommended approval by a 5 to 0 vote.

PUD 2007 -03P2 – Kimko Realty wants to divest Eddie Merlot (who is buying their lot) and split off the empty lot out front and keep it for another use. The Zoning Commission denied the request based on an easement that was not in place yet and concerns over future development of the small parcel.

Sheriff Patrol Update – Lt. Butler informed the Board that we will continue to use the plainclothes car detail full time (May through September) since it has been working so well. There also was a drug bust with two counts of trafficking/possession and a search warrant will be served today at the house on Tramore Drive.

Parks & Recreation Update – Mr. McKeown reported that he received an email from Tim Held, Moeller Baseball Coach, stating that Schuler Fields upgrade has been getting great reviews from all teams. They held the Beast of the East last weekend and our field was the only one open and playable. Mr. McKeown also gave a bleacher update and reiterated that the movable ones would be the first of their kind in Cincinnati. Dealer cost of these should be approximately \$1,800 to \$2,000 (4 rows). Cost of the permanent ones would be \$7,200 (5 rows). He also reported that sponsorship for the Festival was at \$40,000. A motion to purchase two movable bleachers was made by Mr. Bishop, seconded by Mr. Connor. Vote: All Aye.

2013 Road Program Bid Results – Mr. Kellums reported that seven bids were received on the Road Program (Engineer Estimate of \$468,000) and the lowest bid was from Barrett Paving for \$415,275. The highest bid was \$523,000 from Mt. Pleasant Black Top. A resolution will be prepared for the Thursday night meeting awarding the contract to Barrett Paving.

National Day of Prayer – Mr. Raabe informed the Board that Pastor Scott Cornet, Bethel Baptist Church, called to confirm the National Day of Prayer event was ready to proceed on Thursday, May 2nd at noon. Chick-Fil-A was on board to supply lunch and he will be talking to the Moeller High School Band to play the musical selections. He requested a Trustee to say a prayer (Trustee Weidman will do this) as well as having the Fire Chief also offer a prayer. We will use the Fire Station if weather is not good.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders:

- | | | |
|-----------------|---------------------------------|------------|
| • Dr. Lovett | Physicals for firefighters/2013 | \$7,586.52 |
| • PhysioControl | Maintenance Agreement/Defib. | \$4,454.07 |

Schedule – The schedule of upcoming events was read by Mr. Raabe.

At 9:42 a.m. a motion to adjourn to **Executive Session for personnel-employment** was made by Trustee Bishop, seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

Executive Session ended at 9:53 a.m.

Back in regular session at 10:06 a.m., a motion to purchase property (parcel #600-0360-0008-00) up to \$200,000 maximum price was made by Trustee Bishop, seconded by Trustee Connor. Vote: All Aye.

A motion to adjourn the regular meeting was made by Trustee Bishop, seconded by Trustee Connor. Vote: All Aye. The regular meeting ended at 10:07 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 4/16/2013

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 18, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Administrator Raabe, Zoning/Planning Director/ Assistant Administrator Bickford, Fire Chief Gerome, Parks/Recreation Director McKeown, Lt. Butler from the Hamilton County Sheriff's Office and Attorney Rob Butler sitting in for Law Director Miller. Law Director Miller and Superintendent Kellums were excused.

The invocation was given by Trustee Connor from Good Shepherd Lutheran Church.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held April 2 and 4, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Lt. Butler reported that the two new Dodge police cars have been delivered.

Fire Chief Gerome reported that the Quint 93 is back in service and that the Fire Department is updating its response cards.

Mr. McKeown reported he has been inspecting bleachers for the parks. He commented that the inclement weather has adversely affected the baseball schedule and the Maintenance Department has been cutting grass every two days at Schuler Sports Complex.

Mr. Raabe reported for Maintenance on behalf of Mr. Kellums. Mr. Raabe gave an update on the Kenwood Road Project stating that the manholes on the east side from KFC to Montgomery Road are set; the conduit on the east side will be in, excluding services, by the end of next week; we are still waiting on a permit from ODOT; A & A Safety is going to re-do the white line dividing north bound traffic; and there is a change order for manhole sizes for Duke and Cincinnati Bell in the amount of \$33,223.36. Mr. Miller has the resolution. Mr. Raabe also reported that road sweeping was completed and the ball fields have been refurbished.

Mr. Butler reported on behalf of Law Director Miller that tax exemption was approved on the Painter property at Hosbrook and Ronald Reagan Drive and they are working on a TIF.

Mr. Raabe reported the CMHA presentation of "Good Neighbor Agreement" was cancelled due to the Director's illness and will be rescheduled.

Mr. Bickford reported that there will be two public hearings, a zone change request and a request for a PUD adjustment, beginning at 6:30 p.m. prior to the May 2, 2013 Trustee meeting. Mr. Bickford said he is working on language to address the issue of signs in the right of way on weekends. Mr. Bickford presented the following nuisance properties and junk vehicle resolutions to the Trustees for approval.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7607 Montgomery Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-37 passed this 18th day of April, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3969 Larchview Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-38 passed this 18th day of April, 2013.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-39 passed this 18th day of April, 2013.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-40 passed this 18th day of April, 2013.

A communication from: Second Baptist Church of Rossmoyne; thanking Station 92 for help in replacing burned out security lights.

A communication from: Tom McKee, Sycamore Township resident: thanking the Township for recognizing him at the last Trustee meeting.

A communication from: Deer Park/Silverton Fire Chief Donald Newman; thanking Chief Gerome for the assistance and outstanding actions of the Sycamore Township Fire Department in the structure fire and rescue of a trapped resident on Plainfield Road on April 3rd.

The resolution “Approving a Change Order to a Contract for the Kenwood Road Utility and Road Improvements Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-41 passed this 18th day of April, 2013.

The resolution “Approving a Contract for Maintenance of EMS and Fire Department Communications Equipment” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-42 passed this 18th day of April, 2013.

The resolution “Authorizing a Contract for the 2013 Road Improvement Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-43 passed this 18th day of April, 2013.

The Receipts and Disbursements of April 18, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:15 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 04/18/2013

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
April 30, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Parks/Recreation Director McKeown, Superintendent Kellums, Fire Chief Gerome, and Sgt. Raker, sitting in for Lt. Butler, from the Hamilton County Sheriff's Office.

Upcoming Public Hearings – Mr. Bickford reminded the Board that there will be two public hearings held on May 2nd starting at 6:30 p.m. The cases involve the Eddie Merlot lot split and the Kemper Road embroidery business.

Nuisance Property – Mr. Bickford presented a nuisance property for consideration. The property is located at 3719 Mantel Avenue and is being cited for weed cutting and debris removal.

A motion to declare the property a nuisance was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Metroplus Bus Stop – Mr. Bickford asked the Board to table this discussion at this point in time, although he did state that the Towne Centre is opposed to the idea.

Parks and Recreation Update – Mr. McKeown reported that Schuler Field has been getting great reviews from baseball coaches and players compared to some other fields under duress from the wet weather. He passed out photos of concrete bleachers at Blue Ash and Prasco Park, where they are both concrete and aluminum. The Festival sponsorship is at approximately \$39,000.

2013 Blackmat Program – Mr. Kellums informed the Board that Strausser Construction submitted a proposal of \$266,049.13 for 6.5 miles of roadway to undergo the Blackmat Program. This extends the life of the road by approximately 6 years (from 12 years up to 18 years). A motion to approve the contract was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

2013 Polyfil Curb Repair – Mr. Kellums stated that Strausser Construction also submitted a proposal of \$11,100 for the Polyfil Curb Repair contract.

A motion to approve the contract was made by Trustee Bishop and seconded by Trustee Connor.
Vote: All Aye.

Roadway Obstructions – Mr. Kellums reported that there is an issue with dumpsters being placed in the roadway by contractors. Evans Landscaping did it last week. Mr. Kellums would like it impounded and towed. The Sheriff won't write a ticket. Sgt. Raker offered to look into the situation. Mr. Kellums will talk to the Prosecutor's office to see if they can do anything.

Fire/EMS Invoices and Purchase Request – The Fire Chief reported that he received a quote of \$2,500 from BPS for replacement of the air conditioning unit that is 18 years old. Trustee Weidman suggested looking into replacing it with a single commercial unit, especially since it is able to be paid from the TIF account.

National Day of Prayer – Mr. Raabe reminded the Board that this Thursday, May 2nd is National Day of Prayer with Pastor Cornett from Bethel Baptist Temple presiding. The theme this year is "Pray For America". It starts at noon and Trustee Weidman and Chief Gerome are both presenting a prayer.

Credit Card – Mr. Raabe reported that there is a need for a Township credit card in order to be able to set up our online reservation system to rent shelters in the park as well as being able to use it for reservations with the annual OTA conference, who will no longer be accepting checks. The Board informed Law Director Miller to put together a credit card policy.

Memorial Day Parade – Mr. Raabe informed the Board that the VFW Memorial Day Parade with Deer Park/Silverton will be held Monday, May 27th starting at 9:45 a.m. at Silverton's Veteran's Memorial. The Township will supply the podium and p.a. system as they usually have in the past. All four elected officials will walk in the parade and notice has already been sent to Silverton. Mr. Raabe will check on getting candy for the officials to hand out at the parade.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders:

- | | | |
|-------------------------|-------------------|------------|
| • Suntech Solar Modules | solar panels (10) | \$3,450.00 |
| • Print Management | postage | \$2,648.78 |

Schedule – The schedule of upcoming events was read by Mr. Raabe.

At 9:46 a.m. a motion to adjourn to **Executive Session for property acquisition** was made by Trustee Bishop, seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

Executive Session ended at 9:52 a.m.

Back in regular session: 9:53 a.m.

A motion to adjourn the regular meeting was made by Trustee Bishop, seconded by Trustee Connor. Vote: All Aye. The regular meeting ended at 9:53 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 4/30/2013

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 2, 2013

The public hearing for Zoning Case 2013-02Z, the Limerick and Schiffer Development at 7830 E. Kemper Road, was held at 6:30 p.m. Mr. Bickford presented the case: request for an amendment to the zoning map from "A" single Family Residential to "OO" – Planned Office District; addition of five parking spaces in front; a proposal for a new monument sign. The Zoning Commission recommended approval of the case at their April 8, 2013 meeting.

John Grier, architect for the project, stated that his client would like to get the project started as soon as possible.

The public hearing ended at 6:40 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 2, 2013

The public hearing for Zoning Case 2013-03MA, the Eddie Merlot Development at 10808 Montgomery Road, was held at 6:45 p.m. Mr. Bickford presented the case: request for an amendment to a Planned Unit Development approved in 2007 to allow for a lot split.

Dan Gibson, of Kimco Realty Corporation, the applicant, stated they have a client ready to purchase the property.

The Zoning Commission recommended denial of the case at their April 8, 2013 meeting because they wanted to see development plans before approval.

The public hearing ended at 6:48 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 2, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Zoning/Planning Director/Assistant Administrator Bickford, Fire Chief Gerome, Superintendent Kellums, Parks/Recreation Director McKeown, and Sgt. Enderle sitting in for Lt. Butler from the Hamilton County Sheriff's Office.

The invocation was given by Trustee Connor from Bethel Baptist Temple.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held April 16 and 18, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

A presentation was made by Mr. Gregory Johnson, Executive Director, CMHA: Good Neighbor Agreement.

Resident comment: Charlie Myers, 8311 Kenwood Road, thanked the Trustees for the newsletter article on two wheel safety. Resident Comment: William Smith, Eldora Drive, asked how much money the proposed JEDZ would bring in and where the money would go. Resident comment: Al Early, resident, said the JEDZ appear to be a good idea but expressed concern about effect on businesses. Mr. Early asked if there was a list of possible cuts to core services and if the Trustees would vote for a levy now. Resident comment: Dennis Dimasso, Woodgate HOA President, expressed concerns regarding the Eddie Merlot's development and the proposed lot split.

Sgt. Enderle, sitting in for Lt. Butler, reported that the DEA Drug Take-Back program took in over 100 pounds of drugs.

Fire Chief Gerome reported that he had done a cost comparison of oxygen vendors; the Township will save \$600.

Mr. McKeown reported an increase in activity at the parks due to the nice weather. Mr. McKeown commented there had been some trouble with scheduling make-up games at Schuler Field.

Mr. Kellums reported road work and repairs have begun and asked that residents watch out for workers. Mr. Kellums said the Trash Bash will be held on May 17 and 18 at Bechtold Park, 4312 Sycamore Road. He also noted that he had received the state permit for the Kenwood Road job and that night work for that project would begin in two to three weeks.

Law Director Miller reported that he had been in contact with Indian Hill and Great Oaks in regards to the TIF agreement on Cooper's Hawk. Mr. Miller stated the CIC, or Community Improvement Corporation, filed the IRS 990 form and he is waiting on an exemption form. The CIC will also file with the Attorney General.

Mr. Raabe presented the following purchase orders for approval:

US Bank	Sturbridge/Station 93 Bonds	\$114,856.25
US Bank	Redstone	\$162,043.75
US Bank	Road Improvement Bond	\$38,950.00
US Bank	Kenwood Mall Bonds	\$67,043.75
Huntington Bank	Kemper/Goldcoast/Deerfield	\$47,990.49

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these requests.

Vote: All Aye

Mr. Bickford reported that he had three nuisance resolutions for consideration.

A communication from: Al and Helen Gamensky thanking Chief Gerome for the care provided by the EMS crew on April 25, 2013.

The resolution "Approving a Zone Change for the Limerick & Schiffer Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-45 passed this 2nd day of May, 2013.

The resolution "Approving a Major Adjustment to a Planned Unit Development for the Eddie Merlot's Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-46 passed this 2nd day of May, 2013.

The resolution "Approving a Contract for the 2013 Road Blackmat Resurfacing Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-47 passed this 2nd day of May, 2013.

The resolution "Approving a Contract for the 2013 Polyfil Curb Repair Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-48 passed this 2nd day of May, 2013.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8615 Monroe Avenue, Sycamore Township, OH 45242" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2013-49 passed this 2nd day of May, 2013.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7808 Styrax Lane, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2013-50 passed this 2nd day of May, 2013.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8541 Kenwood Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-51 passed this 2nd day of May, 2013.

The Receipts and Disbursements of May 2, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:56 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 05/02/2013

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
May 14, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Parks/Recreation Director McKeown, Superintendent Kellums, Fire Chief Gerome, and Lt. Butler from the Hamilton County Sheriff's Office.

Lt. Butler Sheriff Patrol Update – Lt. Butler reported that during the month of April there were 38 follow-up investigations and 11 of them were closed. He also stated that suspected drug activity on Sycamore Road had been investigated and deemed unfounded. The last item dealt with starting up the bike patrol for the summer season, once the bikes were checked out for proper maintenance.

Gerome Fire/EMS Invoices and Purchase Request – The Chief reported that they purchased a new washing machine at Home Depot for approximately \$900. The previous unit lasted three years. There were no questions or comments concerning invoices and purchase requests.

Kellums Roadway Obstructions-Update – Mr. Kellums informed the Board that he was still waiting on the State Attorney General's response to the dumpster/obstruction in roadway question dealing with the ability for the deputies to write tickets for failure to comply.

McKeown Parks and Recreation Update – Mr. McKeown reported that the Twilight Concert at Bechtold Park is June 29th. He also stated that Moeller High School is almost finished with its baseball season and the tournament is scheduled for later this week. After that, Schuler Field has been scheduled for some maintenance time-off for a couple of weeks to allow for seeding and repair. The change in the field configuration has really helped increase play this year. Mr. McKeown also reminded everyone that the next edition of the Newsletter is due soon and they are looking for articles to publish.

Bickford Upcoming Public Hearing – Mr. Bickford stated that the Microwine Brewery public hearing was scheduled for 6:45 p.m. on June 6th and would require a major adjustment to the existing PUD. The new operation will entail eyebrow waxing and have a wine bar. The

Zoning Commission voted four to one in favor of granting the change. The one negative vote (Kronenberger) wanted the pylon sign in front to come down.

Mr. Bickford also presented a nuisance property (weed cutting and debris removal) located at 6330 Kugler Mill. A motion to declare the nuisance was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Raabe Sycamore Senior Center – Mr. Raabe informed the Board that the Sycamore Senior Center had requested an annual donation. A discussion ensued as to whether the donation last year had been \$10,000 or \$12,500 and Administrator Raabe thought it had been the former but would check on it and report back to the Board on Thursday.

A motion to approve the annual donation was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Raabe Update/Purchase Orders Over \$2,500.00 – Mr. Raabe reported the following item for approval:

- 2013 CAGIS Permit Fee Annual service agreement \$8,194.27

A motion to approve the service agreement was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Raabe Schedule

- Trustee Meeting, Thursday, May 16, 2013 at 7:00 p.m., Township Administration Building, 8540 Kenwood Road.
- Trash Bash, Friday, May 17, 2013 from 12:00 p.m. to 4:00 p.m. and Saturday, May 18, 2013 from 8:00 a.m. to 4:00 p.m. Bechtold Park, 4312 Sycamore Road.
- Board of Zoning Appeals Meeting, Monday, May 20, 2013 at 7:00 p.m., Township Administration Building, 8540 Kenwood Road.
- Memorial Day Holiday, Monday, May 27, 2013, Township Offices Closed
- Brush Chipping Program, Saturday, June 1, 2013, 8:00 a.m. to 4:00 p.m., Behind the Township Administration Building, 8540 Kenwood Road.
- Workshop Meeting, Tuesday, June 4, 2013 at 9:00 a.m., Township Administration Building, 8540 Kenwood Road.
- Trustee Meeting, Thursday, June 6, 2013 at 7:00 p.m., Township Administration Building, 8540 Kenwood Road.

A motion to adjourn the regular meeting was made by Trustee Bishop, seconded by Trustee Connor. Vote: All Aye.

The regular meeting ended at 9:19 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator
Workshop Minutes 5/14/13

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 16, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Zoning/Planning Director/ Assistant Administrator Bickford, Fire Chief Gerome, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

The invocation was given by Trustee Connor from Rossmoyne Free Pentecostal Church of God.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held April 30 and May 2, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Lt. Butler discussed closing out of two burglaries at Supreme Nut and Candy. He also reported that the Officer of the Month for April was Kevin Singleton.

Fire Chief Gerome reported that the cause of the King's Lake apartment fire was a power strip or heat gun and that lab analysis will be used to determine exact cause. The residents were all moved to other units.

Mr. McKeown reported that Moeller beat Anderson 14-1 in the first game of the tournament at Schuler Park.

Mr. Kellums reported on the Kenwood Road underground utility improvement project and on the upcoming Trash Bash. He stated crack sealing of Township roads is in progress prior to the Blackmat Project.

Law Director Miller reported on the organization of a JEDZ Board with Amberley Village and Madeira while waiting on election certification.

Mr. Raabe said that the Township donated \$12,500 to the Sycamore Senior Center last year, not \$10,000 as previously stated. He recommended the Township donate \$12,500 annually to Sycamore Senior Center. A motion was made by Mr. Bishop, seconded by Mr. Connor. All Aye.

Mr. Bickford stated that a public hearing for Case 2013-04MA at 7292 Kenwood Road is set for June 6, 2013 at 6:45 p.m. Mr. Bickford reported that permit and property maintenance complaint activity was up approximately 15%.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8991 Plainfield Road, Sycamore Township, OH 45236" was

read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-53 passed this 16th day of May, 2013.

The Receipts and Disbursements of May 16, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:12 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 05/16/2013

WORKSHOP MINUTES

June 4, 2013

9:00 a.m.

8991 Plainfield Road – Mr. Bickford informed the Board about a vacant structure at this location with numerous complaints about tall grass and lack of building maintenance. He asked the Board if they want to pursue demolition of the building. The Board instructed him to continue the exterior nuisance abatements and check to see if a purchase was pending.

Upcoming Public Hearing – Mr. Bickford stated that there would be a 6:45 p.m. public hearing for the Upper Echelon (House of Brows) located in the old Microwine building this Thursday night. There will be six salon chairs and 6 bar stools for the included liquor license. It will be a major adjustment to the P.U.D. The Zoning Commission approved it four to one with the exception being concerns over the front and rear signage.

Nuisance Properties – There were 12 properties presented for weed cutting and debris removal nuisance violations:

- 12172 4th Ave.
- 12186 4th Ave.
- 3780 Lyndon Center Ct.
- 4930 Kugler Mill Rd.
- 9079 Eldora Dr.
- 9048 Eldora Dr.
- 12194 1st Ave.
- 11397 Marlette (withdrawn since the grass was cut recently)
- 4062 Limerick Ave.
- 8475 St. Clair Ave.
- 12164 5th Ave.
- 7741 Fields Ertl Rd.

A motion to declare the each nuisance individually was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Parks and Recreation Update – Mr. McKeown informed the Board that the Twilight Concert was set for June 29th from 5:00 to 7:00 p.m. at Bechtold Park and featured the Jump & Jive Band. He also stated that Moeller High School Baseball Team is in the semi-finals and will be playing this week. Mr. McKeown's final report was that the Festival preparations are going well and they are presently working on the permit process, waiting on the County and electrical groups for approval.

Maintenance Update – Mr. Kellums reported that all projects are going well. He was to speak with the Kenwood Road contractors about making too much noise early in the morning (around 4:30).

Fire/EMS Invoices and Purchase Request – There were no questions for the Fire Chief with reference to the invoices and purchase requests. The Chief reported that the department received a \$100 donation from a resident on Spirea Road whom the firemen had helped with a lock-out problem at their residence.

Sheriff Patrol Update – Trustee Weidman congratulated Lt. Butler on the closure of the Drake Motel. Lt. Butler updated the Board that last week was the first hearing (within 10 days of shut down) and they had 17 officers on deck to be witnesses. After the first two testified Judge Cooper stated that he had

heard enough and closed the establishment for the next 30 days. Lt. Butler also stated that the Sheriff's Office would begin patrolling Silverton at night from Sunday through Thursday.

JEDZ Board – Mr. Miller informed the Board that they needed to appoint three members to the JEDZ Board at this coming Thursday night's meeting. Discussion ensued that entailed appointment of all three current Trustees as the JEDZ Board members.

Cooper's Hawk TIF – Law Director Miller reported that the TIF agreements with the school board are in effect. He suggested officially naming this TIF the "J.R. Anderson Development".

Kenwood Collection/Spyder Station – Mr. Miller stated that he reset the days and agreement language and it is all ready to go.

Brittany Chase Lighting District – The meeting was continued until the neighborhood can decide on whether to take over the lighting district or continue with Duke. The Administrator was charged with contacting the group in the future and putting it on the agenda when they were ready to proceed.

Deer Culling – Mr. Raabe relayed information from ODNR with regards to hunting deer during season and following proper protocol. It was suggested that this would make a good article for inclusion in one of the future newsletters – encouraging residents to hunt or allow hunting on their property if they wanted to diminish the deer herd, but only after complying with all ODNR regulations. A link to the ODNR website will be placed on the Township website.

Credit Card Policy – A motion allowing Law Director Miller to prepare a resolution for approval of the Credit Card Policy was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Integrays Natural Gas Contract – Mr. Raabe informed the Board that the Township contract with Integrays was up for renewal and that Mr. Miller had reviewed it and had no objections.

A motion to have Mr. Miller prepare a resolution for Thursday was offered by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Update/Purchase Orders Over \$2,500.00 – There was one purchase order for approval:

- State of Ohio Treasurer Sturbridge Subd. Loan payment \$37,499.18

A motion to approve such payment was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Schedule – The schedule of upcoming events was read by Mr. Raabe.

A motion to enter into **Executive Session for property acquisition and employment/compensation** for a public employee was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:52 a.m.

Short break

Begin Executive Session: 10:04 a.m.

End Executive Session: 11:03 a.m.

A motion to adjourn the regular meeting was made by Trustee Bishop, seconded by Trustee Connor. Vote: All Aye. The regular meeting ended at 11:04 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 6/4/2013

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 6, 2013

The public hearing for Zoning Case 2013-04MA, the Upper Echelon at 7292 Kenwood Road, was held at 6:45 p.m. Mr. Bickford presented the case: request for a Major Adjustment to a Planned Unit Development to allow for a change of use to salon services on the property located within the Kenwood/Montgomery Road Corridor SPI Overlay. The Zoning Commission recommended approval of the case at their May 13, 2013 meeting. The Zoning Commission vote was four to one with the dissenting vote wanting signage brought into compliance with current zoning resolution.

Alice Carr, the applicant, stated that she would not be making interior or exterior changes, just changing the use and sign faces.

The public hearing ended at 6:58 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 6, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Zoning/Planning Director/ Assistant Administrator Bickford, Fire Chief Gerome, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office.

The invocation was given by Trustee Connor from Fr. Timothy Bunch at St. Saviour Church.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held May 14 and 16, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

The Board of Trustees presented a check for \$12,500 to Mr. Joshua Howard of the Sycamore Senior Center. Mr. Howard thanked the Trustees and reported that 1,565 members are from Sycamore Township and of those 500 are active.

Lt. Butler reported that there were 65 cases in May and nine of those have been closed. He also stated that Dave Spitzmiller, former canine officer, had passed away.

Fire Chief Gerome reported that there were 1,122 EMS runs, 312 fire runs and 46 motor vehicle accidents in the Township in the first five months of the year, an increase of 11%. He also stated that the Fire Department had re-established a training committee.

Mr. McKeown reported that there were two new sponsors for the Festival in Sycamore: Terry Asphalt and Strawser Construction. He stated that Festival planning and the permits process was going well. He said that the park shelters are booked solid for June and July.

Law Director Miller requested that item number five, approving an agreement for tax increment financing, be tabled as the Port Authority was not ready. He stated that he had a resolution regarding a credit card policy ready for approval.

Mr. Raabe reported that the BWC would be rebating \$68,223 to the Township before mid-July.

Mr. Raabe presented the following purchase orders for approval:

Clear Channel Communications	Festival Advertising	\$4,500.00
EC Link	Annual Internet Hosting	\$3,300.00

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these requests.
Vote: All Aye

Mr. Bickford reported that he had two nuisance resolutions for consideration. He noted that nuisances are up. Mr. Bickford stated the cameras in the parks had helped capture images of those who had broken a faucet and stolen a volleyball boundary rope.

A communication from: Jim Bruening, of 8516 Wicklow Avenue, thanking the Trustees for shutting down the Drake Motel.

The Board of Trustees considered Zoning Case 2013-04MA. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve with the condition that the front monument sign be brought into compliance with the current Zoning Resolution and the large sign at the rear of the building be removed. Vote: All Aye
Mr. Miller said he would create a resolution for the next meeting.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3719 Mantell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-65 passed this 6th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8615 Monroe Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-66 passed this 6th day of June, 2013.

The resolution “Repealing Resolution 2008-14 that Established the P & P Real Estate Development Tax Increment Financing Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-67 passed this 6th day of June, 2013.

The resolution “Approving a Contract for Gas Aggregation” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-68 passed this 6th day of June, 2013.

The resolution “Pursuant to Revised Code Section 5709.3 Declaring to be a Public Purpose Certain Public Infrastructure Improvements Necessary for the Development of the JR Anderson Real Estate Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-69 passed this 6th day of June, 2013.

The resolution “Declaring Official Intent with Respect to Reimbursement for Capital Expenditures” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-70 passed this 6th day of June, 2013.

The resolution “Authorizing Entering into an Agreement with the Great Oaks Joint Vocational School District” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency.
Vote: All Aye
Resolution No. 2013-71 passed this 6th day of June, 2013.

The resolution “Authorizing Entering into an Agreement with the Indian Hill Exempted Village School District” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-72 passed this 6th day of June, 2013

The resolution “Appointing Members to the Board of Directors of the Sycamore Township JEDZ Kenwood – Central Joint Economic Development Zone” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-73 passed this 6th day of June, 2013.

The resolution “Appointing Members to the Board of Directors of the Sycamore Township JEDZ Kenwood – East Joint Economic Development Zone” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-74 passed this 6th day of June, 2013.

The resolution “Appointing Members to the Board of Directors of the Sycamore Township JEDZ Kenwood – Southwest Joint Economic Development Zone” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-75 passed this 6th day of June, 2013.

The resolution “Adopting a Township Credit Card Policy” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-76 passed this 6th day of June, 2013.

The Receipts and Disbursements of June 6, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 7:23 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 06/06/2013

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
June 18, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Parks/Recreation Director McKeown, Superintendent Kellums, Fire Chief Gerome, and Lt. Butler from the Hamilton County Sheriff's Office. Planning/Zoning Director/Assistant Administrator Bickford was excused. Planning/Zoning Inspector Harry Holbert was present in Mr. Bickford's absence.

Sheriff Patrol Update – Lt. Butler reported that fueling at the Township pump has saved about \$1,000 in the first month. He will continue to monitor the savings over the next few months but everything appears to be working quite well.

Trustee Weidman asked about a license plate reader and Lt. Butler informed the Board that the Hamilton County Sheriff currently has 2 such readers installed in county cars (non-contract) in our district (comprised of three townships). They made more than 980,000 readings last year. There are 14 deputies trained in District 3 to use the equipment. This project is a joint operation with the City of Cincinnati with regards to computer applications and processing the data.

Parks and Recreation Update – Mr. McKeown reminded the Board that the Jump and Jive Concert is from 5:00 p.m. to 7:00 p.m. at Bechtold Park. He also stated that Schuler Field hosted a national tournament last weekend and had 12 games on the field, which held up admirably. Festival preparation is also going well. And the last item concerned Moeller High School's baseball team winning the state championship. He will contact Coach Tim Held to see about getting them to come in for a resolution of congratulations.

Contract Modification-Hosbrook Road Improvements – Mr. Kellums presented a revised contract modification from URS Engineers in the amount of \$58,377.00 for the Hosbrook Road Improvement Project. It included storm water revisions and permits. All of this work is considered new for the widening of Hosbrook Road.

A motion to approve the contract was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Hosbrook Underground Utility Billing Authorization – Mr. Kellums presented a billing authorization request in the amount of \$30,000 to Duke Energy. This is in relation to the above Hosbrook Road project and includes preliminary work for acquisition and preparation of installation of underground utilities.

A motion to approve the billing authorization was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

2013-2014 Road Salt Contract – Mr. Kellums requested the Board to purchase 500 tons of additional salt on the City of Cincinnati contract with Morton at a price of \$64.02 per ton (total cost of \$32,010). This would allow the Township to be on a contract just in case our current supply was not enough and more was needed during the winter. There currently are 800 tons in Miami Township's dome and we have 1,000 tons onsite at our facility.

A motion to approve the purchase was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Mr. Kellums also updated the Board on the Kenwood Road Underground Utilities project. Duke Energy has pulled all the wires across the roadway and is getting ready to set transformers. All is going well and the project is ahead of schedule.

Fire/EMS Invoices and Purchase Request – The Fire Chief handed out the monthly Budget Review and there were no questions. The Chief also discussed the possibility of changing the current handling of “treat but not transport” cases. An example would be diabetics who require saline at their residence and then feel better and do not want to go to the hospital. The Township had 68 such calls in 2012 and have had 32 so far this year (through May). By soft billing the patients the Fire Department could potentially recoup \$20,000 to \$25,000 in additional revenue a year.

A motion to approve the billing was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Nuisance Properties and Vehicles – Mr. Holbert stated he is currently working with the property manager of the BP site at 7799 Montgomery Road to clean and maintain that property. Mr. Holbert said he had nuisance resolutions to present relating to debris removal and tall grass/weed cutting as well as junk cars.

The resolution “Approving a Site Plan for the Upper Echelon Bar Development” was read.

A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-77 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8965 Eldora Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-78 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3828 Mantell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-79 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3995 Mantell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-80 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8035 Irwin Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-81 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4504 E. Galbraith Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-82 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4510 E. Galbraith Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-83 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12168 Second Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-84 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7607 Montgomery Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-85 passed this 18th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4117 Estermarie Drive Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-86 passed this 18th day of June, 2013.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2013-87 passed this 18th day of June, 2013.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2013-88 passed this 18th day of June, 2013.

Brittany Chase Lighting District – Mr. Raabe informed the Board that he had received a letter from the HOA indicating that they recommended renewing the district. It will be put on this Thursday’s meeting agenda for renewal.

Update/Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following:

Frank Gates	Rating Program Re-enrollment	\$7,948.00
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A motion to pay the invoice was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

An additional item was discussed with regards to the 4th of July Trustee Meeting. Due to the holiday, it was recommended that the meeting be cancelled.

A motion to cancel the meeting was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Schedule – The schedule of upcoming events was read by Mr. Raabe.

A motion to enter into **Executive Session for property acquisition** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:45 a.m.

Begin Executive Session: 9:53 a.m.

End Executive Session: 10:16 a.m.

Back in regular session:

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:18 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator

Workshop Minutes 6/18/2013

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 20, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Fire Chief Gerome, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office. Zoning/Planning Director/ Assistant Administrator Bickford and Superintendent Kellums were excused.

The invocation was given by Trustee Connor from Good Shepherd Lutheran Church.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held June 4 and 6, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Fire Chief Gerome reported that there was a suspicious vehicle fire on Park Lane. Chief Gerome also stated that the Fire Department is changing vendors for fire extinguishers. Finally, he reported that the Sycamore Township Fire Department will participate in the Madeira Fourth of July parade.

Mr. McKeown reported that the Blue Ash baseball tournament began June 20th at Schuler Field.

Law Director Miller reported that he is working with Kenwood Towers on parcel cut-up for the hotel development.

Mr. Raabe reported that the President of New England Court would like the tennis courts rehabbed.

A communication from: Mt. Carmel Baptist Church - The Joy Club of 8645 Kenwood Road, thanking Fire Chief Perry Gerome for his informative talk on dialing 911.

The resolution "Renewing the Brittany Chase Lighting District" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-89 passed this 20th day of June, 2013.

The resolution "Honoring the 2013 Moeller High School Baseball Team" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-90 passed this 20th day of June, 2013.

The resolution "Establishing a Fee for EMS and Fire Department Services" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-91 passed this 20th day of June, 2013.

The resolution “Accepting a Billing Authorization for the Hosbrook Road Improvement /Access Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-92 passed this 20th day of June, 2013.

The resolution “Authorizing a Contract Modification with URS Corporation for the Hosbrook Road Improvement Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-93 passed this 20th day of June, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8965 Eldora Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-94 passed this 20th day of June, 2013.

The Receipts and Disbursements of June 20, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:10 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 06/20/2013

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 2, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Planning/Zoning Director/Assistant Administrator Bickford, Parks/Recreation Director McKeown, Superintendent Kellums, Fire Chief Gerome, and Lt. Butler from the Hamilton County Sheriff's Office.

Nuisance Properties – Mr. Bickford presented four properties for weed cutting and debris removal:

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4458 Crystal Avenue, Sycamore Township, OH 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-95 passed this 2nd day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8524 Donegal Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-96 passed this 2nd day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7808 Styrax Lane, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-97 passed this 2nd day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8728 Antrim Court, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-98 passed this 2nd day of July, 2013.

Sheriff Patrol Update – Lt. Butler informed the Board that there would be a final hearing before Judge Cooper at 10:00 a.m. on Monday, July 15th for the Drake Motel. Lt. Butler and Fire Chief Gerome will attend.

The DEA drug take-back will be on October 26th. Lt. Butler said over 100 pounds was collected last year.

National Night Out will take place August 6th at Silverton.

Lt. Butler also informed the Board that the new cruiser is on duty in the Township.

Parks and Recreation Update – Mr. McKeown reported that the Twilight Concert went well with a good crowd and broad age range even with the rainy weather. He also stated that WLW is currently running ads for the Festival. The Trustees will appear on the WLW Stooze Report next Tuesday. WGRR

will start running their ads next week. Finally, he reported that Cincyscape will be shooting the local bands.

Moeller High School will be at the July 18th Trustee meeting for recognition of their state baseball title. In addition, the Sycamore Chargers would like to make a presentation to the Trustees at the same time for taking second place in their State Tournament.

The Trustees also want to honor Township resident Jerry Scheve, Wilmington College Women's Basketball Coach, for being named to the Ohio Basketball Hall of Fame. The induction ceremony will be held in May of 2014.

Fire/EMS Invoices and Purchase Request – Chief Gerome reported that Firefighter Jeff Bartlett accepted a job with the City of Cincinnati. He also stated that he has received two tentative offers for the '01 Rescue Truck. With regards to using Gators for the Festival, the Chief reported that he has two ready to go.

2014 Proposed Budget – Mr. Porter informed the Board that the mandatory Auditor's Budget hearing will take place at the July 18th meeting.

Health Insurance – Mr. Raabe informed the Board that Administration has been attending various Horan health care conferences and following the latest in health care news. Another meeting with the Ohio Plan is scheduled in a few weeks at Springfield Township. News of the date will be passed on to the Trustees once it is received. Horan states that the original 30% increase in costs for Obamacare is now down in the teens.

Mr. Raabe presented the following purchase orders for approval:

Craig Grisso	Festival Sound	\$6,000.00
Wurzelbacher Staging Inc.	Festival Stage	\$3,600.00

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these requests.

Vote: All Aye

Schedule – The schedule of upcoming events was read by Mr. Raabe.

The Receipts and Disbursements of July 2, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills. Vote: All Aye.

A motion to enter into **Executive Session for property acquisition** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session at 9:29 a.m.

Break

Begin Executive Session at 9:36 a.m.

End Executive Session at 10:19 a.m.

Back in regular session, a motion was made to make offers on the three right of way parcels discussed in session by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

A motion to adjourn regular session was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session at 10:20 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator
Workshop Minutes 7/2/2013

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 16, 2013

The meeting was called to order at 1:30 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, and Fire Chief Jerome. Lt. Butler from the Hamilton County Sheriff's Office, Administrator Raabe, Superintendent Kellums and Parks/Recreation Director McKeown were excused.

Fire/EMS Invoices and Purchase Request - Chief Jerome presented the invoices and purchase requests. The board approved all invoices and purchase requests as presented.

Rescue Truck - Chief Jerome presented a request to purchase the 2001 Segrave Rescue truck. Mr. Bishop made a motion, seconded by Mr. Connor to direct Mr. Miller to prepare a surplus item resolution.

Nuisance Properties and Vehicles – Mr. Bickford presented the following properties for weed cutting and debris removal:

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8707 Lancaster Avenue, Sycamore Township, OH 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-99 passed this 16th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4455 Emerald Avenue, Sycamore Township, OH 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-100 passed this 16th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4451 Crystal Avenue, Sycamore Township, OH 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-101 passed this 16th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12127 6th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-102 passed this 16th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12172 5th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-103 passed this 16th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3973 Belfast Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-104 passed this 16th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4015 Larchview Drive, Sycamore Township, OH 45242” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-105 passed this 16th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7779 Glenover Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-106 passed this 16th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7781 Glenover Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-107 passed this 16th day of July, 2013.

Mr. Bickford presented the following Junk Vehicle Resolution:

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2013-108 passed this 16th day of July, 2013.

Mr. Bickford presented the following purchase orders for approval:

Strawser Construction, Inc.	Additional Polyfil work	\$3,549.44
Bansal Construction, Inc.	Kenwood Traffic Light Foundation	\$37,616.56
Mobilcom	Annual Maintenance Contract	\$11,232.00
MMS	EMS Supplies	\$3,000.00
Bound Tree Medical, LLC	EMS Supplies	\$7,000.00
Miami Valley International	Repairs Medic 92	\$4,200.00

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these requests.

Vote: All Aye

Other Items - Mr. Miller advised the board of the Township’s ability to craft a leash law regulation. Currently, neither the Township or County in the unincorporated area has a leash law requirement. There is a state statute that requires all dogs to be kept in control however, it does not require control to be defined as on a leash.

Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a leash law resolution. All voted Yes.

Schedule– The schedule of upcoming events was read by Mr. Bickford.

A motion to enter into **Executive Session for Personnel – Employment Discipline, Personnel – Employment Hiring/Promotion, Property Acquisition and Imminent Litigation** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 1:52p.m.

Begin Executive Session: 1:55p.m.

End Executive Session: 4:03p.m.

Back in regular session: 4:05p.m.

Mr. Bishop made a motion, seconded by Mr. Connor to direct Mr. Miller to prepare a resolution for part time fire fighter rate of pay. All voted Yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 4:06p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 7/16/2013

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 18, 2013

The Public Hearing for the 2014 Budget was called to order at 6:47 p.m. by Trustee President Weidman. Fiscal Officer Porter distributed the 2014 “Budget” for Trustee review. Fiscal Officer Porter stated that the budget balances and that the income shown did not include future potential JEDZ revenue since the exact amount is unknown at this time. Trustee Weidman noted that this budget slows the usage of reserve funds due to the recent cutbacks in the Township operating budget.

President Weidman opened the floor for comments. No comments were received and the Public Hearing was closed at 6:51 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

July 18, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Zoning/Planning Director/ Assistant Administrator Bickford, Fire Chief Gerome, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office. Administrator Raabe and Superintendent Kellums were excused.

The invocation was given by Trustee Connor from Trinity United Church of Christ.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held June 18, 20 and July 2, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

A presentation was made to Patrol Officer Kevin Singleton, Hamilton County Sheriff's Office.

Lt. Butler reported that the new Dodge vehicles were on the road and in operation.

Lt. Butler also reported that there were 60 cases investigated in June with two being closed. The two closed cases returned \$16,900 in stolen property to the owners.

Fire Chief Gerome advised that the Fire Department made appearances in the Heitmeyer Civic Association Block party as well as the Madeira Parade.

Mr. McKeown reported that the Festival in Sycamore was very successful with some of the largest crowds to date.

The Board of Trustees expressed their appreciation to Mr. McKeown, the Park Committee, and the Maintenance staff for a successful event.

Mr. Bickford reported that the Kenwood Road Project continues on schedule.

Mr. Bickford presented a purchase order in the amount of \$3,212.83 for Patriot Roofing to replace roof at 4713 Orchard.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this request. Vote: All Aye.

Mr. Miller reported that the JEDZ Boards have met twice and that the contracts to purchase right-of-way for the Kenwood Access Road have been sent out to the various property owners.

Mr. Bickford reported that the Township received a rebate check from the Bureau of Workers Compensation for \$68,222.95.

Mr. Bickford reported that the Galbraith Road right-of-way is in the process of being dedicated for the future construction of the slip lane to Montgomery Road.

The resolution “Declaring a 2001 Seagrave Rescue Truck as Surplus and No Longer Needed for Township Purposes, Authorizing its Disposition” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2013-109 passed this 18th day of July, 2013.

The resolution “Amending Rates of Pay for Certain Member of the Sycamore Township EMS and Fire Department” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2013-110 passed this 18th day of July, 2013.

The resolution “Amending Rates of Pay for Part-Time Members of the Sycamore Township EMS and Fire Department” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2013-111 passed this 18th day of July, 2013.

The resolution “Prohibiting Dogs Roaming at Large” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2013-112 passed this 18th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8205 Asbury Lane, Sycamore Township, OH 45243” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye Resolution No. 2013-113 passed this 18th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8223 Asbury Lane, Sycamore Township, OH 45243” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2013-114 passed this 18th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8298 Asbury Lane, Sycamore Township, OH 45243” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2013-115 passed this 18th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8270 Asbury Lane, Sycamore Township, OH 45243” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2013-116 passed this 18th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8258 Asbury Lane, Sycamore Township, OH 45243” was

read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-117 passed this 18th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7933 Kugler Mill Road, Sycamore Township, OH 45243” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-118 passed this 18th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7953 Kugler Mill Road, Sycamore Township, OH 45243” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-119 passed this 18th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7808 Kugler Mill Road, Sycamore Township, OH 45243” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-120 passed this 18th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8494 Pleasantwood Court, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-121 passed this 18th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12011 6th Avenue, Parcel Number 060000110321, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-122 passed this 18th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12011 6th Avenue, parcel Number 060000110322, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-123 passed this 18th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12011 6th Avenue, Parcel Number 060000110320, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-124 passed this 18th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12011 6th Avenue, Parcel Number 060000110319, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-125 passed this 18th day of July, 2013.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12011 6th Avenue, Parcel Number 060000111408, Sycamore Township, OH 45249" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-126 passed this 18th day of July, 2013.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept the proposed 2014 Budget as presented by the Fiscal Officer. Vote: All Aye.

The Receipts and Disbursements of July 18, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor to pay these bills.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn to executive session to discuss personnel-discipline.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 7:29 p.m.
The executive session adjourned at 7:59 .pm.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:59 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 7/18/13

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 30, 2013

The meeting was called to order at 9:30 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Gerome, and Lt. Butler from the Hamilton County Sheriff's Office.

Fire Department Staffing

President Weidman addressed the current fire department staffing level and stated that the recently passed resolution to increase the part time pay has given the opportunity to increase the staffing level to 12 on duty with a backfill of certain paid time off days. By going to 12 on duty, a third squad could be put into operation.

Mr. Bickford stated that the net cost of the expanded staffing would be approximately \$11,000 because of budget reductions and additional revenue that is project to be received.

Chief Gerome reported that the third squad is operational now and ready to go but it will need to be replaced in the short term due to its age. He also reported that they are in the process of expanding the number of part time firefighters.

Vice President Bishop stated he was a strong proponent of adding the third squad as a service to the community.

Trustee Connor agreed and added that he would like to see the Board updated on a regular basis as to what the part time staffing levels are.

Fiscal Officer Porter suggested that the Township utilize flyers and advertisements to help recruit part time fire fighters.

Mr. Bishop made a motion, seconded by Mr. Connor to expand the staffing level to 12 firefighters on duty and allowing for that level to be reached by using part time firefighters as needed and allowing the backfilling of Kelly Days, vacation and personal time off.

All voted yes.

Sheriff's Patrol Report

Lt. Butler reported that a 13 year old radar unit has failed and requested to replace it with a new \$2,200 unit since the cost to repair was over \$800 and there would be no warranty included with the repair.

Mr. Bishop made a motion, seconded by Mr. Connor to replace the radar unit as presented by Lt. Butler. All voted yes.

Lt. Butler presented the department stats for the last six months.

Mr. Bishop noted that the categories that had increased were out our control.

Parks and Recreation Update

Mr. McKeown reported that the Moeller High School baseball team will be at the Thursday meeting.

Mr. McKeown reported that the Summer Car Show is set for August 10, 2013 from 12-3pm.

Fire Purchase Requests / Invoices

Chief Gerome thanked the Board for their consideration of the increased staffing.

Chief Gerome reported that the department received 16 new mattresses from a charitable organization out of Louisville, Kentucky.

Nuisance Properties

Mr. Bickford presented the following properties for weed cutting and debris removal:

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11990 6th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-127 passed this 30th day of July, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7607 Montgomery Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-128 passed this 30th day of July, 2013.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following:

Lee’s Electric	\$2,884.83	2013 Festival
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A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these requests.

Vote: All Aye

Schedule– The schedule of upcoming events was read by Mr. Bickford.

A motion to enter into **Executive Session for Property Acquisition and Personnel - Compensation** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:58 am.

Begin Executive Session: 9:59 a.m.

End Executive Session: 10:34 a.m.

Back in regular session: 10:35 a.m.

Mr. Bishop made a motion, seconded by Mr. Connor to accept and sign the traffic easement with Regency Centers / DDR Properties. All voted yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:35 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 7/30/2013

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

August 1, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Zoning/Planning Director/ Assistant Administrator Bickford, Fire Chief Gerome, Parks/Recreation Director McKeown, and Lt. Butler from the Hamilton County Sheriff's Office. President Weidman, Administrator Raabe and Superintendent Kellums were excused.

The invocation was given by Trustee Connor from Good Shepherd Lutheran Church.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held July 16 and 18, 2013 were read. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these minutes.
Vote: All Aye.

A Presentation of Resolution 2013-90 was made to the Moeller Varsity Baseball Team by Mr. Connor for their recent state championship.

Comments from resident:

J. Janus Jr. requested confirmation of the JEDZ – Northeast Public Hearing time on August 5, 2013.

Mr. Janus asked why the workshop dated July 16, 2013 was moved to 1:30 p.m. Mr. Bickford stated it was to accommodate his schedule.

Mr. Janus asked why the workshop dated July 30, 2013 was moved to 9:30 a.m. Mr. Connor stated it was moved to accommodate a Kenwood Collection event.

Mr. Janus asked why the bench at Emerald and Blue Ash Roads was removed. Mr. Bishop stated he was unaware of why it was moved.

Mr. Janus asked if the resolutions were still posted in the five conspicuous places. Mr. Miller stated that only homerule resolutions are required to be posted in that manner.

Mr. Janus asked about Mr. Raabe. Mr. Bishop stated he was on leave.

Lt. Butler reported that there was a marijuana growing operation bust on Williams Avenue and the occupant was arrested for cultivation of marijuana.

Chief Gerome presented department stats for the month of July. He noted that EMS runs were up 8.3% and fire runs were down 20%.

Mr. McKeown reported that the car show was set for August 10th from 12-3 p.m.

Mr. McKeown reported that the Schuler Community Room has seen an increase in rentals.

Mr. Bickford stated that the Kenwood Road project continues to progress as planned and that the Township has applied for additional grants for the project.

Mr. Miller reported that the Community Improvement Corporation has been registered as a charitable organization with the State Of Ohio and must file an annual report. Mr. Miller is checking to see if our initial application counts for the 2013 filing.

Mr. Bickford presented a purchase order in the amount of \$1,343.41 for repairs to Medic 92 by Rush Truck Center.

Mr. Bickford reported that Jewish Hospital was preparing to begin construction of their tower addition and energy building.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12127 2nd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop.

Vote: All Aye. Connor: Aye Bishop: Aye Weidman: Absent
Resolution No. 2013-129 passed this 1st day of August, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8608 Blue Ash Road, Sycamore Township, OH 45242” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop.

Vote: All Aye. Connor: Aye Bishop: Aye Weidman: Absent
Resolution No. 2013-130 passed this 1st day of August, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4545 E. Galbraith Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop.

Vote: All Aye. Connor: Aye Bishop: Aye Weidman: Absent
Resolution No. 2013-131 passed this 1st day of August, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8541 Kenwood Road, Sycamore

Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop.

Vote: All Aye. Connor: Aye Bishop: Aye Weidman: Absent

Resolution No. 2013-132 passed this 1st day of August, 2013.

The Receipts and Disbursements of August 1, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

Receipts: \$156,318 / Disbursements \$588,044.39

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.

Vote: All Aye. Connor: Aye Bishop: Aye Weidman: Absent

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting to executive session at 7:28 p.m. for the purpose of Personnel Compensation.

Vote: Connor: Aye Bishop: Aye Weidman: Absent

The regular meeting reconvened after the executive session adjourned at 7:50 p.m.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:50 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 8/1/13

PUBLIC HEARING
Minutes of the Trustees of Sycamore Township Public Hearing
Sycamore Township, Hamilton County, Ohio
August 5, 2013

The special trustee meeting was called to order at 1:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Law Director Miller, and Zoning/Planning Director/ Assistant Administrator Bickford.

JEDZ-Northwest

Mr. Miller explained that this was the fourth JEDZ and the contract would be signed with the City of Deer Park. Township residents would vote on the matter and if approved, collection will begin on July 1, 2014.

Mr. Weidman opened the floor for public comment.

J Janus Jr. asked when collection starts if approved. Mr. Miller stated July 1, 2014.

J Janus Jr. asked if City of Deer Park residents were eligible to vote on the issue. Mr. Miller stated only Township residents will vote on the issue.

J Janus Jr. asked what the shared services would be that were discussed in the contract. Mr. Miller stated there would be enhanced safety services.

Charles Tassel, Deer Park City Council, thanked the Board for the opportunity to participate in the district.

Mr. Weidman closed the public hearing at 1:07 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Greg Bickford, Assistant Administrator
Record of Proceedings 08/05/13

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 5, 2013

The special trustee meeting was called to order at 1:15 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Law Director Miller, and Zoning/Planning Director/ Assistant Administrator Bickford.

The resolution “Approving a Contract with the City of Deer Park, Ohio to Designate the Sycamore Township JEDZ Kenwood-Northwest Joint Economic Development Zone, Directing the Fiscal Officer to File a Copy of this Resolution with the Hamilton County, Ohio Board of Elections, Directing the Hamilton County Board of Elections to Submit this Resolution to the Electors of Sycamore Township, Ohio” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-133 passed this day 5th of August, 2013.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 1:17 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Greg Bickford, Assistant Administrator
Record of Proceedings 08/05/13

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 13, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Gerome, and Lt. Butler from the Hamilton County Sheriff's Office.

Nuisance Properties - Mr. Bickford presented the following properties for weed cutting and debris removal:

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4117 Ester Marie Drive, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-134 passed this 13th day of August, 2013.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7808 Styrax Lane, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-135 passed this 13th day of August, 2013.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4510 Harrison Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-136 passed this 13th day of August, 2013.

Purchase Orders over \$2,500 - Mr. Bickford presented the following:

Duke Energy Ohio	Hosbrook/Reagan Drive Underground Utilities	\$251,117.91
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A motion to pay the invoice was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Kenwood Road Update - Mr. Kellums reported that all underground conduit is in place except for the run to Burger King and that all the east curb work should be completed by the end of the week. At that time, traffic will be shifted to begin work on the west side.

Mr. Kellums presented a change order for the Kenwood Road Project from Bansal Construction in the amount of \$11,544 for pull boxes. Mr. Bishop made a motion seconded by Mr. Connor to direct Law Director Miller to prepare a resolution. All voted YES.

Mr. Kellums presented a change order for the Kenwood Road Project from Bansal Construction in the amount of \$1,598.94 for a relocated pull box. Mr. Bishop made a motion seconded by Mr. Connor to direct Law Director Miller to prepare a resolution. All voted YES.

Mr. Kellums presented a change order for the Kenwood Road Project from Bansal Construction in the amount of \$17,600.64 for remedial site work. Mr. Bishop made a motion seconded by Mr. Connor to direct Law Director Miller to prepare a resolution. All voted YES.

Parks and Recreation Update - Mr. McKeown thanked the Board of Trustees for judging the car show and announced that the 2014 car show would move up one week so as not to compete with other car shows.

Mr. McKeown reported that the park committee has set the 2014 Festival in Sycamore for July 11-12, 2014.

Mr. McKeown reported that all fields are in heavy use through the month of September and that a fast pitch softball organization is interested in using McDaniel Park for a large regional tournament.

Mr. Weidman asked what the current rates for the ball fields were. Mr. McKeown stated that McDaniel Park gets \$15 per game and Shuler Park gets \$65-\$100 per game.

Mr. Weidman asked if we should adjust our rates and Mr. McKeown stated that our rates were competitive with surrounding communities.

Rescue Truck - Chief Gerome reported that two bids were received for the sale of the Rescue Truck - \$205,000 from Public Safety Equipment Co., Inc. on behalf of the Worthington Fire Department and \$55,000 from New England Dire Equipment & apparatus Corporation.

Mr. Bishop made a motion, seconded by Mr. Connor to sell the truck to Public Safety Equipment Co., Inc. for \$205,000. All voted Yes.

Chief Gerome reported that the Department has hired seven new part timers and that sick, vacation and personal time off have been decreasing.

Mr. Weidman asked if the third squad was in operation. Chief Gerome stated it was and will remain in use as long as the staffing level is at ten or above. The Chief also reported that no incoming mutual aid has been needed since the third squad has gone into operation.

Fire Purchase Requests / Invoices - Chief Gerome presented the invoices and purchase requests. The board approved all invoices and purchase requests as presented.

Lt. Butler reported that an incident occurred in the Township this morning where a man was tased by officers after assaulting an officer on duty.

Mr. Miller reported that the County has offered up for sale property located at the stub end of Spirea at the Orchard Lane intersection. The Board directed Mr. Miller to research what the next steps would be if the property goes back to the State of Ohio.

Trustee Weidman read the upcoming schedule.

A motion to enter into **Executive Session for Property Acquisition** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:20a.m.

Begin Executive Session: 9:21a.m.

End Executive Session: 9:24a.m.

Back in regular session: 9:24a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:25 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 8/13/13

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

August 15, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Zoning/Planning Director/Assistant Administrator Bickford, Superintendant Kellums, and Parks/Recreation Director McKeown. Assistant Chief Rob Penny and Sgt. Enderle from the Hamilton County Sheriff's Office were present sitting in for Chief Gerome and Lt. Butler. Administrator Raabe, Fire Chief Gerome and Lt. Butler were excused.

The invocation was given by Trustee Connor from Rossmoyne Free Pentecostal Church of God.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held July 30 and August 1, 2013, and the minutes of the Public Hearing and Special Trustees meeting held August 5, 2013 were read. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these minutes. Vote: All Aye.

Assistant Chief Penny reported on the sale of the rescue truck.

Mr. McKeown reported on the start of soccer season at Schuler Park.

Mr. Kellums reported on the completion of the 2013 Road Improvement Program. Mr. Kellums stated that the Kenwood Road project is progressing nicely and that the east side is almost completed.

Mr. Miller reported that the property purchase contract with St. Vincent has been sent to their legal counsel and would be reviewed by the church's committee on August 28, 2013. Mr. Miller stated that the Festive Court matter had been resolved.

Mr. Miller reported that Administrator Raabe's absence is a matter of difference in opinion in the direction of the Township between the Board and Mr. Raabe. Mr. Miller said he has spoken with Mr. Raabe who agrees that a separation is in order. As is typical in a matter of separation, Mr. Miller has had discussions with Mr. Raabe about a compensation package.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to authorize President Weidman to negotiate a separation agreement with Mr. Raabe.

Vote: All Aye.

Mr. Bickford stated that the Hamilton County Engineer had requested permission to set a GPS benchmark, a brass disc set in concrete about eight inches in diameter set flush with the ground, on Township property. A motion was made by Mr. Bishop, seconded by Mr. Connor to allow the GPS Benchmark to be installed on Township Property. Vote: All Aye.

Mr. Bickford also reported that construction on the new hotel by Rolling Hills Hospitality could begin before the end of the year pending transfer of land from Neyer Properties to Rolling Hills Hospitality.

Mr. Bickford reported that ODOT and Hamilton County are working together to replace the traffic controllers in Kenwood. The Township will continue its program to monitor traffic in Kenwood during the holidays.

Mr. Miller presented the following resolutions for approval:

The resolution "Approving a Change Order to a Contract for the Kenwood Road Utility and Road Improvements Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-137 passed this 15th day of August, 2013.

The resolution "Approving a Change Order to a Contract for the Kenwood Road Utility and Road Improvements Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-138 passed this 15th day of August, 2013.

The resolution "Approving a Change Order to a Contract for the Kenwood Road Utility and Road Improvements Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-139 passed this 15th day of August, 2013.

The Receipts and Disbursements of August 15, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

Receipts: \$542,763.49 / Disbursements: \$800,629.98

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting to executive session at 7:14 p.m. for the purpose of Personnel Compensation.

Vote: Connor: Aye Bishop: Aye Weidman: Aye

The regular meeting reconvened after the executive session adjourned at 7:25 p.m.

The resolution “Amending Rates of Pay for Township Employees” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2013-140 passed this 15th day of August, 2013.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:26 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 8/15/13

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
September 3, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Planning/Zoning Director/Assistant Administrator Bickford, Parks/Recreation Director McKeown, Fire Chief Gerome, and Lt. Butler from the Hamilton County Sheriff's Office. Attorney Rob Butler was present for Law Director Miller. Law Director Miller and Superintendent Kellums were excused.

Drake Motel

Lt. Butler reported that Judge Cooper has issued a permanent injunction on the Drake Motel Property. The owner and occupants of the property were ordered to vacate the premises by today and may not return. The ruling also permanently prohibits a hotel from ever operating on the property again. The owner may appeal the order to vacate after one year, but even if successful the property will be unable to be used as a hotel.

Transfer of Equipment

Lt. Butler requested the transfer of various firearms / weapons to the Sheriff's office from the Township. The Sheriff will oversee maintenance of the equipment. Lt. Butler reported that Symmes and Columbia are in the process of passing their resolutions this week and Anderson Township has already approved their transfer.

The resolution "Providing for Sale of Equipment to the Hamilton County Sheriff's Office" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-141 passed this 3rd day of September, 2013.

Lt. Butler introduced Lt. Chris Kettman who will become the new District Three Commander later this month.

Parks and Recreation Update

Mr. McKeown reported that the golf outing had receipts of over \$7,000 and requested that the presentation to the Cystic Fibrosis Foundation be made at the September 19th Trustees meeting.

Mr. McKeown reported that the athletic fields in the Township are being fully utilized this fall by various organizations.

Fire Purchase Requests / Invoices

Chief Gerome presented the purchase requests and invoices. All were approved.

Chief Gerome stated that there have been ten new part time hires in the past month and that there are also three verbal commitments. He also reported that Medic 292 has responded to 17 runs for service that would have been mutual aid in the past.

Hosbrook Road

Mr. Bickford reported that final plans are underway for the widening of Hosbrook Road and the project could begin next year.

Mr. Bickford advised the Board that the Hosbrook Road Calming study should be considered for construction at the same time.

The Board directed Mr. Kellums to provide an inventory of what items the sidewalks that could be installed along Hosbrook Road could displace.

Mr. Bickford will coordinate with the Steering Committee and prepare the necessary public hearings to discuss the construction and implementation of the study recommendations.

Mr. Weidman requested that Mr. Bickford report to the Board the options for the official dedication of Ronald Reagan Drive.

Community Improvement Corporation

Mr. Bickford reported that the CIC is in the process of getting setup to handle income and disbursements and that the grant forms for Township residents who work in the JEDZ will be ready by October 1, 2013.

Mr. Weidman requested that a CIC Board meeting be set up to go over the rebate as well as replace the vacancy on the Board.

Metro Plus

Mr. Bickford advised the Board that Metro has had requests for a metro plus stop at Jewish hospital. The Board is concerned that a stop on Kenwood Road could impair traffic.

Nuisance Properties and Vehicle

Mr. Bickford presented the following properties for weed cutting and debris removal:

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8950 Rossash Road Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-142 passed this 3rd day of September, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8991 Plainfield Road Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-143 passed this 3rd day of September, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8475 St. Clair Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-144 passed this 3rd day of September, 2013.

Mr. Bickford presented the following Junk Vehicle Resolution:

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-145 passed this 3rd day of September, 2013.

Purchase Orders over \$2,500

Mr. Bickford presented the following:

US Bank Operations Center	\$215,438.58	Quantum Chemical/Kemper Road TIF Payment
US Bank Operations Center	\$250,519.85	TIF Reimbursement to Port Authority
Sycamore Board of Education	\$83,917.28	TIF School Payment
Deer Park Community School	\$253,675.01	TIF School Payment
Indian Hill Exempted Vil.	\$1,860,832.82	TIF School Payment
Princeton City Schools	\$77,017.12	TIF School Payment

Schedule - The schedule of upcoming events was read by Trustee Weidman.

Mr. Weidman made a motion, seconded by Mr. Connor, to enter into a consulting agreement with Mr. Raabe ending January 31, 2014. All voted Yes.

A motion to enter into **Executive Session for Property Acquisition and Collective Bargaining** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:27 a.m.

Begin Executive Session: 9:30 a.m.

End Executive Session: 10:00 a.m.

Back in regular session: 10:00 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:01 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 9/3/13

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

September 5, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Zoning/Planning Director/ Assistant Administrator Bickford, and Superintendant Kellums. Fiscal Officer Porter, Law Director Miller, Administrator Raabe, Fire Chief Gerome and Parks/Recreation Director McKeown were excused. Assistant Chief Rob Penny and Attorney Rob Butler were present sitting in for Chief Gerome and Mr. Miller respectively.

The invocation was given by Trustee Connor from Holy Trinity Episcopal Church.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held August 13 and 15, 2013 were read. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these minutes. Vote: All Aye.

Assistant Chief Penny reported on staffing levels:

8.7 per shift average for July

10.13 per shift average for August

11.5 per shift average for September so far

Assistant Chief Penny stated that Medic 292 had made 24 runs and was helping to lessen the wear and tear on the other squads.

Mr. Bickford reported for Mr. McKeown that the fields at Schuler were booked.

Mr. Kellums reported on in-house sidewalk repair. He stated that the Kenwood Road project continues to be running on schedule. Mr. Kellums said that the Fall Trash Bash in the northern section of the Township is coming up next week at McDaniel Park.

Mr. Bickford reported that volume of zoning permits is up from previous years and more banks are responding to invoices for Township cleaned properties.

The Receipts and Disbursements of September 5, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

Mr. Bishop thanked Lt. Butler for his service to Sycamore Township.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:08 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 9/5/13

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio

September 17, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Gerome, and Lt. Kettelman from the Hamilton County Sheriff's Office.

Sheriff Patrol Update

Lt. Kettelman reported on an active shooter drill in conjunction with mall security that took place at Kenwood Towne Centre.

Mr. Weidman inquired about the status of cameras at the Kenwood Towne Centre. Mr. Bickford reported that we are waiting on Cincinnati Bell to provide the necessary data bandwidth.

Parks and Recreation Update

Mr. McKeown reported that the annual Luminaria is scheduled for December 7th and Dillonvale IGA will help with the event.

He is also trying to contact the Cystic Fibrosis representative to receive the check from the Golf Outing proceeds at the Trustee Meeting on September 18th.

Trash Bash

Mr. Kellums reported that the Trash Bash at McDaniel Park was very slow and recommended just doing the one Trash Bash in the spring at each location. The Board decided to hold the event at each location in the spring only and on Friday and Saturday only.

Kenwood Road

Mr. Kellums reported that the aprons and curbs on the west side are more than 50% complete and within the next two weeks, will be done. The median construction will begin at that time and should be completed by mid October with paving to follow after that.

Mr. Kellums also reported that all businesses should be switched to the underground system next week.

Fire Purchase Requests / Invoices

Chief Gerome presented the purchase requests and invoices. All were approved.

Chief Gerome said the ladders had passed inspection. He said equipment had been moved to accommodate Medic 292. Chief Gerome stated that hydrant testing and painting was underway.

Mr. Weidman commented that it looked like fire department staffing was up. Assistant Chief Rob Penny said the process was going well and many more resumes had been submitted. He said there had been 31 runs on squad 292.

Upcoming Public Hearings

Mr. Bickford reported on Zoning Cases 2013-05MA and 2013-06MA to be heard by the Board of Trustees on October 3rd.

Upper Echelon

Mr. Bickford reported that the 45 day time limit was up for the Upper Echelon and per the approval the signs had to be removed. Mr. Connor made a motion, seconded by Mr. Bishop to direct Law Director Miller to prepare the necessary litigation.

Duke Energy Gas Inspections

Mr. Bickford reported that Duke Energy or their representative will be inspecting interior meters.

Nuisance Properties

Mr. Bickford presented the following properties for weed cutting and debris removal:

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7268 Kenwood Road Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-146 passed this 17th day of September, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8938 Applewood Drive Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-147 passed this 17th day of September, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3780 Lyndon Center Court, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-148 passed this 17th day of September, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8551 Vorhees Lane, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-149 passed this 17th day of September, 2013.

Plainfield Road Property

The Board directed Mr. Bickford to investigate the vacant Plainfield Road property, which is an eyesore, and determine a permanent solution.

Trustee Weidman requested that the Township look into other Newsletter options to make sure we are getting the best deal.

Purchase Orders over \$2,500

Mr. Bickford presented the following:

MMS – Medical Supply Company	\$10,000.00	EMS Drugs
MARCS Radio Service	\$2,640.00	EMS/Fire Radio Service
Cystic Fibrosis	\$7,586.17	Car Show Proceeds
Print Management	\$4,500.00	Fall Newsletter & Redesign Fee

Schedule - The schedule of upcoming events was read by Trustee Weidman.

A motion to enter into **Executive Session for Property Acquisition and Collective Bargaining** was made by Trustee Weidman and seconded by Trustee Bishop.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:38 a.m.

Begin Executive Session: 9:39 a.m.

End Executive Session: 10:03 a.m.

Back in regular session: 10:05 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:06 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 9/17/13

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

September 18, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Zoning/Planning Director/Assistant Administrator Bickford, Fire Chief Gerome, Superintendant Kellums, Parks/Recreation Director McKeown and Lt. Kettelman from the Hamilton County Sheriff's Office.

The invocation from All Saints Parish was read by Trustee Connor.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held September 3 and 5, 2013 were read. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these minutes. Vote: All Aye.

A presentation of a check in the amount of \$7,586.17, the proceeds of the Sycamore Township Golf Outing, was made to the Cystic Fibrosis Foundation. Rick Wietmarschen, Chairman of the Golf Outing, accepted the check on their behalf.

The Proclamation "Designating September As Ovarian Cancer Awareness Month" was read by Trustee Weidman.

Lt. Kettelman reported that September 19th is his first official day as District Three Commander.

Chief Gerome reported that run volume is up five percent (5%) and projected 3,600 total runs for the year.

Chief Gerome reported on Fire Department staffing increases:

July average 8.7 per shift

August average 10.15 per shift

September average 11.05 per shift

Chief Gerome stated the projection for the remainder of the year was an average of 11.5 per shift.

Mr. McKeown reported that a lot of activity was still going on this fall in the various Township parks with soccer, softball and even football. Shelter reservations were full through October.

Mr. Kellums reported on the fall compost give away coming up on Saturday, September 21, 2013 at Hartzell United Methodist Church.

Mr. Miller reported that property acquisitions for the Kenwood access road were proceeding.

Mr. Bickford announced that there would be a meeting regarding community development block grant funds. He reported on the property and casualty insurance contract and said a new energy contract with Duke Energy is in the works.

A Resolution “Authorizing the Purchase and Closing of the Real Property Being Part of the Property Located at 7754 Montgomery Road in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-150 passed this 18th day of September 18, 2013.

A Resolution “Authorizing the Purchase and Closing of the Real Property Being Part of the Property Located at 7265 Kenwood Road in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-151 passed this 18th day of September 18, 2013.

A Resolution “Authorizing the Purchase and Closing of the Real Property Being Part of the Property Located at 8080 Montgomery Road in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-152 passed this 18th day of September 18, 2013.

A Resolution “Approving an Agreement Relating to Tax Increment Financing Matter” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-153 passed this 18th day of September 18, 2013.

The Receipts and Disbursements of September 18, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

The schedule of upcoming events was read by Trustee Weidman.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:18 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 9/18/13

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
October 1, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Gerome, and Lt. Kettelman from the Hamilton County Sheriff's Office. Fiscal Officer Porter was excused.

Sheriff Patrol Update

Lt. Kettelman reported the monthly stats had been delivered electronically and asked if there were any questions.

Parks and Receptions Update

Mr. McKeown discussed the addition of a batting cage in Schuler Park. Several locations were discussed. Mr. McKeown recommended placing it on the north side of the park, north of the salt depot access road. The cost of the cage ranges from \$10,000 to \$18,000 depending on the type constructed. Xavier University uses a mesh netting style cage which is cheaper than the chain link fence style cage. Mr. Kellums stated that the necessary concrete work could be completed in house.

Mr. Kellums stated that he would like to run water and potentially sewer to the rear maintenance facility and that could impact the potential batting cage location. The Board directed Mr. Kellums to research the costs necessary to extend the water and sewer.

Mr. Connor asked why that location is better than behind the fence. Mr. McKeown stated access could be easier and there is more room.

Mr. McKeown reported that funding for the cage could come from the Schuler Park Fund which has about \$86,000 in restricted funds that can only be spent in the park.

Kenwood Road Update

Mr. Kellums reported that Kenwood Road remains on schedule. The median is now under construction and should be completed within two weeks. Duke and Time Warner are prepared to make final utility connections and Cincinnati Bell will complete their crossovers within two weeks.

Bechtold Park Parking Lot

Mr. Kellums reported that the parking lot for Bechtold Park is in need of major repairs. Some of the work is being done in house but the final sealing of the lot will require an outside contractor. Mr. Kellums recommends that a bid from Louiso for \$8,960 be accepted.

Mr. Weidman asked if this repair was in the budget. Mr. Kellums indicated that it was.

Mr. Kellums reported that the lot will also need to be restriped after it is sealed. The cost should be around \$1,500 and he has requests for quotes out to several firms.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution to accept the Louiso bid. All voted, yes.

Medic 292

Chief Gerome reported that Horton Emergency Vehicles submitted a \$224,500 quote for a new squad to replace Medic 292. The quote is based off the state bid.

Mr. Weidman asked if the fire capital funds would pay for the squad. Mr. Bickford reported that it could.

Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution to purchase the squad. All voted, yes.

Station 92 Kitchen

Chief Gerome presented three quotes for the renovation of the Station 92 kitchen. All quotes were based off of the same specifications with the lowest being from Wietmarschen Construction, LLC in the amount of \$36,490. In addition, quotes were received to rehabilitate the floor on the main level. J Wesselman Specialty Flooring submitted a quote of \$6,491.94 to grind the old floor out and replace it with epoxy.

The Board directed Mr. Kellums, Mr. Bickford and Law Director Miller to research the minimum competitive bidding thresholds in light of the new budget bill.

Kenwood Towne Center Holiday Staffing Proposal

Chief Gerome reported that he is working with the Towne Centre to place a medic inside the Towne Centre for the busiest times during the holiday season to improve our response. The Board concurred with the idea.

Fire Purchase Requests / Invoices

Chief Gerome presented the current fire purchase requests and invoices to be paid. Mr. Connor asked about the first item, "Alert All". Chief Gerome report that it is for community relations material to hand out to the schools and other community groups.

All bills / invoices were approved as submitted.

Galbraith Road Utilities

Mr. Bickford reported that Duke Energy will be replacing the main feeder line on Galbraith Road and, if the Board was so inclined, this may be an opportunity to underground the utilities on Galbraith. However, placing the utilities on Galbraith Road underground could delay the slip lane project.

The Board directed Mr. Kellums and Mr. Bickford to research the issue further.

Property and Casualty Insurance

Mr. Bickford reported that the 2014 property and casualty insurance premium is \$51,953 with Pillar Insurance.

Mr. Bishop made a motion, seconded by Mr. Connor to approve the purchase order for the Insurance Premium.

Upcoming Public Hearings

Mr. Bickford reported that the two public hearings (Case 2013-05MA and 2013-06MA) were both still on for Thursday night beginning at 6:30pm.

Nuisance Property

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8965 Eldora Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013- 154 passed this 1st day of October, 2013.

Purchase Orders over \$2,500

Mr. Bickford stated the only purchase order was for Pillar Insurance that was previously approved.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

Mr. Bickford reported that the annual Township Records Commission Meeting will be held on October 15th with the time TBA.

Mr. Bickford reported that the Township will spend approximately \$900 on Halloween candy this year just as in years past.

A motion to enter into **Executive Session for Economic Development and Property Acquisition** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:46 a.m.

Begin Executive Session: 9:55 a.m.

End Executive Session: 10:15 a.m.

Back in regular session: 10:16 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:16 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 10/1/13

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 3, 2013

The public hearing for Zoning Case 2013-05MA, the proposed LoanMax at 7711 Montgomery Road, was held at 6:30 p.m. Mr. Bickford presented the case and noted that the Zoning Commission recommended denial with a four-zero vote.

There was no applicant or applicant's representative in attendance.

Mr. Weidman opened the floor for public comment.

Logan Smith, Garden Road, spoke against the project.
Pauline Barthel, Winnetka Drive, spoke against the project.
Samantha Smith, Garden Road, spoke against the project.
Patty Kreitingner, St. Regis Drive, spoke against the project

Mr. Weidman closed the floor to public comment.

The public hearing ended at 6:40 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 3, 2013

The public hearing for Zoning Case 2013-06MA, the Premier Laser Spa at 7865 Kenwood Road, was held at 6:45 p.m. Mr. Bickford presented the case and noted that Zoning Commission recommended denial, three to zero. Mr. Weidman asked the reason for only 3 members voting. Mr. Bickford stated that Mr. Mees had to abstain from the case.

There was no applicant or applicant's representative in attendance.

Mr. Weidman opened the floor for public comment.

There were no comments

Mr. Weidman closed the floor to public comment.

The public hearing ended at 6:50 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

October 3, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Zoning/Planning Director/Assistant Administrator Bickford, Fire Chief Gerome, Superintendant Kellums, Parks/Recreation Director McKeown and Lt. Kettelman from the Hamilton County Sheriff's Office.

The invocation from First Apostolic Church was read by Trustee Connor.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held September 17 and 18, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Resident Al Early (no address given) stated that he received a threatening letter in February of 2012 after addressing the Trustees about the fire department and since then has taken an interest in the Township's affairs. He then presented a letter to the Law Director.

Resident Sue Palermo, 5388 Elmcrest Drive, stated that last Halloween two teenagers damaged mailboxes and pumpkins with bats and as a result Lt. Reid from the Sheriff's office became involved. At the time, they did not report that there were several "adults" trick or treating who did not have children with them and they were not residents of the neighborhood. Mrs. Palermo asked for suggestions on how to best discourage this and suggested that a statement be put out from the Sheriff or Township that Halloween is for children.

Lt. Kettelman stated that the Sheriff's office will have extra patrols in the neighborhood on Halloween.

Mr. Connor asked what residents should do if there are "adults" or a group trick or treating.

Lt. Kettelman stated that residents can call the District Three non-emergency number for an officer to investigate.

Lt. Kettelman reported that the Sheriff's office is participating with the DEA for a drug take back program on October 26, 2013 from 10 a.m.-2 p.m. at the District Three offices on Weekly Lane.

Chief Gerome reported that the Fire Department received a grant from UASI (Urban Area Security Initiative) for six skid rescue stretchers that have a total value of approximately \$1,960.

Mr. McKeown reported that the batting cage location discussed at the workshop is not suitable since the Township does not own that property. Other areas are being investigated.

Mr. Kellums reported that Kenwood Road construction is continuing on schedule and should be finished at the end of the month if all goes well.

Mr. Kellums reported that Sycamore Township participated in the annual Hamilton County Snow Plow Rodeo and Mark Homan and Jason Sieler placed in the top five out of over 40 participants.

Mr. Kellums reported that the Hamilton County Solid Waste District reported that Sycamore Township had a 13.37% residential recycle rate for the first period of 2013 and as a result, the Township will receive a check for \$9,328.

Mr. Bishop directed Mr. Bickford to put a congratulatory letter together for the rodeo participants.

Mr. Miller reported that he received an email from the owner of the Drake Motel asking if the Trustees or Administrator would be willing to meet with him to work out the matter. Mr. Miller stated that unless he hears otherwise he will tell them that it's not the Township's issue and we will not be meeting.

Mr. Bickford reported that we are working with Duke Energy on the Galbraith Road undergrounding of utilities and will report back when there is more information to share. The slip lane will move forward as planned.

Mr. Bickford stated that there will be a meeting with the consultants and Duke Energy on the undergrounding of utilities on Montgomery and Hosbrook Roads as a precursor to the Hosbrook Road widening project.

Mr. Bickford reported that the Township is looking to expand the use of the current accounting software to a paperless PO system which will allow for greater efficiency and more timely budget reporting.

Mr. Weidman agreed that we need to maximize our use of technology.

Mr. Bickford presented the following purchase orders for approval:

Roy Tailors Uniform Co., Inc. Uniforms \$5,000.00

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this request.

Vote: All Aye

Citywide Ready-Mix Concrete Concrete \$5,000.00

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this request.

Vote: All Aye

Donald R. Frey & Co. Requisition Control and Two Users \$7,307.00

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this request.

Vote: All Aye

Mr. Bickford reported that the two zoning cases were up for discussion tonight and that in both cases the applicants did not appear.

Mr. Bickford reported that Coopers Hawk is on schedule for a November, 2013 opening.

Mr. Porter read a communication from Brenda Herring of the Kenwood Bible Methodist Church thanking the Fire Department for coming to their block party and bringing a fire truck.

Mr. Porter read a communication from Deer Park Cub Scout Pack 791 thanking the fire department for bringing fire trucks to their opening Cub Scout meeting at Trinity Church.

New Business:

Zoning Case 2013-05MA

Mr. Bishop made a motion, seconded by Mr. Connor, to direct the Law Director to prepare a resolution to remain in line with the Zoning Commission recommendation to deny Case 2013-05MA. All voted yes.

Zoning Case 2013-06MA

Mr. Bishop made a motion, seconded by Mr. Connor, to direct the Law Director to prepare a resolution to remain in line with the Zoning Commission recommendation to deny Case 2013-06MA. All voted yes.

A Resolution "Authorizing a Contract for the Purchase of an Ambulance from the Ohio Cooperative Purchasing Program" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-155 passed this 3rd day of October, 2013.

A Resolution “Authorizing a Contract for Asphalt Sealing at Bechtold Park” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-156 passed this 3rd day of October, 2013.

A Resolution “Authorizing a Contract for Remodeling of the Kitchen in the South Fire Station” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-157 passed this 3rd day of October, 2013.

A Resolution “Authorizing a Contract for Repair of the Kitchen Floor in the South Fire Station” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-158 passed this 3rd day of October, 2013.

Mr. Weidman read the schedule of events.

The Receipts and Disbursements of October 3, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.

Vote: All Aye.

Mr. Miller stated that the November 5, 2013 Workshop is on election day. Mr. Weidman suggested that the Workshop meeting be moved to Wednesday, November 6, 2013 at 9am.

Mr. Weidman stated that a request for executive session for the purposes of pending litigation was requested. Mr. Porter called the roll to adjourn the meeting to executive session at 7:23p.m.

Vote: Connor: Aye Bishop: Aye Weidman: Aye

The regular meeting reconvened after the executive session adjourned.

Mr. Connor made a motion, seconded by Mr. Bishop to end executive session and go back into regular session at 7:40p.m. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:40 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 10/03/2013

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
October 15, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Gerome, and Lt. Kettelman from the Hamilton County Sheriff's Office.

Sheriff Patrol Update

Lt. Kettelman reported that two extra patrols will be on the road for Halloween at no cost to the Township. The officers will be patrolling the neighborhoods and handing out candy.

Parks and Recreations Update

Mr. McKeown reported that Mount Notre Dame has finished their soccer season at Schuler while Landmark and Cincy United have a few weeks left. All parks will continue to see activity on the field thru late November.

Rentals at the Schuler Community Room continue to be ahead of previous years and there is a lot of interest in renting it.

Mr. Weidman requested an update on the batting cage location and Mr. McKeown reported that they are still looking into where in Schuler it can be located.

Kenwood Road Update

Mr. Kellums reported that the Kenwood Road median is complete and the final electric switch-overs are in the final stages. Restoration of the right of way is beginning and asphalt work will begin the Week of October 28.

Galbraith Road Utilities

Mr. Kellums updated the Board on the potential of placing the Galbraith Road utilities underground. Based on preliminary information from Duke Energy, placing the main electric feeder line underground will allow the Township a simpler path to placing all of Montgomery Road utilities underground and could eliminate the 4 poles on the Towne Centre property.

The Board directed Mr. Kellums and Mr. Bickford to pursue consultant selection to place the Galbraith and Montgomery Road utilities underground.

Radio System

Chief Gerome reported that an upgrade and repair of the existing Cityband radio system is required at a cost of approximately \$235,000. As an alternative, the existing 800 MHz radio system could be upgraded to function similar to the Cityband for a cost of approximately \$16,000.

The existing 800 MHz radio system, if upgraded, could also allow the Township to work with other communication / dispatch entities in the future without the need to purchase a new radio system. The Cityband radio system would then become a mobile to mobile operation instead of having the ability to broadcast Township wide. The Township and countywide broadcast function could be handled by the upgraded 800 MHz system. As a result, the current towers and

repeaters could be abandoned saving the Township over \$23,000 a year in current maintenance costs that would no longer be required.

The Board directed Chief Gerome to receive a final price from Motorola and Mobilecom to upgrade the 800 MHz system.

Hazard Mitigation Resolution

Chief Gerome stated that this resolution would be presented on for Thursday.

Fire Purchase Requests / Invoices

The invoices were not prepared for the workshop and will be ready for Thursday evening.

Cincyscape

Mr. Bickford reported that the opt out timeframe for Cincyscape was by November 1, 2013 and that our Cincyscape liaison, Jeanette Altenau is leaving WKRC. The Board discussed how Cincyscape was utilized and various options on how to continue with video production should the Township opt out.

Mr. Bickford explained that when Cincyscape started 7 years ago, the options for video production and hosting were limited and Cincyscape filled that void. However, today, there are more options to consider for video production and hosting.

Mr. Connor stated that he could provide estimates for approximate cost factors for various events for budget planning purposes.

The Board directed Mr. McKeown and Mr. Bickford to compile a list of potential events.

Nuisance Properties and Vehicle

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6891 Fields Ertel Road, Sycamore Township, OH 45241" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-159 passed this 15th day of October, 2013.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6460 Euclid Avenue, Sycamore Township, OH 45243" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-160 passed this 15th day of October, 2013.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8615 Monroe Avenue, Sycamore Township, OH 45242" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-161 passed this 15th day of October, 2013.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4504 Harrison Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-162 passed this 15th day of October, 2013.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-163 passed this 15th day of October, 2013.

Kenwood City Place

Mr. Miller reported that the right-of-way acquisition on Hosbrook / Montgomery Roads has mortgages and other items that will need to be corrected before closing can occur. Most notably is a notice of commencement that was filed on the property that could cause problems if mechanics liens are filed. He believes this issue can be worked out with the seller’s council.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase order for approval:

BPS Heating & Cooling	AC Unit for Administration Building	\$3,330
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Other Business

Mr. Kellums asked what the status was of the Plainfield Road property near Larchview. Mr. Bickford reported that the inspectors, along with Hamilton County visited the site last week and information was not yet available.

Mr. Bishop requested that the Township work with the County to determine if making the right lane on southbound Plainfield approaching Larchview right turn only is feasible.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

Meeting adjourned at 9:47am

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 10/15/13

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

October 17, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Zoning/Planning Director/ Assistant Administrator Bickford, Fire Chief Gerome, Superintendant Kellums, Parks/Recreation Director McKeown and Lt. Kettelman and Officer Bitterman from the Hamilton County Sheriff's Office.

The invocation from Hartzell United Methodist Church was read by Superintendant Kellums.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held October 1 and 3, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

The Proclamation "Designating November as Pancreatic Cancer Awareness Month" was read by Trustee Weidman. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve the Proclamation. Vote: All Aye.

Resident Sarah Tygrett, of High Point, expressed concerns about crime in that area. She stated that she owns four properties and that keeping tenants in them is difficult due to the drugs and crime in the area.

Resident Patricia Whittaker, 6th Avenue, complained that officers come and fill out reports but nothing seems to be done.

Resident Michael Bowling, also of High Point, said he sees drug activity in the neighborhood.

A resident from 11942 4th Avenue also expressed concerns about drug activity and has his concealed / carry permit.

Discussion continued with the residents in attendance about the property located at Fourth Avenue and Park Avenue. They state that there is a pile of debris that keeps being relocated. The Board directed the Township staff to look into the issue.

Lt. Kettelman stated that the Sheriff's office has police presence in High Point and there will be a Block Watch started in the area.

Lt. Kettelman reported that there will be extra patrols on Halloween from 6 p.m. to 8 p.m. Lt. Kettelman also noted that the Sheriff's office is participating with the DEA for a drug take back program on October 26, 2013 from 10 a.m. to 2 p.m. at the District Three offices at 8871 Weekly Lane.

Chief Gerome reported that EMS runs are up 192 from last year and that fire runs are about the same as last year. Chief Gerome thanked Trustee Bishop for assistance with auto accident in the Township.

Mr. McKeown reported that he had met with Tape Products and they may be interested in allowing the Township to place a batting cage on their property. Mr. Bickford cautioned about the placement of the cage with respect to the required setbacks.

Mr. Kellums reported on electric switch overs on Kenwood Road stating that four to five would take place this week. He noted that leaf collection in the Township begins on Monday, October 21st.

Mr. Miller reported that he is continuing with the property acquisitions for the Kenwood Access Road.

Mr. Miller asked about Mr. Bickford's status. Mr. Bishop made a motion to appoint Mr. Bickford as Acting Administrator. Mr. Connor seconded. All voted Aye.

Mr. Bickford reported that he and Trustee Connor attended an MSD meeting regarding sanitary sewer problems. Mr. Bickford informed the Board that JEDZ collection was underway and that the grant information for Township residents working within a JEDZ was on the website.

Mr. Bickford said Mark Homan and Jason Seiler appreciated the Trustees' recognition for their success in the Snow Plow Rodeo.

Mr. Bickford reported that the Township has the option to opt out of its contract with Cincyscape by November 1st. A motion was made to notify Cincyscape that Sycamore Township wishes to discontinue the contract by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

Mr. Bickford presented the following purchase orders for approval:

BPS Heating & Cooling	A/C Unit #3 Administration Building	\$3,300.00
TEC Engineering, Inc.	Kenwood Road Access	\$20,233.00
TEC Engineering, Inc.	Preliminary Design Kenwood Road	\$5,300.00

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these requests.
Vote: All Aye

Mr. Bickford reported that zoning permit applications continue to be ahead of last year and are on pace to be the most since 2008.

Old Business:

A Resolution "Denying a Major Modification and Site Plan for Chantilas Cincy Properties LLC Real Estate" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-164 passed this 17th day of October, 2013.

A Resolution "Denying a Major Modification and Site Plan for Premier Laser Spa in the Midland Atlantic Real Estate Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-165 passed this 17th day of October, 2013.

New Business:

A Resolution "Approving Change Orders to a Contract for the Kenwood Road utility and Roadway Improvements Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-166 passed this 17th day of October, 2013.

A Resolution “Adopting the Hamilton County 2013 Multi Hazard Mitigation Plan” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-167 passed this 17th day of October, 2013.

A Resolution “Accepting the Amounts and Rates as Determined by the budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-168 passed this 17th day of October, 2013.

Mr. Weidman read the schedule of events.

The Receipts and Disbursements of October 17, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:46 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 10/17/2013

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

November 6, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter (arrived at 9:45am) , Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Fire Chief Gerome, and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums and Parks/Recreation Director McKeown were excused.

Sheriff Patrol Update

Lt. Kettelman reported that the High Point Block Watch program is progressing. Letters about the program are being sent to residents in the next two weeks. Officer Bittermann will be coordinating the program.

The police cruiser that was in the October 17th accident is currently at the Sheriff's garage awaiting a determination by the insurance adjuster to see if it is totaled or not.

Mr. Bishop asked if there were any election day incidents. Lt. Kettelman said the Sheriff's office is aware of none.

Mr. Connor asked if there were any Halloween incidents. Lt. Kettelman said none that the Sheriff's office was aware of and despite the rain, most neighborhoods saw a high turnout of trick-or-treaters.

Parks and Recreations Update

Mr. Bickford reported that all fields are now closed for the winter.

Kenwood Road Update

Mr. Weidman reported that Kenwood Road is in the final phases of paving and it should be completed next week. All utility poles have been removed and the final sidewalk blocks are being poured this week. The final lift course of asphalt will be completed next week.

The Board directed Mr. Kellums to prepare a Q. and A. for the reconfigured Kenwood Road to be included in the next newsletter.

2014 Lawn Care

Mr. Bickford stated that Louiso had provided the lowest and best bid for the 2014 lawn care program and that their price did not increase over 2013.

Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution accepting the Luiso bid. All voted , yes.

Capital Equipment Purchase

Chief Gerome presented a request for the purchase of new capital equipment for the fire department: Fire Turnout Gear from Phoenix Safety Outfitters for \$27,807.00, Fire Hose from Vogelpohl Equipment for \$8,502.00 and Mechanics Tools from Snap-on Industrial for \$27,067.12 for a total purchase request of \$63,376.12.

Mr. Bishop made a motion to approve the requested capital items, seconded by Mr Connor. All voted, yes.

Mr. Bickford stated funding for these purchases would come from the Fire Capital Fund.

Fire Purchase Requests / Invoices

The Board had no questions about any of the invoices or purchase requests.

Station 92 Kitchen

Mr. Bickford reported that the approved bid from Wietmarchen construction had been modified and the price had remained the same.

Mr. Weidman asked Chief Gerome why the bid had changed. Chief Gerome stated that the cabinets were upgraded to meet the spec since they did not the last time. The price remained the same since the fire department will take on more of the demolition work.

Mr. Bishop made a motion to accept the contract, seconded by Mr. Connor. All voted, yes.

Pedestrian Crossing Signals

Mr. Bickford reported that the cost to replace all 48 pedestrian crossing signals on Hamilton County roads is approximately \$5,400. Hamilton County will provide the labor and install the signals if the Township purchases them.

Mr. Bickford stated that we are continuing to work with ODOT to facilitate the same transition on State Roads.

Mr. Bishop made a motion, seconded by Mr. Connor to approve the change out of County Road pedestrian heads. All voted, yes.

Health Insurance

Mr. Bickford requested to table this to the next meeting in order to gather more information.

Nuisance Properties and Vehicle

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8320 York Street, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-169 passed this 6th day of November, 2013.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4507 Harrison Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2013-170 passed this 6th day of November, 2013.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-171 passed this 6th day of November, 2013.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye
Resolution No. 2013-172 passed this 6th day of November, 2013.

Purchase Orders over \$2,500

Mr. Bickford presented the following:

Bansal Construction	Kenwood Road Improvements Change Order	\$8,755.46
Bansal Construction	Kenwood Road Improvements Change Order	\$15,171.92
US Bank	2009 Various Purpose Bond Payment	\$689,856.25
US Bank	2007 Public Infrastructure Bond Payment	\$307,043.75
US Bank	2007B Infrastructure Bond Payment	\$612,043.75
US Bank	2010 Road Improvements Bond Payment	\$43,950.00
Huntington National Bank	Kemper gold Coast/Deerfield Project	\$138,000.00

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session for Property Acquisition, Economic Development and Personnel - Discipline** was made by Trustee Bishop and seconded by Trustee Connor.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session:	9:39 a.m.
Begin Executive Session:	9:45 a.m.
End Executive Session:	10:29 a.m.
Back in regular session:	10:29 a.m.

Mr. Bishop made a motion, seconded by Mr. Connor to extend the Taco Bell lease until May or June, 2015 depending on the franchise agreement. All votes, Yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:29 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 11/6/13

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

November 7, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Zoning/Planning Director/ Assistant Administrator Bickford, Fire Chief Gerome, Superintendent Kellums, Parks/Recreation Director McKeown and Lt. Kettelman and Officer Bitterman from the Hamilton County Sheriff's Office.

The invocation from St. Saviour Church was read by Trustee Connor.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held October 15 and 17, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Lt. Kettelman reported on progress being made to start a Neighborhood Watch program in the High Point area. He stated that there were no incidents in the Township on Halloween. Lt. Kettelman also reported on a Meth Lab incident on Chaucer Drive and noted that the suspect had been caught.

Chief Gerome reported on a structure fire on Donna Lane caused by faulty wiring. Chief Gerome also gave an update on plans for the funeral for Lt. Mike Hill to take place Monday, November 11th.

Mr. McKeown reported that the Township's fields are now closed for the season. He stated that the Schuler Community Room is seeing higher usage and has many future bookings already set up.

Mr. Kellums congratulated Mr. Bishop and Mr. Weidman on their success in the election. He reported that Township Maintenance crews had received snow and ice removal training in Mason. Mr. Kellums reported that the base coating for asphalt, concrete work, and restoration have all been completed on the Kenwood Road project. Landscaping will take place next year. He added that adjustments to man holes would take place this week and final asphalt work will be next week.

Mr. Miller reported that the real estate matters are progressing. He noted that the Sycamore Township CIC would meet on November 19th at 10 a.m.

Mr. Bickford reported that Integrys is getting close to locking in our natural gas rate for the season. It should be below .49 per CCF which is lower than Duke's expected .52 per CCF. He said the Township is working on a potential Electric Aggregation rate.

Mr. Bickford said construction of the new tower at the Jewish Hospital is set to begin later in 2014. Currently the interior corridors are being moved to accommodate the future tower.

Mr. Bickford reported that the Township is looking into electric rates for the Township buildings and street lighting. Mr. Weidman suggested looking into Eagle Energy.

Mr. Porter read the following communications:

A communication from: Elizabeth Yanakos thanking the Sycamore Township Fire Department for their response to a fire at her home on August 6, 2013.

A communication from Jeff Chitwood, Coach of Landmark, to Mike McKeown for two well-kept fields saying he was proud to call Schuler Park their home field.

New Business:

A Resolution “Approving a Proposal for Ground Care Services for Township Parks, Grounds, and Rights of Way” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-173 passed this 7th day of November, 2013.

A Resolution “Authorizing and Directing the Township Administration to Immediately Proceed with the Economic Development Plan for the Sycamore Township JEDZ Kenwood – Central Joint Economic Development Zone” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-174 passed this 7th day of November, 2013.

A Resolution “Authorizing and Directing the Township Administration to Immediately Proceed with the Economic Development Plan for the Sycamore Township JEDZ Kenwood – East Joint Economic Development Zone” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-175 passed this 7th day of November, 2013.

A Resolution “Authorizing and Directing the Township Administration to Immediately Proceed with the Economic Development Plan for the Sycamore Township JEDZ Kenwood – Southwest Joint Economic Development Zone” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-176 passed this 7th day of November, 2013.

A Resolution “Approving a Contract for Employee Insurance Benefits” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-177 passed this 7th day of November, 2013.

A Resolution “Authorizing a Contract for Remodeling of the Kitchen in the South Fire Station” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-178 passed this 7th day of November, 2013.

A Resolution “Approving a Change Order to a Contract for the Kenwood Road Utility and Roadway Improvements Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2013-179 passed this 7th day of November, 2013.

The JEDZ contract with Deer Park was approved by voters on Tuesday, November 5th. Mr. Bickford said the first board meeting will be set up after the election is certified later in November.

The Receipts and Disbursements of November 7, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:21 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 11/7/2013

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
November 19, 2013

The meeting was called to order at 12:30 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Gerome, and Lt. Kettelman from the Hamilton County Sheriff's Office.

Sheriff Patrol Update

Lt. Kettelman reported that the monthly stats had been delivered electronically last week. He also reported that the police cruiser involved in the incident on Montgomery Road has been totaled. Mr. Bickford reported that the Township would receive \$12,291.67 for the loss. Options for a new cruiser were discussed and the Board directed Lt. Kettelman to provide information on the various police cruiser models.

Parks and Recreation Update

Mr. McKeown reported that the car show club has pulled out of the event for 2014 and he is trying to find a replacement. Mr. McKeown advised the Board that bands for the 2014 festival should be booked earlier than normal due to increased competition from other venues.

Kenwood Road Update

Mr. Kellums reported that Kenwood Road is substantially complete and traffic is flowing smoothly. The first punch list is in process and should be completed in the coming weeks.

Mr. Weidman stated that he noticed traffic was moving well and that Burger King had a full drive thru when he went by.

Mr. Bishop thanked Mr. Kellums for his work on the project.

Township Owned Property along Cross County

Mr. Kellums presented information on trails that were created on Township owned property. Mr. Todd Hanseman, the resident, spoke on the issue and said that he was unaware he was doing anything wrong. There was discussion on the issue as to who has the liability and about possible zoning concerns. The board directed Mr. Bickford to collect more information.

Mr. Kellums reported on the development at Glenover and Montgomery. Mr. Bickford added that occupancy of the homes would not be awarded and future Zoning Certificates would not be issued until the road was repaired. Mr. Kellums stated that the developer wanted to put cash in an escrow account instead of the traditional bond. Mr. Miller stated that the bond is to insure compliance with prevailing wage standards. Mr. Porter indicated that the County Engineer may have the ability to accept an escrow payment. Mr. Kellums said he would research the issue further and report back.

Employee Promotion

Chief Gerome reported that Mike Beiting was in line to be promoted to Lieutenant. Mr. Bishop made a motion, seconded by Mr. Connor to promote Mr. Beiting to Lieutenant and to direct Mr. Miller to prepare a resolution amending the rate of pay. All voted, yes.

Fire Purchase Requests / Invoices

All invoices we approved as listed.

Mr. Weidman commented on the Medical Director charge and asked if it would be possible to use Medical Mutual for physicals to reduce costs. Mr. Bickford stated that the Medical Director fee was required so the department could dispense drugs on EMS runs.

Consultant Selection for Hosbrook Road Calming

Mr. Bickford advised the Board that in order to complete the engineering on the Hosbrook Road calming study, a consultant selection process was required. Mr. Bishop made a motion, seconded by Mr. Connor to begin the consultant selection process. All voted, yes.

Radio System Replacement / Dismantling

Mr. Bickford reported that the final cost for the radio system replacement and dismantling came in at \$8,800.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Mobilcom	Radio System Replacement	\$8,800.00
Donnellon, Donnellon and Miller	Legal Services	\$13,035.75

Mr. Bishop made a motion, seconded by Mr. Connor to approve the purchase orders. All voted, yes.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session for Property Acquisition and Personnel – Promotion** was made by Trustee Weidman and seconded by Trustee Bishop.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 1:13 p.m.

Begin Executive Session: 1:15 p.m.

End Executive Session: 1:32 p.m.

Back in regular session: 1:34 p.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 1:34 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 11/19/13

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

November 21, 2013

The Regular Meeting of the Board of Trustees of Sycamore Township was called to order at 7:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Zoning/Planning Director/ Assistant Administrator Bickford, Assistant Fire Chief Penny, Superintendent Kellums, and Lt. Kettelman from the Hamilton County Sheriff's Office. Parks and Recreation Director Mike McKeown was excused.

The invocation from Hartzell United Methodist Church was read by Trustee Connor.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held November 6 and 7, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

A Resolution "Amending the Rate of Pay for a Township Employee" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-180 passed this 21st day of November, 2013.

The Board thanked Lt. Beiting for his service and congratulated him on his promotion.

Peter Koenig, attorney for the owner of 8450 Blue Ash Road, outlined the steps his client planned to take to remedy the problems with the property. He also explained that the reason for the delays in getting the property repaired were due to lack of communication with the Architect that was hired to prepare the plans.

Lt. Kettelman stated the Sheriff's Department monthly reports had been submitted.

Assistant Chief Penny expressed excitement about the promotion of Mike Beiting.

Mr. Kellums reported that leaf collection was going well. The Maintenance Department did have one leaf collection unit in disrepair but it was now back in operation. Mr. Kellums stated the Township has plenty of salt and is prepared for snow.

Mr. Miller reported that Hosbrook Road right of way property acquisition was getting closer to being complete. Mr. Bickford reported that the issue with the County Easement was in the process of being solved and that Hamilton County will be providing a letter indicating that projects that are for right-of-way purposes no longer require greenspace easements. In addition,

Hamilton County has turned all local Sycamore Township zoning matters over to the Township which includes all past County approvals.

Mr. Bickford announced that the gas price for the gas aggregation program in the Township had been locked in at .4755/CCF by Integrys.

Mr. Bickford presented the following P.O. for approval:

Traffic Control Products Pedestrian Crossing Signals \$5,317.00

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this request.

Vote: All Aye

Mr. Bickford reported that the Township will receive \$12,291.67 from the insurance carrier for the totaled police vehicle. To replace the vehicle, the Sheriff's office is recommending the purchase of a new Ford SUV at a cost of \$30,600 plus up to an additional \$4,000 for customization on the vehicle. In addition, other vehicles will be rotated in order to maximize their efficiency and will require additional equipment at a cost of \$15,400. These expenses can be paid for out of Tax Increment Financing.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this request.

Vote: All Aye

Mr. Bickford said the fiber to Kenwood Towne Centre was in the process of being installed and should be complete by Black Friday. He stated that new controllers had been installed and timing is in the process of being adjusted on the traffic lights.

Mr. Bickford reported that the Office of Planning and Zoning has processed over 300 Zoning Certificates in 2013 so far and there has been \$50 million in new construction in the Township.

Mr. Porter read the following communication:

A communication from: The Cystic Fibrosis Foundation thanking the Township for their donation from the 11th Annual Sycamore Township Golf Outing.

New Business:

Mr. Bickford presented a Consulting Services Agreement between the Township and Focused Capitol Solutions, LLC. A Motion was made by Mr. Bishop, seconded by Mr. Connor, to accept the agreement.

Vote: All Aye.

Mr. Bickford announced that the JEDZ Northwest Board will meet at a time to be determined after the election has been certified.

The Receipts and Disbursements of November 21, 2013 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to adjourn to executive session to discuss property acquisition and personnel- termination, promotion, compensation.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The Board entered into executive session at 7:31 p.m.

The executive session adjourned at 8:08 p.m.

The Board received a letter of resignation from Chief Perry Gerome effective date December 8, 2013. Mr. Bishop made a motion to terminate Chief Gerome effective immediately. Mr. Connor seconded the motion. Vote: All Aye.

Mr. Bishop made a motion to appoint Assistant Chief Rob Penny Interim Acting Fire Chief. Mr. Connor seconded. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:09 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 11/21/2013

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
December 3, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Interim Fire Chief Penny, and Lt. Kettelman from the Hamilton County Sheriff's Office.

Sheriff Patrol Update

Lt. Kettelman introduced Margo Mangin and Cpl. Hale from the Sex Offender division of the Sheriff's office and they gave a presentation on the Sex Offender tracking and notification process.

Mr. Weidman explained what the Township does with the enhanced notification process and how offenders are not permitted to live within a certain proximity of Schools, Churches, parks, and other public places.

Cpl. Hale indicated that Sycamore Township has one of the lowest concentrations of sexual offenders living within its borders.

Lt. Kettelman reported that the HCSO will be offering a concealed carry class for a nominal fee.

Trustee Weidman asked how Black Friday went in the Township. Lt. Kettelman reported that traffic flowed well and that they continue to work on removing the panhandlers from the area.

Parks and Recreations Update

Mr. McKeown reported that Luminaria will take place on Saturday evening.

Mr. McKeown asked the Trustees for direction on the band selection for the 2014 Festival in Sycamore.

Motion to Advertise – Montgomery Road Utility Underground and Hosbrook Road Widening

Mr. Kellums asked for a motion to advertise the Montgomery Road Utility Underground and Hosbrook Road widening projects on the following dates: December 27, 2013 and January 3, 2014 with a bid opening on January 10, 2014.

Mr. Bishop made a motion seconded by Mr. Connor to advertise the projects. All voted, Yes.

Mr. Kellums reported that the 12 year old diesel fuel pump at the Administration building was in need of repair or replacement. The cost to replace is approximately \$6,780 and the cost to repair is approximately \$1,645. Mr. Kellums feels that we can get another few years out of a repair. Mr. Bishop made a motion, seconded by Mr. Connor to repair the pump. All voted, Yes.

Equipment Purchase

Chief Penny requested to purchase the following items:

Helmets and Equipment	\$3,250.00
Replacement SCBA Masks for Air Packs	\$25,682.00

Mr. Bickford reported that these are capital funds and or TIF funds eligible.

Mr. Bishop made a motion, seconded by Mr. Connor to approve the purchase of the items. All voted, Yes.

Chief Penny submitted a quote from Recker and Boerger for appliances for Station 92 as well as a dishwasher for Station 93 in the amount of \$4,777.96.

Mr. Bishop made a motion, seconded by Mr. Connor to approve the purchase of the appliances as presented. All voted, Yes.

Sycamore Senior Center

Mr. Bickford reported that the Sycamore Senior Center has requested a donation for 2014. The Board tabled this request until the budget process was farther along.

Dillonvale Parking

Mr. Bickford reported that a letter was being mailed to Dillonvale residents about parking issues in the neighborhood.

Electric Aggregation

Mr. Bickford reported that Duke Energy Retail has not responded to requests for a new rate and he is working with Marvin Blade to find a new account representative.

Mr. Weidman discussed the possibility of Opt-Out electric aggregation similar to the gas program. The Board will consider that at a later time.

Signs in R.O.W.

Mr. Bickford reported that there is a growing number of signs being placed in the right-of-way causing a nuisance and public safety hazard. Mr. Bishop made a motion, seconded by Mr. Connor to direct Mr. Miller to prepare legislation dealing with the signs and establishing fines of \$500 for the first offense and \$1,000 for the second. All voted, Yes.

Nuisance Vehicle

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-181 passed this 3rd day of December, 2013.

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Purchase Orders over \$2,500

There were no purchase orders submitted for approval.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session for Property Acquisition, Collective Bargaining and Personnel Compensation** was made by Trustee Weidman and seconded by Trustee Bishop.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:51a.m.

Begin Executive Session: 9:55a.m.

End Executive Session: 11:05a.m.

Back in regular session: 11:05a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 11:05 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 12/3/13

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 5, 2013

The regular meeting was called to order at 7:00 pm. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, and Lt. Kettelman from the Hamilton County Sheriff's Office.

The invocation from St. Saviour Church was read by Trustee Connor.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held November 19 and 21, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Lt. Kettelman reported that the High Point Block Watch meeting was well attended.

Mr. McKeown reported that Luminaria will take place on Saturday night from 6 p.m.- 8 p.m. Mr. McKeown also reported that he is meeting with Rick Warner about the 2014 Festival in Sycamore and that bands are being booked quickly. He stated that donations are on par with last year.

Mr. Kellums reported that leaf pickup will continue until December 13th and that the maintenance department is ready for the predicted snowfall. Mr. Kellums also reported that there will be a brush chipping event at the Township on Saturday. Finally, Mr. Kellums reported that he had change orders for Kenwood Road under new business.

Mr. Miller reported that he has a signs in the right-of-way resolution that is written for passage tonight, however, he recommends that it be read on two occasions.

Mr. Bickford reported that the JEDZ Kenwood Northwest Board will have its first meeting on Monday, December 9, 2013 at either 10 or 11 am.

Mr. Bickford reported that the other JEDZ Boards met today and the process is going well.

NEW BUSINESS:

A Resolution “Approving a Lease of the Real Property Located at 7781 Montgomery Road in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency.

Vote: All Aye.

Resolution No. 2013-182 passed this 5th day of December, 2013.

A Resolution “Approving Change Orders to a Contract for the Kenwood Road Utility and Roadway Improvements Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency.

Vote: All Aye.

Resolution No. 2013-183 passed this 5th day of December, 2013.

A Resolution “Authorizing the Purchase and Closing of the Real Property Being Part of the Property Located at 7269 Kenwood Road in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-184 passed this 5th day of December, 2013.

A Resolution “Appointing Members to the Board of Directors of the Sycamore Township JEDZ Kenwood – Northwest Joint Economic Development Zone” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-185 passed this 5th day of December, 2013.

A Resolution “Authorizing and Directing the Township Administration to Immediately Proceed with the Economic Development Plan for the Sycamore Township JEDZ Kenwood – Northwest Joint Economic Development Zone” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-186 passed this 5th day of December, 2013.

A Resolution “Adopted Under Home Rule Authority Prohibiting Outdoor Signs in the Public Right of Way” was read. A motion was made by Mr. Bishop to suspend the rules for two readings, seconded by Mr. Connor.

Vote: All Aye: Connor: AYE Bishop: AYE Weidman: AYE

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve the resolution dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-187 passed this 5th day of December, 2013.

The Receipts and Disbursements of December 5, 2013 were available in the Fiscal Officers Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting to executive session for the purpose of discussing Current Litigation at 7:19 p.m.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The meeting reconvened after the executive session at 7:20 p.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:20 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 12/05/2013

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
December 17, 2013

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Interim Fire Chief Penny, and Lt. Kettelman from the Hamilton County Sheriff's Office.

Sheriff Patrol Update

Lt. Kettelman reported that all monthly reports had been submitted electronically.

Mr. Bishop stated that he would like the Sheriff's Office to monitor speeds around St. Vincent School during the restricted school hours just as they do at other schools.

Parks and Recreation Update

Mr. McKeown reported that Luminaria was a success despite the cold temperatures. He also stated that he wants to get more resident participation for future Luminarias.

Mr. Connor thanked the maintenance crew for their work in making sure the event ran smoothly.

Mr. McKeown reported that the former lead singer of "Boston" reached out to the Township's agents about playing at the Festival in Sycamore in 2014. The dates for the 2014 Festival in Sycamore are set for July 11-12, 2014.

Maintenance Update

Mr. Kellums reported that the trench drain that runs the length of the maintenance building has failed and is in need of repair. The Township does not have the equipment to perform such a large job and it needs to go to an outside company.

Mr. Bishop made a motion, seconded by Mr. Connor to repair the drain at a cost not to exceed \$18,875. All voted, Yes.

Fire Pumper Truck Disposition

Chief Penny requested a motion to advertise the 1995 pumper truck for sale. The pumper has been used as a backup for several years and the cost of maintaining it is no longer economically feasible with all the work that needs done to it. Chief Penny stated that disposing of the truck will not effect the ISO rating of the Township.

Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to advertise the truck for sale. All voted, Yes.

Chief Penny Reported that Greg Roth, a part time firefighter that has been with the Township since the private company days will be retiring at the end of the year.

Chief Penny stated that the kitchen project is on schedule and should be complete by the beginning of the year.

CIC / IRS

Mr. Bickford reported that the CIC has established a separate bank account and that the application for the grant program is just about completed.

Mr. Miller reported that the IRS is still working through a backlog of cases and is about six (6) months behind on tax exempt applications.

Electric Aggregation

Mr. Bickford reported that the Township continues to look for the best electric aggregation offer. As of right now, the best offer is from AEP thru Aspen Energy at .490. However, they can't offer that same rate to the residents unless the Township does an opt-out aggregation similar to the natural gas program. Duke Retail has offered a rate of .503 and will offer some savings to the residents, however, that amount is unknown.

The Board directed Mr. Bickford to continue to pursue the offers and advise them at the next meeting.

Nuisance Vehicles

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-188 passed this 17th day of December, 2013.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-189 passed this 17th day of December, 2013.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-190 passed this 17th day of December, 2013.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Donnellon, Donnellon and Miller	Legal Service	\$14,766.39
Donald R. Frey & Co.	Blank Check Module and Set up	\$2,519.00

Mr. Bishop made a motion, seconded by Mr. Connor, to approve the purchase orders.
All voted, yes.

Fire Purchase Requests/Invoices

All Fire Department Invoices were approved as listed.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session for Property Acquisition, Collective Bargaining and Personnel – Compensation** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye

End regular session: 9:33 a.m.

Begin Executive Session: 9:33 a.m.

End Executive Session: 10:30 a.m.

Back in regular session: 10:30 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:30 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 12/17/13

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 19, 2013

The regular meeting was called to order at 7:00 pm. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Assistant Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, and Lt. Kettelman from the Hamilton County Sheriff's Office.

The invocation from Bethel Baptist Temple was read by Trustee Connor.

Pledge to the Flag.

The minutes of the Board of Trustees meetings held December 3 and 5, 2013 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

A Resolution Honoring Gregory L. Roth was read by Mr. Weidman. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve the resolution.

Vote: All Aye.

Resolution No. 2013-191 passed this 19th day of December, 2013 was presented to Gregory L. Roth.

Chief Penny thanked the Trustees for attending his father-in-law's funeral. Chief Penny stated the kitchen project was moving forward. He reported that the Fire Department had teamed up with others to feed the hungry at Christmas time.

Mr. McKeown announced that Moeller had won the State Championship in football. He reported that Kroger has increased their sponsorship of the Festival in Sycamore.

Mr. Kellums reported that the Maintenance Department went through over 200 tons of salt with the last snow and that there would be one last round of leaf pick up now that the snow has melted.

Mr. Miller announced the filing of the TIF application for Greens of Kenwood. He also stated that he had applied for tax exemption for the Tudor property.

Mr. Bickford announced an agreement with the Fire Union on a two year contract. He reported on the options for electric aggregation.

Mr. Bickford presented the following purchase orders for approval:

Home Depot	Station 92 Kitchen Back Splash	\$2,700.00
TEC Engineering	Traffic Camera Design Work	\$2,500.00

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these requests.
Vote: All Aye

Mr. Bickford said there would be a public hearing on January 2, 2014 at 6:30 p.m. for the Trustees to consider a request for a Major Adjustment to a PUD by Belcan at Goldcoast in Case 2013-08MA.

Mr. Porter read the following communications:

A communication from: Home Care Assistance thanking Trustee Connor for attending their ribbon cutting.

A communication from: Amy and Rob Penny thanking the Trustees for the beautiful planter and for attending the funeral of Mrs. Penny's father.

NEW BUSINESS:

A Resolution "Reconciling Budgets and Appropriations" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency.

Vote: All Aye.

Resolution No. 2013-192 passed this 19th day of December, 2013.

A Resolution "Adopting Appropriations for Calendar Year 2014" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency.

Vote: All Aye.

Resolution No. 2013-193 passed this 19th day of December, 2013.

A Resolution "Requesting the County Auditor to Make Advance Payments of Taxes" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-194 passed this 19th day of December, 2013.

A Resolution "Establishing Mileage Allowance for Township Employees and Providing for Reimbursement Expenses" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-195 passed this 19th day of December, 2013.

A Resolution “Setting the Township Fiscal Officer’s Salary and Benefits” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2013-196 passed this 19th day of December, 2013.

A Resolution “Providing for Compensation to the Township Trustees” was read. A motion was made by Mr. Bishop to suspend the rules for two readings, seconded by Mr. Connor.

Vote: All Aye.

Resolution No. 2013-197 passed this 19th day of December, 2013.

A Resolution “Providing Insurance Benefits to the Township Trustees” was read. A motion was made by Mr. Bishop to suspend the rules for two readings, seconded by Mr. Connor.

Vote: All Aye.

Resolution No. 2013-198 passed this 19th day of December, 2013.

A Resolution “Authorizing Payment for Association Dues” was read. A motion was made by Mr. Bishop to suspend the rules for two readings, seconded by Mr. Connor.

Vote: All Aye.

Resolution No. 2013-199 passed this 19th day of December, 2013.

A Resolution “Setting Trustee Meeting Dates and Times” was read. A motion was made by Mr. Bishop to suspend the rules for two readings, seconded by Mr. Connor.

Vote: All Aye.

Resolution No. 2013-200 passed this 19th day of December, 2013.

A Resolution “Employing R. Douglas Miller as the Township Law Director and the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel” was read. A motion was made by Mr. Bishop to suspend the rules for two readings, seconded by Mr. Connor.

Vote: All Aye.

Resolution No. 2013-201 passed this 19th day of December, 2013.

A Resolution “Establishing Rates of Pay and Benefits for Township Employees” was read. A motion was made by Mr. Bishop to suspend the rules for two readings, seconded by Mr. Connor.

Vote: All Aye.

Resolution No. 2013-202 passed this 19th day of December, 2013.

A Resolution “Declaring a 1996 Seagrave Pumper Truck as Surplus Property and Authorizing its Sale” was read. A motion was made by Mr. Bishop to suspend the rules for two readings, seconded by Mr. Connor.

Vote: All Aye.

Resolution No. 2013-203 passed this 19th day of December, 2013.

A Resolution “Authorizing and Directing Transfers of Funds to Reconcile Budgets and Appropriations” was read. A motion was made by Mr. Bishop to suspend the rules for two readings, seconded by Mr. Connor.

Vote: All Aye.

Resolution No. 2013-204 passed this 19th day of December, 2013.

The Receipts and Disbursements of December 19, 2013 were available in the Fiscal Officers Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.

Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting to Executive Session for the purpose of discussing Property Acquisition at 7:28 p.m.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The meeting reconvened after the executive session at 7:45 p.m.

Mr. Bishop wished a Merry Christmas to everyone.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:45 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 12/19/2013

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 2, 2014

The regular meeting was called to order at 7:00 p.m. by Fiscal Officer Rob Porter.

The invocation from Trinity United Church of Christ was read by Trustee Connor.

Pledge to the Flag.

Fiscal Officer Porter swore in Trustee Thomas J. Weidman and Trustee Cliff W. Bishop. Mr. Porter entertained a motion to establish the officers for the Board of Trustees. A motion was made by Mr. Weidman, seconded by Mr. Connor, to nominate Mr. Bishop as President of the Board of Trustees. Vote: All Aye. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to nominate Mr. Connor as Vice President. Vote: All Aye.

Present for the meeting were, President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Interim Fire Chief Rob Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held December 17 and 19, 2013 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Chief Penny reported that Station 92's kitchen remodel was nearing completion and is now functional. Mr. Bishop thanked Jerry Cooper and all those who had helped with the project.

Mr. McKeown reported that he had gotten a lot of calls inquiring about field use for 2014.

Mr. Kellums reported that maintenance crews had been out since 4:00 a.m. and roads in the Township were in good condition. He said his department had used a lot of salt so far this winter.

Mr. Bickford presented the CIC grant application document and stated that it will be ready in the next few weeks after the terms and conditions were reviewed by Mr. Miller.

Mr. Bickford presented the proposed blanket purchase orders for 2014. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve the 2014 blanket purchase orders. Vote: All Aye.

Mr. Bickford also reported that Duke Energy Retail will offer residents a discount through an opt in electric aggregation program. The discount will be off of Duke Energy's regulated rates. The Township will also receive special pricing for Township specific accounts including street lighting. There was discussion about future opt out electric aggregation that could take place on

the November 2014 ballot. Mr. Weidman stated he was not sure if the electric market was as favorable to opt out aggregation as the gas market. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve the electric rate agreement with Duke Energy Retail. Vote: All Aye.

Mr. Bickford announced that the Planning and Zoning Department had issued 330 permits in 2013; the most since 2002.

Mr. Porter read the following communications:

A communication from: Tom Meiers thanking the Fire Department for tree rescue.

A communication from: Patty Hadden thanking the Fire Department for assistance providing food baskets to those in need through the Deer Park Holiday Food Basket Program over the holidays.

The Receipts and Disbursements of January 2, 2014 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:17 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 01/02/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
January 2, 2014

The meeting was called to order at 5:30 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Interim Fire Chief Penny, and Lt. Kettelman from the Hamilton County Sheriff's Office.

Sheriff Patrol Update

Lt. Kettelman stated there was nothing new to report. Trustee Weidman asked how the holidays went from a crime standpoint. Lt. Kettelman reported that he was still waiting on final statistics; however, the number of details was up primarily because the Towne Centre paid for several special deputies. In addition, Lt. Kettelman added that traffic flowed extremely well in Kenwood.

Finally, Lt. Kettelman added that the deputy poked by a syringe during a pat down was ok.

Parks and Recreations Update

Mr. McKeown reported that two out of the three bands (Ambrosia and Fran Cosmo) are confirmed for the Festival and that there has already been over \$6,500 in sponsorship money received.

Proposed Newsletter Deadlines

Mr. McKeown requested that the Trustees look at changing the newsletter dates to be more aligned with the seasons. The new proposed dates are March 1, June 1, September 1, and December 1.

Trustee Weidman asked why the winter newsletter was delayed. Mr. Bickford stated it was to capture the November Election.

The Board approved the request to move the newsletter dates.

Kitchen Remodel Update

Chief Penny requested to table this to the Regular Meeting.

Chief Penny presented fire department stats for 2012-2013 that includes EMS billing revenue as well as number and type of runs.

Appointed Board Members

Mr. Bickford stated that three appointed board members' terms had expired and an alternate needed to be appointed to the Board of Zoning Appeals.

Mr. Bishop made a motion seconded by Mr. Connor, to re-appoint Tom Scheve to the Board of Zoning Appeals for a continuing five year term. All voted, Yes.

Mr. Bishop made a motion seconded by Mr. Connor, to re-appoint Jim Eichmann to the Board of Zoning Appeals for a continuing five year term. All voted, Yes.

Mr. Bishop made a motion, seconded by Mr. Connor, to appoint Steve Scholtz as Alternate to the Board of Zoning Appeals filling the term of Marlene McDaniel, expiring December 31, 2015. All voted, Yes.

Mr. Connor made a motion seconded by Mr. Bishop, to re-appoint Tom Kronenberger to the Zoning Commission for a continuing five year term. All voted, Yes.

CIC Grant Program

Mr. Bickford presented the CIC grant program application form that includes the terms and conditions. Mr. Weidman stated he would like more time to look at it. Mr. Bickford reminded the Board of Trustees that they do not need to take action on the application. It was a CIC function.

2014 Blanket Purchase Orders

Mr. Bickford presented the list of 2014 Blanket Purchase orders. Mr. Weidman stated he would like to table this until the regular session.

Resolution Reconciling Appropriations

The resolution "Reconciling Appropriations" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-01 passed this 2nd day of January, 2014

Purchase Orders over \$2,500

There were no purchase orders over \$2,500 for approval.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Weidman. Vote: All Aye.
End regular session: 5:56 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 01/02/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
January 14, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Parks/Recreation Director McKeown, Interim Fire Chief Penny, and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

Sheriff Patrol Update

Lt. Kettelman stated that the final monthly and yearly reports are not completed yet and should be available later in the week.

Lt. Kettelman advised the Board that burglaries were down by 20 in 2013. Sycamore Township averages 90 burglaries a year.

Parks and Receptions Update

Mr. McKeown reported that the Little River Band has dropped out of the festival before the contract was signed. He listed several potential replacements including, Loverboy, Survivor, ELO, Richard Marx, Molly Hatchett, and John Waite among others. The Board directed Mr. McKeown to pursue Survivor and Dave Mason as potential replacements.

Mr. McKeown reported that the clean-up from the Community Room sprinkler pipe rupture was going well and that most of the carpet stains had been removed.

Fire Department Update

Chief Penny reported that 174 runs have been made in 2014 so far and 73 of them were water related.

Chief Penny stated that the kitchen project is 99% complete and the final walk through will be this week.

Trustee Weidman asked if the Department responded to the Indian Hill fire. Chief Penny stated that since our ladder was taken out of service a few years ago, the Madeira / Indian Hill Fire Department has not added it back to its run card.

TID Grant Contract

The resolution "Approving an Agreement with the Hamilton County Transportation Improvement District for the Application for Grant Funding for the Kenwood Access Road Project" was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2014- 02 passed this 14th day of January, 2014

Electric Aggregation

Mr. Bickford presented the Duke Energy Retail website portal and stated the information would be sent to residents via the website, newsletter and Facebook page. The rates fluctuate daily and were at .539 this morning which is less than Duke Energy's regulated rates.

The Board directed Mr. Bickford to pursue placing an electric aggregation opt-out issue on the November ballot with the understanding that the Township is not obligated to aggregate electric if a better deal is found.

Consultant Selection Results

Mr. Bickford reported that Brandstetter Carroll was the highest rated consultant for the design of the Hosbrook Road Calming Plan. Mr. Connor made a motion, seconded by Mr. Weidman to enter into contract negotiations with the firm of Brandstetter and Carroll for the project. All voted, Yes.

Mr. Bickford advised the Board that a public hearing or meeting would be necessary to gather feedback on the final design and most notably, the construction of the sidewalk.

Mr. Bickford reported that Brandstetter Carroll was the highest rated consultant for the design of the Galbraith Road Utility Underground Project. Mr. Weidman made a motion, seconded by Mr. Connor to enter into contract negotiations with the firm of Brandstetter and Carroll for the project. All voted, Yes.

Mr. Weidman requested that the Township look into the State Capital Budget to see if money was available to continue the Montgomery Road sidewalk plan.

Resolution for Galbraith Road Slip Lane

The resolution "Approving an Agreement with the Board of County Commissioners of Hamilton County, Ohio for the Improvement of Galbraith Road in Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2014-03 passed this 14th day of January, 2014

Purchase Orders over \$2,500

Road Solutions	Beet Juice	\$6,975.00
Earth Alarm Records Inc.	Festival Entertainment	\$12,500.00
Pillar Insurance	Life & Accident Insurance Fire	\$7,915.00
Josh Mandel Ohio Treasurer	Sturbridge Subdivision Reconstruction Loan	\$37,499.18

Schedule

The schedule of upcoming events was read by Mr. Bishop.

Mr. Connor asked if there was any business to come before the Board on Thursday. Seeing none, Mr. Connor made a motion, seconded by Mr. Weidman to cancel the regularly scheduled meeting on Thursday, January 16, 2014. All voted, Yes.

A motion to enter into **Executive Session for Property Acquisition** was made by Trustee Connor and seconded by Trustee Weidman.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:47 a.m.

Begin Executive Session: 9:56 a.m.

End Executive Session: 10:30 a.m.

Back in regular session: 10:30 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:36 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 01/14/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 4, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Interim Fire Chief Penny, and Lt. Kettelman from the Hamilton County Sheriff's Office.

Sheriff Patrol Update

Lt. Kettelman reported that the stats for last year are in and the overall number of burglaries is down which includes business breaking and entering. He also reported that there will be tips from the Sheriff's office in the next newsletter.

There were 124 narcotics runs in 2013 which was higher than in past years. In addition, domestic violence and juvenile crimes were up.

Lt. Kettelman added that there was an aggravated robbery on January 25th at the Family Dollar.

Lt. Kettelman reported that there were two accidents over the past week involving Sycamore cruisers. Car 78 had crashed chasing after a suspect and it was possibly totaled. The insurance adjuster will be looking at it this week. The other accident involved car 153 on I-71 during the snow event. A car driven by Chico Thomas was cited for failure to maintain control and failure to maintain the vehicle equipment after he spun out and crashed into car 153 on I71 while the officers were attempting to help a stranded motorist. Deputy's Eric Kidd and Troy Lipps were injured in the crash. Both are now ok and will be back on duty shortly. Damage estimates on Car 153 are coming in around \$5,000 for the repairs.

Trustee Weidman suggested that should car 78 be totaled that it be replaced with an SUV with an ALPR machine. He also suggested that one of the older vehicles be replaced at this time. Lt. Kettelman will provide more information as to the cost of new vehicles when the new bids come out later in the spring.

Mr. Connor made a motion, seconded by Mr. Weidman to look into the purchase of a Ford Explorer with an ALPR to replace car 78 should it be totaled. All voted, Yes.

Mr. Weidman inquired on the status of the recently approved SUV purchase. Lt. Kettelman stated they were waiting on the vehicle to be delivered.

Fire Department Update

Chief Penny reported that the new radios are being installed this week. He also reported that of all Hamilton County Communications Center clients, we are the fourth busiest for fire and fifth busiest for EMS.

Chief Penny requested parking restrictions on certain sections of Wexford Avenue and Longford Avenue. Mr. Kellums concurred saying it is a safety hazard to have cars park there.

Mr. Connor made a motion, seconded by Mr. Weidman to prepare a resolution with the exact restrictions. All voted, Yes.

Parks and Recreations Update

Mr. McKeown reported that the Moeller HS football team will be at the Thursday meeting for a presentation for winning back to back State Division 1 Football Championships.

Mr. McKeown reported that The Guess Who is set for the Saturday night slot of the festival.

Leaf Dump

Mr. Kellums reported that he has not heard back from Hartzel Church on the contract.

Hosbrook Widening Bid Results

Mr. Kellums reported that bids were opened for the Hosbrook Road Widening Project. The lowest bid was for \$3,230,476.89 from Bansal Construction with a time table for completion of 395 days. The next lowest bid was 3,286,154.67 from Adleta Construction with a time table for completion of 180 days.

Mr. Weidman made a motion, seconded by Mr. Connor, to reject all bids and to rebid with a time limit of 180 days. All voted, Yes.

2014 Mowing Contract

Mr. Kellums reported that the Ohio General Services Division submitted a bid of \$21,620.08 for the 2014 right of way mowing contract. The price was 2.5% above last year due to minimum wage and fuel cost increased. Mr. Weidman made a motion, seconded by Mr. Connor to approve the contract. All voted, Yes.

Furniture Disposition

Mr. Bickford requested to dispose of certain furniture that no longer had any value to Sycamore Township. Mr. Weidman made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution for disposition to Monroe Township, Ohio. All voted, Yes.

2012-2013 Solar REC Sale

Mr. Bickford reported that 73 2012 Solar RECS and 64 2013 Solar RECS have been sold for \$40 each. Mr. Miller stated that a resolution for the sale would be presented on Thursday night.

Electric Aggregation

Mr. Bickford stated that Mr. Miller had a resolution prepared for opt-out electric aggregation to be placed on the May ballot. If approved by the voters of Sycamore Township, the Township could become an aggregator to seek better electrical rates for residents. Even if passed by the residents, the Township is not obligated to become an aggregator should better rates exist elsewhere.

Mr. Weidman made a motion, seconded by Mr. Connor to waive any requirement that the resolution be read on two separate days. Roll call vote: Weidman, Aye; Connor, Aye; Bishop, Aye.

The Resolution “Authorizing All Actions Necessary to Effect a Governmental Electric Township Aggregation Program with Opt-Out Provisions Pursuant to Section 4928.20 of the Ohio Revised Code, Directing the Hamilton County Board of Elections to Submit a Ballot Question to the Electors of Sycamore Township” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2014-04 passed this 4th day of February, 2014

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8466 Blue Ash Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2014-05 passed this 4th day of February, 2014.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8474 Blue Ash Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2014-06 passed this 4th day of February, 2014.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye

Resolution No. 2014-07 passed this 4th day of February, 2014

The resolution “Honoring the 2013 Moeller High School Football Team” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2014-08 passed this 4th day of February, 2014

Purchase Orders over \$2,500

Mr. Bickford presented the following Purchase Order for approval:

Kaffenbarger Truck Equipment Co. Truck 31 replacement PTO & Pump \$3,784.54

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session for Property Acquisition** was made by Trustee Weidman and seconded by Trustee Bishop.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:47 a.m.

Begin Executive Session: 9:52 a.m.

End Executive Session: 10:14 a.m.

Back in regular session: 10:14 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:14 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 02/04/2014

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 6, 2014

The regular meeting was called to order at 7:00 p.m. by Fiscal Officer Rob Porter.

The invocation from Brecon united Methodist Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Interim Fire Chief Rob Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held January 2 and 14, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

A presentation was made honoring the 2013 Moeller Football team.

Jonathon Dever introduced himself and announced his candidacy for the Ohio House of Representatives to the Trustees.

Chief Penny reported that Station 92's kitchen remodel was completed. He also reported that the fire department had assisted with a funeral for a Golf Manor firefighter. He stated that the pumper truck was now on the Hamilton County auction website.

Mr. McKeown reported that he had found a car club interested in the summer car show.

Mr. Kellums announced the death of Mike Brown from the City of Montgomery maintenance department. He also reported that the maintenance department had been very busy with all of the snow removal.

Law Director Miller reported that Taco Bell, a tenant on Township property, had put up a new menu board.

Mr. Bickford announced that the Township had applied for and received a grant to develop a Wellness Program.

Mr. Bickford also reported that Jewish Hospital was getting closer to starting the tower addition project.

Mr. Bickford presented the following purchase orders for approval:

Traffic Control Products	Crosswalks-Kenwood	\$7,290.00
Ohio Bureau of Workers' Compensation	Premium Payment	\$54,243.29
ESI Client Rust	Festival-The Guess Who	\$30,000.00

NEW BUSINESS:

The resolution "Determining to Improve the Safety of Galbraith Road and Montgomery Road in Sycamore Township by Relocating Utilities Underground and Authorizing a Contract with Brandstetter/Carroll, Inc." was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-09 approved this 6th day of February, 2014.

The resolution "Determining to Improve a Road in Sycamore Township and Authorizing a Contract with Brandstetter/Carroll, Inc." was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-10 approved this 6th day of February, 2014.

The resolution "Authorizing the Sale of Solar Renewable Energy Credits to Aspre Energy, LLC" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-11 approved this 6th day of February, 2014.

The resolution "Declaring Office Furniture as Surplus Property no Longer Needed by Sycamore Township and with no Value and Authorizing its Transfer." was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-12 approved this 6th day of February, 2014.

The resolution "Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-13 approved this 6th day of February, 2014.

The resolution "Authorizing a Contract with E.S.I. Agency for the Performance of the Guess Who" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-14 approved this 6th day of February, 2014.

The resolution "Authorizing a Contract with E.A.R. Agency for the Performance of Fran Cosmo" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-15 approved this 6th day of February, 2014.

The resolution "Approving a Proposal for Grass Cutting Services for Township Parks, Grounds, and Rights of Way" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-16 approved this 6th day of February, 2014.

The Receipts and Disbursements of February 6, 2014 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve the new Menu Board at Taco Bell. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting to executive session for the purpose of discussing Property Acquisition at 7:31 p.m.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The meeting reconvened after the executive session at 7:50 p.m.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve a contract in the amount of \$149,070 for the purchase of 4673 Orchard Lane in Sycamore Township.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:52 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 02/06/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 18, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Interim Fire Chief Penny, and Lt. Kettelman from the Hamilton County Sheriff's Office.

Sheriff Patrol Update

Lt. Kettelman reported that there have been several calls for service to the Drake Motel due to vandalism because the structure is not properly secured. Mr. Miller stated that he and Chief Penny will review the ORC and Mr. Bickford will review the judgment entry to see what remedies are available to the Township or County.

Lt. Kettelman reported that they have been working diligently to remove the vagrants from the Highway ramps and reminded the public not to "feed" money to them.

Mr. Bickford reported that the Township received a letter from Mr. Chico Thomas' insurance company stating he did not have coverage on the vehicle that was involved in the Interstate 71 crash in January against car 153. Mr. Miller said he would coordinate with Mr. Thomas to get the repair reimbursed.

The Board directed Lt. Kettelman to obtain a second estimate for the repair of Car 153.

Mr. Bickford reported that estimates were received for two new SUV police cruisers and two new ALPR machines. The cost of the SUV cruisers, including additional equipment will not exceed \$62,000 total and the cost of the ALPR machines is \$13,750 each.

Mr. Miller confirmed that Tax Increment Financing can be used to purchase these vehicles.

Mr. Connor made a motion, seconded by Mr. Weidman to purchase the police vehicles and ALPR machines when the insurance issues have been worked out. All Voted, Yes.

Disposition of Property

Chief Penny reported that Q93 need an emergency brake repair.

Chief Penny requested to dispose of the old Station 92 stove by listing it on the Hamilton County Auction website.

Mr. Connor made a motion, seconded by Mr. Weidman to direct Mr. Miller to prepare a resolution for Thursday. All Voted, Yes.

Parks and Recreation Update

Mr. McKeown reported that shelter rentals for 2014 are going fast in all parks and that all athletic fields are nearing 100% usage reservations.

Mr. McKeown reported that North Sycamore has discontinued baseball, but still has the soccer program and will continue to run the concession stand at McDaniel Park for soccer events. Mount Notre Dame will play home softball games at McDaniel Park and Cincinnati Hills Christian Academy will use some of the baseball fields.

Mr. McKeown also reported that the play equipment at McDaniel is near the end of life and should be replaced in the next few years.

Mr. Weidman asked about the status of the camera project in all the parks. Mr. Bickford reported that it was on hold. The Board directed Mr. Kellums and Mr. Bickford to bring the project back to the forefront and present a time frame for completion.

Hartzell Access Agreement

Mr. Kellums reported on the status of the Hartzell Access agreement. The outstanding issues that remain are the status of a perpetual easement that runs with the land and the pro-ration of payments. Mr. Miller will revise the contract and present it to Hartzell.

No Parking Resolutions

Mr. Kellums requested no parking zones in the following subdivisions and streets due to the public safety hazards that on street parking causes: Kenwood Acres subdivision, Winfield subdivision, and Wexford Avenue.

Mr. Weidman made a motion, seconded by Mr. Connor to direct Mr. Miller to prepare the necessary resolutions for Thursday. All Voted, Yes.

Mr. Bishop asked about the status of the “no parking” lane on Plainfield Road. Mr. Kellums stated he would follow up again with the County Engineer.

Nuisance Properties

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8900 Blossom Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency.

Vote: All Aye.

Resolution No. 2014-17 passed this 18th day of February, 2014.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8987 Plainfield Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency.

Vote: All Aye.

Resolution No. 2014-18 passed this 18th day of February, 2014.

Purchase Orders over \$2,500

The following purchase orders were presented for approval:

Wurzelbacher Staging, Inc.	Staging for 2014 Festival	\$3,800.00
US Bank.	Debt Service Kemper Rd/Quantum Chem.	\$215,438.57
CWW	Utilities - Admin	\$9,000.00
Carmaleen Kissel	Festival Rides 2014	\$10,000.00
Ohio CAT	Repairs Quint 93	\$4,846.65

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests. Vote: All Aye.

Mr. Bishop asked Chief Penny if there were any issues with fire trucks navigating Estermarie Drive and Donna Lane. Chief Penny stated those streets and intersections do not pose a problem.

Mr. Weidman stated LCA Vision had been sold and asked Mr. Bickford if he had heard the plans for the existing office building. Mr. Bickford stated that based on the fact that LCA is applying to the Board of Zoning Appeals to put up an “EYE” sign on the building, he believes that they are there to stay.

Mr. Bickford addressed the parking situation between LCA vision and Sycamore Plaza. There is an easement agreement that exists between the two and the existing medical offices are included and permitted in the parking count. If the basement is converted to medical offices, then a new parking analysis would be required.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

Mr. Weidman made a motion to determine that the **Executive Session for Economic Development Assistance** is necessary to protect the applicant, possible investment, and the public expenditure of funds.

Mr. Porter called the roll. Vote: Weidman, Aye; Connor, Aye; Bishop, Aye.

A motion to enter into **Executive Session for Property Acquisition** was made by Trustee Connor and seconded by Trustee Weidman.

Mr. Porter called the roll. Vote: Weidman, Aye; Connor, Aye; Bishop, Aye.

End regular session: 9:47 a.m.

Begin Executive Session: 9:58 a.m.

End Executive Session: 10:32 a.m.

Back in regular session: 10:30 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:32 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 02/18/2014

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 20, 2014

The regular meeting was called to order at 7:00 p.m. by Fiscal Officer Rob Porter.

The invocation from St. Vincent Ferrer Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Interim Fire Chief Rob Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held February 4 and 6, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes.
Vote: All Aye.

Mr. Rick Royce, with Cincinnati Capital Properties, informed the Trustees that he does not believe he should be billed for grass cutting on his property paid for by the Township.

Chief Penny announced that the fire department assisted with the funeral of Jack Pollack, former Assistant Chief of the Rossmoyne Fire Department. He stated that the department had received the new radio system and it is in operation.

Mr. McKeown reported that he had met with the Health Department Inspector and the pavilion in McDaniel Park had passed inspection.

Mr. Kellums announced that the maintenance department has a sufficient salt supply to last the remainder of the season. He stated that Mr. Miller made the requested changes to the access agreement with Hartzell United Methodist Church and it has been forwarded on to them. Mr. Kellums presented a proposal from Cincinnati Bell for their part in the Hosbrook/Montgomery Roads underground utility project in the amount of \$255,900.00. Mr. Kellums presented a proposal for the purchase of two new lawn mowers in the amount of \$10,959.00 a piece with a \$2,500 trade in for each. Mr. Connor made a motion, seconded by Mr. Weidman to direct Mr. Miller to prepare a resolution for this purchase.

Law Director Miller reported that he is working on the issues at the Drake Hotel that were discussed at the workshop.

Mr. Bickford announced that the Sycamore Township JEDZ Boards met that afternoon and that the grant program was in place for Township residents working in a JEDZ district.

Mr. Bickford presented the following purchase orders for approval:

Cincinnati Bell	Hosbrook/Montgomery Roads Underground Utilities	\$255,900.00
Bramble Mower	Two Exmark Lawn Mowers	\$16,918.40

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests.
Vote: All Aye.

Mr. Bickford stated that Northface had applied for a PUDII requesting approval of proposed façade renovations at the Kenwood Towne Centre. He also noted that the Board of Zoning Appeals had received a request from LCA Vision for the large eye sign on the building.

NEW BUSINESS:

The resolution “Declaring Certain Equipment as Surplus, Authorizing its disposition” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2014-19 approved this 20th day of February, 2014.

The resolution “Designating No Parking on Areas of Township Roads in the Kenwood Acres Subdivision in Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2014-20 approved this 20th day of February, 2014.

The resolution “Designating No Parking on Areas of Township Roads in the Windfield Subdivision in Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2014-21 approved this 20th day of February, 2014.

The resolution “Designating No Parking on an Area of Wexford Avenue in Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2014-22 approved this 20th day of February, 2014.

The resolution “Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township” was read. A motion was made by Mr. Weidman,

seconded by Mr. Connor, dispensing with the second reading and declaring an emergency.
Vote: All Aye.

Resolution No. 2014-23 approved this 20th day of February, 2014.

The Receipts and Disbursements of February 20, 2014 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:35 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 02/20/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio

March 4, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Parks/Recreation Director McKeown, Interim Fire Chief Penny, and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

Sheriff Patrol Update

Lt. Kettelman reported that the stats for the month of February should be released next week. The Ohio Citizens Action Network will be going door to door in the Township in the near future. Mr. Bickford reported that political groups are not bound by the transient vendor rules.

Mr. Bishop stated he would like something in the next newsletter about solicitors and their responsibilities per adopted Township resolutions.

Lt. Kettelman reported that the K-9 unit aided in the capture of a suspect in two robberies.

Fire Department Update

Chief Penny reported that there were 297 incidents in February with 65 of them being fire runs. This was down from January when the cold weather created more runs.

Chief Penny reported that there have been no bids for the fire truck that is for sale on the County auction site and that the end sale date has been changed to March 12, 2014. The Chief hopes to look into other means of disposition including contacting Seagrave to assist in the sale.

Parks and Recreation Update

Mr. McKeown reported that the car show is set for August 2, 2014 at Schuler Park. The show will be put on by the "Classic 60's Ford Club" with a \$15 entry fee. This is the same group that runs the Dillonvale show and the awards for the show will be the same as in past years.

Mr. McKeown reported that baseball starts in two weeks, weather permitting.

The national acts for the Festival in Sycamore have all been signed. The layout of the festival will change to save on tent rental fees.

Hosbrook Road Bid Results

Mr. Bickford reported that the apparent low bidder for the project will meet with Township staff and the consulting engineer to make sure they understand the project and our expectations and the formal results will be presented to the Trustees for their consideration at the next workshop. Mr. Bickford reported that the calming study engineering and surveying was also underway.

Signs

Mr. Bickford reported that the sign ordinance will be revised this year and stated that window signs will now be regulated. Mr. Weidman asked that provisions for the removal of political signs after an election be added.

Grant Applications

Mr. Bickford reported that the Township will be applying for several infrastructure grants that require basic engineering for the application. Mr. Bickford presented a proposal from TEC Engineering to complete the applications. Mr. Connor made a motion, seconded by Mr. Weidman to direct the Law Director to prepare a resolution for a contract with TEC. All voted, Yes.

Mr. Bickford reported that the Wellness Grant Program is being implemented. The first step will be to provide optional “Activity Trackers” for employees who wish to have them. Mr. Connor made a motion, seconded by Mr. Weidman to approved \$5,000 in wellness expenses. All voted, Yes.

Purchase Orders over \$2,500

The following purchase orders were presented for approval:

Tin Drum Music	Festival Entertainment	\$9,000.00
Hurst, Kelly & Company LLC	Accounting Services	\$5,000.00

A motion was made by Mr. Connor, seconded by Mr. Weidman, to approve these requests. Vote: All Aye.

The Resolution “Reconciling Appropriations” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Vote: All Aye. Resolution No. 2014-24 approved this 4th day of March, 2014.

Mr. Miller asked if the appropriate notices for the upcoming Tax Incentive Review Council were sent out. Mr. Bickford stated they were.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session for Property Acquisition** was made by Trustee Connor and seconded by Trustee Weidman. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:35 a.m.

Begin Executive Session: 9:37 a.m.

End Executive Session: 10:00 a.m.

Back in regular session: 10:01 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:01 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 03/04/2014

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Sycamore Township Tax Incentive Review Council
Sycamore Township, Hamilton County, Ohio

March 6, 2014

The public meeting of the Sycamore Township Tax Incentive Review Council was held at 6:45 p.m.

Mr. Miller reported that all taxes and TIFs are in compliance and explained the purpose of the Tax Incentive Review Council.

The public meeting ended at 6:51 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 03/06/2014

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 6, 2014

The regular meeting was called to order at 7:00 p.m. by Fiscal Officer Rob Porter.

The invocation from Brecon United Methodist Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Interim Fire Chief Rob Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums and Parks /Recreation Director McKeown were excused. Mr. Bishop made a motion, seconded by Mr. Connor, to excuse Trustee Weidman from the proceedings. Vote: All Aye.

The minutes of the Board of Trustees meetings held February 18 and 20, 2014 were read. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these minutes. Vote: All Aye.

Lt. Kettelman introduced Officer Dan Bemmer, and K-9 Vax to the Trustees. Lt. Kettelman told about two burglaries in which the K-9 was able to track the suspects. He also explained the K-9 program.

Candidate for State Representative Jonathan Dever addressed the board reporting that the City of Montgomery had passed a resolution against HB5. Mr. Bishop said a group met with Governor Kasich's Southwest Ohio representative about their displeasure with these bills.

Chief Penny reported on a USAR (Urban Search and Rescue) high water incident in which Sycamore Township firefighters aided Stonelick Township in rescuing people from a submerged vehicle. Chief Penny recognized Sheriff Deputy Eric Kidd for saving a resident with CPR. Chief Penny stated the fire department had a cardiac arrest on Harrison Avenue as well in which they were able to resuscitate the patient.

Mr. Bickford reported on behalf of Mr. Kellums that there had been a meeting with Bansal Construction in regards to the contract for the Hosbrook/Montgomery Roads project. He stated that the Galbraith Road underground utilities project was in progress and the Galbraith Road slip lane project was out to bid with work projected to begin in the spring.

Mr. Miller reported that a new sex offender had moved into the Township and that notices had been sent to neighboring residents.

Mr. Bickford reported that the Homestead Exemption had changed to include a maximum income requirement and that residents must apply by June 2, 2014 to be grandfathered in without that requirement.

Mr. Bickford presented the following purchase orders for approval:

The Alleen Co.	Festival Tents	\$5,220.25
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A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve this request.
Vote: All Aye.

Mr. Bickford reported that the Jewish Hospital Zoning Compliance Plan for the proposed patient tower addition and energy building had been approved with minor revisions from their original approval. He stated he permit process for this project will begin soon.

A communication from resident Mrs. Lotterer was read congratulating Trustee Denny Connor on a good newsletter article.

NEW BUSINESS:

The resolution “Honoring James Gifford Morey” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Vote: All Aye. Resolution No. 2014-25 approved this 6th day of March, 2014.

The resolution “Authorizing a Contract for the Purchase of Two Lawnmowers from Bramble Mower Sales & Service” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Vote: All Aye. Resolution No. 2014-26 approved this 6th day of March, 2014.

The resolution “Authorizing a Contract with Cincinnati Bell for Underground Utility Placement” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Vote: All Aye. Resolution No. 2014-27 approved this 6th day of March, 2014.

The resolution “Authorizing a Contract with TEC Engineering, Inc. for Grant Application Assistance” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Vote: All Aye. Resolution No. 2014-28 approved this 6th day of March, 2014.

The Receipts and Disbursements of March 6, 2014 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:22 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 03/06/2014

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

March 18, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Interim Fire Chief Penny, and Lt. Kettelman from the Hamilton County Sheriff's Office.

Sheriff Patrol Update

Lt. Kettelman reported that the February statistics were in line with other months. He stated that five of the eight burglaries were at businesses and 41 of the 45 breaking and entering cases were against businesses as well.

Lt. Kettelman reported that a solicitor in the north who has felony probation warrants was apprehended by Deputies Kidd and Singleton after a pursuit. The residents told Mr. Weidman they were pleased with the effort of the Sheriff's office.

Lt. Kettelman reported that they continue to monitor and police the panhandler situations at the highway exit ramps. In addition, the Sheriff's office will begin motorcycle patrols in the spring and will work on citing motorists who block the Kenwood and Orchard intersection.

Mr. Bishop asked for an update on the situation with the people taking advantage of the older gentleman near Wexford and Longford. Lt. Kettelman reported that the Sheriff's office was involved and working with the church to remedy the situation and get the resident the help he needs.

Lt. Kettelman reported that several deputies worked to apprehend burglars at Plas Plumbing.

Safety Equipment Purchase

Chief Penny presented a request to repair 18 sets of turnout gear at a cost of \$3,300 each. Mr. Weidman made a motion, seconded by Mr. Connor to approve the request. All voted, Yes.

Chief Penny presented a proposal to add safety markings to various firefighter gear and equipment at a cost of \$15,716.10. These markings utilize advanced glow in the dark technology that will remain illuminated for many hours after being exposed to light and will greatly improve firefighter safety. Mr. Bickford stated that FoxFire was a sole source provider for this type of equipment. Mr. Weidman made a motion, seconded by Mr. Connor. All voted, Yes.

Auction Update

Chief Penny reported that the fire truck sold for \$8,000.

Parks and Recreation Update

Mr. McKeown reported that baseball has started at McDaniel and Bechtold parks and Moeller will begin season at Schuler on Wednesday.

Mr. McKeown stated that CHCA, Mount Notre Dame and Landmark Christian are now using Township fields. In addition, there is now a girls fast pitch softball league at McDaniel.

Mr. McKeown reported that festival sponsorships are slowly coming in. Mr. Weidman requested an update on the status of various sponsorship requests and the Board will work on seeing what other sponsorship opportunities exist.

Hartzell Agreement

The resolution "Approving an Agreement with the Hartzell United Methodist Church for a Yard Waste Disposal Site" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-29 passed this 18th day of March, 2014.

Salt Purchase

Mr. Kellums reported that ODOT had requested information from communities that were interested in partnering with them on a 2014 salt purchase. The ODOT process requires communities to state how much salt they want without knowing the cost. They are then obligated to buy it.

Mr. Weidman asked how much salt we had left. Mr. Kellums reported about 300 tons.

Mr. Kellums stated that in the past we have partnered with the City of Cincinnati where we have received good prices and are not committed to buy until we know the price. The purchase should happen sometime in April.

The Board directed Mr. Kellums to continue working with the City of Cincinnati.

Crack Seal Purchase

Mr. Kellums presented a proposal to purchase 33,000 lbs of road crack sealant for \$16,200 from DJL Material & Supply. This purchase is in cooperation with several other townships. Mr. Weidman made a motion, seconded by Mr. Connor to approve the purchase. All voted, Yes.

Proposal for Geotechnical Exploration

The resolution "Authorizing a Contract with Thelen Associates for Geotechnical Exploration" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-30 passed this 18th day of March, 2014.

Montgomery/Hosbrook Road Update

Mr. Kellums reported that we continue to wait on Duke Energy to procure the necessary easements.

Mr. Miller reported that the green space easement release issue with Duke Realty and the right-of-way property for purchase on Hosbrook Road was close to being completed.

Mr. Bickford reported that General Growth Properties had approved the underground utility easement and they were working with Duke Energy to get it executed.

Bench Billboards

Mr. Bickford reported that there were several bench billboards located in areas where they were not approved per the consent decree in the 1980's. Mr. Miller stated that an injunction would be required to remove them.

Mr. Weidman made a motion, seconded by Mr. Connor to direct Mr. Miller to begin the injunction process. All voted, Yes.

Mr. Weidman asked Mr. Miller to look into a set aside provision on the consent decree for the bench billboards. Mr. Miller stated that will be a longer term process, but he will get started on it.

Firefighter Hiring

Mr. Bickford requested that the fire department be allowed to hire a replacement firefighter for Unit 3. Mr. Weidman made a motion, seconded by Mr. Connor to begin the hiring process. All voted, Yes.

Upcoming Public Hearing

Mr. Bickford reported that case 2014-03P2 was set for a public hearing on April 3, 2014 at 6:45 p.m. Mr. Bickford presented the request from The North Face for signage and stated that Zoning Commission recommended denial. Since the Zoning Commission case, The North Face has submitted a partial set of new drawings that will be presented at the public hearing.

Mr. Bishop requested a copy of the revised staff report when it is completed.

Purchase Orders over \$2,500

There were no other purchase orders over \$2,500.00 submitted for approval.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

Mr. Weidman asked when the Township document shredding event was. Mr. Bickford reported that it was after the April 15th tax day and was on the website calendar.

Executive Session – Property Acquisition

A motion to enter into **Executive Session for Property Acquisition** was made by Trustee Bishop. Roll call vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:54 a.m.

Begin Executive Session: 9:59 a.m.

End Executive Session: 10:17 a.m.

Back in regular session: 10:17 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:17 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 03/18/2014

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 20, 2014

The regular meeting was called to order at 7:00 p.m. by Fiscal Officer Rob Porter.

The invocation from holy Trinity Episcopal Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Parks /Recreation Director McKeown, Interim Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

The minutes of the Board of Trustees meetings held March 4 and 6, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Lt. Kettelman reported that John Stapleton, the aggressive panhandler who was arrested in the northern section of the Township, was still incarcerated.

Chief Penny announced the fire truck auction was completed and the buyer would be picking up the truck on Monday. Chief Penny reported that there will be firefighters present at the High Point Neighborhood Watch meeting to take place Monday, March 24th at 7:00 p.m. Chief Penny said that there were 862 Fire and EMS runs to date in 2014 with 643 being EMS runs. The Chief reported that the Foxfire illumination products have been ordered. Trustee Weidman asked about the status of the new squad. Chief Penny stated that it would be ready for a June delivery date.

Mr. McKeown reported that the fields could not be opened for baseball today and that maintenance was working to get them ready for spring play.

Mr. Miller announced that the Township is ready to close on the Hosbrook Road right of way property.

Mr. Miller stated he had a contract for Mr. McKeown's services. Mr. Weidman made a motion, seconded by Mr. Connor, to hire Mr. McKeown as part time Parks and Recreation Director. Mr. Bickford reported that the LED Countdown Ped Heads for ODOT road intersections had arrived and ODOT will begin installation of them shortly. He stated the Township was working with Senator Seitz on HB289. Mr. Bickford said that the Northwest JEDZ with Deer Park is progressing as planned. He reported that Sheriff's cars damaged in recent accidents have been totaled by the insurance company and the Township has received the funds. As a result, the new

cruisers will be presented for purchase at the next workshop meeting. Finally, he was working with the Hamilton County Coroner's Office to arrange for an indigent burial.

Mr. Bickford reported that construction has begun on Kenwood Collection and the crane would be back in place in one week.

A communication from Daniel P. Meloy, CLEE, Director of Public Safety for Colerain Township, was read thanking Chief Penny for the services of Mike Kramer who filled in for the regular firefighter instructor and gave a great presentation to a "Driving Angels" class for high school student aged drivers in Hamilton County.

The Receipts and Disbursements of March 20, 2014 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:12 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 03/20/2014

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 1, 2014

The meeting was called to order at 1:00 p.m. Present for the meeting were President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Interim Fire Chief Penny, and Lt. Kettelman from the Hamilton County Sheriff's Office. Vice President Connor was excused.

Sheriff Patrol Update

Lt. Kettelman reported that the Highpoint Neighborhood Watch meeting had 15 people in attendance. The fire and zoning departments were represented. The residents requested more frequent meetings. The Sheriff's office is looking into partnering with a local church to expand the program.

Fire Department Update

Chief Penny reported that runs were up 30% over the same period last year. The auctioned fire truck has been paid for and is now in the possession of the successful bidder. The fire department has been meeting with Jewish Hospital on a regular basis to understand the hospital operations during the construction phase.

Chief Penny requested approval of the heart monitor maintenance contract with Physio Controls.

Parks and Recreation Update

Mr. McKeown reported that the fields are now in full use and were ready on time despite the hard winter. Festival planning continues and the layout has been modified to include only one tent that will better serve festival patrons and save money on tent and permit costs.

Trustees Bishop and Weidman asked if it would be possible to provide better lighting to shelter two for the festival so the police DARE car is more visible and the access driveway has better lighting for people entering from that direction.

Mr. Kellums will look into the possibility, but believes it should not be a problem.

Montgomery/Hosbrook Underground Utilities

Mr. Kellums reported that we are waiting on Duke Electric to procure the necessary underground easements and the County to record the new right-of-way parcel before awarding the contract for construction.

Crack Seal Machine Purchase

Mr. Kellums requested the purchase of a used crack seal machine from Symmes Township for \$8,000. He stated it's the same one that we have been borrowing for the past few years and that all the hoses and other routine parts have been replaced. A new machine would cost over \$35,000.

Mr. Weidman made a motion to purchase the crack seal machine, seconded by Mr. Bishop. Mr. Miller called the roll, Mr. Weidman, Yes; Mr. Bishop, Yes.

Police Cruiser Surplus and Purchases

Mr. Bickford stated that all insurance money has been received for the damaged vehicles.

The resolution “Declaring Two Sheriff’s Cruisers as Surplus and Authorizing Their Disposition” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Vote: All Aye.

Resolution No. 2014-31 passed this 1st day of April, 2014.

The resolution “Authorizing a Contract for the Purchase of Two Police Vehicles” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Vote: All Aye.

Resolution No. 2014-32 passed this 1st day of April, 2014.

Mr. Bickford reported the grant program that funded the operation of the ALPR machines was ending and each ALPR would cost the Township \$750 per year to maintain.

Mr. Weidman stated he would like the Sheriffs office to seek out additional funding for ALPR maintenance if possible to reduce the Township’s cost.

The resolution “Authorizing a Contract for the Purchase of Two Automatic License Plate Readers for Township Police Vehicles” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Vote: All Aye.

Resolution No. 2014-33 passed this 1st day of April, 2014.

The resolution “Authorizing a Contract for the Purchase of a Crafcro Shot 125 Crack Seal Machine” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Vote: All Aye.

Resolution No. 2014-34 passed this 1st day of April, 2014.

Upcoming Public Hearings

Mr. Bickford presented the upcoming public hearing and cases submitted for April Zoning Commission. Cases 2014-04MA, 2014-05MA and 2014-06MA will tentatively be heard at the May 1, 2014 Trustee meeting.

Purchase Orders over \$2,500

Phoenix Safety Outfitters	Turnout Gear	\$2,717.00
RWA Associates	Agency Fee for Festival	\$5,000.00
Symmes Township	Crack Seal Machine	\$8,000.00
Physio Controls	Heart Monitor Maintenance	\$7,305.72

Mr. Weidman made a motion to approve the presented purchase orders, seconded by Mr. Bishop. Mr. Miller called the roll, Mr. Weidman, Yes; Mr. Bishop, Yes.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

Executive Session – Economic Development

Executive Session - Property Acquisition

Mr. Bishop made a motion to go into executive session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets,

and personal financial statements of Scott Street Partners who is an applicant for economic development assistance. The information is directly related to a request for economic development assistance that is to be provided or administered under ORC 5709.73-.75 and involves public infrastructure improvements or the possible extension of utility services that are directly related to the economic development project located at Northcreek Drive. The executive session is necessary to protect the interests of the applicant and the possible investment or expenditure of public funds to be made in connection with the economic development project.”

Mr. Miller called the roll, Mr. Weidman, Yes; Mr. Bishop, Yes.

Mr. Bishop made a motion to enter into executive session for the purposes of Property Acquisition

Mr. Miller called the roll, Mr. Weidman, Yes; Mr. Bishop, Yes.

End regular session: 1:45 p.m.

Begin Executive Session: 1:46 p.m.

End Executive Session: 2:02 p.m.

Back in regular session: 2:03p.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 2:03 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator
Workshop Minutes 04/01/2014

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 3, 2014

The public hearing for Zoning Case 2014-03P2, for The North Face at Kenwood Towne Centre at 7875 Montgomery Road, was held at 6:45 p.m. Mr. Bickford presented the case: a request for exterior signage for a new tenant without a direct exterior entrance. The Zoning Commission recommended denial of the case at their March 10, 2014 meeting. The applicant revised their submittal prior to the Trustee hearing, proposing a single, smaller sign. There were no comments from the public on the case.

The public hearing ended at 6:53 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 3, 2014

The regular meeting was called to order at 7:00 p.m. by Fiscal Officer Rob Porter.

Mr. Bishop announced there would be a moment of silence in lieu of an invocation.

Pledge to the Flag.

Present for the meeting were President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Interim Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Vice President Connor was excused.

The minutes of the Board of Trustees meetings held March 18 and 20, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes. Vote: All Aye.

Lt. Kettelman reported on solicitors and vagrants at highway exit ramps.

Chief Penny analyzed the fire department run volume for Trustees. He reported that the run volume is up 30% from 2013. Chief Penny also reported on a structure fire at Kugler Pines Condominiums last week. He stated that repeaters were being installed in the Kenwood Collection. Chief Penny said the new life squad would be delivered in July.

Mr. McKeown and Lt. Kettelman reported on security for the Festival in Sycamore.

Mr. Kellums reported that he will begin his 32nd year with the Township tomorrow and thanked the board for 31 years of employment.

Mr. Miller reported that the Kenwood Access Road project continues to progress. He also recounted a story praising the Fire department and EMS.

Mr. Bickford reported on JEDZ legislation. He stated he is working with FoxFire on illumination. He said the city of Deer Park is ready to begin JEDZ collection on July 1, 2014. Mr. Bickford reported that the Township has received grant applications from residents working in the JEDZ districts.

A communication was read from J. Janus Jr. thanking the EMS for their help with an incident.

The discussion was postponed and there was no resolution prepared for the Orchard Lane Property.

The resolution “Authorizing a Contract for the Hosbrook Road Improvement Project” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Vote: All Aye.

Resolution No. 2014-35 approved this 3rd day of April, 2014.

Mr. Bickford presented the following purchase orders for approval:

Donald R. Frey & Co.	BUCS Support Annual Fee	\$5,769.73
The Center for Local Government	Membership Dues	\$3,825.00

A motion was made by Mr. Weidman, seconded by Mr. Bishop to approve these requests. Vote: All Aye.

The Receipts and Disbursements of April 3, 2014 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to accept them. Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 7:18 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 04/03/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
April 15, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Parks/Recreation Director McKeown, Interim Fire Chief Penny, and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

Sheriff Patrol Update

Lt. Kettelman reported that the Family Dollar robbery was still under investigation. He also reported that the driver that had hit the pedestrian in the crosswalk at Galbraith Road / Jewish Hospital was considered a distracted driver.

Full Time Firefighter

Chief Penny reported that he has completed the full time firefighter interview process and has selected Tim Feichtner. Mr. Feichtner is currently a part time employee with us and is the Assistant Chief in Mariemont.

Mr. Miller stated he would have a resolution prepared for Thursday.

Parks and Recreation Update

Mr. McKeown reported that Lt. Kettelman and he had discussed security for the festival and they have a plan worked out.

Mr. McKeown reported that for the first time in 19 years baseball was canceled at the parks because of snow.

Motion to Advertise for Access Road

Mr. Bickford requested to table the following item until the property acquisition was complete. Mr. Miller stated that we could still approve a motion to advertise pending the acquisition of property.

Mr. Miller also requested an executive session for the purposes of property acquisition.

Sealing McDaniel Park

Mr. Bickford presented a proposal from 1-800-Blacktop to seal the walking trail and parking lot at McDaniel Park for a cost not to exceed \$10,750.00.

Mr. Weidman asked if this expense would be taken out of the parks or maintenance budget. Mr. Bickford stated it would be the maintenance department's budget.

Mr. Weidman made a motion, seconded by Mr. Connor to direct Mr. Miller to prepare a resolution. All voted, Yes.

Sealing Bechtold Park

Mr. Bickford presented a proposal from 1-800-Blacktop to seal the walking trail Bechtold Park for a cost not to exceed \$3,000.00.

Mr. Weidman made a motion, seconded by Mr. Connor to direct Mr. Miller to prepare a resolution. All voted, Yes.

Nuisance Properties

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8991 Plainfield Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2014-36 passed this 15th day of April, 2014.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 3973 Belfast Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2014-37 passed this 15th day of April, 2014.

Wellness

Mr. Bickford presented two proposals for Corporate Wellness per the Ohio BWC work place wellness grant. TriHealth and Heathworks of Cincinnati submitted identical proposals and the grant will pick up the majority of the cost.

Mr. Connor made a motion, seconded by Mr. Weidman to select TriHealth as the corporate wellness provider. All voted, Yes.

Building Safety – Sign Upgrade

Mr. Bickford presented a proposal from FoxFire to update various interior building safety signage to photo luminescent versions. After discussion, the Board decided to update all exit signs, fire extinguisher signs to the new product. Mr. Weidman made a motion, seconded by Mr. Connor to update the necessary signs for a price not to exceed \$3,000.

Upcoming Public Hearings

Mr. Bickford presented the three cases that will be heard as public hearings at the May 1, 2014 Trustee meetings. Zoning Case 2014-06MA will be heard at 6:00pm, Zoning Case 2014-04MA will be heard at 6:15pm, and Zoning Case 2014-05MA will be heard at 6:30pm.

Mr. Bickford advised the Board that each case had been recommended for approval by the Zoning Commission.

Purchase Orders over \$2,500

Contract Sweepers	Sweeping Contract 2014	\$11,300.00
River City Entertainment LLC	Sound & Lighting Festival 2014	\$6,500.00

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests.
Vote: All Aye.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

Mr. Weidman made a motion to enter into executive session for the purposes of Property Acquisition and details relative to the security arrangements and emergency response protocols for a public body or a public office.

Mr. Porter called the roll. Weidman, Yes, Connor, Yes, Bishop, Yes.

9:51pm

Executive Session began: 9:52 am

Exit executive session 10:52am

Mr. Weidman made a motion, seconded by Mr. Connor to change the Thursday Trustee meeting to 1:00pm. All voted Yes.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:52 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Acting Administrator
Workshop Minutes 04/15/2014

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 17, 2014

The regular meeting was called to order at 1:00 p.m. by President Bishop.

The invocation from Bethel Baptist Temple was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Superintendent Kellums, Interim Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Fiscal Officer Porter and Parks /Recreation Director McKeown were excused.

The minutes of the Board of Trustees meetings held April 1 and 3, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Mr. Bishop made a motion, seconded by Mr. Weidman, to excuse Fiscal Officer Porter from the meeting. Vote: All Aye.

Mr. Bishop swore in Timothy J. Feichtner as a full time firefighter for the Township.

Lt. Kettelman reported that the replacement for Car 78 is in. He stated that the car should be in the field within two weeks.

Chief Penny thanked the Trustees for bringing Tim Feichtner in as a full time firefighter. Chief Penny reported on a fire on St. Clair Avenue and said that Captain Cooper's crew did a nice job in preventing the fire from spreading. Chief Penny also said the FoxFire photo luminescent materials are arriving at the firehouse and are being installed.

Mr. Kellums reported a new diesel pump was needed and presented a quote for replacement.

Mr. Miller reported that the title report for St. Vincent has been delayed and that the closing is scheduled for Wednesday, April 23rd at 9:00 a.m.

Mr. Bickford reported that the any person issued a Transient Vendor Permit would now be listed on the Township website and Facebook page. Mr. Bishop suggested adding the Township's Facebook page information to the next newsletter.

Mr. Bickford reported that the Zoning Compliance Plan for the new hotel at 2000 Ronald Reagan Drive had been approved and construction will start soon.

The resolution “Approving a Major Adjustment to an Approved Localized Area Sign Regulation Plan Located in the Kenwood Special Public Interest District” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2014-38 approved this 17th day of April, 2014.

The resolution “Authorizing a Contract for Pavement Sealing in Township Parks” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2014-39 approved this 17th day of April, 2014

The resolution “Authorizing a Contract with Thelen Associates for Construction Materials Testing Services” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2014-40 approved this 17th day of April, 2014

The resolution “Establishing the Rate of Pay for a New Township Employee” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2014-41 approved this 17th day of April, 2014

The resolution “Authorizing the Purchase and Closing of the Real Property Being Part of the Property Located at 7754 Montgomery Road” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: Connor: Abstain; Bishop: Aye; Weidman: Aye

Resolution No. 2014-42 approved this 17th day of April, 2014

Mr. Bickford presented the following purchase orders for approval:

Hamilton County Sheriff’s Office	New Cruiser Light Bar/Supplies	\$2,500.00
WC Storey	Diesel Pump	\$6,371.48

A motion was made by Mr. Weidman, seconded by Mr. Connor to approve these requests. Vote: All Aye.

The Receipts and Disbursements of April 17, 2014 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 1:19 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 04/17/2014

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 29, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Superintendent Kellums and Parks/Recreation Director McKeown. Interim Fire Chief Penny and Lt. Chris Kettelman were excused.

Parks and Recreation Update

Mr. McKeown reported that the Highpoint Bash will take place on May 17, 2014 at the High Point Park and it will be sponsored by Montgomery Community Church.

Kenwood Road Update

Mr. Kellums reported that portions of the sidewalk concrete on the Kenwood Road project were being replaced at the expense of the contractor since it did not survive the winter. In addition, the retaining wall in front of US Savings Bank will be repaired by the contractor at no cost to the Township. Finally, the cross walks will also be replaced.

Montgomery / Hosbrook Utility Update

Mr. Kellums reported that the project is getting ready to start and that easement acquisition is continuing.

Mr. Kellums presented an addendum to the contract in the amount of \$12,500. Mr. Weidman made a motion, seconded by Mr. Connor to approve the addendum. All voted, Yes.

Mr. Kellums requested an RFQ for construction administration services for the upcoming project. Mr. Weidman made a motion, seconded by Mr. Connor to advertise for an RFQ for construction administration services. All voted, Yes.

Nuisance Properties and Vehicle

The resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 11983 4th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-43 passed this 29th day of April, 2014.

The resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 11987 4th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-44 passed this 29th day of April, 2014.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye
Resolution No. 2014-45 passed this 29th day of April, 2014.

Dartmoor Storm Sewer

Mr. Bickford and Mr. Kellums reported about the flooding on Dartmoor Court as a result of a collapsed storm sewer. Mr. Kellums does not know how or when the connections were made and said they are not permitted to be connected. Mr. Kellums stated that the storm sewer is now fixed and should not flood again. Mr. Bickford reported that the Township’s insurance company had been contacted and was looking into the situation.

Additional Business

Mr. Kellums presented a map showing the current commercial capital and infrastructure improvements in Kenwood.

There was a brief discussion on future projects including Montgomery Road sidewalks and the Hosbrook Road traffic calming improvements and future sidewalks.

Upcoming Public Hearings

Mr. Bickford presented cases 2014-04MA, 05MA, 06MA which were scheduled for public hearings on Thursday evening, May 1, 2014.

Purchase Orders over \$2,500

US Bank	Interest - Various Purpose Bonds, Series 2009	\$106,231.25
US Bank	Interest -Infrastructure Improvement Bonds Series 2007	\$159,143.75
US Bank	Interest – Kenwood Mall Bond Series 2007B	\$57,506.25
US Bank	Interest – Road Improvement Bond Series 2010	\$38,900.00
Princeton City Schools	TIF School Payment	\$77,946.98
Indian Hill Exempted Village	TIF School Payment	\$1,841,621.64
Sycamore Board of Education	TIF School Payment	\$54,501.92
Deer Park Community City Schools	TIF School Payment	\$375,018.28
Clear Channel Communications	Advertising Festival 2014	\$5,000.00
Cumulus Cincinnati WGRR 103.5	Advertising Festival 2014	\$4,800.00
Huntington National Bank	Kemper Goldcoast Deerfield Interest Pymnt	\$45,300.00

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests.
Vote: All Aye.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss Personnel - Compensation and Property Acquisition** was made by Trustee Weidman and seconded by Trustee Connor.

Mr. Porter Called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 10:06 a.m.

Begin Executive Session: 10:10 a.m.

End Executive Session: 11:16 a.m.

Back in regular session: 11:16 a.m.

Mr. Bishop made a motion to hire a part time secretary / receptionist for \$15 per hour, seconded by Mr. Connor. All voted, yes.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

End regular session: 11:17 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Acting Administrator
Workshop Minutes 04/29/2014

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 1, 2014

The public hearing for Zoning Case 2014-06MA was held at 6:00 p.m. Mr. Bickford presented the case: a request by Viking Partners, LLC for a Major Adjustment to a PUD to allow for the addition of 44 parking stalls along the existing access drive on the property located at 4704 E. Galbraith Road. Steve Miller of Viking Partners, LLC was present representing the applicant.

The Zoning Commission recommended approval of the request at their April 14, 2014 meeting.

The public hearing ended at 6:05 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 1, 2014

The public hearing for Zoning Case 2014-04MA was held at 6:15 p.m. Mr. Bickford presented the case: a request by Phillips Edison Co./Spyder Station LLC for a Major Adjustment to a PUD to allow for alterations to the plans for a previously approved office building on the property located at 5901 E. Galbraith Road. David Birdsall and Mark Wilhoite of Phillips Edison Co. were present representing the applicant.

The Zoning Commission recommended approval of the request at their April 14, 2014 meeting.

The public hearing ended at 6:23 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 1, 2014

The public hearing for Zoning Case 2014-05MA was held at 6:30 p.m. Mr. Bickford presented the case: a request by Scott Street Partners - II for a Major Adjustment to a PUD to allow for the demolition of two existing office buildings and the construction of one new four story office building on the property located at 8260 Northcreek Drive. Mike Kubicki, of Kubicki Real Estate, and Doug Smith, of McGill Smith Punshon, were present representing the applicant.

The Zoning Commission recommended approval of the request at their April 14, 2014 meeting.

The public hearing ended at 7:05 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 1, 2014

The regular meeting was called to order at 7:05 p.m. by President Bishop.

The invocation from Good Shepherd Lutheran Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Superintendent Kellums, and Parks /Recreation Director McKeown. Interim Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office were excused.

President Bishop talked about the National Day of Prayer that had taken place earlier in the day and thanked Pastor Cornett for his efforts in planning the event.

The minutes of the Board of Trustees meetings held April 15 and 17, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Mr. McKeown reported that the Community Room is very busy with rentals and that baseball games were pretty much getting in on schedule.

Mr. Kellums updated the Trustees on the Kenwood Road Project stating that the concrete was replaced and wall replacement would begin next week. He also reported that the Montgomery/Hosbrook Road widening project had begun.

Mr. Miller reported that he had a resolution for tax increment financing matters on the Kenwood Collection project.

Mr. Bickford thanked the maintenance crew for their hard work on the Day of Prayer.

Mr. Bickford reported that OKI will be meeting later in the week about the grant applications that were submitted last month. In addition, ODOT is agreeable to allow the knee wall on the Montgomery Road sidewalk project.

Mr. Bickford presented the following purchase orders for approval:

US Bank	KW Towne Place After School Payment	\$251,646.50
John Dsuban Spring Service	Quint 93 springs	\$6,113.93
John Dsuban Spring Service	Engine 92 Springs	\$2,906.31

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests.
Vote: All Aye.

Mr. Bickford requested that the three zoning cases from tonight be taken up under new business.

The resolution “Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-46 approved this 1st day of May, 2014.

The resolution “Approving an Amendment by Letter Agreement Relating to Tax Increment Financing Matters for the Kenwood Place Tax Increment Financing Project” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-47 approved this 1st day of May, 2014.

Mr. Weidman made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution approving Case 2014-06MA with the following conditions:

1. Landscaping is to be approved by staff

Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution approving Case 2014-04MA.

Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution approving Case 2014-05MA with the following conditions:

1. Zero foot candles of light spill at the property lines
2. A 30’ landscape buffer be created to the north
3. Landscaping is to be approved by staff

Vote: All Aye.

The Receipts and Disbursements of May 1, 2014 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:33 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 05/01/2014

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 13, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Parks/Recreation Director McKeown, Interim Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums and Fiscal Officer Porter were excused.

Sheriff Patrol Update

Lt. Kettelman reported that of the 47 thefts in the township for the month of April, 37 were business related.

Lt. Kettelman also reported that the Family Dollar investigation is still ongoing.

The training event at the Kenwood Towne Centre was successful and all agencies worked well together.

Mr. Weidman thanked Lt. Kettelman and Chief Penny for a job well done on a great exercise.

Chief Penny reported that all agencies involved are more prepared than before should an incident arise.

Station 93 Door Controller

Chief Penny reported that a door controller for one of the electronic locks on station 93 had failed and suggested looking into keys instead. The Board directed Chief Penny to look into alternative locks.

New Hire

Chief Penny reported that Firefighter / Medic Gail Rose had resigned from the department and requested permission to begin the hiring process to replace her. The Board directed the Chief to begin the process.

Chief Penny reported that we have recently lost 4 regular part timers and is looking into hiring their replacements. A concern with all part time employees is that they do not go over the 1,500 hour rule.

Dartmoor Storm Sewer Update

Mr. Bickford reported that HCC Public Risk is looking into the matter and will report back when there is more information.

Hosbrook Road Traffic Calming

Mr. Bickford updated the Board on the engineering process for the Traffic Calming project and reminded the Board of what was approved based on the study is what is being engineered currently.

Hosbrook Construction Administration RFP

Mr. Bickford reported that the RFQ for construction administration has been advertised and will be opened later in May.

Underground Storage Tank Coverage

Mr. Bickford reported that the mandatory yearly underground storage tank insurance fee was due. This year the deductible amount was lowered to \$11,000 for \$700 or we can pay \$500 for a \$50,000 deductible. Mr. Bishop made a motion, seconded by Mr. Connor to purchase the \$11,000 deductible policy for \$700. All voted, Yes.

Electric Aggregation

Mr. Bickford requested direction from the Board on how to proceed with electric aggregation once the vote has been certified. Mr. Connor made a motion, seconded by Mr. Weidman to work with Integrys Energy Solutions, a Sycamore Township Company. All voted, yes.

Nuisance Properties and Vehicle

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12051 5th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller Called the Roll. Vote: All Aye.

Resolution No. 2014-48 passed this 13th day of May, 2014.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12186 4th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2014-49 passed this 13th day of May, 2014.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12168 2nd Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor,

dispensing with the second reading and declaring an emergency. Mr. Miller called the roll.
Vote: All Aye.

Resolution No. 2014-50 passed this 13th day of May, 2014.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s) by Implementing the Procedure Set Forth in Sections Sycamore Township Resolution Number 2012-14, and §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by

Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye

Resolution No. 2014-51 passed this 13th day of May, 2014.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase order for approval:

Double Tree Guest Suites	Festival Bands Lodging	\$3,500.00
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Mr. Weidman asked why they were charging such a high fee when the rooms used to be donated. Mr. Bickford reported that the new management of the Double Tree would only give a discount on the rooms, but they are still a Festival sponsor and make a cash donation.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve the request.
Vote: All Aye.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

Mr. Bishop made a motion, seconded by Mr. Connor, to enter into executive session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, and personal financial statements of “Scott Street Partners” who is an applicant for economic development assistance. The information is directly related to a request for economic development assistance that is to be provided or administered under ORC 5709.73-.75 and involves public infrastructure improvements or the possible extension of utility services that are directly related to the economic development project located at “Northcreek Drive”. The executive session is necessary to protect the interests of the applicant and the possible investment or expenditure of public funds to be made in connection with the economic development project.

Mr. Miller called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

Mr. Bishop made a motion, seconded by Mr. Connor, to enter into Executive session for the purposes of “Property Acquisition and Personnel – Compensation.”

Mr. Miller called the roll, Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:42 a.m.

Begin Executive Session: 9:45 a.m.

End Executive Session: 10:32 a.m.

Back in regular session: 10:32 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor.
Vote: All Aye.

End regular session: 10:32 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Acting Administrator
Workshop Minutes 05/13/2014

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 15, 2014

The regular meeting was called to order at 7:00 p.m. by President Bishop.

The invocation from All Saints Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Planning/Zoning Director/Acting Administrator Bickford, Parks /Recreation Director McKeown, Interim Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

The minutes of the Board of Trustees meetings held April 29 and May 1, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. Connor, to appoint Greg Bickford to the position of Sycamore Township Administrator.

Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. Connor, to appoint Rob Penny to the position of Sycamore Township Fire Chief.

Vote: All Aye.

Lt. Kettelman reported on the arrest of an individual who stole \$14,000 worth of merchandise from the Kenwood Towne Centre.

Chief Penny thanked the Trustees for his appointment as Fire Chief. Chief Penny demonstrated the FoxFire glow in the dark equipment.

Mr. McKeown reported that Lee, the electrician that has wired the festival for the past 14 years, had passed away suddenly.

Mr. Bickford thanked the Board for their confidence in naming him Administrator. Mr. Bickford reported that the Trash Bash and document shredding would both take place at Bechtold Park this weekend.

Mr. Miller offered congratulations to the new Administrator and Fire Chief. Mr. Miller reported that Chase Bank now has their legal team engaged in the property acquisition and we should be able to close the deal soon.

Mr. Bickford reported that the resolutions for the three zoning cases heard at the last Trustee Meeting were ready for the Trustees' consideration tonight.

The resolution "Approving a Major Adjustment to a Planned Unit Development for the Kenwood Collection Development" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-52 approved this 15th day of May, 2014.

The resolution "Approving a Major Adjustment to a Planned Unit Development for the TriHealth Development" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-53 approved this 15th day of May, 2014.

The resolution "Approving a Major Adjustment to a Planned Unit Development for the CM Capital Partners Development" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2014-54 approved this 15th day of May, 2014.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to hire Mona G. Welsh as a part-time Township employee.
Vote: All Aye.

The resolution "Authorizing a Contract for the Township Administrator" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2014-55 approved this 15th day of May, 2014.

The resolution "Establishing New Rates of Pay for Newly Promoted Township Employees" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2014-56 approved this 15th day of May, 2014.

The resolution "Establishing the Rate of Pay for a Township Employee" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2014-57 approved this 15th day of May, 2014.

The Receipts and Disbursements of May 15, 2014 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:20 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 05/15/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
June 3, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Law Director Miller, Administrator Bickford, Superintendent Kellums Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Trustee Weidman and Fiscal Officer Porter were excused.

Sheriff Patrol Update

Lt. Kettelman reported that the monthly stats are not yet available and he will pass them along once they are completed.

The Race for Humanity was successful with 200-300 racers. The group that sponsored the event thanked the Sheriff's Office for their help.

Lt. Kettelman also stated that the Pine Road block party was a success.

New Ambulance

Chief Penny reported that the new squad is almost complete and should be delivered the first week of July. During the bidding process, the former administration left radios for the squad out of the bid documents. Chief Penny requested that they be purchased separately and would have the final costs for Thursday's meeting.

New Full Time Hire

Chief Penny reported that Brent Uckotter will be hired as a new full time firefighter and his swearing in will be Thursday night. Mr. Miller reported that he had the necessary information for a resolution.

Chief Penny reported that the department has lost 21 part timers within the past year and 13 within the last six months. There have also been no recent applications submitted for part time employment. The Chief further stated that other departments that are paying \$16 per hour are getting very few applications as well.

Discussion continued on the part time program and Chief Penny will look into the costs of increasing the part time rate and will report back to the Board.

Parks and Recreation Update

Mr. McKeown reported that the next twilight concert will be June 22, at 7 p.m. at Bechtold Park featuring the Jump N' Jive Show band.

The Township received an anonymous donation of \$10,000 for the festival.

Hartzell United Methodist Church Parking Lot

Mr. Kellums reported that per the agreement with Hartzell United Methodist Church, the parking lot is to be sealed this year. Mr. Kellums presented a proposal from 1-800-Blacktop DBA as Performance Asphalt Paving in the amount of \$6,395. Mr. Bishop made a motion, seconded by Mr. Connor, to direct Mr. Miller to prepare a resolution approving the amount. All voted, Yes.

Blackmat Program

Mr. Kellums presented a proposal from Strawser Construction for the 2014 Township Blackmat Road Program in the amount of \$295,596. There are approximately 11 streets in the Trowbridge / High Point areas that will receive the Blackmat. Mr. Bishop made a motion, seconded by Mr. Connor, to direct Mr. Miller to prepare a resolution approving a contract. All voted, Yes.

The Trash Bash North, which took place over the weekend at McDaniel Park, netted eight (8) dumpsters, which was down from previous years. Mr. Kellums asked the Board for direction on continuing to have both trash bash events. The Board stated they preferred to keep it at two events per year. Discussion continued on the annual shredding event and whether it should be moved to the same dates as the trash bash. Mr. Kellums will make a note of it and look into it for next year.

Construction Administration RFQ Results

Mr. Kellums reported that the only RFQ submitted for the Hosbrook Road Construction Administration and Inspection was from Brandstetter/Carroll. Mr. Bishop made a motion, seconded by Mr. Connor, to open negotiations for Construction Administration Services with Brandstetter and Carroll. All voted, Yes.

Dartmoor Storm Sewer Update

Mr. Kellums reported that the Alhambra storm sewer was recently video camera inspected and no lateral connections were found like there were on Dartmoor Court.

Mr. Bickford reported that the insurance company (HCC Public Risk) is still investigating the matter.

Nuisance Properties

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4004 Mantell Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Miller Called the Roll. Vote: All Aye.

Resolution No. 2014-58 passed this 3rd day of June, 2014.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4545 E. Galbraith Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Miller Called the Roll. Vote: All Aye.

Resolution No. 2014-59 passed this 3rd day of June, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7808 Styrax Lane, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Miller Called the Roll. Vote: All Aye.

Resolution No. 2014-60 passed this 3rd day of June, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8708 Antrim Court, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Miller Called the Roll. Vote: All Aye.

Resolution No. 2014-61 passed this 3rd day of June, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8728 Antrim Court, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Miller Called the Roll. Vote: All Aye.

Resolution No. 2014-62 passed this 3rd day of June, 2014.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12127 2nd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Miller Called the Roll. Vote: All Aye.

Resolution No. 2014-63 passed this 3rd day of June, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12003 4th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Miller Called the Roll. Vote: All Aye.

Resolution No. 2014-64 passed this 3rd day of June, 2014.

Purchase Orders over \$2,500

Josh Mandel Ohio Treasurer	Sturbridge Subdivision Reconstruction Loan	\$37,499.17
Blanket Vendor	Parks & Recreation	\$10,000.00
Lambert’s Body & Paint LLC	Repair of Sheriff SUV – I-71 Accident	\$6,082.88

A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these requests. Vote: All Aye.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Absent; Bishop: Aye; Connor: Aye.

End regular session: 9:40 a.m.

Begin Executive Session: 9:46 a.m.

End Executive Session: 10:12 a.m.

Back in regular session: 10:13 a.m.

Mr. Bishop made a motion, seconded by Mr. Connor to approve a purchase order to Willingham and Associates for property appraisals. All voted, Yes.

Mr. Bishop made a motion, seconded by Mr. Connor, to cancel the July 3, 2014 Trustee's meeting. All voted, Yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:14 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 06/03/2014

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 5, 2014

The regular meeting was called to order at 7:00 p.m. by President Bishop.

The invocation from Second Baptist Church of Rossmoyne was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks /Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

The minutes of the Board of Trustees meetings held May 13 and 15, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes.
Vote: All Aye.

Brent Uckotter was sworn in as a full time firefighter by President Bishop.

Lt. Kettelman stated that the Township Summer 2014 newsletter includes helpful tips for residents in dealing with door-to-door solicitation.

Chief Penny thanked the Trustees for hiring Brent Uckotter as a full time firefighter. He reported that the Fire Department had 17 runs that day. Chief Penny also requested approval from the Trustees to request a purchase order for radio equipment for the new squad in the amount of \$11,674.33. Mr. Weidman made a motion, seconded by Mr. Connor, to approve Chief Penny's request. Vote: All Aye.

Mr. Bickford reported that the Township is the recipient of three grants, one for Sycamore Road in the amount of \$5 million, for Fiber Optics in the amount of \$1 million and for the Montgomery Road sidewalk in the amount of \$600,000.

Mr. Bickford also brought up a couple possible sidewalk projects. He said on Cornell Road there is a gap between where the City of Montgomery's sidewalk ends and the Township's begins. He asked if the Trustees would like to investigate the cost to put in about 20 feet of sidewalk to go across the bridge and close the gap. The money would come out of the Cornell TIF. The Trustees directed Mr. Bickford to explore the cost of this project.

The second possible sidewalk project to consider would be the addition of a sidewalk along Montgomery Road in front of Arby's and Party City/Pier 1 Imports near the intersection of Hosbrook Road. It would still be impossible to walk from there to the Kenwood Towne Centre because of the I-71 ramp. The Trustees decided there would be no point in adding the sidewalk because of the location of the ramp.

Mr. Bickford presented a proposal from Brandstetter/Carroll in response to the Township's RFQ for Hosbrook Road Construction Administration and Inspection. Mr. Connor made a motion, seconded by Mr. Weidman, to direct Mr. Miller to prepare a contract. Vote: All Aye.

Mr. McKeown reported that The Alleen Company would be supplying the tents for the Festival. He said that the electrician would be taking care of the permits through IBI. He said the Parks and Recreation Committee will not meet in June and the July meeting would be moved up from July 14th to July 7th because of the Festival. Mr. McKeown said the Hamilton County Sheriff's Explorers were ready to go for the Festival.

Mr. Miller stated that the Service Agreement for the TriHealth TIF was ready for the Trustees' approval.

Mr. Bickford presented the following purchase orders for approval:

Strawser Construction	Blackmat Resurfacing Project	\$295,596.00
Performance Asphalt Paving, Inc.	Pavement Sealing	\$6,395.00
Mobilcom	Squad Radio Equipment	\$11,674.33

Mr. Weidman made a motion, seconded by Mr. Connor, to approve these requests.
Vote: All Aye.

Mr. Bickford reported that the Northwest JEDZ accounts were on schedule and there has been a high level of cooperation from businesses.

Mr. Bickford also reported that the Township will soon be able to accept credit cards for such things as shelter rentals and zoning/fire fees. He stated that the Township would be offering optional wellness screenings for Township employees paid for by the Wellness Grant from the Ohio BWC.

Mr. Bickford said that the Zoning Compliance Plan is in the process of being completed and is close to approval for the Northcreek construction project.

Mr. Porter read a communication from Doris Case, of Sandymar Drive, thanking the Trustees for the Shredding Program and the South Trash Bash. She said that all of the workers were polite and helpful.

Mr. Porter read a communication from Joe Hunter, of Trebor Drive, who wanted to give kudos to the officer who handled a very difficult situation on Trebor Drive perfectly. He said the officer represented Sycamore Township in an extremely professional manner.

The resolution "Authorizing a Contract for Pavement Sealing" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2014-65 approved this 5th day of June, 2014.

The resolution "Authorizing a Contract for the 2014 Road Blackmat Resurfacing Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2014-66 approved this 5th day of June, 2014.

The resolution “Approving a Proposal for Street Sweeping Services for Township Roads and Streets” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2014-67 approved this 5th day of June, 2014.

The resolution “Establishing the Rate of Pay for a New Township Employee” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2014-68 approved this 5th day of June, 2014.

The resolution “Approving and Authorizing a Service Agreement with Scott Street Partners II, LLC” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2014-69 approved this 5th day of June, 2014.

The Receipts and Disbursements of June 5, 2014 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:29 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 06/05/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
June 17, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Fiscal Officer Porter was excused.

Asphalt Sealing – Administration Complex/Solzman Lot

Mr. Kellums requested to add two last minute items for consideration.

Mr. Kellums asked the Board for comments on a revocable street privilege request for the property located at 8541 Kenwood Road. It will be for the construction of a new house. The Board had no comments, and as such, the document can be signed by Mr. Kellums.

Mr. Kellums requested a motion to advertise for construction of the Kenwood Access Road. Mr. Weidman made a motion, seconded by Mr. Connor. All voted, Yes.

Mr. Kellums requested approval for parking lot striping and sealing at the Administration complex. The cost is \$14,000.

The resolution "Authorizing a Contract for Pavement Sealing in McDaniel Park and the Township Government Complex" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor. Mr. Miller called the roll. Vote: All Aye.
Resolution No. 2014-70 passed this 17th day of June, 2014.

Paving-Administration Complex near Recycling Dumpsters

Mr. Kellums requested approval for pavement repair at the Administration complex near the recycling dumpsters by Pavement Management Technologies at a cost of \$15,503.

Mr. Weidman made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution. All Voted, Yes.

Concrete Drive-Administration Complex

Mr. Kellums requested to table this to the next workshop meeting.

Mr. Kellums requested approval of a Construction Administration and Inspection agreement with Brandstetter Carroll who was selected from the RFQ process.

The resolution "Authorizing a Contract with Brandstetter/Carroll, Inc. for Construction Administration and Inspection Services" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor. Mr. Miller called the roll. Vote: All Aye.
Resolution No. 2014-71 passed this 17th day of June, 2014.

Self Funded Insurance

Mr. Bickford introduced Mark Morgan with Sherrill Morgan. He presented self insurance options available to the Township.

The Board directed Mr. Bickford to explore self funded options including securing new applications from the employees to better understand our options.

Command Vehicle Upgrade

Chief Penny stated the Fire Department is updating the old Chief's vehicle to become a first responder command center that can be used in the time it takes to get the permanent mobile command vehicles on the scene. This is being done in house with spare devices and equipment and the cost will be minimal.

Mr. Bishop stated that there was a recent article in the Cincinnati Enquirer that talked about staffing. He reiterated that the Township is fully staffed when we are not at 12 firefighters.

Parks and Recreation Update

Mr. McKeown reported that the Jump n' Jive Show Band will be performing at the Twilight Concert Series on Sunday June 22, 2014 at Bechtold Park from 5-7pm.

Mr. McKeown reported that planning for the Festival in Sycamore continues on schedule and that trophies for the Car Show will be ordered next week.

Mr. McKeown reported that another car show that was scheduled for the same time as ours has been cancelled.

Mr. McKeown stated that a new electrician has been hired for the festival.

Sheriff Patrol Update

Lt. Kettelman stated that the monthly reports had been submitted and that the Sheriff's office has over 120 more details than this time last year.

The resolution "Authorizing the Purchase and Closing of the Real Property Being Part of the Property Located at 7265 Kenwood Road in Sycamore Township" was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. Connor. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2014-72 passed this 17th day of June, 2014.

The resolution "Authorizing the Purchase and Closing of the Real Property Being Part of the Property Located at 7269 Kenwood Road in Sycamore Township" was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. Connor. Mr. Miller called the roll.

Vote: All Aye.

Resolution No. 2014-73 passed this 17th day of June, 2014.

Purchase Orders over \$2,500

Hi-Mark Construction	Sealing Government Complex & McDaniel Park	\$14,000.00
Dsuban Springs	Quint 93 Repairs	\$9,438.37
Plattensburg CPA's	2012-2013 Audit	\$13,200.00

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests.
Vote: All Aye.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

End regular session: 10:30 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 06/17/2014

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 19, 2014

The regular meeting was called to order at 7:00 p.m. by President Bishop.

The invocation from Congregation B'Nai Tzedek was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Parks /Recreation Director McKeown was excused.

The minutes of the Board of Trustees meetings held June 3 and 5, 2014 were read. A motion was made by Mr. Connor, seconded by Mr. Weidman, to approve these minutes.
Vote: All Aye.

Justin Hucky, representing Jonathan Dever who is running for the 28th Ohio House District, advised the Trustees he was here to listen to any concerns they had about State Government.

The Board thanked Justin for coming.

Lt. Kettelman advised that residents should call the Sheriff's Office if they see suspicious people and advised the Trustees about an arrest in Dillonvale of unregistered transient meat vendors.

Chief Penny reported on a near drowning at Brookside swimming pool in which a six year old was found unresponsive and resuscitated by sycamore Township Firefighters. Chief Penny also reported that the Cincinnati Fire Department will host a class for elected officials on Saturday, July 12th.

Mr. Kellums reported on preparations underway for the Blackmat Resurfacing Program. Mr. Kellums stated that bad asphalt on Kenwood Road was being replaced. He said that the Montgomery/Hosbrook Roads project was moving along as scheduled and the Galbraith Road slip lane was under construction.

Mr. Miller announced the TIF agreement was approved by Indian Hill for the Northcreek project and the legislation for the TIF was on the agenda.

Mr. Bickford reported that Phillips Edison had decided not to include the additional floor in the Kenwood Collection project.

Mr. Bickford presented the following purchase orders for approval:

Pavement Management Inc.	Administration Parking Lot	\$15,503.00
Phoenix Safety Outfitters	Repair Turn Out Gear	\$10,674.91
Phoenix Safety Outfitters	Replace Turn Out Gear	\$10,400.00
Mt. Pleasant Blacktopping	Galbraith Road Slip Lane	\$320,754.14

Mr. Connor made a motion, seconded by Mr. Weidman, to approve these requests.
Mr. Porter called roll. Vote: All Aye.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12172 4th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-74 approved this 19th day of June, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11966 4th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-75 approved this 19th day of June, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4458 Crystal Avenue, Sycamore Township, OH 45242” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-76 approved this 19th day of June, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8671 Darnell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-77 approved this 19th day of June, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8615 Monroe Avenue, Sycamore Township, OH 45242” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-78 approved this 19th day of June, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8135 Glenmill Court, Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-79 approved this 19th day of June, 2014.

The resolution “Authorizing a Contract for Pavement Maintenance at the Township Administration Building” was read. A motion was made by Mr. Weidman, seconded by Mr.

Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.
Vote: All Aye.

Resolution No. 2014-80 approved this 19th day of June, 2014.

The resolution “Authorizing Entering into an Agreement with Indian Hill Exempted Village School District” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-81 approved this 19th day of June, 2014.

The resolution “Authorizing Entering into an Agreement with the Great Oaks Joint Vocational School District” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-82 approved this 19th day of June, 2014.

The resolution “Pursuant to Revised Code Section 5709.73(B) Declaring to be a Public Purpose Certain Public Infrastructure Improvements That Are Necessary for the Development of the TriHealth Office Development on a Parcel of Real Property Located in the Unincorporated Area of the Township and Exempting Improvements to that Parcel from Real Property Taxation, Requiring the Payment of Service Payments in Lieu of the Exempted Property Taxes as a Covenant Running with the Land and Authorizing the Use of the Service Payments for Those Public Infrastructure Improvements, Authorizing Execution of a Related Service Agreement and Such Other Documents as May Be Necessary or Appropriate to such Purposes, Establishing a Tax Increment Equivalent Fund for the Deposit of the Service Payments” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2014-83 approved this 19th day of June, 2014.

The resolution “Declaring Official Intent with Respect to Reimbursement for Capital Expenditures” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-84 approved this 19th day of June, 2014.

The Receipts and Disbursements of June 19, 2014 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them.

Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:22 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 06/19/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 1, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that the Fire Department received an EMS training and equipment grant for \$2,750 from the Ohio Department of Public Safety.

Parks and Recreation Update

Mr. McKeown reported that the Festival planning continues to go well. Passes have been issued for parking during the event. Mr. McKeown thanked the Community Press for the article on the Festival.

Sheriff Department Update

Lt. Kettelman reported that an officer was injured during a chase at the Kenwood Collection. The suspect was apprehended and the officer is recovering.

Kenwood Road Update

Mr. Kellums reported that work on the punch list continues. Crosswalks will be completed and the overall project will be done soon. Plantings will be installed this fall.

2014 Reclamite Program

Mr. Kellums presented a proposal for the 2014 Reclamite program for \$32,279.53 from Pavement Technology.

Driveway Replacement Administration Complex

Mr. Kellums reported that the driveway around the fire house is in need of repair and should be replaced in concrete. Tri State Concrete submitted a proposal for \$32,279.53 for the repair / replacement of the driveway into concrete.

Park Avenue Repairs

Mr. Kellums reported that Park Avenue needed repairs that were too large for patching. The lane is 160 feet long for the entire width. A proposal to repair the road was submitted by Hi-Mark Construction for \$3,632.50.

Bechtold Park Tudor Avenue Entrance

Mr. Kellums reported that the entrance to Bechtold Park off of Tudor was ready to have the driveway installed. A proposal was submitted by Hi-Mark Construction for \$7,590.00.

The resolution "Authorizing a Contract for the Township Reclamite Program" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-85 passed this 1st day of July, 2014.

The resolution “Authorizing a Contract for a Concrete Driveway Replacement at the Sycamore Township Administration Complex” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2014-86 passed this 1st day of July, 2014.

The resolution “Authorizing a Contract for Pavement Repairs on Park Avenue” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2014-87 passed this 1st day of July, 2014.

The resolution “Authorizing a Contract for Installation of an Asphalt Driveway at Bechtold Park From Tudor Avenue” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2014-88 passed this 1st day of July, 2014.

Mr. Kellums reported that the cheapest salt bid from the City of Cincinnati came in from Morton Salt for \$73.41 per ton. There are no other bids from other agencies at this time.

Nuisance Vehicle

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2014-89 passed this 1st day of July, 2014.

Purchase Orders over \$2,500

US Bank	Festival Entertainment	\$11,665.00
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A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests.
Vote: All Aye.

Pavement Technology	Reclamite Program	\$32,279.53
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A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests.
Vote: All Aye.

Tri-State Concrete	Fire Driveway Replacement – Admin Complex	\$24,850.64
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A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests.
Vote: All Aye.

Hi-Mark Construction Group	Park Ave. Pavement Repairs	\$3,632.50
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A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests.
Vote: All Aye.

Hi-Mark Construction Group	Bechtold Park New Asphalt Driveway	\$7,590.00
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A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests.
Vote: All Aye.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Bishop. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:19 a.m.

Begin Executive Session: 9:23a.m.

End Executive Session: 9:51 a.m.

Back in regular session: 9:51 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:51 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 07/01/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 15, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums and Parks/Recreation Director McKeown. Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office were excused.

Utility Aggregation

Spence Faxon with Energy Alliances presented the results of the 2013-2014 natural gas aggregation program. The Township and those in the program saved collectively over \$140,000 in natural gas costs.

Mr. Bickford reported that the Township has begun the certification process for electric aggregation.

Parks and Recreation Update

Mr. McKeown reported that the festival was very successful and that the bands and vendors were very appreciative of the event.

Mr. McKeown suggested that the bands for the 2015 Festival be booked as soon as possible due to increased competition. The Board requested that Mr. McKeown provide an updated list as soon as possible.

Vicious Dogs

Mr. Bickford reported of an incident on July 4th of a pit bull dog in the Township that killed or severely injured another dog. The Board requested Law Director Miller to look into the State Statute to see what can be done.

Mr. Bickford reported that legislation was drawn up in 2008 to ban pit bulls but it never received a second reading. Mr. Connor will work on setting up a meeting with a local resident who has ties to a pit bull rescue group and Mr. Bickford will continue to research the issue.

Upcoming Public Hearings

Mr. Bickford presented case 20014-07MA to the Board. The public hearing is tentatively scheduled for August 7, 2014 at 6:30 or 6:45.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Duke Energy Ohio	Electric Underground Montgomery/Galbraith	\$225,000.00
Frank Gates	BWC Services	\$8,107.00

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests.
Vote: All Aye.

Schedule

The schedule of upcoming events was read by Mr.Bishop.

A motion to enter into **Executive Session to discuss Personnel – Compensation and Property Acquisition** was made by Trustee Weidman and seconded by Trustee Connor. Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:39 a.m.

Begin Executive Session: 9:45 a.m.

End Executive Session: 10:38 a.m.

Back in regular session: 10:38 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:38 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 07/15/2014

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 17, 2014

The Public Hearing for the 2015 Budget was called to order at 6:48 p.m.

Fiscal Officer Porter distributed the 2015 Budget for Trustee review. Mr. Porter noted the Township received \$2 million in Estate Tax revenue in 2013. 2014 Estate Tax revenue is estimated at \$250,000, and in 2015 it will be zero. The debt schedule is included in the budget.

Mr. Al Early, resident, inquired about the general account and changes in other expenses.

The Public Hearing was closed at 6:55 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

The regular meeting was called to order at 7:00 p.m. by President Bishop.

The invocation from St. Vincent Ferrer Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, , Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums and Parks /Recreation Director McKeown were excused.

The minutes of the Board of Trustees meetings held June 17 and 19, and July 1, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Mr. Mark Wellingshoff, of Brookwood Retirement Home, thanked the Sycamore Township EMS and Fire Department for their service at Brookwood. Mr. Wellingshoff also thanked Mr. McKeown for helping with rentals and park services for Brookwood residents.

Lt. Kettelman reported that the Festival in Sycamore had a good turnout with no arrests or citations. Lt. Kettelman stated that he is in the process of going through the schools with the other officers to get to know the layouts. Vice President Connor told Lt. Kettelman he appreciated the presence of the Sheriff's Department at the Festival.

Chief Penny reported on an incident at a Shell gas station and a house fire on Queens Avenue. Chief Penny informed the Trustees that the final inspection on the new ambulance had been completed and it was scheduled for delivery at 9:30 a.m. on July 18, 2014. He stated that the extra equipment would be installed in house.

Mr. Bickford reported on behalf of Mr. McKeown that the Festival went well. Trustee Weidman commented that the event was great and thanked all involved.

Mr. Bickford presented purchase orders for the following change orders on behalf of Mr. Kellums:

Bansil Construction	Hosbrook/Montgomery Roads Utility Project	\$8,581.49
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Mr. Weidman made a motion, seconded by Mr. Connor, to direct Mr. Miller to prepare a resolution approving the change order. Vote: All Aye

Pavement Management	Parking Lot Repairs	\$4,162.00
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Mr. Weidman made a motion, seconded by Mr. Connor, to direct Mr. Miller to prepare a resolution approving the change order. Vote: All Aye

Law Director Miller reported the Township had closed on all three properties needed for the Kenwood Access Road and there were a few minor changes that Mr. Miller would make to the documents.

Mr. Miller stated that the Maintenance crews were doing a good job in his neighborhood with curb repair.

Mr. Bickford reported that the public hearing for TriHealth's request for temporary signage would be on August 7th at either 6:30 or 6:45 p.m. Mr. Bickford informed the Trustees that construction had begun on the hotel on Ronald Reagan Drive and that it was projected to be completed in August, 2015.

Mr. Bickford reported that Duke Energy had submitted the billing authorization for the second Montgomery Road Underground project in the amount of \$225,000. A resolution will be prepared for the next meeting.

The resolution "Adopting the Township Budget for 2015" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-90 approved this 17th day of July, 2014.

The Receipts and Disbursements of July 17, 2014 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them.

Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:22 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 07/17/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 5, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Sheriff Department Update

Lt. Kettelman reported that the statistics will be available later this week. Lt Kettelman also advised the Board that the pursuit last night on Kenwood Road was from the City of Madeira.

Parks and Recreation Update

Mr. McKeown reported that former Trustee Denny McKeown is grateful to the Township for its well wishes.

Mr. McKeown stated that the car show went well despite the weather and that the president of the car club was pleased with the event.

Mr. McKeown advised the Board that the playground equipment at McDaniel Park needs to be replaced in the coming years.

Girls fast pitch softball will be played at McDaniel Park this year.

Fire Department Update

Chief Penny reported that the fire hydrant located on the Northcreek property has been repaired and is usable during the construction of the new building.

Chief Penny stated that the new squad needs to have the radios installed before it will be out on the road. The distributor sent the wrong model to the manufacturer.

Administration Building Steps

Mr. Kellums requested approval to repair the steps leading to the Administration building at a cost of \$12,900. Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution. All voted: Yes.

Dartmoor Court

Mr. Kellums requested approval to repair a collapsed storm sewer lateral in the right-of-way on Dartmoor Court in the amount of \$7,790. Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution. All voted: Yes.

Kenwood Access Road

Mr. Kellums reported that the lowest and best bid for the project was for \$363,398.80 from Barrett Paving. The project will take approximately 120 days and begin on September 1, 2014. Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution. All voted: Yes.

2014 Road Salt

Mr. Kellums reported that the City of Cincinnati road salt bids for 2014 were \$78.81 per ton from Morton Salt and \$75.86 per ton from North American Salt.

The County Engineers' salt bids came in at \$103 per ton from North American Salt and \$113 per ton from Morton Salt.

Mr. Kellums recommended going with the City of Cincinnati bid from North American Salt at 75.86 per ton for 2,000 tons.

Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution for bid from North American Salt at 75.86 per ton for 2,000 tons. All voted: Yes.

Kenwood Underground Utility Improvement Project

Mr. Kellums requested to table this item.

Nuisance Properties

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11942 1st Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2014-91 passed this 5th day of August, 2014.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11942 1st Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2014-92 passed this 5th day of August, 2014.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7943 Irwin Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2014-93 passed this 5th day of August, 2014.

Hosbrook Road Change Order Resolution

The resolution "Approving a Change Order for the Hosbrook Road Improvement Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2014-94 passed this 5th day of August, 2014.

Duke Energy Billing Authorization Resolution

The resolution "Accepting a Billing Authorizing for the Kenwood Road Utility and Roadway Improvements Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2014-95 passed this 5th day of August, 2014.

Supplemental Police Protection

Mr. Bickford explained the need for a RENU officer for Sycamore Township. Mr. Weidman added that it was RENU that shut down the Drake Motel.

Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution for supplemental police protection. All voted: Yes.

Electric Aggregation

Mr. Bickford reported on the process for electric aggregation. It will involve two public hearings and the selection of a consultant to guide us through the PUCO process and should take about two months. Mr. Bickford recommended that Duke Energy Retail be used for the aggregation process and the first supplier agreement.

Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution for electric aggregation with Duke Energy Retail. All voted, Yes.

Upcoming Public Hearing

Mr. Bickford presented the facts for zoning case 2014-07MA, set for a public hearing on Thursday, August 7th at 6:45pm.

Land Bank Property

Mr. Bickford reported that 11931 Fifth Avenue was made available to the Township as a result of HB 138.

Mr. Bishop made a motion, seconded by Mr. Connor to attempt to get the title in the Township's name provided that the Township was not responsible for the delinquent taxes. All voted: Yes.

Purchase Orders over \$2,500

Maintenance Department	Blanket PO	\$7,500.00
Parks and Recreation Department	Blanket PO	\$7,500.00
Dell Computer	New Computers Fire Department/Admin	\$18,000.00

Mr. Bishop made a motion, seconded by Mr. Connor to approve the Purchase Orders as submitted. All voted, Yes.

Mr. Bishop made a motion, seconded by Mr. Connor, to cancel the August 21, 2014 regular Trustees meeting due to several people not being able to attend. All voted: Yes.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss Personnel – Compensation** was made by Trustee Weidman and seconded by Trustee Connor.

Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 10:00 a.m.

Begin Executive Session: 10:04 a.m.

End Executive Session: 11:09 a.m.

Back in regular session: 11:09 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman.
Vote: All Aye.

End regular session: 11:09 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 08/05/2014

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 7, 2014

The Public Hearing for the Zoning Case 2014-07MA was held at 6:45 p.m.

Mr. Bickford presented the case to the Trustees. The applicant, Scott Street Partners II, LLC, requests a modification to an approved PUD to allow for the installation of temporary construction, directional and real estate signage on the property for duration of 16 to 18 months. The Sycamore Township Zoning Commission recommended approval with conditions on July 21, 2014.

Mr. David Kubicki, representing Scott Street Partners presented the reasons for the request.

Mr. Steve Brennan, Lot King, spoke in support of the proposal.

The Public Hearing was closed at 6:57 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

The regular meeting was called to order at 7:00 p.m. by President Bishop.

The invocation from Kenwood Baptist Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held July 15 and 17, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Ms. Tammy McQuinn, of 7325 Quailhollow Road, was attacked as a child by a dog and commented on possible vicious dog legislation stating that it should not be breed specific and should include spay/neuter and leash regulations.

Mr. Gene Meddle, of Larchview Drive, inquired about houses for sale on Plainfield Road near Rossash Road. He also suggested that there could be something wrong with the traffic light at the intersection of Larchview Drive and Plainfield Road.

Lt. Ketteman reported that he would have monthly statistics available at the next meeting. He stated that P.O. Mike Bittermann had made heroin related arrests in Highpoint.

Lt. Ketteman said there had been two arrests at the Towne Centre in Kenwood on August 7th for heroin as well.

Chief Penny informed the Board he had received a letter from the Department of Commerce in regards to a Merit Award for Lt. Mike Hill. Chief Penny thanked Trustee Weidman for access to 8220 Northcreek for training before the building is torn down.

Mr. McKeown reported that he had met with a representative from Walnut Grove Equipment in regards to repairing playground equipment at McDaniel Park. He also noted the Parks and Recreation Meeting for August would be held at the Bechtold Pavilion instead of the Administration Building.

Mr. Kellums reported on the progress of construction at Montgomery and Hosbrook Roads and presented two change orders for moving Cincinnati Bell service and Electric in the amounts of \$24,804.38 and \$8,671.63 respectively.

Mr. Weidman made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare resolutions approving the change orders.

Vote: All Aye.

Mr. Miller reported on changes to the Trihealth TIF.

Mr. Bickford reported that IGS Energy had obtained a transient vendor permit. He stated that Jewish Hospital had begun construction on the new energy building but that construction on the

new hotel on Ronald Reagan Drive had been delayed because of permitting issues with Hamilton County. Mr. Bickford also informed the Trustees the Township had received the supplemental police contract.

Mr. Bickford presented the following purchase orders for approval:

ProAir Midwest, Inc. Annual Service Agreement \$2,520.00

Mr. Weidman made a motion, seconded by Mr. Connor, to approve the purchase order.

Vote: All Aye

Mr. Porter read a communication from Denny McKeown thanking the Trustees and staff for the planter and the Sycamore Township EMT for their care and transport.

Mr. Connor made a motion, seconded by Mr. Bishop, to direct Law Director Miller to prepare a resolution approving Zoning Case 2014-07MA with the following conditions:

1. Only three 192 square feet signs are permitted on the property
2. None of the signs may face Kugler Mill Road

Vote: All Aye.

The resolution “Repealing a Prior Tax Increment Financing Plan in Order to Adopt a New Tax Increment Financing Plan with a Revised Legal Description of the Real Property Being Exempted Under the Plan” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.
Vote: All Aye.

Resolution No. 2014-96 approved this 7th day of August, 2014.

The resolution “Pursuant to Revised Code Section 5709.73(B) Declaring to be a Public Purpose Certain Public Infrastructure Improvements That Are Necessary for the Development of the TriHealth Office Development on a Parcel of Real Property Located in the Unincorporated Area of the Township and Exempting Improvements to that Parcel from Real Property Taxation, Requiring the Payment of Service Payments in Lieu of the Exempted Property Taxes as a Covenant Running with the Land and Authorizing the Use of the Service Payments for Those Public Infrastructure Improvements, Authorizing Execution of a Related Service Agreement and Such Other Documents as May Be Necessary or Appropriate to such Purposes, Establishing a Tax Increment Equivalent Fund for the Deposit of the Service Payments” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-97 approved this 7th day of August, 2014.

The resolution “Authorizing Entering into an Agreement with the Indian Hill Exempted Village School District” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-98 approved this 7th day of August, 2014.

The resolution “Authorizing Entering into an Agreement with the Great Oaks Joint Vocational

School District” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-99 approved this 7th day of August, 2014.

The resolution “Declaring Official Intent with Respect to Reimbursement for Capital Expenditures” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-100 approved this 7th day of August, 2014.

The Resolution “Authorizing the Issuance and Sale of Not To Exceed \$3,250,000 Public Infrastructure Improvement Bonds; Authorizing a Bond Purchase Agreement Evidencing the Sale of Such Bonds; and Authorizing the Preparation and Distribution of an Official Statement to be Used in Connection with Selling Such Bonds” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-101 approved this 7th day of August, 2014.

The Resolution “Authorizing Sycamore Township to Enter into a Master Service Agreement to Provide Electric Generation Supply and Related Services By and Between Sycamore Township and Duke Energy Retail Sales, LLC” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-102 approved this 7th day of August, 2014.

The Resolution “Authorizing a Contract for Step Repair and Replacement at the Sycamore Township Administration Complex” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-103 approved this 7th day of August, 2014.

The Resolution “Authorizing a Contract for a Storm Sewer Repair on Dartmoor Court in Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-104 approved this 7th day of August, 2014.

The Resolution “Approving and Authorizing a Contract to Construct a Township Road for the Kenwood Road Access Project” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-105 approved this 7th day of August, 2014.

The Resolution “Authorizing Execution of an Agreement for Supplemental Police Protection Services” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-106 approved this 7th day of August, 2014.

The Receipts and Disbursements of August 7, 2014 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them.

Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Weidman, to adjourn the meeting to executive session for the purpose of discussing Property Acquisition at 7:47 p.m.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The meeting reconvened after the executive session at 7:50 p.m.

Mr. Connor made a motion, seconded by Mr. Weidman to authorize the purchase of 8620 Plainfield Road for \$40,000.

Mr. Porter called the roll. All Voted, Yes.

A motion was made by Mr. Connor, seconded by Mr. Weidman, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 7:51 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 08/07/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 19, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Kenwood Utility Underground

Mr. Kellums reported that the project was ready to be awarded so construction could begin as soon as possible in order to be completed by the holiday shopping season. The cost of the project is \$270,010 and will be completed by Tri-State Construction.

The resolution "Approving and Authorizing a Contract for Construction Improvements for the Kenwood Underground Utility Improvement Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-107 passed this 19th day of August, 2014.

Winter Operations

Mr. Kellums reported that salt delivery will be a challenge this year as the salt companies are running into supply issues. He stated that we have an order in and hopefully some of it can be delivered this summer to top out our load. Typically we use two loads per winter. He also reported that because we were ahead of the curve and received a price early, we may get some. The latest bids have come in at over \$100 a ton and delivery is not guaranteed.

Mr. Kellums also reported that he will be requesting additional equipment in order to pre-treat roads this year in anticipation for salt supplies being low.

Mr. McKeown added that he received an estimate for the playground repairs for McDaniel Park for approximately \$1,100 for parts and approximately \$1,350 for labor to install. Mr. Kellums stated that he would look into Township crews doing the repair.

Sheriff Department Update

Lt. Kettelman reported that the monthly statistics were in and there were 1,157 details in the month of July.

Officer Singleton will be taking over maintenance of the sex offender list for the Township and will be keeping up on notifications of new offenders. We have also recently had two sex offenders move out of the Township.

Lt. Kettelman also stated that patrols have been stepped up on Plainfield Road near Deer Park High School.

Engine 92 Repairs

Chief Penny reported that Engine 92 had been damaged by a gate at Indian Creek Apartments and an estimate will be forth coming.

Medic 92

Chief Penny reported that Medic 92 is now in service and has the proper radios installed. The Township now has three newer medic units available and a fourth, Medic 292, to serve as a backup.

Chief Penny reported that Station 92 is the third busiest in Hamilton County based on the number of runs per station. The statistics from the communications center showed that the Seasons retirement facility has the most runs to it and the Kenwood Towne Centre has the most runs to any business.

Mr. Weidman requested that stats be compiled for runs in the JEDZ districts.

Ovarian Cancer Awareness Proclamation

A proclamation "Designating September as Ovarian Cancer Awareness Month" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, Mr. Porter called the roll. Vote: All Aye.

Mr. Weidman stated that he would have the president of the Ovarian Cancer Board attend the next Thursday night meeting to receive the proclamation.

Traffic Cameras

Mr. Bickford reported that the traffic camera project has completed design and should be operational by the holiday shopping season. The Ohio Department of Transportation is donating the software to operate the cameras.

Highway Signage

Mr. Bickford reported that ODOT was looking into ways of improving traffic flow into the Kenwood Towne Centre to reduce the number of backups onto the highway. They are limited in what they can do short of redesigning the entire interchange. They have offered up signage on the "Gas" and Food" highway signs.

Mr. Bishop stated that at one time there was a portion of a bill that would have put "Kenwood Shopping" on highway signs.

Mr. Weidman stated he would work with Senator Seitz for help from the Legislature and requested Mr. Kellums get in touch with ODOT District 8 Director Marry to see if there was anything that could be done to extend the off ramp to the existing shoulder.

JEDZ Expenditures

Mr. Bickford requested that the Board of Trustee's approve a \$300,000 expense request from the Kenwood East JEDZ Board to fund road improvements. Mr. Weidman made a motion, seconded by Mr. Connor to approve the request. All voted, Yes.

Northcreek Development Resolutions

The resolution "Approving and Authorizing a Service Agreement with SSP-Northcreek LLC" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-108 passed this 19th day of August, 2014.

The resolution “Approving and Authorizing an Escrow Agreement with US Bank National Association” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-109 passed this 19th day of August, 2014.

Purchase Orders over \$2,500

Mr. Bickford reported that there were no purchase orders over \$2,500 for this meeting.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss Collective Bargaining** was made by Trustee Bishop and seconded by Trustee Weidman.

Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:42 a.m.

Begin Executive Session: 9:49 a.m.

End Executive Session: 10:12 a.m.

Back in regular session: 10:12 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:12 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 08/19/2014

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

September 2, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown and Fire Chief Penny. Law Director Miller and Lt. Kettelman from the Hamilton County Sheriff's Office were excused. Attorney Rob Butler was present for Law Director Miller.

Fire Department Update

Chief Penny reported that the bed on the pick-up truck had rusted out and that they were able to find a like new condition replacement. The old bed will be scrapped.

He stated that Firefighter / Medic Beiting and Firefighter Pittman are working on completing the retro fit of the command vehicle. It should be in service soon.

Chief Penny reported presented statistics on the number of EMS and Fire runs into the various JEDZ districts thru June 1, 2014.

Trustee Weidman asked where most of the runs to the JEDZ Central district go. Chief Penny stated that over 50% go to the Kenwood Towne Centre.

Parks and Recreation Update

Mr. McKeown requested the Board to provide direction on the number and types of bands for the 2015 Festival in Sycamore.

Kenwood Utility Update

Mr. Kellums reported that the start date for the project is around September 8, 2014 and that a preconstruction meeting will take place this week. The project should be completed by the end of October.

Kenwood Access Road Access

Mr. Kellums reported that the pre-construction meeting took place last week and the contactor is set to start the project on September 22, 2014. If there is favorable weather, the project could be completed by the end of October, 2014.

Mr. Connor asked if any work would start early that could impact the St. Vincent Fall festival. Mr. Kellums stated that any preliminary work would be survey only in nature and would be done during the day on weekdays only.

Resolution Approving a Major Adjustment to an Approved PUD

The resolution “Approving a Major Adjustment to a Planned Unit Development for the TriHealth Development” was read. A motion was made by Mr. Weidman seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-110 passed this 2nd day of September, 2014.

Resolution Approving a Change Order for the Hosbrook Road Project

The resolution “Approving Change Orders to a Contract for the Hosbrook Road Improvement Project” was read. A motion was made by Mr. Weidman seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-111 passed this 2nd day of September, 2014.

Resolution Approving the Purchase of Real Property

The resolution “Authorizing the Purchase and Closing of the Real Property Located at 8620 Plainfield Road in Sycamore Township” was read. A motion was made by Mr. Weidman seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-112 passed this 2nd day of September, 2014.

Upcoming Public Hearings

Aggregation Public Hearing

Mr. Bickford reported that the required Electric Aggregation Public Hearings will take place on September 5, 2014 at 1pm and 6:30pm.

Lighting District Public Hearings

Mr. Bickford reported that the lighting district public hearings for Kugler Mill Road / Walton Avenue and Charter Oak will take place beginning at 6:15pm on September 5, 2014.

Purchase Orders over \$2,500

Mr. Bickford reported that there were no purchase orders for consideration.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss Property Acquisition and Personnel – Employment** was made by Trustee Bishop.

Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:19 a.m.

Begin Executive Session: 9:20 a.m.

End Executive Session: 9:48 a.m.

Back in regular session: 9:48 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote:
All Aye.

End regular session: 9:48 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 09/02/2014

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

September 4, 2014

The Public Hearing for the Kugler Mill/Wilton Lighting district was called to order at 6:15 p.m. by Fiscal Officer Rob Porter.

Mr. Bickford explained the district location and that the anticipated costs were approximately \$25-30 per house per year.

The Public Hearing was closed at 6:19 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Minutes of the Public Hearing of the Trustees of Sycamore Township
Sycamore Township, Hamilton County, Ohio

September 4, 2014

The Public Hearing for the Charteroak Lighting district was called to order at 6:20 p.m. by Fiscal Officer Rob Porter.

Mr. Bickford explained the district location and that the anticipated costs were approximately \$25-30 per house per year.

Mr. Bickford read a letter in support of the district from Terry and Mary Ann Boyd.

The Public Hearing was closed at 6:22 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Minutes of the Public Meeting of the Trustees of Sycamore Township
Sycamore Township, Hamilton County, Ohio

September 4, 2014

The regular meeting was called to order at 7:00 p.m. by President Bishop.

The invocation from Bethel Baptist Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Administrator Bickford, Parks /Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Law Director Miller and Superintendent Kellums were excused. Attorney Rob Butler was present for Law Director Miller.

The minutes of the Board of Trustees meetings held August 5, 7 and 19, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes.
Vote: All Aye.

A Proclamation was read by Trustee Weidman designating September Ovarian Cancer Awareness Month in Sycamore Township.

Ms. Sue Palermo, of 5388 Elmcrest Lane, Sycamore Township, OH 45242, addressed the Board regarding the median on Kenwood Road.

Lt. Kettelman reminded everyone that school is back in session and to be mindful of safety issues as children head to and from school each day. Lt. Kettelman also reported on an incident with a weapon on 5th Avenue in Highpoint.

Chief Penny reported on a house fire on Glengary Court and added that the number of house fires was up this year. Chief Penny also reported on a training exercise that took place at the Northcreek property where the firefighters were able to practice inside an office building. Chief Penny thanked Trustee Weidman for setting it up.

Mr. McKeown reported that Sunday, September 7th is the final day for baseball at the Schuler Athletic Complex. He also said that many calls had been coming in for Community Room rentals.

Mr. Bickford reported on behalf of Mr. Kellums that a preconstruction meeting was held regarding the Kenwood underground conduit. He also reported construction on the Kenwood access road is scheduled to begin in two weeks and that Hosbrook Road will be closed when work is done to increase its elevation.

Mr. Bickford presented the following purchase orders for approval:

Rick Wietmarschen	Sycamore Township Golf Outing	\$4,369.37
Duke Energy	Extension of Utilities	\$6,100.00

Mr. Weidman made a motion, seconded by Mr. Connor, to approve the purchase orders.
Vote: All Aye

Mr. Bickford reported the Office of Planning and Zoning was on schedule for a record high year in 2014 for zoning permit applications.

Mr. Porter read a communication from Terry and Mary Ann Boyd in favor of the Charteroak Lighting District.

The resolution “Renewing the Kugler Mill/Wilton Lighting District” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-113 approved this 4th day of September, 2014.

The resolution “Renewing the Charteroak Lighting District” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-114 approved this 4th day of September, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8728 Antrim Court, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-115 approved this 4th day of September, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 5951 Vyvette Place, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-116 approved this 4th day of September, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 5941 Vyvette Place, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-117 approved this 4th day of September, 2014.

The resolution “Establishing the Rate of Pay for a Township Employee” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2014-118 approved this 4th day of September, 2014.

The Receipts and Disbursements of September 4, 2014 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Weidman, to adjourn the meeting to executive session for the purpose of discussing Property Acquisition at 7:29 p.m.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The meeting reconvened after the executive session at 7:37 p.m.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to authorize the purchase of the 7200 block of Kenwood Road for right of way purposes for a price not to exceed \$300,000.00.
Vote: All Aye

A motion was made by Mr. Connor, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:37 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 09/04/2014

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

September 16, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported on an auto accident on I-71 that occurred this morning. Chief Penny also informed the Trustees the ladders were tested on the trucks and, by doing so, the Township saved over \$10,000.

Chief Penny reported that the thermal imaging cameras need to be repaired or replaced. The repair cost was significant and due to the age of the cameras, Chief Penny recommended replacement at a cost of \$10,344 for two cameras. Mr. Weidman made a motion, seconded by Mr. Connor, to approve this request. Vote: All Yes.

Sheriff Department Update

Lt. Kettelman reported on a hit and run accident at the intersection of Galbraith Road and Plainfield Road, the driver is unknown. The child who was hit was not injured. A witness reported that the driver was texting and the vehicle could have been a red Chevrolet.

Parks and Recreation Update

Mr. McKeown asked the Board of Trustees if they would like to hold an appreciation dinner for Park Committee Members for their work on the Festival. The Trustees agreed. Mike McKeown will make the arrangements.

Maintenance Department Update

Mr. Kellums reported that the Hamilton County Snow Plow Rodeo was held this past week and two of Sycamore Township's drivers finished in the top ten. Mark Homan took fifth place and Daniel Lehane took sixth place. Mr. Bishop instructed Mr. Bickford to write a congratulatory letter to each of them. Mr. Kellums also stated that the Kenwood Towne Centre Underground Utility Project was to start this week. He also said Hosbrook Road is closed at Montgomery Road to southbound traffic while the road elevation is raised. Mr. Kellums reported that the Maintenance Department completed the road striping in-house this year, saving the Township approximately \$11,000.00. Mr. Connor noted he had received positive comments from residents regarding sidewalk repair. Mr. Kellums stated the Maintenance Department will construct the salt brine pretreatment equipment in-house saving the Township approximately \$10,000.00 when compared to the cost of purchasing the equipment from outside sources. He noted that road salt remains in short supply for the year.

Nuisance Properties

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property located at 1850 Chaucer Drive, Sycamore Township, OH 45237" was

read. A motion was made by Mr. Weidman seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2014-119 passed this 16th day of September, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property located at 8801 Tudor Court, Sycamore Township, OH 45242” was read. A motion was made by Mr. Weidman seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2014-120 passed this 16th day of September, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property located at 4207 Woodlawn Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2014-121 passed this 16th day of September, 2014.

Northcreek/SSP Construction Bids

Mr. Bickford reported that the Board of Trustees must approve the accepted bids for the Northcreek / SSP project. The bids have been obtained by the Oswald Company and were done so in accordance with the Ohio Revised Code. Mr. Bickford recommended approval of the following bids for the project: Evans – Demolition, Sehlhorst- Sitework, TR Gear – Landscaping / Irrigation, Accurate Masonry – Masonry, Queen City Mechanical – Plumbing, Dalmatian – Fire Protection, Perfection – CO Sensors, Denier – Electric.

Mr. Weidman made a motion, seconded by Mr. Connor, to approve this request. Vote: All Yes.

Mr. Bickford also reported that the following items needed to be re-bid and approval was required: Concrete, Steel, Caulking / Waterproofing, Painting, Architectural Bollards, Fire Extinguishers.

Mr. Weidman made a motion, seconded by Mr. Connor, to approve this request. Vote: All Yes.

Upcoming Public Hearings

Mr. Bickford reported that Zoning Case 2014-10MA was recommended for approval by the Zoning Commission and will be heard by the Board of Trustees on October 2nd at 6:45 p.m.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Cystic Fibrosis	Golf Outing Proceeds	\$7,674.67
Cincinnati Bell Telephone	Communications	\$12,000.00
Vogelpohl Fire Equipment	Thermal Imaging Cameras	\$10,344.00

Mr. Weidman made a motion, seconded by Mr. Connor, to approve the purchase orders.
Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss Collective Bargaining, Property Acquisition and Pending Litigation** was made by Trustee Bishop.

Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:36 a.m.

Begin Executive Session: 9:36 a.m.

End Executive Session: 10:42 a.m.

Back in regular session: 10:42 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:42 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 09/16/2014

Minutes of the Public Meeting of the Trustees of Sycamore Township

Sycamore Township, Hamilton County, Ohio

September 17, 2014

The regular meeting was called to order at 7:00 p.m. by President Bishop.

The invocation from Holy Trinity Episcopal church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Parks /Recreation Director McKeown was excused.

The minutes of the Board of Trustees meetings held September 2 and 4, 2014 were read. A motion was made by Mr. Connor, seconded by Mr. Weidman, to approve these minutes.

Vote: All Aye.

Lt. Kettelman introduced Motorcycle Patrol Officer Matt Eiting.

Chief Penny stated he attended the Fallen Firefighter award ceremony in Columbus in honor of Lt. Mike Hill. Chief Penny also reported that EMS transferred data on a heart attack patient to the hospital and the patient survived thanks to the hospital receiving the data.

Mr. Kellums reported on work being done on the baseball diamond at Schuler Park.

Mr. Miller announced that the bonds for the TriHealth TIF closed today. He reported that the insurance carrier had acknowledged receipt of the Norton lawsuit.

Mr. Weidman made a motion, seconded by Mr. Connor, to proceed with the Fiber Interconnect project. Vote: All Yes.

Mr. Weidman made a motion, seconded by Mr. Connor, to proceed with the Sycamore Road project. Vote: All Yes.

Mr. Kellums reported that the RFQ's for the Fiber Interconnect Project and Sycamore Road Improvement Project were received and reviewed this week. Based on the proposals submitted, Mr. Kellums is recommending TEC Engineering for both projects. Mr. Weidman made a motion, seconded by Mr. Connor, to award TEC Engineering both projects. Vote: All Yes.

Mr. Bickford requested that the September 30, 2014 Trustee Workshop meeting would be moved to Monday, September 29, 2014 at 10 a.m. and the November 4, 2014 Trustee workshop meeting will be moved to Monday, November 3, 2014 at 9:00 a.m. due to conflicts. The Board approved the requests.

Mr. Bickford presented the following purchase orders for approval:

Duke Energy	Utility Pole Relocation Hosbrook Rd.	\$22,740.00
Treasurer State of Ohio	Marc's Radio Services	\$2,640.00
Advanced Tank Technologies	Tank Cleanout and repair	\$2,924.00
Blanket Vendor	Truck Equipment and Repair	\$10,000.00

Mr. Weidman made a motion, seconded by Mr. Connor, to approve the purchase orders.

Vote: All Aye

Mr. Bickford reported on Zoning Case 2014-10MA which was recommended for approval by the Zoning Commission and will be heard by the Board of Trustees on October 2nd at 6:45 p.m.

The Receipts and Disbursements of September 17, 2014 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them.

Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Weidman, to adjourn the meeting to executive session for the purpose of discussing Property Acquisition at 7:20 p.m.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

The meeting reconvened after the executive session at 7:28 p.m.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to authorize the purchase of the 8109 Reading Road for a price not to exceed \$75,000.00 if approved by the prosecutor.

Vote: All Aye

A motion was made by Mr. Connor, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:29 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 09/17/2014

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

September 29, 2014

The meeting was called to order at 10:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown and Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Trustee Weidman was excused.

Fire Department Update

Chief Penny reported that the crew put out a fire at 5901 E. Galbraith Road while they were there for a tour of the building. A hot ember had fallen from the welding taking place on the upper floor that caused the roof to catch fire.

Sheriff Department Update

Lt. Kettelman reported that Nick Hovel, an 11 year veteran of District Three, passed away.

Parks and Recreation Update

Mr. McKeown stated he would contact the agent for prices on several bands that were discussed in previous meetings. The short list includes Kansas and .38 Special among others.

Maintenance Department Update

Mr. Kellums reported that paving had begun on Hosbrook Road and that the Kenwood Access Road is now under construction. In addition, the Kenwood Utility project continues to move forward.

Mr. Connor requested an article in the newsletter about the Access Road.

Mr. Kellums reported that paving is underway in Rossmoyne as a result of the Duke Energy gas main replacement project. The paving is being completed at Duke's expense.

Mr. Kellums stated that there is a possibility that some salt will arrive this fall from North American Salt Company.

Nuisance Properties

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property located at 12140 4th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-122 passed this 29th day of September, 2014.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property located at 12053 4th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-123 passed this 29th day of September, 2014.

Kenwood Women's Club

Mr. Bickford presented a request from the Kenwood Women's Club for a donation of \$300 or more to their Scholarship Fund.

Mr. Miller stated he would need to check to see if the Township could make a donation.

Mr. Connor made a motion, Seconded by Mr. Bishop to prepare a resolution approving a \$300 donation subject to Mr. Millers review. All voted, Yes.

Lighting District

Mr. Bickford reported that the lighting districts from last month will receive a lighting upgrade to LED for the same cost as the existing district.

Property and Casualty Insurance

Mr. Bickford reported that Pillar Insurance and HCC public risk have offered a renewal of the Township's general Property and Casualty insurance with no increase over last year's premium price.

Mr. Bishop made a motion, seconded by Mr. Connor to prepare a resolution approving the insurance premium proposal. All voted, Yes.

Northcreek/SSP Construction Bids

Mr. Bickford reported that Northcreek / SSP had rebid the trades as discussed at the last meeting and the following companies are presented for approval: Monarch Construction, Concrete; Wernke Steel, Steel; ACW Contractors, Caulking / Waterproofing; and Perry Interiors, Painting.

The bids have been obtained by the Oswald Company and were done so in accordance with the Ohio Revised Code.

Mr. Connor made a motion, seconded by Mr. Bishop, to approve the trades. Vote: All Yes.

Upcoming Public Hearing

Mr. Bickford reminded the Board that the Public Hearing for the BW3 modification case would be Thursday, October 2nd at 6:45pm.

Purchase Orders over \$2,500

Mr. Bickford presented a purchase order to JR Jurgeson for 2014 paving in the amount of \$6,750.00.

Mr. Connor made a motion, seconded by Mr. Bishop to approve the request. Vote: All Yes.

Mr. Bickford presented a purchase order to Deer Park City Schools for TIF school payments in the amount of \$347,298.50.

Mr. Connor made a motion, seconded by Mr. Bishop to approve the request. Vote: All Yes.

Mr. Bickford presented a purchase order to Indian Hill City Schools for TIF school payments in the amount of \$1,933,810.81.

Mr. Connor made a motion, seconded by Mr. Bishop to approve the request. Vote: All Yes.

Mr. Bickford presented a purchase order to Sycamore City Schools for TIF school payments in the amount of \$115,742.50.

Mr. Connor made a motion, seconded by Mr. Bishop to approve the request. Vote: All Yes.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss Collective Bargaining and Property Acquisition** was made by Trustee Connor and seconded by Trustee Bishop.

Mr. Porter called the roll. Vote: Bishop: Aye; Connor: Aye.

End regular session: 10:27 a.m.

Begin Executive Session: 10:33 a.m.

End Executive Session: 11:17 a.m.

Back in regular session: 11:17 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 11:17 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 09/29/2014

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 2, 2014

The public hearing for Zoning Case 2014-10MA was held at 6:45 p.m. Mr. Bickford presented the case: a request by Anne F. McBride, FAICP on behalf of Buffalo Wild Wings, for a Major Adjustment to a PUD to allow for an update to the façade and signage on the property located at 7714 Montgomery Road.

The Zoning Commission recommended approval of the request at their September 8, 2014 meeting.

Anne McBride explained the existing signage included three signs at a total of 77 square feet.

Discussion ensued about the size of the signs.

Patty Kreitingner addressed the Trustees saying she did not like colors of the new façade.

The public hearing ended at 6:59 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 2, 2014

The regular meeting was called to order at 7:00 p.m. by President Bishop.

The invocation from St. Saviour Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held September 16 and 17, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

President Bishop spoke about the Sycamore Township Golf Outing, which benefits the Cystic Fibrosis Foundation. Mr. Bishop presented a check from this year's proceeds to Kristi McAllister, Development Director of the Cystic Fibrosis Foundation. Ms. McAllister thanked the Trustees and Rick Wietmarschen, saying the foundation had received \$42,000 over the last eight years from the Golf Outing.

Mr. Bishop welcomed Annie Wilkerson, of Representative Brad Wenstrup's office. Ms. Wilkerson said she is Congressman Wenstrup's representative for Hamilton County and is available to help the Township with any federal issues.

Lt. Kettelman reported there were 1100 dispatches in September and 460 other non-billable calls. Mr. Bishop asked Lt. Kettelman to express his thanks to the officers.

Chief Penny announced that Fire Prevention week is October 5th through 11th. He said the Fire Department will be offering tours of the firehouse and that the Township has a few smoke detectors that are available to residents. The fire department may even be able to install them.

Mr. McKeown reported on the repair of the scoreboard at Schuler Park. He also advised the Trustees on band options for the 2015 Festival. Kansas, Blood Sweat and Tears, .38 Special, Dennis DeYoung, formerly of Styx, and Los Lobos are all in the \$40,000.00 to \$50,000.00 range.

Mr. Kellums reported that Hosbrook Road is now back open and that the Kenwood access road project is proceeding quickly. Mr. Kellums announced that he and Mr. Bickford had met with ODOT regarding the awarded grants and explained grant projects to the Board.

Mr. Miller discussed the Port Authority Resolution and suggested tabling the resolution regarding the EMS reimbursement pending further research.

Mr. Bickford informed the Board about trouble with the lettering on the Schuler score board and suggested looking into an alternative.

Mr. Bickford presented the following purchase orders for approval:

Cincinnati City School District	TIF Payment	\$63,816.37
US Bank	Port Authority	\$251,639.80
US Bank	Quantum Chemical	\$215,438.58

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests. Vote: All Aye.

Mr. Bickford reported the Planning and Zoning Department had received over 300 permit applications as of October 1st.

A Communication from Pauline Barthel thanking the Sycamore Township EMS/Fire Department for their prompt, professional and compassionate service was read by Mr. Porter.

Mr. Weidman made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution approving Case 2014-10MA with the condition that a maximum of 66 total square feet of signage be permitted.

Vote: All Aye.

The resolution “Authorizing Appropriating Funds to the Kenwood Women’s Club for a Contribution for its Community Service” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2014-124 approved this 2nd day of October, 2014.

The resolution “Approving a Contract for Property and Casualty Insurance” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2014-125 approved this 2nd day of October, 2014.

The resolution “Consenting to the Kenwood Central Public Parking Garage Management and Maintenance Agreement Between the Port of Greater Cincinnati Development Authority and Kenwood Collection LLC for the Kenwood Towne Place Tax Increment Financing Project” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2014-126 approved this 2nd day of October, 2014.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to table the EMS reimbursement resolution. Vote: All Aye.

The Receipts and Disbursements of October 2, 2014 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop to adjourn the meeting to executive session for the purpose of discussing Property Acquisition at 7:38 p.m. Mr. Porter called roll.
Vote: Weidman: Aye; Connor: Aye; Bishop: Aye

The meeting reconvened after the executive session at 7:51 p.m.

The resolution "Authorizing the Purchase and Closing of the Real Property Located at 7965 Reading Road in Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2014-127 approved this 2nd day of October, 2014.

The resolution "Honoring Tom Lay" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-128 approved this 2nd day of October, 2014.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:52 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 10/02/2014

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

October 14, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that the MDC units need to be replaced in the squads and he is looking at a Microsoft Surface tablet as potential replacement. They are more economical (\$1,000 vs \$4,000) than a new MDC and show promise. Chief Penny will work with the Kenwood Microsoft Store on getting a demo.

Chief Penny reported that the fire department is working to get ahead of the Ebola virus by determining best practices for patient care.

Sheriff Department Update

Lt. Kettelman reported that the new Ford cruisers are now in service and that the new ALPR's are out in the field.

Lt. Kettelman reported that the Kenwood Towne Centre is stepping up security for the upcoming holiday season.

Mr. Bishop requested that ALPR data be included in the daily blotter.

Parks and Recreation Update

Mr. McKeown reported that the booking agent for Kansas requires a binder contract to make an offer for the band. Mr. Miller stated that he is still looking at the contract to make sure that it does not obligate us to the \$6,000 should the offer not be accepted nor does it obligate us to items we can't deliver if the offer is accepted.

Mr. Weidman made a motion, seconded by Mr. Connor to offer Kansas \$40,000 for the 2015 Festival in Sycamore pending a review of the binder and final contract by Mr. Miller. All voted, Yes.

Mr. McKeown reported that the Schuler scoreboard has been painted and that he is meeting with sign companies to determine the best method for lettering.

Mr. Weidman asked if soccer was still taking place at Schuler. Mr. McKeown responded that soccer takes place through the end of the month.

Mr. McKeown also added that the restrooms in Schuler have been repaired.

Nuisance Properties

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property located at 7943 Irwin Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2014-129 passed this 14th day of October, 2014.

Contract for Reimbursement, Anthem Insurance

Mr. Miller presented a contract with Anthem Insurance for EMS run reimbursement. A motion was made by Mr. Weidman seconded by Mr. Connor, to approve the contract. Mr. Porter called the roll. Vote: All Aye.

Traffic Control – Kenwood

Mr. Bickford requested to table this item pending a meeting with ODOT to clarify the parameters for the camera and traffic control project.

Upcoming Public Hearings

Mr. Bickford reported that there will potentially be three public hearings for the first November meeting pending Zoning Commission decisions.

Purchase Orders over \$2,500

Mr. Bickford presented a purchase order for \$7,968 to Mobilecom for radio maintenance.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve the request. Vote: All Aye.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss Collective Bargaining and Property Acquisition** was made by Trustee Bishop and seconded by Trustee Connor.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:29 a.m.

Begin Executive Session: 9:35 a.m.

End Executive Session: 11:11 a.m.

Back in regular session: 11:11 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

End regular session: 11:11 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 10/14/2014

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 16, 2014

The regular meeting was called to order at 7:00 p.m. by President Bishop.

The invocation from Kenwood Baptist church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks /Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

The minutes of the Board of Trustees meetings held September 29 and October 2, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Lt. Kettelman submitted the monthly report for September.

Chief Penny reported that the Anthem contract had been sent. Chief Penny informed the Trustees that the Fire Department had received information on Ebola and reviewed the Department's plan if they encounter Ebola. He stated he would have information in the winter newsletter pertaining to Ebola.

Mr. McKeown reported that he had spoken with the booking agent for Kansas regarding the 2015 Festival in Sycamore. Mr. Miller reviewed the contract and is comfortable with the language and feels the township is able to extend an offer with no risk. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve up to \$6,500 to extend an offer to Kansas. Vote: All Aye.

Mr. Bickford reported on behalf of Mr. Kellums that brine and beet juice was ready to go to pre-treat roads in the event of inclement weather.

Mr. Miller reported that the JR Anderson TIF project will be sent to the state.

Mr. Bickford informed the Board that PUCO had approved the aggregation agreement.

Mr. Bickford presented the following purchase orders for approval:

Brandstetter Carroll	Hosbrook Road Project	\$28,000.00
TEC Engineering	Geotech work for Sycamore Road	\$73,498.00

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests. Vote: All Aye.

Mr. Bickford reported the Planning and Zoning Department is having a record year for permit applications.

The resolution "Approving a Major Adjustment to a Site Plan for The Shoppes of Kenwood Real Estate Development" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2014-130 approved this 16th day of October, 2014.

The Receipts and Disbursements of October 16, 2014 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:29 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 10/16/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
November 3, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that Microsoft gave a demo tablet to the department for testing. Chief Penny also said the radios and equipment from the old City Band system had been removed and need to be disposed of. He is looking into how to maximize cost recovery for disposition of the old equipment.

Sheriff Department Update

Lt. Kettelman reported that traffic was stopped on I-71 last night as multiple arrests were made because of outstanding warrants. Lt. Kettelman informed the Trustees of a condemned apartment on Kenwood Road. He also reported that Halloween patrol went well with no major incidents.

Parks and Recreation Update

Mr. McKeown reported that an official offer had been extended to Kansas to perform at the 2015 Festival in Sycamore. He hopes to have an answer by November 6th. Mr. McKeown stated that the annual Luminaria will take place at Bechtold Park and throughout Dillonvale on Saturday, December 6, 2014.

Maintenance Department Update

Mr. Kellums reported that the construction of the Kenwood Access Road is in progress and paving should begin this week. He noted Barrett Paving had done a nice job keeping the road open. Mr. Kellums said the construction at Hosbrook and Montgomery Roads would not be completed by the end of the year. The Galbraith Road project had a change order in the amount of \$14,591.47 that was approved by the Hamilton County Engineers Office. Mr. Kellums stated that the County did not contact the Township about the change order. It was discovered that the change order was the result of an engineering mistake. The Board directed Mr. Kellums to have the County Engineer pay for the change.

Mr. Kellums reported that there is supposed to be a delivery of 300 tons of salt today. However, he is not confident that the supplier will deliver. Mr. Weidman asked how many tons of salt the Township had on hand. Mr. Kellums replied about 600 tons.

Kenwood Traffic Control

Mr. Bickford reported that the issues with the Ohio Department of Transportation have been worked out and the project will be completed before the holiday shopping season. Mr. Bickford reported that the cost for the project will be \$52,680.00 and will include seven intersections.

Health Insurance 2015

Mr. Bickford requested the discussion be tabled to a future meeting.

Reading Road Property

Mr. Miller reported the closing would take place that day.

Resolution Authorizing Tax Levies and Certifying to the Auditor

The resolution “Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-131 passed this 3rd day of November, 2014.

Mr. Miller presented a Proclamation declaring November, 2014 Pancreatic Cancer Awareness Month in Sycamore Township.

Upcoming Public Hearings

Mr. Bickford presented submittal items and Zoning Commission recommendation for Zoning Case 2014-13P2 to the Board of Trustees. The case will be heard by the Trustees at 6:45 p.m. on Thursday, November 6, 2014.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

US Bank	Series 2009 Bond Payments	\$691,231.25
US Bank	Series 2007 Bond Payments	\$309,143.75
US Bank	Series 2007B Bond Payments	\$622,506.25
US Bank	Series 2010 Bond Payments	\$123,900.00
Phoenix Safety Outfitters	Gear Repairs	\$26,500.00
Advanced Tank Technologies	5,000 Gallon Storage Tank	\$3,995.00

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests. Vote: All Aye.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss Collective Bargaining** was made by Trustee Bishop. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:33 a.m.

Begin Executive Session: 9:35 a.m.

End Executive Session: 10:40 a.m.

Back in regular session: 10:40 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:40 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 11/03/2014

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township
Sycamore Township, Hamilton County, Ohio

November 6, 2014

The public hearing for Zoning Case 2014-13P2 was held at 6:45 p.m. Mr. Bickford presented the case: a request by Texas Roadhouse, for a PUD2 to allow for a new restaurant to be constructed on the property located at 7860 Montgomery Road.

The Zoning Commission recommended approval of the request with conditions at their October 14, 2014 meeting.

Mrs. Emily Bernahl spoke about the project.

Dr. Paul Sohi indicated he was in favor of the project but was concerned about traffic on Kenwood Road.

The public hearing ended at 6:59 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 6, 2014

The regular meeting was called to order at 7:00 p.m. by President Bishop.

The invocation from First Apostolic Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held October 14 and 16, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Lt. Kettelman reported on an aggravated robbery on Taylor Avenue.

Chief Penny reported on active shooter standard operating guidelines. He informed the Board that the Microsoft tablets seem to work. There will be more testing, but if it continues to be successful, the Township will save over \$4,000. Chief Penny stated Narcan, a heroin counter-drug is going up in price to \$40 per vial from \$7 today. He also requested replacement of his staff car. Mr. Weidman made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution for the purchase of a staff car in the amount not to exceed \$35,758. All voted yes.

Mr. McKeown reported Kansas had accepted the Township's offer to play at the 2015 Festival in Sycamore. Mr. McKeown reported that Kansas has several riders to the contract that will cost more money up front, but will save several thousand in the long run. The largest of which would be the back line setup. Normally, we provide it. In this case Kansas will bring their own. Mr. McKeown also reported that Kansas has requested no meet and greets.

Mr. Connor made a motion, seconded by Mr. Weidman to approve the contract subject to Mr. McKeown getting clarification on the meet and greet.

Mr. Kellums presented a proposal for landscaping for the Kenwood Road median. The cost of materials and installation is \$11,573. Mr. Weidman made a motion, seconded by Mr. Connor to approve the request. All voted Yes.

Mr. Kellums presented a billing authorization from Duke Energy for the Montgomery / Hosbrook utility undergrounding project in the amount of \$352,000.

Mr. Weidman made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution approving the change order. All voted, Yes.

Mr. Kellums presented a change order for the Kenwood Towne Centre utility improvement project in the amount of \$29,000.

Mr. Weidman made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution approving the change order. All voted, Yes.

Mr. Kellums presented five change orders for the Hosbrook Road Project:

Change Order No. 4	Alterations to underground project	\$28,158.94
Change Order No. 5	Alteration in detention	\$24,259.19
Change Order No. 6	Construction of retaining wall	\$11,160.22
Change Order No. 7	Relocation of two inch water line	\$10,483.26
Change Order No. 8	Removal and reinstallation of fire hydrant	\$9,680.28

Mr. Connor made a motion, seconded by Mr. Bishop to direct Law Director Miller to prepare a resolution approving the change orders. Mr. Porter called the roll, Weidman, No, Connor, Yes, Bishop, Yes.

Mr. Miller reported that the answer to the Norton lawsuit has been filed.

Mr. Bickford reported that the Kenwood Camera project has begun and will be ready for the holiday season. Mr. Bickford also reported that new traffic timings will be installed next week to facilitate better holiday traffic movement.

Mr. Bickford reported that the electric aggregation program is currently seeking to lock in rates. The Township will post information on the program to the website if a favorable rate is achieved. The gas aggregation program has locked rates in at .499 with a flex down opportunity. This is a better rate than Duke offers.

Mr. Bickford presented the following purchase orders for approval:

Huntington National Bank	Kemper Goldcoast Debt Payment	\$140,300.00
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A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve this request. Vote: All Aye.

New Business: Zoning Case 2014-13P2:

Mr. Bishop moved for a continuance of the case to the next Thursday meeting pending additional information from the applicant, seconded by Mr. Weidman. All voted Yes.

The resolution "Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2014-132 approved this 6th day of November, 2014.

The Receipts and Disbursements of November 6, 2014 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:54 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 11/06/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
November 18, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

Health Insurance 2015

Mr. Bickford requested to table the discussion.

Fire Department Update

Chief Penny reported that about 15 fire hydrants were turned over to Public Works for maintenance and repair. Painting of the hydrants will take place in the spring.

Trustee Bishop asked if we had a volunteer paint the hydrants last year. Mr. Bickford reported that Rockwern Academy painted several last year.

Chief Penny reported that Engine 92 is out for repair due to a gas pedal problem.

Sheriff Department Update

Lt. Kettelman reported that the ALPR system was able to be used in reverse to help a dementia patient last week.

Mr. Bishop asked if there were any accidents due to the inclement weather yesterday.

Lt. Kettelman reported that there were no serious accidents in the Township and that our deputies assisted in the City of Blue Ash.

Chief Penny reported that there were several powerlines that collapsed under the weight of the snow. Mr. Bickford explained the benefits of the utility underground project and how that has helped prevent more power line collapses.

Parks and Recreation Update

Mr. Bickford reported that Mr. McKeown has requested direction from the Board about getting a second national act for the 2015 Festival in Sycamore.

The Board directed Mr. McKeown to look at local acts instead.

Hosbrook / Montgomery Update

Mr. Kellums reported that the snow and ice will impact the project and that sidewalks may not be poured until next year along with the pulling of the new utility lines.

Mr. Weidman inquired about the poles in the road. Mr. Kellums reported that they are working on long term solutions to get through the winter.

Montgomery Road Sidewalks Phase Three

Mr. Kellums reported that because of the studies required and other conditions of the grant, the Galbraith to Sturbridge sidewalk project will take several years to complete.

Mr. Kellums reported that the grant provides us with an opportunity to extend the sidewalk even farther from Sturbridge to Dearwester Drive. The funds that were earmarked for the Galbraith – Sturbridge portion can now be put towards this section. Mr. Kellums stated he had a proposal from Brandstetter/Carroll, Inc. for engineering services in the amount of \$18,000.00.

Mr. Weidman asked if it was in the budget. Mr. Bickford replied it would be taken from the Karrington TIF which currently has a balance of \$800,000 available for projects. Mr. Weidman made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution authorizing a contract with Brandstetter Carrol for engineering work on the project in the amount \$18,000. All voted yes.

Winter Operations

Mr. Kellums reported that winter operations went well in the recent snowfall. The brine machines and pre-treat equipment are all working and there are a few plows that need repaired.

Mr. Bishop commended the maintenance crew on their excellent job of working in house to repair and build the necessary equipment thus saving the Township thousands of dollars.

Mr. Weidman asked about the salt supply and deliveries. Mr. Kellums reported that we have about 1,000 tons on hand and a hard winter usually takes about 2,000 tons to get through.

Mr. Kellums reported that the Kenwood Access Road is awaiting striping and that should be done in the next two weeks.

Mr. Miller stated he received a communication from Burger King about the Township constructing a loop driveway in front of their building. Mr. Kellums reported that no such agreement was ever made for the Township to construct any such loop driveway. Mr. Bickford reported that it was never agreed upon by the Township to construct the driveway.

The resolution “Accepting a Billing Authorization for the Hosbrook Road Improvement Project” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-133 passed this 18th day of November, 2014.

The resolution “Approving Change Orders to a Contract for the Hosbrook Road Improvement” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-134 passed this 18th day of November, 2014.

The resolution “Approving Change Orders to a Contract for the Kenwood Underground Utility Improvement Project” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-135 passed this 18th day of November, 2014.

The resolution “Authorizing a Contract for the Purchase of a Staff Vehicle for the Fire Department” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-136 passed this 18th day of November, 2014.

Nuisance Properties

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8710 Kenwood Road, Sycamore Township, OH 45242” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-137 passed this 18th day of November, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8728 Kenwood Road, Sycamore Township, OH 45242” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-138 passed this 18th day of November, 2014.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8692 Kenwood Road, Sycamore Township, OH 45242” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-139 passed this 18th day of November, 2014.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

SSP Northcreek, LLC	TriHealth Garage Draw #1	\$67,485.28
Huntington Bank	Debt Service	\$140,300.00

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these requests. Vote: All Aye.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss Collective Bargaining and Property Acquisition** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:42 a.m.

Begin Executive Session: 9:47 a.m.

End Executive Session: 10:50 a.m.

Back in regular session: 10:50 a.m.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8710 Kenwood Road, Sycamore Township, OH 45242” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2014-140 passed this 18th day of November, 2014.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:57 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 11/18/2014

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 20, 2014

The regular meeting was called to order at 7:00 p.m. by President Bishop.

The invocation from Congregation B’Nai Tzedek was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff’s Office. Trustee Weidman and Parks /Recreation Director McKeown were excused.

The minutes of the Board of Trustees meetings held November 3 and 6, 2014 were read. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these minutes. Vote: All Aye.

Chief Penny demonstrated the Microsoft tablet for the Board and how it will work in the squads. There is currently one in operation with three more on the way. Mr. Connor asked about a long term service plan on the devices. Chief Penny said they are currently reviewing their options.

Mr. Bishop asked how we verify addresses if they are wrong in the system. Chief Penny said they work with the property owner to get them corrected through the County and Post Office.

Mr. Kellums reported that plans for Luminaria are underway with Dillonvale IGA.

Mr. Bishop stated the event will be held on December 6th.

Mr. Kellums reported the part of the salt order (525 tons) from North American Salt had been delivered.

Mr. Connor asked what the total supply was. Mr. Kellums reported that we have about 1,000 tons on hand and a bad winter will use about 2,000 to 2,500 tons. Our current facilities max out at 1,000 tons. Mr. Kellums stated he was looking into prices for a new larger salt dome that can support 2,000 tons to replace the current facility.

He also stated that the Montgomery/Hosbrook Roads project was winding up for the year.

Mr. Miller reported that the Heitmeyer property in Kenwood was being used as a farm and that the nuisance resolutions had been posted on the property.

Mr. Bickford reported that he made contact with the property owner and explained the situation. Mr. Miller asked if he should hold off on filing the injunction on the property. Mr. Bickford requested a 30 day hold to see if the property owner addresses the issues.

Mr. Connor made a motion, seconded by Mr. Bishop to file the injunction in 30 days. All voted yes.

Mr. Miller requested an executive session for the purposes of property acquisition..

Mr. Bickford presented the following purchase orders for approval:

SSP Northcreek, LLC TriHealth Garage Draw #2 \$97,562.30

A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve this request. Vote: All Aye.

Mr. Bickford reported the Montgomery Road cameras are operational and will help with the flow of traffic during the holiday season. Mr. Bickford also reported that Duke Energy Retail is offering the Township a long term rate for Township facilities and street lighting districts. Mr. Connor made a motion, seconded by Mr. Bishop to approve a three year commitment. Vote: All Aye.

Mr. Porter read a communication from Fr. George Kunkel, Pastor of St. Vincent Ferrer Church, thanking Superintendent Kellums, Chief Penny and the Maintenance and Fire Department crews for their quick and professional response when aiding the Church in an incident where a tree fell onto a school bus in the driveway.

Mr. Bickford presented the changes that the applicant made to the initial proposal for zoning case 2014-13P2. The applicant spoke in regards to the project. A motion was made by Mr. Connor, seconded by Mr. Bishop, to direct Mr. Miller to prepare a resolution approving the project with conditions.

The resolution "Authorizing a Contract with Brandstetter/Carroll, Inc. for Engineering Services" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve the contract. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2014-141 approved this 20th day of November, 2014.

The Receipts and Disbursements of November 20, 2014 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting to executive session for the purpose of discussing Property Acquisition at 7:52 p.m.
Vote: Bishop: Aye; Connor: Aye.

The meeting reconvened after the executive session at 8:00 p.m.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 8:00 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 11/20/2014

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Special Meeting Sycamore Township, Hamilton County, Ohio

November 24, 2014

The meeting was called to order at 10:34 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Law Director Miller, and Administrator Bickford.

Health Insurance 2015

Mr. Bickford reported that the information was still coming in and was not ready to present. Mr. Weidman made a motion, seconded by Mr. Connor, to table the discussion and set another special meeting for 2:00 p.m. on November 25, 2014.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Bishop.

Mr. Bickford noted that there was an open motion on the floor.

Mr. Bishop requested the roll be called on the previous motion.

Mr. Bickford called the roll on the previous motion regarding the special meeting. Vote: All Aye.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Bishop.

Mr. Bickford called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 10:43 a.m.

Begin Executive Session: 10:43 a.m.

End Executive Session: 10:48 a.m.

Back in regular session: 10:48 a.m.

The resolution "Authorizing the Purchase and Closing of the Real Property Located at 4673 Orchard Drive in Sycamore Township" was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye. Resolution No. 2014-142 passed this 24th day of November, 2014.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:48 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Special Meeting Minutes 11/24/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Special Meeting
Sycamore Township, Hamilton County, Ohio
November 25, 2014

The meeting was called to order at 2:06 p.m. Present for the meeting were President Bishop, Trustee Weidman, Law Director Miller, and Administrator Bickford.

Health Insurance 2015

Mr. Bickford reported that the health insurance information had been received and at this time, the best option is to go with Medical Mutual over a self-insured option.

The resolution "Approving Contracts for Employee Insurance Benefits" was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Bishop. Mr. Miller called the roll. Vote: Weidman: Aye; Bishop: Aye; Resolution No. 2014-143 passed this 25th day of November, 2014.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 2:10 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Special Meeting Minutes 11/25/2014

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

December 2, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown and Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

City Band Radios

Chief Penny reported that due to their age and lack of users, the old city band radios do not have any resale value and they will be disposed of. The Chief will attempt to contact the Red Cross to see if they are interested in them.

Chief Penny also reported that the antennas currently on the Brecon and the Duke Towers will be removed since they are no longer in service.

Sheriff Department Update

Lt. Kettelman reported that there was an attempted breaking and entering at McAlister's Deli overnight. An employee pulled up to discover two individuals attempting to wheel a safe down the sidewalk. The suspects fled on foot and are at large. The Crime Unit is investigating. It was determined that the alarm in McAlister's was delayed in sending the alert.

Lt. Kettelman reported that there have been over 700 crashes in the Township this year and that calls for service rank Sycamore Township 4th in the county.

Lt. Kettelman stated his office is investigating the car reported as abandoned in the Heitmeyer Farms Subdivision.

Parks and Recreation Update

Mr. McKeown reported that Luminaria is this Saturday night from 6:00 p.m. to 8:00 p.m. Mr. McKeown thanked Mr. Kellums for his assistance the past few weeks.

Mr. McKeown reported that the Health Screening Group will be at the Community Room on January 2, 2015.

Mr. McKeown has been contacted by several bands that want to play our festival this year. Mr. Weidman suggested Deez Guys out of Hilton Head. The Board directed Mr. McKeown to determine costs for local and national bands to see what gets the best value.

Mr. McKeown reported that Kansas has signed the contract and will be sending it to us later this week for the July 17th and 18th Festival in Sycamore.

Maintenance Update

Mr. Kellums reported that Hosbrook Road construction has been halted for the winter in between the curbs. There may be non-pavement activities such as sidewalks being poured, weather permitting. After the first of the year, Duke Energy and Cincinnati Bell will begin to install the underground utilities.

Mr. Kellums reported that the design phase of the Hosbrook Road calming study is underway and the Board must make a decision on sidewalks. The current plan is to take them as far as Lynnfield Court; however, there is an option to take them all the way to Euclid Avenue. Mr. Bickford reported that there is a KMCA meeting this week to discuss the design and get their feedback. Mr. Weidman asked about the collateral damage if sidewalks were installed all the way to Euclid Avenue. Mr. Kellums stated that there are one or two trees that would have to be removed and two small retaining walls that would need to be constructed. Mr. Bickford suggested a potential public hearing date of December 18, 2014 to discuss the issue and will report back on Thursday if that will work.

Mr. Kellums reported that the Kenwood Access Road had been completed and it now needs a name. Mr. Weidman suggested Lincoln Lane and Mr. Connor suggested American Way. Mr. Bishop made a motion, seconded by Mr. Connor to name it American Way. Roll call vote; Weidman, No; Bishop, Yes; Connor, Yes.

Mr. Kellums reported that leaf collection has been extended to December 19th due to the early snowfall.

Upcoming Open House

Mr. Bickford informed the Board that an open house is scheduled for a proposed zone change on the Happy Hearts Daycare and Paragon Metals property for Thursday, December 4, 2014 from 5:00 p.m. to 6:00 p.m.

Upcoming Public Hearing

Mr. Bickford showed the proposal for Case 2014-14MA scheduled for a public hearing before the Board of Trustees on Thursday, December 4, 2014 at 6:30 p.m.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase order for approval:

LSQ Temporary Labor \$16,000

Mr. Connor made a motion, seconded by Mr. Bishop, all voted yes.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman.
Vote: All Aye.

End regular session: 9:40 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 12/02/2014

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 4, 2014

The public hearing for Zoning Case 2014-14MA was held at 6:30 p.m. Mr. Bickford presented the case: a request to demolish the existing single family house and construct a single story dental office building on the property located at 8784 Montgomery Road. The proposal is an adjustment to a zone change approved in 2003.

The Zoning Commission recommended denial of the request at their October 14, 2014 meeting.

Mr. Bickford presented the case followed by Mr. Michael Kubicki and Mr. Rick Pansiera.

Several residents spoke regarding the project.

The public hearing ended at 7:38 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 4, 2014

The regular meeting was called to order at 7:48 p.m. by President Bishop.

The invocation from Trinity United Church of Christ was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, and Lt. Kettelman from the Hamilton County Sheriff's Office. Captain Jerry Cooper was present on behalf of Fire Chief Penny who was excused.

The minutes of the Board of Trustees meetings held November 18, 20, 24 and 25, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Ms. Susan Rakers, 4554 Sycamore Road, addressed the Board speaking against the new sidewalk on Hosbrook Road.

Mr. Al Early inquired about the Electric Aggregation program.

Lt. Kettelman reported there has been an increase in panhandling in the Township. He advised that residents should not give money to panhandlers and should call the non-emergency dispatch number at 513-825-2280 when they see someone panhandling.

Captain Cooper reported there have been 920 fire details and 2,897 EMS details for a total of 3,817 runs. He noted the Fire Department is on track to have over 4,000 runs in 2014. He said the new windows tablet had been installed in the engine and was working well.

Mr. McKeown reported that the annual Dillonvale Luminaria would take place on Saturday, December 6, 2014 from 6:00 p.m. to 8:00 p.m. at the Bechtold Pavilion.

Mr. Kellums reported a new snow plow costing \$5,100.00 was needed for one of the trucks. Mr. Connor asked if there had been a water main problem on Hosbrook Road. Mr. Kellums answered that Waterworks had investigated and determined there was a leak which will be fixed after all the other breaks in the city were repaired.

Mr. Miller reported that he and Mr. Kellums were working on dedication of the new Kenwood Access Road.

Mr. Bickford presented the following purchase orders for approval:

Ohio CAT	Brake Repair Engine 93	\$4,536.51
Hamilton County Sheriff	Police Contract	\$56,051.98
Kaffenbarger	Snow Plow	\$5,100.00

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests.
Vote: All Aye.

Mr. Porter read a communication from U.S. Representative Brad Wenstrup thanking President of the Board of Trustees Cliff Bishop for accompanying him on a recent visit to Sycamore Township.

The resolution “Approving a Site Plan for the Texas Roadhouse Development in Sycamore Plaza” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2014-144 approved this 4th day of December, 2014.

Mr. Weidman made a motion, seconded by Mr. Connor to consider Zoning Case 2014-14MA. The Board discussed the issues brought before them.

Mr. Weidman made a motion, seconded by Mr. Connor, to direct Mr. Miller to prepare a resolution approving with the following conditions for Case 2014-14MA:

1. Except as otherwise approved in this resolution, all items must meet the Sycamore Township Zoning Resolution.
2. The finished floor must be at elevation 744 feet.
3. The rear grade of the property must start at no less than elevation 740 feet.
4. The parking lot is to be screened with a solid year round hedge row that prevents light spill from vehicular traffic. The eastern most parking space is to be removed and the edge of the retaining wall is to be pushed to the west the same amount.
5. The streetscape buffer may be reduced to five (5) feet on the northern edge of the property.
6. Parking lot lights cannot exceed 12 feet in overall height including the base and must be shielded to any residential property.
7. The streetscape and boundary buffers must be approved by staff and must exceed the requirements of the zoning resolution.

8. A no cut zone must be established for the buffer to remain and must be approved by staff and at a minimum must be on the applicant's side of the stream.
9. A solid screen of evergreen trees consisting of plant material no less than 20 feet in height is to be planted along the east boundary buffer. The trees must be planted at an elevation of at least 736 feet or higher.
10. No exterior lights are permitted on the north or east side of the building.
11. An access easement must be provided for future development to the north and south.
12. All current parties to the original PUD must sign off on the application.

Vote: All Aye.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3985 Trebor Drive, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2014-145 approved this 4th day of December, 2014.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8402 Beech Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2014-146 approved this 4th day of December, 2014.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2014-147 approved this 4th day of December, 2014.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2014-148 approved this 4th day of December, 2014.

The resolution "Declaring Certain Property as Surplus, Authorizing its Disposition" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2014-149 approved this 4th day of December, 2014.

The resolution “Requesting the County Auditor to Make Advance Payment of Taxes” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-150 approved this 4th day of December, 2014.

The resolution “Setting the Fiscal Officer’s Salary and Benefits” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-151 approved this 4th day of December, 2014.

The resolution “Employing R. Douglas Miller as the Township Law Director and the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-152 approved this 4th day of December, 2014.

The resolution “Establishing Mileage Allowance for Township Employees Providing for Reimbursement Expenses” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-153 approved this 4th day of December, 2014.

The resolution “Authorizing Payment for Association Dues” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-154 approved this 4th day of December, 2014.

The resolution “Setting Trustee Meeting Dates and Times” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-155 approved this 4th day of December, 2014.

The resolution “Providing for Compensation to the Township Trustees” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-156 approved this 4th day of December, 2014.

The resolution “Providing Insurance Benefits to the Township Trustees” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-157 approved this 4th day of December, 2014.

The Receipts and Disbursements of December 4, 2014 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:24 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 12/04/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
December 16, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown and Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that there was a heroin overdose by a phlebotomist at Jewish Hospital last week. The Chief requested for direction on how to dispose of the old staff car and suggested the Hamilton County Surplus Auction site. Mr. Miller stated he would need to prepare a resolution with the year, make, model and VIN.

Sheriff Department Update

Lt. Kettelman reported that there were over 1,100 details in November and we are on pace for over 12,000 for the year. There have been over 700 automobile accidents in Sycamore Township so far in 2014. Mr. Bishop asked about the number of incidents at the Kenwood Towne Centre so far this holiday season. Lt. Kettelman reported that shoplifting is very heavy.

Lt. Kettelman reported that aggressive panhandling continues to be an issue and the Sheriff's Office is addressing it.

Parks and Recreation Update

Mr. McKeown reported that Luminaria went well and the sponsors (IGA, Dillonvale Shoppes, and Bethel Baptist Church) were pleased with the event.

Mr. McKeown reported that Brownsville Station is available for the Festival at a cost of \$5,000. Mr. Connor made a motion, seconded by Mr. Bishop to offer Friday night to Brownsville Station for \$5,000. All voted yes.

Maintenance Update

Mr. Kellums reported that leaf season is ending this week and the crews are doing a final sweep. After the leaves are finished, snow preparation will begin.

Sidewalks are being poured on Hosbrook Road and that work will continue, weather permitting, since it is out of the roadway. Mr. Kellums reported that there is a water main leak on Hosbrook Road and Waterworks will get to it when they have time. The leak was reported two weeks ago.

Mr. Kellums stated he is working with the County on getting Ronald Reagan Drive and American Way formally dedicated.

Mr. Kellums reported he is looking into salt dome options to insure the Township is able to deal with shortages and cost hikes. Amberley Village has approached the Township about the potential of a combined salt dome and Mr. Kellums says he is looking into it.

Solid Waste District

Mr. Bickford presented an opportunity to join other Townships in studying the formation of a solid waste district to lower costs for all residents. Mr. Bickford stated the study will be done at no cost to the Township by the Hamilton County Recycling and Solid Waste District and the Township is under no obligation to form a district when the study is complete.

Mr. Weidman made a motion, seconded by Mr. Connor to direct Mr. Miller to prepare a resolution to be included in the study. All voted yes.

Upcoming Public Hearing

Mr. Bickford advised the Board of the upcoming Traffic Calming Study public hearing.

Nuisance Property and Vehicle Resolutions

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8551 Vorhees Lane, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-158 passed this 16th day of December, 2014.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-159 passed this 16th day of December, 2014.

Year End Resolutions Reconciling Budgets

The resolution "Authorizing and Directing Transfer of Funds to Reconcile Budgets and Appropriations" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-160 passed this 16th day of December, 2014.

The resolution "Reconciling Budgets and Appropriations" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-161 passed this 16th day of December, 2014.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase order for approval:

Capital Electric Line Builders	Traffic Monitoring Camera Project	\$4,263.50
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Mr. Weidman made a motion, seconded by Mr. Connor, to approve this request. All voted yes.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

Mr. Miller requested a Community Improvement Corporation meeting, Mr. Bickford stated it would be scheduled for December 30, 2014 at 10 a.m.

Mr. Bishop made a motion, seconded by Mr. Connor to cancel the regular January 1st Trustee Meeting. All voted yes.

A motion to enter into **Executive Session to discuss Collective Bargaining** was made by Trustee Bishop. Mr. Porter called the role.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:37 a.m.

Begin Executive Session: 9:40 a.m.

End Executive Session: 10:17 a.m.

Back in regular session: 10:18 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:18 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 12/16/2014

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 18, 2014

The regular meeting was called to order at 7:48 p.m. by President Bishop.

The invocation from Good Shepherd Lutheran Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks /Recreation Director McKeown, Lt. Kettman from the Hamilton County Sheriff's Office and Fire Chief Penny. Superintendent Kellums was excused.

The minutes of the Board of Trustees meetings held December 2 and 4, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes.
Vote: All Aye.

Mr. Mike Solimine, 7367 Hosbrook Road, addressed the Board speaking in favor of the Hosbrook Road sidewalk project.

Lt. Kettman reported there had been about 1,000 calls for service in December. He also reported on aggressive panhandlers in the Township and particularly at the Shoppes of Kenwood. He noted that one of the panhandlers had ten warrants out against her.

Chief Penny thanked the Sycamore Township Republican Club for their \$500 donation which enabled the Fire Department to provide food for 75 families this holiday season. Chief Penny reported there have been over 4,000 runs so far in 2014.

Mr. McKeown reported that an offer had been extended to Brownsville Station to perform at the Festival. He also stated that he had received the Festival contract back from Kansas.

Mr. Bickford reported on behalf of Mr. Kellums that leaf season was over and the Maintenance Department is ready for snow.

Mr. Miller reported he had another resolution to add under new business.

Mr. Bickford presented the following purchase orders for approval:

Blust Motor Service, Inc.	Repairs to Medic 92	\$4,900.00
BPS Heating & Cooling	Furnace Station 92	\$3,200.00

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests.
Vote: All Aye.

Mr. Bickford reported Texas Roadhouse had submitted drawings and staff was in the process of reviewing them. Mr. Weidman reported on the Heitmeyer property clean up and said that it was progressing.

Mr. Porter read a communication from Dr. Mike Welsh informing Mr. Bishop of the helpfulness of Fire Fighter Mike Kramer who assisted him in installing a child safety seat correctly in his personal vehicle, noting that Mr. Kramer was courteous and professional.

The resolution “Approving a Major Adjustment to a Site Plan for the Kubicki Real Estate Partners Development” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.
Vote: All Aye.

Resolution No. 2014-162 approved this 18th day of December, 2014.

Mr. Weidman made a motion, seconded by Mr. Connor to approve the construction of sidewalks on Hosbrook Road extending to Euclid Road.

Mr. Weidman felt that the addition of the sidewalks was important for the area and said he has been in support of sidewalks in all neighborhoods for years.

Mr. Connor stated that he has followed this issue very carefully for the past five years and feels that now that the design is done and the impact is minimal, he supports their construction all the way to Euclid.

Vote: All Aye.

The resolution “Authorizing Administrator to Investigate the Creation of a Waste Disposal District” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-163 approved this 18th day of December, 2014.

The resolution “Declaring a 2001 Chevy Tahoe as Surplus and Authorizing its Disposition” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-164 approved this 18th day of December, 2014.

The resolution “Authorizing a Rental Agreement with the Hamilton County Board of Elections” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-165 approved this 18th day of December, 2014.

The resolution “Adopting Appropriations for Calendar Year 2015” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2014-166 approved this 18th day of December, 2014.

The resolution “Correcting a Scrivener’s Error” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2014-167 approved this 18th day of December, 2014.

The Receipts and Disbursements of December 18, 2014 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:04 p.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 12/18/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio

December 30, 2014

The meeting was called to order at 9:00 a.m. Present for the meeting were President Bishop, Vice President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Captain Cooper and Lt. Kettelman from the Hamilton County Sheriff's Office. Chief Penny was excused.

Fire Department Update

Captain Cooper reported that the Chief's new car is operational. He also reported that the Chief is looking into raising the billing amount for services.

There have been 4,189 total fire and EMS runs in 2014 which is an all-time high. Of the total number of runs, 989 have been fire runs.

Captain Cooper reported that the new Fire Department website has been well received and is getting a large number of hits. He thanked the Trustees for allowing them to start it.

Mr. Weidman asked how many of our 4,000+ runs could have utilized the non-emergency number. Captain Cooper said he would look at the data to get that number.

Mr. Weidman suggested we find a way to educate the public on using the non-emergency number for calls to save on Communications Center charges since the rate has gone up again this year.

Sheriff Department Update

Lt. Kettelman reported that year end stats would be out in a few weeks but at this time, the Sheriff's office has logged over 12,000 calls for service and has responded to over 700 crashes in Sycamore Township.

Lt. Kettelman reported that traffic in Kenwood over the holidays flowed very well and the investments the Township has made over the years are starting to pay off.

Parks and Recreation Update

Mr. McKeown reported that he is still waiting on a reply from Brownsville Station on the offer to play at the Festival. The Kansas contract will be ready for signature at the next workshop.

Maintenance Update

Mr. Kellums reported that the maintenance department is winding down for the year and that the snow equipment is ready to use should it be needed. Mr. Kellums reported that the water main leak on Hosbrook had been fixed and we would not know the extent of the damage to the road until the subgrade dries out.

Nuisance Property and Vehicle Resolutions

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8314 St. Clair Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2014-168 passed this 30th day of December, 2014.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2014-169 passed this 30th day of December, 2014.

Purchase Orders over \$2,500

There we no purchase orders for consideration.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss Collective Bargaining, Personnel Compensation, and Property Acquisition** was made by Trustee Bishop. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:23 a.m.

Begin Executive Session: 9:32 a.m.

End Executive Session: 10:22 a.m.

Back in regular session: 10:22 a.m.

Mr. Weidman made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a letter of intent for the property located 7799 Montgomery Road. All voted Yes.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:22 a.m.

Cliff W. Bishop, President

Dennis W. Connor, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 12/30/2014

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
January 13, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were Trustee Bishop, Trustee Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown and Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Organization of the Board

Mr. Porter opened the meeting. Trustee Weidman nominated Trustee Connor for President of the Board. Trustee Bishop seconded. Mr. Porter called the roll. All voted Yes.

Trustee Weidman nominated Trustee Bishop for Vice President of the Board. Trustee Connor seconded. Mr. Porter called the roll. All voted yes.

EMS Billing

Chief Penny reported that he is recommending a change in EMS billing rates due to an increased cost of doing business. He has met with Medicount on the issue and they feel that our change in rates is justified based on what other communities are charging and collecting. Our rates will be in line with Loveland-Symmes and Forest Park and will be lower than Mariemont.

Mr. Miller will prepare a resolution to adopt the new rates.

Sheriff Department Update

Lt. Kettelman reported that he is still waiting on the final year end statistics report and will forward them on when they arrive.

Lt. Kettelman noted that there were over 12,000 dispatches and 1,100 crashes in 2014 with 228 on I-71 and 95 on I-275. Sycamore Township was number four of all Hamilton County Communications Center agencies in number of dispatches.

Festival Committee / Rules

Mr. McKeown presented a preliminary set of rules for booths and other outside entities that wish to participate in the Festival in Sycamore. He also recommended the formation of a committee that will oversee the festival and handle the booth registrations. The committee will be appointed by the Trustees.

The Board advised Mr. McKeown that they will look over the list of rules and provide comments before it is finalized.

The resolution "Authorizing a Contract with the Full Magilla, LLC for the Performance of Kansas" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-01 passed this 13th day of January, 2015.

Mr. McKeown reported that Deez Guys from Hilton Head requested \$13,000 to perform at the Festival.

Mr. McKeown reported that the group that runs the Car Show is unable to hold the event on the regularly scheduled weekend and is looking for another date. Mr. McKeown will work with the group to find a possible alternative date.

Maintenance Update

Mr. Kellums reported that a stop sign was requested on Kennedy Lane at the intersection of Kennedy and Shadetree Drive. Mr. Kellums, Chief Penny, and Lt. Kettelman feel it is not warranted and recommended that it not be installed. The Board concurred with staff.

Mr. Kellums reported that the utility work was ready to resume on the Hosbrook Road project and ODOT would be starting the ramp work at Montgomery and I-71 in April.

Mr. Kellums reported that Sibcy Cline had received alleged water damage from an improperly sealed utility conduit run as a result of the Hosbrook Road project. The contractor is looking into why the conduit was not sealed. Mr. Miller stated we could withhold payment to the contractor for the issue should they not fix the situation.

Mr. Kellums stated he is meeting with Water Works about the fire stand pipe issue for the Kenwood City Place development and will provide an update after the meeting.

Mr. Kellums reported that the owner of 4697 Orchard Lane, which is a rental property, is requesting the Township reimburse them for work they did in removing a tree branch that fell on the property. The tree in question is located on Township property. Mr. Kellums noted that the owner contacted the Township to repair the fence that was damaged by the branch but did not request the branch removed. The owner also claims they did not know who the owner of the property was and that's why the branch was removed by a contractor. However, the dates provided on checks and invoices do not match with the date the fence was repaired. The Board is inclined not to pay for the branch removal.

Electric Aggregation

Mr. Bickford reported that the Township has received a favorable rate for electric aggregation with Duke Energy Retail at 5.84 cents per kW/h. The rate will go into effect in March, 2015 and will be locked in for 33 months. Account holders who are with Duke Energy Utility will receive an opt out notice later in January and will automatically be included in the program unless they specifically opt out. Duke Energy Retail customers will be able to switch to the lower aggregated rate without penalty later in February; however, they must contact Duke Energy Retail directly to make the switch. Mr. Bickford stated more details will follow next week once the exact dates are determined.

ODOT Jobs and Commerce Grant

Mr. Bickford reported that the previously awarded then cancelled grant has been refunded and the Township is eligible for up to \$135,000.

Solid Waste District

Mr. Bickford reported that the Township is progressing on the formation of the group and a draft bid document would be ready soon. However, a countywide Township Solid Waste District is unlikely due to the economies of scale and logistics of solid waste hauling. We are more likely to partner with Symmes and Anderson Townships on a district.

Consultant Agreement Resolutions

Mr. Bickford requested that this item be tabled until Thursday's meeting.

Appointed Boards

Mr. Bickford reported that the terms of Mr. Rich Barrick, Zoning Commission and Mr. Jeff Heidel, Board of Zoning Appeals expired on December 31, 2014.

Mr. Bickford recommended that both terms be renewed through December 31, 2019.

Mr. Weidman made a motion, seconded by Mr. Bishop to extend the terms. All voted yes.

Nuisance Property and Vehicle Resolutions

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8608 Blue Ash Road, Sycamore Township, OH 45242" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-02 passed this 13th day of January, 2015.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8401 Wexford Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-03 passed this 13th day of January, 2015.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-04 passed this 13th day of January, 2015.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-05 passed this 13th day of January, 2015.

2015 Blanket Purchase Orders

Mr. Bickford presented the 2015 blanket purchase orders.

Mr. Weidman made a motion, seconded by Mr. Bishop to second them. All voted yes.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase order for approval:

Josh Mandell Ohio Treasurer Sturbridge Loan	\$37,499.18
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Mr. Weidman made a motion, seconded by Mr. Bishop to approve the purchase order. All voted yes.

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Collective Bargaining and Personnel – Compensation** was made by Trustee Connor. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 10:00 a.m.

Begin Executive Session: 10:08 a.m.

End Executive Session: 10:55 a.m.

Back in regular session: 10:55 a.m.

The resolution “Authorizing a Contract with the International Association of Fire Fighters Union Local 3907” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-06 passed this 13th day of January, 2015.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 10:56 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 01/13/15

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 15, 2015

The regular meeting was called to order at 7:03 p.m. by President Connor.

The invocation from St. Vincent Ferrer Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Fire Chief Penny and Harry Holbert. Lt. Kettelman from the Hamilton County Sheriff's Office was excused.

The minutes of the Board of Trustees meetings held December 16, 18 and 30, 2014 were read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to appoint Tracy Kellums to Assistant Administrator and Harry Holbert to Zoning Administrator.

Vote: All Aye.

Mr. Bickford reported that Lt. Kettelman was attending an Awards Ceremony in which one of his officers was being honored.

Chief Penny thanked the Trustees for viewing the power cot clamp and explained its benefits. Chief Penny stated the new rates for EMS billing would take effect soon. He also thanked the Trustees for approving the union contract.

Mr. McKeown reported on car show scheduling difficulties. Mr. Bishop suggested trying a different venue. Mr. Connor suggested moving it to September perhaps. Mr. McKeown said a Festival planning committee would be established.

Mr. Kellums announced that work had begun again on the Hosbrook / Montgomery Roads Project. Mr. Kellums reported that Steve Mary, Ohio Department of Transportation District 8 Deputy Director, had resigned his position. Mr. Kellums informed the Trustees that the Maintenance Department had spread 200 tons of salt thus far in the season.

Mr. Bickford reported on the status of the Electric Aggregation Program.

Mr. Bickford presented the following purchase orders for approval:

SSP Northcreek, LLC	Tri-Health Garage Draw #3	\$569,649.81
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A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve this request.

Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve this request.
Vote: All Aye.

Mr. Bickford reported the Township Land Use Plan and Zoning Resolution are in need of updating. Because staff does not have the time to take on such a large project, a consultant will be hired.

Mr. Holbert reported that the Zoning Department is still working on property maintenance issues in the winter. He also informed the Trustees that the property maintenance and zoning violations on the Heitmeyer property had been abated.

Mr. Porter read the following communications:

A communication from an anonymous Sycamore Township resident stating her appreciation and support of the police for their service to the community.

A communication from Herb and Rose Adler of 4601 Orchard Lane stating that they have lived in Sycamore Township since, June 1960, and that it has been a great place to live. They also thanked the police and EMS for their services and said “thanks for the memories” as they prepare to move out of the Township.

A communication from Marc Mitchell of Saint Regis Drive letting the Trustees know the Maintenance Department did a superb job on leaf removal this fall.

The resolution “Determining to Approve a Road in Sycamore Township, Authorizing a Contract with TEC Engineering, Inc. for the Sycamore Road Improvements Project” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-07 approved this 15th day of January, 2015.

The resolution “Determining to Improve Roads in Sycamore Township by Installing a Fiber Optic Interconnect System within Sycamore Township, authorizing a Contract with TEC Engineering, Inc. for the Sycamore Township Interconnect Project” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-08 approved this 15th day of January, 2015.

The resolution “Setting New Rates and Fees for EMS and Fire Department Services” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-09 approved this 15th day of January, 2015.

The resolution “Authorizing an Agreement with the State of Ohio Department of Transportation for a Jobs and Commerce Economic Development Grant” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-10 approved this 15th day of January, 2015.

The resolution “Establishing Rates of Pay and Benefits for Township Employees” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-11 approved this 15th day of January, 2015.

The Receipts and Disbursements of January 15, 2015 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 8:04 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 01-15-2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 3, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown and Lt. Kettelman from the Hamilton County Sheriff's Office. President Connor and Fire Chief Penny were excused.

Sheriff Department Update

Lt. Kettelman reported that stats should be completed next week. He also stated that the Township was seeing more door to door solicitors and reminded people to call the Sheriff's office if they are not registered.

Lt. Kettelman reported that panhandling is on the rise all over the County and the Sheriff's office recommends not giving them money but to donate to a charity instead.

Parks and Recreation Update

Mr. McKeown reported that the Car Show can go on for August 1st as a replacement group was found to run it. It is the group that used to run the Brecon Show.

Mr. McKeown reported that Brownsville Station had a conflict and can't play the festival. He also stated that Mark Farner has expressed interest in playing the festival again at a cost of \$15,000. Mr. Weidman made a motion, seconded by Mr. Bishop to make an offer to Mark Farner for the 17th. All voted yes.

Maintenance Update

Mr. Kellums reported that the light poles were installed along Hosbrook Road and the utility companies are beginning to pull the underground cables.

Mr. Weidman stated he received a complaint about the brine that the Township was using. Mr. Kellums reported that the brine saves the Township salt since it was significantly less than salting.

Mr. Kellums reported that the Montgomery Road sidewalk is still in the planning stage.

Mr. Weidman asked if the water main leak caused any permanent damage to the asphalt on Hosbrook Road. Mr. Kellums stated it appears that the road base was not damaged.

Mr. Bishop stated he received comments about Wendy's not having access to American Way. Mr. Bickford stated that Wendy's was contacted to be a part of the design process but they declined to participate.

Fire Department Update

Mr. Bickford reported that the former Chief's car is up on the County Auction site and has 1 bid for \$2,000.

Festival Committee Rules

Mr. Bickford presented the following rules for the festival committee:

- Appointed by Board of Trustees
 - Serves at the Pleasure of the Board
- Considered Appointed Township Board
 - Shall meet as needed
 - Meetings and documents subject to Public Notification, record keeping, and Sunshine Laws
- Initial Terms are staggered for 3, 4, and 5 years
 - Subsequent terms are for 5 years
- Consists of not less than 4 or more than 5 members
 - All members must be a Township Resident at the time of appointment, except 1 may be a non-resident
- Parks and Recreation Director is staff to the Committee and liaison between the Board of Trustees and Committee
- May receive a budget for expenses of the Committee / Festival
- Duties:
 - Approve booth space
 - Coordinate physical layout with Township staff
 - Sets booth space rules / criteria / selection process
 - Approves menu / use of booth
 - Sets booth locations
 - Determines application procedure
 - Sets fees
 - Designates point of contact

Mr. Weidman made a motion, seconded by Mr. Bishop to direct Law Director Miller to prepare a resolution for the formation of the Committee. All voted yes.

Tobacco Free Workplace

Mr. Bickford discussed a possible tobacco free workplace including all forms of tobacco in all Township facilities, vehicles and grounds. Mr. Miller stated he would prepare a resolution for the Trustee's consideration.

Transfer of Funds to Sycamore Township CIC

The resolution "Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc. the Designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-12 passed this 3rd day of February, 2015.

The resolution "Approving a Change Order to a Contract for the Hosbrook road Improvement Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-13 passed this 3rd day of February, 2015.

The resolution “Authorizing a rental of the Real Property Located at Plainfield Road in Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-14 passed this 3rd day of February, 2015.

Purchase Orders over \$2,500

No purchase orders were presented.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss current litigation** was made by Trustee Bishop. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye

End regular session: 9:30 a.m.

Begin Executive Session: 9:33 a.m.

End Executive Session: 9:40 a.m.

Back in regular session: 9:40 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 9:40 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 02/03/15

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 5, 2015

The regular meeting was called to order at 7:00 p.m. by President Connor.

The invocation from Rossmoyne Free Pentecostal Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, and Lt. Kettelman from the Hamilton County Sheriff's Office. Trustee Weidman, Fire Chief Penny and Parks /Recreation Director McKeown were excused.

The minutes of the Board of Trustees meetings held January 13 and 15, 2015 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.
Vote: All Aye.

James Lee, from PUCO, the Public Utilities Commission of Ohio, addressed the Board about energy choice options and the new PUCO website as well as door to door solicitation rules.

Lt. Kettelman presented a traffic citation report to the Board.

Mr. Bickford reported that Chief Penny's old staff car had been put up for auction and had one bid so far.

Mr. Bickford reported on behalf of Mr. McKeown that Mark Farner had accepted the offer to play at the Festival in Sycamore.

Mr. Kellums reported that the Montgomery Road conduit had been installed and that ODOT ramp work would begin soon. Mr. Bishop commented that the road crews did a great job during recent snow and ice.

Mr. Miller reported that the Township must schedule the annual Tax Incentive Review Council meeting. Mr. Bickford stated that they are looking at either the first or second meeting in March.

Mr. Bickford reported that the office portion of the Kenwood Collection project is scheduled to open to the first tenants by October, 2015. He noted that the Jewish Hospital addition was also progressing. Mr. Bickford informed the Board that electric aggregation letters had gone out to Township residents.

There were no purchase orders presented for approval.

Mr. Bishop moved to table the Festival in Sycamore and Tobacco Free resolutions to the next Workshop Meeting. Mr. Connor seconded. Vote: All Aye.

The Receipts and Disbursements of February 5, 2015 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:19 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 02-05-2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 17, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office. Trustee Weidman was excused.

Sheriff Department Update

Lt. Ketteman reported that the Sheriff's office responded to an overdose at 10813 Montgomery Road with the Fire Department. After the Fire Department reversed the heroin overdose, the patient was arrested and transported to the Justice Center.

Lt. Ketteman reported that the monthly statistics have been submitted for review.

Festival Entertainment Contract

The resolution "Authorizing a Contract with Triple F., Inc. for the Performance of Mark Farner" was read by Mr. Miller. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-15 passed this 17th day of February, 2015.

2015 Mowing Contract

Mr. Kellums reported that Greater Cincinnati Behavioral Health Services has kept the price the same on their right-of-way mowing contract for 2015.

The resolution "Approving a Proposal for Grass Cutting Services for Township Parks, Grounds, and Rights of Way" was read by Mr. Miller. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-16 passed this 17th day of February, 2015.

2015 Lawncare Contract

Mr. Kellums reported that the Louiso Lawncare Company has kept the price the same on their lawncare and fertilizing contract for 2015.

The resolution "Approving Proposals for Ground Care Services for Township Parks, Grounds, and Rights of Way" was read by Mr. Miller. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-17 passed this 17th day of February, 2015.

Salt Dome

Mr. Kellums reported that he has done a preliminary investigation on the construction of a new salt dome in Schuler Park. A 1,200-1,300 ton dome could be built for approximately \$200,000. Mr. Kellums recommended that the possibility be further studied.

Mr. Bickford reported that there are uncommitted JEDZ funds that could be used to support the construction.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution authorizing a contract with Brandstetter Carol for engineering studies for a new salt dome. All voted yes.

Montgomery Road Sidewalk Phase Two

Mr. Kellums reported that the sidewalk grant requires new standards for sidewalks constructed with Federal funds which include a seven (7) foot wide sidewalk. By doing this, the grant may cost more money than building it outright with local funds per the current ODOT standard which is five (5) feet wide. The additional two feet in sidewalk width will require property acquisition and a large retaining wall. Brandstetter Carroll is studying the issue and will report their findings next month.

Mr. Bickford reported that the sidewalk will be constructed with Kerrington TIF funds.

Truck and Equipment Purchase

Mr. Kellums reported that the department is in need of a new stake body truck as well as new leaf machines. A new stake body truck is approximately \$90,000 and leaf machines are approximately \$15,000 each. Mr. Kellums requested that, instead of a single use stake body truck, the Trustees consider purchasing a swap bed truck that could function as a stake body truck, a boom lift truck and a salt truck. The Township has need for all three and purchasing one truck that can do all three jobs has a large potential cost savings. Purchased separately, all three trucks and four leaf machines would cost over \$270,000 versus \$180,000 for the swap bed truck, the three beds, and four leaf machines.

Mr. Kellums requested to break the purchase up over two years. Mr. Connor made a motion, seconded by Mr. Bishop, to prepare bidding documents and specifications for the swap bed truck. All voted yes.

Hosbrook/Montgomery Road

Mr. Kellums reported that the Hosbrook and Montgomery Roads project was on schedule before the snowfall. Duke Energy will begin pulling cable next week along with Time Warner. Cincinnati Bell is already in process.

Mr. Kellums requested an executive session for the purposes of Property Acquisition.

Fire Department Update

Chief Penny reported that the old Chief's truck sold for \$2,450 on the County auction site.

EMS Cots

Chief Penny reported that the grant for the power cots expires in 90 days. The grant reduces the cost of the cots down from \$30,000 to \$11,000.

Mr. Bickford stated the cots could be purchased using TIF funds.

Mr. Bishop made a motion, seconded by Mr. Connor to approve the purchase of two power cots. All voted yes.

Festival Committee

Mr. Bickford stated the resolution establishing a Festival Committee was tabled from last meeting for more discussion. He suggested that instead of five year terms, the members be limited to three year terms. Mr. McKeown felt that three committee members would be sufficient. Mr. Connor agreed and stated that there are many people who may want to serve on that committee.

Mr. Bickford stated that Mr. Miller will modify the resolution accordingly.

Tobacco Policy

Mr. Bickford stated the resolution regarding a tobacco policy was tabled from last meeting for more discussion. Mr. Bishop stated that a ban on tobacco in Township buildings and vehicles was appropriate but noted he felt that, if given their supervisor's permission, smoking was acceptable outside while on a break and not performing a Township job function away from the office. Mr. Connor agreed.

Mr. Miller will update the resolution and present it for the Board's consideration.

Upcoming Public Hearings

Mr. Bickford presented the three cases (2015-01P2, 2015-03P2, and 2015-04MA) that were recently heard by Zoning Commission. Their public hearings are scheduled for March 5, 2015 at a time TBA.

Planning Document RFQ

Mr. Bickford stated that the planning documents for the Township were in need of an update and requested permission from the Board to begin the RFQ process for the land use plan and Zoning Resolution. Mr. Bishop made a motion, seconded by Mr. Connor to begin the RFQ process. All voted yes.

Purchase Orders over \$2,500

Mr. Bickford presented a purchase order in the amount of \$3,200 to BPS Heating and Cooling for replacement of one of the original furnaces in Station 92.

Mr. Bishop made a motion, seconded by Mr. Connor, to approve the request. All voted yes.

Schedule

The schedule of upcoming events was read by Mr. Connor.

Mr. Connor made a motion to enter into **Executive Session to discuss Property Acquisition**.

Mr. Porter called the roll, Vote: Bishop: Aye; Connor: Aye.

End regular session: 9:50 a.m.

Begin Executive Session: 9:54 a.m.

End Executive Session: 10:06 a.m.

Back in regular session: 10:06 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 10:06 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 02/17/15

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 19, 2015

The regular meeting was called to order at 7:00 p.m. by President Connor.

The invocation from Hartzell United Methodist Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Trustee Weidman was excused.

The minutes of the Board of Trustees meetings held February 3 and 5, 2015 were read. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Ms. Sue Palermo, 5388 Elmcrest Lane, addressed the Board. Ms. Palermo inquired about putting in landscaping at Heitmeyer Farms. She thanked Mr. Bickford and Mr. Weidman for their help in getting the Heitmeyer Farm property cleaned. Mr. Bickford stated that Mr. Holbert was primarily responsible for the cleanup. Ms. Palermo commended Mr. Kellums and the Maintenance Department on their snow removal work. She also asked about the crosswalk near Jewish Hospital noting pedestrians need more time to cross the street at Kenwood Road. Mr. Bishop noted that the signal utilized a countdown timer and that pedestrians start on walk and finish on don't walk. Mr. Bickford added that there are over 30 seconds in the cycle which is more than required to cross the street. Mr. Bickford also noted that he and Mr. Weidman will be meeting with Jewish Hospital next week and will address the crossing issue again. Ms. Palermo asked if there would be a sign put up for American Way, the new access road adjacent to Kenwood Road. She noted many people were not aware of how to use it. Mr. Kellums responded that the Township has provided electrical conduit and it's up to the businesses to put a sign plan forward. Mr. Miller noted that it would be a good idea if the Township followed up per the agreement with BRG Apartments as the catalyst for the sign.

Mr. Bishop stated the maintenance crew did a great job on the roads during the recent snowfalls.

Mr. Connor agreed.

Lt. Kettelman reported on a burglary investigation.

Chief Penny reported that in January, 2014 the Fire Department made 357 runs, many of which were because of frozen pipes. This January the department made 351 runs. Chief Penny informed the Board that the Department ran a paramedic refresher course which was open to outside agencies and as a result, the Township had a gross income of over \$7,000 for the course.

Mr. Connor thanked the Fire Department and Police for making runs in the cold weather.

Mr. McKeown reported that shelter and field rentals were picking up, noting that McDaniel Park and Schuler Park are already booked solid. He stated that the Township maintenance crew has done a great job taking care of the fields. Mr. McKeown stated that Kansas and Mark Farner are both confirmed for the Festival in Sycamore and our information is on both of their websites.

Mr. Kellums reported the Maintenance Department had used 350 tons of salt and many long hours taking care of the roads during the recent snow falls. He said the Township still has 1,000 tons of salt. Mr. Kellums requested a motion to advertise for new truck equipment. Mr. Kellums also requested a motion for Mr. Miller to prepare a resolution for the purchase of a truck and chassis off of the state bid.

Mr. Miller reported that he had prepared an additional resolution for transfer of funds to Sycamore Township CIC.

Mr. Bickford reported that the upcoming public hearings for zoning cases to be heard by the Board of Trustees March 5th will begin at 6:10pm.

Mr. Bickford informed the Board that the electric aggregation opt out period is about to end and those currently with Duke Retail for the electric supplier will need to contact Duke Retail directly to get moved into the aggregation program. Detailed information will be available soon and will also be in the newsletter. Mr. Bickford stated that those with another third party supplier will need to contact that supplier in order to switch into the aggregation program. Sycamore Township will not pay any fees associated with the change.

Mr. Bickford reported that the Township website now allows for online shelter rental and payment. In addition, the Township now accepts credit cards for services. More online service scheduling and payment will be added in the near future.

Mr. Bickford presented the following purchase orders for approval:

US Bank	Quantum Chemical/Kemper Rd. TIF Payment	\$215,438.57
SSP Northcreek LLC	TriHealth Garage Draw #5	\$278,887.18

Mr. Bishop made a motion, seconded by Mr. Connor to approve these requests. Vote: All Aye.

Mr. Bishop made a motion, seconded by Mr. Connor, to advertise for new truck equipment for the Maintenance Department. Vote: All Aye.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Mr. Miller to prepare a resolution for the purchase of a truck and chassis off of the state bid. Vote: All Aye.

Mr. Bishop made a motion, seconded by Mr. Connor, to change the Trustee Meeting scheduled for March 19, 2015 to Wednesday, March 18, 2015. Vote: All Aye.

The resolution “Establishing a Festival in Sycamore Committee” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-18 approved this 19th day of February, 2015.

The resolution “Establishing Certain Sycamore Township Properties as Tobacco Free” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-19 approved this 19th day of February, 2015.

The resolution “Authorizing a Contract with Brandstetter/Carroll, Inc. for Engineering Services” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-20 approved this 19th day of February, 2015.

The resolution “Supplementing 2015 Appropriations” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-21 approved this 19th day of February, 2015.

The resolution “Authorizing and Directing Transfers of Funds to Reconcile Budgets and appropriations” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-22 approved this 19th day of February, 2015.

The resolution “Authorizing and Directing a transfer of funds for Economic Development Purposes to Sycamore Township, CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-23 approved this 19th day of February, 2015.

The Receipts and Disbursements of February 19, 2015 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:27 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 02-19-2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
March 3, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that Lieutenant Beiting thanked the Township for the flowers.

Chief Penny reported that the Surface Pro tablets were working very well in the vehicles and presented a proposal to equip all vehicles with them at a cost of \$8,400 which is in the budget for the year. The tablets will replace the aging ToughBooks that cost over \$5,000 each. In addition we receive \$100 off each unit by buying through Microsoft.

Chief Penny reported that funds for the car sold at auction will be given to the Township soon.

Sheriff Department Update

Lt. Kettelman reported that in February there were over 1,300 calls for service to the County Communications Center and an additional 436 self initiated details. The full set of statistics will be available next week.

Parks and Recreation Update

Mr. McKeown reported that new netting is needed for the outfield fence at Schuler Park and he will have prices and options next week.

Mr. Weidman asked about the Friday lineup for the festival. Mr. McKeown reported that Mark Farner is signed and booked. Mr. Weidman asked how festival sponsorships were tracking for the year. Mr. McKeown reported that we are on par with past years.

Inspection Services – Hosbrook Road Improvement Project

Mr. Kellums presented an extension to the Brandstetter Carroll inspection services contract.

The resolution "Authorizing a Contract with Brandstetter/Carroll, Inc. for Construction Administration and Inspection Services" was read by Mr. Miller. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-24 passed this 3rd day of March, 2015.

Galbraith Road Utility Project

Mr. Kellums reported that Duke Energy has the final plans for the Galbraith Road utility project and is in the process of acquiring easements.

Mr. Kellums requested a motion to advertise for the project. Mr. Bishop made a motion, seconded by Mr. Weidman. All voted yes.

Salt Dome

Mr. Kellums requested a motion to advertise for construction of the north salt dome. Mr. Weidman made a motion, seconded by Mr. Bishop to advertise for construction. All voted yes.

Montgomery Road Sidewalk Phase Three

Mr. Kellums advised the board that it may be more economically feasible to combine phases II and III of the Montgomery Road sidewalk project into one grant application due to the new requirements for construction.

Transfer of Funds to Sycamore Township CIC

The resolution “Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc. the Designated Community Improvement Corporation of Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-25 passed this 3rd day of March, 2015.

Nuisance Properties

The resolution “Providing For and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 11942 1st Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-26 passed this 3rd day of March, 2015.

The resolution “Providing For and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12051 5th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-27 passed this 3rd day of March, 2015.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6330 Kugler Mill Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-28 passed this 3rd day of March, 2015.

Upcoming Public Hearings

Mr. Bickford advised the Board that the public hearings for the three zoning cases to be heard by the Trustees begin at 6:10pm on Thursday.

Mr. Miller asked about an email received from Dinsmore about the Staples Project. Mr. Bickford indicated they were looking for full approval on Thursday and provided several resolutions.

Purchase Orders over \$2,500

Enterprise Technology Solutions	CAGIS 2015 Service Agreement	\$8,044.00
Center for Local Government	CLG Membership 2015	\$3,825.00
Microsoft Store	Surface Pro 3 for Vehicles	\$8,399.82
Blanket Vendor	Station Uniforms	\$15,000.00

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 9:20 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 03/03/15

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 5, 2015

The public hearing for Zoning Case 2015-01P2 was held at 6:10 p.m. Mr. Bickford presented the case.

The Zoning Commission recommended approval of the request at their February 9, 2015 meeting.

The public hearing ended at 6:19 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 5, 2015

The public hearing for Zoning Case 2015-03P2 was held at 6:20 p.m. Mr. Bickford presented the case.

The Zoning Commission recommended approval of the request at their February 9, 2015 meeting.

The public hearing ended at 7:04 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 5, 2015

The public hearing for Zoning Case 2015-04MA was held at 7:04 p.m. Mr. Bickford presented the case.

The Zoning Commission recommended approval of the request at their February 9, 2015 meeting.

The public hearing ended at 7:09 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 5, 2015

The regular meeting was called to order at 7:14 p.m. by President Connor.

The invocation from Brecon United Methodist Church was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Vice President Bishop was excused.

The minutes of the Board of Trustees meetings held February 17 and 19, 2015 were read. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes.
Vote: All Aye.

Lt. Kettelman reported on a robbery at the Shell Gas Station. He noted there were no customers in the store at the time of the robbery and the employee was not hurt. A K-9 track was conducted but the suspect was not found. He noted the Sheriff's Department is looking into video of the suspect.

Chief Penny reported the new Surface Pro computers for the department's vehicles will be picked up tomorrow. Chief Penny also informed the Trustees the department made 325 runs in February and that the new squad had made 23 runs this year. Chief Penny noted the snow has been making it difficult to get patients into the squads.

Mr. McKeown reported that baseball and softball activities scheduled to start this week had been postponed because of the weather.

Mr. Kellums reported the Maintenance Department crews had been out all night clearing snow. He stated that weather had delayed the Hosbrook/Montgomery Roads project. Mr. Kellums said the advertisement for calming construction will run on March 16, 2015. He also informed the Board that a resolution would be necessary to approve a change order for the Hosbrook Road project.

Mr. Weidman made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution approving the change order in the amount of \$32,738.18. Vote: All yes.

Mr. Miller requested an Executive Session for property acquisition.

Mr. Bickford reported that the electric aggregation program is about to begin and information on how to enroll in the program for those that were not automatically included is on the Township website and will be in the upcoming newsletter. Mr. Bickford also reported that the natural gas aggregation program is producing significant savings for residents.

Mr. Bickford reported zoning certificate applications are starting at a good pace for 2015.

Mr. Bickford reported there were no purchase orders for this evening.

Mr. Porter read a communication from Lt. Mike Beiting thanking the Trustees for the flowers sent in sympathy after a death in his family.

Mr. Weidman made a motion, seconded by Mr. Connor, to direct Mr. Miller to prepare a resolution approving zoning case 2015-01P2. Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. Connor, to direct Mr. Miller to prepare a resolution approving zoning case 2015-03P2 with the following conditions:

1. Building signs must be a maximum of 150 square feet total
2. Entry side and tower wrap around are to be all brick and stone
3. The remaining wall must be 50% brick and stone
4. A landscaping plan must be submitted and approved by staff

Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. Connor, to direct Mr. Miller to prepare a resolution approving zoning case 2015-04MA with the condition that a landscape plan be submitted and approved by staff. Vote: All Aye.

The resolution “Authorizing a Contract for the Purchase of a 2016 M2 106 Conventional Chassis Set Backaxle Truck” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-29 approved this 5th day of March, 2015.

The resolution “Authorizing a Contract with the Board of County Commissioners of Hamilton County for the Provision of Internet Auction Services to Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-30 approved this 5th day of March, 2015.

The Receipts and Disbursements of March 5, 2015 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Weidman, to adjourn the meeting to executive session for the purpose of discussing Property Acquisition at 7:32 p.m.
Vote: Weidman: Aye; Connor: Aye.

The meeting reconvened after the executive session at 7:48 p.m.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 7:48 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 03-05-2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
March 17, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported about a construction accident at Jewish Hospital where a construction worker had material fall on him. The worker was in stable condition.

Chief Penny requested permission to dispose of the old Toughbook computers. Mr. Miller will prepare a resolution.

Sheriff Department Update

Lt. Kettelman reported that the monthly stats are out for February and there were 1,033 total details. Lt. Kettelman also reported that there have been 192 auto accidents so far in 2015.

Parks and Recreation Update

Mr. McKeown reported that several rentals have been cancelled in the past few weeks due to some insurance companies now charging policy holders for the extra coverage. He reported this was never an issue in the past and must be something new insurance companies are doing. Mr. McKeown asked the Board if this is something the Board would consider waiving. The Trustees are inclined at this time to leave the requirement in place. Mr. Bickford will look at the Township's policy to see if the additional coverage can be purchase through the Township for a nominal fee.

Maintenance Department Update

The resolution "Approving a Change Order to a Contract for the Hosbrook Road Improvement Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-31 passed this 17th day of March, 2015.

Mr. Kellums presented a billing authorization for Duke Energy for \$10,000 for the Galbraith road utility project. Mr. Miller will prepare a resolution to accept the authorization.

Mr. Kellums reported that Contract Sweepers has submitted a proposal to sweep all Township streets and the price is the same as last year (\$11,875). In addition, Mr. Kellums had them quote the cost to sweep Montgomery Road because Hamilton County refuses to do so even though they were responsible for the grit that was thrown. The cost to sweep all of Montgomery Road from border to border is \$575. In addition, Sycamore Township will sweep the sidewalks because they are a hazard to walk on with all the stone and grit.

Mr. Miller will prepare a resolution for the contract.

Mr. Kellums reported that the Hosbrook Road Traffic Calming project is out to bid and the Hosbrook Road widening project is moving again with all utility crews working on finishing.

Mr. Bishop noted that the curb on American Way blends into the pavement and people are running over it because they can't see it. Mr. Kellums will look into ways to make it more visible.

American Way Commercial Sign

Mr. Miller reported that the businesses on Kenwood Road served by American Way are requesting signage. Mr. Bickford stated that the Township has provided electrical connections but will not build the sign. It is up to the private businesses to do so.

Mr. Bickford will provide Mr. Miller with the sign specifications.

Upcoming Public Hearings

Mr. Bickford informed the Board that there will be three public hearings before the April 2, 2015 meeting starting at 6:15 p.m.

Zoning Case Resolutions

The resolution "Approving a Site Plan for the Pizzeria Locale Development in Sycamore Plaza" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-32 passed this 17th day of March, 2015.

The resolution "Approving a Site Plan for the Staples Development in Sycamore Plaza" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-33 passed this 17th day of March, 2015.

The resolution "Approving a Major Adjustment to a Site Plan for an Approved Planned Unit Development for Reconstructive Orthopedic Properties, LLC" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-34 passed this 17th day of March, 2015.

Sheriff's Contract

Mr. Bickford reported that he and Mr. Miller were working on the Sheriff's contract extension.

Mutual Aid Contract

Mr. Miller presented a requested mutual aid contract that had been drawn up by the area fire chiefs for consideration. This would replace the existing mutual aid agreement that was signed several years ago. Mr. Miller has concerns about language on the contract that may contradict the Ohio Revised Code. The Board instructed Chief Penny to review the information with the other chiefs for clarification.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

SSP Northcreek LLC	TriHealth Draw #6	\$217,015.87
Duke Energy	Galbraith Road	\$10,000.00

Mr. Weidman made a motion, seconded by Mr. Bishop, to approve these requests. All voted yes.

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 9:45 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 03/17/15

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 18, 2015

The public hearing of the Sycamore Township Tax Incentive Review Council was held at 6:45 p.m. Present for the meeting was Julia Toth, Treasurer of Indian Hill Exempted Schools. Mr. Miller reported that all TIF's were up to date on payments. The only exception to that statement is one parcel out of 20 in the Deerfield / Kemper Condo project which has taxes that are delinquent.

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Connor.

The invocation from Good Shepherd Lutheran Church was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Parks /Recreation Director McKeown was excused.

The minutes of the Board of Trustees meetings held March 3 and 5, 2015 were read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

Chief Penny reported he had sent out an email to other fire chiefs regarding the mutual aid contract.

Mr. Weidman and Mr. Connor asked Mr. Kellums about the Hosbrook Road project. Mr. Kellums stated the utility poles would be removed in June and the calming bids were due in early April.

Mr. Miller reported he was working on the Sheriff Department contract and will review it with Mr. Bickford.

Mr. Bickford reported that the RFQ had been posted for consultant selection for the updated Zoning Resolution and Comprehensive Plan. He also informed the Trustees of upcoming public hearings for zoning cases.

The resolution "Accepting a Billing Authorization for the Galbraith Road Utility and Roadway Improvements Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-35 approved this 18th day of March, 2015.

The resolution "Approving a Proposal for Street Sweeping Services for Roads and Streets in the Township" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-36 approved this 18th day of March, 2015.

The resolution "Declaring Certain Equipment as Surplus, Authorizing its Disposition" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-37 approved this 18th day of March, 2015.

The Receipts and Disbursements of March 18, 2015 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

The meeting adjourned at 7:10 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 03-18-2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
March 31, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Fiscal Officer Porter was excused.

Maintenance Department Update

Mr. Kellums reported that the bid opening for the Hosbrook Road Traffic Calming project has been pushed back to April 9, 2015.

Mr. Kellums reported that a resident had requested a school zone on Sturbridge Drive in front of Rockwern Academy. Mr. Miller will review the Ohio Revised Code to see what process exists for setting a zone up.

Mr. Miller presented a resolution "Authorizing a Contract with Thelen Associates, Inc. for Test Borings" A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye. Resolution No. 2015- 38 passed this 31st day of March, 2015.

Mr. Kellums reported that the poles should be down on Hosbrook and Montgomery Roads by the end of May.

Mr. Kellums reported that "American Way" has been dedicated and accepted. Mr. Connor stated that he noticed the scuff marks on the curb that had been previously reported by Mr. Bishop. Mr. Kellums stated that the curb would be painted soon so it is more visible.

Mr. Kellums stated he had received a call from Burger King's legal counsel regarding the sign at American Way. Mr. Miller stated he would contact all parties in reference to the sign.

Fire Department Update

Chief Penny reported that the Academy of Medicine will conduct a site visit this year to verify that our EMS service is up to date. This visit occurs every five years or so. In addition, ISO will be rating the Township in the next two or three years.

Chief Penny reported that several Township Firefighters will assist the City of Cincinnati with coverage at their stations during the funeral of FAO Gordon.

Sheriff Department Update

Lt. Kettelman reported that the monthly statistics should be out in the next few weeks and so far this year we have had over 70 accidents compared to over 100 at this time last year.

Lt. Kettelman reported on an aggravated burglary and attempted abduction on Kugler Mill Road. The suspect was known to the victim and a warrant is out for his arrest.

Mr. Weidman requested accident statistics at the intersection of Garden and Montgomery Roads.

Parks and Recreation Update

Mr. McKeown reported that all fields are now open and Moeller had their first game this week. CHCA is also now using McDaniel Park for baseball games.

Mr. McKeown stated that there is one band spot available for the festival and it is being held pending an anonymous sponsor donation.

Liquor License Renewals

Mr. Miller reported that the Township had received notice from the Ohio Division of Liquor control about all liquor licenses and requesting comments on any of them. Mr. Bickford stated the only issue may have been with Bar 312, but the new ownership seems to have improved that.

Mr. Bishop requested an update on the Blue Ash Road building that the Board has had complaints on in the past. Mr. Bickford stated they have pulled building permits but have not done any work as of yet and the building remains in the same condition as it was when representatives of the owner appeared before the Board in the fall. Mr. Miller stated he would contact their legal counsel for an update.

Mr. Bickford also reported that Integrys Energy has changed its name to Constellation Energy and that all rates, terms, and contact people will remain the same. In addition, Duke Energy Retail is now called Dynegy.

Nuisance Property

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4457 Emerald Avenue, Sycamore Township, OH 45242" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye. Resolution No. 2015-39 passed this 31st day of March, 2015.

Upcoming Public Hearings

Mr. Bickford reported that the only new information for the upcoming public hearings was that Hamilton County Public Works had comments on storm water management for the Brookdale request. The hearings will start at 6:15 p.m. on Thursday, April 2nd.

7781 Montgomery Road Lease

Mr. Bickford reported that SDI Foods had requested and agreed to extend the lease for 7781 Montgomery Road through 2016. Mr. Miller will prepare a resolution for the lease extension.

Mr. Weidman asked the status of the litigation over the billboard. Mr. Miller stated that it was still in the court process.

Sheriff Contract Resolution

Mr. Bickford reported that the Sheriff and County were prepared to sign the contract and Mr. Miller will have a resolution for Thursday.

Purchase Orders over \$2,500

Thelen Associates	Galbraith/Montgomery Roads Boring	\$5,763.50
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Mr. Weidman made a motion, seconded by Mr. Bishop to approve the purchase order. All voted yes.

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Connor. Mr. Miller called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:20 a.m.

Begin Executive Session: 9:27 a.m.

End Executive Session: 9:51 a.m.

Back in regular session: 9:51 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 9:51 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 03/31/15

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 2, 2015

The public hearings for zoning cases 2015-02MA, 2015-05MA and 2015-07MA were called to order at 6:15 p.m.

The regular meeting of The Board of Trustees was called to order at 7:15 p.m. by President Connor.

The invocation from St. Vincent Ferrer Church was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks /Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

The minutes of the Board of Trustees meetings held March 17 and 18, 2015 were read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes.
Vote: All Aye.

Lt. Ketteman reported there were 973 calls for service in March. He also reported on a burglary and a suspicious person in the Township and on an incident at the Kenwood Towne Centre in which an individual with a gun was asked to leave. The person did not know a concealed weapon is not permitted there.

Chief Penny reported he had received notification from United Health Partners as to availability of antibiotics to first responders in the event of a widespread virus. The Chief also reported that the Fire Department had helped cover runs for Cincinnati so that their personnel could attend the funeral for the fire fighter killed on duty. Mr. Bishop asked if the fire fighters who covered did so voluntarily. Chief Penny answered yes. Mr. Bishop stated those who helped should be sent letters of commendation.

Mr. McKeown announced sponsorships for the Festival in Sycamore noting that an anonymous sponsorship had been offered for \$5,000 to \$10,000.

Mr. Bickford reported on behalf of Mr. Kellums that work continues on Hosbrook Road traffic calming. He noted Mr. Kellums is in the process of acquiring easements for underground utility work on Galbraith Road.

Mr. Miller reported that he is researching the possibility of a school zone on Sturbridge. Mr. Miller also reported the Sheriff's Department contract was ready for Trustee approval.

Mr. Bickford announced the crane at the Kenwood Collection had been removed because the building skin is complete. He noted Jewish Hospital construction was progressing. Mr. Bickford informed the Trustees that Integrus had been sold to Constellation Energy and that Duke Energy Retail had changed their name to Dynegy. The rates and terms for both will remain the same; in fact the contact numbers and people have not changed either.

A communication from Erin Hegner of Hyde Park was read. Ms. Hegner said she saw the Sycamore Township ambulance go down her street in Hyde Park while watching the funeral of the fallen Cincinnati Fire Fighter. She thanked the Sycamore Township crew for taking time from their families to cover for the Cincinnati Fire crews so they could mourn their fallen brother.

Mr. Weidman made a motion, seconded by Mr. Bishop, to direct Law Director Miller to prepare a resolution approving zoning case 2015-02MA with the condition that the used cooking oil be stored inside the theatre and emptied weekly. Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. Bishop, to direct Law Director Miller to prepare a resolution approving zoning case 2015-05MA with the condition that the applicant comply with the storm water recommendations from Hamilton County Public Works and submit a landscape plan to be approved by staff. Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. Bishop, to direct Law Director Miller to prepare a resolution approving zoning case 2015-07MA with Zoning Commission conditions one, two and three and revised architectural plans submitted and approved by staff. Vote: All Aye.

The resolution "Authorizing a Contract with the Hamilton County Sheriff's Office for Additional Police Services" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-40 approved this 2nd day of April, 2015.

The Receipts and Disbursements of April 2, 2015 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

The meeting adjourned at 7:30 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 04-02-2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
April 14, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. President Connor and Parks/Recreation Director McKeown were excused.

Fire Department Update

Chief Penny reported that he met with Medicount and, with the new billing rates, our collection is up over last year. At this time last year we had received just over \$126,000 in revenue. With the new rates we are slightly over \$179,000 so far this year.

Mr. Weidman asked how billing is handled with the Affordable Care Act. Chief Penny replied that Medicount handles all of that.

Sheriff Department Update

Lt. Kettelman reported that the statistics for March were available.

Maintenance Department Update

Mr. Kellums reported that restoration of the ball fields is underway in between games. In addition, the Maintenance Department is working on crack sealing of Township roads.

Mr. Kellums reported that the Hosbrook Road project continues to move forward and that he has begun to receive right of entry forms for the future utility project on Galbraith and Montgomery Roads.

2015 Road Work

Mr. Kellums presented a proposal for construction administration of the Hosbrook Road Traffic Calming construction project from Brandstetter and Carroll in the amount of \$56,450. Mr. Weidman made a motion, seconded by Mr. Bishop to direct Law Director Miller to prepare a resolution. All voted yes.

Mr. Kellums presented a proposal for construction administration of the Galbraith Road Utility construction project from Brandstetter and Carroll in the amount of \$91,800. Mr. Weidman made a motion, seconded by Mr. Bishop to direct Law Director Miller to prepare a resolution. All voted yes.

Mr. Kellums presented a proposal for the 2015 black mat program for the Somerset subdivision from Strawser Construction in the amount of \$99,067.50. Mr. Weidman made a motion, seconded by Mr. Bishop to direct Law Director Miller to prepare a resolution. All voted yes.

Mr. Kellums presented a proposal for the 2015 Onyx Treatment program for the roads in the McCauley Woods subdivision from Strawser Construction in the amount of \$25,920. Mr. Weidman made a motion, seconded by Mr. Bishop to direct Law Director Miller to prepare a resolution. All voted yes.

Bid Openings

Mr. Kellums reported that the Galbraith Road Utility construction project bids will be opened on April 29, 2015 and that the Hosbrook Road Traffic Calming construction project bids will be opened on April 30, 2015.

Mr. Bishop thanked Mr. Kellums for having the curb on American Way painted.

Parks and Recreation Update

No report.

Upcoming Public Hearings

Mr. Bickford presented Zoning Cases 2015-08Z, 2015-09MA, and 2015-10MA. They will be heard at a public hearing on May 7, 2015.

The Board debated various start times for the hearing and it was decided that the first hearing will start at 5:30 p.m.

Purchase Orders over \$2,500

None presented.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 9:52 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 04/14/15

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 16, 2015

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Connor.

The invocation from Bethel Baptist Church was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

The minutes of the Board of Trustees meetings held March 31 and April 2, 2015 were read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

Alyssa Heim, Deputy District Director for Congressman Steve Chabot's Office, addressed the Board, saying she oversees outreach and district schedules.

President Connor welcomed Boy Scouts from Troops 502 and 555.

Lt. Kettelman reported there had been an increase in police reports filed for identity theft. He also informed the Trustees about a burglary on Styra Lane.

Chief Penny reported that congress had passed a medicine act which will increase reimbursements from Medicare by two percent. Chief Penny stated that the Microsoft Surface Pro tablets were in use by the Department.

Mr. Kellums reported that the ball fields at Township Parks were getting a lot of use. He stated the Hosbrook/Montgomery Roads project was moving along slowly. Mr. Kellums noted that the document shredding program for residents is coming up this Saturday, April 18th from 10:00 a.m. to 2:00 p.m.

Mr. Miller reported on the easement negotiations with DDR, owner of Sycamore Plaza.

Mr. Bickford reported the Township had received the storm water assessment from Hamilton County that will be added as an assessment to all property taxes.

Mr. Bickford presented the following purchase orders for approval:

SSP Northcreek LLC	TriHealth Garage Draw #7	\$317,213.49
TEC Engineering	Engineering Sycamore Rd. Reconstruction	\$446,423.00

Mr. Bishop made a motion, seconded by Mr. Weidman to approve these requests. Vote: All Aye.

Mr. Bickford reported that the public hearings for the zoning cases to be heard on May 7th will begin at 5:30pm.

A communication from Marilyn Sexton thanking the Fire Department for her address sign was read by Fiscal Officer Porter.

A communication from Melissa Autry, Clerk of Council for Cincinnati City Council was read by Mr. Porter. Ms. Autry wrote to inform the Township of a resolution passed expressing the appreciation of the Mayor and City Council to Sycamore Township and other Fire Departments who contributed volunteer labor and support in covering for the Cincinnati Fire Department during the funeral of Daryl Gordon.

A communication from IAFF Local 3097 was read by Mr. Porter thanking the Trustees for their support during the FAO Gordon funeral services.

The resolution "Approving a Site Plan for a Major Adjustment to an Approved Planned Unit Development for Kenwood Place Venture LLC" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-41 approved this 16th day of April, 2015.

The resolution "Approving a Site Plan for a Major Adjustment to an Approved Planned Unit Development for the Brookdale Place Development" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-42 approved this 16th day of April, 2015.

The resolution "Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-43 approved this 16th day of April, 2015.

The resolution "Approving an Agreement between Hamilton County and Sycamore Township for the Installation of Traffic Cameras on Kenwood Road" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-44 approved this 16th day of April, 2015.

The resolution "Authorizing a Contract with Brandstetter/Carroll, Inc. for Engineering, Construction Administration, and Inspection Services for the Hosbrook Road Traffic Calming Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-45 approved this 16th day of April, 2015.

The resolution “Authorizing a Contract with Brandstetter/Carroll, Inc. for Engineering, Construction Administration, and Inspection Services” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-46 approved this 16th day of April, 2015.

The resolution “Authorizing a Contract with the Hamilton County Sheriff’s Office for Additional Police Services” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-47 approved this 16th day of April, 2015.

The Receipts and Disbursements of April 16, 2015 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept them.

Vote: All Aye.

The meeting adjourned at 7:20 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 04-16-2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
May 5, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that he is working with other departments and law enforcement agencies on training that encompass triage and other medical assistance during a shooting event.

Chief Penny reported that the door controller system needs a software update that will fix the problems plaguing the system at a cost of \$1,770. Mr. Bickford reported the cost to replace the system with key locks is far greater than the cost of the software upgrade.

Mr. Miller asked Chief Penny if he had any response to the Medicount Term Update questions that were posed. Chief Penny stated he had not heard back from Medicount yet.

Sheriff Department Update

Lt. Kettelman reported that the officers are trained to eliminate the threat in an active shooter situation and the triage from the EMS personnel will help with those that are injured as the police can't get to them until the threat is eliminated.

Lt. Kettelman reported on the media release about the thefts at LaRosa's and Subway. The main suspect was apprehended after a short police chase. Evidence was found at a residence in Silverton where the suspect lived with his girlfriend.

Mr. Weidman asked if they were heroin addicts. Lt. Kettelman replied they were and that heroin is now a major problem.

Chief Penny reported that calls for service for heroin continue to increase along with the use of the drug Narcan.

Maintenance Department Update

Mr. Kellums reported that the contractors are about finished with the Hosbrook and Montgomery utility project and the utilities are working on finishing the installation of their lines. Duke Energy is slated to remove the poles in the next few weeks and the underground connections to the individual businesses is in process.

Mr. Kellums presented a change order for \$9,419 to Bansal Construction to relocate cable pull boxes that were not in the original design. Mr. Weidman made a motion seconded by Mr. Bishop to direct Law Director Miller to prepare a resolution. All voted yes.

Mr. Kellums reported that bids for the construction of the northern salt dome will be opened on Friday, May 8, 2015 at 10:00am. Bids for the Hosbrook Road Traffic Calming Study will be

opened at 10:00am on May 12, 2015 followed by bid openings for a new maintenance truck at 10:30am and the Galbraith Road Utility Project at 11:00am.

Mr. Kellums reported that the contractor on the Galbraith Road slip lane damaged a sewer lateral on E. Galbraith Road. The Township is working with the contractor to get the problem resolved.

Mr. Kellums reported that Thelan and Associates damaged a Cincinnati Bell fiber optic line during the test boring on Sycamore Road. The Ohio Utility Protection Service failed to mark the line and is responsible for it not being marked.

Mr. Kellums reported that the maintenance drivers will be attending a safety program on heavy equipment operation.

Mr. Kellums presented a proposal from Eads Fence Company for \$35,090.40 for the fence construction related to American Way. Mr. Weidman made a motion seconded by Mr. Bishop to accept the proposal. All voted yes.

Mr. Kellums requested a motion to advertise for the 2015 Road Program. Mr. Weidman made a motion seconded by Mr. Bishop to advertise. All voted yes.

Retaining Wall and Fence Repair – Hosbrook/Montgomery

Mr. Kellums stated the retaining wall at Montgomery and Hosbrook was deteriorating and needs the cap replaced. Mr. Kellums presented a proposal from Tri State Contract for \$24,522 for the repair. Mr. Weidman made a motion seconded by Mr. Bishop to direct Law Director Miller to prepare a resolution. All voted yes.

2015 Salt Contract

Mr. Kellums stated the salt contract in partnership with the City of Cincinnati has been extended for 2016 with no price increase. Mr. Weidman made a motion seconded by Mr. Bishop to extend the agreement with the City of Cincinnati. All voted yes.

UST Insurance

Mr. Kellums reported that the required Underground Storage Tank Insurance was due for renewal. The cost for renewal is \$600 for an \$11,000 deductible or \$400 for a \$55,000 deductible. Mr. Weidman made a motion seconded by Mr. Bishop to renew the insurance with an \$11,000 deductible. All voted yes.

Parks and Recreation Update

Mr. McKeown reported that the opening act for Kansas, Arc and Stone, has cancelled their performance. In their place the Gamut will perform. The Friday night opening act will be After Midnight.

Nuisance Property and Vehicle

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property located at 8305 Monroe Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-48 passed this 5th day of May, 2015.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A Motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-49 passed this 5th day of May, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8314 St. Clair Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-50 passed this 5th day of May, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4105 Myrtle Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-51 passed this 5th day of May, 2015.

Consultant Selection

Mr. Bickford reported that five consultants had responded to the RFQ for the Planning Documents, McBride Dale Clarion, Jacobs, TEC, Reveille Planning, and Zone Q. Mr. Bickford stated that each will be interviewed with a summary presented to the Trustees.

Upcoming Public Hearings

Mr. Bickford asked if the Board had any questions on the upcoming public hearings. There were no questions.

Kenwood Senior Center

Mr. Bickford presented a request from the Kenwood Senior Center for a donation in the amount of \$12,500. This amount has been donated in the past and was budgeted for. Mr. Weidman made a motion seconded by Mr. Bishop to approve the donation. All voted yes.

Purchase Orders over \$2,500

Princeton City Schools	TIF School Payment Brookwood/Kemper	\$81,623.18
Blanket Vendor	Materials – roads (Gas Tax)	\$57,425.00
The Huntington National Bank	Kemper Goldcoast Deerfield Interest	\$42,450.00
FEMA	Excess Funds Returned	\$5,084.85
US Bank	KW Mall Bonds Interest Series 2007B	\$47,618.75
US Bank	Redstone Interest Payment Bonds Series 2007	\$156,143.75
US Bank	Various Purpose Bonds Interest Series 2009	\$97,456.25
US Bank	Interest Road Improvement Bonds Series 2010	\$38,050.00
CareWorksComp	2016 Workers Compensation Group Rating	\$8,269.00
Schneider Electric		\$1,737.00

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Property Acquisition, Property Sale, and Pending Litigation** was made by Trustee Connor. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:50 a.m.

Begin Executive Session: 9:55 a.m.

End Executive Session: 10:32 a.m.

Back in regular session: 10:32 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:32 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 05/05/15

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township
Sycamore Township, Hamilton County, Ohio

May 7, 2015

The public hearing for Zoning Case 2015-10MA was held at 5:30 p.m. Mr. Bickford presented the case. Bob Carpenter of Carpenter Signs, the applicant, and Michael Elkus, property owner, were also present.

The Zoning Commission recommended approval of the request at their April 13, 2015 meeting.

The public hearing ended at 5:42 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 7, 2015

The public hearing for Zoning Case 2015-09MA was held at 5:43 p.m. Mr. Bickford presented the case. Teri Cantor of ABC signs, the applicant, was also present.

The Zoning Commission recommended approval of the request at their April 13, 2015 meeting.

The public hearing ended at 5:50 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township
Sycamore Township, Hamilton County, Ohio

May 7, 2015

The public hearing for Zoning Case 2015-08Z was held at 5:50 p.m. Mr. Bickford presented the case. Richard Tranter of Dinsmore & Shohl, the applicant was also present.

Speaking at the public hearing was Joe Trauth, representing Nisbet Property Holdings. They are generally in favor of the request. Jim Stagge, owner of the Kenwood Corner Building, addressed the Board as well.

Mr. Alex Antolino, with DDR corporation, the property owner, was also present.

The Zoning Commission recommended approval of the request at their April 13, 2015 meeting.

The public hearing ended at 6:28 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 7, 2015

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Connor.

The invocation from the Honorary Chairman of the National Day of Prayer, Dr. David Jeremiah, was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held April 14 and 16, 2015 were read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

Lt. Kettelman submitted the monthly report and noted there had been 988 calls for service in April.

Chief Penny reported on a meeting with area fire chiefs regarding an active shooter training program. Chief Penny will work on protocol with Sgt. Nash of the Hamilton County Sheriff's Office. The Chief reported the Memorial Day parade will take place at 10:00 a.m. on May 25th.

Mr. McKeown announced an anonymous sponsor had donated \$10,000 to the Festival. Mr. McKeown noted the permit process for the festival stage was underway and that it would be larger this year to accommodate Kansas.

Mr. Kellums reported the bid opening for the salt dome building would take place May 8, 2015 at 10:00 a.m. He also informed the Board that drivers in the Maintenance Department had completed a driver training course.

Mr. Miller reported that he is having conversations with legal council from DDR on the access easement.

Mr. Miller noted the beneficiary of the proposed parking easement on Garden Road will make a onetime \$10,000 payment.

Mr. Bickford reported that the previously cancelled ODOT / ODOD grant for Galbraith Road had been re-funded up to \$140,000. The money must be spent by the end of the year.

Mr. Bickford reported that the Township has received a request from Chipotle for a TREX liquor license transfer for the Pizzeria Locale restaurant in Sycamore Plaza. The Board had no objections to signing the request.

Mr. Bickford presented the following purchase orders for approval:

Sameca USA	2 Power Cot Load Systems	\$69,801.00
Sycamore Senior Center	Senior Center Support	\$12,500.00
Eads Fence Co. Inc.	St. Vincent Privacy Fence	\$35,090.40

Mr. Bishop made a motion, seconded by Mr. Weidman to approve these requests. Vote: All Aye.

Mr. Bickford reported the Kenwood Collection project was making good progress and the first tenants are scheduled to move in early fall. Mr. Bickford also reported that the developer will be submitting a PUD adjustment for the revised retail space.

Mr. Bickford reported that he and Mr. Holbert will be interviewing the firms that had submitted for the RFQ. He requested that a Trustee be present during the process. Mr. Bishop said he would attend the interviews.

A communication from the Hall family thanking the EMS for their quick response and kindness during a run was read by Mr. Porter.

Mr. Bishop made a motion, seconded by Mr. Weidman, to direct Mr. Miller to prepare a resolution approving with conditions zoning case 2015-08Z. Vote: All Aye.

Mr. Bishop made a motion, seconded by Mr. Weidman, to direct Mr. Miller to prepare a resolution approving zoning case 2015-09MA. Vote: All Aye.

Mr. Bishop made a motion, seconded by Mr. Weidman, to direct Mr. Miller to prepare a resolution approving with conditions zoning case 2015-10MA. Vote: All Aye.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3985 Trebor Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-52 approved this 7th day of May, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8728 Antrim Court, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-53 approved this 7th day of May, 2015.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12168 2nd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-54 approved this 7th day of May, 2015.

The resolution “Authorizing a Contract for the 2015 Chip Seal & Microsurfacing Road Project” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-55 approved this 7th day of May, 2015.

The resolution “Authorizing a Contract for the 2015 Road Onyx Resurfacing Project” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-56 approved this 7th day of May, 2015.

The resolution “Authorizing a Change Order to a Contract for the Hosbrook Road Improvement Project” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-57 approved this 7th day of May, 2015.

The resolution “Authorizing an Easement for Parking Purposes” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-58 approved this 7th day of May, 2015.

The resolution “Authorizing a Contract for a Fence Repair Project” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-59 approved this 7th day of May, 2015.

The Receipts and Disbursements of May 7, 2015 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

The meeting adjourned at 7:22 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 05-07-2015

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 21, 2015

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Connor.

The invocation from Father Tim Bunch, of St. Saviour Catholic Church, was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

The minutes of the Board of Trustees meetings held May 5 and 7, 2015 were read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

Lt. Kettelman thanked the Maintenance Department for their help in a recent cold case investigation. Lt. Kettelman also informed the Board of upcoming regional heroin forums to be held in multiple locations in Hamilton County.

Chief Penny reported the Fire Department had assisted Deer Park with Prom Promise.

Chief Penny stated that the department is working on creating a web based link with the Emergency Operations Center so that we can utilize the Township facilities in the event of a disasters.

Chief Penny reported that the mutual aid contract has been approved and will be presented in a resolution under new business.

Mr. Kellums reported on the Hosbrook/Montgomery Roads project, stating that they were still waiting on Level Three to complete the fiber before the poles could be removed which should happen in the next two weeks. The final layer of asphalt is scheduled for early July.

Mr. Kellums reported that he will be meeting with Water Works and the property owners of Cooper 's Hawk to address water main problems with the property.

President Connor inquired about the South Trash Bash at Bechtold Park. Mr. Kellums reported that 13 dumpsters were used.

Mr. Bickford presented the following purchase orders for approval:

Henderson Products LLC	Truck Equipment	\$129,817.00
Ford Development Corp.	Hosbrook Road Traffic Calming	\$1,162,625.00

Mr. Bishop made a motion, seconded by Mr. Weidman to approve these requests. Vote: All Aye.

The resolution “Approving a Site Plan for the El Rancho Grande Development in Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-60 approved this 21st day of May, 2015.

The resolution “Approving a Mutual Aid Agreement for Fire and EMS” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-61 approved this 21st day of May, 2015.

The resolution “Authorizing the Purchase and Closing of the Real Property Located at 8607 Plainfield Road in Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-62 approved this 21st day of May, 2015.

The resolution “Approving and Authorizing an Agreement with the Ohio Department of Transportation for Road Signage Updates” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-63 approved this 21st day of May, 2015.

The resolution “Authorizing a Lease of the Real Property Located at 7781 Montgomery Road in Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-64 approved this 21st day of May, 2015.

The resolution “Authorizing a Contract with Ford Development Corporation for Construction of the Hosbrook Road Traffic Calming Project” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-65 approved this 21st day of May, 2015.

The Receipts and Disbursements of May 21, 2015 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

The meeting adjourned at 7:20 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 05-21-2015

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 21, 2015

The meeting was called to order at 6:00 p.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

Fire Department Update

Chief Penny reported that the department is beginning to paint fire hydrants in the Township.

Sheriff Department Update

Lt. Kettelman stated he would give his report at the regular 7:00 p.m. Trustee meeting.

Maintenance Department Update

Mr. Kellums stated he would give his report at the regular 7:00 p.m. Trustee meeting.

Bid Results

Mr. Kellums reported the recent bid results for the Galbraith/Montgomery Roads Underground:

Company Name	Price	Bid Bond
Bansal Construction	\$3,774,852.55 / \$281,837.50	X
Elex Inc.	\$4,061,035.00 / \$214,375.00	X

Mr. Weidman asked what the engineer's estimate for the project was. Mr. Kellums stated that it was over 25% less than the submitted bids.

Mr. Miller stated that anything over 10% should be re-bid.

Mr. Weidman asked why the engineer's estimate was so far off. Mr. Kellums stated he did not know as similar methodology was used with the traffic calming bids.

Mr. Weidman made a motion, seconded by Mr. Bishop to reject all bids for the Galbraith Road Utility project. All voted yes.

Mr. Kellums reported the recent bid results for the Hosbrook Road Traffic Calming Bids:

Company Name	Price	Bid Bond
Ford Development Corp.	\$1,127,075.00 / \$35,350.00	X
Fred A. Newmann	\$1,445,985.00 / \$34,475.00	X
Tri State Concrete	\$1,198,044.44 / \$33,210.00	X

Barrett Paving Materials	\$1,589,930.25 / \$34,320.00	X
Adleta Construction	\$1,442,127.02 / \$33,585.00	X
Rack & Ballauer	\$1,341,834.50 / \$36,350.00	X

Mr. Weidman made a motion, seconded by Mr. Bishop to direct Law Director Miller prepare a resolution for a contract with Ford Development for the project. All voted yes.

Mr. Kellums reported the recent bid results for the Salt Storage Building:

Company Name	Price	Bid Bond
Seitz Builders, Inc.	\$232,500.00	X

Mr. Kellums stated that submitted bid was for the alternate and not the primary project and that he would be in contact with the bidder and engineer to find out why the primary structure was not bid.

Mr. Kellums stated that the bid is good for 60 days and advised the Trustees not to take any action at this time.

Mr. Kellums reported the recent bid results for the Truck Equipment:

Company Name	Price	Bid Bond
Henderson Products	\$87,255.00 Bid / \$42,562.00 Option 1	X

Mr. Weidman made a motion, seconded by Mr. Bishop to direct Law Director Miller prepare a resolution for a contract with Henderson Equipment. All voted yes.

Local Government Innovation Fund

Mr. Bickford reported that the Township is looking into joining with the City of Hamilton and Liberty Township for an LGIF application for a software purchase. The LGIF fund is either a low interest loan or grant for the purchase of software. The City of Hamilton will be the lead agency and there would be no application cost to the Township.

Purchase Orders over \$2,500

There were no purchase orders over \$2,500 presented.

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Litigation and Property Acquisition** was made by Trustee Connor.

Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 6:17 p.m.

Begin Executive Session: 6:18 pm.

End Executive Session: 6:58 p.m.

Back in regular session: 6:59 p.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 6:59 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 05/21/15

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 2, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that the departments ISO rating is up for review again. The Insurance Services Office has sent a request to update information. The Chief will update the Board as the process continues.

Chief Penny reported that the Board of Pharmacy inspected the Department last week and the Township has passed. The Board of Pharmacy inspects how narcotics are stored, used, and dispensed.

Sheriff Department Update

Lt. Kettelman reported that statistics will be available soon. In May alone, there were 93 crashes and 1,112 dispatches in the Township.

Mr. Bickford reported that he and Lt. Kettelman met with Arlington about sharing police services and, should something develop, they will report back in the future.

Maintenance Department Update

Mr. Kellums reported that Duke Energy is in the final stages of preparing to remove the utility poles on Hosbrook Road and they should be down soon.

Mr. Kellums will be meeting with Greater Cincinnati Waterworks and the property owners of the Kenwood City Place development to attempt to solve the problem with the water main that was caused by GCWW giving conflicting information during the original installation.

Mr. Kellums reported that the Hosbrook Road traffic calming project has a preconstruction meeting on Thursday and that there are three easements that still need to be acquired.

The North Trash Bash held at McDaniel Park was this past weekend. Ten dumpsters were filled compared to 13 at the South Trash Bash at Bechtold Park earlier this month.

Mr. Kellums reported that phases one and two of the Montgomery Road sidewalk construction will be done in house as it will be cheaper to build outright than it would be to pay for the studies required to obtain the grant. The studies would have cost an additional \$100,000 versus building it in house.

Mr. Kellums reported that Duke Energy sent the final bill in the amount of \$55,785.32 for the Kenwood Road underground project.

Parks and Recreation Update

Mr. McKeown reported that there have been several groups recently that have left the Community Room full of glitter after the event.

Mr. McKeown reported that many renters of the Community Room now have to pay a fee to their insurance company to obtain the necessary insurance coverage.

Mr. Bickford stated he is working with the Township's insurance carrier to see what options are available.

Nuisance Properties

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4458 Crystal Avenue, Sycamore Township, OH 45242" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-66 passed this 2nd day of June, 2015.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8541 Wicklow Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-67 passed this 2nd day of June, 2015.

Upcoming Public Hearings

Mr. Bickford presented the drawings submitted by Phillips Edison for the Kenwood Collection retail portion. Zoning Commission is scheduled to hear the case on June 8th and it should be before the Trustees on July 2, 2015.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Duke Energy	\$55,785.32	Kenwood Road Underground Utility Project
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A motion was made by Mr. Weidman, seconded by Mr. Bishop to approve the purchase order
Vote: All Aye.

The resolution "Approving the Participation of Sycamore Township as a Collaborative Partner with the City of Hamilton for a Local Government Innovation Fund Loan from the State of Ohio Development Services Agency" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-68 passed this 2nd day of June, 2015.

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Connor. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 10:05 a.m.

Begin Executive Session: 10:10 a.m.

End Executive Session: 10:37 a.m.

Back in regular session: 10:37 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:37 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 06/02/2015

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 4, 2015

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Connor.

The invocation from Holy Trinity Episcopal Church was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

The minutes of the Board of Trustees meetings held May 21, 2015 were read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

Mr. Donald Kiley of K & A Architecture presented a plan for the outlot at Eddie Merlot's. He noted that for an electronics store contemporary branding is important.

Lt. Ketteman submitted the monthly report from the Sheriff's Department stating there were 1,112 details last month and year to date there have been 101 thefts and eight burglaries.

Chief Penny reported that ISO (Insurance Standards Organization) has requested updated fire hydrant locations as part of their review of Sycamore Township.

Chief Penny noted that there have been 36 heroin overdoses this year in Sycamore Township.

Mr. Kellums reported on the Kugler Mill Road project. He said that Duke Energy was making progress on Hosbrook Road. Mr. Kellums noted he met with representatives from Greater Cincinnati Water Works at Cooper's Hawk to discuss water main issues there.

Mr. Miller announced the closing on the Plainfield Road property would take place next Thursday, June 11th.

Mr. Bickford stated he and Mr. Kellums will be meeting with another property owner on Plainfield Road.

Mr. Bickford presented the following purchase orders for approval:

SSP Northcreek, LLC	Tri-Health Garage Draw #8	\$356,743.74
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Blanket Vendor	2015 Road Program	\$100,000.00
US Bank	Kenwood Towne Place After School TIF Payment	\$255,917.29

Mr. Weidman made a motion, seconded by Mr. Bishop to approve these requests. Vote: All Aye.

Mr. Porter read a communication from Mrs. Pauline Barthel thanking Harry Holbert for his service to the Township and stating that the Township is a better place thanks to Mr. Holbert.

The resolution "Authorizing a Contract for the Purchase of a Hook Lift Truck Body and Accessory Package" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-69 approved this 4th day of June, 2015.

The Receipts and Disbursements of June 4, 2015 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

The meeting adjourned at 7:44 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 06-04-2015

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 16, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that he met with the east side Fire Chiefs about a joint equipment testing program since most testing firms are out of town. The group decided to do a joint RFP for the testing.

Sheriff Department Update

Lt. Kettelman reported that 15 bags of marijuana and a scale were confiscated at a traffic stop on Reading Road near the Galbraith Road intersection.

Lt. Kettelman reported about a child endangering case at David's Bridal where kids were left in the car. The mother was cited.

Maintenance Department Update

Mr. Kellums reported that all Hosbrook Road utilities have been placed underground and that the poles will be removed soon after the traffic signals pass their electrical inspection.

Ford Development is scheduled to begin construction on the Hosbrook Road traffic calming project on July 6, 2015.

Mr. Kellums reported that a company that builds the monolithic salt domes would be interested in coming to Cincinnati if there was more than one project. In the past, Amberley Village had indicated the desire to construct one, but now they are unsure. As a result, Mr. Kellums is looking into the alternate bid that was received to build a traditional structure.

Mr. Kellums reported that Phases Two and Three of the Montgomery Road sidewalk project are undergoing engineering updates and should be out for construction bids later this year. A grant application for Phase Three of the project is in process.

Mr. Kellums reported that the onyx paving project is scheduled to begin this week in the McCauly subdivision, weather permitting.

Parks and Recreation Update

Mr. McKeown reported that the Jump N Jive showband will perform a Twilight Concert at Bechtold Park from 5:00 p.m. to 7:00 p.m. on Sunday.

Mr. McKeown reported that Nike contacted the Township about potentially using Schuler Park as a backup field for an All Star Game showcase if the field at Xavier is not available.

Mr. McKeown is in contact with Tim Held, Moeller varsity baseball coach about attending a presentation at a future Trustee meeting.

Mr. McKeown reported that several new booths have been added to this year's festival including Cream of Caffeine, Tweedles and El Pueblo.

Nuisance Properties

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7200 Bobby Lane, Sycamore Township, OH 45243" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-70 passed this 16th day of June, 2015.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7216 Quailhollow Drive, Sycamore Township, OH 45243" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-71 passed this 16th day of June, 2015.

The resolution "Authorizing a Transfer of funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-72 passed this 16th day of June, 2015.

Sycamore Plaza

Mr. Miller presented the conditions for the Sycamore Plaza resolution that had been discussed with the applicant. The resolution for approval will be presented on Thursday.

Upcoming Public Hearings

Mr. Bickford reported that the annual tax budget public hearing will take place on July 2, 2015 at 6:30 p.m. and that the public hearing for case 2015-13MA will take place at 6:45 p.m. that same evening.

Mr. Miller reported that the attorney for the Port Authority had been in contact with him about an air rights parcel that has been proposed for the Kenwood Collection. Mr. Bickford stated he had been working with Phillips Edison on getting the parcel created.

Rockwern Academy Proclamation

The proclamation stating that "June 21, 2015 is hereby proclaimed to be James Coomer, Junior Coomer, and Phillip Roades Day in Sycamore Township, Ohio" was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve the proclamation. Mr. Porter called the roll. Vote: All Aye.

Proclamation passed this 16th day of June, 2015.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase order for approval:

Blanket Vendor \$146,456.00 Contract Services #2

Mr. Weidman made a motion, seconded by Mr. Bishop to approve the purchase order. All voted Yes.

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Property Acquisition**, was made by Trustee Connor.

Mr. Porter called the roll - Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:37 a.m.

Begin Executive Session: 9:43 a.m.

End Executive Session: 10:09 a.m.

Back in regular session: 10:09 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 10:09 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 06/16/2015

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 18, 2015

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Connor.

The invocation from Trinity United Church of Christ was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Fire Chief Penny, Zoning Administrator Holbert and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums and Parks/Recreation Director McKeown were excused.

The minutes of the Board of Trustees meetings held June 2 and 4, 2015 were read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these minutes.

Vote: All Aye.

Mr. Gene Medl, of 4208 Larchview Drive, thanked the Sheriff's Department for their patrols and asked about the possibility of reimbursement by the state for removal of trees stricken with Ash Borer disease.

Lt. Kettelman reported there had been 50 auto accidents so far in June. Lt. Kettelman informed the Board of an arrest of an individual in possession of heroin supplies, noting that the swearing in of the Sheriff's new Heroin Task Force had taken place the previous day.

Chief Penny reported the Fire Department has handed out smoke detectors and received orders for address signs as a result of the newsletter article. He also stated that two Township Firefighters had helped with the Special Olympics.

Mr. Bickford reported on behalf of Mr. McKeown that advertising for the Festival has been set up and the purchase order for the rides at the Festival would be presented for approval later in the meeting.

President Connor noted the Twilight Concert was scheduled to take place June 21st.

Mr. Bickford reported on behalf of Mr. Kellums that the Galbraith/Montgomery Roads Underground Utility Project would be re-bid and that the Hosbrook Road Traffic Calming project is still in the process of procuring easements.

Mr. Bickford reported the Township had received a RENU forfeiture payment of \$11,000. He also stated he had attended a 911 Call Center funding meeting and briefly discussed some of the funding options which include the possibility of an assessment being placed on all parcels by the Hamilton County Commissioners without the opportunity for voter approval from residents.

Mr. Holbert reported the number of permits was up about 20% and the backlog of property maintenance complaints had been reduced. He stated the open house for the proposed zone change involving LaRosa's parking lot had gone well.

Mr. Holbert reported that the garage for the Northcreek Development was nearing completion and the applicant would be requesting a final inspection at the end of the month.

Mr. Holbert stated that the Township is working with High Point on a blockwatch program.

Mr. Bickford presented the following purchase order for approval:

Kissel Brothers Shows, Inc.	Festival Rides	\$10,000.00
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Mr. Weidman made a motion, seconded by Mr. Bishop to approve this request. Vote: All Aye.

The resolution "Approving a Zone Change for the Sycamore Plaza Development" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-73 approved this 18th day of June, 2015.

The resolution "Approving a Major Adjustment to a Site Plan for an Approved Planned Unit Development for the Simply Money Development" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-74 approved this 18th day of June, 2015.

The resolution "Honoring the 2015 Moeller High School Baseball Team" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-75 approved this 18th day of June, 2015.

The Receipts and Disbursements of June 18, 2015 were available in the Fiscal Officer's Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

Mr. Miller reported that the Norton trial was continued to December, 2015.

The meeting adjourned at 7:25 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 06-18-2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
June 30, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Attorney Rob Butler. Law Director Miller and Lt. Kettelman from the Hamilton County Sheriff's Office were excused.

Fire Department Update

Chief Penny reported that four of our firetrucks and a life squad helped with Cincinnati Police Officer Sonny Kim's funeral. The Chief reported that he will be meeting with Medicount regarding changes to Medicare and patient signature requirements.

Maintenance Department Update

Mr. Kellums reported that Michael Elkus, 6475 E. Galbraith Road property owner, has requested that the Township replace all of the landscaping on the property. Mr. Bickford stated that there was never any agreement between the Township and Mr. Elkus regarding landscaping.

Mr. Kellums suggested that the Township landscape the right-of-way only along Mr. Elkus' property.

Mr. Kellums presented a proposal from Performance Asphalt for \$10,681 to seal and restripe Schuler Park. Mr. Weidman made a motion, seconded by Mr. Bishop to approve the request. All voted yes.

Mr. Kellums reported that bids for the 2015 Curb and Sidewalk program will be opened on July 14, 2015 at 10:00 a.m.

Mr. Kellums presented a proposal from Hartman and Smith in the amount of \$38,250 for water pit relocation at the Cooper's Hawk Restaurant. Mr. Weidman made a motion, seconded by Mr. Connor, to approve the proposal. All voted yes.

Parks and Recreation Update

Mr. McKeown reported that the Twilight Concert went well. The Festival in Sycamore will be featured on the Stooze Report on WLW the Thursday of festival week.

Mr. McKeown reported that the festival temporary stage permit had been approved and noted that Mark Farner is excited to be coming back to the festival.

Mr. McKeown reported that the Schuler Community Room is being cleaned on Thursday by Apke Carpet.

Nuisance Properties and Vehicles

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12051 5th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-76 passed this 30th day of June, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7950 Richmond Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-77 passed this 30th day of June, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8714 Wicklow Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-78 passed this 30th day of June, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4278 Williams Street, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-79 passed this 30th day of June, 2015.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-80 passed this 30th day of June, 2015.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-81 passed this 30th day of June, 2015.

Upcoming Public Hearings

Mr. Bickford reported that the 2016 Tax Budget public hearing is scheduled for 6:30 p.m. on Thursday, July 2, 2015 and explained that the tax budget is required to demonstrate the financial need of the Township so that the levied funds can be collected by the Hamilton County Auditor.

Mr. Bickford presented the Phillips Edison case information for the 6:45 p.m. public hearing on July 2, 2015.

Township Campus

Mr. Bickford requested to table this topic pending more information.

Emerald Ash Borer

Mr. Bickford reported that the State of Ohio has no reimbursement for removing Ash Trees and that he would communicate that with Mr. Medl who inquired about it at the last Trustee meeting.

Mr. Kellums stated the Township could replace street Ash Trees in the right-of-way if needed.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

SSP Northcreek LLC	TriHealth Garage Draw #9	\$406,771.33
Performance Asphalt	Schuler Park Stripe / Seal	\$10,681.00
Hartman & Smith	Coopers Hawk Water Pit	\$38,250.00

A motion was made by Mr. Weidman, seconded by Mr. Bishop to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Connor. Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:40 a.m.

Begin Executive Session: 9:45 a.m.

End Executive Session: 10:08 a.m.

Back in regular session: 10:08 a.m.

Mr. Connor made a motion, seconded by Mr. Weidman, to accept a proposal from Beck Consulting for right-of-way appraisal services on Plainfield Road in the amount of \$11,650.00.

All voted yes.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 10:09 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 06/30/2015

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 2, 2015

The Public Hearing for the 2016 Tax Budget was called to order at 6:30 p.m. by President Connor.

Fiscal Officer Porter distributed the 2016 Tax Budget for Trustee review.

The Public Hearing was closed at 6:35 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 2, 2015

The Public Hearing for Case 2015-13MA was called to order at 6:45 p.m. by President Connor.

Mr. Holbert presented zoning case 2015-13MA.

Mr. Mark Wilhoite, of Phillips Edison, was present to answer questions from the Board.

The Public Hearing was closed at 6:58 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 2, 2015

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Connor.

The invocation from Community Lighthouse Church of God was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Superintendent Kellums, Zoning Administrator Holbert, Lt. Ketteman from the Hamilton County Sheriff's Office and Attorney Rob Butler. Law Director Miller, Administrator Bickford, Parks/Recreation Director McKeown and Fire Chief Penny were excused.

The minutes of the Board of Trustees meetings held June 16 and 18, 2015 were read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

Ms. Sue Palermo, of Heitmeyer Farms subdivision, expressed concerns about transient vendors walking through her neighborhood and asked for information on requirements for vendor permits. Ms. Palermo also informed the Trustees about parking and visibility issues that occurred recently on Bayberry. Ms. Palermo was advised to call the non-emergency dispatch phone number for the Hamilton County Sheriff should this be an issue in the future.

Lt. Ketteman reported there had been 1088 dispatches in June and 98 auto accidents so far this year.

Mr. Kellums recommended that the salt dome construction project be awarded to Seitz Builders.

Mr. Holbert reported that the High Point Neighborhood Watch program was going well. He said attendance at the meetings was up and the High Point residents are planning to start a lighting district.

Mr. Weidman made a motion, seconded by Mr. Bishop, to direct Mr. Miller to prepare a resolution approving with conditions zoning case 2015-13MA. Vote: All Aye.

The resolution "Adopting the Township Tax Budget for 2016" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-82 approved this 2nd day of July, 2015.

The resolution "Authorizing a Contract for the Construction of a Salt Dome" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-83 approved this 2nd day of July, 2015.

The receipts and disbursements of July 2, 2015 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

The meeting adjourned at 7:25 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 07-02-2015

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

July 14, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny, Zoning Administrator Holbert and Lt. Kettelman from the Hamilton County Sheriff's Office. Administrator Bickford was excused.

Fire Department Update

Chief Penny reported that EMS billing was up \$33,000.00 from last year. He also informed the Board the Department's old radio equipment had been sold for \$2,100.00.

Sheriff Department Update

Lt. Kettelman reported the statistics for the month of June.

Maintenance Department Update

Mr. Kellums reported the Galbraith Road underground utility project had been advertised.

He stated the Hosbrook Road Traffic Calming construction starts next week.

The resolution "Authorizing a Contract with Brandstetter/Carroll, Inc. for Engineering, Construction Administration, and Inspection Services" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-84 passed this 14th day of July, 2015.

The resolution "Authorizing a Rental of the Real Property Located at 4681 Orchard Lane in Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-85 passed this 14th day of July, 2015.

Parks and Recreation Update

Mr. McKeown reported that the High School All Star Classic at Schuler Park had been cancelled. He also reported the Annual Sycamore Township Car Show is coming up on August 1, 2015. Mr. McKeown said the Stooze Report would be featuring the Festival in Sycamore on Thursday, July 16th at 1:30p.m. He informed the Board the Meet and Greet with Mark Farner would be Friday at 8:00 p.m. and with Kansas would be Saturday at 8:55 p.m.

Upcoming Public Hearings

Mr. Holbert reported on the upcoming zoning cases heard by the Zoning Commission the previous evening.

The resolution “Approving a Major Adjustment to an Approved Planned Unit Development for the Kenwood Collection Development” was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-86 passed this 14th day of July, 2015.

Nuisance Properties and Vehicle

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8321 St. Clair Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-87 passed this 14th day of July, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4456 Crystal Avenue, Sycamore Township, OH 45242” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-88 passed this 14th day of July, 2015.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-89 passed this 14th day of July, 2015.

Purchase Orders over \$2,500

Mr. Kellums presented the following purchase order for approval:

Chard Snyder	Administration Fees	\$3,311.00
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A motion was made by Mr. Weidman, seconded by Mr. Bishop to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to cancel the Trustee Meeting scheduled meeting scheduled for July 16, 2015. Vote: All Aye.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 9:38 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 07/14/2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 4, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that he and Lt. Kettelman met with Kenwood Towne Centre representatives about communication radios. The Towne Centre also wants to plan another active shooter drill in the near future.

Chief Penny reported that Medicare is increasing the number of diagnostic codes from approximately 14,000 to over 70,000. The change must be effective by October 1, 2015.

Chief Penny reported that the hospitals have changed procedures for narcotics disposal. They will no longer witness or assist the fire department in drug disposal.

Sheriff Department Update

Lt. Kettelman reported that there were 1,150 calls for service in the month of July.

Lt. Kettelman followed up on Chief Penny's comments about the radios saying they would need to be replaced in the near future to insure continued communications.

Trustee Weidman stated that communications are a problem. Lt. Kettelman stated that a way needs to be found to unify all departments and make communications seamless. Chief Penny added that in 2018 all the current radios will be obsolete as Motorola will no longer make parts to support them.

Lt. Kettelman reported that the State of Ohio is looking into an all digital system. It is unclear at this time how it will affect Hamilton County.

Lt. Kettelman reported that the officers are being trained in the use of Narcan for heroin overdoses. The Sheriff is also working with the Hamilton County Commissioners to explore the possibility of obtaining a grant for body cameras.

Lt. Kettelman stated that burglaries are up in the daytime and the drug problem has a lot to do with it.

Lt. Kettelman reported that there were no arrests at the Festival in Sycamore.

Parks and Recreation Update

Mr. McKeown reported that the Festival went well despite the weather. He also reported that there were over 100 cars entered into the car show with an Edsel Station Wagon winning Trustees' Choice and an old Chevy Corvair winning Best in Show.

The Moeller High School State Championship Baseball Team will be in attendance at the Trustees Meeting Thursday night.

Mr. McKeown reported that the August Park Board meeting has been cancelled.

Mr. Weidman commended everyone on a job well done for the Festival in Sycamore.

Kugler Mill Road Reconstruction Agreement Resolution

The resolution "Approving an Agreement between Hamilton county and Sycamore Township for the Design Improvements to Kugler Mill Road" was read. Mr. Weidman made a motion, seconded by Mr. Bishop, to approve the resolution. Mr. Porter called the roll. Vote all yes.

Plainfield Road Crosswalk Agreement Resolution

The resolution "Approving an Agreement between Hamilton County and Sycamore Township for the Installation of a Flashing Pedestrian Signal on Plainfield Road" was read. Mr. Weidman made a motion, seconded by Mr. Bishop, to approve the resolution. Mr. Porter called the roll. Vote all yes.

Galbraith Road Underground Utility Bid Results

Mr. Kellums reported the results of the bid opening for the Galbraith Road Underground Utility Project:

Bansal	\$3,779,790.95
Elex	\$3,952,926.35
Adleta	\$3,654,737.15

Mr. Weidman made a motion, seconded by Mr. Bishop, to direct Law Director Miller to prepare a resolution accepting the bid from Adleta, Inc. Mr. Porter called the roll. All voted yes.

Kugler Mill Consultant Selection

Mr. Kellums reported that there were nine submittals for the Kugler Mill Road Request for Qualifications. Based on the consultant rating process used, the top three firms were Choice 1 Engineering, TEC Engineering and Burgess and Niple. Choice 1 scored the highest. Mr. Bishop made a motion, seconded by Mr. Weidman to enter into contract negotiations with Choice 1 Engineering. Mr. Porter called the roll. All voted Yes.

Maintenance Update

Mr. Kellums reported the bid results of the 2015 Curb and Sidewalk Program.

Prus Construction	\$391,070.00
R.A. Miller Construction Company	\$499,739.00
Adleta Construction	\$416,550.00

The resolution “Authorizing a Contract for the 2015 Curb and Sidewalk Program” was read. Mr. Weidman made a motion, seconded by Mr. Bishop, to approve the resolution. Mr. Porter called the roll. Vote all yes.

The resolution “Approving an Agreement between the Director of the Ohio Department of Transportation and Sycamore Township for the Construction and Maintenance of Sidewalks Along a Portion of Montgomery Road” was read. Mr. Weidman made a motion, seconded by Mr. Bishop, to approve the resolution. Mr. Porter called the roll. Vote all yes.

Mr. Kellums reported that the salt dome was submitted for building permit two weeks ago and it will not be reviewed by Hamilton County for another 20-30 days.

Mr. Kellums updated the Board on several ongoing projects:

The wires have been removed from the poles on Hobbrook and Montgomery Roads and the poles will be coming down soon, weather permitting.

The Hosbrook Road Traffic Calming / Sidewalk project is underway with storm sewer installation starting.

Mr. Kellums stated there was a potential renter for a house on Orchard that has two dogs. The Board was not inclined to allow pets.

Mr. Kellums presented a bid to fix the curb damage on Pine Road caused by Evans Landscaping.

Mr. Kellums reported that he has contacted Rumpke about removing the recycling dumpsters at the old firehouse on Solzman Road due to the dumpsters being used as trash dumpsters instead of recycling. He is looking into expanding the number of dumpsters at the Administration Complex.

Mr. Kellums reported that Colerain Township had bid trash services with Rumpke coming in as the low bidder at \$16.50 per month with curbside recycling and carrier billing. Currently, Sycamore Township residents pay over \$23 per month with curbside recycling. Mr. Bickford added that Springfield and Ross Townships were part of the bid as well.

Mr. Weidman requested more information on the bid process and what kind of comments were received from Colerain and Springfield Townships.

Mr. Weidman asked Mr. Kellums to explain the storm damage procedure. Mr. Kellums replied that when a storm is declared, the resident must call within 48 hours and have the debris out at the curb within two weeks.

Upcoming Public Hearings

Mr. Bickford reminded the Board of the upcoming public hearings.

Mr. Bickford presented the latest proposal from the Hanson Group for their new building. The Board declined to give Mr. Bickford permission to approve the drawings as required by the resolution and that they preferred the original design.

Planning Consultant Selection

Mr. Bickford reported that three firms were interviewed and that the interview committee felt that either McBride Dale and Clarion or Jacobs Advanced Planning is qualified to complete the plan.

Mr. Weidman stated that, based on the materials submitted, he felt Jacobs would do an excellent job. Mr. Connor and Mr. Bishop agreed, based on their involvement in the interviews.

Mr. Weidman made a motion, seconded by Mr. Connor to enter into contract negotiations with Jacobs Advanced Planning Group. All voted yes.

Fire Department SCBA

Mr. Bickford presented a proposal for new SCBA gear for the fire department and explained that the cost of continued maintenance would be more expensive in the long run versus buying new gear.

Chief Penny explained some of the problems with the current gear which is approximately 15 years old and does not meet the current NFPA guidelines.

Mr. Bickford stated this would be purchased out of Tax Increment Financing and would not come out of the fire department capital fund.

Mr. Bickford stated there would be a purchase order for consideration as the next agenda item.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

SSP Northcreek	TriHealth Garage Draw #10	\$234,663.23
SCBA Gear	Vogelpohl Fire Equipment	\$174,910.56
Hamilton County Sherriff	Contract Services	\$121,504.96
Blanket Vendor	Festival Expenses	\$6,000.00

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Property Acquisition and Employment** was made by Trustee Connor.

Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 10:27 a.m.

Begin Executive Session: 10:33 a.m.

End Executive Session: 10:54 a.m.

Back in regular session: 10:54 a.m.

Mr. Bishop made a motion, seconded by Mr. Weidman, to approve a purchase order to TEC Engineering for a change in the Plainfield Road round-a-bout design. Mr. Porter called the roll, all voted yes.

Mr. Bishop made a motion, seconded by Mr. Weidman, to authorize the hiring of an independent contractor for code enforcement purposes. Mr. Porter called the roll, all voted yes.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 10:55 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 08/04/2015

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 6, 2015

The Public Hearing for Case 2015-14MA was called to order at 6:15 p.m. by President Connor.

Mr. Holbert presented zoning case 2015-14MA.

The Public Hearing was closed at 6:35 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 6, 2015

The Public Hearing for Case 2015-16Z was called to order at 6:37 p.m. by President Connor.

Mr. Holbert presented zoning case 2015-16Z.

The following offered comments on the case:

Greg Pancero, Applicant, addressed the Board in support of his case.

Stephanie Schmidt, of 7148 Garden Road, stated property value has fallen and that she wants sidewalks installed.

Joe Rentdrop, of 7201 Silvercrest Drive, expressed concerns about traffic.

Carol Talergio, of 7241 Silvercrest Drive, said she is concerned about traffic and speeds along Silvercrest Drive.

Jan Goings, of 7152 Silvercrest Drive, expressed traffic concerns and speeds on street, saying there have been many near miss accidents that have not been reported. Ms. Goings stated she wants sidewalks on Garden and Silvercrest and speed humps.

Michelle Schafer, of 7116 Silvercrest Drive said she is concerned about traffic and wants sidewalks.

Molly Monrande, of 7144 Garden Road, commented she likes the community feel of Madeira but was priced out of the market. She said she wants speed humps and sidewalks.

Jeff Schafer, of 7116 Silvercrest Drive, also expressed concerns about traffic and sidewalks.

The Public Hearing was closed at 7:37 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 6, 2015

The regular meeting of The Board of Trustees was called to order at 7:47 p.m. by President Connor.

The invocation from All Saints Catholic Church was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Zoning Administrator Holbert. Lt. Kettelman from the Hamilton County Sheriff's Office was excused.

The minutes of the Board of Trustees meetings held June 30, July 2, and July 14, 2015 were read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes. Vote: All Aye.

President Connor read the resolution "Honoring the 2015 Moeller High School Baseball Team" and presented it to Coach Tim Held.

Mr. Don Kiley presented revised drawings for the Hanson Zoning Case. Mr. Miller will prepare the resolution for the next meeting.

Chief Penny thanked the Board of Trustees for purchasing the new SCBA equipment. Chief Penny reported on an app the department will be able to use on runs to obtain electronic signatures from patients approving medications.

Mr. McKeown stated that Moeller has been a pleasure to work with the last five years.

Mr. Kellums reported on a change order for the Hosbrook Road Project in the amount of \$30,577.90 for excavation and conduit.

Mr. Bickford reported that Constellation had mailed opt out notices to residents and that he has contacted them attempting to obtain more information about rates.

In response to the public hearing earlier, Mr. Bickford said the Township will obtain 24 hour traffic counts for a baseline and contact TEC Engineering to see if study costs will warrant consultant selection.

Mr. Bickford informed the Board that the JEDZ Boards must adopt new tax codes.

Mr. Holbert reported that both zoning certificate applications and complaints were up from previous years. He stated the number of participants at the Highpoint Neighborhood Watch meetings has been on the rise. Mr. Holbert also informed the Board that the arborist report for I-71 has been submitted.

Mr. Porter read a communication from Jerry Laub thanking one of the Hamilton County Sheriff's Department officers who assisted him after someone broke into his home.

Mr. Porter read a communication from Mark L. Mitchell thanking Sycamore Township EMTs for their courteous and professional service on a recent run.

Mr. Porter read a communication from Firefighter Michael Beiting thanking the Board for flowers sent to his father's funeral.

Mr. Porter read a communication from Ed Oravec thanking Tim Feichtner and the Sycamore Township ladder truck for attending the Ironwood street party on July 11th, saying that Firefighter Feichtner was a great ambassador for the Department.

Mr. Weidman, noting his concern that the proposed hospital would cause great stress on Township emergency services, as well as the lack of compliance with the land use plan, made a motion, seconded by Mr. Bishop, to direct Mr. Miller to prepare a resolution denying zoning case 2015-14MA. Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. Bishop, to direct Mr. Miller to prepare a resolution approving with conditions zoning case 2015-16Z. Vote: All Aye.

The resolution "Authorizing a Contract with Adleta, Inc. for Construction of the Galbraith/Montgomery Road Utility Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-94 approved this 6th day of August, 2015.

The resolution "Approving a Change Order to a Contract for the Hosbrook Road Improvement Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-95 approved this 6th day of August, 2015.

The receipts and disbursements of August 6, 2015 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

The meeting adjourned at 8:30 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 08-06-2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 18, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Ketteman from the Hamilton County Sheriff's Office. Fire Chief Penny was excused.

Fire Department Update

Chief Penny was excused from the meeting.

Sheriff Department Update

Lt. Ketteman reported that there were 1,150 calls for service and 100 accidents in July which is normal for this time of the year.

Lt. Ketteman reported that the suspect in the Kenwood Towne Centre armed robbery had been apprehended. The suspect agreed to meet several other individuals in the parking lot after hours to purchase clothes. The suspect then robbed the individuals at gun point. The victims and suspect knew each other.

Mr. Bickford reported that several of the police vehicles had over 100,000 miles and were in need of replacement. The cost of a new Ford SUV police vehicle is \$26,185 with an additional \$4,800 required for the police equipment. The two existing vehicles with the highest mileage will be replaced.

Lt. Ketteman explained that the vehicles idle constantly when in the field to support the equipment attached to them and a police vehicle with 100,000 is equivalent to a civilian vehicle with 140,000 miles on it.

Mr. Weidman stated these were better vehicles than the Dodge Chargers. Lt. Ketteman stated the Deputies prefer the Ford vehicles because there is more room.

Mr. Bishop made a motion, seconded by Weidman to purchase two vehicles. All voted yes.

Parks and Recreation Update

Mr. McKeown reported McDaniel Park will be home field for girls fast pitch softball through November 1st and that the Schuler Park baseball diamond will close in early September for rehabilitation. Landmark Christian will be playing their home soccer games at Schuler Park and several organizations are using the fields behind the Administration Complex.

Mr. McKeown stated the 2016 Festival in Sycamore is scheduled for July 15-16 and he is looking into bands.

Maintenance Update

Mr. Kellums reported that the signs received as a part of the ODOT Sign grant have been delivered to the Township and will be installed as time permits.

Mr. Kellums reports that OKI has awarded the Township a grant for phase four of the Montgomery Road sidewalk project. The amount of the award was approximately \$941,000. Mr. Connor asked what the match percentage was. Mr. Kellums stated he believes it is a ratio of 80% grant / 20% local funds.

Mr. Kellums reported that the Hosbrook Road Calming project continues on schedule and should be completed next year. He also stated that the poles on the Hosbrook / Montgomery Utility project have been removed and the project should be completed soon.

Prus Construction is getting ready to begin the 2015 Curb and Sidewalk program on certain Township roads.

Assurance Health Systems

Mr. Miller reported that Assurance Health Systems had submitted a letter requesting the opportunity to speak to the Trustees prior to the passage of a resolution on their Zoning Case.

The Board agreed to allow them on the agenda as an old business item for the first meeting in September.

Nuisance Properties and Vehicles

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11951 1st Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-96 passed this 18th day of August, 2015.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8701 Appleknoll Lane, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-97 passed this 18th day of August, 2015.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7747 Cincinnati Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-98 passed this 18th day of August, 2015.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4458 Crystal Avenue, Sycamore Township, OH 45242" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-99 passed this 18th day of August, 2015.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12051 5th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-100 passed this 18th day of August, 2015.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-101 passed this 18th day of August, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8570 Plainfield Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-102 passed this 18th day of August, 2015.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-103 passed this 18th day of August, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8409 Beech Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-104 passed this 18th day of August, 2015.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-105 passed this 18th day of August, 2015.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-106 passed this 18th day of August, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8303 Wexford Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-107 passed this 18th day of August, 2015.

Code Enforcement Officer

Mr. Bickford requested a motion to hire James Curee as a contracted code enforcement officer. Mr. Weidman made a motion, seconded by Mr. Bishop to approve the contract. Mr. Porter called the roll, all voted yes.

Upcoming Public Hearings

Mr. Bickford reported that the two lighting district public hearings were set for Thursday evening, August 20th. The Caralee Lighting District involves one light serving six residents. The Sterling Run Lighting District involves the entire subdivision and the Homeowner's Association has sent an email to its members recommending continuing the district without upgrading the lights.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

TEC Engineering \$8,300.00 Traffic Analysis

A motion was made by Mr. Weidman, seconded by Mr. Bishop to approve this request.

Vote: All Aye

Brandstetter Carroll \$13,623.53 Montgomery/Galbraith Roads Project

A motion was made by Mr. Weidman, seconded by Mr. Bishop to approve this request.

Vote: All Aye

Brandstetter Carroll \$5,142.46 Hosbrook Road Traffic Calming Project

A motion was made by Mr. Weidman, seconded by Mr. Bishop to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 9:46 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 08/18/2015

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 20, 2015

The Public Hearing for the Caralee Lighting District Renewal was called to order at 6:30 p.m.

Fiscal Officer Porter presented the renewal.

Mr. Robert Kistler, of 4687 Caralee Drive, spoke in favor of the renewal of the lighting district.

The Public Hearing was closed at 6:35 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 20, 2015

The Public Hearing for the Sterling Run Farms Lighting District Renewal was called to order at 6:35 p.m.

Fiscal Officer Porter presented the renewal.

Mr. Jerry Knoblach, of 11940 Derbyday Court, spoke in favor of the renewal of the lighting district.

The Public Hearing was closed at 6:45 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 20, 2015

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Connor.

The invocation from Hartzell United Methodist Church was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Trustee Weidman was excused.

The minutes of the Board of Trustees meetings held August 4 and 6, 2015 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Ms. Annie Wilkerson, of Congressman Brad Wenstrup's office, stated his office is here to assist with any congressional issues. She also reported that the deadline for Service Academy applications is September 25, 2015.

Ms. Susan Palermo, 5388 Elmcrest Lane, informed the Board that new landscaping will be installed at the entrance to Heitmeyer Farms Subdivision. She stated she would like the Township to help with entry landscape maintenance next year.

Lt. Kettelman reported now that school is back in session there have been complaints regarding vehicles speeding in school zones. Lt. Kettelman said the school zone speed limit would be enforced and he is increasing patrols when possible.

Chief Penny reported on a meeting he attended regarding the Jewish Hospital helipad. He stated there would be a jet foam system to protect the roof in case the helicopter catches on fire. The department is also working with the hospital to test foam from the ladder truck that would put out the fire on the helicopter itself. Chief also reported that the department has asked Jewish Hospital to provide a radio repeater system because our radios don't penetrate the current building.

Mr. McKeown reported that Deer Park soccer, a program with 300 children involved, will be using Township fields.

Mr. Connor suggested an article in the newsletter detailing what sports programs make use of Township fields.

Mr. Kellums reported on a pre-construction meeting for Galbraith Road Utility Project. He said he is working with Duke to acquire the necessary easements. Mr. Kellums informed the Board the Township did not get the County Engineers Association Grant funding for road signs.

Mr. Bickford reported that TEC Engineering is conducting traffic counts on Silvercrest Drive and Garden Road.

Mr. Bickford reported that the traffic cameras are in the process of being moved to their permanent locations and that two cameras will be added to the top of the Kenwood Collection.

Mr. Bickford informed the Board that the gas rate for the aggregation program has not been locked in yet.

Mr. Bickford stated that Jim Curee, the new Property Maintenance Inspector for the Township, had started work this week.

Mr. Bickford said the first tenants for the Kenwood Collection office building will occupy the structure by the end of October, 2015.

Mr. Bickford presented the following purchase orders for approval:

TEC Engineering	Traffic Cameras	\$12,000.00
Tri-State Concrete	Kenwood Underground Utility Project	\$6,813.38

Mr. Porter read a communication from Ken and Teri Klug, of 4657 Orchard Lane, thanking Tracy Kellums and the maintenance crew for the work done replacing sidewalks on Orchard Lane.

Mr. Porter read a communication from Julie Kellam thanking Hamilton County Sheriff Officer Eric Kidd for his help returning her purse to her after it was lost.

Mr. Porter thanked the Trustees and Township for flowers and support after the death of his father.

Mr. Bishop made a motion, seconded by Mr. Connor to table the Assurance Health Resolution at the request of the applicant until the next meeting. All voted yes.

The resolution “Approving a Major Adjustment to a Site Plan for an Approved PUD2 Development for the Hanson Electronics Development” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-108 approved this 20th day of August, 2015.

The resolution “Approving a Zone Change for the Kenwood LaRosa’s Development with a Planned Unit Development Overlay” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-109 approved this 20th day of August, 2015.

The resolution “Renewing the Caralee Lighting District” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-110 approved this 20th day of August, 2015.

The resolution “Renewing the Sterling Run Farms Lighting District” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-111 approved this 20th day of August, 2015.

The resolution “Providing a Civil Fine for Obstructing Roads and Sidewalks in Sycamore Township, Repealing Resolution 2011-59” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-112 approved this 20th day of August, 2015.

The resolution “authorizing a Contract for the Purchase of Two Police Vehicles, the Trade in of Two Existing Vehicles” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-113 approved this 20th day of August, 2015.

The receipts and disbursements of August 20, 2015 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 7:23 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 08-20-2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
September 1, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported on a fatal construction accident at the hotel construction site. OSHA and the Building Department will be investigating.

Chief Penny reported that Jewish Hospital has denied the request for foam on the roof of the new patient tower. He is planning on meeting with the hospital to determine what other life safety options are available.

Sheriff Department Update

Lt. Kettelman reported that there have been complaints about speeding and stop sign violations on Plainfield Road and Appleknoll Lane. The Sheriff's office will patrol the area as time permits.

Lt. Kettelman reported that there have been 90 crashes in the month of August with a few days left in the reporting cycle.

Trustee Weidman requested that officers patrol Garden Road and Silvercrest Drive more often.

Parks and Recreation Update

Mr. McKeown reported that McDaniel Park received minor damage from an All-Terrain Vehicle.

Mr. McKeown reported that the play set at McDaniel Park is in need of repair or replacement along with some of the picnic tables. The pavilion will also need roof work in the near future.

Donna Lane Storm Sewer Repair

Mr. Kellums reported that 135 feet of the 18" storm sewer has separated joints and is starting to undermine the road. The storm sewer is 15 feet deep and is under the road making a trench repair difficult and expensive. Mr. Kellums recommends lining the sewer instead at a cost of \$24,995.75. The work will be performed by Insituform Technologies. Mr. Miller reported he will have a resolution for the Trustees' consideration on Thursday.

Galbraith/Montgomery Roads Underground Project

Mr. Kellums reported that the necessary permits for the job have been received from ODOT and the Hamilton County Engineers office and work is slated to begin within the next week starting with the Kenwood Collection and Northcreek traffic signals.

Mr. Kellums reported that the Hosbrook Traffic Calming construction project is moving along very well thanks to the contractor.

Maintenance Update

Mr. Kellums presented two purchase orders to Hartman and Smith for \$38,250.00 and \$8,164.64 respectively for additional expenses on the Hosbrook Road / Kenwood City Place fire branch relocation. The additional expenses were due to inaccurate information from Cincinnati Waterworks regarding the location and depth of the pit / water branch. The contractor had to mobilize extra equipment in order to complete the job.

Mr. Weidman made a motion, seconded by Mr. Bishop to approve the purchase order. All voted yes.

Mr. Kellums reported that the Township and Hamilton County are working on a grant application for the reconstruction and sidewalk addition to Kugler Mill Road. Hamilton County will also be applying for a SCIP grant to rehabilitate Deerfield Road and Sycamore Township will assist in the application. The project will be done at no cost to the Township.

Orchard Lane House Rental

The resolution "Authorizing a Rental of the Real Property Located at 4673 Orchard Lane in Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-114 passed this 1st day of September, 2015.

Nuisance Properties and Vehicles

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11961 2nd Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-115 passed this 1st day of September, 2015.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12106 2nd Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-116 passed this 1st day of September, 2015.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-117 passed this 1st day of September, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11962 4th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-118 passed this 1st day of September, 2015.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Festival Expenses	\$5,000.00
Hamilton County Sheriff’s Office	April Contract Services	\$106,740.97

A motion was made by Mr. Weidman, seconded by Mr. Bishop to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 9:20 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 09/01/2015

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

September 3, 2015

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Connor.

The invocation from St. Saviour Church was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

The minutes of the Board of Trustees meetings held August 18 and 20, 2015 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

Mr. Connor presented the Proclamation "Designating September as Ovarian Cancer Awareness Month" in Sycamore Township. Mr. Bishop made a motion, seconded by Mr. Weidman, to adopt the Proclamation. Mr. Weidman thanked the Board for passing the Proclamation.

Robert Burns and Xpangyi Liu informed the Board they were attending the meeting for Government Class at Sycamore High School.

Mr. Gene Medl, of Larchview Drive, thanked the Trustees for prompt response from the sheriff when he reported a solicitor. Mr. Medl also said there is a problem with the traffic light at the intersection of Larchview Drive and Plainfield Road.

Lt. Kettelman informed the Board he will have the monthly report for August to them next week. He said there were 1,133 dispatches with an average response time of 8.5 minutes.

Chief Penny thanked the Trustees for the flowers sent to his brother's funeral. Chief Penny then reported on the year to date run statistics noting there had been 2,722 runs including 635 for fire and 2087 EMS runs. He noted the Department has so far had 809 runs to nursing homes and 129 runs to Kenwood Towne Center. Chief Penny stated 28% of the runs were simultaneous and 340 runs were within one to ten minutes of each other.

Mr. Bishop reported on behalf of Mr. McKeown that Mr. McKeown had scheduled meetings with some companies regarding replacing the playground equipment at McDaniel Park.

Mr. Kellums reported he had a kick off meeting to discuss the Galbraith Road Underground Utilities project and that construction was set to begin September 14, 2015.

Mr. Bickford reported the application submitted by the Township and the City of Hamilton for the Local Government Innovation Fund for Document Management has been awarded.

Mr. Bickford presented the following purchase orders for approval:

SSP Northcreek, LLC	TriHealth Garage Draw #11	\$89,466.23
Smartwatt Energy	Exterior Light Replacement Administration Complex	\$14,693.39

Mr. Weidman made a motion, seconded by Mr. Bishop to approve these requests. All voted, yes.

Mr. Bickford reported both permits and construction projects in the Township are up from last year.

Mr. Morris Long, CEO of Assurance Health Systems, addressed the Board in regards to Zoning Case 2015-14MA.

Mr. Weidman was concerned that the building was zoned office.

Mr. Bickford stated that hospitals are not permitted as of right in an office district and in a planned district SPUD approval is required.

Chief Penny discussed the fire runs associated with hospitals and nursing homes.

Scott Phillips, Frost, Brown and Todd addressed the Board and stated that this does not feel like a hospital since over 40% of the building will be office.

Mr. Connor stated the Board would take the information under advisement.

The resolution “Authorizing a Contract with Insituform Technologies, Inc. for Sewer Lining Repairs” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2015-119 approved this 3rd day of September, 2015.

The receipts and disbursements of September 3, 2015 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 7:47 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 09-03-2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
September 15, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

Fire Department Update

Chief Penny reported that there have been 67 mutual aid runs received and 58 mutual aid runs given in 2015. The Chief reported that ISO could be reviewing the department soon as they are now in the City of Montgomery. Chief Wright will update Chief Penny as to what ISO looked for in Montgomery.

Sheriff Department Update

Lt. Kettelman reported that there were 1,100 calls for service and 100 accidents in the month of August. Trustee Bishop asked at what times most of the accidents occur. Lt. Kettelman reported that the majority of accidents and calls for service are between 10:00 a.m. and 9:00 p.m. during the week and that the evening rush usually has all officers out on calls.

Trustee Weidman asked how many deputies were busy overnight. Lt. Kettelman stated that the night shift is busy most of the night following up with daytime issues. Trustee Weidman requested that Lt. Kettelman look at other shift options to move more deputies to the day shift. Lt. Kettelman stated that the contract only allows for shifts from 9:00 a.m. to 9:00 p.m. or 6:00 a.m. to 6:00 p.m.

There was discussion about splitting a car with Symmes Township and other cost saving measures. Trustee Weidman requested that Lt. Kettelman look at all options available to get the most cost effective service.

Parks and Recreation Update

Mr. Kellums reported that Team All Sport who is rehabilitating the Schuler ball field stated that the field has been extremely well maintained.

Maintenance Update

Mr. Kellums reported that the paving on Hosbrook is slated to take place the week of the 21st. In addition, the Hosbrook Road Traffic Calming project is moving along at a good pace.

The Galbraith Road project is slated to begin as soon as Duke Energy locates the gas main. The traffic light for the Northcreek development is scheduled to be installed later this year or after the first of the year.

Mr. Kellums reported that leaf season is set to begin soon and the mulch and compost giveaway is this coming weekend.

Trustee Connor asked when the curb program would begin. Mr. Kellums stated within the next two weeks.

Garden/Silvercrest Traffic Data – Calming Study

Mr. Bickford presented the data from a recent 72 hour traffic count and speed study performed on Garden Road and Silvercrest Drive. The study was conducted on both weekdays and weekends and showed that 85% of the vehicles were driven at a speed below 32 MPH.

Mr. Bickford presented a proposal from TEC Engineering to perform a traffic calming study on those streets for \$15,200. At this time the Board is not inclined to move forward with the study since the speed study did not show that people were driving excessively fast on the roads.

The Board directed Mr. Kellums to explore the possibility of adding sidewalks to the streets and potentially poll the neighborhood to see if they would be willing to pay for the installation.

Lt. Kettelman stated he would move the STUMP car to the neighborhood next week.

Sycamore Commons – Public Parking Lot Modification Request

Mr. Bickford presented a request from the Sycamore Commons property owner to modify their parking lot as well as the public parking lot to increase the number of parking spaces by nine and decrease the green space. Mr. Bickford stated that since the Township owns part of the parking area they would have to agree to the application for the modification.

The Board was not inclined to support the request since the number of spaces gained would not outweigh the amount of greenspace lost and the reduced drive aisle width.

Nuisance Property

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8714 Wicklow Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-120 passed this 15th day of September, 2015.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Hamilton County Sheriff	Contract Services May, 2015	\$109,253.64
Indian Hill Exempted Village	TIF School Payment	\$2,043,073.52
Sycamore Board of Education	TIF School Payment	\$84,369.01
Princeton City Schools	TIF School Payment	\$81,140.60
Deer Park Schools	TIF School Payment	\$283,140.79
Great Oaks Career Campuses	TIF School Payment	\$2,920.87

A motion was made by Mr. Weidman, seconded by Mr. Bishop to approve the requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

Mr. Bickford also reported that the Records Commission will meet after the next workshop.

A motion to enter into **Executive Session to discuss Personnel – Employment** was made by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 10:15 a.m.

Begin Executive Session: 10:19 a.m.

End Executive Session: 10:50 a.m.

Back in regular session: 10:50 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 10:51 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 09/15/2015

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

September 17, 2015

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Connor.

The invocation from Brecon United Methodist Church was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown and Lt. Kettelman from the Hamilton County Sheriff's Office. Fire Chief Penny was excused.

The minutes of the Board of Trustees meetings held September 1 and 3, 2015 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

Allison Riddle, 4166 Kugler Mill Road, addressed the Board expressing concerns about parking issues on Kugler Mill cul de sac. Ms. Riddle requested a no parking sign be moved.

Susan Palermo, 5388 Elmcrest Lane, thanked the Trustees for allowing candidates for Indian Hill School Board to use the Trustee Hearing room the previous night.

Lt. Kettelman submitted the monthly report. He reported that Patrol Officer Eric Kidd had apprehended thieves at Chase Bank. Mr. Bishop requested Lt. Kettelman give Officer Kidd the Board's thanks.

Mr. McKeown reported that Schuler Park is the talk of the GCL and that LaSalle built a new field modeled after Schuler Park.

Mr. Kellums requested a resolution approving an agreement between the Township and ODOT for sidewalk and street lighting fixture maintenance on Montgomery Road. Mr. Weidman made a motion, seconded by Mr. Bishop, to direct Mr. Miller to prepare a resolution. Vote: All Aye.

Mr. Kellums requested a resolution for Thelan and Associates to take core samples from Charter Oak at a cost of \$3,509.00. Mr. Weidman made a motion, seconded by Mr. Bishop, to direct Mr. Miller to prepare a resolution. Vote: All Aye.

Mr. Kellums requested a resolution to approve a change order from Ford Development Company in the amount of \$39,685.74 for the Hosbrook Road Traffic Calming Project as a result of

incorrect information received from Indian Hill Waterworks. Mr. Weidman made a motion, seconded by Mr. Bishop, to direct Mr. Miller to prepare a resolution. Vote: All Aye.

Mr. Miller reported he had two resolutions prepared for Zoning Case 2015-14MA noting the approval resolution had conditions that the applicant had seen and was agreeable to.

Mr. Bickford reported the rate for the gas aggregation had not been locked in as yet.

Mr. Bickford informed the Board that ODOT and TEC Engineering are going to set new timings on the traffic lights on Montgomery Road in preparation for the upcoming holiday shopping season. He stated new cameras were also being installed.

Mr. Bickford reported that the damaged audio system in the Trustee hearing room would be replaced soon.

Mr. Bickford informed the Trustees a representative from the Cystic Fibrosis Foundation would be present at the October 1, 2015 meeting to be presented the check for the proceeds from the Sycamore Township Golf Outing.

Mr. Bickford reported the public hearing for Zoning Case 2015-17P2 would also be on October 1, 2015.

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Information Technology Admin/Maint	\$20,000.00
Cystic Fibrosis	Golf Outing Proceeds 2015	\$8,676.31

Mr. Weidman made a motion, seconded by Mr. Bishop to approve these requests. All voted, yes.

The resolution “Approving a Major Modification and Site Plan for The Assurance Health System Cincinnati Real Estate Development” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-121 approved this 17th day of September, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4117 Ester Marie Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-122 approved this 17th day of September, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6330 Kugler Mill Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-123 approved this 17th day of September, 2015.

The receipts and disbursements of September 17, 2015 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 7:28 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 09-17-2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
September 29, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

Trustee Bishop stated that there have been many incidents recently where metro busses and other delivery trucks have blocked the roadway to make deliveries and pick up personal items. Lt. Kettelman stated he would advise the deputies to site vehicles parked in the roadway illegally.

Fire Department Update

Chief Penny reported that he has been meeting with Jewish Hospital regarding fire protection on the helipad and they have a potential solution that will work for both parties.

Chief Penny reported that EMS billing and revenue is up for 2015 and is on pace to exceed \$680,000 for the year.

Chief Penny provided an update on the statistics for the department and said he will have a written report soon.

Sheriff Department Update

Lt. Kettelman advised the Board that there was a heroin overdose at the McDonalds parking lot. The patient survived.

Lt. Kettelman advised the Board on the Diamonds Rock attempted burglary. There were over \$87,000 in diamonds recovered when the suspects were trapped in the elevator. The female suspect had concealed jewelry in a body cavity and it was discovered via a body scan at the Justice Center. There was also heroin found in the suspect's vehicle.

Parks and Recreation Update

Mr. McKeown reported that he is meeting with possible vendors for the McDaniel Park playground equipment. The cost to replace the equipment may be over \$100,000.

There was discussion on whether or not the project would need to be bid. Mr. Miller stated if it was over \$50,000 competitive bidding may be required as well as prevailing wage.

There was also discussion regarding the light at Larchview Drive and Plainfield Road. Mr. Bickford stated the County has looked at the light and says it is functioning properly. Lt. Kettelman stated the Communications Center received a call this morning from a school bus that was stuck at the light because it would not cycle. Mr. Bickford advised the Board that he would continue to work with the County to determine if the light is malfunctioning.

Resolution Hosbrook Road Change Order

The resolution "Approving a Change Order to a Contract for the Hosbrook Road Traffic Calming Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-124 passed this 29th day of September, 2015.

Resolution Agreement with ODOT for Montgomery Road Sidewalks

The resolution “Approving an Agreement between the Director of the Ohio Department of Transportation and Sycamore Township for the Construction and Maintenance of Sidewalks along a Portion of Montgomery Road” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-125 passed this 29th day of September, 2015

Resolution Contract with Thelen Associates for Test Borings

The resolution “Authorizing a Contract with Thelen Associates, Inc. for Test Borings” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-126 passed this 29th day of September, 2015.

Upcoming Public Hearing

Mr. Bickford presented information on Zoning Commission Case 2015-17P2 which is slated for a public hearing on Thursday, October 1, 2015 at 6:45 p.m.

Nuisance Properties and Vehicles

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8608 Blue Ash Road, Sycamore Township, OH 45242” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-127 passed this 29th day of September, 2015.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-128 passed this 29th day of September, 2015.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-129 passed this 29th day of September, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8075 Reading Road, Sycamore Township, OH 45237” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-130 passed this 29th day of September, 2015.

Resolution Reaffirming Appropriations for Calendar Year 2015

The resolution “Reaffirming Appropriations for Calendar Year 2015” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-131 passed this 29th day of September, 2015.

Resolution Authorizing Tax Levies and Certifying to the Auditor

The resolution “Accepting the Amounts and Rates as determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying to the County Auditor” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-132 passed this 29th day of September, 2015.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

SSP Northcreek, LLC	Tri Health Garage Draw #12	\$63,083.41
Capital Electric	Camera installation	\$26,000.00
Blanket Vendor	Bunker Gear	\$7,557.00

A motion was made by Mr. Weidman, seconded by Mr. Bishop to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 9:42 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 09/29/2015

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 1, 2015

The Public Hearing for Case 2015-17P2 was called to order at 6:50 p.m. by President Connor.

Mr. Holbert presented zoning case 2015-17P2.

Mr. Stan Ladrack, the applicant of RSL Commercial Architecture, and Mr. Russ Bockerstette, of Nisbet Property Holdings, addressed the Board.

The Public Hearing was closed at 7:00 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 1, 2015

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Connor.

The invocation from Good Shepherd Lutheran Church was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Fire Chief Penny, Lt. Kettelman from the Hamilton County Sheriff's Office and Zoning Administrator Holbert. Trustee Weidman, Superintendent Kellums and Parks/Recreation Director McKeown were excused.

The minutes of the Board of Trustees meetings held September 15 and 17, 2015 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Lt. Kettelman reported on the High Point Neighborhood Watch meetings stating there are usually 20-25 residents in attendance. He also informed the Board that statistics for September would be available next week.

Chief Penny reported the power cots had been received and installed.

Mr. Bickford reported on behalf of Mr. Kellums, stating that the paving of Hosbrook Road had begun. In addition, the Township is due a \$4,600 refund from the salt contract settlement from 2013.

Mr. Miller reported on a possible conflict with a Northeast Church of Christ zoning issue, saying he would like to retain co-counsel to look at the issue.

Mr. Bishop made a motion, seconded by Mr. Connor, to hire co-counsel. Vote: All Aye.

Mr. Holbert reported the permit for the Township's new salt dome had been issued. He also informed the Board that the Kenwood Collection has three tenants that are close to finishing their interior buildouts. He also stated the LaRosa's façade renovation and parking lot construction was underway.

Mr. Bickford reported that he is still waiting on the locked in gas rate from Constellation.

Mr. Bickford stated that the Fiber project is slated to be constructed next year.

Mr. Bickford informed the Board the Kugler Mill Road project has been pushed back to 2017 and that the Sycamore Road project is slated to be constructed in 2018.

The resolution "Approving a Site Plan for the Nisbet Property Holdings Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2015-133 approved this 1st day of October, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11949 3rd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-134 approved this 1st day of October, 2015.

The resolution “Establishing the Rate of Pay for a Township Employee” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-135 approved this 1st day of October, 2015.

The resolution “Authorizing a contract with Jacobs Engineering Group, Inc. for Planning and Zoning Services” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-136 approved this 1st day of October, 2015.

The receipts and disbursements of October 1, 2015 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 7:19 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 10-01-2015

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

October 13, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that after meeting with Jewish Hospital they have agreed to install foam on the roof for the helipad and they will enhance the radio repeater system in the new addition as well as the existing hospital.

Sheriff Department Update

Lt. Kettelman reported that the stats have been submitted for September and there were 1,083 calls for service and 83 crash reports taken.

Mr. Bishop asked if there has been any feedback from the Deputies about busses and delivery trucks parked in the road. Lt. Kettelman stated he has not heard any, nor have there been any reports taken.

Parks and Recreation Update

Mr. McKeown reported that he received a call from Sycamore Schools and they were impressed with how well all of our fields were maintained.

Mr. McKeown requested that the annual park appreciation dinner take place on November 9, 2015. The Board told Mr. McKeown to make the arrangements.

Maintenance Update

Mr. Kellums recommended an expanded no parking zone on Happiness Way. He showed several pictures detailing the limited visibility when vehicles are parked on the road.

Mr. Connor stated that equipment from Ford Development parked on Miami Hills is causing a site distance problem when pulling out to Hosbrook Road. Mr. Kellums stated he would look into it.

Mr. Kellums presented a request from a resident for a stop sign at Lynnfield Court and Ginnala Court. Mr. Kellums stated that he did not believe that it would meet the warrants necessary for a stop sign. The Board is not inclined to pursue a stop sign there at this time.

Duke Paving Contract

Mr. Kellums stated that he is working with Duke Energy to extend paving services in Rossmoyne to coincide with the paving that Duke Energy is doing as a result of the gas main replacement. Mr. Kellums stated that because it was not publicly bid by Duke Energy, there is a limit to how much money can be spent on the project. The Board directed Mr. Miller to prepare a resolution.

Mr. Kellums presented a change order from Ford Development for \$38,685 for storm sewer relocation on the Hosbrook Road Traffic Calming project due to incorrect information from Indian Hill Waterworks. The Board directed Mr. Miller to prepare a resolution.

Mr. Kellums reported that work is continuing on Galbraith Road and that the crews are preparing to install the traffic controller for the Kenwood Collection / Tri-Health traffic light.

Mr. Miller asked about the Duke Energy easements near Montgomery Road. Mr. Kellums stated that the County will be deeding the necessary property over to the Township who will in turn grant the easement.

Mr. Kellums informed the Board that the LED lighting upgrade has been completed around the administration complex.

Nuisance Properties

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12162 3rd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-137 passed this 13th day of October, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12164 3rd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-138 passed this 13th day of October, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12166 3rd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-139 passed this 13th day of October, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12168 3rd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-140 passed this 13th day of October, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12172 3rd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-141 passed this 13th day of October, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12167 6th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-142 passed this 13th day of October, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3907 Mantell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-143 passed this 13th day of October, 2015.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Lykins Oil Company	Fuel – Police	\$20,000.00
Blanket Vendor	Rental Properties Expenses	\$13,000.00
Blanket Vendor	Utilities – CWW, Phone, Duke	\$43,000.00

A motion was made by Mr. Weidman, seconded by Mr. Bishop to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 9:20 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 10/13/2015

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 15, 2015

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Connor.

The invocation from Kenwood Baptist Church was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held September 29 and October 1, 2015 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

The Trustees presented Kristi McAllister, Development Director of the Cystic Fibrosis Foundation, with a check from the proceeds of the Sycamore Township Golf Outing.

The Proclamation designating November 13, 2015 "World Pancreatic Cancer Day" in Sycamore Township was read by Mr. Connor. Mr. Bishop made a motion, seconded by Mr. Connor, to pass the Proclamation. Vote: All Aye.

Lt. Kettelman reported that patrols will be out on Halloween night to ensure safe Trick or Treating.

Chief Penny announced that the Fire Department will also be out on Halloween. Chief Penny stated that work at the Kenwood Collection was progressing nicely and that security cooperation is ongoing. Chief Penny also reported on a fire on Williams Avenue.

Mr. McKeown reported that there would be a dinner on November 9th to thank the Parks and Recreation Committee members for all of their hard work this year. He noted the annual Luminaria would take place December 12, 2015 at Bechtold Park.

Mr. Kellums reported the walls had been poured for the Township's new salt dome and that it should be finished in early November. Mr. Kellums reported he had received neighborhood complaints regarding people parking on Happiness Way because of Jewish Hospital construction.

Mr. Miller advised the Board that he will be using Dinsmore and Shohl as outside counsel for the Northeast Church of Christ matter. Mr. Miller informed the Board outside counsel would also be necessary for the Indian Hill water issue due to a possible conflict of interest.

Mr. Bickford presented the following purchase orders for approval:

U.S. Bank	Kenwood Towne Place TIF Payment	\$255,911.96
Tri-State Concrete	Kenwood Underground Utility Project	\$6,813.38

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these requests. Vote: All Aye.

Mr. Bickford reported there would be public hearings for two zoning cases on November 5, 2015. Case 2015-22P2 involves a business on Rossash requesting to expand their parking lot, and Case 2015-23MA is a signage request for the IHOP restaurant.

Mr. Bickford reported that HCC, the Township's property and casualty insurance, will not increase the premium for 2016.

Mr. Miller advised the Board renewing the insurance could be done by motion.

Mr. Weidman made a motion, seconded by Mr. Bishop, to renew the property and casualty insurance with HCC Public Risk. All voted: Yes.

A communication was read from Teresa King of Custom Glass at 8935 Rossash Road thanking Mr. Kellums and the Township for immediately taking care of a pothole and low hanging wires after she reported them.

A communication was read from Jodi Kastner and Jenny Powers, St. Vincent Fall Fest Chairmen, thanking the Board of Trustees for their support of the 2015 Fall Fest.

A communication was read from Mrs. Baker, 6651 Fields Ertel Road, thanking the Sycamore Township EMS for their care of her son.

The resolution "Authorizing a Contract with Barrett Paving Materials, Inc. for Paving Services in the Township" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-144 approved this 15th day of October, 2015.

The resolution "Designating No Parking on an Area of Happiness Way in Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-145 approved this 15th day of October, 2015.

The receipts and disbursements of October 15, 2015 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

The meeting adjourned at 7:29 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 10-15-2015

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

November 2, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that Motorola will no longer service our current radios after 2018. He has applied for a grant in the amount of \$130,000 to cover some of the replacement costs. The Chief estimates the cost to replace the radios to be \$150,000-\$160,000.

Mr. Kellums stated the Maintenance Department will need new radios as well.

Sheriff Department Update

Lt. Kettelman stated that the October monthly report should be out in two weeks and that Halloween went well with the officers out in the community passing out candy.

Lt. Kettelman reported that there was a heroin arrest at the Shell gas station on Hetz Drive last week.

All officers are now trained on how to use Narcan.

Mr. Bishop requested thank you letters for all of the special deputies who worked the Halloween detail.

Parks and Recreation Update

Mr. McKeown reported that the play structures for McDaniel Park will cost 48,941.25 for the equipment and \$16,575.00 for the installation.

The Board requested warranty information before making a decision.

Maintenance Update

Mr. Kellums reported that paving in Rossmoyne has begun as part of the Duke Energy contract.

The Hosbrook Road Traffic Calming project is moving forward. The sidewalks, curbs and driveway aprons are in process.

The resolution "Approving a Change Order to a Contract for the Hosbrook Road Improvement Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with

the second reading and declaring an emergency. Mr. Porter called the roll. Vote: Bishop: AYE; Connor: AYE; Weidman: NEA
Resolution No. 2015-146 passed this 2nd day of November, 2015

The resolution “Approving a Change Order to a Contract for the Salt Storage Building Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-147 passed this 2nd day of November, 2015

Mr. Kellums presented a contract from Choice One Engineering for Kugler Mill Road. Mr. Miller stated that the liability insurance carried by Choice One does not cover all of the project costs and he recommends not approving the contract. Mr. Kellums will work with Choice One to get the amount increased.

Leaf pickup is underway and will continue through December.

Parking on American Way

Mr. Bickford presented a request for no parking on American Way.

Mr. Miller will prepare a resolution for the next meeting.

Upcoming Public Hearings

Mr. Bickford presented zoning cases 2015-22P2 and 2015-23MA which are scheduled for public hearings on Thursday evening.

Nuisance Property

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12121 3rd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-148 passed this 2nd day of November, 2015

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

US Bank	Road Improvement Bond Payments	\$128,050.00
US Bank	Public Infrastructure Improvement Bond Payments	\$632,618.75
US Bank	Public Infrastructure Improvement Bond Payments	\$316,143.75
US Bank	Various Purpose Bonds Payments	\$707,456.25
Duke Energy	Street Lights	\$15,000.00

A motion was made by Mr. Weidman, seconded by Mr. Bishop to approve these requests. Vote: All Aye

Mr. Miller reported that the current TIFs that are eligible for extensions do not include the Joint Vocational District in the school payments. Mr. Bickford stated that the law as written only

extends the current agreement. Mr. Miller stated he would begin to prepare the extension resolutions and notices.

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 10:33 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 11/2/2015

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 5, 2015

The Public Hearing for case 2015-22P2 was called to order at 6:40 p.m. by President Connor.

Mr. Holbert presented zoning case 2015-22P2.

Mr. Jeff Decker spoke on behalf of the property owner.

The Public Hearing was closed at 6:50 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township
Sycamore Township, Hamilton County, Ohio

November 5, 2015

The Public Hearing for case 2015-23MA was called to order at 6:50 p.m. by President Connor.

Mr. Holbert presented zoning case 2015-23MA.

Mr. Jesse Cassedy spoke on behalf of the tenant.

The Public Hearing was closed at 7:04 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 5, 2015

The regular meeting of The Board of Trustees was called to order at 7:05 p.m. by President Connor.

The invocation from Second Baptist Church of Rossmoyne was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny, Lt. Kettelman from the Hamilton County Sheriff's Office and Zoning Administrator Holbert.

The minutes of the Board of Trustees meetings held October 13 and 15, 2015 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

The Board of Trustees presented Corporal Brian Robben and Hamilton County Sheriff Explorer Post 660 with a donation for mentoring and training in appreciation for their help during the Festival in Sycamore.

Lt. Kettelman stated reports would be submitted tomorrow. He also reported on the arrest of a suspect in connection with an attempted burglary on Tenderfoot Lane.

Chief Penny reported on a fire at Alliance Health Care on Galbraith Road. He noted the fire alarm and sprinklers kept the fire contained but stated there was some water damage to the building. Chief Penny informed the Board that Narcan prices are going up at the end of the year. However, the Cincinnati Health Department could potentially offer it free of charge. He also reported the Fire Department had saved \$96,000.00 doing vehicle maintenance in house. Mr. Bishop suggested the Chief recognize those individuals who do the repairs.

Mr. McKeown reported on playground equipment purchase for McDaniel Park, noting it includes a warranty that ranges from 3-100 years based on the part. The freight cost would be waived if it is purchased and installed now.

Mr. Weidman made a motion, seconded by Mr. Bishop, to purchase the playground equipment.
Vote: All Aye.

Mr. McKeown stated there is no more organized activity at the parks and the fields are now closed for the season.

Mr. Kellums reported that the Choice One Engineering Contract has a limit of liability of \$1,000,000. The Board was satisfied that this was a sufficient amount for the project.

He stated that leaf collection was going well and the Hosbrook Road project was moving along as scheduled.

Mr. Miller reported that the TIF extensions are in the process of being prepared for the December meeting.

Mr. Bickford reported the gas aggregation locked in rate had not yet been set.

The following purchase orders were presented for approval:

Hamilton County Sheriff	Contract Services June, 2015	\$106,391.00
Huntington National Bank	Kemper/Goldcoast Debt Payment	\$147,450.00
SSP Northcreek	TriHealth Garage Draw 13	\$300,000.00

Mr. Weidman made a motion, seconded by Mr. Bishop, to approve these requests. Vote: All Aye.

Mr. Holbert reported that zoning permit applications are still coming in and property maintenance complaints are going down.

A communication was read from Mary and Ed Loden, of 8517 Wexford Avenue, thanking Township employees for work done removing dead trees and filling in with soil and grass seed at their residence. They also thanked the Township for leaf collection and snow removal services.

Mr. Bishop made a motion, seconded by Mr. Weidman, to direct Mr. Miller to prepare a resolution approving with conditions zoning case 2015-22P2. Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. Bishop, to direct Mr. Miller to prepare a resolution approving zoning case 2015-23MA with the condition that the remaining pylon sign be removed prior to the issuance of any zoning certificate for new signage. Vote: All Aye.

The resolution “Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-149 approved this 5th day of November, 2015.

The resolution “Designating No Parking on American Way in Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-150 approved this 5th day of November, 2015.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12099 3rd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-151 approved this 1st day of October, 2015.

The receipts and disbursements of November 5, 2015 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

The meeting adjourned at 7:38 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 11-05-2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
November 17, 2015

The meeting was called to order at 9:05 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that he is expecting a site visit soon from the Academy of Medicine as a part of our drug license and certification. The Chief does not anticipate any problems with the visit.

The Chief reported that the fire department will be giving a safety talk at Seasons Retirement Home today.

Sheriff Department Update

Lt. Kettelman reported that the monthly statistics from last month have been disseminated.

The Sheriff's SRT team responded to an incident on Irwin Avenue over the weekend where an individual threatened himself and the police. The incident lasted for four hours with the suspect being taken into custody.

Lt. Kettelman reported that the Sheriff's Office will be meeting with the Kenwood Towne Centre and Kenwood Collection given the recent events that have transpired in Paris.

Lt. Kettelman reported that the Towne Centre hires three extra patrols over the Christmas season. Trustee Weidman requested extra patrols for the entire area over the holidays. Lt. Kettelman explained that County cars are not available at all times and areas like Anderson Township rarely get County cars.

Trustee Weidman requested that Lt. Kettelman look at the schedule and figure out when extra patrols are necessary and submit a proposal.

Lt. Kettelman reported that there have been 970 crashes so far in 2015 and 495 theft reports, mostly from the commercial districts.

Parks and Recreation Update

Mr. McKeown reported that the playground equipment for McDaniel Park has been ordered. Luminaria will take place on December 12th at Bechtold Park from 6:00 -8:00 p.m.

Mr. McKeown stated he is in the process of putting band lists together and recommends an 80's band this year.

Mr. Kellums asked if the Luminaria route is mapped out yet. Mr. McKeown stated that it has been and that Bethel Baptist Church will be providing music for the evening.

Maintenance Update

Mr. Kellums reported that the north salt dome has been completed and salt will be ordered for it by the end of the week.

Hosbrook Road traffic calming continues to progress and as a result of the sidewalk construction, leaves on Hosbrook must be bagged by residents in order for the Township to collect them.

Mr. Kellums reported that Prus Construction continues to work on the curbs in Kenwood Meadows and that the Galbraith Road project will stop during the holiday season.

The resolution “Approving a Change Order to a Contract for the Galbraith/Montgomery Utility Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-152 passed this 17th day of November, 2015

Mr. Kellums reported that a leaf machine damaged a basketball goal that was located in the right of way and the owner has requested that the Township pay for the damages at a cost of \$250.

Discussion ensued about objects in the right of way and the Board directed Mr. Bickford to get an opinion from our insurance carrier as to the Township’s liability and responsibility of objects in the right of way.

Property Maintenance Contract with Columbia Township

The resolution “Authorizing a Contract for the Provision of Property Maintenance Enforcement Services” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-153 passed this 17th day of November, 2015

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

U.S. Bank	Series 2014 Infrastructure Improvement Bond Payment	\$5,000.00
Cincinnati City School District	SYC financial/Redstone School PMT	\$906,512.35

A motion was made by Mr. Bickford, seconded by Mr. Weidman to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

Mr. Miller stated the Norton litigation was set to go to trial on December 16, 2015 and he wanted to make sure all parties would be present. All said they would be in town and Mr. Miller said the agenda item for litigation was not needed.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 9:50 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 11/17/2015

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio November 19, 2015

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Connor.

The invocation from Holy Trinity Episcopal Church was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny, Lt. Kettelman from the Hamilton County Sheriff's Office and Zoning Administrator Holbert. Parks/Recreation Director McKeown was excused.

The minutes of the Board of Trustees meetings held November 2 and 5, 2015 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

Lt. Kettelman reported on a traffic accident on Montgomery Road involving a deputy whose vehicle was rear ended. He also informed the Board of a fatal heroin overdose on Mantell Avenue.

Chief Penny reported on a heroin overdose on Tudor Court. Chief Penny also reported on a web EOC operation class he attended saying he may be able to bring that technology to the Township for smaller incidents.

Mr. Kellums reported he had met with the contractor working on the Galbraith Road project saying work is about to wrap up for the holiday season. Mr. Kellums said the water main on Hosbrook Road that was installed in the late 1930's broke. Indian Hill Water is aware of the issue. Ford Development continues working on the Hosbrook Road sidewalks. Mr. Kellums reported that leaf crews were making good progress for curbside leaf collection.

Mr. Miller reported that he had received comments back from DDR regarding the easement agreement and will review them soon.

Mr. Bickford reported the gas aggregation locked in rate would most likely be confirmed in January, 2016. Mr. Bickford informed the Board he and Mr. Holbert had met with Jacobs Group regarding the updating the Zoning Resolution and Land Use Plan for the Township. He also noted that traffic cameras had been installed in the Kenwood area.

The following purchase orders were presented for approval:

Compass Minerals America	Road Salt 2015-2016	\$151,720.00
TEC Engineering, Inc.	Kenwood Area Traffic Control	\$3,000.00

Mr. Weidman made a motion, seconded by Mr. Bishop, to approve these requests. Vote: All Aye.

Mr. Bickford stated the Sheriff's Office requests 230 additional hours for extra patrols during the holiday season.

Mr. Weidman made a motion, seconded by Mr. Bishop, to approve this request. Vote: All Aye.

Mr. Holbert reported that the Highpoint Neighborhood Watch program has been well received and that street lighting petitions are being circulated in Highpoint.

The resolution “Approving a Site Plan for the Samgam, LLC Real Estate Development in Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-154 approved this 19th day of November, 2015.

The resolution “Approving a Major Adjustment to a Site Plan for a Portion of the BRG DDR Crocodile Sycamore Plaza LLC Planned Unit Development” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2015-155 approved this 19th day of November, 2015.

The receipts and disbursements of November 19, 2015 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept them.

Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

The meeting adjourned at 7:19 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 11-19-2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
December 1, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Fiscal Officer Porter was excused.

Fire Department Update

Chief Penny reported that the stair chair needs repaired at a cost of \$3,600. A purchase order would be forthcoming. The Chief also reported that the fire department is looking to expand the website by allowing building owners to store their contact information which could then be used to aid in emergency runs if there are multiple contacts for a property. The Chief stated that he will add vial of life information for residents to the next Township newsletter.

Sheriff Department Update

Lt. Kettelman reported that the extra holiday patrols have been filled and are working out well. In addition, the deputies have told him that traffic is flowing very smoothly during the peak times and that officers are dealing with the panhandlers at the exit ramps.

Parks and Recreation Update

Mr. McKeown reported that Luminaria is scheduled for December 12, 2015 at 6:00 p.m. with hayrides and a visit from Santa. Mr. McKeown also announced that there will be no park and recreation meeting this month.

Maintenance Update

Mr. Kellums reported that the Galbraith Road project has been shut down until after the Christmas holiday season and that Hosbrook Road construction will continue through the winter.

Mr. Kellums also said that leaf collection will be ending in the next two weeks.

Mr. Kellums reported that the snow plows are ready to go for the winter season and the salt domes have been supplied with over 2,000 tons of salt.

2015 Curb and Sidewalk Program Change Order

The resolution "Approving a Change Order to a Contract for the 2015 Curb and Sidewalk Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2015-156 passed this 1st day of December, 2015

The resolution "Approving an Amendment to a Garage Maintenance Agreement" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2015-157 passed this 1st day of December, 2015

Right of Way Obstruction

Mr. Bickford reported that the Township's insurance carrier stated that items in the right of way would be covered under the liability portion of the insurance. However, the Township has the obligation to remove the obstruction if it is known.

The Board discussed various options for what to do with obstruction items in the right of way, especially permanent obstructions. Mr. Bickford stated the Township would send out letters for both temporary and

permanent obstructions. The Township would then remove temporary obstructions after a period of time if they were not abated. If permanent obstructions were not removed after notification of the property owner, they would be presented to the Board for consideration on their removal.

Hamilton County Storm Water District

Mr. Bickford reported that the Hamilton County Storm Water District was short of funds and could be looking for an increase in the future. Mr. Kellums stated that he and Mr. Bickford would research forming our own district and present the findings at a future meeting.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8555 Vorhees Lane, Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2015-158 passed this 1st day of December, 2015

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to cancel the Thursday, December 3, 2015 meeting due to lack of an agenda was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

A motion to adjourn was made by Trustee Connor.

End regular session: 9:41 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 12/01/2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
December 15, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that EMS revenue is at \$705,000 through September, with \$800,000 a possibility by the end of the year. He noted our average billed amount was at \$1,150 with \$311 actually collected.

Chief Penny stated that Dr. Lovett has told him that he plans to retire this year. The Chief is looking into a new medical director.

Sheriff Department Update

Lt. Kettelman reported that Luminaria was a success. Lt. Kettelman also stated that the monthly reports have been distributed and there were over 400 self-initiated stops and 116 traffic accidents for the month of November.

Parks and Recreation Update

Mr. McKeown reported that Luminaria was a big success with the largest crowd ever. The event went on until after 9:00 p.m. with over 1,000 people participating in the hayride.

Maintenance Update

Mr. Kellums reported that Hosbrook Road traffic calming curb and sidewalk are continuing and that Ford Development is doing an excellent job. The Galbraith Road project is shut down and will resume in late January.

Mr. Kellums reported that the salt domes will be full after the next round of salt is delivered.

Change Order Hosbrook Road Traffic Calming

The resolution "Approving a Change Order to a Contract for the Hosbrook Road Traffic Calming Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-159 passed this 15th day of December, 2015

Contract for Kugler Mill Road Improvements

The resolution "Authorizing a Contract with Choice One Engineering Corporation for Engineering Services" was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2015-160 passed this 15th day of December, 2015

Mr. Bickford stated that the right-of-way acquisition for the roundabout at Sycamore and Plainfield Roads is almost complete with the property owner accepting the terms.

The resolution “Authorizing the Purchase and Closing of the Real Property Located at 8579 Plainfield Road” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-161 passed this 15th day of December, 2015

Mr. Bickford reported that the Kenwood Collection portion of the Northcreek / Kenwood Collection traffic light will be operational soon and the Northcreek section will be operational in late winter.

Year End Resolutions

The resolution “Authorizing and Directing Transfers of Funds to Reconcile Budgets and Appropriations” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-162 passed this 15th day of December, 2015

The resolution “Establishing and Reaffirming 2015 Appropriations” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-163 passed this 15th day of December, 2015

The resolution “Adopting Appropriations for Calendar Year 2016” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-164 passed this 15th day of December, 2015

The resolution “Requesting the County Auditor to Make Advance Payments of Taxes” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-165 passed this 15th day of December, 2015

The resolution “Setting Trustee Meeting Dates and Times” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-166 passed this 15th day of December, 2015

The resolution “Authorizing Payment for Association Dues” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-167 passed this 15th day of December, 2015

The resolution “Establishing Mileage Allowance for Township Employees Providing for Reimbursement Expenses” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-168 passed this 15th day of December, 2015

The resolution “Providing for Compensation to the Township Trustees” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-169 passed this 15th day of December, 2015

The resolution “Providing Insurance Benefits to the Township Trustees” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-170 passed this 15th day of December, 2015

The resolution “Employing R. Douglas Miller as the Township Law Director and the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-171 passed this 15th day of December, 2015

The resolution “Setting the Township Fiscal Officer’s Salary and Benefits” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-172 passed this 15th day of December, 2015

Nuisance Properties

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4278 Williams St., Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-173 passed this 15th day of December, 2015

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8671 Wicklow Ave. Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-174 passed this 15th day of December, 2015

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4181 Larchview Dr. Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-175 passed this 15th day of December, 2015

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8401 Beech Ave. Sycamore Township, OH 45236” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-176 passed this 15th day of December, 2015

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12133 Snider Road. Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2015-177 passed this 15th day of December, 2015

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Hamilton County Sheriff	July, August & Sept., 2015 Police Services	\$329,019.32
Ohio Treasurer, Josh Mandell	Sturbridge Subdivision Reconstruction	\$37,499.17
Duke Energy	Street Lighting Districts	\$7,000.00
Hamilton County Sheriff	October, 2015 Police Services	\$106,824.04
Prep Co LLC	Traffic Light Cameras	\$84,694.12
Melissa Homan & GE Credit Union	Sycamore Road Improvement Project	\$39,158.00
1 st National Bank	Sycamore Road Improvement Project	\$64,174.86
Prus Construction	Add Quantities on 2015 Curb Replacement	\$35,000.00

A motion was made by Mr. Weidman, seconded by Mr. Bishop to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Personnel, Compensation and Pending Litigation** was made by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:40 a.m.

Begin Executive Session: 9:43 a.m.

End Executive Session: 10:09 a.m.

Back in regular session: 10:09 a.m.

Mr. Weidman made a motion, seconded by Mr. Bishop to direct Mr. Miller to prepare a rate of pay resolution. Mr. Porter called the roll. Vote: All Aye.

Mr. Bishop made a motion to extend the Board of Zoning Appeals and Zoning Commission terms of Steve Scholtz, Steve Roos, and Anne Flanagan through December 31, 2020, seconded by Mr. Weidman

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 10:09 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 12/15/2015

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 17, 2015

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Connor.

The invocation from St. Saviour Church was read by President Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Bishop, Trustee Weidman, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny, Lt. Kettelman from the Hamilton County Sheriff's Office and Zoning Administrator Holbert.

The minutes of the Board of Trustees meetings held November 17 and 19 and December 1, 2015 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

Lt. Kettelman reported the expanded patrols for the holiday season are going well.

Chief Penny thanked the Trustees for their generous contributions to needy families in the Township. Chief Penny also announced that the Fire Department had received a grant for the purchase of 40 vials of Narcan a \$1,600 value.

Mr. McKeown reported he has contacted some bands about possibly performing at the 2016 Festival in Sycamore.

Mr. Kellums thanked the Fire Department for their response to his home.

Mr. Kellums reported he had a purchase order for \$65,000.00 for additional curb repairs to Charter Oak Drive. The reason this street was added was because the core samples came back indicating that the subgrade and road base are in good condition and the cracking in the road is from the asphalt only.

Mr. Miller announced Phillips Edison was preparing to reissue bonds for the Kenwood Collection and requested that Dinsmore represent the Township in the transaction. In order for that to occur the Board must sign a bond conflict waiver. Mr. Weidman made a motion, seconded by Mr. Bishop to sign the waiver. All voted yes.

Mr. Bickford announced that the gas rate had been locked in at 3.44 cents or lower per CCF for the Township aggregation program with Constellation Energy. He noted this is a very good rate.

Mr. Bickford thanked the Board for allowing the Township staff the leeway in doing their jobs for the residents of Sycamore Township.

The following purchase orders were presented for approval:

County Commissioners	Communications/Dispatch Dec.	\$22,785.80
Kleem, Inc.	Plainfield Rd. Crosswalk	\$6,966.00
Prus Construction	Additional Quantities 2015 Curb Program	\$65,000.00

Mr. Weidman made a motion, seconded by Mr. Bishop, to approve these requests. Vote: All Aye.

Mr. Holbert announced that property complaints were on the rise from last year. He said the case load for both Zoning Commission and Board of Zoning Appeals was also greater than the previous year. Mr. Holbert reported that the new Texas Roadhouse restaurant in Sycamore Plaza was set to open in January, 2016.

The resolution “Establishing Rates of Pay and Benefits for Township Employees” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-178 approved this 17th day of December, 2015.

The resolution “Approving a Contract for Employee Insurance Benefits” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-179 approved this 17th day of December, 2015.

The resolution “Approving a Contract for a Third Party Administrator and a Health Reimbursement Arrangement Plan” was read. A motion was made by Mr. Weidman, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2015-180 approved this 17th day of December, 2015.

The receipts and disbursements of December 17, 2015 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept them. Vote: All Aye.

Mr. Bishop made a motion to appoint Mr. Weidman as President of the Board effective January 1, 2016, seconded by Mr. Connor. All voted yes. Mr. Connor made a motion to appoint Mr. Bishop as Vice President of the Board effective January 1, 2016, seconded by Mr. Weidman. All voted yes.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

The meeting adjourned at 7:20 p.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 12-17-2015

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
January 5, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown and Fire Chief Penny. Trustee Connor and Lt. Kettelman from the Hamilton County Sheriff's Office was excused.

Fire Department Update

Chief Penny reported that the holiday season was uneventful with 47 runs so far in 2016.

Fire and EMS revenue for 2015 billings is at \$741,437 with 420 runs outstanding to be billed. Based on our recent history this has the potential to generate an additional \$130,000. Chief Penny also reported that the yearend statistics will be available for the Trustee meeting Thursday night.

Liquor Licenses

Mr. Bickford stated he had received the official notice for the TREX economic development liquor license transfer forms for the property at 7661 Montgomery Road and the Board has the right to request a hearing if one is desired. The Board declined to request the hearing.

Parks and Recreation Update

Mr. McKeown reported he is continuing to get pricing on bands for the Festival in Sycamore.

Mr. McKeown also stated installation for the playground equipment in McDaniel Park should begin this week. The old structure has already been removed.

Maintenance Update

Mr. Kellums reported that all projects are shutting down for the winter. Work will resume sometime later in January. He stated that the fence will soon be installed on top of the Hosbrook Road retaining wall and that Duke Energy is scheduled to move the Hosbrook Road poles from Ronald Reagan Drive to Miami Hills Drive later in January.

Mr. Kellums stated that engineering work continues on Sycamore and Kugler Mill Roads with construction taking place in 2017-2018.

Nuisance Properties

The resolution "Authorizing a Contract for the Provision of Property Maintenance Enforcement Services" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-01 passed this 5th day of January, 2016.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8314 St. Clair Ave., Sycamore Township, OH 45236" was

read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-02 passed this 5th day of January, 2016.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 3907 Mantell Ave., Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-03 passed this 5th day of January, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Cincinnati Bell	Underground Utility Work Montgomery/Galbraith	\$205,800.00
Hamilton County Sheriff	Contract November, 2015	\$110,742.19

A motion was made by Mr. Bishop, seconded by Mr. Weidman to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 9:21 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 01/05/2016

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 7, 2016

The Public Hearing for case 2015-25P2 was called to order at 6:45 p.m. by President Weidman.

Mr. Bickford presented zoning case 2015-25P2.

Ms. Tonya Hamm, the applicant, addressed the Board regarding the project and the work proposed.

The Public Hearing was closed at 6:53 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 7, 2016

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from Kenwood Baptist Church was read by Mr. Kellums.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny, and Lt. Kettelman from the Hamilton County Sheriff's Office. Trustee Connor and Parks/Recreation Director McKeown were excused.

The minutes of the Board of Trustees meetings held December 15 and 17, 2015 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these minutes.

Vote: All Aye.

Lt. Kettelman reported that the monthly report would be available next week. Lt. Kettelman also informed the Board of a bomb threat left on the phone messages at All Saints School. The bomb squad and dog cleared the building. The caller was in a mental institution.

Chief Penny presented year end reports to the Board. He noted total runs were 35 less than the previous year, with fire runs being down and EMS runs up.

Chief Penny stated four Township firefighters attended the funeral of Hamilton firefighter Patrick Wolterman. Mr. Bishop asked that a letter be sent to the firefighters who volunteered to attend.

Mr. Bickford reported that Mr. McKeown is currently looking into possible bands for the 2016 Festival in Sycamore.

Mr. Kellums reported the Galbraith Road project has started up again and that the Hosbrook Road project was winding down for winter. He noted Duke Energy will be moving utility poles beginning on January 25, 2016.

Mr. Bickford reported that he and Mr. Holbert had met with the new Hamilton County building official.

The following purchase orders were presented for approval:

2016 Blanket Purchase Orders

TEC Engineering	Township Inventory Project	\$3,325.36
Sparks Landscaping LLC	Property Cleanup 11962 4 th Ave.	\$3,150.00

Mr. Bishop made a motion, seconded by Mr. Weidman, to approve these requests. Vote: All Aye.

A communication from Kenwood Towne Centre thanking the Sheriff's office for extra patrols over the holidays was read by Mr. Porter.

The resolution “Approving a Site Plan for the Chantilas Cincy Properties Development in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-04 approved this 7th day of January, 2016.

The receipts and disbursements of January 7, 2016 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.

The meeting adjourned at 7:10 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 01-07-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
January 19, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that the Hamilton County Communications Center has updated the Computer Aided Dispatch program. In addition, our portable radios will be updated with new software. The Chief is also working on getting the Maintenance Department a dedicated channel for their portable radios.

Sheriff Department Update

Lt. Ketteman reported that the December statistics were distributed last week and the final statistics for 2015 showed 12,756 details and 1,208 auto accidents.

Parks and Recreation Update

Mr. McKeown asked if the Board was inclined to adopt a policy on flying drones in the parks. Mr. Bickford noted that other Townships are considering limiting or banning them all together. Anderson Township Park Board has recently passed a resolution banning drones in their parks unless permission is received from the park director.

Mr. Bishop stated it might be a good idea to get out in front of the issue. Mr. McKeown stated there have been no issues so far in any of our parks.

Mr. Miller stated that there may be an FAA preemption on drones and that he would look into it.

The Board directed staff to look into the issue of drones and report back.

Mr. McKeown stated that bands for the festival are booking up quickly and a decision needs to be made soon.

Maintenance Update

Mr. Kellums reported that work has resumed on Galbraith Road.

Mr. Kellums updated the Board on the Montgomery Road sidewalk project, phases two and three, which would extend the sidewalk on the west / north side from Galbraith to Dearwester. A problem has arisen with a headwall at the Kugler Mill / Montgomery intersection that will impact the sidewalk. Mr. Kellums reported as it currently stands, ODOT won't have the funds to fix the culvert at their expense for five to six years. Mr. Kellums said he is working with ODOT on a solution that will be both economical and time sensitive. In the meantime, Mr. Kellums recommended building the Kugler Mill to Dearwester section now and revisiting the remaining section after the head wall issue is resolved. Mr. Weidman made a motion, seconded by Mr. Bishop to move forward with the Kugler Mill to Dearwester section. All voted, yes.

Nuisance Property

The resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8960 Paw Paw Lane, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency.

Mr. Porter called the roll.

Vote: All Aye.

Resolution No. 2016-05 passed this 19th day of January, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Phipps Reprographics	Safeco Flat File Cabinets Zoning Storage	\$3,225.00
Bureau of Workers Compensation	BWC Premium 2015 Policy Year	\$49,963.62

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss property acquisition** was made by Trustee Weidman. Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:22 a.m.

Begin Executive Session: 9:25 a.m.

End Executive Session: 9:50 a.m.

Back in regular session: 9:51 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:52 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 01/19/2016

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 21, 2016

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from Trinity United Church of Christ was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny, Zoning Administrator Holbert, Parks/Recreation Director McKeown and Lt. Kettelman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held January 5 and 7, 2016 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Mr. Charles Shelton addressed the Board requesting information regarding a property in Highpoint that was cleaned by a Township hired contractor. Mr. Holbert explained the actions taken by the Township to abate property maintenance violations on the property.

Lt. Kettelman reported that he will include yearly statistics for the Sheriff Department in the next Township newsletter.

Chief Penny reported that the emergency contact form has been well received by businesses. He also informed the Board the fire department had received a donation of lockers from the Kenwood Collection.

Mr. McKeown reported he had contacted Randy Bachman of Bachman Turner Overdrive about possibly performing at the Festival in Sycamore. He said Mr. Bachman's fee is \$30,000. Mr. Bishop made a motion, seconded by Mr. Connor, to make an offer to Mr. Bachman. All voted: Yes.

Mr. Kellums presented the invoice from Duke Energy for the underground utilities project on Galbraith Road.

Mr. Bickford reported that Constellation Energy had sent out solicitation notices for energy services by mistake. They have apologized for the incident and have assured us that it will not happen again.

Mr. Bickford also reported he has been looking in to the possibility of redesigning the Township website.

Mr. Bickford stated that the Sycamore Township fiber project has been moved to a late 2016 construction schedule.

Mr. Bickford reported that the Township could potentially refund its 2007 general obligation debt and save \$60,000 per year in interest payments.

The following purchase orders were presented for approval:

Phoenix Safety Outfitters Turnout Gear – Fire Department \$50,000.00

Mr. Bishop made a motion, seconded by Mr. Weidman, to approve these requests. Vote: All Aye.

Mr. Holbert distributed a handout containing regulations regarding trash receptacles for possible addition to the Township's property maintenance code.

Mr. Holbert reported on an appeal to the PUD1 approval for the Glenover Place development. He also stated the Board of Zoning Appeals had received an appeal to the orders regarding an accessory use structure that the Zoning Department had given to a property owner on Vorhees.

Mr. Holbert stated the Planning and Zoning Department had recently begun property maintenance inspections for Columbia Township.

The Board discussed the issue of drones being used in Township Parks. The issue was continued for further discussion at the Workshop Meeting.

The resolution "Adopting a 457 Plan and Trust for Township Fire Fighting Personnel" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-06 approved this 21st day of January, 2016.

The resolution "Accepting a Billing Authorization for the Galbraith Road Utility and Roadway Improvements Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-07 approved this 21st day of January, 2016.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Mr. Miller to prepare a resolution transferring the Reading Road property to the Sycamore Township Community Improvement Corporation. All voted yes.

The receipts and disbursements of January 21, 2016 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.

Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 7:27 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 01-21-2016

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

February 2, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that both Station 92 squads made life saving runs at the same time yesterday. The Chief is looking into a replacement medical director since Dr. Lovitt is retiring in March. The Safe Haven group has reached out to the department to make sure we are still a valid drop off location for newborn infants.

Sheriff Department Update

Lt. Kettelman reported that the Sheriff's Office is working with Moeller High School on its Emergency Response Plan.

Parks and Recreation Update

Mr. McKeown stated he is looking for comments on any of the existing park rules. Mr. McKeown reported that an offer was made to Randy Bachman for the 2016 Festival in Sycamore and we are awaiting his response. Mr. McKeown suggested that we look at filling the other slots for the Festival. The Board suggested looking into the Rusty Griswolds and Marc Farner.

Maintenance Update

Mr. Kellums requested approval to purchase two snow plows at a total cost of \$15,470. Mr. Weidman made a motion, seconded by Mr. Bishop to direct Mr. Miller to prepare a resolution. All voted yes.

Mr. Kellums requested approval to purchase a flail mower at a cost of \$9,657. Mr. Kellums explained that the mower will be shared with Symmes Township. They will provide the tractor and we will provide the mower. Mr. Weidman asked if there would be conflict on who uses it and when. Mr. Kellums stated there would not be any conflict due to the limited use of the mower. Mr. Weidman made a motion, seconded by Mr. Bishop to direct Mr. Miller to prepare a resolution. All voted yes.

Solid Waste

Mr. Bickford reported that he and Mr. Kellums attended a meeting on forming a solid waste district and the possibility of forming one in Sycamore Township. Data from the Colerain Township bid was discussed as well as potential other benefits, including increased recycling and lower Township facility trash costs. Trustee Weidman asked for more detailed information on the Colerain Township bid as well as other solid waste rates in Hamilton County.

Upcoming Public Hearing

Mr. Bickford presented Case 2016-01A that involves an appeal to a Zoning Commission case in which only single story single family residences were permitted.

Nuisance Properties and Vehicles

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4326 Kugler Mill Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-08 passed this 2nd day of February, 2016.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 3684 East Galbraith Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-09 passed this 2nd day of February, 2016.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-10 passed this 2nd day of February, 2016.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-11 passed this 2nd day of February, 2016.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-12 passed this 2nd day of February, 2016.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4589 Matson Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-13 passed this 2nd day of February, 2016.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8463 Vorhees Lane, Sycamore Township, OH 45236” was read. A motion was made by Mr. Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-14 passed this 2nd day of February, 2016.

The resolution “Approving an LPA Federal Local-LET Project Agreement for the Sycamore Township Fiberoptic Interconnect Project” was read. A motion was made by Mr. Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-15 passed this 2nd day of February, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Plattensburg	State Audit 2014-2015	\$13,200.00
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A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Weidman. Mr. Porter called the roll.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session:	9:45 a.m.
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Begin Executive Session:	9:50 a.m.
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End Executive Session:	10:50 a.m.
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Back in regular session:	10:50 a.m.
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A motion to enter into **Executive Session to discuss Employment – Termination** was made by Trustee Bishop. Mr. Porter called the roll.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session:	10:50 a.m.
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Begin Executive Session:	10:50 a.m.
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End Executive Session:	10:50 a.m.
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Back in regular session:	10:55 a.m.
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A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:56 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 02/02/2016

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 4, 2016

The Public Hearing for case 2016-01A was called to order at 6:15 p.m. by President Weidman.

Mr. Tom Tepe, of Keating, Muething and Klekamp, attorney for the applicant, addressed the Board regarding the project and the work proposed.

Mike Wentz, the architect for the project, of 7513 Ted Gregory Lane, presented the definitions of a one story and two story dwelling, arguing that the proposed house would be one and one half stories.

Mr. Bob Garlock, of Bayer Becker, explained his opinion of the “half story” definition.

Mr. Bickford reported on the Zoning Commission hearing for the original approval for Case 2011-13P1.

Carolyn Horst, of 8460 Kenwood Road, addressed the board saying she had no objection to the proposal.

Don Ensign, of 7781 Glenover Drive, addressed the Board. Mr. Ensign said he had no objection and would like something to be built on the lot.

Mr. Holbert clarified the zoning points that had been raised during the discussion.

Graeme Daley, of 7587 Tiki Ave., addressed the Board, saying Camden quality would be good for the neighborhood.

The Public Hearing was closed at 7:07 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 4, 2016

The regular meeting of The Board of Trustees was called to order at 7:10 p.m. by President Weidman.

The invocation from Bethel Baptist Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert and Lt. Kettelman from the Hamilton County Sheriff's Office. Fire Chief Penny was excused.

The minutes of the Board of Trustees meetings held January 19 and 21, 2016 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Attorney Brenda Wehmer addressed the Board in regards to the designated parking space problem on the Tax Increment Financing documents that are needed for the reissuance of the bonds for the Kenwood Collection Parking garage. Mrs. Wehmer advised the Board on what percentage of parking spaces she felt was appropriate to be compliant with the spirit of the TIF legislation. A resolution will be presented at the next meeting for the Board's consideration.

Mr. Eddie Shelton, of 11939 3rd Avenue, Sycamore Township, OH 45249, addressed the Board. Mr. Shelton stated he saw from the photos taken of a property in Highpoint that was cleaned by the Township that the owner's firewood was not taken as he previously feared. Mr. Shelton also brought up the street lighting district and said the petitions would soon be submitted.

Lt. Kettelman reported that the monthly report would be available next week. Lt. Kettelman also informed the Board that Enforcement Office Eric Kidd had been promoted to Corporal.

Mr. McKeown announced that Randy Bachman had accepted the Township's offer to perform at the 2016 Festival in Sycamore. He reported the Rusty Griswolds had also accepted for Friday night of the Festival and noted he is looking for more local bands. Mr. McKeown requested permission to make an offer to Mark Farner as well.

Mr. Bishop made a motion, seconded by Mr. Connor, to make an offer to Mark Farner to perform at the 2016 Festival in Sycamore. Vote: All Yes.

Mr. Kellums requested motions from the Board for the purchase of a new pickup truck and two new ARM leaf loaders. He noted the Township would receive \$4,000.00 for trade in value of the two old units.

Mr. Connor made a motion, seconded by Mr. Bishop, to direct Law Director Miller to prepare a resolution for the purchase of a new pickup truck. Vote: All yes.

Mr. Connor made a motion, seconded by Mr. Bishop, to direct Law Director Miller to prepare a resolution for the purchase of two new ARM leaf loaders. Vote: All yes.

Mr. Miller reported that Norton had filed an appeal.

Mr. Bickford introduced a Cub Scout present for the meeting. Mr. Bickford reported on a Duke Gas line project. He also informed the Board that a Land Use Committee must be established to help with the updates to the Land Use Plan and Zoning Resolution.

There were no purchase orders presented for approval.

Mr. Holbert reported he had met with the owner of the Stagge building regarding possible redevelopment. He had also met with representatives of Kenwood Terrace Nursing Home in regards to a possible expansion of the existing facility.

Mr. Connor made a motion, seconded by Mr. Bishop, to direct Mr. Miller to prepare a resolution denying the appeal request for Case 2016-01A. Vote: All Yes.

The resolution "Authorizing a Contract for the Provision of Property Maintenance Services" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-16 approved this 4th day of February, 2016.

The resolution "Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-17 approved this 4th day of February, 2016.

The resolution "Authorizing a Transfer of Real Property to the Sycamore Township CIC, Inc." was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-18 approved this 4th day of February, 2016.

The resolution "Authorizing the Purchase of Two Snow Plows" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-19 approved this 4th day of February, 2016.

The resolution "Authorizing the Purchase of a Flail Mower" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-20 approved this 4th day of February, 2016.

The resolution "Correcting a Scrivener's Error" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-21 approved this 4th day of February, 2016.

The receipts and disbursements of February 4, 2016 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.

Vote: All Aye.

A motion to enter into **Executive Session to discuss Employment – Termination** was made by Trustee Bishop. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 7:49 p.m.

Begin Executive Session: 7:49 p.m.

End Executive Session: 8:09 p.m.

Back in regular session: 8:09 p.m.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to terminate the employment of Mona Welsh.

Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to advertise for a new part time receptionist.

Vote: All Aye.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

The meeting adjourned at 8:09 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 02-04-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 16, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that he has spoken with Dr. Jay Johannigman from UC about the medical director position and if an agreement can be worked out there is a potential savings of \$14,000 per year.

The Chief reported that he wants to dispose of the old air packs. Mr. Miller stated he would prepare a resolution.

Sheriff Department Update

Lt. Kettelman reported that there is a regional heroin forum at UC Blue Ash on March 1, 2016 from 6:00 p.m. to 8:00 p.m.

Randy Bachman Contract

Mr. McKeown reported that he has received the contract for the Festival in Sycamore from Randy Bachman. Mr. Miller stated he would have a resolution prepared for the Thursday meeting.

Mr. McKeown reported that Mark Farner has also confirmed for the Festival in Sycamore.

Maintenance Update

Mr. Kellums reported that the Galbraith Road project continues to progress slowly due to utilities being found in the field that were not on any plans.

Mr. Kellums reported that the security fence has been installed on Hosbrook Road as part of the traffic calming project.

The Township still has an adequate salt supply and has another 1,000 tons on order, 800 tons of which must be moved to Township salt domes soon.

The resolution "Authorizing a Contract for the Purchase of a Ford F-150 Pickup Truck" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll.

Vote: All Aye.

Resolution No. 2016-22 passed this 16th day of February, 2016.

2016 Lawn Care and Mowing Contracts

The resolution “Approving Proposals for Ground Care Services for Township Parks, Grounds, and Rights of Way” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-23 passed this 16th day of February, 2016.

The resolution “Approving Proposals for Grass Cutting Services for Township Parks, Grounds, and Rights of Way” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll.

Vote: All Aye.

Resolution No. 2016-24 passed this 16th day of February, 2016.

The resolution “Authorizing the Purchase of Two Leaf Loaders” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll.

Vote: All Aye.

Resolution No. 2016-25 passed this 16th day of February, 2016.

2007 General Purpose Bond – Reissuance

Mr. Bickford reported that every year he has the Township’s debt looked at for potential refinance or re-issuance. This year, Andy Brossart has stated that the 2007 General Purpose Bonds are eligible to be re-issued with a potential annual savings of \$60,000 or more. Mr. Bishop made a motion, seconded by Mr. Connor to proceed with the re-issuance. All voted yes.

Nuisance Properties

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12148 3rd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-26 passed this 16th day of February, 2016.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12148 3rd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-27 passed this 16th day of February, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Concrete Booking Agency Inc.	Festival in Sycamore Band	\$30,000.00
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A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Property Acquisition and Pending Litigation** was made by Trustee Weidman.

Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:15 a.m.

Begin Executive Session: 9:17 a.m.

End Executive Session: 9:49 a.m.

Back in regular session: 9:49 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:49 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 02/16/2016

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 18, 2016

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from St. Vincent Ferrer Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held February 2 and 4, 2016 were presented for approval. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

Mr. Paul Schoelwer, of 5974 Trowbridge Drive, addressed the Board regarding a basketball hoop in the right of way that he would like to remain there.

Ms. Sue Palermo, of 5338 Elmcrest Lane, addressed the Board regarding noise from train whistles in the overnight hours. Mr. Miller stated that unfortunately the Township has no jurisdiction over trains which are regulated by federal law.

Mr. Jay Janus stated that he lives on Daffodil, a few houses from the tracks and he has gotten used to the train.

Mrs. Palermo also stated that the zombie coverage is not being done properly from the local media outlets. Trustee Weidman stated that the media outlets have the correct information, however, they choose not to report it, instead reporting information that drives ratings and revenue.

Chief Penny reported there is an emergency contact form available on the Fire Department website for elderly residents which allows us to contact family members in the event of an EMS run. Chief Penny also announced that Dr. Jay Johannigman had accepted the Medical Director position.

Lt. Ketteman reported on a Heroin Forum sponsored by the Hamilton County Sheriff's Office taking place on March 1st from 6:00 p.m. to 8:00 p.m. at UC Blue Ash.

Mr. McKeown reported he has received more requests for field use this year than he is able to accommodate.

Mr. Kellums reported on a meeting held with the engineer to discuss the Kugler Mill Road project. He said Phase A is complete and Phase B of the project includes design, noting sidewalks will be installed on the north side. He stated there would be a meeting the next day regarding the Sycamore Road project.

Mr. Miller asked for guidance on the trash can removal resolution, the Board stated he should prepare a resolution adopting the guidelines.

Mr. Miller also said the fiber LPA with ODOT and Hamilton County is in process.

Mr. Bickford introduced Matthew Veith from Troop 209 who was present for the meeting. Mr. Bickford stated he hopes to have the fiber bid out this fall. He also reported that the bond reissuance for the 2007 Bonds could be completed by the end of April. Mr. Bickford stated the JEDZ Boards would be meeting on Thursday, March 3rd.

He also informed the Trustees the Township had received a check in the amount of \$48,000 from RENU forfeitures. Mr. Bickford stated the zoning code update is in process and more information would be forthcoming.

There were no purchase orders presented for approval.

Mr. Holbert reported the new Hampton Inn is now open. He stated residents of Highpoint have petitioned for a lighting district. Mr. Holbert also informed the Board that NIC would begin performing property maintenance inspections for the Township next week.

The resolution "Denying an Appeal of a Decision of the Zoning Administrator for the Glenover Place Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2016-28 approved this 18th day of February, 2016.

The resolution "Authorizing a Contract with 12 Hit Wonder Ltd. For the Performance of Randy Bachman" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2016-29 approved this 18th day of February, 2016.

The resolution "Authorizing the Township's Participation in Refinancing Public Improvements in Cooperation with the Port Authority and Authorizing the Execution of Documents to Effectuate Such Refinancing, Including a Supplemental Cooperative Redevelopment Agreement" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-30 approved this 18th day of February, 2016.

The receipts and disbursements of February 18, 2016 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

The meeting adjourned at 7:38 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 02-18-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 29, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny. Lt. Kettelman from the Hamilton County Sheriff's Office arrived at 9:15 a.m.

Fire Department Update

Chief Penny reported that Dr. Johannigman will begin as Medical Director on March 1st and will sign a memorandum of understanding in lieu of a contract.

The Chief also reported that EMS revenues year to date are at \$109,376.

Parks and Recreation Update Contract

Mr. McKeown reported that Randy Bachman has sent an updated contract rider and Mr. Miller is reviewing it. He also reported that we are waiting on the Mark Farner contract. He said the full line up for Saturday night of the festival will be opening band DV8, then Mark Farner, followed by Randy Bachman.

Maintenance Update

Mr. Kellums reported that Galbraith Road construction continues and that a temporary light at Northcreek Drive has been installed. There have been some electrical issues with the light, but the contractor expects it to be operational later in March.

Mr. Kellums reported that the Hamilton County Solid Waste District has discontinued their household hazardous waste disposal program for 2016. He stated that the Township would collect the materials at the trash bash and turn them over. Since that is not available this year, Mr. Kellums stated an outside contractor could most likely be hired for under \$4,000. There would be a \$1,500 set up charge and then a per pound charge for any material collected. Mr. Kellums said this service would be available at the south trash bash only.

Change Orders Montgomery/Hosbrook Underground Project

Mr. Kellums presented a change order for the Hosbrook Road project that was required due to a traffic control cabinet that was inadvertently left off of the bid spec, but was included in the drawings. The contractor is offering to pay for half the cost. Mr. Weidman stated we should not be responsible for the error. Mr. Kellums stated that we would have had to pay for the cabinet regardless, so this change order provides the required cabinet at a reduced cost to the Township.

The resolution "Approving Change Orders to a Contract for the Hosbrook Road improvement Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-31 passed this 29th day of February, 2016.

The resolution "Approving a Proposal for Street Sweeping Services for Roads and Streets in the Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-32 passed this 29th day of February, 2016.

Sheriff Department Update

Lt. Ketteman reported that a new shoe was sold at Foot Locker at the Towne Centre on Saturday and a large crowd started to get out of hand. The Sheriff's Office responded with five deputies and worked with mall security to keep the crowd under control. Lt. Ketteman stated that the Towne Centre was unaware of the sale and would deal with Foot Locker to make sure they inform the mall of future events such as this.

Lt. Ketteman stated that the regional heroin forum will take place this week at UC Blue Ash.

Discussion continued on the heroin problem and what policies are in place for dealing with overdoses that require Narcan. Mr. Bishop stated that he would like to see policies in place for our fire department that deal with giving Narcan to make sure the first responders are not injured when a person is given Narcan.

Police Vehicle

Mr. Bickford presented a request to purchase a new Police 4WD Tahoe from Joseph Chevrolet. The cost of the vehicle is \$37,893.50 plus \$5,000 for additional equipment.

Mr. Miller stated he would prepare a resolution for Thursday.

Township Campus

Mr. Bickford presented two proposals for conceptual engineering services for the Township campus. The proposals will look at the feasibility of adding a storage facility to replace the dilapidated pole barn at Bechtold Park as well as look at the possibility of a larger salt dome and new above ground pumps. Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution with RVP Engineering. All voted yes.

Rubbish Container Placement

The resolution "Regulating the Placement of Rubbish and Garbage Containers" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-33 passed this 29th day of February, 2016.

The resolution "Declaring Certain Fire Equipment as Surplus, Authorizing Its Disposition" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-34 passed this 29th day of February, 2016.

Nuisance Vehicle

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-35 passed this 29th day of February, 2016.

New Township Employee

The resolution “Establishing the Rate of Pay for a Township Employee” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-36 passed this 29th day of February, 2016.

Schedule

The schedule of upcoming events was read by Mr. Weidman

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Weidman. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:58 a.m.

Begin Executive Session: 10:02 a.m.

End Executive Session: 10:20 a.m.

Back in regular session: 10:20 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:20 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 02/29/2016

RECORD OF PROCEEDINGS

Minutes of the Sycamore Township
Tax Incentive Review Council

March 3, 2016

The public hearing of the Sycamore Township Tax Incentive Review Council was held at 6:30 p.m.

Present for the meeting was Julia Toth, Treasurer of Indian Hill Exempted Schools.

The Public Hearing was closed at 6:35 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 3, 2016

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from Holy Trinity Episcopal Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held February 16 and 18, 2016 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Lt. Kettelman reported that the monthly report would be available next week. Lt. Kettelman reported that on the day of the school shooting in Butler County, Officers in District Three reported to area schools to reassure parents and staff. He also stated All Saints School has a new emergency plan in place.

Trustee Connor remarked that the Heroin Forum put on by the Sheriff's Office was well done. Lt. Kettelman pointed out there was an article in the Cincinnati Enquirer about Hamilton County Officers' use of Narcan to revive people who have overdosed. Mr. Weidman suggested holding a heroin forum at the Schuler Community room. Lt. Kettelman said he would look into the possibility of doing so.

Chief Penny reported he had received the signed memorandum of understanding back from the new Medical Director Dr. Johannigman. Chief Penny informed the Board that the Hamilton County Communications Center had updated the CAD system and it has bugs to work out. Chief Penny also reported the department had made 21 runs already this year to the new TriHealth building on Northcreek. Last year there were 52 total runs to that complex.

Mr. McKeown reported he was waiting on the weather to improve in order for the new playground to be installed at McDaniel Park.

Mr. Kellums announced a change order to the Montgomery/Hosbrook roads Project in the amount of \$7,376.43. The change was necessary because ODOT approved the original plans and then changed their mind after the approved lights were installed. Mr. Connor made a

motion, seconded by Mr. Bishop, to direct Mr. Miller to prepare a resolution approving the change order. Vote: All Aye.

Mr. Kellums also reported on two proposals for demolition of houses at 8607 and 8620 Plainfield Road. Mr. Connor made a motion, seconded by Mr. Bishop, to direct Mr. Miller to prepare a resolution approving the demolition proposals. Vote: All Aye.

Mr. Miller reported on the PUCO report and asked Mr. Bickford if the CIC Annual report had been filed. Mr. Bickford answered that both PUCO reports will be filed by Dynegy Energy and Constellation Energy respectively for the two aggregation programs.

Mr. Miller asked Mr. Bickford if the CIC annual report was ready to be filed. Mr. Bickford stated that it is complete and has been filed.

Mr. Connor made a motion, seconded by Mr. Bishop, to approve Dr. Johannigman as Medical Director.
Vote: All Aye.

Mr. Miller also reported briefs for the Norton case are due in May and June with a decision in August or September.

Mr. Bickford reported on a large Duke Energy gas transmission line stating there would be a public information meeting on March 22, 2016.

Mr. Bickford also reported the Sycamore Senior Center would be closing as of April 1, 2016. Additionally, he informed the Board there have been reports of coyotes in the Heitmeyer Farms subdivision.

Mr. Bickford asked for a motion to purchase an additional police interceptor SUV from the State Bid before the deadline.

Mr. Bishop made a motion, seconded by Mr. Connor, to approve the purchase of a Sheriff Police Interceptor SUV.
Vote: All Aye.

Mr. Bickford requested the Board to approve authorize staff to begin consultant selection for the Kenwood Road east access road.

Mr. Connor made a motion, seconded by Mr. Bishop, to approve the consultant selection process.
Vote: All Aye.

The following purchase orders were presented for approval:

Hurst, Kelly & company LLC	2015 Financial Statements	\$6,000.00
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Mr. Bishop made a motion, seconded by Mr. Connor, to approve these requests. Vote: All Aye.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4565 Sycamore Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-37 approved this 3rd day of March, 2016.

The resolution "Authorizing a Contract for the Purchase of a Police Vehicle" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-38 approved this 3rd day of March, 2016.

The receipts and disbursements of March 3, 2016 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

The meeting adjourned at 7:29 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 03-03-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
March 14, 2016

The meeting was called to order at 3:30 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that the drug and DEA license has been transferred over to the new medical director.

Sheriff Department Update

Lt. Kettelman reported that the February monthly report is out and there were just under 1,000 details.

Parks and Recreation Update

Mr. McKeown reported that the new McDaniel playground equipment should be installed later in the week or next week.

Trustee Weidman asked how the sponsorships for the 2016 festival were progressing. Mr. McKeown stated they have been slow but he hopes they will pick up soon.

Maintenance Update

The resolution "Approving a Change Order to a Contract for the Hosbrook Road Improvement Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye. Resolution No. 2016-39 passed this 14th day of March, 2016.

The resolution "Approving a Change Order to a Contract for the Hosbrook Road Improvement Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: Weidman: No; Bishop: Aye; Connor: Aye. Resolution No. 2016-40 passed this 14th day of March, 2016.

The resolution "Approving Contracts for Building Demolition" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye. Resolution No. 2016-41 passed this 14th day of March, 2016.

Mr. Kellums reported that more salt is on the way which will completely replenish the Township's supply.

Mr. Kellums announced that Tom Lay is retiring at the end of March.

Mr. Kellums stated that the new Galbraith Road signal at Northcreek Drive has been installed and is operational.

ALPR Grant

Mr. Bickford stated that the Sheriff's Office, in conjunction with other law enforcement entities, is applying for a safety grant to install ALPR devices throughout the County and City. The Sheriff's office would like to locate the devices at the Kenwood Towne Centre exits to assist in catching criminals. The exact number of ALPR devices and location will be determined based on the outcome of the grant. The grant will cover the initial cost of the cameras and one year of operation. In subsequent years the cost will be approximately \$750. The exact placement and number of cameras is still to be determined.

The Board discussed the idea of the cameras and their potential for misuse. The general consensus was that the grant application could be completed and then, depending on the number awarded and location, the Board could take further action.

Mr. Bishop made a motion, seconded by Mr. Connor to apply for the grant. All voted yes.

LPA Resolution

The resolution "Approving an LPA Federal Local-Let Project Agreement for the Sycamore Township Fiberoptic Interconnect Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2016-42 passed this 14th day of March, 2016.

Nuisance Property

The resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12157 5th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2016-43 passed this 14th day of March, 2016.

The resolution "Honoring Tom Lay" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2016-44 passed this 14th day of March, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Fire Department Building Cost	\$5,000.00
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A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Weidman.

Mr. Miller called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 3:55 p.m.

Begin Executive Session: 3:57 p.m.

End Executive Session: 4:14 p.m.

Back in regular session: 4:14 p.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 4:14 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 03/14/2016

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 17, 2016

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from Good Shepherd Lutheran Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums, Parks/Recreation Director McKeown and Zoning Administrator Holbert were excused.

The minutes of the Board of Trustees meetings held February 29 and March 3, 2016 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Lt. Kettelman reported that the monthly report has been released. He said there were just under 1,000 calls for service in February. Lt. Kettelman said Kenwood Towne Centre has had problems with juveniles and extra patrols are being implemented.

Chief Penny reported the new Emergency Contact Forms have been well received. Chief Penny also demonstrated for the Board a device the firefighters use to keep doors open in buildings.

Mr. Bickford reported on behalf of Mr. Kellums that the utility poles on Hosbrook Road are in the process of being moved. He stated the Galbraith Road project was moving forward with conduit due to be completed late summer. Mr. Bickford also informed the Board of issues resulting from the Board of Elections use of the Trustees Meeting room for voting.

Mr. Bickford reported on the need for additional police on duty stating it would cost the Township \$100,000 per year to add another power shift patrol car.

Mr. Bishop made a motion, seconded by Mr. Connor, to approve the addition of another power shift patrol. Vote: All Aye.

Mr. Bickford stated the Duke open house for the gas line project will take place on Tuesday, March 22 starting at 5:30 p.m. It will be open house style where people can see if one of the proposed gas lines will affect their property.

Mr. Bickford reported on behalf of Mr. Holbert that the Kenwood Collection Office Tower is 90% full, while the retail is close to 100%.

A communication was read by Mr. Porter from Clyde and Patricia Dorn of 7121 Tike Drive expressing their appreciation to the Hamilton County Sheriff's Office and Corporal Eric Kidd for their extra watchful protection recently after their names were listed on the recent internet posting by a group called Anonymous.

A communication was read by Mr. Porter from Mr. and Mrs. Worthly thanking Chad and Michael of the Sycamore Township Fire/EMS for their compassion and quick transport to the hospital during a recent emergency.

The resolution "Authorizing the Purchase and Closing of .97 Acres Located at the Intersection of East Galbraith and Montgomery Roads in Sycamore Township from the Board of County Commissioners of Hamilton County, Ohio" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2016-45 approved this 17th day of March, 2016.

The receipts and disbursements of March 17, 2016 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.

Vote: All Aye.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

The meeting adjourned at 7:23 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 03-17-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
April 5, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that the original radio alert system for the fire station is in need of replacement at a cost of \$35,830.

The Chief also reported that there were 28 runs during the weekend wind storm. Several facilities, including the Seasons Retirement Community, had lost power.

Mr. Bishop made a motion, seconded by Mr. Connor to approve the replacement of the radio system. All voted yes.

Sheriff Department Update

Lt. Kettelman reported that the monthly statistics will be out next week.

Parks and Recreation Update

Mr. McKeown reported that the McDaniel playground equipment has not been installed due to the weather and should be installed soon.

Mr. Weidman inquired about festival sponsorships. Mr. McKeown stated that sponsorships were slow, but he is continuing to work on them. In addition, the booth space is about full with several new requests this year. The committee will be meeting soon to approve the requested spaces.

Maintenance Update

Mr. Kellums reported that Duke is continuing to relocate the utility poles on Hosbrook Road. In addition, the conduit on Galbraith Road is continuing and should be completed to Kenwood in the next few weeks. Mr. Kellums stated that we are still waiting on the County to approve the sale of land so we may grant an easement to Duke for the remainder of the project. Mr. Bickford stated that the prosecutor is aware of the issue that they created in the contract language which is the reason for the delay. Mr. Weidman will follow up with the prosecutor's office to get the issue resolved.

Mr. Kellums requested a motion to advertise for the 2016 Road Program. Mr. Bishop made a motion, seconded by Mr. Connor, to advertise for the 2016 Road Program. All voted yes. Mr. Kellums reported that the Township will be partnering with the Sheriff's office work detail program to clean trash from public right-of-ways in the Township.

The resolution “Approving a Contract for the Milling and Paving” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-46 passed this 5th day of April, 2016.

The resolution “Approving a Contract for Reclamite Application” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-47 passed this 5th day of April, 2016.

Upcoming Public Hearings

Mr. Bickford reported that both applicants had requested a continuance of their public hearings until the April 21, 2106 meeting.

Mr. Bickford presented cases 2016-02P2 and 2016-03P2 that will be heard April 21, 2016 at 6:30 p.m.

Administration Site Planning

The resolution “Authorizing a Contract with RVP Engineering, LLC for Engineering Services” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-48 passed this 5th day of April, 2016.

New Maintenance Hire

Mr. Bickford reported that Tom Lay retired last week therefore the maintenance department must hire a new employee. Mr. Bishop made a motion, seconded by Mr. Connor to hire a new maintenance employee. All voted yes.

Community Improvement Corporation

The resolution “Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc. the Designated Community Improvement Corporation of Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-49 passed this 5th day of April, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Frey Municipal Software	BUCS Annual Fee	\$5,998.82
TEC Engineering	Traffic Study	\$9,075.00
EC Link	Annual Fee Website	\$3,832.00
Hamilton County Treasurer	Service Litter Detail	\$2,500.00
Mobilcom	Radio System Upgrade	\$23,033.20
Motorola	Radio System Upgrade	\$12,802.00
Fire Department Blanket P.O.	Contract Services	\$10,000.00

Hamilton County

Fiberoptics Interconnect Project

\$345,000.00

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

Noting there was no additional business for Thursday, Mr. Bishop made a motion, seconded by Mr. Connor, to cancel the Thursday April 7, 2016, Trustee meeting. All voted yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:41 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 04/05/2016

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 19, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that the sump pumps have failed in Station 92 and are in the process of being repaired.

The Chief also reported that the mold issue in the bunk room of Station 92 is under investigation.

Chief Penny stated that the new medical director, Dr. Jay Johannigman would be at the Thursday night Trustees meeting.

Sheriff Department Update

Lt. Kettelman reported on a disturbance on School Road that involved several occupants of the property and their guests that ultimately led to several arrests and an occupant being tased after assaulting an officer.

Lt. Kettelman reported that the High Point blockwatch meeting took place last week and the residents expressed concerns over the recycling business.

The monthly reports have been sent out. Lt. Kettelman explained that there are troubles with the new CAD software at the Communications Center and dispatches have been slightly delayed the past few weeks.

The extra summer patrols begin next week and will continue through August. Trustee Bishop asked how the new powershift car was working out. Lt. Kettelman stated that it has been well received and has allowed the north car to stay in the north instead of acting as a backup to the south beats.

Parks and Recreation Update

Mr. McKeown reported that the McDaniel Park playground equipment installation is underway.

A local group is holding a car benefit at Bechtold Park in May. The organizers are requesting to park on the grass at the corner of Plainfield and Sycamore. The Board stated they were inclined to allow it if the weather is good and the grass can handle the cars.

Maintenance Update

Mr. Kellums reported that bid documents for the 2016 Road Program are available for contractors to pick up and bid on.

Mr. Kellums presented a video showing a cut through traffic problem on Tenderfoot and McCauly caused by access difficulties on Fields Ertel Road. The County Engineer has conducted a study to determine if a stop sign is warranted at Conrey and Fields Ertel and the data indicates that one is not.

General discussion about traffic problems in the area and past studies that took place in the area ensued. The consensus was that without help from Hamilton County, which is unlikely, the stop signs and lack thereof will

remain the same. The Board directed Mr. Bickford to reach out to TEC Engineering to see what options may be available.

Mr. Kellums stated that the Kugler Mill Road project will hold an open house on May 10, 2016 from 4:30-6:30 p.m. at the Township building. Letters are going out to property owners this week from Hamilton County.

Mr. Kellums reported that the Sycamore and Plainfield Roundabout was redesigned at the request of the County's review consultant. The revised design takes more right of way from existing single family homes than the preferred design. The reason for the redesign was the review consultant said that vehicles traveling east on Plainfield could enter the roundabout at 60+ miles per hour and that a greater deflection was needed. Mr. Kellums noted that the speed limit was 35 MPH and if someone was going 60 MPH they would be breaking the law. Mr. Kellums stated that TEC and Sycamore Township have a solution to address the deflection and right of way issues and are waiting on Hamilton County to respond.

Mr. Kellums reported that a resident on Hosbrook Road is not satisfied with the condition of the new sidewalks that have been constructed as part of the traffic calming project. The Township was made aware of the issue back in January, but was led to believe it dealt with the cross slope at the southern end of the project.

A meeting was held last week to discuss the issue with representatives of Hamilton County. Mr. Kellums explained that during the meeting they stated the problem was with the profile at the northern edge of the project and that it did not meet ADA requirements. The greatest slope of the sidewalk was measured at 8.3% grade. Mr. Kellums asked what the maximum slope was. Representatives from Hamilton County were unable to produce a specification. They stated the profile of the sidewalk must match the road and must cross slope drain to the curb. Mr. Kellums stated that if you did that then you would have to tear up most of the yards and regrade back to the house which would be an unnecessary inconvenience to the residents. Mr. Tim Gilday, HCEO, stated "We don't care about the residents." Mr. Kellums responded that was the difference between the Township and County, the Township cares about the residents.

After the meeting, the Township researched the issue and discovered that while there are many standards for slope, it appears that the most generally accepted range is between 8% and 10% which would indicate that the sidewalk is in compliance. Mr. Kellums is waiting on Hamilton County to determine what the next step will be.

Mr. Bishop asked about the status of Donna Lane. Mr. Kellums stated it is scheduled to be repaired next year as it has a concrete base.

Mr. Kellums reported that the owner of the right of way obstruction on Stoneham Place is willing to donate the basketball goal if the Township agrees to pay the cost of relocation. The Board directed Mr. Kellums to research the cost and feasibility and to report back.

The resolution "Designating No Parking on Streets and Roads in Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-50 passed this 19th day of April, 2016.

The resolution "Approving an Agreement between the Director of the Ohio Department of Transportation and Sycamore Township for the Construction and Maintenance of Sidewalks along a Portion of Montgomery Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-51 passed this 19th day of April, 2016.

The resolution “Approving a Change Order to a Contract for the Hosbrook Road Improvement Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: Connor: Aye, Bishop: Aye, Weidman: No. Resolution No. 2016-52 passed this 19th day of April, 2016.

Mr. Kellums reported that the resident at 7893 Cincinnati Avenue is requesting a “Cincinnati Ave.” street sign for the paper street so that police and fire / EMS can find the residence. According to CAGIS, the property has a dual address – 12009 7th Avenue and 7893 Cincinnati Avenue. Chief Penny stated that the County CAD system could be changed to reflect the dual addresses.

Upcoming Public Hearings

Mr. Bickford reminded the Board of the public hearings on Thursday evening beginning at 6:30 p.m.

Future Developments

Mr. Bickford reported that the owner of the Trader Joe / David’s Bridal development is requesting the Township’s sign off on an application to redesign the parking lot on the Township owned land. The Board declined to sign the application.

Mr. Bickford reported that Union Savings Bank has requested that the Township sign a sign permit application for the freestanding sign on Montgomery Road which is on land that the Township owns. In addition, the applicant has indicated they are applying for a variance for increased building signage on their Kenwood Road building. The Board stated they are only inclined to sign the freestanding sign application if the applicant drops their request for additional signage on the existing building.

Mr. Bickford presented an independent contractor contract for fire inspection services. Mr. Connor made a motion, seconded by Mr. Weidman, to approve the contract. Vote: All Aye.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Fire Supplies	\$10,500.00
Center for Local Government	CLG Membership 2016	\$3,825.00

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Property Acquisition and Personnel, Employment** was made by Trustee Weidman.

Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 10:50 a.m.

Begin Executive Session: 11:04 a.m.

End Executive Session: 11:17 a.m.

Back in regular session: 11:17 a.m.

Mr. Bishop made a motion, seconded by Mr. Connor to hire a new maintenance worker, Mr. Joe Godbey. All voted Aye.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

End regular session: 11:20 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 04/19/2016

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 21, 2016

The Public Hearing for case 2016-02P2 was called to order at 6:30 p.m. by President Weidman.

Mr. Holbert presented zoning case 2016-02P2.

Mr. Richard Tranter and Mr. JR Anderson spoke on behalf of the development and addressed traffic and access issues as well as potential future uses of the property.

Mr. Bishop stated he had concerns with access.

Mr. Weidman stated he had concerns with access.

Mr. Connor stated he had concerns with access

The Public Hearing was closed at 7:15 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 21, 2016

The Public Hearing for case 2016-03P2 was called to order at 7:20 p.m. by President Weidman.

Mr. Holbert presented zoning case 2016-03P2.

Mr. Curtis Bonekemper, the applicant, addressed the Board. He stated there is a shared parking agreement among himself, Dr. Rohlf, and Skyline Chili for parking.

Mr. Weidman stated he had concerns about the parking and the accuracy of the square footage being reported.

The Public Hearing was closed at 7:40 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 21, 2016

The regular meeting of The Board of Trustees was called to order at 7:43 p.m. by President Weidman.

The invocation from Good Shepherd Lutheran Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny, Zoning Administrator Holbert and Lt. Kettelman from the Hamilton County Sheriff's Office.

Chief Penny introduced Dr. Jay Johannigman as the Fire Department's new Medical Director.

The minutes of the Board of Trustees meetings held March 15 and 17 and April 5, 2016 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Mr. Taylor Rosenfeld, owner of the Trader Joe's and David's Bridal property on Montgomery Road, addressed the Board regarding his desire to increase parking on the property.

Mr. Jeff Grant, of 6012 St. Regis Dr., addressed the Board expressing his concerns regarding the Duke Energy natural gas pipeline project.

Chief Penny said the new Emergency Contact Form is becoming very popular.

Chief Penny showed the Board a STEMI implant and explained that the department has already transported three of these patients this year which is the most among surrounding departments.

Mr. McKeown reported he had the Mark Farner contract ready for the Trustees' approval.

Mr. Bickford followed up on Mr. Grant's comments on the Duke Energy natural gas line project and will prepare a letter for the Board to sign stating the Township is not in favor of a large disruption to residents and businesses.

The Lincoln Heights financial situation was discussed and how it could pertain to Sycamore Township should the village dissolve.

Mr. Bickford reported the first draft of the revised zoning resolution was due soon.

Mr. Bickford presented information from Dr. Terrance Poole, DDS, who requested that his fine be waived for installing a sign without a permit. The Board declined to waive the fee.

The following purchase orders were presented for approval:

Bureau of Workers' Compensation	2016 Premium Payment	\$15,354.21
Knox Co.	Med Vault Mini for Squads	\$4,508.00

Mr. Bishop made a motion, seconded by Mr. Connor, to approve these requests. Vote: All Aye.

A communication from Julie Kadooka of 8615 Wicklow Ave. expressing appreciation to the Sycamore Township Maintenance crew for their fantastic job clearing debris from a fallen tree was read by Mr. Porter.

A communication from Ruth and Steve Coppel of 7897 Jolian Drive, Montgomery, thanking Sheriff Deputies Shannon Cunningham and Scott Prickett for their efficiency and caring natures in responding to a difficult situation at Indian Creek was read by Mr. Porter.

A communication from Kenwood Baptist Church, 8341 Kenwood Road, thanking Sycamore Township for allowing the church to use the Administration Building Parking Lot for event parking was read by Mr. Porter.

Mr. Bishop made a motion, seconded by Mr. Connor, to accept the continuance request for Case 2016-02P2 in order for the applicant to address the access concerns noted by the board. Vote: All Aye.

Mr. Bishop made a motion, seconded by Mr. Connor, to accept the continuance request for Case 2016-03P2 for the applicant to address the parking and square footage requirements. Vote: All Aye.

The resolution "Establishing a Rate of Pay for a Township Employee" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-53 approved this 21st day of April, 2016.

The resolution "Authorizing a Contract with Four F Corp. for the Performance of Mark Farner" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-54 approved this 21st day of April, 2016.

The receipts and disbursements of April 21, 2016 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 8:15 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 04-21-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
May 3, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks/Recreation Director McKeown and Fire Chief Penny. Superintendent Kellums and Lt. Kettelman from the Hamilton County Sheriff's Office were excused.

Fire Department Update

Chief Penny reported that the fire department has been training with other area departments in the Kenwood Collection and the new Jewish Hospital addition. The Chief also reported that the foam fire system on the Jewish Hospital helipad is about to begin testing.

Sheriff Department Update

Mr. Bickford reported that Lt. Kettelman stated that the April statistics would be out in the next two weeks.

Parks and Recreation Update

Mr. McKeown reported that the McDaniel Playground has been installed and is just waiting on mulch which the Township is doing in house.

Mr. McKeown reported that the policy of requiring a renter of a Township facility naming the Township as an insured is causing us to lose rentals.

Mr. Bickford reported that the Township is covered if a renter damages our property, subject to our deductible and that the Township is protected from liability should someone get hurt on our property, subject to the deductible.

Bid Opening Results Curb and Sidewalk Project

Mr. Bickford reported the bid results:

R.A. Miller Construction	\$557,330.00
Prus Construction	\$458,050.00
Adleta Construction	\$489,490.00

Mr. Miller stated a resolution would be prepared for Thursday.

Duke Easement

Mr. Bickford reported that the County owned properties at Montgomery and Galbraith are being transferred to the Township this week. The Township will then grant an easement to Duke Energy for the Galbraith Road underground project.

Duke Energy Gas Main Project

Mr. Bickford reported that a letter outlining the Township's concerns regarding the proposed gas distribution line is being prepared.

Workers' Compensation

Mr. Bickford presented a proposal from CompManagement for Workers Compensation services. The proposal could save the Township over \$8,000 and up to as much as \$12,000 per year.

The Board directed Mr. Bickford to verify the savings and if accurate to make the switch.

Township Property

Mr. Bickford presented a revised proposal to re-configure the Township lot in front of the Trader Joe's Development. The board declined to approve the reconfiguration because the existing mature buffer would be destroyed.

Nuisance Properties

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8314 St. Clair Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-55 passed this 3rd day of May, 2016.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6298 Euclid Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-56 passed this 3rd day of May, 2016.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12020 5th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-57 passed this 3rd day of May, 2016.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7446 East Kemper Road, Sycamore Township, OH 45249" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-58 passed this 3rd day of May, 2016.

Upcoming Public Hearings

Mr. Bickford reported that the continued public hearings will be taken up at the Thursday regular meeting that beings at 4:00 p.m.

Mr. Bickford stated that the applicant for Mattress Firm has not submitted an updated access plan and Mr. Holbert has verified the square footage of the proposed burger restaurant request and it appears they do not meet the parking requirement due to using the basement as storage.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

US Bank	Redstone Interest Payment Bonds Series 2007	\$152,743.75
US Bank	Various Purpose Bonds Interest Series 2009	\$87,543.75
US Bank	KW Mall Bonds Interest Series 2007B	\$36,650.00
US Bank	Interest Road Improvement Bonds Series 2010	\$36,925.00
Blanket Vendor	Fire Department Travel & Training	\$5,000.00
Blanket Vendor	Fire Department Uniforms	\$8,860.54
Blanket Vendor	Fire Department Vehicles	\$37,750.00
Huntington National Bank	Kemper Goldcoast Deerfield Interest	\$39,300.00

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Weidman. Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:45 a.m.

Begin Executive Session: 9:50 a.m.

End Executive Session: 10:05 a.m.

Back in regular session: 10:05 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:05 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 05/03/2016

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 5, 2016

The regular meeting of The Board of Trustees was called to order at 4:13 p.m. by President Weidman.

The invocation from Bethel Baptist Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny, Zoning Administrator Holbert and Lt. Kettelman from the Hamilton County Sheriff's Office. Fiscal Officer Porter and Parks/Recreation Director McKeown were excused.

The minutes of the Board of Trustees meetings held April 19 and 21, 2016 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Lt. Kettelman reported the monthly report would be available later this week. He stated the Sheriff's office is still dealing with the heroin problems. He noted there were 81 car accidents, 49 thefts and 202 citations in April.

Chief Penny reported he is working with fire chiefs from other municipalities on joint operations.

Mr. Kellums thanked Mr. Janus for ADA contact information. He said Mr. Berg from the ADA provided information on the required slope for sidewalks and the Hosbrook Road sidewalks are ADA compliant.

Mr. Bickford reported that the Hamilton County storm water district has sent out the 2016 level of service form for the Township to sign. Mr. Bickford stated unless directed by the Board, he is not planning on signing the form since it's an automatic assessment for which the Township receives little or no service from the district other than the required EPA paperwork.

The following purchase orders were presented for approval:

Prus Construction	2015 Curb and Sidewalk Additional Quantities	\$23,423.60
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Mr. Bishop made a motion, seconded by Mr. Connor, to approve this request. Vote: All Aye.

Mr. Holbert reported the Zoning Department had started the billing for the Columbia Township contract. He stated that property maintenance complaints are on the rise. Zoning Certificates are similar to last year.

Zoning Case 2016-03P2:

Mr. Holbert provided updated parking information to the Board showing that the applicant stated he would use the basement for food storage. The use of the basement for storage requires it to be parked per the zoning resolution which means the proposal is not compliant.

Jason Williams, Curtis Bonekemper, and James Chantilas spoke on behalf of the proposal.

Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution denying the request due to the lack of required parking. All voted yes.

Zoning Case 2016-02P2:

Mr. Holbert presented a new vehicular circulation plan for the site. Jeff Anderson, Richard Tranter, and JR Anderson spoke on behalf of the proposal.

Mr. Connor made a motion, seconded by Mr. Bishop to direct Law Director Miller to prepare a resolution approving the development subject to the conditions of Zoning Commission and pursuant to the 5-5-16 site plan along with the additional conditions that the extra parking space on the McDonald's drive thru exit lane be removed, provided it does not put McDonald's into a non-conforming parking situation, and the Township has the option of putting in a gateway sign on the property. All voted yes.

The resolution "Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Bickford called roll. Vote: All Aye. Resolution No. 2016-59 approved this 5th day of May, 2016.

The resolution "Authorizing a Contract for the 2016 Curb and Sidewalk Program" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Bickford called roll. Vote: All Aye. Resolution No. 2016-60 approved this 5th day of May, 2016.

The resolution "Approving a Grant of Easement to Duke Energy" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Bickford called roll. Vote: All Aye. Resolution No. 2016-61 approved this 5th day of May, 2016.

The receipts and disbursements of May 5, 2016 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 5:35 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 05-05-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
May 17, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that there were problems with Engine 92 and the Quint. The engine has a bad PCM module and the Quint has a bad transmission. The engine repair cost is unknown at this time and a new transmission for the quint will cost approximately \$7,200. In the interim, Deerfield Township has loaned a truck to the Township which has broken down too. A radiator hose was replaced at a cost of \$200 and the truck is now back in service.

Mr. Connor requested a list of all fire department trucks and their age.

Mr. Bickford stated that he and the Chief were looking to accelerate the capital program to address the needs of the aging fleet.

Chief Penny reported that there have been 13 part time firefighters that have left this year. All those who have left did so for full time work.

The Chief stated that he is continuing to work on the department physicals. The challenge is finding a doctor's office that will bill insurance and provide the needed tests. Most doctors' offices can't provide the needed fit for duty tests and the offices that can will not bill insurance.

Sheriff Department Update

Lt. Ketteman reported that the April statistics are out. There has been an increase in car break-ins in several neighborhoods. The thief usually looks for items not put away and, if the car is unlocked, will rummage through the glove box.

Lt. Ketteman reported that heroin overdoses continue to rise and the Sheriff has recently said that if residents see suspicious behavior to report it immediately and not wait.

Parks and Recreation Update

Mr. McKeown presented surrounding community park rental fees and stated that most communities no longer require that the renter name the local government as an additional insured. Mr. Connor asked if it was time to raise our fees to be comparable to other communities. Mr. Bishop suggested that the deposit amount be increased to match any Township insurance deductible. Mr. McKeown will look into rental rates and deposit amounts and will report back to the Board.

Maintenance Update

Mr. Kellums reported that the utility relocation on Hosbrook Road is progressing very slowly since Duke is not on the job for many days at a time. The Galbraith Road project continues to progress. The crews are close to the intersection of Montgomery and Galbraith with the conduit.

Mr. Kellums reported that the Mastic Surface bids were opened this week. There was one bid, Terry Industries, at a cost not to exceed \$105,836.76. Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution. All voted yes.

Mr. Kellums presented a request to install no parking signs on Bayberry Drive from the intersection of Kenwood Road a distance of 100 feet. Mr. Miller stated he would have a resolution Thursday for the Boards consideration.

Mr. Kellums reported that a resident was complaining about the newly installed no parking signs on Donna at Ester Marie. The purpose of the no parking zone was to improve safety at the intersection during peak school times. Mr. Kellums suggested that the no parking times be limited to 7:00 a.m. -4:00 p.m. Monday through Friday. Lt. Kettelman stated the Sheriff's office could handle the enforcement during those times. Mr. Bishop made a motion, seconded by Mr. Connor to direct Law Director Miller to prepare a resolution reflecting the new times. All voted yes.

Mr. Kellums reported that a resident of Tenderfoot Lane will be in attendance Thursday to discuss the traffic situation in that neighborhood.

Plan Review Fees

Mr. Bickford presented a proposal from the Zoning Department to increase certain fees. The Board requested additional information before making any changes.

Nuisance Properties

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3907 Mantell Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-62 passed this 17th day of May, 2016.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4187 Trebor Drive, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-63 passed this 17th day of May, 2016.

Upcoming Public Hearings

Mr. Bickford presented two cases that will be heard at future public hearings. Case 2016-05LASR Modification will be heard Thursday at 6:30 p.m., and case 2016-06MA will be heard on June 2, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

A Step Above	Carpet for Station 92	\$2,700.00
Blanket Vendor	Building Supplies	\$7,000.00

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:15 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 05/17/2016

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 19, 2016

The Public Hearing for case 2016-05LASR Modification was called to order at 6:30 p.m. by President Weidman.

Mr. Bickford presented zoning case 2016-05LASR Modification.

The Public Hearing was closed at 6:50 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 19, 2016

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from Brecon united Methodist Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny, Zoning Administrator Holbert and Lt. Ketteman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held May 3 and 5, 2016 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Ms. Kathy Kugler, of 7106 Tenderfoot Lane, addressed the Board regarding traffic cut through issues on her street. Ms. Kugler complimented Superintendent Kellums on the respect he has shown her.

Ms. Dominique Lafleur, 8194 Donna Lane, addressed the Board expressing her concerns regarding no parking signs on Donna Lane.

Lt. Ketteman reported he had spoken with the Hamilton County Communications Center regarding issues with the CAD system and the need for accurate dispatch numbers. They have assured him it is being addressed.

Chief Penny reported on the status of repairs being made to a fire truck and ambulance.

Mr. McKeown announced two more select baseball teams will be using Schuler Field. He also said there have been no new sponsors for the Festival in Sycamore.

Mr. Kellums reported on a meeting regarding utility relocation for the Kugler Mill Road project. He also informed the Board the maintenance department's new swap loader truck had been delivered.

Mr. Miller reported the deed to Kenwood Gardens at Galbraith had been transferred and recorded. He said the easement had been recorded as well.

Mr. Bickford stated that the comment letter to the Power Siting Board will be filed tomorrow. He informed the Board the fiber bid had been rejected due to a misunderstanding of the bidders on traffic control and that the project would be rebid.

The following purchase orders were presented for approval:

Icon Property Rescue	Water Remediation	\$2,703.15
Wulker Plumbing Co.	Replace Pumps Station 92 Basement	\$4,415.00
Ohio Treasurer, Josh Mandell	Sturbridge Loan CB13L	\$37,499.00

Mr. Bishop made a motion, seconded by Mr. Connor, to approve these requests. Vote: All Aye.

The resolution for zoning case 2016-02P2 was tabled to the next meeting per the request of the applicant.

The resolution “Denying an Application for a Site Plan Approval for the Chantillas Cincy Properties Development in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-64 approved this 19th day of May, 2016.

The resolution “Authorizing an Amendment to the Contract with the Hamilton County Sheriff’s Office for Additional Police Services” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2016-65 approved this 19th day of May, 2016.

The resolution “Designating No Parking on a Portion of Donna Lane in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Discussion ensued about possible issues resulting from changing the street from “no parking anytime” to “no parking during restricted hours” due to Donna Lane being a heavily travelled road into Dillonvale. Mr. Porter called roll. Vote: All Nay.

The resolution “Designating No Parking on a Portion of Bayberry Drive in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2016-66 approved this 19th day of May, 2016.

The resolution “Authorizing a Contract for the 2016 Road Pavement Mastic Surface Seal Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2016-67 approved this 19th day of May, 2016.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8784 Montgomery Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-68 approved this 19th day of May, 2016.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution approving the modification to the LASR for Kenwood Collection, case 2016-05LASR Modification. Vote: All Aye.

The receipts and disbursements of May 19, 2016 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.

The meeting adjourned at 7:51 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 05-19-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
May 31, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Law Director Miller was excused and attorney Rob Butler was present in his place.

Fire Department Update

Chief Penny reported that both of the fire trucks that were down for repair are back in service. The cost of the Quint repair was \$7,300 and included a new starter. The ECM for Engine 92 is working properly after several attempts to fix it. In addition, Medic 92 received new brakes.

Chief Penny reported that WCPO is doing a story on a 34 year old man who collapsed with a cardiac event while working out. Once on scene, the life squad was able to get him hooked up to the 12 lead monitoring system and was transmitting live data to Jewish Hospital. As a result, the hospital was ready with the right equipment when they arrived and they were able to revive the patient and save his life.

Mr. Bishop stated he would like an email sent out when we either lend or borrow a truck.

Sheriff Department Update

Lt. Kettelman reported there was a good turnout for the Memorial Day Parade.

Lt. Kettelman stated that there continues to be a problem with car break-ins. The most recent rash was in the Miami Hills subdivision. Lt. Kettelman said they all seem to be crimes of opportunity, noting this is a problem county wide.

Lt. Kettelman stated the monthly reports should be out within the next two weeks.

Parks and Recreation Update

Mr. McKeown reported that the number of booth applications has exceeded the available booths and the committee will be meeting soon to award space.

Mr. Weidman asked how the sponsorships for 2016 were progressing. Mr. McKeown reported they were down this year and the anonymous donor would not be able to participate this year.

Maintenance Update

Mr. Kellums reported that the new swap loader is now in operation.

Mr. Kellums stated that Galbraith Road continues to progress and that the necessary easement has been recorded.

Mr. Kellums stated that Duke Energy has completed moving of the lines for the Hosbrook Road project and is waiting on Time Warner and Cincinnati Bell to complete their work. Unfortunately, Cincinnati Bell and Time Warner are unsure of when they will begin despite having known of the project for over a year. They also are unsure as to who has the responsibility of removing the poles when the project is completed.

Nuisance Properties

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4117 Ester Marie Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-69 passed this 31st day of May, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8506 Needlewood Court, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-70 passed this 31st day of May, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7106 Kenwood Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-71 passed this 31st day of May, 2016.

Upcoming Public Hearing

Mr. Bickford presented the documents for case 2016-06MA which will be heard at the Thursday night public hearing.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

Mr. Bickford stated that the State Auditor was going to audit all four JEDZ boards.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:30 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 05/31/2016

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 2, 2016

The Public Hearing for case 2016-06MA was called to order at 6:30 p.m. by President Weidman.

Mr. Holbert presented zoning case 2016-06MA Modification.

Mr. David Wright, of Kleingers, spoke on behalf of the applicant.

Mr. Bishop asked if the parking in the front corner would still be for emergency.

Mr. Wright answered yes.

The Public Hearing was closed at 6:42 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 2, 2016

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from Good Shepherd Lutheran Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert and Lt. Kettelman from the Hamilton County Sheriff's Office. Fire Chief Penny was excused.

The minutes of the Board of Trustees meetings held May 17 and 19, 2016 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Lt. Kettelman reported he would have the monthly report ready next week. He said there had been 179 citations and two DUI's in May. Lt. Kettelman stated there had been an increase in thefts from vehicles and garages. Mr. Bishop asked if Sheriff's vehicles had been patrolling in neighborhoods at risk of theft. Lt. Kettelman answered yes.

Mr. Bickford reported Chief Penny is on vacation and Captain Cooper would be Acting Chief in his absence.

Mr. McKeown reported the Festival Committee will meet next week to assign booths. Mr. Connor asked for the names of the Committee Members. Mr. McKeown answered Al Godby, Dave Davis and John Estell.

Mr. Kellums reported the Galbraith Road project continues and the ODOT permit had been issued. He said they are still waiting on utility companies for the Hosbrook Road project.

Mr. Miller reported he had received a phone call from the Indian Hill Schools' attorney regarding tax distribution.

Mr. Bickford gave the Board an update on the proposed Duke Energy Central Corridor Pipeline.

The following purchase orders were presented for approval:

Thelen Associates, Inc.	Bore Samples	\$9,338.00
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Mr. Bishop made a motion, seconded by Mr. Connor, to approve these requests. Vote: All Aye.

Mr. Holbert reported that 365 by Whole Foods had submitted plans to the Zoning Department for a location at 5901 E. Galbraith Road, The Kenwood Collection.

A communication from Kathy H. Kugler was read by Mr. Porter thanking the Trustees for the respect and concern shown to her when she shared her ideas regarding Tenderfoot Lane traffic.

The resolution “Approving a Site Plan for the NCT Schweinfus, LLC Properties Development in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-72 approved this 2nd of day June, 2016.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution approving with conditions Case 2016-06MA. Mr. Porter called roll. Vote: All Aye.

The resolution “Appointing Members to the Board of Directors of the Sycamore Township JEDZ Kenwood – Northwest Joint Economic Development Zone” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-73 approved this 2nd of day June, 2016.

The resolution “Appointing Members to the Board of Directors of the Sycamore Township JEDZ Kenwood – Southwest Joint Economic Development Zone” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-74 approved this 2nd of day June, 2016.

The resolution “Appointing Members to the Board of Directors of the Sycamore Township JEDZ Kenwood – Central Joint Economic Development Zone” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-75 approved this 2nd of day June, 2016.

The resolution “Appointing Members to the Board of Directors of the Sycamore Township JEDZ Kenwood – East Joint Economic Development Zone” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-76 approved this 2nd of day June, 2016.

The resolution “Amending Resolution 88-17 to Extend the Exemption of Improvements for an Additional Fifteen Years” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-77 approved this 2nd of day June, 2016.

The resolution “Amending Resolution 88-18 to Extend the Exemption of Improvements for an Additional Fifteen Years” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2016-78 approved this 2nd of day June, 2016.

The resolution “Amending Resolution 1994-18 to Extend the Exemption of Improvements for an Additional Fifteen Years” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2016-79 approved this 2nd of day June, 2016.

The resolution “Authorizing the Issuance and Sale of Not to Exceed \$4,235,000 Various Purpose Refunding Bonds; Authorizing a Bond Purchase Agreement Evidencing the Sale of Such Bonds; Authorizing the Preparation and Distribution of an Official Statement to be Used in Connection with Selling Such Bonds; Authorizing an Escrow Deposit Agreement Securing the Refunded Bonds and Other Necessary Agreements and Certificates” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2016-80 approved this 2nd of day June, 2016.

The resolution “Authorizing the Issuance and Sale of Not to Exceed \$6,240,000 Public Infrastructure Improvement Refunding Bonds; Authorizing a Bond Purchase Agreement Evidencing the Sale of Such Bonds; Authorizing the Preparation and Distribution of an Official Statement to be Used in Connection with Selling Such Bonds; Authorizing an Escrow Deposit Agreement Securing the Refunded Bonds and Other Necessary Agreements and Certificates” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2016-81 approved this 2nd of day June, 2016.

The resolution “Authorizing the Issuance and Sale of Not to Exceed \$10,475,000 Various Purpose Refunding Bonds; Authorizing a Bond Purchase Agreement Evidencing the Sale of Such Bonds; Authorizing the Preparation and Distribution of an Official Statement to be Used in Connection with Selling Such Bonds; Authorizing an Escrow Deposit Agreement Securing the Refunded Bonds and Other Necessary Agreements and Certificates” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2016-82 approved this 2nd of day June, 2016.

The receipts and disbursements of June 2, 2016 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 7:20 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 06-02-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
June 14, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Trustee Connor was excused.

Fire Department Update

Chief Penny reported that he is looking into specifications and prices for a new fire truck and will report back to the Board when he has additional information.

Sheriff Department Update

Lt. Kettelman reported on the increase in vehicle thefts. Recently, there have been 17 reported thefts, three of which were in Dillonvale. The thieves look for unlocked cars and rummage through to find loose change to support their heroin addiction. This is happening all over Hamilton County and is just not limited to Sycamore Township.

Parks and Recreation Update

Mr. McKeown reported that preparations are almost complete for the festival. The stage is ordered and the necessary permits have all been submitted. He noted that everything has been worked out with the Randy Bachman contract. He also stated that sponsorships remain down from previous years.

Mr. McKeown also reported that the car benefit at Bechtold Park last week was well attended.

Maintenance Update

Mr. Kellums reported there will be a temporary no parking sign placed on Longford due to the construction of the Deer Park High School stadium turf.

Mr. Kellums reported that the reclamite program is about to begin.

Mr. Kellums stated that Donna Lane and Ester Marie will need to be rebuilt next year and he would like to begin engineering as soon as the core sample data is received. The cost of the engineering is \$46,930 and will be done by Choice One Engineering. The cost of the engineering is not in the current budget. Mr. Kellums plans on applying for SCIP funds next year.

Mr. Kellums reported that Township crews have been repairing sidewalks in Dillonvale.

Duke Energy Gas Main Project

Mr. Bickford reported on the Duke Energy gas main project and informed the Trustees that all businesses along the proposed routes and all Township residents have been notified by mail of the project.

False Alarm Fees

Mr. Bickford reported that a resident of one of the Festive Court apartments received a bill for nine false alarms. In a message to the Township she stated she could not pay the bill and has since moved out. She also stated in the message that she spoke to Lt. Kettelman, which the Lieutenant stated was not the case. The bill will be sent to the property owner instead.

Deerfield Township Subdivision (Fields Ertel/Snider)

Mr. Bickford reported on a proposed subdivision in Deerfield Township. The Trustees had no comments to pass along to Warren County Regional Planning.

Vehicle Purchase

Mr. Bickford presented a quote for a new administration vehicle that was in the budget. Mr. Miller stated he would prepare a resolution for Thursday

Nuisance Properties

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11961 2nd Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-83 passed this 14th day of June, 2016.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8682 Darnell Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-84 passed this 14th day of June, 2016.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4605 Kugler Mill Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-85 passed this 14th day of June, 2016.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6460 Euclid Avenue, Sycamore Township, OH 45243" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-86 passed this 14th day of June, 2016.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4451 Matson Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-87 passed this 14th day of June, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8380 Wicklow Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-88 passed this 14th day of June, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6330 Kugler Mill Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-89 passed this 14th day of June, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4515 Kugler Mill Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-90 passed this 14th day of June, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8551 Monroe Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-91 passed this 14th day of June, 2016.

Upcoming Public Hearing

Mr. Bickford presented the drawings for zoning case #2016-07MA Outback Steakhouse. The public hearing will be July 7, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Mobilcomm	Fire Communications	\$5,000.00
Hamilton County Treasurer	Property Taxes	\$4,932.71
Woody Sander Ford	2016 Ford Explorer Sheriff Vehicle	\$26,171.00
The Plotter Store / Key Blue Print	Scanner / Plotter	\$7,000.00

A motion was made by Mr. Bishop, seconded by Mr. Weidman to approve this request. Vote: All Aye

Trustee Weidman asked Mr. McKeown if we rent shelters to non-residents. Mr. McKeown stated we do with a higher fee.

Schedule

The schedule of upcoming events was read by Mr. Weidman

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 9:38 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 06/14/2016

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 16, 2016

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from St. Vincent Ferrer Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny and Patrolman Zaczek from the Hamilton County Sheriff's Office. Zoning Administrator Holbert, Lt. Ketteman and Parks/Recreation Director McKeown were excused.

The minutes of the Board of Trustees meetings held May 31 and June 2, 2016 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Pt. Zaczek reported on a dog bite and tasing in Kenwood. He also stated there has been an increase in patrols at night in response to car break-ins.

Chief Penny reported on EMS billing stating the collection rate in 2015 was 81.3% and so far in 2016 is 94.4%. The department is currently at \$350,000 in revenue, \$6,000 of which is from non-transports. The Chief informed the Board of staffing issues. Mr. Weidman stated he had received the Chief's staffing reports and feels it may be time to hire additional firefighters due to the lack of part time availability. Mr. Bishop made a motion, seconded by Mr. Connor, to authorize the hiring of a replacement for a firefighter who has left the department, as well as three new hires for the Fire Department. All voted: Yes.

Mr. Kellums announced that most of the utility poles had been removed from Hosbrook Road and the rest were slated to be removed this week.

Mr. Miller reported the oral arguments for the Norton appeal had been set for August 10, 2016 at 9:00 a.m. An appeal of this type usually takes six weeks.

Mr. Bickford reported on the letter that went out to residents regarding the proposed Duke Energy pipeline expansion.

Mr. Bickford announced that a rider will be added to all electric generation rates from the Federal Department of Energy. The rate goes into effect in August for aggregation customers

and October for all others. If we do nothing the rates will go to .631 through the end of the contract. Duke Energy's current price to compare is .632 and will go up to .681 in October.

Energy Alliances has worked with Dynegy Energy to help absorb the costs. The amended contract would see the rates go to .599 through December, 2017 and then the contract would automatically extend through January 2019 with the rates dropping to .569.

Mr. Bishop made a motion, seconded by Mr. Connor, to amend the Electric Aggregation contract.

The following purchase orders were presented for approval:

Indian Hill Exempted Village	TIF School Payments	\$2,069,705.77
Great Oaks Career Campuses	TIF School Payments	\$2,703.42
Sycamore Board of Education	TIF School Payments	\$85,690.09
Deer Park Community Schools	TIF School Payments	\$317,747.25
Princeton City Schools	TIF School Payments	\$47,563.83
Print Management	Presort Postage Pipeline Mailing	\$2,976.91
Jacobs Engineering	Comprehensive Zoning Resolution	\$8,329.50

Mr. Bishop made a motion, seconded by Mr. Connor, to approve these requests. Vote: All Aye.

The resolution "Approving a Major Adjustment to an Approved Localized Area Sign Regulations Plan Located in the Kenwood Special Public Interest District" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-92 approved this 16th of day June, 2016.

The resolution "Approving a Site Plan for the Jewish Hospital Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-93 approved this 16th of day June, 2016.

The resolution "Authorizing a Contract for the Purchase of an Administration Vehicle" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-94 approved this 16th of day June, 2016.

The resolution "Providing for the Adoption of Post-Issuance Compliance Policies and Procedures for Tax Exempt Obligations and Continuing Disclosure Obligations" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-95 approved this 16th of day June, 2016.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-96 approved this 16th of day June, 2016.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-97 approved this 16th of day June, 2016.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-98 approved this 16th of day June, 2016.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-99 approved this 16th of day June, 2016.

The resolution “Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-100 approved this 16th of day June, 2016.

The receipts and disbursements of June 16, 2016 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 7:20 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 06-16-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 5, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Law Director Miller was excused. Attorney Rob Butler was present in his place.

Fire Department Update

Chief Penny reported that he has four candidates for full time firefighter positions for the Trustees to consider at their next meeting.

Chief Penny reported that there were no fireworks injuries and 44 runs over the holiday weekend including a fire on Trowbridge Drive.

Sheriff Department Update

Lt. Kettelman reported on a July 4th incident in Highpoint where a man was arrested for using a machete during an attack at a party.

Lt. Kettelman stated that at McDaniel Park there was a suspicious car reported after hours. A K9 unit responded and searched the vehicle for weapons and drugs. A weapon with a filed off serial number was discovered and the suspect fled the scene. He was later apprehended by a Madeira K9 unit.

Mr. Bickford reported that the property owner on the false alarm billing from last workshop is unwilling to pay the fee. Mr. Butler stated he would look into collection options.

Parks and Recreation Update

Mr. McKeown reported that there have been issues in Bechtold Park recently after dark, mostly with groups of teenagers and individuals in vehicles.

Mr. McKeown reported that preparations for the Festival in Sycamore are going well and everything will be ready on time

Maintenance Update

Mr. Kellums reported that the Township is doing base and sidewalk repairs in house including those on County roads where residents received notice from the County about the sidewalk.

Mr. Kellums stated that crossovers for the Galbraith Road project will take place next week and, during the week of July 18th, work will resume on Hosbrook Road.

Mr. Bishop asked about the timetable for the Kenwood Road median landscaping. Mr. Kellums stated there currently is no timetable.

Mr. Kellums reported that the results of the core samples taken in Dillonvale should be ready soon.

Duke Energy Pipeline

Mr. Bickford reported that Duke Energy has delayed their application to the Power Siting Board until late July at the earliest.

Nuisance Properties

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3907 Mantell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-101 passed this 5th day of July, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12092 5th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-102 passed this 5th day of July, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12094 5th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-103 passed this 5th day of July, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12096 5th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-104 passed this 5th day of July, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12098 5th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-105 passed this 5th day of July, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12102 5th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-106 passed this 5th day of July, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12106 5th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-107 passed this 5th day of July, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8784 Montgomery Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-108 passed this 5th day of July, 2016.

Upcoming Public Hearing

Mr. Bickford reported that Case 2016-07MA Outback Steakhouse will have its public hearing at 6:45 p.m. on Thursday, July 7, 2016, preceded by the Tax budget at 6:35 p.m. and the Lighting Districts of Merrymaker, Glenover and Monroe at 6:40 p.m. The lighting districts include an upgrade to LED lighting and a small rate increase.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Equipment – Roads	\$14,875.00
Blanket Vendor	Fleet Repair – Roads	\$10,000.00
Verizon Wireless	Communications	\$6,765.98

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 9:20 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 07/05/2016

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 7, 2016

The Public Hearing for the 2017 Tax Budget was called to order at 6:35 p.m. by President Weidman.

Fiscal Officer Porter distributed the 2017 Tax Budget for Trustee review.

Mr. Jay Janus Jr. asked if the biggest expense was police and fire. Mr. Porter answered yes. Mr. Janus asked about the increases over the past three years. Mr. Porter says he has kept it flat since there is very little inflation.

The Public Hearing was closed at 6:39 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearings of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 7, 2016

The Public Hearings for the Monroe, Happiness Way / Merrymaker and Glenover Lighting Districts Renewals were called to order at 6:40 p.m.

Mr. Porter presented the three lighting districts for renewal. Each district is getting an upgrade to LED lights. The cost increase per property is under \$20 per year.

Mr. and Mrs. Charles Griffith of Frolic Drive were in favor of the district continuing.

Mr. Weidman closed the public hearing at 6:43pm

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 7, 2016

The Public Hearing for Zoning Case 2016-07MA was called to order at 6:45 p.m.

Mr. Holbert presented case 2016-07MA.

Mr. Bickford stated that the Zoning Commission had recommended approval of the case subject to the following conditions.

1. Elevations approved as shown with materials as shown.
2. All mechanical units are to be completely screened from view.
3. A landscaping plan is to be approved by staff prior to the issuance of a Zoning Certificate.
4. The existing freestanding sign along Montgomery Road is to be reconstructed to be compliant with Section 13 of the Zoning Resolution either as a part of this approval with construction now or when any maintenance work or face change is performed on the sign.
5. The dumpster surround is to be constructed of brick, stone or split face CMU in a color to match the building.
6. Building signs as approved in BZA Case SYCB160005.

Patrick Brinkman, General Manager of the restaurant, stated he was glad to be in Kenwood and looks forward to the renovations.

Mr. Weidman closed the public hearing at 6:52 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 7, 2016

The regular meeting was called to order at 7:00 pm. by President Weidman.

The invocation from Lighthouse Church of God was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Fire Chief Penny, Zoning Administrator Holbert and Lt. Ketteman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held June 14 and 16, 2016 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Chief Penny introduced four new fulltime firefighters and EMS personnel. Mr. Weidman swore the new firefighters in.

Glenn Scherzinger, Sure Thing Pest Control, addressed the Trustees about a fine for a sign that was changed on his property without a permit. The Trustees stated they understood his position but were not inclined to waive the fee since others in the development had been fined as well for not obtaining a permit.

Lt. Ketteman reported that the Sheriff's office is prepared for the Festival in Sycamore with extra deputies.

Chief Penny reported that he has met with area chiefs about dealing with emergencies in high rise buildings. They are planning table top exercise in the next few weeks and will then train on site. Mr. Weidman asked the Chief to let the Board know when the field exercises are to take place.

Mr. McKeown reported that preparations are going well for the Festival in Sycamore. Mr. McKeown requested an overnight deputy from the Sherriff's office. Lt. Ketteman stated one was already scheduled.

Mr. McKeown reported that festival advertising is now airing and the spot on 700 WLW is scheduled for Thursday July 14th.

Mr. Kellums reported that he and Trustee Connor attending the SCIP Integrating Committee meeting today where the bylaws were changed. He stated the changes were acceptable to the Townships.

Mr. Connor stated that as a member of the Committee, he would be taking a more active role in the SCIP process.

Mr. Kellums reported that the Galbraith Road utility cross-overs are taking place and that the Maintenance crew will be busy with festival setup next week.

Mr. Miller reported that a Memorandum of Understanding has been submitted by Neyer Properties for the TIF on the Greens of Kenwood and is being reviewed.

Mr. Bickford stated that Neyer Properties plans to submit phase one of the office development for the September round of meetings.

Mr. Bickford reported that all of the lighting districts for this evening are receiving LED upgrades.

Mr. Bickford stated the Fiber Project bid opening was scheduled for July 21.

The following PO's were presented for approval:

Blanket Vendor	Festival Expenses	\$80,000.00
Blanket Vendor	Dump Fees	\$3,000.00

Mr. Bishop made a motion, seconded by Mr. Connor to approve these requests. Vote: All Aye.

Mr. Holbert reported that he has been receiving complaints from commercial contractors that the Building Department is having trouble keeping up with permits and is taking too long to get reviews out. He also provided an example that the Township's stage permit for the festival had still not been reviewed almost three weeks after submittal.

Mr. Holbert stated that he is going to have a meeting with the Building Department to discuss some of the issues.

Mr. Bickford stated that he is working with Representative Dever on permissive language to allow certain Townships the ability to have their own building departments.

Mr. Holbert reported that zoning permits and complaints are up this year and there are currently 135 open violations that are being investigated.

Mr. Holbert stated that Columbia Township is pleased with our code enforcement services that we provide for them.

A communication was read by Mr. Porter from resident John Deerwester thanking Joyce Smith for helping him locate the correct officer who took his report regarding an incident at Red Lobster.

A communication was read by Mr. Porter from Larry Van Pelt thanking the Maintenance Department for doing a top notch job when installing his new sidewalk.

The resolution “Adopting the Sycamore Township Tax Budget for 2017” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-109 approved this 7th day of July, 2016.

The resolution “Renewing the Monroe Lighting District” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-110 approved this 7th day of July, 2016.

The resolution “Renewing the Glenover Lighting District” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-111 approved this 7th day of July, 2016.

The resolution “Renewing the Happiness Way Merrymaker Lighting District” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-112 approved this 7th day of July, 2016.

The resolution “Establishing the Rate of Pay for New Township Employees” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-113 approved this 7th day of July, 2016.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Mr. Miller to prepare a resolution approving Case 2016-07MA subject to Zoning Commission conditions one through five and the additional conditions that the building signs are approved as submitted and the Montgomery Road street sign be brought into compliance with the Zoning Resolution. Vote all Aye.

The receipts and disbursements of July 7, 2016 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 7:42 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 07-07-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 19, 2016

The meeting was called to order at 9:06 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Administrator Bickford, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office. Law Director Miller, Superintendent Kellums, and Parks/Recreation Director McKeown were excused. Attorney Tom Donnellon was present for Mr. Miller.

Fire Department Update

Chief Penny reported that there were no EMS or fire incidents at the Festival in Sycamore.

Chief Penny stated that he received an email from the Fire Chief's executive Board stating that the County has lowered the dispatch fee to \$15 per call.

The Hamilton County Communications Center had an outage last night that prevented tones and alarms from going off. Voice traffic was not affected by the outage. One of our firefighters was near a radio at 1:00 a.m. and heard the voice only dispatch to a Deer Park nursing home and was able to get the engine on the way. Our crew put the fire out by the time Deer Park arrived. The Communications Center said the problem was fixed around 3:00 a.m.

Sheriff Department Update

Lt. Ketteman reported that there were no major incidents at the Festival in Sycamore other than a few intoxicated individuals.

Lt. Ketteman reported that the department continues to receive briefings and updates of potential threats against police.

Parks and Recreation Update

Mr. Bickford reported that the 24th Festival in Sycamore was a success.

Change Order to Montgomery Road Sidewalk Project

The resolution "Authorizing a Contract with Brandstetter/Carroll, Inc. for Engineering, Construction Administration, and Inspection Services" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-114 passed this 19th day of July, 2016.

Change Order to Galbraith / Montgomery Road Project

The resolution "Approving a Change Order to a Contract for the Galbraith/Montgomery Utility Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-115 passed this 19th day of July, 2016.

Mr. Bishop requested that contact be made with ODOT about the condition of Montgomery Road from Stewart to the Shoppes of Kenwood.

Mr. Weidman reported a sight distance problem from an overgrown hedge on Snider Road.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Bunker Gear	\$17,500.00
Blanket Vendor	JEDZ Fire Travel & Training	\$15,000.00

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:23 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 07/19/2016

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 21, 2016

The regular meeting was called to order at 7:00 pm. by President Weidman.

The invocation from Holy Trinity Episcopal Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Administrator Bickford, Parks /Recreation Director McKeown, Fire Chief Penny, Zoning Administrator Holbert and Lt. Kettelman from the Hamilton County Sheriff's Office. Law Director Miller and Superintendent Kellums were excused. Attorney Tom Donnellon was present for Mr. Miller.

The minutes of the Board of Trustees meetings held July 5 and 7, 2016 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Lt. Kettelman reported on a missed jury duty phone scam that uses real officer names. He stated the monthly report was available.

Chief Penny reported the new Fire Department employees are doing well. He stated the department had participated in training exercises in abandoned houses in Indian Hill and Madeira. Chief Penny also informed the Trustees the Fire Department will participate in the St. Saviour Golf Ball Drop.

Mr. Weidman requested that the Chief keep the Board updated on the schedule and number on duty.

Mr. Bishop stated that the Board attended the ribbon cutting at Jewish Hospital today.

Mr. McKeown reported that the Festival in Sycamore went very well and said he had received lots of compliments on the Maintenance Department and their hard work.

Mr. Bickford reported on behalf of Mr. Kellums that the conduits on the Galbraith Road utility project have made the turn up towards Montgomery Road.

Mr. Donnellon introduced himself to the Board noting he was present for Mr. Miller.

Mr. Bickford reported on the fiber optic bid results. Mr. Bickford stated Duke Energy would be replacing over 700 gas laterals, noting this had nothing to do with the proposed central corridor pipeline expansion.

Mr. Holbert reported that zoning certificate applications are up compared to previous years. He said that NIC was doing a good job on property maintenance inspections and enforcement.

Mr. Bickford added it was less expensive to hire NIC for property maintenance than to employ a part-time inspector.

The resolution “Approving a Site Plan for the Outback Steakhouse Development in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-116 approved this 21st day of July, 2016.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-117 approved this 21st day of July, 2016.

The receipts and disbursements of July 21, 2016 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 7:14 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 07-21-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 2, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Vice President Bishop was excused.

Fire Department Update

Chief Penny reported that the MARCS radio system has been programmed into the Fire Department radios and the department is working with the Maintenance Department and other large structure users to get their radios compatible with the new system.

Mr. Kellums stated there is a new company working on repairing and optimizing the Station 93 HVAC system.

Sheriff Department Update

Lt. Kettelman advised the Board that the radios in the cars are obsolete and will need to be replaced next year. He also advised that Sheriff's Deputies assisted in a Blue Ash home invasion last week. Lt. Kettelman also reported that the Clerk of Courts has opened a satellite office in Symmes Township on Royal Pointe Drive that can provide background checks.

Parks and Recreation Update

Mr. McKeown reported that the 6th Annual Sycamore Township Car Show is this Saturday, August 6, 2016 at the Schuler Athletic Complex starting at 12:00 p.m. Mr. McKeown said that feedback from the Festival in Sycamore has been very positive.

Maintenance Update

Mr. Kellums reported that Ford Development has started work on Hosbrook Road again and hopes to pave by the end of September. He said Galbraith Road continues to progress with the conduit almost completely installed. Duke Energy is planning on installing the underground wires from Kenwood to Northcreek as soon as possible.

Mr. Kellums reported that the results from the soil samples on Donna and Estermarie indicate the roads will require a full reconstruction. Choice One Engineering has submitted a proposal for \$39,710 to engineer the construction. They have estimated the cost of the rebuild to be approximately \$602,000.

The resolution "Authorizing a Contract with Choice One Engineering Corporation for Engineering Services" was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-118 passed this 2nd day of August, 2016.

Mr. Kellums reported that ODOT is requiring additional environmental work on Sycamore Road. Mr. Weidman asked why ODOT was requiring the work on a County Road. Mr. Kellums stated because they are providing 80% of the funding. Mr. Kellums presented a proposal from TEC Engineering to complete the work for a total cost of \$32,672. Mr. Connor made a motion, seconded by Mr. Weidman to direct Mr. Miller to prepare a resolution. All voted yes.

Mr. Kellums reported that the Township maintenance crews were out doing sidewalk and road base repairs.

Nuisance Property

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4231 Myrtle Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-119 passed this 2nd day of August, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

U.S. Bank	KW Towne Place TIF payment	\$256,529.42
Blanket Vendor	New Employees	\$8,000.00
Blanket Vendor	EMS Supplies/Services	\$20,110.00
Blanket Vendor	Station Uniforms	\$5,250.39

A motion was made by Mr. Connor, seconded by Mr. Weidman to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

Mr. Weidman asked if there was any business for the Thursday, August 4, 2016 Trustees Meeting. Mr. Bickford replied not at this time. Mr. Connor made a motion to cancel the Thursday, August 4, 2016 Trustees Meeting, seconded by Mr. Weidman. All voted yes.

Mr. Miller stated that the House of Brows has filed a monetary claim against the Township. Mr. Bickford stated it has already been sent to the insurance carrier.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:29 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 08/02/2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 16, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office

Fire Department Update

Chief Penny reported that Motorola has discounted radios for sale that will be compatible with the future 800 MHz digital system that could be utilized by the Maintenance Department. The cost is approximately \$2,600 each. Mr. Weidman asked how many would be needed. Mr. Kellums stated approximately 10 plus a base. Mr. Bishop made a motion, seconded by Mr. Connor to purchase the radios. All voted yes.

Sheriff Department Update

Lt. Kettelman reported that there were 1,054 dispatches in July and 436 non-billable incidents. Also, in July there were 165 citations written.

Lt. Kettelman stated that the Sheriff's Office is dealing with speeding complaints on Plainfield Road and is taking enforcement action. He presented one citation and one warning.

Parks and Recreation Update

Mr. McKeown reported that the car show was a success. He also stated that most fields are booked solid through the end of October.

Maintenance Update

Mr. Kellums reported that he is working cooperatively with Choice One Engineering on SCIP grant applications for Donna and Estermarie Roads as well as Kugler Mill Road.

Mr. Kellums stated that in house sidewalk repairs continue along with road base repairs throughout the Township.

Mr. Kellums reported that the Hosbrook Road traffic calming project is entering the final stages which should see paving by the end of September.

Gas Aggregation Supplier Contract

The resolution "Authorizing Sycamore Township to enter into a Natural Gas Aggregation Agreement by and between Sycamore Township and Constellation Energy Services – Natural Gas, LLC" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-120 passed this 16th day of August, 2016

Electric Aggregation Contract Amendment

The resolution “Authorizing Sycamore Township to enter into an Amendment to the Master Service Agreement to Provide Electric Generation Supply and Related Services by and between Sycamore Township and Dynegy Energy Services (EAST), LLC” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-121 passed this 16th day of August, 2016

TREX Economic Development Liquor License Transfer Request

Mr. Bickford stated that Wild Eggs Café has requested a liquor permit from the State of Ohio for 7677 Montgomery Road and none are currently available via the standard application process. As a result, a transfer of a license for economic development purposes is possible if supported by the local jurisdiction. The Board indicated they were in favor of the transfer for economic development purposes.

Nuisance Vehicle

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-122 passed this 16th day of August, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Alpha Mechanical Service, Inc.	Repairs to Geothermal System	\$2,589.00
Ohio Bureau of Workers’ Compensation	Second Half 2016 Premium	\$15,354.20
Blanket Vendor	Utilities – Fire	\$4,000.00
Blanket Vendor	Zoning Contract Services	\$16,670.50
Blanket Vendor	Utilities – Parks	\$22,000.00

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss property acquisition and pending litigation** was made by Trustee Weidman. Mr. Porter called the roll.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:22 a.m.

Begin Executive Session: 9:24 a.m.

End Executive Session: 9:51 a.m.

Back in regular session: 9:52 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:52 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 08/16/2016

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 18, 2016

The regular meeting was called to order at 7:00 pm. by President Weidman.

The invocation from Kenwood Baptist Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held July 19 and 21, and August 2, 2016 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

The Proclamation "Designating September as Ovarian Cancer Awareness Month" was read by Mr. Weidman. A motion was made by Mr. Bishop, seconded by Mr. Connor, to adopt the Proclamation. All voted yes.

Mr. Nick Mathews, of 11283 Marlette Drive, addressed the Board expressing his disappointment over the Board of Zoning Appeals decision for Case SYCB160020.

Mr. Weidman asked that Zoning Administrator Harry Holbert reach out to Mr. Mathews regarding a landscape plan to buffer the swing set.

Ms. Kathleen Petsche, of 11286 Marlette Drive, addressed the Board expressing her disappointment over the Board of Zoning Appeals decision for Case SYCB160020.

Mr. Earl Leonhardt, of 7610 Hosbrook Road, Madeira, OH, addressed the Board regarding a concrete pad installed in front of his property as a result of the Hosbrook Road Calming Project.

Ms. Kathy Kugler, of 7106 Tenderfoot Lane, addressed the Board. Ms. Kugler said she was having trouble figuring out the Duke Energy pipeline expansion map and asked about contact with State Legislators regarding the pipeline. Ms. Kugler also complained of traffic issues on McCauly Drive and Tenderfoot Lane. She also complained about advertising billboards on areas near highways and expressed concern over Township response to her calls and emails.

Lt. Kettelman reported on monthly statistics and asked the public to pay attention in school zones. He also noted that Officer Bittermann's vehicle is now ready.

Chief Penny reported on a new software package that will enable the Chief to monitor the SCBA gear to improve firefighter safety in fires.

Mr. McKeown reported McDaniel Park fields will be very busy this fall.

Mr. Kellums reported he had met with Choice One Engineering regarding a SCIP Grant and the process to apply for the grant had begun. He noted there are lots of projects and all jurisdictions involved will be applying for grant money.

Mr. Kellums also reported on sidewalk and base repairs in the Township noting that Larchview Drive would be closed for several days later in August for base repairs.

Mr. Miller reported on the oral arguments for the Norton Advertising case. He also reported that he had made contact with Ms. Margaret Clarke regarding her appeal of her Board of Zoning Appeals case.

Mr. Bickford reported on gas aggregation with Constellation Energy and on solicitors going door to door claiming they represent Sycamore Township's aggregation program.

Mr. Bickford presented the following purchase orders for approval:

Motorola Solutions	Digital Radios for Maintenance	\$35,320.09
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A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this request. Vote: All Aye

Mr. Bickford reported on behalf of Mr. Holbert regarding tenants in the Kenwood Collection noting some would be open before the end of the year.

A communication from Ryan Meece, thanking Mr. McKeown for the use of Schuler Field for CincyABL Pirates and complimenting him and Ernie McFarlin from the Maintenance Department on the exceptionally well maintained field, was read by Mr. Porter.

A communication from Jeff Schramm, Scout Master Deer Park Troop 791, thanking Mike McKeown for his help and generosity over the years, was read by Mr. Porter. He commented that the Festival is one of the Troop's most productive Fundraisers and the staff is always helpful and dependable. The proceeds help kids be able to afford scouting events that they otherwise might not be able to attend on their own.

The resolution "Approving a Change Order to a Contract for the Engineering Services with TEC Engineering, Inc." was read. A motion was made by Mr. Bishop, seconded Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-123 approved this 18th day of August, 2016.

The receipts and disbursements of August 18, 2016 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.

Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

Vote: All Aye.

The meeting adjourned at 8:10 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 08-18-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 30, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Trustee Connor, Fiscal Officer Porter, Attorney Rob Butler, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Law Director Miller and Vice President Bishop were excused.

Fire Department Update

Chief Penny reported that the specifications for the new engine were complete and requested approval to advertise them for bids. He estimated the cost to be \$500,000-\$700,000. Trustee Connor made a motion, seconded by Trustee Weidman, to advertise for bids. All voted yes.

Sheriff Department Update

Lt. Kettelman reported that two deputies were exposed to heroin during a traffic stop and were treated for exposure as a precaution. He also stated that residents in High Point are complaining of early morning trash pick-ups noting that Republic has been advised of the noise ordinance.

The Drake Motel was investigated by officers for unsecured conditions and as a result of the investigation, the Fire and Zoning Departments will also investigate.

Lt. Kettelman reported that Moeller High School is conducting a lock down drill as required by the State of Ohio and Sheriff's Deputies will be on hand to observe.

Lt. Kettelman reported that he met with the staff of the Kenwood Collection about security for the development.

Chief Penny reported that a recent heroin overdose took four units of Narcan to revive the person.

Parks and Recreation Update

Mr. McKeown reported that the Schuler Baseball field will close mid-September for its yearly rehabilitation and maintenance. In addition, all parks continue to see heavy use through the fall.

Xavier University has inquired about using Schuler for baseball in the future.

Maintenance Update

Mr. Kellums reported that base repairs continue in Dillonvale. In addition, the Galbraith Road utility project is moving along as expected. Crossover utility work will begin on Montgomery Road next week as part of that project.

Mr. Kellums stated that the last day for Ford Development to be onsite on Hosbrook Road is scheduled for Wednesday. If the weather holds, Hosbrook should be paved next week with landscaping installed shortly thereafter.

Duke Central Corridor Pipeline

Mr. Bickford stated that the Board could file an intervention to the Power Siting Board on the pipeline application if it chose to do so. Trustee Connor made a motion, seconded by Trustee Weidman, to take the necessary steps to intervene on the application. All voted yes.

Beautification Awards

Mr. Bickford presented the nominees for the 2016 Beautification awards:

8790 Kenwood Road
11991 Snider Road
8608 Darnell
8637 Wicklow
3779 Mantel
8558 Plainfield

The Board chose 8790 Kenwood, 8558 Plainfield, and 8637 Wicklow as the winners.

Nuisance Properties

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8800 Montgomery Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-124 passed this 30th day of August, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7200 Garden Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-125 passed this 30th day of August, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8321 St. Clair Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-126 passed this 30th day of August, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4516 Harrison Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-127 passed this 30th day of August, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Uniforms Roads	\$3,500.00
Blanket Vendor	Materials – Roads (Gas Tax)	\$30,000.00
Blanket Vendor	Building Costs – Fire	\$8,000.00
Blanket Vendor	Vehicles – Fire	\$5,036.00
Sitescapes	Landscaping Sibcy Cline/Montgomery Road Project	\$10,608.00

A motion was made by Mr. Connor, seconded by Mr. Weidman to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

Mr. Weidman made a motion to cancel the Thursday, September 1, 2016 meeting due to lack of an agenda, seconded by Mr. Connor. All voted yes.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 9:45 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 08/30/2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
September 13, 2016

The meeting was called to order at 3:30 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

Fire Department Update

Chief Penny reported that the specifications for the new truck match state bid and could be purchased that way if the bids come back higher, or conversely, the Township may be able to purchase a truck that is lower than the state bid price.

Sheriff Department Update

Lt. Kettelman reported that he met with Assurance Health about the Sheriff's Office response procedures. Chief Penny reported that the squads have made about 10 medical runs to Assurance Health. Mr. Bickford reported that he and Mr. Miller are working on an Economic Development Plan for the Joint Economic Development District on that property. Trustee Weidman requested documentation on all runs to the facility.

Lt. Kettelman stated there have been several drug arrests in High Point recently where the suspects have had unused syringes and drugs hidden in Mountain Dew cans.

Lt. Kettelman reported that the RENU unit had executed a search warrant on Frolic Lane and found open warrant suspects and drugs.

The Sheriff's Office has been using a high amount of NARCAN on drug overdoses.

Mr. Weidman stated that the Township should entertain adding a fourth 24/7 Sheriff's beat. Mr. Connor and Bishop agreed. Mr. Miller and Mr. Bickford will prepare the contract extension.

Parks and Recreation Update

Mr. McKeown reported that all fields are booked through the fall with soccer, baseball, and softball. The baseball field at Schuler has started its annual renovation program. Mr. McKeown stated that Schuler Park has received city wide praise and Xavier and Roger Bacon will be playing games there.

Mr. McKeown asked if the Board was inclined to continue the annual park committee dinner. The Board will continue it with a date to be announced.

ESID District

Mr. Bickford presented the concept of an Energy Efficiency Special Improvement District to benefit private property owners in Sycamore Township. The program pairs private lenders with property owners for energy efficiency improvements to existing properties. The cost of the financing is added to the property tax bill as a special assessment. The County Auditor then distributes the special assessment to the lender. The Township is not responsible for any payment or tax collection. The Board directed Mr. Bickford to begin the ESID creation process.

SCIP Applications

Mr. Bickford reported that State Capital Improvement Program grant applications will be submitted for the Donna Lane / Estermarie Road project as well as a joint application with Hamilton County for Kugler Mill Road

Mr. Bickford also reported that Hosbrook Road was paved today.

Nuisance Property and Vehicles

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7806 School Road, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-128 passed this 13th day of September, 2016.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-129 passed this 13th day of September, 2016.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-130 passed this 13th day of September, 2016.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-131 passed this 13th day of September, 2016.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-132 passed this 13th day of September, 2016.

Mr. Bishop stated the property at Mantel and Trebor has high grass again. Mr. Bickford stated it is in the nuisance process.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Cystic Fibrosis	Proceeds from 2016 Golf Outing	\$8,445.77
Lykins Oil Company	Fuel - Fire Department	\$13,904.04
TEC Engineering	Traffic Control	\$3,000.00

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Pending Litigation** was made by Trustee Weidman.
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 4:10 p.m.

Begin Executive Session: 4:12 p.m.

End Executive Session: 4:23 p.m.

Back in regular session: 4:24 p.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 4:25 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 09/13/2016

RECORD OF PROCEEDINGS

Minutes of the Public Hearings of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

September 15, 2016

The Public Hearing for the St. Clair/Harrison Avenue Lighting District Renewal was called to order at 6:45 p.m.

Mr. Porter presented the lighting district for renewal.

Mr. Miller explained the district is switching to a five year assessment versus the standard 10 year in order to recover costs associated with the district that may change over the life of the district.

Mr. Porter closed the public hearing at 6:49 pm

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearings of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

September 15, 2016

The Public Hearings for the McCauly Woods and Rossmoyne Lighting District Renewals were called to order at 6:50 p.m.

Mr. Porter presented the lighting districts for renewal.

Mr. Leo Kessler question why the increase when the lights should be paid off. Mr. Miller stated that the cost went from \$.83 per foot to \$.85 per foot which was most likely due to the increase in fuel cost since the district was established in 2006.

Mr. Bickford would research the issue and have someone get back to Mr. Kessler.

Mr. Porter closed the public hearing at 6:59pm

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

September 15, 2016

The regular meeting was called to order at 7:00 pm. by Vice President Bishop.

The invocation from Dr. David Jeremiah was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Fire Chief Penny, Zoning Administrator Holbert and Lt. Ketteman from the Hamilton County Sheriff's Office. President Weidman, Superintendent Kellums and Parks /Recreation Director McKeown were excused.

The minutes of the Board of Trustees meetings held August 16, 18 and 30, 2016 were presented for approval. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these minutes. Vote: All Aye.

Vice-President Bishop presented certificates for the 2016 Beautification Awards to Ewell and Laura Brock, David Clark and David and Pamela Sloan.

J. Janus, Jr. addressed the Board in praise of Hamilton County Sheriff's Patrol Blockwatch and Officer Mike Bittermann. Mr. Janus suggested the program continue.

Lt. Ketteman thanked the Trustees for adding another patrol car and letting the Sheriff's Department to their job.

Chief Penny informed the Board of an incident in which a 58 year old male was choking and unable to breathe. The Township EMS were able to save the patient because they had the right equipment. Chief Penny also reported that the cost of saline will be going up by 50% next year.

Mr. Bickford reported on behalf of Mr. Kellums that Hosbrook Road had been paved.

Mr. Miller presented a settlement for the appeal of the Board of Zoning Appeals decision for Case SYCB160014 by Margaret Clarke. Mr. Connor made a motion, seconded by Mr. Bishop, to approve the settlement agreement. All voted, yes.

Mr. Bickford reported that the application for the proposed Duke Energy Central Corridor Pipeline Expansion Project has been submitted and the Township will work with other jurisdictions throughout the application process.

Mr. Holbert reported on the Highpoint street lighting district. He also informed the Trustees about reports of abandoned vehicles on Blue Ash Road.

The resolution “Renewing the St. Clair Lighting District, Merging the St. Clair and Harrison Avenue Lighting Districts” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2016-133 approved this 15th day of September, 2016.

The resolution “Renewing the McCauly Woods Lighting District” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2016-134 approved this 15th day of September, 2016.

The resolution “Renewing the Rossmoyne Lighting District” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2016-135 approved this 15th day of September, 2016.

The resolution “Amending Resolution 2016-112 to Lower the Assessment for the Happiness Way Merryman Lighting District” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2016-135 approved this 15th day of September, 2016.

The resolution “Appointing Greg Bickford as Official Representative for the State Capital Improvement Project Funding” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2016-135 approved this 15th day of September, 2016.

The receipts and disbursements of September 15, 2016 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.

Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.

Vote: All Aye.

The meeting adjourned at 7:47 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 09-15-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
October 4, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office. Vice President Bishop was excused.

Fire Department Update

Chief Penny updated the Board on the number of Alliance Health Care EMS runs. They are currently averaging one a week.

Mr. Bickford reported that he and Mr. Miller are working on a Joint Economic Development District on the property.

Chief Penny reported that nursing facilities currently make up 43% of all runs.

Sheriff Department Update

Lt. Ketteman reported that the monthly stats will be presented next week.

Lt. Ketteman reported on a police chase that went through Amberley, Madeira, and Sycamore Township. It was originally thought that the suspects driving the vehicle had been involved in a police shooting outside of the Cleveland area. After the arrest, the suspects were found to be local and the information about the police shooting was incorrect.

Lt. Ketteman stated that the additional patrols are in process and will start on the first of November.

Parks and Recreation Update

Mr. McKeown presented an image of Schuler Athletic Complex taken from a drone.

Mr. McKeown presented a proposal to construct a batting cage at Schuler Park inside the controlled area near the gas tank. The Board felt that a location outside of the control fence would be a better location. Mr. McKeown will look into moving it outside of the gate.

No Parking – Mantell Avenue

Mr. Kellums presented a resolution for no parking on Mantell Avenue. The Board requested resident input before the resolution is passed.

Change Order – Galbraith Road Utility Project

The resolution "Approving a Change Order to a Contract for the Galbraith/Montgomery Utility Project" was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-138 passed this 4th day of October, 2016.

Mr. Kellums reported that Maintenance employee Ernie McFarlin had won the annual Snow Plow Rodeo.

Mr. Kellums stated that the crosswalks will be installed this week on Hosbrook Road. Mr. Connor asked if reflectors could be installed on the island curbs to help with visibility. Mr. Kellums will look into it.

Mr. Kellums reported that the curb program will be later this week with Prus Construction doing work in the Deerway and Glenover areas. The project should be complete within three weeks.

Finally, Mr. Kellums stated that Duke subcontractors are working in various neighborhoods replacing old copper gas service lines.

Upcoming Public Hearing

Mr. Bickford presented Case 2016-10MA that will be heard at 6:45 p.m. on Thursday, October 6, 2016.

Nuisance Properties and Vehicle

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11962 4th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-139 passed this 4th day of October, 2016.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-140 passed this 4th day of October, 2016.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11955 2nd Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-141 passed this 4th day of October, 2016.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8036 Queens Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-142 passed this 4th day of October, 2016.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3907 Mantell Avenue, Sycamore Township, OH 45236" was

read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll.
Vote: All Aye.

Resolution No. 2016-143 passed this 4th day of October, 2016

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Information Technology Fire Department	\$17,570.00
Blanket Vendor	Station Uniforms Fire Department	\$5,184.13
Blanket Vendor	Vehicles – Fire Department	\$6,636.99
Blanket Vendor	Tools & Equipment	\$5,247.95
Capital Electric Line Builders	Camera Wiring	\$3,250.00

A motion was made by Mr. Connor, seconded by Mr. Weidman to approve these requests. Vote:
All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

Mr. Bickford reported that the **Executive Session to discuss Personnel - Compensation** was no longer needed.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 9:50 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 10/04/2016

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 6, 2016

The Public Hearing for case 2016-10MA was called to order at 6:45 p.m. by President Weidman.

Mr. Holbert presented zoning case 2016-10MA Modification.

Ms. Emily Supinger, attorney at Strauss Troy, spoke on behalf of the applicant.

Mr. Kevin Kleuner, the applicant, also addressed the Board.

The Public Hearing was closed at 7:10 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 6, 2016

The regular meeting of The Board of Trustees was called to order at 7:11 p.m. by President Weidman.

The invocation from Second Baptist Church of Rossmoyne was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held September 13 and 15, 2016 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

The Trustees presented Rick Weitmarschen, Golf Outing organizer, with a check for the Cystic Fibrosis Foundation from the proceeds of the Sycamore Township Golf Outing. Accepting on behalf of Cystic Fibrosis was Laura Morgan.

Lt. Ketteman reported Trick or Treat hours in the Township will be 6:00 p.m. to 8:00 p.m. on Monday, October 31, 2016.

Chief Penny reported on Hazmat training at Lyondell. Chief Penny also informed the Board the department had received \$800 worth of Narcan from the Hamilton County Health Department.

Trustee Connor asked if any firefighters have been called to assist with the hurricane. Chief Penny stated that Jeff Newman, who is part of Ohio Task Force One is already on his way.

Mr. McKeown reported that he met with TAPE Products about the proposed batting cage and believes that it will work in the area discussed at the workshop.

Mr. Kellums reported that he is reviewing State Capital Improvement Program applications with other public works professionals from around Hamilton County.

Mr. Miller reported the consent decree for the Margaret Clarke Board of Zoning Appeals decision had been completed. Mr. Miller also stated that the PUCO has required Duke Energy to hold one more public meeting as part of the Central Corridor Pipeline expansion project.

Mr. Bickford reported that according to the Duke Energy PUCO application, they are seeking potential staging for the Central Corridor Pipeline, if approved by the Power Siting Board, in Schuler Park.

Mr. Bickford informed the Board that Bliss Manufacturing in Kenwood Towne Center had requested a liquor permit to serve wine.

Mr. Holbert reported The Kenwood Collection is filling up with tenants.

Mr. Holbert stated there are three properties in the Township that have been condemned and may be razed in the near future.

A communication from Jason Ehrhardt, of Cincinnati Adult Baseball League, was read by Mr. Porter commending Ernie McFarlin of the Maintenance Department for doing such a good job maintaining the baseball field at Schuler Athletic Complex.

A communication from Mr. and Mrs. Meyers, of 6034 Trowbridge, was read by Mr. Porter thanking the Maintenance Department for exemplary work in a timely manner.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution approving Case 2016-10MA as submitted subject to Zoning Commission conditions. Mr. Porter called roll. Vote: All Aye.

The resolution "Designating No Parking on a Portion of Mantell Avenue in Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-144 approved this 6th day of October, 2016.

The resolution "Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying Them to The Auditor" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-145 approved this 6th day of October, 2016.

The resolution "Reaffirming Appropriations for Calendar Year 2016" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2016-146 approved this 6th day of October, 2016.

The receipts and disbursements of October 6, 2016 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 7:34 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 10-06-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
October 18, 2016

The meeting was called to order at 3:30 p.m. Present for the meeting were Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown and Fire Chief Penny. President Weidman and Lt. Kettelman from the Hamilton County Sheriff's Office were excused.

Fire Department Update

Chief Penny updated the Board on the number of runs to Health Care Facilities

Chief Penny reported that the Academy of Medicine performed their certification visit last week and the department passed.

The Chief reported that several fire trucks are undergoing repairs and will be out of service for a short time.

Sheriff Department Update

Mr. Bickford reported on behalf of Lt. Kettelman on a heroin trafficking arrest at Kenwood and Montgomery Roads.

Parks and Recreation Update

Mr. McKeown presented the final location of the batting cage.

Mr. McKeown presented an image taken from a drone of the Schuler Athletic Complex compliments of Tape Products.

Mr. McKeown reported that bands for 2017 are booking quickly. He stated that Ambrosia has requested to play the 25th anniversary Festival in Sycamore.

Maintenance Update

Mr. Kellums reported that the Galbraith Road project is preparing to wrap up for the holiday season. All vaults are set, and most concrete work is done. The utility poles will come down next year.

Probation department detainees of the Sheriff's patrol have been picking up litter biweekly along the major roads and interstate ramps. In the third quarter of 2016, they have picked up over 1,100 pounds of litter.

Mr. Kellums requested a change to the "Right of Revocable Privilege" application process. He stated that applicants should now be required to name Sycamore Township as an additional insured. Mr. Connor made a motion, seconded by Mr. Bishop to approve the change. All voted yes.

Mr. Kellums reported that curbside leaf pick up has begun.

Duke Energy is in the process of replacing old copper gas service mains that run from the street to the house. In each case, after the replacement, the storm sewers are TV'd with video cameras to make sure the gas line replacement did not damage a storm pipe. On several occasions, the videos have revealed that the sanitary sewer discharge from a home goes directly to the storm sewer system. MSD and Public Works are looking into the issues as they arise.

Pancreatic Cancer Proclamation

The proclamation designating November, 2016 “Pancreatic Cancer Awareness Month” in Sycamore Township was read by Mr. Miller. A motion was made by Mr. Connor, seconded by Mr. Bishop to pass the proclamation. Mr. Porter called the roll. Vote: All Aye.
Passed this 18th day of October, 2016.

Zoning Case 2016-10MA Resolution

The resolution “Approving a Site Plan for the March First Manufacturing Development in Sycamore Township” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-147 passed this 18th day of October, 2016.

Amendment to Hamilton County Sheriff’s Office Contract

The resolution “Authorizing an Amendment to the Contract with the Hamilton County Sheriff’s Office for Additional Police Services” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-148 passed this 18th day of October, 2016.

Nuisance Property and Vehicle

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8987 Plainfield Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-149 passed this 18th day of October, 2016.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-150 passed this 18th day of October, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Enterprise Technology Solution	CAGIS 2017 Annual Fee & Arcview Software	\$8,044.00
Blanket Vendor	Recycling	\$8,100.00
Blanket Vendor	Building Costs	\$5,000.00
Blanket Vendor	Vehicles – Fire	\$5,000.00
Blanket Vendor	Bunker Gear	\$5,000.00
LSQ Funding Group	Temporary Help	\$9,970.55
Blanket Vendor	Misc. Roads	\$20,000.00
Team All Sports	Batting Cage System Schuler Park	\$8,591.36

A motion was made by Mr. Connor, seconded by Mr. Bishop to approve these requests. Vote: All Aye

Mr. Bickford stated there was no agenda for Thursday, noting Mr. Weidman and Mr. Porter would not be in attendance.

Mr. Connor made a motion, seconded by Mr. Bishop to cancel the regularly scheduled Thursday, October 20th meeting. All voted yes.

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to enter into **Executive Session to discuss Economic Development** was made by Trustee Bishop.

Mr. Porter called the roll. Vote: Bishop: Aye; Connor: Aye.

End regular session: 4:11 p.m.

Begin Executive Session: 4:12 p.m.

End Executive Session: 4:22 p.m.

Back in regular session: 4:22 p.m.

Mr. Bickford stated he would work with the state on bidding out the JEDZ audits to try and secure a better price.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 4:22 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 10/18/2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
November 1, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Vice President Bishop and Superintendent Kellums were excused.

Fire Department Update

Chief Penny reported that he received a communication about a news website in Illinois that used a picture of a Sycamore Township squad for a news story about a death in the City of Sycamore, Illinois.

The Chief reported that All Saints School has an annual raffle and has inquired if the Fire Department would be able to provide the raffle winner with a ride to school from the firehouse in a fire truck. The Board agreed.

Sheriff Department Update

Lt. Kettelman reported that Halloween was successful with no major incidents. Lt. Kettelman also reported that the deputies and Sheriff's office are gearing up for the holiday season with extra patrols. He also confirmed that County Special Deputies will handle prisoner transport to the justice center freeing up our contract cars to stay in the district.

Lt. Kettelman reported that the fourth 24/7 car is now on the streets.

Parks and Recreation Update

Mr. McKeown reported that all fields are now closed for the winter and will open in March of 2017. At this time, there are more requests than we have field space for next year.

Mr. McKeown also reported that Luminaria 2016 will take place on December 10, 2016.

Ambrosia has indicated they would like to play the 25th Festival in Sycamore. The cost to have them perform will be approximately \$12,000. The Board took it under advisement.

Maintenance Update

Mr. Bickford reported on behalf of Mr. Kellums that the Galbraith Road project is getting ready to wrap up for winter. Construction will resume in early 2017.

Upcoming Public Hearings

Mr. Bickford reported that there is a public hearing on Thursday, November 3, 2016 at 6:00 p.m. to discuss the findings of the TEC Traffic Study that was done for the Tenderfoot / McCauly area. Mr. Connor asked if any action will be taken. Mr. Bickford stated it was up to the Board as to how they wanted to proceed based on the hearing.

Duke Energy Central Corridor Pipeline Project

Mr. Bickford reported that he and Mr. Connor attended a meeting with other jurisdictions in which a pipeline route is proposed. The Board will be holding a public meeting and sending notice to all persons directly affected by the route or the blast zone (300 feet) to make them aware of the situation and give them resources to enable them to get involved in the process should they desire. Mr. Bickford suggested November 16, 2016, at 7:00 p.m. in the Schuler Community Room. The Board directed Mr. Bickford to prepare notices for the meeting.

Property and Casualty Insurance

Mr. Bickford reported that the renewal premium for the property, casualty, and liability insurance through HCC Public is in the second year of a three year rate lock and has in fact gone down for 2017 compared to 2016. The 2017 premium is \$54,726. Additional coverage can be purchased for terrorism, sewer backup and pesticides for an additional \$567. Mr. Weidman made a motion, seconded by Mr. Connor to renew with HCC and add in the additional coverages.

ODOT – Sycamore Road LPA Agreement Resolution

The resolution “Approving an LPA Federal Local-LET Project Agreement for the Sycamore Township Sycamore Road Project” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-151 passed this 1st day of November, 2016.

Township Website

Mr. Bickford reported that the Township is going to redesign the website. Eclink, the current host will update the site.

The resolution “Approving an Agreement for Website Services and Hosting” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2016-152 passed this 1st day of November, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Bureau of Workers’ Compensation	2017 Premium	\$64,048.18
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A motion was made by Mr. Connor, seconded by Mr. Weidman to approve this request.
Vote: All Aye

Mr. Miller reported that BRG had requested permission to construct a sign per the right-of-way agreement for American Way. The Board will review any proposed design before granting approval.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Collective Bargaining and Economic Development** was made by Trustee Weidman. Mr. Porter called the roll.

Vote: Weidman: Aye; Connor: Aye.

End regular session: 9:47 a.m.

Begin Executive Session: 9:47 a.m.

End Executive Session: 10:07 a.m.

Back in regular session: 10:07 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman.

Vote: All Aye.

End regular session: 10:08 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 11/01/2016

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 3, 2016

The Public Hearing for the Tenderfoot/McCauly Traffic Study was called to order at 6:00 p.m.

Mr. Ed Williams, of TEC Engineering, presented the study and several alternatives that could be used to improve the traffic situation in the neighborhood.

The Board advised the residents that the County Engineer has jurisdiction over Conrey Road and would need to be part of any solution.

The Board advised the residents that the County Engineer has jurisdiction over Conrey Road and would need to be part of any solution that involves Conrey and/or Fields Ertel Roads. The Township has jurisdiction over Tenderfoot and McCauly.

The public hearing was closed at 7:05pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 11-03-2016

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 3, 2016

The regular meeting of The Board of Trustees was called to order at 7:15 p.m. by President Weidman.

The invocation was created and read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert and Lt. Kettelman from the Hamilton County Sheriff's Office. Fire Chief Penny was excused.

The minutes of the Board of Trustees meetings held October 4, 6 and 18, 2016 were presented for approval. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these minutes.

Vote: October 4 and 6, 2016 minutes: All Aye.

Vote: October 18, 2016 minutes: Bishop: AYE; Connor: AYE; Weidman: Abstain

Lt. Kettelman reported that the Grand Opening for the new LL Bean store at The Kenwood Collection would take place Friday, November 4th and the Sheriff's office has met with store management to make sure the opening goes smoothly.

Mr. McKeown discussed possible bands for the 2017 Festival in Sycamore. He noted that Ambrosia had expressed interest in playing for the 25th year of the Festival. Mr. McKeown said it would cost \$12,000 to book Ambrosia, noting \$55,000 was spent on Festival entertainment in 2016.

Mr. Bishop made a motion, seconded by Mr. Connor, to make an offer to Ambrosia to play Friday night of the 2017 Festival in Sycamore. All voted: AYE.

Mr. Kellums reported that curbside leaf pick up is underway. He also stated the Galbraith Road project is preparing to shut down over the holiday season.

Mr. Miller reported that he will be filing a memo in opposition to Norton's request to have their lawsuit heard by the Ohio Supreme Court.

Mr. Bickford reported that all traffic cameras are now working for the holiday season.

Mr. Bickford informed the Board he had received correspondence from Dennis Deters regarding a heroin response team. The Board directed Mr. Bickford to work with Chief Penny to see if there is a firefighter / EMT that would have interest in joining the team.

Mr. Bickford reported that the Township property, casualty, and liability insurance has a \$5 million aggregate, not \$3 million as previously reported. He also stated that additional coverage can be purchased for terrorism, sewer backup and pesticide application for an additional premium of \$510. The Board advised Mr. Bickford to add the additional services and maintain the \$5 million in aggregate coverage.

Mr. Bickford presented the following purchase orders for approval:

TEC Engineering, Inc.	HAM Fiber Project Insp. Services	\$27,263.00
Great Oaks Career Campuses	2 nd Half TIF School Payments	\$2,704.54
Deer Park Schools	2 nd Half TIF School Payments	\$248,350.52
Princeton Schools	2 nd Half TIF School Payments	\$69,230.67
Sycamore Board of Ed.	2 nd Half TIF School Payments	\$81,045.48
Indian Hill Exempted Village	2 nd Half TIF School Payments	\$1,852,506.81
Huntington National Bank	Kemper/Goldcoast Payment	\$149,300.00
Motorola Solutions	Digital Radios	\$35,320.09

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this request. Vote: All Aye

Mr. Holbert reported The Kenwood Collection is filling up with tenants. He also informed the Board of buildings to be razed and gave an update on the Highpoint Street Lighting District.

Mr. Holbert reported he had attended a Hamilton County Regional Planning Commission meeting that afternoon in which a zone change application on Kenwood Road in the Township was discussed.

Mr. Bickford advised the Board on a potential December public hearing for the Hills Development which is subject to the consent decree.

The Proclamation "Designating November as Alzheimer's Awareness Month" was read by Mr. Weidman. A motion was made by Mr. Connor, seconded by Mr. Bishop, to adopt the Proclamation. All voted yes.

The receipts and disbursements of November 3, 2016 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 7:35 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 11-03-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
November 15, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny updated the Board on the number of Assurant Health Runs. The Chief also reported that the Kenwood Collection will be purchasing a radio that is tied into the Township's frequency and that the Kenwood Towne Centre is getting an old base unit so they can have direct communication as well.

Sheriff Department Update

Lt. Kettelman reported that there were 1,065 calls for service in the month of October. He also reported that the deputies were grateful for the addition of the fourth 24/7 car.

The Sheriff's office is working with the Kenwood Towne Centre on potential protests.

Parks and Recreation Update

Mr. McKeown reported that Luminaria will take place on December 10, 2016 from 6:00 p.m. to 8:00 p.m.

Mr. McKeown reminded the Board that bands for the Festival in Sycamore are booking quickly and that we still need a band for Saturday night.

Mr. McKeown informed the Board there was a homeless man living in Bechtold Park. The Sheriff's office is investigating.

Maintenance Update

Mr. Kellums reported that the final crossover on the Galbriath Road project is underway and once complete, all conduit will have been installed. The job will shut down for the holidays on November 22, 2016 and will resume after the first of the year.

Mr. Kellums updated the Board on several ongoing projects: Prus construction is working on the Township curb program and Duke Energy is working on replacing gas service lines throughout the Township.

Mr. Kellums requested a motion to advertise for and RFQ for interstate beautification projects. Mr. Bishop made a motion, seconded by Mr. Connor, to advertise. All voted yes.

The annual leaf collection program is in full force and will continue through mid-December.

Mr. Kellums reported that a public open house will be conducted for Sycamore Road on December 8, 2016. He also reported that the Kugler Mill project did not receive SCIP funding.

Upcoming Public Hearings

Mr. Bickford presented the Guttman Office development and stated that its public hearing would be held on December 1, 2016. He advised the Board that the Zoning Commission recommended denial of the case.

Mr. Bickford reported that a public information meeting about the Duke Energy Pipeline is scheduled for November 16, 2016. He stated that all residents within 300 feet of the proposed routes received notice of the meeting.

Mr. Miller requested direction on several nuisance properties that have dilapidated structures: 8470 Blue Ash Road, 7714 School Road, 8701 Appleknoll Lane, and 8109 Reading Road. The Board directed Mr. Miller to prepare a notice of Nuisance Hearings for the December 15, 2016 meeting for all of the properties.

Mr. Miller stated that Mr. Holbert has requested that the Township file injunctions on 7601 School, 4321 Myrtle, and 9125 Montgomery for zoning violations. Mr. Connor made a motion, seconded by Mr. Bishop, to direct Mr. Miller to prepare the injunctions and nuisance hearing notices. All voted yes.

Nuisance Property

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7806 School Road, Sycamore Township, OH 45249" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2016-153 passed this 15th day of November, 2016.

Northcreek Garage

Mr. Miller reported that the State of Ohio has denied the tax exempt request for the Northcreek Garage. He stated that potential solutions to the denial could be to transfer the property to the Township or extend the lease to 99 years.

Mr. Bickford stated that the garage is on its own parcel and could be transferred to the Township without effecting the building.

The Board directed Mr. Miller to look into the property transfer.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Vogelpohl Fire Equipment	Low Profile 4500 PSI 45 Minute Cylinder	\$44,016.00
LSQ Funding Group	Temporary Help	\$10,000.00

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

Mr. Weidman asked if there was any agenda for Thursday. Mr. Bickford stated not at this time.

Mr. Weidman made a motion, seconded by Mr. Bishop to cancel the Thursday meeting.

All voted yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:51 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 11/15/2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
November 29, 2016

The meeting was called to order at 3:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown and Lt. Ketteman from the Hamilton County Sheriff's Office. Fire Chief Penny was excused.

Sheriff Department Update

Lt. Ketteman reported that the black Friday shopping day went well and the Transportation Unit from the County has kept our Deputies in the district. In addition, there have been many hospital issues including several arrests at Jewish Hospital over the past few months.

Parks and Recreation Update

Mr. McKeown reported that Luminaria participation letters have been delivered to residents for the December 10th event.

Maintenance Update

Mr. Kellums reported that all roadway crews are off the various jobs until after January 3, 2017. The annual Township curb replacement program has been completed by Prus Construction.

Mr. Kellums reported that Sycamore Road continues in the design phase and there will be an open house next week on the project.

A resident has contacted the Township requesting that a screen be placed around the port-o-lets in the administration parking lot that serves the park. Mr. Kellums stated that the request came from a new resident on New England Court who is approximately 600 feet from the port-o-lets. At this time the Board is not inclined to screen the port-o-lets.

Mr. Kellums stated there is a purchase order for the Hosbrook Road project that is for additional quantities which will be presented later in the meeting.

Mr. Bickford stated that Ed Williams with TEC Engineering monitored the black Friday holiday traffic and was able to make adjustments to keep traffic flowing.

Upcoming Public Hearings

Mr. Bickford reported that the public hearing for the proposed Guttman development on Kenwood Road is scheduled for 6:00 p.m. on Thursday, December 1st. He presented a new drawing showing the proposed development in relation to the agreed upon consent decree.

Mr. Bickford reported that Mitchell Gold + Bob Williams has requested a modification to the approved LASR for the Kenwood Collection and the public hearing will be on December 15th. Mr. Miller stated there is the potential that two of the nuisance properties may be abated by then.

The nuisance hearings are tentatively scheduled to start at 6:00 p.m. Mr. Bickford stated the LASR hearing will start at 6:50 p.m.

Mini Cell Towers

Mr. Bickford reported that new mini cell towers are starting to be installed all over the area.

Mr. Holbert presented examples of mini cell sites including one on Snider Road that was approved by the Hamilton County Engineer without consulting the Township. The cell site itself is located in a residential district and may be subject to Zoning.

Mr. Holbert stated that he attended a meeting regarding these types of facilities with other Townships and the County Engineer.

The Board requested that Mr. Miller look at what options the Township has in regards to these facilities and to take the appropriate action starting with the Board of County Commissioners.

Mr. Holbert also reported that Mattress Firm would like to hold a ribbon cutting ceremony with the Trustees. Mr. Weidman requested potential dates to see if any Board member could attend.

Nuisance Property

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4451 Matson Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-154 passed this 29th day of November, 2016.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

U.S. Bank	2014 General Obligation Bond Payment	\$5,000.00
U.S. Bank	2016 Various Purpose Bonds Payment	\$196,633.33
U.S. Bank	Road Improvement Bonds, Series 2010 Payment	\$131,925.00
U.S. Bank	2009 Unrefunded Various Purpose Bonds Payment	\$652,400.00
U.S. Bank	2007 Unrefunded Various Purpose Bonds Payment	\$172,118.75
U.S. Bank	Public Infrastructure Improvement Bonds Payment	\$641,650.00
Ohio Treasurer	Sturbridge Loan CB13L Payment	\$37,499.17
Automotive Enterprises	Seagrave Pumper Repairs	\$4,028.62
Blanket Vendor	Vehicles	\$5,000.00
Blanket Vendor	Building Costs	\$3,000.00
Ford Development	Hosbrook Road Traffic Calming	\$21,306.14
Blanket Vendor	Utilities – Admin Building	\$12,000.00

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this request.

Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Personnel – Employment** was made by Trustee Weidman.

Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 3:50 p.m.

Begin Executive Session: 3:52 p.m.

End Executive Session: 4:10 p.m.

Back in regular session: 4:10 p.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 4:10 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 11/29/2016

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 1, 2016

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from St. Saviour Catholic Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Zoning Administrator Holbert and Lt. Ketteman from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown and Fire Chief Penny were excused.

The minutes of the Board of Trustees meetings held November 1, 3 and 15, 2016 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Ms. Carmen Henderson Chavez, a representative of Ohio Laborers' District Council (OLDC), addressed the Board saying she represents a statewide construction union with 20,000 members. Ms. Chavez talked about construction projects in Cincinnati using members of the OLDC noting most of them have participated in OLDC training programs.

Lt. Ketteman reported on an incident in which Officer Josh Hawthorn assisted on an alert to be on the lookout for a person with a gun. Lt. Ketteman discussed the holiday shopping season and car safety.

Mr. Bickford reported on additional staffing in the firehouse while Chief Penny is absent.

Mr. Bickford stated Mr. McKeown is working on finding bands for the 2017 Festival in Sycamore.

Mr. Kellums reported that curbside leaf pick up will continue for two more weeks. He stated that all construction projects have stopped for the holiday season. A sub-contractor for Time Warner cut the Montgomery Road sidewalk without permission from ODOT. The Township is investigating to make sure this does not happen again.

Mr. Miller reported on the TriHealth garage stating that if the Township took over ownership of the TriHealth garage, TriHealth would have to bid in order to buy it should they want to own the property in the future. Mr. Miller recommended working on a long term lease deal instead of a purchase and will report back when he has additional information.

Mr. Bickford reported traffic cameras have been working well. He also stated there has been no further update on the proposed Duke Energy central corridor pipeline.

Mr. Bickford presented the following purchase orders for approval:

Ford Development	Hosbrook Road Traffic Calming	\$11,479.02
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A motion was made by Mr. Connor, seconded by Mr. Bishop to approve this request. Vote: All Aye

A communication from Maryann Madsen commending Deputy Scott Prickett for his help when her granddaughter was involved in a hit and run accident was read by Mr. Porter.

Mr. Bishop made a motion, seconded by Mr. Connor, to hire Steve Reutelshofer. Vote: all Aye

The resolution "Establishing a Rate of Pay for a New Township Employee" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll.
Vote: All Aye.

Resolution No. 2016-155 approved this 1st day of December, 2016.

The receipts and disbursements of December 1, 2016 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop seconded by Mr. Connor to accept them.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.

The meeting adjourned at 7:16 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 12-01-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
December 13, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Kettelman from the Hamilton County Sheriff's Office. Fire Chief Penny was excused

Fire Department Update

Mr. Bickford reported that the Chief has been cleared to return to work next week.

Sheriff Department Update

Lt. Kettelman reported that from the Sheriff's Office viewpoint, the Luminaria event well.

Lt. Kettelman reported that there have been many shoplifting reports this holiday season, and that the County Transport vehicle has helped keep our vehicles in the district.

Parks and Recreation Update

Mr. McKeown reported that Luminaria went well and had a great crowd despite the lower temperatures.

Mr. McKeown stated that a decision on bands for the 2017 Festival needs to be made soon since many acts are already booking up. The Board directed Mr. McKeown to inquire on the availability of several bands.

Maintenance Update

Mr. Kellums reported that Luminaria was a success for the Maintenance Department. He also reported that the Public Input Meeting for the Sycamore Road project was well attended by the public. Representatives from Sycamore Township, ODOT, Hamilton County, TEC, and Stucturepoint were on hand to answer questions and most that attended the meeting had positive things to say about the project.

Appointed Boards

Mr. Bickford advised the Board that the terms of Mr. Roger Friedmann, Zoning Commission and Mr. Jim LaBarbara, Board of Zoning Appeals expire at the end of the year.

The appointments must be made prior to the respective Board's meeting in January.

Upcoming Public Hearings

Mr. Bickford informed the Board of the upcoming hearings on Thursday starting at 6:15 pm. He also advised the Board on a public hearing in January for Neal's Design and Remodel. He then presented plans by the Camden Group for a mixed use building on E. Galbraith Road that was continued by Zoning Commission. There is no Trustee public hearing date scheduled at this time.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Sparks Landscaping LLC	Property Clean Up	\$5,000.00
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A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Personnel – Compensation** was made by Trustee Weidman. Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:19 a.m.

Begin Executive Session: 9:22 a.m.

End Executive Session: 9:53 a.m.

Back in regular session: 9:53 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:53 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 12/13/2016

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 15, 2016

The Public Hearings for Nuisance Properties 8470 Blue Ash Road, 8109 Reading Road, 8701 Appleknoll Lane and 7714 School Road were called to order at 6:15 p.m.

Mr. Paul Darpel, attorney representing the property owners at 8109 Reading Road, spoke about the future plans for the site stating the owner is hoping to make application for a multifamily use. He requested 30 additional days since he was recently hired and is looking at all of the available information on the building. Mr. Weidman asked why the owner has not taken any action on the property despite being notified back in September of the condemnation order. Mr. Darpel stated he was unsure why.

Mr. Miller stated the attorney for the property owner at 8470 Blue Ash Road is currently out of the country therefore the matter will be discussed at the January meeting. Mr. Miller stated that the new owner of 8701 Appleknoll is planning on tearing the building down in January. Mr. Holbert stated no date has been given. Mr. Miller stated that the Princeton School Board has passed a resolution ordering the tear down of the building at 7714 School Road and has received bids, but no date for the teardown has been established.

The Public Hearing was closed at 7:03 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 15, 2016

The Public Hearing for case 2016-13LASR Modification was called to order at 7:05 p.m. by President Weidman.

Mr. Holbert presented zoning case 2016-13LASR Modification. He explained the case history and the request from Mitchell Gold + Bob Williams for an additional building sign.

Mr. David Byington, of Mitchell Gold + Bob Williams, 135 One Comfortable Place, Taylorsville, NC 28681, addressed the Board. Mr. Byington presented a proposal for a revised sign package that showed various views of the proposed signage from different perspectives.

Mr. Mark Wilhoite, of PECO Real Estate, representing the property owner, also addressed the Board saying he is in support of the sign increase due to the unique location of the tenant space.

Mr. Weidman asked, considering this is a two story façade and there could be tenants on both floors, what would be the total signage permitted. Mr. Bickford stated approximately 175 square feet between the two floors.

The Public Hearing was closed at 7:30 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 15, 2016

The regular meeting of The Board of Trustees was called to order at 7:30 p.m. by President Weidman.

The invocation from St. Vincent Ferrer Catholic Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks/Recreation Director McKeown, Zoning Administrator Holbert and Lt. Ketteman from the Hamilton County Sheriff's Office. Superintendent Kellums and Fire Chief Penny were excused.

The minutes of the Board of Trustees meetings held November 29 and December 1, 2016 were presented for approval. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

Lt. Ketteman reported there had been 122 car accidents in the Township in December so far.

Trustee Connor expressed appreciation to Staff Sergeant Schmitt for his work on the D.A.R.E. Program.

Mr. McKeown congratulated the three winners of the Luminaria holiday decorations contest: The Lovett, Shearing and Walker households. He also reported he had not heard back yet from the bands he had approached to perform at the Festival in Sycamore 2017.

Mr. Bickford reported that the curbside leaf pick up program has concluded for the year.

Mr. Bickford stated he had no new report regarding the Duke Energy Pipeline project.

Mr. Weidman requested that a letter be drafted to the PUCO / Power Siting Board on the lack of notification from Duke Energy about the next public meeting.

Mr. Bickford also informed the Board that Taco Bell has decided not to renew its lease for its Montgomery Road location and will be closing on Saturday.

Mr. Bickford presented the following purchase orders for approval:

Cincinnati School District	SYC Financial/Redstone TIF Payment	\$239,608.29
ARM Tough Equipment	Leaf Loader	\$24,665.35

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve these requests.

Vote: All Aye

Mr. Holbert reported on a senior living facility interested in property in the Township located at 8800-8812 Montgomery Road.

Mr. Holbert also informed the Board he will be meeting with Cincinnati Bell regarding mini cell towers in residential districts.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution approving Case 2016-13LASR Modification with the condition that the west elevation sign be no greater than 135 square feet and the north elevation sign be no greater than 40 square feet. Mr. Porter called the roll. Vote: All Aye.

There was discussion regarding the nuisance properties reviewed in the earlier hearings.

Mr. Bishop asked about the Blue Ash Road address.

Mr. Miller stated their attorney was out of the country and will be present at the next meeting.

Mr. Bishop made a motion, seconded by Mr. Connor, to continue the hearing for 8701 Appleknoll Lane until the January 5th meeting.

The resolution “Declaring a Nuisance and Providing for Authorizing Building Removal for the Property Located at 7714 School Road, Sycamore Township, Ohio, Auditor’s Parcel No. 600-0011-1268-90” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-156 approved this 15th day of December, 2016.

The resolution “Declaring a Nuisance and Providing for Authorizing Building Removal for the Property Located at 8109 Reading Road, Sycamore Township, Ohio, Auditor’s Parcel No. 600-0360-0025-00” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-157 approved this 15th day of December, 2016.

The resolution “Authorizing and Directing Transfers of Funds to Reconcile Budgets and Appropriations in the JEDZ” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-158 approved this 15th day of December, 2016.

The resolution “Authorizing and Directing Transfers of Funds to Reconcile Budgets and Appropriations” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2016-159 approved this 15th day of December, 2016.

The resolution “Establishing and Reaffirming 2016 Appropriations” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-160 approved this 15th day of December, 2016.

The resolution “Adopting Appropriations for Calendar Year 2017” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-161 approved this 15th day of December, 2016.

The resolution “Requesting the County Auditor to Make Advance Payments of Taxes” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2016-162 approved this 15th day of December, 2016.

The resolution “Setting Trustee Meeting Dates and Times” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-163 approved this 15th day of December, 2016.

The resolution “Authorizing Payments for Association Dues” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-164 approved this 15th day of December, 2016.

The resolution “Establishing Mileage Allowance for Township Employees and Providing for Reimbursement of Expenses” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-165 approved this 15th day of December, 2016.

The resolution “Providing for Compensation to the Township Trustees” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-166 approved this 15th day of December, 2016.

The resolution “Providing Insurance Benefits to the Township Trustees” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-167 approved this 15th day of December, 2016.

The resolution “Employing R. Douglas Miller as the Township Law Director and the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-168 approved this 15th day of December, 2016.

The resolution “Setting the Township Fiscal Officer’s Salary and Benefits” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll.

Vote: All Aye.

Resolution No. 2016-169 approved this 15th day of December, 2016.

The resolution “Approving a Contract for Employee Insurance Benefits” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-170 approved this 15th day of December, 2016.

The resolution “Approving a Contract for a Third Party Administrator and a Health Reimbursement Arrangement Plan” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-171 approved this 15th day of December, 2016.

The resolution “Establishing Rates of Pay for Township Employees” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2016-172 approved this 15th day of December, 2016.

Mr. Bishop made a motion, seconded by Mr. Connor, to nominate Tom Weidman as President of the Board of Trustees for 2017. Vote: All Aye.

Mr. Connor made a motion, seconded by Mr. Weidman, to nominate Cliff Bishop as Vice President of the Board of Trustees for 2017. Vote: All Aye.

The Board changed the time for the next Trustee Workshop Meeting on January 3, 2017 to 3:00 p.m. due to lack of a quorum at the regularly scheduled 9:00 a.m. meeting.

The receipts and disbursements of December 15, 2016 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to adjourn the meeting.

The meeting adjourned at 7:53 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 12-15-2016

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
January 3, 2017

The meeting was called to order at 3:00 p.m. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Trustee Connor and Parks/Recreation Director McKeown were excused.

Fire Department Update

Chief Penny stated that the bid opening for the pumper truck would take place on Wednesday at 2:00 p.m. The Chief reported that there were 4,211 runs in 2016 with 868 of them being fire runs. He also provided updated run information on the various nursing / retirement facilities. He pointed out that 40% of all runs are to those types of facilities.

The final fire department revenue report for 2016 showed that \$758,000 was collected which represented an 87% collection rate which was up from 82% in 2015. The Chief also stated that revenue from non-transport patients was \$42,000 and revenue from the allowable mileage reimbursement was \$191,000. Finally, the Chief reported that the department averaged 11.6 runs per day.

Sheriff Department Update

Lt. Kettelman reported on complaints about a resident on Darnell Avenue. He stated the Sheriff's Office has been in contact with the resident to explain the situation and will take a proactive stance on the property in the future.

Lt. Kettelman then reported on a burglary on Tiki Avenue that occurred recently saying evidence is being processed by the crime lab. He also stated the monthly statistics will be available within the next two weeks.

Lt. Kettelman advised the Board of burglaries which have taken place in Symmes and Northern Sycamore Township in which the perpetrators look for unlocked cars or houses where wallets and purses are in plain view from the outside. He advised all residents to lock their doors and store cash, purses, keys, and wallets out of sight.

Parks and Recreation Update

Mr. Bickford reported that Mr. McKeown is still waiting to hear from various bands and will most likely not hear anything until a few weeks into the New Year.

Mr. Bishop stated that the signs used for Luminaria this year were much easier to read.

Maintenance Update

Mr. Kellums reported on HVAC issues at Station 93 and stated that he is looking into a new mechanical company to assess the system and recommend changes to optimize its efficiency. In addition, Mr. Kellums stated that we have received a new proposal for HVAC maintenance for Station 93. BME Mechanical Services is proposing a service contract for \$1,780, which is cheaper than the current contract from Alpha Mechanical. Mr. Bishop made a motion, seconded by Mr. Weidman to enter into an agreement with BME Mechanical Services. All voted yes.

Mr. Kellums presented a proposal from Team All Sport to provide lawn care for the athletic fields. The price, \$16,631.05, is the same as it was in 2016. Mr. Bishop made a motion, seconded by Mr. Weidman to approve the proposal. All voted yes.

Mr. Kellums requested approval to purchase a new front loader to replace the 20 year old current loader. He stated the cost of the loader is approximately \$133,000 off of state bid. The list price on this unit is over \$245,000. The manufacturer is offering low interest financing of 2.6% should the Board decide not to pay the entire price up front. Mr. Weidman asked if TIF could be used to purchase the loader. Mr. Miller stated it could, however, the Township is not permitted to encumber debt on an existing TIF, and therefore it would have to be paid in full. Mr. Weidman stated he would like to see if they would offer a better price for a cash sale.

Mr. Kellums stated that there are several high cost projects to be completed in 2017 in order to keep the Township on schedule with road maintenance. The Donna Lane reconstruction project has a cost of \$650,000, the Charter Oak repaving project has a cost of \$300,000 and the necessary black mat project has a cost of \$700,000. Mr. Kellums explained that Donna Lane did not receive any SCIP funding and is in need of repair as the base is disintegrating and the road is pumping mud up through the cracks. Charter Oak has cracked pavement and is in need of resurfacing in order to protect the base. If the water continues to penetrate the base, it will disintegrate and the cost for repair will become a replacement which triples or quadruples the price. Finally, the black mat program that was done 10 years ago to prolong the pavement life needs to be reapplied in order to continue extending the pavement life.

Mr. Bickford suggested the possibility of taking out a short term five year loan of \$1 million to jumpstart the projects while reducing the overall road program budget the next 5 years to pay the debt. Doing so will allow the Township to stay on a maintenance schedule and not fall behind in roadwork which would save a significant amount of money.

Mr. Weidman requested information on seeking financing for the road projects.

Mr. Kellums reported that Galbraith Road construction resumes tomorrow and that ODOT is going to clean out the area next to the Galbraith Road / I-71 overpass and the Township will maintain it.

Modified Plan of Operation and Governance for Natural Gas Aggregation

The resolution "Adopting a Modified Plan of Operation and Governance for Natural Gas Governmental Aggregation" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-01 passed this 3rd day of January, 2017.

Mr. Miller stated that the consortium of governments has requested the Board sign an agreement to share information and provide bullet points as to why the proposed Duke Energy pipeline is bad for Sycamore Township.

Upcoming Public Hearings

Mr. Bickford stated the public hearing for Neal's Design and Remodel would be at 6:45 p.m. on Thursday, January 5, 2017. He also advised the Board of a proposed subdivision on the Heitmeyer Farms property. There will be a hearing regarding the subdivision to be held at 1:00 p.m. on

Thursday, January 5, 2017 before the Hamilton County Regional Planning Commission. Mr. Weidman stated he has been in contact with the HOA about the development and has answered some of their questions.

Mr. Miller stated the Blue Ash Road nuisance hearing will be under new business at the Trustees Meeting on Thursday, January 5, 2017. He also reported that the new owner of the Appleknoll property will be demolishing the house by the end of January.

Mr. Miller stated he had been in contact with other attorneys in regards to the Duke pipeline and the effect it could have on our park if they choose to stage there despite our objection.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

911 Electrical and Fire Service	\$14,819.77
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A motion was made by Mr. Bishop, seconded by Mr. Weidman to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 3:52 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 01/03/2017

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 5, 2017

The Public Hearing for case 2016-15MA was called to order at 6:45 p.m. by President Weidman.

Mr. Holbert presented zoning case 2016-15MA.

The Public Hearing was closed at 6:50 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 5, 2017

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from St. Vincent Ferrer Church was read by Mr. Kellums.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Harry Holbert, Fire Chief Penny, and Lt. Kettelman from the Hamilton County Sheriff's Office. Trustee Connor was excused.

The minutes of the Board of Trustees meetings held December 13 and 15, 2016 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these minutes. Vote: All Aye.

Ms. Sue Palermo, a resident of Elmcrest Lane, addressed the Board thanking them for their service. She then expressed concerns about the proposed new Heitmeyer subdivision such as increased traffic and water runoff. Mr. Weidman stated he would provide answers to the questions submitted by some of her neighbors.

Lt. Kettelman reported on two new Sheriff's cruisers he would like to purchase from Lebanon Ford. He noted he would inquire if any other jurisdictions would be interested in purchasing the two Dodge cruisers that will be replaced.

Chief Penny announced a donation of \$2,500.00 to the Fire Department from Equistar which will be used for education and outreach programs. Chief Penny also informed the Board that Firefighter/Paramedic Mike Kramer held a CPR class and received a \$250 donation.

Mr. Bishop suggested the Board write a thank you note to Equistar for the donation.

Mr. McKeown reported he is waiting to hear back from bands he had reached out to as possible entertainment for the 2017 Festival in Sycamore. He also stated there had been a lot of requests for field use and Township fields are already fully booked for 2017.

Mr. Kellums reported that salt crews were out on the road and had been since 5:30 a.m.

Mr. Kellums also informed the Board of a water main project to take place in Dillonvale on Donegal and some of its cross streets. He noted Cincinnati Water Works must pay for curb replacement and restoration.

Mr. Kellums stated he will be meeting with Scott Brown of the Ohio Department of Transportation later in January regarding several LPA projects for which the Township has received funding.

Mr. Kellums also said the front loader was a state bid in the amount of \$136,861.

Mr. Miller reported on a meeting regarding the Duke Energy Central Corridor Pipeline project.

Mr. Bickford reported the Duke Energy meeting will be held on January 26, 2017 and prior to that, on January 12th, NOPE, the citizens' group against the pipeline project, will also hold a meeting.

Mr. Bickford informed the Board of two zoning board members whose terms expired at the end of 2016.

Mr. Bickford reported on a Moody's issue that was the direct result of the State's delay in issuing the final audited results for the 2014-2015 Audit.

The following purchase orders were presented for approval:

Lykins Oil Company	Fuel	\$139,000.00
Hamilton County Sheriff	Sheriff's Contract	\$1,900,000.00
Hamilton County Sheriff	Renu Officer	\$90,000.00
Blanket Vendor	OBBC/Inspection Contract	\$35,000.00
Blanket Vendor	Health/Benefits	\$555,078.00

Mr. Bishop made a motion, seconded by Mr. Weidman, to approve these requests. Vote: All Aye.

Mr. Holbert reported on the proposed Heitmeyer subdivision project which was heard by Hamilton County Regional Planning Commission earlier that day. He stated the project was approved by the County and meets zoning requirements.

Mr. Holbert also reported that the unsafe structure at 8701 Appleknoll Lane was scheduled to be razed. He then discussed the unsafe structure on Blue Ash Road.

The resolution "Approving a Major Adjustment to an Approved Localized Area Sign Regulation Located in the Kenwood Special Interest District" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-02 approved this 5th day of January, 2017.

Mr. Bishop made a motion, seconded by Mr. Weidman, to reappoint Jim LaBarbara and Roger Friedmann to the Board of Zoning Appeals and Zoning Commission respectively. Mr. Porter called the roll. Vote: All Aye.

Mr. Bishop made a motion, seconded by Mr. Weidman, to direct Law Director Miller to prepare a resolution approving Zoning Case 2016-15MA. Mr. Porter called roll. Vote: All Aye.

The resolution "Declaring a Nuisance and Providing for and Authorizing Building Removal for the Property Located at 8456-8470 Blue Ash Road, Sycamore Township, Ohio, Auditor's Parcel No. 600-

0202-0155-00” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-03 approved this 5th day of January, 2017.

The resolution “Authorizing a Contract for the Purchase of Two Police Vehicles, The Trade in of Two Existing Police Vehicles” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-04 approved this 5th day of January, 2017.

The resolution “Authorizing a Contract for the Purchase of a Case Front Loader, The Trade in of a Case Wheel Loader” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-05 approved this 5th day of January, 2017.

The receipts and disbursements of January 5, 2017 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.

The meeting adjourned at 7:37 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 01-05-2017

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
January 17, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Vice President Bishop was excused.

Fire Department Update

Chief Penny reported that two bids were received for the new pumper truck. E-One submitted a bid of approximately \$563,000 and Seagrave submitted a bid of approximately \$699,000. Mr. Miller requested a contract to review from the apparent low bidder, E-One. Mr. Bickford stated he is looking into funding sources.

Sheriff Department Update

Lt. Kettelman reported that the yearly statistics have been distributed and there were over 12,400 calls for service in 2016. In addition, automobile accidents were up slightly over 2015.

Parks and Recreation Update

Mr. McKeown reported that he has contacted several bands and has heard back from Blood Sweat and Tears (\$25-30,000), Ted Nugent (\$60,000), and Night Ranger (\$27,500). Mr. McKeown stated we typically spend between \$40-50,000 on bands.

Maintenance Update

Mr. Kellums reported that Sycamore Township is now certified by ODOT as a Local Planning Agency which means the Township may be a direct recipient of federal funds for projects instead of having to go through Hamilton County.

Mr. Kellums stated that construction on the fiber project has begun and the poor weather conditions have caused the contractor to do substantial damage to McDaniel Park.

The general consensus of the Board was that the contractor should stop work until the soil is more conducive to trenching so that the project may be completed without so much damage to the park.

Mr. Kellums reported that Greater Cincinnati Water Works is preparing to replace several water mains in Dillonvale. As a result, they will reimburse the Township for the repaving of the roads. Mr. Kellums stated that Gwilada Drive, while not part of the project, is slated for routine maintenance this year and it would be more economical to resurface it as part of this project.

Mr. Kellums recommended that the 2017 Road project consist of Donna Lane reconstruction, Charter Oak resurfacing, Gwilada Drive resurfacing, and black mat on various streets. The total cost will be approximately \$1.7 million.

Mr. Bickford advised the Board that short term debt can be financed at a rate around 2% with flexible payback terms. By committing more money to roads in 2017 it will allow the Township to catch up with the maintenance schedule so that future road program budgets do not need to be increased for routine maintenance and repairs. In addition, by jump starting these projects, the debt will be able to be paid out of the future road program budget while not increasing costs or putting the Township behind in road maintenance.

Mr. Connor made a motion, seconded by Mr. Weidman, to move forward with a short term bond issuance for road construction. All voted yes.

Mr. Kellums requested a motion to advertise for Donna Lane reconstruction. Mr. Connor made a motion, seconded by Mr. Weidman to advertise. All voted yes.

Duke Energy Central Corridor Pipeline

Mr. Bickford reported that Mr. Connor attended the NOPE meeting last week and no new information was presented. Mr. Bickford stated Mr. Miller will attend the Duke Energy Open House next week. He noted it has been widely believed that the PUCO will accept Duke's application shortly after the public meeting, at which time the Township must move forward with various actions. Mr. Weidman stated that Pat Davis-Hagens, Jewish Hospital President, has reached out to the Township about the pipeline.

Mr. Miller stated he has conducted research with respect to the use of park property for this type of project and it would appear that the Township may have the right to deny the use if it takes an active park out of use.

Resolution – Zoning Case 2016-15MA

The resolution "Approving a Site Plan for the Neal's Remodeling Development in Sycamore Township" was read. A motion was made by Mr. Connor, seconded by Mr. Weidman. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2017-06 passed this 17th day of January, 2017.

Upcoming Public Hearings

Mr. Bickford advised the Board that there will be two public hearings for the first meeting in February with times to be announced. He presented case 2017-01MA and case 2017-02P2. He also advised the Board that a retirement facility has recently submitted for a zone change on the property located at 8760, 8784, 8800, 8810 and 8812 Montgomery Road. Its public hearing may be as early as the first meeting in March.

Mr. Miller stated that owner of the Drake Motel has requested a public hearing regarding the order to demolish the building or bring it up to code. The Board requested that the hearing be scheduled for the second meeting in February.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

2017 Blanket Purchase Orders

A motion was made by Mr. Connor, seconded by Mr. Weidman, to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

Mr. Bickford noted there was currently no agenda for Thursday. Mr. Connor made a motion, seconded by Mr. Weidman, to cancel the Thursday meeting due to lack of an agenda. All voted yes.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 9:55 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 01/17/2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

January 31, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Officer Porter, Attorney Butler in for Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. Trustee Connor and Law Director Miller were excused.

Fire Department Update

Chief Penny requested that the Board purchase 12 ballistic vests for the on duty fire fighters at a total cost of \$5,785. Mr. Bickford stated there was money in the capital budget for this request or, since the life span is beyond 10 years, TIF could be used. The Board approved the request.

The Chief informed the Board that a full time fire fighter has taken a similar position within the City of Cincinnati. The Chief stated that he will begin the process of hiring a replacement.

Fire Pumper Resolution

Mr. Bickford stated he is researching funding options for the future pumper.

The resolution "Authorizing a Contract for the Purchase of an E-One Custom Stainless Steel Fire Pumper" was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-07 passed this 31st day of January, 2017.

Sheriff Department Update

Lt. Kettelman reported on an incident in which the suspect bit an officer and was charged with disorderly conduct in addition to other charges.

Lt. Kettelman stated an arrest was made on an individual on Britesilks Lane who had overdosed on crystal meth and was passed out in his vehicle. The suspect was a contractor working on a residence there.

A stop sign was damaged in the McCauly Woods subdivision. The Sheriff's office is investigating, but they believe a bus was responsible for the damage.

Lt. Kettelman reported that the U.S. Marshall's service arrested a gang member wanted out of Chicago at the Kenwood Towne Centre.

Parks and Recreation Update

Mr. McKeown listed several bands that are not available for the festival. He indicated that the Marshall Tucker Band would be available for \$30,000 but another act would also be needed for the night. Mr. McKeown requested permission to make an offer to Ann Wilson of Heart for the Festival in an amount not to exceed \$47,500. As a condition of the offer, a refundable / applicable down payment of \$7,500 is required. The Board approved the request.

Maintenance Update

Mr. Kellums requested a motion to advertise for the Montgomery Road Sidewalk, Phase Two. Mr. Bishop made a motion, seconded by Mr. Weidman, to advertise for construction. All voted yes.

Mr. Kellums reported that the bids for the Donna Lane construction project will be opened on February 23, 2017.

Upcoming Public Hearings

Mr. Bickford reported that Zoning Cases 2017-01MA and 2017-02P2 will be heard at 6:30 p.m. on Thursday, February 2, 2017.

Mr. Bickford advised the Board that the hearing on the Drake Motel is tentatively scheduled for February 16, 2017 and the hearing for 8470 Blue Ash Road is tentatively scheduled for April 6, 2017.

Other upcoming public hearings include the proposed Montgomery Road retirement facility hearing, the Camden Galbraith Road development hearing and the Guttman Office project, all potentially in March.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

AxisTactical.com	Ballistic Vests	\$5,785
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A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve this request. Vote: All Aye

Schedule

Mr. Weidman requested the February 14, 2017 Workshop Meeting be moved to 8:30 a.m. and the February 16, 2017 Trustees Meeting be moved to 7:30 p.m. Mr. Bishop made a motion, seconded by Mr. Weidman, to approve the time changes. All voted yes.

Mr. Bickford stated that he would work with Mr. Miller on possible dates for the nuisance property hearings.

The schedule of upcoming events was read by Mr. Weidman.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Weidman. Vote:
All Aye.

End regular session: 9:37 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 01/31/2017

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 2, 2017

The Public Hearing for case 2017-01MA was called to order at 6:30 p.m. by President Weidman.

Mr. Holbert presented zoning case 2017-01MA.

Mr. Paul Koehneke, of Sign-a-Rama, addressed the Board representing the applicant.

The Public Hearing was closed at 6:40 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 2, 2017

The Public Hearing for case 2017-02P2 was called to order at 6:40 p.m. by President Weidman.

Mr. Holbert presented zoning case 2017-02P2.

Mr. Joseph Trauth, attorney for the applicant, addressed the Board in regards to basic information on the development and the tenant.

Mr. Jeffrey Sackenheim, the applicant, showed the Board the development plan and renderings.

The Public Hearing was closed at 6:50 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 2, 2017

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from Bethel Baptist Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Harry Holbert, Fire Chief Penny, and Lt. Kettelman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held January 3, 5 and 17, 2017 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Mr. Jeff Shafer, of 7116 Silvercrest Drive, addressed the Board. Mr. Shafer said he does not have a problem with Wild Egg's request for an additional sign. He expressed concerns regarding the noise ordinance caused by deliveries and dumpster removal at the LaRosa's development. He also complained about water issues that he believes were caused by the development.

Mr. Tony Gribi, of 7117 Silvercrest Drive, addressed the Board. Mr. Gribi stated that the LaRosa's development seemed to be doing ok and asked about a follow-up to the recent traffic study and traffic signals as well as the possibility of sidewalks on Silvercrest. He also asked why some of the lights change when the countdown timer reaches zero and others do not. Mr. Bickford stated the countdown timer operation varies depending on the light cycle and whether or not a person has hit the walk button. Mr. Kellums stated that we would work with TEC about conducting a follow up traffic count for the area now that the development has been finished.

Lt. Kettelman reported on 911 dispatches for January, 2017.

Chief Penny presented run reports for January, 2017.

Mr. McKeown reported the Township's offer to Ann Wilson to play at the Festival had been sent in and she has until the 16th of February to accept.

Mr. Kellums reported on the Galbraith Road project. He stated utility companies have yet to mobilize, noting they were supposed to start on January 1st.

Mr. Miller reported he attended the Duke Energy Central Corridor Pipeline Extension Project Open House last week. Mr. Bishop made a motion, seconded by Mr. Connor, to intervene.
Vote: All Aye.

Mr. Bickford reported on rates for the Township aggregation programs. He stated the rate for electric is .599 and gas is .495, noting that both are lower than Duke Energy's rates. Mr. Bickford also informed the Board that many 2016 CIC Grant applications had already been submitted.

Mr. Holbert reported that the Hamilton County Regional Planning Commission recommended approval for the zone change request by Stonecrest Senior Living.

Mr. Bickford presented a petition from Jeff Metzger of Kids First for an Energy Special Improvement District for the property at 7900 E. Kemper Road.

Mr. Chris Jones of Greater Cincinnati Energy Alliances presented information regarding Energy Special Improvement Districts. Mr. Miller is reviewing the information submitted about setting up a district.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution approving Zoning Case 2017-01MA with the conditions recommended by the Zoning Commission. Mr. Porter called roll. Vote: All Aye.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution approving Zoning Case 2017-02P2 with the conditions recommended by the Zoning Commission. Mr. Porter called roll. Vote: All Aye.

The resolution "Approving a Contract with Medcount Management for EMS and Fire Department Collections" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the Second Reading and Declaring an Emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-08 approved this 2nd day of February, 2017.

The resolution "Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-09 approved this 2nd day of February, 2017.

The receipts and disbursements of February 2, 2017 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 7:53 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 02-02-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

February 14, 2017

The meeting was called to order at 8:30 a.m. Present for the meeting were Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office. President Weidman was excused.

Fire Department Update

Chief Penny reported that he had a preconstruction meeting with E-One about the new fire truck and they are almost ready to start construction.

Firefighter Cody Saffell has told the department he is resigning in order to take a job with the City of Cincinnati. The Chief reported that he is going to hire Matt Lebar, a current part time firefighter to take his place.

Mr. Bickford reported that there are various Tax Increment Financing funds that have uncommitted balances that will be used to purchase the truck.

Sheriff Department Update

Lt. Kettelman reported that all Narcan is being collected by the Hamilton County Health Department due to expiration date concerns. The expired batches will be replaced with fresh doses at no cost to the Township. The shelf life for a dose of Narcan is approximately one year.

Parks and Recreation Update

Mr. McKeown reported that batting cage installation has begun at Schuler and should be completed by March 1, 2017.

Mr. McKeown informed the Board that Kids First has returned as a platinum sponsor for the festival.

Mr. McKeown stated that Anne Wilson declined the Township's offer to play at the festival. As a result, Mr. McKeown is recommending that the Township hire the Greg Kihn band at a cost of approximately \$8,000 and either Night Ranger or The Marshall Tucker Band at \$30,000. All acts have indicated they would be available for the festival. Mr. Connor made a motion, seconded by Mr. Bishop to make offers to the Greg Kihn Band for \$8,000 and The Marshall Tucker Band for \$30,000. All voted yes.

Maintenance Update

Mr. Kellums reported that 10 sets of plans have been issued to potential bidders for the Donna Lane reconstruction project. Bids for that project will be opened on February 23, 2017.

Mr. Kellums reported that, at no cost to the Township, the Jack Doheny Company demonstrated their sewer camera inspection system on Donna Ln. and Estermarie Drive and found one problem spot that will be repaired.

Mr. Kellums reported that advertising for construction on the Montgomery Road sidewalk project from Kugler Mill to Dearwester will take place on February 22, 2017 and March 1, 2017 with the bids opening scheduled for March 9, 2017.

Mr. Kellums requested a motion to advertise for the 2017 Road Program. Mr. Connor made a motion, seconded by Mr. Bishop. All voted yes.

Mr. Kellums stated Duke Energy is working on the underground electric on Galbraith Road and all other utilities will be starting soon.

Mr. Kellums requested to hire AJ Beach to replace Joe Godbey in the Maintenance Department at a starting hourly rate of \$16/hour increasing to \$18/hour upon receipt of a Commercial Driver's License. Mr. Connor made a motion, seconded by Mr. Bishop, to direct Law Director Miller to prepare a resolution for Thursday. All voted yes.

Hamilton County Solid Waste

Mr. Kellums reported that the Hamilton County Solid Waste District has requested approval of their 2018-2032 Management Plan. The plan must be approved by at least 75% of the member jurisdictions. The plan lays out different scenarios of services based on revenue received. If revenues drop below \$2.4 million, programs will be cut, and, if revenues drop below \$2.2 million, the waste hauler fee per ton will be raised to make up lost revenue. The waste hauler fee is passed on by the haulers to the consumer in the monthly bill.

Mr. Connor made a motion, seconded by Mr. Bishop, to direct law director Miller to prepare a resolution in support of the plan. All votes yes.

Former Drake Motel Site

Mr. Holbert reported that he and Mr. Miller met with the owner of the Drake Motel site and they have requested a hearing on the nuisance declaration, which is tentatively set for April.

Mr. Holbert presented proposed renderings of the facility that will turn it into short term housing for veterans. The property owner will be pursuing the approvals necessary for the use over the next few months.

Mr. Bickford stated a zone change would most likely be required as "E" retail is not necessarily suitable for a residential type use.

Duke Central Corridor Pipeline

Mr. Miller reported that the Township will be intervening as a separate entity. There was talk among some of the local governments that it would be a combined intervention, but ultimately, it was decided that all local governments will intervene on their own.

Upcoming Public Hearings

Mr. Bickford reported that the Blue Ash Road hearing will be held on April 20, 2017.

Mr. Bickford reported that Zoning Commission heard cases 2016-14MA and 2017-03Z on Monday night, February 13, 2017. He also showed the Board the proposed renderings without any discussion on either case. Mr. Bickford stated both cases were recommended for denial by Zoning Commission and the cases will be heard by the Board of Trustees on March 2, 2017 with times to be announced, most likely starting at 5:00 p.m.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Kings Ford	2017 Administration Vehicle	\$25,544.50
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A motion was made by Mr. Connor, seconded by Mr. Bishop to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Bishop.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 9:28 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 02/14/2017

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 16, 2017

The regular meeting of The Board of Trustees was called to order at 7:30 p.m. by President Weidman.

The invocation from Holy Trinity Episcopal Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny, and Lt. Kettelman from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown and Zoning Administrator Holbert were excused.

The minutes of the Board of Trustees meetings held January 31 and February 2, 2017 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

The resolution "Honoring Chase Coyle" was read by Mr. Weidman. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-10 approved this 16th day of February, 2017.

The resolution was presented to Chase Coyle in recognition of his service to the community through the Boys Scouts of America and his achievement in earning the Eagle Scout Award.

Mr. Bishop introduced new Sycamore Township full time Firefighter Matt LeBhar who was then sworn in by Mr. Weidman.

Mr. Eric Musekamp, Board Member for Center for Addiction Treatment, addressed the Board requesting a monetary donation to their capital campaign.

Lt. Kettelman reported on the heroin problem in Hamilton County pointing out there had been two heroin overdoses in the Township in the past week.

Chief Penny informed the Board about a run to Moeller High School in November, 2016 for a cardiac arrest. The Sycamore Township Medics revived the patient, Mr. Jones, who was in attendance at the meeting. Mr. Jones stopped by the fire house to thank the crew who, finding out about his love of baseball, had gotten him a signed baseball.

Mr. Bickford reported on behalf of Mr. McKeown that the Greg Kihn Band had signed on to perform at the festival and the Marshall Tucker Band had verbally committed to playing Saturday night.

Mr. Kellums requested approval from the Trustees for the 2017 mowing contract. He also reported utility companies had begun work again on the Galbraith Road project.

Mr. Bickford reported the Zoning Commission had recommended denial of two zoning cases that were heard by them on Monday, February 13, 2017. Cases 2016-14MA and 2017-03Z will be heard by the Board of Trustees on Thursday, March 2, 2017 at 5:00 p.m. and 5:30 p.m. respectively.

Mr. Bickford also requested that the Board renew the contract with Focused Capital. Mr. Bishop made a motion, seconded by Mr. Connor, to approve the renewal. Vote: All Aye.

Mr. Bickford reported on the solid waste master plan stating that Mr. Miller had a resolution for their consideration.

A communication from the Cystic Fibrosis Foundation was read by Mr. Porter.

The resolution “Approving a Major Adjustment to the Kenwood LaRosa’s Planned Unit Development Located in the Kenwood Special Public Interest District” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the Second Reading and Declaring an Emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-11 approved this 16th day of February, 2017.

The resolution “Approving a Site Plan for AMD Property Holdings Development in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the Second Reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-12 approved this 16th day of February, 2017.

The resolution “Establishing the Rate of Pay for a Township Employee” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the Second Reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-13 approved this 16th day of February, 2017.

The resolution “Establishing the Rate of Pay for a Township Employee” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the Second Reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-14 approved this 16th day of February, 2017.

The resolution “Approving the Update of the Solid Waste Management Plan of the Hamilton County Solid Waste Management District” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the Second Reading. Mr. Porter called roll.
Vote: All Aye.
Resolution No. 2017-15 approved this 16th day of February, 2017.

The receipts and disbursements of February 16, 2017 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.

Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 7:55 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 02-16-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

February 28, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that he is working with the vendor on the new truck. The Chief also reported that he will have updated statistics at the Thursday meeting.

Sheriff Department Update

Lt. Kettelman reported on a robbery at Bonnie Lynn Bakery in which the suspects got away with \$150 in cash. The Sheriff's Office has a lead on a potential suspect.

Parks and Recreation Update

Mr. McKeown reported that the Schuler batting cage is almost complete and will be ready for use in the next two weeks. He also reported that he has the contracts for the bands ready to go and requested a resolution for the Thursday, March 2nd Trustee Meeting.

Mr. McKeown reported that Kids First Sports Center will be a platinum sponsor for the 2017 Festival in Sycamore.

Maintenance Update

Mr. Kellums reported that the lowest bidder for the Donna and Estermarie project was Ford Development at a price of \$826,026.60. The bid was approximately \$150,000 under the estimate.

The resolution "Authorizing a Contract for the Donna Lane and Estermarie Drive Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-16 passed this 28th day of February, 2017.

Mr. Kellums reported that bids for phase two of the Montgomery Road sidewalk project will be opened on March 9th and bids for the 2017 road program will be opened on March 10th.

Mr. Kellums stated that all utility companies are now working on Galbraith Road.

Mr. Bickford reported that the note for the road project will be issued to the Township in May and the rate will be favorable due to the Township maintaining the Aa2 credit rating.

Mr. Kellums reported that AJ Beach started this week with the maintenance department.

Duke Energy Central Corridor Pipeline Project – Access to Schuler Park

Mr. Bickford reported that Duke Energy has requested access to Schuler Park in order to conduct a soil boring sample near the walking trail along I-275.

Mr. Kellums stated a machine like the one they want to use will severely damage the walking trail and soccer fields.

Mr. Connor made a motion, seconded by Mr. Bishop to deny grant access to Duke Energy for the requested soil boring. All voted yes.

Resident Concerns, Building Height

Mr. Holbert presented a petition from homeowners in the Glenover Subdivision requesting the Township lower the maximum building height for single family residential structures. Mr. Bickford stated that a special district could be created for that area that would address the neighbors' concerns but would not apply to the rest of the Township. He also stated that something similar was done in Concord Hills to create the A35 district. In that case, over 99% of the homeowners requested the change. The Board directed Mr. Holbert to work with the neighborhood to see how many really want to request the change and the Board would consider acting on it pending more neighborhood feedback.

Upcoming Public Hearings

Mr. Bickford reported on the currently scheduled public hearings. He indicated that he was of the opinion that the Montgomery Road zone change should proceed as scheduled, however, if the Board felt more information was needed, it could be continued. He noted the residents are planning to show up in large numbers, therefore, postponement of the hearing the day before is not recommended.

Nuisance Property – 8682 Darnell Ave.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8682 Darnell Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-17 passed this 28th day of February, 2017.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Partitions / Carpet	\$14,500.00
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A motion was made by Mr. Bishop, seconded by Mr. Connor to approve this request. Vote: Connor: Yes, Bishop: Yes, Weidman: No.

Mr. Miller stated the ESID resolution would be presented Thursday night and recommended that the Board appoint Mr. Bickford to the Board. Mr. Bickford would then appoint the second Township representative.

Mr. Kellums reported the residents concerned about the McCauly traffic issue are requesting 50% as a threshold for one of the calming options. Mr. Kellums recommends that it stay at 70%.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:04 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 02/28/2017

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 2, 2017

The Public Hearing for case 2017-03Z was called to order at 5:30 p.m. by President Weidman.

Mr. Holbert presented zoning case 2017-03Z.

Mr. C. Francis Barrett, attorney, spoke on behalf of the applicant.

Ms. Lynn Nischwitz, Landscape Architect, presented the Landscape Plan.

Mr. Josh Shaw, Civil Engineer, discussed modifications to the plan made after talking with the neighbors.

Mr. Bill Biermann and Mr. Dan Thies, Partners, Stonecrest Senior Living, addressed the Board about the project.

Mr. Charles Mitchell, of 2997 Country View Lane, attorney for 8760 Montgomery Road property owner Dennis Nemenz, addressed the Board in support of the project.

Mr. Paul Wordeman, of 8801 Lyncris Dr., Sycamore Township, OH 45242, spoke against the project.

Ms. Monica Brown, of 8850 Appleknoll Ln., Sycamore Township, OH 45236, spoke against the project.

Ms. Karen Werner, owner of 8560 and 8580 Concord Hills Circle, Sycamore Township, OH 45243, spoke against the project.

Mr. John Misali, of 8829 Lyncris Dr., Sycamore Township, OH 45242, spoke against the project.

Ms. Christine Nolan, of 8760 Appleknoll Ln., Sycamore Township, OH 45236, spoke against the project.

Ms. Carol Rentschler, of 8899 Lyncris Dr., Sycamore Township, OH 45242, spoke against the project.

Ms. Jane Mueller, of 7725 Highgate Pl., Sycamore Township, OH 45236, spoke against the project.

Ms. Judy Wordeman, of 8801 Lyncris Dr., Sycamore Township, OH 45242, spoke against the project.

Ms. Kelly Whelan, of 8885 Appleknoll Ln., Sycamore Township, OH 45236, spoke against the project.

Ms. Marianne Wright, of 8885 Lyncris Dr., Sycamore Township, OH 45242, spoke against the project.

Ms. Heather Keller, of 8936 Montgomery Rd., Sycamore Township, OH 45236, spoke against the project.

Ms. Janet Jester, of 8876 Lyncris Dr., Sycamore Township, OH 45242, spoke against the project.

Mr. Wayne Smith, of 8856 Montgomery Rd., Sycamore Township, OH 45236, spoke against the project.

The Public Hearing was closed at 8:16 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 2, 2017

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from St. Saviour Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Harry Holbert, Fire Chief Penny, and Lt. Ketteyman from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held February 14 and 16, 2017 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Chief Penny presented the run report for February, 2017 noting the runs were up 50% from the previous month.

Trustee Weidman asked if 7100 Dearwester was an assisted living facility.

Chief Penny answered yes, stating there were 33 runs to the assisted living facility at 7100 and 59 runs to 7300 Dearwester Dr. which is the independent nursing facility.

Mr. McKeown reported the contracts for the bands for Saturday night of the Festival in Sycamore had not yet been returned.

Mr. Kellums announced that Ford Development was the lowest bidder for the Donna Lane and Estermarie Drive project. He also informed the Board the bid opening for the 2017 Road Improvement Program will take place March 10, 2017 at 10:00 a.m. and bids for the Montgomery Road sidewalk project will be opened on March 9, 2017 at 10:00 a.m.

Mr. Kellums stated all utilities companies are now working on the Galbraith Road Project.

Mr. Bickford reported the Township's Aa2 Bond Rating has remained the same.

Mr. Bickford informed the Board the ESID, Energy Special Improvement District, requires a formal motion.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution denying the Zone Change request for Zoning Case 2017-03Z. There was discussion on the motion. Mr. Bishop felt the requested development was too large for the property and would have a

detrimental effect on the surrounding properties by not providing a proper transition. Mr. Connor concurred. Mr. Weidman concurred. Mr. Porter called the roll. Vote: All Aye.

The resolution "Approving the Petition for Creation of Energy Special Improvement District and for Special Assessments for Special Energy Improvement Projects" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-18 approved this 2nd day of March, 2017.

The resolution "Authorizing the Donna Lane and Estermarie Drive Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-19 approved this 2nd day of March, 2017.

The receipts and disbursements of March 2, 2017 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 8:32 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 03-02-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

March 14, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Nuisance Properties

Trustee Weidman moved Mr. Holbert to first on the agenda. Mr. Holbert presented three distressed properties for the Board to consider for demolition. The properties in question are 7806 School Road, which was damaged by a fire and has been abandoned, 6330 Kugler Mill Road, which has been vacant for many years, and 8784 Montgomery Road, which has been vacant for three years and is not structurally sound.

The Board requested that Mr. Miller prepare resolutions for the next meeting.

Fire Department Update

Chief Penny reported that he is working with the medical director and the various shopping centers on providing tourniquet kits and training as part of a nationwide campaign. The kits are provided at no cost to the shopping centers.

Maintenance Update

The resolution "Authorizing the 2017 Road improvements Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Kellums explained that the Ohio Revised Code requires Townships to pass a resolution stating what roads are part of the program. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-20 passed this 14th day of March, 2017.

Mr. Kellums reported on the 2017 Road Program bid results. The lowest bidder was JK Meurer, Inc. with a bid of \$693,412.50. The engineer's estimate was \$829,125. Mr. Connor made a motion, seconded by Mr. Bishop, to direct Mr. Miller to prepare a resolution. All voted yes.

Mr. Kellums reported on the Montgomery Road Sidewalk bid results. The lowest bidder was Adleta Construction with a bid of \$128,478.37. The engineer's estimate was \$199,827. Mr. Connor made a motion, seconded by Mr. Bishop, to direct Mr. Miller to prepare a resolution. All voted yes.

Mr. Kellums stated that there is a plan for Galbraith Road to be paved in early June. He also reported that Township crews have been repairing catch basins and doing blacktop repair throughout the Township.

Mr. Kellums reported that the Schuler Sports Complex athletic fields need to be top dressed with dirt but expressed concerns about doing the work now with the proposed Duke Pipeline.

Mr. Miller stated he was of the opinion that Duke can't take public land by eminent domain, however that is ultimately up to the courts to decide.

Sheriff Department Update

Lt. Ketteman reported that the monthly statistics were sent out last week.

Parks and Recreation Update

Mr. McKeown reported that the contracts for the festival bands have been returned and will be presented at the Thursday, March 16, 2017 meeting for approval.

Upcoming Public Hearings

Mr. Bickford reported that Zoning Commission had recommended approval of Case 2017-05P2 on Montgomery Road and the public hearing before the Board of Trustees is tentatively set for April 6, 2017 at either 6:30 or 6:45 pm.

Mr. Bickford reminded the Board that nuisance property hearings for 8109 Reading Road, the former Drake Motel Property, and 8456-8470 Blue Ash Road will be heard at the April 6th meeting and the April 20th meeting respectively.

Duke Pipeline

Mr. Bickford reported that PUCO has determined the Duke Pipeline application to be complete as of March 3, 2017. Any public hearing on the matter is still to be announced. Mr. Miller stated that he is in the process of filing the formal intervention motion.

ESID

Mr. Bickford reported that the ESID Board met on Monday, March 13, 2017 and has approved the Kids First energy improvement project. He said there will be several resolutions for the Board to pass at the Thursday evening meeting, March 16, 2017. These resolutions will set up the special assessment on the property. Mr. Bickford stated that the Township is not in any way responsible for the repayment and is not backing the debt.

Purchase Orders over \$2,500

There were no purchase orders presented for approval

The resolution "Authorizing a Rental of the Real Property Located at 4713 Orchard Lane in Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-21 passed this 14th Day of March, 2017.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:50 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 03/14/2017

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 16, 2017

The Public Hearing for the Tax Incentive Review Council was called to order at 6:45 p.m. by Fiscal Officer Porter.

Mrs. Chris Poetter of Princeton City Schools was in attendance.

Law Director Miller explained the purpose of the meeting. He said all schools have been notified and the annual report will be filed on March 31, 2017.

The Public Hearing was closed at 6:48 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 16, 2017

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from Hartzell United Methodist Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Zoning Administrator Harry Holbert, Fire Chief Penny, and Lt. Ketteman from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

The minutes of the Board of Trustees meetings held February 28 and March 2, 2017 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Trustee Weidman welcomed Boy Scout Joe Mickenberg who was in attendance to observe the meeting.

Lt. Ketteman reported on a traffic stop on Galbraith Road at Ronald Reagan Highway in which drugs were confiscated.

Chief Penny reported on 16 doses of Narcan, valued at \$720, given to the Fire Department free of charge from the Greater Cincinnati Health Council. Chief Penny stated there had been 13 overdoses so far in 2017 noting some of those patients required two to three doses of Narcan to revive them.

Lt. Ketteman added that Symmes Township EMS had to administer five doses to a patient recently.

Mr. Kellums reported on Hamilton County Storm Water training.

Mr. Kellums stated the Montgomery Road Sidewalk Phase II project requires a resolution to proceed.

Mr. Miller reported he has an affidavit prepared for the Township's official intervention in the Duke Energy Central Corridor Pipeline Project.

Mr. Bickford reported on a sanitary sewer issue on Spirea Drive where it has been determined that several houses are not hooked into the sanitary system despite being billed over the years. Mr. Bickford stated the MSD is preparing to send letters to all 100+ homes in the area advising them of the need for testing to make sure their homes are hooked into the system. The timeframe for the letters is within the next month or so. At this point, no solutions exist for what will happen if homes are found not to be connected to the system.

Mr. Holbert reported there has been a consistent flow of zoning certificate applications so far this year.

A communication from Ryan and Emily Huberin thanking the Fire Department and providing a \$50 donation was read by Mr. Porter.

The resolution “Authorizing a Contract for the 2017 Road Improvements Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-22 approved this 16th day of March, 2017.

The resolution “Authorizing a Contract for the Montgomery Road Sidewalk Phase II Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-23 approved this 16th day of March, 2017.

The resolution “Approving a Petition for Special Assessments for Special Energy Improvement Projects and a Plan for Public Improvements” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-24 approved this 16th day of March, 2017.

The resolution “Approving the Necessity of Acquiring, Constructing, and Improving Certain Public Improvements in the Township of Sycamore, Hamilton County, Ohio, in Cooperation with the Suburban Communities Energy Special Improvement District” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-25 approved this 16th day of March, 2017.

The resolution “Determining to Proceed with the Acquisition, Construction, and Improvement of Certain Public Improvements in the Township of Sycamore, Hamilton County, Ohio, in Cooperation with the Suburban Communities Energy Special Improvement District” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-26 approved this 16th day of March, 2017.

The resolution “Authorizing and Approving an Energy Project Cooperative Agreement by and Among the Township of Sycamore, Hamilton County, Ohio, the Suburban Communities Energy Special Improvement District, Kemper Road Properties, LLC, and Greenworks Lending, LLC

Providing for the Financing of a Special Energy Improvement Project in Sycamore Township; Authorizing and Approving a Special Assessment Agreement by and Between Sycamore Township, the County of Hamilton, Ohio, Kemper Road Properties, LLC, the Suburban Communities Energy Special Improvement District, and Greenworks Lending, LLC” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-27 approved this 16th day of March, 2017.

The resolution “Levying Special Assessments for the Purpose of Acquiring, Constructing, and Improving Certain Public Improvements in the Township of Sycamore, Hamilton County Ohio, in Cooperation with the Suburban Communities Energy Special Improvement District” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-28 approved this 16th day of March, 2017.

The resolution “Denying an Application for Zone Change for the Stonecrest Senior Living Development in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-29 approved this 16th day of March, 2017.

The resolution “Declaring a Nuisance and Providing for and Authorizing Building Removal for the Properties Located at 7806 School Road, 11914 Third Street, 11918 Third Street, 11920 Third Street, Sycamore Township, Ohio, Auditor’s Parcel Numbers 600-0011-0823-00, 600-0011-0822-00, 600-0011-0821-00, 600-0011-0820-00, 600-0011-0819-00 and 600-0011-0818-00” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-30 approved this 16th day of March, 2017.

The resolution “Declaring a Nuisance and Providing for Notice to Parties in Interest and an Opportunity for a Hearing, Authorizing Building Removal for the Property Located at 6330 Kugler Mill Road, Sycamore Township, Ohio, Auditor’s Parcel Number 600-0092-0085-00” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-31 approved this 16th day of March, 2017.

The resolution “Authorizing a Contract with Ambrosia” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-32 approved this 16th day of March, 2017.

The resolution “Authorizing a Contract with The Marshall Tucker Band” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-33 approved this 16th day of March, 2017.

The resolution “Authorizing a Contract with the Greg Kihn Band” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-34 approved this 16th day of March, 2017.

Mr. Weidman read the upcoming schedule.

The receipts and disbursements of March 16, 2017 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

Mr. Bishop asked if there would be a separate line at the South Trash Bash for the document shredding service.

Mr. Kellums answered yes.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 7:20 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 03-16-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Special Meeting Sycamore Township, Hamilton County, Ohio

March 24, 2017

The meeting was called to order at 10:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Law Director Miller and Administrator Bickford.

A motion to enter into Executive Session to discuss property acquisition was made by Trustee Bishop and seconded by Trustee Connor.

Law Director Miller called roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 10:00 a.m.

Begin Executive Session: 10:00 a.m.

End Executive Session: 10:42 a.m.

Back in regular session: 10:42 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye. The meeting adjourned at 10:42 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 03/24/2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 4, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert and Lt. Kettelman from the Hamilton County Sheriff's Office. Fire Chief Penny was excused.

Fire Department Update

Mr. Bickford reported that Chief Penny is recovering from surgery and will be out for a few weeks. In his absence, Captain Cooper will be handling the administrative duties.

Sheriff Department Update

Lt. Kettelman reported that the new vehicles will be in service soon. He also reported that there has been an increase in the number of car accidents in the past couple of weeks.

Parks and Recreation Update

Mr. McKeown reported that new soccer goals have been ordered for McDaniel Park and that he and Mr. Reutelshofer will be in the park this week to see what needs repaired or upgraded. He specifically mentioned the tables at the pavilion as well as the roof on the pavilion needing work.

Mr. McKeown reported that the picnic tables in High Point Park have been destroyed and there is graffiti on the shelter. He stated that the Township would look into grants for park improvements.

Maintenance Update

Mr. Kellums requested a no parking / fire lane resolution on the north side of Largo Drive which is the fire hydrant side. The roadway is narrow and vehicles have a hard time passing through the road when cars are parked on both sides creating a dangerous situation. Mr. Miller stated he would have a resolution for the Board's consideration on Thursday evening, April 6th.

Mr. Kellums reported that he had reviewed the submitted RFQ's for the Township gateway project and has recommended three for further consideration. RFQ's submitted by CT Consultants, Kleingers Engineering, and Carpenter Marty were presented to the Board. The Board requested electronic copies of the proposals so they may review them in detail.

American Way Sign

Mr. Bickford presented three concepts for the American Way sign that were discussed during the right-of-way acquisition stage. The Board recommended moving forward with "option d."

Mr. Miller asked if the Board was inclined to charge rent for the sign and who would be permitted to do the installation. He also stated that there were preliminary discussions on a reduction in the right-of-way costs from the BRG Group if a sign was permitted, but there was never anything put in writing. The Board directed Mr. Miller to work with the BRG Group to come up with an equitable solution to the sign.

Medical Marijuana

Mr. Bickford stated that the State of Ohio is preparing for medical marijuana legalization and the Board must decide what, if anything, they want to do to regulate it as permitted by the ORC.

Mr. Bickford reported that he has spoken to the President of Jewish Hospital and nothing the Township does would prevent the hospital from dispensing it as in-patient. Mr. Weidman advised the Board that he will reach out to Tri-Health to see what a ban would do for their medical practice since the new facility has a retail pharmacy located in it.

Mr. Miller stated that he has several examples of other community legislation that can be used as a model.

Nuisance Properties and Vehicles

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11962 4th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-35 passed this 4th day of April, 2017.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-36 passed this 4th day of April, 2016.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12093 6th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-37 passed this 4th day of April, 2017.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12164 5th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-38 passed this 4th day of April, 2017.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12131 1st Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-39 passed this 4th day of April, 2017.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-40 passed this 4th day of April, 2016.

Mr. Holbert reported that he will be meeting with the City of Cincinnati for guidance on how they deal with put out evictions. Mr. Miller stated he would look into home rule options for assessing property owners who do not clean up the property after an eviction.

Upcoming Public Hearings

Mr. Bickford advised the Board of the annual Sycamore Township Community Improvement Corporation meeting, Thursday, April 6th at 6:30 p.m. Mr. Bickford also advised the Board of the public hearing at 6:40 p.m. for Zoning Case 2017-05P2. He also advised the Board that the hearing requested by the Drake Motel site owners would be moved to another day since they are still preparing drawings for the redevelopment of the site.

Mr. Bishop requested that the Township reach out to other communities to see if they are interested in participating in the Day of Pray with the Township.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session 10:09 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 04/04/2017

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 6, 2017

The Public Hearing for case 2017-05P2 was called to order at 6:40 p.m. by President Weidman.

Mr. Holbert presented zoning case 2017-05P2.

Mr. Mike Misleh addressed the Board representing the applicant.

The Public Hearing was closed at 6:56 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 6, 2017

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from Lighthouse Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Law Director Miller, Administrator Bickford, Superintendent Kellums, Zoning Administrator Harry Holbert and Lt. Ketteman from the Hamilton County Sheriff's Office. Fiscal Officer Porter, Parks/Recreation Director McKeown and Fire Chief Penny were excused.

The minutes of the Board of Trustees meetings held March 14, 16 and 24, 2017 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Mr. J. Janus, Jr., of 4462 Daffodil Avenue, addressed the Board. Mr. Janus said he is concerned that there are not enough handicapped parking spaces with proper upright signs in the proposed development described in Zoning Case 2017-05P2.

Lt. Ketteman reported on a heroin overdose in Highpoint that afternoon in which Narcan was used. He also reported on a traffic stop on Galbraith in which the driver was intoxicated and driving under suspension and the passenger had a weapon.

Mr. Weidman asked why the driver was stopped.

Lt. Ketteman answered the officer ran the plates which showed the driver was under suspension and therefore he made the stop.

Mr. Kellums reported on a storm sewer breakdown 12 feet deep on Jeffrey Court. He noted it is too deep for the Township Maintenance crew to fix and said he had a purchase order to present for approval for the Fred Nemann Company to repair it.

Mr. Miller said the public hearing for the nuisance property at 8456-8470 Blue Ash Road is now scheduled for April 20, 2017 at 6:30 p.m.

Mr. Bickford reported Deer Park High School Student Council would like to have a government night at Sycamore Township one evening in May.

The Board directed Mr. Kellums to coordinate with the school to see what dates may work for them.

Mr. Bickford informed the Board that MSD had sent letters to residents of Kenwood Acres regarding improper hook ups of sanitary sewers. He said it is unknown exactly when testing will take place.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Duke Energy	Street Lights	\$50,000.00
Fred Nemann Company	Jeffrey Court Storm Sewer Repair	\$4,500.00

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve these requests. Vote: All Aye

Mr. Holbert reported that Neyer Properties request for a sign on Pine Road will be heard by the Board of Trustees in June.

Mr. Bickford read a communication from Willie and Mary Ann Jones thanking the Fire Department for the medical care and for the baseball they gave Mr. Jones.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution approving Case 2017-05P2 with the following conditions:

1. All conditions as approved by Zoning Commission be included as well as the following additional conditions.
2. A Landscape Plan must be submitted and approved by staff showing an increase in the buffer on the U.S. Bank and Corporate Office Park sides of the property.
3. The free standing sign in the front of the development must be set back be a minimum of five feet from the right of way.
4. The Montgomery Road entrance must be limited to right in / right out only and have a curb constructed to physically restrict the movement of vehicles to right in / right out.

Mr. Miller called the roll. Vote: All Aye.

The resolution “Designating No Parking on a Portion of Largo Drive in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Miller called roll. Vote: All Aye.
Resolution No. 2017-41 approved this 6th day of April, 2017.

The receipts and disbursements of April 6, 2017 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 7:31 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 04-06-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 18, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert, Lt. Kettelman from the Hamilton County Sheriff's Office. Fire Chief Penny was excused.

Fire Department Update

Mr. Bickford reported that Chief Penny had no updates and continues to recover.

Sheriff Department Update

Lt. Kettelman reported that a bomb threat was called into Moeller High School. He said that K-9 units and the bomb squad searched the building and did not find any explosives. A student has been charged and arrested.

Lt. Kettelman stated the 2017 SUV's are in and will be on the road soon.

Parks and Recreation Update

Mr. McKeown reported that he is working on estimates for new tables at McDaniel Park. He also reported that metal basketball nets have been requested for High Point Park. Mr. McKeown stated he would check into any liability or coverage issues with our insurance carrier.

Mr. McKeown stated Gen X will be opening for Ambrosia at the Festival in Sycamore and all other bands have been signed. Mr. McKeown reported that Kids' First is a platinum sponsor and Kroger is a gold sponsor. He also reported that about \$24,000 in sponsorships has been received so far.

Maintenance Update

Mr. Kellums reported that the water main portion of the Donna Lane construction project will begin the first week of May. In addition, the Fred Nemann Company is working on another water main project on Gwilada Drive. The rest of the 2017 Road Program, which includes the black onyx program, will start on June 1, 2017 and should be completed by September.

Mr. Kellums stated that maintenance crews are also working on catch basins, ball fields and general park repairs.

Mr. Bishop stated he would like to see a letter sent to the residents of Largo Drive about the upcoming no parking restrictions.

Employee Assistance Programs Resolution

The resolution “Authorizing a Contract with Bethesda Healthcare Inc. for Employee Assistance Programs” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-42 passed this 18th day of April, 2017.

Garden / Silvercrest Sidewalks

Mr. Bickford reported that Mr. Kellums had looked into the cost to construct sidewalks on Silvercrest and Garden Roads. The total cost for sidewalks on both sides of each street would be approximately \$200,000, which is approximately a total of \$1,800-\$2,000 per house. The cost per house could be assessed annually and broken down over a 20 year period. The Board requested Mr. Kellums put together a public information packet and schedule a public hearing in which the residents could provide input on the plan. The Board would like feedback from the residents including if they feel the addition of sidewalks on both sides of the streets is warranted and whether the residents are willing to be assessed for the project.

Infrastructure Improvements

Mr. Miller stated that the Board, as it has done in the past, must pass a motion waiving any conflicts of interest with Dinsmore & Schohl, LLP. Mr. Bishop made a motion, seconded by Mr. Connor, to waive any conflicts of interest. Mr. Porter called the roll, all voted yes.

The resolution “Authorizing the Issuance of Not to Exceed \$1,000,000 Road Improvement Bond Anticipation Notes Sycamore Township, Ohio” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-43 passed this 18th day of April, 2017.

Deer Park Schools Government Night

Mr. Bickford reported that Deer Park Schools has requested May 18, 2017 for the Schools in Government night. Mr. Kellums stated that he is working with the staff at Deer Park to put the program together.

Upcoming Public Hearings

Mr. Bickford reported that Matt the Miller Tavern in the Kenwood Collection is requesting awning signage noting their request would be heard at the first Trustees meeting in May. In addition, the Neyer Properties request for a sign for the Kenwood Crossing development could be heard at the second Trustees meeting in May.

Mr. Miller stated he has new information on the proper way to form the resolution for medical marijuana. He also stated that it will be worded in such a way as to protect the interested of Jewish Hospital and TriHealth. Mr. Connor made a motion, seconded by Mr. Bishop, to direct Law Director Miller to prepare a resolution banning medical marijuana in Sycamore Township.

Purchase Orders over \$2,500

Mr. Bickford stated there were no purchase orders over \$2,500.

Mr. Bickford reported that there is currently no business for the Thursday agenda. Mr. Connor made a motion, seconded by Mr. Bishop, to cancel the Thursday, April 20th meeting. All voted, yes.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 9:41 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 04/18/2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 2, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert, Lt. Kettelman from the Hamilton County Sheriff's Office. Fire Chief Penny was excused.

Sheriff Department Update

Lt. Kettelman reported that several neighborhoods have been having car break-ins. He reminded people to not leave their cars unlocked or valuables in them. The Lieutenant also reported on a robbery attempt at the Kenwood Towne Center in which the suspect broke his leg after attempting to steal jewelry.

The Lieutenant also reported that the sheriffs' office has been dealing with pan-handlers recently and has seen an uptick in drug related arrests. Finally, Lt. Kettelman reported that the problem house on Frolic has had its issues abated.

Parks and Recreation Update

Mr. McKeown reported that the roof on the pavilion at McDaniel Park has been painted. He also stated that the cost to replace the table tops is approximately \$11,000 including labor. The materials and labor will be furnished by Walnut Grove Playgrounds. The cost of the materials alone is approximately \$9,000. Mr. Weidman asked if the Township could install them. Mr. Kellums stated yes. Mr. Bishop made a motion, seconded by Mr. Connor to approve the purchase of the table tops only. All voted yes.

Road Improvement Bonds

Mr. Bickford reported that the net interest cost for the bonds came in at 1.4% with a five year rolling payback. In addition, the Township's bond rating was maintained at AA2 by Moody's and in their report they hinted that the Township is close to an AA1 rating.

Maintenance Update

Mr. Kellums reported that the recent south Trash Bash was very successful and the document shredding yielded two full shredding trucks.

Mr. Kellums stated that the Donna Lane reconstruction project has begun and the Montgomery Road sidewalk construction project will be completed soon. In addition, the Galbraith Road project is moving slowly as the utility crews work on connecting property owners to the new underground system. Paving of Galbraith Road has been moved to July 1, 2017 at the earliest.

Mr. Kellums stated that he has received a no parking request for certain parts of Styrax and Largo. He will look into the issue and report back to the Board.

Mr. Kellums requested a motion to advertise the 2017 Curb program. Mr. Bishop made a motion, seconded by Mr. Connor to advertise for the 2017 Curb Program. All voted yes. Mr. Kellums stated that the excellent pricing received by the Township for the Road program will allow for more curb and sidewalk to be replaced this year. Sandymar and Lyncris along with several other streets will be part of the program.

Onyx Program 2017 Approval and Contract

The resolution “Authorizing the 2017 Onyx Road Repair Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-44 passed this 2nd day of May, 2017.

Reclamite Program 2017 Approval

The resolution “Authorizing the 2017 Reclamite Road Repair Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-45 passed this 2nd day of May, 2017.

Medical Marijuana Ban and Zoning Amendment

The resolution “Prohibiting Medical Marijuana Cultivators, Processors and Retail Dispensary Establishments Licensed under Ohio Revised Code Chapter 3796 Within the Unincorporated Territory of Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-46 passed this 2nd day of May, 2017.

The resolution “Initiating a Change to the Text of the Sycamore Township Zoning Resolution to Prohibit Medical Marijuana Cultivators, Processors, and Retail Dispensary Establishments Licensed under Ohio Revised Code Chapter 3796 Within the Unincorporated Territory of Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-47 passed this 2nd day of May, 2017.

Transfer of Funds to the Sycamore Township CIC

The resolution “Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-48 passed this 2nd day of May, 2017.

Zoning Approval Case 2017-05P2

The resolution “Approving a Site Plan for Monty-Misleh Skyline Development in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-49 passed this 2nd day of May, 2017.

Upcoming Public Hearings

Mr. Bickford reported that the Matt the Miller sign request would be heard on Thursday at 6:45 p.m. In addition, there will be two Boy Scout proclamations in the coming months and the Deer Park High School government night is scheduled for May 18, 2017.

Mr. Holbert reported that members of the Board of Zoning Appeals and Zoning Commission have approached him about a raise for their services. Mr. Weidman requested information be presented to the Board regarding the attendance and payouts for the Zoning Board meetings based on cancelled and missed meetings by members.

Mr. Kellums requested the Board take action on the RFQ's submitted and presented for the Landscape Gateway Enhancement project. Mr. Bishop made a motion, seconded by Mr. Connor, to begin negotiating a contract with CT Consultants based on their experience with the Monroe / SR 63 interchange. All votes yes.

American Way Sign

Mr. Bickford reported that Mr. Miller has reached out to Andy Ginalla with BRG about the American Way sign but has not yet heard back from him. In the meantime, new drawings were presented to St. Vincent Ferrer Church. Mr. Miller stated he would continue to work with BRG to come to a consensus on the sign location and design. The Board is still in favor of the stone look with Township branding on it.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Fire-Bunker Gear	\$6,000.00
The Huntington National Bank	Kemper Goldcoast/Deerfield TIF Payment	\$36,000.00
US Bank	Public Infrastructure Improvement	\$3,612.50
US Bank	2016 Various Purpose Refunding Bonds	\$165,500.00
US Bank	2010 Road Improvement Bonds	\$35,500.00
US Bank	2009 Unrefunded Various Purpose Bonds	\$11,375.00
US Bank	2014 General OB Bond (TriHealth)	\$56,025.00
US Bank	2007B Public Infrastructure Bonds	\$25,306.25

A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve this request. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Weidman. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:56 a.m.

Begin Executive Session: 9:59 a.m.

End Executive Session: 10:10 a.m.

Back in regular session: 10:10 a.m.

Mr. Bishop made a motion, seconded by Mr. Connor, to send the requested letter to Mr. Pancero. All voted yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:10 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 05/02/2017

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 4, 2017

The Public Hearing for case 2017-07LASR Modification was called to order at 6:45 p.m. by President Weidman.

Mr. Holbert presented zoning case 2017-07LASR Modification.

Mr. Mark Wilhoite addressed the Board representing the property owner.

Mr. Craig Martin and Mr. Rob Cestin, of CLB Restaurants, addressed the Board representing the applicant.

The Public Hearing was closed at 6:55 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 4, 2017

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from Pastor Larry Cornett of Bethel Baptist Temple was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Zoning Administrator Harry Holbert and Lt. Kettelman from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown and Fire Chief Penny were excused.

The minutes of the Board of Trustees meetings held April 4, 6 and 18, 2017 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Lt. Kettelman stated the monthly report would be available next week and reported on a recent increase in the number of traffic accidents in the Township.

Mr. Kellums reported on a utility meeting for the Galbraith Road project that recently took place. He stated the paving of Galbraith Road is scheduled for early July. Mr. Kellums reported he would like to advertise for bids for Phase Three of the Montgomery Road Sidewalk Project.

Mr. Bishop made a motion, seconded by Mr. Connor, to advertise for bids for the Montgomery Road Sidewalk Project Phase Three. All voted yes.

Mr. Weidman asked if there would be a contractor or Cincinnati Bell doing the work.

Mr. Kellums answered both will be working on the project.

Mr. Miller reported on the proposed project for the former Drake Motel property. He noted financing will be required and all units are to be housing for veterans.

Mr. Miller also informed the Board that a hearing on the proposed Duke Energy Central Corridor Pipeline Expansion Project is set for June but may be continued until July.

Mr. Bickford reported on the progress of the updates to the Comprehensive Plan and Zoning Resolution. He said the goal is to have them ready for the Trustees to review by July.

There was a brief discussion on temporary and political signs and how they are now viewed since the Supreme Court has ruled on a case. Mr. Bickford stated they are working to craft the Zoning Resolution so that it is compliant with the Supreme Court as well as achieving the Township's goals.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Duke Energy	Street Lights	\$50,000.00
Great Oaks Career Campuses	1 st Half School Payments	\$10,206.46
Deer Park Community Schools	1 st Half School Payments	\$301,543.79
Princeton City Schools	1 st Half School Payments	\$149,350.78
Sycamore Board of Ed.	1 st Half School Payments	\$142,231.89
Indian Hill Exempted Village	1 st Half School Payments	\$2,411,714.39
BPS Heating & Cooling, LLC	Furnace Installation	\$3,900.00

A motion was made by Mr. Connor, seconded by Mr. Bishop to approve these requests. Vote: All Aye

Mr. Holbert reported that Wanda Wagner, Manager of Kenwood Towne Center, said that GGP Executives will be coming to tour the property and had asked if the Kenwood Road retaining wall could be cleaned. Mr. Kellums stated that his crew would work on getting the wall cleaned. In addition, a long term replacement for the wall is being considered.

Mr. Holbert also reported that he will be meeting with the owners of the former Drake Property and touring their new facility in Avondale.

Mr. Porter read a communication from Gene Wood, 8801 Montgomery Road, thanking the Board of Trustees for denying the zoning application for the Stonecrest Senior Living Development.

Mr. Porter read a communication signed by a large number of residents of the Township thanking the Board of Trustees for denying the zoning application for the Stonecrest Senior Living Development.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution approving Case 2017-07LASR Modification. Mr. Porter called the roll. Vote: All Aye.

The resolution "Approving a Contract for 2017 Onyx Road Repair Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-50 approved this 4th day of May, 2017.

The resolution “Approving a Contract for 2017 Reclamite Road Repair Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-51 approved this 4th day of May, 2017.

The resolution “Authorizing the 2017 Curb Replacement Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-52 approved this 4th day of May, 2017.

The receipts and disbursements of May 4, 2017 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.

Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.

The meeting adjourned at 7:24 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Record of Proceedings 05-04-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 16, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that the new safety officer for Lyondell Chemical has been working on hazardous material drills with the Fire Department. In addition, the Chief stated that the department is also preparing for the first fire drill at the Kenwood Collection.

Sheriff Department Update

Lt. Kettelman reported that the monthly report had been submitted and there were 973 calls for service in April, which is up from March. The number of calls is up because of the warmer weather. Lt. Kettelman also stated that neighbor disputes and arguments are on the rise.

Lt. Kettelman introduced Officer Brian Peak who is performing motorcycle patrols in District Three. The motorcycle detail is able to get into places where cruisers have difficulty such as traffic congested areas and construction projects.

Mr. Kellums reported that several vehicles are ignoring the construction zone on Donna Lane and going the wrong way. Mr. Bishop requested enforcement of the construction zone by the Sheriff's Office. Officer Peak stated he would work on patrolling the area during the peak times.

Parks and Recreation Update

Mr. McKeown reported that a tree fell on the Bob Meyer playset damaging it. He is currently working with the insurance carrier to see about repairing it.

Mr. McKeown stated the 2017 Car Show has been tentatively scheduled for August 5th at Schuler Park.

Maintenance Update

Mr. Kellums reported that the water main installation on Donna Lane is progressing well. He also reported that the Montgomery Road sidewalk project that is under construction would be done in about a week. There was an issue with a sink hole that appeared underneath the area where the new sidewalk was to be poured. MSD stated that it was a Township problem, but upon further review it turns out to be a sanitary lateral that is causing the issue. The Hamilton County Board of Health is working with MSD to resolve it.

Mr. Kellums stated the bids for Phase Two of the Montgomery Road Sidewalk Project (Kugler Mill to Galbraith) will be opened on June 2, 2017. The 2017 Curb and Sidewalk program will have bids opened on Friday, May 19, 2017.

Mr. Kellums reported that RFQ's have been reviewed for the Kenwood Road Turn Lane Project as well as the Montgomery Road Sidewalk Project Phase Four (Glenover to Dearwester). Township staff has recommended TEC Engineering for the turn lane project and Burges and Niple for the sidewalk project.

Mr. Bishop made a motion, seconded by Mr. Connor, to begin contract negotiations with TEC Engineering for the Kenwood Road Turn Lane Project. All voted yes.

Mr. Bishop made a motion, seconded by Mr. Connor, to begin contract negotiations with Burgess and Niple Engineers for the Montgomery Road Sidewalk Project Phase Four. All voted yes.

Finally, Mr. Kellums stated that the Galbraith Road Project continues to move along at a slow pace because of the utilities. Paving is currently scheduled for July, however, it may get pushed back because of the utility work delays.

Nuisance Properties

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8321 St. Clair Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-53 passed this 16th day of May, 2017.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6460 Euclid Avenue, Sycamore Township, OH 45243" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-54 passed this 16th day of May, 2017.

Upcoming Public Hearings

Mr. Bickford reported that the public hearing for the Neyer Properties Kenwood Crossing sign will be on June 1, 2017 at 6:00 p.m. and the hearing for the Blue Ash Road nuisance property will be at 6:30 p.m. that same night along with the quarterly JEDZ meetings earlier in the afternoon.

Mr. Bickford also presented the proposed sign plan for Kenwood Crossing and reported that Zoning Commission recommended denial of the case by a vote of three-two.

Mr. Holbert stated that the owner of the Reading Road property is preparing to submit for a zone change. He also stated that he had visited their Avondale facility. Mr. Connor asked where in Avondale the facility was located and Mr. Holbert responded near University Hospital.

Mr. Holbert reported that he is still receiving complaints on the permissible height of buildings per the Zoning Resolution. There was a general discussion on the Appleknoll Lane construction and Mr. Holbert stated that he has met with the builders and informed them of the Township's expectations when building in an established neighborhood.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Environmental Enterprises Inc.	Trash Bash Businesses	\$12,393.29
Phoenix Safety Outfitters	Turnout Gear Purchase	\$31,173.45

Mr. Bishop made a motion, seconded by Mr. Connor, to approve the purchase orders. All voted yes.

Schedule

The schedule of upcoming events was listed on the agenda.

A motion to enter into **Executive Session to discuss property acquisition** was made by Trustee Weidman. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:39 a.m.

Begin Executive Session: 9:40 a.m.

End Executive Session: 9:47 a.m.

Back in regular session: 9:47 a.m.

Mr. Bishop made a motion, seconded by Mr. Connor, to offer the Auditor's Office assessed value on the potential purchase of the property located at 8622 Plainfield Road. All voted yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:48 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 05/16/2017

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 18, 2017

The regular meeting was called to order at 7:00 p.m. by Mr. Will Maley. Students from Mrs. Wilkerson's Deer Park High School Government Class were in attendance and they were each assigned a role for all elected and appointed officials. The students conducted the meeting. All official actions regarding resolutions were taken by the actual elected officials as noted in the minutes.

Official:

President Tom Weidman
Vice President Cliff Bishop
Trustee Denny Connor
Fiscal Officer Rob Porter
Law Director Doug Miller
Administrator Greg Bickford
Superintendent Tracy Kellums
Fire Chief Rob Penny
Zoning Administrator Harry Holbert
Parks & Rec Director Mike McKeown
Lt. Chris Kettelman

High School Representative:

Will Maley
Jacob Frisch
Austin Bishop
Lexy Giordullo
Jake Blackburn
Jayla Phillips
Matthew Rosario
Alex Conover
Alex Colyer
Summer Harris
Andrew Deaton

The invocation from Hartzell United Methodist Church was read by Mr. Austin Bishop.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Kettelman from the Hamilton County Sheriff's Office and representatives from Deer Park High School

The minutes of the Board of Trustees meetings held May 2 and 4, 2017 were presented for approval. A motion was made by Mr. Austin Bishop, seconded by Mr. Jacob Frisch, to approve these minutes. Vote: All Aye.

TRUSTEES' REPORT: Mr. Jacob Frisch reported that the Kenwood Collection is nearing completion. The Township Trustees along with Mr. Holbert attended the ribbon cutting for Mitchell Gold + Bob Williams Home Furnishings. Mr. Frisch also reported that the Township TIF accounts produced \$566,097.77 in 2016 and \$311,402.13 so far in 2017 for the Deer Park School District.

Mr. Austin Bishop reported that Trustee Connor attended the ribbon cutting of the new Wild Eggs Restaurant on Montgomery Road. Mr. Connor will be attending a meeting on the Duke Central Corridor pipeline next week. Trustee Connor will also be attending the District 2 Integrating Committee Meeting on June 2, 2017.

SHERIFF PATROL REPORT: Mr. Andrew Deaton reported that there were 973 dispatches, 66 vehicle accidents, and two OVI arrests in April. He also reported that there was a traffic stop where the individual was arrested for giving false information.

EMS/FIRE REPORT: Mr. Alex Conover reported that there were 248 EMS runs and 59 fire runs in April for an average of 11.9 runs per day. Mr. Conover reported that Chief Penny met with residents of Tenderfoot and McCauley about the potential effects for the Fire Department of closing Tenderfoot. Mr. Conover also reported that the Fire Department is low on smoke detectors that are available for residents to pick up from the Township to install in their homes. Chief Penny will be purchasing 32 new dual detection units for a total cost of \$630 that will be paid for from the Lyondell Safety Grant.

RECREATION REPORT: Ms. Summer Harris reported that almost half of all games scheduled at the parks this season have been rained out. She also stated that all the bands for the Festival in Sycamore have been booked and that next week the Festival Committee will meet to select booth applicants.

MAINTENANCE REPORT: Mr. Matthew Rosario reported on the status of the various Montgomery Road sidewalk projects. Phase II is nearing completion, Phase III will have its bids opened on June 2, 2017 and the design of Phase IV is in the process of being awarded to Burgess and Niple.

Mr. Rosario reported that bids for the 2017 Curb and Sidewalk project will be opened tomorrow, May 19, 2017. The streets included in that project are Lyncris Drive, Sandymar Drive, Millview Drive, Ironwood Court, and Pinecove Court.

Mr. Rosario also reported that the Donna Lane Reconstruction Project is on schedule and will begin to move at a quicker pace when school is out. There is still an ongoing issue with motorists ignoring the one way signs. The Sheriff's Office is looking into the problem.

LAW DIRECTOR REPORT: Mr. Jake Blackburn reported that interrogatories on behalf of the Township regarding the proposed Central Corridor Pipeline Expansion Project were sent to Duke Energy on May 12, 2017 with responses due back from Duke in 20 days. The Township also received notice that the Supreme Court of Ohio has declined to take up the Norton Billboard matter. Under the temporary agreement with Norton, they are paid in full until May 31, 2017. Mr. Miller will be in touch with their counsel about making arrangements to have the billboard removed.

ADMINISTRATOR REPORT: Ms. Jayla Phillips reported that the new website is almost ready and should be operational in the next 60-90 days. The 2000 Chevy Caprice has reached its end of life and Ms. Phillips requested a resolution from the Law Director declaring it surplus.

Ms. Phillips reported that staff is recommending OnBase as the Township's document management software. The budget for this item was \$60,000 and the ProSource price came in at \$40,000.

Ms. Phillips also reported that JEDZ revenue is up two percent (2%) in the first quarter of 2017 compared to the first quarter of 2016.

Ms. Phillips presented the following purchase orders over \$2,500.00 for approval:

Sycamore Board of Ed.	Balance School Payments	\$7,108.06
Ohio Treasurer	Sturbridge Loan	\$37,499.17
U.S. Bank	KW Towne Place TIF Payment	\$588,161.53
Indian Hill Schools	Balance School Payments	\$37,499.71
Deer Park Schools	Balance School Payments	\$9,858.4

Mr. Austin Bishop made a motion, seconded by Mr. Jacob Frisch, to approve these requests.
Vote: All Aye.

PLANNING AND ZONING REPORT: Mr. Alex Colyer reported that notice to the property owner at 6330 Kugler Mill Road has been sent out with order to repair the building. If the building is not brought up to standards, it will be razed.

Mr. Colyer reported the new owner of 7860 School Road has begun to clean the property and repair the building.

Mr. Colyer also reported that several new tenants have announced plans for or have opened at the Kenwood Collection: Mitchell Gold + Bob Williams home Furnishings, Matt the Miller Tavern, Pies and Pints, Cycle Bar and Z Gallerie.

COMMUNICATION: Ms. Lexy Giordullo stated that a communication was received from a Dillonvale resident thanking the Maintenance Department for the timely pickup of a large branch.

The resolution "Approving a Major Adjustment to an Approved Localized Area Sign Regulation Plan Located in the Kenwood Special Interest District" was read. A motion was made by Mr. Bishop, and seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye
Resolution No. 2017-55 approved this 18th day of May, 2017.

The resolution “Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property located at 8587 Kenwood Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, and seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye
Resolution No. 2017-56 approved this 18th day of May, 2017.

The resolution “Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property located at 8811 Tudor Court, Sycamore Township, OH 45242” was read. A motion was made by Mr. Bishop, and seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye
Resolution No. 2017-57 approved this 18th day of May, 2017.

The resolution “Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property located at 11989 2nd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, and seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye
Resolution No. 2017-58 approved this 18th day of May, 2017.

The resolution “Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property located at 11440 Gideon Lane, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, and seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye
Resolution No. 2017-59 approved this 18th day of May, 2017.

The resolution “Authorizing Weed Cutting and Debris Removal Declaring a Nuisance for the Property located at 8401 Beech Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, and seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye
Resolution No. 2017-60 approved this 18th day of May, 2017.

The Receipts and Disbursements of May 18, 2017 were available in the Fiscal Officer’s Office and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Jacob Frisch, seconded by Mr. Austin Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Jacob Frisch, seconded by Mr. Austin Bishop, to adjourn the meeting.

The meeting adjourned at 7:23 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 05-18-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 30, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Administrator Bickford, Parks/Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny, Lt. Kettelman from the Hamilton County Sheriff's Office and Attorney Rob Butler in for Law Director Miller. Law Director Miller and Superintendent Kellums were excused.

Fire Department Update

Chief Penny reported that the Memorial Day parade was well attended. He also stated that Engine 92 was part of the ladder procession for the West Chester firefighter who had recently passed away.

Mr. Weidman reported he had received an anonymous letter about a fire hydrant that needed painting on Plainfield Road. Chief Penny stated that when time permits, his crews will paint hydrants this summer.

Sheriff Department Update

Lt. Kettelman introduced Lt. Tory Smith as the new District Three Commander effective June 1.

Lt. Kettelman reported that the damaged vehicle problem is spreading all over the County and, in response, the Sheriff's Office is increasing evening and overnight neighborhood patrols.

The Trustees thanked Lt. Kettelman for his service to District Three over the years.

Parks and Recreation Update

Mr. McKeown reported that two food booths (Cheesecake Desserts and Chinese Food) have left the 2017 Festival and will be replaced with other similar food booths.

Trustee Weidman inquired about the status of festival donations. Mr. McKeown stated the anonymous donor has not yet committed.

Nuisance Properties

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6330 Kugler Mill Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-61 passed this 30th day of May, 2017.

Mr. Holbert explained this resolution is to cut the grass while the demolition request is being processed.

Bid Opening Results 2017 Curb & Sidewalk Project

Mr. Bickford reported the results of the recent bid opening:

Adleta Construction	\$424,600.00
Loveland Excavating	\$498,226.00
Prus Construction	\$400,450.00

Mr. Miller will prepare a resolution for Thursday to accept the bid from Prus Construction.

Upcoming Public Hearings

Mr. Bickford reported that the Kenwood Crossing hearing, Case 2017-06MA, will be held at 6:00 p.m. and the Blue Ash Road building demolition hearing will be at 6:30 p.m.

Mr. Butler advised the Board on building tear down procedures that would apply to the Blue Ash Road property once the hearing is held. Mr. Holbert provided details as to the history and ownership of the property as well as actions taken on the building. He stated they have typically been doing the minimum amount to keep the permit active, but they do not have the building in good enough shape for actual occupancy.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

Mr. Bishop wished Mr. Porter's family well after the passing of his mother.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor.
Vote: All Aye.

End regular session: 9:25 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 05/30/2017

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 1, 2017

The Public Hearing for case 2017-06MA was called to order at 6:00 p.m. by President Weidman.

Mr. Holbert presented zoning case 2017-06MA.

Speaking on behalf of the applicant was Mike Cassidy with Atlantic Sign Company.

The Public Hearing was closed at 6:25 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 1, 2017

The Public Hearing for nuisance property 8460-8472 Blue Ash Road was called to order at 6:30 p.m. by President Weidman.

Mr. Holbert presented the case for the nuisance declaration.

Speaking on behalf of the property owner was Peter E. Koenig, Wayne Justice and Roger Wright.

After evidence and testimony the Board declined to dismiss the nuisance resolution and requested information be provided on a timely basis to show substantial progress is being made to bring the property to an inhabitable and rentable status.

The Public Hearing was closed at 7:40 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 1, 2017

The regular meeting of The Board of Trustees was called to order at 7:40 p.m. by President Weidman.

The invocation from Good Shepherd Lutheran Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks/Recreation Director McKeown and Fire Chief Penny, Zoning Administrator Harry Holbert and Lt. Kettelman and Lt. Smith from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

The minutes of the Board of Trustees meetings held May 16 and 18, 2017 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Lt. Smith announced that he is taking over as commander of Hamilton County Sheriff's Office District Three. Lt. Kettelman thanked the Board for their support while he was the commander of District Three noting that he has enjoyed his time here.

Chief Penny presented the May run report. He noted that run volume is up and staffing is at a premium. Mr. Weidman stated that we give more mutual aid than we receive. Chief Penny stated that staffing is tight everywhere. There was discussion on how mutual aid is rendered and that it depends on where the incident occurs to determine whom is called first.

Chief Penny reported that the planned fire drill at the Kenwood Collection was successful.

Mr. Bickford reported on behalf of Mr. Kellums that bids for the Phase III of the Montgomery Road Sidewalk Project will be opened tomorrow, June 2nd at 10:00 a.m.

Mr. Miller reported that the Supreme Court of Ohio declined to hear the Norton matter. Mr. Weidman stated that we should negotiate a higher rent for the billboard until we are ready to remove it. Mr. Miller will get in touch with Norton to see if they are interested.

Mr. Miller stated that Duke Energy has answered the Township's interrogatories regarding the Proposed Central Corridor Pipeline Expansion Project and he confirmed that they do not have any easements yet for the pipeline. Mr. Miller also stated that the Ohio Power Siting Board has

released their staff report on the pipeline and they have recommended that the alternative route be approved.

Mr. Bickford reported that Energy Alliances will be attempting to reprice our aggregated electric to see if a better rate than .599 is available.

Mr. Bickford presented the following purchase orders for approval:

Hamilton County Treasurer	Property Taxes	\$10,000.00
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A motion was made by Mr. Bishop, seconded by Mr. Connor to approve these requests.
Vote: All Aye

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution denying Case 2017-06MA because the proposed sign did not meet the zoning resolution and there were no hardships shown by the applicant. Mr. Porter called the roll. Vote: All Aye.

The resolution “Approving a Contract for 2017 Curb Replacement Program” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-62 approved this 1st day of June, 2017.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12020 5th Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-63 approved this 1st day of June, 2017.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7796 Columbia Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-64 approved this 1st day of June, 2017.

The resolution “Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8420 Kenwood Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-65 approved this 1st day of June, 2017.

The receipts and disbursements of June 1, 2017 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 7:54 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 06-01-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 13, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks/Recreation Director McKeown, Zoning Administrator Holbert and Fire Chief Penny. Superintendent Kellums and Lt. Smith were excused.

Mr. Weidman announced that since Mr. Holbert had a court appearance, he would go first on the agenda.

Nuisance Properties

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12131 1st Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-66 passed this 13th day of June, 2017.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12131 1st Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-67 passed this 13th day of June, 2017.

Fire Department Update

Chief Penny reported that the Madeira squad was at the BP at I-71/Montgomery road and they witnessed a vehicle come off the ramp at a high rate of speed and flip several times. The driver ended up being high on heroin.

Chief Penny also reported on a run where a five year old got her arm stuck in an elevator door as it opened. She was treated on the scene and suffered no broken bones.

Parks and Recreation Update

Mr. McKeown reported that preparations are nearly complete for the Festival in Sycamore and that Ken Broo with WLW will be interviewing Greg Kihn on air when he is in town for the Festival.

Mr. McKeown reported that Festival sponsorships have picked up recently and it appears that our anonymous donor will be unable to participate this year.

Montgomery Road Sidewalk Phase III Resolution

The resolution “Authorizing a Contract for the Montgomery Road Sidewalk Phase III Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-68 passed this 13th day of June, 2017.

Montgomery Road Sidewalk Phase IV Resolution

The resolution “Authorizing a Contract with Burgess and Niple for Engineering and Design of the Montgomery Road Sidewalk Phase IV Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-69 passed this 13th day of June, 2017.

Upcoming Public Hearings

Mr. Bickford advised the Board that Zoning Commission had recommended denial of the Mercedes Benz Zoning Case as submitted by a three to one (3-1) vote. Mr. Bickford presented the drawings and announced the public hearing before the Board of Trustees for the case would be July 6, 2017 at a time to be determined.

Mr. Bickford reported that due to a potential lack of quorum, the CIC meeting scheduled for Thursday would need to be cancelled and a new date selected. Mr. Bickford also advised the Board that the July 4th workshop would need to be changed as well. The Board requested that the CIC meeting be scheduled along with the workshop for July 6, 2017 starting at 5:30 p.m. Mr. Bickford stated that proper notification for all changed meetings would be made when times are established.

Mr. Bickford then noted there will be several people out of town for the Thursday, July 20th Trustees Meeting. Mr. Bishop made a motion, seconded by Mr. Connor, to cancel the July 20th Trustees meeting. All voted yes.

The resolution “Denying an Application for a Major Adjustment to the Manor Care (Arden Courts of Kenwood) Planned Unit Development in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-70 passed this 13th day of June, 2017.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Tuition Reimbursement Fire Department	\$16,000.00
Blanket Vendor	Bunker Gear	\$6,500.00

Mr. Bishop made a motion, seconded by Mr. Connor to approve the request. All voted yes.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

Mr. Bickford noted there is not an agenda for the Thursday, June 15th Trustees Meeting and there may not be a quorum. Mr. Bishop made a motion, seconded by Mr. Connor, to cancel the June 15th Trustees meeting. All voted yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:29 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 06/13/2017

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 6, 2017

The Public Hearing for Zoning Case 2017-08MA was called to order at 6:06 p.m.

Mr. Holbert presented the case and noted the differences between the original Zoning Commission submittal and the revised drawings. Mr. Barrett Tullis, Keating Muething & Klekamp explained the project. He also indicated that the property restriction to provide parking for the hotel had been addressed and that the structures have been moved to a minimum setback of 20 feet per the deed restriction of the FBI.

Mr. Weidman asked if the first floor parking garage was dedicated for hotel use only, and if so, how would access be separated for the dealership. Mr. Steve Zubieta, Mercedes Benz of Cincinnati, stated that access to the garage will be controlled and hotel guests will have direct access to the first floor of the garage while Mercedes customers will not be able to access that level of the garage.

Mr. Bishop stated he wanted to see more brick and/or stone on the exposed concrete for the garage and he requested an enhanced landscaping plan.

Mr. Weidman asked if ODOT had approved the removal of any additional sound barrier panels. Mr. Zubieta stated that ODOT had approved the removal of an additional seven panels pending the final sound study. Mr. Rusty Myers, Jones Lang LaSalle, stated that the property is best suited for this use as opposed to the original office.

Mr. Bimal Patel, Rolling Hills Hospitality, stated that the parking has been addressed to their satisfaction and they are excited about the use.

Mr. Mike Simms, Molasky Group, stated that the deed restriction with the FBI requires a minimum setback of 20 feet for any use.

Mr. Weidman closed the public hearing at 6:49pm.

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 6, 2017

The Public Hearing for the 2018 Tax Budget was called to order at 6:50 p.m.

Mr. Porter presented the 2018 Tax budget that shows the need for the Township to continue collecting property taxes outside of the 10 mill limitation. Mr. Weidman asked if anyone from the public was present to speak on the issue. No response, therefore the public hearing was closed.

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 6, 2017

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from Holy Trinity Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Attorney Rob Butler was present for Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny, Zoning Administrator Holbert and Lt. Smith from the Hamilton County Sheriff's Office. Law Director Miller and Parks and recreation Director McKeown were excused.

Hamilton County Commissioner Denise Driehaus introduced herself to the Board and said she was reaching out to all 49 jurisdictions with information on the services provided by Hamilton County. The Board thanked Ms. Driehaus for her attendance.

The minutes of the Board of Trustees meetings held May 30, June 1 and June 13, 2017 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

J. Janus Jr., 4462 Daffodil Drive, asked Mr. Porter about the tax budget and how much of the JEDZ goes into police and fire. Mr. Porter stated he does not have that information readily available and it would have to be calculated.

Lt. Smith stated the monthly report would be available soon.

Chief Penny presented the June 2017 statistics.

Mr. Bickford stated that there was no new information to be presented for Parks and Recreation since the 5:30 p.m. workshop meeting.

Mr. Kellums reported that the Festival in Sycamore setup will begin Monday morning.

Mr. Bickford requested an executive session for the purposes of on-going litigation and employee compensation.

Mr. Bickford reported that residents in the gas aggregation program are receiving letters from Constellation indicating that they have changed their name. The new name is "Constellation

New Energy.” The terms, conditions and rates of the program remain unchanged. He also reported that Energy Alliances has negotiated a new rate for the electric aggregation program effective with the December, 2017 billing cycle. The new rate will be 5.49 cents per kilowatt hour and is guaranteed through the November, 2021 billing cycle. If a better rate becomes available, the Township has the ability to adopt it for the program.

The following purchase orders were presented for approval:

Wurzelbacher Staging Inc.	Festival 2017 Staging	\$4,800.00
Adleta Construction	Storm Sewer Repair Wicklow Ave.	\$7,769.00
Cumulus Cincinnati	Festival Radio Ads	\$5,500.00
River City Productions LLC	Festival Audio & Lighting	\$15,600.00

Mr. Bishop made a motion, seconded by Mr. Connor to approve these requests. Vote: All Aye.

Mr. Holbert reported that permits and property maintenance complaints continue to be strong through the summer. He also stated that the consultant is working on the final initial draft of the updated zoning resolution and it will be available for review soon.

Mr. Barret Tullis, applicant for Case 2017-08MA, requested a continuance of the case to the August 3rd meeting.

Mr. Bishop made a motion to accept his request to continue, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye:

The resolution “Adopting the Sycamore Township Tax Budget for 2018” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the Second Reading and Declaring an Emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-76 approved this 6th day of July, 2017.

The resolution “Designating No Parking on a Portion of Styrax Lane in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the Second Reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-77 approved this 6th day of July, 2017.

The resolution “Approving an LPA Federal Local-Let Project Agreement for the Sycamore Township Montgomery Road Sidewalk Phase IV Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the Second Reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-78 approved this 6th day of July, 2017.

The Receipts and Disbursements of July 6, 2017 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

Mr. Weidman read the schedule of events.

A motion to enter into Executive Session to discuss pending litigation and employee compensation was made by Trustee Weidman. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

Mr. Weidman stated there was no more expected business tonight.

End regular session: 7:25 p.m.

Begin Executive Session: 7:26 p.m.

End Executive Session: 7:39 p.m.

Back in regular session: 7:39 p.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

The meeting adjourned at 7:39 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 07-06-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

July 6, 2017

The meeting was called to order at 5:30 p.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Attorney Rob Butler in for Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith of the Hamilton County Sheriff's Office. Law Director Miller was excused.

Fire Department Update

Chief Penny reported that a website run by the state (Ohio EMS) will be operational soon to track patients in the event of a mass casualty incident.

The Chief also reported that many drugs are on back order and the department is doing its best to keep up with the demand until the new shipment arrives in order to make sure the drugs are available when needed. The most recent order was placed three weeks ago and is due in mid-July.

Sheriff's Department Update

Lt. Smith reported that the department continues to investigate the Blue Ash Road shooting and is following up on all leads. Lt. Smith reported that Cpl. Kidd will be heading up the Festival detail and officers are scheduled and ready to go. The Lieutenant also reported that he is following up on speeding complaints in several subdivisions and is working with those residents.

Mr. Connor stated that car break-ins are up all over the area and wanted to know the status of any. Lt. Smith stated that they have several leads and have a juvenile who has admitted to several vehicle break-ins.

Parks and Recreation Update

Mr. McKeown reported that Moeller Lacrosse will be at the meeting on the 17th of August for a resolution presentation.

Mr. McKeown also reported that preparations are ongoing for the Festival and everything is about ready. Greg Kihn will be interviewed by Ken Broo on 700WLW Sunday morning sports talk at 10:06 a.m. and the Stooze Report will take place at 1:15 p.m. on Thursday.

Nuisance Properties and Vehicles

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4516 Harrison Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-71 passed this 6th day of July, 2017.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8811 Tudor Court, Sycamore Township, OH 45242" was

read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2017-72 passed this 6th day of July, 2017.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7321 Hosbrook Road, Sycamore Township, OH 45243” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2017-73 passed this 6th day of July, 2017.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7333 Hosbrook Road, Sycamore Township, OH 45243” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2017-74 passed this 6th day of July, 2017.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2017-75 passed this 6th day of July, 2017.

Mr. Holbert also stated that Chantilas Properties will be submitting for a zone change on the Skyline Property to expand the parking, add a drive thru, and demolish the Old Saloon building.

Maintenance Update

Mr. Kellums reported that residents of Shadetree Drive have requested a sidewalk on Kennedy Lane. Montgomery Residents have also done the same and Mr. Kellums has a meeting scheduled with Montgomery to discuss the project since the road and part of the right of way are in the Township.

Mr. Kellums requested a no parking zone on Styrax Lane. A resolution will be presented at the 7:00 p.m. meeting for the Board’s consideration.

Mr. Kellums stated that the Township has received an agreement for geotechnical services from Geotechnology, Inc (formerly Thelen and Associates) that has language in it that may amount to indemnification. Mr. Butler concurred saying he believes what they are asking for is indemnification which is against the law for the Township to do. Mr. Kellums stated it was his intention to not accept that language unless the Board was so inclined. Mr. Weidman indicated he was not inclined to accept that language based on the Law Director’s opinion. Mr. Connor and Mr. Bishop agreed.

Mr. Kellums presented a proposal for Township campus design services from Brandstetter / Carroll, Inc in the amount of \$12,500. Mr. Kellums stated that BCI will provide site planning services for a new storage facility, a new salt dome, new above ground fuel tanks, site circulation, and storm water detention. Mr. Connor made a motion, seconded by Mr. Bishop. All voted yes.

Mr. Kellums reported that paving on Galbraith Road has been pushed back until August and that Donna Lane continues to move forward.

Mr. Kellums stated that the beams on the super shelter are starting to fail and he will be having a structural engineer look at it as soon as possible.

Mr. Connor stated there has been a plywood sheet covering the ground on Hosbrook for a few months. Mr. Kellums stated it was probably Duke Energy, but he would look into it.

Upcoming Public Hearing

Mr. Bickford reported that the Mercedes Benz public hearing will take place after the workshop. He also stated that Camden Homes has resubmitted their mixed use plan on Galbraith Road and it will go back to Zoning Commission and should be heard by the Trustees sometime in September.

Purchase Orders over \$2,500

Mr. Bickford stated the purchase orders would be moved to the 7:00 p.m. meeting

Schedule

Mr. Bickford stated the scheduled would be read as part of the 7:00 p.m. meeting.

Mr. Bickford stated the requested executive session for ongoing litigation and employee compensation would be moved to after the 7:00 p.m. meeting.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Bishop.

Vote: All Aye.

End regular session: 6:05 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 07/06/2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

July 18, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Law Director Miller, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert and Fire Chief Penny. Fiscal Officer Porter, Administrator Bickford and Lt. Smith of the Hamilton County Sheriff's Office were excused.

Fire Department Update

Chief Penny reported the Fire Department is in need of radios for the new engine and rescue tools such as a cutter spreader. He said the cost to purchase the items, which the Fire Department will install themselves, is \$20,855.00

Mr. Bishop made a motion, seconded by Mr. Connor, to approve the purchase of the radios and rescue tools. Vote: All Aye

Parks and Recreation Update

Mr. McKeown thanked the Township staff and maintenance crew for all of their help making the Festival in Sycamore a great success. He noted he had received emails from Ambrosia and the Greg Kihn Band thanking the Township for a great time and for being so friendly.

Mr. McKeown also reported there had been fires started in three trash cans at McDaniel Park.

Mr. McKeown informed the Board that the Car Show is scheduled for August 5th.

Planning and Zoning Report

Mr. Holbert reported that the applicant for Zoning Case 2017-08MA for the proposed Mercedes Benz Dealership has requested the continuance be heard before the August 3rd Trustees Meeting.

Mr. Bishop made a motion, seconded by Mr. Connor, to hear the continuance for case 2017-08MA on August 3rd at a time to be determined.

Mr. Holbert also reported on the nuisance property at 8460-8472 Blue Ash Road. He informed the Trustees that the property owner's attorney continues to report to the Township that work is being done to repair the building, however, there is no evidence of any work being done. Mr. Holbert requested this property also be on the agenda for August 3rd.

Maintenance Update

Mr. Kellums reported on the Galbraith Road project stating he is waiting on Duke Energy and IBI.

Mr. Kellums also reported on the Donna Lane project. He said excavating of the road had begun, noting that the subgrade is in bad condition and will take extra time to repair.

Resolution – Montgomery Road Sidewalk Phase IV Project Contract

The resolution “Approving a Contract with Burgess & Niple, Inc. for Engineering and Design of the Montgomery Road Sidewalk Phase IV Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2017-79 passed this 18th day of July, 2017.

Resolution – Township Administration Complex Project Contract

The resolution “Authorizing a Contract with Brandstetter/Carroll, Inc. for Engineering and Design of the Township Administration Complex Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2017-80 passed this 18th day of July, 2017.

Resolution – Increase the Rate of Pay for a Township Employee

The resolution “Increasing the Rate of Pay for a Township Employee” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2017-81 passed this 18th day of July, 2017.

Purchase Orders over \$2,500

There were no purchase orders for approval.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss pending litigation** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:29 a.m.

Begin Executive Session: 9:30 a.m.

End Executive Session: 9:40 a.m.

Back in regular session: 9:43 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:43 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 07/18/2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

August 1, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith of the Hamilton County Sheriff's Office. Zoning Administrator Holbert was excused.

Fire Department Update

Chief Penny reported that in the fall, Firefighter Mike Kramer will be doing a safety class for Kids First Sports Center about head injuries and how to treat them.

The Chief also reported that the Ultimate Escape on Reading Road has been shut down for code violations and life safety issues. Mr. Bickford stated he would look into the building and zoning permits to see if they were issued.

Sheriff's Department Update

Lt. Smith reported that there were no incidents or citations issued at the Festival in Sycamore. He also reported that traffic enforcement has been stepped up on Larchview near Plainfield to address resident complaints.

Parks and Recreation Update

Mr. McKeown reported that the car show is this Saturday, August 5th and requested that the judging take place at 2:30 p.m.

Mr. McKeown said the Moeller Lacrosse team will be at the August 17th Trustee meeting.

Mr. McKeown asked the Board if they wanted to continue the annual Park Committee appreciation dinner. He stated that many members of the committee are retiring after 25 years. The Board approved holding the meeting at Maggiano's.

Mr. Weidman stated that Mr. McKeown did an excellent job on the Festival.

Maintenance Update

Mr. Kellums reported on lightning damage at Schuler Park that knocked out electric to most of the park. He stated that lightning struck one of the light towers and has damaged the electric panel. Repairs are underway and insurance has been notified.

Mr. Kellums stated that the curb for Donna Lane will be poured this week and that a sinkhole has appeared on Longford. He is working with MSD to determine the cause and to get it repaired.

The Galbraith Road project is still waiting on Duke Energy to complete the five remaining new electric service connections.

Mr. Kellums stated that there has been no returned money in the SCIP/LTIP program for this year and as a result, Kugler Mill will not receive funding in this round. Finally, Mr. Kellums stated that Township crews are in the neighborhoods repairing sidewalks.

Board of Zoning Appeals Meeting Time

Mr. Bickford stated that the Board of Zoning Appeals has requested a resolution moving the meeting times up to 6:30 p.m. from 7:00 p.m. The Board had no objection to the change.

Nuisance Property Resolutions

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4316 Sycamore Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-82 passed this 1st day of August, 2017.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8150 Queens Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-84 passed this 1st day of August, 2017.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12198 Fieldsted Dr., Sycamore Township, OH 45249” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-83 passed this 1st day of August, 2017.

Mr. Miller reported that the notification process has begun for the nuisance abatement of the Marley property on Kugler Mill Road.

Upcoming Public Hearings

Mr. Bickford reported that the Skyline Chili on Montgomery Road had an open house for a parking lot expansion and drive thru addition. The Board will hear the case sometime in October or November. He also stated that there will be an Eagle Scout presentation on Thursday as well as the Goddard presentation for his heroic action at Skyline.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Vehicles	\$25,000.00
Blanket Vendor	Festival/Events	\$10,000.00
Adleta Construction	Storm Sewer Repair 3885 Mantell Ave.	\$3,229.00

Mr. Bishop made a motion seconded by Mr. Connor, to approve these requests. Mr. Porter called the roll. All voted yes.

Mr. Miller reported that Norton is unwilling to pay an increased rent on the billboard. Mr. Bishop made a motion, seconded by Mr. Connor, to require that the billboard be removed. All voted yes.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Property Acquisition, Collective Bargaining and Current Litigation** was made by Trustee Weidman. Mr. Porter called the roll
Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:33 a.m.

Begin Executive Session: 9:36 a.m.

End Executive Session: 10:52 a.m.

Back in regular session: 10:53 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:53 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 08/01/2017

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 3, 2017

The Public Hearing for Nuisance Property 8460-8472 Blue Ash Road was called to order at 6:30 p.m.

Mr. Peter Koenig presented information to the Board on what has been accomplished at the property since the last meeting. Mr. Justice also explained in detail what has been done and what is scheduled.

Mr. Holbert presented pictures and his findings on the site which contradict what Mr. Koenig and Mr. Justice have reported.

Mr. Weidman stated that it appears that nothing is being done on this property.

The Board requested that Mr. Koenig submit the proper mold reports and other required documentation by the next Trustee meeting.

Mr. Koenig stated he will appear before the Board at the next meeting on August 17, 2017.

Trustee Weidman closed the public hearing at 7:15 p.m. after asking for and receiving no other public comments on the case.

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 3, 2017

The regular meeting was called to order at 7:17 pm.

The invocation from St. Vincent Ferrer Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Parks /Recreation Director McKeown was excused.

The minutes of the Board of Trustees meetings held July 6 and 18, 2017 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

A Resolution Honoring Michael Sidenstick was read by Trustee Weidman. Mr. Bishop made a motion to approve the resolution. Mr. Porter called the roll, all voted yes.

A Resolution Honoring Austin Goddard was read by Trustee Weidman. Mr. Bishop made a motion to approve the resolution. Mr. Porter called the roll, all voted yes.

Mr. Peter Koenig addressed the Board stating he could not make the meeting on August 17th but could attend the workshop meeting on September 5th at 9:00 a.m. Mr. Weidman stated that he would still need to submit the required reports by August 17th. Mr. Koenig stated he would.

Lt. Smith reported that the monthly statistics would be presented at the next meeting.

Chief Penny presented the month's fire department statistics and stated that the run volume is high enough that more firefighters need to be hired because the part time pool is unreliable. Mr. Weidman agreed and asked the Chief how many would be required. Chief Penny stated six new full time hires would help ease the burden.

Mr. Connor made a motion, seconded by Mr. Bishop, to direct the Chief to hire six new full time firefighter / EMTs. All voted yes.

Mr. Bickford stated that there was no new information to report for Parks and Recreation.

Mr. Kellums reported that the electric at Schuler has been fixed for most of the park. The sports lighting remains off as the damage to the underground lines and structural pole is being assessed.

Mr. Miller reported that the Norton Attorney is working with Norton on getting the Billboard removed.

Mr. Bickford reported that he is working with Duke Energy to determine the cause of the most recent power outages in Heitmeyer Farms and Sturbridge. Duke Energy will be auditing the lines and equipment to see if anything needs replaced, repaired or trimmed.

Mr. Bickford stated that Hamilton County is interested in doing a pilot project in Sycamore Township that detains storm water “in pipe” in order to prevent downstream flash flooding. The Board was generally in favor of this request, however, they want to see more information including what type of liability there is if this is allowed. Mr. Bickford stated he would have Hamilton County come and present the project at a later date.

Mr. Bickford stated that BC Bottle Lodge, which is opening a retail establishment on Hetz Drive, has requested approval for a D2 TREX liquor permit that would allow them to sell wine. The Board has already approved a D1 for the site. The Board had no objections to signing the permit.

Mr. Bickford stated that a resident of New England Court has repeatedly requested that the soccer goals located at the Administration Complex fields be moved away from her window. Mr. Bickford stated that he has tried to accommodate this resident and she is not happy with the way it is being done. Mr. Bickford stated staff will continue to attempt to move the goals but will not continue to engage in conversation on it and the goals may not always be moved. The Board agreed with Mr. Bickford and stated that the action we are currently taking is more than enough.

Mr. Weidman requested that the August 17, 2017 meeting be moved to August 16, 2017 at 7:00 p.m. Mr. Bishop made a motion, seconded by Mr. Connor, to move the meeting. All voted yes.

The following purchase orders were presented for approval:

Motorola	Radios for New Firetruck	\$10,205.00
Howell Rescue	Rescue Tools	\$10,650.00

Mr. Bishop made a motion, seconded by Mr. Connor, to approve this request. Vote: All Aye.

Mr. Bickford reported that the Township has received several records requests that have been very vague and have been working with the requestors to fulfill them. He noted that on one of the requests personal information was requested on the elected and administrative officials.

Mr. Holbert reported that there was no planning and zoning report.

A communication from Keith Spurling thanking the Trustees for allowing a block party in his neighborhood was read by Mr. Porter.

The Receipts and Disbursements of August 3, 2017 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

Mr. Weidman read the schedule of events.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

The meeting adjourned at 7:47 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 08-03-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

August 15, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith of the Hamilton County Sheriff's Office.

Hamilton County Soil and Water Conservation In Pipe Detention

Mr. Adam Lehmann, Hamilton County Soil and Water, presented a concept of in pipe storm water detention that he would like to have engineered for a storm water pipe in Bechtold Park. The pipe is in a storm water easement to the benefit of Hamilton County and the pipe itself is owned and maintained by the County. The District believes that two year storm in pipe detention will help with "flashy flood" flows and creek bed erosion. The Board likes the concept but has concerns on liability should the detention orifice fail. Mr. Lehmann stated he would seek an option of liability from the prosecutor's office and present it to the Trustees along with a proof of engineering concept.

Nuisance Property and Vehicle Resolutions

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8471 Monroe Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-87 passed this 15th day of August, 2017.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-88 passed this 15th day of August, 2017.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-89 passed this 15th day of August, 2017.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8125 Irwin Avenue Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-90 passed this 15th day of August, 2017.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2017-91 passed this 15th day of August, 2017.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2017-92 passed this 15th day of August, 2017.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2017-93 passed this 15th day of August, 2017.

Fire Department Update

Chief Penny reported that the fall newsletter will have information on CPR classes. The Chief asked the Board if they still wanted to charge residents \$5 and businesses \$25 for the class. The Board stated the class should be free for residents and remain at \$25 for businesses.

Sheriff’s Department Update

Lt. Smith reported that Sgt. Nash, who was the liaison between the Sheriff’s office and the schools, was promoted and will no longer be in that role. The Sheriff’s office is looking into a replacement.

The Lieutenant also reported that the Sheriff’s office is aggressively pursuing all subjects that have outstanding warrants and capias from the Clerk of Court.

Mr. Bishop asked about DARE in Township Schools. Lt. Smith stated that Sgt. Schmidt with District 4 is teaching the program this year noting that St. Vincent is part of the program as well as All Saints.

Parks and Recreation Update

Mr. McKeown reported that the annual car show was successful and well attended. In addition, the annual appreciation dinner for the Parks Committee will take place September 13, 2017 at Maggiano’s. Mr. McKeown also noted that the September 11, 2017 Parks and Recreation Committee meeting has been cancelled.

Maintenance Update

Mr. Kellums reported the RFQs for Sycamore Road property appraisal services have been received by the Township and are in the process of being reviewed.

He also stated that Donna Road curbs are complete and paving will begin soon. In addition, Township crews are working on repairing sidewalks throughout the Township.

Township Fiber Project

Mr. Bickford reported that the first phase of the Kenwood fiber loop has been completed and the existing cameras are working on the fiber network. Phase two, the parks, will be under construction soon.

Kenwood Acres Storm Water / Sanitary Cross Connections

Mr. Bickford reported that the Health Department and MSD are issuing letters to residents of Kenwood Acres about the possibility of cross connected storm and sanitary sewers. To date, 20 houses have been tested and 12 have been found to be cross connected. There are over 100 homes that need to be tested and the response to the letters has been slow. The Health Department and MSD will continue to follow up and push forward with the testing. The Health Department has noted that the gray water from the cross connections is mostly settling out in ditches and swales which is preventing the full flow of gray water downstream.

Upcoming Public Hearings

Mr. Bickford reported that there will be an Eagle Scout Presentation at the Wednesday, August 16th Trustees meeting. Mr. McKeown also stated that the State Champion Moeller Lacrosse team will be at the meeting for a presentation.

Mr. Bickford reported that the revised Camden development was denied by Zoning Commission in a 3-1 vote and would be tentatively heard by the Board of Trustees on September 7, 2017.

Mr. Bickford stated that an open house was held for the proposed Reading Road development.

Mr. Bickford noted that he has received several compliments from residents on the Township's efforts to make sure properties are maintained.

Purchase Orders over \$2,500

There were no purchase orders presented for approval.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss ongoing litigation and property acquisition** was made by Trustee Weidman. Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

Mr. Miller stated that he is working on the TIF extensions and will be filing them with the State.

End regular session: 9:53 a.m.

Begin Executive Session: 10:10 a.m.

End Executive Session: 10:40 a.m.

Back in regular session: 10:42 a.m.

Mr. Bickford stated he had a purchase order in the amount of \$22,500 for Streetsense. Mr. Bishop made a motion, seconded by Mr. Connor, to approve the request. All voted yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 10:42 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 08/15/2017

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 16, 2017

The regular meeting was called to order at 7:00 pm.

The invocation from Good Shepherd Lutheran Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Zoning Administrator Holbert, Parks /Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held August 1 and 3, 2017 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

The Resolution "Honoring Daniel Luongo" was read by Trustee Weidman. Mr. Bishop made a motion, seconded by Mr. Connor, to approve the resolution. Mr. Porter called the roll, all voted yes.

Trustee Weidman presented a certificate to Colette Miller honoring her and her husband Roger as one of the winners of the 2017 Beautification Awards.

The Resolution "Honoring the 2017 Moeller High School Lacrosse Team" was read by Trustee Weidman. Mr. Bishop made a motion, seconded by Mr. Connor, to approve the resolution. Mr. Porter called the roll, all voted yes. Mr. McKeown presented the resolution to the team.

The Proclamation "Designating September as Ovarian Cancer Awareness Month" in Sycamore Township was read by Trustee Weidman. Mr. Weidman presented the proclamation to Dianne Weidman, of the Ovarian Cancer Alliance of Greater Cincinnati.

Joshua Standish Fortin, of 12137 McCauly Drive, Sycamore Township, OH 45241 addressed the Board. Mr. Fortin suggested the Township purchase a podium for the meeting room. Mr. Standish also discussed a possible roundabout in his neighborhood and inquired as to the status of the project and if funding is available. Mr. Kellums stated that Hamilton County is preparing to hire a qualified engineer and the application for funding will not be submitted until the design is complete.

Lt. Smith stated that the monthly report had been submitted.

Chief Penny reported on the difficulties of treating pediatric patients. He said that Children's Hospital brought a pediatric simulator to Jewish Hospital and the Township EMS crews participated in training on it.

Chief Penny also reported that the Fire Department will assist with the St. Saviour Golf Ball Drop, which will be held on September 12.

Mr. McKeown reported the Bob Meyer Park play structure is scheduled to be repaired next week. He stated the repairs had been delayed due to insurance and shipping difficulties.

Mr. Kellums reported that the electric for the light towers at Schuler Park is in the process of being evaluated. The electric and irrigation system for the park have been repaired and we are working with the insurance company on the claim.

Mr. Kellums said the Donna Lane and Estermarie Drive paving project is in the final stages and Charter Oak paving has begun.

Mr. Kellums stated a radar detector which can perform traffic counts has been purchased and will be used by the Township.

Mr. Miller reported on a notice of deposition for the Duke Energy Central Corridor Pipeline case that was sent to all parties who intervened. The date of the public hearing has been set for September 11, 2017 in Columbus.

Mr. Bickford reported the new Township website is scheduled to go live on August 28th. He stated the Township is moving forward with a new document management system.

Mr. Bickford reported that Hamilton County will be moving forward on engineering for the "flashy" flood management project as discussed at the workshop and they will be getting an opinion from the Prosecutors office on the Township's liability, if any.

Mr. Bickford stated the Schuler Park scoreboard had been damaged in the lightning strike and we are working with insurance to get that repaired.

Mr. Holbert presented the report received from Peter Koenig regarding the Blue Ash Road nuisance property.

Mr. Porter read a communication from Melissa Rodgers, Executive Director of the Ohio Dental Association of Minority Dentists, regarding a complaint by Dr. Paul Sohi that Sycamore Township was discriminating against him by denying public records requests.

Mr. Weidman asked Mr. Miller for any comments related to this communication. Mr. Miller stated that Dr. Sohi is involved in litigation against the Township and his deposition was taken last week as a part of that litigation. Mr. Miller explained that he believes Dr. Sohi feels the

deposition did not go well for him and since the litigation has started, the Township has received several massive records requests asking for multiple documents. In each case, the Township has prepared the documents, but Dr. Sohi has not picked them up when notified that they are ready. Mr. Miller further explained that the Township is in the process of sending the documents again, as requested, as well as converting them to digital files. However, they are too large to be sent via standard email. In addition, the requests span several years and include files that were closed out years ago.

Mr. Miller further stated he wouldn't go as far as to call it harassment as anyone is entitled to the documents, however, he pointed out that in all the years we have been providing public records, we have never had any issues until this litigation started.

Mr. Miller stated that the Township complies with the request process but the requests are so numerous that staff is spending all their time on these requests. Dr. Sohi also editorializes the requests in ways that make them difficult to determine what records are requested, but nevertheless, the Township continues to follow the process and comply with the requests as best that we can.

Mr. Holbert stated in reference to the Rodgers request, he had asked her to be more clear as her request was vague and could not be fulfilled as originally stated. In addition, Mr. Holbert has spoken with the Attorney General's Office and they concurred that the original request was vague. In response, Mrs. Rodgers has narrowed her request to a specific time frame that makes it more practical to find the documents. Mr. Holbert also stated that he has included Mr. Miller and the Attorney General's Office in the loop with these requests.

Mr. Connor stated it was interesting to note that the wording of the communication seems to indicate that there are multiple people seeking records when in fact it is the same person. It is Dr. Sohi requesting records as president of the Minority Dentist Association and Dr. Sohi requesting records as a private citizen.

Mr. Holbert stated the Attorney General's Office has also stated that we have the ability to require pre-payment for digital copies if they are not able to be sent electronically and required to be put on a CD or other digital media.

Mr. Weidman noted various items on the upcoming schedule.

The Receipts and Disbursements of August 16, 2017 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

The meeting adjourned at 7:42 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 08-16-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

September 5, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Administrator Bickford, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith of the Hamilton County Sheriff's Office. Mr. Tom Donnellon was present in place of Law Director Miller. Superintendent Kellums and Law Director Miller were excused.

Nuisance Property Resolution

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11989 2nd Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-96 passed this 5th day of September, 2017.

Mr. Holbert introduced Terry Shumate with Mobilitie who presented a proposed mini-cell tower to be located on Kenwood Road in the right-of-way just north of Galbraith Road.

Mr. Shumate explained the proposed location as the west side of Kenwood Road north of Galbraith Road. The pole will be approximately 40 feet tall and be made of wood like a standard utility pole. It will house equipment for Sprint.

The Board stated they were concerned that if a mini-cell tower is allowed in this location it will spur more requests for locations in an area in which the utilities have just been placed underground. If this one tower is granted they will be forced to grant any others that come along. Trustee Weidman stated that companies like this are requesting the right-of-way so they don't have to deal with a private property owner while at the same time they are not public utilities but rather public convenience which does not give them the right to locate in the right-of-way without approval.

The Board was also concerned that the Hamilton County Engineer is approving these towers without consulting the local governments. Mr. Holbert stated that there have been meetings with the Townships and County over the issue. The Engineer's Office has stated they will work with the Township's on locations, but that has not happened yet. There is a disagreement about who owns the right of way and who controls the right of way. The Engineer's Office has stated that they will be seeking an opinion on the matter from the County Prosecutor.

Fire Department Update

Chief Penny reported that the new full time fire fighters will be sworn in at the Thursday meeting. Chief Penny reported that Ohio Task Force One, whose commander is Captain Jeff Newman, is on their way back from helping in Texas after Hurricane Harvey.

Sheriff's Department Update

Lt. Smith reported on a felony arrest during a routine traffic stop outside of the Kenwood Towne Centre in which the alleged thief attempted to make off with \$2,500 in sunglasses. During the traffic stop stolen credit cards and narcotics were discovered.

Lt. Smith reported that the Sheriff's office could potentially be getting body cameras after the first of the year.

Trustee Connor stated that residents were concerned about the increasing number of car break-ins. Lt. Smith stated that most times they are crimes of opportunity with items left out in plain view or unlocked doors. He also stated he was working on a new article for an upcoming newsletter.

Parks and Recreation Update

Mr. McKeown reported that the storm damage at Bob Meyer Park has been repaired and that the McDaniel Park benches and tables have been installed. He also reported that the annual park committee appreciation dinner would take place on September 13, 2017.

Whole Foods TREX Liquor Permit

Mr. Bickford presented a request from Whole Foods for approval of an economic development liquor permit transfer (TREX). The permit is a D2 which will allow Whole Foods to carry wine. Mr. Connor made a motion, seconded by Mr. Bishop, to authorize Mr. Porter to sign the TREX request. Mr. Porter called the roll. All voted yes.

Upcoming Public Hearings

Mr. Bickford updated the Board on case 2016-14MA, submitted by The Camden Group, which will be heard by the Board of Trustees in a public hearing on Thursday, September 7, 2017.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Adleta Construction	\$12,120.00	Montgomery Rd. Sidewalk Phase 2 Change Order
ProSource	\$60,000.00	Document Management

Schedule

The schedule of upcoming events was read by Mr. Bickford.

A motion to enter into **Executive Session to discuss personnel – employment** was made by Trustee Weidman. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:31 a.m.

Begin Executive Session: 9:33 a.m.

End Executive Session: 9:41 a.m.

Back in regular session: 9:42 a.m.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:42 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 09/05/2017

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

September 7, 2017

The Public Hearing for Zoning Case 2016-14MA was called to order at 6:00 p.m.

Mr. Holbert presented the case and the corresponding history. He also noted the changes in the design from the original approval and the subsequent Zoning Commission submittal. Mr. Weidman asked about the difference in the height of the building from the original proposal to the one for consideration tonight. Mr. Holbert stated it was approximately 3 feet taller, but still compliant with the Zoning Resolution. Mr. Dutch Cambuzzi, of the Camden Group, discussed the project and the changes before the Board. Mr. Richard Paolo, attorney representing the Camden Group, spoke about the changes made after the Zoning Commission hearing and discussion with the surrounding residents.

Mr. Weidman asked if the office units were condos. Mr. Cambuzzi stated they would be offered for sale and sold as condos.

Carol Martini, 8098 Merrymaker Requested more information on the traffic island as she does not recall it being discussed at the Zoning Commission meeting. She also had concerns about the appearance of the first building noting there were ripped blinds, cans of paint and other debris inside of the building that are unsightly. She also stated that in the past the outside dumpster area was full of debris. She stated the debris was recently cleaned up. Mrs. Martini also noted that there are concerns about puddles forming around downspouts of existing building. She would also like the privacy fence to be extended all the way down to the end of the proposed building and wants to make sure that the weeds are treated on the mound so they do not spread to other properties. She is also opposed to balconies citing privacy concerns and is concerned that this development will lead to more traffic on Frolic and that the retaining wall and design of the driveway on Frolic will shine more lights into the single family homes. She stated her preference would be for single family homes or a two story condo development.

The Public Hearing was closed at 6:50 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

September 7, 2017

The Public Hearing for Cedarbreaks Lane Lighting District Renewal was called to order at 6:55 p.m.

Mr. Porter explained that the renewal is for 20 years and will include an upgrade to LED lights. Mr. Porter asked if there were any public comments. Several residents noted they were in favor of the renewal. Names were not given and the group answered as a whole.

The Public Hearing was closed at 6:59 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

September 7, 2017

The regular meeting was called to order at 7:00 pm.

The invocation from Brecon United Methodist Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Superintendent Kellums and Parks /Recreation Director McKeown were excused.

The minutes of the Board of Trustees meetings held August 15 and 16, 2017 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Fire Chief Penny introduced the six new full time firefighters by name. Trustee Weidman administered the oath to Matt Todd, Zach Hawkins, Josh Brown, Adam Rich, Jason Williams, and Richard Cathcart.

Trustee Weidman presented a Certificate of Appreciation to Captain Jeff Newman for his efforts as a commander of Ohio Task Force One which responded to Hurricane Harvey in Houston. Captain Newman explained the operations of the team in Texas.

The Proclamation "Designating September as Prostate Cancer Awareness Month" in Sycamore Township was read by Trustee Weidman. A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept the Proclamation.

Mr. Porter called the roll. Vote: Connor Aye Bishop: Aye Weidman: Aye

Mr. Miller stated, at the request of the property owner, the hearing for nuisance property 6330 Kugler Mill Road had been continued to the September 21, 2017 meeting at 7:00 p.m.

Trish Hart addressed the Board about Deer Park Auto stating they have been parking of cars in the neighborhood. Lt. Smith explained the 72 hour process and advised her to contact the Sheriff's office when a vehicle is left parked. Mr. Bishop explained that the Board has been in court with Mr. Bien for several years and he has paid numerous fines. He also stated that the Board will continue to work on enforcement of the issue as it has been ongoing for many years, however, current Ohio Laws limit the ability to immediately tow the vehicles.

Leslie Mall, Kugler Meadows Court presented pictures showing the condition of 6330 Kugler Mill Road. She is concerned about the property and the effect it will have on the neighborhood.

Polly Freeman, Kugler Meadows Court is concerned about the condition of 6330 Kugler Mill Road and noted that maintenance of the property has always been an issue.

Robert Keith, Kugler Meadow Court is concerned about transients and vandals on the property. He also commented on the junk in the rear of the property.

Mr. Miller explained the process for declaring a structure a nuisance and stated that there will be a resolution later tonight to begin to address the junk, debris, and tall grass.

Lt. Smith reported that there was no new information to report since the workshop.

Chief Penny presented the August monthly statistics. He noted that there were seven overdoses in August. Mr. Bishop asked about an incident where a patient refused treatment after being revived with Narcan. Chief Penny reported that the individual woke up during transport and demanded to be let out of the squad. The EMS crew turned the individual over to Sheriff's Deputies.

Chief Penny reported on a heroin overdose in the Kenwood Towne Centre Parking lot. The subject was administered Narcan and then transported to Jewish Hospital where he ran out of the ER and attempted to return to his vehicle to retrieve his heroin. The Sheriff's Office arrested the individual.

Chief Penny reported that the Fire Department had a successful test run of the Golf Ball Drop that will take place at the St. Savior Festival.

The Chief also reported that EMS revenue is up over last year at this time and Medic 292 has made over 80 runs recently.

Mr. Bickford reported that the Schuler baseball field has finished another successful year and is closed for off season maintenance.

Mr. Miller updated the Board on the Kugler Mill nuisance abatement and stated he is trying to get a meeting with the property owner prior to the public hearing on the 21st of September.

Mr. Miller reported that the Quantum TIF extension is in process. The extension will add additional projects as well as have reimbursement agreements with Princeton Schools and Great Oaks.

Mr. Bickford reported that the new website was operational. He also reported that Duke Energy is in the process of preparing to drop wires on Galbraith Road, however, it will most likely be delayed as many of the crews working on this project are being deployed to Florida to help with Hurricane Irma. It may be possible to get Galbraith Road paved by mid-October.

Mr. Bickford also reported that the cameras around Kenwood are now on the fiber loop and are ready for the holiday season to monitor traffic.

Mr. Bickford stated that the extension of the Quantum TIF will allow the School districts to receive revenue in the future.

Mr. Holbert reported that the Hamilton County Engineer's Office has been issuing permits on mini-cell towers in the right-of-way. He is working with the Hamilton County Planning and Development Department to come up with a solution. Mr. Weidman stated the Board would express their frustrations to the Hamilton County Commissioners about the process.

Mr. Bickford noted that the Kugler Mill property owner has paid over \$3,900 in property clean up fees that were assessed to the 2017 real estate tax bill.

A motion was made by Mr. Bishop to direct Mr. Miller to prepare a resolution approving the PUD modification request for Case 2016-14MA with the following conditions:

- 1) A solid landscape buffer is created along the northern property line.
- 2) An enhanced streetscape buffer is created along Frolic Drive
- 3) The roof line is to be closed on the north side of the building and all mechanical equipment is to be completely screened from view from any public right of way or residential property.

Mr. Connor seconded the motion. Mr. Miller advised the applicant to submit a revised plan that addresses these conditions prior to the September 21st Trustees meeting.

Mr. Porter called the roll. Vote: Connor: Aye Bishop: Aye Weidman: Aye

The resolution "Renewing the Cedarbreaks Lane Lighting District" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-97 approved this 5th day of September, 2017.

The resolution "Establishing Rates of Pay for Newly Hired Township Employees" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-98 approved this 5th day of September, 2017.

The resolution "Authorizing Entering into an Agreement with the Princeton City School District" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-99 approved this 5th day of September, 2017.

The resolution "Authorizing Entering into an Agreement with the Great Oaks Joint Vocational School District" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-100 approved this 5th day of September, 2017.

The resolution "Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6330 Kugler Mill Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-100 approved this 5th day of September, 2017.

The receipts and disbursements of September 7, 2017 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.

Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 8:18 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 09-07-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

September 19, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith of the Hamilton County Sheriff's Office. Zoning Administrator Holbert was excused. Mr. Robert Butler joined the executive session at 9:45am.

Nuisance Property Resolution

Mr. Bickford reported this would be moved to later in the agenda to accommodate other resolutions.

Fire Department Update

Chief Penny reported that the six new full time firefighters are on shift and as a result, Medic 292 is available on more shifts to make runs. The Chief also reported that he is meeting with Medicount on new ideas to increase EMS revenue.

Mr. Bickford reported that union negotiations will begin in November.

Sheriff's Department Update

Lt. Smith reported that there is a benefit to raise money for former District 3 and Township Deputy Mike Ware on December 9th.

Lt. Smith also stated that the DARE graduation for All Saints School will take place on November 17th.

Lt. Smith reported that the Sherriff's Office is working on the parking issues in Dillonvale with respect to Deer Park Auto. Mr. Bickford referenced the injunction against Deer Park Auto and said he will forward the information on to Lt. Smith.

Parks and Recreation Update

Mr. McKeown reported that the 2017 Luminaria event will take place on December 9th noting he is working with IGA and other potential sponsors.

Maintenance Update

Mr. Kellums reported that the Donna Lane project is almost finished and it already is a big improvement. The Galbraith Road project is still waiting on Duke Energy to drop the lines and remove the poles. All overhead lines have been de-energized. The Township is hopeful that paving can take place this year, but it is looking unlikely.

Mr. Kellums reported that a petition is being circulated for a temporary road closure at Tenderfoot and McCauly. The neighbors involved decided to remove the other options that were presented in favor of attempting to get 70% approval for the temporary closure.

Mr. Bishop suggested that a letter be sent to all residents in the subdivision explaining all five options instead of just the one selected by a small group.

Mr. Weidman suggested that the letter include information from the County Engineer's office noting their belief that a traffic light is not warranted at Conrey and Fields Ertel roads despite a traffic study that shows the contrary.

Mr. Kellums reported that a contract is being prepared for Dennis Zaccardi & Associates, LLC for right-of-way negotiations for the Sycamore Road project. Mr. Kellums suggested that the Board come up with a pre-approved amount in order to move the project forward.

Finally, Mr. Kellums noted that the next phase of the Montgomery Road sidewalk engineering was underway.

Quantum TIF Extension Resolution

The resolution "Amending Resolution 88-71, Declaring to be a Public Purpose Additional Public Improvements Which are Necessary for the Further Development of the Quantum Chemical Corporation Project" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-102 passed this 19th day of September, 2017.

Mr. Miller explained that this resolution will be sent with the proposed extension resolution to the school boards and County Commissioners. The extension resolution will be presented at the October 19th meeting.

Document Management

Mr. Bickford stated this resolution will be presented at the Trustee's Meeting on Thursday.

Upcoming Public Hearings

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7321 Hosbrook Road, Sycamore Township, OH 45243" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-103 passed this 19th day of September, 2017.

Mr. Bickford reported that the Kugler Mill nuisance property hearing is scheduled for 7:00 p.m. on Thursday. The property owner has indicated he plans to attend the hearing and will present a plan for its abatement.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Cystic Fibrosis	Golf Outing Proceeds 2017	\$8,846.06
LSQ Funding Group	Temporary Help	\$14,096.00
Blanket Vendor	Cost for New Full Time Employees	\$45,000.00

Mr. Bishop made a motion, seconded by Mr. Connor to approve these purchase orders. Mr. Porter called the roll. All voted yes.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Ongoing Litigation** was made by Trustee Weidman. Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:37 a.m.

Begin Executive Session: 9:47 a.m.

End Executive Session: 10:18 a.m.

Back in regular session: 10:18 a.m.

Mr. Weidman noted that there would not be a quorum for the October 5th meeting. Mr. Bishop made a motion, seconded by Mr. Connor to move the regularly scheduled Trustee's Meeting to October 4th at 7:00 p.m. Mr. Porter called the roll. All voted yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor.
Vote: All Aye.

End regular session: 10:19 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 09/19/2017

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

September 21, 2017

The regular meeting was called to order at 7:00 pm.

The invocation from Kenwood Baptist Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Fiscal Officer Porter was excused.

The minutes of the Board of Trustees meetings held September 5 and 7, 2017 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

The Resolution "Honoring Charles M. Griffith, Jr." was read by Trustee Weidman. A motion was made by Mr. Connor, seconded by Mr. Bishop, to pass the resolution and declare September 24, 2017 Charles M. Griffith Jr. Day in Sycamore Township.

Mr. Miller called the roll. Vote: Connor: Aye Bishop: Aye Weidman: Aye
Resolution No. 2017-104 approved this 21st day of September, 2017.

Mr. Holbert presented the case for the nuisance property located at 6330 Kugler Mill Road.

Mr. Robert Keith, 8355 Kugler Meadows Court, questioned Mr. Holbert about the dead trees on the property.

Mr. Lance Mall, 8355 Kugler Meadows Court, questioned Mr. Holbert about the dead trees on the property.

Chief Penny testified about safety concerns on the property.

Mr. Thomas Marley, owner of the property located at 6330 Kugler Mill Road, stated he has no plans to fix the property, noting the value is in the land.

Larry VanPelt, 8588 Wicklow, addressed the Board in regards to speeding issues in Dillonvale on Wicklow Avenue.

Lt. Smith reported monthly statistics have been submitted.

Chief Penny reported Firefighter Mike Kramer has been doing car seat installations for residents.

Mr. Kellums reported the contractor working on the Galbraith Road project is in the process of installing poles.

Mr. Kellums also informed the Board that Adleta construction will begin storm sewer repair on Longford and Wexford Avenues.

Mr. Bickford reported that speed radar equipment had been installed on Tenderfoot Lane.

Mr. Bickford informed the Board there would be little to no increase in the premium for the Township property and casualty insurance.

Mr. Bickford then stated that Spectrum and Cincinnati Bell are competing for the Township internet and telephone business. He also stated that Duke Energy had mistakenly taken some residents out of the gas aggregation program back in August. That error has been corrected by Duke Energy.

The following purchase orders were presented for approval:

Blanket Vendor	Property Clean Up	\$15,000.00
Adleta Construction	Storm Sewer Repairs	\$17,875.00

Mr. Bishop made a motion, seconded by Mr. Connor, to approve these requests. Vote: All Aye.

Mr. Holbert reported the Hanson retail store at 10800 Montgomery Road has received final zoning approval.

The resolution “Approving a Major Adjustment to the Camden Land Group Development Phase II Located in Sycamore Township” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller called roll. Vote: All Aye.

Resolution No. 2017-105 approved this 21st day of September, 2017.

The Board discussed the nuisance property at 6330 Kugler Mill Road. It was continued until October 3rd at 9am.

The resolution “Authorizing a Contract with Prosource Document Management” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Miller called roll. Vote: All Aye.

Resolution No. 2017-106 approved this 21st day of September, 2017.

The resolution “Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4225 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller called roll. Vote: All Aye.

Resolution No. 2017-107 approved this 21st day of September, 2017.

The resolution “Authorizing a Contract with Integra Realty Resources” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Miller called roll. Vote: All Aye.

Resolution No. 2017-108 approved this 21st day of September, 2017.

The resolution “Authorizing a Contract with Dennis A. Ziccardi & Associates, LLC” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Miller called roll. Vote: All Aye.

Resolution No. 2017-109 approved this 21st day of September, 2017.

The receipts and disbursements of September 7, 2017 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 8:35 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 09-21-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

October 3, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith of the Hamilton County Sheriff's Office.

Public Hearing: Continuation of Hearing for Nuisance Property 6330 Kugler Mill Road

Mr. Weidman opened the public hearing at 9:02 am. Mr. Marley was not present.

Mr. Holbert requested direction on right-of-way maintenance issues along I-71 at the Montgomery Road onramp. ODOT is unable to maintain the area. Mr. Kellums stated he will work with ODOT to get the area cleaned and also noted that this area is part of the interstate beautification.

Nuisance Property and Vehicle Resolutions

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 7949 Keller Road, Sycamore Township, OH 45243" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-110 passed this 3rd day of October, 2017.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4139 Larchview Drive, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-111 passed this 3rd day of October, 2017.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8459 Vorhees Lane, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-112 passed this 3rd day of October, 2017.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-113 passed this 3rd day of October, 2017.

Fire Department Update

Chief Penny reported on open burn complaints that the Township has been receiving. He noted that camp fires and fire pits are legal but bonfires are not permitted. He also stated enforcement

ability is limited, however, the Fire Department can assist in putting out smoldering fires if they are "smoking" someone out. He also stated there have been seven open fire complaints in the Township during the month of September.

Sheriff's Department Update

Lt. Smith reported that the September monthly statistics will be distributed soon.

Parks and Recreation Update

Mr. McKeown reported that Luminaria will be on December 9th.

Maintenance Update

Mr. Kellums reported that Duke Energy is in the process of removing the wires along Galbraith Road. The utility poles should be down within the next two weeks and paving may still be a possibility at the end of October.

Mr. Kellums reported that the right-of-way acquisition is about to begin on Sycamore Road. He requested that the Board give authorization for staff to sign offers for right-of-way that were under \$2,500. Anything larger would be brought to the Trustees for their consideration. Mr. Bishop made a motion, seconded by Mr. Connor, to authorize staff to sign on offers up to \$2,500. Mr. Porter called the roll. All voted yes.

Upcoming Public Hearings

Mr. Bickford reported that the draft of the new zoning resolution should be out in late November for public comment.

He also reported on potential future public hearings for the Skyline Chili property on Montgomery Road as well as the Drake Motel public hearing on Reading Road. Both properties would be heard in November or December.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Deer Park Community City Schools	TIF School Payment	\$310,144.84
Great Oaks Career Campuses	TIF School Payment	\$10,032.96
Indian Hill Exempted Village	TIF School Payment	\$2,070,752.00
Sycamore Board of Education	TIF School Payment	\$11,062.37
Blanket Vendor	OBBC/Inspections Contract	\$15,000.00

Mr. Bishop made a motion to approve the purchase orders, seconded by Mr. Connor. All voted yes.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Collective Bargaining** was made by Trustee Weidman. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:30 a.m.

Begin Executive Session: 9:35 a.m.

End Executive Session: 9:49 a.m.

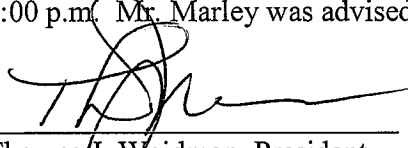
Back in regular session: 9:50 a.m.

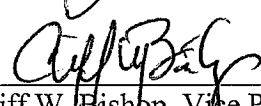
Mr. Miller noted that Mr. Marley was supposed to be in attendance at 9:00 a.m. and suggested the Board continue until tomorrow night and notify Mr. Marley. Mr. Connor asked if all notifications were made on this hearing. Mr. Bickford stated all lien holders had been properly notified. Mr. Bishop made a motion, seconded by Mr. Connor, to continue the hearing to 7:00 pm on Wednesday evening. All voted yes.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

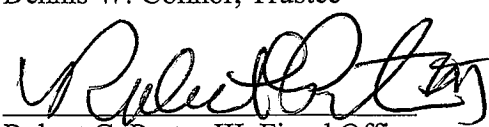
End regular session: 9:57 a.m.

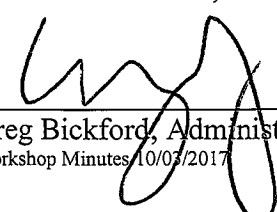
NOTE: Mr. Marley entered the meeting room at 9:59 a.m. after the meeting had been adjourned. He was advised by staff that since he did not appear, the hearing was continued until tomorrow at 7:00 p.m. Mr. Marley was advised to attend.


Thomas J. Weidman, President


Cliff W. Bishop, Vice President


Dennis W. Connor, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 10/03/2017

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 4, 2017

The regular meeting was called to order at 7:00 pm.

The invocation from Good Shepherd Lutheran Church was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny, Lt. Smith from the Hamilton County Sheriff's Office and Attorney Rob Butler in for Law Director Miller. Law Director Miller was excused.

The minutes of the Board of Trustees meetings held September 19 and 21, 2017 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

The Trustees presented the Cystic Fibrosis Foundation of Greater Cincinnati with a check in the amount of \$8,846.06 from the proceeds of the annual golf outing. Accepting on behalf of the organization was Victoria Molin. Rick Weitmarschen, golf outing organizer, was also in attendance and stated this was the largest amount ever raised.

Mr. Bishop thanked Mr. Weitmarschen for his efforts.

The nuisance hearing for 6330 Kugler Mill Road was held.

Mr. Holbert presented an update to the property. He stated that the Health Department and Building Department met on site with Mr. Miller, Mr. Holbert, and the property owner. The Health Department has indicated they will not condemn the building since it is unoccupied but agreed that the building is a hazard. No report has been issued by the building department. Chief Penny stated that he has inspected the property and believes the building to be unsafe and it should be razed. Mr. Butler asked Chief Penny if he felt the building to be dangerous to the general health safety and welfare of the Township. Chief Penny said yes as the building is harboring animals, has weak ceilings, exposed electrical and indicated that Mr. Holbert fell through a step during the inspection bringing the structure integrity into question. Mr. Butler asked if there were any other hazards. Chief Penny stated there were several issues with a potential fire hazard because of the contents in the building. In addition, there is a lawn mower in the attached garage that could pose to be a fire hazard.

Mr. Marley, property owner stated he had three bids for removal of the dead trees.

Mr. Holbert served Mr. Marley with a copy of the nuisance resolution at 7:26 p.m.

Polly Friedman and Andrew Friedman of 8330 Kugler Meadows Court, Angelique Gloster Waller of 8335 Kugler Meadows Court and Lisa Ruttenberg of 8350 Kugler Meadows Court spoke about the property being dangerous, an eye sore, and their serious concerns about the dead trees.

Mr. Weidman closed the public hearing at 7:32 p.m.

Mr. Bishop stated that Mr. Marley has had ample opportunity to correct the problems with the property and structure.

Mr. Weidman stated that the residents have had to deal with this for long enough.

Mr. Connor stated that the trees needed to be removed as soon as possible and asked how the process would work if Mr. Marley did not remove the trees.

Mr. Butler stated that the nuisance resolution has been served to the owner of the property as well as the lien holders and, if not complete within 7 days, the Township could remove them.

Mr. Bishop made a motion to direct Law Director Miller or Mr. Butler to prepare a resolution to raze the structure and have it prepared to be read at the next meeting. Mr. Connor seconded the motion.

Mr. Porter called the roll. All voted yes.

Mr. Rob Jutze, of the Council on Aging, addressed the Board in support of the Issue 5, the Senior Services levy.

Ms. Janet Farist, 4651 Largo Drive, addressed the Board in regards to the sewer cross connection problem. The Board stated they would work with the Health Department to see if the process can be expedited so those wanting to sell or buy property in the area can move forward with the transaction.

Chief Penny presented the written report for September, 2017. He noted the department is having good results from improved staffing levels.

Mr. Kellums reported introduction letters had gone out to Sycamore Road residents. He also reported that the current ongoing road projects are in the process of wrapping up.

Mr. Bickford reported that the annual property and casualty insurance renewal rate has been held at 0% increase for the third year in a row. He asked the Board if they wanted to consider increasing the overall aggregate liability to \$10 million. It is currently \$5 million. The increase in premium is approximately \$2,800. Mr. Bickford also noted that the rate for property and casualty insurance has decreased in the past 12 years from a high of over \$100,000. Mr. Bishop made a motion, seconded by Mr. Connor, to raise the aggregate liability up to \$10 million. All voted yes.

Mr. Bickford stated opt-out letters for electric aggregation would be going out to residents next week. The rate, which is locked in until December 2020, is 5.49 cents per kilowatt hour.

Mr. Bickford informed the Board that a speed sign was up on Tenderfoot Lane and stated that the 85% speed was approximately 27 mph, which means 85% of the drivers pass the sign at 27 mph or less.

Mr. Weidman stated he believed the Township needs to consider a tree replacement program that will offset the lost trees from roadway improvement projects. Mr. Kellums stated that this could be accomplished as part of each road project's budget. Mr. Bishop made a motion, seconded by Mr. Connor, to approve the creation of the program. Mr. Porter called the roll, all voted yes.

The following purchase orders were presented for approval:

The Enquirer	Zoning Legal Ads	\$5,000.00
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Mr. Bishop made a motion, seconded by Mr. Connor, to approve this request. Vote: All Aye.

Mr. Holbert reported on cell tower sub stations stating that he is working with the Hamilton County Engineer's Office to find a solution so they are not placed in random locations in the right-of-way.

A communication from Diane Nichols, of 8815 Tudor Court, thanking the Township for prompt service fixing a pothole and removing poison ivy and limbs was read by Mr. Porter.

The resolution "Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying them to the County Auditor" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-114 approved this 4th day of October, 2017.

The resolution "Providing for and Authorizing Removal of Trash and Debris Declaring a Nuisance for the Property Located at 11962 4th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.


Resolution No. 2017-115 approved this 4th day of October, 2017.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-116 approved this 4th day of October, 2017.

The receipts and disbursements of October 4, 2017 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

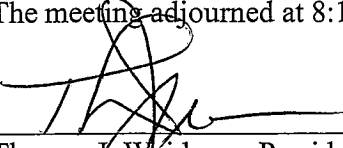
I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

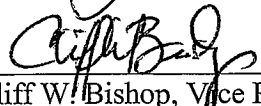
Signed: 
Robert C. Porter III, Fiscal Officer

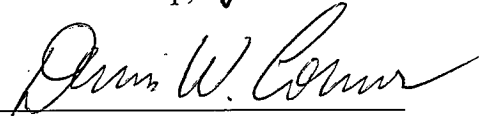
A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

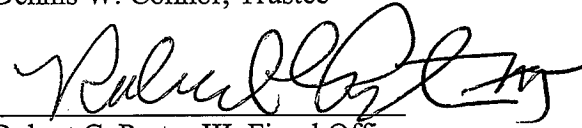
A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 8:16 p.m.


Thomas J. Weidman, President


Cliff W. Bishop, Vice President


Dennis W. Connor, Trustee


Robert C. Porter III, Fiscal Officer
Record of Proceedings 10-04-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

October 17, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks/Recreation Director McKeown, Zoning Administrator Holbert and Fire Chief Penny. Lt. Smith of the Hamilton County Sheriff's Office and Superintendent Kellums were excused. Attorney Rob Butler arrived at 9:30 a.m.

Planning and Zoning Update

Mr. Holbert stated that the Drake public hearing has not been officially set. It will either be November 2, 2017 at 6:00 p.m. or November 16, 2017 at 6:00 p.m. Mr. Holbert stated the Zoning Commission recommended denial of the zone change with a 3-0 vote. Mr. Holbert also noted that several surrounding communities will be submitting letters in opposition to the proposed change. Mr. Miller stated that the hearing must take place within 30 days from the transmittal to the Trustees. Mr. Bickford stated that the transmittal was made today, so a hearing on the 16th would be the 30th day.

Mr. Holbert briefed the Board on the Reading Road corridor study group that was initiated by Hamilton County. The group consists of the City of Cincinnati, Amberley Village, Hamilton County, Sycamore Township, and the City of Reading. He stated the group started out strong, but recently had lost momentum.

Mr. Holbert also reported that the New England Court PUD modification public hearing will take place on November 2nd at 6:45p.m. Zoning Commission recommended approval 3-0. He also reported on the Lucke Homes office condominium open house for the property on Pine Road. It is set to go before Zoning Commission in November and could be heard by the Trustees in December.

Mr. Miller stated that he had been contacted by Mr. Chris Finney representing a medical group that wants to locate in the office condominiums on Galbraith Road. Mr. Holbert explained he is reviewing the plan, but it appears that they do not have sufficient parking for the proposed medical use. Mr. Holbert stated that, based on the use of the building, they are short parking for this tenant and future tenants. Mr. Holbert will send Mr. Miller the exact parking calculations.

Fire Department Update

Chief Penny reported that new and replacement firehoses are needed for the new and existing trucks as the current hose is over 20 years old. He also reported that a bariatric extension needs to be ordered for the power cot as there are several patients in the Township who weigh over 500 pounds and therefore need special accommodation. Mr. Bickford stated these would be TIF and JEDZ eligible expenses and that he had purchase order requests which would be presented later in the meeting.

Sheriff's Department Update

Mr. Bickford reported that the Sheriff's office is preparing body cameras for use some time in 2018. They are going through policy discussion on how the cameras will be implemented and operated. Mr. Bickford noted that all data from the cameras will not be stored by the Township and that there is no cost to the Township for these items.

Parks and Recreation Update

Mr. McKeown reported that the end of the season is near for all fields and they should be closed by the end of the month. He noted it had been a very busy soccer season. He also stated that the soccer fields needed to be aerated this fall. Mr. Bickford will coordinate with Mr. Kellums to see that it gets done.

Maintenance Update

Mr. Bickford reported on behalf of Mr. Kellums that Galbraith Road paving may happen by the end of the month. If it does not, it will have to wait until the spring.

Mr. Bickford reported that the speed sign has been collecting data from eastbound Tenderfoot and will be placed in stealth mode later this week to see if that changes the data.

Mr. Weidman asked how stealth mode changed the data on the westbound collection. Mr. Bickford stated that the data was incomplete because the battery was drained after two weeks when it is supposed to last for four weeks. However, for the one day it collected data, it show no change.

Sub-Cell Towers

Mr. Holbert reported that the small cell tower developer is looking for approval on the proposed Kenwood Road site. Mr. Miller asked if an application has been submitted yet. Mr. Holbert stated it had not.

Mr. Weidman requested that a moratorium on these towers be enacted until we can meet with the County Engineer to come up with a solution. Mr. Miller stated that he had Anderson Township's resolution and would prepare one for Thursday's meeting.

Upcoming Public Hearings

Mr. Bickford confirmed the following public hearings: Drake Motel property Zone Change request will be heard by the Board of Trustees either November 2nd or 16th at 6:00 p.m.

The Lucke Office Condominium development and the Skyline Development will be heard by the Zoning Commission in November and by the Trustees possibly in December. The New England Court PUD modification will be heard by the Board of Trustees November 2, 2017 at 6:45 p.m.

Liquor Permit – Matt the Miller's Tavern

Mr. Bickford reported that Matt the Miller's Tavern had requested a D5I liquor permit.

Mr. Bishop made a motion, seconded by Mr. Connor, to not request a hearing. All voted yes.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

TEC Engineering, Inc.	HAM Fiber Project Inspection	\$4,555.42
BLANKET	Building Costs – Fire Department	\$18,054.21
U. S. Bank	Kenwood Towne Place TIF Balance	\$332,532.77
U.S. Bank	2014 General Obligation Bond	\$136,025.00
U.S. Bank	2009 Various Purpose Bonds	\$661,375.00
U.S. Bank	2007B Public Infrastructure Bonds	\$655,306.25
U.S. Bank	2010 Road Improvement Bonds	\$130,500.00
U.S. Bank	2007 Public Infrastructure Improvement Bonds	\$173,612.50

Mr. Bishop made a motion, seconded by Mr., Connor to approve these requests. All voted yes.

Mr. Miller stated that the following resolutions would be presented Thursday for consideration; Quantum TIF extension, the Marley Property Demolition, and a Proclamation for Pancreatic Cancer.

Mr. Bickford reported that the Police Memorial Fund is looking for an indoor location to temporarily store their trailer. Chief Penny will see if there is any space available in the firehouse bays.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Collective Bargaining, Pending Litigation and Property Acquisition** was made by Trustee Weidman. Mr. Porter called the roll.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:52 a.m.

Begin Executive Session: 9:55 a.m.

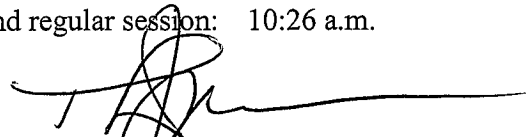
End Executive Session: 10:23 a.m.

Back in regular session: 10:24 a.m.

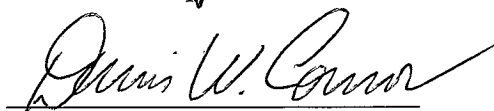
Mr. Bickford stated that Mrs. Joyce Smith was leaving the Township and requested a motion to hire her replacement. Mr. Bishop made a motion, seconded by Mr. Connor. All voted yes.


A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

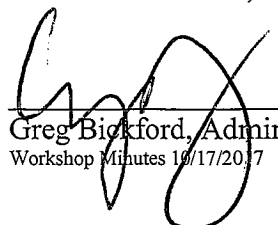
End regular session: 10:26 a.m.



Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 10/17/2017

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 19, 2017

The regular meeting was called to order at 7:00 pm.

The invocation from Second Baptist Church of Rossmoyne was read by Trustee Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Zoning Administrator Holbert, Fire Chief Penny, and Lt. Smith from the Hamilton County Sheriff's Office. Parks /Recreation Director McKeown was excused.

The Proclamation "Designating November as Pancreatic Cancer Awareness Month" in Sycamore Township was read by Trustee Weidman. A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept the Proclamation.

Mr. Porter called the roll. Vote: Connor Aye Bishop: Aye Weidman: Aye

Lt. Smith stated that the monthly statistics had been sent out for review.

Mr. Miller stated that one of his neighbors passed along his thanks to the Sheriff's Office for their assistance.

Chief Penny reported that his crews were working on fire hydrant maintenance where needed. He also reported that several safety presentations were made to various organizations including Bethel Baptist Church.

Mr. Kellums reported the 2017 Curb Replacement Program had begun and work is underway on Lyncris and Sandymar and will move on to Ironwood, Millview and Pinecove later in the month.

The following purchase orders were presented for approval:

US Bank	2016 Various Purpose Refunding	\$220,500.00
Ford Development	Donna/Estermarie Reconstruction	\$12,722.77
Blanket	Health/Benefits	\$131,057.41

Mr. Bishop made a motion, seconded by Mr. Connor, to approve these requests. Vote: All Aye.

Mr. Bickford reported that the natural gas rate for the upcoming winter season has been locked in at \$0.499 or less per CCF. This is lower than Duke Energy's anticipated rate of \$0.600 per CCF.

Mr. Bickford requested an executive session to discuss Collective Bargaining.

Mr. Holbert reported that Columbia Township property maintenance is going well and has been steady with enforcement actions.

Mr. Miller reported that the Township had rejected the application for the E. Galbraith Road office use.

The resolution "Amending Resolution 88-71 to Extend the Exemption of Improvements for an Additional Fifteen Years" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-117 approved this 19th day of October, 2017.

The resolution "Approving a Contract for Property and Casualty Insurance" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-118 approved this 19th day of October, 2017.

The resolution "Imposing a Temporary Moratorium of Ninety Days Upon the Processing, Approval, and Issuance of any Permits Relating to the Construction or Installation of, And/or Modification to, Micro Wireless Telecommunications Facilities within the Rights-of-ways and Residential Areas of Sycamore Township, Ohio" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency.

The Board discussed what areas this would apply to. Mr. Miller stated that it was Township right of way only and is similar to what Anderson Township has done.


Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-119 approved this 19th day of October, 2017.

The resolution "Declaring a Nuisance and Providing for Building Removal for the Property Located at 6330 Kugler Mill Road, Sycamore Township, Ohio, Auditor's Parcel Number 600-0092-0085-00" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-120 approved this 19th day of October, 2017.

The schedule of events was read by Mr. Weidman.

The receipts and disbursements of October 19, 2017 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them. Vote: All Aye.

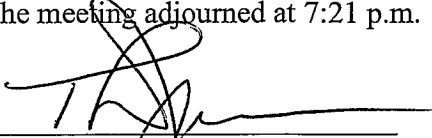
A motion was made by Trustee Weidman to enter into executive session for the purposes of Collective Bargaining at 7:14pm. Mr. Porter called the roll. Mr. Bishop: Aye, Mr. Connor: Aye, Mr. Weidman: Aye.

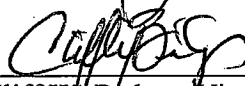
The meeting reconvened after executive session at 7:20 p.m.

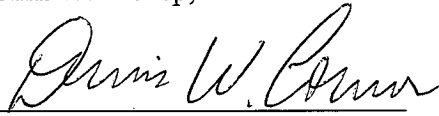
Mr. Bishop made a motion, seconded by Mr. Connor, to direct Mr. Bickford to take the necessary steps to approve and sign the settlement agreement with the IAFF. Mr. Porter called the roll. All voted yes.


A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 7:21 p.m.


Thomas J. Weidman, President


Cliff W. Bishop, Vice President


Dennis W. Connor, Trustee


Robert C. Porter III, Fiscal Officer
Record of Proceedings 10-19-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

October 31, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert Fire Chief Penny and Lt. Smith of the Hamilton County Sheriff's Office.

Nuisance Resolution

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12093 6th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-121 passed this 31st day of October, 2017.

Mr. Holbert reported that the utility pole in front of Jewish Hospital is in the process of being removed by Duke.

Mr. Weidman stated he has received complaints on 6th and Park Avenue in High Point about many vehicles and people living there. Mr. Holbert stated he will investigate.

Fire Department Update

Chief Penny informed the Board the monthly reports will be available Thursday night.

He also reported that the crews will be out on Halloween with the vehicles in the neighborhoods.

Sheriff's Department Update

Lt. Smith reported that there will be extra deputies out on Halloween night handing out candy as in years past.

Lt. Smith reported on the arrest of Delbert Barrant for the burglary at 7540 Montgomery Road. He also reported on a bank robbery at Union Savings bank earlier this week. He stated they are pursuing leads at this time noting the response time to the incident was one minute.

Lt. Smith presented data on crashes at Wexford and Wicklow Avenues stating there has been six at that intersection in the past five years.

Parks and Recreation Update

Mr. McKeown reported that the park fields are closing for the season and will re-open in March. He also reported that Luminaria will be held December 9th and that the 2018 Festival in Sycamore is scheduled for July 13-14.

Maintenance Update

Mr. Kellums reported that Prus Construction is wrapping up curb work on Millview. He also stated that Dennis Zaccardi is meeting with property owners on Sycamore Road about the right-of-way acquisition. Finally, Mr. Kellums reported that leaf pickup is in full swing and the rest of the maintenance crews are working on catch basin repairs.

Energy Special Improvement District – Kenwood Terrace

Mr. Bickford reported that the ESID legislation will be ready for Thursday provided that the lender and property owner complete their agreement.

Proposed Hamilton County Five Dollar Additional Motor Vehicle Tax

Mr. Bickford reported on a communication from the Hamilton County Commissioners Office about a public hearing on a proposed \$5 increase to the license plate fee. The proposal would be used to fund road and bridge projects with the bulk of the money being redirected to the reconstruction of the Western Hills Viaduct. He noted that the County Engineer is also proposing bridge work to be done throughout the County. None of the bridges listed are in Sycamore Township.

Upcoming Public Hearings

Mr. Bickford reported that the public hearing for the New England Court addition will take place Thursday at 6:45 p.m. In addition, the public hearing for the Drake Motel property is tentatively scheduled for November 15, 2017 at 6:00 p.m.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

The Huntington National Bank	Kemper/Goldcoast Principal & Interest	\$151,000.00
TEC Engineering, Inc.	Kenwood Towne Center Maintenance	\$3,000.00
The Scott E. Wardell Revocable	Easement for Sycamore Rd Improvement	\$2,718.00

Mr. Bishop made a motion, seconded by Mr. Connor, to approve the purchase orders. All voted yes.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

Mr. Miller asked when the next scheduled CIC meeting would be held so that the 2017 Grant Program can be authorized. Mr. Bickford stated it would be the last meeting in December at a time to be announced, most likely 6:45 p.m.

A motion to enter into **Executive Session to discuss Imminent Litigation** was made by Trustee Weidman. Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:34 a.m.

Begin Executive Session: 9:35 a.m.

End Executive Session: 9:42 a.m.

Back in regular session: 9:43 a.m.

Mr. Bishop made a motion, seconded by Mr. Connor, to authorize Mr. Miller to settle the imminent Board of Zoning Appeals litigation for Case SYCB170010.

Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

A motion to adjourn was made by Trustee Bishop and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:44 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 10/31/2017

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 2, 2017

The Public Hearing for case 2017-10MA was called to order at 6:45 p.m. by President Weidman.

Mr. Holbert presented zoning case 2017-10MA.

Mr. Joe Linz, the applicant, of 8480 New England Court, Sycamore Township, Oh 45236, addressed the Board. He stated that all members of the HOA had signed off on the approval of the proposal.

The Public Hearing was closed at 6:51 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 2, 2017

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from Kenwood Baptist Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Zoning Administrator Harry Holbert, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

The minutes of the Board of Trustees meetings held October 3, 4, 17 and 19, 2017 were presented for approval. A motion was made by Mr. Bishop, seconded by Mr. Connor, to approve these minutes.

Vote: All Aye.

Lt. Smith stated the monthly report was not yet available. He also reported on an active shooter drill that took place at Kenwood Towne Center.

Lt. Smith stated that Halloween in the Township was a big success.

Mr. Bickford presented speed data collected from Wicklow Avenue. The data showed that the 85% speed was approximately 31 m.p.h. He also stated that the unit is now in stealth mode and will remain so for the next week or so.

Chief Penny presented the October report. He said the third squad is doing well with 20 runs in October. He noted that the numbers of runs occurring one to ten minutes apart have been higher than normal.

Chief Penny also reported that EMS run revenue is up \$64,000 over last year.

Chief Penny informed the Board that Halloween started off well early then the Department had five runs. He stated the ISO inspection will take place on December 5, 2017 and that he will have to provide data on the department in order for ISO to conduct their review and rating.

Mr. Kellums reported the maintenance department is trying to aerate the fields in the parks, weather permitting. He also informed the Board that Prus Construction is resuming curb work and that curbside leaf collection continues.

Mr. Miller reported on ESID and informed the Board the resolutions had been removed from the agenda pending approval of lender financing.

Mr. Bickford reported cameras are running and new traffic timing will be in effect and ready for the holiday season. He also stated we now have five years of historical data which will help improve traffic flow and access in and around Kenwood.

Mr. Bickford said he had received a lower rate from Cincinnati Bell than he had from Spectrum, therefore The Township will stay with Cincinnati Bell and, as a result, save approximately \$3,500 per year in telecommunication services.

Mr. Bishop made a motion, seconded by Mr. Connor, to approve continuing service with Cincinnati Bell.
All Aye.

Mr. Bickford read a letter from Pauline Barthel, of Winnetka Drive, thanking the Trustees and Mr. Holbert for help solving some neighborhood concerns.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution approving Case 2017-10MA. Mr. Porter called the roll. Vote: All Aye.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8657 Tudor Court, Sycamore Township, OH 45242" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-122 approved this 2nd day of November, 2017.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8321 St. Clair Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-123 approved this 2nd day of November, 2017.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-124 approved this 4th day of November, 2017.

The resolution "Authorizing Tracy Kellums, Assistant Township Administrator/Road Superintendent, to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to Execute Contracts as Required" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-124 approved this 4th day of November, 2017.

The receipts and disbursements of November 2, 2017 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

Mr. Weidman asked about 6th Avenue and Park Street.

Mr. Holbert presented findings on the property and stated they are in the process of getting it cleaned up.

Mr. Weidman asked about the Sycamore Road Wheel Doctor Property and an inoperable vehicle in the area. Mr. Holbert stated the business is addressing the problems which will be corrected by the end of November, noting proper parking will be provided. The notice on the inoperable vehicle will be posted tomorrow.

A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.

The meeting adjourned at 7:23 p.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer
Record of Proceedings 11-02-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

November 15, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith of the Hamilton County Sheriff's Office.

Nuisance Property and Vehicle Resolutions

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-126 passed this 15th day of November, 2017.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12020 5th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-127 passed this 15th day of November, 2017.

Mr. Holbert advised the Board about a letter received from Tom and Sue Vollman regarding property in Dillonvale and a recent Board of Zoning Appeals decision regarding a fence. He stated he would investigate the issue.

Fire Department Update

Chief Penny reported that the Insurance Service Office (ISO) will be conducting an inspection and rating of the Fire Department now thru December 15, 2017. The Chief explained that the ISO inspection and rating process looks at the operations of the Fire Department as well as the equipment used.

The Chief also updated the Board on an accident involving one of the medic units. He stated the department is working with the insurance company. The other driver was at fault and cited by the Sheriff's Office. He also stated the other driver had a white substance in the vehicle that was being tested for narcotics.

Sheriff's Department Update

Lt. Smith reported that extra holiday patrols start next week. He also reported that the keypad was broken on the substation. Mr. Kellums stated he would have someone look at it.

Lt. Smith stated that on December 12, 2017 there will be a threat assessment on District 3 and asked if one should be completed on the Township Building. Chief Penny stated he would meet with Lt. Smith to go over the process and timing.

Parks and Recreation Update

Mr. McKeown reported that Luminaria is set for December 9. He also distributed a list of potential bands for the 2018 Festival in Sycamore.

Maintenance Update

Mr. Kellums reported on a meeting with the City of Sharonville and Hamilton County regarding the Fields Ertel / Conrey / McCauley intersections. In that meeting Hamilton County agreed to fund the engineering with the local jurisdictions submitting a matching amount for construction if the projects get funding. The future amounts are to be determined, but they will most likely not exceed 1/3 of the engineering cost.

Mr. Kellums stated that Galbraith Road will be paved in the spring. He also reported that the right-of-way acquisition for the Sycamore Road project continues with 23 out of 70 parcels closed. He also reported that 50% of the local match required for the project will be funded out of District 2 Integrating Committee State Capital Improvement (SCIP) Funds.

Finally, Mr. Kellums reported that leaf season is in full bloom and will continue through December 11th.

Zoning Case 2017-10MA Resolution

The resolution "Approving a Major Adjustment to the New England Court Planned Unit Development" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-128 passed this 15th day of November, 2017.

Upcoming Public Hearings

Mr. Holbert stated that the former Drake Motel site public hearing has been postponed while the developer assesses the project. Mr. Bickford reported that there will be three zoning cases heard on December 7th with times to be formally determined soon. Most likely they will be at 6:15, 6:30, and 6:45pm. Mr. Bickford presented the drawings for Cases 2017-14MA, 2017-13Z, and 2017-15Z.

Part Time Employee Hire

Mr. Bickford recommended to the Board that Sharon Johnson be hired for the part time receptionist position. Mr. Bishop made a motion, seconded by Mr. Connor, to hire Sharon Johnson as a part time receptionist. All voted yes.

The resolution "Establishing the Rate of Pay for a Township Employee" was read. A motion was made by Mr. Bishop, seconded by Mr. Porter, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-129 passed this 15th day of November, 2017.

Mr. Miller stated he and Mr. Bickford have been discussing a revamped employee handbook and it is his recommendation that the Board consider hiring an outside firm to complete the process. Mr. Connor made a motion, seconded by Mr. Bishop, to direct Mr. Bickford to research outside firms that could consult on an employee handbook rewrite. Mr. Connor stated that with all of the recent issues in Hollywood and Congress, he feels that it is very important that the sexual harassment portion of the book have very strong language to protect all employees. All voted yes.

CBT Small Cell Site

Mr. Bickford presented a proposal from Cincinnati Bell to construct a 70 feet cell tower in the right-of-way of Ronald Reagan Drive. The Board directed Mr. Holbert to obtain more information from Cincinnati Bell regarding the tower as what is submitted is lacking some details.

Ohio Capital Budget

Mr. Bickford presented a request from State Representative Dever for projects that could be submitted for the State Capital Budget. Mr. Bickford stated that staff is currently investigating if any projects could be submitted and would report back.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

LSQ Funding Group LC	Temporary Help	\$12,500.00
Bandit Industries	Chipper Repair	\$9,598.52
Peter J. and Victoria M. Bender	Sycamore Road Easement	\$3,374.00
Bureau of Workers Compensation	Estimated 2018 Annual Premium	\$65,942.00

Mr. Bishop made a motion, seconded by Mr. Connor to approve the requests. All voted yes.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Personnel – Compensation** was made by Trustee Bishop and seconded by Trustee Connor.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:57 a.m.

Begin Executive Session: 10:00 a.m.

End Executive Session: 10:14 a.m.

Back in regular session: 10:14 a.m.

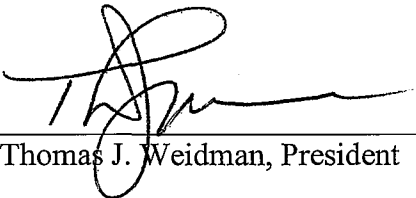
Mr. Connor made a motion, seconded by Mr. Bishop, to direct the Law Director to work with

Mr. Bickford to draft a contract for his services as Township Administrator with the rate of pay starting at \$110,000 and increasing three percent each year. The term of the contract will be from December 1, 2017 through December 31, 2020. All voted yes.

The Board directed Mr. Bickford to prepare salary recommendations for the non-bargained staff to present at a future meeting.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Bishop. Vote: All Aye.

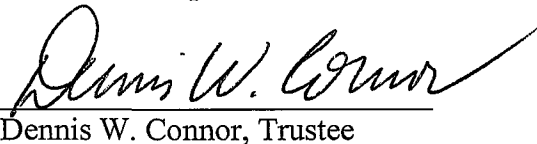
End regular session: 10:15 a.m.



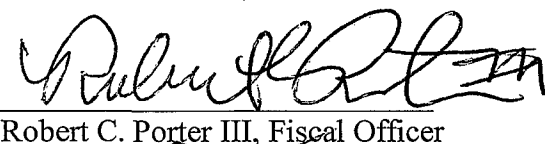
Thomas J. Weidman, President



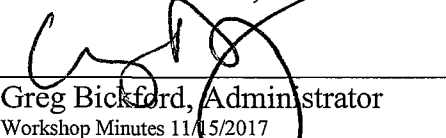
Cliff W. Bishop, Vice President



Dennis W. Connor, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator

Workshop Minutes 11/15/2017

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 16, 2017

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from St. Saviour Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Zoning Administrator Harry Holbert and Parks/Recreation Director McKeown were excused.

The minutes of the Board of Trustees meetings held October 31 and November 2, 2017 were presented for approval. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

Lt. Smith submitted monthly statistics to the Board. He also reported D.A.R.E. graduation will take place at All Saints School on November 27, 2017 at 1:30 p.m.

Chief Penny reported Shriner's Hospital will be holding a safety fair at St. Saviour on Saturday and that Township fire crews will attend.

Chief Penny informed the Board that the insurance adjustor said the ambulance is not totaled and must be fixed.

Mr. Kellums reported the District 2 Integrating Committee meets tomorrow to finalize the grant awards. The Township's Sycamore Road project is slated to receive funding.

Mr. Bickford reported on the State of Ohio's online checkbook. He stated the Board directed the staff to investigate the service when it first launched approximately two years ago. At the time, staff had discovered it was not compatible with the Township's accounting software and would have required an extensive amount of staff hours to present the data in a form that the website could use. Since then, staff has been periodically checking on the compatibility with our software and in their most recent inquiry the Treasurer's office stated it is now compatible with our software.

Mr. Connor made a motion, seconded by Mr. Bishop, to explore putting Township data in the online checkbook beginning January 1, 2018 provided that the process will not add an undue burden to the staff. Vote: All Aye.

Mr. Bickford also reported that the traffic cameras in Kenwood are now live and ready for the holiday season.


Mr. Bickford reported Board of Trustees hearing times must be set for zoning cases 2017-14MA, 2017-13Z and 2017-15Z to be heard on Thursday, December 7, 2017. The hearings were set for 6:15 p.m., 6:30 p.m. and 6:45 p.m. respectively.

A communication from Mark Mitchell thanking the Maintenance Department for an excellent job on a recent brush pickup was read by Mr. Porter.

The resolution "Authorizing a Contract for the Township Administrator" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-130 approved this 16th day of November, 2017.

The receipts and disbursements of November 16, 2017 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

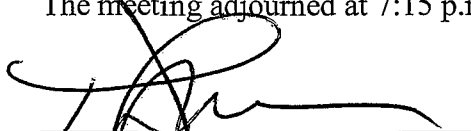
I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

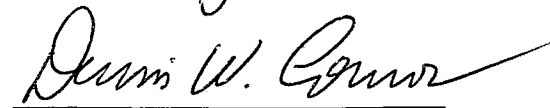
A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

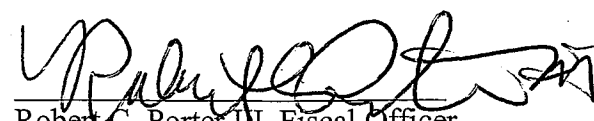
A motion was made by Mr. Connor, seconded by Mr. Bishop, to adjourn the meeting.

The meeting adjourned at 7:15 p.m.


Thomas J. Weidman, President


Cliff W. Bishop, Vice President


Dennis W. Connor, Trustee


Robert C. Porter III, Fiscal Officer
Record of Proceedings 11-16-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

December 5, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert Fire Chief Penny and Lt. Smith of the Hamilton County Sheriff's Office.

Planning and Zoning Update / Upcoming Public Hearings

Mr. Bickford advised the Board of the upcoming public hearing times for Thursday evening. The Open House for the Mercedes Benz proposal will be at 5:00 p.m. Case 2017-14MA, Sally Beauty Supply signage will be at 6:15 p.m., Case 2017-13Z, Skyline Chili will be at 6:30 p.m., and Case 2017-15Z Lucke Homes Office Condos will be at 6:45 p.m.

Fire Department Update

Chief Penny reported that the damage to the squad is not enough for insurance to total it. Mr. Weidman asked if the box could be salvaged and placed on another chassis, Chief Penny stated that he is looking into it with the insurance adjuster to see if the age of the vehicle can factor into the repair / total debate.

The Chief also reported that the ISO inspection and rating process has been pushed back a few weeks.

Sheriff's Department Update

Lt. Smith reported that the holiday patrols are working well at the Kenwood Towne Centre. He also reported that the benefit for Officer Ware is this weekend.

Lt. Smith stated that they Sheriff's office is working on getting the recalled vehicles repaired.

Parks and Recreation Update

Mr. McKeown reported that the Maintenance Department has recently cleaned the graffiti that was discovered on the play structures at McDaniel Park.

Mr. McKeown reminded the Board that Luminaria was this Saturday and all preparations are underway.

Mr. McKeown distributed band pricing information for the 2018 Festival and will continue to research pricing on bands.

Maintenance Update

Mr. Kellums reported that Prus Construction has completed the 2017 Curb program and will return in the spring to complete restoration.

The landscaping on the Galbraith Road project has been completed and the road will be repaved in the spring.

Mr. Kellums reported that leaf season is winding down and will conclude early next week. In addition all snow and ice removal equipment is ready to go for when the first snow hits.

Mr. Kellums stated that the fence in front of McDonald's on Montgomery Road was damaged in an accident. The fence is the responsibility of the Township and he is working with the at fault driver's insurance company to have the fence repaired.

The Township is working with the County Engineers Office on a "scope of services" for the engineering of the Fields Ertel / Conrey / McCauley intersections. The scopes will be available to consulting engineers next week and the consultant selection process will begin. The scopes currently call for a full intersection at McCauley and Fields Ertel and a round-a-bout at Conrey and Fields Ertel, however, many consultants have stated two round-a-bouts would be more appropriate. That determination will be made in the design portion of the projects.

The resolution "Designating No Parking on a Portion of Carroll Avenue in Sycamore Township" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-131 passed this 5th day of December, 2017.

Hartzell United Methodist Church Agreement

Mr. Kellums reported that the agreement with Hartzell United Methodist Church calls for the 2018-2022 payment to be made by the end of 2017.

Zoning Inspector

Mr. Bickford stated that permits, complaints, and inspections have greatly increased in the past five years to the point where Mr. Holbert's time is spread too thin to be able to complete all of the necessary Planning and Zoning activities. Since 2009, complaints and inspections have increased from an average of 155 per year up to 480 per year and Zoning Commission and BZA Cases have increased from an average of 25 per year to an average of 45 per year. In addition, Mr. Bickford reported that Mr. Morath will be working almost exclusively with the Fire Department to keep up with the demands of the required fire inspection process. As a result, the Township needs to consider a full time Zoning Inspector / Code Enforcement Officer to handle the demand and provide superior service to the residents and business community. Mr. Connor made a motion, seconded by Mr. Bishop, to begin the process of hiring a Zoning Inspector. All voted yes.

Mechanic

Mr. Bickford reported that Phil Whalen will be leaving the Township at the end of the year and the Maintenance Department needs to hire a new mechanic. Mr. Connor made a motion, seconded by Mr. Bishop, to begin the process of hiring a Mechanic for the Maintenance Department. All voted yes.

2018 Meeting Dates

Mr. Bickford advised the Board that there will not be a quorum for the meetings during the first week of January. Mr. Bishop made a motion, seconded by Mr. Connor, to adjust the 2018 Meeting schedule to accommodate the lack of quorum by cancelling the meetings. All voted yes.

Board of Zoning Appeals Appointment

Mr. Bickford reported that there will be a vacancy on the Board of Zoning Appeals due to Mr. LaBarbara leaving the Board to become a Trustee. Mr. Bickford recommended that the Board accept letters and applications of interest for the open position. Mr. Bishop made a motion, seconded by Mr. Connor, to solicit letters of interest and applications for the Board of Zoning Appeals vacancy. All voted yes.

Health Care Center Collaborative

Mr. Bickford reported that the Care Here group is working with Hamilton County on expanding the number of facilities in the County. They have identified Sycamore Township as a possible location for a clinic. The Clinic would serve as a physicians' office for groups who provide insurance for their employees as a way to reduce costs. A facility was recently opened in Green Township that serves several employers. In addition, Kenton County has a facility that serves Kenton County employees and several private businesses. Hamilton County is requesting a letter of interest from the Township to engage in further discussions. The Board directed Mr. Bickford to continue the discussion with Hamilton County.

Liquor Permit Application D1, D2 – 8060 Montgomery Road

Mr. Bickford presented a D1, and D2 liquor permit request for Pizza Cucinova on Montgomery Road. The Board had no objections to the request.

Grooms Road Development

Mr. Bickford reported that Mr. Miller received a call from a developer looking to build market rate residential units on Grooms Road. He stated the developer was looking into creating a Community Reinvestment Act (CRA) tax abatement district and was requesting guidance from the Trustees as to whether or not they would support such a district. The Board was not in favor of a tax abatement for residential construction on the property. Mr. Bickford stated he would report that to Mr. Miller.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

ProSource	Document Management	\$53,000.00
Southeastern Equip Co Inc	Mini Excavator	\$24,999.85
Bobcat Company	Breaker	\$6,638.00
Ohio Treasurer Josh Mandell	Sturbridge Loan CB13L	\$37,499.17
Mickey & Mary E. Gospodarski-Mootoo	Easement Sycamore Rd. Project	\$3,139.00
Anthony J. & Katie L. Sgambellone	Easement Sycamore Road Project	\$2,754.00
Hartzell United Methodist Church	Access Agreement Renewal	\$15,000.00
Jacobs Engineering	Land Use Plan / Zoning Code	\$10,752.00

Mr. Bishop made a motion, seconded by Mr. Connor to approve these requests. Vote: All Aye.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Personnel - Compensation and Pending Litigation** was made by Trustee Connor and seconded by Trustee Bishop.

Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:49 a.m.

Begin Executive Session: 9:54 a.m.

End Executive Session: 10:30 a.m.

Back in regular session: 10:30 a.m.

Mr. Connor made a motion to direct the Law Director to prepare a three year contract for the Assistant Administrator / Road Superintendent in the amount of \$109,000 with a 3% increase each year. Mr. Bishop seconded the motion. Mr. Weidman stated that other Townships have similar arrangements with their Assistant Administrators.

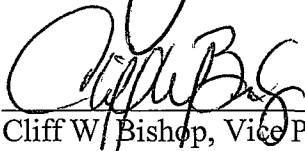
Mr. Porter called the roll, all voted yes.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 10:32 a.m.



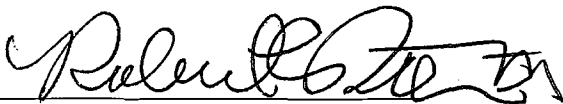
Thomas J. Weidman, President



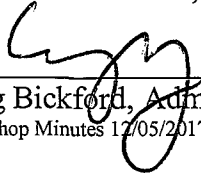
Cliff W. Bishop, Vice President



Dennis W. Connor, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator
Workshop Minutes 12/05/2017

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 7, 2017

The regular meeting of The Board of Trustees was called to order at 7:15 p.m. by President Weidman.

The invocation from Bethel Baptist Temple was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Zoning Administrator Harry Holbert, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

The minutes of the Board of Trustees meetings held November 15 and 16, 2017 were presented for approval. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

Lt. Smith stated there would be two special deputies present for Luminaria. He also informed the board that the statistics for the month of November would be available next week.

Chief Penny presented the November report. He stated that EMS revenue is up by over \$36,000 since last year.

Chief Penny also reported the frame shop was working on finalizing the estimates for the ambulance chassis and that, at present, the repair is up to \$43,000. He is working with insurance about the potential of totaling the vehicle.

Mr. Bishop asked the Chief if he had an opportunity to comment on the zoning cases that were presented tonight. Chief Penny stated he had no issues with either plan.

Mr. Kellums reported the he had attended a meeting with the Ohio Department of Transportation regarding the locking down of funding for the Montgomery Road Sidewalk and Sycamore Road projects. He also reported that the District Two Integrating Committee awarded a grant to the Township for approximately 50% of the required local match. In addition, Mr. Kellums informed the Board he had also met with the Hamilton County Engineer about a scope of services to hire engineering firms for the Fields Ertel, McCauly, and Conrey Road intersections.

Mr. Kellums stated the Maintenance Department has Bechtold Park ready for Luminaria this Saturday and that the crews are ready for any impending snow as winter looms near.

Mr. Weidman asked about the end of leaf pickup. Mr. Kellums stated that leaves out at the street by 7:30 a.m. on Monday, December 11th would be picked up during the next week.

Mr. Miller reported that Norton had inquired about the potential of partnering with the Township on a digital advertising Gateway sign. Mr. Bishop made a motion, seconded by Mr. Connor, to inform Norton that they were not interested in the request. All votes yes.

Mr. Miller reported the he had met on the potential drainage pilot program with the Hamilton County Prosecutor's office and that the issue of liability would be dealt with under an agreement between the County and Township.

Mr. Bickford reported that the gas aggregation rate has dropped to .476 per CCF. He reminded residents that Sycamore Township will never solicit door to door for the Township's aggregation programs.

Mr. Bickford said he is involved in discussions with consultants about updating the employee handbook and will have cost information in the next few weeks.

Mr. Bickford also reported that, per the discussions at the last Trustees meeting, after two years of waiting for the website to be compatible with our software, the Township is preparing to go online with Ohio Checkbook January 1, 2018. Staff will monitor the website and track the time involved with responding to and maintaining the data.

Mr. Bickford informed the Board that traffic flow in Kenwood has been going well.

Mr. Bickford reported that the draft of the revised zoning resolution is nearly complete and will be released for public review and comment in the coming weeks. He requested a motion to direct the Law Director to prepare a resolution beginning the text amendment process.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct the Law Director to prepare a resolution. All voted yes.

Mr. Holbert reported he had met with Cincinnati Bell regarding small cell towers. He also informed the Board he has been working on the Reading Road Corridor development with interested municipalities.

A communication from Nancy N. Schpatz thanking the Township Departments was read by Mr. Porter. The communication was a thank you "to the many departments and their personnel who maintain the attractiveness of this Township in which I live. While I have had the good fortune to move many times throughout these United States and while many of those localities were well managed communities, our Sycamore Township seems to combine both residential and business enterprises in a remarkably efficient, attractive and cooperative manner."

Mr. Connor made a motion, seconded by Mr. Bishop, to direct Law Director Miller to prepare a resolution denying the request for zoning Case 2017-14MA. Mr. Porter called the roll. Vote: All Aye.

Mr. Connor made a motion, seconded by Mr. Bishop, to direct Law Director Miller to prepare a resolution approving with the conditions added by Zoning Commission as well as a lighting plan that is as close to the maximum foot candles as possible and approved by staff for zoning Case 2017-13Z. Mr. Porter called the roll. Vote: All Aye.

Mr. Connor made a motion, seconded by Mr. Miller, to direct Law Director Miller to prepare a resolution approving with conditions of the Zoning Commission for zoning Case 2017-15Z. Mr. Porter called the roll. Vote: All Aye.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11440 Gideon Lane, Sycamore Township, OH 45249" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-132 approved this 7th day of December, 2017.

The resolution "Approving a Petition for Special Assessments for Special Energy Improvement Projects and a Plan for Public Improvements" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-133 approved this 7th day of December, 2017.

The resolution "Approving the Necessity of Acquiring, Constructing, and Improving Certain Public Improvements in the Township of Sycamore, Hamilton County, Ohio, in Cooperation with the Suburban Communities Energy Special Improvement District" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-134 approved this 7th day of December, 2017.

The resolution "Determining to Proceed with the Acquisition, Construction, and Improvement of Certain Public Improvements in the Township of Sycamore, Hamilton County, Ohio, in Cooperation with the Suburban Communities Energy Special Improvement District" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-135 approved this 7th day of December, 2017.

The resolution "Levying Special Assessments for the Purpose of Acquiring, Constructing, and Improving Certain Public Improvements in the Township of Sycamore, Hamilton County, Ohio, in Cooperation with the Suburban Communities Energy Special Improvement District" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-136 approved this 7th day of December, 2017.

The resolution "Authorizing and Approving an Energy Project Cooperative Agreement by and among the Township of Sycamore, Hamilton County, Ohio, the Suburban Communities Energy Special Improvement District, Keller Road Realty Co., LLC, and Greenworks Lending LLC

Providing for the Financing of a Special Energy Improvement Project in Sycamore Township; Authorizing and Approving a Special Assessment Agreement by and between Sycamore Township, the County of Hamilton, Ohio, Keller Road Realty co., LLC, the Suburban Communities Energy Special Improvement District, and Greenworks Lending LLC” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-137 approved this 7th day of December, 2017.

The resolution “Authorizing and Directing Transfers of Funds to Reconcile Budgets and Appropriations in the JEDZ” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-138 approved this 7th day of December, 2017.

The resolution “Authorizing a Contract for the Township Administrator” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-139 approved this 7th day of December, 2017.

The resolution “Authorizing a Contract for the Assistant Township Administrator and Highway/Road Superintendent” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-140 approved this 7th day of December, 2017.

The resolution “Authorizing Payment for Association Dues” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-141 approved this 7th day of December, 2017.

The resolution “Setting Trustee Meeting Dates and Times” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-142 approved this 7th day of December, 2017.

The resolution “Setting the Township Fiscal Officer’s Salary and Benefits” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-143 approved this 7th day of December, 2017.

The resolution “Providing for Compensation to the Township Trustees” was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-144 approved this 7th day of December, 2017.

The resolution "Providing Insurance Benefits to the Township Trustees" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

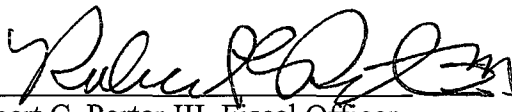
Resolution No. 2017-145 approved this 7th day of December, 2017.

The resolution "Establishing Mileage Allowance for Township Employees Providing for Reimbursement Expenses" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-146 approved this 7th day of December, 2017.

The resolution "Requesting the County Auditor to Make Advance Payments of Taxes" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2017-147 approved this 7th day of December, 2017.

The receipts and disbursements of December 7, 2017 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Connor, to accept them.
Vote: All Aye.

Mr. Weidman read the schedule of events.

A motion to enter into executive session to discuss Pending Litigation and Collective Bargaining Matters was made by Trustee Connor and seconded by Trustee Bishop.
Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 7:50 p.m.

Begin Executive Session: 7:52 p.m.

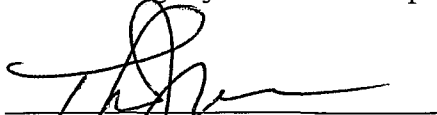
End Executive Session: 8:45 p.m.

The meeting reconvened after the executive session at 8:45 p.m.

Mr. Connor made a motion, seconded by Mr. Bishop, to authorize Law Director Miller to hire Dinsmore as co-counsel in the Sohi v. Sycamore Township matter at an amount not to exceed \$25,000. Mr. Porter called the roll. All voted yes.

A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 8:46 p.m.


Thomas J. Weidman, President
Cliff W. Bishop, Vice President
Dennis W. Connor, Trustee
Robert C. Porter III, Fiscal Officer
Record of Proceedings 12-07-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

December 19, 2017

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith of the Hamilton County Sheriff's Office.

Reading Road Corridor Study

Mr. Holbert reported that the Reading Road Corridor Group which consists of Sycamore Township, Reading, Cincinnati, Amberley Village and Hamilton County met last week to discuss creating a district plan with common goals and zoning. The next meeting will take place in January.

Nuisance Property Resolution 7977 Bearcreek Drive

The resolution "Providing For and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 7977 Bearcreek Drive, Sycamore Township, OH 45249" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2017-148 passed this 19th day of December, 2017.

Fire Department Update

Chief Penny reported that the insurance company will pay \$41,000 for the damaged squad. He also reported that Horton Ambulance will be providing a quote to reconstruct the chassis of the damaged squad. This would entail a new frame, engine, lights, drivers cab and floorboards. They are estimating the cost at this time to be \$145,000-\$150,000. A new squad will cost over \$260,000. The Chief recommended that we consider replace versus repair of the chassis because of the cost savings for a squad that would have to be replaced in two years anyway. He also recommended that if we decide to repair the squad, we do not take the offer as presented but allow the insurance company to fund the repair in case any unexpected or unseen damage arises. The Board took it under advisement.

Sheriff's Department Update

Lt. Smith reported that the holiday shopping season is going well and there have been no major incidents.

Lt. Smith stated that body camera training will start on January 22, 2018 and should be in full use by the middle of February. All officers below the rank of Sergeant will wear them. The Sheriff is working on policies and procedures for the cameras that will be in place when the program begins.

Parks and Recreation Update

Mr. McKeown reported that Luminaria was well attended despite the cold weather.

Mr. McKeown requested the Trustees review the band list and provide feedback to him.

Maintenance Update

Mr. Kellums reported that leaf season is complete and the crews and equipment are now ready for snow and ice.

Mr. Kellums reported that despite several attempts to submit plans for the Kenwood Road median, the County Engineer has not granted final approval for landscape installation. After conferring with Anderson Township, who had a similar situation on a County road, Mr. Kellums requested approval to hire Carpenter Marty to complete detailed construction and landscaping plans for plant material, irrigation, and electric.

Mr. Connor stated he would help facilitate the process with Mr. Hubbard.

Mr. Kellums reported that he will be meeting with Brandstetter and Carol to discuss plans for a potential storage building at the administration complex and a new shelter in Bechtold Park.

Mr. Connor stated that an old TV had been dumped in the Hosbrook Road right-of-way. Mr. Kellums stated our crews would take care of it even though it's a County road.

Resolution Correcting Scrivener's Errors

The resolution "Correcting Scrivener's Errors" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-149 passed this 19th day of December, 2017.

Mr. Miller stated that the TIF extensions have been filed with the State and he is working with them on their administrative process since this is the first of its kind.

Resolution Transfer of Funds to Reconcile Budgets and Appropriations

The resolution "Authorizing and Directing a Transfer of Funds to Reconcile Budgets and Appropriations" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-150 passed this 19th day of December, 2017.

Resolution Authorizing the Purchase and Closing of the Real Property Located at 8622 Plainfield Road in Sycamore Township

Mr. Miller stated he had a resolution that was previously requested by the Board.

The resolution "Authorizing the Purchase and Closing of the Real Property Located at 8622 Plainfield Road in Sycamore Township" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2017-151 passed this 19th day of December, 2017.

Appointed Boards

Mr. Bickford reported that the Zoning Commission term of Mr. Mees and the Board of Zoning Appeals term of Mr. Leugers expire at the end of the year. Both have indicated a desire to continue serving.

Mr. Bickford reported that the Township has received a resume from one interested person for the open Board of Zoning Appeals position.

Mr. Connor made a motion, seconded by Mr. Bishop, to promote Mr. Scholtz to Board of Zoning Appeals member from the alternate position and to contact Ms. Julie Glassmeyer about serving as an alternate on the Board of Zoning Appeals. All voted yes.

Mr. Connor made a motion, seconded by Mr. Bishop, to extend the Zoning Commission term of Mr. Bill Mees for an additional five years. All voted yes.

Mr. Connor made a motion, seconded by Mr. Bishop, to extend the Board of Zoning Appeals term of Mr. Ted Leugers for an additional five years. All voted yes.

Upcoming Public Hearings

Mr. Bickford advised the Board that the public hearing for Zoning Case 2017-19MA will take place on January 18, 2018 at 6:45 p.m.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Carpenter Marty Transportation	Engineering for Kenwood Rd. Median	\$5,400.00
Mt. Carmel – Deer Park Baptist Church	Sycamore Rd. Easement	\$4,649.00
Joe E and Nancy E Bobbitt	Sycamore Rd. Easement	\$6,341.00
Ruth Sara Hart Schneider	Sycamore Rd. Easement	\$2,668.00
Cincinnati City School District	SYC Financial/Redstone Payment	\$254,752.45

Mr. Connor made a motion, seconded by Mr. Bishop, to approve these requests. Vote: All Aye.

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Personnel – Compensation, Pending Litigation, Collective Bargaining and Property Acquisition** was made by Trustee Connor and seconded by Trustee Bishop.

Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:34 a.m.

Begin Executive Session: 9:38 a.m.

Mr. Bishop left the executive session at 10:34 a.m.


End Executive Session: 10:48 a.m.

Back in regular session: 10:48 a.m.

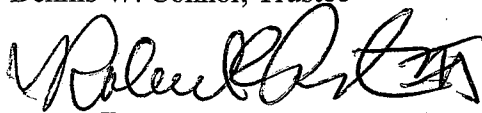
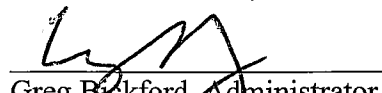
Mr. Kellums requested, per the previous authorization by the Board to hire a mechanic, that the Board approve the hiring of Jamie Gooch for the position. Mr. Connor made a motion, seconded by Mr. Weidman, to hire Jamie Gooch as a mechanic in the Maintenance Department. All voted yes.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 10:50 a.m.


Thomas J. Weidman, President

Cliff W. Bishop, Vice President


Dennis W. Connor, Trustee
Robert C. Porter III, Fiscal Officer
Greg Backford, Administrator
Workshop Minutes 12/19/2017

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 21, 2017

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from Hartzell United Methodist Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Zoning Administrator Harry Holbert and Fire Chief Penny. Parks/Recreation Director McKeown and Lt. Smith from the Hamilton County Sheriff's Office were excused.

The minutes of the Board of Trustees meetings held December 5 and 7, 2017 were presented for approval. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

The Proclamation "Thanking Cliff W. Bishop" was read by Trustee Weidman.

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept the Proclamation.

Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-152 approved this 21st day of December, 2017.

Mr. Standish Fortin, of 12137 McCauly Road, Sycamore Township, OH 45241, addressed the Board regarding putting financial information on the Township website.

Mr. Bickford reported that Corporal Kidd would be back on patrol in January.

Chief Penny reported that the cost to re-chassis the damaged life squad would be approximately \$162,000 and after the insurance payment the net cost would be around \$120,000. It would effectively make the squad nearly identical to a brand new 2018 model. In addition to the 2018 chassis, the fee would include a new engine, floor boards, lighting and paint. The cost for a new squad is approximately \$260,000. The re-chassis process will take 90-120 days

Mr. Bishop made a motion, seconded by Mr. Connor, to re-chassis the damaged squad.

Vote: All Aye.

Chief Penny reported that the Fire Department had received a donation of \$2,500.00 from Lyondell Chemical.

Mr. Connor asked if the Township has enough squads to handle the calls for service. Chief Penny stated that he is looking into potentially renting or leasing a squad for the short term.

Mr. Bishop suggested that the Fire Department look into opening up a package drop off center to help residents deal with the thefts of packages from porches during the next holiday season.

Mr. Connor stated he reviewed the list of bands and made suggestions to Mr. McKeown for the 2018 Festival in Sycamore.

Mr. Kellums reported he had met with Brandstetter Carroll regarding improvements to the administration complex including a new storage facility and salt dome.

Mr. Kellums stated the Township met with Duke Energy about making sure they were prepared to move the utility poles for the Sycamore Road project in a timely manner during construction. Mr. Kellums hopes this will prevent delays like those experienced during the Galbraith Road project.

Mr. Kellums also reported snow plows are ready for the winter.

Mr. Miller reported the fire union had requested to change brokers for their 457 Plan and he would like a motion to authorize the Township Administrator to sign the document.

Mr. Bishop made a motion, seconded by Mr. Connor, authorizing Mr. Bickford to sign the document on behalf of the Township for the fire union. All voted yes.

Mr. Bickford thanked Mr. Bishop for his service to the Township and for all of his assistance over the past 17 years. He also thanked the Board on behalf of the staff for allowing them to do their jobs in service to the residents. He then thanked Mr. Miller for his hard work with all of the last minute changes that have taken place during the year.

Mr. Bickford reported that he is working with Mr. McCormick on upgrading the audio in the hearing room and the project will be underway in the first part of 2018.

The following purchase orders were presented for approval:

911 Fleet & Fire Equipment	2009 Seagrave Pumper Repairs	\$3,390.67
Bound Tree Medical, LLC	Tourniquets	\$2,500.00
Streetsense	Kenwood Economic Development	\$15,000.00

Mr. Connor made a motion, seconded by Mr. Bishop, to approve these requests. Vote: All Aye.

Mr. Holbert thanked Mr. Bishop for his service to the Township. Mr. Holbert reported the McDonald's in Kenwood had submitted plans for a renovation. In addition, another restaurant in Kenwood is looking to redevelop their site into a new concept on Kenwood Road. He also reported the Zoning Commission had approved a PUD I for the Hills development on Kenwood Road.

The resolution "Approving a Zone Change for the Kenwood Skyline Restaurant Development with a Planned Unit Development Overlay" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-153 approved this 21st day of December, 2017.

The resolution "Denying an Application for a Major Adjustment to the Shoppes of Kenwood Planned Unit Development in Sycamore Township" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-154 approved this 21st day of December, 2017.

The resolution "Approving a Zone Change for the Kenwood Crossing III Development with a Planned Unit Development Overlay" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-155 approved this 21st day of December, 2017.

The resolution "Amending 2017 Appropriations" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-156 approved this 21st day of December, 2017.

The resolution "Adopting Appropriations for the 2018 Calendar Year" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-157 approved this 21st day of December, 2017.

The resolution "Employing R. Douglas Miller as the Township Law Director and the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-158 approved this 21st day of December, 2017.

The resolution "Establishing Rates of Pay for Township Employees" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-159 approved this 21st day of December, 2017.

The resolution "Approving a Contract for a Third Party Administrator and a Health Reimbursement Arrangement Plan" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-160 approved this 21st day of December, 2017.

The resolution "Approving a Contract for Employee Insurance Benefits" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-161 approved this 21st day of December, 2017.

The receipts and disbursements of December 21, 2017 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.
Vote: All Aye.

Mr. Weidman read the schedule of events.

A motion to enter into executive session to discuss Property Acquisition and Collective Bargaining was made by Trustee Connor and seconded by Trustee Bishop.
Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 7:35 p.m.

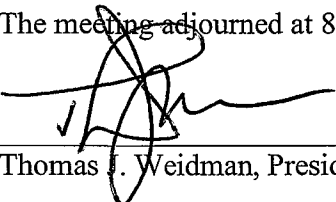
Begin Executive Session: 7:35 p.m.

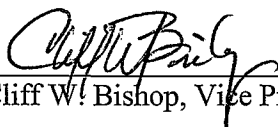
End Executive Session: 8:33 p.m.

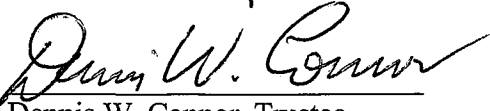
The meeting reconvened after the executive session at 8:33 p.m.

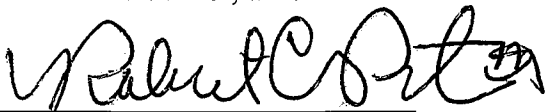
A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 8:33 p.m.


Thomas J. Weidman, President


Cliff W. Bishop, Vice President


Dennis W. Connor, Trustee


Robert C. Porter III, Fiscal Officer
Record of Proceedings 12-21-2017

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

January 16, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were Trustee Weidman, Trustee Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

Organization of the Board

Mr. Porter opened the meeting and requested a motion to organize the Board for 2018. Mr. Weidman made a motion, seconded by Mr. Connor, for Mr. Connor to serve as President of the Board. Mr. LaBarbara stated that he wants to be President. He also stated that he talked with Mr. Connor in the past and that it should have been Mr. Bishop's turn. Mr. Weidman stated that there is no rotation for Board President and, in fact, he was elected to the Board in 2013 and was Trustee only in 2014 and 2015, proving there is no rotation. He further went on to explain that his motion is based on experience and who he feels is best to serve as President.

Mr. Porter called the roll. Mr. Weidman voted aye, Mr. Connor voted aye, Mr. LaBarbara voted present. Mr. Porter explained to Mr. LaBarbara that this is not a vote for attendance, it is a vote for the current motion, which is for President of the Board. Mr. LaBarbara voted aye.

Mr. Connor thanked the Board for the vote of confidence as President of the Board.

Mr. Connor stated he values experience, and then made a motion for Tom Weidman to be Vice President, seconded by Mr. Weidman. Mr. Porter called the roll, Mr. Weidman voted aye, Mr. Connor voted aye, Mr. LaBarbara voted aye.

Kenwood Road Redevelopment

Mr. Holbert stated the owners of 7331 Kenwood Road are interested in tearing down the existing building and constructing a new restaurant concept on the site. They are looking for feedback from the Township about the use but are not ready to start the public process. Mr. Bickford advised that the discussion of the idea in the workshop makes it public.

Mr. Holbert stated they are also looking to receive a liquor license for consumption on the premises and questioned if the Township would have an objection. Mr. LaBarbara asked about the license. Mr. Holbert stated it would be issued by the State of Ohio.

The Board indicated they had no issue with the concept and that it would have to go through the required public hearings. Mr. Holbert advised the Board that it will be heard by Zoning Commission first, then the Board of Trustees.

Existing Tenant Expansion

Mr. Holbert reported that Folchi's at 7334 Kenwood Road in the Kenwood Plaza will be expanding at that location because of increased business.

Fire Department Update

Chief Penny reported that the department had difficulty getting the damaged ambulance returned after the insurance review because it was disassembled for insurance purposes. He said the vehicle is now back at the Township and electronics are being removed from it in preparation for the re-chassis process. In addition to the re-chassied squad, the Chief reported that he has obtained several quotes for a new squad to replace the spare Medic, which was already part of the 2018 capital campaign.

Chief Penny also reported that the department has been busy with several fires in and out of the Township through mutual aid.

The Chief reported on a fire at Ruwe Auto Body and said the garage took on heavy fire damage. He stated their intention was to repair or rebuild the building. Mr. Bickford stated that the property is non-conforming and this could be an issue with Zoning. Mr. Holbert stated he had been in contact with the owner and they are looking at the issues. Mr. LaBarbara stated that he has heard that neighbors have issues with the business. Mr. Weidman stated that there is one property owner who has a current dispute with Ruwe. Mr. Connor stated that the Vollmans have an issue with access to the rear lot and are working on a fence issue. It is a complex issue that is taking time to resolve and the Vollmans want it to proceed in an expedited manner.

Mr. Holbert stated that if there are other residents who have issues with the business, then they should file a complaint with the Township so it can be investigated.

Chief Penny stated that an engineer would need to evaluate the structural integrity of the building to determine if it can be repaired. The fire was very intense and could have had a detrimental effect to the structural integrity of the block.

Mr. Connor requested regular updates on the process of the squad re-chassis and the new squad.

Chief Penny reported that the new engine should be delivered in February.

Sheriff Department Update

Lt. Smith reported that there are two cruisers up for replacement this year and asked if the Board had a preference on make and model. He stated the Sheriff's office has had good results with the all-wheel drive SUV's. The Board concurred.

Lt. Smith reported that the roll out of body cameras is slated to begin with training on January 22nd. They are in the process of preparing a policy on the usage and storage of the data. There is also a redaction team in place to make sure the videos are compliant with the law.

Parks and Recreation Update

Mr. McKeown asked the Board if they wished to continue the car show in 2018. If so, then they need to commit so the show is listed in the industry publication which will be published soon for 2018.

The Board indicated they wish to continue with the car show. Mr. LaBarbara asked if he would be able to DJ the event. It was stated that he would be able to, if the Board so approved, but must be done without compensation.

Mr. McKeown reported that the athletic fields are almost completely booked for 2018.

Mr. McKeown asked the Board for direction in selecting entertainment for the 2018 Festival in Sycamore. He recommends an 80's era rock band, Night Ranger. He believes they will perform for \$35,000 or less. He also recommends potentially pursuing the Spin Doctors or the Gin Blossoms. .38 Special is currently asking over \$50,000.

Mr. Weidman asked how the 2018 sponsorships are going. Mr. McKeown stated that he has several new leads thanks to Mr. Kellums.

Mr. Kellums stated that Mr. LaBarbara should have a good list of potential sponsors with all of his years in the industry.

Mr. McKeown recommended that the Board take action sooner rather than later on selecting a band.

Mr. Connor stated that we need to make sure previous sponsors are still aware of the festival.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to offer Night Ranger up to \$35,000 to perform at the festival. All voted yes.

Maintenance Update

Mr. Kellums reported that so far the Maintenance Department has used 885 tons of salt for the 2018 winter season. Compared with 480 tons for 2015, 351 tons for 2016, and 351 tons last year. He also noted that there are issues with the beet juice that was supplied from the manufacturer and they are working on getting it resolved. He stated that there are three 500 gallon bins that store the beet juice and brine used in plowing operations.

Mr. Kellums reported that the new mechanic, Jamie Gooch, is working out well and is learning the equipment quickly.

Mr. LaBarbara asked if the Township had a Christmas tree pickup program. Mr. Kellums stated there is a drop off program at Bechtold Park that runs through the 26th of January where the Township will chip the trees for free.

Mr. Kellums stated that the capital program for 2018 includes a mini excavator. He reported that while the State Bid for it is \$58,000, Southeastern Equipment will sell it to the Township for

\$49,000. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to direct Mr. Miller to prepare a resolution to purchase. All voted yes.

Mr. Kellums reported that, based on the Board's approval to make an offer on 8624 Plainfield Road, he reached out to the owner and they have agreed to sell for \$90,000.

The resolution "Authorizing the Purchase and Closing of the Real Property Located at 8624 Plainfield Road in Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-01 passed this 16th day of January, 2018.

Overbeck Consent Decree

Mr. Miller presented a settlement agreement with the Overbecks in reference to the fence issue and Board of Zoning Appeals action. The agreement allows for the construction of a fence in the front yard.

Mr. Weidman made a motion, seconded by Mr. Connor, to approve the Consent Decree.

Mr. Miller suggested that Mr. LaBarbara abstain from this motion due to his involvement with the case.

Mr. Porter called the roll. Mr. Weidman, aye, Mr. Connor, aye, Mr. LaBarbara, abstain.

Upcoming Public Hearings

Mr. Bickford advised the Board that the public hearing for Zoning Case 2017-19MA would be held at 6:45 p.m. on Thursday. Mr. Holbert showed the Board the proposal and stated that Zoning Commission recommended approval.

Mr. Bickford advised the Board that the Mercedes Benz parking lot expansion issue and Cincy Custom carts cases were continued by Zoning Commission. He also stated that the Hills property may have new interest from a developer. However, at this time, the residential plan has been approved.

Ohio Township Association Winter Conference

Mr. Bickford reported that the 2018 OTA Winter Conference will take place on February 1-2, 2018 in Columbus which conflicts with the regular Trustee meeting. He also reported that there are currently no public hearings scheduled for that night. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to cancel the February 1, 2018 regular Trustee meeting. All voted yes.

Resolution 2015-112 Civil Fine

Mr. Bickford explained that this issue was brought up by Mr. LaBarbara who stated that it looks bad when a Sheriff's Deputy serves the fine.

Mr. Miller explained that Section 504.06 of the Ohio Revised Code requires peace officers to serve the citation pursuant to the rules of civil procedure.

Mr. LaBarbara said that he met with Sheriff Neil who stated the Sheriff's Office does not want to serve the citation. He also stated that a secretary he talked to screamed at him stating that they did not want to do it as well. Mr. LaBarbara stated that he also met with Clerk of Courts Pureval's office who said that they don't want to do it either. Mr. LaBarbara stated that it seems heavy handed.

Mr. Miller explained that the issue is discussed in the Ohio Revised Code and is up to interpretation by the County Prosecutor's Office. He stated he would research the issue, but it is not an issue for the Sheriff's office to determine the legal aspects as to the enforcement of the resolution.

Lt. Smith asked Mr. LaBarbara who at the Sheriff's office other than Sheriff Neil screamed that the civil citations were an issue. Mr. LaBarbara clarified his remarks that it was an assistant or secretary of Sheriff Neil who made the statement but they did not scream. Lt. Smith respectfully stated that the person Mr. LaBarbara talked to at the Sheriff's Office does not understand the situation and is not qualified to make such a determination. He also stated that this is the first he has heard of someone at the Sheriff's Office taking that position. He has not heard from either the Sheriff or Chief Deputy about the issue. Lt. Smith also stated that he has not heard any complaints from the officers about service of the citations being an issue.

Mr. Weidman asked if placement of any debris in the right-of-way is considered an obstruction. Lt. Smith stated it was. He also stated that the Traffic Code allows for a judgement call when items are in the roadway. Lt. Smith gave an example of a recent incident in which a tree service contractor had logs in the roadway. Officer Matt Fox came by and advised the contractor of the obstruction issues and it was rectified.

Mr. Weidman stated that the Township invests millions of dollars in its roadways and questions why all taxpayers should have to foot the bill when one individual damages a road because they decided it was acceptable to use the roadway instead of their driveway.

Mr. Bickford stated often damage from an incident is not seen for years so there is a distinction between damage and dumping.

Mr. Bickford asked who could deliver a citation – could the Clerk of Courts serve it? Mr. Miller stated that, based on his research, the Ohio Revised Code requires personal service by a peace officer.

Lt. Smith suggested that the Sheriff's Office could send notice via email or phone about the citation and meet the citizen at the Township to serve the citation.

Mr. Miller stated he would research the issue with the Prosecutor's Office to see what, if any, other service methods there are. He also stated that the State Legislature could take up the issue of service if it was so inclined.

Mr. Connor stated he did not want the person serving the citation to be the judge on whether or not there was a violation. He also stated he had no problem in determining if there was another way to deliver the citation.

Mr. Holbert stated that staff always tries to be consistent when applying any code to be fair to all residents and businesses.

Mr. Miller stated based on his experience, the Clerk of Courts does not always deal with Home Rule Township issues and they may not know what needs to be done.

Mr. Miller stated that he will research the issue to see if there are other ways to deliver the citations and will report back to the Board at the next workshop.

Blanket Purchase Orders

Mr. Bickford presented the 2018 blanket purchase orders for approval.

A motion was made by Mr. Weidman, seconded by Mr. Connor to approve these requests.
Vote: All Aye.

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Collective Bargaining and Pending Litigation** was made by Trustee Weidman and seconded by Trustee LaBarbara. Mr. Porter called the roll.

Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 10:37 a.m.

Begin Executive Session: 10:45 a.m.

End Executive Session: 11:37 a.m.

Back in regular session: 11:37 a.m.


Mr. Weidman made a motion, seconded by Mr. Connor, to agree to the terms negotiated by staff with IAFF Local 3907 for the continuing three year contract. Mr. Porter called the roll. All voted yes.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to continue the court case involving 4462 Daffodil. Mr. Porter called the roll. All voted yes.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

End regular session:

11:38 a.m.

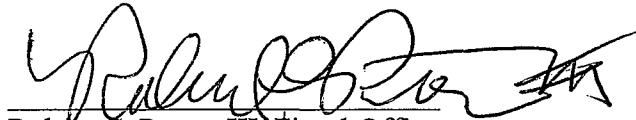


Thomas J. Weidman, Trustee

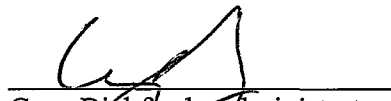


Dennis W. Connor, Trustee

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator
Workshop Minutes 01/16/2018

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 18, 2018

The Public Hearing for Zoning Case 2017-19MA was called to order at 6:45 p.m.

Mr. Holbert presented the case.

The applicant, Anne F. McBride, FAICP, addressed the Board stating the reason for the variance request was so that the sign would be visible from Montgomery Road.

Mr. Connor opened the floor for public comments, seeing none, the floor was closed.

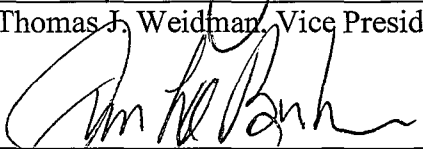
Mr. Connor closed the public hearing at 7:00 p.m.



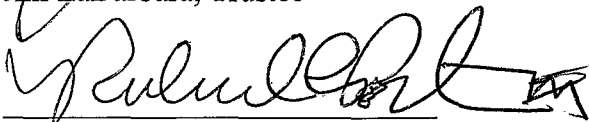
Dennis W. Connor, President



Thomas J. Weidman, Vice President



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 18, 2018

The regular meeting was called to order at 7:00 pm.

The invocation from St. Vincent Ferrer Church was read by Mr. Connor.

Pledge to the Flag.

County Auditor Dusty Rhodes swore in Mr. LaBarbara. Mr. LaBarbara thanked his supporters.

Supreme Court Justice Patrick F. Fischer swore in Mr. Weidman

Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks /Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

The minutes of the Board of Trustees meetings held December 19 and 21, 2017 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these minutes. Vote: All Aye.

Mr. Tom Crowthers, of Kendale Court, Sycamore Township, addressed the Board. Mr. Crowthers congratulated Mr. Weidman on the election and welcomed Mr. LaBarbara. He stated he does not want infighting and hopes the Board can work together. He stated he did not understand the function of the Community Improvement Corporation (CIC) and wants more information on the website. He also noted that there were only five CIC's in Hamilton County and asked why we need one. Mr. Miller explained that the CIC is used for economic development activities for the benefit of Sycamore Township. Mr. Weidman stated that the CIC's main function right now is to administer the CIC Grant Program for residents who live in Sycamore Township and work in a JEDZ. Mr. Miller also said that he believes there are more than five CIC's in Hamilton County and the information Mr. Crowthers had was probably out of date. Mr. Crowthers stated that the Township meetings should be televised. Mr. Miller stated that the Township does not use GAAP Accounting, but rather fund accounting on a cash basis noting that is the way the State of Ohio has required that Townships report assets and liabilities since everything the Township owns (roads, parks, etc.) are assets and liabilities.

Mr. Standish Fortin, of McCauly Drive, Sycamore Township, addressed the Board. He stated he wants to see more financial information on the website. He also stated that his local public school is failing and wants to know how the Township will address the issue. He said he will provide more information later and it will be in the media.

Mr. Connor stated the Township is in the process of updating its financial reporting, in addition to going live on the Ohio Check Book, therefore, it will be posting more financial information on the website.

Ms. Kathy Kugler, of Tenderfoot Lane, Sycamore Township addressed the Board. Ms. Kugler inquired about the status of the Fields Ertel / McCauly / Conrey traffic improvements. Mr. Kellums stated that the County Engineer has released a scope of services to select a consultant to study the design of the road.

Mr. LaBarbara said he wanted to take a few minutes to thank those who supported him. He said during his term he wants to share his fresh ideas with the Trustees and then spoke about transparency.

Mr. LaBarbara stated that Mr. Miller is researching other potential ways to enforce the civil citation process.

Mr. LaBarbara said that he has concerns about employees working the polls on Election Day. He noted a raise for valued employee Tracy Kellums. He also noted that no Road Superintendent has a three year contract.

Mr. LaBarbara stated the employee handbook says an employee's performance is reviewed once a year.

Mr. LaBarbara stated he wants to stop the working of the polls by employees and wants reviews in each personnel file at least once a year, excluding firefighters and police officers since they have different contracts. Mr. Miller stated that you can't tell an employee what to do with supporting a political candidate. Mr. Miller stated we can discuss this later if you would like.

Mr. Weidman asked Mr. Bickford to explain the process of employee evaluations. Mr. Bickford stated that job evaluations are done by the employee's supervisor and it's up to the supervisor if it goes in the personnel file. He stated that only the most grievous issues go in the file.

Mr. LaBarbara said he wants to discuss and have yearly evaluations. Mr. Connor stated the Board will have those discussions in the future.

Mr. Weidman stated that the raise and review process takes place in December noting the supervisors evaluate the employees and they suggest raises. In some years its 0% up to 4% or whatever it may be. Mr. Bickford stated he presented the Board a comparison chart for all the Administrators in Hamilton County as well as Assistant Administrators.

Mr. Connor stated that not every township is set up the same way and there are none that have an Assistant Administrator who is also the Road Superintendent which could justify higher salary.

Mr. Tom Crowthers addressed the Board again and asked if he could speak at a workshop meeting. Mr. Connor stated that workshops are open to the public and that comments are allowed if relevant to the discussion. Mr. Miller stated there is no public comment section on agenda, but that he can't recall a time where a resident had a comment that it was not allowed.

Mr. LaBarbara stated he wants a Trustees comment section on the agenda. Mr. Bickford said it is already on the agenda as Other Business. Mr. Miller stated it could also be done under new business.

Lt. Smith reported that the December statistics have been released.

Chief Penny presented the statistics for the month of December. He noted that the department averaged 12 EMS runs per day and that the average age of the patient was 81-90 years old.

Chief Penny reported that, per previous discussion, the portable radios that the Township uses have reached the end of their life and Motorola will no longer support them in the near future. He stated the cost of new radios will be approximately \$123,000, noting this expense was already included in the budget.

Mr. McKeown reported that an offer was made to Night Ranger for the Festival in Sycamore noting he had heard from a promoter that the offer was well received. He also reported that Atkins and Stang has become a first time \$500 sponsor and is the first donation for this year.

Mr. Kellums requested a motion to renew the lawn care services agreement with Team All Sport. He stated the price had not changed from last year and was still \$16,631.05. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the expense. All voted yes.

Mr. Kellums reported that Jerry and Melissa Payne, who have a current revocable street privilege, have requested permission to place a natural gas service main into the right-of-way of the Harrison paper street. Mr. Miller stated the request would require a resolution along with a waiver of liability for the gas line. He stated he would research the issue and report back at the next meeting.

Mr. Miller asked the Board if they would like to purchase title insurance for the Plainfield Road property purchase. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to obtain the title insurance. All voted yes.

Mr. Bickford reported that he has been working with a resident about their high electric bill and Duke Energy will be assisting them with an energy audit. He noted that this resident averaged over 3,000 kw/H per month. As a result, they are probably not a good candidate for aggregation.

He also advised the residents that Sycamore Township and Duke Energy will never solicit anyone for the aggregation programs.

Mr. Bickford stated that he is working with a consultant on the Trustee Hearing Room audio upgrade and hopes to have it in place sometime in February. He also advised the Board that, after researching what other communities have done for employee handbooks, there are two potential firms which could assist the Township. He will be reaching out to the firms in the coming weeks and will report back to the Board.

Mr. Bickford advised the Board that Phase 1 of the Fiber Interconnect Plan has been completed and Phase 2, which will involve connectivity to the Township parks, is currently in the design phase.

The following purchase orders were presented for approval:

Patricia Evans	Sycamore Road Easement	\$5,400.00
Courtney Huwel	Sycamore Road Easement	\$3,561.00
Joyce F. Ziegler	Sycamore Road Easement	\$3,076.00
Mobilecomm	Fire Department Radios	\$123,056.82

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve these requests.
Vote: All Aye.

Mr. Holbert reported that the McDonalds PUD2 hearing will take place on February 15, 2018.

A communication from Eileen Dolman of Woodlawn Avenue thanking the Maintenance Department for work on a drainage ditch was read by Mr. Porter. She stated it was going to overflow on the street and the department's response was wonderful.

A communication from Jonie Hinton of Ester Marie Drive thanking the Township for the awesome job on our streets was read by Mr. Porter.

A communication from Oscar Williams of 4329 Sycamore Road thanking Tracy Kellums for helping with his questions on the Sycamore Road Project was read by Mr. Porter.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to direct Mr. Miller to prepare a resolution approving the PUD modification request for Case 2017-19MA as submitted.
Vote: All Aye.

The resolution "Authorizing a Contract for the Purchase of a 2018 Kobelco Mini-Excavator" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-02 approved this 18th day of January, 2018.

The resolution "Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-03 approved this 18th day of January, 2018.

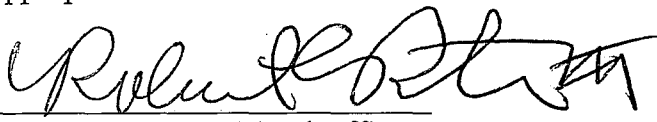
The resolution "Imposing a Temporary Moratorium of Ninety Days upon the Processing, Approval, and Issuance of any Permits Relating to the Construction or Installation of, and/or Modification to, Micro Wireless Telecommunications Facilities within the Rights-of-Ways and Residential Areas of Sycamore Township, Ohio" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-04 approved this 18th day of January, 2018.

Mr. Connor stated this is the part of the agenda reserved for Trustee comments. He stated that he had received correspondence from the NOPE group about a change in the pipeline status and

timeframe. Mr. Miller stated he had not received any information from the attorney working with the group but he will look into the matter.

The Receipts and Disbursements of January 18, 2018 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.


I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

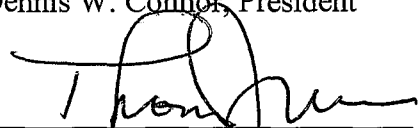
Signed: 
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Connor, to accept them.
Vote: All Aye.

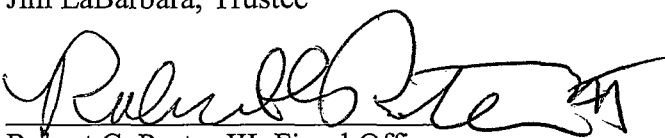
A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 8:12 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
01/18/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
January 30, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

Appointed Boards

Mr. Holbert presented the one applicant for the open Board of Zoning Appeals (BZA) position. He stated that Mrs. Julie Glassmeyer is a Township resident in the northern part of the Township and has been involved in construction management, residential and commercial building as well as safety coaching.

Mr. Weidman made a motion, seconded by Mr. Connor, to appoint Julie Glassmeyer to the BZA. Mr. Weidman stated she has an outstanding resume and experience. Mr. Connor stated that her experience in construction management will be helpful. All voted yes.

Mr. LaBarbara asked when the minutes are approved. Mr. Connor stated that they are approved at the Thursday night meeting.

6330 Kugler Mill Road

Mr. Holbert presented information on 6330 Kugler Mill Road and updated the Board on the abatement progress. He noted that a few trees were cut down and that no other abatement actions have been taken. He also noticed that the property owner was personally served at his residence in Indian Hill. Mr. Holbert requested direction from the Board on the razing of the building. He noted the building department refers the safety issue back to the Township. Chief Penny reported that there is concern about the condition of the building and, if no work has been done, it is a safety hazard and should be razed.

Mr. Holbert stated that the resolution personally served on the property owner stated it is the Township's intent to raze the building. He also noted that there has been no communication from the property owner.

Mr. Miller advised Mr. Holbert to reach out to Mr. Marley and advise him of our intent to raze the structure. Mr. Connor asked if there is any appeal time left on the original resolution. Mr. Miller stated he believes the appeal time has run out. Mr. Weidman stated that no effort has been made to abate the property and the impact on the neighbors is significant.

Mr. Connor noted that the property owner is unwilling to fix the property therefore we should take the next step to raze the building.

Mr. Miller would like to have the building department on board with the condemnation. Mr. Weidman stated that we need to make sure we follow the proper procedures to tear the structure down.

Mr. Holbert discussed some of the structural deficiencies and also informed the Board of animal feces and other items found inside the house. The Chief stated he was told the electric was still on in the house and, if that's the case, there is a real hazard from the structure.

Mr. Miller will double check the paperwork and check for new lien holders. Mr. Connor stated from the Board's perspective our position has not changed. Mr. Miller will work with Mr. Holbert to make sure the proper process has been followed and he also noted that we have made every attempt to accommodate the property owner by continuing hearings when he did not attend as well as giving him time to abate the issue.

Mr. Connor made a motion, seconded by Mr. Weidman, to take formal action on the previously approved resolution for the razing of the structure at 6330 Kugler Mill Road. All voted yes.

Mr. Porter asked if the Township will receive bids for the demolition work. Mr. Holbert stated that the Township will typically get three proposals for the razing of the structure after Mr. Miller certifies the paperwork is correct.

Mr. LaBarbara asked if a formal notice was required if the structure was to be razed. Mr. Miller stated that a formal notice is not required as it was given in the resolution. However, we will be in contact with the owner to advise him when it will take place.

Mr. Kellums asked if an environmental study is required. Mr. Miller stated that would be up to a contractor, but there was probably lead based paint that will need to be dealt with.

Mr. Miller stated that there have been conversations in the past about selling the property but they have never panned out with either a developer or the neighboring church.

4462 Daffodil Avenue

Mr. Holbert stated that an appeal to the Board of Zoning Appeals was received on this property yesterday. He stated that he sent information to the staff and elected officials outlining the history of the property and the abatement efforts up to this point.

He explained that the Township received an anonymous complaint about the property on 3-17-17 with certified service dated 4-17-17. The property owner sent an email to staff on 4-27-17 simply stating "I appeal". Mr. Holbert explained that there was no accompanying documentation or other request to the appeal. The property owner was advised of the required forms to complete the appeal via email. The forms were never returned and the appeal did not advance to the BZA due to lack of application. The property owner was cited to court on 6-26-17 and the court process has been ongoing. He noted that it has been almost a year since the violation was served and now an appeal request has been submitted that more closely follows the requirements. He also stated he received an email from Mr. Bob Carter outlining his understanding of how he was going to help the property owner abate the situation. Mr. Holbert requested direction from

the Board on how to proceed. Based on a meeting with Mr. Carter, he was under the impression the property would be abated, but now an appeal has been filed.

Mr. Miller advised Mr. Holbert to continue the case in the court process and place the item on the next BZA agenda.

Mr. Holbert stated that the time limit for the appeal had expired. Mr. Miller stated that the fact that the applicant simply said "I appeal" should have triggered the case to the BZA regardless of any paperwork filed. It is then up to the applicant to decide what evidence to present and it's up to the BZA to decide on the case. If the applicant chooses not to present anything then that is his choice.

Mr. Bickford asked if the Property Maintenance Code lists requirements for an appeal. Mr. Holbert said it does. Mr. Bickford stated that in order for the appeal to advance it would need to follow the established procedure.

Mr. Miller stated he does not believe that to be correct and it's up to the BZA to decide if the appeal is proper.

Mr. Holbert stated he believes by doing that we are then inconsistent on a case by case basis.

Mr. Weidman asked why we can't enforce our paperwork requirements.

Mr. Miller stated he believes that if anybody files or states an appeal then they should be granted a hearing before the BZA and it's up to the BZA to decide the case.

There was general discussion about the paperwork and appeal process and what constitutes an appeal. Mr. Weidman questioned how the Township is supposed to know what he is appealing when it simply states "I appeal". He could be appealing some other action.

Mr. Miller believes that "I appeal" is sufficient for court proceedings and believes a judge would allow that type of statement to an appeal.

Mr. Weidman stated he is fine with letting the case go to BZA but he also noted that this property owner has a history of sending cryptic emails to the Township so it could be difficult to understand what "I appeal" means.

Mr. Miller further stated that if someone appeals and then does not submit documentation and the BZA denies the case, then you have an opportunity to say to the judge that we afforded them the opportunity to submit documentation and they chose not to.

Mr. Bickford stated that what Mr. Miller is saying will affect all future cases in that if the proper documentation is not received it's then up to the BZA to decide what to do with the case.

Mr. Miller explained the process of filing an appeal with the courts stating this is similar to the BZA process.

Mr. LaBarbara stated that he received a letter from an advocate about Mr. Janus outlining some of his issues and he stated that they are progressing on the issue and when the weather breaks they will address it. Mr. Miller stated that at the last meeting the Trustees agreed to continue the hearing until the issues get resolved and everything would be dismissed. Mr. Miller also added the goal is compliance, not punishment.

Mr. Weidman discussed that an indemnification was to be drawn up on the issue and Mr. LaBarbara said it was discussed and in process.

Mr. Miller advised Mr. Holbert to request a continuance for 60 days so that the case may be played out before the BZA.

Mr. Bob Carter spoke and stated that there was a process that was agreed upon to abate the conditions and he is trying to help out this person.

Mr. Bickford stated that the process was moving along until the property owner filed an appeal which brings everything into question.

Mr. Miller stated he appreciated Mr. Carter's efforts to fix the situation but with the newest development of the appeal, the Township has to follow certain procedures. He also stated that per the last Trustee meeting, the Board has given the necessary time to abate the situation and if it is abated as discussed, it will be dismissed.

Mr. Bickford stated that Mr. Holbert doesn't want to tear the structure down because of the plan put in place with Mr. LaBarbara and Mr. Carter, however, since the appeal has arrived the process has been changed and it appears that Mr. Carter and Mr. LaBarbara are unaware of the appeal which has led to this discussion.

Mr. Carter stated that is correct we were unaware of the process and appeal until today's meeting and it appears to be a communication issue.

Mr. Weidman stated that this is not a personal issue with the Township, it's about protecting the process. He also stated that he does not want liability on either the Township or a private citizen because of some action that was taken because of the appeal. He further stated that the Township is not interested in penalties, we are more interested in compliance and when there are attempts to change the process after a solution was agreed upon, it makes it difficult to make decisions.

Mr. Holbert stated that he would ask for a 60 day continuance so that the process could continue forward.

Mr. Miller stated he did not want Mr. LaBarbara involved in the case until there is a signed agreement indemnifying the Township.

Nuisance Property and Vehicle Resolutions 8551 Monroe Avenue

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8551 Monroe Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-05 passed this 30th day of January, 2018.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-06 passed this 30th day of January, 2018.

Fire Department Update

Chief Penny reported that he is meeting with the Horton representative about the rebuild of the damaged squad and will have a firm proposal in the next few weeks. He also stated that the new engine would be delivered in February.

The Chief reported that Firefighter Moe Cooper has retired and he believes that he has found a replacement from the part time pool. He requested permission to hire as soon as possible. Mr. Bickford stated that he can't start as full time until the resolution is passed.

Chief Penny reported that EMS revenue was almost \$800,000, which was over the projection. Mr. Connor asked about the purchase of Microsoft Surface tablets and if they were working out well. Chief Penny stated they have held up very well and work exactly as needed at a much reduced cost.

Sheriff Department Update

Lt. Smith reported on a barricaded subject at the Shell Gas Station. Lt. Smith stated he negotiated with the subject and brought the matter to a successful close without incident. He also noted that the first deputy had arrived within three minutes of the 911 call.

Lt. Smith stated that the two new cruisers will be ordered soon and rotated into the fleet.

Parks and Recreation Update

Mr. McKeown stated that Night Ranger would only accept \$35,000, not the \$32,500 offered. He also reported that Dave Mason is touring with Steve Cropper this summer and they are asking \$30,000.

Mr. McKeown reported that the anonymous donor has indicated they would participate this year. In addition Atkins and Stang, Acute Hearing Solutions, and Deer Park Roofing are new sponsors this year.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to offer up to \$28,000 for Dave Mason and Steve Cropper. All voted yes.

Mr. McKeown stated that the Jump and Jive show band would play a free show for a twilight concert if a date is available. Mr. Connor stated to make sure the date doesn't conflict with other communities' concerts.

Maintenance Update

Mr. Kellums reported on sidewalks on Silvercrest and Garden. He stated the cost to construct sidewalks on both sides will be approximately \$300,000 and would need to be engineered.

He noted that there is a high volume of cut through traffic on these streets and the sidewalks would connect to an existing sidewalk network.

Mr. Weidman made a motion seconded by Mr. LaBarbara to solicit proposals from qualified engineering firms for sidewalks on the outside of Garden and Silvercrest. All voted yes.

Mr. Miller asked if right-of-way would be required. Mr. Kellums stated it does not appear that right-of-way would be required, but if it is, the project could be in jeopardy. He also asked if this will be an assessment project and Mr. Kellums stated that would need to be determined.

Mr. Kellums stated the Maintenance Department has been repairing equipment from all of the plowing and salting as well as cleaning out of catch basins.

Upcoming Public Hearings

Mr. Bickford stated that the McDonalds PUD hearing will take place on February 15, 2018 at 6:30 p.m. He also noted that the March 1st meeting would need to be changed since that was the date of the annual Hamilton County Engineer / Township Trustee meeting, noting Sycamore Township was the only Township with a meeting scheduled that night. Mr. Bickford noted that the March 1st meeting could potentially have four public hearings as well as JEDZ meetings. Mr. Weidman made a motion, seconded by Mr. Connor, to tentatively agree to move the Trustee meeting to February 28 and keep the JEDZ meetings as scheduled.

Resolution 2015-112

Mr. Miller reported that the issuance of a civil citation must be done by a Sheriff's Deputy and that the service of the citation can be done under the rules of civil service which takes place through the Clerk of Courts office. He also noted that if the Clerk of Courts office does not receive notice of service through the certified mail process then the rules require the citation to be delivered by an agent of the Court which is typically a Sheriff's Deputy.

Mr. LaBarbara stated that he talked with several jurisdictions and they do not serve their zoning violations the way we do. He also said he would be satisfied if we served the citation the same way.

Mr. Bickford stated that we already file zoning actions in this matter. The issue here is that these are civil citations under the home rule statute. Mr. Porter stated he would volunteer to take the citations to the Clerk of Courts if needed.

Mr. Weidman said he was agreeable to the new procedure.

Mr. Bickford requested clarification on how the Board wants the resolution enforced. If there is something in the road is staff to issue the citation and call the Sheriff's office for a right-of-way obstruction in order to have a separate citation issued?

Lt. Smith stated that a right-of-way citation is a traffic citation that is defined in the Ohio Revised Code and is not a Township citation.

Mr. Miller clarified that this is a home rule citation to be served by the Township.

Mr. Kellums asked for clarification on who could be cited. Mr. Miller stated that if a citation is issued on the home rule resolution, then the created form is used and submitted to the Clerk of Court for processing under the rules of Civil Service.

Lt. Smith stated in order to issue a citation under Ohio Revised Code 4511, the Sheriff's Office will have to have probable cause.

Mr. LaBarbara asked if the Sheriff would still deliver the citations to residents. Mr. Connor stated that if the Sheriff sees an individual dumping in the right-of-way they could be cited under the State statute just as if they were caught speeding. Violations to the home rule resolution would be handled through the Clerk of Courts Office.

Mr. LaBarbara asked if the officers would warn the violator. Lt. Smith stated that he would not rob his officers of their discretion in issuing citations. He stated it's always a case by case basis.

Mr. Miller stated that the home rule resolution states that a citation may be issued which means it's up to the discretion of the person issuing the citation.

Mr. Connor clarified that if there is documentation evidencing violation of the home rule resolution then a citation will be issued and sent down to be served via the Clerk of Courts.

Employee Evaluations

Mr. Bickford explained that the numbered evaluation system was stopped by Mr. Berens and was not continued by Mr. Molloy or Mr. Raabe. He said that the employees would have a discussion about their performance and notes may or may not have been kept.

Mr. Bickford stated that he has just continued the process but is happy to do whatever the Board would like.

Mr. Miller suggested that since the Township was going through the handbook rewrite process the Board waits to make a decision until after they have all the information.

Mr. LaBarbara said the handbook states that employees will be reviewed for job performance once a year.

Mr. LaBarbara stated that he spoke with several other jurisdictions about employee evaluations and that they are important in protecting the Township.

Mr. Bickford stated he is meeting with potential firms on the handbook rewrite and will present his findings for the Board for action.

Mr. Weidman stated that the department heads meet with the Board on each employee and raises are given out on merit. He also stated that we hire good department heads and do not micromanage the employees.

Mr. Connor stated he has never worked in a company that had written performance reviews.

Mr. LaBarbara stated he has worked in many places that had written performance reviews.

Mr. Weidman stated that if an employee has a deficiency then it is well known by the staff that it had better be documented if they wish to seek termination.

Mr. Bickford stated that the reverse of the performance review situation is that an employee has had great reviews in the past and then does something that warrants termination, it is very difficult to remove them. He stated he understands the direction of the Board and will report back after he has more information.

Employee Time Off Requirements

Mr. Bickford stated that this issue is a continuation from the previous Trustee meeting.

Mr. LaBarbara provided examples of information from others that he had talked to regarding employee time off.

Mr. Miller advised the Board that there are first amendment violations that could be associated with a policy prohibiting employees from doing certain things during their time off.

Mr. LaBarbara stated that if in a meeting we tell an employee they can't work the polls then that's one thing, but he could go up to someone outside of the meeting and ask them not to work the polls and there was nothing stopping him from doing that.

Mr. Miller strongly advised the Board not to consider this type of proposal.

Mr. Miller stated that we would be treading on thin ice that if under the cover of your office you told someone that you do not like it if they are working the polls.

Mr. Connor stated he has no interest in pursuing this matter any further.

Mr. LaBarbara stated this is something he would like to revisit to see what could be done about it.

Mr. Bickford stated this goes back to the employee handbook where if you wanted to put this policy in place you would have it in there. He stated that he would consult with the professionals to get their opinion and he would report back. He also understands that Mr. Miller is advising the Board not to do it as well.

Resolution – Authorizing and Directing a Transfer of Funds to the CIC

The resolution “Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2018-07 approved this 30th day of January, 2018.

Schedule

The schedule of upcoming events was read by Mr. Connor.

Mr. LaBarbara reported that he received an email from a renter of Township owned property. In the correspondence the renter, Mr. Blair, stated he was harassed by his neighbor and was asked to leave by the Township. He also wanted to be reimbursed for improvements he made to the property.

Mr. Kellums stated that what was typed on the email was not the case at all. In fact, Mr. Blair gave the Township a thirty day notice that he was leaving. At no time did the Township evict or tell Mr. Blair to leave. He also stated that the two neighbors had known each other from their days in Reading and they both had agreed that they could get along with each other. Chief Penny was also involved as the Fire Department was called out on several occasions because of alleged issues. In each case, the Fire Department found no violations of burning laws and did not take any action.

Lt. Smith stated that Mr. Blair had contacted the Sheriff's Office and advised Lt. Smith that he was moving.

Mr. Kellums stated that he is asking for reimbursements for improvements which he is not entitled to.

Mr. Miller stated that he talked to Mr. Blair about his deposit and nothing was mentioned about his complaints. Mr. Bickford stated he would work with Mr. Kellums and Mr. Miller to respond to Mr. Blair.

Mr. Miller reported that Norton Outdoor Advertising is willing to pay \$2,000 a month instead of the requested \$2,500 for the billboard on the Township property.

Mr. Weidman made a motion to accept \$2,000 a month on a month to month basis for the lease of the property, seconded by Mr. LaBarbara. All voted yes.

A motion to enter into **Executive Session to discuss Pending Litigation** was made by Trustee Weidman and seconded by Trustee LaBarbara.

Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 11:10 a.m.


Begin Executive Session: 11:15 a.m.

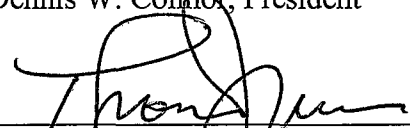
End Executive Session: 11:25 a.m.

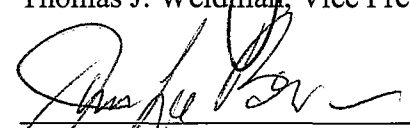
Back in regular session: 11:25 a.m.

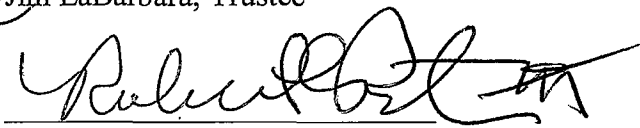
A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

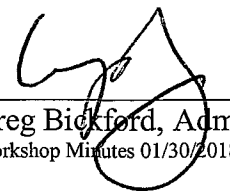
End regular session: 11:25 a.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 01/30/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 13, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Superintendent/Assistant Administrator Kellums was excused.

Cincinnati Bell Presentation Small Cell Project

Mr. Ted Heckmann from Cincinnati Bell presented information on a proposed small cell tower that they are requesting permission to install on Ronald Reagan Drive. It would be located on the south side of the road in the existing sidewalk and in line with the existing street lights. The proposed height is approximately 35 feet. The purpose of the tower is to fill in gaps in cellular coverage.

Mr. Weidman asked if they would consider placing it on top of the wall in the pocket park. Mr. Heckmann stated they could look into that.

The Board agreed to take the request under advisement while Cincinnati Bell looked into the alternative location.

Fire Department Update

Chief Penny reported that Horton Ambulance had submitted their scope of work. Mr. Miller stated there were questions that he has on the warranty since this was not a completely new squad that were answered by Horton. The cost of the refurbishment will be \$138,322 after the insurance claim is applied. The Chief stated that this will effectively be a new squad as the most common wear and tear parts are being replaced.

The Chief reported that Ross McClellan the newly hired firefighter will be sworn in at the Thursday meeting.

Mr. LaBarbara stated that the department received a nice letter from a family whose son was helped out by the Fire Department.

Sheriff Department Update

Lt. Smith reported on a bank robbery that occurred in Mt. Healthy last week. The car that was used was found in the Township and the investigation is ongoing.

Lt. Smith also reported that Deputy Johnathon Hoover who runs a District Three County car is deploying with the Navy for one year and if anyone is interested in sending him care packages they can work with Lt. Smith.

Parks and Recreation Update

Mr. McKeown reported that \$28,000 was offered to Dave Mason and Steve Cropper to perform at the festival in Sycamore and they countered that they would only accept \$30,000. Mr. McKeown noted that the casinos are driving up the prices. Mr. Weidman stated that it's up to our fund raising efforts to make sure we can accommodate the higher cost.

Mr. Weidman made a motion, seconded by Mr. Connor, to agree to \$30,000 for Dave Mason and Steve Cropper for the Festival in Sycamore. All voted yes.

Mr. McKeown reported that the restoration of Schuler park is underway for the 2018 season and work on McDaniel Park will follow soon once the weather cooperates. He also noted that permits for field usage is at an all-time high for the upcoming season.

Mr. LaBarbara noted that Bill Mees recently retired from coaching Indian Hill Boys soccer and asked if a proclamation was in order. Mr. Bickford will contact Mr. Mees to schedule a time to honor his achievement.

Mr. McKeown reported that Landmark Christian will be at the Thursday meeting to present a donation to the Trustees to be used for equipment at Schuler Park.

Maintenance Update

Mr. Bickford noted that the Township has plenty of salt for any remaining snow events this year.

Greater Cincinnati Energy Alliance – Get Efficient

Mr. Bickford presented information on the Greater Cincinnati Energy Alliance – Get Efficient Program. If the Township were to partner with the GCEA, the free program would benefit the Township and its residents by helping homeowners save on their utility bills by investing in energy efficiency and renewable energy projects. The advantage of the program is that it will allow homeowners to tap into long term, low interest unsecured financing. The program is funded for the next two years as part of the Duke Energy utility rate settlement. The only requirement of the Township is that we use our various communication platforms to notify residents about the program. The GCEA handles all aspects of the program.

Mr. Weidman made a motion, seconded by Mr. Connor, to participate in the program, subject to Mr. Miller's review. All voted yes.

Employee Handbook

Mr. Bickford reported that Clemons Nelson and Doug Duckett Consulting have submitted qualified proposals to update the employee handbook. Both firms are quoting a price of approximately \$5,000 on a time and materials basis. Mr. Bickford advised the Board that both firms are highly qualified and would do an excellent job. Should the Board desire an off the shelf handbook, then Clemons Nelson would be the better suited choice and if the Board desired a modification of the existing handbook, then Doug Duckett would be better equipped to do that. Mr. Weidman stated he felt we have a good base for the handbook and we should modify what we have.

Mr. Weidman made a motion, seconded by Mr. Connor, to hire Doug Duckett. There was discussion on the motion. Mr. LaBarbara requested that the book receive an outside review for some of the sections. Mr. Weidman stated that was the purpose of having Mr. Duckett look at the book. Mr. Bickford stated that is what Mr. Duckett would do. He is well versed in the current language of human resources and will make sure the required language and terms are in there. He also stated that the Trustees will have the ability to add and subtract things in the book so that they are catered to Sycamore Township. All voted yes.

Mr. Bickford stated that the Board would be able to have discussions on the book while it was being worked on before the final product is released.

Mr. LaBarbara stated that there should be discussion on employee evaluations for transparency. He noted several examples of what other organizations do ranging from ranking scales to reports as well as using outside firms. He urged the Board to consider this for the future. He noted that reviews are helpful in praising and motivating employees as well as protecting the Township from problem employees.

Mr. Miller stated that this is something Mr. Duckett can consult the Board on and put it in the document.

Mr. Connor asked if there was any legal aspects to placing something in a personnel file and how much of its contents are a public record and if it is possible to separate actions. Mr. Miller stated that when something is in a personnel file, it is a public record. He also noted that some union contracts follow a specific schedule for what can be in the file and how long it can be in there.

Mr. Bickford stated that he has already spoken to Mr. Duckett about performance reviews and there are several ideas that he has which will be presented to the Board for their consideration.

Mr. Weidman noted that several employees who were dismissed in the past had several items in their personnel file. He also noted that he would put this maintenance staff up against any other in the area.

Mr. Bickford recommended to the Board that they wait until Mr. Duckett comes back with recommendations at which point the Board may discuss and decide what works for them at that time.

Upcoming Public Hearings

Mr. Bickford reported that the applicant in the Mercedes Benz case is requesting a continuance to March 15th at 6:00 p.m. He also advised the Board that the Tax Incentive Review Counsel meeting will take place at 6:45 p.m. on March 15th. Mr. Miller stated it would be better to hold the Tax incentive review meeting at 6:00 p.m. in case the Mercedes public hearing went over time. Mr. Bickford advised the Board that the Community Improvement Corporation meeting will be moved to April 5th.

Mr. Bickford noted that Mr. Holbert would be presenting the Mercedes Benz parking lot drawings to the Board so they are familiar with the case prior to the public hearing on March 15. He also noted that the Zoning Commission did recommend approval of the case.

Mr. Holbert advised the Board on some of the communications that he has received on the project including discussion from the Wellington Glen HOA president who was in favor of the project.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase orders for approval:

BPS Heating & Cooling	Furnace for 4713 Orchard Lane	\$2,800.00
Blanket Vendor	Fire Building Costs	\$5,000.00

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve these requests.
Vote: All Aye

Mr. Miller indicated that the closing for the Godar property is slated for later in the week.

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Property Acquisition / Disposition, Personnel Employment, Personnel Compensation and collective Bargaining** was made by Trustee Weidman and seconded by Trustee LaBarbara.

Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 10:09 a.m.

Begin Executive Session: 10:12 a.m.

End Executive Session: 10:43 a.m.

Back in regular session: 10:44 a.m.

Mr. Bickford suggested that the Board consider tearing down the former Taco Bell building while leaving the billboard intact until future development is ready. Mr. Weidman suggested that the billboard be removed as well to maximize the potential of future tax increment financing. Mr. Miller stated that the billboard company is responsible for removing the billboard. He also stated that he would look into the value of the billboard from a land value standpoint. Mr. Weidman made a motion to raze the existing Taco Bell structure, seconded by Mr. Connor. All voted yes.

The resolution "Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-08 approved this 13th day of February, 2018.

Mr. Weidman made a motion to hire Ernie McFarlin as the Planning and Zoning Inspector, seconded by Mr. Connor. All voted yes.

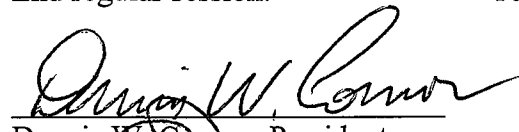
Mr. Weidman made a motion to create a Park Supervisor position to keep up with park maintenance and improvements. The position requires the employee to have a pesticide license as regulated by the State of Ohio. The motion was seconded by Mr. Connor. All voted yes.

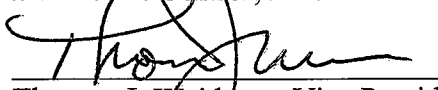
Mr. Weidman made a motion to hire two additional laborers for the Maintenance Department, one to replace Ernie McFarlin and one to enable the Township to bring contracted services back in house. The motion was seconded by Mr. Connor. All voted yes.

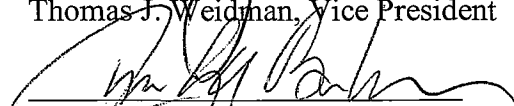
Mr. Miller stated that the Township was required to file the utility aggregation information with the Public Utilities Commission.


A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote: All Aye.


End regular session: 10:50 a.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 02/13/2018

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 15, 2018

The Public Hearing for Zoning Case 2018-03P2 was called to order at 6:30 p.m. by Mr. Connor.

Mr. Holbert presented the case; a request for a PUDII to allow for interior and exterior renovations of the existing McDonald's restaurant including a side by side drive thru.

The Board asked questions about the building materials proposed.

Mr. Jim McFarland, the applicant, of Permit Solutions, addressed the Board. Mr. McFarland brought material samples for the Board to view and discussed efforts made to meet the materials requirement for the overlay district.


Mr. Connor opened the floor for public comments.

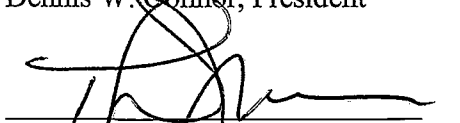
Mrs. Kathy Kugler, of 7106 Tenderfoot Lane, addressed the Board asking about the water runoff and how that would be addressed since the lot is mostly paved.

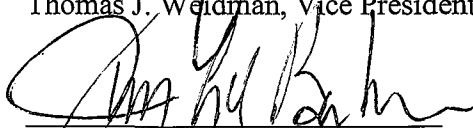
Mr. McFarland answered that he had not been made aware of any storm water issues on the property.


Mr. Holbert noted it is an existing development that was regulated by Hamilton County Public Works and because there is no change to the ISR (impervious surface ratio) it is not necessary to have the site re-evaluated for retention or detention.

Mr. Connor closed the public hearing at 6:54 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 15, 2018

The regular meeting was called to order at 7:00 pm.

The invocation from Community Lighthouse Church of God was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks /Recreation Director McKeown, Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Superintendent Kellums was excused.

Mr. Rusty Young and Mr. Marty Sargent from Landmark Church presented the Board of Trustees with a \$450 donation to be used in the parks. Mr. Young and Mr. Sargent stated that the soccer fields at Schuler Park are the best in the area.

Mr. Connor stated that it was nice to hear the compliments about the fields from someone who uses them.

Chief Penny introduced Ross McClellan to the Board. Mr. Connor then swore in Mr. McLellan as a full time Firefighter/Medic for the Township.

Mr. Connor stated that a three year agreement with the IAFF Local 3498 had been reached. He stated that it was a fair agreement for all parties. The agreement was signed by the Board of Trustees and Mark Singer from Local 3498.

The minutes of the Board of Trustees meetings held January 16, 18 and 30, 2018 were presented for approval. Mr. Connor stated that there were changes to the minutes over the last few days based on comments received. He asked the Board to take a few minutes to read the minutes before they voted on their approval.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve the minutes. Mr. LaBarbara stated that he emailed changes to the Administrator and that the meetings should be on Public Access television. He discussed a quote from his opponents in the election that the Township's membership in ICRC was dropped without any complaints about the service and in doing so they stated they freed up \$120,000 for other services. Mr. LaBarbara stated that not a single meeting was put on the air and that anyone who has cable TV has contributed \$120,000 a year. He also stated that equates to \$1,640,000 over 12 years and that is an unfair tax for a service that the residents did not get. He stated that it's not against the law and that cable subscribers pay five percent (5%) of the gross revenues for cable service which are paid to Sycamore Township in exchange for the profit made from using the public rights-of-way. Sycamore Township received \$280,000 a year. He also stated that he ran on transparency and we should go back to ICRC or use digital tapings to show the meetings on TV or the website and

this should happen soon. He also stated that the workshops should be on TV as well. He requested that this be put on the next workshop agenda. Mr. LaBarbara then stated he did not approve of the minutes because his comments were not put in the minutes.

Mr. Miller stated if there was an objection to the minutes, a written statement could be submitted. He added that there was another corrected version that came out late this afternoon. Mr. LaBarbara stated that he had submitted written comments.

Mr. Connor stated there had been constant revisions to the minutes. He also stated that minutes are not a transcript of the proceeding but rather a recollection of the three trustees of the business that took place.

Mr. LaBarbara stated the he does not agree that minutes are a recollection of the business.

Mr. Porter called the roll. Vote: LaBarbara: No, Weidman: Aye, Connor: Aye.

Mrs. Kathy Kugler, of 7106 Tenderfoot Lane, stated that she would like to see a podium in the Trustees Meeting Room for use by the public. She stated that the new employee handbook is not on the website. Mr. Connor stated that the Board just approved a consultant to begin work on it. She wanted to know if sexual harassment will be dealt with in the manual. Mr. Connor stated it would be.

Mrs. Kugler also requested information on the land use plan update. Mr. Holbert stated he would answer those questions during his report.

Mrs. Kugler stated that she did not know how to find information on the Township website. She also asked how the land use plan would be advertised for public comments.

Mr. Miller asked if it was an issue of finding the website or finding items on the website. Mrs. Kugler stated it was an issue of finding items on the website.

Mr. Bickford stated that the Township addresses issues with the site as we learn about them and he would be happy to help Mrs. Kugler navigate the site.

Mr. Standish Fortin, of 12137 McCauly Drive, thanked the Board for their service and stated regardless of what the Trustees think the "peasants" do belong in the meetings. Mr. Fortin stated that if members of the public show up to the meeting they should be included in the official business. He stated that he had never seen any comment from any citizen in any of the minutes he was able to find on the website. He stated that we are not "peasants" and should not be treated as "peasants." He also stated that \$1.46 million that came from the taxpayers to the Township for a service that does not exist.

Mr. Fortin stated he has also made requests for information from Mr. Bickford that he has not received. He said it is unacceptable that he has not received what he requested.

Mr. Fortin asked the Board what the Trustees will do for a failing school in Sycamore Township. Mr. Connor advised Mr. Fortin that the Township has no control over the local school district. He stated that issues with them need to be addressed to the School Board or Superintendent and Sycamore Township has no legal authority over a school district noting issues of failing schools

are not within the jurisdiction of the Township to address. Mr. Weidman stated that there are six school districts in the Township and we have nearly zero control over them. He also added that they are their own taxing authority and issues with the district need to be addressed with the schools.

Mr. Connor stated that taxes for the school district are collected and distributed by Hamilton County. He also added that, via TIF programs, the Township has been able to provide money to a number of schools within the Township and we do our best to provide a solid economic environment for the schools. He noted that the actual performance of your school district needs to be addressed with the school board.

Mr. Fortin clarified his understanding that the Township will not do anything for the failing schools. Mr. Connor stated the Township has no legal authority over a school district and it's not within the Board's purview.

Mr. Fortin stated that he is a "mere peasant" to which Mr. Connor replied that is an unfair characterization. Mr. Fortin stated that he has taken the time to visit his state representatives and their offices and that there are things being done.

Mrs. Sue Palermo, of 5388 Elmcrest Lane, advised the Board that there is a property that looks to be unsafe on Kugler Mill across from Charter Oak Drive at the expressway as it has fallen limbs and damaged trees. She also stated it looks unsightly and could be a hazard if tree limbs and branches fall into the wires.

Mr. Weidman stated that the Township will check out the property.

Mrs. Palermo stated that the construction of Heitmeyer Reserve has caused some traffic issues. The Sheriff's office was advised, but she was unsure if any action had taken place.

Mrs. Palermo also asked if construction people have the right to block lanes of traffic. Lt. Smith stated that the Hamilton County Engineer would need to approve any lane closure and they may not have been aware of it. He also advised the residents to contact the Sheriff's office in the future and speak to an on-duty supervisor if no action is taken after an initial call.

Mr. Bickford advised Mrs. Palermo that if they used the signboard to notify the closing, it may have been approved by the County in order to tie into the water main as the County was out inspecting the road.

Mrs. Palermo thanked the Board and staff for always getting back to her and helping her neighbors with their issues.

Mr. J. Janus Jr., 4462 Daffodil Avenue, stated he was going to address the Board about Mr. LaBarbara's comments. He apologized in advance as he said he would have recall issues about the meeting and there were several people here now who may not have been part of that meeting.

Mr. Janus advised the Board that many years ago there was an opportunity presented by the Trustees to speak publicly for or against having ICRC. Mr. Janus said he was at the meeting and there were four or five people at the meeting. One of which was Pat Stern, the then director of the ICRC. Also there was Brad Stapleton, who is now the director of ICRC. In addition, there

was a man and his son who lived in the Indian Hill School District and they wanted to broadcast events.

The Trustees voted the concept down despite the three or four people who spoke in favor of it. He then added that an employee of Local 12 had touched base with the Township to broadcast on the two available Township cable channels. He stated that the contract allowed Mr. Bickford to approve any content and that he had sole authority to edit the content.

Mr. Janus stated that this was a long time ago and he apologized for not remembering everything. He stated that there were may have been some sporting events but he could not recall, but after a few years it was gone and nothing was shown. He stated that it was a multiyear agreement that may have been renewed once or twice and the agreement was for thousands of dollars.

Mr. Janus paraphrased what he believed Trustee Richard Kent said at the time that we like people to come before us and discuss their issues in person.

Mr. Janus stated he found it ethically challenging to pay for local access and the right to have it on is solely dependent on a single employee. He also stated that if the old Channel 12 service was broadcasting, Mr. Bickford could edit out comments like Mr. Fortin's peasant comment if he did not like it.

Mr. Janus stated that he was not contacted or paid by anyone to speak about this tonight. He stated he preferred the CSPAN method with multiple cameras with no editing. It was his understanding that with a few clicks and switches it could be done. He also stated that he believes there are others that would like to hear what is going on.

He requested that the Board and those in the audience give strong consideration to what was discussed tonight and he did not appreciate Mr. LaBarbara being told that no one ever said they wanted to stay with ICRC.

Mr. Janus also stated that he is a notary public and would be willing to bring back Mrs. Stern and others to swear them in on a deposition.

Mr. LaBarbara noted that over 50% of the population is over the age of 55 and that the two percent (2%) could be given back to the Township residents. He stated that only three percent (3%) is required, so we can do that.

Mr. Bickford noted that the fee is collected no matter what and, if we don't get it, the state gets it. Mr. LaBarbara stated it's only three percent (3%).

Mr. Bickford addressed Mr. Janus' comments about the ICRC saying at that meeting there were a few people in the audience, Mr. Janus, Mrs. Stern and Mr. Stapleton, present is in support of keeping ICRC. The Board realized that in the one year prior to the meeting there were only five events that were directly attributed to the Township. Mr. Bickford then elaborated on the creation of a Sycamore Township television station. He also stated that he was not given total editorial control of any video that was to air, rather, he was the clearing house for broadcast information and, if something was controversial, it would be brought to the Board of Trustees.

He then stated that the television station never happened because Local 12 created Cincyscape and then went on to produce several videos and programs for the Township.

Mr. Weidman added that one person from Indian Hill was in the audience and his daughter was in a play and he was concerned that it would be able to be broadcast. He further stated that we found that even if we left ICRC Indian Hill would still do productions. He also stated that Indian Hill did not want anything recorded by us because they had their own production. Mr. LaBarbara added that Indian Hill Schools are in ICRC presently. Mr. Weidman stated that Indian Hill Schools produce their own events and then distribute them to ICRC. Mr. Weidman also stated that the Township attempted to film school events for Cincyscape and Indian Hill Schools declined since they did their own production. He noted that Princeton Schools does their own production as well.

Mr. Weidman noted that the individual at that meeting was a friend of Pat Stern's and was worried that ICRC would say that because Sycamore Township is not part of the ICRC we are not going to do the video production. He also noted that Sycamore Township made an effort to add school produced events and Indian Hill Schools declined.

Mr. LaBarbara stated he wants workshop meetings, Township meetings and other events to be on Public Access or at least on video for people to see as in this day and age things have changed and it's relatively inexpensive.

Mr. Weidman added that in the meeting 12 years ago, two of the people that were mentioned by Mr. Janus had a vested interest in continuing to take \$120,000 from Sycamore Township, Pat Stern and Brad Stapleton with ICRC, so he didn't feel that they are qualified to be proponents of us staying with ICRC.

Mr. LaBarbara noted that no meetings were ever broadcast.

Lt. Smith indicated that the monthly statistics have been submitted. He also addressed a shooting at 4563 Elizabeth that is still under investigation. It is believed to be drug related and all parties involved are known to one another.

Mr. LaBarbara asked if there are safety plans for our local schools. Lt. Smith indicated that there are active shooter plans for all schools and that drills take place utilizing those plans. Chief Penny indicated that the State of Ohio has requirements for those plans to be in place and that the Fire Chief and Sheriff's office must sign off on the plans.

Chief Penny presented the January statistics and indicated that there were 426 runs which is up from the normal number of January runs. He also noted that we are averaging 13 runs per day which is up from the average of 11.4 runs per day.

Mr. Miller stated the Horton agreement has been reviewed and they are offering a seven year warranty.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to sign the agreement with Horton. All voted yes.

Mr. McKeown reported that both national acts are confirmed for the Festival in Sycamore. Dave Mason will perform on Friday and Night Ranger will perform on Saturday.

Mr. Bickford indicated that the Township, Hamilton County and City of Sharonville are reviewing the consultants for the Fields Ertel / Conrey road improvement project.

Mr. Bickford reported that Mr. Miller had reviewed the insurance for the gas service main that will be installed across the street for the new single family home and he is satisfied with it. Mr. Bickford indicated that there is \$1 million in coverage with the Township named as an additional insured. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve. All voted, yes.

Mr. Bickford indicated that the audio equipment is on order and the staff is working on preparing for its installation.

Mr. Bickford advised the Board that there are potentially three private lead water service lines located in Sycamore Township that run from the main to the house. The Greater Cincinnati Waterworks is requiring those lines to be replaced if the water main is ever updated.

Mr. Bickford noted that the mains that serve the lines are relatively new so this should not be an issue for those residents for some time. He also noted that Waterworks will provide funds for part of the replacement.

He also pointed out that there are other Townships and Cities that have almost all of their service lines as lead and Sycamore Township is fortunate to have nearly all of their lines as non-lead.

Mr. Bickford stated that there have been several reports of coyotes in the area. He advised the residents that the Township is not authorized to trap them and remove them and the Sheriff's Office will not come and shoot them. He stated that the Township advises residents to hire a professional trapper to remove the animal.

Mr. Bickford noted that the law allows for a resident to discharge a firearm on their property. Lt. Smith stated, while it is legal, he advises residents not to do that. Lt. Smith also stated that neither the Township nor the Sheriff's Office will remove a dead animal from private property.

Mr. Bickford reported that the Greater Cincinnati Energy Alliance is excited about Sycamore Township participating in their energy efficiency program.

Mr. Bickford stated that the March 1, 2018 Trustees meeting was tentatively moved to February 28. He advised the Board that there will be no business that night. Mr. Weidman made a motion, seconded by Mr. Connor, to cancel the February 28th meeting. All voted yes.

Mr. Bickford reported that the Kenwood Women's Club will no longer operate after 2018. The Board directed Mr. Bickford to prepare a resolution honoring the Women's Club for their years of dedicated service.

Mr. Bickford reported that the annual County Engineer / Township Trustee dinner will take place on March 1, 2018.

The following purchase orders were presented for approval:

Blanket Vendor	Equipment for New Engine	\$5,000
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request.
Vote: All Aye.

Mr. Holbert stated that the property referenced by Mrs. Palermo is owned by Indian Creek and he will send them a noticed to clean the property and work with the Hamilton County Engineer and ODOT to get the right-of-way portion of the property cleaned.

Mr. Holbert advised the Board that the new Zoning Resolution will be available for public review next week on the Township website. It will also be sent to regional planning for their review. Finally, it will be reviewed by the Zoning Commission and ultimately approved by the Board of Trustees. Mr. Holbert stated that the land use plan will follow after the Zoning Resolution is adopted.

Mr. LaBarbara asked if this was part of changing and reviewing the zoning laws. Mr. Holbert stated it was.

Mr. Bickford advised the Board that the plan will be a living document to better serve the residents and business community.

Mr. Connor commented that it is a complex process and he is happy to see the continued progress.

A communication from Carol and Bruce Honsaker thanking the Sycamore Township Parks & Recreation Committee for their nomination as one of the top three homes for the Dillonvale Luminaria and for all the hard work that goes into the event was read by Mr. Porter.

A communication from Aaron and Shelly Schluter thanking Firefighter/Medics Fitzpatrick and Braun for the professional care and EMS Transport of their son was read by Mr. Porter.

Mr. LaBarbara requested an update on the Ohio Checkbook. Mr. Bickford advised the Board that the January data was sent to the Treasurer's Office for inclusion on the website. He also stated that they requested multiple years of data which they would not receive since the Board authorized January 1, 2018 and forward to go on the site. In addition, the accounts / funds have been changed so that previous years will not match up with the 2018 data.

Mr. Connor stated the website recently became compatible with the Township's fund management system and that the old information can't be retrofitted.

Mr. Bickford stated that there would be a significant amount of work required at the Township and the data would not portray an accurate picture which is why the Board authorized January 1, 2018.

Mr. LaBarbara noted that the Township has changed Resolution 2015-112 to include citation service via mail instead of personal service.

Mr. Bickford noted that if the civil citation does not have perfected certified service, a Sheriff's Deputy or other agent of the Court will make personal service.

Mr. Connor stated that if the Sheriff's Deputies see a violation of a state statute in the right-of-way they are still able to issue citations.

The resolution "Approving a Major Adjustment to the Olde Montgomery Planned Unit Development" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2018-09 approved this 15th day of February, 2018.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to direct Mr. Miller to prepare a resolution approving the PUDII request for Case 2018-03P2 subject to the conditions of the zoning commission including that 75% of the building be of the preferred building materials, no cell towers be permitted on site, no billboards on site, and they must meet the landscaping requirements on the south property line. Vote: All Aye.

The resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12172 5th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2018-10 approved this 15th day of February, 2018.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12164 5th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2018-11 approved this 15th day of February, 2018.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12093 6th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2018-12 approved this 15th day of February, 2018.

The resolution "Providing for and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11962 4th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2018-13 approved this 15th day of February, 2018.

The resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8671 Darnell Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2018-14 approved this 15th day of February, 2018.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-15 approved this 15th day of February, 2018.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-16 approved this 15th day of February, 2018.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-17 approved this 15th day of February, 2018.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-18 approved this 15th day of February, 2018.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-19 approved this 15th day of February, 2018.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-20 approved this 15th day of February, 2018.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-21 approved this 15th day of February, 2018.


The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-22 approved this 15th day of February, 2018.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-23 approved this 15th day of February, 2018.

The resolution "Amending the Effective Date of 2018 Rates of Pay, Amending the Rates of Pay for Township Employees, Establishing the Rate of Pay for a New Township Employee" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-24 approved this 15th day of February, 2018.

The Receipts and Disbursements of February 15, 2018 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.


I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

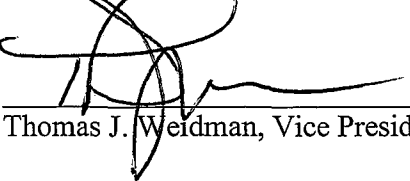
Signed: 
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to accept them.
Vote: All Aye.


A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 8:42 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
02/15/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 27, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Fiscal Officer Porter and Parks/Recreation Director McKeown were excused.

The resolution "Approving a Site Plan for the McDonald's Restaurant Development in Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2018-25 approved this 27th day of February, 2018.

The resolution "Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2018-26 approved this 27th day of February, 2018.

Chief Penny advised the Board that Dr. Jay Johannigman will present a "Train the Trainer" program to control bleeding from a gunshot or other wound in the field where the patient runs the risk of bleeding out. The idea of the program is to train Township Fire and EMS personnel to be able to train school employees on how to deal with these incidents. Channel 9 will tape the training process and interview those involved to get awareness out there about the program.

The Chief also reported that the Department is sending two Firefighters to the ALICE Training program. The Chief stated this is an important program in today's environment and they are serious about the training and public awareness.

Chief Penny reported that the new pumper is almost complete and is currently being inspected by our crews. The final delivery should be within the next three weeks.

Mr. Weidman asked about the final cost. Chief Penny noted it was approximately \$640,000 which was priced very well for what we received. It is a better value than the Seagrave brand and many departments in the area are purchasing these.

Lt. Smith reported that he had met with Kathy Kugler on Tenderfoot about coyotes and out of that conversation she inquired about starting a block watch program for Superior Heights. Officer Bittermann will take the lead in starting the program.

Mr. Bickford reported that information about the national acts for the Festival in Sycamore is starting to circulate and we are beginning to receive calls.

Mr. Kellums reported that the Township crews are attempting to get the fields ready for the upcoming season. He also reported that there have been many drainage problems and high water reported throughout the Township and his crews are addressing any issues that arise.

Mr. Kellums stated that he is working with the County and Sharonville on the Fields Ertel / Conrey Road improvements. The RFQ's (requests for qualifications) have been submitted and they are being reviewed now.

Mr. Kellums stated that all but four out of the 70 parcels on the Sycamore Road project have signed the easements and of those four there are two that may need to go through the establishment process.

Mr. Kellums reported that he will be meeting with a resident about a monarch butterfly station in the cemetery across the street.

Mr. Weidman stated that she is a resident on Kenwood Road.

Mr. Connor asked if there was a timetable for easement acquisition. Mr. Kellums stated there is not a firm deadline, but the Township is hoping to begin bidding the project as soon as this summer. He stated that if establishment is required, it will be approximately three to four months before the process will be completed.

Mr. LaBarbara asked about the status of Kugler Mill Road. Mr. Kellums stated that it is dependent on a grant. He also added that Kugler Mill is a County Road and the Township's portion of the project is the sidewalks and storm sewer. However, the County will not complete the road paving unless it receives a grant for its portion. He also noted that we thought there would be returned grant money from last year, but unfortunately, none was returned.

Mr. Kellums also indicated that the Township would be competing with itself for grant money because of the Fields Ertel / McCauly project.

Mr. LaBarbara asked who will fix Kugler Mill. Mr. Kellums stated that he talked to the County about repairing Kugler Mill, Deerfield, and Blue Ash Roads because of the potholes. He noted that there have been several complaints about potholes and they have all been on County roads.

Mr. Bickford stated that he had researched some information for the Board based on discussion from the last meeting in order to aid in their discussion on this topic.

He advised the Board that Franchise Fees are governed and regulated under Section 622 of the Cable Communications Act of 1984 and amended by the Telecommunications Act of 1996. It allows for a fee of up to five percent (5%) of gross revenues from the operation of the cable system – video service delivery portion only and not telephone or internet access. The act also says that it is for the use of public property and right-of-way. He also noted that the cable company considers it a cost of doing business and is no different than say the electric bill for the operation. The only difference is the FCC allows the cable company to show it as a charge. The act also allowed the formation of PEG channels if requested by the franchise holder, but they were not required as part of receiving the franchise fee. The local community can designate how the funds are utilized and is under no obligation to provide any local programming.

Mr. Bickford noted that the ICRC was formed in 1990 in response to the Cable Communications Act of 1984 to make sure that cable services were extended to new developments and along new roadways. At the time, the FCC allowed a "regional council" type of quasi government (ICRC)

to also act as watchdogs and clearing houses for cable information and complaints. He also noted that the State Franchise has now taken over and the function of ICRC is no longer for that purpose.

He advised the Board that the original Time Warner franchise ran from July 21, 1994 thru September 24, 2007 when the State franchise took over. He noted that Section 5 of the agreement states that Time Warner shall pay for use of the streets and other facilities of the township. The rest of the document deals with operation of the system and deal with issues about indemnification, granting of PEG channels, inspection of the books, prompt payment of the five percent (5%) fee, technology upgrades, FCC filing, reporting, free cable to public entities, how they must update their system, who they can hire (can't discriminate,) etc. It also talks about the technical requirements of being able to play videos.

Mr. Bickford stated that he listened to the audio from the February 2, 2006 meeting and advised the Board that Andrew Burgess, a senior at Indian Hill at the time, had used the Indian Hill School facilities that were modeled after ICRC. He noted that some hardware and software was donated to Indian Hill Schools from ICRC, but production was done at Indian Hill and broadcast on ICRC.

Mr. Bickford stated that Mr. Janus spoke in favor of keeping ICRC and his comments were mostly about seeing the other local governments on TV (Hamilton County, etc..) and that it didn't matter if it was ICRC or not, he just wanted it on TV, both Cincinnati and Hamilton County. Mr. Weidman asked Mr. Janus if his major concern was losing his access to local government and Mr. Janus answered yes.

Mr. Bickford reported that Stephen Thomas Rice from Larchview did a public access program about the woods in Dillonvale and was in favor of keeping ICRC. He also said it was a very emotional issue for him as he wanted to save the woods with his program.

Mr. Bickford stated that Trustee Bishop said that, leading up to the February 2, 2006 meeting, the Township had requested info from ICRC on their programming. He noted at the time that no information was received until the meeting. Mr. Bickford continued by stating that Mr. Bishop asked the ICRC to show what the Township was getting for the approximately \$100,000 per year noting that the budget showed capital expenses and that their budget was over revenues.

Mr. Bickford advised the Board that Mr. Weidman gave an analogy of ICRC to a library. A library provides services to 100% of the people whereas ICRC is only 60% at best. Mr. Weidman pointed out that ICRC excludes 40% of our residents right out of the gate.

Mr. Bickford noted that there was discussion on the events listed under Sycamore Township and of the 52 listed, only four, which were zoning meetings, were listed as direct Sycamore Township events. The rest were events that were widespread and may have involved someone with a tie in to the Township.

Mr. Weidman stated that he wanted to make it clear that those were zoning meetings and were not typically broadcast. Mr. Bickford stated that was correct, they were the Moeller High School zoning hearings.

Mr. Bickford then went on to explain that he was asked by the Board at the time to come up with alternatives in order to get the broadcasts out.

Mr. Bickford explained that Mike Berens was here at the time and he stated that he had received two calls on the issue. One was a resident who worked for Media Bridges, another local access provider who was in favor of keeping ICRC and he also stated that a resident who works for a nonprofit that advertises with ICRC. Mr. Bickford also noted that the discussion that took place at the February 2, 2006 meeting was limited.

Mr. Bickford reported that Mr. Bishop then made the comment that this has been in the paper, was announced and was even on the Star 64 news yet despite all of that there were only 16 people in the audience. Mr. Bishop further stated that if we say we are building a shopping center, 200 people show up. Mr. Bickford explained that this was taking place at the time Shoppes of Kenwood was going through an expansion.

Mr. Bickford went on to explain that on February 2, 2006 the Board voted to cancel the contract with ICRC. He said that in May of 2006, Time Warner gave us three dedicated channels and the final budget ended up being \$20,000 for equipment which included intake machines and on screen graphics. He also reported that the plan was to air events submitted and not edit any of them. The only thing we would do is to make sure that whatever was submitted would meet FCC decency standards.

Mr. Bickford then stated that before the project got underway, Local 12 created Cincyscape and the Township started with that program in January of 2007. The Township was with them for seven years and received two professionally produced videos, one for economic development and one for residential quality of life. He explained that they did an average of 13 events per year and it included mostly high school events as well as some of the Township's concerts where videotaping was allowed.

Mr. Connor asked what the cost of Cincyscape was. Mr. Bickford stated it was a sliding scale and he believed it was \$20,000 in the first year and \$13,000 in the final year.

Mr. Bickford stated that on September 24, 2007 the State of Ohio created a statewide video service authorization act which took all existing franchise agreements and put them under State control.

The Township then passed resolution 2008-20 which authorized the continuation of the video franchise fee and is in effect for Spectrum and Cincinnati Bell. He also reported that the franchise fee goes directly into the general fund.

Mr. Bickford reported that he spoke to Charter Communications and they advised him that Time Warner had set up Sycamore Township on shared nodes with Sharonville, Symmes, and Princeton and, in fact, some Sycamore Township residents still had access to ICRC. He advised the Board that if they went back to ICRC, Charter would charge an engineering fee to recreate the proper nodes which was never done in the first place.

Mr. Bickford reported that all the surrounding communities charge the five percent (5%) fee except for Blue Ash which charges three percent (3%).

Mr. LaBarbara stated that Green Township, Colerain Township, Winton Woods and several others broadcast their meetings or put them on their website

Mr. LaBarbara noted that the word tax was used in the ICRC contract.

Mr. LaBarbara also stated that the FCC established fee is three percent (3%) but would approve up to five percent (5%) if they were found appropriated with the planned local regulatory program. He then said that the franchising authority could use the money for any purpose and that the higher fee required the authority to prove that the cost of the cable regulation required the higher amount. If the higher fee was not explained, then they would not raise the three percent (3%) ceiling.

Mr. LaBarbara also stated that the 1996 Telecommunications Act did not change that requirement. He noted the word is not tax, but in Section 602 they interchange the word tax and fee.

Mr. LaBarbara asked about the fee paid to the ICRC. Mr. Bickford stated that it was generally 40% of the received franchise fee.

Mr. Bickford advised the Board that, if they took away part of the franchise fee, new revenue would be needed as the \$100,000 is the equivalent of funding, for example, a police officer or two fire fighters.

Mr. LaBarbara stated he wants to see the meetings recorded on the website and stated that ICRC would come and make a presentation. Mr. LaBarbara stated he likes the way they format things and specific items are broken down on their website. He stated he would be in favor of recording these meetings and the Thursday night meetings.

Mr. LaBarbara presented information on the cost of a camera and stated we could purchase one to use.

Mr. Bickford reported that Charter will not share exact numbers on subscribers but he noted that the franchise fee is starting to see the effects of cord cutting and that will probably continue into 2018 and beyond.

Mr. Connor stated that he has no interest in joining ICRC because it means that we will pull money out of safety services and other budgets to fund the ICRC.

Mr. Weidman stated he remembered when Bob Schuler had a program on ICRC back when the cube remotes were used and they could track viewers, he said that the show aired three times and there were 18 views of it. He also stated that he is not sure people are clamoring to see these videos.

Mr. Weidman stated that in 2006 he strongly supported leaving ICRC because of the cost and he would not support rejoining it as it is a waste of taxpayer dollars. He stated that if there is an alternative way of getting the information out there without spending the money then he would entertain it.

Mr. Miller stated that he was president of the ICRC for two years and during that time there was a lot of concern over censoring the information that was requested to be played on the system. He also stated that back in 1994, it was a different climate, where there was no completion in the cable business and the agreement existed to make sure that service was delivered.

Mr. Miller also stated that it would be difficult to show the meeting in the hearing room because of the different angles and it would require multiple cameras and any computer graphics that are shown on the monitors could not be on the video. He also stated that additional personnel would need to be hired to take on the workload.

Mr. Connor noted that someone would need to direct the meeting in order to get the proper angle.

Mr. Miller noted that he is on the Sharonville node and sees some of the programming for the Reading council and the ICRC switches the cameras. He also stated that is what the ICRC does and it is an expensive way to go about it.

Mr. Connor stated that based on his experience it would take a minimum of three cameras and would require someone to be able to switch them live and if you wanted to edit it afterwards you would need to have someone stitch the videos together.

Mr. Weidman asked if we could make the audio available.

Mr. Connor stated it could be done but we are working on the assumption that people are clamoring for this content. He noted that if people were interested in the content then there would be more people at the meeting.

Mr. Weidman stated that we could try the audio and see what kind of usage it gets.

Mr. Connor stated that we are upgrading the audio in the meeting room and perhaps we should wait until the new equipment is installed to get a quality recording which could then be sent out as a podcast on the website.

Mr. LaBarbara says you want to be transparent it should be on video. He stated it can be purchased for \$840 or we can rent a camera and try it out inexpensively.

Mr. Connor noted that the camera may not have the proper lens to properly record in that environment.

Mr. Weidman asked Mr. LaBarbara what the difference was in audio versus video in transparency.

Mr. LaBarbara stated that in this day people want to see the video.

Mr. Weidman noted that the Township has been transparent for years. If people seek information, it is provided by law. He feels that the audio will provide transparency.

Mr. Weidman suggested that we try the audio and then, if it's popular and in demand, they could discuss moving to video at a later date.

Mr. LaBarbara suggested that two percent (2%) of the franchise fee be given back to the residents since there is no public access. He also suggested that the Board take comments on it at the next meeting.

Mr. Connor stated that the money is not earmarked for TV. He noted that the franchise agreement states that there is no obligation to provide alternative programming on the public access channels. He also noted that the money is for access to the right-of-way and can be used how the Township sees fit.

Mr. Miller stated that at the time if we were not allowed to charge five percent (5%), Time Warner would have raised the issue.

Mr. Connor stated that this will be revisited after the audio is installed.

Mr. LaBarbara asked for public comment and there was none.

Upcoming Public Hearings

Mr. Bickford advised the Board that the JEDZ meetings are scheduled for Thursday, March 1st and that there is an open house scheduled for the properties next to Jewish Hospital on March 12th. He also advised the Board of a public hearing for a property on Kemper Road on March 19th.

Mr. Bickford advised the Board that the Mercedes Benz public hearing was scheduled for March 15th at 6:00 p.m.

Mr. Bickford stated that the Hills property is scheduled for another open house on April 9th as the approved residential plan has fallen through at this time. Mr. Holbert advised the Board on the history and proposal for the Hills property.

Mr. Bickford advised the Board on how the open house process works. He also recommended to the Board that no elected official attend the open house as it is between the residents and applicant.

Schedule

The schedule of upcoming events was read by Mr. Connor.

Mr. LaBarbara stated he won the election on transparency. He stated that the door is now open before the meeting. He noted that before the door was open there were two Trustees talking which is a violation of the sunshine laws.

Mr. Miller stated that it is not a violation of the sunshine law to have two Trustees in a room talking to one another. He stated that they could talk to one another but that they could not discuss business. He advised Mr. LaBarbara not to say that it was a violation just because the door was closed.

Mr. Weidman stated that Mr. LaBarbara is reckless with the facts sometimes.

Mr. Miller stated that it is nice that the door is opened, but it wasn't a violation of the sunshine laws.

Mr. LaBarbara stated he brought this up because he did not feel the minutes represented what he said and that's why he wants the video.

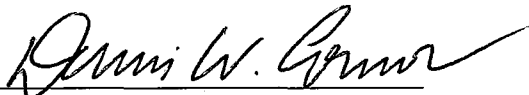
Mr. Miller stated that the audio will provide that also.

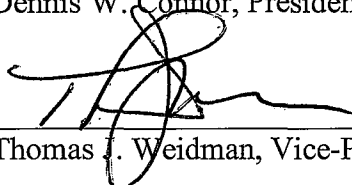
Mr. Bickford stated that he creates the minutes off of the audio and he believes the minutes represent what took place at the meeting. He noted there are often times a difference in what was said versus what was meant. He also stated that a lot of work goes into making the minutes as accurate as possible. He stated that the audio for the meetings is available should anyone want to listen to it.

Mr. Connor stated that the Attorney General's Yellow Book states that minutes are not a verbatim transcript of a meeting. They are intended to give the public an indication of the discussion and rationale for a vote.

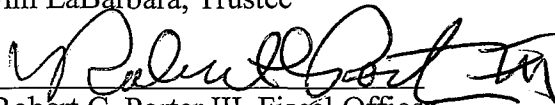
A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

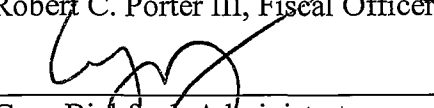
End regular session: 9:53 a.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice-President

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 02/27/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
March 13, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Corporal Kidd from the Hamilton County Sheriff's Office. Lt. Smith was excused.

4462 Daffodil Avenue

Mr. Holbert reported that the property was in compliance with the accessory structure code requirement. He stated that some work needed to be done on the windows, but in terms of the court action, the condition has been abated. Mr. Weidman made a motion, seconded by Mr. Connor, to dismiss the court case. Mr. Porter called the roll, all voted aye.

Small Cell Towers

Mr. Holbert reported that he received a letter from Cincinnati Bell about the small cell project moving forward. He stated that the Board had requested more information on moving the tower up to the top of the wall, however, no information has been received from Cincinnati Bell.

Mr. Bickford pointed out that Ronald Reagan is not dedicated right-of-way.

The Board stated that Cincinnati Bell should continue to look at placing the tower on top of the wall in the passive green space.

Basketball Hoops in the Public Right of Way

Mr. Holbert stated the Township has notified several residents of basketball hoops that are located in the right-of-way and to date, none of the issues have been abated. Mr. Holbert requested direction from the Board on how to deal with those items. He stated that the next step would be to remove the obstructions, but wanted direction from the Board before staff proceeded.

Mr. Holbert reported that Indian Hill, Madeira, Montgomery and Wyoming all consider them hazards and deal with them accordingly.

Mr. Bickford stated that we have been notified by our insurance carrier that, because we are aware of the obstruction, any liability from them being in the right-of-way would fall back onto the Township.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to send one file notification on the obstructions with a 30 day time limit. The notice will come from the Road Superintendent. Mr. Porter called the roll. All voted aye.

Maintenance Department Update

Mr. Kellums reported that Shelter #2 at Bechtold Park needs to be replaced. He stated that it would be similar to the new Shelter #3 replacement from a few years ago with a steel structure

and stone column bases. Brandstetter Carroll submitted a proposal for design services in the amount of \$11,300. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to hire Brandstetter Carroll to design the new Shelter #2. Mr. Porter called the roll. All voted yes.

Mr. Kellums reported that he has received two proposals for sidewalk engineering on Garden and Silvercrest. Brandstetter Carol submitted a proposal in the amount of \$23,700 and Choice One Engineers submitted a proposal of \$27,600. Mr. Kellums stated that they will be looking at the most efficient way to construct the sidewalks with a minimal impact to existing trees utilizing existing right-of-way. There will also be crosswalks connecting to the existing sidewalk network. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to direct Mr. Miller to prepare a resolution hiring Brandstetter Carol as project engineers. Mr. Porter called the roll. All voted yes.

Mr. Kellums reported that a storm sewer had collapsed on Mantel Avenue at Wicklow Avenue in Dillonvale and has created a sinkhole in the road. This appears to be the result of a Greater Cincinnati Waterworks pipe issue. The Township is requesting that Waterworks pay one third of the cost. The lowest quote for repair was from Hartman & Smith Construction Co. for \$31,750. Mr. Weidman made a motion, seconded by Mr. Connor, to direct Mr. Miller to prepare a resolution authorizing the repair with Hartman & Smith Construction Co.. Mr. Porter called the roll. All voted yes.

Mr. Kellums reported that Adleta Construction is back working on Galbraith Road and it is expected to be paved later in the spring.

Mr. Kellums also reported that the Montgomery Road Sidewalk, Phase Two is in the final stages of restoration and should be finished soon.

Mr. Kellums stated that he had received a request to create a monarch butterfly station in the Kenwood Road Cemetery. It would involve a walking path and plantings such as trees and wild flowers that were conducive to the monarch. The Board directed Mr. Kellums to research the issue of creating such an area in a cemetery and to see if it can be a Boy Scout / Eagle Scout project.

Mr. Kellums reported that Hamilton County has selected Bayer and Becker to do the engineering for the Conrey / Fields Ertel / McCauley project. Sycamore Township has agreed to pay one third of the total engineering cost as a construction contribution if the project starts construction.

Mr. Kellums reported on a potential deal for Rumpke's services to Township residents where their overall bill would be lowered and everyone would be offered free recycling. Mr. Kellums stated that 48% of Township residents currently recycle. This program would aim to increase that rate and lower the Township costs for the dumpsters. The new rate would be 18.55 per month with recycling which is a savings of over \$5 per month. All residents would have the option of a larger recycling container at no additional charge. The recycling would be picked up every other week. Mr. Kellums stated that this will save the Township over \$9,000 per year in Rumpke charges at Township facilities. The rate would be good through 2019 and would be subject to a two percent (2%) increase in 2020. Mr. Kellums also stated that this offer is valid for all Township residents and is not a mandatory program. He also requested that, if the Board

is interested in endorsing the program, they take a vote. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to endorse the program. Mr. Porter called the roll. All voted yes.

Mr. Kellums reported that the stone wall on Kenwood Road near the Kenwood Towne Centre property is rapidly deteriorating and is in need of repair or replacement. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to seek proposals from qualified firms to either repair or replace the wall. Mr. Porter called the roll, all voted yes.

Mr. Kellums stated the Township is considering applying for a CMAC 80/20 grant to install sidewalks on and repair / repave Kemper Road from Deerfield Road to Snider Road. The grant would pay for 80% of the work with the Township and other governmental partners contributing the remaining 20%. Mr. Kellums stated he would have more information at a later meeting.

Mr. Kellums reported that the eight year old super shelter in Bechtold Park is starting to deteriorate. He will be meeting with a structural engineer to assess what will be needed to repair it.

Mr. Weidman reported that he met with Tim Ingram, Health Commissioner, and Greg Kesterman with the Health Department about the ongoing sanitary sewer cross connection issue on Spirea and Largo. He stated that the Health Department is working with the Prosecutor's Office to require residents to work with MSD in order to complete the test so a final determination can be made on how to deal with the problem.

Fire Department Update

Chief Penny reported that the February statistics were not as busy as January. He also reported that two Firefighters are scheduled to attend ALICE / Stop the Bleed training. In addition, the department will be working with the Sheriff's office on active shooter training specifically on how to enter the building during an event.

The Chief also reported that Horton is scheduled to take the damaged squad this week to begin the re-chassis process.

Sheriff Department Update

Corporal Kidd stated the Sheriff's Office had nothing to report.

Parks and Recreation Update

Mr. McKeown reminded the Board that the Twilight Concert on June 10 will feature the Jump n Jive show band at Bechtold Park.

Mr. McKeown stated that the soccer fields in McDaniel Park will be closed this spring so they can be reseeded and top-dressed with soil so they are ready for the heavy fall season. He also stated that baseball at Schuler starts this week and there are three separate organizations using the field.

Mr. McKeown reported that many vendors are interested in booths for the Festival and the committee will meet in May to award spaces.

Upcoming Public Hearings/Township Meetings

Mr. LaBarbara asked if an item could be added to the workshop agenda for public comments.

Mr. Bickford stated it was up to the Board. He then presented information that was previously requested by the Board on Township meetings. He stated that during the last three months the Township has cancelled one meeting a month and has not missed a beat. He suggested that there could be three meetings a month instead of four and that the first Thursday meeting would be held since it corresponds with Zoning Commission meetings and meets their time frame for public hearings and legal advertising requirements.

Mr. Miller stated that we have twice as many meetings as Anderson who follows a similar format. He also noted Colerain only meets once a month. Mr. Bickford stated that Colerain calls special meetings as needed.

Mr. Weidman stated that we will call special meetings as well.

Mr. Bickford noted that from a staff standpoint a lot of effort goes into those Thursday night meetings.

Mr. LaBarbara noted that several Townships do no workshops. He stated he would be for one workshop and two Thursday night meetings or just the evening meetings like Green Township does where it is wide open where people can talk. He stated that he listened to all the audio from all the meetings and stated that it's atrocious and it's a tough job to figure out what everyone has said.

Mr. LaBarbara said the Thursday meeting recordings were fine and workshops should be moved in there.

Mr. Bickford stated that it's up to the Board to decide where and when the meetings are.

Mr. Weidman stated that more work gets done at the workshop meeting and he is not opposed to trying two workshop meetings and one Thursday night meeting and if it becomes a problem then we can go back to two and two.

Mr. Connor agreed. He noted that today was an example where a lot more work gets done and Thursday becomes more ceremonial.

Mr. Miller suggested the Board take a vote to cancel the second April, May, June meetings.

Mr. LaBarbara noted that the meetings were created to be ceremonial. He stated he went back over the meeting minutes and they are only 25 minutes because everything is done in a workshop. He also stated that there are only two people in the audience, Jay Janus and someone else. He stated that he believes there should be two meetings in the Hearing Room where everyone can see it. He also stated the doors should be open and there should public comment at the workshops.

Mr. Connor stated that he has no problem moving the meeting into the Hearing Room.

Mr. Porter added they could move workshops to night if you want public comment.

Mr. Bickford stated that not all members of the public can make it at night.

Mr. Weidman stated that Mr. Miller had a good suggestion to cancel the second meeting for the next three months and see how it goes. He also stated that he thinks the conference room is a better space to have the workshops but will yield to the Board.

Mr. LaBarbara asked if the Board would be interested in public comment during the workshops.

Mr. Bickford noted that the Board currently allows pertinent comments on workshop agenda items. He also noted that Anderson does not allow any comments at their workshop meetings.

Mr. Weidman clarified that it was applicable comments on items.

Mr. LaBarbara clarified the discussion stating that we are going to move the meetings into the hearing rooms and add an item for public remarks.

Mr. Connor stated neither of those things are what Doug suggested.

Mr. Weidman made a motion to cancel the April, May, and June meetings. Mr. Connor seconded. Mr. Miller pointed out that the first Thursday in July is the fifth and that may be a problem with the Fourth of July holiday because there people may be out. Mr. Weidman stated that the Board can address that at a later date noting he doesn't think it will be a problem. Mr. Porter called the roll. LaBarbara no, Weidman yes, Connor yes.

Mr. LaBarbara made a motion to move the workshop meetings to the Hearing room, seconded by Mr. Connor. Mr. Weidman stated he thought the workshop meetings work better in the conference room. Mr. LaBarbara stated that Mr. Weidman just stated he had no problem moving the meetings. Mr. Weidman stated he did not say that, he said he would yield to the Board. Mr. Porter called the roll. LaBarbara yes, Weidman no, Connor yes.

Mr. LaBarbara made a motion to place a specific agenda item for public comment on workshop items. Mr. Connor seconded. Mr. Weidman stated he did not have an objection to the public speaking on a specific agenda item but did not want comments on non-agenda items.

Mr. LaBarbara commented that Mr. Weidman did not want someone talking about something that, for instance, Tracy was bringing up, because traditionally that has not been done.

Mr. Weidman clarified that he did not want to have the same open public comments on a workshop that are on a Thursday night meeting. He explained that if someone wanted to come in and address something specific to the workshop they could, but if they wanted to come in and talk about something totally off the subject, he was opposed to it.

Mr. Weidman stated if it was something that was talked about at the workshop, like the storm sewers on Spirea, then that was fine, but he was not interested in someone coming in and talking about the fact that their leaves were not picked up. Mr. LaBarbara stated he agreed with that.

Mr. Miller stated that out of this process the residents need to learn that they can go to staff and most times it will be solved and, if it is a big enough issue, staff will put it on the agenda. He also stated that he sees many times these issues end up getting bogged down and no work gets done.

Mr. Connor brought up the example that in a previous meeting the Board allowed Mr. Carter to speak at the workshop since it was an issue that he was involved in. He also noted that in another instance, the Board was discussing an internal matter and comment was not allowed since it was not pertaining to that discussion. He went on to say that we do allow attendees to comment if it's relevant to the discussion and that is a policy the he believes is sufficient.

Mr. Weidman noted that is a reasonable compromise considering Anderson does not allow anyone to speak.

Mr. Bickford noted that Sycamore Township allows much more than any other Township as far as public input in a workshop.

Mr. LaBarbara stated he wanted the public remarks and could it be worded a certain way.

Mr. Miller stated that, depending on the motion, you may not be changing the way things are already done. He noted if there is someone in attendance who has information on a topic being discussed, the Trustees have never prohibited anyone from speaking when it's relevant.

He also noted that the "open talk about anything you want to talk about" meeting with the Trustees is the Thursday night meeting.

Mr. Weidman noted that we are not changing anything. He referenced Mr. Connor's example of Mr. Carter's issue on the agenda. He also noted that open comments take place at the Thursday night meeting.

Mr. LaBarbara stated that he doesn't think a lot of residents know that. He has been told by residents that they are not allowed to speak at these meetings.

Mr. Connor stated that how would anyone know that if they don't come to the meeting.

Mr. LaBarbara stated that's what he heard.

Mr. Miller noted that when someone who is unknown comes to a meeting, he has never seen an instance where someone did not ask "is there something we can help you with?"

Mr. LaBarbara said he was fine with that and let's see how it goes in the Hearing Room and we can address it later.

Mr. Connor noted there is still a motion on the table.

Mr. LaBarbara withdrew his motion.

Mr. Miller noted that the residents would be better talking to staff beforehand.

Mr. Bickford noted that staff solves a lot of problems that the Board never sees. Mr. Miller stated that not a lot of people know that. Mr. Bickford stated that's not necessarily the case.

Mr. Miller stated that at a lot of the open comment sessions a resident will stand up with an issue that no one has heard about and the response is that staff will check it out.

Mr. Bickford noted that the times for the previously scheduled public hearing for Mercedes Benz could not be changed to accommodate the tax incentive review hearing since notification had already been made. If the hearing goes into the tax incentive review time then the hearing will be paused and then resumed after the tax incentive review hearing.

Mr. Holbert noted that there has been a dialog going back and forth between the residents and Mercedes on their issues.

Mr. Holbert noted that the Texas Roadhouse hearing will be 6:15 p.m. on April 5th, and Taz Fresh will be at 6:30 p.m. Mr. Holbert stated that Zoning Commission recommended approval of Texas Roadhouse 4-1 and Tax Fresh was recommended for approval 5-0.

Mr. Bickford indicated that an open house was scheduled for April 9, 2018 for the Hills Property and another open house was scheduled for March 19, 2018 for a zone change on Kemper Road next to the former Limerick property. He also advised the Board to stay away from the open houses as they are for the residents and applicant to have one on one dialog.

Mr. Holbert advised the Board that there was an open house last night on a proposed development on Happiness and Kenwood that will be brought before the Board in May or June.

Mr. LaBarbara asked how the residents responded. Mr. Holbert stated it was a mixed bag and there was a little bit of everything.

Mr. LaBarbara noted that Jake Thompson won a wrestling state title for Moeller over the weekend.

Resolution – Authorizing and Directing a Transfer of Funds to the CIC

The resolution "Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2018-27 approved this 13th day of March, 2018.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase orders for approval:

Bramble Mower Service	Turf Tracer 48" and Spread/Sprayer	\$19,185.91
Treasurer of State of Ohio	Financial Audit	\$14,522.00
Blanket Vendor	Fire Contracts	\$5,000.00
Hartman and Smith Construction	Wicklows/Mantell Storm Sewer	\$31,750.00
Bramble Mower Service	Ventilation Saws for New Engine	\$4,191.80

Vogelpohl Fire Equipment	Storage Lockers for Turnout Gear	\$13,646.00
Phoenix Safety Outfitters	Turnout Gear Replacement Fire	\$40,000.00
Vogelpohl Fire Equipment	SCBA Bottle Replacements – Fire	\$18,720.00
Vogelpohl Fire Equipment	Replace Outdated Confined Space Equip.	\$16,714.00

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve these requests. Mr. Weidman asked if we will get reimbursed on the storm sewer repair. Mr. Kellums stated yes. Vote: All Aye.

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Property Acquisition and Property Sale** was made by Trustee Weidman and seconded by Trustee LaBarbara.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 10:38 a.m.

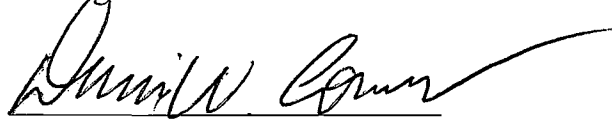
Begin Executive Session: 10:45 a.m.

End Executive Session: 10:51 a.m.

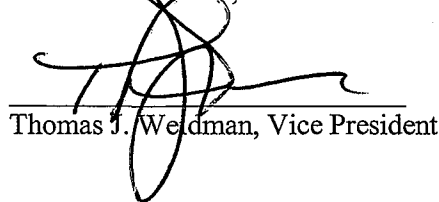
Back in regular session: 10:52 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote: All Aye.

End regular session: 10:52 a.m.

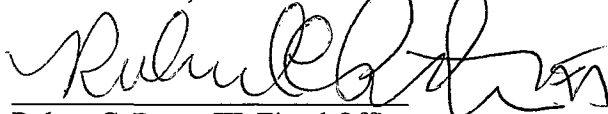


Dennis W. Connor, President

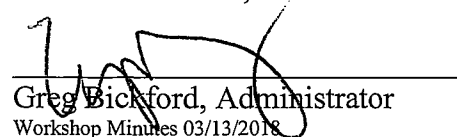


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator
Workshop Minutes 03/13/2018

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 15, 2018

The Public Hearing for Zoning Case 2018-02Z was called to order at 6:00 p.m. by Mr. Connor.

Mr. Holbert presented the case; a request for a zone change to allow for a parking lot for new car display for the existing Mercedes Benz dealership.

Mr. Holbert pointed out the applicant's proposal exceeds the buffer and landscape requirements for the property. Mr. Holbert discussed the proposed signs and lighting plan.

Mr. Holbert stated the Zoning Commission had recommended approval with three conditions and went on to read those conditions to the Board. He then reviewed additional staff recommended conditions should the Board of Trustees approve the zone change request.

The Board asked questions of Mr. Holbert.

Gene Allison, the architect and applicant with Reztark Design Studio, 601 Main Street, Suite 200, Cincinnati, OH 45202, addressed the Board.

Mr. Allison introduced several others who were present on behalf of the dealership including Ed Keady, General Manager; Mike Russell, General Contractor for the project; and David Peterson, the owner.

Mr. Allison then spoke about their efforts to work with the neighbors on a good plan that will be compatible with the area.

Mr. Connor asked if any member of the public wished to comment on the case.

Mr. Nicholas Strauss, of 8815 Lyncris Drive, addressed the Board against the project.

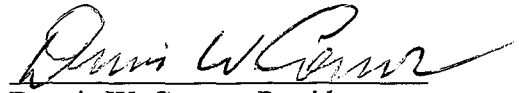
Ms. Karen Carle, of 7748 Highgate Place, addressed the Board.

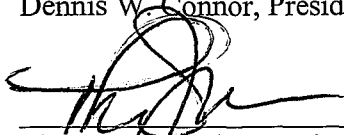
The landscape architect, Jon Henney, addressed Ms. Carle's concerns about the existing pine trees.

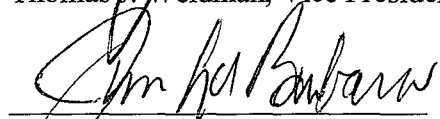
Ms. Jane Mueller, of 7725 Highgate Place, addressed the Board regarding the proposed signs and the fence.

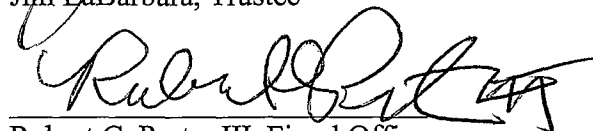
Mr. Peterson and Mr. Allison responded to Ms. Mueller's questions.

Mr. Connor closed the public hearing at 6:45 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS


Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio


March 15, 2018

The Public Hearing for the Tax Incentive Review Council was called to order at 6:46 p.m. by Fiscal Officer Porter.

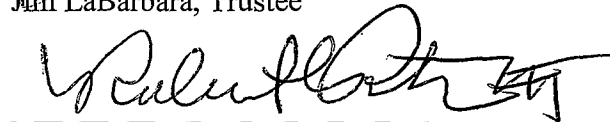
Mr. Miller reported that five parcels, condos in a larger project, have yet to pay their first half of 2017 taxes. He said other than that, everyone is in compliance.

The public hearing was closed at 6:54 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 15, 2018

The regular meeting was called to order at 7:00 pm.

The invocation from Brecon United Methodist Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, and Lt. Smith from the Hamilton County Sheriff's Office. Parks /Recreation Director McKeown and Fire Chief Penny were excused.

The minutes of the Board of Trustees meetings held February 13, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the minutes. Vote: All Aye.

Ms. Natalie Fields, of the Hamilton County Public Library, addressed the Board. Ms. Fields gave an update on the Deer Park Branch Library. She stated there is public preschool at the library two days a week for a few hours each day for eight weeks. Ms. Fields also reported on the "My Librarian" program in which students may sign up for appointment based homework help. She then pointed out there will be a levy for the library on the ballot May 1st as over 20% of its state funding has been lost despite library usage increasing 60% over the past five years.

Lt. Smith submitted the monthly statistics for February. He reported he is working on the purchase of two new patrol vehicles.

Mr. Bickford reported on behalf of Mr. McKeown that Moeller had played its first baseball game of the season at Schuler Park.

Mr. Kellums reported he met with the City of Montgomery regarding the Kennedy Lane Sidewalks Project. The joint project could potentially begin in 2020.

Mr. Bickford reported on the proposed terms of the Township electric rate contract with Dynegy. The rate for Township facilities for the next four years will be locked in at .0475 per kWh and the rate for street lighting will be locked in at .0328 per kWh. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to extend the contract for another four years. Vote: All AYE

The following purchase orders were presented for approval:

Cincinnati & Suburban Bell Telephone	Sycamore Rd Easement	\$3,627.00
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Robert A & Linda J Cecil

Sycamore Rd Easement

\$3,746.00

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve these requests.

Vote: All Aye.

Mr. LaBarbara stated that the Board discussed putting meetings on public access and that discussion was postponed to a later date. He also stated that the workshop meetings would be moved into the Trustee hearing room. He then stated that there will be one Thursday meeting a month and they will be available on podcast via the website. He stated that he would like the meetings on video in the future.

Mr. Connor stated that he understood the conversation about the meeting audio had been tabled until the new equipment has been installed and that no formal action was taken on the podcasts.

He also noted that the second Thursday night meetings in April, May, and June have been cancelled and that the Board would then evaluate the new format noting there has been no permanent cancellation of any meeting.

Mr. Miller clarified that the workshops are not first and third Tuesdays. He stated that the workshops are held on the Tuesday preceding the first and third Thursdays.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to move the April 3, 2018 Workshop meeting to April 4, 2018 at 9:00 a.m. Vote: All Aye.

Mr. Weidman stated that he believes in transparency and noted that we are the only Township in Hamilton County to have four meetings a month. He stated that there are Townships with 60,000 people and they only have one meeting per month. He noted that, in an effort to consolidate Township business, the Board voted to have only the first meeting of the month on a trial basis. He also noted the first meeting was selected because it coincides with Zoning Commission and their public hearings which eventually get to the Trustees. He also noted that in the last three months, there has been only one Thursday night meeting a month.

Mr. LaBarbara noted that eight of the 12 don't have workshops and all business is discussed at the regular meetings. He also stated that he wants to make sure the permanent record reflects what he said and audio is the way to do that since he did not agree with all recent minutes. Mr. LaBarbara stated that the audio is available for \$1.06 but the quality is not very good.

Mr. Bickford noted that the audio for the past fourteen years is available for free if you bring a flash drive to the Township.

Mr. Weidman stated he believes there are no transparency issues here and anytime anyone has ever asked for information it has been given. He also stated that in an effort to maintain transparency the Township will give out information as requested.

Mr. Miller noted that there is only one day between the workshop and regular meeting so any requests for legislation must to be submitted ASAP.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to direct Mr. Miller create a resolution approving the Zone Change for Case 2018-02Z with the following conditions: All Zoning Commission recommendations included and unless otherwise noted, all aspects of the Sycamore Township Zoning Resolution must be adhered to, no cellular telecommunication towers are permitted on site, all canopy and understory trees must be installed with a 4" minimum caliper, and all lighting to be shielded from view.

Mr. Weidman thanked the applicant for working with the residents so diligently. Mr. Connor thanked the applicant for their open communications with the residents and staff. Mr. Connor also thanked Mr. Holbert for his efforts. Mr. LaBarbara stated that the applicant has gone overboard on working with the residents.

Vote: All Aye.

The resolution "Authorizing a Contract with Brandstetter/Carroll, Inc. for Engineering, Design, Bidding, and Construction Administration for the Bechtold Park Shelters" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-28 approved this 15th day of March, 2018.

The resolution "Authorizing a Contract with Brandstetter/Carroll, Inc. for Engineering, Design, Bidding, and Construction Administration for the Silver Crest / Garden Sidewalks Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-29 approved this 15th day of March, 2018.

The resolution "Authorizing a Contract with Adleta Construction for a Storm Sewer Replacement" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-30 approved this 15th day of March, 2018.

The resolution "Authorizing a Joint Marketing Initiative to Promote Energy Efficiency Improvements and Solar Power Installations for Residential Households" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-31 approved this 15th day of March, 2018.

The Receipts and Disbursements of March 15, 2018 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to accept them.

Vote: All Aye.

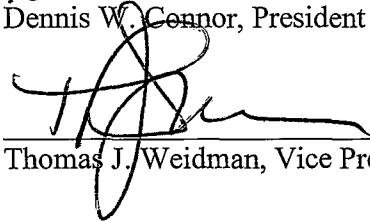
A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.

Vote: All Aye.

The meeting adjourned at 7:28 p.m.

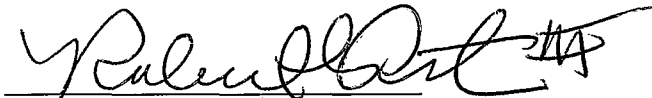


Dennis W. Connor, President



Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

03/15/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
April 4, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Fiscal Officer Porter was excused.

Dollar General Liquor License

Mr. Holbert noted that the liquor permit hearing requested by the Board regarding the Montgomery Road Dollar General liquor permit is scheduled April 9, 2018 at the Hamilton County Administration Building. He stated that the hearing was requested based on resident complaints about Planning and Zoning issues at the business. Mr. Holbert noted that the issues have been abated and asked the Trustees if they wanted to continue.

Mr. Miller added that unless there are real nuisance issues, it is unlikely that the Liquor Control Board will deny the application.

Mr. Weidman made a motion to drop the license challenge, seconded by Mr. LaBarbara. Mr. Miller called the roll. All voted yes.

Fire Department Update

Chief Penny advised the Board that he is working on starting a campaign with the schools that do not have a portable radio system to get one for them so they may have emergency access for safety services.

Chief Penny reported that the crews made 30 runs in yesterday's 24 hour period which was an all-time high. He also advised the Board that the new pumper is in Erlanger, Kentucky getting fitted with equipment lettering and will be in operation soon.

Mr. LaBarbara inquired about honoring Moe Cooper for his service. Mr. Bickford stated that both he and the Chief reached out to him with no response.

Sheriff Department Update

No report.

Maintenance Department Update

Mr. Kellums advised the Board that Galbraith Road will be paved as a night time job due to the traffic as soon as the weather permits.

Mr. Kellums reported that he walked Silvercrest and Garden with the consulting engineer and will be sending a letter to all residents advising them of the potential sidewalk project and the upcoming surveying. He stated that it looks like the sidewalk will be better suited on the inside

of each street. He also stated that, once preliminary engineering is completed, an open house will be conducted.

Mr. Kellums stated that he is meeting with a structural engineer regarding the Bechtold Pavilion.

Mr. Kellums advised the Board that he is in the process of finalizing the cape seal, reclamite and onyx for 2018. He also noted that the contractor will be fixing the onyx issue on certain roads from last year where it didn't perform as expected. He advised the Board that the contractor switched onyx products and it was supposed to perform better but that was not the case.

Mr. Kellums stated that the Board had previously authorized the hiring of new maintenance employees. Mr. Kellums recommended that the Board hire John Estell for the part time position at Schuler Park and hire Adam Bauer for the open maintenance position.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to hire John Estell for the part time position at Schuler Park. Mr. Miller called the roll. All voted yes.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to hire Adam Bauer for the open full time maintenance position. Mr. Miller called the roll. All voted yes.

The resolution "Establishing the Rate of Pay for a Township Employee" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called roll. Vote: All Aye.
Resolution No. 2018-32 approved this 4th day of April, 2018.

The resolution "Establishing the Rate of Pay for a Township Employee" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called roll. Vote: All Aye.
Resolution No. 2018-33 approved this 4th day of April, 2018.

Mr. Kellums also reported that Mr. Petty had passed two of the four required spraying and pesticide licenses from the State of Ohio.

Parks and Recreation Update

Mr. McKeown reported that the weather this spring has not been kind to the fields and their usage. He noted that Moeller has only played two baseball games.

Mr. McKeown stated that the lifeline screening group will again be offering screenings at the Schuler Community room on July 24th.

Mr. McKeown requested a motion to approve the band deposit for Dave Mason. He noted the contracts have been reviewed by Mr. Miller. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve payment of the deposit. Mr. Miller called the roll. All voted yes.

IAFF 457 Plan

Mr. Bickford reported that the fire union was looking to switch 457 plan providers and it

required a signature from the Township. Mr. LaBarbara made a motion, seconded by Mr. Weidman, to authorize Mr. Bickford to sign the document. Mr. Bickford noted that this is not an agreement with the Township, but rather with the provider and fire union. Mr. Miller called the roll. All voted yes.

Kenwood Collection Camera Agreement

Mr. Bickford advised the Board that the Township has requested an agreement with the Kenwood Collection for the traffic cameras located at the Kenwood Collection. In the agreement, the Township agrees to pay \$150 per year for electric usage. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to authorize the Administrator to sign the agreement. Mr. Miller called the roll. All voted yes.

Resolution – Mercedes Benz Zone Change

The resolution “Approving a Zone Change for the Mercedes Benz Development with a Planned Unit Development Overlay” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called roll. Vote: All Aye. Resolution No. 2018-34 approved this 4th day of April, 2018.

Resolution – Authorizing Issuance of a Road Improvement Bond

The resolution “Authorizing the Issuance of Not to Exceed \$750,000 Road Improvement Bond Anticipation Notes, First (2018) Renewal Sycamore Township, Ohio” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Bickford explained that the \$1 million road bonds that were issued last year are renewed each year until paid off. The Township paid \$250,000 of the debt this year. Mr. Miller called roll. Vote: All Aye.

Resolution No. 2018-35 approved this 4th day of April, 2018.

Resolution – Honoring William Mees

The resolution “Honoring William Mees” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Connor noted that this was for his successful years as Indian Hill High School boys’ varsity soccer coach. Mr. Miller called roll. Vote: All Aye. Resolution No. 2018-36 approved this 4th day of April, 2018.

Resolution – Honoring the 2017-2018 Deer Park High School Basketball Team

The resolution “Honoring the 2017-2018 Deer Park High School State Basketball Champions” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2018-37 approved this 4th day of April, 2018.

Mr. Connor noted that he spoke with Nancy Stanforth of the Kenwood Women’s Club and they will be disbanding after 50 years and he would like to see a resolution honoring the club at a future meeting.

Upcoming Public Hearings

Mr. Bickford advised the Board that the public hearing for the Texas Road House zoning case will be held at 6:00 p.m. tomorrow and the public hearing for the Taz Fresh Mediterranean Grill

will follow at 6:15 p.m. He also advised the Board of an open house for the Hills Property scheduled for April 9th at 5:30 p.m. and another open house for the proposed mixed use development on Kenwood at Happiness Way on April 16th.

Mr. Holbert showed the Board plans for the two Thursday public hearings and explained that the Zoning Commission had received complaints about the LED lights around the roof of Texas Road House. He also advised the Board that new drawings will be shown tomorrow outlining a requested drive thru for Taz Fresh Mediterranean Grill.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase order for approval:

Kings Ford	2018 Explorer-Admin	\$25,176.50
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Mr. Bickford stated this is a staff vehicle to replace the 20 year old Chevy Blazer.

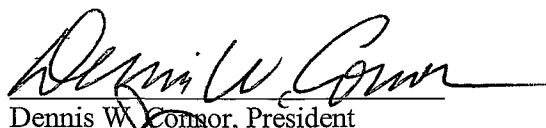
A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve this request.
Mr. Miller called the roll. Vote: All Aye

Schedule

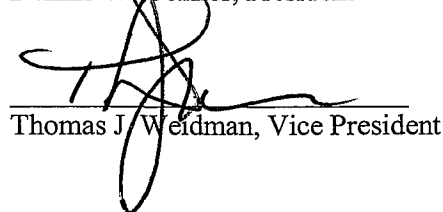
The schedule of upcoming events was read by Mr. Connor. He also stated the National Day of Prayer will take place in May and requested it be added to the schedule.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara.
Vote: All Aye.

End regular session: 9:43 a.m.

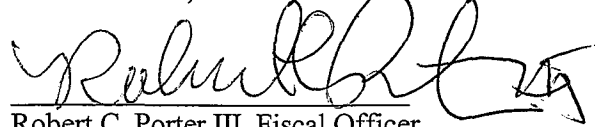


Dennis W. Connor, President

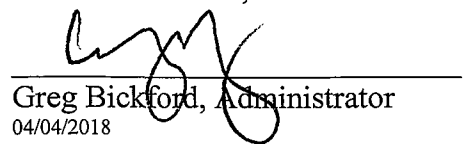


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator
04/04/2018

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 5, 2018

The Public Hearing for Zoning Case 2018-05P2 was called to order at 6:15 p.m. by Mr. Connor.

Mr. Holbert presented the case; a request for a PUDII to raze the existing Burger King and construct a new Taziki's Mediterranean Café. Mr. Holbert reviewed the existing conditions on the site noting the pylon sign is non-conforming to the current zoning resolution. Mr. Holbert also noted that the building footprint and drive thru layout had been revised in response to comments from the Zoning Commission. He said he does think they meet the 75% preferred materials standard for the Overlay District, but that he would defer to the applicant for confirmation on that.

The Board asked questions of Mr. Holbert.

Mr. Holbert reviewed the conditions recommended by the Zoning Commission.

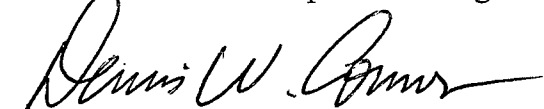
Mr. Jason Williams, the architect, of Phoenix Architecture, 9467 Kenwood Road, Blue Ash, OH 45242 addressed the Board.

Mr. Raymond Conn, the property owner, spoke regarding the restaurant concept, noting there will be no fryer or freezer, and the need for the full service drive thru.

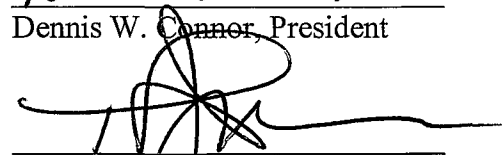
The Board asked questions of Mr. Conn.

Mr. Connor opened the floor for public comments. There was one comment in favor.

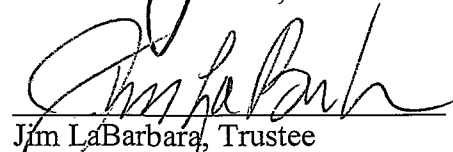
Mr. Connor closed the public hearing at 6:34 p.m.



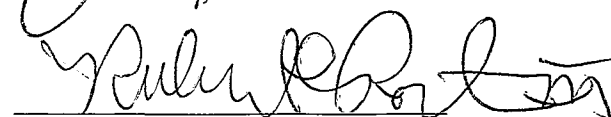
Dennis W. Connor, President



Thomas J. Weidman, Vice President



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 5, 2018

The Public Hearing for Zoning Case 2017-17MA was called to order at 6:00 p.m. by Mr. Connor.

Mr. Holbert presented the case; a request for a Major Adjustment to a PUD to allow for an additional 48.8 SF building sign for Texas Roadhouse. Mr. Holbert reviewed the signage the restaurant was approved for originally, what the zoning resolution would permit as of right, and the request before the Board today. Mr. Holbert noted the Zoning Commission recommended approval of the request with one condition with a 4-1 vote.

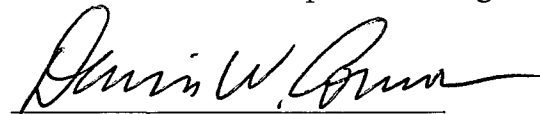
Mr. Connor asked if the applicant was present and wished to address the Board.

Mr. Benjamin Yoder, attorney for the applicant, of Frost Brown Todd, 9277 Centre Ponte Drive, West Chester, OH 45069 addressed the Board. Mr. Yoder discussed the need for an additional sign to help potential customers find Texas Roadhouse.

Ms. Robin Gildersleeve, Managing Partner of Texas Roadhouse, 7860 Montgomery Road, Cincinnati, OH 45236 addressed the Board. Ms. Gildersleeve explained Texas Roadhouse's "grassroots" approach to marketing and spoke about the trouble customers have finding their location.

Mr. Connor opened the floor for public comments. No response.

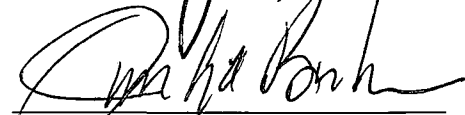
Mr. Connor closed the public hearing at 6:12 p.m.



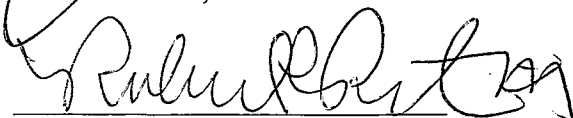
Dennis W. Connor, President



Thomas J. Weidman, Vice President



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 5, 2018

The regular meeting was called to order at 7:00 pm.

The invocation from All Saints Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent / Assistant Administrator Kellums, Parks / Recreation Director McKeown, Fire Chief Penny and Corporal Kidd from the Hamilton County Sheriff's Office. Zoning Administrator Holbert and Lt. Smith were excused.

Board of Trustees Resolution 2018-36, proclaiming Saturday, April 7, 2018 to be Bill Mees Day in Sycamore Township, was presented to Mr. Bill Mees honoring him for 29 years of service to the community as the varsity soccer coach for Indian Hill High School and over ten years of service on the Sycamore Township Zoning Commission.

Board of Trustees Resolution 2018-37, proclaiming Friday, April 6, 2018 to be Deer Park High School State Champions Day in Sycamore Township, was presented to Head Coach Steve Gentry and the 2017-2018 Deer Park Boys Basketball Team in recognition of their undefeated season and victory in the Ohio State High School Athletic Association Boys Basketball State Championship.

The minutes of the Board of Trustees meetings held February 15 and 27 and March 15, 2018 were presented for approval.

Mr. LaBarbara stated he had sent corrections to the February 27th minutes which were not addressed and he was not in favor of approving those. He suggested voting on the minutes separately.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the February 15, 2018 Meeting Minutes. Mr. Porter called roll. Vote: Connor – AYE; Weidman – AYE; LaBarbara – AYE

Mr. Weidman made a motion, seconded by Mr. Connor, to approve the February 27, 2018 Meeting Minutes. Mr. Porter called roll. Vote: Connor – AYE; Weidman – AYE; LaBarbara – NEA

Mr. Weidman made a motion, seconded by Mr. Connor, to approve the March 15, 2018 meeting Minutes. Mr. Porter called roll. Vote: Connor – AYE; Weidman – AYE; LaBarbara – AYE

Mr. J. Janus, Jr. addressed the Board in favor of approving Texas Roadhouse's request for an additional sign and discussed the restaurant's Veterans Appreciation day.

Ms. Kathy Miles, of 7919 Kenwood Road, Apt#3, addressed the Board in regards to the purchase of the building in which she resides and having to move.

Ms. Nakisha Sherman-Smith, a neighbor of Ms. Miles, addressed the Board regarding the property's purchase as well stating she did not know about the proposed development.

Mr. Miller stated he is unaware of any federal funding for the project and noted it is too early to discuss possible TIF funding for the development because it has not yet been approved.

Mr. Miller noted the proposed plan has to go through Hamilton County Regional Planning, Sycamore Township Zoning Commission and Board of Trustees, and during that process a lot of things could change. In addition, there could be changes in response to feedback from residents at the open house.

Mr. Connor encouraged Ms. Miles and Ms. Sherman-Smith to bring their questions and concerns to the open house for the proposed development which is scheduled for April 16th at 5:00 p.m.

Ms. Kathy Kugler, of 7106 Tenderfoot Lane, addressed the Board saying she was present at the meeting as an advocate for transparency. She asked where the Township is as far as progress with the Ohio Checkbook.

Mr. Bickford said this was approved January 1, 2018 and January data was sent to Ohio Checkbook, however, they have not put it on the website instead requesting years' worth of data. He said because of compatibility issues, we are at a stalemate.

Ms. Kugler went on to ask about putting audio and/or video of the meetings on the Township website.

Mr. Bickford stated the meetings have been audio recorded for the past 14 years.

Ms. Kugler stated she would like audio and video of the meetings to be on the website.

Ms. Kugler began to read the definition of transparency.

Mr. LaBarbara said he wanted to go back to discussing the Ohio Checkbook. He said it doesn't matter if people are confused about the JEDZ, let them be confused, we should just go ahead and put it on there.

Mr. Bickford said Ohio Checkbook will not accept what has been sent without historical data.

Mr. LaBarbara said we have someone here from Ohio Checkbook to address the Board.

Ms. Lauren Bowen, of the Ohio Treasurer's Office, addressed the Board. Ms. Bowen said she was not informed that she should sign in to speak at the meeting and gave her card to the Board. She said they are very excited to work with the Township and actually the work has already been

done to put 2017 Township data on the Ohio Checkbook. She said they are able right now to accommodate Sycamore Township on the Ohio Checkbook.

Mr. Bickford said this was news to him because when he last spoke to the staff member handling it, he was told she had only been sent January 2018 data, but nothing from 2017.

Ms. Bowen said they are waiting on final permission from the Township to make the data live. She said they do require a whole year of data to build the platform and they have already been provided the 2017 data by Township staff.

Mr. Weidman asked if Ms. Bowen was saying that Ohio Checkbook already has 2017 data.

Ms. Bowen said staff produced it at one time and they built a platform for it, then staff decided that, based on a conversation here at the Township that Ms. Bowen was not privy to, that the Township only wanted to include one month of data. She noted they will not publish a platform with only one month of data. She said she can work with staff through any issues with the data as far as the JEDZ money to give an accurate picture of Township spending.

Mr. LaBarbara and Ms. Bowen both spoke about Ohio Checkbook showing residents how Township money is spent.

Ms. Bowen said if it works best to use 2017 and add 2018 to it, it would take five minutes with staff to accomplish that noting she is willing to come to the Township office to do that.

Mr. LaBarbara asked Mr. Bickford if this would be taken care of now.

Mr. Bickford cautioned he does not want staff to spend countless hours on this because of a conversion. He said if what Ms. Bowen says is correct and a template has been rebuilt, which is all new news to him, staff will do whatever the Board wants.

Mr. LaBarbara spoke about not being permitted to sit in on a meeting about Ohio Checkbook in December before he was a Trustee. He said he was given a copy of the presentation from that meeting and Mr. Bickford was well aware that data from 2018 was not going to be enough and previous data was required.

Mr. Bickford said if the Board wants to authorize 2017 data that is not a problem.

Mr. LaBarbara made a motion to approve putting 2017 data on the Ohio Checkbook. Mr. Weidman seconded.

Mr. Connor stated the only hesitation there has ever been about putting that data on Ohio Checkbook is that there would be a tremendous amount of data conversion necessary to make it compatible with Ohio Checkbook. He said if those issues have been resolved and it will not require an inordinate amount of time he is fine with it as far as 2017 goes. He said he is concerned that there are two different versions of the story here.

Ms. Bowen said Township staff had already done 2017 and they had built a platform with 2017 data but then they were asked to take that platform down because the Township only wanted one month of data. She said Ohio Checkbook cannot put up a platform they spent time and money

into when it only has one month of data. She said the Board has her commitment that the 2017 data can easily be produced from the BUCS accounting system onto Ohiocheckbook.com because it already has been.

Mr. Weidman said he had multiple conversations with Josh Mandel very early on about this program and it was critically important that we didn't spend a lot of time on this and, at the time, Ohio Checkbook didn't interface with BUCS. Mr. Weidman said to be clear, that is why we haven't been on Ohio Checkbook because that system didn't interface with ours.

Ms. Bowen said that is fair it took a while for them to get through to BUCS. She said they always were able to accommodate Township Data but it was more involved; now the time is very minimal.

Mr. Weidman stated that's the reason the Township was not on Ohio Checkbook noting the Board members are all open to it.

Ms. Bowen stated she would call the Township staff tomorrow about it.

Mr. Connor stated the motion is to add 2017 data to the Ohio Checkbook site.

Mr. Porter called roll. Weidman: AYE; LaBarbara: AYE; Connor: AYE

Ms. Bowen thanked the Board for hearing her out saying she was really glad they could get clarification on this.

Mr. LaBarbara spoke about being the new Trustee and highest vote getter who ran on transparency. He said he is not on the same page as his fellow Trustees on that subject. He spoke about the need for written job evaluations to justify raises in pay for Township employees. He then went on to discuss public access television and making audio of the meetings available as a podcast. He said he understands not wanting to spend the money for public access television and said, for almost nothing, we can put video of the meetings on our website, or for sure the audio since there is new sound equipment. He said he will make a motion to begin putting audio on the website from this meeting forward, and, if he has to pay for it out of his own pocket, he's going to get video also for the public to see.

Mr. LaBarbara then discussed the meeting minutes being put on the website saying he was told it takes only two votes to approve the minutes and there have been some he has not approved. Mr. LaBarbara went on to say it is not transparent to have the minutes approved without his corrections noting that those are permanent records.

Mr. Porter stated he is responsible for maintaining the minutes and has told Mr. LaBarbara that if he objects to something in the minutes he may make an objection and have that included.

Mr. LaBarbara continued his discussion and brought up public records requests he made when he was running for Trustee stating they took too long and were incomplete. He discussed an Amazon bill and the Taco Bell property saying no one knew the Township owns that property until he ran for office.

Mr. LaBarbara then talked about the Kenwood Road median stating he was told it was installed due to that stretch of road being dangerous then said his research into the TEC study that was done shows otherwise.

Mr. LaBarbara then made a motion to put the audio from the Trustees Meetings and Workshops with the new sound equipment on the website.

Mr. Weidman said he would second the motion noting this had already been agreed upon once in a Workshop meeting so he wasn't sure why it was being done again.

Mr. LaBarbara said that was not the case.

Mr. Weidman said it was agreed that the audio would be posted once the new recording equipment was ready. Mr. Weidman said he suggested the podcast and has no issues with this and had already seconded the motion.

Mr. Connor said that was the understanding all along that it was agreed to put the audio on the website assuming the quality is acceptable.

Mr. LaBarbara complained about the quality of the audio for meetings historically.

Mr. Porter called roll. Mr. LaBarbara: AYE; Mr. Weidman: AYE; Mr. Connor: AYE

Mr. Connor asked if public comments could continue now saying he respectfully requests that Mr. LaBarbara hold his comments until later in the agenda under old or new business as the public comment part of the agenda is for residents.

Mr. LaBarbara said no, he does not accept that, stating he is a Trustee and he will talk whenever he wants.

Mr. Bickford asked Mr. LaBarbara to clarify what audio the Board would like on the website.

Mr. LaBarbara answered Workshop and Trustee Meeting audio.

Mr. Standish Fortin, of 12137 McCauly Drive, standish7@yahoo.com stated he wanted tennis courts constructed in the Township. He also asked about the Township's master plan.

Mr. Bickford stated the master plan approval process will follow after the Zoning Resolution is completed.

Mr. Fortin asked if there was a green space designation in the current master plan.

Mr. Bickford stated there is a discussion about active and passive recreation. Mr. Bickford explained that the master plan is what you hope your community will become and the Zoning Resolution is the legal document that defines what your land use is. He stated that you don't zone land for public parks and green spaces as they are permitted in all districts.

Mr. Fortin stated that he was unable to find the Zoning Resolution on the website and asked if it was a once every ten year event.

Mr. Bickford indicated the frequency of the zoning changes are as needed and the master plan is on a longer duration. He also stated that the hope was to change the master plan to a more continuously updated document.

Mr. Fortin asked Mr. Porter if the Township followed GAAP accounting procedures. He indicated that Townships in Ohio do not follow GAAP accounting. Mr. Bickford stated there are a few Townships using GAAP accounting.

Mr. Fortin stated his Cincinnati Bell bill had a video provider fee and requested what the fee is used for.

Mr. Bickford indicated that it was received into the Township general fund.

Mr. LaBarbara asked if money could be earmarked for the fire department.

Mr. Fortin stated the original contract expired in 2009. He asked why he was being taxed if the franchise agreement no longer exists. Mr. Miller stated the state usurped the franchise agreement and created a state wide agreement that is in effect for all local governments. He also stated that the agreement allows for the previously collected franchise fee to continue collection.

Mr. Bickford said the franchise fee is for use of rights of way.

Mr. Fortin asked Mr. Kellums about the scope of the Fields Ertel / McCauly improvements.

Mr. Kellums stated that is a Hamilton County project and the County is in negotiations with two consulting firms they rated as the highest.

Mr. Fortin asked if the scope outlines the improvements that they would like to see happen.

Mr. Kellums said the scopes are to ask for qualifications from engineering firms. The engineering firms submit qualifications and how they would handle the problem. The qualifications are rated, the top firm is chosen, and then negotiations begin to agree on a price for an engineering contract.

Mr. Fortin asked when public input is accepted in the process noting he'd like sidewalks and a crosswalk on Conrey and was told that would have to be part of the scope.

Mr. Kellums said he is not sure when the County will be asking for public input. He said he could call someone at the County and ask about it for Mr. Fortin.

Chief Penny presented the March statistics for the fire department and he noted that there were a higher number of cardiac arrests and overdoses for the month.

Mr. McKeown reported that the maintenance department was able to get the fields ready for play today.

Mr. Kellums reported that he met with structural engineers about the Bechtold Pavilion and will be getting a report soon. He stated that the engineer believes it to be a supplier problem and potentially a design problem, but that will not be known until the report is complete.

Mr. Bickford reported that Mr. Doug Duckett continues to work on the first draft of the employee handbook.

Mr. Bickford noted that there are still some issues with the audio that will be corrected with time as staff learns to use it.

Mr. LaBarbara made a motion to earmark the public access fee discussed earlier in the meeting to the fire department.

Mr. Bickford indicated that the general fund does not cover its obligations without infusions from the JEDZ. He said the general fund already does subsidize the fire department so in a way the money is already earmarked. He said he doesn't know that a motion is necessary but he would defer to Mr. Miller.

Mr. Miller said money is already earmarked from the general fund to support the fire department.

Mr. Connor said the fire department budget already includes money from the general fund, JEDZ and run fees.

There was discussion about the need for additional fire fighters. Chief Penny pointed out the department has gotten more additional full time firefighters in the past year or two than the department has gotten in many years.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving the request for zoning Case 2017-17MA with the Zoning Commission-recommended conditions that two building signs are permitted with a maximum combined area of 150 square feet and the area of any one sign is limited to 100 square feet. Mr. Porter called the roll. Vote: Connor: Aye; Weidman: Aye; LaBarbara: Aye

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving the request for zoning Case 2018-05P2 with the Zoning Commission suggested conditions, with a modification to condition #8 to allow a full service drive thru.

Mr. Porter called the roll. Vote: Connor: Aye; Weidman: Aye; LaBarbara: Aye

The resolution "Authorizing a Contract for the Purchase of Two Police Vehicles, the Trade in of Two Existing Police Vehicles" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading.

Mr. LaBarbara pointed out the two vehicles being replaced are 18 years old and the cost of the two new vehicles may not exceed \$60,000 for both. Mr. Miller added the trade in value would be applied to the cost.

Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-38 approved this 5th day of April, 2018.

The resolution "Authorizing an Entertainment Contract with Night Ranger LLC" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.


Resolution No. 2018-39 approved this 5th day of April, 2018.

The resolution "Authorizing an Entertainment Contract with Barham Productions for Dave Mason and Steve Cropper" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2018-40 approved this 5th day of April, 2018.

Mr. Connor referred those in attendance to the printed agenda for the schedule of events and noted the first brush chipping of the season was coming up on Saturday, April 7th.

The Receipts and Disbursements of April 5, 2018 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

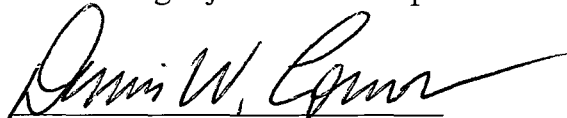
I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

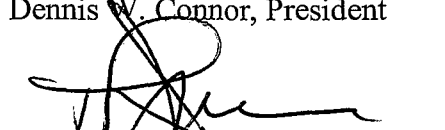
Signed: 
Robert C. Porter III, Fiscal Officer

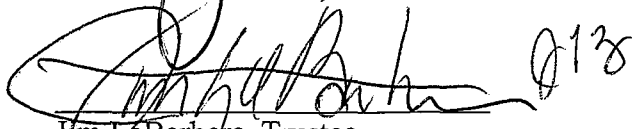
A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to accept them.
Vote: All Aye.


A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 8:21 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President

 013
Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
04/05/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
April 17, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown and Corporal Kidd from the Hamilton County Sheriff's Office. Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office were excused.

Meeting Process

President of the Board of Trustees Connor spoke about meeting process saying the Board has gotten away from the procedures that have made Sycamore Township a model for successful governing.

Mr. Connor said, as President of the Board, he takes at least part of the blame for the situation. He went on to point out two examples from the April 5th Trustees Meeting in which the Board had voted unanimously to direct the staff to do something that staff was unable to follow through with because the votes were premature. He pointed out these two examples are similar in that neither item was noted on the April 5th Meeting agenda and in both cases votes were taken before staff had the opportunity to fully vet either situation and confirm that they would be able to carry out the actions voted upon.

Mr. Connor went on to discuss the importance of including all items to be discussed on the agenda in order to give staff and others time to perform due diligence to ensure the task is ready to be carried out.

Mr. Connor stated in the future he will do his best to stick to the agenda and make sure that the Board and staff have accurate information to have an honest discussion and vote responsibly. He said items brought up that are not on the agenda will likely be tabled to the next meeting for discussion or action. He said bringing up items in the meeting that are not on the agenda is not being transparent to the Board, to staff, or to the residents who then are not aware of issues to be discussed.

Mr. Connor also reminded the Board that meeting minutes are a summary of the business conducted and not a verbatim transcript.

Mr. Bob Carter, of Terrace Park, addressed the Board. He asked whose responsibility it is to take the meeting minutes noting the State has guidelines to help with that.

Planning and Zoning Report

Mr. Holbert reported zoning applications and complaints continue to come in at record pace noting he believes with the extra staff property maintenance issues will be abated quickly.

Fire Department Update

Chief Penny was not present. Mr. Bickford reported the new truck will be in service for the fire department shortly.

Sheriff Department Update

Corporal Kidd was present in Lt. Smith's absence and reported that the statistics for March, 2018 were submitted last week.

Parks and Recreation Update

Mr. McKeown reported on vandalism that had taken place at the Bechtold Park Pavilion noting Mr. Kellums would have more information on that in his report.

Mr. Kellums stated he saw an individual jumping up and down on the top of the metal tables until they bent. Mr. Kellums confronted the boys and called the police. He said about \$10,000 in damage was done to the tables and the police are working on finding the individual he witnessed doing the damage so that the Township may seek restitution. Mr. Kellums said the maintenance department will try to take the tables apart and bend them back so they are usable. Mr. Kellums said he could start the claim process through the insurance company and if police locate the perpetrator the insurance company could seek restitution.

Ohio Checkbook

Marcie Longenecker, with State Treasurer Josh Mandel's office, asked if the Ohio Checkbook agenda item could be moved up on the agenda because she had to leave soon.

Mr. Bickford stated he confirmed with staff the 2017 data was never sent to Ohio Checkbook and Ohio Checkbook has not already built the template for the Township's data contrary to what Ms. Lauren Bowen stated in the April 5th Trustees Meeting. Mr. Bickford said Ohio Checkbook does require a year's worth of data which staff can easily supply noting staff will need time to make the necessary redactions and to make sure the data is accurate due to fund transfers that took place in 2017.

Marcie Longnecker addressed the Board. Ms. Longnecker said her coworker Ms. Bowen misspoke at the April 5th meeting and confirmed Ohio Checkbook did not already have Township data. She spoke about showing staff how easily the data may be uploaded and said once the platform is built the Township may choose how often the data is updated. She stated Ohio Checkbook will assist with redactions and the Township will be able to view the data before it goes live.

Mr. Bickford asked for clarification on if Township staff had sent data to Ohio Checkbook.

Ms. Longnecker clarified that data was uploaded from BUCS but was not sent to Ohio Checkbook. She said Ms. Bowen misspoke at the April 5th meeting.

Mr. Miller asked why Ms. Bowen represented Ohio Checkbook at the meeting when she had incorrect information.

Ms. Longnecker said she briefed Ms. Bowen who did not have the wrong information just misspoke.

There was a brief discussion about Ms. Bowen's remarks at the April 5th meeting and the quality of the audio from that meeting. In that discussion Ms. Longenecker stated that the data was uploaded to Mr. Bickford. It was also noted that Debbie Campbell stated the report was easy to generate.

Mr. Porter noted this discussion involves his office. He spoke about learning of Ms. Longnecker's connection to Mr. LaBarbara's campaign which he pointed out does have to do with this conversation because the Board was ambushed and lied to by Ms. Longnecker's coworker at the April 5th meeting. He said the Township should go about the Ohio Checkbook the right way and not be doing it here to support a campaign that's over with.

Mr. Weidman said, whether it was intentional or not, Ms. Bowen misrepresented things to the Board and to our residents and should apologize. He went on to discuss with Ms. Longnecker the incompatibility issues between BUCS and the Ohio Checkbook which have now been resolved and the process by which Ohio Checkbook takes care of redactions.

Mr. Miller asked how Ohio Checkbook knows what to redact. Ms. Longnecker reviewed how they would work with our staff on redactions and build a test site for review before it goes live.

Mr. Miller stated that at the April 5th meeting, Ms. Bowen left the impression that the Township had sent 2017 data to the Treasurer's Office and then called and told them not to post that information making it sound like the Township had something to hide.

Mr. Connor stated there are still a lot of questions about how to properly accomplish getting the 2017 data on the Ohio Checkbook as the Board voted to do.

Mr. Bickford said he and staff have come up with a plan for redaction and will work on that and sending the data to Ohio Checkbook to build the platform and test. Once the test site is reviewed and approved the site will go live.

There was discussion about how often the data should be updated once it is live.

Mr. Miller pointed out this data is already available at the Township if anyone would like to view it prior to the Ohio Checkbook going live.

Mr. Weidman said the Board is in agreement to do this, it makes sense to allow staff enough time to make sure this is done right so there are no issues after the data is live on the Ohio Checkbook.

There was discussion about a timeline for how long it will take to do this project correctly.

Mr. LaBarbara began to bring up some of the issues that he spoke about in previous meetings and discussed the importance of transparency.

Mr. Connor stated it was time to go back to the agenda.

Maintenance Department Update

Mr. Kellums reported he has two resolutions for the Board. He discussed the 2018 Reclamite program which will be done on streets paved last year, including those in the Chartertoak and Gwilada subdivisions. Reclamite is a process that extends the life of new pavement.

Resolution – Approving a Contract for the 2018 Reclamite Program

The resolution “Approving a Contract for 2018 Reclamite Road Repair Project” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading.

Mr. LaBarbara asked if this process works, saying he thought there had been problems.

Mr. Kellums explained that the Reclamite Program is for new pavement and Onyx is a sealer for older pavement. He noted that the Onyx Program had some issues last year and the contractor is going to have to fix those issues on certain roads.

Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-41 approved this 17th day of April, 2018.

Mr. Kellums said letters were sent out to residents about the Garden and Silvercrest sidewalk project noting the residents are happy that the Trustees are looking out for their residents and that the project is moving forward. He stated there will be a public meeting about it in the future.

Mr. Kellums reported on the North Trash Bash saying they filled twelve 30 yard dumpsters. He said the South Trash Bash is coming up this week and will include document shredding on Saturday. He noted the South Trash Bash will take oil based paint and household chemicals.

Mr. Kellums reported the Township is now getting emails when an OUPS (Ohio Public Utilities Service) ticket is taken out in the Township. This will help the Township to find out when people are cutting into roads and rights-of-way without a permit which will be very helpful in knowing when utility companies are doing work.

Mr. Kellums then stated he would like a motion to advertise for the 2018 Curb Project for work behind the hospital and in Dillonvale.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to advertise for the 2018 Curb Project. Mr. Porter called roll. All Aye.

Mr. Kellums reported he had another resolution to dispose of some maintenance equipment.

Resolution – Declaring Certain Road Equipment as Surplus & Obsolete

The resolution “Declaring Certain Road Equipment as Surplus and Obsolete, Authorizing its Disposition” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-42 approved this 17th day of April, 2018.

Mr. Miller spoke about some bills from a former tenant on Orchard that he would like to discuss with Mr. Kellums to figure out if the Township should reimburse him for some his expenses.

Mr. LaBarbara made a motion, seconded by Mr. Weidman, to work with the former tenant to come to resolution regarding his expenses. Mr. Porter called roll. Vote: All Aye.

Resolutions – Zoning Cases 2017-17MA and 2018-05P2

The resolution “Approving a Major Adjustment to the BRE DDR Crocodile (Texas Roadhouse) Planned Unit Development” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-43 approved this 17th day of April, 2018.

The resolution “Approving a Site Plan for the Taziki Mediterranean Café Development in Sycamore Township” was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-44 approved this 17th day of April, 2018.

Upcoming Public Hearings

Mr. Holbert stated Zoning Case 2018-06P2 for Americraft was recommended for approval by the Zoning Commission. He stated they propose an addition so that they may keep the business in the Township. He reviewed the existing and proposed conditions on the property.

Mr. Holbert reported the Board will also be hearing Case 2018-07MA for March First Brewing. He showed the existing and proposed conditions stating the proposal includes additional parking, and a patio. He said the company has grown exponentially. Mr. Holbert pointed out the applicant is requesting a variance to the material requirement for the dumpster enclosure in order to screen it with cedar instead of brick and stone. He noted that it is the same material they used for their mechanical equipment screening. He said the Zoning Commission recommended approval of the request including the cedar dumpster enclosure.

Mr. Miller brought up that he had seen two vehicles parked in the grass at March First Brewing with the company name on it.

Mr. Holbert said that is a zoning violation which staff will handle.

Zoning Resolution / Land Use Plan

Mr. LaBarbara asked about the progress on the master plan.

Mr. Bickford said Jacobs Consulting is working on the new Zoning Resolution and, once that is completed, we will develop the master plan which will be a living plan that is continually updated each time we do a study.

Mr. Holbert discussed progress on the Zoning Resolution noting the draft is on the website and the Planning and Zoning Department is soliciting feedback on the document. He said he has met with some residents about it and received input from Board members.

Mr. Holbert reported there are two zone changes on the May 3rd Hamilton County Regional Planning agenda and there will be three zone changes on the May 14th Zoning Commission agenda.

Mr. Bickford stated Mr. Holbert should have Hamilton County Regional Planning put the new Zoning Resolution on their June agenda. It may then be placed on Zoning Commission agenda in July and be heard by the Board of Trustees in August.

There was discussion about whether or not to put a deadline in place for feedback on the draft.

Mr. LaBarbara requested an update on the Taco Bell property.

Mr. Bickford said he is making the concept plan a priority and he and Mr. Holbert will work with the consultant to get it completed.

Mr. Connor asked about demolishing the building.

Mr. Kellums stated he is waiting on documentation that the property has been declared a clean site as it used to be a gas station and had underground tanks. He stated there will likely have to be a Phase Two environmental study on the property.

There was discussion about the billboard located on the Taco Bell property regarding the value of the rent paid for it versus taking it down and adjusting the TIF value of the property.

Resolution – Authorizing Renewal of Hamilton County Sheriff Contract

The resolution “Authorizing a Renewal of the Contract with the Hamilton County Sheriff’s Office for Additional Police Services” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-45 approved this 17th day of April, 2018.

Mr. Miller stated he does have another resolution for a transfer of funds to the CIC.

The resolution “Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Bechtold Park Shelter

Mr. LaBarbara asked about the payment to Brandstetter Carroll for the shelter, noting it seemed high, and how that company was chosen.

Mr. Bickford said since the cost is under \$50,000 the Township does not have to go to bid and, because the design is the same as shelter number three which was done by Brandstetter Carroll, the decision was made to use them again.

Mr. LaBarbara then asked questions about the cost of the design versus the cost to build a new shelter. He also inquired about enclosing the shelter and why the old Bechtold Lodge was not replaced.

Mr. Kellums stated it would cost \$75,000 to \$85,000 to build a small picnic shelter like shelter three. He said shelter two is 40 years old and needs to be replaced. Mr. Kellums said at the time the lodge burned down, the Trustees decided to build the pavilion instead of an enclosed building mostly due to cost.

Mr. Connor noted the Schuler Community Room replaces the lodge as an indoor option.

Mr. Kellums pointed out the fee to Brandstetter Carroll includes design and construction management among other things.

Hearing Room Audio

Mr. Bickford said he figured out there was interference from the power supply causing the issue with the last meeting's audio. He said that problem has been fixed.

Mr. LaBarbara asked if the April 4th Workshop had been recorded and commented about the static on the audio April 5th.

Mr. Bickford answered yes and said the static was the power supply which has been resolved.

There was then discussion about wireless microphones, the cost of the new audio equipment and how to best to get the meeting audio available on the website.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase orders for approval:

Indian Hill School District	TIF School Payment	\$2,644,401.93
Princeton City Schools	TIF School Payment	\$70,670.25
Sycamore Board of Education	TIF School Payment	\$85,472.07
Deer Park School District	TIF School Payment	\$285,929.75
Great Oaks Career Campuses	TIF School Payment	\$24,402.45
US Bank	2017 Road Improvement Bonds	\$269,944.44
Greenworks Lending	7900 East Kemper Road	\$60,975.33

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve these requests.
Vote: All Aye

Mr. Miller brought up the Greater Cincinnati Get Efficient Program contract saying he is concerned that they are recommending certain contractors to do work, noting that could be a liability for the Township.

Mr. Bickford said, legal opinions aside, he thinks this is a good program for our residents.

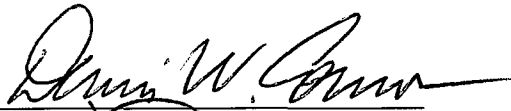
The Trustees agreed with Mr. Bickford that the benefits to the residents outweigh the risks.

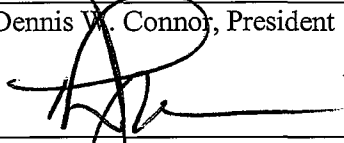
Schedule

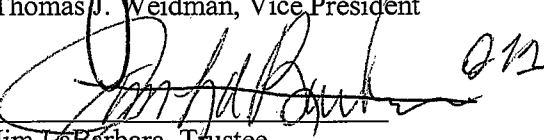
The schedule of upcoming events was read by Mr. Connor.

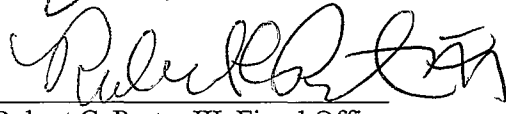
A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote: All Aye.

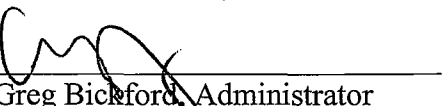
End regular session: 10:36 a.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 04/17/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
May 1, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

Mr. LaBarbara stated that he would like to begin the meeting by stating that Mr. Porter was disrespectful to a guest that was here at a previous meeting and this was unacceptable.

Mini Cell Towers

Mr. Holbert reported that the mini cell towers, which companies have been requesting permission from the Hamilton County Engineer's office to put in the right of way, are actually not regulated as a utility. He presented some information from Anderson Township regarding guidelines they are trying to work out with Hamilton County. Mr. Holbert said he seeks direction from the Board on how to proceed.

Mr. Connor said the Board should take the time to look through the information submitted by Mr. Holbert.

Mr. Miller noted the Attorney General's Office has already issued an opinion allowing the mini cell towers in the right of way, noting there is not much the Board will be able to do about it except to perhaps get them to follow whatever guidelines the Board decides to adopt.

Nuisance Property Resolution – 4454 Crystal Ave.

The resolution "Providing For and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4454 Crystal Avenue, Sycamore Township, OH 45242" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-47 passed this 1st day of May, 2018.

Nuisance Vehicle Resolutions – 4454 Crystal

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-48 passed this 1st day of May, 2018.

Nuisance Vehicle Resolutions – 3684 E. Galbraith and 7675 Styra

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A

motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Mr. Holbert discussed a conversation he had with the property owner regarding the junk vehicle which was owned by her son.

Mr. Miller questioned the two junk vehicle resolutions for the vehicles on Galbraith and Styrax stating that the vehicle year is not listed on either. He said there has to be proof that the vehicle is over three years old.

Mr. Holbert held on to the junk vehicle resolutions for 3684 E. Galbraith Road and 7675 Styrax Lane so that the year of the vehicle could be verified.

Fire Department Update

Mr. Connor stated that Chief Penny and Mr. Bickford had looked into staffing concerns caused by the change in the paradigm between part time and full time employees.

Chief Penny reported the number of part time firefighters, which had been at more than 80 prior to 2013, was now at only 11; making part timers an unreliable source for staffing the department. He spoke of the efforts currently being made by those in the department to keep up with runs. Chief said they staff at 12, can be efficient at 10 or 11, but anything less than that becomes a problem. He requested enough full timers so that part time help would be used only to cover time off time such as vacations and Kelly days instead of for primary staffing.

Chief Penny said he'd like to divert some of the money used for OIC pay to promote firefighters to lieutenant who were demoted in 2012.

Mr. Weidman commented when he spoke with the Chief it seemed the return on the investment in additional personnel would be substantial.

Chief Penny said that is correct noting that when the third squad is staffed it is a source of revenue.

Mr. Bickford reported on the different rates of pay for firefighters noting the difficulties with budgeting. He said, if the Township hires six new firefighters full time, that cost will range from \$360,000 to \$570,000 depending on level of experience, insurance and other options. Mr. Bickford went on to discuss money that could be saved in contract pay, part time pay and overtime by hiring six new firefighters, stating that, when the revenue from the third squad is factored in, the net cost would be \$75,000 to \$390,000.

Mr. Bickford stated that there is \$1 million in JEDZ money currently being used to build cash reserves which could be used to pay for the new hires. Additionally, he pointed out the JEDZ are projected to bring in \$6 million. He cautioned the Board this would bring the Fire Department budget over \$5 million.

Chief Penny discussed the significant increase in run volume since 2013.

Mr. Porter asked what the cause of that is.

Chief Penny noted there are seven nursing homes in the Township saying a third of all runs are to nursing homes. He said the aging population, large retail area, and the many medical facilities, rehabilitation centers and nursing homes all contribute to the increase in run volume.

Mr. Connor suggested Chief Penny and Mr. Bickford come up with a plan, try to lock down the cost of that plan, and present it to the Board on Thursday for formal action.

There was discussion regarding the promotion of two of the firefighters to Lieutenant with the decision to have resolutions to be prepared for Thursday evening's meeting for the change in their rates of pay.

Chief Penny also reported the new engine has arrived at Station 92. He noted the department had saved about \$5,000 to \$6,000 in installation fees by mounting radios and installing other equipment in the new engine in-house.

Sheriff Department Update

Lt. Smith reported he had spoken with Darcy Shirmer, Activities Director at Brookwood Retirement Home regarding a chair volleyball event with the residents there on May 15th. She enlisted Lt. Smith's and Chief Penny's help to get a "Heroes" team of first responders together to play chair volleyball with the residents.

Lt. Smith reported Officer Bittermann was working with resident Kathy Kugler and others around Tenderfoot to establish a Blockwatch Program.

Lt. Smith then informed the Board the focus of his article for the next Township newsletter will be pedestrian safety.

Parks and Recreation Update

Mr. McKeown stated, due to the Festival in Sycamore vendor application deadline being May 18th, he would like to change the Parks and Recreation Meeting from May 14th to May 21st.

Mr. LaBarbara asked for information on the Park Board.

Mr. McKeown answered there is an advisory board made up of volunteers who help with park events.

Mr. Weidman asked how Sponsorships for the 2018 Festival in Sycamore were going.

Mr. McKeown answered there is a lot of sponsorship money promised but not much in yet. He stated the anonymous donor has promised at least \$5,000.

Maintenance Department Update

Mr. Kellums reported there will be a bid opening for the 2018 Curb and Sidewalk Replacement Program on May 11th at 10:00 a.m. He also stated work on the Montgomery Road Sidewalk Project Phase Three has begun.

Mr. Kellums reported since the Township began contracting with OUPS to get notifications when utility companies cut into Township streets, we have been averaging 15 notifications a day. He noted some have gone to Mr. Holbert in the Zoning Department to check for permits for decks, fences and the like. He said there have been a couple notifications for cutting into the street with no permit. The cost of the service from OUPS is \$450 per year and this has already been recouped by preventing the two without permits from not having the road properly backed up to prevent settlement.

Mr. Kellums reported the South Trash Bash was the busiest it has been in years with 24 compacted dumpsters full which is about twice what the South Trash Bash has been doing lately. He also said there were 18,000 pounds of documents shredded. He said there were hundreds of tires collected, noting the Township gets a grant from Keep Cincinnati Beautiful for those.

Mr. Connor asked Mr. Kellums to thank the maintenance crew who worked so hard to make the busiest Trash Bash in years a success.

Mr. Kellums also reported the Township received a refund of \$1,326.97 from Hamilton County Recycling and Solid Waste District because they have discontinued their litter pick up program. He noted he will not have his crews on the highways but they will clean up litter on ramps and along the Montgomery and Kenwood Road corridors as best they can.

Mr. Kellums said recycling numbers came in and the Township received a direct deposit back of \$16,202.50 thanks to the recycling efforts of Township residents. He noted the Township has come to an agreement with Rumpke for curbside recycling collection for residents beginning in August which should improve recycling numbers.

Mr. Kellums went on to report he had received an email regarding basketball hoops in the right of way from a resident concerned that the thirty day timeframe the Board instructed him to give residents to remove the basketball hoops is too long and creates a liability if something happens during those thirty days. He noted this resident took it upon himself to knock on the door of a resident with a basketball hoop in the right of way telling the person to remove it. Mr. Kellums said residents concerned about the basketball hoops and kids playing in the street should contact the Township. The Trustees agreed a thirty day timeframe to remove the basketball hoops is reasonable.

Police Policy

Mr. Bickford said Lt. Smith wanted to discuss the resident who sent the email to Mr. Kellums regarding the basketball hoops and the confrontation he had with the neighbors he approached.

Lt. Smith said the Sheriff's response to the resident in question and others who have issues with their neighbors is to first try mediation, noting he offered to have an officer speak with the resident and he declined. He said they will move forward by using these situations in which children are found playing basketball in the street as teachable moments to make them aware of safety issues and no citations will be issued if the Board is amenable to that.

There was discussion about other neighborhood issues such as noise and parking problems which Lt. Smith said would be addressed first with mediation before any citations are issued.

The Board agreed the best approach is to start with mediation.

Upcoming Public Hearings

Mr. Bickford stated there will be two public hearings on Thursday beginning at 6:30 p.m. for zoning cases for March First Brewing and Americraft.

Mr. Holbert briefly explained case 2018-06P2, a proposal for a building addition for Americraft, and case 2018-07MA, a request for additional seating, manufacturing space and parking for March First Brewing. March First Brewing also requests a variance to construct their dumpster enclosure out of the same materials they used for other screening on the property. He noted Zoning Commission recommended approval of both cases with conditions.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase order for approval:

Hamilton County Treasurer	Fiber Project Phase One	\$55,004.10
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A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve this request.
Vote: All Aye

Schedule

Mr. Connor pointed out a few upcoming events listed on the schedule including the National Day of Prayer, a time change to 6:00 p.m. for Zoning Commission due to a heavy agenda, a date change for the Parks and Recreation Committee Meeting to May 21st, and the cancellation of the May 17th Trustee Meeting.

A motion to enter into **Executive Session to discuss Sale of Property** was made by Trustee Weidman and seconded by Trustee LaBarbara.

Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 9:58 a.m.


Begin Executive Session: 10:00 a.m.

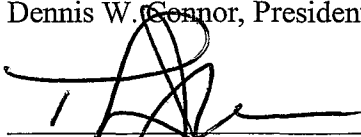
End Executive Session: 10:06 a.m.

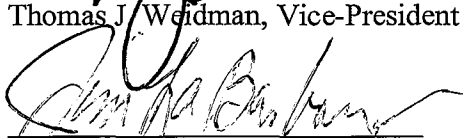
Back in regular session: 10:07 a.m.

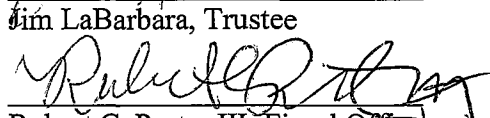
A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara.
Vote: All Aye.

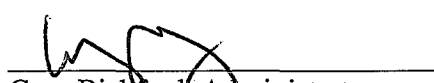
End regular session: 10:07 a.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice-President


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 05/01/2018

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 3, 2018

The Public Hearing for Zoning Case 2018-07MA was called to order at 6:45 p.m. by Mr. Connor.

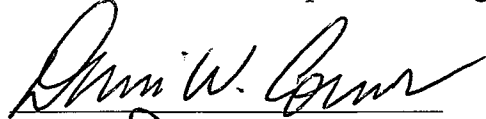
Mr. Holbert presented the case; a request for a major adjustment to a PUD to allow for additional parking, construction of a patio and dumpster enclosure, and a change in the use of existing storage and office space to manufacturing and taproom space for March First Brewing on E. Kemper Road. He reviewed the details of the proposed project and noted the Zoning Commission recommended approval of the request with conditions. He pointed out the applicant requests to construct the dumpster enclosure out of cedar and the Zoning Commission approved that request.

Mr. Connor asked if the applicant was present and wished to address the Board.

Mr. Kevin Kleuner, the applicant, of 5824 Woodmont Avenue, addressed the Board. Mr. Kleuner gave a brief history of the company and spoke about the challenges they are facing as the company grows. He noted the demand for their product is greater than the supply and spoke about the need for additional manufacturing space, taproom space and parking. Mr. Kleuner said they propose screening the dumpster with the same cedar material they used to screen the mechanicals.

Mr. Connor opened the floor for public comments. No response.

Mr. Connor closed the public hearing at 6:57 p.m.



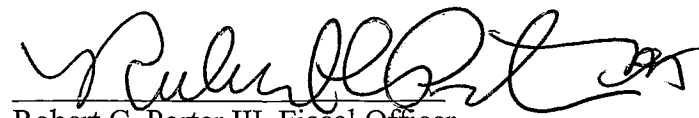
Dennis W. Connor, President



Thomas J. Weidman, Vice President



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 3, 2018

The regular meeting was called to order at 7:03 pm.

The invocation from Bethel Baptist Temple was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent / Assistant Administrator Kellums, Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Parks / Recreation Director McKeown was excused.

The resolution "Honoring the 2017-2018 Moeller High School State Basketball Champions" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-49 approved this 3rd day of May, 2018.

The resolution was presented to Coach Carl Kremer and his team by the Board of Trustees.

Chief Penny introduced Firefighters Ben Haag and Craig Short who were present for consideration to be promoted to Lieutenant.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to promote Ben Haag and Craig Short to the rank of Lieutenant. Vote: All Aye.

The resolution "Increasing the Rate of Pay for Newly Promoted Township Employees" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-50 approved this 3rd day of May, 2018.

The minutes of the Board of Trustees meetings held March 13, April 4, April 5, and April 17, 2018 were each presented individually for approval.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the March 13, 2018 meeting minutes. Mr. Porter called roll. Vote: LaBarbara – AYE; Weidman – AYE; Connor- AYE

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the April 4, 2018 meeting minutes. Mr. Porter called roll. Vote: LaBarbara – AYE; Weidman – AYE; Connor- AYE

Mr. Weidman made a motion, seconded by Mr. Connor, to approve the April 5, 2018 meeting minutes. Mr. LaBarbara said he sent a comment that was not addressed but he will still approve the minutes. Mr. Porter called roll. Vote: LaBarbara – AYE; Weidman – AYE; Connor- AYE

Mr. Weidman made a motion, seconded by Mr. Connor, to approve the April 17, 2018 meeting Minutes.

Mr. LaBarbara said he had sent time stamped additions to these minutes and read those additions for the Board. He suggested the approval of the minutes be tabled until his additions could be made.

Mr. Weidman noted there was already a motion and a second to approve them. Mr. Connor reviewed the process by which the minutes are reviewed and approved.

Mr. LaBarbara said he is unsure who is responsible for the minutes and stated he did not receive the minutes in a timely manner. He further stated they were received at 1:39 p.m. this afternoon. Mr. LaBarbara then read an email correspondence with Mr. Porter in which Mr. Porter told Mr. LaBarbara he could have his objections to the minutes placed with the minutes, however, his objections are not on the website.

Mr. Porter clarified that the objections will be placed with the signed official minutes in the minute book.

Mr. LaBarbara said he checked with other Townships and they table the approval of the minutes until all agree.

Mr. Miller said there has been an inordinate amount of time spent by staff trying to get the minutes as accurate as possible without them being a transcript. He then suggested a process to address comments and corrections to the minutes. He noted, per the Sunshine Laws from the Attorney General's Office, the minutes are not to be a verbatim transcript but sufficient information so that readers may understand why a person voted a certain way.

Mr. LaBarbara brought up items left out of the April 17th meeting minutes with which he has issues.

Mr. Connor suggested approving workshop minutes at the workshops and meeting minutes at the meetings to help with the timeliness and avoid these long discussions.

Mr. Weidman made a motion to approve workshop minutes at subsequent workshops and meeting minutes at subsequent meetings and to adopt the procedure laid out by Mr. Miller for reviewing and approving minutes. Mr. LaBarbara seconded. Vote: All Aye.

Mr. Porter called roll on the motion and the second already on the table for the approval of the April 17, 2018 Workshop Minutes. Vote: LaBarbara – NEA; Weidman – AYE; Connor- AYE

Lt. Smith reported the monthly statistics would be available in the next few days.

Chief Penny distributed the April monthly report noting he had included information on run volumes by day of the week and by patient age. He also reported the department had applied for an EMS grant and been awarded three Android tablets for use in doing EMS reports.

Mr. Bickford reported on behalf of Mr. McKeown that Lita Ford was interested in opening for Night Ranger.

Mr. Kellums reported that he met with the structural engineer and others regarding the repairs needed on the Bechtold Pavilion, noting just replacing the beams with wood decking on the roof will cost \$83,000. He said an insurance claim will be made. Mr. Kellums also stated the Galbraith Road project may be coming to an end with paving to be scheduled for next week.

Mr. LaBarbara asked about the vandalism at Bechtold Park.

Lt. Smith said the Sheriff's Office does have a suspect and the investigation is pending.

Mr. Kellums also stated Jason Petty has successfully received his applicator licenses and will be getting a playground inspection license also which will save the Township from having to contract that out which is expensive.

Mr. Kellums then reported that SCIP projects will no longer be able to be split between two years.

Mr. Miller clarified in his earlier comments he didn't mean to suggest that staff was at fault for minutes not being sent in a timely manner. He stated that has been due to the excessive amount of time being spent on them lately. Mr. Miller then reported that after reviewing a list of expenses from tenant Rodney Blair for work he had done on the house that he rented from the Township, they had come to an agreement that a \$1,600 reimbursement to him would be fair.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to reimburse Mr. Blair for \$1,600.
Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to authorize Mr. Bickford to sign a release in relation to this agreement with Mr. Blair. Vote: All Aye.

Mr. Connor commended staff for their work on the minutes noting they have gone from generally a two to three page document to 11 pages which takes a lot of time. There was discussion regarding the Fiscal Officer's responsibility to keep and maintain the minutes.

Mr. Bickford reported on work in Highpoint next week by Duke Energy on an existing pipeline which will involve noise and flame. He said residents will be notified within a half mile but the flames will be visible from farther away than that.

Mr. Bickford reported on the Ohio Checkbook stating he had begun to go through the data and work on redacting sensitive information. He said he thinks staff has figured out a way to make it work and the plan is to upload the data to Ohio Checkbook next week and have them go through the redactions as well just in case something was missed.

Mr. Bickford said there is now meeting audio from a couple of meetings on the website through Soundcloud. He said he will be testing different options to find the best way to make the large audio files accessible through the website.

Mr. Bickford explained that Chief Penny had gone through expenditures for contract hours, OIC pay, overtime etc. and determined that hiring six additional full time firefighters to replace the part time pool would cost about \$157,000 on the high range, and could save \$50,000 if all six were hired at the low range. Mr. Bickford pointed out \$1 million is left uncommitted in the JEDZ which could be used to fund additional firefighters.

Chief Penny pointed out that Station 92 in Sycamore Township is the second busiest fire station in Hamilton County.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to hire six additional full time firefighters. There was discussion about what pay level the new hires would be brought in at and allowing the Chief to give new hires credit for years of service elsewhere when it comes to vacation and personal time.

Mr. Weidman revised his motion to include giving the Chief the option to give new hires credit for years of service elsewhere. Mr. LaBarbara seconded. Vote: All Aye.

The following PO's were presented for approval:

US Bank	2016 Various Purpose Refunding Bonds	\$164,950.00
US Bank	2014 TriHealth Infrastructure Imp Bond	\$55,425.00
US Bank	2007B Infrastructure Imp Bond	\$13,100.00
US Bank	2010 Road Improvement Bonds	\$34,075.00
Blanket Vendor	Tuition Reimbursement	\$12,500.00

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve these requests.
Vote: All Aye.

A communication from Jack Pflum, of the Kenwood Meadows Civic Association, was read by Mr. Porter stating that the Civic Association has achieved its objectives and donating the \$1,641.79 left in the organization's checking account to Sycamore Township to be allocated for a citizen related activity such as recreation.

Mr. Weidman made a motion to approve Zoning Case 2018-06P2 with the following conditions:

1. All mechanical units to be screened.
2. Dumpster to be enclosed per the Zoning Resolution or stored inside building.
3. Any new lighting to be shielded from residential neighbors' view.
4. All materials to be stored inside building.
5. A landscape plan to be provided indicating existing planting or new planting meeting Boundary Buffer requirements.

Mr. LaBarbara seconded the motion. Mr. Porter called roll. All Aye.

Mr. Weidman made a motion to approve Zoning Case 2018-07MA with the following conditions:

1. All mechanical units to be screened.
2. A lighting plan compliant with the Zoning Resolution must be submitted.
3. All supplies to be stored inside the building.
4. A parking plan compliant with the Zoning Resolution must be submitted.
5. Planting to be compliant with the Zoning Resolution.

6. Dumpster enclosure may be constructed of cedar as proposed.

7. No vehicles may be parked on the front lawn.

Mr. LaBarbara seconded the motion. Mr. Porter called roll. All Aye.

The resolution "Increasing the Rate of Pay for a Township Employee" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.


Resolution No. 2018-51 approved this 3rd day of May, 2018.

Mr. Connor referred those in attendance to the printed agenda for the schedule of events.

The Receipts and Disbursements of May 3, 2018 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

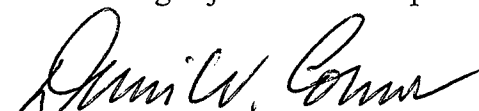
Signed:

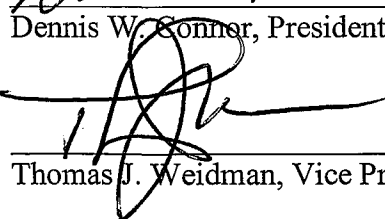

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to accept them.
Vote: All Aye.

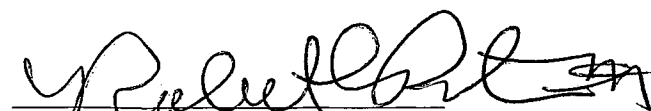
A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 8:01 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
05/03/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
May 15, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Fiscal Officer Porter was excused.

Approval of May 1, 2018 Workshop Minutes

The minutes of the Board of Trustees Workshop Meeting held May 1, 2018 were presented for approval. Mr. Weidman made a motion, seconded by Mr. Connor, to approve the May 1, 2018 meeting minutes. Mr. Miller called roll. Vote: LaBarbara – AYE; Weidman – AYE; Connor – AYE.

Nuisance Vehicle Resolution – 4450 Kugler Mill Road

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye. Resolution No. 2018-52 passed this 15th day of May, 2018.

The resolution “Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency.

Mr. Holbert stated this resolution was presented at a previous meeting but held back by Mr. Miller until he could get permission to go on the property to take photographs of the license plates.

Mr. Miller called the roll. Vote: All Aye.
Resolution No. 2018-53 passed this 15th day of May, 2018.

Fire Department Update

Chief Penny reported the treadmills in the firehouse need to be replaced. He said two of them were purchased in 1997 and two were donated over ten years ago. He said the cost would be \$13,460.00.

Mr. LaBarbara made a motion, seconded by Mr. Weidman, to approve this request.
Mr. Miller called roll. Vote: All Aye.

Chief Penny reported all the equipment has been installed in the new engine. He said the firefighters are being trained on it and it should be in operation next week.

Sheriff Department Update

Lt. Smith stated he had no report noting the monthly statistics had already been distributed. He spoke about the Sheriff's Department's efforts in trying to increase self-initiated activity County wide.

Parks and Recreation Update

Mr. McKeown reported the Twilight Concert will be held at Bechtold Park on Sunday, June 10th from 4:00 p.m. to 6:00 p.m. He also reported the annual Sycamore Township Car Show will be held August 4th.

Mr. McKeown said Festival planning is proceeding as scheduled and noted the bands are being very particular about publicity for the event and want to review and approve the event poster, radio advertising, etc.

Mr. McKeown also reported on graffiti at Bechtold Park which was cleaned up by Township Maintenance.

Maintenance Department Update

Mr. Kellums gave an update on the Montgomery Road Sidewalk Project saying, weather permitting, the headwall should be poured tomorrow.

Mr. Kellums said the milling of Galbraith Road would be done that night with paving scheduled for Thursday and Friday, weather permitting.

Mr. Kellums said the Township had received three bids for the 2018 Curb and Sidewalk Program, all under the engineer's estimate. He stated Prus Construction had the lowest bid at \$392,725.00.

The resolution "Authorizing a Contract for the 2018 Curb and Sidewalk Replacement Program" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.
Resolution No. 2018-54 passed this 15th day of May, 2018.

Cincinnati Avenue Right of Way

Mr. Kellums reported on a resident at 12083 2nd Avenue who came into his office saying he would like to split his lot and build another house facing Columbia. He would like the Township to vacate the paper street on Columbia.

There was discussion about setting a precedent since the Township has sold right of way for alleys in Highpoint but never for a paper street.

Mr. Weidman made a motion that the Township does not sell the Columbia paper street. Mr. LaBarbara seconded. Mr. Miller called roll. All Aye.

Mr. Kellums then directed the Board to 6th Avenue and Cincinnati where Mr. Royce is building a house at 12015 6th Avenue. He said Mr. Royce has also requested to buy the paper street. Mr.

Kellums said Mr. Royce also complained about his neighbor installing in a pool and a fence on the paper street. Mr. Kellums stated this would be similar to the issue with the basketball goals in the right of way and said he will send a letter to the owner instructing them to remove the fence and the pool.

Mr. Weidman made a motion that the Township does not sell the right of way on 6th Avenue and Cincinnati Avenue. Mr. LaBarbara seconded. Mr. Miller called roll. All Aye.

Mr. Kellums then reported he had received a phone call from a graduate student at the University of North Texas regarding a study of red shoulder hawks. He said there is a nest of red shoulder hawks behind the property located at 12003 4th Avenue and the people involved in the study seek permission to climb the tree to access the nest and remove the chicks to take a blood sample and band the baby hawks. He noted the birds would be out of the nest for 15 minutes and they have federal permits, insurance, and paperwork for release of liability. Mr. Kellums confirmed the tree is in Township right-of-way.

Mr. Miller stated liability should not be a problem if they have release forms for him to review.

Mr. Weidman made a motion to approve the banding of the chicks for the study. Mr. LaBarbara seconded. Mr. Miller called roll. All Aye.

Mr. LaBarbara asked Mr. Kellums about clearing vegetation blocking the Sycamore Township sign on the 71 exit ramp at Kenwood Road.

Mr. Kellums said the maintenance department will clean up the landscaping so that the sign is visible.

Chief Penny commented that the maintenance crews had done a good job patching Larchview Drive.

Upcoming Public Hearings

Mr. Bickford asked the Board what they would like to do about the Thursday, July 5th meeting. The Board discussed options for moving the meeting.

Mr. Connor made a motion to cancel the July 5th Meeting and hold the regularly scheduled meeting on July 19th. Mr. Weidman seconded. Mr. Miller called roll. All Aye.

Mr. Miller requested that staff try to get resolution requests to him earlier to allow time for him to prepare them.

Mr. Bickford said the two cases heard by Zoning Commission will be heard by the Board of Trustees on June 7th. He reported there was another case involving the Hills property on Kenwood Road, Case 2018-09Z. He gave some history on the site and said the current proposal by Myers Y. Cooper Company is for two 15,000 square foot single story office buildings. He then reviewed the current proposal in more detail. Zoning Commission recommended denial of the request.

Mr. Weidman asked what the consent decree had allowed.

Mr. Bickford answered the consent decree approved 19,000 square feet in building area, with the additional lot now included that would be 21,000 square feet proportionally. He said this request is for 30,000 square feet in building area.

Mr. Connor asked about the process considering there is a consent decree. Mr. Bickford explained.

Mr. Bickford then reported on Case 2018-08Z on Kemper Road also heard by the Zoning Commission last night. He stated the request was for a zone change to construct two office buildings and a storage building. He reviewed the details of the submittal for the Board. He said Zoning Commission recommended approval of the zone change.

Resolution – Approving a Site Plan for the J&J Cedia Properties Dev.

The resolution “Approving a Site Plan for the J & J Cedia Properties Development in Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.
Resolution No. 2018-55 passed this 15th day of May, 2018.

Resolution – Approving a Major Adjustment to the March First Brewing PUD

The resolution “Approving a Major Adjustment to the March First Brewing Planned Unit Development” was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.
Resolution No. 2018-56 passed this 15th day of May, 2018.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase orders for approval:

The Huntington National Bank	Kemper Goldcoast/Deerfield Project	\$32,395.96
U.S. Bank National Association	Kenwood Towne Place TIF Balance	\$558,225.90
Blanket Vendor	Travel & Training Fire Department	\$7,500.00

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve these requests.
Vote: All Aye

Schedule

Mr. Connor, stated the schedule of upcoming events was listed on the agenda and noted Memorial Day is May 28th. He said Township offices will be closed and the Township will be participating in the annual Memorial Day parade with Silverton and Deer Park.

A motion to enter into **Executive Session to discuss Sale of Property** was made by Trustee Weidman and seconded by Trustee LaBarbara.
Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 9:44 a.m.


Begin Executive Session: 9:50 a.m.

End Executive Session: 9:53 a.m.

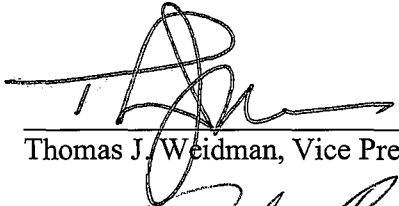
Back in regular session: 9:53 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote:
All Aye.

End regular session: 9:53 a.m.



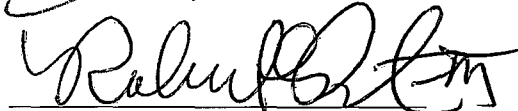
Dennis W. Connor, President



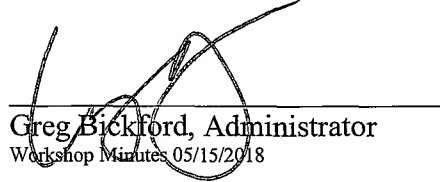
Thomas J. Weidman, Vice President



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator

Workshop Minutes 05/15/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
June 5, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Zoning Administrator Holbert and Parks/Recreation Director McKeown. Fire Chief Penny, Lt. Smith from the Hamilton County Sheriff's Office, President Connor and Superintendent/Assistant Administrator Kellums were excused.

Approval of May 15, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held May 15, 2018 were presented for approval. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, to approve the minutes. Vote: All aye.

Nuisance Property Resolution – 5951 Vyvette Pl. & 8119 Fields Ertel Rd.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 5951 Vyvette Place, Sycamore Township, OH 45236" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2018-57 passed this 5th day of June, 2018.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8119 Fields Ertel Road, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2018-58 passed this 5th day of June, 2018.

7230 Kenwood Road Complaints

Mr. Holbert requested that this item be tabled.

Sheriff Department Update

Mr. Bickford stated that Lt. Smith had no report.

Parks and Recreation Update

Mr. McKeown stated that the June 10th Twilight Concert Series at the Bechtold Park Pavilion will feature the Jump N Jive Show Band. He also advised the Board that he has been in contact with the bands for the Festival and preparations are being made for their performances.

Mr. LaBarbara asked if there was any information on the hawk project in High Point. Mr. Bickford stated that he has no information on the outcome of the project.

Onyx Program Contract

The Resolution "Approving a Contract for 2018 Onyx Road Repair Project" was read. Mr. Bickford explained that as part of this project, the 2017 Onyx areas will be repaired at no charge.

A faulty product was used last year. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-59 passed this 5th day of June, 2018.

LPA Agreement Interconnect Project

The Resolution "Approving an LPA Federal Local-Let Project Agreement for the Sycamore Township Interconnect Phase II Project" was read. Mr. Bickford advised the Board that this project should go out to bid later in July with construction in the fall. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-60 passed this 5th day of June, 2018

Upcoming Public Hearings

Mr. Bickford advised the Board that case 2018-08Z will be heard at 6:00 p.m. on Thursday noting the Zoning Commission recommended approval with a 5-0 vote. He also advised the Board that case 2018-09Z will be heard at 6:15 p.m. on Thursday. He stated the Zoning Commission recommended denial of that case with a 5-0 vote.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase orders for approval:

Ohio Treasurer, Josh Mandell	Sturbridge Loan CB13L Payment	\$37,499.17
Robert A. Goering, Treasurer	Property Taxes	\$10,355.54
Lykins Oil Company	Fuel – Police	\$22,500.00
Performance Asphalt Paving Inc.	Paving	\$10,800.00

A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events is listed on the agenda.

A motion to enter into **Executive Session to discuss Pending Litigation** was made by Trustee LaBarbara and seconded by Trustee Weidman. Mr. Porter called the roll. Vote: Weidman: Aye; LaBarbara: Aye.

End regular session: 9:10 a.m.

Begin Executive Session: 9:14 a.m.

End Executive Session: 9:35 a.m.

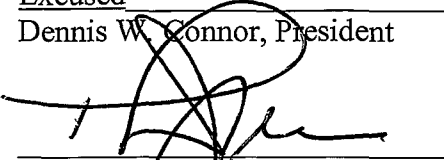
Back in regular session: 9:35 a.m.

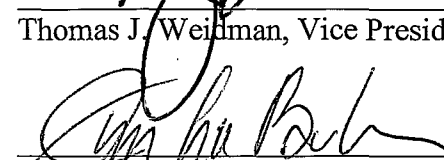
A motion to adjourn was made by Trustee LaBarbara and seconded by Trustee Weidman. Vote: All Aye.

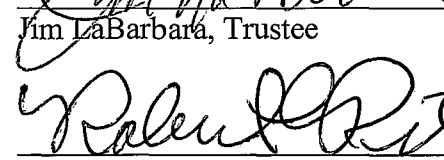
End regular session:

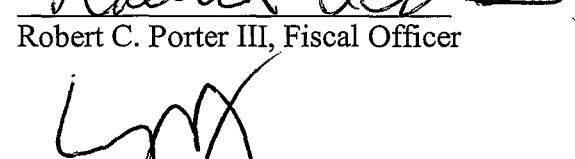
9:35 a.m.

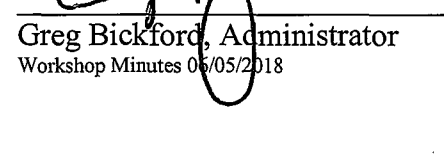
Excused


Dennis W. Connor, President


Thomas J. Weidman, Vice President


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 06/05/2018

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 7, 2018

The Public Hearing for Zoning Case 2018-08Z was called to order at 6:00 p.m. by Mr. Connor.

Mr. Holbert presented the case; a request for a zone change from "A" Single Family Residential District to "OO" Planned Office District two 4,338 square feet general office buildings and a 3,000 square feet storage building. He reviewed the proposal in detail including parking, lighting and landscape plans. Mr. Holbert stated Zoning Commission had voted to approve the case subject to conditions. He read the conditions noting he researched into the drive aisle width and twenty feet is permitted by code. He then stated the applicant would like to erect a fence between the property and the adjoining embroidery business's property to the east.

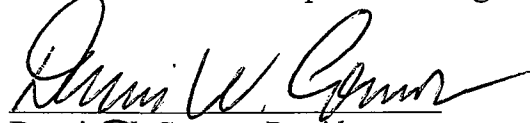
Mr. Connor asked if the applicant was present and wished to address the Board.

Mr. Robert Beck, the applicant, of RDB Ventures, LLC, 4981 Bridge Lane, Mason OH 45040, addressed the Board. Mr. Beck spoke about three issues with the project, the drive aisle width, the height of the accessory building and the fence which they would like to construct to provide screening to the east.

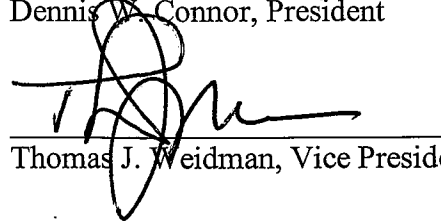
There was discussion regarding those three items with the applicant noting the materials used and construction of the accessory building will match the office buildings.

Mr. Connor opened the floor for public comments. No response.

Mr. Connor closed the public hearing at 6:12 p.m.



Dennis W. Connor, President



Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 7, 2018

The Public Hearing for Zoning Case 2018-09Z was called to order at 6:15 p.m. by Mr. Connor.

Mr. Holbert presented the case; a request for a zone change from "B" Single Family Residential District to "OO" Planned Office District two 15,000 square feet general office buildings and a 137 space parking lot with one curb cut on Kenwood Road. Mr. Holbert reviewed what was approved in the 2008 Consent Decree.

Mr. Holbert explained the detention and storm water plans for the proposed development which is regulated through Hamilton County. He then reviewed landscape plans noting the proposal exceeds what the code requires. He noted the lighting plan shows zero foot candles at the property line and the parking is all in front of the buildings along Kenwood Road.

Mr. Holbert spoke again about the Consent Decree noting which aspects of it are met with the current proposal. He noted the Consent Decree was approved for three sites and the current proposal also includes a fourth property at 8248 Kenwood Road.

Mr. Holbert stated the Zoning Commission had recommended denial of the project with a 5-0 vote on May 14th.

The Board asked questions of Mr. Holbert. There was discussion about the detention plan and flow of water away from the neighborhood and towards the adjacent existing office development.

Mr. Connor asked if the applicant was present and wished to address the Board.

Mr. Randy Cooper, the applicant, of the Myers Y. Cooper Company, addressed the Board. Mr. Cooper thanked the Township, County and neighbors for their input and spoke about the great deal of thought and care that went into putting the proposal together. He spoke about the residential features of the proposed buildings and pointed out there is no activity in the rear of the buildings adjacent to the residential properties. He went on to emphasize and provide more detail on some of the other features of the proposal that Mr. Holbert had already mentioned.

Mr. Connor opened the floor for public comments.

Mr. Michael Schwartz, 5159 Bayberry Drive, addressed the Board. Mr. Schwartz stated if the project is approved the Township should add conditions to ensure that traffic on Kenwood Road is as safe as possible and moves as smoothly as possible. He then suggested what those conditions should be.

Mr. Hasmukh Shah, of 4875 Marieview Court, addressed the Board. Mr. Shah expressed concerns about the detention plan and storm water problems on neighboring residential properties. He also spoke of concerns about increased traffic on Kenwood Road and motorists

using Marieview Court as a turnaround. Mr. Shah also pointed out there is already quite a bit of office space available in Sycamore Township and questioned the need for more.

Mr. Hank Wordeman, of 8320 Kenwood Road, addressed the Board. Mr. Wordeman stated he is a 50 year Township resident, 40 of those years in his current home. He spoke about Galbraith Road being the cutoff for commercial properties. Mr. Wordeman said he believes the properties in question could and should remain residential.


Mr. Frank Geiser, of 8347 Frane Lane, addressed the Board. Mr. Geiser said he has lived at that address 29 years. He said, thanks to the Township and residents, the change he has seen in the area since he has lived on Frane Lane has been reasonable. He requested the Trustees support the Zoning Commission recommendation to deny the request. He said the developer has done a good job working with the neighbors and making accommodations due to their concerns, however, the project is too large therefore does not meet the Land Use Plan designation of transitional for that area.

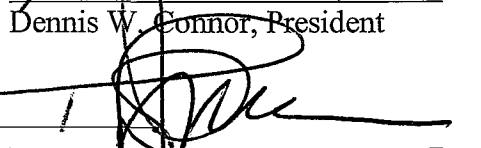
Mr. Dick Russell, a resident of over 30 years, of 8379 Frane Lane, addressed the Board. He reiterated Mr. Geiser's comments that the buildings are too large to be considered transitional. He also expressed concerns about storm water flow.

Mr. Cooper requested a continuance to address the concerns of the neighbors that had been brought up during the hearing.

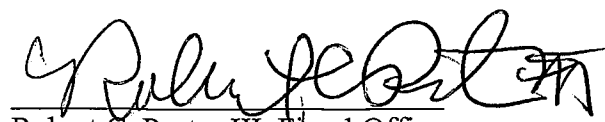
Mr. Connor entertained a motion to accept the applicant's request and continue the hearing until July 19, 2018. Mr. Weidman made a motion to that effect, seconded by Mr. LaBarbara. Vote: All Aye.

Mr. Connor closed the public hearing at 6:57 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 7, 2018

The regular meeting was called to order at 7:11 pm.

The invocation from Kenwood Baptist Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Zoning Administrator Holbert, and Corporal Kidd from the Hamilton County Sheriff's Office. Superintendent / Assistant Administrator Kellums, Fire Chief Penny, Lt. Smith and Parks / Recreation Director McKeown were excused.

The minutes of the Board of Trustees meeting held May 3, 2018 were presented for approval. Mr. Weidman made a motion, seconded by Mr. Connor, to approve them.

Mr. LaBarbara stated that his corrections from the May 3rd meeting have not been included in the minutes and he would like the Board to consider adding them. Mr. Weidman stated the minutes were already approved and the Township is on Ohio Checkbook. Mr. Connor stated that the minutes were already approved and they reflect the discussion that happened. He also stated that the audio is available online for anyone to listen to the discussion.

Mr. Porter called roll. Vote: Weidman: Yes; Connor: Yes; LaBarbara: No

Mr. Michael Schwartz, of 5159 Bayberry Drive, addressed the Board. Mr. Schwartz expressed his concerns regarding new subdivisions having no connections to existing developments in order to provide less curb cuts on the main thoroughfares. He also stated that many vehicles do not stop at the three way stop sign at the corner of Bayberry Drive and Shagbark Drive. Corporal Kidd stated he would look into the issue and relay the information back to the Sheriff's Office for additional enforcement.

Mr. Tom James, of 5784 White Chapel Drive, addressed the Board. Mr. James stated he had a concern with people not stopping at the stop sign on Charter Oak. Corporal Kidd noted the intersection. He also asked the Board why there was a yearly festival because, based on the costs, he believes that we are spending over \$150,000 per year to hold it. He then asked why resolutions did not have the contracts attached them when they are on the website. Mr. Bickford noted that staff is in the process of including the contracts as attachments on the web site resolutions.

Mr. Connor stated that the festival is a community event that is popular with residents. He also stated that it is a good public relations tool to help promote the Township, its parks, and the businesses that sponsor the event. He also noted that talent costs have increased significantly in the past few years due to the casinos hiring talent for events.

Mr. Weidman noted that this is a full family event with something to do for everyone.

Mr. LaBarbara stated he would be open to revisiting the event and having the Township control the beer booth revenue.

Mrs. Kathy Kugler, of 7106 Tenderfoot Lane, addressed the Board. Mrs. Kugler asked the Board about the status of the Ohio Checkbook. Mr. Bickford indicated that the Treasurer's Office is in the process of creating the site and will be contacting the Township when it is ready.

Mrs. Kugler also asked why the master plan is not yet updated. Mr. Bickford explained that the master plan will follow the zoning resolution update. Mr. Holbert explained the process and opportunities for public comment. Mrs. Kugler then requested information on Township parks and a park master plan. Mr. Bickford indicated that the master plan is for Township land use and if the Board wanted to pursue a parks master plan, a consultant could be hired. He also noted that the Township is mostly built out, so new park land would need to be purchased if the Board wished to expand the parks.

Mrs. Kugler requested permanent speed tracking signs be installed on Tenderfoot Lane until the cut through traffic issue is resolved.

Mrs. Kathleen Kuznizci, of 7675 Styrax Lane, addressed the Board. Ms. Kuznizci requested the Township expand the area for notification on zoning matters to farther than 200 feet.

Mr. Connor explained that all zoning information is on the website and noted in the past, on certain cases, that threshold has been increased.

Mr. Bickford indicated that there is a subscriber email that publishes all agendas and pointed out all plans submitted to the Township for public hearings are placed on the website for public review.

Mr. Holbert indicated that there has been recent litigation that challenged the selective nature of notifications and the Township has chosen to be consistent at 200 feet.

Mr. Miller stated the Ohio Revised Code requires that only adjacent property owners be notified and the Township goes beyond that with the 200 foot notification threshold.

Corporal Kidd stated the monthly statistics will be presented soon.

Mr. Bickford stated that Chief Penny is preparing to begin the hiring process for the new full time firefighters.

Mr. Bickford stated that Galbraith Road has been paved.

Mr. Miller stated that Joe Trauth, Attorney for Neyer Properties, requested clarification on the service agreement for the Kenwood Greens site and a possible rezoning for Carvana, a used car dealership that utilizes a multi-story car vending machine. He explained that the service agreement detailed responsibilities of the developer and Township. The Township was to invest in public infrastructure and, in return, the developer was to build offices and a hotel in addition

to the FBI building. Mr. Trauth was under the impression that the service agreement did not require that.

Mr. Miller stated that instead of going through the zoning process when the service agreement would require modification as well, he would like direction from the Board as to their willingness to approve the Carvana.

All Board members stated they wanted to see the proposed plan in detail to make an informed decision.

Mr. Bickford reported that the Duke flaring on the natural gas pipeline will potentially continue into next week.

The following PO's were presented for approval:

Robert A. Goering – Treasurer	\$14,351.67	Property Taxes
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve these requests.
Vote: All Aye.

Mr. Holbert explained that the property at 8671 Darnell has been a distressed property for many years and requested direction from the Board as to the enforcement method being used. He presented to the Board 23 violations that have been issued over the past six years. He stated a letter was received by the Board of Trustees that indicated the current occupant of the property felt he was not being treated fairly in the Zoning enforcement process.

Mr. Chris Duncan, of 8677 Darnell Avenue, addressed the Board saying he has lived there for two years and the property next door has always been in distress.

Mr. LaBarbara stated he visited the property and felt that it has made progress in being cleaned up and it looks to be in acceptable condition. He also noted that Mr. Garcia is a recent resident of the property and has only been there a year or so.

Mr. Holbert advised the Board that the current violation is in the rear of the property.

Mr. Weidman stated that this property should not be treated any different than any other and if the property owner won't work with the Township then it should be cleaned. Mr. Connor stated the process should not be changed in this case. Mr. LaBarbara said the process should be followed as it always has been.

Mr. Holbert stated that he has received complaints on the property located at 7230 Kenwood Road. He said the complainant states that we are not enforcing the zoning resolution to clean up the property. He advised the Board that the property owner is accusing Mr. Holbert of altering public documents and selective enforcement. He showed information that contained correspondence with the Ohio Department of Transportation (ODOT) indicating that Mr. Holbert has not approached ODOT contractors telling them not to cut certain areas.

Mr. Holbert requested direction from the Board as to how the enforcement should proceed on this property and if he should be consistent with the enforcement methods used on other

properties. Mr. Weidman stated that all properties should be treated the same and he should be consistent with the cleanup and enforcement efforts. Mr. Connor stated he does not see anything wrong with the process that was followed with this property. Mr. LaBarbara stated he feels the same as the other Trustees on the enforcement issue.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving Zoning Case 2018-08Z subject to the following conditions and variances:

1. No cell towers are permitted on site.
2. A six feet (6') tall privacy fence is permitted along the east property line in the side and front yards equal to the backside of the property to the east.
3. The Board grants relief for the boundary buffers to the east and south.
4. The 3,000 square feet accessory use structure must be constructed with architecture to match the proposed building and is limited to 18 feet in height.
5. The Board grants a variance to allow the proposed 20 feet wide drive aisle.

Mr. Porter called roll. All yes.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to continue the public hearing for Zoning Case 2018-09Z to July 19th. Mr. Porter called roll. All yes.

The resolution "Allocating One Percent (1%) of all Revenue Generated by the Sycamore Township Excise Lodging Tax to be used for the Purpose of Road Maintenance, Repair, and Paving" was read.

Mr. Bickford explained that this would allow the Township to receive extra points in the SCIP and LTIP grant programs and would not change the funding structure as a portion of the hotel and lodging tax already goes to maintain roads.


A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-61 approved this 7th day of June, 2018.

Mr. Connor read the schedule of events.

The Receipts and Disbursements of June 7, 2018 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

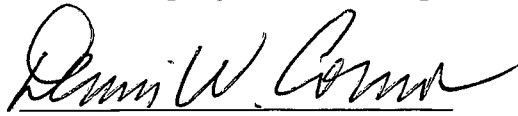
I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

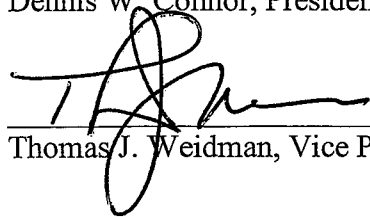
Signed: 
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to accept them.
Vote: All Aye.

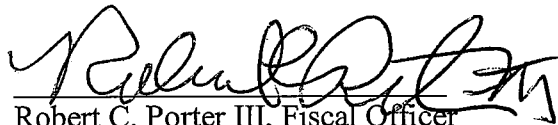
A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 8:42 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
06/07/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
June 19, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

Approval of June 5, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held June 5, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the minutes. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

Nuisance Property Resolution – (11955 2nd Av., 8321 St. Clair Av., 6330 Kugler Mill Rd.)

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11955 2nd Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-62 passed this 19th day of June, 2018.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8321 St. Clair Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-63 passed this 19th day of June, 2018.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 6330 Kugler Mill Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Holbert stated that the property is still going through the unsafe structure / condemnation process, but since that will take more time and the property has high grass, this resolution is being presented now. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-64 passed this 19th day of June, 2018.

Mr. Holbert stated that, based on the direction of the Board at the last meeting, the information presented regarding the Kenwood Road properties at the last Trustees meeting had been sent. He also noted that 7330 Kenwood Road, the former Burger King, is not a dilapidated structure but is in the process of being torn down in preparation for the new restaurant.

Mr. LaBarbara suggested that in the future Mr. Holbert use PowerPoint or video screen when presenting information to the Board so all members and the public may see what is being discussed.

Fire Department Update

Chief Penny presented the May statistics noting they don't always show the effect of opioid overdoses based on how the call comes in. He said that a new category has been added which tracks calls based on whether they were the result of an opioid condition.

Mr. Weidman asked if the data that is generated correlated with the Health Department. Chief Penny stated he was unaware of how the Health Department tracks its data.

Chief Penny reported that the department has received a grant for three iPads which will be added to the squads.

Sheriff Department Update

Lt. Smith introduced Major Bill Rarrick, the new commander for the road patrol division of the Sheriff's office.

Lt. Smith stated that the May statistics have been submitted for review and reported he is working on staffing for the festival. He anticipates having eight deputies on Friday, July 13th and 15 on Saturday, July 14th. Lt. Smith also noted that the two new cruisers will be operational soon.

Parks and Recreation Update

Mr. McKeown reported that all festival acts are set to go. He noted on Friday, July 13th the acts would be Empty Garden, Brent James, and Dave Mason / Steve Cropper. The Saturday, July 14th acts are BuzzBin, DV8, and Night Ranger. He also stated that the same number of booths and food trucks as last year will be at the festival. Mr. Weidman made a motion to accept this lineup, seconded by Mr. LaBarbara. Mr. Porter called the roll, all voted yes.

Maintenance Department Update

Mr. Kellums advised the Board that three bid packets were picked up by contractors with only one bid submitted for the Bechtold Park Shelter #2 project. The submitted bid was from Ridge Structures and was approximately \$8,000 under the engineer's estimate. Mr. Kellums has asked the bidder for references and similar projects.

Mr. Kellums advised the Board that proposals were received for Construction Engineer 2 services for the Local Let Projects as required by the Local Planning Agency (LPA) agreement with the State.

Mr. Kellums reported that Township crews are conducting in house road base and curb repairs with asphalt in order to get the streets to the next construction season where permanent repairs will be made.

Mr. Miller asked what project was going on at 71 and Ronald Reagan Highway. Mr. Kellums stated the work was for a traffic light for southbound 71 exiting to east bound Ronald Reagan Highway.

Mr. LaBarbara asked about the status of the Kugler Mill Road project. Mr. Kellums stated that State Capital Improvement Funds (SCIP) will be applied for in the fall. He noted that last year, the project was the first alternate and in years past there has been enough money returned to fund the first alternate. That was not the case last year as no funds were returned.

Upcoming Public Hearings

Mr. Bickford advised the Board of the upcoming public hearing for Case 2018-09Z, which was originally heard on June 7th and had been continued to July 19th.

Resolution – Approving a Zone Change for the RDB Ventures LLC Development

The resolution “Approving a Zone Change for the RDB Ventures LLC Development with a Planned Unit Development Overlay” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-65 passed this 19th day of June, 2018.

Settlement Agreement Koncius Properties

Mr. Bickford reported on a settlement for a zoning citation in which the applicant failed to obtain the necessary tenant change permits. Mr. LaBarbara asked what legal fees were incurred. Mr. Miller stated the fees to draft the settlement were minimal.

Mr. Miller stated that at the last meeting the Board requested more information on the proposed Neyer development next to the Hampton Inn on Ronald Reagan Drive.

Mr. Miller stated this was not on the agenda due to a miscommunication. He also stated that there is a service agreement on the property that calls for the construction of 200,000 square feet of office. He noted that this was a chicken and egg scenario with both the zoning and service agreement needing modification.

Mr. Joe Trauth addressed the Board, indicating that the plan was to submit for a zone change for part of the site and a major PUD adjustment for the other. He indicated that an open house will be held, potentially in July.

Mr. Jeff Chamot stated that the proposal was to construct a 100,000 square feet office building and a 70 feet tall Carvana used car dealership. He also stated that the developer is requesting 3.5 million in public infrastructure for the construction of the office building.

Mr. Connor stated that the Board should take this under advisement while the applicant goes through the zoning process.

Mr. Trauth explained that Carvana is a new type of used car buying company utilizing the internet. They are proposing to build a 70 feet tall car vending building that will hold 28 cars. The buyers purchase the car on-line and then come to the facility to get the car to test drive it.

Mr. LaBarbara stated that 200,000 square feet of office was approved ten years ago. He also asked if 200,000 square feet of office was feasible to construct. Mr. Chamot said the remaining TIF would not be able to support the required parking. He also noted that constructing the Carvana

will allow the 100,000 square feet to be constructed noting there is no TIF requested for the Carvana.

Mr. Weidman stated that an agreement was signed requiring two 100,000 square feet office buildings and asked why an agreement would be signed for a project that the developer could not build.

Mr. Rob Sibcy noted that deal was signed by both parties because the Township wanted the FBI building constructed. Mr. Miller noted that the FBI building was not part of the agreement.

Mr. Weidman stated that the Township completed all of its obligations in the service agreement.

Mr. Sibcy stated that there was a recession in 2008 that lasted for seven years. Mr. Miller noted the service agreement was signed in 2012.

Mr. Dan Neyer addressed the Board. Mr. Neyer stated that the economics of the property does not support 200,000 square feet of office in today's market. He also stated that he was told the service agreement would not be signed by the Township unless 200,000 square feet was placed in the agreement.

Mr. Weidman stated that the original agreement was 266,000 square feet of office. He said at the time, Mr. Neyer said he could not build that and requested two 100,000 square feet office buildings, which was approved.

Mr. Neyer stated that Mr. Bishop told Mr. Neyer to show the maximum amount of building that could fit on the site whether or not it was economically feasible.

Mr. Weidman indicated that he doesn't think that was accurate.

Mr. Neyer stated that this proposal is about the only option for the property.

Mr. LaBarbara stated he met with Mr. Weidman before he took office and Mr. Weidman stated Mr. Neyer was a liar and he would not work with him.

Mr. Weidman stated that was not true and was a lie.

Mr. LaBarbara noted that Mr. Weidman is prejudiced against Mr. Neyer.

Mr. Connor stated none of this is appropriate.

Mr. Weidman stated he is going off the service agreement.

Mr. LaBarbara stated there is a proposal on the table that is good for the Township.

Mr. Miller stated that this should go through the zoning process and asked if the intent was to apply for and build both the Carvana and the office. Mr. Sibcy stated that was correct.

Mr. Connor stated that the proposal needs to go through the zoning process.

Mr. Weidman said that there was an obligation to accommodate the hotel parking.

Mr. Chamot stated they are taking that into consideration.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Utilities – Fire Departmen	\$38,449.62
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A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve these requests.
Vote: All Aye

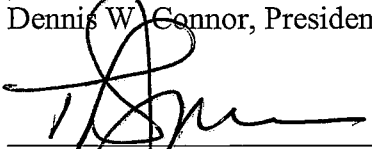
Schedule

The schedule of upcoming events was read by Mr. Connor.

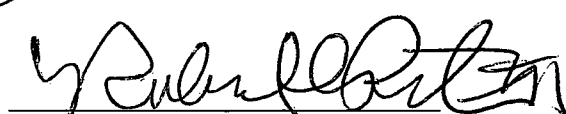
A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote:
All Aye.

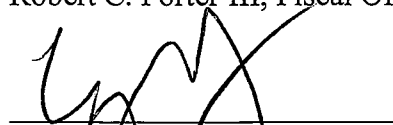
End regular session: 10:02 a.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 06/19/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 3, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Law Director Miller and Zoning Administrator Holbert were excused.

Approval of June 19, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held June 19, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the minutes. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

Fire Department Update

Chief Penny reported Medic 292, a 2001 Horton Ambulance, needs to be replaced within the next year. He advised the Board that the department believes the Ford F550 series with a Braun chasis is the best choice for new ambulances. He noted that several other departments are using this combination and are having good results. The cost of a new Braun ambulance will be approximately \$300,000 on a State procurement contract, which is approximately \$40,000 cheaper than a comparable Horton model with an International frame.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to authorize the Chief to begin the procurement process for a Braun Ambulance and one power cot. Vote, all aye.

Mr. Connor asked the status of the re-chasis of the existing Medic 92. Chief Penny stated that it should be completed in two months.

Sheriff Department Update

Lt. Smith reported that he had met with the new St. Vincent Principal to discuss security plans for the school. In addition, Lt. Smith reported that he has had ongoing discussions with Moeller about their new security procedures as well.

Lt. Smith stated that deputies for the festival are scheduled. There will be eight on Friday and 15 on Saturday. He also noted that the body cameras for the deputies are operational noting they will only be turned on during calls for service.

Lt. Smith advised the Board of an ongoing investigation at an Asian Massage establishment in which the Sheriff's office believes that adult entertainment activities are taking place. Information will be turned over to the Planning and Zoning Department for additional enforcement as needed.

Mr. LaBarbara stated that he has received correspondence from William Kapitan regarding basketball goals and kids playing in the street and in the public right-of-way. Lt. Smith stated that the Sheriff's office takes a hands off approach on those types of issues and responds accordingly to make sure people and property are protected when needed based on the actions of those in the right-of-way.

Mr. Connor asked if the Officers are notifying the Township when they see goals in the right-of-way. Lt. Smith stated he did not know and would check with his deputies.

Mr. Kellums noted that Mr. Kapitan, in his correspondence, believes that the goals should be removed now since thirty days has passed. Mr. Kellums stated that the Township just became aware of these goals in this correspondence and has since sent notices to the residents at those addresses.

Mr. Connor requested that the deputies notify the Township when they are called to these types of complaints.

Parks and Recreation Update

Mr. McKeown reported that Ken Broo will be interviewing Dave Mason on Sunday morning sports talk on 700 WLW about his performance next week at the Festival in Sycamore.

Maintenance Department Update

Mr. Kellums reported the bid opening for the Garden / Silvercrest Sidewalk Project will take place on July 12th at 10:00 a.m. He also indicated that most of the right of entries for the project have been signed. The plan is to potentially start construction later this year.

Mr. Tom Crowthers thanked the maintenance department for their assistance with cleaning up brush.

Mr. Kellums stated that in house temporary curb repairs are continuing. He noted that the repairs are temporary and those streets that receive the repair are on the schedule for permanent curb replacement during next year's program.

Resolution – Approving a Contract for the Bechtold Shelter #2 Project

The resolution "Approving a Contract with Ridge Structures, LLC for the Bechtold Park Shelter 2 Project" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-66 passed this 3rd day of July, 2018.

Mr. Connor noted that a resident had approached him about the sidewalk project and they were under the impression that the homeowner was responsible for the maintenance and repair of the sidewalk. Mr. Kellums stated he heard that as well and informed residents that they are not responsible for the maintenance or repair.

Mr. Kellums advised the Board that Shelter #2 will begin demolition after the festival.

Frane Lane Drainage

Mr. Kellums reported on drainage concerns in the area that are the result of Kugler Mill Road and surrounding property runoff. He showed images of water flowing around the single family homes in the area and advised the Board that Township crews checked for damaged or clogged storm water pipes and found that the system was operating as it should.

There was discussion as to whether or not detention could be added to the future Kugler Mill Road project. Mr. Kellums advised the Board that it would be possible, however, the cost is unknown since the location of underground utilities could greatly impact the cost and amount of water that could be detained. He also advised the Board that there was over three inches (3") of rain during a three hour period that day and based on the information presented, the system functioned as it was designed.

Nuisance Property Resolution (8671 Darnell Ave.)

The resolution "Providing For and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8671 Darnell Avenue, Sycamore Township, OH 45236" was read. A motion was made

by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency.

Mr. Bickford advised the Board that staff had instructed the property owner to clean the existing brush pile. Once that was complete, staff would consider the matter closed. He also briefed the Board on the discussion between staff and the property owners.

Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2018-67 passed this 3rd day of July, 2018.

Upcoming Public Hearings

Mr. Bickford advised the Board of the upcoming public hearings as listed on the schedule.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase orders for approval:

Rumpke Container Services Inc.	Festival 2018	\$3,186.60
Verizon Wireless	Mobile Communications – Admin	\$8,527.95

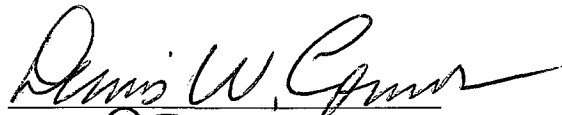
A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve these requests. Vote: All Aye


Schedule

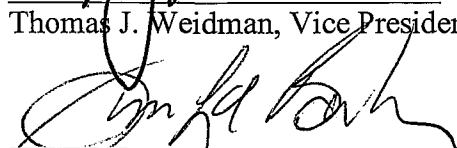
The schedule of upcoming events was read by Mr. Connor.

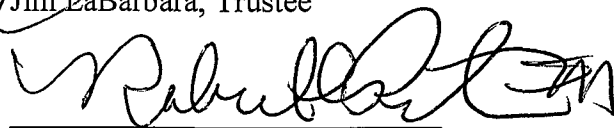
A motion to adjourn was made by Trustee LaBarbara and seconded by Trustee Connor. Vote: All Aye.

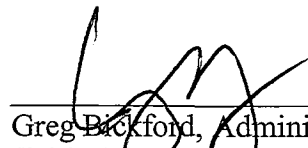
End regular session: 9:52 a.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 07/03/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 17, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and attorney Rob Butler. Administrator Bickford and Lt. Smith from the Hamilton County Sheriff's Office were excused.

Approval of July 3, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held June 19, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve the minutes. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

Nuisance Property Resolution (8400 Gwilada Dr., 4556 Kugler Mill Rd. & 4561 Sycamore Rd)

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8400 Gwilada Drive, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-68 passed this 17th day of July, 2018.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4556 Kugler Mill Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-69 passed this 17th day of July, 2018.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4561 Sycamore Road (600-0202-0594), Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-70 passed this 17th day of July, 2018.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4561 Sycamore Road (600-0202-0593), Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-71 passed this 17th day of July, 2018.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4561 Sycamore Road (600-0202-0592), Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-72 passed this 17th day of July, 2018.

Restraining Orders Eads and PODs

Mr. Butler reported on continued problems with PODs being placed in the public roadway. He stated the Township could file for a restraining order for repeatedly placing PODs in the roadway. He noted this would require Trustee approval.

There was discussion about how best to handle this issue.

Mr. Connor stated there should be a citation issued daily for each day that the POD remains in the roadway rather than once per event. He noted the resolution will need to be checked to see whom should be fined.

Mr. Holbert stated there is also an ongoing problem with Eads Fence Company installing fences in the Township without a zoning certificate. There was discussion about this issue as well with the decision that the fine for installing a fence without a permit falls on the property owner.

Mr. Weidman stated zoning approval for fences would be a good topic for the next newsletter.

Fees and Inspections for Tenant Changes with Cosmetic Improvements Only

Mr. Holbert asked for clarification from the Trustees about the protocol for tenant changes in the Township with no structural changes. He noted the Department of Planning and Zoning has been charging a \$250 review fee for tenant changes.

Mr. Miller stated the Board had voted to abolish that fee at a previous meeting.

Mr. Holbert stated he had been told no inspections would be required for a tenant change with no structural changes and asked if that would apply to fire/life safety inspections also.

Mr. Miller stated the fire inspection would be required only for tenant changes which include structural changes and require a Building Permit. He stated the tenant or landlord must notify the Township about tenant changes.

The Board directed Mr. Holbert to draft a letter to send to larger landlords to alert them to this change in policy.

Upcoming Public Hearings

Mr. Holbert reviewed Case 2018-09Z for The Myers Y Cooper Company which had been continued from the June 7th Board of Trustees Meeting will be heard Thursday, June 19th at 6:10 p.m.

Mr. Holbert noted the Zoning Commission had recommended a denial of Case 2018-12P2 by a four to one vote. He stated the applicant had requested to be placed on the September 6, 2018 Board of Trustees agenda to allow time for the developer to add details to the proposal.

Fire Department Update

Chief Penny reported on an incident at the Kenwood Towne Center in which a call for an active shooter was made that turned out to be a man with a hammer. He said the police were dispatched but not the Fire Department. He stated he has spoken with the communications center to change that so any call for an active threat will include a response from the Fire Department right away. Chief Penny said this change should be made by August.

Chief Penny reported he hopes to have all the new full time hires on board by August with the final lieutenant spot filled after all the new hires have started.

Sheriff Department Update

Lt. Smith was not present to report however Mr. Miller brought up the issue of people going door to door in the Township soliciting energy aggregation.

Mr. Weidman said this would be another good subject for a newsletter article, noting these solicitors prey on elderly people and people need to know not to give out their account number.

Parks and Recreation Update

Mr. McKeown reported that the Festival in Sycamore had gone well. He thanked Mr. Holbert and Mr. Kellums for their help obtaining the necessary permits. He then thanked the office staff, maintenance, police and fire departments, as well as the volunteers, for doing a fantastic job.

Mr. McKeown reported the Sycamore Township Car Show will take place on August 4th.

Resolution – Authorizing a Contract for the Silvercrest/Garden Sidewalks

The resolution “Authorizing a Contract for the Silvercrest/Garden Sidewalks Project” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-73 passed this 17th day of July, 2018.

Maintenance Department Update

Mr. Kellums reported Bechtold Shelter #2 would be torn down today with preconstruction set for Wednesday, July 25th.

Mr. Kellums informed the Board that SWS would be on Dartmoor Ct. today flushing out the pipe and using a camera.

Mr. Kellums stated he would be meeting with Choice one Engineering regarding the Kugler Mill Road project later today. He said he also has a meeting today with Brandstetter/Carroll to discuss the reconstruction of Bechtold Pavilion Shelter #2.

Liquor Permit Approvals (7752 School Rd. & 7699 Montgomery Rd.)

Mr. Kellums presented liquor permit requests for 7752 School Road and 7699 Montgomery Road.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve these requests. Vote:
All: AYE

City/County Water Agreement

Mr. Kellums reported the city wants to increase water rates to Hamilton County residents from 1.33 multiplier to 1.5. Hamilton County is fighting the increase from the city.

Bechtold Retrofit Project

Mr. Kellums reported the Township had received the Cooperative Work Agreement for the Bechtold Park Retrofit Project which contains changes and stipulations of which he was not aware. He noted the Trustees had agreed to the agreement at no cost or liability to the Township.

A motion to rescind the Cooperative Work Agreement for the Bechtold Park Retrofit Project was made by Mr. Weidman and seconded by Mr. Connor. Vote: All Aye

Purchase Orders Over \$2,500.00

Mr. Kellums presented the following purchase orders for approval:

6036 Winnetka LLC	Sycamore Road Easement	\$6,305.00
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A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve these requests. Vote:
All Aye

Schedule

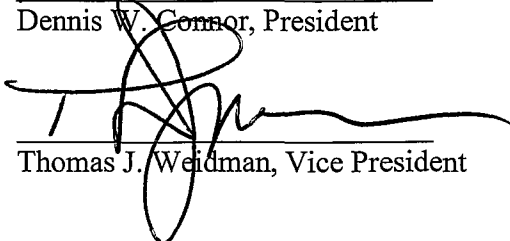
The schedule of upcoming events was read by Mr. Connor.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote:
All Aye.

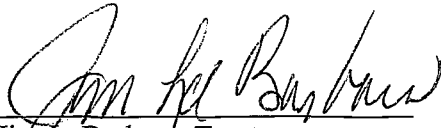
End regular session: 10:25 a.m.



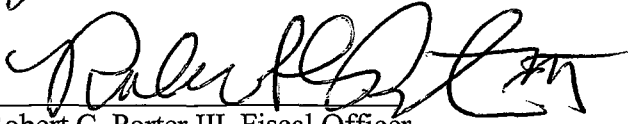
Dennis W. Connor, President



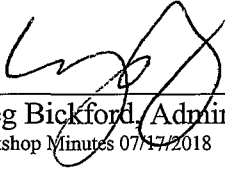
Thomas J. Weidman, Vice President



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator
Workshop Minutes 07/17/2018

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 19, 2018

The Public Hearing for Zoning Case 2018-09Z was called to order at 6:10 p.m. by Mr. Connor.

Mr. Holbert presented the case; a request for a zone change from "B" Single Family Residential District to "OO" Planned Office District two, ranch style, 15,000 square feet general office buildings and a 137 space parking lot with one curb cut on Kenwood Road. Mr. Holbert reviewed the 2008 Consent Decree for the property.

Mr. Holbert explained the drainage plan under the new proposal noting the water will be directed off site to the adjacent property owned by the applicant. He also pointed out the proposed development would have an access point to and from that adjacent property and would only have one curb cut on Kenwood Road. He pointed out the landscape plan exceeds the requirements of the Zoning Resolution.

Mr. Weidman asked for clarification on the Kenwood curb cut and location of the existing median.

Mr. Holbert discussed the lighting plan noting the building code requires the stairs to be lit at the egresses in the rear. He said they have wall packs and did not change the foot candles.

Mr. Weidman asked if the wall packs could be shielded so the lights would not be seen by adjacent residents.

Mr. Holbert answered yes noting that is a requirement of the Zoning Resolution.

Mr. Holbert stated as far as the Consent Decree conditions the two not met are the total building area and the impervious surface ration, which the Consent Decree limited to .50 and the applicant proposes .63. He said the Zoning Commission voted unanimously to deny the proposal.

Mr. Holbert then reviewed a document the applicant submitted detailing their attempts to interact with the neighbors and the concerns the applicant heard from neighbors.

Mr. Connor asked if the applicant was present and wished to address the Board.

Mr. Randy Cooper, the applicant, of the Myers Y. Cooper Company, addressed the Board. Mr. Cooper addressed the issues raised by the Trustees including lighting, traffic, landscaping and drainage. He stated the egress off of Kenwood does allow for a left turn into the development. Mr. Cooper discussed the height of the building as compared to the adjacent house and the landscaping between the development and the adjacent house on Kenwood.

Mr. LaBarbara asked how the height and setbacks of the development would compare to the height and setbacks for a residential house.

Mr. Cooper answered if it was a two story house the development would be lower and noted the setbacks are greater for the development.

Mr. Cooper then showed renderings of how the landscaping would look from the residential properties.

Mr. LaBarbara asked about the drainage plan.

Mr. Cooper explained the drainage plan noting water would be directed south to existing collection basins on his property next door.

Mr. Connor opened the floor for public comments.

Mr. Tim Cummins, of 8354 Frane Lane, addressed the Board against the project. Mr. Cummins noted traffic concerns and stated the Land Use Plan shows commercial development stopping at Galbraith Road

Mr. Michael Schwartz, 5159 Bayberry Drive, addressed the Board in regards to traffic concerns. Mr. Schwartz stated if the project is approved there should be an access easement to the development from the adjacent Myers Y Cooper property.

Mr. Hasmukh Shah, of 4875 Marieview Court, addressed the Board against the proposal saying the development is too big. Mr. Shah spoke of concerns about increased traffic on Kenwood Road and motorists using Marieview Court as a turnaround.

Mr. Frank Geiser, of 8347 Frane Lane, addressed the Board requesting that they abide by the Zoning Commission recommendation and deny the request. Mr. Geiser also spoke about traffic concerns.

Ms. Kathie Albrecht, of 4884 Marieview Court, addressed the Board. Ms. Albrecht stated she is concerned about turnaround traffic in her neighborhood. She said the proposed development is too big and will cause too much traffic.

Ms. Laura Gardner, of 4859 Marieview Court, addressed the Board. She said she is a new property owner on Marieview Court and moved in to a quiet neighborhood. She said she is opposed to the development because it is too big.

Mr. Hank Wordeman, of 8320 Kenwood Road, addressed the Board. Mr. Wordeman stated there are already too many medical office buildings in the area.

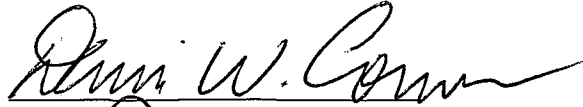
Mr. Dick Russell, of 8379 Frane Lane, addressed the Board. He said he agrees with previous speakers that the project is too big.

Mr. Bob Clark, of 4860 Marieview Court, addressed the Board saying the applicant never spoke to any of the neighbors.

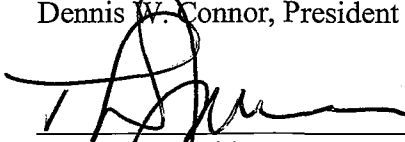
Mr. David Kamerer, of 8362 Frane Lane, addressed the Board stating he is concerned about traffic and the driveway on Kenwood Road.

Ms. Jill Calvin, of Kugler Mill Road, addressed the Board. She expressed concerns about traffic.

Mr. Connor closed the public hearing at 7:22 p.m.



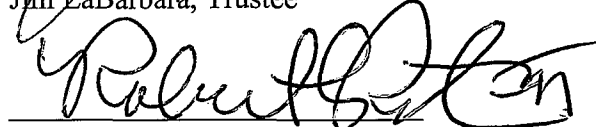
Dennis W. Connor, President



Thomas J. Weidman, Vice President



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 19, 2018

The Public Hearing for the 2019 Tax Budget was called to order at 7:42 p.m. by Mr. Connor.

Mr. Porter explained the 2019 Tax Budget which he distributed to the Board. He emphasized that this is not an operating budget, this is a form from the Hamilton County Auditor that must be completed and submitted back to the Auditor.

President Connor commented this budget is to show the Township's revenue and expenses are in alignment.

Mr. Porter said that is correct.

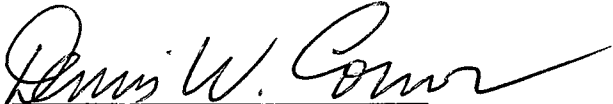
Mr. LaBarbara asked about legal expenses.

Mr. Porter said this is not an operating budget there are general categories and noted Debbie Campbell would be able to give that particular line item information to Mr. LaBarbara.

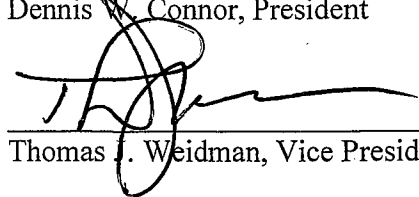
Mr. Connor asked if there was anyone from the public who wished to comment on the Tax Budget.

Mr. Standish Fortin, of 12137 McCauly Road, addressed the Board. Mr. Fortin stated the Township operational budget and balance sheet should be included in the newsletter.

Mr. Connor closed the public hearing at 7:50 p.m.



Dennis W. Connor, President



Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 19, 2018

The regular meeting was called to order at 7:50 pm.

The invocation from St. Vincent Ferrer Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Superintendent / Assistant Administrator Kellums, Fire Chief Penny, Zoning Administrator Holbert and Lt. Smith from the Hamilton County Sheriff's Office. Administrator Bickford and Parks / Recreation Director McKeown were excused.

The minutes of the Board of Trustees meeting held June 7, 2018 were presented for approval. Mr. Weidman made a motion, seconded by Mr. Connor, to approve them.

Mr. LaBarbara stated he does not approve the minutes.

Mr. Porter called roll. Vote: Weidman: Yes; Connor: Yes; LaBarbara: No

Mr. Standish Fortin, of 12137 McCauly Road, addressed the Board. Mr. Fortin thanked the Republican Club for the flag pole and suggested the club donate some new flags as the existing ones are weathered. Mr. Fortin stated the drinking fountain in the administration building needs repair. He said the Township needs a new podium for the Trustee meeting room. Mr. Fortin commented citizens are taxed for recording of meetings and asked if there are plans to televise the meetings. He then asked for clarification on the process by which zoning cases are heard. Mr. Fortin asked for clarification on the Township Master Plan and Zoning Resolution process. Mr. Fortin then asked the Trustees if they thought compost bins pose a threat to the community. Mr. Fortin stated his neighborhood has been illegally billed for its street lights.

Lt. Smith reported on the monthly statistics for June, 2018. He also thanked Mr. McKeown and Debbie Campbell for their assistance with the Festival.

Mr. Connor stated the Sheriff's Department did a great job at the Festival.

Chief Penny presented the June, 2018 report. He stated EMS income remains on track.

Mr. Connor thanked the Fire Department for their help with the Festival in Sycamore.

Mr. Kellums reported he had met with a representative from Hamilton County Storm Water and stated that, if acceptable to the Trustees, the representative would be in attendance at the next Workshop Meeting to discuss the Bechtold Retrofit Project.

The following PO's were presented for approval:

WC Storey	\$6,609.31	Replacement Unleaded Gas Pump
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Mr. Weidman made a motion, seconded by Mr. Connor, to approve this request.
Vote: All Aye.

Mr. Holbert reported on the procedure for review and approval of Case 2018-11T, the extensive text amendments to the Zoning Resolution. He noted the case had been continued to the August 13th Zoning Commission Meeting. Mr. Holbert also reported on the status of violations on a property on Kenwood Road and stated Zoning Certificate applications and Property Maintenance Code violations are both up.

Mr. LaBarbara talked about the condition of the former Taco Bell property and then stated he would like to discuss the Township's plans for that property at the next Workshop.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving Zoning Case 2018-09Z subject to the following conditions:

1. No cell or communication towers may be located on the property.
2. All development watershed to comply with Hamilton County guidelines and detention constructed as presented.
3. Maximum building height not to exceed 35 feet mean roof height.
4. No dumpster pick up before 9:00 a.m.
5. Lighting must be zero foot candles at all property lines.
6. Signage must meet the requirements of the Zoning Resolution.
7. Additional landscaping to be provided along the east boundary line which shall be opaque at the time of occupancy with staggered deciduous trees and evergreens.
8. All emergency lights on the rear of the buildings must be shielded.
9. The applicant must review the possibility of a deceleration lane and elimination of the existing right in / right out at the adjacent Myers Y. Cooper development at 5050 East Galbraith Road.

Mr. Weidman stated he has seen a lot of tough zoning cases and appreciates what the applicant has done to address the concerns of adjacent residents. He spoke about the importance of having the landscaping opaque at time of occupancy. Mr. Weidman noted the Board has seen a lot of proposals for the property in question and this one is the best noting the building height, the water detention plan and the egress to Galbraith Road are all good things.

Mr. LaBarbara agreed the one story building height, water detention plan and landscaping are positive for the neighbors.

Mr. Connor agreed reiterating the tie in to the adjacent office site on Galbraith and the water detention plan are wins for the neighbors.

Mr. Porter called roll. All voted yes.

The resolution "Adopting the Sycamore Township Tax Budget for 2019" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-74 approved this 19th day of July, 2018.

The resolution "Providing for and Authorizing Removal of Trash and Debris. Declaring a Nuisance for the Property Located at 12198 Fieldsted Drive, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-75 approved this 19th day of July, 2018.

The resolution "Pursuant to Revised Code Section 5709.73(B) Declaring to be a Public Purpose Certain Public Infrastructure Improvements that are Necessary for the Development of the Lucke Pine Road Office Development on a Parcel of Real Property Located in the Unincorporated Area of the Township and Exempting Improvements to that Parcel from Real Property Taxation, Requiring the Payment of Service Payments in Lieu of the Exempted Property Taxes as a Covenant Running with the Land and Authorizing the Use of the Service Payments for Those Public Infrastructure Improvements, Authorizing Execution of a Related Service Agreement and Such Other Documents as May be Necessary or Appropriate to Such Purposes, Establishing a Tax Increment Equivalent Fund for the Deposit of the Service Payments" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-76 approved this 19th day of July, 2018.

The resolution "Authorizing Entering into an Agreement with the Indian Hill Exempted Village School District" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-77 approved this 19th day of July, 2018.

The resolution "Authorizing Entering into an Agreement with the Great Oaks Joint Vocational School District" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-78 approved this 19th day of July, 2018.

The resolution "Declaring Official Intent with Respect to Reimbursement for Capital Expenditures" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-79 approved this 19th day of July, 2018.

Mr. Connor read the schedule of events.

The Receipts and Disbursements of July 19, 2018 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to accept them.

Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.

Vote: All Aye.

The meeting adjourned at 9:52 p.m.

Dennis W. Connor, President

Thomas J. Weidman, Vice President

Robert C. Porter III, Fiscal Officer

07/19/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 31, 2018

The meeting was called to order at 9:04 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

Approval of July 17, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held July 17, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the minutes. Mr. Porter called the roll. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

Planning and Zoning

Mr. Holbert reported that the Taco Bell site has been cleaned up and will be checked monthly. He also noted that the property located at 7230 Kenwood Road has cleaned and the owner is planning on appealing the signage order. Mr. Bickford indicated that the appeal would need to be heard by the Board of Zoning Appeals. Mr. Miller advised that a letter should be sent to the property owner advising them of their appeal responsibilities.

Mr. Holbert indicated that the Skyline Chili site and the Burger King site will start construction soon, but until then he has advised the property owners they must maintain the properties.

Fire Department Update

Chief Penny reported that the full time interview process is nearing completion. He indicated that this is a group of quality candidates.

Sheriff Department Update

Lt. Smith stated the Sheriff's Office is assisting in the fire interview process. He also indicated that the Department is going through active shooter drills at the Kenwood Collection and will also be attending safety trainings at Moeller High School and St. Vincent Ferrer School.

Lt. Smith reported that at a future meeting he would like to honor two deputies who were able to successfully talk down a potential suicide victim.

Parks and Recreation Update

Mr. McKeown reported that the annual car show will be held this Saturday, August 4, 2018 at the Schuler Athletic Complex. He indicated that the food vendor had to withdraw and he is actively looking for a replacement.

Mr. McKeown stated that the Schuler Community Room had held a lot of events and will be due for a carpet cleaning soon.

Maintenance Department Update

Mr. Kellums stated that construction will begin next week on the new Shelter 2 at Bechtold Park. He also reported that the Township has held the Silvercrest / Garden Sidewalk pre-construction meeting with the contractor and the project is scheduled to start around September 1, 2018.

Mr. Adam Lehman, of Hamilton County Soil and Water Conservation District, reported on the grant for the Bechtold Park Stormwater pilot program. There was discussion on revising the language in the agreement as to who has the liability and who would be responsible for monitoring and reporting activities. Mr. Kellums suggested that the creek be checked after a one inch rain event. Mr. Kellums also suggested that a partial gravel road could be constructed instead of a fully paved and widened road to gain access to the site. He indicated that if the County provided the gate, the Township would install it. Mr. Bickford stated that a camera could be installed to monitor the valve on a constant basis.

Mr. Miller said he would work on a revised draft of the contract.

Upcoming Public Hearings

Mr. Bickford indicated that the Zoning text was scheduled to be heard by Zoning Commission in August and could potentially be heard by the Trustees in September, but the exact schedule is still to be determined until after the Zoning Commission reports its recommendation to the Trustees.

Mr. Bickford noted a new case has been submitted on the former Kubicki Montgomery Road Office Zoned site and will be heard by the Zoning Commission in August.

Mr. Bickford stated that the Township has received a request for a continuance to the September meeting from Capital Investment Group on their proposed mixed use project.

Mr. LaBarbara asked if the applicant is required to resubmit within a certain time frame. Mr. Bickford stated it was not required, however it is recommended, but the Board then is not required to make a decision and can keep the public hearing open for more information.

Mr. Bickford also indicated that the Township approved the Ohio Checkbook website over a month ago and we are waiting on the Treasurer's Office to take the site live.

Township Meetings

Mr. Bickford stated the Board had voted to cancel the second meeting of the month on a trial basis for the months of April, May, and June. The July meeting was cancelled for the holiday so effectively the Township has had one meeting a month for all of 2018.

Mr. Bickford recommended to the Board that the staff was supportive of keeping the format in place where there are two workshops per month and one regular Thursday meeting per month, held on the first Thursday to coincide with Zoning meetings and their timeframes. He indicated the staff was able to be more efficient with this format.

Mr. LaBarbara indicated his preference would be for two Thursday meetings and one workshop.

Mr. Weidman stated he feels this setup works well for the Township and still provides an opportunity for public comment.

Mr. Connor stated this system works well.

Mr. Miller stated he would prefer the workshops be moved back into the conference room.

Mr. Connor made a motion to cancel the second Thursday meeting through the end of 2018, seconded by Mr. Weidman. Mr. LaBarbara wanted to confirm that the public could still speak on appropriate topics as permitted by the agenda. Mr. Connor indicated that was still the case. Mr. Porter call the roll. All voted yes.

Schedule

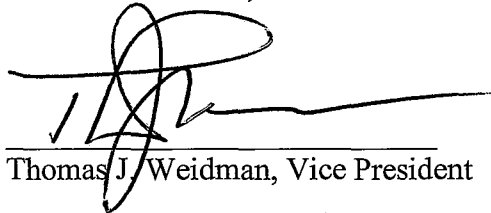
The schedule of upcoming events was read by Mr. Connor.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote: All Aye.

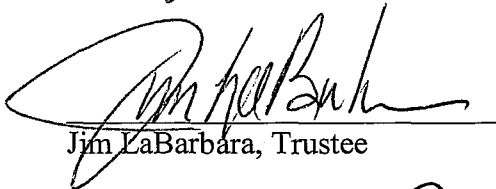
End regular session: 9:46 a.m.



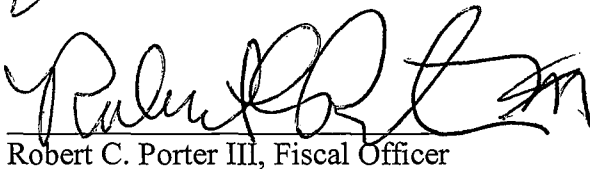
Dennis W. Connor, President



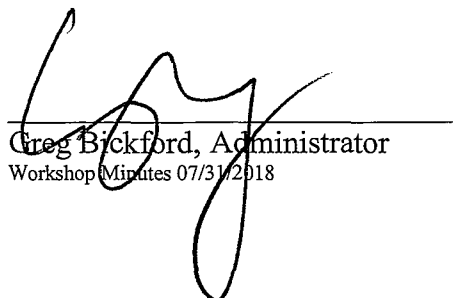
Thomas J. Weidman, Vice President



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator
Workshop Minutes 07/31/2018

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 2, 2018

The regular meeting was called to order at 7:00 pm.

The invocation from Good Shepard Lutheran Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Superintendent / Assistant Administrator Kellums, Zoning Administrator Holbert and Parks / Recreation Director McKeown were excused.

The minutes of the Board of Trustees meeting held July 19, 2018 were presented for approval. Mr. Weidman made a motion, seconded by Mr. Connor, to approve them. Mr. LaBarbara objected to the April minutes not being put into the July 19th minutes. He stated he would submit his corrections. Mr. Porter called the roll. LaBarbara – Nay, Weidman – Aye, Connor – Aye.

Mr. J. Janus Jr., of 4462 Daffodil Avenue, addressed the Board. Mr. Janus stated he wants to see agendas and minutes placed in the bulletin board at the Township Administration Building. He also stated that there was a heavy amount of rain two Fridays ago and water was rushing around and under the block building in Bechtold Park. He also said that the Township should install truncated domes for handicap access at the Sheriff's Substation and the Schuler Community Room. He went on to discuss installing benches in the porch area outside of the administration building and wants increased water pressure at the Schuler Community Room water fountains. He then read off several upcoming community events and finally noted that the Township is not on Ohio Checkbook.

Mr. Bickford pointed out that the Township gave the final approval for the site over a month ago and the Treasurer's Office just made the site live today.

Mr. John Abraham, of 4978 Elmcrest Lane, addressed the Board. Mr. Abraham stated at the last Trustee meeting a resident complained about street lights. He said he was hopeful that the resident would come up with a solution before asking the Township to raise taxes. He also noted that there are limitations on videotaping people in public without their consent when the content could be used commercially or in a political advertisement.

Chief Penny presented the Fire Department statistics for July. He noted that residential and commercial runs are about equal so far this year and EMS revenue is up over last year.

Mr. Bickford reported that there will be a purchase order for converting the Hosbrook Road traffic calming medians from landscaping to stamped concrete.

Mr. Bickford noted that the Silvercrest and Garden sidewalk project will begin around September 1, 2018.

Mr. Miller reported that he is looking into the noise ordinance on ways to deal with noise during the day outside of the adopted hours. He will report back to the Board after conducting research.

Mr. Bickford requested a motion to advertise for bid the Fiber Optic Interconnect Project. He noted the final approvals are in process and, because it is a federal project, it will require three weeks of bidding time. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to advertise for the bid. Mr. Porter called the roll. All voted yes.

Mr. Bickford presented the following purchase orders:

Adleta Construction	Hosbrook Median stamped concrete	\$30,347.50
Lykins Oil	Fire Department Fuel	\$15,000.00
Blanket Vendor	Parks Utilities	\$20,000.00

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the purchase orders. Mr. Porter called the roll. All voted yes.

A communication from Gena Bailey of All Saints Church thanking the Fire Department for a donation to the Parish Festival auction was read by Mr. Porter.

A communication from Renee Kavetz, of 5848 White Chapel Drive, thanking the Firefighters /EMS for their care and compassion when coming to her aid for a recent injury, was read by Mr. Porter.

Mr. LaBarbara stated that the Board attended the grand opening of the Lolli and Pops store at the Kenwood Towne Centre. He went on to state that Township owned property on Montgomery Road is having a study performed on it and he has not seen it. He also noted that the Township has spent over \$37,000 on the study. Mr. Bickford indicated that it will be presented to the Board for their consideration when complete. Mr. LaBarbara also noted an email that was sent by Mr. Weidman to a resident regarding the Board's recent decision on the Myers Y. Cooper case mentions the development of the site.

Mr. Miller advised the Board not to discuss in detail the Montgomery Road property as it is part of ongoing litigation.

Mr. Weidman discussed that email and explained the Township is always seeking ways to lower the tax burden on the residents. He noted that Sycamore Township has one of the lowest property taxes in the County and has not asked for a tax increase from the residents in over 12 years. Mr. Weidman pointed out that the general fund lost 72% of its revenue in 2012 and the Trustees have maintained services since then without raising property taxes.

The resolution "Approving a Zone Change for the Myers Y. Cooper Office Development with a Planned Unit Development Overlay" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-80 approved this 2nd of August, 2018.

The resolution "Authorizing a Contract for the Purchase of an Ambulance from Penn Care, Inc. through the Ohio Cooperative Purchasing Program" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-81 approved this 2nd of August, 2018.

The resolution "Authorizing a Contract for the Purchase of Radios" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-82 approved this 2nd of August, 2018.

The resolution "Authorizing a Contract for the Purchase of a Stryker Medical Cot" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading.

Chief Penny explained that this was a standard motorized cot and is not included in the base bid for the ambulance.

Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-83 approved this 2nd of August, 2018.

Mr. Connor referred those in attendance to the printed agenda for the schedule of events.

The Receipts and Disbursements of August 2, 2018 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to accept them. Mr. Porter called the roll. Vote: All Aye.

A motion to enter into executive session for the purposed of Personnel – Employment and Collective Bargaining matters was made by Mr. Weidman and seconded by Mr. LaBarbara. Mr. Porter called the roll. Connor – Aye; Weidman – Aye; LaBarbara – Aye.

End Regular Session: 7:57 p.m.

Begin Executive Session: 8:00 p.m.

End Executive Session: 8:10 p.m.

Back in Regular Session: 8:12 p.m.

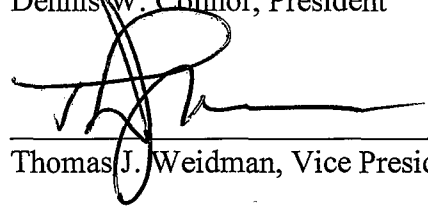
Mr. Weidman made a motion, seconded by Mr. LaBarbara, to transfer Ernie McFarlin to the Maintenance Department. Mr. Porter called the roll. All voted yes.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to begin the process of hiring a Planning and Zoning Inspector. Mr. Porter called the roll. All voted yes.

A motion was made by Mr. Weidman, seconded by Mr. Connor, to adjourn the meeting. Mr. Porter called roll. Vote: All Aye.

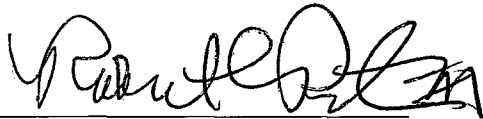
The meeting adjourned at 8:14 p.m.

Dennis W. Connor, President



Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer
08/02/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 14, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Zoning Administrator Holbert was excused.

Approval of July 31, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held July 31, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the minutes. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

Planning and Zoning Update

Mr. Bickford updated the Board on the recent Zoning Commission hearing. He also advised the Board on the upcoming process for the Capital Investment Group Public Hearing. He stated that an attorney has been retained by interested parties and there is a question about cross examining all witnesses that will be part of the hearing.

Mr. Bickford suggested that the hearing be moved to another date that was not a regular Trustee meeting to accommodate the expected increased time needed for the hearing. Mr. Weidman made a motion, seconded by Mr. LaBarbara to move the hearing to September 17, 2018, starting at 6:00 p.m. Mr. Porter called the roll. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye.

Mr. Miller introduced Mr. Deepak Desi, a new attorney at Donnellon, Donnellon and Miller.

Mr. Bickford moved on to #11 on the agenda, Upcoming Public Hearings, and noted that Louis Vuitton had indicated they would be submitting an LASR sign appeal to the Board for their new store at the Kenwood Towne Center.

Mr. Miller noted that Mr. Bickford could sign the Lucke TIF agreement. He also stated that the four TIF extensions have been approved by the State of Ohio Department of Taxation.

Fire Department Update

Chief Penny reported that there will be an active shooter drill at the Kenwood Towne Centre in September in which the Fire Department will participate along with other law enforcement agencies.

The Chief stated that the ladder truck will assist St. Saviour Parish with their annual golf ball drop at the St. Saviour Fall Festival.

Mr. Miller reported that he is working with the ambulance vendor on the getting acceptable language for the warranty on the new squad.

Sheriff Department Update

Lt. Smith reported that the monthly statistics have been distributed. He also noted that the active shooter drill will involve both day and night shifts from the Sheriff's Office.

Parks and Recreation Update

Mr. McKeown reported that the car show was a success.

Maintenance Department Update

Mr. Kellums reported that the following projects will begin in the near future: The 2018 Onyx and Curb Replacement Programs, The Silvercrest and Garden Sidewalk Project, Phase Two of the Fiber Interconnect, and the Sycamore Road project. He pointed out there is one property owner who will not sign off on the required temporary right of way and, as a result, the Sycamore Road project will be adjusted so that no right of way is needed. The project will still be able to construct the road, but without that right of way, the radius on the turn cannot be improved.

Mr. Kellums reported that Phase IV of the Montgomery Road Sidewalk Project from Dearwester to the existing sidewalk at Glenover is moving forward with final design. He also stated that the Kugler Mill Road Project will be submitted for SCIP funding for the upcoming round and will include expanded water mitigation efforts to help downstream flooding.

New Rumpke Recycling Schedule

Mr. Kellums reported, because of the new Rumpke recycling schedule and lower rate offer, Sycamore Township has seen a 10% increase in recycling.

Mr. LaBarbara asked about the Bechtold Park Outflow Project and the monitoring. Mr. Kellums stated staff is working with Hamilton County on ways to construct the road and be able to inspect as needed. Mr. Bickford stated that cameras could be installed to minimize the need for an onsite inspection.

Reading Road Corridor

Mr. Bickford presented a request from Blue Tide Properties via Hamilton County for Sycamore Township to sign off on a Community Development Block Grant Application in which Blue Tide would receive CDBG funds to rehab the existing Carousel buildings for retail and residential uses.

Mr. Bickford noted that Blue Tide did not have a formal plan for the future of the development other than calling it mixed use. Their plan was to strictly make cosmetic improvements to the existing dilapidated structure. Mr. Bickford also presented information from the Greater Cincinnati Port Authority, who has been assisting Sycamore Township with redevelopment efforts in the area, showing potential economic returns based upon the use. He noted the Port recommended the Township not sign the application.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, not to sign the requested application. Mr. Porter called the roll. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

Sheriff's Office Contract

Mr. Bickford presented a memo from the Sheriff's office stating they would change the way that the Township is billed starting in January, 2019. He also noted that the current Sheriff's contract expires in March, 2019 so there would be three months of conflict between the new procedure and the existing contract.

Mr. Bickford noted that there are several items in the current contract which are currently non-billable that would become billable. He noted that a personnel charge is being added as well as capital items, range charges and other items that are currently included.

Mr. Miller stated he would compare the proposed changes with the current contract.

The Board directed Mr. Bickford to begin looking at alternatives to the Sheriff's contract to see if there is a more economical way to provide police services in the Township.

American Way Signage

Mr. Bickford stated that the BRG group is ready to move forward on the agreed upon sign at American Way. Mr. Miller stated he would work with Mr. Trauth on drafting a formal agreement.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase order for approval:

Cumulus Cincinnati	WGRR Festival Advertising	\$3,875.00
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A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve this request.
Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Pending Litigation** was made by Trustee Weidman and seconded by Trustee LaBarbara.

Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 9:59 a.m.

Begin Executive Session: 10:03 a.m.

End Executive Session: 10:18 a.m.

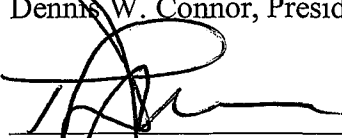
Back in regular session: 10:18 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote: All Aye.

End regular session: 10:18 a.m.

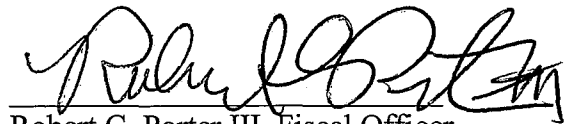


Dennis W. Connor, President

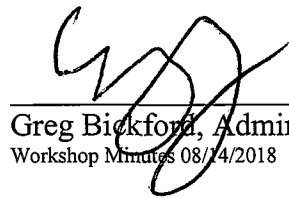


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator

Workshop Minutes 08/14/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
September 4, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Attorney Rob Butler in for Law Director Miller, Administrator Bickford, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Superintendent/Assistant Administrator Kellums was excused.

Approval of August 14, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held August 14, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the minutes. Mr. Porter called the roll. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

Nuisance Property Resolutions – 12135 2nd Avenue and 11922 1st Avenue

The resolution "Providing For and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 12135 2nd Avenue Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-84 passed this 4th day of September, 2018.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 11922 1st Avenue Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-85 passed this 4th day of September, 2018.

Nuisance Vehicle Resolution – 1944 Chaucer Drive

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-86 passed this 4th day of September, 2018.

Fire Department Update

Chief Penny reported that he is starting to work with Horton Ambulance for the new squad. Braun is refusing to take out the indemnification clause in the warranty section of the contract. They state that other public entities have accepted the contract with it in there. They also stated that other communities believe it does not matter since the public agency is not modifying the squad after delivery.

Chief Penny stated that the prospective full time hires are in the process of getting the required physicals. The Chief also stated that the Fire Department will be participating in an active

shooter table top exercise on September 13 with the Sheriff's office and Kenwood Towne Centre security. In addition, there will be a live event based on the table top exercise on October 7.

Sheriff Department Update

Lt. Smith stated that the Sheriff's office attended a table top active shooter event at Rockwern Academy.

Mr. LaBarbara stated that he received information about resident concerns over panhandling at the Dillonvale Shopping Center. Lt. Smith stated that the Sheriff's office was aware and has increased patrols in the area. He also noted that after some investigating, some of the complaints are exaggerated.

Parks and Recreation Update

Mr. McKeown stated that the golf outing was very successful. He also noted that McDaniel Park has a full schedule for field use this fall with baseball, soccer and softball.

Mr. Weidman noted that the Moeller Volleyball team won the State Championship. Mr. McKeown stated he is working on getting them to a Trustee's meeting for a presentation.

Maintenance Department Update

Mr. Bickford noted that the Onyx road maintenance program will begin later this month along with the Garden and Silvercrest sidewalks. Residents have been notified on the projects. Mr. Bickford noted that this took care of item #11 on the agenda.

Fiber Interconnect Project Update

Mr. Bickford stated that the fiber project will be out for bid starting September 6, 2018 for three consecutive weeks and will be opened on September 28, 2018.

Mr. Weidman made a motion, seconded by Mr. LaBarbara to accept these dates. All voted yes.

Bechtold Park Pavilion Reconstruction

The resolution "Authorizing a Contract with Brandstetter/Carroll, Inc. for Engineering, Design, Bidding, and Construction Administration for the Bechtold Park Shelter Reconstruction" was read.

Mr. Bickford indicated that this contract was to evaluate the shelter and to determine what options are available to the Board of its repair or reconstruction. This contract includes the evaluation, future design and future construction administration.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-87 passed this 4th day of September, 2018.

Kugler Mill Road

The resolution "Authorizing an Amendment to a Contract with Choice One Engineering Corporation for Engineering, Services" was read.

Mr. Bickford explained that this was for additional engineering in order to add in-line storm water detention to the road reconstruction. He also noted that this project will resubmitted for SCIP funding.

A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-88 passed this 4th day of September, 2018.

Garden/Silvercrest Sidewalk Project

Mr. Bickford previously reported on this item.

Request to Pay for Water Supply Damage

Mr. Bickford reported that a resident on Stoneham Place had water heater damage and was requesting that the Township pay the bill of \$123.86. The resident claimed that it was caused by water hammer which was the result from the testing of the fire hydrants in the area. Chief Penny explained that the resident had contacted him about paying the bill and when he refused the request it went to Mr. Bickford. Mr. Bickford stated that he investigated the incident and spoke with a senior engineer at Greater Cincinnati Waterworks, our liability insurance company, Chief Penny, and other local government officials. The investigation concluded that the damage was not from the opening of the fire hydrant and was most likely caused by a deficiency in the resident's own plumbing system. Chief Penny explained the process that was used and, in this case, the valve was not fully opened, so the pressure in the system was not changed a significant amount.

Mr. Weidman made a motion, seconded by Mr. Connor to decline the request to pay the amount requested. All voted, yes.

Resolution – Appointing Members to the Hamilton County Water District Task Force

The resolution "Appointing Members to the Hamilton County Water District Task Force" was read.

Mr. Weidman explained that the contract for water service in the unincorporated area expired on September 1st and the Greater Cincinnati Waterworks (GCWW) was set to implement a 43% surcharge in water rates based on a resolution from the City of Cincinnati (the City) who controls GCWW. He noted that by statute, the County has the authority to negotiate and enter into a water distribution agreement for the unincorporated areas which they did in 1987. The agreement was entered into by the County and several cities in Hamilton County that are served by GCWW. It included 25% surcharge for customers outside of the City of Cincinnati which is customary in water agreements similar to ours. The contract had a provision in it that would allow for the extension of the current agreement and rate for an additional 30 years if extended between 2004 and 2008. The cities who were part of the agreement extended their contracts. The County did not have the ability to do so because of conditions placed in the original contract that could not be met by the County.

Fast forward to the present, the City has directed GCWW to increase the rates in the unincorporated contract to a 43% surcharge. The City claims the reason for the increase is that the cost of water delivery to the Townships has increased.

Mr. Weidman noted that in order to serve those communities that have extended the contract, the water must pass through the unincorporated area. In response to this action, Hamilton County is forming a task force to study the issue and look at alternatives, including finding a new source of water for the unincorporated area.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2018-90 passed this 4th day of September, 2018.

Resolution – Determining to Intervene in Litigation over Water Rates

The resolution “Determining to Intervene in Litigation between the Board of County Commissioners of Hamilton County, Ohio and the City of Cincinnati, Ohio over Water Rates” was read.

Mr. Weidman explained that the County filed for and was granted a temporary injunction to force the water rates to be held at their current rate while the parties continue to negotiate per the original contract. Since this is an issue that directly affects Township residents, the Township should have a seat at the table for the litigation.

Mr. LaBarbara stated that Commission Portune indicated he is upset with the contract issue and asked what Judge Ruehlman could do next. Mr. Weidman indicated the judge could extend the temporary restraining order. Mr. Butler indicated that the judge could make the injunction permanent among other things.

Mr. Weidman noted that it is possible for the County and unincorporated areas to get water from other sources.

Mr. LaBarbara asked if the other Townships were on board with this issue. Mr. Weidman indicated that all affected by this issue were.

A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2018-89 passed this 4th day of September, 2018.

Mr. Connor thanked Mr. Weidman for championing this important issue.

Hills Consent Decree

Mr. Bickford stated that since the zoning was approved, it needs to go back to the court for modification based on the approved plan.

Mr. Weidman made a motion, seconded by Mr. Connor to direct the Law Director to prepare the documents necessary to go back before the court to modify the agreement based on the approved zoning.

Mr. Bickford explained the history of the consent decree and property. He noted that the consent decree contained language stating the court maintains jurisdiction over this matter.

Mr. Porter called the roll. All voted yes.

Upcoming Public Hearings

Mr. Bickford noted the special public hearing for the Capital Development proposal, Zoning Case 2018-12P2, is set for 6:00 p.m. on September 17th and, if necessary, at the same time on the 18th.

Mr. LaBarbara asked if the new traffic study was submitted. Mr. Bickford stated if it had been, he has not yet received a copy.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase orders for approval:

Princeton City Schools	TIF School Payment	\$64,967.93
Deer Park Community City Schools	TIF School Payment	\$285,823.52
Great Oaks Career Campuses	TIF School Payment	\$9,806.55
Sycamore Board of Education	TIF School Payment	\$80,659.27
Indian Hill Exempted Village School District	TIF School Payment	\$2,505,465.53

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve these requests.
Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Personnel Termination, Personnel Employment and Property Acquisition** was made by Trustee Weidman and seconded by Trustee LaBarbara

Mr. Porter called the roll. Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 9:48 a.m.

Begin Executive Session: 10:00 a.m.

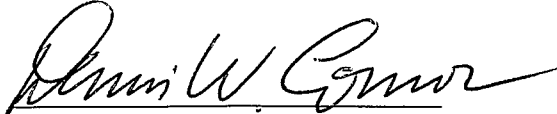
End Executive Session: 11:36 a.m.

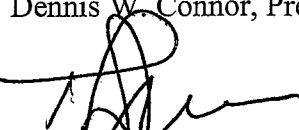
Back in regular session: 11:37 a.m.

Mr. Weidman made a motion to advertise for an Administrative Assistant position seconded by Mr. LaBarbara. Mr. Bickford called the roll. All voted yes.


A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote:
All Aye.

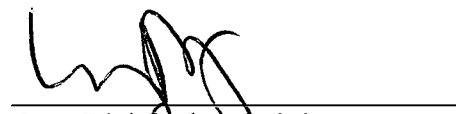
End regular session: 11:38 a.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 09/04/2018

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township
Sycamore Township, Hamilton County, Ohio

September 6, 2018


The Public Hearing for Zoning Case 2018-14LASR Modification was called to order at 6:45 p.m. by Mr. Connor.

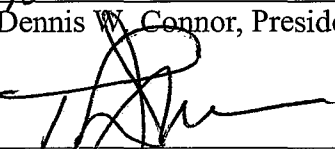
Mr. Bickford presented the case; a request for a major adjustment to the existing LASR at Kenwood Towne Centre to allow for an exterior sign for Louis Vuitton. Mr. Bickford explained the only retail tenants permitted exterior signage under the current LASR are those with direct exterior access. He pointed out the proposed sign dimensions and design on the rendering submitted.

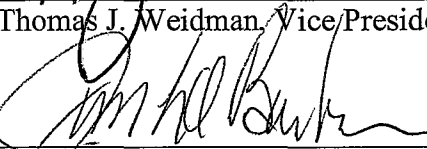
Mr. Connor asked if the applicant was present and wished to address the Board.

Ms. Amanda Caldwell, the applicant, of Ideal Due Diligence, addressed the Board regarding the signage for Louis Vuitton.

Mr. Connor closed the public hearing at 6:54 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

September 6, 2018

The regular meeting was called to order at 7:00 pm.

The invocation from Bethel Baptist Temple was read by Mr. Connor. Mr. Connor stated included in the evening's prayer would be the victims from the shooting downtown today as well as the first responders.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Rob Butler for Law Director Miller, Administrator Bickford, Superintendent / Assistant Administrator Kellums, Fire Chief Penny, and Lt. Smith from the Hamilton County Sheriff's Office. Law Director Miller, Zoning Administrator Holbert and Parks / Recreation Director McKeown were excused.

Mr. Connor spoke about the passing of long time golf outing organizer Rick Wietmarschen whose family continued the event this year in his memory. Mr. Connor then stated Rick's wife Kathy and other members of the Wietmarschen family were present at the meeting to accept a check for the Cystic Fibrosis Foundation of Greater Cincinnati in the amount of \$10,674.55 from the proceeds of the golf outing.

The Proclamation "Designating September as Ovarian Cancer Awareness Month" in Sycamore Township was read by Mr. Connor. A motion was made by Mr. Weidman and seconded by Mr. LaBarbara to pass the Proclamation. Mr. Porter called Roll. All Aye.

Lt. Smith introduced Patrol Officers Robert Jim, Justin French and Alexander Berlin to the Board to recognize them for their courage and quick thinking in saving a person from an attempted suicide.

The minutes of the Board of Trustees meeting held August 2, 2018 were presented for approval. Mr. Weidman made a motion, seconded by Mr. Connor, to approve them.

Mr. LaBarbara objected to the minutes and read a prepared statement noting his objections to the August 2, 2018 meeting minutes. His objections included the lack of inclusion in previous minutes for comments made regarding the Ohio Checkbook and the former Taco Bell site among others.

Mr. Connor asked Mr. Butler if Mr. LaBarbara was out of order.

Mr. Butler answered yes stating it is acceptable to make comments regarding items missing from the minutes but it is not acceptable to make editorial comments.

Mr. Connor said the Ohio Attorney General's office states minutes are a summary of business conducted and are intended to help the public understand how decisions were made. He pointed out Mr. LaBarbara's objections and comments were not related to a vote. He stated if not included in the minutes Mr. LaBarbara's comments may be added to the record as objections.

Mr. LaBarbara argued that the minutes need not be verbatim but should include statements from each Trustee especially if controversial.

There was further discussion regarding what should be included in the minutes.

Mr. LaBarbara reiterated his objection to comments made during Ohio Checkbook discussion in the April, 2018 meeting being left out of the minutes.

Discussion ensued and it was noted the vote to use Ohio Checkbook took place in 2017 prior to Mr. LaBarbara beginning his term as Trustee, therefore the comment was not related to legislation. Mr. LaBarbara disagreed.

Mr. Connor stated there had been enough time spent on the discussion about the minutes noting there are other items on the agenda to be discussed.

Mr. LaBarbara said his other comments were not addressed by Mr. Weidman and said he will have comments to make in old business.

Mr. Weidman suggested Mr. LaBarbara let the public know he has received the Streetsense documents. There was then discussion regarding those documents and when they were received and the information distributed to Mr. LaBarbara and Mr. Connor.

Mr. Porter called roll. Vote: LaBarbara: No; Weidman: Yes; Connor: Yes

Ms. Cora Jones, of 12121 2nd Avenue, Sycamore Township, OH 45249 addressed the Board saying she and other High Point residents were present in regards to issues in High Point. She expressed concerns about zoning and property maintenance issues, drug activity, rental properties and graffiti in the area.

Mr. Connor addressed the issue with trash at 12135 2nd Avenue noting the Trustees had declared it a nuisance at the Workshop on Tuesday.

Ms. Melissa Merry, of 12157 2nd Avenue, Sycamore Township, OH 45249, addressed the Board also in regards to drug activity and overdoses in High Point.

The High Point residents brought up concerns about a few specific properties.

Lt. Smith responded he is aware of the overdoses, graffiti and bicycle thefts mentioned. He said there are a variety of issues in the neighborhood noting he needs specific information and said he would give the concerned residents his contact information.

Mr. Connor said he understands their frustrations and wants High Point to be as good as it can possibly be. Discussion continued regarding property maintenance and too many people living in one house and what information the Township needs to address those issues.

Mr. Standish Fortin, of 12137 McCauly Road, Sycamore Township, OH 45241 addressed the Board. Mr. Fortin stated the franchise fee should be reduced to three percent since there is no video of the public meetings. He went on to say the Trustee Meeting Room should have a podium similar to that at the Schuler Community Room and that the water fountain needs repair.

Mr. Fortin then asked Mr. Porter a question about bids for Township projects and when multiple bids are required.

Mr. Fortin asked questions about the Trustees' meeting schedule and when the public has the opportunity to speak. He then discussed parks and recreation meetings being cancelled saying he has items he'd like to have addressed. Mr. Fortin handed out his property tax summary to the Board and went on to address comments he said were made about him by an individual at a previous meeting having to do with lighting districts.

Mr. Porter explained to Mr. Fortin how lighting districts work noting it is citizen driven.

Mr. J. Janus, Jr., of 4462 Daffodil Ave., Sycamore Township, OH 45242, addressed the Board. Mr. Janus asked for clarification on the process for lighting districts and Mr. Porter explained the process. Mr. Janus then addressed the Board regarding such topics as vehicles in the Township parking lot, road maintenance and the Township newsletter. He also discussed public records and protocol for redactions.

Mr. Tom James, of 5784 White Chapel Dr., Sycamore Township, OH 45236, addressed the Board in regards to documents on the website stating resolutions should have contracts attached. Mr. James also suggested a "What's New" section on the website. He suggested resolutions and documents discussed during public hearings should be displayed for public view.

Chief Penny presented the monthly report for August, 2018 noting an increase in overdoses. He stated EMS revenue is going well. Chief Penny informed the Board the St. Saviour Church Festival would be taking place this weekend.

Mr. Bickford reported the Zoning Commission will meet on Monday to continue their discussion of the amendments to the Zoning Resolution. He stated High Point residents should send addresses of property maintenance issues to Mr. Holbert and to him as well.

Mr. Bickford responded to Mr. James' comments about the contracts associated with the resolutions and the minutes. He asked Mr. Fortin to send him the information he had regarding street lights.

Mr. Bickford stated the opt-out has gone out for the aggregation programs.

Mr. Bickford reported he had met with Silverton and Symmes Township regarding alternatives to the Hamilton County Sheriff's contract. He spoke about proposed rate changes.

Mr. Bickford said there will be a free solar workshop at the Schuler Community room on September 27th.

The following PO's were presented for approval:

LSQ Funding Group, LC	Temporary Help	\$10,000.00
Kathy Wietmarschen	Reimburse for Golf Outing Expenses	\$5,280.45
Cystic Fibrosis Foundation	Donation from Golf Outing 2018	\$10,674.55

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve these requests.

Vote: All Aye.

Mr. LaBarbara talked about the condition of the former Taco Bell property.

Mr. LaBarbara and then stated he would like to discuss the Township's plans for that property at the next Workshop.

Mr. LaBarbara said at our last Thursday meeting, Mr. Weidman asked our Law Director Doug Miller to comment on the procedures we use in acquiring properties. Mr. LaBarbara asked Mr. Miller to discuss those procedures concerning how we acquire property at the next Thursday night meeting. MR. LaBarbara also asked that Mr. Miller discuss the difference between public and private sector and how it relates to governing the Township.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving Zoning Case 2018-14LASR Modification as submitted.

Mr. Porter called roll. All voted Aye.

The resolution "Imposing a Temporary Moratorium of Ninety Days Upon the Processing, Approval, and Issuance of Any Permits Relating to the Construction or Installation of, and/or Modification to, Micro Wireless Telecommunications Facilities within the Rights-of-Ways and Residential Areas of Sycamore Township, Ohio Resolution 2018-91" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-91 approved this 6th day of September, 2018.

The resolution "Providing for and Authorizing Removal of Trash and Debris. Declaring a Nuisance for the Property Located at 12135 2nd Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

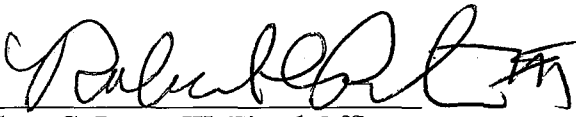
Resolution No. 2018-92 approved this 6th day of September, 2018.

Mr. Weidman explained the water agreement.

Mr. Connor referred those in attendance to the printed agenda for the schedule of events.

The Receipts and Disbursements of September 6, 2018 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.


I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

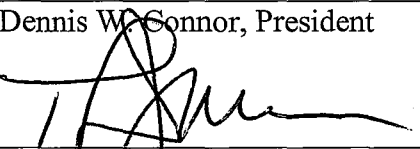
Signed: 
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Connor, to accept them.
Vote: All Aye.

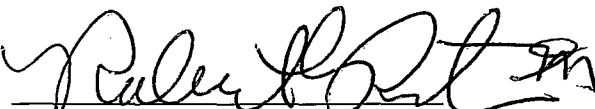
A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 9:36 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
09/06/2018

RECORD OF PROCEEDINGS

Minutes of the Public Hearings of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

September 12, 2018

The Public Hearings for Pinecove, Kirtley and Orchard Street Lighting Renewals were called to order at 7:00 p.m.

Present for the meeting were Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller and Administrator Bickford. President Connor was excused.

Mr. Porter stated that the three districts that were up for renewal would receive an upgrade to LED lights and under the current program from Duke Energy the light cost would drop off after 10 years and the district would be for fuel and maintenance only.

PUBLIC COMMENTS:

Mr. Standish Fortin, of 12137 McCauley Road, asked why his neighborhood did not get the same lights.

Mr. Bickford stated that Duke Energy changed the way it deals with decorative features after the McCauley Woods lighting district was renewed three years ago.

The resolution "Renewing the Pinecove Lighting District" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-93 approved this 12th of September, 2018.

The resolution "Renewing the Kirtley Drive Lighting District" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-94 approved this 12th of September, 2018.

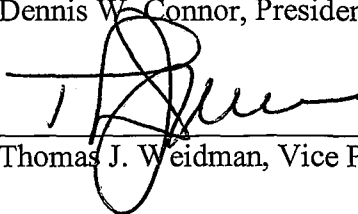
The resolution "Renewing the Orchard Lane Lighting District" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-95 approved this 12th of September, 2018.


A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting. Vote: All Aye.

The meeting adjourned at 7:07 p.m.

Absent
Dennis W. Connor, President


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
Special Meeting 09/12/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
September 18, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman arrived at 9:26 a.m., Trustee LaBarbara, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, Fire Chief Penny. Zoning Administrator Holbert, Fiscal Officer Porter, and Lt. Smith were excused.

Approval of September 4, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held September 4, 2018 were presented for approval. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve the minutes. Mr. Miller called the roll. Vote: LaBarbara: Aye Connor: Aye

Nuisance Property Resolutions – 8321 St. Clair Avenue, 4516 Harrison Ave., 4543 Sycamore Road and 4520 Sycamore Road

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8321 St. Clair Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: LaBarbara: Aye, Connor: Aye. Resolution No. 2018-96 passed this 18th day of September, 2018.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4516 Harrison Avenue and 4543 Sycamore Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: LaBarbara: Aye, Connor: Aye.

Resolution No. 2018-97 passed this 18th day of September, 2018.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 4520 Sycamore Road, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: LaBarbara: Aye, Connor: Aye. Resolution No. 2018-98 passed this 18th day of September, 2018.

The resolution “Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8119 Fields Ertel Road, Sycamore Township, OH 45249” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: LaBarbara: Aye, Connor: Aye. Resolution No. 2018-99 passed this 18th day of September, 2018.

Fire Department Update

Chief Penny reported that Captain Newman has been deployed with Ohio Task Force 1 down to the Carolinas for 10 days. He also stated that the active shooter training will take place on October 7.

The Chief stated that he is working with Horton Ambulance on specifications and price since the Braun Ambulance will not remove the indemnification clause. The initial estimate is \$3,200 more than the Braun.

Sheriff Department Update

Mr. Bickford reported that the Sheriff's office is holding off on changing the billing method until the end of the contract.

Resident Standish Fortin requested that the Trustees and Sheriff's department do more to control the heroin epidemic in the Township.

Parks and Recreation Update

Mr. McKeown reported that the fall athletic season is in full force. He also noted that the football teams that had previously used the Administration building fields have moved over to fields in Deer Park.

Resident Standish Fortin asked if the Township runs any programs. Mr. McKeown indicated that programs and leagues are run by local organizations.

Maintenance Department Update

Mr. Mike Carroll, Brandstetter and Carroll presented a conceptual site plan for the construction of a maintenance building and salt dome on the Administration Complex property. The proposed building will replace the existing 40 year old pole barn storage building in Bechtold Park where equipment is currently stored. The existing building is deteriorating rapidly and starting to cause damage to the equipment stored inside. The proposal also calls for an expanded parking lot and relocated play area to accommodate the existing athletic field on the property.

Mr. Bickford indicated that this project could be funded with Tax Increment Financing.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to select a consultant to continue moving forward with the design of the concept presented today.

Mr. Miller called the role. All voted yes.

Public Safety Criteria for Gas Pipeline Siting

Mr. Connor discussed current pipeline industry issues and indicated that the PUCO does not take public safety into account when siting pipelines and other utility structures. He requested a motion from the Board to direct the Law Director to prepare a resolution urging the State to add public safety as a review component of PUCO siting decisions. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to direct the Law Director to prepare a resolution urging the PUCO to consider public safety when reviewing applications. Mr. Miller called the roll. All voted yes.

Mr. Bickford indicated the current status of the Duke Central Corridor Pipeline application is unknown.

Norton Sign Rental Agreement

Mr. Miller reported that Norton was preparing a lease agreement retroactive to February, 2018 for the existing billboard located on the Montgomery Road property. The lease agreement is for \$2,000.00 per month in rent, based on a month to month basis. He requested a motion to authorize the Township Administrator to sign the agreement. He also indicated that the existing

lease agreement only requires the billboard owner to remove the structure to the ground and they are not required to remove the foundation. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to authorize the Administrator to sign the agreement. Mr. Miller called the roll. All voted yes.

Zoning Fee Waiver Request

Mr. Bickford stated that a resident who replaced a fence without a permit requested a waiver of the \$100 fee. The Board directed Mr. Bickford to contact the resident to obtain more information.

Mr. Miller presented a resolution "Supporting House Bill 602, The "Clean Water Fair Pricing Act"

Mr. Weidman stated HB 602 would require government owned utility providers to charge the same rates to all communities outside of its borders.

Mr. LaBarbara asked about the status of the temporary restraining order. Mr. Weidman stated it is in effect while the hearing continues. The next hearing dates are slated for October 1, 2, and 3.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: Weidman: Aye, LaBarbara: Aye, Connor: Aye. Resolution No. 2018-100 passed this 18th day of September, 2018.

Resolution – Approving a Major Adjustment to an Approved LASR

The resolution "Approving a Major Adjustment to an Approved Localized Area Sign Regulation Plan Located in the Kenwood Special Public Interest District" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2018-101 passed this 18th day of September, 2018.

Upcoming Public Hearings

Mr. Bickford stated the Capital Investment Group public hearing would begin at 6:00 p.m. tonight.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase orders for approval:

The Alleen Company	Festival – tents, tables, chairs	\$6,201.91
Mobilcom	New Hire Radio Purses & Misc.	\$5,580.00
Phoenix Safety Outfitters	New Hires – Uniforms etc.	\$40,648.40
Albert's Men's Shop	New Hires Class A Uniforms	\$12,070.00
Vogelpohl Fire Equipment	New Hires – Face Piece, Mask Bag etc.	\$3,320.00
Blanket Vendor	Admin Building Supplies	\$5,000.00
Bethesda Healthcare, Inc.	New Hires – Physicals	\$7,028.00
Genesee & Wyoming Railroad	Railroad Right of Entry Permit	\$4,500.00

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Property Acquisition and Pending Litigation** was made by Trustee Weidman and seconded by Trustee LaBarbara.

Mr. Miller called the roll. Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 10:18 a.m.

Begin Executive Session: 10:22 a.m.

End Executive Session: 10:47 a.m.

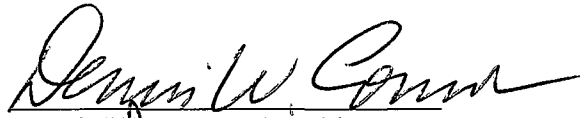
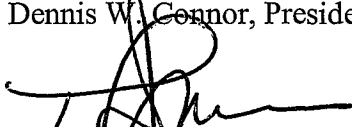
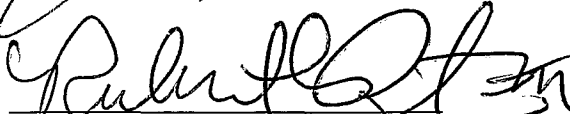
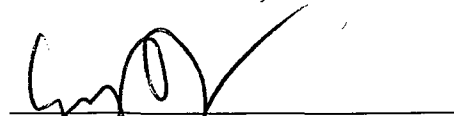
Back in regular session: 10:49 a.m.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to allow the Law Firm of Donnellon, Donnellon, and Miller to represent Whitewater and Miami Townships on the water rate matter.

Mr. Miller called the roll. All voted yes.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote: All Aye.

End regular session: 10:49 a.m.


Dennis W. Connor, President
Thomas J. Weidman, Vice President
Jim LaBarbara, Trustee
Robert C. Porter III, Fiscal Officer
Greg Bickford, Administrator
Workshop Minutes 09/18/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
October 2, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, , Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Fiscal Officer Porter and Zoning Administrator Holbert were excused.

Approval of September 18, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held September 4, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the minutes. Vote: LaBarbara: Aye; Weidman: Aye; Connor: Aye

Nuisance Resolutions: 8321 St. Clair Ave., 5776 White Chapel Dr., 8119 Fields Ertel Rd.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8321 St. Clair Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2018-102 passed this 2nd day of October, 2018.

The resolution "Providing For and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 5776 White Chapel Drive, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye. Resolution No. 2018-103 passed this 2nd day of October, 2018.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 8119 Fields Ertel Road, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye. Resolution No. 2018-104 passed this 2nd day of October, 2018.

Planning and Zoning Update

Mr. Bickford presented a response from a resident on Eaglescout Court who had requested a waiver of fees associated with a fence permit. The Board felt that the resident had demonstrated that there was a misunderstanding as to the responsibilities for obtaining a permit. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to waive the fee. All voted yes.

Mr. Bickford advised the Board on the Deer Park City Schools and their efforts to dispose of the Holmes School property. He stated that the existing Holmes School was zoned B single family residential which would allow for the construction of a subdivision with 10,500 square feet lots, each with 70 feet of road frontage. He also advised the Board that the school is interested in the old Plas Plumbing building as a potential maintenance facility. The Board directed Mr. Bickford to research the as of right uses for the building if the school district were to occupy it.

Fire Department Update

Chief Penny reported that the new full time firefighters will be at the Thursday meeting for their swearing in ceremony.

Chief Penny reported that the new squad will now be constructed by Horton Ambulances on the same Ford F550 chassis since Braun Ambulance was unwilling to waive the indemnification clause in the warranty document.

The Chief also reported that the department was involved in public events with Mt. Carmel Church and the Dillonvale Shopping Center.

Sheriff Department Update

Lt. Smith reported that the Sheriff's office has been involved in many active shooter training sessions. He also stated that Deputies are lined up to pass out candy on Halloween.

Mr. LaBarbara asked for an update on the drug problem in Highpoint.

Lt. Smith discussed the Heroin Task Force and stated that their work is mostly done in private, behind the scenes as undercover officers. He stated he will not comment in a public meeting about on-going investigations involving that group. He noted that there has been a plan in place for Highpoint and he also stated he has not heard from any Highpoint resident in reference to the last meeting where they requested more enforcement.

He noted that task force is working on moving up the chain and going for manslaughter charges on individuals.

Lt. Smith went on to further explain that heroin has been decriminalized and arrests can't be made like they were in the past for both users and suppliers. He also noted that because of this, users and dealers are calling 911 more than in the past because they know they will not face any consequences.

Chief Penny stated that in typical overdose cases, the users move around from house to house.

Lt. Smith stated that in reference to the recent Highpoint overdose death, an arrest was made. Mr. LaBarbara asked if crack cocaine and marijuana were treated the same way. Lt. Smith noted that different drugs have different laws.

Mr. Connor stated that the Board will never pressure the Sheriff's Office to release information that could compromise an investigation. He noted that the Heroin Coalition is separate from the task force and is primarily focused on prevention and treatment. Mr. Connor stated that he will be attending their next meeting to see if it makes sense for the Township to become part of that organization and will report back to the Board.

Parks and Recreation Update

Mr. McKeown noted that the Life Line Screening group will be at the Schuler Community Room on October 18th. He also stated that he has potential conflicts with the regularly scheduled park meetings and requests everyone's patience if the meetings are cancelled.

Maintenance Department Update

Mr. Kellums reported the Silvercrest and Garden Sidewalk Project is underway and moving along. He also noted that the brick paver style crosswalks were being installed on Galbraith Road.

Mr. Kellums reported that because of weather issues, the contractor has delayed the Onyx program for the fall. He also noted that the contractor is not providing good service and he will be addressing it with their representatives.

The resolution "Determining to Install a Fiber Interconnect System within Sycamore Township, Authorizing a Contract with Prime AE Group, Inc. for the Sycamore Township Interconnect Project Phase 2" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye. Resolution No. 2018-105 passed this 2nd day of October, 2018.

Mr. Kellums presented a proposal from Sitescapes for site work and landscaping on the Kenwood Road median in the amount of \$46,575. Mr. LaBarbara indicated he was not in favor of landscaping the median. Mr. Kellums also presented a proposal from Adleta Construction for concrete work and other items associated with the median landscaping.

Mr. Weidman made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare the necessary resolutions to construct the landscaping. Mr. LaBarbara requested that this be placed on hold while the issue is studied. He indicated he has had discussions with Ted Hubbard about the median. Mr. LaBarbara also noted that he did not like the median and thought it should be removed. Mr. Connor stated that he has had discussions with Mr. Hubbard, who has stated that the median is to remain. Mr. Weidman noted that this landscaping was part of the original plan for the corridor. Mr. LaBarbara stated that he did not want any part of this and it is a waste of money. Mr. Miller called the roll. Vote: Weidman Aye, LaBarbara Nay, Connor Aye. The motion passes two to one.

Mr. Kellums presented a change order for Sycamore Road for additional design considerations including storm water, right-of-way establishment, and underground utilities because of County requirements. He noted that he is working to get the County Engineer to share in the cost since they have no money in the project.

Mr. Kellums reported that leaf collection begins on October 15th.

Mr. Miller reported that he has reviewed the revised agreement for the Bechtold Park storm water retro fit and it is acceptable.

Resolution – Authorizing a Contract for the Purchase of an Ambulance

The resolution "Authorizing a Contract for the Purchase of an Ambulance from Horton Emergency Vehicles Company through the Ohio Cooperative Purchasing Program" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2018-106 passed this 2nd day of October, 2018.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase orders for approval:

Lykins Oil Company	Fuel – Police	\$6,000.00
Ferno	Ambulance Wheelchair	\$4,435.80

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve these requests.
Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Personnel – Employment** was made by Trustee LaBarbara and seconded by Trustee Connor.

Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 9:57 a.m.

Begin Executive Session: 10:02 a.m.

End Executive Session: 10:07 a.m.

Back in regular session: 10:10 a.m.

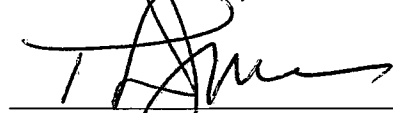
Mr. Weidman made a motion, seconded by Mr. Connor, to hire Kevin Clark as Zoning Inspector and move Ernie McFarlin back to the Maintenance Department.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote: All Aye.

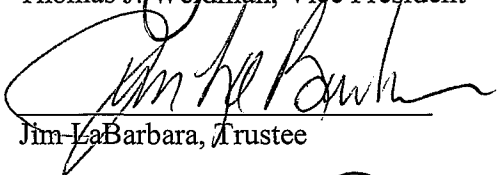
End regular session: 10:10 a.m.



Dennis W. Connor, President



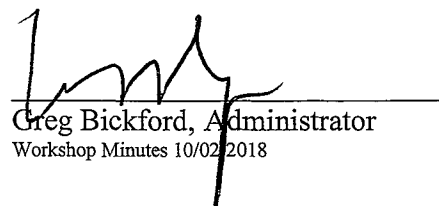
Thomas J. Weidman, Vice President



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator

Workshop Minutes 10/02/2018

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 4, 2018

The regular meeting was called to order at 7:00 pm.

The invocation from Second Baptist Church of Rossmoyne was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent / Assistant Administrator Kellums, Fire Chief Penny, Zoning Administrator Holbert and Lt. Smith from the Hamilton County Sheriff's Office. Parks / Recreation Director McKeown was excused.

Mr. Connor made a motion, seconded by Mr. Weidman, to hire the following full time firefighters: Justin Brehm, Benjamin Fudala, Gregory Lang, Joseph Lowry, Brandon Manor, Sean Mesley, Bryan Schmidlapp and Noah Sidley. Mr. Porter called the roll. All voted yes.

Mr. Connor swore in new full time firefighters Justin Brehm, Benjamin Fudala, Gregory Lang, Joseph Lowry, Brandon Manor, Sean Mesley, Bryan Schmidlapp and Noah Sidley.

The minutes of the Board of Trustees meeting held September 6, 2018 were presented for approval. Mr. Weidman made a motion, seconded by Mr. Connor, to approve them.

Mr. LaBarbara read a prepared statement noting his objections to the September 6, 2018 meeting minutes. His objections included the lack of inclusion in previous minutes of comments made regarding the Ohio Checkbook on April 3rd which he argues are controversial. He also objected to comments made about the former Taco Bell site and his request for an agenda item about property acquisition and the public versus private sector not being noted in the minutes.

Mr. Connor responded none of the three subjects noted related to a vote. However, he said he would like to amend the September 6th minutes to reflect the request for the agenda items regarding property acquisition and the public versus private sectors.

Mr. Weidman made a motion to amend his original motion to approve the September 6, 2018 meeting minutes including the language noted by Mr. Connor. Mr. Connor seconded.

Mr. Porter called roll. Vote: LaBarbara: No; Weidman: Yes; Connor: Yes

The minutes of the Board of Trustees special meeting held September 12, 2018 were presented for approval. Mr. Weidman made a motion, seconded by Mr. Connor, to approve them.

Mr. Porter called roll. Vote: LaBarbara: Yes; Weidman: Yes; Connor: Abstain

Mr. Standish Fortin, of 12137 McCauly Road, Sycamore Township, OH 45241 addressed the Board. Mr. Fortin expressed concern about a flag owned by DDR being flown at full mast on 09/11/2018. He then discussed the local fee on cable television bills and requested one of the Trustees make a motion to eliminate it.

Mr. LaBarbara made a motion to reduce the fee from five (5%) percent to three (3%) percent. There was no second to the motion, therefore the motion failed.

Mr. Fortin asked if the Township has a policy for Township businesses who deal with marijuana based products. Mr. Fortin then asked questions about the street lights and the process for conversion to LED lights, department income and expenses and the keeping of minutes. He went on to ask questions about an agreement between Capital Investment Group and Deer Park Schools. Mr. Fortin then asked about the Land Use Plan and updates to the Zoning Resolution.

Mr. Fortin asked when there would be another Parks and Recreation Board Meeting and requested that a recreation center be included in the new Land Use Plan. Finally, Mr. Fortin asked about deaths in the Township related to heroin.

Mr. J. Janus, Jr., of 4462 Daffodil Ave., Sycamore Township, OH 45242, addressed the Board. Mr. Janus asked questions about a barbed wire fence and a possible land swap with Deer Park, adding the City of Deer Park's name to JEDZ reports, the contact person at Duke Energy for lighting districts, someone from Capital Investments calling in to a public hearing and the Trustees' names on the new doors at the Administration Building. Mr. Janus then urged the Board to vote no on the Resolutions for the Kenwood Road median landscaping. Mr. Janus also discussed the expenses incurred by the Township to put on the Festival in Sycamore.

Mr. Tom James, of 5784 White Chapel Dr., Sycamore Township, OH 45236, addressed the Board. Mr. James thanked the Board for items put on the website at his suggestion. He asked how often Ohio Checkbook data is updated.

Mr. James presented handouts to the Board showing festival expenditures over the past 10 years. There was discussion about similar events put on by other municipalities and the expense of the event versus the benefits of it to the community. It was noted that Sycamore Township spends less per capita than surrounding communities for similar events. Mr. Weidman stated while he is not in favor of doing away with the event, the Board should discuss it further at a Workshop in regards to cutting costs.

Mr. Al Early, of 8120 Glenmill Ct., Sycamore Township, OH 45249, addressed the Board. Mr. Early thanked the Board for the increased staffing in the Fire Department. Mr. Early also discussed curb replacement, the Festival budget and language on the Trustee Resolutions.

Ms. Kathy Kugler, of 7106 Tenderfoot Ln. Sycamore Township, OH 45249, addressed the Board regarding absentee landlords and rental registration.

Ms. Janet Farist, of 4651 Largo Drive, Sycamore Township, OH, 45236 addressed the Board regarding drug problems and zoning violations in Highpoint and other areas of the Township.

Lt. Smith addressed the residents who brought up concerns about heroin and there was continued discussion about this issue. Notably, Lt. Smith indicated that there are actions being taken that are not part of the public record or process and they will not be. He explained how heroin is unlike anything law enforcement has ever seen and law enforcement is behind on the issue. He explained that High Point is not unique and its rate of heroin use is no higher than other parts of the Township. He noted that heroin has been decriminalized and users and their companions cannot be arrested for use of heroin unless they have a large quantity on their person.

Mr. Connor then reported on a meeting he attended of the Hamilton County Heroin Coalition.

Mr. Ed Shelton, of 11937 1st Street, Sycamore Township, OH 45249, addressed the Board requesting the Township pay for heroin signs in Highpoint.

Lt. Smith reported patrol officers will be passing out candy to area children on Halloween.

Chief Penny thanked the Board of Trustees for hiring the new full time firefighters. He went on to explain the issues with part time firefighters. Chief Penny also reported that the new medic unit had been ordered.

Mr. Kellums presented the bids for the Phase II Interconnect Project. Mr. Kellums noted the low bid is a great price, however, he was informed by the State the bid would not be accepted because the required paperwork was not completed.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to throw out the bids received for the Interconnect Project Phase II. Mr. Porter called roll. Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to advertise for rebids for the Sycamore Township Interconnect Project Phase II. Mr. Porter called roll. Vote: All Aye.

Mr. Miller discussed the Township's property acquisition procedure. He stated property acquisition is initiated in a variety of ways, but the typical process is the property is appraised, a price is negotiated and a contract prepared for the Board of Trustees to approve. Mr. Miller also explained public sector is the government or quasi-governmental entities and the private sector is not. Mr. Miller stated the Township must follow procedures set by the State of Ohio.

Mr. Bickford reported on the Deer Park Schools potential property swap and indicated that the Holmes School property is zoned single family residential and would permit the construction of a subdivision that contained approximately quarter acre sized lots. A zone change would be required if the property owner sought to plat lots that were smaller than that. He also indicated that the former Plas Plumbing building could be used as a school service and maintenance facility.

Mr. Bickford stated he would discuss the comments regarding the festival budget with Mr. McKeown and add it as an item on a future agenda.

Mr. Bickford reported on a zoning application for the construction of a new house on a property on Orchard containing a public storm sewer and potentially other utilities. He stated he would continue to investigate the issue and would report back as necessary.

Mr. Bickford reported the Zoning Commission will meet on Monday to continue their discussion of the amendments to the Zoning Resolution. He stated High Point residents should send addresses of property maintenance issues to Mr. Holbert and to him as well.

Mr. Bickford responded to Mr. James' comments about the contracts associated with the resolutions and the minutes and indicated that older contracts and attachments would be added over time. He asked Mr. Fortin to send him the information he had regarding street lights.

Mr. Bickford stated the opt-out letters have gone out for the aggregation programs.

Mr. Bickford reported he had met with the City of Silverton and Symmes Township regarding alternatives to the Hamilton County Sheriff's contract. He spoke about proposed rate changes to the Sheriff's contract.

The following PO was presented for approval:

Board of County Commissioners	Dispatch Fees	\$46,921.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request.
Vote: All Aye.

Mr. Holbert reported on the progress of the review of the proposed amendments to the Zoning Resolution. He noted he attended an OKI Planning & Zoning seminar in which the heroin epidemic was discussed.

Mr. Weidman gave an update on the water rate problem and indicated that the Judge has kept the restraining order in place while the case is litigated. The continuation of the hearing is scheduled for next week.

Mr. LaBarbara stated his objections to the resolution passed Tuesday on the proposed landscaping in the Kenwood Road median saying he does not believe the median should be there and it should be removed. He noted that he looked through the files and read the letters from various property owners. He noted that a group was set up to discuss alternatives to the median and their last meeting was in June and they haven't met since. He also stated the County Engineer Ted Hubbard said the median could be cut to accommodate turns. He believes this project was pushed through without adequate study and this resolution should be tabled until there is further study.

Mr. Kellums indicated that he was concerned about an investment in landscaping on the median if it were to be removed. Mr. Kellums said he spoke with Mr. Hubbard who told him the median would not be cut nor be removed. He said Mr. Hubbard expressed interest in being involved with the process to examine the discussed U-turn or proposed round-a-bout as alternatives in order to preserve the safety and flow of the corridor.

Mr. Bickford added that the Township did try to convene the group several times since June, but each time parties were unavailable to meet.

Mr. Miller indicated there is a developer who may have a solution to the problem. He said he advised Mr. Trauth about this, noting it is preliminary at this point, and Mr. Trauth said he was ok with it. Mr. Miller also clarified that a resolution was not passed on Tuesday, but rather a motion to create a resolution.

The resolution "Accepting the Amounts and Rates as Determined by the Budget Commission & authorizing the Necessary Tax Levies and Certifying Them to the County Auditor" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-107 approved this 4th day of October, 2018.

The resolution "Setting Rates of Pay for Newly Hired Township Employees" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-108 approved this 4th day of October, 2018.

The resolution "Expressing Concern for the State of Ohio to Strengthen Requirements for Siting Natural Gas Pipelines to Include Public Safety Criteria" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-109 approved this 4th day of October, 2018.

The resolution "Authorizing a Cooperative Working Agreement for a Storm Sewer Retrofit in Bechtold Park" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-110 approved this 4th day of October, 2018.

The resolution "Authorizing a Contract with Site Scapes Co. LLC for the Kenwood Road Median Landscaping Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Mr. Weidman asked if this would be funded out of TIF. Mr. Bickford indicated that it would be funded out of JEDZ. Mr. Weidman noted these funds would be reinvested into the district. Mr. LaBarbara noted that he has already made his points. Mr. Porter called roll. Vote: Connor: Aye; Weidman: Aye, LaBarbara: Nay


Resolution No. 2018-111 approved this 4th day of October, 2018.

The resolution "Authorizing a Contract with Adleta Construction for the Kenwood Road Median Landscaping Project" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Mr. LaBarbara stated that he had already made his points and objections. Mr. Porter called roll. Vote: Connor: Aye; Weidman: Aye, LaBarbara: Nay Resolution No. 2018-112 approved this 4th day of October, 2018.

Mr. Connor referred those in attendance to the printed agenda for the schedule of events.

The Receipts and Disbursements of October 4, 2018 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.


I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

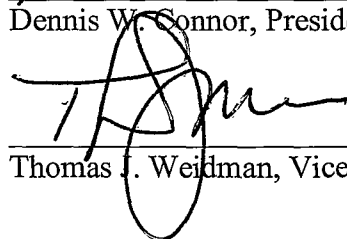
Signed: 
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Connor, to accept them.
Vote: All Aye.


A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 10:36 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
10/04/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
October 16, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, , Zoning Administrator Holbert, Fire Chief Penny and Cpl. Kidd from the Hamilton County Sheriff's Office. Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, and Lt. Smith were excused.

Approval of October 2, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held October 2, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the minutes. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

Planning and Zoning Update

Mr. Holbert advised the Board that Tiffany's and Firestone will have public hearings before the Trustees in November for signage. He also advised the Board that the Zoning Commission is continuing on with the Zoning Resolution public hearing process. It is scheduled to finish with a recommendation in January, 2019.

Mr. Bickford advised the Board that there has been a zoning certificate application submitted to construct a house on an Orchard Lane property which was once thought to be right-of-way but was later determined to be a property that was never dedicated. The Township is looking into its options and Mr. Bickford will report back when he has more information.

Nuisance Resolutions: 12173 7th Avenue

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12173 7th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-113 passed this 16th day of October, 2018.

Fire Department Update

Chief Penny reported that he had obtained quotes for work on Station 92 that will help in the future with the bed bug problem by removing the carpet and repairing the walls and room. The lowest quote was from Drake Custom Construction in the amount of \$29,962 and will include replacing the carpeted walls with drywall and making other improvements to the bunk area. Mr. LaBarbara made a motion, seconded by Mr. Weidman to approve the work. Mr. Porter called the roll. All voted yes.

Chief Penny reported that the new firefighters will begin shift work this week. He also advised the Board that the re-chassied medic unit should be in service by the end of the month.

Maintenance Department Update

Mr. Kellums reported that leaf collection is underway and the sidewalk project on Garden and Chetbert was progressing and should be completed in the next few weeks.

Mr. LaBarbara reported on a correspondence from a resident about the crosswalk at Galbraith and Wexford. Mr. Bickford stated that the information was sent to the County Engineer to get their opinion on the issue.

Upcoming Public Hearings

Mr. Bickford advised the Board of the next Capital Investments Group application hearing. He also requested an alternative day should the hearing not conclude. October 22, 2018 at 7:00 p.m. was suggested. Mr. Weidman made a motion, seconded by Mr. LaBarbara. Mr. Porter called the roll. All voted yes.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase orders for approval:

Lykins Oil Company	Fuel – Police	\$6,000.00
Laforce	Maintenance Garage Locks & Doors	\$19,242.44

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve these requests.
Vote: All Aye

Mr. Miller updated the Board on the Degaro property purchase which started in May, 2017 for \$109,000 to expand Bechtold Park. He stated that the completion of transaction is currently in process with the Department of Housing and Urban Development and, because of the delay, the contract will expire soon. He requested a motion to extend the contract indefinitely until the transaction either closes or is cancelled and to allow Mr. Bickford to sign the agreement. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the extension. Mr. Porter called the roll. All voted yes.

Mr. Miller asked Mr. Bickford the status of the employee handbook. Mr. Bickford stated he is reviewing the final draft and will present it soon for additional comment.

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Personnel – Employment** was made by Trustee Weidman and seconded by Trustee LaBarbara.

Mr. Porter called the roll. Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 9:27 a.m.

Begin Executive Session: 9:28 a.m.

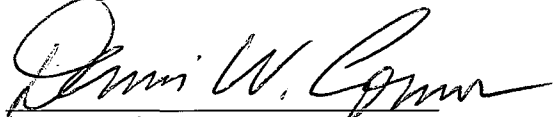
End Executive Session: 9:34 a.m.

Back in regular session: 9:35 a.m.

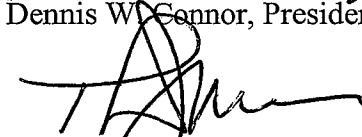
Mr. Weidman made a motion, seconded by Mr. LaBarbara, to hire Jacob Gamel for a full time maintenance position beginning November 1, 2018 and move John Estell from a part time to a full time maintenance employee beginning January 1, 2019. Mr. Porter called the roll. All voted yes.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote: All Aye.

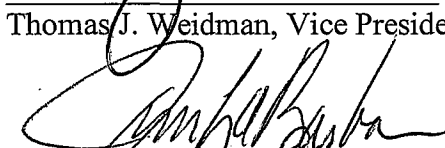
End regular session: 9:37 a.m.



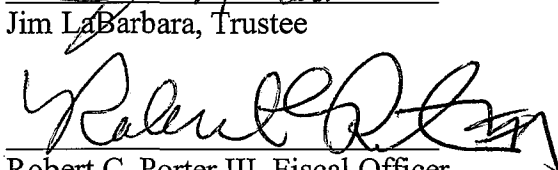
Dennis W. Connor, President



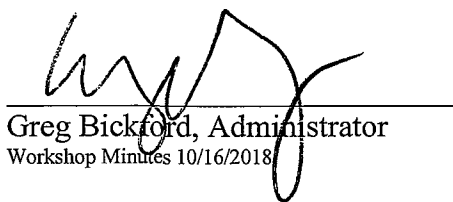
Thomas J. Weidman, Vice President



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator

Workshop Minutes 10/16/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
October 31, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

Approval of October 16, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held October 16, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the minutes. Mr. Porter called the roll. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

Planning and Zoning Update

Mr. Holbert advised the board on a nuisance property located at 12173 7th Avenue which will be declared a nuisance. He also advised the Board that 6330 Kugler Mill Road will be razed in the near future.

Mr. Holbert reported on the property located at 6066 Bayberry which was recently before the property maintenance board. He indicated that the Township would be taking further action on the property, but in the short term a construction fence would be installed on the neighboring properties to prevent trick or treaters from falling into the hole. Mr. Holbert stated that the Township did receive permission from the surrounding property owners to place the fence and that it would be removed later this week.

He also advised the Board that the next Zoning Commission meeting is the continuation of the updated Zoning Resolution public hearing.

Nuisance Resolution: 3705 Glengary Avenue

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 3705 Glengary Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-114 passed this 31st day of October, 2018.

Upcoming Public Hearings

Mr. Bickford stated that the next Capital Investment Group hearing is scheduled for November 13, 2018 at 6:00 p.m.

He also indicated that public hearings begin at 6:00 p.m. on Thursday, November 1st for Cases 2018-13MA, 2018-15LASR modification and 2018-16LASR modification.

Zoning Board Members' Compensation

Mr. Holbert stated that appointed board members were compensated \$250 per meeting up until 2012 when it was reduced to \$100 per meeting. He explained that appointed board members are compensated even if there is no meeting or if they are absent and have missed less than two meetings per calendar year. He indicated that the appointed boards had requested that the Trustees review their compensation. Mr. Holbert presented information that shows where Sycamore Township appointed Board members' compensation is among the highest compensated for their positions. Springfield Township does not provide compensation to its Board members. Colerain Township pays \$8.33 per meeting, Green pays \$25 per meeting, Anderson and Symmes pay \$50 per meeting, Delhi pays \$100 per meeting.

The Board discussed increasing the compensation to \$125 for meetings attended only. The discussion ended with no action being taken with the Board directing Mr. Holbert to inform the appointed Board members that the compensation would not be changed at this time.

Fire Department Update

Chief Penny reported that the clean-up and improvements to the bunk room has begun. He also stated that the re-chassied squad has been placed in service.

Sheriff Department Update

Lt. Smith reported that the deputies are ready for Halloween tonight and will be handing out candy in the neighborhoods. He also indicated that he has been in contact with Rockwern Academy in light of the recent tragedy in Pittsburgh.

Lt. Smith stated that the Sheriff's office has been in contact with the Kenwood Town Centre regarding the new luxury wing opening and security for it. In addition, the Sheriff's Office is preparing for holiday operations and expanded patrols in and around the Kenwood shopping district.

Chief Penny noted that the EMS crews have been working with the Sheriff's Office on first responder active shooter drills and situations.

Mr. Bickford reported that the University of Cincinnati, Institute of Crime Science has contacted the Township about performing a police study for Symmes, Sycamore and Silverton. The study will analyze policing in the Township and make recommendations on how to optimize the use of police. The second part of the study will look at what it would take for the Township to start its own department in conjunction with other political jurisdictions. The cost of the study is approximately \$75,000 and UC has preliminarily secured a grant for approximately 75% of the cost. Sycamore Township's portion of the cost will be \$10,000.

Mr. Weidman stated this is a good investment that will allow the Board to make an informed decision about the future of policing services in the Township.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to authorize up to \$10,000 for the study. Mr. Porter called the roll, all voted yes.

Mr. Weidman stated that based on comments and the request from some residents at the last Trustee meeting he was able to get 100 heroin signs printed for around \$6.00 per sign. He noted that approximately 30 have been placed in the High Point area and we will be working with the sheriff's Office to get more out as needed.

Maintenance Department Update

Mr. Kellums reported that per the request of the Zoning Department, the Maintenance Department would be installing a temporary fence on Bayberry to improve the safety of truck or treating from the hole that has been created on that property.

Mr. Kellums indicated that the three year Sycamore Road project is almost ready to go out for bid. He indicated that the Township has been having difficulties with SORTA and the Railroad on obtaining permission to work in their right-of-way. He noted that Mr. Weidman has been assisting with SOTRA and is hopeful that all issues will be worked out soon.

Mr. Kellums requested a motion to advertise for construction on the Sycamore Road project. Mr. Weidman made a motion, seconded by Mr. LaBarbara. Mr. Porter called the roll. All voted yes.

Mr. Kellums reported that the Montgomery Sidewalk Phase IV project is slated for 2020 and the Township has begun working with property owners on right-of-entry and right-of-way agreements. Mr. Weidman indicated he would assist in the right-of-way acquisition on Mercedes Benz.

Mr. Kellums also reported that the joint Kennedy Lane sidewalk project with the City of Montgomery. He stated that it should begin construction in 2019 with an approximate cost of \$120,000 and is a 50/50 split with the City of Montgomery.

Mr. Kellums stated that the Kugler Mill Road project has scored well and we are waiting on the final award with appeals pending.

Mr. Kellums stated that the Township has sealed the Hartzell Church parking lot per the agreement.

Resolution – Authorizing a Contract for Maintenance Facility Project

The resolution "Authorizing a Contract with Brandstetter Carrol Inc. for Architectural Services for a Sycamore Township Maintenance Facility" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading.

Mr. Connor accepted a request for comment from those in attendance. A question was asked if the Township looked at other properties for the facility. Mr. Weidman indicated that staff did consider other locations, but this was the only one that made any sense, as it allows us to consolidate all facilities at one single location. Mr. Kellums stated that this is the base of operations for the Township on land already owned by the Township.

Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-115 passed this 31st day of October, 2018.

Resolution – Authorizing Asst. Administrator to Prepare and Submit SCIP Application

The resolution “Authorizing Tracy Kellums, Assistant Township Administrator/Road Superintendent, to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to Execute Contracts as Required” was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-116 passed this 31st day of October, 2018.

Resolution - Setting the Rate of Pay for a Newly Hired Township Employee

The resolution “Setting the Rate of Pay for a Newly Hired Township Employee” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-117 passed this 31st day of October, 2018.

Casualty, Liability and Property Insurance

Mr. Bickford presented two received quotes for property, casualty, and liability insurance. The Ohio Plan premium cost was \$57,202. HCC Tokio Marine Public Risk premium cost was \$58,213. Both quotes met the Township’s coverage needs. He also explained that there was a third type of insurance that was not quoted which is pooled liability where the members are liable for claims should they exceed the amount available to the pool. He also indicated that if you leave the pool, you no longer have coverage for events that occurred while you were in the pool.

Mr. Bickford advised the Board that both companies were similar and capable of providing the insurance. He explained that the Ohio Plan is a reinsurance plan where the liability is borne by other insurance companies, whereas HCC is a multi-billion dollar insurance carrier that fully funds their own liabilities. He also noted that the HCC proposal includes separate higher liability limits for each category whereas The Ohio Plan combines all covered categories into one lump sum.

Mr. Bickford indicated that the Township has received outstanding service from HCC for the 10 years we have been with them. He also reminded the Board that over 10 years ago, The Ohio Plan quoted the Township with significantly higher rates and since then they have improved their service and now have a Board with local representation. He also noted that The Ohio Plan’s only book of business is local government.

Mr. Bickford stated that he believes the Township has two solid companies to choose from.

Mr. LaBarbara stated his preference was for the lower price. Mr. Connor stated he respectfully disagreed and that HCC has provided the Township with outstanding service and has always protected the Township and its interests. He also stated the price difference was negligible and believes we should stay with HCC as he believes loyalty to a good vendor was important.

Mr. Weidman stated that the service provided by HCC has been outstanding and the difference in premium cost is insignificant.

Mr. LaBarbara made a motion to accept the Ohio Plan proposal, seconded by Mr. Weidman, for discussion purposes. Mr. Weidman stated that he is looking for something that would provide the Township with a better value than the HCC plan, and while the Ohio Plan may be a good option, he is not seeing any added value to the plan. Mr. Porter called the roll. Vote: LaBarbara: Aye Weidman: Nay Connor: Nay

Mr. Weidman made a motion to accept the HCC Tokio Marine proposal, seconded by Mr. Connor. Mr. Porter called the roll. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

Mr. Bickford indicated that this will be an every year event and the premium costs will most likely be similar and it boils down to service and value added items.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase orders for approval:

Huntington Bank	Kemper Gold Coast/Deerfield	\$157,550.00
TEC Engineering	Kenwood Towne Centre Maintenance.	\$3,000.00
US Bank	2010 Road Improvement Bonds	\$134,075.00
US Bank	2014 Bonds Tri-Health	\$135,425.00
US Bank	2007B Public Infrastructure Bonds	\$668,100.00
US Bank	2016 Various Purpose Refunding	\$1,009,950.00

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was presented on the printed agenda.

A motion to enter into **Executive Session to discuss Personnel – Employment and Personnel - Termination** was made by Trustee Weidman and seconded by Trustee LaBarbara.

After the motion there was a brief discussion on setting a new backup date for the Capital Investment.

A motion to enter into **Executive Session to discuss Personnel – Employment and Personnel - Termination** was made by Trustee Weidman and seconded by Trustee LaBarbara.

Mr. Porter called the roll.

Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 10:23 a.m.

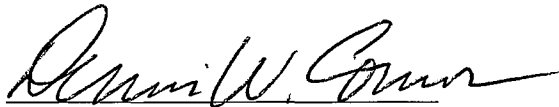
Begin Executive Session: 10:29 a.m.

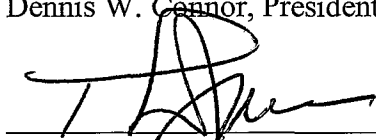
End Executive Session: 10:40 a.m.

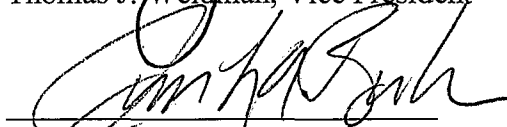
Back in regular session: 10:41 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote:
All Aye.

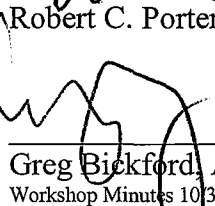
End regular session: 10:42 a.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 10/31/2018

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 1, 2018

The Public Hearing for Zoning Case 2018-13MA was called to order at 6:10 p.m. by Mr. Connor.

Mr. Holbert presented the case: a request for a major adjustment to a PUD for Tutoring Properties LLC to construct two single story office buildings. Mr. Holbert explained the proposal in detail and noted the Zoning Commission had recommended approval of the project with conditions.

The Board asked questions of Mr. Holbert.

Mr. Weidman stated he didn't see any lights in the rear and asked if there was a means of egress in the rear.

Mr. LaBarbara asked if there was any problem with the right of way. Mr. Holbert deferred to the applicant saying they met with the Ohio Department of Transportation.

Mr. Connor asked if a variance was requested for the buffer between the two properties. Mr. Holbert answered that is correct.

Ms. Amy Hebert and Mr. Stephen Hebert, the applicants, of Tutoring Properties, LLC, 7780 Campus Lane, Montgomery, OH 45242, addressed the Board. Mr. Hebert stated there is an emergency egress in the rear which would have a light if required but it would not be very bright. He then discussed meeting with ODOT, the right of way for road expansion, buffer and line of sight requirements.

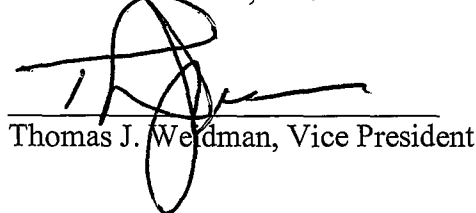
The Board members asked questions of the applicants.

Ms. Marsha Weaver Butler, of 8845 Lyncris Dr., addressed the Board in favor of the project saying it is the best one that has been proposed for the property.

Mr. Connor closed the public hearing at 6:20 p.m.

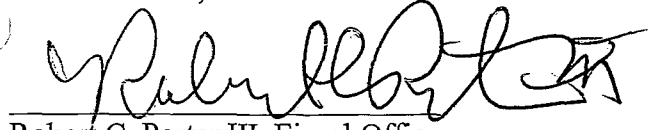


Dennis W. Connor, President



Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 1, 2018

The Public Hearing for Zoning Case 2018-14LASR Modification was called to order at 6:45 p.m. by Mr. Connor.

Mr. Holbert presented the case: a request for a major adjustment to the existing LASR at Kenwood Square, formerly Sycamore Plaza, to allow an existing out lot tenant, Firestone, to install two 74.84 square feet building signs, one on the north elevation of the building and one on the south elevation of the building. Mr. Holbert stated the current LASR allows for out lot tenants to have signage in accordance with Chapter 13 of the Zoning Resolution. In this case, Firestone would be permitted one 50 square feet building sign. Mr. Holbert noted the building currently has eight exterior wall signs which were approved by Hamilton County many years ago. He stated, if approved, all eight existing signs would be removed and the two new signs installed.

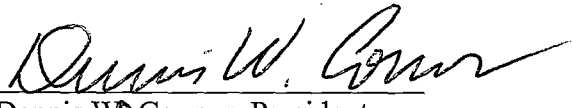
The Board asked questions of Mr. Holbert.

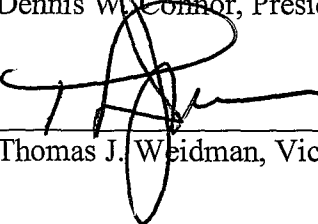
Mr. Connor asked if the applicant was present and wished to address the Board.

Mr. Tommy Reed, the applicant, of Atlantic Sign Company, addressed the Board regarding the signage for Firestone.

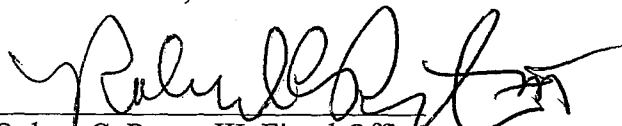
The Board asked questions of Mr. Reed.

Mr. Connor closed the public hearing at 6:54 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 1, 2018

The Public Hearing for Zoning Case 2018-15LASR Modification was called to order at 6:20 p.m. by Mr. Connor.

Mr. Holbert presented the case: a request for a major adjustment to the existing LASR at Kenwood Towne Centre to allow for an exterior sign for Tiffany's. Mr. Holbert explained the only retail tenants permitted exterior signage under the current LASR are those with direct exterior access. He pointed out the proposed signs dimensions and design on the rendering submitted.

Mr. LaBarbara asked if Tiffany's had direct exterior access if the signage would be compliant.

Mr. Holbert answered they would then be permitted a sign facing Kenwood Road.

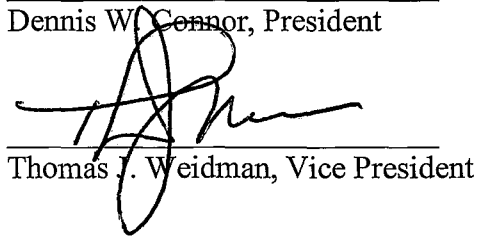
Mr. Connor asked if the applicant was present and wished to address the Board.

Ms. Amanda Caldwell, the applicant, of Ideal Due Diligence, addressed the Board regarding the signage for Tiffany's.

Mr. Connor closed the public hearing at 6:30 p.m.



Dennis W. Connor, President



Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS
Minutes of the Public Hearing of the Trustees of Sycamore Township
Sycamore Township, Hamilton County, Ohio
November 1, 2018

The regular meeting was called to order at 7:00 pm.

The invocation from St. Vincent Ferrer Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent / Assistant Administrator Kellums, Fire Chief Penny, Zoning Administrator Holbert and Lt. Smith from the Hamilton County Sheriff's Office. Parks / Recreation Director McKeown was excused.

Mr. Connor read a Proclamation declaring November, 2018 Pancreatic Awareness month. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to pass the Proclamation. Mr. Porter called the roll. Vote: All Aye.

The minutes of the Board of Trustees meeting held October 4, 2018 were presented for approval. Mr. Weidman made a motion, seconded by Mr. Connor, to approve them

Mr. LaBarbara read a prepared statement noting his objections to the October 4, 2018 meeting minutes. His objections included the lack of inclusion in previous minutes of comments made regarding the Ohio Checkbook on April 3rd which he argues are controversial.

Mr. Connor stated that the minutes are a summary of activities that are related to votes and several items are not related to a vote.

Mr. Connor stated he would be open to amending the original motion to approve the October 4, 2018 meeting minutes including the language noted by Mr. Connor that stated "He also stated that the County Engineer Ted Hubbard said he was open to additional study about the median." Mr. Weidman amended his motion, seconded by Mr. Connor, to approve the minutes including this change.

Mr. Porter called roll. Vote: LaBarbara: No; Weidman: Yes; Connor: Yes

Mr. Al Early, of 8120 Glenmill Ct., Sycamore Township, OH 45249, addressed the Board about Workshop Meeting times.

Lt. Smith thanked the Board for allowing the Sheriff's Office to pass out candy on Halloween. He noted that it was well received and appreciated by the residents.

Chief Penny submitted the October statistics and noted that medic 292 runs are picking up thanks to the increased staffing. He noted that due to the additional staffing that was added by the Board of Trustees allowing medic 292 to be in service, a life was saved.

Chief Penny also noted that the newly re-chassied medic unit is ready to be placed in full time service.

Mr. Kellums noted that Dillonvale Luminaria will take place on December 8, 2018 from 6:00 p.m. to 8:00 p.m.

Mr. Kellums reported that he has sent Mr. Miller's comments on the agreement for work to be done in the railroad right-of-way on the Sycamore Road project back to the railroad. He noted that the railroad is difficult to work with and he is hoping an agreement can be reached.

Mr. Kellums stated that the bid opening for the Fiber Interconnect project re-bid will take place next week on November 7, 2018 at 10:00 a.m.

Mr. Miller noted that the Lucke TIF agreement has been signed.

Mr. Bickford reported that TEC, ODOT and Sycamore Township are prepared for the upcoming holiday shopping season. Mr. Bickford showed the camera operations to the Board.

The following PO's were presented for approval:

ProSource	Yearly Maintenance Agreement – OnBase	\$6,695.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye.

A communication from a resident of Bayberry Drive in Heitmeyer Farms requesting the Township Trustees to pursue legal action against the property owner of 6066 Bayberry Drive for not completing work by the October 29, 2018 deadline given to them by the Board of Zoning Appeals was read by Mr. Porter.

Mr. Connor stated this matter was discussed in detail at the October 31st Trustee Workshop meeting. There was then discussion regarding what action could be taken by the Township.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to engage in any and all litigation to remedy the situation at 6066 Bayberry Drive. Mr. Porter called roll: All Aye.

Mr. Weidman made a motion, seconded by Mr. LaBarbara to subject to direct Law Director Miller to prepare a resolution approving Zoning Case 2018-13MA with the following conditions:

1. Any lighting attached to the rear of the building must be compliant with the Zoning Resolution.
2. No cell or communication towers may be located on the property.
3. A drainage plan compliant with standard engineering practices must be submitted if the development is not required to be reviewed by Hamilton County Planning and Development Stormwater Division.

Mr. Porter called roll. All voted: Aye.

Mr. Weidman made a motion, seconded by Mr. LaBarbara to subject to direct Law Director Miller to prepare a resolution approving Zoning Case 2018-15LASR Modification as submitted. Mr. Porter called roll. All voted: Aye.

Mr. Weidman made a motion, seconded by Mr. LaBarbara to subject to direct Law Director Miller to prepare a resolution approving Zoning Case 2018-16LASR Modification as submitted. Mr. Porter called roll. All voted: Aye.

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal, Declaring a Nuisance for the Property Located at 12123 Bear Valley Court, Sycamore Township, OH 45241" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

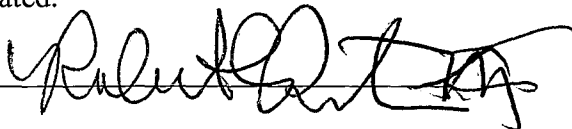
Resolution No. 2018-118 passed this 1st day of November, 2018.

The resolution "Adopting the Hamilton County Multi-Hazard Mitigation Plan" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-119 passed this 16th day of October, 2018.

The Receipts and Disbursements of November 1, 2018 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.


Signed: 


Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. Connor, to accept them.
Vote: All Aye.

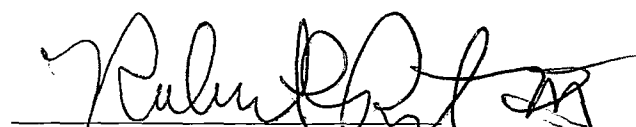
A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 7:39 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
11/01/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
November 13, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Fire Chief Penny and Cpl. Kidd from the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown and Lt. Smith were excused.

Hamilton County Commissioner Denise DrieHaus

Hamilton County Commissioner Denise DrieHaus addressed the Board regarding the Hamilton County Heroin Coalition and its current function. She indicated that the coalition is working to get individuals into treatment as well as working collectively to get resources into the area to help with the problem. She noted that emergency responders, police, and the medical community are working together on enforcement, treatment, and intervention.

Mr. Weidman stated that the problem is widespread and everywhere. He also noted that Sycamore Township has invested in a RENU Officer and that has paid dividends to the Township.

Mr. Weidman stated that the Township has had signs printed up about the heroin problem and the coalition and, at the request of some Highpoint neighbors, has distributed the signs.

Mr. Connor noted that the Township would be willing to promote coalition initiatives.

Commissioner DrieHaus stated the coalition is open to suggestions and support as it moves forward.

Approval of October 31, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held October 31, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the minutes. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

Planning and Zoning Update

Mr. Holbert reported that the Township is going over last minute items before razing the building at 6330 Kugler Mill Road. He noted that multiple bids will be sought for the demolition. Mr. Holbert also reported that the Township is preparing for abatement at 6066 Bayberry Drive.

Resolutions – Junk Vehicle and Trash/Debris 4234 Kugler Mill Road

The resolution "Providing For and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4234 Kugler Mill Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-120 passed this 13th day of November, 2018.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-121 passed this 13th day of November, 2018.

Resolution - Approving a Major Adjustment to the Tutoring Properties LLC PUD

The resolution "Approving a Major Adjustment to the Tutoring Properties LLC Planned unit Development" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-122 passed this 13th day of November, 2018.

Resolution – Approving a Major Adjustment to the Kenwood Towne Centre LASR

The resolution "Approving a Major Adjustment to an Approved Localized Area Sign Regulation Plan Located in the Kenwood Towne Center Located in Kenwood Special Public Interest District" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-123 passed this 13th day of November, 2018.

Resolution – Approving a Major Adjustment to the Sycamore Plaza LASR

The resolution "Approving a Major Adjustment to an Approved Localized Area Sign Regulation Plan in the Kenwood Square Located in Kenwood Special Public Interest District" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-124 passed this 13th day of November, 2018.

Fire Department Update

Chief Penny updated the Board on the reconstruction of the bunk room. He also stated the new squad would have its electronic cot installed next week.

Chief Penny stated that the department has received a \$2,000 grant from Equistar.

Chief Penny reported that on November 19, the Department will be hosting a citizen's academy for the Stop the Bleed program.

Sheriff Department Update

Lt. Smith had no report.

Maintenance Department Update

Mr. Kellums reported that leaf season is in full swing and crews will be out through mid-December picking up leaves.

Mr. Kellums stated that the Capital Line Builders was the lowest bid for the Phase 2 Fiber Interconnect Project. He noted the bid was 30% under the original engineer's estimate.

The resolution "Approving a Contract to Install a Fiber Optic Interconnect System within Sycamore Township, authorizing a Contract with Capital Line Builders, Inc. for the Sycamore Township Interconnect Project Phase 2" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-125 passed this 13th day of November, 2018.

Mr. Kellums stated that Prus Construction will begin curb work in the next week and that Ford Development is starting to wrap up the Silvercrest and Garden sidewalk project.

Mr. Kellums reported that the engineering estimate for the joint City of Montgomery / Sycamore Township Kennedy Lane sidewalk project is \$17,000. The City and the Township will split the cost.

50 / 50. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to direct the Law Director to prepare a resolution for the Township's portion of the engineering work. All voted yes.

Upcoming Public Hearings

Mr. Bickford advised the Board of an upcoming public hearing for the Capital Investment Group project, an open house for the Kids First proposed expansion and about the cases to be heard at the next Zoning Commission meeting. There was discussion on a potential date for the next Capital Investments meeting. No new date was determined and any future dates would be decided on at the public hearing.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase orders for approval:

Bureau of Workers' Compensation	2019 BWC Premium	\$60,486.00
US Bank National Association	Kenwood Towne Place TIF Balance	\$558,052.73
Ohio Treasurer, Josh Mandel	Sturbridge Loan CB13L	\$37,499.17
Blanket Vendor	Utilities Admin	\$20,500.00

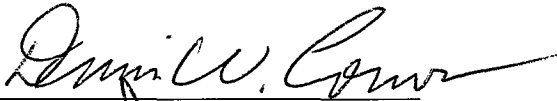
A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve these requests. Vote: All Aye

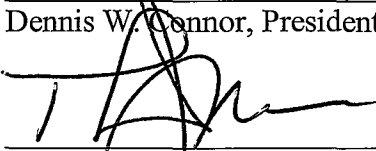
Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara. Vote: All Aye.

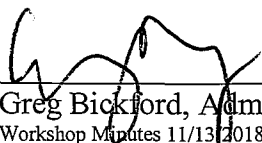
End regular session: 9:45 a.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 11/13/2018

RECORD OF PROCEEDINGS

Minutes of the Special Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 16, 2018

The Special Meeting of the Board of Trustees was called to order at 1:00 p.m.

Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, and Administrator Bickford.

Mr. Bickford indicated all action could take place out in the open if the Board so desired.

Mr. Bickford introduced Mrs. Jessica Daves.

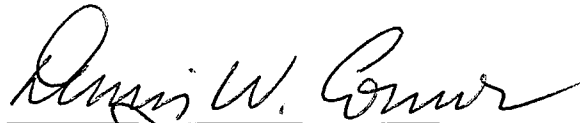
Mr. Weidman made a motion, seconded by Mr. LaBarbara, to hire Jessica Daves as an Administrative Assistant. Mr. Bickford called the roll. All votes yes.

The resolution "Setting the Rate of Pay for a Newly Hired Township Employee" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Bickford called the roll. Vote: All Aye.

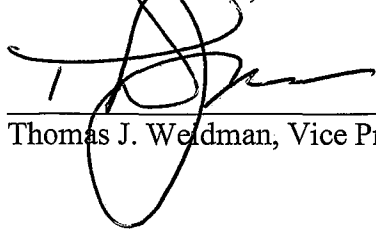
Resolution No. 2018-125A passed this 16th day of November, 2018.

Mr. Weidman made a motion to adjourn, seconded by Mr. LaBarbara. All voted yes.

The meeting adjourned at 1:08 p.m.

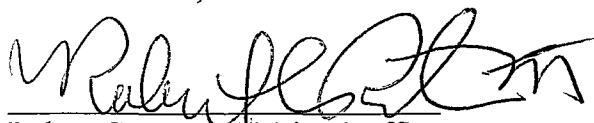


Dennis W. Connor, President



Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer
Special Meeting 11/16/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
December 4, 2018

The meeting was called to order at 9:02 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Robert Butler for Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Fire Chief Penny, Lt. Smith from the Hamilton County Sheriff's Office and Parks/Recreation Director McKeown.

Approval of November 13, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held November 13, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. Connor, to approve the minutes. Vote: LaBarbara: Aye Weidman: Aye Connor: Aye

Prevention First

Mr. Connor presented information on the Prevention First program as a follow-up from Commissioner Driehaus' presentation on the Hamilton County Heroin Coalition. He noted the steps the group takes in working with opioid addicts and other community groups. Mr. Connor suggested that the Township work with local groups in conjunction with Prevention First.

Planning and Zoning Update

Mr. Holbert presented nuisance resolutions for consideration by the Board.

Nuisance Property Resolutions – 12173 7th Avenue Parcels

12173 7th Avenue Parcel ID 600-0011-0187-00

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 12173 7th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-126 passed this 4th day of December, 2018.

12173 7th Avenue Parcel ID 600-0011-0188-00

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 12173 7th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-127 passed this 4th day of December, 2018.

12173 7th Avenue Parcel ID 600-0011-0189-00

The resolution "Providing For and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 12173 7th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2018-128 passed this 4th day of December, 2018.

Fire Department Update

Chief Penny reported that the Station 92 bunk room repair will be completed soon. He also indicated that the Stop the Bleed program was very successful with over 30 attendees. In addition, he reported the FBI is also looking into partnering on future Stop the Bleed Trainings.

Chief Penny presented information on the training and equipment necessary to re-certify firefighter SCBA apparatus. He noted that the Township would save money in the long run by purchasing the necessary equipment to conduct the re-certification in house. The Chief estimates that the equipment will pay for itself within four years. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the purchase of the SCBA equipment for \$12,858. Mr. Porter called the roll. All voted yes.

Sheriff Department Update

Lt. Smith reported that the Township is averaging approximately 1,000 calls for service per month. In addition, there are generally over 600 self-initiated actions by the deputies per month.

Lt. Smith noted that the special deputy patrols for the holiday season are working well and there have been no major issues. He also noted that there will be special deputies for the Luminaria event on Saturday.

The Lieutenant reported that the Sheriff's Office now has a military outreach program to assist returning soldiers and help them when there are calls for service involving them.

Lt. Smith reported that the instructor for the DARE program will be retiring and the only two schools still active with the program are All Saints and St. Vincent. He stated the County would attempt to seek a replacement but is looking for direction from the Township as to if we would like to continue with the program. Mr. Weidman requested information on the training and cost to certify an officer for the program.

Parks and Recreation Update

Mr. McKeown reported that Luminaria is this Saturday and that Mr. and Mrs. Claus will be attending.

Maintenance Department Update

Mr. Kellums reported that the Sycamore Road bid opening will take place on December 13, 2018 at 10:00 a.m. He also reported that the Kugler Mill project had scored well for funding from the SCIP program and may receive funding for 2020. The award information will be announced sometime in December. He noted this is a joint project with Hamilton County.

Mr. Kellums noted that the repair on the Bechtold Pavilion is moving forward. He also indicated that the Fiber Interconnect project will have its pre-construction meeting soon.

Mr. Kellums stated that the crews are continuing to work on brush and leaf pickup. The leaf program is slated to end on December 17th, with final runs being made that week.

He also reported that the Township attended the open house for the joint sidewalk project on Kennedy Lane with the City of Montgomery. That project is about to enter the engineering phase.

Resolution – Authorizing a Contract with CT Consultants, Inc.

The resolution “Authorizing a Contract with CT Consultants, Inc. for Engineering, Design, Bidding, and Construction Administration for the Kennedy Lane Sidewalk Project” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-129 passed this 4th day of December, 2018.

Resolution – Authorizing a Contract with Dennis A. Ziccardi & Associates LLC

The resolution “Approving a Contract with Dennis A. Ziccardi & Associates LLC for Appraisal Services for the Montgomery Road Sidewalk Phase IV Project” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-130 passed this 4th day of December, 2018.

Mr. Kellums also noted that the sidewalks on Garden and Silvercrest were completed.

Year End Resolutions

The Resolution “Retaining R. Douglas Miller as the Township Law Director and the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel” was read. Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-131 passed this 4th day of December, 2018.

The Resolution “Approving a Contract for a Third Party Administrator and a Health Reimbursement Arrangement Plan” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-132 passed this 4th day of December, 2018.

The Resolution “Approving a Contract for Employee Insurance Benefits” was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-133 passed this 4th day of December, 2018.

The Resolution “Requesting the County Auditor to Make Advance Payments of Taxes” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-134 passed this 4th day of December, 2018.

The Resolution “Setting the Township Fiscal Officer’s Salary and Benefits” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-135 passed this 4th day of December, 2018.

The Resolution “Establishing Mileage Allowance for Township Employees Providing for Reimbursement Expenses” was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading.

Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-136 passed this 4th day of December, 2018.

The Resolution “Authorizing Payment for Association Dues” was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading.

Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-137 passed this 4th day of December, 2018.

The Resolution “Setting Trustee Meeting Dates and Times” was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading.

Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-138 passed this 4th day of December, 2018.

The Resolution “Providing for Compensation to the Township Trustees” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-139 passed this 4th day of December, 2018.

Mr. Connor noted that he would be out of town for the first week of January. Mr. Weidman noted he would be too. Mr. Weidman made a motion to cancel the January 1, 2019 workshop and the January 3, 2019 Regular trustee meeting and move the regular Trustee meeting to January 17, 2019. Mr. LaBarbara seconded the motion. Mr. Porter called the roll. All voted yes.

The Resolution “Providing Insurance Benefits to the Township Trustees” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-140 passed this 4th day of December, 2018.

Upcoming Public Meetings

Mr. Bickford noted that the public hearings for Zoning case 2018-17MA and 2018-18MA will take place starting at 6:00 p.m. on Thursday.

Mr. Holbert presented the Zoning case proposals to the Board.

Purchase Orders Over \$2,500.00

Mr. Bickford presented the following purchase orders for approval:

Volgelpohl Fire	SCBA Certification Gear	\$12,858
Blanket Vendor	Bunker Gear	\$15,000.00
Blanket Vendor	Building Costs – Fire	\$14,714.23
Blanket Vendor	Fuel – Police	\$6,000.00

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve these requests.

Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Connor.

A motion to enter into **Executive Session to discuss Personnel – Employment and Personnel - Compensation** was made by Trustee Weidman and seconded by Trustee Connor. Mr. Porter called the roll. Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 10:09 a.m.

Begin Executive Session: 10:18 a.m.

End Executive Session: 11:25 a.m.

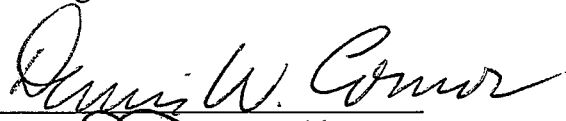
Back in regular session: 11:26 a.m.

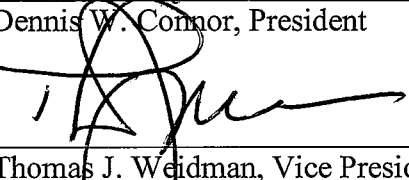
Mr. Weidman made a motion, seconded by Mr. LaBarbara, to promote Jerry Cooper to Assistant Fire Chief at a salary of \$90,000 annually. Mr. Porter called the roll. All voted yes.

Mr. Weidman made a motion to hire a new fire fighter for the open position created by Jerry Cooper's appointment. Mr. LaBarbara seconded. Mr. Porter called the roll. All voted yes.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

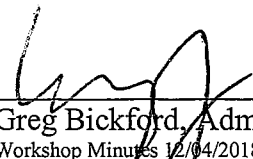
End regular session: 11:28 a.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 12/04/2018

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 6, 2018

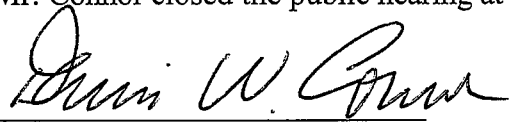
The Public Hearing for Zoning Case 2018-17MA was called to order at 6:00 p.m. by Mr. Connor.

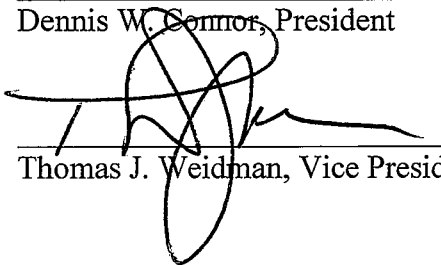
Mr. Holbert presented the case in a Power Point presentation. He noted the proposal is for a major adjustment to a PUD use of the existing building for a financial planning business.

Mr. Connor asked if the applicant was present and wished to address the Board.

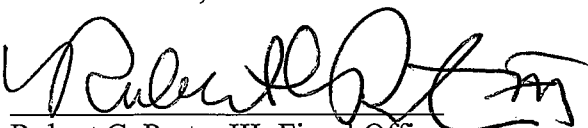
Mr. and Mrs. Ryan and Veronica Bonaventura, the applicants, of 10326 Giverny Blvd., Evendale, OH 45241, addressed the Board giving information on the project and spoke about the landscaping.

Mr. Connor closed the public hearing at 6:18 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 6, 2018

The Public Hearing for Zoning Case 2018-18MA was called to order at 6:20 p.m. by Mr. Connor.

Mr. Holbert presented the case in a Power Point presentation. He noted the proposal is for a major adjustment to a PUD to construct a two story medical office building.

Mr. Connor asked if the applicant was present and wished to address the Board.

Mr. Christopher Kidd, the applicant, of N48W16550 Lisbon Road, Manomonee Falls, WI 53051, and Mr. Doug Smith, the civil site engineer, of 3700 Park 42 Drive, Suite 190B, Cincinnati, OH 45241, addressed the Board.

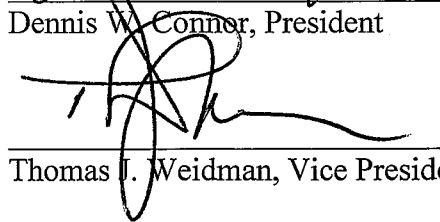
Ms. Carol Martini, of 8098 Merrymaker Lane, Sycamore Township, OH 45236 addressed the Board making comments about the existing and proposed conditions on the property and conditions of the approval.

Ms. Harman Kaur, the owner, of 5133 Autumnwood Drive, Cincinnati, OH 45242, addressed the Board regarding the hours of operation.

Mr. Connor closed the public hearing at 6:45 p.m.



Dennis W. Connor, President



Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 6, 2018

The regular meeting was called to order at 7:00 pm.

The invocation from Hartzell united Methodist Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent / Assistant Administrator Kellums, Fire Chief Penny, Zoning Administrator Holbert and Lt. Smith from the Hamilton County Sheriff's Office. Parks / Recreation Director McKeown was excused.

Mr. Connor read a Proclamation declaring November, 2018 Pancreatic Awareness month. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to pass the Proclamation. Mr. Porter called the roll. Vote: All Aye.

The minutes of the Board of Trustees meeting held November 1, 2018 were presented for approval. Mr. Weidman made a motion, seconded by Mr. Connor, to approve them.

Mr. LaBarbara read a prepared statement noting his objections to the November 1, 2018 meeting minutes. His objections included the lack of inclusion in previous minutes of comments made regarding the Ohio Checkbook in April, 2018. He also read a statement about the November 1, 2018 meeting where his statements were not included in the minutes including being lectured by Mr. Connor. He also noted that details regarding the motion on the cable franchise access fee reduction from five percent (5%) to three percent (3%) were not included in the minutes. Mr. LaBarbara went on to discuss the cost for the Jacobs contract which was higher than the originally signed contract and there does not include an update to the land use plan. He continued his statement saying the Parks and Recreation committee should have an alternate person to conduct meetings if the Park Director is unavailable to attend. He noted that the October 4th meeting minutes should include Law Director Miller's statement after the executive session about the process for purchasing property. He also pointed out that minutes should be produced in a timely manner and according to the ORC, they should be presented within 48-72 hours after a meeting. Mr. LaBarbara asked for clarification on what staff members are involved in typing the minutes.

Mr. Connor noted that Mr. LaBarbara's comments will be included in the minute's binder.

Mr. Porter called roll. Vote: LaBarbara: No; Weidman: Yes; Connor: Yes

Mr. Tom James, of 5784 Whitechapel Dr., Sycamore Township, OH 45236, addressed the Board about traffic control signs in Heitmeyer subdivision.

Ms. Kathy Kugler, of 7106 Tenderfoot Ln. Sycamore Township, OH 45249, addressed the Board regarding the zoning process. Ms. Kugler read and distributed a letter to each of the Board members from the Sycamore Township Civic Association requesting a moratorium on the zoning and land use plan update process.

Mr. LaBarbara made a motion to establish a moratorium on the proposed zoning changes until Jacobs conducts community meetings per their contract. He said this would include outreach via all modes of communications to residents. Mr. LaBarbara also said Jacobs must explain the changes and what the effects on the residents and businesses will be and allow for formal comments.

Mr. Weidman stated at this time he is not prepared to second Mr. LaBarbara's motion noting he would like to look at the contract first.

Mr. LaBarbara requested that this item be placed on the next workshop agenda. The motion died for lack of a second.

Mr. Connor thanked Ms. Kugler for her comments stating that the Board will do some background research, talk with staff and address the issue at the next workshop meeting.

Mr. John Abraham, of 4978 Elmcrest Lane, Sycamore Township, OH 45242, addressed the Board regarding keeping the radar sign, leaf pick up, and the risks of purchasing property near the Kenwood Towne Centre.

Mr. Standish Fortin, of 12137 McCauly Road, Sycamore Township, OH 45241, addressed the Board in regards to Mr. Holbert's schedule, the status of the land use plan, the radar sign in the Township parking lot, a stop sign at the intersection of Lewis and Clark Trail and McCauly, the Fields Ertel corridor, portable speed signs, and the Parks and Recreation meetings.

Mr. LaBarbara requested the Parks and Recreation Committee and meetings be discussed at the next Workshop.

Ms. Kathleen Kuzniczci, of 7675 Styra Lane, Sycamore Township, OH 45236 addressed the Board thanking Tracy Kellums and the Maintenance Department for picking up ice storm damage. Ms. Kuzniczci also talked about speeding on Orchard Lane and the brightness of the Tiffany's sign.

Lt. Smith reported there will be officers present at the Dillonvale Luminaria. He stated the Sheriff's Office has been busy with active shooter drills. Lt. Smith said the November, 2018 statistics would be available next week.

Chief Penny submitted the November statistics and discussed high multiple run volume. He noted the Department saw only one heroin run in November, which is down from seven to 11 per

month normally. He went on to report on the runs that took place during the ice storm and how well the Fire Department and Maintenance Department were able to communicate and work together to take care of issues caused by the storm.

Chief Penny also stated that Firefighter Mike Kramer had taught the nursing staff at Jewish Hospital how to properly use a Hazmat suit.

Mr. Kellums reported on behalf of Mr. McKeown that Dillonvale Luminaria would take place on December 8, 2018 from 6:00 p.m. to 8:00 p.m. at Bechtold Park.

Mr. Kellums reported on ice storm issues and the large volume of storm damage the Maintenance Department has been collecting. He noted the curbside leaf collection program will end on December 17th.

Mr. Weidman thanked Tracy Kellums for his hard work noting he was out on the truck himself the Friday and Saturday after Thanksgiving helping the crew collect leaves and brush.

Mr. Miller reported on the nuisance property located at 6066 Bayberry Drive stating litigation for that will likely be filed in next week.

Mr. Bickford reported the Army Corps of Engineers is giving up maintenance of the Mill Creek and turning the responsibility over to the local jurisdictions. The Mill Creek Conservancy District is looking at funding sources which include the potential of a non-vote tax assessment to all property owners in the district or watershed. Mr. Bickford said he would update the Board as more information becomes available.

Mr. Bickford discussed the electric aggregation program noting the savings for residents. He also pointed out there are a lot of scams out there having to do with energy and stated the Township and the aggregation providers will never ask to see residents' energy bills.

The following PO's were presented for approval:

Hamilton County Sheriff	RENU Officer	\$25,919.98
Blanket Vendor	Fire Station Supplies	\$5,000.00
Blanket Vendor	EMS Supplies	\$39,985.14
Blanket Vendor	Fire Vehicles	\$30,000.00
Blanket Vendor	Fire Tuition	\$10,000.00

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye.

A communication from Rob Hanna, of 8285 Glenmill Ct., thanking Sycamore Township and the Maintenance Department for picking up a large amount of storm damage for him and the great job they do supporting the residents was read by Mr. Porter.

A communication from St. Vincent De Paul thanking Captain Jeff Newman and the Fire Department for food donations to their pantry was read by Mr. Porter.

A communication from Paula and Dave Zipfel thanking Jerry Cooper, Kelby Thoreson and Bill Fitzpatrick of the Fire Department for help installing a smoke detector in their home was read by Mr. Porter.

A communication from Sarah Barno, Critical Educator at Jewish Hospital, thanking Mike Kramer of the Fire Department for Hazmat material training for the nursing staff was read by Mr. Porter.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving Zoning Case 2018-17MA with the following conditions and variances:

1. No cell or communication towers on site.
2. Applicant to provide a landscape plan compliant with the current Zoning Resolution with a six feet (6') privacy fence permitted in the side yard along part of the southern property line and the front yard to be landscaped per the current Zoning Resolution.
3. Residential trash container service only on the property
4. Parking stalls to comply with current Zoning Resolution
5. Provide zero foot-candles at rear property lines
6. Free-standing sign to be installed per the current Zoning Resolution
7. Provide a minimum of three feet tall landscape mound along the rear, eastern property line
8. Variance granted for lot width of 80 feet
9. Variance granted for a six feet (6') privacy fence permitted in the side yard only
10. Variance granted for omission of sidewalk along Montgomery Road
11. Variance granted for omission of cross access between adjoining parcels
12. Variance granted for setback of 22 feet to the first parking stall from the right-of-way

Mr. Porter called roll. All voted: Aye.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving Zoning Case 2018-18MA with the following conditions:

1. No cell or communication towers on the property
2. Applicant to provide a revised landscape plan demonstrating input from adjacent property owners
3. The applicant must submit a signed shared parking agreement with the adjacent property owners at 4605 E. Galbraith Road
4. All building materials to be brick or stone
5. Variance granted for impervious surface ratio of 68.8%
6. Variance granted for eight feet (8') tall vinyl privacy fence as submitted
7. Dumpster enclosure to be maintained and cleaned weekly or as required by the condition of the enclosure both inside and out

8. Omit the boundary buffer along the western property line
9. Omit the A+ 40 boundary along the southern property line
10. Median roof height not to exceed 35 feet
11. Parking lot retaining wall along Frolic Dr. not to exceed elevation of 845.75 feet
12. Monument sign approved as submitted

Mr. Porter called roll. All voted: Aye.

The resolution "Approving a Site Plan for the Capital Investment Group Development in Sycamore Township" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading.

Mr. Weidman discussed the 28 conditions placed on the approval to protect adjacent residents.

Mr. LaBarbara stated he is 100% opposed to the project stating it is too dense and incompatible with the neighborhood.

Mr. Porter called the roll. Vote: LaBarbara: NAY; Weidman: AYE; Connor: AYE
Resolution No. 2018-141 passed this 6th day of December, 2018.

The resolution "Establishing Rates of Pay and Benefits for Township Employees" was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading.

Mr. LaBarbara stated he objects to a raise for the Planning and Zoning Administrator.

Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2018-142 passed this 6th day of December, 2018.

Mr. Connor referred those in attendance to the written list of scheduled events.

The Receipts and Disbursements of December 6, 2018 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 

Robert C. Porter III, Fiscal Officer

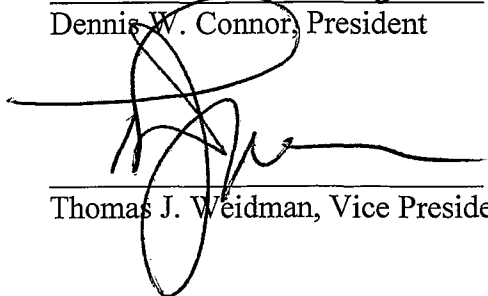
A motion was made by Mr. Weidman, seconded by Mr. Connor, to accept them.
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 8:15 p.m.

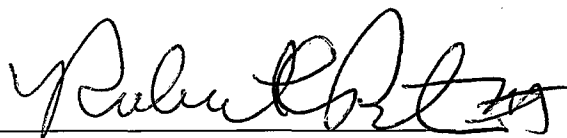


Dennis W. Connor, President



Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer
12/06/2018

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

December 18, 2018

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, weeLaw Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, Zoning Administrator Holbert and Fire Chief Penny. Fiscal Officer Porter and Lt. Smith from the Hamilton County Sheriff's Office were excused.

Zoning Resolution / Comprehensive Plan

Mr. Holbert reported that he had looked into notification policies for surrounding communities in response to discussions with the Trustees and some of the residents about citizen involvement in the Zoning Resolution updates. He went on to give examples on how those local governments publicize zoning cases and amendments. He cautioned about using social media outlets to publicize zoning issues as those online discussions usually do not include the applicant and the discussions regarding cases should be in a public hearing with all interested parties present. Mr. Holbert went on to explain how Sycamore Township Planning and Zoning publicizes upcoming zoning cases and amendments.

Mr. Holbert discussed the Comprehensive Plan noting it is a fact driven plan. He suggested, if there is any type of Board chosen to update it, the members should be able to understand the Zoning Resolution and be qualified to update it.

Mr. Weidman commented it sounds like the Township has been very transparent in the notification process as compared to other communities, noting the draft Zoning Resolution has been available on the website for some time.

There was discussion about the public hearing process for Case 2018-11T moving forward with the Board of Trustees after Zoning Commission and on comments received from residents.

Mr. LaBarbara stated he has a problem with this noting the contract with Jacobs for writing the text amendments included community meetings. He invited Kathy Kugler and Jack Pflum to address the Board regarding their request for a moratorium on the proposed text amendments.

Mr. Weidman stated the reason he didn't second Mr. LaBarbara's motion at the last meeting to hold a moratorium was because he wanted more information on how the public was informed about the proposed changes and what opportunities there have been for comment. He stated it is clear the public has had plenty of opportunity to comment and provide input.

Ms. Kathy Kugler addressed the Board stating the meetings have been held after other lengthy zoning cases have been heard. She went on to say the Township has not represented the residents and putting the information on the website and in the newsletter as notification is not sufficient.

Ms. Kugler complained the Township has done the minimum and should be doing a vigorous and robust outreach to solicit input from residents on the document.

Mr. Bickford pointed out a lot of the information Jacobs was given to make the changes came from the experience of using the current zoning resolution through the years, for instance the high number of front yard fence variances. He noted the zoning code does not change anybody's zoning. Mr. Bickford said the comprehensive plan will look at how we change future zoning for land uses. He stated his 20 years of experience tells him the process the Township has gone through for the zoning resolution review has been very good.

Mr. Jack Pflum addressed the Board saying he respectfully disagrees that the Township gave enough notice to residents regarding the proposed changes to the zoning resolution. Mr. Pflum pointed out a timeline in the Jacobs contract that was not met and stated we should at least have a draft of a land use plan first before we update the zoning resolution. Mr. Pflum passed out handouts to the Board members and reviewed his recommendations on how the Township should proceed with this process.

Mr. Bickford stated he agreed with some of Mr. Pflum's points, but noted the zoning resolution may be amended at any time, therefore, if changes are necessary after a new comprehensive plan takes effect, it can be amended. Mr. Bickford stated he and Mr. Holbert have given their opinion but they are happy to proceed however the Board decides.

Mr. Pflum stated if the Board votes against a moratorium, and continues with the changes to the zoning resolution without an updated land use plan, there will continue to be divisive situations in the Township.

Mr. Bickford said there will always be people in the community who are in disagreement whenever there are proposed zoning cases no matter what happens with the land use plan and zoning resolution. He suggested the zoning resolution move forward as planned and take Mr. Pflum's suggestions for the next steps with the land use plan.

There was continued discussion between Mr. Bickford and Mr. Pflum about the process.

Mr. Miller asked Mr. Pflum for clarification on what kind of moratorium he was suggesting. There was then discussion about the purpose of the land use plan. It was determined that Mr. Pflum was suggesting more of a pause in the process for amending the zoning resolution.

Mr. Pflum then asked about the fees paid to Jacobs noting for that amount we should at least have something for the land use plan.

Mr. Bickford stated the fees were paid up front as was done in 2002 and the cost is about the same. He noted Jacobs has done some work on the land use plan but they are holding off on that until the zoning resolution is finished. Mr. Bickford pointed out in 2002 there was a committee that included three residents, and attempts to encourage resident input, however, the meetings were not well attended.

Mr. LaBarbara asked how long the process took in 2002.

Mr. Bickford stated it took about two and a half years and explained why he thinks it will not take as long this time.

Ms. Kugler stated the Township has not done enough to generate resident input for the proposed zoning resolution amendments at the meetings

Mr. Weidman made a motion that the Township form an ad hoc committee consisting of seven total members, one member from the Board of Zoning Appeals, one member from Planning & Zoning, three residents and two business stakeholders in the community to become a land use plan review board and participate in the land use plan adoption process. He recommended that anyone interested in being on the ad hoc committee submit an application for staff to review and make recommendations to the Board.

Mr. Connor seconded the motion.

Mr. LaBarbara suggested adding that the ad hoc committee meet on its own time and not after a regular zoning meeting.

Mr. Bickford explained how the ad hoc committee will work.

There was additional discussion about the possibility of pausing the process for approving the amendments to the zoning resolution.

Mr. Weidman stated he was against that.

Mr. Miller stated there are a lot of technical changes that really need to get done.

Mr. Holbert thanked Mr. Pflum for his work as the author of the original zoning resolution. He noted it now needs to be changed because it is setting the Township up for liability. Mr. Holbert stated the review before the Zoning Commission of the document is now up to chapter 20 and noted he will compile all input and provide all the information collected to the Board of Trustees.

Mr. Miller called the roll for the motion on the table:

Mr. Weidman: AYE; Connor: AYE; LaBarbara: AYE

Mr. Standish Fortin addressed the Board asking Mr. Bickford for clarification on a statement he made. He went on to ask Mr. Holbert about his credentials and experience.

Mr. Al Early addressed the Board regarding ways in which the Trustees could generate interest from the residents about what is going on in the Township and become more transparent.

Resolution – Approving a Major Adjustment to the VGA Properties LLC Planned Unit Development

The resolution “Approving a Major Adjustment to the VGA Properties LLC Planned Unit Development” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2018-143 passed this 18th day of December, 2018.

Resolution – Approving a Major Adjustment to the SMC Kenwood LLC Planned Unit Development

The resolution “Approving a Major Adjustment to the SMC Kenwood LLC Planned Unit Development” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading.

Mr. Bickford stated the applicant for the project would like to address one of the conditions listed on the resolution.

Ms. Harman Kaur of Cincinnati Home Dialysis addressed the Board regarding the condition requiring 100% brick or stone materials. She showed a rendering of the building planned and explained the materials they would like to use.

Mr. Weidman pointed out the applicant proposes 65% EFIS. He stated brick and stone soften the look for the neighborhood and is consistent with the building next door.

Mr. Doug Smith addressed the Board and there was further discussion regarding the building materials. A compromise was reached.

Mr. Miller read the change to condition #4: “Building materials on the exterior rear of the building shall be brick. The exterior sides and front of the building shall be brick and EFIS as shown on the plan.”

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution with condition #4 amended.

Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2018-144 passed this 18th day of December, 2018.

Resolution – Nuisance Property 11437 Snider Road

The resolution “Providing For and Authorizing Removal of Trash and Debris and Declaring a Nuisance for the Property Located at 11437 Snider Road, Sycamore Township, OH 45249” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2018-145 passed this 18th day of December, 2018.

Approval of December 4, 2018 Workshop Meeting Minutes

The minutes of the Board of Trustees Workshop Meeting held December 4, 2018 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the minutes. Mr. Miller called the roll. Vote: LaBarbara: AYE Weidman: AYE Connor: AYE

Resolution – Establishing the Mandatory Drug Law Enforcement Fund and Adopting an Internal Control Policy

Mr. Bickford explained the State Auditor has recently issued a guideline stating any money the Township takes in from law enforcement fines, such as DUI fines, speeding tickets, etc. and any money from the sale of forfeited properties, has to go into special funds and be used for specific purposes. Mr. Bickford said the Township has always used that money to help pay for law enforcement, but now the State is requiring that and how it is documented.

The resolution “Establishing the Mandatory Drug Law Enforcement Fund and Adopting an Internal Control Policy” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye. Resolution No. 2018-146 passed this 18th day of December, 2018.

Resolution – Establishing the Law Enforcement Trust Fund and Adopting an Internal Control Policy

The resolution “Establishing the Law Enforcement Trust Fund and Adopting an Internal Control Policy” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye. Resolution No. 2018-147 passed this 18th day of December, 2018.

Resolution – Authorizing and Directing a Transfer of Funds to Reconcile Budgets and Appropriations

The resolution “Authorizing and Directing a Transfer of Funds to Reconcile Budgets and Appropriations” was read. A motion was made by Mr. Weidman, seconded by Mr. Connor, dispensing with the second reading.

Mr. LaBarbara said he was confused about some of the transfers of funds noted and requested clarification.

Mr. Bickford said the Township cannot end the year on a negative balance for a fund. The law states that the funds may be transferred to avoid a negative balance. He noted it is all the same pot of money. He stated the Township is now spending directly out of individual JEDZ funds so these types of transfers will diminish in future. He said this is a reconciling of appropriations that were adopted at the beginning of the year.

Mr. Miller called the roll. Vote: All Aye. Resolution No. 2018-148 passed this 18th day of December, 2018.

Resolution – Amending 2018 Appropriations

The resolution “Amending 2018 Appropriations” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye. Resolution No. 2018-149 passed this 18th day of December, 2018.

Resolution – Adopting Appropriations for Calendar Year 2019

The resolution “Adopting Appropriations for Calendar Year 2019” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2018-150 passed this 18th day of December, 2018.

Fire Department Update

Chief Penny reported on a request for Lucas Chest Compression System to help with CPR. He said the cost is about \$15,000 each and he needs three of them, one for each squad, because of changes to Hamilton County cardiac arrest protocol which stated CPR should be performed for a minimum of 20 minutes at the scene. This device will allow CPR to be given continuously throughout a 20 minute period even while the patient is being moved onto a cot and transported to the hospital.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the expenditure of \$44,644.20 for the purchase of three Lucas Chest Compression Systems. Mr. Miller called role. Vote: All Aye.

Mr. Penny said the Department will be at over 4300 runs by the end of the year noting this was the most they’ve ever had.

Resolution – Authorizing a Rental of a Portion of the Property Located at 7781 Montgomery Road in Sycamore Township

Mr. Miller reported on the negotiations that took place regarding the Norton sign and its eventual removal.

The resolution “Authorizing a Rental of a Portion of the Property Located at 7781 Montgomery Road in Sycamore Township” was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye. Resolution No. 2018-151 passed this 18th day of December, 2018.

Parks and Recreation Update

Mr. McKeown reported attendance at Luminaria was down a little due to the cold. He thanked everyone who helped with the event.

Mr. LaBarbara thanked the Maintenance, Police and Fire Departments and Mr. McKeown for a nice event.

Mr. McKeown noted Bethel Baptist Church and New Life Missionary Church both participated in the event.

Mr. McKeown also reported construction of the new shelter two at Bechtold Park is well under way. He stated the fields will be reconditioned before spring noting he is already getting requests for their use.

Mr. Weidman also thanked Mr. McKeown and Mr. Kellums and his crew for a well-orchestrated event.

Maintenance Department Update

Mr. Kellums stated the delivery of the new shelter two from the manufacturer was very late therefore a change order is necessary for time. He said it will be completed very soon.

Mr. Kellums also reported the pre-construction meeting for the Fiber Project had taken place and the project is set to begin in April after the weather improves.

Mr. Kellums said the Maintenance Department is finally finished with all the brush chipping from the ice storm and today is the last day for leaf collection. He added two new maintenance employees who had not done so already just completed gas and electric safety training with Duke Energy.

Mr. Kellums reported seven companies bid on the Sycamore Road Project with Barrett Paving coming in with the lowest bid, which was about 22% under the engineer's estimated cost. He said the federal grant will pay for 79% of the project and the SCIP Grant will pay for 50% of the remaining 21%.

Resolution – Approving a Contract for the Sycamore Road Improvement Project

The resolution "Approving a Contract for the Sycamore Road Improvement Project" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2018-152 passed this 18th day of December, 2018.

Resolution – Amending the Rate of Pay for a Newly Promoted Township Employee

The resolution "Amending the Rate of Pay for a Newly Promoted Township Employee" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2018-153 passed this 18th day of December, 2018.

Upcoming Public Meetings

Mr. Bickford reported the proposed Bank of America building at the Stagge property at the intersection of Montgomery and Kenwood Roads will be on the agenda for the January 17, 2019 Trustees Meeting. He said the proposal includes razing the existing building to construct a new retail bank and offices for Merrill Lynch. He stated Zoning Commission recommended approval of the project with conditions.

Mr. Weidman asked about the right-of-way dedication issue there.

Mr. Bickford stated that has been solved.

Purchase Orders Over \$2,500.00

Mr. Bickford stated there were no purchase orders for approval.

Schedule

Mr. Connor noted the schedule of upcoming events was on the printed agenda.

Mr. Fortin addressed the Board about the schedule stating he doesn't see an open house about the Fields Ertel corridor listed. He said Mr. Gilday of the Hamilton County Engineer's Office said it would take place in January.

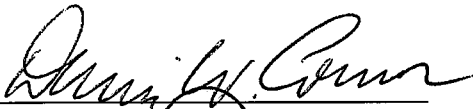
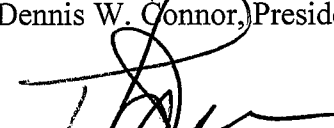
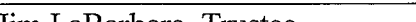

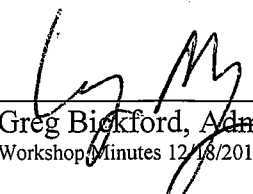
Mr. Bickford stated the Township has not yet been notified of a date for that open house.

Mr. Fortin went on to inquire about expenditures for that project noted Butler County should have to help pay for it.

Mr. Kellums stated the road is in the city limits of Sharonville, therefore, Butler County will not pay for it.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee LaBarbara.
Vote: All Aye.

End regular session: 10:50 a.m.


Dennis W. Connor, President
Thomas J. Weidman, Vice President
Jim LaBarbara, Trustee
Robert C. Porter III, Fiscal Officer
Greg Bickford, Administrator
Workshop Minutes 12/18/2018

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
January 15, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Trustee Weidman, Trustee Connor, Trustee LaBarbara, Law Director Miller, Administrator Bickford, Superintendent Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Fiscal Officer Porter was excused.

Organization of the Board

Mr. Bickford called the meeting to order at 9:00am. He indicated that typically the first order of business in the New Year is to name a President and Vice President of the Board. He noted that a recent change in the Ohio Revised Code from House Bill 500 that will go into effect later this year requires a Board of Township Trustees to name a Chairman and Vice Chairman. He suggested that the Board name a Chair and Vice Chair instead of President and Vice President. Mr. Connor made a motion for Mr. Weidman as Chairman of the Board. Mr. LaBarbara made a motion for Mr. Connor as Chairman of the Board. Mr. Weidman seconded Mr. Connor's motion. Mr. Miller called the roll on the seconded motion. Mr. Miller called the roll. Mr. LaBarbara – Nay, Mr. Connor – Aye, Mr. Weidman – Aye.

Mr. Weidman made a motion to appoint Mr. Connor as Vice Chair, seconded by Mr. Connor. Mr. Miller called the Roll. Mr. Connor – Aye, Mr. Weidman – Aye, Mr. LaBarbara – Nay.

County Engineer Annual Meeting March 7, 2019

Mr. Bickford stated that the Annual Township Trustee / County Engineer Meeting is scheduled for March 7, 2019. He noted that Sycamore Township is the only Township with a meeting that night and suggested that the Board consider changing its date to March 6, 2019 in order to attend the meeting.

Mr. Connor made a motion to move the regularly scheduled March 7, 2019 meeting to March 6, 2019, seconded by Mr. LaBarbara. Mr. Connor – Aye, Mr. Weidman – Aye, Mr. LaBarbara – Aye.

Approval of December 18, 2018 Workshop Minutes

Mr. Connor made a motion, seconded by Mr. Weidman, to approve the December 18, 2018 Workshop minutes.

Mr. LaBarbara read a prepared statement which said in the past he had reminded this board to be respectful of the residents. He said calling residents angry people is disrespectful. He noted that Mr. Holbert added comments after a motion was made for the ad-hoc zoning committee. In the statement Mr. LaBarbara added that he talked to people and they expect the Trustees to do the right thing. Mr. LaBarbara noted he asked about Mr. Holbert's credentials and was told to ask later. Mr. LaBarbara stated that the ad-hoc committee should meet on its own time not after a zoning meeting. He also noted he wants Jacobs to attend the meetings, which Mr. Bickford confirmed.

Mr. LaBarbara added a comment that we have to ask ourselves when we start to call people angry, if we do so because they do not agree with us.

Mr. LaBarbara said in addition to transparency, respect should be added for all.

Mr. Miller called the roll; Mr. Connor – Aye, Mr. Weidman – Aye, Mr. LaBarbara – Nay.

Planning & Zoning Update

Mr. Holbert did not have any additional information to report.

Upcoming Public Meetings

Mr. Holbert presented the proposal for Case 2018-19P2 which is scheduled to be heard on Thursday, January 17, 2019 at 6:30 p.m. Mr. Holbert indicated that revised plans that correct technical issues will be presented Thursday.

Mr. Bickford indicated that since this was not a Zone Change, a right-of-way dedication is not required. He also indicated that several variances were required due to the limitations of the site.

Nuisance Property & Vehicle Resolutions – 8671 Darnell Ave. and 12093 6th Ave.

The resolution “Providing For and Authorizing Removal of Trash and Debris and Declaring a Nuisance for the Property Located at 8671 Darnell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman.

There was discussion on the motion.

Mr. LaBarbara referenced a letter that indicated that this property owner is being treated unfairly and stated this is a neighbor fight. He indicated that Mr. Holbert was poorly prepared back at the June 28, 2018 meeting and presented wrong information. He stated that Mr. Duncan was empowered and noted that the previous 23 violations which the property owner did not respond to were from different renters and that the owner lives out of town.

Mr. LaBarbara stated to Mr. Miller he believes that this was a defamation against Mr. Garcia and hopes there isn't a lawsuit. He noted that he is a war vet and that the portion of the property in violation is difficult to reach without going on Mr. Duncan's property.

Mr. LaBarbara requested that Sycamore Township drop the nuisance action and, under the circumstances, send a Township crew onto the property to clean it up via the neighbor's property.

Mr. Weidman wanted to clarify that Mr. LaBarbara suggested that we send a Township crew onto private property to clean up a nuisance. Mr. LaBarbara stated yes, and that, under this circumstance, it should be done because the Township accelerated the existing problem.

Mr. Miller indicated he was unsure if there is a defamation lawsuit in this case but he did indicate that Sycamore Township is not allowed to go on private property to clean it up or spend public money on private property without going through the nuisance process. Mr. LaBarbara indicated

that, in this circumstance, we can request that Mr. Garcia allow us access to the property to clean it up.

Mr. Miller explained the nuisance process and noted that the Township can't spend money on private property. Mr. LaBarbara indicated it is difficult to clean up due to the slope. He indicated that Mr. Duncan has cleared the lower portion of his lot.

There was discussion of trash on the property that was located near the building.

Mr. Bickford stated that this property was declared a nuisance in the past and was cleaned up. Mr. Holbert confirmed that it was.

Mr. Bickford asked if we knew who put the debris in that spot. Mr. Holbert said the Township did not know who put it there and indicated that the Township is responding to a complaint.

Mr. LaBarbara stated this is a battle between two neighbors and he believes that Mr. Duncan will not allow people on his property to clean the debris.

Mr. Miller stated that the Township can't clean it up without this process and we are required to charge the owner. He also noted that the Township is unable to enter any private property.

Mr. Miller called the roll. Mr. Connor – Aye, Mr. LaBarbara – Nay, Mr. Weidman – Aye.

Resolution No. 2019-01 passed this 15th day of January, 2019.

The resolution "Providing for the Removal of Junk Vehicle(s) in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle(s)" was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2019-02 passed this 15th day of January, 2019.

Appointed Boards

Mr. Bickford reported that the terms of Mr. Tom Scheve and Mr. Jim Eichmann are expiring on the Board of Zoning Appeals noting they have indicated they would like to continue to serve. He also stated that the term of Mr. Tom Kronenberger on the Zoning Commission has expired. Mr. Bickford stated Mr. Kronenberger is considering a move out of state and would be ineligible to serve. He suggested that the Board thank Mr. Kronenberger for his time and consider appointing a new member at this time. He also suggested that Mr. Steve Roos, the Zoning Commission Alternate be moved from reserve to active status and the newly appointed member be considered the Alternate.

Mr. Connor made a motion, seconded by Mr. Weidman to re-appoint Mr. Tom Scheve to the Board of Zoning Appeals for a five year term. Mr. Miller called the roll. Vote: All Aye.

Mr. Connor made a motion, seconded by Mr. LaBarbara re-appoint Mr. Jim Eichmann to the Board of Zoning Appeals for a five year term. Mr. Miller called the roll. Vote: All Aye.

Mr. Connor made a motion, seconded by Mr. Weidman to move Mr. Roos to Active status on Zoning Commission. Mr. Miller called the roll. Vote: All Aye.

Mr. Connor made a motion, seconded by Mr. LaBarbara to advertise for a new Zoning Commission Member. Mr. Miller called the roll. Vote: All Aye.

Fire Department Update

Chief Penny requested approval for \$9,200 for SCBA gear to replace items that did not pass their recertification test. Mr. Connor made a motion, seconded by Mr. LaBarbara to approve the purchase.

Chief Penny noted that the monthly fire department reports will now be available on the website. Mr. Miller called the roll. Vote: All Aye.

Chief Penny indicated that the swearing in of Assistant Chief Cooper and Firefighter / Medic Tom Swimeley, newly hired from the part time ranks, will be Thursday night.

Mr. Connor made a motion to hire Tom Swimeley as a Full time Firefighter / Medic, seconded by Mr. Weidman. Mr. Miller called the roll. Vote: All Aye.

Sheriff Department Update

Lt. Smith stated the December statistics were submitted.

Mr. LaBarbara asked about the joint Silverton, Symmes, and Sycamore study for police services now that Symmes has backed out.

Mr. Bickford indicated the study is still moving forward and the Board could opt out if it wanted, but the study will provide the information necessary to make sure Sycamore Township gets the best police protection possible.

Parks and Recreation Update

Mr. McKeown asked for guidance on the 2019 Festival in Sycamore. Mr. LaBarbara stated he would like to put a pause on the process until Mr. McKeown can provide a list of local and national acts and their cost.

Mr. Connor noted the festival should continue, however, the costs need to be contained and reduced to a lower number. He also noted that the festival is a good value based on what other communities spend on similar events.

Mr. LaBarbara indicated that information presented by Mr. James shows that over \$1 million has been spent on the festival in the past and perhaps that money could be better spent and we should take an intermission for a year to re-evaluate it.

Mr. Weidman stated he thinks it's a great family event for the community. He noted that Montgomery spends almost \$100,000 for the one day Bastille Day event and Blue Ash spends

almost \$300,000 for their event which is regional and not a family event. He stated that we need to contain our costs and increase the level of sponsorships.

Mr. McKeown indicated that the number of local and national acts can be adjusted for cost savings.

Mr. Bickford went over the 2017 and 2018 event costs and broke them down by category indicating that talent and their related costs were the bulk of expense for the festival.

Mr. Bickford indicated that \$125,000 has been appropriated for Festivals and Events.

Mr. Standish Fortin stated the Township could keep the alcohol revenue. Mr. Miller stated that the Township has never kept any of the vendors' revenue.

Mr. Bickford indicated there is a vendor policy in which the vendors pay a fee to enter the event and keep any revenue they generate.

Mr. Bickford clarified that the Board is giving direction to Mr. McKeown to provide a list of bands.

Mr. LaBarbara added he would like to pause the festival and not do it this year. Mr. Connor stated he would like to see the list before a final call is made.

Mr. Miller stated that because there is a differing of opinion, he requested a motion to give direction to Mr. McKeown to continue with the festival and provide the requested list.

Mr. Connor made a motion to direct Mr. McKeown to continue with festival preparations, including the requested talent list. Mr. Weidman seconded.

Mr. Miller called the roll. Mr. Connor – Aye, Mr. Weidman – Aye, Mr. LaBarbara – Nay.

Maintenance Department Update

Mr. Kellums reported that the crews were busy with snow removal over the weekend and that 210 tons of salt were used. He also noted that since this was the first snow of this magnitude, the new crew members gained some valuable experience.

Mr. Kellums indicated that the bid opening for the re-build of the Bechtold Pavilion will take place on January 24th. He also indicated that the pre-construction meeting for the Sycamore Road project will take place on February 4, 2019.

Resolution – Authorizing a Contract for Construction Engineering and Material Testing Services with Prime AE Group, Inc. for the Sycamore Road Improvement Project

Mr. Kellums indicated that 78% of the total cost will be paid for by the grand and the final Township cost will be \$37,560.

The resolution "Authorizing a Contract for Construction Engineering and Material Testing Services with Prime AE Group, Inc. for the Sycamore Road Improvement Project" was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2019-03 passed this 15th day of January, 2019.

Mr. Kellums indicated the Jacob Gamel will take his CDL test this week and he is getting ready to interview candidates for the lawn crew leader position for the parks.

Mr. Weidman asked if the Township's salt supply was adequate. Mr. Kellums stated it was and that the Township is taking delivery of 400 additional tons today.

Resolution – Adopting a Revised Township Credit Card Policy

The resolution "Adopting a Revised Township Credit Card Policy" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2019-04 passed this 15th day of January, 2019.

Resolution – Authorizing Membership in the Coalition of Large Ohio Urban Townships

The resolution "Authorizing Membership in the Coalition of Large Ohio Urban Townships" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Miller called the roll. Vote: All Aye.

Resolution No. 2019-05 passed this 15th day of January, 2019.

Blanket Purchase Orders

Mr. Bickford presented the 2019 Blanket purchase orders for approval.

A motion was made by Mr. Connor, seconded by Mr. LaBarbara to approve this request. Vote: All Aye

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Prime AE Group	Sycamore Road Project	\$33,567.60
Vogelphol	SCBA Gear	\$9,200.00

A motion was made by Mr. Connor, seconded by Mr. LaBarbara to approve this request. Vote: All Aye


Mr. Miller stated his firm has a partner who lives in close proximity to a potential future development on Kugler Mill Road. He recommended that the Township seek outside council should an application be submitted. He recommended the Township hire Scott Soleman at \$200 per hour. Mr. Connor made a motion, seconded by Mr. LaBarbara, to hire the outside council should an application be submitted.

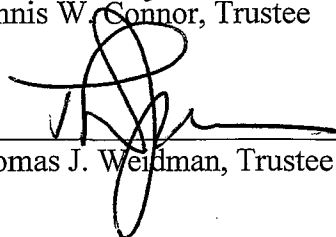
Schedule

The schedule of upcoming events was read by Mr. Weidman.

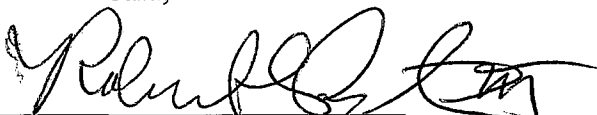
A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Vote: All Aye.

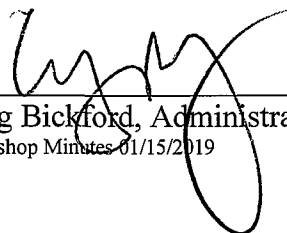
End regular session: 10:15 a.m.


Dennis W. Connor, Trustee


Thomas J. Weidman, Trustee

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 01/15/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 17, 2019

The Public Hearing for Zoning Case 2018-19P2 was called to order at 6:30 p.m.

Mr. Holbert presented the case noting he had revised the staff report in response to new drawings submitted by the applicant. He then reviewed the proposal for the demolition of an existing mixed use office/retail building and the construction of a new building for use as a bank. Mr. Holbert discussed the items in the proposed plan that are either not compliant, or it is unknown if they are compliant, with the Zoning Resolution. He went on to review the landscape plan, lighting plan and proposed signs. He stated the monument sign does not meet the required ten feet setback and noted the Zoning Commission recommended a variance to allow for a five feet setback. Mr. Holbert discussed comments from outside agencies and stated the Zoning Commission voted to approve the proposal with conditions by a four to one vote.

Mr. Holbert then showed the Board the proposed plans in a PowerPoint presentation pointing out the specific areas that are not complaint with the current Zoning Resolution.

The Board asked questions of Mr. Holbert.

Mr. Weidman asked about the right-of-way dedication. Mr. Connor stated this is not a Zone Change and asked if the right-of-way dedication is required for a PUDII.

Mr. Miller stated the right-of-way dedication should not apply since it is not a Zone Change noting the PUDII is required because of the ISR.

Mr. Dick LaRosa, of Infinity Engineering Group, 1208 E. Kennedy Blvd., Suite 230, Tampa, FL 33602, representing the applicant, addressed the Board. Mr. LaRosa discussed how they addressed concerns raised at the Zoning Commission including the close proximity to the adjacent Verizon store and parking. He noted it is a tight site and that the current 100% ISR would be reduced to 83%. He pointed out the reduction in floor area from the current building noting it is a less intense use. Mr. LaRosa stated the proposal makes the property ADA compliant. It was noted the ATM would be located in an interior vestibule.

The Board asked questions of the applicant.

Mr. Weidman asked if the building materials were compliant with the 75% preferred materials requirement.

Mr. Jose Perez, the architect, of 945 N. Pennsylvania Ave., Winter Park, FL 32729, addressed the Board. Mr. Perez stated the building is 50% preferred material and explained the reasoning for that. He then addressed the screening of the mechanicals noting the parapet should provide sufficient screening but can go up another foot if necessary.

There was discussion regarding the retaining wall and if a variance would be required for the setback.

Mr. Weidman asked if anyone present from the public wished to comment on the case.

Mr. Taylor Rosenfeld, 7925 Spiritwood Court, Cincinnati, OH 45243, addressed the Board saying he is the owner of the adjacent Sycamore Crossing retail center. Mr. Rosenfeld said he likes the project, however, he would like to have a parking agreement in place prior to supporting the project. He said he had a verbal agreement with the property owner but the broker told him that was not a priority. He went on to discuss parking challenges.

Mr. Connor asked questions about what kind of parking agreement Mr. Rosenfeld had in mind. Mr. Rosenfeld explained.


Mr. Miller stated the parking lot at Sycamore Crossing is a public parking lot owned by the Township, therefore, any parking agreement having to do with that lot has to be with the Township not with Mr. Rosenfeld. He then noted anybody can park on the Sycamore Crossing lot because it is public parking.


Mr. David Rutter, of 3609 Bellwood Avenue, Nashville, TN 37205, addressed the Board on behalf of the owner Mr. Stagge. He said Mr. Stagge is willing to discuss parking after this meeting has taken place. There was continued discussion regarding parking.

Mr. Weidman concluded the parking agreement question sounds like a private matter not a public matter.

Mr. Robert Gould, owner of the adjacent Verizon store, addressed the Board with concerns about the removal of the existing foundation walls affecting his property. He also asked about the parking lot level being lowered as stated in the zoning meeting. The engineer explained the proposed changes to the slope of the parking lot.

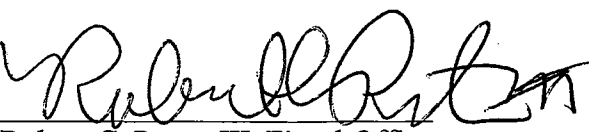
Mr. Weidman closed the public hearing at 7:33 p.m.



Thomas J. Weidman, Chairman

Dennis W. Connor, Vice Chairman

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer
01/17/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 17, 2019

The regular meeting was called to order at 7:45 pm.

The invocation from All Saints Church was then read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Fire Chief Penny, Zoning Administrator Holbert and Lt. Smith from the Hamilton County Sheriff's Office, Superintendent / Assistant Administrator Kellums. Parks / Recreation Director McKeown was excused.

Mr. Weidman swore in Assistant Chief Jerry Cooper.

Mr. Weidman swore in Firefighter / Medic Thomas Swimeley

The minutes of the Board of Trustees Special Meeting held November 16, 2018 were presented for approval. Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve them. Mr. Porter called the roll. All voted yes.

The minutes of the Board of Trustees Meeting held December 6, 2018 were presented for approval. Mr. Connor made a motion, seconded by Mr. Weidman, to approve them. A discussion was had regarding the Ohio Checkbook. The consensus was that the information had never gone to the Ohio Treasurer's Office but instead to Mr. Bickford's Office. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: No; Mr. Weidman: Aye.

Mr. John Abraham addressed the Board in regards to comments that were made about an employee at a previous public meeting.

Mr. Jack Pflum addressed the Board. Mr. Pflum requested information on the ad-hoc land use committee that the Trustees had approved at a previous meeting. Mr. Bickford indicated staff was in the process of getting information out to the public about the committee. Mr. Pflum indicated that he is submitting his application for the committee. He also stated that he disagrees with the process that the Township is using and believes the committee should be established first.

Mr. Miller stated that the Zoning Resolution is being modified from a technical standpoint and not a land use standpoint.

Mr. Bickford stated that staff is working towards getting the committee up and running.

Chief Penny reported that runs for 2018 were up over 200 from last year at 4,400 versus 4,200. He also stated that the new ambulance should be in operation sometime in April. Chief Penny noted that the automated CPR devices were operational and already making a difference on EMS runs.

Mr. Bickford reported that Mr. McKeown is following the Board's direction and preparing a list of possible musical acts for the festival.

Mr. Kellums reported that Jacob Gamel received his Commercial Driver's license on his first try. He also noted that the road crew is preparing for the weekend's impending weather.

Mr. Bickford explained that with aggregation and energy choice, all utility bills, whether or not the consumer is in the aggregation, will now have a fuel delivery charge and a fuel generation charge. He also stated that that Sycamore Township will never call or visit you and ask to see your bill for the utility aggregation program. He further stated that anyone who solicits you claiming to represent Sycamore Township is part of a scam. He advised everyone in attendance to spread the word to their neighbors.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving Zoning Case 2018-19P2 with the following conditions and variances:

1. A maximum of two building signs, which shall be compliant with the current Sycamore Township Zoning Resolution, are permitted.
2. One monument sign is approved as presented, which shall be located no closer than five feet from the road right-of-way.
3. The applicant shall submit confirmation from the Hamilton County Engineer's Office or the Ohio Department of Transportation, whichever jurisdiction is applicable, that no additional right-of-way is required to be dedicated on either Montgomery Road or Kenwood Road.
4. The exterior building materials shall be a minimum of 50% stone.
5. All mechanical equipment must be screened in compliance with the Sycamore Township Zoning Resolution.

Mr. Porter called roll. All voted: Aye.

The resolution "Setting the Rate of pay for a Newly Hired Township Employee" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-06 passed this 17th day of January, 2019.

The resolution "Authorizing a Contract for the Purchase of a 2020 Freightliner M2 106 Truck" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading.

Mr. LaBarbara asked about the two amounts and if there would be a lower rate that was bid. Mr. Kellums indicated that those are two different items. The truck chassis purchase is on the state bid for \$70,000 and the additional equipment is separate at \$85,000.

Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-07 passed this 17th day of January, 2019.

The resolution "Authorizing a Contract for the Purchase of Equipment for Installation on a 2020 Freightliner M2 106 Truck" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading.

Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-08 passed this 17th day of January, 2019.

Mr. Miller indicated he did not like some of the language in the previous resolutions that were passed at the workshop so he is presenting new versions for consideration tonight.

He indicated the first one did not pass unanimously and had some emergency language in it that was removed.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8671 Darnell Avenue, Sycamore Township, Ohio 45236" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading.

Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-09 passed this 17th day of January, 2019.

Mr. LaBarbara indicated he voted yes because he reviewed paperwork and agrees that this is a neighbor dispute.

The resolution "Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, AND 505.871 of the Ohio Revised Code" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading.

Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-10 passed this 17th day of January, 2019.

There was discussion regarding transcribing the meeting minutes for tonight only as well as discussion on the transcribed minutes from the Capital Investment Group case.

Mr. Weidman made comments about campaign issues and there was discussion about them.

The Receipts and Disbursements of January 17, 2019 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

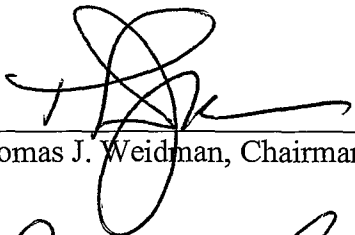
Signed: 


Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to accept them.
Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.


The meeting adjourned at 8:54 p.m.



Thomas J. Weidman, Chairman

Dennis W. Connor, Vice Chairman

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer
01/17/2019

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 5, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Attorney Deepak Desai for Law Director Miller, Administrator Bickford, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Law Director Miller and Superintendent/Assistant Administrator Kellums were excused.

Approval of January 15, 2019 Workshop Minutes

The meeting was called to order by Chairman Weidman.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve the January 15, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: AYE; LaBarbara: AYE; Weidman: AYE

Planning & Zoning Update

Mr. Holbert reported on the Reading Road Corridor study saying the next step is to do a survey in preparation for the potential project. He stated the City of Cincinnati can do the survey in-house to save money. He said preliminary numbers for the Township's portion of the cost would be \$4,500 for the survey, \$66,000 for the design phase and \$410,000 for construction. There was discussion about what areas would be included in the project. Mr. Holbert noted the project would include sidewalks and road widening.

Upcoming Public Meetings

Mr. Holbert stated Zoning Case 2018-20Z, a proposed zone change in order to construct a new building for Kids First Sports Center, would be heard by the Board on Thursday, February 7th at 6:30 p.m. Mr. Holbert reviewed the details of the proposed project for the Board.

Mr. Connor asked what the Zoning Commission had voted to recommend for the project.

Mr. Holbert answered the Zoning Commission recommended approval of the proposal by a four to one vote.

Mr. LaBarbara asked if the applicant had addressed the issues brought up about the project.

Mr. Holbert answered the issues had been addressed except documentation of the shared parking agreement which the applicant said is pending and probably won't be submitted unless they are approved.

Mr. Standish Fortin, of 12137 McCauly Road, addressed the Board asking for clarification on who was the applicant for the zoning case and also Kids First Sports Center's sponsorship of the festival in Sycamore.

Proposed New Zoning Commission Meeting Time

Mr. Holbert reported the members of the Zoning Commission would like to change the start time of their regularly scheduled meetings to 6:00 p.m. beginning in March, 2019. He stated there have been comments from residents about the meeting running late into the evening.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to change the start time of the Zoning Commission meetings to 6:00 p.m. on the second Monday of the month (excluding holidays) beginning with the March 11, 2019 meeting date. Mr. Porter called roll. Vote: All Aye.

Resolution – Approving a Site Plan for the Bank of America Office Development in Sycamore Township

The resolution “Approving a Site Plan for the Bank of America Office Development in Sycamore Township” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-11 passed this 5th day of February, 2019.

Nuisance Property and Vehicle Resolutions – 12098 3rd Avenue

The resolution “Providing For and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12098 3rd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-12 passed this 5th day of February, 2019.

The resolution “Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, AND 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-13 passed this 5th day of February, 2019.

The resolution “Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, AND 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-14 passed this 5th day of February, 2019.

The resolution “Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, AND 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-15 passed this 5th day of February, 2019.

The resolution "Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, AND 505.871 of the Ohio Revised Code" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-16 passed this 5th day of February, 2019.

Fire Department Update

Chief Penny reported on the increase in runs due to the extreme cold and burst pipes.

Chief Penny informed the Board that the Medic Refresher course the department offered generated about \$6,000 in revenue. He then reported he would have the January statistics by Thursday.

The Chief also confirmed there was a fatal overdose in the Highpoint area.

Sheriff Department Update

Lt. Smith reported he would have the January statistics to Mr. Bickford soon. He went on to discuss recent arrests of suspects for home break-ins and burglaries in the Township as well as guns that have been taken off the street and prostitution arrests in the Reading Road area of the Township.

Lt. Smith noted the individual who overdosed over the weekend was known by law enforcement to have a drug problem.

Lt. Smith asked resident Mr. Fortin to state for the Board what signs he would like in his neighborhood. Mr. Fortin addressed the Board stating the block watch and speed limit signs are faded and requesting new signs.

Parks and Recreation Update

Mr. McKeown stated there is a resident involved with a crafting/scrap-booking group who would like to hold quarterly meetings at the Schuler Community Room for a discounted rate. There was discussion among the Trustees with the decision that it would not be a good precedent to set at this time.

Mr. McKeown reported he would like to update the vendor policy and application for the Festival in Sycamore with regards to food trucks.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to amend the vendor policy per Mr. McKeown's suggestion. Mr. Porter called roll. All voted: Aye.

Mr. McKeown reported there was a resident who would like permission to install a free "little library" for exchange of books in one of our parks. He noted he was also contacted by an Eagle Scout looking for a project and thought this would be perfect. There was discussion about legal and zoning issues with the structures. Mr. Weidman instructed Mr. McKeown to look into how other local communities have implemented them and what kind of guidelines and rules they might have.

Mr. McKeown said he had received a request to look into the cost to book Tommy James and the Shondells for the Festival in Sycamore. He reported the cost would be \$50,000. There was discussion about what bands to look into and the cost of the Festival.

Mr. Connor stated that Mr. McKeown should work with Mr. Bickford to create a budget for the Festival that balances sponsorship dollars with spending.

Mr. LaBarbara stated he had spoken to Officials from the City of Montgomery and the City of Blue Ash about a similar events and reported on what they had said about the cost for those events.

Mr. Weidman noted it would be better to submit an official records request for expenditures than to rely on what someone states from memory.

There was discussion about comparing the events, cost and possible bands with the Board agreeing to move forward with a budget for the event.

Bechtold Park Pavilion

Mr. Bickford reported on the needed repairs to the Bechtold Park Pavilion. He explained the bids and the reasons why the second lowest bid is actually better than the lowest due to materials that would be used and reputation of the contractor.

The Board agreed with Mr. Bickford's reasoning.

The resolution "Approving a Contract with Schweitzer Construction Company for the Bechtold Park Pavilion Restoration Project" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-17 passed this 5th day of February, 2019.

Resolution – Authorizing Defeasance of a Portion of the Road Improvement Bonds, Series 2010, Authorizing the Execution of an Escrow Deposit Agreement, and Authorizing the Purchase of State and Local Government Securities to Fund and Escrow Fund

Mr. Bickford explained that the bonds issued for the 2010 construction of Reagan Drive need to be defeased in order to maintain their tax exempt status. He explained this is because there are still proceeds from the issuance that have not been spent due to the lower cost of construction and right-of-way acquisition. The nature of the bonds requires them to be spent on road work and, because there is no current roadwork, the bonds must be defeased or paid off early.

The resolution "Authorizing Defeasance of a Portion of the Road Improvement Bonds, Series 2010, Authorizing the Execution of an Escrow Deposit Agreement, and Authorizing the Purchase of State and Local Government Securities to Fund and Escrow Fund" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-18 passed this 5th day of February, 2019.

Resolution – Authorizing a Rental with the Hamilton County Board of Elections

The resolution “Authorizing a Rental with the Hamilton County Board of Elections” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara dispensing with the second reading.

There was discussion about the possibility of finding a better polling location in the Township due to parking difficulties and other issues. Mr. Connor withdrew his motion and the resolution was tabled pending such research.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Bethesda Healthcare Inc.	Firefighter OM Tests	\$5,189.00
Bureau of Worker’s Compensation	Payroll True-up 2018	\$11,665.00

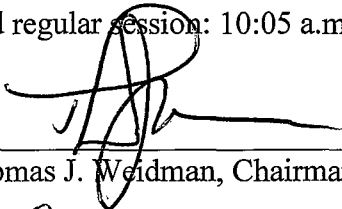
A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye

Schedule

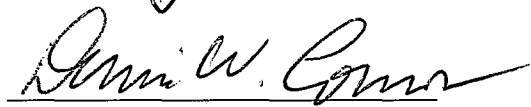
Mr. Weidman pointed out on the schedule of upcoming events that the Board of Zoning Appeals meeting has changed to Tuesday February 19th due to the Monday holiday and there is a public hearing on Thursday. Mr. Bickford noted he is working on changing the date of the March JEDZ meetings since the Trustees meeting had to be moved to Wednesday, March 6th.

A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Vote: All Aye.

End regular session: 10:05 a.m.

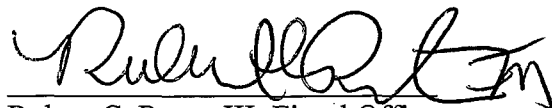


Thomas J. Weidman, Chairman

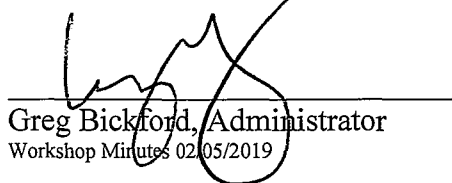


Dennis W. Connor, Vice Chairman

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator
Workshop Minutes 02/05/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 7, 2019

The Public Hearing for Zoning Case 2018-20Z was called to order at 6:30 p.m. by Mr. Weidman.

Mr. Holbert presented the case in a Power Point presentation. He noted the proposal is for a zone change from "A" - Single Family Residential District to "OO" - Planned Office District. Mr. Holbert reviewed the properties in question and the surrounding zoning and explained the proposed project is for a new building to house a volleyball and basketball facility for Kids First Sports Center. Mr. Holbert then reported in detail on the proposal. He stated the Zoning Commission had recommended approval of the proposal with conditions by a vote of (4-1) four to one.

Mr. Weidman stated he noticed that the revised plans now show the access to Solzman Road removed. He then asked if the applicant was present and wished to address the Board.

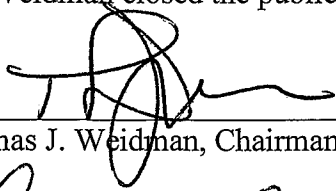
Mr. Brian Doll, of Cincinnati United Contractors, the applicant, of 7143 E. Kemper Road, Cincinnati, OH 45249, addressed the Board giving information on the project. He noted they did submit revised drawings in response to comments from the Zoning Commission hearing and reviewed the changes for the Board.

Mr. Weidman asked if there was anyone present from the public who wished to comment on the case.

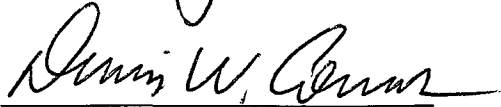
Mr. John Shumard addressed the Board asking what the applicant had in mind for the corner. He also stated he wants to make sure the project doesn't cause drainage on to his property.

Mr. Doll answered there is nothing being proposed for the corner property.

Mr. Weidman closed the public hearing at 6:43 p.m.

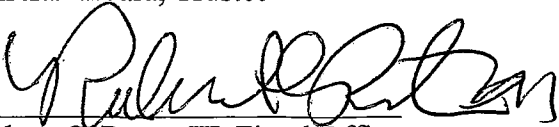


Thomas J. Weidman, Chairman



Dennis W. Connor, Vice Chairman

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 7, 2019

The regular meeting was called to order at 7:00 pm.

Mr. Connor stated the Board was honored to have Webelos from St. Vincent Ferrer present who are studying to move up to Boy Scouts. He said therefore it is appropriate to read a prayer from St. Vincent Ferrer Church. The invocation was then read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, attorney Deepak Desai for Law Director Miller, Administrator Bickford, Fire Chief Penny, Zoning Administrator Holbert and Lt. Smith from the Hamilton County Sheriff's Office. Law director Miller, Superintendent / Assistant Administrator Kellums and Parks / Recreation Director McKeown were excused.

The minutes of the Board of Trustees meeting held January 17, 2019 were presented for approval. Mr. Connor made a motion to approve the minutes with a couple of revisions due to misidentification and typos which he then noted. Mr. LaBarbara seconded the motion.

Mr. Porter called roll. Vote: LaBarbara: Aye; Connor: Aye; Weidman: Aye

Mr. Tom James, of 5784 Whitechapel Dr., Sycamore Township, OH 45236, addressed the Board. Mr. James thanked Mr. Bickford and his staff for making changes based on his suggestions to the Township website. Mr. James went on to discuss a previous meeting in which heated Trustee comments that took a turn to the political. He stated the Board is there to do the public's business not campaign and such comments are inappropriate. He requested the Trustees refrain from such discussions during public meetings.

Lt. Smith reported he would have the January statistics to Mr. Bickford in a few days. He then requested that all those in attendance and in the community keep Clermont County Detective Bill Brewer, who was killed in the line of duty, in their prayers.

Chief Penny stated he had sent the January report to the Trustees and it would be available on the Fire department website on Monday. He then reported one of the full time firefighters is leaving to go to another department, therefore he will need the Trustees' approval to begin the hiring process to replace him.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Chief Penny to begin the hiring process for a new full time firefighter.

Mr. Porter called roll. All voted yes.

Mr. Desai reported on the property located at 6066 Bayberry Drive stating a hearing was held January 22nd in Hamilton County court. He stated the judge went on site to tour the property and seems to understand the problem. She directed the engineer to tour the property and provide a report to the court on it. The next court date, he said, is February 15, 2019.

Mr. Desai also reported on the matter at 4597 Orchard Lane, the parcel between 4593 and 4601 Orchard Lane. He said it is a parcel that was never dedicated and has a street on it that was sold to an individual who applied for a permit to construct a new house on the property. Mr. Desai said there is a street easement that was recorded on that parcel and it is counsel's opinion that the easement is still in place due to the purchaser's failure to inquire about it. He stated the permit application should be denied.

Mr. LaBarbara asked if the purchaser would get his money back.

Mr. Bickford stated he does not think he will.

Mr. Bickford reported on the Township's partnership with Greater Cincinnati Energy Alliance which provides energy efficient products such as solar panels and administers the PACE program which aids homeowners in financing energy efficient home improvements.

The following PO's were presented for approval:

Blanket Purchase Order	Information Technology	\$138,000.00
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Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye.

Mr. Holbert reported the Planning and Zoning Department is currently advertising for Ad Hoc committee members to form a steering committee to update the Land Use Plan.

A communication from Rich and Char Goodhart, of 4124 Jud Drive, thanking the Fire Department/EMS for their response in a medical emergency was read by Mr. Porter.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving Zoning Case 2018-20Z with the following conditions and variances:

1. Unless listed as an item of relief all aspects of the Zoning Resolution must be adhered to.
2. Dumpsters and trash handling areas shall be restricted to pick up times between 7:00 a.m. and 9:00 p.m.
3. Sign and site lighting levels shall be reviewed by staff after installation of signage and parking lot lighting. Should the light levels be determined to cause a nuisance to surrounding properties, the light levels shall be reduced as required by staff.
4. No cell or communication towers on site.

5. A shared parking agreement must be put in place and recorded and remain a no build area.
6. The proposed dumpster enclosure must be filed under a separate application for the property located at 7900 E. Kemper Road.
7. The proposed curb cut and secondary entrance from Solzman Road must be removed.
8. No lights are permitted on the north elevation of the building and proposed lights on the east and south sides of the building must be shielded to prevent any glare.
9. The applicant must apply for and be granted a minor adjustment to a PUD to modify the existing and proposed additional parking area.
10. A variance is granted for the buffer between 7900 E. Kemper Road and the proposed development is approved as designed.
11. A variance is granted for the lighting limits along the western property line which are approved as submitted.
12. A variance is granted for the building height approved as designed.

Mr. Porter called roll. All voted: Aye.

The resolution "Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., The Designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-19 passed this 7th day of February, 2019.

Mr. LaBarbara read a statement in which he responded to comments made by Mr. Weidman at the previous meeting. He stated he wanted Mr. Weidman to give the 22 saved items against Mr. LaBarbara to the public. He stated for the past nine months he has objected to the minutes that were recorded for the April 17, 2018 Workshop meeting not the April 5, 2018 Trustees meeting. Mr. LaBarbara indicated the issues were about transferring data from one computer to another and how it worked. Mr. LaBarbara said he has requested that the meeting minutes be more inclusive.

Mr. LaBarbara went on to discuss the Capital Investment project and what he described as Mr. Weidman's conflicts of interest in the case. He then talked about campaign contributions to his own and Mr. Weidman's campaigns and events that occurred during the 2017 campaign, including "in-kind" contributions, amounts and donors of such items, and a website that was created during the campaign about Mr. LaBarbara and his family.

Mr. LaBarbara indicated that he was told that Mr. Kellums used a Township vehicle to put up campaign signs and that should be included as an in-kind contribution. Mr. LaBarbara stated he had more comments but would save them for a later time.

Mr. Connor stated that it is inappropriate to discuss campaigns in public meetings.

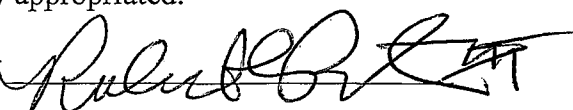
Mr. Weidman stated that he does not agree with some of the Mr. LaBarbara's points stating that transparency is the truth, and he had no knowledge of the website about Mr. LaBarbara.

Mr. Weidman also noted that everything he discussed during the January meeting was said in a public meeting and he stands behind everything that was stated. He also offered to meet with or talk to any resident who wanted details or evidence.

The Receipts and Disbursements of February 7, 2019 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed:



Robert C. Porter III, Fiscal Officer

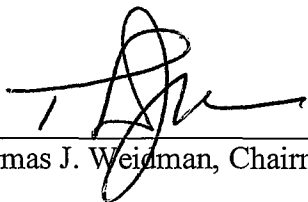
A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to accept them.

Vote: All Aye.

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to adjourn the meeting.

Vote: All Aye.

The meeting adjourned at 7:35 p.m.



Thomas J. Weidman, Chairman



Dennis W. Connor, Vice Chairman

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

02/07/2019

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 19, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Superintendent/Assistant Administrator Kellums was excused.

The meeting was called to order by Chairman Weidman.

Approval of February 5, 2019 Workshop Minutes

Mr. Connor made a motion, seconded by Mr. LaBarbara to approve the February 5, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: AYE; LaBarbara: AYE; Weidman: AYE

Upcoming Public Meetings

Mr. Holbert reported that Vinaigrette Salad Kitchen, Case 2019-02MA, would be heard by the Board of Trustees on March 6th at 6:30 p.m. He noted the tenant proposes to occupy the former Orange Leaf Yogurt space at Kenwood Place. He stated the original approval of the development limited restaurant use and pointed out this tenant will be serving soups and salads and will have no fryers or exhaust fumes. Mr. Holbert reported the Zoning Commission recommended approval of the project. There was discussion regarding waste with Mr. Holbert noting the Zoning Commission recommended a condition that the waste be disposed of in a refrigerated dumpster.

Resolution – Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4545 East Galbraith Road

The resolution "Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4545 East Galbraith Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara dispensing with the second reading.

Mr. Holbert noted this was a property that caught fire and has much of the house's contents in the yard. He said the Township has received complaints and that the owner has responded to a violation letter but he suggests the nuisance process be started in case the owner does not follow through.

Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-20 passed this 19th day of February, 2019.

Resolution – Approving a Zone Change for Case 2018-20Z

The resolution “Approving a Zone Change for the Kids First Development with a Planned Unit Development Overlay” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-21 passed this 19th day of February, 2019.

Maintenance Department Update

Mr. Bickford reported on behalf of Mr. Kellums on a change order submitted by TEC Engineering for the Sycamore Road Project. He listed the items included in the change order and cost of each.

Mr. Bickford noted he and Mr. Kellums do not think \$19,564 for underground detention is proper to pay due to it being discussed at the initial design meeting and TEC designing the detention for a 100 year storm which was not required. He said they also do not agree with the additional \$5,000 for design changes. Mr. Bickford recommended the Board approve the change order for only three of the items for a total of \$35,681. Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve \$35,681 for the change order. Mr. Porter called roll. Vote: All AYE.

Mr. Bickford noted the Township will be reimbursed for 72% of that cost.

Mr. Bickford also informed the Board that they are getting ready to start the water line installation as part of the Sycamore Road project. He noted the Kugler Mill Road project is set to begin in 2021.

Mr. Bickford also reported traffic cameras will be out for a while at Montgomery Road and I-71 due to a truck hitting the pole.

Fire Department Update

Chief Penny the new ambulance will be delivered around the end of March and radios must be purchased for it. He requested permission to purchase the radios at a cost of \$8,784.72.

Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve the purchase of radios for the new ambulance for \$8,784.72. Mr. Porter called roll. Vote: All Aye.

Chief Penny also requested permission to price out a staff car through State bid, noting a staff car for the Fire Department is desperately needed so that Assistant Chief Cooper may make runs off duty. He stated the staff car currently in use is a 2001.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to authorize Chief Penny to look into pricing for a new staff car. Mr. Porter called roll. Vote: All Aye.

Sheriff Department Update

Lt. Smith reported on an active shooter drill that took place at Moeller High School. He stated the drill went well and there was good cooperation between police and fire.

Parks and Recreation Update

Mr. McKeown reported that it has come to his attention that according to the resolution that was passed several years ago, the Trustees must appoint three members to a vendor committee for the Festival in Sycamore. Mr. McKeown nominated Ken Wise, Al Godby and Mike Hughes for the committee, noting they have a lot of experience working on the Festival.

Mr. Connor made a motion to appoint Ken Wise, Al Godby and Mike Hughes to the Vendor Selection Committee for the Festival in Sycamore. Mr. Weidman seconded the motion. Mr. Porter called roll. Vote: All AYE.

Mr. McKeown stated he is starting to receive feedback from sponsors but he could still use ideas. He said he had narrowed the list of bands down to what the Township can afford and will keep the Board up to date on that process.

Mr. Jay Janus Jr. asked a question about vendors selling similar items.

Gas Aggregation

Mr. Bickford reported he had received a request from Energy Alliance to change from a one year to a three year fixed price for the gas aggregation program. He noted in the past six years, the price through the aggregation has been better than Duke Energy's price 67 out of 72 months. Energy Alliance suggests going to a three year locked price at .399 per Ccf or lower which will generate more savings in the long run.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to accept the recommendation of Energy Alliance for the .399 per Ccf or less three year locked price. Mr. Porter called roll. Vote: All Aye.

Purchase Orders Over \$2,500

There were no purchase orders presented for approval.

Schedule

Mr. Weidman noted on the schedule there is a date change for Board of Zoning Appeals to Tuesday, February 19th (today) and the Board of Trustees Meeting date in March has changed to Wednesday, March 6th. He asked about the JEDZ Board Meetings. Mr. Bickford stated he is hoping to have confirmation today for the change to Wednesday, March 6th for the JEDZ Board Meetings. Mr. Weidman also noted the new time, 6:00 p.m., for the Zoning Commission Meetings beginning in March.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Connor and seconded by Trustee LaBarbara.

Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 9:30 a.m.


Begin Executive Session: 9:40 a.m.

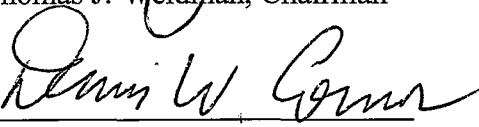
End Executive Session: 9:53 a.m.

Back in regular session: 9:56 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Vote: All Aye.

End regular session: 9:57 a.m.

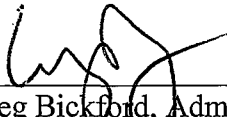


Thomas J. Weidman, Chairman

Dennis W. Connor, Vice Chairman

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 02/19/2019

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
March 5, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Zoning Administrator Holbert was excused.

The meeting was called to order by Chairman Weidman.

Approval of February 19, 2019 Workshop Minutes

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve the February 19, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Mr. Miller proposed that the political discussions, which are not Township business, be removed from the January and February Trustee meeting minutes and the revised minutes be presented for approval at the next workshop meeting. He stated those discussions can be added as comments in the minutes book but would not be part of the official minutes. The Board was in agreement with Mr. Miller's proposal.

Upcoming Public Meetings

Mr. Bickford reported zoning case 2019-02MA would be heard by the Trustees on Wednesday, March 6th at 6:30 p.m. He noted the case involves a restaurant called Vinaigrette Salad Kitchen which proposes to move into the former Orange Leaf Yogurt tenant space. He said the restaurant use, per the conditions for the development, must be approved by the Board of Trustees.

Resolution – Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12168 6th Avenue, Sycamore Township, OH 45249

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12168 6th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-22 passed this 5th day of March, 2019.

Maintenance Department Update

Mr. Kellums reported that the work to be done by MSD at Bechtold Park with the sewer overflows has been cancelled until further notice due to the stream retro fit project with the EPA at the creek.

Mr. Kellums also updated the Board on the status of the Fields Ertel/Conrey/McCauley Roads intersection project. He said he spoke to the engineer who said the County asked them to factor in a growth rate of three percent (3%) which made right turn bypass lanes necessary for the round-a-bout which would be too obtrusive for construction. The engineer then looked at the intersection and determined a traffic light is warranted. Mr. Kellums said there will now be an open house regarding the

project on April 4, 2019 from 5:00 p.m. to 7:00 p.m. at the Sharonville Community Center where they will be presenting a variety of options for the project. He said Hamilton County has also requested input from the Township. Mr. Bickford and Mr. Kellums then showed the various options to the Board and there was discussion about them.

Mr. Weidman stated he had a problem with the Board supporting the proposal to close 2nd through 6th streets without input from the residents. He noted it would be a hardship for residents and too restrictive. Mr. Kellums agreed.

There was continued discussion about the four options. Mr. Kellums stated he would pass on the Trustees' opinions and let the County know that the Township would like feedback from the residents prior to supporting any of the options.

Chief Penny and Lt. Smith both agreed that from an emergency services standpoint it is better not to close the streets at one end as multiple access points are crucial.

Mr. Kellums noted that the April 4, 2019 meeting date conflicted with a Township meeting. He noted that he would work with Hamilton County and the consultant on the project to see if the date and location could be changed so it would be more convenient to Township residents.

Mr. Kellums went on to report that Duke is starting to move utility poles as part of the Sycamore Road project. He notes that part of the project must be completed before the next steps may be taken. He also stated the Bechtold Park Pavilion project is about to begin.

Resolution – Authorizing an Amendment to a Contract with Choice One Engineering Corporation for Engineering Services

The resolution "Authorizing an Amendment to a Contract with Choice One Engineering Corporation for Engineering Services" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-23 passed this 5th day of March, 2019.

Resolution – Authorizing a Contract to Reconstruct a County Road for the Kugler Mill Road Improvement Project

The resolution "Authorizing a Contract to Reconstruct a County Road for the Kugler Mill Road Improvement Project for Engineering Services" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-24 passed this 5th day of March, 2019.

Establishing the Rate of Pay for a Township Employee

Mr. Kellums reported he would like permission to hire Joseph Ford to replace an employee who left the Township a few months ago. Mr. Connor made a motion, seconded by Mr. LaBarbara, to hire Joseph Ford. Mr. Porter called roll. All Aye.

The resolution "Establishing the Rate of Pay for a Township Employee" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-25 passed this 5th day of March, 2019.

Mr. Kellums noted he would have a resolution to hire an additional employee at the next workshop saying the Trustees had approved expanding the department.

Mr. Kellums also requested approval for a change order to the Bechtold Pavilion contract with Ridge Structures with a date extension to March 31st.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving a change order for a date change for the Bechtold Park Pavilion project. Mr. Porter called roll. Vote: All Aye.

Fire Department Update

Chief Penny requested approval to purchase a new staff car for about \$10,000 below the state bid amount of \$37,723.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving the purchase of a new Fire Department staff vehicle. Mr. Porter called roll. Vote: All Aye.

Mr. Kellums stated he had one other item to report. He showed the plans for the proposed new maintenance facility noting it will be presented to the Board of Zoning Appeals at their March meeting.

Sheriff Department Update

Lt. Smith had no report.

Parks and Recreation Update

Mr. McKeown reported the parks crew is waiting on the weather to improve to begin refurbishing the fields to prepare them for use.

Mr. McKeown also reported on possible bands for the 2019 Festival in Sycamore stating he'd like the Board to consider the Fabulous Thunderbirds for Saturday night at a cost of \$20,000. He explained he looked into a lot of bands and many were booked or had raised their prices, noting Tommy James and the Shondells now want \$50,000. He said Survivor is available at \$35,000. Mr. McKeown suggested Blessed Union of Souls or Greg Kihn Band for Friday night. Mr. McKeown reported he looked into Felix Cavaliere at Mr. LaBarbara's suggestion, stating Mr. Cavaliere's fee is \$25,000 and his rider is \$40,000.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to offer the Fabulous Thunderbirds \$20,000 to play at the Festival Saturday night. Mr. Porter called roll. All Aye.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Cincinnati City School District	Redstone School Payment	\$253,639.09
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A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye

Schedule

Changes to the schedule of upcoming events were pointed out by Mr. Weidman, most of them having to do with the Trustees meeting changing to Wednesday, March 6th.

A motion to enter into **Executive Session to discuss Pending Litigation and Property Acquisition** was made by Trustee Connor and seconded by Trustee LaBarbara. Mr. Porter called roll.

Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 9:40 a.m.

Begin Executive Session: 9:44 a.m.

End Executive Session: 10:28 a.m.

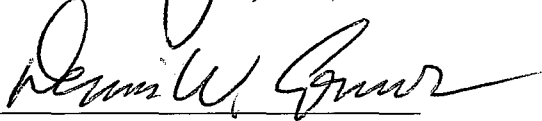
Back in regular session: 10:28 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara

End regular session: 10:28 a.m.

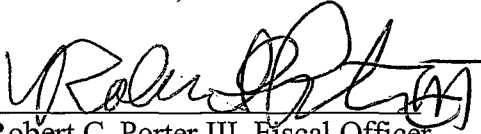


Thomas J. Weidman, Chairman

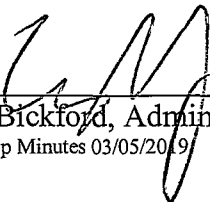


Dennis W. Connor, Vice Chairman

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator

Workshop Minutes 03/05/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

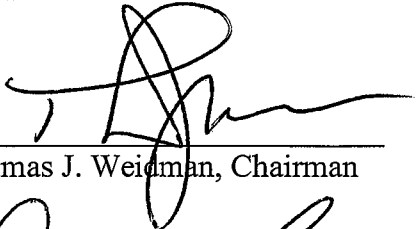
March 6, 2019

The Public Hearing for the Tax Incentive Review Council was called to order at 6:15 p.m. by Chairman Weidman.

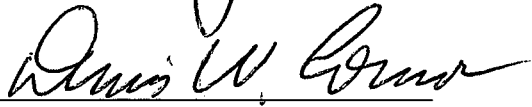
Mr. Miller explained what tax incentive review is and stated all properties are currently compliant except for a single office condo in a larger office condo development which is partially delinquent.

Mr. Bickford added there are no pending TIF requests.

The public hearing was closed at 6:19 p.m.



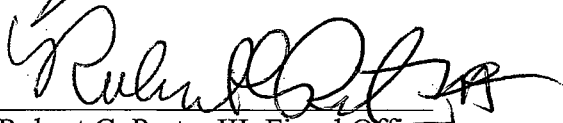
Thomas J. Weidman, Chairman



Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 6, 2019

The Public Hearing for Zoning Case 2019-02MA was called to order at 6:30 p.m. by Mr. Weidman.

Mr. Holbert presented the case in a Power Point presentation. He noted the proposal is for a new restaurant tenant, Vinaigrette Salad Kitchen, to occupy the former Orange Leaf Yogurt space. He noted due to conditions placed on the approval for the development, a restaurant use must be approved by the Board of Trustees. Mr. Holbert stated the Zoning Commission recommended approval of the case with two conditions:

1. The building sign must be limited to 32 square feet.
2. The tenant must use the refrigerated dumpster.

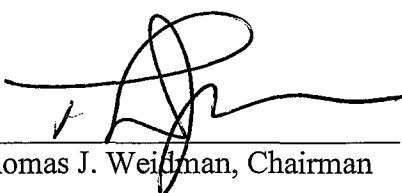
The Board asked questions of Mr. Holbert then Mr. Weidman asked the applicant to speak.

Ms. Nicole Chimento, the applicant, of Midland Atlantic Properties, 8044 Montgomery Road, Suite 370, Cincinnati, OH 45236, addressed the Board giving information on the project. She noted the new restaurant would be using Dewey's refrigerated dumpster which will be emptied twice a week. The Board asked questions of Ms. Chimento and she gave them a menu.

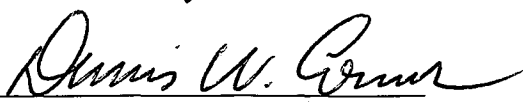
Mr. Weidman asked if there was anyone present from the public who wished to comment on the case.

Mr. Glenn Hughes, who lives behind the development, addressed the Board saying Midland Atlantic has been a good neighbor.

Mr. Weidman closed the public hearing at 6:40 p.m.



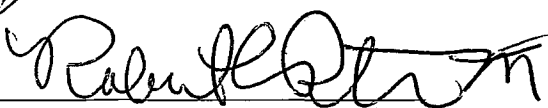
Thomas J. Weidman, Chairman



Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 6, 2019

The regular meeting was called to order at 7:00 pm.

The invocation from Holy Trinity Episcopal Church was then read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent / Assistant Administrator Kellums, Fire Chief Penny, Zoning Administrator Holbert and Lt. Smith from the Hamilton County Sheriff's Office. Recreation Director McKeown was excused.

The approval of the minutes of the Board of Trustees meeting held February 7, 2019 was deferred to a later date per the discussion at the March 5th Workshop meeting.

Chief Penny discussed the February report noting opioid runs remain fairly low. He stated the Union participated in a fundraiser for the MDA Foundation and presented a check for \$1,389.

Mr. Weidman asked the Chief about transports to a faraway hospital.

Chief Penny answered if the patient is stable and requests a certain hospital they transport them per that request.

Mr. Kellums reported on behalf of Mr. McKeown that the Fabulous Thunderbirds are not available for the Saturday night of the Festival.

Mr. Kellums reported he contacted the engineer for the Fields Ertel corridor project and he will be meeting them at the Schuler Community Room to determine if that facility would be suitable for the open house as opposed to the Sharonville Community Center. He noted they are also looking into moving it from April 4th, a Trustee meeting night, to April 11th.

Mr. Miller reported as the Duke Energy pipeline hearing in Columbus draws closer, the PUCO staff issued an amended report today based on new information that Duke had submitted. He stated they are recommending the pipeline go ahead with the alternate route which has less impact on the Township. Mr. Miller said the hearing begins April 9th in Columbus.

Mr. Bickford stated the Township has been getting more reports of energy solicitors going through the Township asking to see people's utility bills. He cautioned residents not to share their bill with these solicitors noting no one will ever go door to door or call on behalf of Township aggregation programs.

Lt. Smith stated if solicitors are aggressive residents should call the non-emergency dispatch number.

Mr. Bickford added the Township requires a transient vendor permit noting residents should ask to see that permit.

Mr. Miller said residents may also post a no soliciting sign on their door.

The following PO's were presented for approval:

Dinsmore & Shohl LLP 2010 RD Bond Verification Report \$2,500.00

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye.

A communication from Alexander Kanyuck, thanking Trustee Connor for his help with his scouting requirements and for serving our community was read by Mr. Porter.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving Zoning Case 2019-02MA with the conditions recommended by the Zoning Commission. Mr. Porter called roll. All voted: Aye.

The resolution "Authorizing an Amendment to a Contract with Ridge Structures LLC for Construction Services" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-25 passed this 6th day of March, 2019.

The resolution "Authorizing a Contract for the Purchase of a Sycamore Township EMS & Fire Department Staff Vehicle" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-26 passed this 6th day of March, 2019.

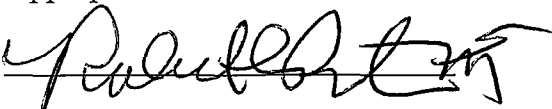
Mr. Connor gave an update on the meetings he has had with Prevention First, an organization founded by Senator Rob Portman in response to the opioid crisis. Mr. Connor has been in discussions with them about the township partnering with Deer Park Schools and Bridge of Hope Church to sponsor a community forum. He said he has filed an application for a small grant to help with logistics and get on the Prevention First calendar. Mr. Connor said the forum will most likely be late summer or early fall.

Mr. Weidman said the Greater Cincinnati Waterworks litigation is still on-going. He said a compromise offer has been made to the city with no response as of yet.

The Receipts and Disbursements of March 6, 2019 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed:



Robert C. Porter III, Fiscal Officer

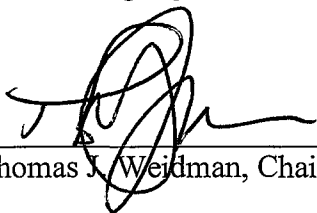
A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to accept them.

Vote: All Aye.

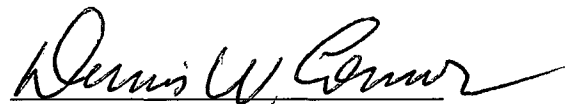
A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to adjourn the meeting.

Vote: All Aye.

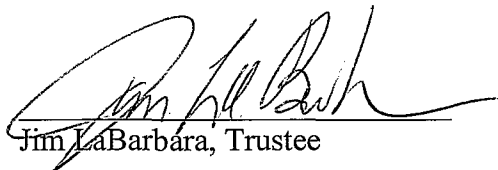
The meeting adjourned at 7:17 p.m.



Thomas J. Weidman, Chairman



Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

03/06/2019

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
March 19, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Chairman Weidman, Superintendent/Assistant Administrator Kellums and Zoning Administrator Holbert were excused.

The meeting was called to order by Vice Chairman Connor.

Approval of March 5, 2019 Workshop Minutes

Mr. Connor made a motion, seconded by Mr. LaBarbara to approve the March 5, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Upcoming Public Hearings

Mr. Bickford reported there would be two public hearings on April 4th beginning at 6:30 p.m. He said in Case 2019-03MA UDF proposes a use change to take over one of the Belcan buildings for food production. He noted there is no building addition proposed and stated Zoning Commission recommended approval of the proposal. Mr. Bickford said the second public hearing that evening will be Case 2019-04MA. Camp Safety Equipment on Blue Ash Road proposes to add on to an existing storage building. He noted Zoning Commission recommended approval of that case as well.

Mr. Bickford then discussed the proposed Duke Energy Pipeline noting he will be deposed prior to the hearing and stating there is a public hearing regarding the pipeline on Thursday, March 21st at UC Blue Ash.

Mr. Connor reported on the NOPE! Cincy meeting he attended stating Commissioner Driehaus spoke at the meeting and said the Ohio Power Siting Board members are all newly appointed by Governor DeWine. She also said she spoke to one of the newly appointed members who told her he had no knowledge of any opposition to the proposed pipeline.

Resolution – Approving a Major Adjustment to a Site Plan for an Approved Planned Unit Development for Kenwood Place Venture LLC

The resolution "Approving a Major Adjustment to a Site Plan for an Approved Planned Unit Development for Kenwood Place Venture LLC" was read. A motion was made by

Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Resolution No. 2019-28 passed this 19th day of March, 2019.

Resolution – Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 3904 Mantell Avenue, Sycamore Township, OH 45236

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 3904 Mantell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Resolution No. 2019-29 passed this 19th day of March, 2019.

Resolution – Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 11962 4th Avenue, Sycamore Township, OH 45249

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 11962 Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Resolution No. 2019-30 passed this 19th day of March, 2019.

Maintenance Department Update

Mr. Bickford reported on behalf of Mr. Kellums providing updates on the fiber project and the Sycamore Road project.

Mr. Bickford went on to state that the Maintenance Department has been dealing with a lot of flooding issues lately due to all the rain.

Mr. Connor noted flooding was a major issue in his neighborhood. Mr. Bickford commented keeping the catch basins clean is the biggest issue noting last week’s storm was a deluge of rain. Mr. Connor stated his neighbors were appreciative of the Fire and Maintenance Departments’ efforts to clear the drains.

Mr. LaBarbara brought up a post on NextDoor by Fred Riggs saying the fire hydrant by his house in Dillonvale had not been tested or painted in five years. Chief Penny responded he is considering having someone part time in the summer to focus on flow testing and painting the hydrants as it is difficult for the Department to keep up with between runs. He noted there are about 1,100 hydrants to maintain.

Fire Department Update

Chief Penny reported the Department’s Hazmat suits are in need of replacement due to age. He requested eight new Hazmat suits at a total cost of \$7,551.11.

Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve the purchase of the eight Hazmat suits. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Chief Penny also reported the new ambulance will be picked up on April 17th.

Sheriff Department Update

Lt. Smith reported on traffic stops that resulted in the recovery of drugs and firearms and the arrest of a known drug dealer.

Mr. Bickford reported the Township's contract with the Sheriff's Office expires in 11 days. He noted the contract has a provision that if the Township does nothing it renews automatically. Mr. Bickford stated he sent an updated contract to Mr. Miller for review and reviewed rate changes saying the cost would go up from \$1.8 million in 2018 to \$2.1 million in 2019. He said the study with UC is on-going and he would recommend proceeding with the renewal because we have 180 days after the contract starts to back out if a better option becomes available.

Parks and Recreation Update

Mr. McKeown stated crews are working now to prepare McDaniel fields for use. He went on to report he has received WGRR's proposal in the amount of \$5,135.00 for marketing the Festival in Sycamore.

Mr. Connor made a motion to approve the payment to WGRR for marketing. Mr. LaBarbara seconded. Mr. Connor noted it is great that the cost has remained the same as last year and includes the additional value at no cost. Mr. Porter called roll. Connor: Aye; LaBarbara: Aye; Weidman: Absent

Mr. McKeown stated he would also like approval to contract with DV8 to perform at the Festival for \$2,500.00 on Saturday, July 13th. Mr. Connor made a motion, seconded by Mr. LaBarbara to contract with DV8 for \$2,500.00. Mr. Porter called roll. Connor: Aye; LaBarbara: Aye; Weidman: Absent

Resolutions – Authorizing Entertainment Contracts for the Festival in Sycamore

The resolution "Authorizing an Entertainment Contract with The Fabulous Thunderbirds" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading.

Mr. Porter called the roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Resolution No. 2019-31 passed this 19th day of March, 2019.

The resolution "Authorizing an Entertainment Contract with Secret Knock LLC for Jefferson Starship" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Resolution No. 2019-32 passed this 19th day of March, 2019.

Mr. Connor commented that last year the Township paid \$65,000.00 for the national acts for the Festival in Sycamore and congratulated Mr. McKeown on cutting that number about in half which he said is the responsible thing to do.

Resolution – Authorizing and Directing a Transfer of Funds to the CIC

The resolution "Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., The designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading.

Mr. Porter called the roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Resolution No. 2019-33 passed this 19th day of March, 2019.

Resolution – Establishing the Rate of Pay for a Township Employee

Mr. LaBarbara made a motion, seconded by Mr. Connor, to hire Brandon Price. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

The resolution “Establishing the Rate of Pay for a Township Employee” was read. A motion was made by Mr. LaBarbara seconded by Mr. Connor dispensing with the second reading.

Mr. Porter called the roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Resolution No. 2019-34 passed this 19th day of March, 2019.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase orders for approval:

WGRR	Festival in Sycamore Marketing	\$5,135.00
DV8	Festival in Sycamore Performance	\$2,500.00
Vogelpohl Fire Equipment	SCBA Equipment	\$6,910.00
Pillar Insurance	Renewal Accident and Health Policy	\$8,247.00
Specialty Paint & Auto Body	Vehicle Repair	\$4,050.73

Mr. Bickford noted insurance paid the Township directly for damage done to a Township vehicle by a deer; the Township must in turn pay the auto body repair shop.

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Schedule

Mr. Connor referred those in attendance to the written schedule of upcoming events noted on the agenda.

A motion to enter into **Executive Session to discuss Employee Compensation and Property**

Acquisition was made by Trustee Connor and seconded by Trustee LaBarbara. Mr. Porter called roll.

Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Mr. Miller stated Mr. Bickford had given him a Board of Health 100 year resolution. Mr. Connor suggested holding off on that for now.

End regular session: 9:35 a.m.

Begin Executive Session: 9:40 a.m.

End Executive Session: 10:15 a.m.

Back in regular session: 10:18 a.m.

A motion to adjourn was made by Trustee LaBarbara and seconded by Trustee Connor.
Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

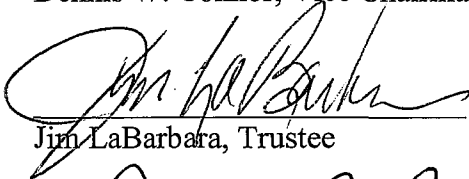
End regular session: 10:18 a.m.



Thomas J. Weidman, Chairman



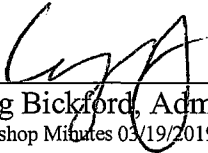
Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator
Workshop Minutes 03/19/2019

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
April 2, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Attorney Deepak Desai for Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Law Director Miller and Zoning Administrator Holbert were excused.

The meeting was called to order by Chairman Weidman.

Approval of March 19, 2019 Workshop Minutes

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve the March 19, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Abstain

Approval of Modified January 17 and February 7, 2019 Trustee Meeting

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve the January 17, 2019 and the February 7, 2019 Trustees Meeting minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Planning & Zoning Update

Mr. Bickford reported that, with the help of planning and zoning staff, plan review is going fairly smoothly during Mr. Holbert's absence. He noted Mr. Holbert has received emails of interest for the Land Use Steering Committee and so far there has been one individual interested in the alternate position on Zoning Commission. He noted permit applications are up about 25%.

Upcoming Public Hearings

Mr. Bickford reported on two zoning cases to be heard by the Board of Trustees on April 6th beginning at 6:30 p.m. He stated case 2019-03MA is a proposed change of use for UDF at the former Belcan building on Kemper Road. He noted there are no significant changes proposed to the exterior, however, because it is a double letter planned development, the change of use requires the modification to the PUD. He stated there will be a dumpster enclosure and landscaping added. He then reviewed the zoning compliance issues with the project noting some of those the applicant has already agreed to bring into compliance. Mr. Bickford noted Zoning Commission recommended approval of the project.

Mr. Bickford went on to discuss Case 2019-04MA for Camp Safety on Blue Ash Road. He reviewed the existing conditions on the property, which is noting there is a single family house being used as a residence on the property. He pointed out the proposed expansion areas on the existing garage. Mr. Bickford reviewed the parking requirements and buffering. He reported the Zoning Commission had recommended approval of the project.

Maintenance Department Update

Mr. Kellums reported on an email he received from someone on Williams about parked cars making it difficult to get through. Chief Penny agreed it is difficult for emergency vehicles to travel in that area. Mr. Kellums recommended extending the fire lane. The Board agreed.

Mr. Kellums went on to discuss the Bechtold Shelter #2 project noting stone work had begun on the columns and the project should be complete in the next week.

Mr. Kellums reported there will be a pre-construction meeting regarding the Bechtold Pavilion reconstruction on April 15th.

Mr. Kellums stated work continues on the Sycamore Road project with utility companies relocating electric and telephone. He said the utility work should be complete in six weeks to two months.

Mr. Kellums said Mr. Reutelshofer was meeting with the developer of the Myers Y. Cooper project and Hamilton County about what can be done to prevent flooding on Marieview Ct. during construction.

Mr. Kellums reported the North Trash Bash will be April 12 and 13 at McDaniel Park and the South Trash Bash will be April 26 and 27 at Bechtold Park. He stated the monthly brush chipping program starts up again this Saturday, April 6th at the Administration building and there will be document shredding at the South Trash Bash on Saturday, April 27th from 10:00 a.m. to 2:00 p.m.

Mr. Kellums then informed the board the Fields Ertel corridor open house will take place April 11th from 5:00 p.m. to 7:00 p.m. at the Schuler Community Room. He noted the Township had sent notices to residents in that area about the open house.

Mr. Kellums also reported the Conditional Use case for the Township's proposed maintenance facility project will be heard by the Board of Zoning Appeals on April 15th at 6:30 p.m.

Fire Department Update

Chief Penny reported on proposed changes to the Fire Department fee schedule, noting it has not been updated in many years.

Mr. LaBarbara asked Chief Penny about moving forward with painting the fire hydrants as previously discussed. Chief Penny answered the Department is seeking individuals to hire to paint and test the hydrants once the weather breaks.

Sheriff Department Update

Lt. Smith reported that with prom season coming up the Sheriff's Office will be increasing traffic safety runs and will have expanded patrols.

Lt. Smith stated he will be attending a tornado remembrance event at Sycamore High School on April 9th

Lt. Smith reported he will be attending the Fields Ertel Road open house and gave the Board some statistics for the Fields Ertel Road corridor. He stated there have been 34 auto crashes over the last five years on Fields Ertel between Snyder Road and Reed Hartman Highway.

Lt. Smith also informed the Board the speed trailer has an electrical issue noting it will be back in use after it has been repaired.

There was discussion about recent Narcan use by an officer. Mr. Connor reported the Township had been awarded a Community Forum Grant by PreventionFirst!

Parks and Recreation Update

Mr. McKeown reported the Boy Scout who had approached him about constructing a little free library would like to go ahead to begin the project.

Mr. Desai stated a couple of other communities they checked on who have them have no formal agreements noting they have found a lot of them are on private property. He suggested he speak with the Boy Scout to find out exactly what he'd like to do.

Mr. McKeown said the young man said he would like to build a couple benches around it as well. The Board agreed Mr. McKeown should allow the scout to move forward.

Mr. LaBarbara stated he had received an email from Mary Lucas, of 4087 Belfast Ave., complaining about the noise from the Festival in Sycamore after 10:00 p.m. Mr. Bickford noted the noise ordinance starts at 11:00 p.m. Mr. McKeown stated the music is always over by 11:00 p.m.

Resolutions Public Works Bonds

Mr. Bickford explained the way the bonds work and that they can only be used to pay down the road debt and for the construction of the maintenance building. He noted the resolutions must be passed under home rule.

Mr. Desai noted, due to being done under home rule authority, the second reading is dispensed and there is an emergency clause in the resolutions and entertained a motion to accept that language.

Mr. LaBarbara made a motion, seconded by Mr. Connor to dispense with the second reading of the first resolution. Mr. Porter called roll. Vote: All Aye.

The resolution "Authorizing the Issuance of Not to Exceed \$500,000 Road Improvement Bond Anticipation Notes, 2019 Renewal Sycamore Township, Ohio" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-35 passed this 2nd day of April, 2019.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to dispense with the second reading of the second resolution. Mr. Porter called roll. Vote: All Aye.

The resolution "Authorizing the Issuance of Not to Exceed \$4,000,000 Building Improvement Bond Anticipation Notes Sycamore Township, Ohio" was read. A motion was made by Mr. Connor,

seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency.
Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-36 passed this 2nd day of April, 2019.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to dispense with the second reading of the third resolution. Mr. Porter called roll. Vote: All Aye.

The resolution "Authorizing the Issuance of Not to Exceed \$4,500,000 Various Purpose Bond Anticipation Notes, Sycamore Township, Ohio" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-37 passed this 2nd day of April, 2019.

Mr. Bickford stated there are 11 different parcels making up the Sycamore Township administration complex and explained what must be done to consolidate the parcels into one parcel. The Board agreed to move forward with consolidating the parcels.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase order for approval:

Blanket Vendor	Building Costs – Fire	\$7,000.00
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A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye

Schedule

Mr. Weidman referenced the schedule of upcoming events on the agenda.

Mr. McKeown reported the April 8th Parks and Recreation Committee Meeting has been cancelled due to lack of an agenda.

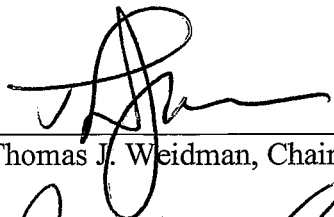
A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Connor and seconded by Trustee LaBarbara.

Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye.

End regular session:	9:45 a.m.
Begin Executive Session:	9:48 a.m.
End Executive Session:	10:15 a.m.
Back in regular session:	10:15 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Vote: All Aye.

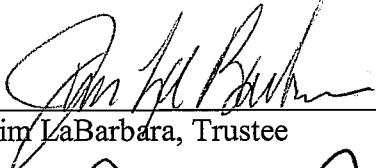
End regular session: 10:15 a.m.



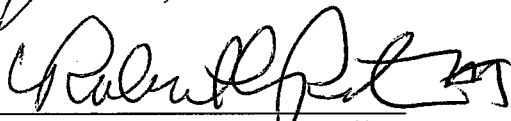
Thomas J. Weidman, Chairman



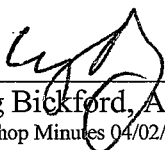
Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator

Workshop Minutes 04/02/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 4, 2019

The Public Hearing for Zoning Case 2019-03MA was called to order at 6:30 p.m. by Mr. Weidman.

Mr. Bickford presented the case in a PowerPoint presentation. He stated the request is for a major adjustment to a PUD at 7745 E. Kemper Road. Mr. Bickford noted the applicant is Hixson, Inc. on behalf of UDF who proposes to use the building for a food production facility. He stated there are no changes proposed to the impervious surface ratio, the modification to the PUD is necessary due to the change of use. He then reviewed the zoning compliance issues with the request which he noted are relatively minor. He stated Zoning Commission recommended approval of the project.

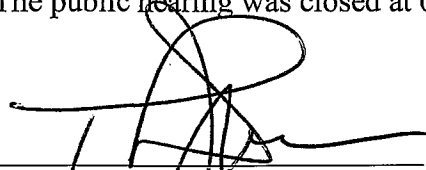
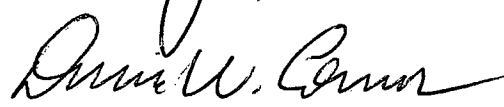
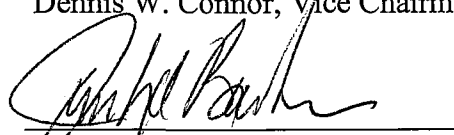
Mr. Weidman asked the applicant to speak.

Mr. Neil Kluender, of Hixson Inc., the applicant, 659 Van Meter St. Cincinnati, OH 45202, addressed the Board asking if they could have relief from the requirement that the rooftop mechanicals be screened. He noted several properties near that building do not have rooftop screening.

There was discussion about the screening and whether the mechanical units would be visible.

Mr. Weidman asked if there was anyone present from the public who wished to comment on the case. No response.

The public hearing was closed at 6:38 p.m.


Thomas J. Weidman, Chairman
Dennis W. Connor, Vice Chairman
Jim LaBarbara, Trustee
Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 4, 2019

The Public Hearing for Zoning Case 2019-04MA was called to order at 6:38 p.m. by Mr. Weidman.




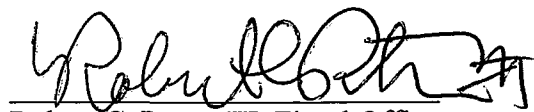
Mr. Bickford presented the case in a PowerPoint presentation. He stated the request is for a major adjustment to a PUD at 8352 and 8354 Blue Ash Road. Mr. Bickford noted 8352 Blue Ash Road was approved to remain a single family home and the garage at 8354 Blue Ash Road was approved for use as storage for Camp Safety. He stated the applicant proposes two additions to the existing storage building. Mr. Bickford noted there also would be one added parking space and additional landscaping.

The Board asked questions of Mr. Bickford then Mr. Weidman asked if the applicant would like to speak.

The applicant had nothing to add.

Mr. Weidman asked if there was anyone present from the public who wished to comment on the case. No response.

Mr. Weidman closed the public hearing at 6:41 p.m.


Thomas J. Weidman, Chairman
Dennis W. Connor, Vice Chairman
Jim LaBarbara, Trustee
Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 4, 2019

The regular meeting was called to order at 7:00 pm.

The invocation from St. Saviour Church was then read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Superintendent / Assistant Administrator Kellums, Zoning Administrator Holbert and Recreation Director McKeown were excused.

The resolution "Honoring the 2018-2019 Moeller High School State Basketball Champions" was read by Mr. Weidman. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-38 passed this 4th day of April, 2019.

The resolution was then presented to the Moeller basketball players and coaches who were present at the meeting.

The proclamation "Declaring April 9, 2019 to be 1999 Tornado Remembrance Day" was read by Mr. Weidman. A motion was made by Mr. Connor, seconded by Mr. LaBarbara to pass the Proclamation. Mr. Porter called Roll. All Aye.
The Proclamation passed this 4th day of April, 2019.

The approval of the minutes of the Board of Trustees meeting held March 6, 2019 were presented for approval. Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve them. Mr. Porter called roll. Vote: All Aye.

Mr. Doug McGrew, of 4212 Myrtle Avenue, Sycamore Township, OH 45236 addressed the Board requesting that road construction crews begin work after 9:00 a.m. so that residents are less impacted during their morning commutes.

Mr. Tom James, of 5784 Whitechapel Drive, Sycamore Township, OH 45236 addressed the Board. Mr. James commented Mr. McGrew's idea was a good one. He went on to ask about the status of the law enforcement study with the City of Silverton, public participation in the Land Use Plan Steering Committee, if there is any public funding for the Capital Investment project and if the radar sign on Shagbark is permanent.

Mr. Standish Fortin, of 12137 McCauly Road, Sycamore Township, OH 45241 addressed the Board asking questions about the process of updating the Zoning Resolution. He went on to ask about an inoperable speed limit trailer in the parking lot of the Administration building. There was discussion about purchasing additional portable speed signs and it was decided that this topic would be discussed at the next Workshop meeting. Mr. Fortin then asked about the D.A.R.E. training through the Sheriff's

Office. He also asked questions about the Conditional Use application for the proposed maintenance building on the Township Administration complex and the Land Use Plan steering committee.

Lt. Smith reported on traffic safety initiatives noting the month of April is Distracted Driving Awareness Month. He stated there will be increased patrols and safety measures during prom season.

Chief Penny stated he sent the monthly statistics to the Board noting they are also posted on the Fire Department's website. He stated the Department is in the process of administering testing of candidates for the open full time fire fighter position.

Mr. Bickford reported on behalf of Mr. McKeown that baseball and soccer games are in full swing on Township fields.

Mr. Miller reported the Duke Energy pipeline hearings in Columbus begin April 9th. He stated he will attend Tuesday and then gauge how much of it he should attend. He noted Mr. Bickford will have to attend to have his testimony sworn in.

Mr. Miller also reported on the Moeller High School parking lot appeal noting there have been several motions filed in the case which is set for oral argument on June 11th.

Mr. Bickford reported the Zoning Certificates are on pace to reach 400 which would be the highest in ten years.

The following purchase orders were presented for approval:

Camp Safety	Equipment	\$11,151.50
Motorola	Radios	\$7,784.42

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving Zoning Case 2019-03MA with the condition that all the mechanicals be screened per the Zoning Resolution. Mr. Porter called roll. All voted: Aye.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving Zoning Case 2019-04MA as submitted. Mr. Porter called roll. All voted: Aye.

Mr. Miller entertained a motion to suspend the rules for two readings for the next resolution. Mr. Connor made a motion, seconded by Mr. LaBarbara, to suspend the rules for two readings. Mr. Porter called roll. Vote: All Aye.

The resolution "Setting New Rates and Fees for EMS and Fire Department Services" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-39 passed this 4th day of April, 2019.

Mr. Connor stated there will be an Open House conducted by Hamilton County Engineer's Office at the Schuler Community Room on April 11th from 5:00 p.m. to 7:00 p.m. regarding the intersections of Butler Warren, McCauly and Conrey with Fields Ertel Road. He noted the Board does have some concerns about the plans and will be present at the open house to express those concerns.

Mr. LaBarbara stated the Township is required to invite Hamilton County Auditor Dusty Rhodes to the annual Tax Incentive Review Council Meeting.

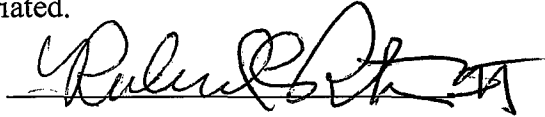
Mr. Miller stated the Township notifies the Auditor's office and they have sent a representative in the past. Mr. Miller also stated those meetings may be moved to later in the year to allow more time to obtain the public records of payments.

Mr. LaBarbara brought up the proposed gas tax increase. Mr. Bickford reported on the numbers for that he had received from the Hamilton County Engineer's Office stating he needs more information before discussing it at a Workshop.

Mr. LaBarbara went on to say he and Mr. Connor attended the Duke Energy Pipeline meeting at UC Blue Ash on March 21st noting no members of the Siting Board were present for that. He then thanked Law Director Miller and Administrator Bickford for their testimony recorded for the pipeline hearing in Columbus.

The Receipts and Disbursements of April 4, 2019 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

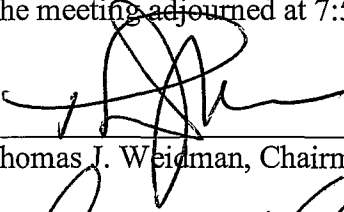
Signed: 

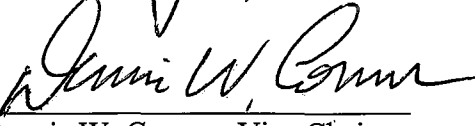
Robert C. Porter III, Fiscal Officer


A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to accept them. Vote: All Aye.

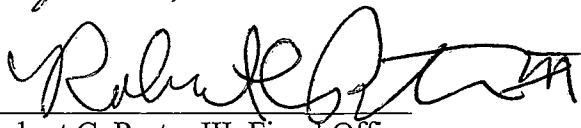
A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 7:59 p.m.


Thomas J. Weidman, Chairman


Dennis W. Connor, Vice Chairman


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
04/04/2019

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 16, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Zoning Administrator Holbert was excused.

The meeting was called to order by Chairman Weidman.

Approval of April 16, 2019 Workshop Minutes

Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve the April 16, 2019 Workshop minutes. Mr. Porter called roll. Vote: All Aye.

Planning & Zoning Update

Mr. Bickford stated the department continues to be busy with plan review for zoning certificate applications.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and other Debris and Declaring a Nuisance for the Property Located at 4321 Sycamore Road, Sycamore Township, Ohio 45236" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-40 passed this 16th day of April, 2019.

The resolution "Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-41 passed this 16th day of April, 2019.

The resolution "Approving a Major Adjustment to the United Dairy Farmers Kemper Road Planned Unit Development" was read. A motion was made by Mr. LaBarbara seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-42 passed this 16th day of April, 2019.

The resolution "Approving a Major Adjustment to the Camp Safety Equipment Planned Unit Development" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-43 passed this 16th day of April, 2019.

Maintenance Department Update

Mr. Kellums reported the North Trash Bash was busy noting 17 dumpsters were filled as opposed to 11 filled in 2018. He stated the South Trash Bash and document shredding will take place in a couple weeks. He noted hazardous household chemicals, tires and oil based paint will be accepted at the

South Trash Bash. Mr. Kellums stated Matthew 25 Ministries on Kenwood Road accepts latex paint for recycling.

Mr. Kellums requested a motion to advertise for the 2019 curb replacement project. He stated this year curbs will be replaced in the Heitmeyer neighborhood, noting the neighborhood is so big most likely half will be done this year and the remainder in 2020. Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct the Superintendent to advertise for bids for the 2019 curb replacement program. Mr. Porter called roll. Vote: All Aye.

Mr. Kellums informed the Board the he will be submitting a SCIP application for Larchview Drive reconstruction.

Mr. Kellums went on to discuss Strauser's failed 2017 Onyx product used on Glenover and Miami Hills stating he met with them about redoing the project with Cape Seal and refunding the money for the Onyx work. He stated the work would be done in June.

Mr. Kellums said the contractor working on Bechtold Park Shelter #2, Ridge Structures, is struggling to get the project done. He then explained the issues with the stone that was ordered for the project. There was discussion about reviewing the contract. Mr. LaBarbara made a motion, seconded by Mr. Connor, to authorize the Township Administrator or Assistant Administrator to terminate the contract. Mr. Porter called roll. All Aye.

Mr. Kellums then reported there was a preconstruction meeting with Schweitzer Construction for the Bechtold Pavilion project which should be starting in the next couple weeks.

Kennedy Lane Sidewalk Project

The resolution "Approving and Authorizing a Contract with the City of Montgomery, Ohio for the Construction of Sidewalks on Kennedy Lane" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll.

Vote: All Aye.

Resolution No. 2019-44 passed this 16th day of April, 2019.

Parks and Recreation Update

Mr. McKeown reported there will be a Life Line Screening event taking place at the Schuler Community Room on Wednesday, May 1st.

Mr. McKeown also discussed the little free library that a Boy Scout would like to build in the Township for his Eagle Scout project. He noted Township legal counsel would be in touch with the Scout Master to obtain details and showed a photo example of the project to the Board.

Fire Department Update

Chief Penny reported, pending completion of a background check, he would like to hire Joseph Homan to replace the full time firefighter who left the department. He also reported the new ambulance is scheduled to be picked up tomorrow.

Sheriff Department Update

Lt. Smith stated he had no report but had comments for the next agenda item.

Mr. Bickford reported the Township had discovered last week that a sexual predator had moved into the Township within 500 feet of a church. Mr. Miller stated the person had been served a copy of the

resolution prohibiting sexual predators in close proximity to churches, schools etc. but it has not been confirmed that he lives there.

Purchase of Additional Portable Speed Signs

Mr. Kellums reported a rechargeable, programmable speed sign unit costs \$3,200.00 and a solar unit costs about \$3,500.00, is more difficult to set up, but can be left in place longer because the solar panel charges the battery. He noted from the data that has been collected from the sign the Township has used at a variety of locations shows that 85% of the people are driving at or below the speed limit. He stated the majority of Township roads have more capacity issues than speeding issues.

The Board asked questions about the portable speed signs. Mr. LaBarbara shared information on the number of speed signs some other municipalities have. There was then discussion about how many to purchase. Mr. Weidman suggested starting with the purchase of one noting the Board could always decide to buy more at a later date. Mr. Connor suggested creating an internal calendar to schedule rotation of the signs in areas where the Township receives requests for them.

Lt. Smith stated the Sheriff's Office is in support of purchasing an additional sign and interested in the data that can be gleaned from these devices. He noted his office receives a lot of complaints about speeding in neighborhoods and two things he has learned is that it is never as bad as it seems and the speeders are people who live in those neighborhoods. He discussed the importance of relying on historical traffic data rather than emotions when making decisions regarding expenditures for traffic safety. Lt. Smith said he is in support of using the speed trailers to obtain that data.

Mr. LaBarbara asked about a different size sign and stated he is in support of purchasing two additional. Mr. LaBarbara requested Mr. Kellums look into the cost for the 12 inch size sign.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to authorize the purchase of one portable speed sign. Mr. Porter called roll. Vote: All Aye.

There was discussion about whether to spend the extra money for the solar powered sign and if they are as reliable.

Mr. Connor amended his motion to purchase the solar powered speed sign. Mr. LaBarbara seconded. Mr. Porter called roll. Vote: All Aye.

The resolution "Authorizing a Contract with the Hamilton County Sheriff's Office for Police Protection Services" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-45 passed this 16th day of April, 2019.

The resolution "Authorizing an Agreement for Supplemental Police Protection Services" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-46 passed this 16th day of April, 2019.

The resolution "Approving and Authorizing a Contract with the University of Cincinnati for a Police Agency Staffing Analysis" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-47 passed this 16th day of April, 2019.

The resolution "Designating Records Managers for Sycamore Township" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-48 passed this 16th day of April, 2019.

The resolution "Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-49 passed this 16th day of April, 2019.

Schedule

Mr. Weidman noted a few items coming up on the printed schedule of upcoming events including the South Trash Bash on April 26th and 27th and the National Day of Prayer on May 2nd.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Connor and seconded by Trustee LaBarbara. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye.

End regular session: 9:45 a.m.

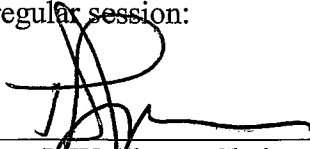
Begin Executive Session: 9:52 a.m.

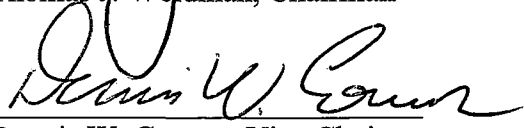
End Executive Session: 10:06 a.m.

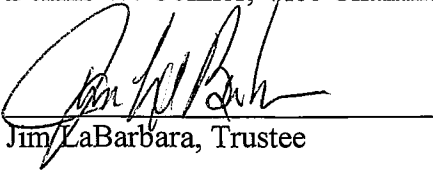
Back in regular session: 10:06 a.m.


A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Vote: All Aye.

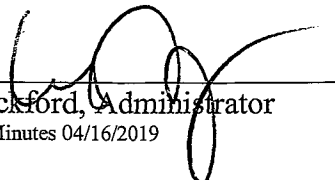
End regular session: 10:06 a.m.


Thomas J. Weidman, Chairman


Dennis W. Connor, Vice Chairman


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 04/16/2019

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
April 30, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

The meeting was called to order by Chairman Weidman.

Approval of April 16, 2019 Workshop Minutes

Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve the April 16, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Planning & Zoning Update

Mr. Holbert reported permits are up about five percent from last year at this time. He stated there are 53 open violations for the year. He then noted the number of Zoning Commission cases are also up from last year while Board of Zoning Appeals cases are about the same. He also reported the new Planning and Zoning Assistant, Jessica Daves, is doing a great job.

Mr. Holbert stated the underground work for the Myers Y. Cooper project is underway, noting the contractor is keeping the streets clean and he has not had any complaints about it.

Mr. Holbert reported the public hearing information for zoning cases is now posted in the case in front of the Administration Building.

Mr. Connor discussed some concerns that were heard at the Highpoint Neighborhood Watch meeting the previous night. He asked that Mr. Holbert or Mr. Clark put together a schedule for abatement of nuisance properties to share with the residents at the next Highpoint Neighborhood Watch Meeting.

Mr. Holbert stated he has received calls asking about 6066 Bayberry Drive and explained the status of that court case.

Resolution – Declaring 4545 E. Galbraith Road to be a Nuisance

Mr. Holbert noted there are two resolutions for the same address because there are two different parcel numbers.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and other Debris and Declaring a Nuisance for the Property Located at 4545 E. Galbraith Road, Sycamore Township, Ohio 45236" (Parcel ID 600-210-98) was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll.

Vote: All Aye.

Resolution No. 2019-50 passed this 30th day of April, 2019.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and other Debris and Declaring a Nuisance for the Property Located at 4545 E. Galbraith Road, Sycamore Township, Ohio 45236" (Parcel ID 600-210-97) was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll.

Vote: All Aye.

Resolution No. 2019-51 passed this 30th day of April, 2019.

Mr. Holbert explained the issues with this property and the building, which was damaged in a fire.

Maintenance Department Update

Mr. Kellums reported the South Trash Bash was extremely busy with 19 dumpsters filled and 20,000 pounds of paper shredded during the document shredding. He stated he thinks the Township should separate those services and hold the document shredding at the Administration Complex on a different date because of how backed up traffic was on Plainfield Road.

Mr. Kellums reported on the curb and sidewalk replacement project in parts of Heitmeyer Farms subdivision. He went on to say the contract for the cape seal is being worked out so that the streets which received the unsuccessful onyx work previously could be redone.

Mr. Kellums said things are moving along quickly on the Sycamore Road project.

Mr. Kellums reported work had begun on the Bechtold Park Pavilion project. He said there will be a resolution regarding a change order for the Shelter 2 project presented for the Board's approval at the meeting Thursday night.

Mr. Kellums went on to say he is looking into replacing the Administration complex sign noting it is currently parallel to Kenwood Road and, therefore, difficult to see. He stated he would like to replace it with one running perpendicular to the road and add new landscaping.

Mr. LaBarbara commented there have been a lot of signs at the I-71 exit ramp. Mr. Holbert stated he had spoken to Mr. Clark about checking the ramps especially to remove those signs and send notices.

Parks and Recreation Update

Mr. McKeown reported on the little free library Eagle Scout project saying Township legal counsel has contacted the scout master for more details.

Mr. McKeown stated when the Trustees appointed committee members for the Festival Committee, an alternate was not appointed. He suggested the Board appoint John Estell as an alternate in the event one of the regular members cannot make a meeting.

Mr. Connor made a motion, seconded by Mr. Weidman, to appoint John Estell to the position of alternate for the Festival in Sycamore Committee. Mr. Porter called roll. Vote: All Aye.

Fire Department Update

Chief Penny reported he had looked into the cost of an electric hose tester and explained the benefits of the device.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve the purchase of an electric hose tester for \$2,613.75. Mr. Porter called roll. Vote: All Aye.

Chief Penny said he received physical results back for the new fulltime firefighter and requested that the Board approve the hire and swear him in at the Thursday evening Trustee meeting.

Resolution – Correcting an Error in the EMS & Fire Department Fee Schedule

Mr. Miller reported he had a resolution to correct a minor error in the recently approved Fire and EMS fee schedule.

The resolution “Correcting an Error in the Recently Adopted EMS & Fire Department Fee Schedule” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-52 passed this 30th day of April, 2019.

Sheriff Department Update

Lt. Smith reported we are closing in on a year since the officers began wearing the body cameras. He stated he received a complaint from an individual who was dissatisfied with her police service during a traffic stop. He noted the camera footage proved the officer did everything right, addressed the motorist as ma’am, was courteous, and direct when necessary. Lt. Smith pointed out the vehicle had multiple violations on it. He said since the cameras came into use, they have only had a couple complaints and both times the officers were proven to be professional.

Lt. Smith reported about an incident at Kids First involving heated exchanges and shoving at a girls’ basketball game that resulted in two disorderly conduct arrests of individuals from outside the area.

Resolution – Authorizing a Transfer of Funds to the CIC

The resolution “Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-53 passed this 30th day of April, 2019.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase orders for approval:

US Bank	2010 Road Improvement Bonds	\$32,450.00
US Bank	Various Purpose Refunding Bond	\$148,050.00
US Bank	2014 TriHealth Bonds	\$54,825.00
Pacewell 2 LLC	7900 E. Kemper & 7450 Keller	\$254,105.77
Sycamore Board of Education	TIF School Payment	\$89,298.06
Princeton City Schools	TIF School Payment	\$71,430.40
Great Oaks Career Campuses	TIF School Payment	\$13,997.04
Indian Hill Schools	TIF School Payment	\$2,310,064.92
Deer Park Community Schools	TIF School Payment	\$286,074.06
Castrucci Ford	Administration Vehicle	\$26,948.50
Gudenkauf	Fiber – Phase 2	\$34,104.00
Fire Hose Direct	Fire Hose Tester	\$2,613.75

A motion was made by Mr. LaBarbara, seconded by Mr. Connor, to approve these requests.
Vote: All Aye

Schedule

Mr. Connor stated both he and Mr. Weidman have a conflict on Tuesday, May 14th and asked if the next Workshop could be moved to May 21st. Mr. Connor made a motion, seconded by Mr. LaBarbara, to move the next Workshop Meeting from May 14th at 9:00 a.m. to May 21st at 9:00 a.m.

A motion to enter into **Executive Session to discuss Pending Litigation and Property Acquisition** was made by Trustee LaBarbara and seconded by Trustee Weidman.

Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

End regular session: 9:32 a.m.

Begin Executive Session: 9:38 a.m.

End Executive Session: 10:20 a.m.

Back in regular session: 10:23 a.m.

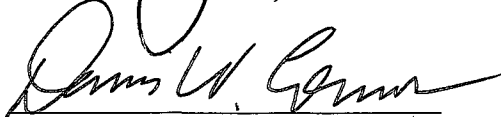
Mr. Connor made a motion, seconded by Mr. LaBarbara, to authorize an additional \$25,000.00 to pay the law firm of Dinsmore & Shohl for legal services. Mr. Porter called roll. Vote: All Aye.

A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Vote: All Aye.

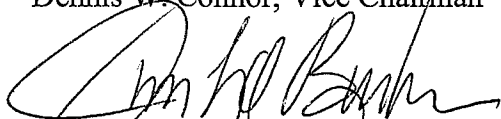
End regular session: 10:23 a.m.



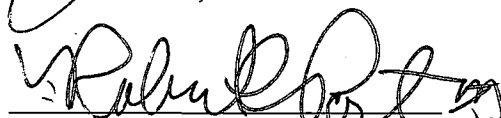
Thomas J. Weidman, Chairman



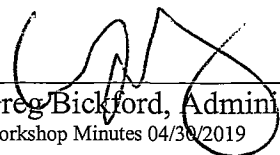
Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator
Workshop Minutes 04/30/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 2, 2019

The regular meeting was called to order at 7:00 pm.

The invocation from Bethel Baptist Temple was then read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Attorney Deepak Desai, Administrator Bickford, Superintendent / Assistant Administrator Kellums, Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Law Director Miller and Recreation Director McKeown were excused.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to hire Joseph Homan as a full time firefighter. Mr. Porter called roll. Vote: All Aye.

The resolution "Setting the Rate of Pay for a Newly Hired Township Employee" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-54 passed this 2nd day of May, 2019.

Mr. Weidman then swore in Joseph Homan as a full time Sycamore Township Firefighter.

The approval of the minutes of the Board of Trustees meeting held May 2, 2019 were presented for approval. Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve them. Mr. Porter called roll. Vote: All Aye.

Ms. Karen Cheyne, of 8530 New England Court, Sycamore Township, OH 45236 addressed the Board against Board of Zoning Appeals Case SYCB190003, the proposed maintenance facility and salt dome. Ms. Cheyne commented residents should have been asked for input sooner.

Ms. Helen McAninch, of 4560 Sycamore Road, Sycamore Township, OH 45236 addressed the Board in favor of Board of Zoning Appeals Case SYCB190003 noting the Township deserved to have proper storage for equipment.

Mr. Joe Stephen, of 8541 New England Court, Sycamore Township, OH 45236 addressed the Board against Board of Zoning Appeals Case SYCB190003. Mr. Stephen also stated the Township should have notified residents earlier in the process so that they could have provided input.

Mr. Tom James, of 5784 Whitechapel Drive, Sycamore Township, OH 45236 addressed the Board. Mr. James stated the Township should notify residents further than 200 feet from proposed projects and stated signs should be on properties that are the subject of public hearings. Mr. James thanked Mr. Weidman for his work to scale back water rates. He went on to ask if the Trustees had any comment

about proposed changes in state law for tax increment financing that would allow Townships to approve TIF money by majority vote of the Trustees instead of unanimously.

Mr. Weidman stated the change would be for only 26 Townships out of 1308 Townships in Ohio; noting those 26 Townships are urban, home rule Townships with over 15,000 residents.

Mr. Standish Fortin, of 12137 McCauly Road, Sycamore Township, OH 45241 addressed the Board. Mr. Fortin requested funds be used for videotaping public meetings. Mr. Fortin went on to discuss Festival Sponsorships. He then brought up the contract with Jacobs for the Zoning Resolution and citizen input into the Planning and Zoning Process.

There was discussion about the Land Use Steering Committee and the Zoning Resolution updates.

Mr. Fortin went on to state he would like the Township to permit residents to keep chickens in residential neighborhoods.

Ms. Tracy Hughes, of 4705 Duneden Avenue, Sycamore Township, OH 45236, addressed the Board. Ms. Hughes stated she applied to be on the Land Use Steering Committee and asked about the process.

Mr. Bob Clark, of 4860 Marieview Court, Sycamore Township, OH 45236, addressed the Board saying he lives across the street from the Kenwood Baptist Church. He complained about the church bells ringing every hour and playing hymns.

Mr. Mark Phillips, of 5169 Autumnwood Drive, Sycamore Township, OH 45242, addressed the Board requesting more communication from the Township to the residents.

Ms. Sidney Singer, no address given, addressed the Board stating she loves where she lives and wants to keep it green.

Ms. Christina, no last name given, of 6033 St. Regis Drive, addressed the Board saying she had a "secret master plan" and provided a copy to the Board.

Mr. Bickford stated the plan was a concept plan to ease congestion on Montgomery Road that was completed over 10 years ago. He also noted that the plan had been altered by someone to say "Master Plan." The concept plan was never implemented.

Lt. Smith stated he had nothing to report.

Chief Penny reported the monthly statistics for the Fire Department had been distributed and were available on the website for the public to view. He said the new medic unit was working out well noting new radios for it had arrived and were in the process of being installed.

Mr. Kellums reported he had found another stone mason to finish the work on shelter #2 in Bechtold Park and there would be a purchase order presented for it later in Mr. Bickford's report.

Mr. Kellums also stated the Sycamore Road project was progressing and the Bechtold Pavilion is now down except for the stone structure.

Mr. Bickford reported gas aggregation program opt-out notices had been sent to residents. He stated the three year locked in rate is .369 Ccf. He noted the program beat Duke Energy's rate 22 of the last

24 months, however, residents are free to opt-out of the program if they choose. Mr. Bickford reminded everyone that Sycamore Township does not solicit for the aggregation programs.

The following purchase orders were presented for approval:

DJ Stone Company	Stone Masonry Bechtold Shelter #2	\$6,720.00
US Bank	2018 Road Improvement Bonds	\$272,437.50

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye.

The resolution "Authorizing an Amendment to a Contract with Ridge Structures LLC for Construction Services" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-55 passed this 2nd day of May, 2019.

The resolution "Authorizing the Purchase and Closing of the Real Property Located at 8622 Plainfield Road in Sycamore Township" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading.

Mr. Connor commented this is a property adjacent to Bechtold Park and will allow for the expansion of green space in Bechtold Park.

Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-56 passed this 2nd day of May, 2019.

Mr. Connor stated the Township is working with PreventionFIRST! to sponsor a community forum in regard to the opioid crisis. He noted the date for the forum had been set for August 28th at Deer Park High School. He said there will be representatives present speaking about prevention, treatment, harm reduction and supply reduction.

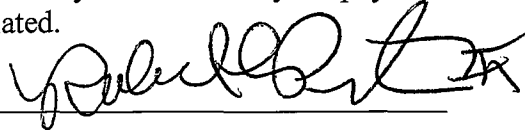
Mr. LaBarbara thanked the Sycamore Township Civic Association for participating in a Great American Cleanup initiative.

Mr. Weidman stated Cincinnati Water Works had attempted to increase water rates for Townships by 18% without increasing rates for cities or villages. He stated the Hamilton County Township Association was successful in getting a temporary restraining order against Cincinnati Water Works and is in the process of trying to get a permanent injunction against them to keep them from raising the rates for the Townships in Hamilton County. Mr. Weidman noted he is the President of the Hamilton County Township Association and said he has been working with Mayor Cranley to get the Township a fairer rate on water. Mr. Weidman went on to explain what part of the water rate pays for and said it appears that they will be able to negotiate a net decrease instead of an 18% increase in the water rate.

Mr. Weidman noted a date change for the next Trustee Workshop Meeting to May 21st and commented the annual Memorial Day parade with Deer Park and Silverton will again take place on Memorial Day beginning at Bechtold Park.

The Receipts and Disbursements of May 2, 2019 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 

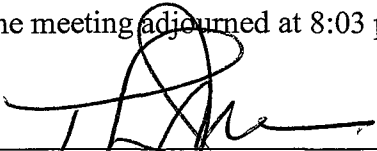
Robert C. Porter III, Fiscal Officer


A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to accept them. Vote: All Aye.

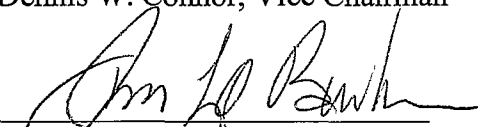
Mr. Porter noted the real estate tax from the County came in this month for the first time since January. He explained when that comes in, the Township has to give approximately half of it back to the schools as TIF payments.

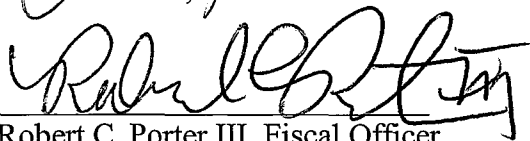
A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 8:03 p.m.


Thomas J. Weidman, Chairman


Dennis W. Connor, Vice Chairman


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
05/02/2019

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
May 21, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Chairman Weidman was excused.

The meeting was called to order by Vice Chairman Connor.

Approval of April 30, 2019 Workshop Minutes

Mr. LaBarbara made a motion, seconded by Mr. Connor to approve the April 30, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Planning & Zoning Update

Mr. Holbert reported the Planning and Zoning article in the summer newsletter will let residents know the Township is still looking for people to serve on the Land Use Steering Committee and as an alternate on the Zoning Commission.

Mr. LaBarbara requested copies of the applications received thus far.

Upcoming Public Hearings

Mr. Holbert reported on Zoning Cases 2019-05P2 for 8608 Blue Ash Road and 2019-07MA for Best Buy at 7800 Montgomery Road which were recommended for approval by the Zoning Commission and will be heard by the Board of Trustees on June 6th. Mr. Holbert noted for Cases 2019-08Z and 2019-09MA, the Northcreek expansion proposed for Kugler Mill Road, hearings dates and revised plans are still being worked out.

There were questions about the hearing dates for the Northcreek project from two members of the public who were present.

Resolutions - Nuisance Vehicles and Property

The resolution "Providing For and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8400 Gwilada Drive, Sycamore Township, OH 45236" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Resolution No. 2019-57 passed this 21st day of May, 2019.

The resolution "Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Resolution No. 2019-58 passed this 21st day of May, 2019.

The resolution "Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent
Resolution No. 2019-59 passed this 21st day of May, 2019.

Maintenance Department Update

Mr. Kellums reported on the Sycamore Road project saying once Duke is finished with the gas main, Barrett Paving will begin work on the roundabout.

Mr. Kellums also reported the demolition portion of the Bechtold Pavilion project had been completed and work on shelter two should be finished this week to be open for the holiday weekend.

Mr. Kellums reported crews have been working in Highpoint and have done about 12 pipe jobs and a lot of ditch cleaning to try to help with the water problems there.

Mr. Kellums also reported he had a meeting with neighbors on Kenwood Road and New England Court about the proposed maintenance storage building. He said most of the neighbors were happy with the salt dome changes. Mr. Kellums said the engineer is currently working on some additional changes and he will be meeting with the neighbors again.

Resolution – No Parking Williams St. and Widhoff Ln.

Mr. Kellums stated the following resolution was prepared in response to previous discussions about the narrow streets making it difficult for emergency vehicles and snow plows to get through on Widhoff Lane and Williams Street.

The resolution "Designating No Parking on a Portion of Widhoff Lane and Williams Street in Sycamore Township" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Resolution No. 2019-60 passed this 21st day of May, 2019.

Resolution – Authorizing a Contract for the 2019 Curb Replacement Program

Mr. Kellums reported on the bid opening results for the 2019 Curb Replacement Program noting R.A. Miller Construction had the lowest bid.

The resolution "Approving a Contract for 2019 Curb and Sidewalk Replacement Program" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent
Resolution No. 2019-61 passed this 21st day of May, 2019.

Resolution – Authorizing a Contract for the 2019 Cape Seal Project

Mr. Kellums discussed the 2019 Cape Seal Road Repair project noting the Township received a credit for this from the company that did the unsuccessful Onyx work.

The resolution "Approving a Contract for 2019 Cape Seal Road Repair Project" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent
Resolution No. 2019-62 passed this 21st day of May, 2019.

Parks and Recreation Update

Mr. McKeown reported all permits for the Festival tent and stage are in the process of being obtained.

Mr. McKeown also reported he will be ordering from TNT trophies for the car show and JD Hughes will DJ the event.

Fire Department Update

Chief Penny reported on officer promotions to take place in June. He went on to say the new ambulance has had the radios installed and the Department is in the process of training to familiarize staff with the vehicle.

Resolution – Correcting a Pay Rate for a Township Employee

The resolution "Setting the Correct Rate of Pay for a Township Employee" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent
Resolution No. 2019-63 passed this 21st day of May, 2019.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to hire Sean Vester as a part-time Fire Department employee. Mr. Porter called roll. Vote: All Aye.

Resolution – Setting the Rate of Pay for a Part-Time Township Employee

The resolution "Setting the Rate of Pay for a Newly Hired Part-Time Township Employee" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent
Resolution No. 2019-64 passed this 21st day of May, 2019.

Sheriff Department Update

Lt. Smith reported there were two heroin overdoses last week on Montgomery Road.

Lt. Smith also reported Corporal Kidd is coordinating efforts for the Memorial Day parade.

Mr. Connor asked if the incident on Montgomery Road was related to the alert put out by Hamilton County about the spike in overdoses.

Lt Smith answered he did not believe it was related.

A resident present asked a question about how to implement a program she learned about to help drug addicts get treatment.

Mr. Connor said he will follow up on it.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase orders for approval:

US Bank	Kenwood Towne Place TIF Balance	\$631,741.54
Ohio Treasurer	Sturbridge Loan Payment	\$37,499.18

Dennis A. Ziccardi & Associates	Montgomery Rd. Sidewalks Phase IV Appraisals	\$10,600.00
Blanket Vendor	Duke Parks Grant	\$10,000.00
Huntington National Bank	Kemper Goldcoast TIF Payment	\$28,800.00
Engels Auto Service Inc.	Repair of Ford Explorer 2016	\$2,612.09

A motion was made by Mr. LaBarbara, seconded by Mr. Connor, to approve this request.
Vote: All Aye

Schedule

Mr. Connor referred those present to the schedule of upcoming events written on the agenda. He noted Township offices will be closed on Monday for Memorial Day and the Trustees will be participating in the Memorial Day parade that begins in Silverton at about 9:45 a.m.

A member of the public commented on items she'd like addressed in the Land Use Plan. Mr. Connor requested she put that in writing.

Mr. Bickford also pointed out the first Thursday of the month for the regularly scheduled Trustees meeting falls on the 4th of July holiday.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to change the July 4, 2019 Trustees meeting to July 11, 2019. Mr. Porter called roll. Vote: All Aye.

A motion to adjourn was made by Trustee LaBarbara and seconded by Trustee Connor. Vote: All Aye.

End regular session: 9:28 a.m.

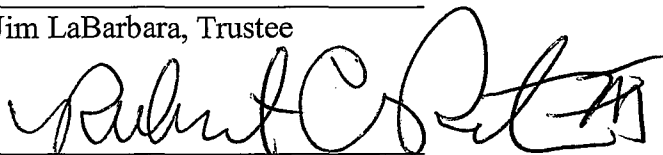
Absent

Thomas J. Weidman, Chairman

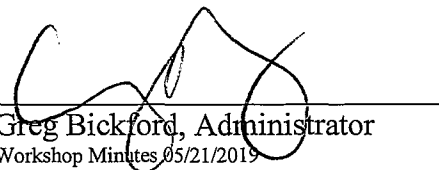


Dennis W. Connor, Vice Chairman

Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator
Workshop Minutes 05/21/2019

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
June 4, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Zoning Administrator Holbert and Parks/Recreation Director McKeown were excused.

The meeting was called to order by Chairman Weidman.

Approval of May 21, 2019 Workshop Minutes

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve the May 21, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Abstain

Planning & Zoning Update

Mr. Bickford reported on behalf of Mr. Holbert that the condemned structure located at 6330 Kugler Mill Road will be demolished after an asbestos inspection has been completed.

Upcoming Public Hearings

Mr. Bickford reported the zoning case for the proposed Northcreek expansion had been withdrawn, therefore, there will be two cases heard by the Trustees on Thursday. He stated in Case 2019-05P2 for 8608 Blue Ash Road, the applicant proposes updates to a property which is non-conforming to current zoning. He pointed out the Hamilton County Engineer stated the existing pylon sign must be removed from the right of way and said the access drive crosses over the property line. He went on to explain the proposed updates to the property which would include parking in the rear.

Mr. Bickford reported Case 2019-07MA is for the proposed Best Buy at 7800 Montgomery Road in the former Toys R Us space. He stated the applicant proposes a façade renovation and 300 square feet of building signage split between two signs. Mr. Bickford noted the Zoning Commission had recommended approval for both of the cases.

Nuisance Property Resolutions - 12061 Conrey Rd. and 8119 Fields Ertel Rd.

The resolution "Providing For and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12061 Conrey Road, Sycamore Township, OH 45249" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-65 passed this 4th day of June, 2019.

The resolution "Providing For and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8119 Fields Ertel Road, Sycamore Township, OH 45249" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-66 passed this 4th day of June, 2019.

Mr. Connor asked that Mr. Bickford look into property maintenance issues on a property on Kugler Mill Road that appears to be unoccupied.

Maintenance Department Update

Mr. Kellums reported the monthly brush chipping which took place on June 1st was very busy.

Mr. Kellums also reported construction of the new Shelter 2 at Bechtold Park has been completed.

Mr. Kellums informed the Board that Hamilton County wants to use concrete pipe in the underground detention on Sycamore Road instead of the approved steel at a cost of \$80,000. The County requests that the Township pay for half. Mr. Kellums stated there is grant money involved in the project. He said if the grant money will cover 79% of that additional cost, it's a possibility the Township would chip in. However, he said is not inclined to pay half the actual cost since the County knew of and approved the material to used, never mentioning or requiring concrete pipe.

Mr. Kellums reported he sent one of the Township's foremen and a truck up to the Dayton area to help out with tornado damage. Mr. Bickford pointed out the Township could get reimbursed for the employee's time if cleared through FEMA.

Mr. Kellums stated he has met with the architect and engineer regarding the proposed new maintenance facility and has an email out trying to arrange another meeting with the neighbors to go over some changes that have been made to the plans.

Fire Department Update

Chief Penny reported the swearing in of newly promoted officers will take place at the meeting on Thursday night.

Chief Penny also reported the Fire Department has been preparing for the upcoming ISO inspection which will take place on June 20th.

He stated he would have the monthly report to the Trustees before the meeting on Thursday and noted it will also be posted on the Fire department website.

Mr. Bickford reported there will be security updates made to the Station 92 doors to help control who is going in and out of the building.

Mr. Weidman thanked Chief Penny for giving a tour of the firehouse to family of an exchange student at Cincinnati Hills Christian Academy.

Mr. Connor thanked Assistant Chief Jerry Cooper for his help in planning the Memorial Day parade.

Sheriff Department Update

Lt. Smith reported on an incident that took place Monday on I-71 that was called in as a rolling domestic issue. He also stated the monthly statistics would be available soon.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Brandstetter Carroll Inc.	Maintenance Facility Plan Revisions	\$9,000.00
Brandstetter Carroll Inc.	Consolidation of Township Property	\$3,665.00

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve this request.
Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Connor and seconded by Trustee LaBarbara.

Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 9:23 a.m.

Begin Executive Session: 9:28 a.m.

End Executive Session: 9:42 a.m.

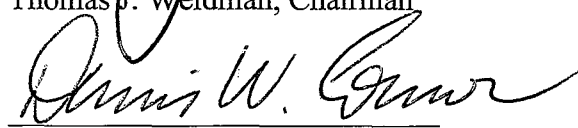
Back in regular session: 9:45 a.m.

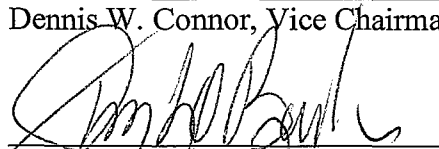
A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara.

Vote: All Aye.

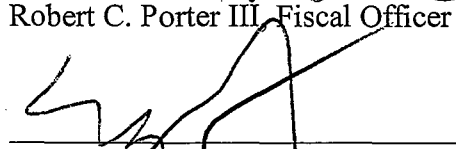
End regular session: 9:45 a.m.


Thomas J. Weidman, Chairman


Dennis W. Connor, Vice Chairman


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator

Workshop Minutes 06/04/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 6, 2019

The Public Hearing for Zoning Case 2019-05P2 was called to order at 6:00 p.m. by Mr. Weidman.

Mr. Holbert presented the case in a PowerPoint presentation. He stated the request is a PUDII approval for 8608 Blue Ash Road. He stated the applicant proposes retail use for the first floor and residential use for the second floor. Mr. Holbert said the existing non-conforming building would remain in the same location with the applicant proposing to add parking stalls and landscaping. He pointed out the owner would need an easement agreement with the adjacent property owner in order to access the proposed rear parking lot. Mr. Holbert then reviewed the landscape plan and comments the Hamilton County Engineer had regarding the project. He went on to review existing and proposed conditions on the property.

He stated Zoning Commission recommended approval of the project with conditions. He reviewed Zoning Commission's recommended conditions and went on to list 15 conditions that staff recommends should the Board decide to approve the PUDII:

1. The plan must comply with the three written comments from Hamilton County Engineer's Office dated 05/08/19.
2. An easement with the adjacent property owner must be obtained to use the existing eastern buffer or a buffer provided by the owner that conforms to the current Zoning Resolution.
3. An easement with the adjacent property owner to the south must be obtained in order to provide access to the rear parking lot.
4. A directional sign to be installed stating, "Parking in the rear".
5. A variance is granted for the proposed ISR and existing building setbacks.
6. Building exterior to be painted.
7. No cell towers or sub-station permitted.
8. Tenant use be limited to proposed parking. If proposed tenant requires additional parking, owner to submit application to the Board of Trustees for consideration of new tenant.
9. Landscaping requirements of 12-6.2, 12-6.3 and 12-6.3(a) to be met.
10. Boundary Buffer relief to be granted along North and South property lines.
11. Residential dumpsters use only. If new commercial tenant requires a dumpster size of 3 yards or more, a dumpster enclosure compliant with the Zoning Resolution to be installed.
12. All existing and proposed lighting to comply with the current Zoning Resolution.
13. A legal survey of property to be provided with zoning certificate application.
14. Front parking lot to be repaired and sealed or replaced.
15. Existing/illegal wood fence in front yard to be removed.

The Board members asked questions of Mr. Holbert.

Mr. Weidman asked the applicant to speak.

Ms. Tiffany Davis, the property owner, 4680 Cooper Road, Blue Ash, OH 45242 and Mr. Paul Shirley, the architect and applicant, Pelican Studio, 10449 Gateway Drive, Cincinnati, OH 45242, addressed the Board.

Mr. Shirley stated in regards to staff recommended condition number six, that the exterior of the building be painted, the owner would prefer to dress up the building with awnings. He noted the brick is in fairly clean condition and with new windows installed it will look better. Mr. Shirley went on to address the reasons for the proposed parking lot layout. He noted the fence is owned by the adjacent neighbor. Mr. Shirley stated they do not know the exact number of parking spaces that will be required, because it would depend on what kind of retail tenant occupies the first floor.

Mr. Weidman asked if the applicant or owner had spoken to the adjacent neighbor about an access easement to the rear parking area.

Ms. Davis said she has not yet spoken to the adjacent owner regarding an easement.

There was discussion regarding what kind of retail use may occupy the space and if it could be a bar.

Mr. LaBarbara asked questions about the residential unit and the property owner answered.

Mr. Weidman asked if there was anyone present from the public who wished to comment on the case.

Mr. J. Janus, Jr., 4462 Daffodil Avenue, Sycamore Township, OH 45242, addressed the Board stating he is opposed to the use of the building as a bar. He then asked if that is permitted in the "E" Retail District and if alcohol could be consumed outside.

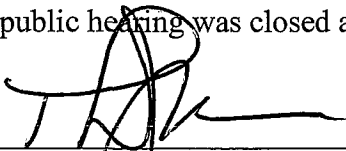
Mr. Weidman said a liquor license would be necessary.

Mr. Holbert explained how that is regulated.

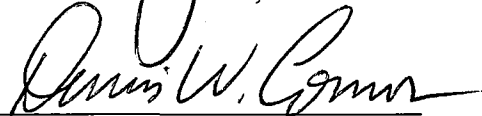
Mr. Janus asked if condition number six, that the building be painted, is a zoning requirement when a building changes ownership. He also asked about the location of handicapped parking.

Mr. Holbert answered condition number six is a staff recommendation not a requirement and pointed out the location of the handicapped parking and ramp.

The public hearing was closed at 6:30 p.m.



Thomas J. Weidman, Chairman



Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 6, 2019

The Public Hearing for Zoning Case 2019-07MA was called to order at 6:30 p.m. by Mr. Weidman.

Mr. Holbert presented the case in a PowerPoint presentation. He stated the request is for a major adjustment to a PUD at 7800 Montgomery Road to allow for a façade renovation and building signage on the former Toys R Us space for a potential new tenant. Mr. Holbert reviewed the existing conditions on the site. He also showed the existing and proposed elevations. Mr. Holbert noted some of the conditions for the previous zone change for the property noting the applicant is asking for relief from condition number eight which states the tenant space is permitted signage in accordance with Chapter 13 of the Zoning Resolution. He noted the Zoning Commission recommended approval of the request as submitted.

Mr. Connor asked for confirmation that the applicant's request is for 300 square feet of building signage. Mr. Holbert answered that is correct.

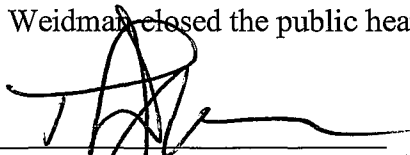
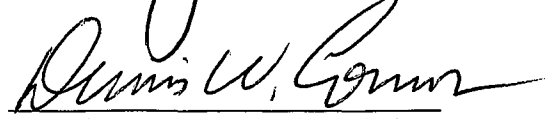

Mr. Weidman asked if the applicant would like to speak.

The applicant, Monica Lowry of Nelson Architecture, 311 Elm Street, Suite 600, Cincinnati, OH 45202, Mr. John Blackiston, representing Site Centers, the property owner, of 3300 Enterprise Parkway, Beachwood, OH 44122, addressed the Board. Ms. Lowry added that the tenant space in question is far back from the site and has no visibility from Montgomery or Kenwood Roads.

Mr. Weidman asked what the square footage of the space is. Ms. Lowry answered 46,000 square feet.

Mr. Weidman asked if there was anyone present from the public who wished to comment on the case. No response.

Mr. Weidman closed the public hearing at 6:40 p.m.


Thomas J. Weidman, Chairman
Dennis W. Connor, Vice Chairman
Jim LaBarbara, Trustee
Robert C. Porter III, Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 6, 2019

The regular meeting was called to order at 7:00 pm.

The invocation from Rossmoyne Free Pentecostal Church of God was then read by Mr. Connor.

Pledge to the Flag.

Mr. LaBarbara noted today is the 75th anniversary of the D-Day invasion and gave remarks about that day's impact on those present and our country. He spoke about the young men who gave their lives and called on those present to observe a moment of silence to remember them.

Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent / Assistant Administrator Kellums, Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Recreation Director McKeown was excused.

The resolution "Amending the Rates of Pay for Newly Promoted Township Employees" was read by Mr. Weidman. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-67 passed this 6th day of June, 2019.

Mr. Weidman swore in Ben Haag as Captain, Kelby Thoreson as Lieutenant and Chris Ramsey as Lieutenant for the Sycamore Township Fire Department.

The approval of the minutes of the Board of Trustees meeting held May 2, 2019 were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve them. Mr. Porter called roll. Vote: All Aye.

Mr. Tom James, of 5784 Whitechapel Drive, Sycamore Township, OH 45236 addressed the Board. Mr. James about the microphone not working at the May 13th Zoning Commission meeting. He also requested signs be placed on properties that are to be the subject of a public hearing.

Mr. Bickford stated the Township has ordered metal signs with changeable copy for this purpose.

Mr. James discussed the Northcreek case heard at the May 13th Zoning Commission meeting noting there was no mention by Township staff of a condition in Resolution 2014-53 which required a permanent easement be established.

Mr. James discussed a proposed change to ORC Section 505.262 in House Bill 166 which would allow urban Townships to approve the issuance of securities with a simple majority vote as opposed to unanimously. He said in his view a solid community consensus should be required before the Township commits to this and he is against this change. Mr. James asked Mr. Connor and Mr. Weidman their opinions on the matter.

Mr. Connor answered he tends to support what legislators have brought before the state. Mr. Weidman stated that Mr. James was misinformed and HB166 does not mention TIF financing, but that he does support the bill. He noted counties, cities and villages have the ability to do this by majority and there is no reason townships should not also.

Mr. LaBarbara stated he had conversations with State Representatives who said the bill has to do with TIF financing.

There was continued discussion about HB166.

Mr. LaBarbara stated he is against the change to ORC Section 505.262 in House Bill 166.

Mr. James went on to discuss the Festival in Sycamore including Festival sponsorships, spending and the Festival committee. He went on to complain about the budget and the Township losing money on the Festival. He also noted that there may not have been proper notification for the festival committee meeting.

Mr. Weidman stated Festival expenditures are not a loss, it is a budgeted expense.

Mr. LaBarbara stated Law Director Miller should look into the legality of the Festival Committee.

Mr. Bickford stated he will look into it. Mr. Connor stated he has seen the Festival Committee rules.

Mr. James asked what the budget is for the Festival in Sycamore and if the expenditure will be over \$100,000.

Mr. Connor stated entertainment spending has come down about \$40,000.

Mr. Standish Fortin, of 12137 McCauly Road, Sycamore Township, OH 45241 addressed the Board.

Mr. Fortin complained about the portable speed sign in the rear parking lot of the Township Administration Building and asked when it would be disposed of.

Chief Penny stated the Fire Department could use the trailer to transport pumps when they have to pump water out of basements.

Mr. Fortin requested additional speed signs. Mr. Kellums stated one additional has been ordered.

Mr. Fortin discussed the Parks Supervisor position and requested that employee attend the Parks and Recreation meetings.

Mr. Fortin then inquired about how much money the Township has in investments, savings and checking and asked Mr. Porter to help him better understand the finances.

Mr. Fortin then asked questions about bonds, the Parks and Recreation budget and the contract with Jacobs for the Zoning resolution and Land Use Plan updates.

Mr. LaBarbara asked about the Land Use Plan committee.

Mr. Bickford stated there are only three applicants so far, hopefully, the newsletter will generate more interest.

Mr. J. Janus, Jr., of 4462 Daffodil Avenue, Sycamore Township, OH 45242 addressed the Board.

Mr. Janus asked what month and year Best Buy would open if approved. The applicant gave an estimate for opening.

Mr. Janus went on to ask about timelines for Sycamore Road and Kugler Mill Road projects. Mr. Kellums stated 2020 for Sycamore Road and 2021 or 2022 for Kugler Mill Road

Mr. Janus then asked about the sign prohibiting weapons that used to be posted at the Administration Building.

Mr. Janus then asked about the ad hoc Land Use Committee saying there were discrepancies in public records request for the same records. He went on to ask about why it was taking so long to choose committee members and asked Mr. LaBarbara if he would make a motion to appoint any of those who have already applied.

Mr. LaBarbara stated the current applicants are well qualified but it is important to get a few more applications.

Mr. Holbert addressed the reasons for there being requirements for the Land Use Committee and requests he had made to applicants for additional information.

Mr. LaBarbara asked about the resumes received from certain people for the Land Use Committee and Zoning Commission and went on to stress the importance of getting back to all of the applicants in a timely manner.

Mr. Holbert answered he had received other documents from those individuals but not resumes. He stated he did receive a resume from one of them just the other day. He stated he has emailed applicants back requesting more information.

Mr. LaBarbara then asked what the timeline is for an inspector to inspect a fence after a zoning certificate is issued to make sure the fence is ok. He asked what a reasonable timeframe for a final inspection is.

Mr. Holbert answered it depends on the workload.

Mr. LaBarbara asked if nine and a half years a reasonable timeframe.

Mr. Holbert answered nine and a half years seemed a little long.

Mr. LaBarbara went on to say that Mr. Holbert did that to a resident recently that he came knocking on their door to do a final inspection for a fence. Mr. LaBarbara said it was a resident who had attended one of the public hearings regarding a proposed development. He stated he just wants Mr. Bickford to be aware of that and to look into it.

Mr. Janus also complained about the microphone and not being able to hear at meetings. He also expressed disappointment that the Township didn't prepare a declaration or resolution honoring the 75th anniversary of D-Day.

Mr. Doug McGrew, of 4212 Myrtle Avenue, Sycamore Township, OH 45236 addressed the Board stating the Trustee bashing at the public hearings for political purposes must stop. Mr. McGrew also spoke in support of the Festival in Sycamore saying it is an investment in the community and brings income to the Township in the form of out of town patrons who spend money staying at hotels, eating at restaurants etc.

Lt. Smith reported on increase in pedestrians now that children are out of school, complaints have been received about issues with teenage drivers, speeding and failing to stop at stop signs. He encouraged parents to discuss these issues with their teenage drivers.

Chief Penny reported the new ambulance went in service midday Tuesday and has been on 32 runs so far. He also reported three of the Township's firefighters responded with the task force to provide aid after the Dayton tornadoes.

Chief Penny stated he was invited to a memorial service at the FBI building in which the four FBI agents who were killed in a plane crash in Montgomery were remembered.

Chief Penny stated the monthly report was emailed to the Trustees before the meeting and will be on the Fire Department website tomorrow.

Mr. Weidman added he had received a call from a staff member at Cincinnati Hills Christian Academy regarding a graduating exchange student from Guatemala whose aunt, a firefighter from Guatemala, was visiting for graduation. He thanked Chief Penny for setting up a tour of the Township Firehouse with Ivan Kuehn which really impressed her.

Mr. Kellums reported he attended a preconstruction meeting for the Kennedy Lane Sidewalk Project in cooperation with the City of Montgomery. He said construction will commence June 10th and be completed by July 31st.

Mr. Kellums also reported he met with residents of New England Court to review changes to the plans for the proposed maintenance facility. He stated the residents were very receptive to the plans and will report back to Mr. Kellums after they share the information with other residents.

Mr. Kellums stated maintenance crews are working on the old ambulance to convert it into sidewalk and concrete truck.

Mr. Kellums informed the Board the Maintenance Department sent a crew member and truck up to Dayton to assist with cleanup efforts there after the recent tornadoes.

Mr. Kellums reported a Township trailer was hit by a school bus in Highpoint and totaled. They do have insurance which will cover the cost for a new trailer.

Mr. Kellums presented a proposal from D.J. Stone Company for replacement of the 267 lineal feet of stone wall at Kenwood and Galbraith Roads at a cost of \$47,000. He stated this may be paid with TIF dollars.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution for the replacement of the wall by D.J. Stone Company for \$47,000. Mr. Porter called roll. Vote: All Aye.

Mr. Miller reported the reply briefs on the Duke Energy pipeline case are due on Monday, June 10th so those will be filed and the Trustees will be copied.

Mr. Miller also reported there are a number of motions pending for the Moeller High School parking lot appeal in Common Pleas Court that legal counsel has been responding to which will be argued on Tuesday morning June 11th. Mr. Miller said he does not know when they will get an answer on that. He said, in the meantime, Moeller has filed a second application to the Board of Zoning Appeals for conditional use approval for the parking lot expansion under different parameters. Mr. Miller has asked the court to make a determination if Moeller can go ahead with another conditional use application given the fact that the first application is under appeal. He said that is set for the June 17th Board of Zoning Appeals agenda for now.

Mr. Miller stated a motion for contempt had been filed in regards to the property maintenance issue at 6066 Bayberry Drive.

Mr. Bickford reported the Township will never solicit door to door for aggregation programs. He also reported the fiber project is moving forward and hopefully this fall public Wi-Fi will be available in the parks.

The following purchase orders were presented for approval:

Robert A. Goering, Treasurer	Property Taxes	\$11,861.94
Blanket	Fire Travel and Training	\$7,000.00

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving Zoning Case 2019-05P2 with the 15 conditions listed in Mr. Holbert's presentation with the exception of condition number six which is building exterior to be painted.

Mr. Porter called roll. All voted: Aye.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving Zoning Case 2019-07MA as submitted.

Mr. Porter called roll. All voted: Aye.

Mr. LaBarbara said he is not against the Festival in Sycamore, he wanted the budget cut for the entertainment acts.

Mr. LaBarbara said he spoke on the phone with Jay Phillips of Deer Park High School who said they were able to secure funds for air conditioning.

Mr. Weidman stated he had asked Mr. Bickford to prepare a presentation with information about Township TIF projects which will demonstrate the significance of TIFs to the Township.

Mr. Bickford presented information on Tax Increment Financing noting that the total revenue since 1994 is \$200.5 million of which \$81 million has gone to schools. He concluded that TIF money generated averages to about \$8 million per year or the equivalent of a 13.3 mill levy which would cost the owner of a \$200,000 house roughly \$933 per year.

The Receipts and Disbursements of June 6, 2019 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

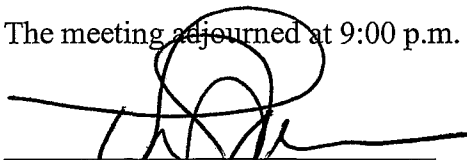
Signed: 

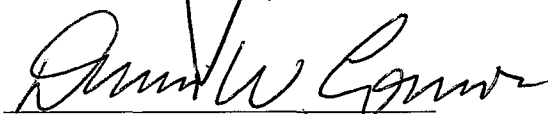
Robert C. Porter III, Fiscal Officer

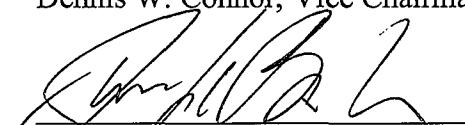
A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to accept them.
Vote: All Aye.

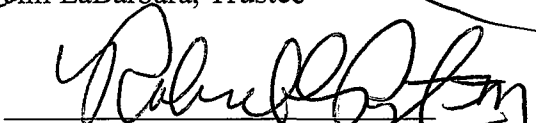
A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 9:00 p.m.



Thomas J. Weidman, Chairman

Dennis W. Connor, Vice Chairman

Jim LaBarbara, Trustee

Robert C. Porter III, Fiscal Officer
06/06/2019

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
June 18, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Zoning Administrator Holbert, Parks/Recreation Director McKeown, Assistant Fire Chief Cooper and Lt. Smith from the Hamilton County Sheriff's Office. Superintendent/Assistant Administrator Kellums and Fire Chief Rob Penny were excused.

The meeting was called to order by Chairman Weidman.

Approval of June 4, 2019 Workshop Minutes

Mr. Connor made a motion, seconded by Mr. Weidman, to approve the March 19, 2019 Workshop minutes.

Mr. LaBarbara stated he would like his remarks about the 75th anniversary of D-Day to be added to the June 6th Trustees meeting minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Planning & Zoning Update

Mr. Holbert reported that Planning and Zoning has been extremely busy with the number of zoning certificate applications up to 193 for the year and violations and complaints are also up. He stated the Zoning Department accepts payments through E-Gov and the Trustees did a great job allowing us to use that making the application process easier.

Mr. Holbert stated the Firestone at 7800 Montgomery Road is hosting a fundraiser for Madeira Athletic Boosters and has asked that the zoning certificate application fees be waived for the temporary tents. There was discussion about setting a precedent for other non-profits.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to deny the request to waive the zoning application fee for the fundraiser at Firestone.

Mr. Porter called roll. All Voted: Yes.

Mr. Holbert reported there are now a total of nine applicants for the Land Use Steering Committee and he has begun to receive requested information back from incomplete applications in response to emails he sent. He stated he also has two applicants for the Zoning Commission vacancy. Mr. Holbert will set up interviews within the next two weeks and give a list to the Board.

Mr. Weidman commented he is glad that the extra effort in advertising brought in more candidates and that he hopes we can speed this process through.

A resident inquired about his application and Mr. Holbert reported on the items he had received from that applicant.

Upcoming Public Hearings

Mr. Holbert reported Case 2019-06P2 for Graeter's will be heard by the Board of Trustees on July 11th. Mr. Holbert stated he plans to begin sharing the staff reports and architectural plans for zoning cases with the Board at the Workshop meetings and showing the PowerPoint presentations and presenting the cases at the public hearings.

Nuisance Property Resolutions - 8566 Plainfield Rd. & 12198 Fieldsted Dr.

The resolution "Providing For and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8566 Plainfield Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-68 passed this 18th day of June, 2019.

The resolution "Providing For and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12198 Fieldsted Dr., Sycamore Township, OH 45249" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-69 passed this 18th day of June, 2019.

Resolutions Zoning Cases 2019-05P2 and 2019-07MA

The resolution "Approving a Site Plan for the Development at 8608 Blue Ash Road in Sycamore Township" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-70 passed this 18th day of June, 2019.

The resolution "Approving a Major Adjustment to a Planned Unit Development for the BRE DDR Crocodile Sycamore LLC Development Known as Kenwood Square Located in the Kenwood Special Public Interest District" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-71 passed this 18th day of June, 2019.

Parks and Recreation Update

Mr. McKeown thanked the maintenance crew for their hard work trying to keep the fields playable as much as possible with the rainy weather. Mr. McKeown reported Festival planning is going as planned.

A resident asked what soccer fields were available for use. Mr. McKeown answered.

A resident asked if there was an actual budget for the Festival and what the anticipated net cost to the Township will be. Mr. McKeown answered we are on target to meet budget barring any unforeseen circumstances, noting he has cut back as much as possible. He stated a list of expenditures can be provided.

Fire Department Update

Assistant Fire Chief Cooper reported there have been about 2010 calls for service in 2019 so far, including both fire and EMS runs.

Assistant Chief Cooper reported the Fire Department participated in a "Touch a Truck" event at Coney Island. He stated the Fire Department has launched a Facebook page and has its own twitter account.

Assistant Chief Cooper reported the newly promoted officers began their new roles this week. He then reported on the use of tablets by the Fire Department which enables them to initiate EMS reports in the field and allows for access to the database for occupant and contact information.

Sheriff Department Update

No report.

Community Reinvestment Act – HCDC Request

Mr. Bickford reported on a request from HCDC, Hamilton County Development Corporation, the economic development arm of Hamilton County, about creating a Community Reinvestment Area for the property surrounded by Kenwood, Happiness Way and part of Frolic. He noted a Township cannot create a CRA that's why it has to come from the County. Mr. Bickford noted a CRA is an economic development tool that allows for real property tax exemptions for newly developed property. He explained the details on how a CRA works and noted the property owner initiated the request for a CRA with HCDC and HCDC then approached the Township. He said the point of the CRA is to facilitate economic development for the future and noted it must be approved by the State of Ohio.

Mr. Bickford showed the minimum area involved in the proposal and pointed out two additional options of expanding the area of the CRA for the benefit of surrounding properties. This would allow for incentives to surrounding single family property owners to make improvements to their homes.

Mr. Bickford went on to explain some history of CRAs and said there are nine CRAs currently in unincorporated areas of Hamilton County that HCDC has pushed through, most recently in Anderson Township. He then discussed the options for tax abatement and why, if the Board chooses to move forward with the CRA, he recommends a school district agreement be attached to it to take advantage of the 100% abatement for 15 years.

The Board asked questions of Mr. Bickford.

Mr. Bickford continued to elaborate on the details of how a CRA works and there were additional questions from Board members and the public.

Mr. Weidman stated he is partial to one of the options Mr. Bickford showed in the PowerPoint which he said protects the neighbors from future commercial expansion and provides benefits to the residents that are in proximity of the development.

There was discussion about the CRA being site specific and the other options which expand it further.

There was then discussion about what kinds of public infrastructure improvements would be funded by the CRA. The developer was present and stated public infrastructure improvements planned include signalization, road widening, turn lanes, utilities and a public parking garage.

A resident asked if the area needed economic development. Mr. Bickford discussed the success of the Kenwood neighborhood and how the mall and the surrounding areas support each other to keep from becoming depressed as has happened in other communities such as Tri-County.

Mr. LaBarbara asked who decided that this area was depressed economically.

Mr. Bickford answered HCDC did a housing study which concluded the area meets the criteria for a CRA. There was discussion about how the area could be eligible when an investor is willing to put so much money into it. The developer explained that at the time the project was initiated, it was anticipated to have a TIF and noted that almost every major development within Hamilton County and the City of Cincinnati has had that economic boost for public infrastructure because the project cannot afford the kind of public infrastructure they are being asked to provide. He stated the CRA is the alternative means to provide the necessary infrastructure since Mr. LaBarbara doesn't support the TIF.

A resident present asked additional questions particularly about the requirement that there be a JEDD in place. Mr. Bickford discussed the JEDD.

A resident requested someone from HCDC attend a Township public meeting to present information about the CRA.

Mr. Weidman asked about the process and if there would be a public hearing held by HCDC.

Mr. Bickford reviewed the process and stated there would not be a public hearing.

There were additional questions and comments from the members of the public present regarding the CRA as well as discussion of the roles of the Township, County and State in decision making.

Mr. LaBarbara discussed his reasons for being against the development saying instead of trying to go around the will of the people to make this work there should be an attempt to downsize the project which is too dense.

Mr. Connor made a motion, seconded by Mr. Weidman, to direct Law Director Miller to prepare a resolution in support of the CRA based on the conditions described in Mr. Bickford's presentation.

Mr. Connor commented this is an alternative, legal means of financing the infrastructure and, as he voted for this project because he believes it to be in the best interest of the entire Township, he sees no reason not to bring a resolution back to talk about it.

Mr. LaBarbara stated this is against the will of the people.

Mr. Weidman said CRAs are used all over Hamilton County and he doesn't see any reason not to support it for this project, noting the improvements will be public not private.

Mr. Porter called roll. Mr. Connor: Aye; Mr. LaBarbara: Nay; Mr. Weidman: Aye.

Festive Court Vacation Review – Hamilton County Request

Mr. Bickford reported on a request to vacate a Township controlled right of way on Festive Court and turn it over to the Private property owner. He said in order for it to be vacated, the ORC requires the request be handed over to the County Engineer's office and the County Commissioners. He said in this case there is common ownership on all sides of the proposed development. He said the County is looking for comment from the Township on whether the right of way should be vacated. Without comment, they will assume the Township approves and it will be divided up among the adjoining property owners.

Mr. Bickford stated if the road is vacated, it would become a private drive should no development occur. He said he spoke to Mr. Kellums and, from a Township standpoint, there are no issues with vacating the road.

Mr. Connor asked if the process of vacating the road would take place in advance of a project.

Mr. Bickford answered it can take place at any time. In this case, it is a request from the property owner.

Mr. Weidman asked about the time table on it.

Mr. Bickford answered he thinks 90 days.

Mr. Weidman stated his only concern would be the tenants still living there but he believes the tenants will all be out of the apartments within 60 days.

Mr. LaBarbara stated according to Ted Hubbard, if no comment received from the Township by July 3rd they will move forward with it.

Mr. Bickford stated that is correct.

A member of the public commented the County already has this topic on an agenda for a vote.

Mr. Miller stated he does not know that they are voting on it; it could be up for discussion as the County gave the Township until early July to respond.

A resident asked who owns the property saying it must be valuable.

Mr. Bickford answered it is dedicated right of way so it is in fee and has no parcel number assigned to it.

The resident then said if it is Township owned it cannot be vacated without a unanimous vote.

Mr. Miller answered the Township does not vacate it the County does.

Mr. Connor made a motion, seconded by Mr. Weidman, to allow the County to vacate the right of way.

Mr. Porter called roll. Mr. Connor: Aye; Mr. LaBarbara: Nay; Mr. Weidman: Aye.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase order for approval:

GA HC Reit II Seasons CCCRC
\$24,999.00

Temp & SH Easement Montgomery

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve this request.
Vote: All Aye

Mr. Weidman asked Mr. Bickford to facilitate getting a representative from HCDC to attend the Workshop on July 2nd to present CRA information.

Mr. LaBarbara stated there should be an open house in the evening.

Mr. Weidman stated the Workshop is a public meeting.

Mr. LaBarbara objected to that stating it should be an open house in the evening so that more residents could attend.

A member of the public asked for clarification saying he thought it would be presented at a public meeting before the Trustees take formal action.

Mr. Weidman stated there will be time for public comment before any action is taken.

There was continued discussion regarding whether to hold a separate public meeting prior to the Workshop to discuss the CRA. Mr. Bickford commented there were a lot of public hearings for the development, it was approved, and the CRA is necessary for it to be successful.

A motion to enter into **Executive Session to discuss Property Acquisition and Pending Litigation** was made by Trustee Connor and seconded by Trustee LaBarbara.

Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 10:39 a.m.

Begin Executive Session: 10:40 a.m.

End Executive Session: 10:53 a.m.


Back in regular session: 10:53 a.m.

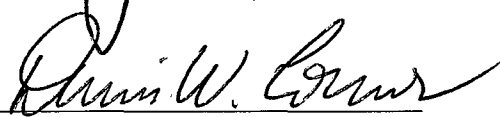
Mr. Connor made a motion, seconded by Mr. LaBarbara, to authorize up to \$10,000 in legal fees for potential mediation in the Moeller High School case.

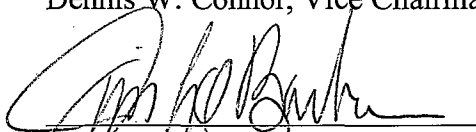
Mr. Porter called roll. Vote: All Aye.

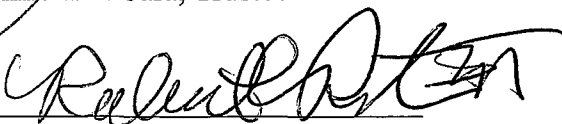
A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Vote: All Aye.

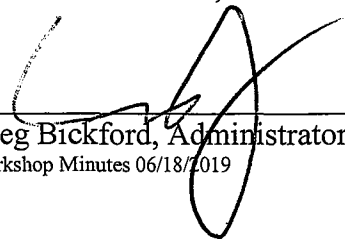
End regular session: 10:55 a.m.



Thomas J. Weidman, Chairman

Dennis W. Connor, Vice Chairman

Jim LaBarbara, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 06/18/2019

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 2, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Planning and Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

The meeting was called to order by Chairman Weidman.

Approval of June 18, 2019 Workshop Minutes

Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve the June 18, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

HCDC Community Reinvestment Act Presentation

Mr. Weidman stated representatives from HCDC were present to speak about the CRA.

Mr. Harry Blanton, Vice-President HCDC, Economic Development Office, and Ms. Katherine Brun, Economic Development Specialist with HCDC, addressed the Board and began a presentation on the CRA. Mr. Blanton gave an overview of HCDC noting HCDC is a non-profit established by the Hamilton County Commissioners to promote economic development in Hamilton County. He stated HCDC works with communities within Hamilton County. He spoke about HCDC programs noting that Ohio law does not allow Townships to do CRAs on their own, therefore, the County has to administer those for the Townships. He said HCDC works closely with Townships and the Township must approve everything that they do.

Ms. Brun continued the presentation by explaining more specifically what a CRA is, stating it is a tool that provides real property tax abatements to incremental increases in value resulting from investments in property. She pointed out that a CRA is for a designated tract of land. Ms. Brun went on to explain how the CRA is set up and stated, once established, HCDC administers the annual compliance around the abatements. She then gave examples of CRAs that have been established within Hamilton County in Anderson Township, Springfield Township, Symmes Township and Colerain Township.

Ms. Brun explained the maximum terms and benefits of the CRA are set by the State of Ohio. She then reviewed the benefits of a CRA noting the local jurisdiction gets to decide on the extent of the benefits up to the maximum set by the State. Ms. Brun reviewed the process to establish a CRA and have it certified by the State and how the applications for abatements work.

Mr. Connor noted the Capital Investment project includes office, hotel and residential and asked if the abatements for those uses could be applied for individually.

Ms. Brun answered yes noting the multi-family residential would be considered commercial as far as the CRA is concerned.

Mr. LaBarbara asked who initiated the process for the CRA with HCDC.

Mr. Blanton answered the developer of the project.

Mr. LaBarbara asked if someone evaluated the property.

Ms. Brun answered yes and explained the housing survey that must be submitted to the State with the CRA application. Mr. Blanton pointed out the HCDC submits the data and the State determines if the geographical area meets the qualifications required by the ORC.

Mr. LaBarbara stated the property has been owned by the developer for some time and referenced articles in the Cincinnati Enquirer and Suburban Life about the development. He then asked if HCDC works with residents in the community or just Township officials. He went on to discuss his reasons for voting against the project and being against the TIF and asked why HCDC wants to develop the area in question as it is a nice area.

Mr. Blanton answered the Trustees make the decision about whether they want to move forward with the development, HCDC administers the CRA and does not make decisions about whether or not it is a good project.

Mr. LaBarbara asked about the time frame for the County Commissioners to approve the CRA.

Mr. Blanton answered the County has 60 days to get it to the State and the State has 30 days to make their determination.

Mr. Weidman asked if any members of the public wished to comment or ask a question.

A member of the public asked if his property was in the CRA if he could opt out.

Mr. Blanton stated a property could be within the boundaries of the CRA but decide not to apply for the abatement.

There was a question about selling a house that was receiving the abatement.

Mr. Blanton answered there is no problem with selling the house as the abatement continues with the house no matter the owner.

There was continued discussion about different scenarios that could occur on a property with an abatement in place and the benefits to the County of a CRA.

A member of the public asked if the decision to establish the CRA had to be unanimous at the Township or County level.

Mr. Blanton answered no, he does not think so. Ms. Brun noted the State makes the final determination and could decide not to certify it if they think it does not meet the requirements listed in the ORC.

Mr. Jack Pflum asked about the legislation and if the Township had a copy of the housing survey to which Ms. Brun referred. He went on to state that this is a big deal and the findings of the report should be discussed in a public forum.

Mr. Bickford showed several options for the boundaries of the proposed CRA and stated if the Trustees vote to expand it outside the area HCDC has already studied, HCDC will have to do more research.

Members of the public continued to ask questions regarding the area's eligibility for a CRA, the details of the CRA and general questions about HCDC and how the abatement rates are determined.

The developer addressed Mr. Pflum's comments about the term disinvestment being used for the area stating it is the only area around there which has not been redeveloped.

Mr. LaBarbara reiterated his view that the project is too large.

Mr. Bickford reviewed the findings of the housing study and Mr. Blanton discussed the process for completing the housing study.

Mr. LaBarbara asked if HCDC had ever done a survey and then been turned down by the State.

Mr. Blanton answered no.

Mr. Connor asked if it was uncommon to establish a CRA in an area where the intended use is different and not just an improvement of the existing use.

Mr. Blanton answered that is not uncommon.

Mr. Connor asked if HCDC has turned down a municipality who requested assistance with a CRA.

Mr. Blanton answered no, saying it is the municipality's decision whether to pursue it not HCDC's.

Mr. Pflum addressed the Board again reporting on a housing study done on a property on Festive Ct. by residents and there was discussion about the condition of the properties owned by Capital Investment Group.

Mr. Weidman addressed the question about what tax money the Township would be "losing" with the CRA by noting that the amount currently being collected, about \$14,000, will remain the same as the abatement is only on the improvements made to the property. In addition, he noted the Township will receive approximately \$400,000 in JEDZ and hotel tax income annually. Mr. Weidman concluded there will be a significant increase in revenue to the Township with the approval of this project.

Mr. LaBarbara said we get the revenue of \$375,000 from one building Redstone on Montgomery Road. Mr. Weidman said you don't know that. Mr. LaBarbara said we are dealing with estimates according to that man (our administrator) and it will be eight years before we see a penny.

Mr. Weidman stated Redstone is a bigger building.

Mr. Bickford stated he would not make the statement that the Township is financially set for years as things can change and expenses, particularly in safety services, are increasing.

Mr. LaBarbara stated the Township is financially set for years to come. He said we are not in the poor house; we don't need this development to happen at this scale.

Chief Penny expressed concerns about possible loss of insurance income for the Fire Department and not having a repeat of what happened to the budget in 2012. He stated he does not look at it as the Township is set for years as there could be changes to existing income in the future.

Mr. Bickford showed the proposed legislation on the screen for those in attendance. He then stated the legislation would establish the geographical area of the CRA the Township proposes to the County and State. Mr. Bickford went on to review the legislation details and show the area proposed to be included in the CRA.

A member of the public spoke up against having his property included within the boundaries of the CRA.

Mr. Connor explained the idea behind including some of the single family residences in the CRA is that those property owners could also take advantage of tax abatement should they make improvements to their properties. He stated the single family residences do not have to be included if the residents do not want to be able to take advantage of the tax abatement.

A member of the public asked if HCDC had done any studies about the effect of a CRA on residential property values.

Mr. Blanton stated he would think it would be a benefit to residents as they can make improvements to their properties and reduce their taxes but he does not know what the valuation is.

Mr. Miller asked if the area can be expanded.

Mr. Blanton answered yes, the Trustees could ask for the CRA to be amended.

There were additional questions for Mr. Blanton and Mr. Bickford about the data collected for the area.

Ms. Brun noted, per the ORC, the CRA must include at least one residential property.

Mr. LaBarbara asked how much money the developer would save with the tax abatement on the development.

Mr. Blanton answered HCDC does not do an analysis on a particular development until an area is established and someone has applied for an abatement.

Mr. LaBarbara asked Mr. Pflum if he was satisfied with the presentation by Mr. Bickford and if he thinks the Trustees should sign the legislation today.

Mr. Pflum said he thinks there should be more time to review the information.

Mr. Bickford stated this resolution does not give any tax abatements, it just establishes the area. A member of the public suggested surveying the residents in the area to ask if they want to be included.

Mr. Weidman noted the area could be amended in future.

Mr. LaBarbara commented Mr. Blanton said he did not expect legislation to be approved today.

Mr. Blanton stated that is not his decision but if the area were expanded beyond what HCDC had included in their housing survey, they would have to collect more data.

Mr. Miller asked when the agreement with the school district comes into play.

Mr. Blanton stated the school district agreement must be set before the individual property owner applies for the abatement.

Parks and Recreation Update

Mr. McKeown stated at the Festival Committee meeting last night, the committee approved the booths for vendors that had submitted proof of insurance.

Mr. Miller stated if the insurance requirement is to be waived, that should be done by the Trustees not the Festival Committee.

There was discussion about the insurance requirement.

There was then discussion about political signs at the Festival.

Fire Department Update

Chief Penny stated he has been working with Jim Craycroft at Kenwood Collection about a tracking system specifically designed for high rise emergencies. H said he is working to put together an emergency action plan for the Collection.

Chief Penny also reported he is getting estimates to replace radios they use to communicate with Kenwood Towne Center and other large buildings.

Chief Penny also stated the ISO inspection was completed and results will be back in a few months. He noted the Department received the annual donation from Lyondell Chemical and discussed how that money would be spent.

Maintenance Department Update

Mr. Kellums reported Sycamore Road work continues noting eastbound traffic will be closed between Blue Ash and Plainfield from July 15th through December 20th. He also said Maintenance Crews are around the Township doing base repairs on roadways.

Mr. Kellums stated he received a lower bid from another company to do the work on the wall in front of Kenwood Towne Center.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution authorizing a contract with Parks Development for work on the rock wall in front of Kenwood Towne Center.

Mr. Porter called the roll. Vote: All Aye.

Mr. LaBarbara asked about trees being replaced on Sycamore Road as part of the construction. Mr. Kellums stated agreements are already in place with homeowners for that.

Mr. Bickford stated he had the resolution ready for the Trustees to review regarding the CRA.

The resolution "Establishing and Describing the Boundaries of Proposed Sycamore Township Community Reinvestment Area 1, Requesting That the Hamilton County Commissioners Create and Designate the Sycamore Township Community Reinvestment Area 1" was read by Mr. Miller. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Nay; Weidman: Aye
Resolution No. 2019-72 passed this 2nd day of July, 2019.

Planning & Zoning Update

Mr. Holbert reported Land Use Steering Committee interviews will begin July 8th noting there are eight applicants. He said there are two applicants for Zoning Commission alternate.

Mr. Holbert reviewed concerns he had about the Bank of America project approval and asked the Board to vote on how he should interpret the materials requirement. There was discussion about how the 50% brick or stone requirement should be interpreted. It was decided that the materials as shown on the Zoning Compliance Plan should be accepted as submitted.

Mr. Connor made a motion, seconded by Mr. LaBarbara, that staff approve 50% stone overall on the building as shown. Mr. Porter Called roll. Vote: All Aye.

Mr. Holbert made comments regarding the property maintenance concerns for the Capital Investment Group properties and noted he met with CIG and they are taking care of the issues.

Mr. LaBarbara stated there are tall weeds behind the Taco Bell property again. Mr. Holbert stated he has requested Mr. Clark to keep a continuing record of that property.

Cell Tower Design Requirements

Mr. Holbert reported on his concerns about cell towers in the right of way.

The board directed Mr. Miller to research it and come up with legislation with guidelines for the cell towers. Mr. Connor stated he appreciated Mr. Holbert's proactive approach to the issue.

Upcoming Public Hearings

Mr. Holbert reported on Case 2019-06P2 for the proposed Graeters on the Verbargs property which will be heard at the next Trustees meeting. He pointed out the landscape plan proposed is deficient and discussed a possible easement agreement with the Township to the adjacent park. He noted Zoning Commission voted 4-0 in favor of the development with conditions.

Nuisance Property Resolutions – 11950 3rd Ave and 7745 Kennedy Lane

The resolution "Providing For and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 7745 Kennedy Lane, Sycamore Township, OH 45242" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-73 passed this 2nd day of July, 2019.

The resolution "Providing For and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 11950 3rd Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-74 passed this 2nd day of July, 2019.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Utilities Fire	\$12,000.00
Blanket Vendor	Station Uniforms	\$3,000.00
Blanket Vendor	Bunker Gear	\$3,000.00
Blanket Vendor	Building Costs Fire	\$4,000.00
CS Solutions	Underground Utility Locator	\$7,691.00

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye

Schedule

Mr. Weidman pointed out on the schedule of upcoming events that the first Thursday of the month is the July 4th holiday so the Trustees meeting has been moved to July 11th.

Mr. Miller stated after two years, the Township has finally closed on the Degaro property.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Connor and seconded by Trustee LaBarbara.

Vote: Weidman: Aye; LaBarbara: Aye; Connor: Aye.

End regular session: 11:10 a.m.


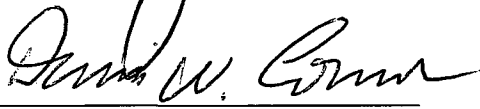
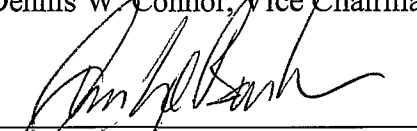
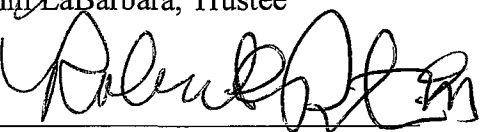

Begin Executive Session: 11:18 a.m.

End Executive Session: 11:23 a.m.

Back in regular session: 11:25 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Vote: All Aye.

End regular session: 11:26 a.m.


Thomas J. Weidman, Chairman
Dennis W. Connor, Vice Chairman
Jim LaBarbara, Trustee
Robert C. Porter III, Fiscal Officer
Greg Bickford, Administrator
Workshop Minutes 07/02/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 11, 2019

The Public Hearing for Zoning Case 2019-06P2 was called to order at 6:30 p.m. by Mr. Weidman.

Mr. Holbert presented the case in a PowerPoint presentation. He stated the request is a PUDII approval for 8167 Montgomery Road. He stated the application proposes construction of a new retail building with a drive-thru for Graeter's. Mr. Holbert explained in detail the plan for the site, noting the landscaping is insufficient. He stated the applicant had submitted a proposed agreement with the Township to install landscape buffer and construct a sidewalk on the adjacent Township owned park. Mr. Holbert noted the applicant proposes the business name on the directional signage and proposes three temporary banners. He stated Zoning Commission unanimously recommended approval of the project with conditions.

Mr. Weidman asked the applicant to speak.

Mr. Richard Tranter, the applicant, of Dinsmore and Shohl, 255 E. Fifth St., Cincinnati, OH 45202 addressed the Board and introduced the team of people with him. Mr. Tranter discussed the landscape plan and a monetary donation to the Township to extend a sidewalk from the property in question through the park. He stated there is no existing sanitary sewer on the property and noted it will be added with the development. Mr. Tranter pointed out an access agreement with the adjacent neighbor to the west has been submitted. He then discussed the importance of the Graeter's name on the directional signage on Galbraith Road.

Mr. Weidman asked if the applicant would be willing to add park benches or picnic tables and trash receptacles to the park.

Mr. Tranter agreed that makes a lot of sense and is a reasonable condition.

There was discussion about the ingress and egress on the site and the landscaping.

Mr. Josh Shaw, of The Kleingers Group, 6219 Centre Park Drive, West Chester, OH 45069, addressed the Board in regards to the landscape plan noting there are no plantings proposed in the right of way. He also discussed Hamilton County and ODOT approvals.


Mr. Weidman asked if there was anyone present from the public who wished to comment on the case.

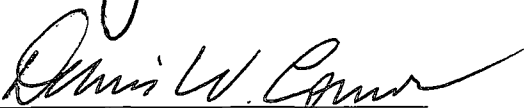
Mr. Tom James, of 5784 Whitechapel Drive, Sycamore Township, OH 45236 addressed the Board in support of the project.


Mr. Connor asked Mr. Holbert to review the Zoning Commission's recommended conditions again.


Mr. J. Janus, Jr., 4462 Daffodil Avenue, Sycamore Township, OH 45242, addressed the Board asking about handicap parking, the egress on Montgomery Road and the estimated opening date.

The public hearing was closed at 7:10 p.m.


Thomas J. Weidman, Chairman


Dennis W. Connor, Vice Chairman


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
07/11//2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 11, 2019

The regular meeting was called to order at 7:20 pm.

The invocation from Brecon United Methodist Church of God was then read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Attorney Deepak Desai in for Law Director Miller, Superintendent / Assistant Administrator Kellums, Planning and Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Law Director Miller, Administrator Bickford and Parks and Recreation Director McKeown were excused.

The approval of the minutes of the Board of Trustees meeting held June 6, 2019 were presented for approval. Mr. Connor made a motion, seconded by Mr. Weidman, to approve them.

Mr. LaBarbara made some comments about a change he had requested that was made to the minutes regarding the inclusion of his comments about the 75th anniversary of D Day. He also brought up a comment made by Mr. Tom James that he said was not included in the minutes and stated the word "complain" should not be used to describe comments from the public made in meetings because it is very negative.

Mr. Porter called roll. Vote: All Aye.

Mr. Tom James, of 5784 Whitechapel Drive, Sycamore Township, OH 45236 addressed the Board. Mr. James stated he agreed with Mr. LaBarbara about the use of the word "complain" to categorize resident comments. He then brought up previous discussions about proposed changes in the TIF law and asked Mr. Weidman if he had anything further to say about that.

Mr. Weidman stated this point of the agenda is for resident comments.

Mr. Desai addressed the Board stating he was relatively new to monitoring the proceedings for Mr. Miller the Law Director, but in every similar setting he has been in, it is a comment that is made which is often timed. He said for example, comments in public meetings for the City of Cincinnati are limited to two minutes. Mr. Desai cautioned those present that this is not a Q&A but rather a time for comments.

Mr. James commented that perhaps he was due an apology with regard to the previous discussion about TIF laws. He went on to say the zoning signs that he has been requesting for seven months are now posted on properties. Mr. James urged the Trustees to consider an alternate location at

Bechtold Park for the salt dome and maintenance building proposed behind the Administration Building noting that space would be ideally suited for a park.

Mr. Standish Fortin, of 12137 McCauly Road, Sycamore Township, OH 45241 addressed the Board. Mr. Fortin said he disagrees with Mr. Desai's statement saying other Townships allow questions and answers in public comments and discourse should be permitted.

Mr. Desai said there can be discourse, residents are free to contact a Township Trustee or the administration but the purpose of the public meeting is to get through Township business.

Mr. Fortin commented about the minutes from a previous meeting expressing dissatisfaction that some of his comments about the Township finances and public records requests he had made were not included in those minutes. Mr. Fortin asked what the policy was for use of the Township logo.

Lt. Smith reported security detail for the Festival in Sycamore had been set. He stated his department is responding to 1,000 plus calls per month. Lt. Smith said there are 600+ self-initiated incidents, such as traffic stops, business checks and field interrogations. He reported there have been 500 traffic accidents investigated the first six months of the year. Lt. Smith noted heroin overdoses are down.

Lt. Smith went on to discuss basketball goals in the right of way recommending the Township take a soft approach to that issue. There was some discussion about the issue and about a particular individual who has contacted the Township to report basketball goals in the right of way and has confronted residents about his concerns.

Chief Penny stated the monthly report was sent out today and would be posted on the Fire Department website. He reported he had gotten pricing on the radios discussed at the Workshop and had a purchase order ready for that. Chief Penny also said it was discovered today that the power is out at the old Carousel Motel.

Mr. Weidman asked Mr. Holbert to reach out to the property owner about that.

Mr. Kellums reported on behalf of Mr. McKeown that inspections had been done for the Festival in Sycamore and everything had passed and is ready to go. He stated sponsorship dollars are above \$26,000 and as of now the Festival is under budget.

Mr. Kellums informed the Board the Cape Seal Project is set to start July 29th in the Glenover subdivision and half of the Kenwood Meadows subdivision. He stated the Kennedy Lane Sidewalk Project, a joint venture with the City of Montgomery, is in progress and should be completed ahead of schedule. Mr. Kellums also reported the Bechtold Pavilion Project is underway with the columns and beams installed this week.

Mr. Kellums went on to discuss the Sycamore Road Project noting the road will be closed east bound between Blue Ash Road and Plainfield Road from Monday, July 15th to December 15th.

He said they will be paving a lane into the park to move traffic over and begin work on the west side of the roundabout.

Mr. Kellums stated the Montgomery Road Sidewalk Project Phase IV is on the ODOT website for constructions specs and administration services with a bid opening October 4th. He stated the Interconnect Project Phase II is going well and should be completed in two weeks.

Mr. Kellums said he had distributed a handout from Heitmeyer Farms to the Trustees and requested a motion for approval of street signs with stone columns at the entrance to the subdivision.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve the plan for Heitmeyer signage as submitted. Mr. Porter called roll. Vote: All Aye.

Mr. Kellums reported there will be a resolution for approval of the contract to repair the stone wall on Kenwood Road later on in the agenda.

Mr. Desai reported on the Property Maintenance Code violation at 6066 Bayberry Drive stating the court had approved the Township's motion for contempt and granted a limited right of entry for the Township to fill in the holes on the property.

Mr. Desai then reported on on-going litigation with the business owner at 3900 E. Galbraith Road stating he has once again violated the order regarding the vehicles on the lot, a motion for contempt has been filed, and a hearing is scheduled for July 23rd.

Mr. Desai stated all parties have agreed to sign on for mediation regarding the appeal of the Board of Zoning Appeals' Conditional Use denial for the proposed Moeller High School parking lot.

The following purchase orders were presented for approval:

Motorola Solutions	C Band Radios Fire Department	\$34,497.70
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Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye.

Mr. Holbert discussed the permitting process and the timeline for inspections in response to a question posed at a previous Trustees meeting. He provided examples of the documents applicants are provided when a zoning certificate is issued and noted the applicant is responsible for calling the Office of Planning and Zoning to arrange for inspections.

Mr. Holbert brought the 2016 permit that was questioned previously to the Board's attention noting, in that case, the applicant failed to call the office when the fence was completed to arrange for the inspection. He went on to explain that each year he does an audit of previous years' open permits to try to close out any that have not had a final inspection. He pointed out if the applicant does not call, the inspector does not know if the project has been completed. In this case, the property was inspected as a result of an audit and the fence was given final approval.

Mr. LaBarbara stated there was confusion because the inspector was looking at a part of the fence that was put up nine and a half years ago.

Mr. Holbert stated there is no record of an earlier permit for a fence for that property. Regardless, he said the challenge is that no matter how many ways the applicant is informed that a Zoning final inspection is required, they often do not call when the project is completed.

He then reported on the quick response of the property owner to property maintenance complaints on Frolic, Kenwood and Happiness Way, stating he and Mr. Clark met with him on site to review those issues.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving Zoning Case 2019-06P2 with relief from the four non-conforming items listed in the staff report and the following conditions:

1. The applicant must provide a copy of the easement agreement between the owner of the property in question and the owner of 6475 E. Galbraith Road regarding the entrance off E. Galbraith Road.
2. The exit from the drive-thru lane on the Montgomery Road side of the property must be exit only or in compliance with ODOT recommendations.
3. The landscape plan must contain additional seating and trash receptacles and be approved by staff.

Mr. LaBarbara suggested Graeter's be responsible for emptying the trash receptacles in the park. Mr. Tranter argued that could be a liability issue. There was some discussion regarding this issue. Mr. Kellums agreed it would not be a problem for Township Maintenance to take care of emptying the trash cans.

Mr. Porter called roll. All voted: Aye.

The resolution "Providing For and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 11983 4th Avenue, Sycamore Township, OH 45249" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-75 passed this 11th day of July, 2019.

The resolution "Providing For and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4316 Sycamore Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-76 passed this 11th day of July, 2019.

The resolution "Approving a Contract for the Repair of a Retaining Wall on Kenwood Road" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-77 passed this 11th day of July, 2019.

Mr. LaBarbara stated he had a good time talking about the Festival in Sycamore on the Stooge Report.

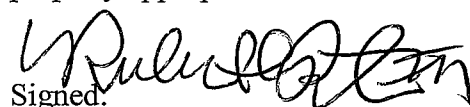
Mr. Connor reminded everyone about the Community Forum planned regarding the opioid crisis scheduled for August 27th.

Mr. Connor also reported he was contacted by some Dillonvale residents concerned about vacant storefronts and property maintenance at Dillonvale Shopping Center. He said Mr. Holbert has reached out to the property manager about the conditions of the shopping center. Mr. Connor said there was a rumor going around that the public library there might be closing. He said he reached out to a public library board member who assured Mr. Connor that had never been discussed. He said he has a phone call scheduled with the Executive Director of the library and noted there is a listening session scheduled on July 31st at Amity School to discuss what more the library can offer.

Mr. Weidman said the Festival is a great family event and he hopes to see a lot of people there.

The Receipts and Disbursements of July 11, 2019 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.


Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Connor and seconded by Trustee LaBarbara.
Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye.

End regular session: 7:08 p.m.

Begin Executive Session: 7:18 p.m.

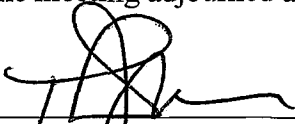
End Executive Session: 8:30 p.m.

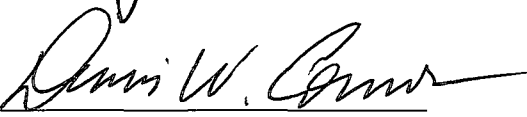
Back in regular session: 8:33 p.m.

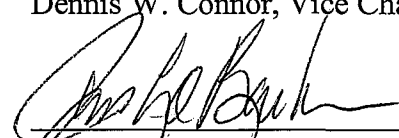
The resolution "Authorizing the Purchase and Closing of the Real Property Located at 7783-7789 Montgomery Road in Sycamore Township" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-78 passed this 11th day of July, 2019.

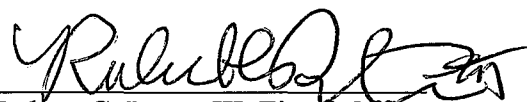
A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Vote: All Aye.

The meeting adjourned at 8:35 p.m.


Thomas J. Weidman, Chairman


Dennis W. Connor, Vice Chairman


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
07/11/2019

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

July 16, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Attorney Deepak Desai for Law Director Miller, Superintendent/Assistant Administrator Kellums, Planning and Zoning Administrator Holbert, Fire Chief Penny and Corporal Kidd from the Hamilton County Sheriff's Office. Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Parks/Recreation Director McKeown and Lt. Smith were excused.

The meeting was called to order by Chairman Weidman.

Approval of July 2, 2019 Workshop Minutes

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve the July 2, 2019 Workshop minutes.

Mr. Desai called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Planning & Zoning Update

Mr. Holbert stated he had no report.

Mr. LaBarbara asked about the vote at last night's Board of Zoning Appeals meeting.

Mr. Holbert answered the vote was 3-1 against the proposed conditional use on Kugler Mill Road.

Mr. Connor asked about a church on the west end of Kugler Mill Road.

Mr. Holbert answered that case was a variance request for a sign that was installed without a foundation inspection within the required setback.

Mr. Weidman asked about the razing of the house on the property located at 6330 Kugler Mill Road.

Mr. Holbert said he had received bids for the demolition of the house and is in the process of obtaining pricing for dumpsters. He stated Mr. Kellums had put a phase one out and they were awaiting results of that. He went on to discuss the condition of the interior of the house as described by those who have bid on the work.

Mr. Kellums discussed the abatement of the property maintenance issues at 6066 Bayberry Drive stating he hopes to have the holes filled in this week. Mr. Desai reminded Mr. Kellums Township personnel should have the right of entry document with them and there was a suggestion to have an officer present as well.

Resolution – Approving a Site Plan for the Graeter’s Ice Cream Development

The resolution “Approving a Site Plan for the Graeter’s Ice Cream Development in Sycamore Township” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara.

Mr. Weidman brought up possible issues with the amount of trash generated by Graeter’s and stated he had asked Mr. Desai to change the resolution to require a specific number and type of trash receptacles.

There was a discussion about the proposed changes to the resolution after which Mr. Connor withdrew his motion to approve the resolution pending changes to be made by Mr. Desai.

Parks and Recreation Update

Mr. Kellums reported for Mr. McKeown that Bechtold Park is back to normal after the cleanup following the Festival in Sycamore. He informed the Board that the annual Sycamore Township Car Show will be held on August 3rd.

Mr. Connor stated the Maintenance crew did a wonderful job. Mr. Weidman commented about the large numbers of families there.

Fire Department Update

Chief Penny reported the new staff car was received on Saturday. He stated it will be outfitted in house by staff at a savings of \$15,000. Chief Penny also requested Mr. Desai prepare a resolution authorizing the auction of the old Crown Victoria vehicle.

Maintenance Update

Mr. Kellums reported on the Sycamore Road Project. He stated the MOT (Maintenance of Traffic) for Phase 1A is now in effect and there is no eastbound traffic permitted from Plainfield Road.

Schedule

Mr. Weidman referred those in attendance to the written schedule of events on the agenda.

Mr. Connor discussed the Deer Park Library and the fact that there is no plan to close that branch. He reported there will be a meeting on July 31st at Amity School to discuss what citizens want out of the library.

Mr. Holbert stated he had one final comment. He discussed Mr. Connor’s suggestion that the property owner pursue a CRA for the Dillonvale Shopping Center. Mr. Holbert said he has reached out to developers for possible tenants in the shopping center.

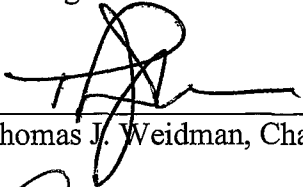
Mr. Holbert also reported Mr. Petty and Mr. Homan from the Maintenance Department cleaned up the former Taco Bell property.

A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara.

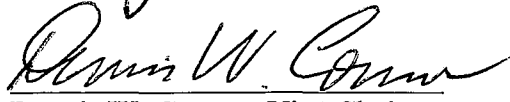
Vote: All Aye.

End regular session:

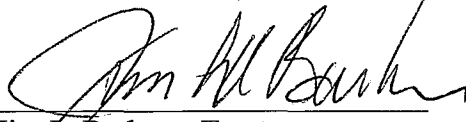
9:27 a.m.



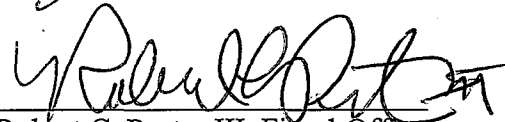
Thomas J. Weidman, Chairman



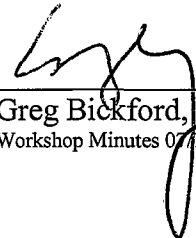
Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator
Workshop Minutes 07/16/2019

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
July 30, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Planning and Zoning Administrator Holbert, Parks/Recreation Director McKeown and Fire Chief Penny. Lt. Smith from the Hamilton County Sheriff's Office was excused.

The meeting was called to order by Chairman Weidman.

Approval of July 16, 2019 Workshop Minutes

Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve the July 16, 2019 Workshop minutes. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Neyer Properties – Kenwood Greens Information

Mr. Bert Hehman, of Neyer Properties, presented information on The Greens of Kenwood property to the Board. He requested the balance of the TIF that was promised to the overall site be applied to a proposed 100,000 square feet, Class A office building with parking garage. He noted they have secured a 30,000 square feet tenant, who will be new to Kenwood, for the project. He went on to show a rendering of the proposed development.

Ms. Brenda Wehmer, of Dinsmore & Shohl, addressed the Board reporting on rough annual revenue estimates for the proposed project and current revenue for the existing Hampton Inn and FBI building. She stated she does not know if the excess funds from those existing buildings can be used for the proposed parking garage or if they must be used to repay the \$1.5 million the Township paid for Ronald Reagan Drive.

Mr. Bickford stated the \$1.5 million was not intended to be repaid and went on to discuss the property values and work that needs to be done to move forward.

Ms. Wehmer stated the hotel and the FBI building together have about \$93,000 in excess.

There was some discussion about values of similar office developments in the area and the estimated value of the proposed development.

Mr. Bickford stated the TIF numbers could be worked through in time for the Trustees' public hearing for the zoning case in September.

Mr. Jeff Chamot, of Neyer Properties, addressed the Board in regards to a service agreement that was put into place in 2012.

Mr. Miller discussed the notices to the schools and stated it may just be a matter of amending the service agreement. There was then additional discussion about the property values and the parking.

Staff was directed to move forward with a more in depth analysis pending zoning approval for the project.

Public Speaking Opportunities

Mr. Weidman reported he had asked Mr. Bickford to research what, if any, limits other municipalities put on public comment at public meetings. He listed some examples of municipalities in the area which limit comments to a few minutes or so and stated at the June, 2019 Trustees meeting, the first speaker made comments for over 29 minutes, the second speaker for over 18 minutes and the third speaker spoke for 22 minutes.

Mr. Weidman noted that questions may be asked of Township staff outside of meetings and speaking for so long violates the spirit and intent of the public comment agenda item. He stated limiting the comments does not violate the Ohio Attorney General's Sunshine Laws. Mr. Weidman suggested trying to limit comments through the end of the year noting it could always be modified after we see how it goes.

Mr. Weidman made a motion, seconded by Mr. Connor, to limit the "Comments from Residents" to only those who have signed up on the sign in sheet prior to the beginning of the meeting and to allow comments only, no questions, for a maximum of four minutes per person.

There was discussion among the Board members about how to put this into practice and it was decided that this was a reasonable method to use to keep meetings on task. Mr. LaBarbara noted that the County allows speakers to yield time. Mr. Weidman stated he was not in favor of that.

Mr. LaBarbara asked why it was added to the agenda. Mr. Bickford stated he received the information late in the afternoon.

Mr. Porter called roll. Vote: All Aye.

Planning & Zoning Update

Mr. Holbert reported he had been researching what standards other municipalities in Ohio use for the cell towers in the right of way and said he will have something prepared to present to the Board soon.

Mr. LaBarbara asked about the Marley property on Kugler Mill Road. Mr. Miller stated the Township is moving forward with plans to raze the building.

Mr. LaBarbara asked when the no parking zone would be extended on Williams. Mr. Kellums stated it was posted recently and signs will be installed soon.

Mr. Kellums stated that they are waiting on the final environmental study on Mr. Marley's property that was required to move forward with the demolition, noting it will be completed soon.

Resolution – Approving a Site Plan for the Graeter's Ice Cream Development

Mr. Miller stated there is a problem with using the park as an extension of the outdoor seating for Graeter's. He also brought up the cost and issues reported on the proposed BigBelly solar powered trash receptacles. Mr. Miller recommended taking out the sidewalk to the park and the use of the park as part of this project.

Mr. Weidman stated Mr. Kellums stated he thought it would work to have larger trash cans because there will be maintenance staff working on weekends emptying trash at parks already due to shelter rentals.

There was discussion as to whether to eliminate access to the park as part of the project or to come up with a solution to the trash issue. There was also a conversation about the sidewalk and benches. Mr. Richard Tranter, representing Graeter's, stated that they would work with the Township to make sure all issues of trash are addressed.

It was decided to table the resolution until Thursday night's Board of Trustees meeting in order to receive comments from Graeter's.

Parks and Recreation Update

Mr. McKeown reported on the 9th Annual Sycamore Township Car Show taking place this Saturday, August 3rd.

Mr. McKeown stated there will be a Life Line Health Screening event at the Schuler Community room on August 12th.

Mr. McKeown informed the Board he is still waiting on final numbers from the Festival in Sycamore and is expecting to come in under budget. He noted there were 21 sponsors.

Fire Department Update

Chief Penny reported he would have the monthly report to the Board for the meeting on Thursday. He stated the salary resolution on the agenda is for individuals to paint the fire hydrants.

Resolution – Declaring a Fire Department Vehicle as Surplus and Obsolete

The resolution "Declaring a Fire Department Vehicle as Surplus and Obsolete, Authorizing Its Disposition" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-79 passed this 30th day of July, 2019.

Resolution – Establishing the Rate of Pay for Township Employees

The resolution “Establishing the Rate of Pay for Township Employees” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-80 passed this 30th day of July, 2019.

Maintenance Update

Mr. Kellums reported on the progress of road work and the commencement of construction of the roundabout at the intersection of Sycamore and Plainfield Roads.

Mr. Kellums stated the Township is looking at hosting a winter training seminar (snow plow driving) for other Townships on October 7th at Schuler Park and hoping to get sponsors to cover the cost.

Mr. Kellums reported asbestos abatement has been completed at 8579 Plainfield Road so they are ready to raze the structure. He said he has a proposal from Pavement Management to do the work for \$13,953.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve \$13,953 to Pavement Management to raze the house at 8579 Plainfield Road.

Mr. Kellums stated he has money left over from the curb and Cape Seal projects and requested approval to use that money for an Onyx Program.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution authorizing a contract with Strawser Construction for an Onyx Program for \$81,982.60.

Mr. Porter called roll. All Aye.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Fire – Vehicles	\$20,000.00
Pavement Management	Razing 8579 Plainfield Road	\$13,953

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye


Schedule

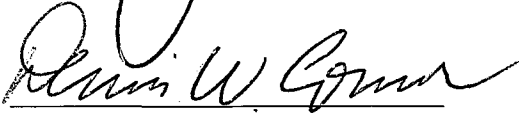
Mr. Connor noted he cannot attend the Workshop on the 13th of August and suggested changing it to August 20th. It was decided to communicate availability with Mr. Bickford and make a decision later.

Mr. Weidman pointed out on the schedule of events the brush chipping program is August 3rd and the community listening session for the Deer Park library is July 31st.

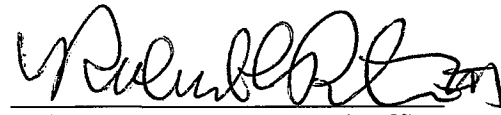
A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara.
Mr. Porter called roll. Vote: All Aye.

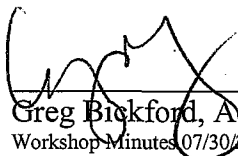
Meeting adjourned: 10:11 a.m.



Thomas J. Weldman, Chairman

Dennis W. Connor, Vice Chairman

Jim LaBarbara, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 07/30/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 1, 2019

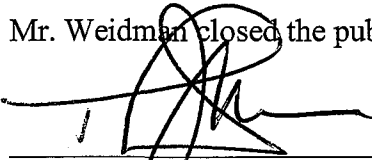
The Public Hearing for the 2020 Tax Budget was called to order at 6:45 p.m. by Mr. Weidman.

Mr. Porter explained the 2020 Tax Budget which he distributed to the Board. He emphasized that this is not an operating budget, rather it is a form from the Hamilton County Auditor that must be completed and submitted back to the Auditor. The tax budget shows what the Township has spent through July 2019 and estimates income and expenses for the remainder of the year. Mr. Porter stated the budget proves to the County Auditor that the Township needs the funds generated by the tax levies that are in place.

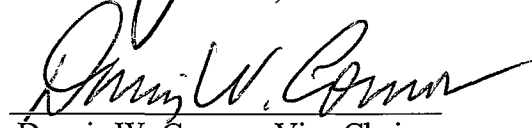
Mr. LaBarbara asked if the estimated income and expenditures for 2020 would be pretty much the same.

Mr. Porter answered yes, noting it could change slightly due to the possibility of additional local government funds as a result of the house bill.

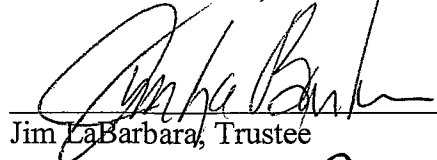
Mr. Weidman closed the public hearing at 6:48 p.m.



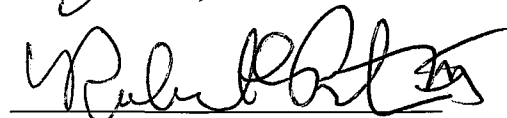
Thomas J. Weidman, Chairman



Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer
08/01/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 1, 2019

The regular meeting was called to order at 7:00 pm.

The invocation from Good Shepherd Lutheran Church was then read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Superintendent / Assistant Administrator Kellums, Planning and Zoning Administrator Holbert and Parks and Recreation Director McKeown were excused.

The approval of the minutes of the Board of Trustees meeting held July 11, 2019 were presented for approval. Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve them.

Mr. LaBarbara stated he wanted to clarify the July 11th meeting minutes in regards to a discussion about the timeline for a residential fence inspection and showed an approved Zoning certificate for Mr. Ashcraft, a Sycamore Township resident, noting he did obtain a permit in 2011.

Mr. Connor noted the July 11th minutes were accurate as reported, the correction Mr. LaBarbara noted this evening would be in the August minutes.

Mr. Porter called roll. Vote: All Aye.

Mr. LaBarbara reviewed the events of the July 30th Workshop Meeting in which the Board of Trustees voted to enact a time limit of four minutes on public comments at Trustees meetings and limit residents to comments only, no questions. Mr. LaBarbara stated he received calls from residents upset about this asking how they can ask questions as they often get very late responses or the Township doesn't get back to residents. He stated this bothers him a lot that a resident can't ask a question said he wonders what we are afraid of. Mr. LaBarbara said the timing for this cannot be worse since it is an election year and spoke of transparency and secrecy. He stated he spoke to the Anderson Township Administrator who said residents there can ask questions or sing a song or do whatever they want in their four minutes. He went on to give examples of how Symmes and some other Townships handle residents' comments and questions. Mr. LaBarbara suggested instituting an ombudsman structure in which an individual expedites, coordinates, researches and communicates by writing down all questions asked and responding to residents later via email. He went on to say he thinks the Board should allow residents to ask questions within the four minute time frame.

Mr. Connor stated he thinks the "no questions" is being taken too literally noting the things Mr. LaBarbara described would be permitted. He said the issue is the asking questions during the meetings and being expected to answer off the top of their heads which is not fair.

Mr. LaBarbara agreed that is not fair to the Trustees.

Mr. Connor went on to say asking a question and if it's something that we can research and get back to them, of course, that would be permitted. He pointed out the format in which residents ask questions expecting an immediate answer is impractical. Mr. Connor stated Mr. LaBarbara's comments about us not getting back to people is an overgeneralization noting when he has been contacted by email or phone and he has taken those to staff he feels like he has gotten very good response from staff and to say that there is a lot of delays and staff is stalling until they go away is not a fair representation of what staff does.

Mr. LaBarbara asked if the Board was changing the vote from the last meeting so that we will accept some questions.

Mr. Weidman addressed the issue saying one of the reasons the question issue was brought up is because we've had people ask our Fiscal Officer how much money we have in our bank account right now and expect an answer. He pointed out that is nonsense because it changes every day.

Mr. LaBarbara said he agrees with Mr. Weidman on that.

Mr. Weidman went on to say that is one of the reasons why questions were brought up. He said people can do whatever they want with their four minutes just don't expect to get an answer immediately. Mr. Weidman stated he agrees with Mr. Connor that we have a great staff and the best recourse for questions is to contact staff at the Township.

There was continued discussion on the subject with Mr. Miller suggesting questions be recorded and answered during the Administrator's report at the following meeting.

Mr. Weidman stated residents call the Administrator and the Township every day and ask questions. He said people can use their four minutes however they want but the back and forth that has been happening of late violates the spirit and intent of the time for resident comments which has been on the agenda for years. Mr. Weidman stated he thinks the Board all understands the parameters.

Mr. Doug McGrew, of 4212 Myrtle Avenue, Sycamore Township, OH 45236, addressed the Board. Mr. McGrew stated he likes the time limit for public comments saying, unfortunately, the meeting have degraded over the last year and a half or more to one and a half to two hour meetings with the same three members of the same organization routinely attacking the members of the board noting it will be nice to have a decent meeting in a decent amount of time.

Mr. McGrew brought up a property maintenance issue at 4231 Myrtle Avenue noting vines from that house are so overgrown they are affecting other properties.

Chief Penny stated the monthly report was sent out today and would be posted on the Fire Department website. He also stated the Crown Victoria will be cleaned up and put on the auction site.

Mr. Bickford reported on behalf of Mr. Kellums that the Sycamore Road Project is really picking up and the Township received a request from Republic Services to begin collecting trash at 4:30 a.m. because of the road work. He noted they are working to keep that from happening.

Mr. Miller reported on land on Pine Road that will be purchased as part of an agreement between the Township and Lucke Land Group to construct an additional detention area. He said he will have that purchase paperwork for approval at the next meeting. Mr. Miller stated he needs executive sessions for property acquisition and pending litigation.

Mr. Bickford stated Mr. Clark inspected the property Mr. McGrew brought up on Myrtle and discussed it with him. He stated they are looking into the property maintenance and zoning issues there.

Mr. Bickford stated the fiber project is almost complete and his hope is to have surveillance and Wi-Fi in the parks by late fall.

Mr. Bickford also discussed the uptick in solicitations for gas aggregation and noted the Township will never call people to try to get them to switch.

The following purchase orders were presented for approval:

Blanket Vendor	Tuition Reimbursement	\$10,500.00
Blanket Vendor	EMS Supplies/Services	\$15,000.00

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye.

Mr. Bickford reminded the Board to let them know availability for the next Workshop.

Mr. Porter read a communication from the Adler family thanking the Fire/EMS Department for the good care of their mother at Seasons Retirement Home.

Mr. Miller reported he has come up with language that should work for the conditions for the Graters' Ice Cream approval. There was discussion about the trash receptacles and sidewalk.

The resolution "Approving a Site Plan for the Graeter's Ice Cream Development in Sycamore Township" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-81 passed this 1st day of August, 2019.

The resolution "Adopting the Sycamore Township Tax Budget for 2020" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-82 passed this 1st day of August, 2019.

Mr. Bickford stated the nuisance resolution is not available and he assumes it was abated.

The resolution "Approving a Contract for 2019 Onyx Road Repair Project" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-83 passed this 1st day of August, 2019.

Mr. Connor reported on the Library Listening Session for the Deer Park Branch which was very well attended saying people had some very good ideas which will be going into a Master Plan that the Library will implement. He said it was a very good session.

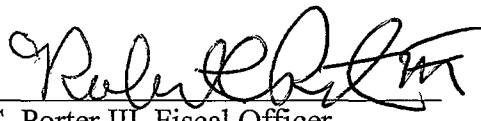
Mr. LaBarbara noted the rumor that the Deer Park Branch Library would be closing is not true.

Mr. Connor verified saying that rumor was dispelled quickly.

Mr. LaBarbara requested the meeting audio be updated on the website and Mr. Bickford stated he will look into it.

The Receipts and Disbursements of August 1, 2019 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

A motion to enter into **Executive Session to discuss Property Acquisition and Pending Litigation** was made by Trustee Connor and seconded by Trustee LaBarbara.
Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye.

End regular session: 7:34 p.m.

Begin Executive Session: 7:39 p.m.

End Executive Session: 7:52 p.m.

Back in regular session:

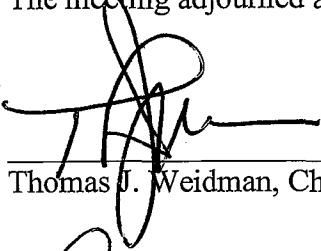
7:54 p.m.

Mr. Connor made a motion to authorize Law Director Miller to sign the agreement with Mr. Carl Stitch for Moeller mediation. Mr. LaBarbara seconded the motion. Mr. Porter called roll. All Aye.

A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Vote: All Aye.

The meeting adjourned at

7:55 p.m.



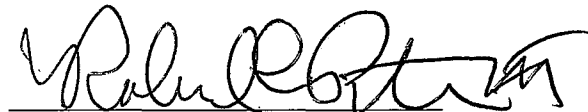
Thomas J. Weidman, Chairman



Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

08/01/2019

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 20, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Planning and Zoning Administrator Holbert, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

The meeting was called to order by Chairman Weidman.

Approval of July 30, 2019 Workshop Minutes

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve the July 30, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Proclamation – Designating September 2019 Prostate Cancer Awareness Month

The Proclamation designating September, 2019 “Prostate Cancer Awareness Month” in Sycamore Township was presented by Mr. Miller. Mr. Connor made a motion to approve the Proclamation, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.

Proclamation passed this 20th day of August, 2019.

Planning & Zoning Update

Mr. Holbert reported he had begun the process to obtain AICP certification.

Mr. Holbert recommended candidates for the Land Use Plan, noting he based his decision on those he thought would be the most open-minded to the concerns of residents and to the continued economic vitality of the Township. He recommended Ms. Tracy Hughes, Mr. Peter Mallow, Mr. John O'Shea, Ms. Tracy Schwegmann and Mr. George Ten Eyck.

Mr. Holbert went on to recommend Mr. Bill Swanson for the open alternate position on the Zoning Commission. He explained the choices he made were based on applications submitted, which had been emailed to the Trustees, and personal interviews with each candidate.

Mr. Connor stated he reviewed the applications and agrees those recommended by Mr. Holbert fit the qualifications for the Board.

Mr. LaBarbara stated Mr. Jack Pflum was omitted. He also asked about both Mr. Ten Eyck and Mr. Swanson applying for Zoning Commission.

Mr. Holbert explained Mr. Ten Eyck said he was willing to serve on the Land Use Committee.

Mr. Connor made a motion, seconded by Mr. Weidman, to approve the Land Use Committee candidates that Mr. Holbert proposed.

Mr. LaBarbara commented Jack Pflum should have been on that Board.

There was discussion on creating an alternate position. The Board decided not to create an alternate for the Land Use Committee.

Mr. Porter called roll. Vote: All Aye.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to nominate Mr. Bill Swanson to the position of Alternate on the Zoning Commission. Mr. Porter called roll. Vote: All Aye.

Nuisance Resolutions – 8671 Darnell Ave. and 12099 3rd Ave.

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8671 Darnell Avenue, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-84 passed this 20th day of August, 2019.

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12099 3rd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-85 passed this 20th day of August, 2019.

Parks and Recreation Update

Mr. McKeown thanked Steve Reutelshofer for filling in for him at the Car Show which was a great success.

Mr. McKeown reported on an event coming up on September 14th at McDaniel Park called Softball with the Stars. He stated the event will include reality TV stars and raise money for St. Jude Children’s Research Hospital. He noted the organizers looked around Hamilton County for a location for this event and chose McDaniel Park.

Sheriff Department Update

Lt. Smith reported on a meeting with the people who conducted the research study on police services through the University of Cincinnati stating it was a very good discussion.

Lt. Smith stated he will be attending the Community Forum that the Township is co-hosting regarding the addiction crisis at Deer Park High School on August 27th.

Lt. Smith said, beginning in September, the patrol division will be taking on a new task formerly handled by the court services division. There will be territory cars spread out throughout the County to serve subpoenas and summons and court related paperwork. He noted they will not be Township patrol cars but rather County vehicles. He stated a County car will be appointed to the Sycamore Township, Symmes Township and City of Silverton region and, when not serving court documents, will be another patrol out on the streets.

Lt. Smith also reported that effective July 30th, hemp became legal in the State of Ohio. He stated this is defined as a THC level of less than 0.3%. Lt. Smith discussed the issue that currently no crime labs in the State of Ohio are able to test the THC level for this requirement. He handed an opinion from the Hamilton County Prosecutor regarding this to Mr. Miller. Lt. Smith said the Sheriff's Office will still confiscate marijuana, but will not be able to file charges until the lab has the capability to perform the proper testing. There was continued discussion on this change in the law.

Lt. Smith informed the Board of upcoming active shooter presentations at Township businesses and schools.

Mr. LaBarbara asked if the UC study to which Lt. Smith referred is the study the Township paid for. Mr. Bickford answered yes and discussed the status.

Mr. Connor pointed out there is a new principal at St. Vincent Ferrer and requested Lt. Smith contact her to introduce himself.

Fire Department Update

Chief Penny commented on the Kenwood Towne Center active shooter training explained how police and fire personnel work together very closely on those drills. He then discussed changes to the protocol for those trainings and the improvements made through practicing.

Chief Penny reported the Crown Victoria had been on the County auction site and expired yesterday without bids. Mr. LaBarbara suggested donating it to Goodwill and Chief Penny stated he will contact them.

Chief Penny stated the hydrant painting program has been going well with 60 hydrants painted so far mostly in the Dillonvale area.

Maintenance Update

Mr. Kellums reported on the continuation of the Sycamore Road Project stating they are ready to put curb in on the west side and will be paving soon. He stated in two or three weeks the traffic pattern will flip to allow work on the east side. He noted that work will require a complete closure of the road. Mr. Kellums said the Township received a check from ODOT for a little over \$331,000 for their share of the grant for right of way acquisition.

Mr. Kellums said the Montgomery Road Sidewalk Project is moving along and should be out to bid in mid-October with advertisement on the State's website.

Mr. Kellums said work on the Bechtold Park Pavilion is nearing completion.

Mr. Kellums reported on the Kugler Mill Road Project noting he had a couple of resolutions to present having to do with obtaining the necessary easements.

Mr. Kellums stated the Board of Zoning Appeals approved the maintenance storage building.

Mr. Bickford then presented slides showing the changes made to the plans for the project after Mr. Kellums met with concerned residents on three occasions. He explained the project in detail noting the net loss of green space was about 22,000 square feet, the building and the salt dome locations had been flipped, and all operations were moved out of residents' line of sight. He also spoke about how drainage issues had been addressed and discussed the lighting plan.

Mr. Connor asked how much green space the Township will gain at Bechtold once the current pole barn there is removed.

Mr. Bickford answered 7,000 square feet.

Mr. Kellums reviewed the concerns expressed in the meetings with residents and pointed out the port-a-lets will be removed as there will be public restrooms. He went on to address the suggestion that the maintenance facility be constructed at Bechtold Park. He said this plan allows us to recapture green space at Bechtold which is one of our premier parks where we have a lot of shelter rentals. Mr. Kellums noted, at the time that pole barn was built, Bechtold Park was about the only property the Township had so there was no place else to put it. He noted the difficulties with getting utilities at Bechtold which are all readily available at the administration complex.

Mr. Bickford addressed the reasoning for the parking configuration on the plan and showed an overlay slide that depicted the old plan versus the new plan.

Mr. Kellums requested a motion to advertise for bids to complete this project.

Mr. Connor made a motion to advertise for bids for the Maintenance Facility Project, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.

Mr. Kellums reported at the Highpoint Blockwatch there was discussion about resident requests to acquire their portion of a paper street. Mr. Weidman stated he had requested a report from Mr. Clark about the paper streets that are located in the Highpoint neighborhood.

Mr. LaBarbara asked Mr. Kellums if the road work on Quailhollow had been completed.

Mr. Kellums stated the project is complete but noted the cul de sacs are a little rough and, although the product was better, it was a messy job. He said he is meeting the contactor on site today and hopes that there can be some remedial work done to remedy those issues. He noted this is not new pavement and discussed the benefits of the product used.

Resolution – Authorizing a Contract with Right of Way Solutions, LLC

The resolution "Authorizing a Contract with Right of Way Solutions, LLC" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-86 passed this 20th day of August, 2019.

Resolution – Authorizing a Contract with Dennis A. Ziccardi & Associates, LLC

The resolution “Authorizing a Contract with Dennis A. Ziccardi & Associates, LLC” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-87 passed this 20th day of August, 2019.

Mr. Miller stated he had mentioned at the last Trustees meeting that he would be bringing forward the contract for the Township’s obligation for the Pine Road TIF for Lucke Land and the additional detention basin.

Resolution – Authorizing the Purchase and Closing of the Real Property Located on Pine Road Being 1.2511 in Sycamore Township

The resolution “Authorizing the Purchase and Closing of the Real Property Located on Pine Road Being 1.2511 in Sycamore Township” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-88 passed this 20th day of August, 2019.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Fire Capital	\$150,000
Blanket Vendor	Medical Exams	\$25,000
Blanket Vendor	Tuition Reimbursement	\$20,000

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye

Schedule

Mr. Weidman referred those in attendance to the written schedule of events.

Mr. Connor reported on the upcoming Community Forum addressing the addiction crisis saying it will be held Tuesday, August 27th beginning with dinner at 5:00 p.m. provided by Bridge of Hope Church. He noted that the Deer Park School District is providing the venue and assisting with scheduling and Bridge of Hope Church is providing dinner complimentary and doing a tremendous job of publicizing the event.

Chief Penny thanked Trustee Connor for his efforts trying to improve Dillonvale Shopping Center.

Mr. Miller stated he will be out of town Labor Day week so Mr. Desai will be in attendance at meetings. He requested resolution requests be submitted as soon as possible.

Mr. Weidman asked what happened with the Moeller Board of Zoning Appeals hearing.

Mr. Miller said the case was heard and went on quite late noting it was continued until the September 16th Board of Zoning Appeals Meeting.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Connor and seconded by Trustee LaBarbara.

Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

End regular session: 10:08 a.m.

Begin Executive Session: 10:12 a.m.

End Executive Session: 10:32 a.m.

Back in regular session: 10:33 a.m.

Mr. Kellums stated he had a purchase order for \$22,000 for Brandstetter Carroll for the additional work they did to modify the plans for the maintenance facility.

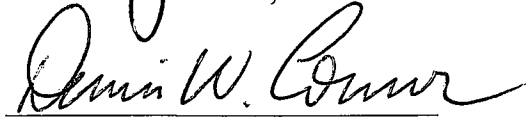
Mr. Connor made a motion to approve, seconded by Mr. LaBarbara. Mr. Porter called roll. All Aye.

A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara.
Mr. Porter called roll. Vote: All Aye.

End regular session: 10:33a.m.



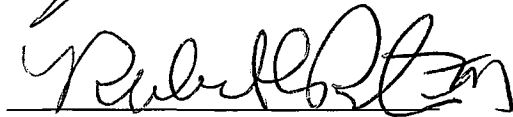
Thomas J. Weidman, Chairman



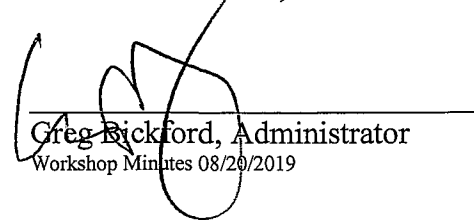
Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator

Workshop Minutes 08/20/2019

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
September 3, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Attorney Deepak Desai, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Planning and Zoning Administrator Holbert, Parks/Recreation Director McKeown and Fire Chief Penny. Lt. Smith from the Hamilton County Sheriff's Office and Law Director Miller were excused.

The meeting was called to order by Chairman Weidman.

Approval of August 20, 2019 Workshop Minutes

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve the August 20, 2019 Workshop minutes. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Nuisance Property Resolution – 8968 Eldora Drive, 7977 Bearcreek Drive, 12169 Scoutmaster Drive and 8616 Pine Road

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12169 Scoutmaster Drive, Sycamore Township, OH 45241" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-89 passed this 3rd day of September, 2019.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8616 Pine Road, Sycamore Township, OH 45242" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-90 passed this 3rd day of September, 2019.

Mr. Holbert reported 7881 Montgomery Road had been cleaned and Jason Petty and his team has working to maintain it and Inspector Kevin Clark has been monitoring it weekly. He then asked if the Trustees had heard of any complaints that hadn't made it to his office yet. Mr. Weidman informed Mr. Holbert of a problem property on Beech Ave.

Mr. Holbert noted that a tenant moved into 7230 Kenwood Road without going through Sycamore Township zoning. He also pointed out that a face change on an existing monument sign was done without permit and banners that are not permitted were installed in the area. He provided photos of the property and explained that the building was formerly a Kentucky Fried Chicken that had been abandoned for years. He stated the Zoning Resolution states that once a building has been abandoned for two years or more, in order to be used again, it must be brought into full compliance with the Zoning Resolution. Mr. Holbert said the owner has a lease for a new tenant operating in the space who has not submitted any plans except for the signage. Mr. Holbert explained how the Planning and Zoning Department would normally handle this situation and asked for guidance from the Board as to how they'd like him to proceed.

Mr. Desai stated that he knows Law Director Miller has been in contact with the tenant and her attorney regarding the property and they have indicated a willingness to work with the Township

to come into compliance. Mr. Desai said his suggestion would be to give it a week to see if the tenant will cooperate with what needs to be done.

Mr. Holbert discussed the issues he has faced trying to get the property into compliance.

Mr. Desai stated he thinks waiting another week will not make much of a difference and Mr. Connor agreed it would be best not to take action until Mr. Miller is available. Mr. Connor asked if they had Board of Health approval. Mr. Holbert said he does not know about Health Department approval noting he knows they have a permit for the suppression system through the County because our permit systems is linked with the Building Department.

Mr. Weidman asked if the tenant had a certificate of occupancy from Hamilton County.

Mr. Holbert answered no, they have the permit for the suppression system only.

Mr. Bickford stated it is a zoning violation, therefore, they have 21 days to comply. He said the Hamilton County Building Department needs to take the lead but it sounds like they are unwilling to do so.

There was discussion about how to proceed.

Mr. Connor made a motion, seconded by Mr. Weidman, to have Mr. Holbert issue a Zoning violation for 7230 Kenwood Road with 21 days to comply.

Mr. Connor noted if the Board does not issue a violation it sets a precedent which could lead others to operate businesses without zoning approval as well. Mr. LaBarbara disagreed stating the Board should wait a week until Mr. Miller returns. There was continued discussion with Mr. Bickford pointing out that the Board should be consistent in enforcement and be careful about treating some business owners differently than others. Mr. Weidman agreed, saying if we start being inconsistent with our code, then we are opening ourselves up for legal action.

Mr. Porter called roll. Vote: All Aye.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8968 Eldora Drive, Sycamore Township, OH 45236" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-91 passed this 3rd day of September, 2019.

Mr. Bickford asked about the nuisance resolution for the address on Bearcreek Drive. Mr. Holbert stated he would like to hold off on that pending Mr. Clark reaching out to the property owner.

Parks and Recreation Update

Mr. McKeown stated the Soft Ball with the Stars event is scheduled for September 14th at McDaniel Park.

Mr. LaBarbara asked if Moeller would still be using Schuler for next baseball season. Mr. McKeown answered yes.

A member of the public asked about a Festival report and if there would be a scheduled meeting to review. Mr. McKeown answered he would have a report prepared for the Trustees review at a future meeting.

Fire Department Update

Chief Penny reported he was invited to a staff meeting at Kenwood Collection to discuss putting together an emergency operations plan that includes cooperation between the Fire department and their staff.

Chief Penny reported the ladder truck will be at St. Saviour for the Golf Ball Drop on Sunday.

Chief Penny informed the Board the Crowne Victoria that failed to draw a bid on the auction site was donated to Cars for Veterans.

Mr. LaBarbara stated a Dillonvale resident inquired about testing fire hydrants and asked Chief Penny to respond.

Chief Penny said the fire hydrants are tested about every eight years noting they do flush and pump them. He said the testing part of it stirs up rust in the water for residents doing laundry and may have other negative effects for residents so they do not do it that often. He said they are able to have them tested if they believe something is wrong. Chief Penny said they open and close them in the fall to prepare them for winter and should be able to tell then if there is a problem.

Maintenance Update

Mr. Kellums requested a motion to advertise for the Montgomery Road Sidewalk Project Phase IV.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to advertise for the Montgomery Road Sidewalk Project Phase IV. Mr. Porter called roll. All Aye.

Mr. Kellums stated he had been contacted by a Mr. Tom Oeters from Rockwern Academy asking if he knew anything about an agreement with the Township for maintenance on their parking lot. He pointed out we share the parking lot, which is on Rockwern property, for Bob Mayer Park. Mr. Kellums stated we do have an agreement dating back to 1995 that states we will share in the maintenance of the pavement. He stated Mr. Oeters has received a couple of proposals to have the parking lot with the Township's share coming to \$40,745.50. Mr. Kellums asked Mr. Desai for input.

Mr. Desai stated his concern is that the entire project is well over \$50,000 and his inclination is that it should go to bid. He stated he would like to do further research.

Mr. Kellums reported the Sycamore Road roundabout is half way finished and should be completed by Thanksgiving.

Resolution – Approving a Proposal for the Repair of a Retaining Wall on Kenwood Road

The resolution "Approving a Proposal for the Repair of a Retaining Wall on Kenwood Road" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-92 passed this 3rd day of September, 2019.

Resolution – Designating No Parking on a Portion of Certain Streets in the Rossmoyne / Dillonvale Area of Sycamore Township

The resolution “Designating No Parking on a Portion of Certain Streets in the Rossmoyne/Dillonvale Area of Sycamore Township” was read. A motion was made by Mr. Connor, seconded by

Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019-93 passed this 3rd day of September, 2019.

Resolution – Authorizing the Purchase and Closing of the Real Property Located at 7783-7789 Montgomery Road in Sycamore Township

The resolution “Authorizing the Purchase and Closing of the Real Property Located at 7783-7789 Montgomery Road in Sycamore Township” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-94 passed this 3rd day of September, 2019.

Attorney Conflict Waiver

Mr. Bickford stated Chick-fil-A has submitted an application to Zoning Commission and will be on the September agenda. He said they have retained Dinsmore & Shohl as their legal representation and, since the Township retains the same firm for bond work, Chick-fil-A has asked that the Township sign a waiverstaff to authorize Mr. Bickford to sign a waiver allowing Dinsmore to represent Chick-fil-A. Mr. Bickford noted the attorney who does our bond work would not be involved in the Chick-fil-A case.

Mr. Connor made a motion, seconded by Mr. LaBarbara, approving the attorney conflict waiver allowing Dinsmore & Shohl to represent Chick-fil-A and authorizing Mr. Bickford to sign the waiver. Mr. Porter called roll. Vote: All Aye.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Materials – Roads (Gas Tax)	\$50,000.00
Carriage Shop	Sheriff Vehicle Repair	\$3,441.78

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve these requests. Mr. Porter called roll. Vote: All Aye

Schedule

Mr. Weidman noted on the printed schedule of events the Special Board of Zoning Appeals Meeting on 09/05/2019 at 3:00 p.m.

Mr. LaBarbara brought up emails he had been getting about 5G from cell towers. There was a discussion about drafting a standard response and/or statement regarding the cell towers which are regulated by the FCC.

A motion to enter into **Executive Session to discuss Property Acquisition** was made by Trustee Connor and seconded by Trustee LaBarbara.

Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

End regular session: 9:49 a.m.

Begin Executive Session: 9:53 a.m.

End Executive Session: 10:07 a.m.

Back in regular session: 10:10a.m.

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to give the Law Director bid authority of \$135,000 for the purchase of 4316 Sycamore Road, a foreclosed property. Mr. Porter called roll. Vote: All Aye


Mr. Bickford reported, since the issue on Bayberry Drive was remediated by the Township per the court's orders, the Township is entitled to recoup fees.

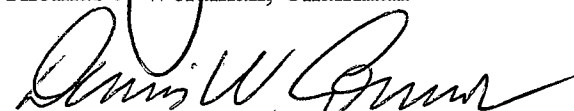
Mr. Desai stated the fine for the Zoning Violations is \$1,000.00 per day and the Township filed three counts: a civil fine, a lien against the property for the civil fine, and an injunction for the remediation. Mr. Desai stated we got the remediation and the bailiff called him asking about the other counts. He asked if the Board wanted to dismiss the case or pursue collection for the cost of remediation and fees.

Mr. Weidman stated he thinks the Township should pursue fines up to the amount necessary to cover legal fees and court costs. Mr. Desai stated that the court should be in agreement with that as the fines for the Zoning Violations could be much higher based on how long the property was in violation.

A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Vote: All Aye.

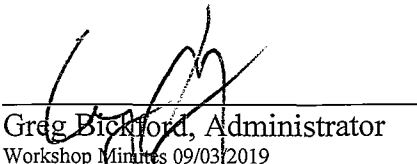
End regular session: 10:15 a.m.



Thomas J. Weidman, Chairman

Dennis W. Connor, Vice Chairman

Jim LaBarbara, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator
Workshop Minutes 09/03/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

September 5, 2019

The regular meeting was called to order at 7:09 pm.

The invocation from Kenwood Baptist Church was then read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Attorney Deepak Desai, Administrator Bickford, Superintendent / Assistant Administrator Kellums and Lt. Smith from the Hamilton County Sheriff's Office. Law Director Miller, Planning and Zoning Administrator Holbert, Fire Chief Penny and Parks and Recreation Director McKeown were excused.

The Proclamation designating September, 2019 as "Ovarian Cancer Awareness Month" in Sycamore Township was presented by Mr. Weidman. Mr. Connor made a motion to approve the Proclamation, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye. Proclamation passed this 5th day of September, 2019.

Mr. Weidman discussed the fundraising efforts made by the Ovarian Cancer Alliance and noted they are hosting a 5K run/walk on September 14th at Summit Park.

The minutes of the Board of Trustees meeting held August 1, 2019 were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve them. Mr. Porter called roll. Vote: All Aye.

Mr. Standish Fortin, of 12137 McCauly Road, Sycamore Township, OH 45241 addressed the Board. Mr. Fortin said he hopes there will be more Parks and Recreation Committee meetings and noted, if there is a Festival Committee, its meetings should also be listed in the newsletter. Mr. Fortin asked, in regards to the festival in Sycamore, what type of organization does not have a report or meeting after an event to discuss the event and its finances.

Lt. Smith reported on changes to the format of the Sheriff's Office monthly report to the Township.

Lt. Smith stated, as mentioned in a previous meeting, beginning September 9th there will be territory officers tasked with delivering subpoenas and other court documents and there will be an officer assigned to this area, meaning Sycamore Township and adjacent municipalities. He noted when they have completed their duties, they will be available to assist as needed on patrol. Lt. Smith said it was a relatively quiet summer with no felonious assaults or fatal crash incidents.

Mr. Bickford reported on behalf of Chief Penny the Fire Department monthly report was sent yesterday and is available on the Fire Department website.

Mr. Kellums reported that reconstruction of the stone wall along Kenwood Road had begun. He also stated work on the Sycamore Road roundabout had been slowed due to weather and went on to describe the work that would take place in the upcoming weeks.

Mr. Bickford reported on fiber video capabilities for surveillance in the parks funded by federal grant money.

The following purchase orders were presented for approval:

Blanket Vendor	Dump Fees	\$5,000.00
Indian Hill School District	TIF School Payment	\$2,356,071.00
Sycamore Board of Education	TIF School Payment	\$85,082.01
Princeton City Schools	TIF School Payment	\$74,488.92
Great Oaks Career Campuses	TIF School Payment	\$16,054.88
Deer Park Community City Schools	TIF School Payment	\$286,006.14
Blanket Vendor	Fire – Utilities	\$10,000.00

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye.

Mr. Bickford reported that Mr. Holbert is in the process of scheduling the first meeting of the Land Use Advisory Board.

The resolution “Renewing the Nodding Way Lighting District” was read by Mr. Desai. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-95 passed this 5th day of September, 2019.

The resolution “Renewing the Dillonvale Lighting District” was read by Mr. Desai. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-96 passed this 5th day of September, 2019.

Mr. Connor thanked all those who were involved in the planning and carrying out of the recent Community Forum held on August 27th regarding the addiction crisis. He also thanked all those in attendance and the partner organizations involved. Mr. Connor noted anything that we can do to help educate the community and help eliminate the addiction epidemic is worthwhile.

Mr. LaBarbara stated in response to a discussion at the Workshop meeting that the Chilero taco restaurant does have a food license.

Mr. Weidman stated he is on the Board for the Emergency Management Agency in Hamilton County and reported a test of the wireless alert system in Hamilton County took place on Wednesday, September 4th. He stated everyone’s phones should have received the test and this should be a great system in the future.

Mr. Bickford requested an Executive Session for Personnel – Employment.

The Receipts and Disbursements of September 5, 2019 were available in the Fiscal Officer’s Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

A motion to enter into **Executive Session to discuss Personnel - Employment** was made by Trustee Connor and seconded by Trustee LaBarbara.
Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye.

End regular session: 7:28 p.m.

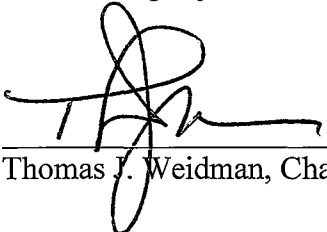
Begin Executive Session: 7:30 p.m.


End Executive Session: 7:38 p.m.

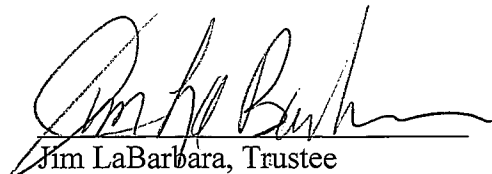
Back in regular session: 7:40 p.m.

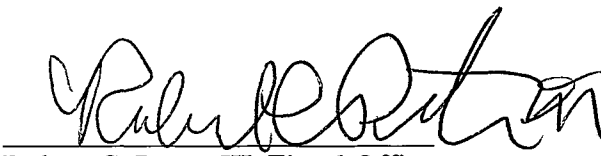
A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman.
Vote: All Aye.

The meeting adjourned at 7:40 p.m.


Thomas J. Weidman, Chairman


Dennis W. Connor, Vice Chairman


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
09/05/2019

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
September 17, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Attorney Deepak Desai, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Planning and Zoning Administrator Holbert was excused.

The meeting was called to order by Chairman Weidman. Mr. McKeown had to leave for an appointment and had requested his report move to the top of the agenda.

Parks and Recreation Update

Mr. McKeown reported on the Softball with the Stars event which took place at McDaniel Park noting it went very well.

Mr. McKeown asked if the Trustees had received the Festival in Sycamore Income and Expense Report. He stated the gross expenses were \$123,615.27 and the income was \$33,363.95. He said the net expense was \$90,251.32 which is under budget.

Mr. LaBarbara stated there are still some expenses that could be cut including the radio advertising.

Approval of September 3, 2019 Workshop Minutes

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve the September 3, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Planning & Zoning Update

Mr. Bickford stated Mr. Holbert was in court and could not be present. He noted this is Mr. Holbert's last week with the Township, therefore, he will be filling that role in addition to his own until that position is filled.

Mr. Connor thanked Mr. Holbert for a tremendous job in a difficult assignment, noting he handled it with dignity and professionalism. Mr. Connor stated he wishes Mr. Holbert well in his new position.

Mr. Weidman agreed pointing out it is one of the most difficult jobs.

Mr. Weidman also brought up Roger Bien's property noting it had 45 cars parked there over the weekend in violation of the injunction. Mr. Bickford stated there is an upcoming court date regarding that issue.

Mr. Miller recommended the Board formally appoint Mr. Bickford Acting Planning and Zoning Administrator until a replacement is found.

Mr. Connor made a motion to appoint Mr. Bickford Interim Planning and Zoning Administrator until a replacement for Mr. Holbert is hired. Mr. LaBarbara seconded the motion. Mr. Porter called roll.
Vote: All Aye.

Nuisance Property Resolution – 4266 Williams St., 8109 Reading Rd. & 12098 3rd Ave.

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4266 Williams Street., Sycamore Township, OH 45236” was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-97 passed this 17th day of September, 2019.

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8109 Reading Road, Sycamore Township, OH 45237” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-98 passed this 17th day of September, 2019.

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12098 3rd Avenue, Sycamore Township, OH 45249” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-99 passed this 17th day of September, 2019.

Sheriff Department Update

Lt. Smith reported the Sheriff’s Office is dealing with some speeding issues, primarily on Wicklow Avenue.

Lt. Smith stated final preparations are being made for the active shooter drill to take place at Kenwood Towne Center. He said the drill is tentatively scheduled for the last Sunday in October.

Fire Department Update

Chief Penny reported on a meeting that took place with the construction team for the Capital Investment project noting the Fire Department will be able to use some of the buildings for training exercises prior to their demolition.

Chief Penny also reported Firefighter Mike Kramer will be holding a Stop the Bleed class for Hamilton County Park Rangers.

Chief Penny informed the Board of a run by the Department that required them to administer treatment for a medical emergency in a confined attic space.

Maintenance Update

Mr. Kellums reported the results had just gotten back from testing the water in the basement at 6330 Kugler Mill Road, the condemned house scheduled to be demolished. He said he will be getting ahold of an environmental company to take care of the water which had an oily sheen and smelled like petroleum.

Mr. Kellums stated phase one on 7783-7789 Montgomery Road had begun.

Mr. Kellums said work on the Sycamore Road roundabout continues noting there is now no access to Plainfield Road from Sycamore Road. He also reported Bechtold Park is completely closed at the moment to prevent vehicles from using it as a cut through. He said tomorrow a sign will be put up there saying there is no access to Sycamore Road from the park and the Sycamore Road entrance to Bechtold Park will remain closed.

Mr. Kellums reported the wall on Kenwood Road is almost completed, noting D.J. Stone Company is doing a great job.

Mr. Kellums requested a motion to direct Mr. Miller to prepare a resolution authorizing Mr. Kellums to submit a SCIP grant application for Larchview Drive and allowing Mr. Kellums or Mr. Bickford to sign the agreements when they come back.

Mr. Connor made a motion to direct Law director Miller to prepare a resolution authorizing Mr. Kellums to submit a SCIP grant application for Larchview Drive and allowing Mr. Kellums or Mr. Bickford to sign the agreements. Mr. LaBarbara seconded. Mr. Porter called roll. Vote: All Aye.

Lastly, Mr. Kellums reported maintenance staff would all be attending the Hamilton County Township Association training for snow plow drivers on Wednesday, September 18th.

Mr. LaBarbara brought up an email from a resident on Marieview Court concerned about early arrival of construction crews on a nearby project. Mr. Connor stated Mr. Durham has been made aware of it and will follow up on it.

A member of the public asked for clarification on the regulations for political campaign signs in the right of way. Mr. Kellums explained. There was then a question about a specific sign possibly being on Township property. Mr. Miller stated if the sign is found to be on Township property it will be removed. There was continued discussion regarding this subject.

Kemper Road Sidewalks

Mr. Bickford reported the Township did not get a grant for a sidewalk on the south side of Kemper Road. He noted a private property owner had offered to pay half the cost for sidewalks in front of their establishment. Mr. Bickford reviewed the details on the proposed location of the sidewalk and said he will report on it again later pending progress on obtaining a grant and when more information is available.

Employee Handbook

Mr. Bickford reported the draft of the employee handbook has been completed noting it is a modification of the current one in use by the Township to bring it up to date. Mr. Miller stated he has some changes to it and, when ready, it must be adopted by a resolution.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase orders for approval:

U.S. Bank	Kenwood Towne Place TIF Balance	\$631,591.57
Blanket Vendor	Fire – Vehicles	\$17,518.00

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve this request.
Vote: All Aye

Schedule

Mr. Weidman said the schedule of upcoming events was printed on the agenda.

Mr. Weidman reported he had received an email from a developer regarding the Pep Boys property that the Township is under contract to purchase.

Mr. Miller stated Pep Boys has a right of first refusal and this developer is proposing to purchase the front of the property and the Township take the back. He suggested the Board ignore it as he does not know if the developer has been in contact with Pep Boys.

There were questions from members of the public present regarding the plans for the Pep Boys property should the Township close on it. There was discussion about previous concept plans for the area with the intent to alleviate traffic congestion there.

Mr. Miller reported the Township's property on Kenwood Road consists of ten or more parcels which the engineer for the maintenance storage building project suggests should be consolidated. Mr. Miller said he has a deed to consolidate the parcels which requires a vote of approval by the Trustees their signatures.

Mr. Connor made a motion to approve the deed for the consolidation of the Township owned parcels. Mr. LaBarbara seconded. Mr. Porter called roll. All Aye.

Mr. Miller requested a motion to enter into Executive Session to discuss litigation in the Moeller case.

A motion to enter into **Executive Session to discuss pending litigation** was made by Trustee Connor and seconded by Trustee LaBarbara.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

End regular session: 9:31 a.m.

Begin Executive Session: 9:35 a.m.

End Executive Session: 9:44 a.m.


Back in regular session: 9:45 a.m.

A motion was made by Mr. Connor to accept Judge Luebbers' suggestion that the Moeller case be rolled over to another judge. Mr. Weidman seconded.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Nay; Weidman: Aye

A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Vote: All Aye.

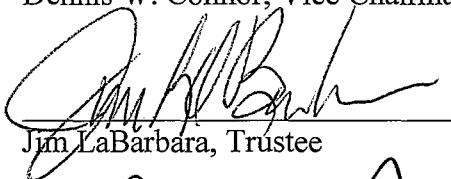
End regular session: 9:48 a.m.



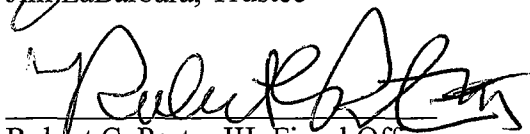
Thomas J. Weidman, Chairman




Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator
Workshop Minutes 09/17/2019

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
October 1, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Attorney Deepak Desai, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Cpl. Eric Kidd from the Hamilton County Sheriff's Office. Chairman Weidman and Lt. Smith were excused.

The meeting was called to order by Vice Chairman Connor.

Approval of September 17, 2019 Workshop Minutes

Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve the September 17, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Absent

Dillonvale Shopping Center

Mr. Connor reported there has been a lot of talk about vacancies at the Dillonvale Shopping Center and concerns about how to keep the center from deteriorating. He noted staff has met with the owners in an attempt to motivate them to do things to bring the shopping center back to life. Mr. Connor made a motion, seconded by Mr. LaBarbara, to Authorize Mr. Bickford to explore the process of designating the Dillonvale Shopping Center as a Community Reinvestment Area (CRA).

Mr. Connor stated although the owner speaks with good intentions, the Township needs to do something to encourage them to move from the talking stage to the action stage. He said his motion would allow Mr. Bickford to explore whether a CRA might be the proper way to go.

Mr. Porter called roll. Vote: All Aye.

Mr. Bickford asked for clarification on how exactly the Board would like him to proceed. There was discussion about the best way to handle it. It was decided Mr. Bickford would analyze it as a commercial CRA and present it back to the Board before getting HCDC involved.

Mr. LaBarbara stated he spoke with the Director of Leasing for Paran Management, the Dillonvale Shopping Center property owner, who noted concerns about Deer Park Auto hindering attempts to sign on tenants.

Parks and Recreation Update

Mr. McKeown reported the parks are still very busy and will remain so until the end of the month.

Fire Department Update

Chief Penny reported he had gotten results back from the ISO inspection which took place in June and the Fire Department maintained a Level 2 rating.

Maintenance Update

Mr. Kellums reported the Montgomery Road Sidewalk Project Phase IV is out to bid and the bid opening will take place Friday, October 4th at 10:00 a.m.

Mr. Kellums stated the bid opening for the Maintenance Storage Facility Project will take place on Wednesday next week.

Mr. Kellums said the Township and Hamilton County have submitted a joint application for grant money to pay for work on Plainfield Road and Larchview Drive.

A member of the public asked about the status of Kugler Mill Road sidewalks.

Mr. Kellums answered that there is an establishment hearing for the Kugler Mill Road Project before the Hamilton County Commissioners next week, noting the Township has to obtain easements and right of way for the project. He said the engineering is complete and the grant funding is in order with construction scheduled to commence in 2021 after the Sycamore Road Project has been completed.

Mr. Kellums reported on 6330 Kugler Mill Road saying he is meeting with Tim Coleman from Clean Harbors today to review the results of the environmental study on the basement noting that has to be cleaned before the demolition of the building takes place.

Mr. Kellums stated PEP Boys Phase I Environmental Study is complete and Phase II will begin this week. Mr. LaBarbara asked how long that will take. Mr. Kellums answered at least 2-3 weeks. Mr. Miller noted the first due diligence period is up October 24th but can be extended.

Mr. Kellums stated he will be out of the office reviewing SCIP applications for other jurisdictions throughout the County on Friday and will be available by cell phone.

Mr. Kellums reported on October 7th we will be hosting a winter training for Townships and Villages with 75 attendees at the Schuler Community Room.

No Parking Goldcoast Drive

Mr. Kellums reported on issues with vehicles being parked on both sides of the street on Goldcoast Drive creating a bottleneck near the intersection with Kemper Road.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution prohibiting parking on certain parts of Goldcoast Drive. Mr. Porter called roll. Vote: All Aye.

Resolution – SCIP Application

The resolution "Authorizing Tracy Kellums, Assistant Township Administrator/Road Superintendent, to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to Execute Contracts as Required" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-100 passed this 1st day of October, 2019.

Planning & Zoning Update

Mr. Bickford reported the public hearing for Zoning Case 2019-10MA, the Neyer office project, will take place on Thursday, October 3rd at 6:00 p.m. He noted originally Chick-fil-A, Case 2019-13MA, was scheduled to be heard that night as well but they have requested a continuance. He went on to discuss issues with the traffic study for that project that need to be addressed.

Mr. Bickford reported he has been interviewing potential candidates for the Planning and Zoning Administrator Position.

Nuisance Property Resolutions – 8872 Eldora Drive and 8487 Pleasantwood Court

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8872 Eldora Drive, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-101 passed this 1st day of October, 2019.

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8487 Pleasantwood Court, Sycamore Township, OH 45236” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-102 passed this 1st day of October, 2019.

Nuisance Vehicle Resolution – 4554 Kugler Mill Road

The resolution “Providing for the Removal of Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution Number 2012-14 and 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-103 passed this 1st day of October, 2019.

Agreement with Heitmeyer Farms

Mr. Bickford discussed the history of the two parcels at the entrance to Heitmeyer Farms subdivision stating they were transferred to the Township at some point and the Township has maintained them with only a “gentlemen’s agreement” for about 30 years. He reported the Heitmeyer Farms HOA is now a recognized corporation by the State of Ohio and Mr. Miller has crafted a written agreement between the Township and the HOA in regards to maintenance of those parcels.

Mr. Kellums stated the agreement had been sent to the Trustees and the HOA prior to this meeting for review.

It was decided the Board should wait until the HOA has responded to the agreement before officially approving it.

Consultant Selection - Access Management

Mr. Bickford requested that this agenda item be tabled to a future meeting.

Social Media Policy

Mr. Bickford presented a social media terms of use to regulate how the Township social media sites are conducted. He stated this is similar to what another Township has used and is in response to an Ohio Township Association recommendation made in a seminar staff attended.

Mr. Miller stated he has reviewed the Terms of Use and is fine with it.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to adopt the Social Media Terms of Use that Mr. Bickford has presented for the Township's social media platform. Mr. Porter called roll. Vote: All Aye.

Resolution – Approving the Purchase 4316 Sycamore Road

Mr. Miller reported the Township was the successful bidder at \$122,000 in the sheriff's sale of the property located at 4316 Sycamore Road.

The resolution "Approving the Purchase of the real Property Located at 4316 Sycamore Road in Sycamore Township" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-104 passed this 1st day of October, 2019.

Resolution – Employee Handbook

Mr. Bickford stated the Employee Handbook had been updated with the help of a labor attorney and noted a few specific changes that were made to bring the handbook up to current standards.

The resolution "Adopting an Employee Handbook for the Provision and Governance of Sycamore Township Employees" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading.

Mr. Connor stated it was a lengthy and very thorough process to update this document and he thinks all the major concerns have been addressed.

Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-105 passed this 1st day of October, 2019.

Mr. LaBarbara made a motion, seconded by Mr. Connor, to repeal any previous versions of the Sycamore Township employee handbook. Mr. Porter called the roll. Vote: All Aye.

Resolution – Budget Commission

The resolution "Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading.

Mr. Bickford explained the need for this resolution saying that it shows what the gross levy proceeds

will be for the Township next year, noting this is an estimate from the Hamilton County Auditor. He said this is required by the Ohio Revised Code.

Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-106 passed this 1st day of October, 2019.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Cystic Fibrosis Foundation	Golf Outing Proceeds	\$16,052.48
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A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve this request.
Vote: All Aye

Schedule

Mr. Connor referred those in attendance to the written schedule of upcoming events on the agenda.

A motion was made by Mr. LaBarbara to change the date of the November 5th Trustee Workshop Meeting to Wednesday, November 6th at 9:00 a.m. due to Election Day. Mr. Porter called the roll. Vote: All Aye.

A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Vote: All Aye.

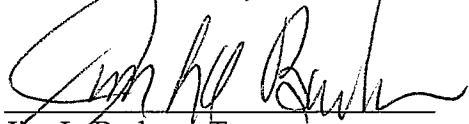
End regular session: 9:46 a.m.

ABSENT

Thomas J. Weidman, Chairman



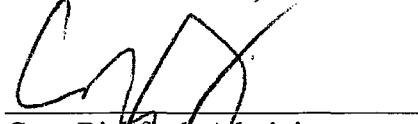
Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator
Workshop Minutes 10/01/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 3, 2019

The Public Hearing for Zoning Case 2019-10MA was called to order at 6:00 p.m.

Mr. Bickford presented the case and case history in a PowerPoint presentation pointing out this is a request for a major adjustment to a PUD amending Case 2009-04MA for Neyer Properties. Mr. Bickford reviewed phase one, a proposed 100,000 square foot building with associated parking, and phase two of the proposal which would be constructed in the future. He reviewed the landscape plan and spoke about the topography of the site. Mr. Bickford reviewed the list of conditions from the original 2009 approval, pointing out the big ones had to do with lighting, the dumpster, interior landscaping and storm water and noting some of the conditions are not applicable anymore. He also reviewed the conditions listed in the Zoning Commission recommendation for the current case.

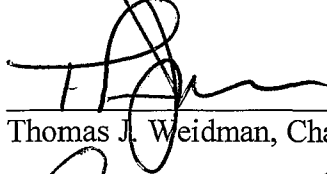
Mr. Jeff Chamot, of Neyer Properties, 2135 Dana Avenue, Suite 200, Cincinnati, OH 45207 addressed the Board about the project.

Mr. Weidman asked about the dumpster location. Mr. Bickford stated it is approximately 270 feet away from residential districts. Mr. Chamot noted it is on the lower level and shielded by the garage.

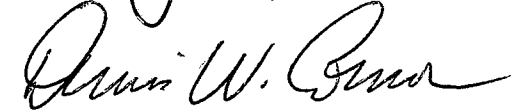
Mr. Connor asked for clarification on setbacks. Mr. Chamot responded.

Mr. LaBarbara asked when they intended to break ground. Mr. Chamot answered they are hoping for a January or February time frame to begin the project.

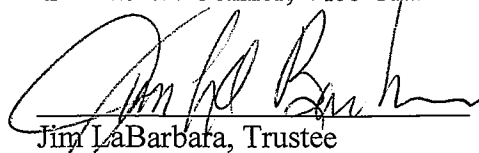
Mr. Weidman closed the public hearing at 6:19 p.m.



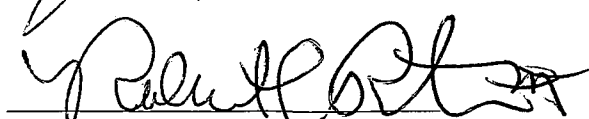
Thomas J. Weidman, Chairman



Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

10/03/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 3, 2019

The regular meeting was called to order at 7:00 pm.

The invocation from Good Shepherd Lutheran Church was then read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Attorney Deepak Desai, Administrator Bickford, Superintendent / Assistant Administrator Kellums, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Parks and Recreation Director McKeown was excused.

Mr. Weidman presented a check for the Cystic Fibrosis Foundation of Greater Cincinnati in the amount of \$16,052.48 from the proceeds of the Sycamore Township Golf Outing.

The minutes of the Board of Trustees meeting held September 5, 2019 were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve them. Mr. Porter called roll. Vote: All Aye.

Mr. Weidman stated, in an effort to be transparent, he would allow Christopher Hildebrant, of Morelia Group, who has made an offer on some property the Township owns, 15 minutes to make a presentation.

Mr. Christopher Hildebrant, of Morelia Group, 8600 Governor's Hill Dr. #160, Cincinnati, OH 45249 addressed the Board. Mr. Hildebrant introduced his architect and some others in attendance with him. He showed a proposed site plan for some property near the intersection of Montgomery and Kenwood Roads which includes property the Township owns or is under contract to purchase. He went on to explain he has an all cash offer for the property which would be developed to include an access road to Orchard Lane and would be similar to another development they did on Madison Road in Oakley. He went on to provide details of the plan.

Mr. Randy Merrill, the architect, of McGill Smith Punshon, 3700 Park 42 Dr., Cincinnati, OH 45241, addressed the Board also pointing out the challenges of the site.

Mr. Hildebrant and Mr. Merrill proceeded to provide details of the plan including parking and changes to curb cuts.

Mr. Hildebrant then stated he had submitted a purchase contract to the Township and asked how long it would take for the Law Director to review it and get back with them.

Law Director Miller stated he had completed a preliminary review of the contract and said the first issue is the Township does not yet own a substantial part of the property and state law requires the Township make a determination of what is not needed for a public purpose. He said

the Township has not done any studies at all in that regard because they have not yet acquired all the property. He noted there are other issues with the contract including the fact that it states the zoning would be approved by contract which the Trustees are not allowed to do.

Mr. LaBarbara asked Mr. Hildebrant what his offer is.

Mr. Hildebrant answered it is an all cash offer for \$10,820,000.

There was discussion about the properties involved and the zoning with Mr. Bickford pointing out a zone change would be required.

Mr. Miller stated the offer is equal to the money the Township has put into purchasing it but he would recommend it be appraised because as a whole it will probably be worth more than the sum of its parts.

Mr. Hildebrant asked for a redlined version of the contract back from Mr. Miller. Mr. Miller stated this is all a little premature as the statute states the Township must first study how much of the property is needed for public purpose and the Township has not yet closed on the PEP Boys property.

Mr. Weidman stated has received a few emails and reviewed the site and wanted to go over a couple points on this. He noted the property was purchased not for development but for access management, therefore without an access management plan we cannot move forward with a development plan. Mr. Weidman referenced ORC 505.10 and its requirements for disposition of property. He stated therefore Ohio law prohibits the sale of the property at this stage and noted it is premature as the Township is still doing due diligence on the PEP Boys site and does not yet own it.

Mr. Weidman went on to point out that Mr. Hildebrant's offer of \$1,443,000 per acre falls considerably short noting some Montgomery Road properties in less desirable locations have sold for over \$2 million per acre.

Finally, Mr. Weidman discussed the need for a transparent process moving forward which should include an RFP/RFQ process that would allow the Township to dictate the final Access Management Plan to developers who wish to come in with a proposal for the site. He pointed out the need to have resident input regarding the development. He concluded this is a significant project for the Township and must be done correctly.

Mr. Tom James, of 5784 Whitechapel Drive, Sycamore Township, OH 45236 addressed the Board. Mr. James stated the resolution approving the purchase of the PEP Boys does not state anything about access management. He said the project looks attractive and should be considered as \$10 million in Township assets have been tied up in the property for ten years. Mr. James stated he likes the idea of a CRA for Dillonvale Shopping Center. Mr. James praised the township and Mr. McKeown for coming in under budget on the Festival in Sycamore.

Mr. Rodney Blair, Township resident, addressed the Board in regards to an issue with a neighbor and the process to remain anonymous for property maintenance concerns. Mr. Bickford stated he would look into the issue and report back to the board.

Lt. Smith reported on an active shooter training drill to take place October 27th at Kenwood Towne Center. He stated he looks forward to a fun and safe Halloween with patrols out as usual. Lt. Smith said patrols are concentrating on speeding complaints on Wicklow Avenue and residential areas off of Snider Road. He stated this will be the topic of his next quarterly newsletter article.

Chief Penny reported the Fire Department will also be involved in the active shooter drill at Kenwood Towne Center. He stated the monthly report has been distributed and is available on the Fire Department website. Chief Penny reported the Fire Department received a two rating on the ISO inspection, which is a great accomplishment.

Mr. Connor congratulated Chief Penny on the progress being made painting the fire hydrants.

Mr. Kellums stated the Montgomery Road Sidewalk Project Phase IV bid opening will take place October 4th at 10:00 a.m. He noted the bid opening for the Maintenance Storage Facility will take place Wednesday, October 9th at 2:00 p.m.

Mr. Kellums reported curbside leaf collection begins Monday, October 21st.

Mr. Kellums reported on October 7th we will be hosting a winter training for Townships and Villages with 75 attendees at the Schuler Community Room.

Mr. Bickford reported the Township will never solicit door-to-door for aggregation programs.

Mr. Bickford reported on public record requests noting staff has seen duplicates in requests. He said the fulfilled requests are now available for view on the website so those wishing to request a document may be able to find it there. Mr. Bickford went on to report that he and Mr. Kellums have been discussing ways they can keep residents informed and educated by putting more information on the website. Mr. Bickford gave examples such as his recent TIF presentation, information on how tax dollars are spent, rights and responsibilities for property owners when it comes to storm water drainage, and snow plowing reminders.

Mr. Bickford requested guidance from the Board about the Galbraith Road property that was damaged in a fire as the property owner has not acted to make repairs or rebuild the building. Mr. Bickford said the Township has gotten complaints about the structure and asked if the Trustees want to pursue razing the house.

Chief Penny said he looked at the property and said it is unsafe.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct staff to begin the process to condemn the building. Mr. Porter called roll. Vote: All Aye.

Mr. Miller suggested residents put up no soliciting signs to deter door-to-door solicitors.

The following purchase orders were presented for approval:

Lykins Energy Solutions	Fuel – Maintenance	\$12,000.00
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Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve this request. Vote: All Aye.

A communication from the Howe family thanking Firefighter Mike Kramer for installing car seats properly in their minivan was read by Mr. Porter.

A communication from Leslie and John Krehbiel thanking the Fire Department for their quick response, efforts and dedication in fighting a fire at their son's home on Sturbridge Drive was read by Mr. Porter.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving zoning Case 2019-10MA subject to the conditions listed in the Zoning Commission recommendation. Mr. Porter called roll. Vote: All Aye

The resolution "Designating No Parking on a Portion of Goldcoast Drive in Sycamore Township" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-107 passed this 3rd day of October, 2019.

The resolution "Approving a Proposal for the repair of a Retaining Wall on Trowbridge Drive" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2019-108 passed this 3rd day of October, 2019.

Mr. Connor stated, in light of the presentation this evening by Mr. Hildebrant, it is a good opportunity to educate residents that when the Township controls a property, it is the law and the responsible thing to do for the Township to figure out access management prior to development. He suggested a newsletter article or website post to explain the process and why it is important to follow.

Mr. LaBarbara thanked Township resident Standish Fortin for taking video recordings of Township meetings and posting them on the World Wide Web at his own expense.

Mr. LaBarbara expressed concerns about Township employees working polling locations on Election Day. He said a number of residents think it is improper and that employees are being peer pressured into it. He noted this is not done in other Townships that employees take a day off to work polls.

Mr. Miller stated it is a very slippery slope to tell people what they can do on their free time.

Mr. LaBarbara requested a little more research on it.

Mr. Miller stated he will assign Mr. Desai to research it.

The Receipts and Disbursements of October 3, 2019 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

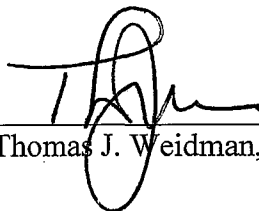
I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

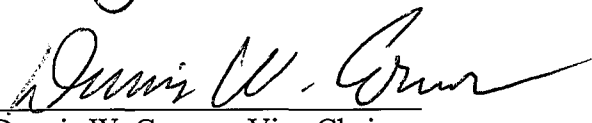

Signed: _____
Robert C. Porter III, Fiscal Officer


A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

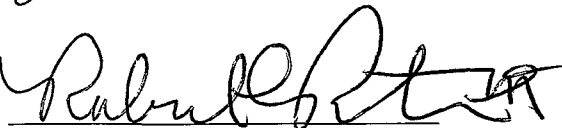
A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman.
Vote: All Aye.

The meeting adjourned at 7:52 p.m.


Thomas J. Weidman, Chairman


Dennis W. Connor, Vice Chairman


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
10/03/2019

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

October 15, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Attorney Deepak Desai, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

The meeting was called to order by Chairman Weidman.

Approval of October 1, 2019 Workshop Minutes

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve the October 1, 2019 Workshop minutes. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Parks and Recreation Update

Mr. McKeown reported he has alerted Lt. Smith to activity after dark in Bechtold Park. He said he does think once the pole barn is removed, there will be less of a hidden area which will help ease the problem.

Mr. Weidman asked Mr. Bickford the status of the cameras at Bechtold Park.

Mr. Bickford answered the cameras are up and we are waiting for the fiber link to be finished on the Sycamore Road project.

Sheriff Department Update

Lt. Smith reported Deputy Mike Gordon's vehicle (Sycamore car 64) was struck from behind on Kenwood Road on Sunday while his vehicle was at a complete stop waiting to turn into the Township Administrative Complex.

Lt. Smith stated the speed trailer will be placed on Kennedy Lane in response to a resident request.

Lt. Smith reported there will be an active shooter drill at The Seasons on Friday, October 18th.

Fire Department Update

Chief Penny reported the Fire Department will be participating in the active shooter drill at The Seasons also. He stated the department has also been doing a lot of training down at the buildings to be torn down in the Kenwood Road/Festive Court area and noted the S.W.A.T. team has also been training there.

Maintenance Update

Mr. Kellums reported on the bid opening for the maintenance storage facility. He stated there were eight bids with Perkins-Carmack coming in with the lowest bid at \$4,269,000.00, including the

contingency. He noted the engineer's estimate for the project was \$4 million and the construction estimate for Perkins-Carmack came in at \$3,879,000.00 without the contingency. He stated Mr. Mike Carroll, of Brandstetter Carroll, had worked with this company previously and was present to answer any questions.

Mr. Connor asked what Mr. Carroll knows about Perkins-Carmack.

Mr. Carroll said he has worked with them in the past and would have no problem recommending them for this project.

Mr. LaBarbara made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution awarding the maintenance storage facility project to Perkins- Carmack. Mr. Porter called roll. All Aye.

Mr. Kellums reported on the need for sidewalks on Kemper Road for safety reasons and stated he had gotten some bids from a few companies to run sidewalks from the corner of Goldcoast to the first driveway at March First Brewing. He stated Prus Construction came in with the lowest bid at \$35,958.00.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to accept the bid from Prus Construction.

Mr. Connor asked Mr. Kellums to clarify the location of the sidewalk and crosswalks. Mr. Kellums explained.

Mr. Porter called roll. Vote: All Aye.

Mr. Kellums said there were 75 individuals from eight jurisdictions who attended the winter training session hosted by the Township. He said people got a lot out of it and thanked the Trustees for allowing his department to host the training.

Mr. Kellums stated his crews are continuing work in parks and on sidewalks and getting ready for curbside leaf collection which begins Monday, October 21st.

Resolution – Authorizing a Contract for the Montgomery Road Sidewalk Phase IV Project

The resolution "Authorizing a Contract for the Montgomery Road Sidewalk Phase IV Project" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-109 passed this 15th day of October, 2019.

Planning & Zoning Update

Mr. Bickford reported the Land Use Steering Committee had a good first meeting and is scheduled to meet again October 30th.

Mr. Bickford informed the Board that Zoning Case 2019-13MA for Chick-fil-A had been withdrawn by the applicant due to anchor tenants at the Kenwood Towne Center exercising their right of refusal.

Mr. Weidman asked about the progress on finding a candidate to fill the open Planning and Zoning Administrator position. Mr. Bickford briefed the Board on that search.

Nuisance Property Resolutions – 7745 Kennedy Lane and 12154 Scoutmaster Dr.

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 7745 Kennedy Lane, Sycamore Township, OH 45242” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-110 passed this 15th day of October, 2019.

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12154 Scoutmaster Drive, Sycamore Township, OH 45241” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-111 passed this 15th day of October, 2019.

Nuisance Vehicle Resolution – 12154 Scoutmaster Dr.

The resolution “Providing for the Removal of Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution Number 2012-14 and 505.173, 505.85, and 505.871 of the Ohio Revised Code” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-112 passed this 15th day of October, 2019.

Resolution – Approving a Major Adjustment to a PUD for Case 2019-10MA

The resolution “Approving a Major Adjustment to a Planned Unit Development for the Kenwood Towers Real estate Development” was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-113 passed this 15th day of October, 2019.

Property, Casualty and Liability Insurance

Mr. Bickford reported that HCC came in at \$60,536.00 for the Township’s property, casualty and liability insurance. He said The Ohio Plan came in at \$80,702.00. He said his recommendation is to renew with HCC.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to renew the Township’s property, casualty and liability insurance with HCC Public Risk. Mr. Porter called roll. Vote: All Aye.

Dillonvale Shopping Center CRA

Mr. Bickford stated he was hoping to have more information on the potential CRA for Dillonvale Shopping Center in time for this meeting but it has not come in, therefore, he will add it to the next meeting’s agenda.

Kenwood Holiday Traffic

Mr. Bickford reported he had two items for the Board’s consideration, both from TEC Engineering. He said the first one is \$3,000.00 for annual maintenance of traffic by TEC for November, December

and January. He noted this is the same price it has been for the past six years.

Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve \$3,000.00 for traffic maintenance services by TEC Engineering. Mr. Porter called roll. Vote: All Aye.

Mr. Bickford stated the second item for traffic is dealing with the traffic signals at the Kenwood Collection, Northcreek, and at Kenwood and Galbraith Roads which currently run independently. He said ODOT has requested that those be controlled by the master system. He said TEC Engineering has put a proposal together to look at the timing needs for those traffic signals at a cost of \$7,020.00. He said he has asked the County to pay half of the cost but does not yet have confirmation on that. He noted traffic backups in this area are consistently a problem, not just during the holiday season.

Mr. Connor made a motion, seconded by Mr. Weidman, to engage TEC Engineering for the traffic lights on Galbraith Road at a cost of \$7,020.00. Mr. Porter called roll. Vote: All Aye.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Fire - Utilities	\$16,000.00
Hamilton County Sheriff	Sheriff's Contract Balance 2019	\$758,715.80
TEC Engineering	Galbraith Road Traffic Signal Re-Timing	\$7,020.00
TEC Engineering	Kenwood Holiday Traffic Maintenance	\$3,000.00

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve these requests. Mr. Porter called roll. Vote: All Aye

Mr. Bickford reported Mr. Miller has submitted a letter to the Trustees stating it is his intent to retire at the end of the year. He said the recommendation is that the Township continue using the services of Donnellon, Donnellon & Miller with Mr. Deepak Desai as Law Director if the Board so chooses.

The resolution "Retaining the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel and Appointing Deepak K. Desai, an Attorney with Donnellon, Donnellon & Miller, as the Township Law Director Effective January 1, 2020" was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: Connor: Aye; LaBarbara: Nay; Weidman: Aye

Mr. Miller stated an emergency resolution has to be unanimous.

Mr. LaBarbara stated he would like to speak privately to Mr. Desai before the Executive Session.

A motion to enter into **Executive Session to discuss Pending Litigation** was made by Trustee Connor and seconded by Trustee LaBarbara.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

End regular session: 9:27 a.m.

Begin Executive Session: 9:30 a.m.

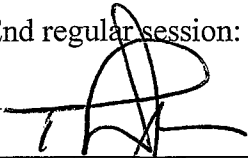
End Executive Session: 9:38 a.m.

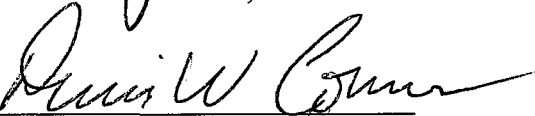
Back in regular session: 9:42 a.m.

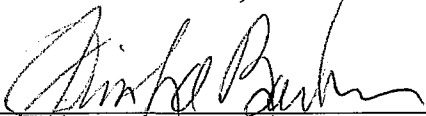
Mr. Connor again made a motion to approve the resolution Mr. Miller presented earlier. The resolution "Retaining the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel and Appointing Deepak K. Desai, an Attorney with Donnellon, Donnellon & Miller, as the Township Law Director Effective January 1, 2020" was read again by Mr. Miller. The motion was seconded by Mr. LaBarbara, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye. Resolution No. 2019-114 passed this 15th day of October, 2019.

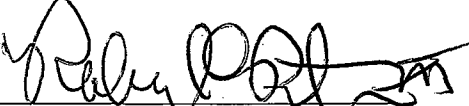
A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara.

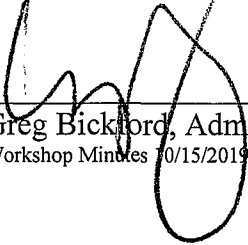
End regular session: 9:43 a.m.


Thomas J. Weidman, Chairman


Dennis W. Connor, Vice Chairman


Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer


Greg Bickford, Administrator
Workshop Minutes 10/15/2019

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

November 6, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

The meeting was called to order by Chairman Weidman.

Approval of October 15, 2019 Workshop Minutes

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve the October 15, 2019 Workshop minutes. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Parks and Recreation Update

Mr. McKeown reported Luminaria will take place December 7th from 6:00 p.m. to 8:00 p.m. at Bechtold Park with the letter to Dillonvale residents going out this week.

Mr. McKeown stated the park committee members had all retired and new committee members are needed.

Sheriff Department Update

Lt. Smith reported on the shootings that occurred at the Hampton Inn and Suites, noting due to the fact that this is an on-going investigation, there are some things he cannot discuss.

He said several men who were not from Cincinnati rented the hotel room for a gaming party including computer games, dice games and gambling. He said people were coming and going all day from the hotel room but there had not been any noise complaints or any issues before the incident. Lt. Smith said shortly before 10:00 p.m., three individuals burst through the hotel room door with the intent to rob those inside. He said there were 15 people in the room including the three robbers and shooting began seconds after the robbers entered the room. Lt. Smith said two people were killed, including one of the robbers, and one person was injured. He reported there are 30 investigators assigned to the case who have been visiting the crime scene and have been in contact with the prosecutor's office. He noted it is a very technical investigation with progress being made but it will take some time.

Lt. Smith said the hotel was very busy that night and he is thankful no other innocent people were hurt. He also thanked the police from other jurisdictions who assisted that night.

Fire Department Update

Chief Penny reported his department responded to this incident as well and one could tell that the active shooter training that they have been doing has paid off with how well the police and fire personnel worked together. He noted the medics had bullet proof vests on and were prepared to go into the building to pull victims out of the building if necessary.

Chief Penny went on to discuss the extensive training his department and neighboring departments have been doing in the four family buildings set to be razed.

Maintenance Update

Mr. Kellums reported the Bechtold Pavilion Project and the second phase of the fiber project are both in the close out stage.

Mr. Kellums said curb side leaf collection is in full swing and his crews will continue to make the rounds as quickly as possible. He noted sidewalk repairs continue and should be finished up by next week.

Mr. Kellums gave an update on the progress being made on the second half of the Sycamore Road roundabout noting the goal has been to have it open by Thanksgiving. He said he received notice the lights are being held up until December and it will be tough to have it opened up if it is not lit properly, so they are looking for ways to light it temporarily to get it open as soon as possible.

Mr. Kellums reported consultant selection for construction engineering for the Montgomery Road Phase IV project has been completed with three submittals and Prime AE rating the highest. He said those ratings have been submitted to the State and the State confirmed them and asked for a proposal from Prime AE. He said the proposal came back at \$54,360.00. Mr. Kellums stated any time they do a project like this funded with grant money the State requires we hire a separate engineering firm to do the review and assist with inspections and administration of the project. He noted the State pays 80% of that so the cost to the Township is 20% or \$10,872.00. Mr. Kellums pointed out this is an \$861,000.00 project and the Federal Grant amount is \$649,000.00 so that \$10,872.00 is well spent in order to receive that size grant.

Resolution – Authorizing a Contract for the Kemper Road Sidewalk Phase 1 Project

The resolution “Authorizing a Contract for the Kemper Road Sidewalk Phase 1 Project” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-115 passed this 6th day of November, 2019.

Resolution - Approving a Contract for the Construction of the Equipment Storage Building

The resolution “Approving a Contract with Perkins Carmack Construction, LLC for Construction of the Sycamore Township the Maintenance Storage Building” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-116 passed this 6th day of November, 2019.

Mr. Kellums reported on the SCIP Grant application that had been submitted for the Larchview and Plainfield project saying we appealed the condition rating and should find out next week.

Mr. Kellums also informed the Board that on November 15th, Sycamore Township will be receiving an award for recycling efforts. The Township will be presented the “Best Township Waste Diversion Rate Award” by Hamilton County Recycling and Solid Waste District.

Upcoming Public Hearings

Mr. Bickford reported on Case 2019-15MA which will be heard by the Board of Trustees on Thursday, November 7th at 6:45 p.m. He stated the applicant requests a 9.3 square foot building sign for a new tenant, Drayer Physical Therapy, where a 7.6 square foot sign is permitted. He said because it was a specific approval in the original PUD it must be approved as a Major Adjustment. Mr. Bickford noted Zoning Commission did recommend approval of the proposal.

Planning and Zoning Update

Mr. Bickford said there will be a few candidates for the Planning and Zoning Administrator position coming in after the Workshop for the Trustees' consideration. He said staff has been working diligently to keep up with permits and caseloads.

Mr. Bickford noted the Kenwood Collection is now 100% full and the Kenwood Towne Center is at 98% occupancy and is in Brookfield's Top 20 of all malls in the United States.

Nuisance Property Resolutions –6330 Kugler Mill Road & 6272 Euclid Avenue

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 6330 Kugler Mill Road, Sycamore Township, OH 45236" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019- passed this 6th day of November, 2019.

Mr. Bickford stated the above resolution is for the property with the house the Township has been working to raze. There was discussion about the dead tree(s) on the property and the environmental study done on the basement.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 6272 Euclid Avenue, Sycamore Township, OH 45236" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2019- passed this 6th day of November, 2019.

CBD Oil

Mr. Bickford reported CBD oil is now legal in Ohio. He noted the Trustees had previously restricted the sale of medical marijuana and asked if the board wanted to restrict the sale of CBD oil also. Mr. Bickford reported on actions taken by Deerfield Township to prevent CBD oil retailers from taking over retail centers and creating blight.

Mr. LaBarbara made a motion, seconded by Mr. Connor, to research this issue further and present further information on CBD oil businesses. Mr. Porter called roll. Vote: All Aye.

R-Pace

Mr. Bickford reported on an opportunity for residential property owners to take advantage of the Pace program for energy efficiency improvements. He noted it will be administered by the Toledo, Ohio Port Authority. Mr. Bickford said the way this program works is when a homeowner hires a contractor for solar panels or new windows or other project to improve energy efficiency, and the contractor completes the job according to certain guidelines set by PACE, the financing for the project goes on the property taxes as in the commercial program. The financing would, therefore, be an assessment that stays with the property. The Township

would have to let the Auditor know to add the assessment to the property tax bill. Mr. Bickford noted this is all part of the Township's partnership with the Greater Cincinnati Energy Alliance.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving the R-Pace program in Sycamore Township for residential properties. Mr. Porter called roll. Vote: All Aye.

Community Reinvestment Area Dillonvale Shopping Center

Mr. Bickford reported an analysis of the Dillonvale Shopping Center had been completed and a CRA could be a possibility. He said the center is worth \$8 million and pays \$260,000.00 a year in taxes. He noted the vacancies do not affect the value. Mr. Bickford said it will take an investment by the property owner of at least \$5 million for a CRA to be worthwhile. He said for every \$5 million invested the shopping center would save about \$132,000.00 per year in taxes with a CRA.

The Board members agreed the CRA is worth pursuing if the property owner is willing to make such an investment.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Bunker Gear	\$13,458.44
US Bank	2014 General Obligation Bond	\$134,825.00
US Bank	2016 Various Purpose Refunding	\$533,050.00
Ohio Treasurer	Sturbridge Loan CB13L	\$37,499.17
Pillar Insurance, Inc.	Commercial Package Renewal	\$60,536.00
Cincinnati City School District	SYC Financial/Redstone	\$261,180.39
Huntington National Bank	Kemper/Goldcoast Bond Payment	\$163,800.00
Lykins Energy Solutions	Fuel – All Departments	\$35,000.00
Bureau of Workers' Compensation	2020 Estimated Premium	\$86,047.00
Board of County Commissioners	Dispatch	\$24,543.60
Playground Equipment Services	Relocation of Playground Equipment	\$20,190.00
Terracon	Geotech Services 8540 Kenwood Road	\$26,463.50

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Ongoing Litigation and Personnel – Employment** was made by Trustee Connor and seconded by Trustee LaBarbara.

Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Mr. Weidman invited Trustee-Elect Tom James to join in the Executive Sessions with the Trustees.

End regular session: 9:45 a.m.

Begin Executive Session: 9:45 p.m.

End Executive Session: 12:15 p.m.

Back in regular session: 12:17 p.m.

Mr. LaBarbara made a motion, seconded by Mr. Weidman, to dismiss without prejudice, the remaining counts in the Complaint filed against Mr. and Mrs. Smith and the property located at 6066 Bayberry Drive but to continue efforts to recoup the Township's legal fees and costs for remediation as provided in the Court's Order granting the Township's Motion for Contempt.

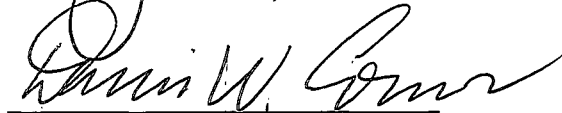
Mr. Porter called role. Vote: Connor: Absent; LaBarbara: Aye; Weidman: Aye.

A motion to adjourn was made by Trustee LaBarbara and seconded by Trustee Weidman. Vote: All Aye.

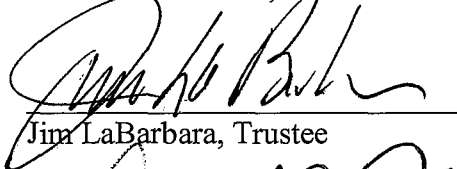
End regular session: 12:19 p.m.



Thomas J. Weidman, Chairman



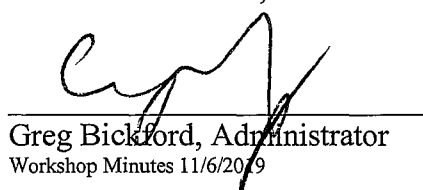
Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer



Greg Bickford, Administrator

Workshop Minutes 11/6/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 7, 2019

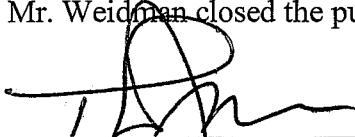
The Public Hearing for Zoning Case 2019-15MA was called to order at 6:45 p.m.

Mr. Bickford presented the case and case history in a PowerPoint presentation pointing out this is a request for a major adjustment to a PUD. Mr. Bickford noted the location of the proposed sign stating the building is currently permitted a 7.6 square foot sign in that location and the request is for a 9.3 square foot sign. He stated because the approved PUD specifically referenced signage, therefore, a major adjustment is required to install the larger sign.

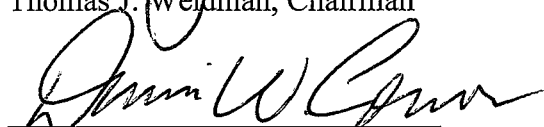
Mr. Jeff Baumgarth, of The Myers Y. Cooper Company, 9301 Montgomery Road, Suite 2B, Cincinnati, OH 45242, addressed the Board about the project. He noted Drayer Physical Therapy moved in to the space in May, 2019 and had the sign built prior to learning it was slightly larger than permitted. He noted the site is permitted a total of 74.5 square feet of building signage and they are only using 30.6 square feet of that currently. Mr. Baumgarth said it is a back lit sign.

Mr. Weidman asked if there was any member of the public present who wished to comment on the case. No response.

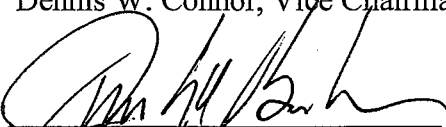
Mr. Weidman closed the public hearing at 6:50 p.m.



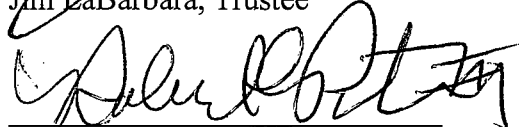
Thomas J. Weidman, Chairman



Dennis W. Connor, Vice Chairman



Jim LaBarbara, Trustee



Robert C. Porter III, Fiscal Officer

11/07/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 7, 2019

The regular meeting was called to order at 7:00 pm.

The invocation from All Saints Church was then read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Attorney Deepak Desai, Administrator Bickford, Superintendent / Assistant Administrator Kellums, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Parks and Recreation Director McKeown was excused.

The Proclamation designating November, 2019 as "Pancreatic Cancer Awareness Month" in Sycamore Township was read by Mr. Weidman. Mr. Connor made a motion to approve the Proclamation, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye. Proclamation passed this 7th day of November, 2019.

The minutes of the Board of Trustees meeting held October 3, 2019 were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve them. Mr. Porter called roll. Vote: All Aye.

Ms. Becky Ganis, addressed the Board reiterating her opposition to the CIG project.

Ms. Jean Bresnen, of 4687 Happiness Way, Sycamore Township, OH 45236, addresses the Board objecting to the TIF financing for the CIG project.

Mr. Michael Long, of 4074 Larchview Drive, Sycamore Township, OH 45236, addressed the Board to request that the no parking zone on Larchview Drive be revisited as it effects eight properties with single driveways.

Mr. Kellums and Chief Penny discussed the reasons for the no parking zones but said they will look at other options.

Mr. Tom James, of 5784 Whitechapel Drive, Sycamore Township, OH 45236 addressed the Board expressing concerns about the proposed TIF legislation for the Capital Investment Project.

Law Director Miller addressed some of Mr. James concerns noting the Township is not borrowing the money. He explained the reasoning for the language in the resolution. He pointed out the public infrastructure improvements are listed in Section 1 of the resolution.

Mr. LaBarbara asked Mr. Miller about the resolution stating the Board has previously expressed its intention to use its statutory authority granted pursuant to the TIF Act for the development of the property. He stated he does not recall the Board expressing that intention. Mr. Miller answered the Board has used the TIF Act on a number of other projects.

Mr. James suggested the Board use caution dealing with the Port Authority.

Mr. Miller stated the agreement with the Port Authority will be thoroughly reviewed and pointed out there is a similar deal with the Port Authority for the Kenwood Collection garage.

Mr. LaBarbara inquired about when the notice regarding the TIF resolutions would be published in the newspaper and at what point the 30 day referendum period would begin.

Mr. Miller answered it begins when the resolution is approved.

Mr. David Bastos, one of the developers for the CIG Project, addressed the Board in regards to bond obligation noting the bonds will be issued by the Port Authority and the obligation is with the developer, not the Township. He noted the public improvements are for the public portion of the parking garage, a shared retention system, fire lane and shared utilities. He stated everything else will be paid for with private funding. He said this is very similar to what was done with the Kenwood Collection development. Mr. Bastos said the use of the TIF had been discussed previously with all of the Trustees noting the total amount to be issued is \$15 million.

Ms. Rita Lambers, of 7933 Frolic Drive, Sycamore Township, OH 45236, addressed the Board about the financing.

Mr. Bastos said the developer will get \$15 million in TIF proceeds and will be putting in their own money to offset the remaining cost of the public improvements.

Mr. Miller explained the resolution does not approve any borrowing of money, rather, it exempts the private improvements from taxes and requires the developer to make payments equal to the amount that the taxes would have been. He said that then goes to the school districts in the amount they are due which is noted in the agreement, the balance goes to the Port Authority to service the debt. He said the Township acts as the collection agency and does not borrow any money.

Ms. Lambers stated she is against this TIF because it does not constitute public use as people will have to pay to park there. She said she doesn't think it fits the definition of TIF.

Mr. Miller stated the portion of the garage paid for through the TIF must be public, therefore, the developer cannot charge the public to park there.

The developer stated there will be 168 private spaces, which will be paid for by the developer to be used by the residents, and there will be 896 public parking spaces. He noted Jewish Hospital did not want to have parking there and the plans approved by zoning reflected that.

Mr. LaBarbara asked if there should be clarification with the Port Authority regarding the \$27 million dollars mentioned in the resolution.

Mr. Miller stated the Township may get clarification on that prior to entering into an agreement with the Port Authority.

Mr. Standish Fortin, 12137 McCauly Road, Sycamore Township, OH 45241, addressed the Board about questions from residents at public meetings and expressing concerns about the members of the Parks and Recreation Committee retiring.

Mr. Glen Hughes, of 4705 Duneden Avenue, Sycamore Township, OH 45236, addressed the Board asking about a mailing he received during the election season.

Ms. Tracy Hughes, of 4705 Duneden Avenue, Sycamore Township, OH 45236, addressed the Board asking for clarification about the draft of the TIF resolution. She requested Mr. Connor vote no on the TIF resolution.

Mr. Mike Herald, of 4713 Duneden Avenue, Sycamore Township, OH 45236, addressed the Board asking for careful consideration of the TIF approval saying he does not support the CIG project.

Ms. Kat Kuzniczci, of 7675 Styrax Lane, Sycamore Township, OH 45236, addressed the Board asking that the Board take more time when considering important decisions and not rush. She said she is opposed to the CIG development.

Mr. John Rising, 7918 Frolic Drive, Sycamore Township, OH 45236, addressed the Board asking if CIG is abandoning its pursuit of a CRA and for details about the agreement with Deer Park Community City School District.

Mr. Greg Fusaro, of Capital Investment Group, Inc., 226 East 8th Street, Cincinnati, OH 45202, addressed the Board in regards to the agreement with Deer Park Community City Schools and Great Oaks Joint Vocational School District. He stated the terms of the agreement are identical to what was proposed previously.

Mr. LaBarbara asked if CIG was abandoning the CRA.

Mr. Fusaro stated he originally spoke to the Trustees about the need for a TIF for the public infrastructure to go along with the project. He said when it became apparent that one of the Trustees would not support the TIF, they looked into the CRA. He noted almost every development of this size in the region has some type of public financing to pay for public infrastructure. Mr. Fusaro said the CRA was a fall back and now that the law has changed with regards to the TIF they are abandoning the CRA.

Mr. LaBarbara said he would have agreed on a TIF had they been able to come to a compromise to downsize the development.

Mr. Rising reviewed the amounts of the payments to Deer Park Schools that were listed in the original letter sent to residents and asked if Deer Park Schools will not receive the \$1.2 million and yearly payments if the TIF does not go through.

Mr. Fusaro said he does not know what will happen to the development if the TIF does not go through and went on to explain the payments to the school districts.

Lt. Smith stated he would like to speak to Mr. Kellums regarding the issues with the no parking zone on Larchview Drive.

Lt. Smith reported off duty detail is on the rise and is paid for by private companies or schools not by the Township. He noted there will be beefed up security at the Kenwood Towne Center for the holiday shopping season.

Chief Penny reported he sent the monthly report is out and noted opioid runs are down.

Chief Penny also informed the Board Firefighter/Paramedic Mike Kramer conducted a CPR class at Kids First Sports Center which was very successful.

Chief Penny stated there was an active fire at the Lyondell Chemical Company but the Firefighters were able to take care of it pretty quickly.

Mr. Bickford reported on behalf of Mr. McKeown that all the facilities including restrooms have been closed down for the winter.

Mr. Kellums reported Steve Reutelshofer attended a funding seminar.

Mr. Kellums stated he will be out of the office in the morning reviewing appeals for the OPWC projects. He noted the Township's Larchview project will be reviewed.

Mr. Bickford reported he and Mr. Desai are preparing paperwork to create a JEDD for the CIG development property. He said the Trustees must decide what municipality they would like the Township to partner with to collect the earnings tax and decide if the new JEDD district should include the residential portion of the development or just the commercial.

Mr. Weidman said he is against taxing the residents. The other Trustees agreed.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Mr. Bickford and Mr. Desai to designate the City of Deer Park as the partner for the new JEDD district. Mr. Porter called roll. All Aye.

Mr. Connor made a motion, seconded by Mr. LaBarbara that the commercial properties only would be subject to the JEDD tax at a rate of .75%. Mr. Porter called roll. All Aye.

Mr. Bickford reported on the CRA versus the TIF and what it means for the Township and the school districts using a PowerPoint presentation. He noted the development is projected to bring

in approximately \$414,700.00 annually to the Township. Mr. Bickford said if the development is not constructed as approved, the property would either be sold by the developer or they would come up with another economically viable use for it. He noted Jewish Hospital would be the most obvious buyer and they would either construct parking and/or expand the hospital. Mr. Bickford said the hospital, as an institutional use, would be tax exempt and could not be part of a JEDD.

Mr. Bickford noted if the TIF fails to go through, the CRA would still be possible and the school districts would get the same payments either way. He went on to explain the differences between the TIF and the CRA noting the TIF is not an abatement and the TIF ties any debt issuance to required construction. He noted in this case, it is the Port Authority, not Sycamore Township, who will take the risk on any debt and is responsible to the bond holders if the debt does not get paid. He went on to explain the service agreement and TIF payments. Mr. Bickford pointed out at the end of 30 years, the revenue from the TIF versus a CRA would be the same.

Mr. LaBarbara asked Mr. Bickford questions about the status of the CRA.

Mr. Bickford answered the CRA has not been officially withdrawn. He concluded by reiterating the Township would not benefit financially at all if the current project was abandoned and Jewish Hospital purchased the property.

Mr. Weidman asked about foreclosure rights under the TIF versus the CRA.

Mr. Bickford explained we do have foreclosure rights under both but they are much more defined and simpler to act upon with a TIF.

There was discussion about the debt the Township issued for previous TIF projects.

Mr. Bickford requested an Executive Session to discuss Personnel – Employment for Planning and Zoning.

The following purchase orders were presented for approval:

LSQ Funding Group, LC	Temporary Help	\$16,000.00
Rockwern Academy	Parking Lot Resurface	\$40,745.50

Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve these requests.
Mr. Porter called roll. Vote: All Aye.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving zoning Case 2019-15MA as submitted. Mr. Porter called roll.
Vote: All Aye

The resolution "Pursuant to Revised Code Section 5709.73(B) Declaring to be a Public Purpose Certain Public Infrastructure Improvements that are Necessary for the Development of the Capital Investment Group Development on Parcels of Real Property Located in the

Unincorporated Are of the Township and Exempting Improvements to those Parcels from Real Property Taxation, Requiring the Payment of Service Payments in Lieu of the Exempted Property Taxes as a Covenant Running with the Land and Authorizing the Use of the Service Payments for those Public Infrastructure Improvements, Authorizing Execution of a Related Service Agreement and Such Other Documents as May Be Necessary or Appropriate to Such Purposes, Establishing a Tax Increment Equivalent Fund for the Deposit of the Service Payments” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading.

Mr. LaBarbara read a prepared statement which he requested be made part of the public record:

“Mr. Bickford, as our Administrator, I want my comments to be all included in the public record.

This absolutely goes against the will of the people of Sycamore Township. This was discussed in eight public meetings before the residents and Capital Investment Group – each represented by an attorney. Regional Planning recommended denial – too dense; our own zoning department said no – too dense. We need to develop this, there’s no question about that, but at this stage it is just too massive. CIG’s traffic study shows a projected nine lanes of traffic on this four lane Kenwood Road.

Trustee Tom Weidman accepted a \$10,000.00 campaign contribution from CIG shortly before Election Day 2017 under a hidden LLC, Carriage Empire 2, knowing that this project would come before the Board in the immediate future. Weidman received \$11,100.00 from CIG and should recuse himself from voting. When I voted no for this project then I added that I would also vote no on any tax abatements, any TIFs. Weidman then lobbied house member Tom Brinkman to change the TIF law, Home Rule Law Act for 26, only 26, of the 3009 Ohio Townships from a unanimous vote to a majority vote. This change was attached in the final hours, actually about 4:30 in the afternoon, to the Ohio State Budget Bill. Tom Weidman should be forced to recuse himself from this vote accepting the hidden \$10,000.00.

Trustee Denny Connor is a lame duck Trustee because of Tuesday’s election. At a meeting yesterday to interview a new Zoning Department head, Denny Connor left after the first of three interviews because he’s leaving office and didn’t feel he should be involved. He deferred to incoming Trustee Tom James who was invited to this meeting. Clearly a motivating factor behind this election and the way residents voted was this big CIG development. Tom James is the incoming Trustee and he should be able to weigh in on this tonight.

This resolution tonight may well be the most important we will ever sign because of the long range implications.

Since becoming a board member of this board, we have made great strides in becoming more transparent. We should push for more transparency. What is the urgency in this vote that it can’t wait less than two months from now when Mr. James takes office as a Trustee?

During this time period I'm requesting that Sycamore Township be transparent especially under the circumstances and allow residents to weigh in at a public hearing for due process. We should have at least one public hearing.

It must be noted no legislation, no legislation, can hold the hands of an incoming elected official.

The appropriate action, the appropriate action, we should take is to table consideration of this until our newly elected Trustee Tom James takes office in two months. Thank you."

Mr. Connor stated the discussion and vote this evening are not about the project itself, noting there had already been 27 hours of public hearings about the project itself and the Board has already voted on it. He stated the project has been approved and this is about financing the public portion of the project. He noted a CRA, which provided a means to finance the project, had already been approved and now the Board must decide if a tax increment financing program provides a better deal to the Township than the CRA as far as financing.

Mr. Connor stated the fact that it is subject to a majority vote versus a unanimous vote had nothing to do with him. He said he didn't contact anybody in Columbus and nobody in Columbus contacted him. He said that is totally irrelevant as far as he's concerned.

Mr. Connor stated he listened to Mr. Bickford's presentation and pointed out there is no guarantee of construction under a CRA; the Port Authority, not the Township, is at risk on the debt in a TIF; and there is a service agreement in place with the TIF. He said all of those points make the TIF program a better deal for the Township than a CRA. Mr. Connor stated he believed in the CIG project from the very beginning. He said obviously some people disagreed with him and voted that way. He said that is fine, but he will not go out the door and torpedo a project that he put his reputation on the line for. Mr. Connor said he thinks the project needs to move forward and the Board needs to do what it can to make sure this project is successful, which is why he motioned to approve the resolution as it was submitted.

Mr. Weidman stated he will not go into detail on some of the reckless allegations that were made against him tonight. He said he does agree with Mr. Connor stating the TIF is a much more beneficial means of financing the public portion of the project than the CRA.

Mr. LaBarbara stated he wanted to make clear that, although the CRA was approved in Columbus, it still has to go through another meeting with Todd Portune and the Hamilton County Commissioners to be passed.

Mr. Porter called the roll. Vote: Connor: Aye; LaBarbara: Nay; Weidman: Aye
Resolution No. 2019-119 passed this 7th day of November, 2019.

The resolution "Declaring Official Intent with Respect to Reimbursement for Capital Expenditures" was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called the roll. Vote: Connor: Aye; LaBarbara: Nay; Weidman: Aye
Resolution No. 2019-120 passed this 7th day of November, 2019.

The resolution "Authorizing Entering into an Agreement with the Deer Park Community City School District" was read.

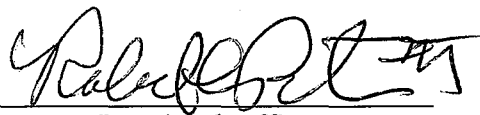
Mr. Miller noted the resolution also includes compensation for Great Oaks Schools.

A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading. Mr. Porter called the roll. Vote: Connor: Aye; LaBarbara: Nay; Weidman: Aye
Resolution No. 2019-121 passed this 7th day of November, 2019.

Mr. Weidman noted the Township offices will be closed on November 11th for Veterans Day.

The Receipts and Disbursements of November 7, 2019 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them. Mr. Porter called roll. Vote: All Aye.

Mr. LaBarbara welcomed Tom James to the Board of Trustees for the next term and invited him to be a part of the Executive Session.

Mr. Weidman stated he welcomed Mr. James at the Workshop on Tuesday and said he is looking forward to working with him. He also congratulated Mr. Porter.

Mr. Miller congratulated Mr. James and Mr. Porter and all the candidates in the election and thanked Mr. Connor for his years of service to the Township.

Mr. Connor echoed the thoughts of congratulations and welcome.

A motion to enter into **Executive Session to discuss Personnel – Employment** was made by Trustee Connor and seconded by Trustee LaBarbara.
Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

End regular session: 8:44 p.m.

Begin Executive Session: 8:48 p.m.

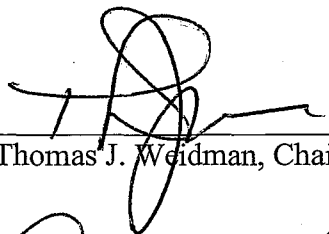

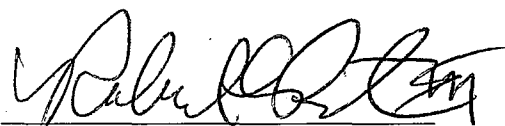
End Executive Session: 8:58 p.m.

Back in regular session: 9:05 p.m.

Mr. LaBarbara made a motion, seconded by Mr. Weidman, to hire Skylor Miller as the new Planning and Zoning Administrator. Mr. Porter called roll. Vote: All Aye.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman.
Vote: All Aye.

The meeting adjourned at 9:06 p.m.


Thomas J. Weidman, Chairman
Dennis W. Connor, Vice Chairman
Jim LaBarbara, Trustee
Robert C. Porter III, Fiscal Officer
11/07/2019

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

November 19, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Corporal Kidd from the Hamilton County Sheriff's Office. Lt. Smith was excused.

The meeting was called to order by Chairman Weidman.

Approval of November 6, 2019 Workshop Minutes

Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve the November 6, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Parks and Recreation Update

Mr. McKeown reported the annual Dillonvale Luminaria will take place December 7th.

Mr. LaBarbara requested those in wheelchairs or with walkers in attendance at Luminaria be boarded first and use the vehicles with permanent seats to view the lights.

Fire Department Update

Chief Penny reported on an Active Shooter Training event the Fire Department participated in with the Sheriff's Office at Brookwood Retirement Community.

Maintenance Update

Mr. Kellums reported on the progress of the roundabout at Sycamore and Plainfield Roads noting it should be open in the next couple weeks provided Duke Energy sets the meter.

Mr. Kellums reported the curb replacement project in Heitmeyer Farms subdivision is going well despite the recent cold snap slowing them down a bit.

Mr. Kellums stated there was a preconstruction meeting last week for the Sycamore Township Maintenance Storage Building Project and earthwork has already begun.

A resident spoke expressing concern about screening between her house in New England Court and that project.

Mr. Kellums responded there will be a staggered row of trees, including some existing trees, and 12 feet tall spruce trees will be planted. He said if the resident is looking for 100% screening, five trees will not provide that. He noted the building will be brick which will be just like looking at the existing Administration building.

Mr. Weidman requested Mr. Kellums take another look at the landscape plan with the resident's concerns in mind and report back to the Board.

Mr. Connor asked about the status of the final recommended spreadsheet from the integrated committee and where the Larchview Drive Project stood.

Mr. Kellums answered it has not come out yet but he is pretty confident it will get funding.

Upcoming Public Hearings

Mr. Bickford reported the Trustees will hear two zoning cases on December 5th. Case 2019-18Z, the proposed zone change for Robert Lucke Homes which Zoning Commission did recommend approval of, and Case 2019-16MA, for CBank commercial office park requesting a new sign. Mr. Bickford noted Zoning Commission recommended approval of that also, however, part of the sign is in the right of way so he will be consulting with Mr. Miller and Mr. Desai about that. He stated he will show those plans at the next Workshop on December 3rd.

Mr. Bickford asked what the Board would like to do about the first meetings of 2020 which fall on New Year's Eve and January 2nd.

Mr. Weidman made a motion, seconded by Mr. Connor, to cancel the December 31, 2019 Workshop Meeting. Mr. Porter called roll. Vote: All Aye.

Nuisance Property Resolutions – 8160 Kemper Ridge Ct. & 8492 Donna Ln.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8160 Kemper Ridge Court, Sycamore Township, OH 45249" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-122 passed this 19th day of November, 2019.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8492 Donna Lane, Sycamore Township, OH 45236" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-123 passed this 19th day of November, 2019.

Mr. LaBarbara asked about the status of Mr. Bickford's research on the CBD oil.

Mr. Bickford answered he is still working on it and should have something for the next Workshop Meeting.

Resolution – Approving a Major Adjustment to a PUD for Myers Y. Cooper Development

The resolution "Approving a Major Adjustment to a Planned Unit Development doe the Myers Y. Cooper Development" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-124 passed this 19th day of November, 2019.

Resolution – Setting the Rate of Pay for a Newly Hired Township Employee

The resolution "Setting the Rate of Pay for a Newly Hired Township Employee" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-125 passed this 19th day of November, 2019.

Resolution – Authorizing the Disposition of a Police Vehicle

The resolution “Authorizing the Disposition of a Police Vehicle” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-126 passed this 19th day of November, 2019.

Resolution – Authorizing the Issuance of Public Infrastructure Bonds

The resolution “Authorizing the Issuance and Sale of Not to Exceed \$3,300,000 Public Infrastructure Improvement Bonds: Authorizing a Bond Purchase Agreement Evidencing the Sale of Such Bonds; and Authorizing the Preparation and Distribution of an Official Statement to be Used in Connection with Selling Such Bonds” was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading.

Mr. Miller stated this is for the Neyer Garage at the Greens of Kenwood development.

Mr. Tom James, of 5784 Whitechapel Drive, Sycamore Township, OH 45236 addressed the Board stating the resolution itself does not identify the project.

Mr. Miller said he spoke to the Township’s bond attorney about that and was told it could be added but if a parcel number or address changed it would have to be redone. He noted the development will be named in the bond documents.

Mr. James stated it would be prudent to generally identify the property.

Mr. Miller said that could be done in the future but noted development names also change sometimes and pointed out the bonds may only be used for the project for which they were designated.

There was continued discussion about the need for identification in the resolution. Mr. James then asked if there was an attachment to the resolution noting it seemed to be referenced but was unclear.

Ms. Brenda Wehmer, Bond Attorney, Dinsmore & Shohl LLP, 255 East Fifth Street, Suite 1900, Cincinnati, OH 45202, addressed the Board stating the bond documents are not prepared and finalized until they actually price the bonds. She said the resolution authorizes the issuance of the bonds and the underwriters will go out and price the bonds. Ms. Wehmer said, as far as the project description, it will be in the official statement that the underwriters use to market the bonds. She said that document is in process and there are draft copies available. She noted the parameters of the bond document are contained in the resolution stating that, if the market is such that the parameters are exceeded, it would have to come back before the Board of Trustees for approval.

Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-127 passed this 19th day of November, 2019.

Resolution - Cooperative Agreements CIG TIF

The resolution “Authorizing the Township’s Participation in Financing Public Improvements in Cooperation with the Port Authority and Authorizing the Execution of Documents to Effectuate Such Financing” was read. A motion was made by Mr. Connor, seconded by Mr. Weidman, dispensing with the second reading.

Mr. LaBarbara read a prepared statement and requested it be made part of the public record:

“This absolutely goes against the will of the people of Sycamore Township. This was discussed in eight public meetings before the residents and Capital Investment Group – each represented by an attorney. Regional Planning recommended denial – too dense; our own zoning department said no – too dense. We need this development to happen, but it’s too massive at this scale. CIG’s own traffic study shows a projected nine lanes of traffic on a four lane Kenwood Road.

Trustee Tom Weidman accepted a \$10,000.00 campaign contribution from CIG shortly before Election Day 2017 under a hidden LLC, Carriage Empire 2, knowing fully well that this project would come before the Board in the immediate future. Weidman received \$11,100.00 from CIG and should recuse himself from voting. When I voted no for this project back in November, I added that I would also vote no on any TIFs, tax abatements. Weidman then lobbied house member Tom Brinkman to change the TIF law, Home Rule Law Act for 26 of the 3009 Ohio Townships from a unanimous vote to a majority vote. This change was attached in the final hours to the Ohio State Budget Bill. Tom Weidman should be forced to recuse himself from this vote.

Trustee Denny Connor is a lame duck Trustee because of the November 5th election. Clearly a motivating factor behind this election and the way residents voted was this big CIG development. Tom James is the incoming Trustee and he should be able to weigh in on this.

What is the urgency in this vote that it can’t wait less than two months when Mr. James takes office as a Trustee? It must be noted no legislation, no legislation, can hold the hands of an incoming elected official.

The appropriate action we should take is to table consideration of this until our newly elected Trustee Tom James takes office in two months. I am not going to sign this. You can’t tie the hands of an incoming elected official – our new Trustee Tom James – this is crazy he has to weigh in on this. Thank you.”

Mr. Porter called the roll. Vote: Connor: Aye; LaBarbara: Nay; Weidman: Aye
Resolution No. 2019-128 passed this 19th day of November, 2019.

Mr. Miller requested a motion to retain attorney Brenda Wehmer to review the CIG TIF documents.

Mr. Weidman made a motion, seconded by Mr. Connor, that the Township retain Brenda Wehmer, of Dinsmore & Shohl LLC to review the CIG documents. Mr. Porter called roll. Vote: All Aye.

Mr. Miller reported we have closed on the property at 4316 Sycamore Road that was purchased in the Sheriff’s auction. He recommended the Board retain G. Robert Hines to do the real estate title legal work and he recommended purchase of title insurance.

Mr. Connor made a motion, seconded by Mr. Weidman, to obtain title insurance and to retain Mr. Bob Hines. Mr. Porter called roll. Vote: All Aye.

Mr. Miller also reported the closing on the Schoonover property will be effective Thursday. He recommended the Board retain G. Robert Hines to do the real estate title legal work and he recommended purchase of title insurance for that property as well.

Mr. LaBarbara made a motion, seconded by Mr. Weidman, to obtain title insurance and to retain Mr. Bob Hines. Mr. Porter called roll. Vote: All Aye.

Mr. Bickford asked the Board if they would like to authorize an RFQ (Request for Qualifications) for a traffic study. Mr. Weidman said that makes sense.

Schedule

Mr. Weidman referred those in attendance to the written schedule of upcoming events noting the next JEDZ meetings will take place December 5th and Luminaria is December 7th.

A motion to enter into **Executive Session to discuss Personnel - Employment** was made by Trustee Connor and seconded by Trustee LaBarbara. Mr. Porter called roll.

Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

End regular session: 9:33 a.m.

Begin Executive Session: 9:40 a.m.

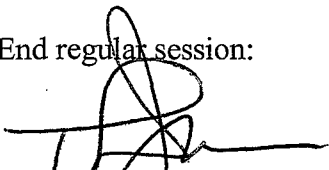
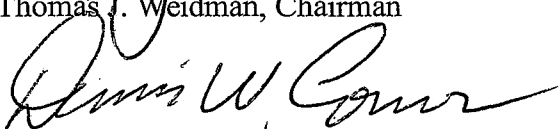
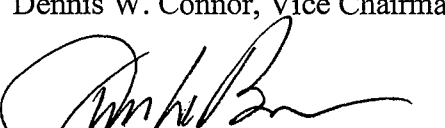

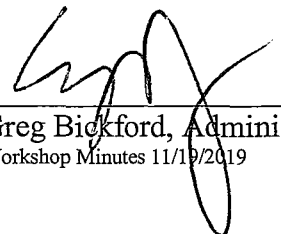
End Executive Session: 9:45 a.m.

Back in regular session: 9:47 a.m.

Mr. Weidman made a motion, seconded by Mr. Connor, to direct Law Director Miller to create a resolution hiring Sharon Johnson to a full time position. Mr. Porter called roll. Vote: All Aye.

A motion to adjourn was made by Trustee LaBarbara and seconded by Trustee Connor. Mr. Porter called roll. Vote: All Aye.

End regular session: 9:48 a.m.


Thomas J. Weidman, Chairman
Dennis W. Connor, Vice Chairman
Jim LaBarbara, Trustee
Robert C. Porter III, Fiscal Officer
Greg Bickford, Administrator
Workshop Minutes 11/19/2019

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

December 4, 2019

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Attorney Deepak Desai, Administrator Bickford, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

The meeting was called to order by Chairman Weidman.

Approval of November 19, 2019 Workshop Minutes

Mr. LaBarbara made a motion, seconded by Mr. Connor, to approve the November 19, 2019 Workshop minutes.

Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

Parks and Recreation Update

Mr. McKeown reported the annual Dillonvale Luminaria will take place this Saturday, December 7th from 6:00 p.m. to 8:00 p.m. at the Bechtold Park Pavilion.

Mr. McKeown announced he will be retiring at the end of the year.

Sheriff Department Update

Lt. Smith reported he has been in contact with CIS regarding the ongoing double homicide investigation and noted they are making progress.

Lt. Smith stated there are deputies lined up to assist with the Luminaria event on Saturday.

Lt. Smith said November statistics are trickling in and are very similar to what they were in November, 2018.

Mr. Bickford reported the University of Cincinnati report on police services will be coming out soon. He said he is hoping to have a joint meeting with the City of Silverton to present the results of the study.

Fire Department Update

Chief Penny reported the monthly report for November will be available for tomorrow's Trustees Meeting.

Chief Penny stated if his Department has enough money left in capital at the end of the year, he would like to purchase a Power Cot for the new ambulance. He stated the cost is \$44,000.00.

Chief Penny also commented that, as someone who travels through the intersection of Plainfield and Sycamore Roads daily, the roundabout is really nice.

Maintenance Update

Mr. Kellums reported the roundabout at the intersection of Sycamore and Plainfield Roads is now open. However, he said Sycamore Road will be closed in the future to allow for the installation of the water main under the railroad. He said he is hoping to put that off until after the holidays. Mr. Kellums stated Dan Durham and the Maintenance crew did a great job working to get the roundabout open after Barrett Paving shut down for the winter. He stated he has received a lot of comments regarding it, some positive and some negative, pointing out it will take time for drivers to get used to it.

Mr. Kellums announced that we were successful in getting the OPWC grant worth \$1.44 million to fund 50% of the Larchview/Plainfield project. He said that money will be available in July, 2020.

Mr. Kellums said the project will go out to bid next year with the Township paying for the other 50% of the Larchview cost, an estimated \$800,000.00 to \$850,000.00, and Hamilton County paying for the other 50% of the Plainfield cost. He then explained the details of the project.

Mr. Kellums also stated the curb replacement project in Heitmeyer Subdivision should be complete soon and the Kemper Road Sidewalk Project which began on Tuesday will be completed this week.

He went on to report there will be a preconstruction meeting for the Montgomery Road Sidewalk Project Phase IV on December 11th.

Mr. Kellums reported leaf pickup continues through December 16th.

Planning & Zoning Update

Mr. Bickford welcomed new Planning & Zoning Administrator Skylor Miller noting he will take over these reports at the next meeting.

Mr. Bickford reported on sales of CBD Oil noting it may be sold as an accessory at any retail establishment, therefore, there is not much the Township can do to regulate it unless we specifically regulate a particular product. He said he does not recommend that as CBD Oil is not a marijuana component.

Mr. Bickford stated Zoning Certificate applications are up for the year.

Mr. S. Miller stated he is happy to be with the Township and looks forward to serving the community.

Upcoming Public Hearings

Mr. Bickford reported the applicant for Zoning Case 2019-16MA, for the sign on Hosbrook Road, has requested a continuance. He went on to present Case 2019-18Z set to be heard by the Board of Trustees on Thursday, December 5th at 6:15 p.m. He noted Zoning Commission

recommended approval of the zone change request with three conditions and a fourth condition listing options related to access to Solzman Road.

Resolution – Establishing the Rate of Pay for a Township Employee

The resolution “Establishing the Rate of Pay for a Township Employee” was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2019-129 passed this 4th day of December, 2019.

Purchase Orders Over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Travel & Training Fire Dept.	\$3,500.00
Blanket Vendor	Station Uniforms	\$4,392.50

A motion was made by Mr. Connor, seconded by Mr. LaBarbara, to approve these requests. Mr. Porter called roll. Vote: All Aye

Mr. Bickford reported the Ohio Township Association annual conference in Columbus is February 5-8, 2020. He noted there is a Trustees Meeting set for February 6, 2020 and asked if the Board wanted to adjust the meeting to accommodate those wishing to attend the conference.

Mr. LaBarbara made a motion, seconded by Mr. Weidman, to cancel the February 4, 2020 Workshop Meeting and move the February 6, 2020 Trustees Meeting to February 4, 2020 at 7:00 p.m.

Mr. Porter called roll. Vote: All Aye

Schedule

Mr. Weidman noted on the schedule of upcoming events that JEDZ and CIC meetings take place December 5th.

A motion to enter into **Executive Session to discuss Pending Litigation and Personnel - Compensation** was made by Trustee Connor and seconded by Trustee LaBarbara.

Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

End regular session: 9:24 a.m.

Begin Executive Session: 9:27 a.m.

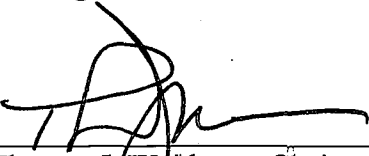
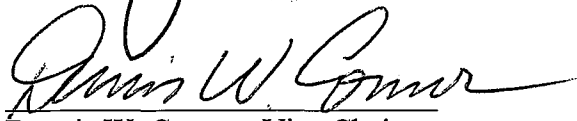
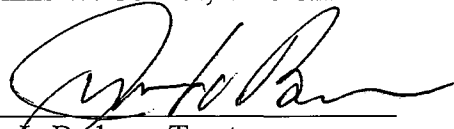
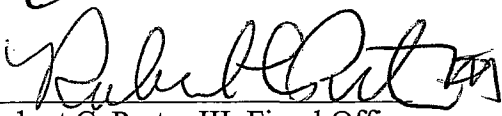
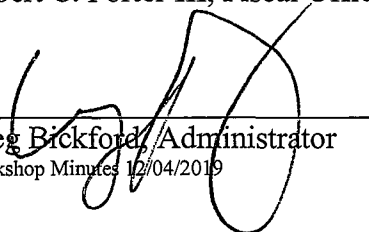
End Executive Session: 9:35 a.m.

Back in regular session: 10:30 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee LaBarbara. Mr. Porter called roll. Vote: All Aye.

End regular session:

10:31 a.m.


Thomas J. Weidman, Chairman
Dennis W. Connor, Vice Chairman
Jim LaBarbara, Trustee
Robert C. Porter III, Fiscal Officer
Greg Bickford, Administrator
Workshop Minutes 12/04/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 5, 2019

The Public Hearing for Zoning Case 2019-18Z was called to order at 6:15 p.m.

Mr. S. Miller presented the case and case history in a PowerPoint presentation noting the applicant requests a zone change from "A" Single Family Residential District to "OO" Planned Office District. Mr. S. Miller stated the proposal is for the construction of two, single story office buildings approximately 8,600 square feet each. He noted the proposed materials are brick and stone with residential style shingled roofs. Mr. S. Miller then reviewed the adjacent properties, including the new Kids First Sports Center expansion, in relation to the proposed construction. He noted the applicant plans to have a shared parking agreement with Kids First Sports Center. He then reviewed the plans the applicant submitted.

Mr. Weidman asked for the location of the dumpster and if it will be screened. Mr. S. Miller showed the location of the dumpster and confirmed it will be screened.

Mr. Connor asked if the parking requirement is met on the subject property alone or if the shared parking agreement is necessary to meet the parking requirement. Mr. S. Miller answered the parking requirement is met, however, some of the parking stalls are bisected by the property line and the parking stalls on the west side are fully on the Kids First site.

Mr. S. Miller noted the Zoning Commission recommended approval of the Zone Change and listed the conditions of that approval. He stated the intent of the last condition is to make sure traffic from the curb cut onto Solzman Road is not detrimental.

Mr. LaBarbara asked about the proposed 13 feet front yard setback where a 40 feet setback is required. Mr. S. Miller answered that was discussed at Zoning Commission and the setback was approved as submitted.

Mr. Scott Lucke, the applicant, of Robert Lucke Group, Inc., 8825 Chapel Square Lane, Cincinnati, OH 45249, and Mr. Doug Smith, the civil site engineer, of McGill Smith Punshon, 3700 Park 42 Dr., Cincinnati, OH 45241, addressed the Board about the project. Mr. Lucke discussed the cross access easement with Kids First for the parking to the north and west. He also explained the reasoning for the curb cut on Solzman and expressed his concerns about Zoning Commission's suggestion that curb cut be right in right out only.

Mr. Smith added that the plan shows 98 parking stalls and only 70 are required per the Zoning Resolution.

Mr. Weidman asked if there was any member of the public present who wished to comment on the case.

Mr. Don Kruse, of 8076 Somerset Chase, Sycamore Township, OH 45249, addressed the Board stating the Lucke Group's office condominiums are a first class addition to that corner. He expressed the

concern of those in Somerset of the potential for an increase in traffic if a curb cut is allowed on Solzman Road. He requested that curb cut, if permitted, be right in right out only.

Mr. Louis Raffenberg, of 8051 Paddington Lane, Sycamore Township, OH 45249, addressed the Board expressing concerns about traffic on Trotters Chase. He noted this proposal gives Kids First access to Solzman Road. He noted he has no objection to the buildings themselves.

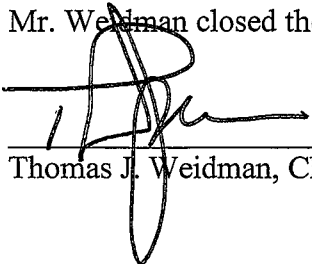
Mr. Tom James, 5784 White Chapel Drive, Sycamore Township, OH 45236, addressed the Board. Mr. James asked if the project would be feasible if the curb cut were permitted on Solzman but the cross access with Kids First was denied.

Mr. Lucke answered if that were the case the site would have to be redesigned.

Mr. LaBarbara asked Mr. Lucke how he would respond to those concerned about the Solzman curb cut.

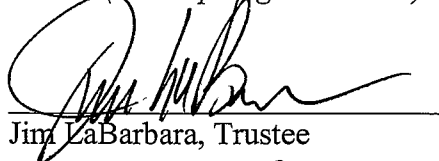
Mr. Lucke answered a traffic analysis was done showing the morning and afternoon impact of the curb cut. He noted the ability to turn left onto Kemper Road at the traffic light is one of the reasons for the proposed full access to Kids First noting the traffic analysis shows only a five percent increase in traffic to Solzman Road. He stated the ability to turn left into the development from Solzman is important. There was additional discussion about the traffic issue and the curb cut on Solzman Road.

Mr. Weidman closed the public hearing at 6:44 p.m.

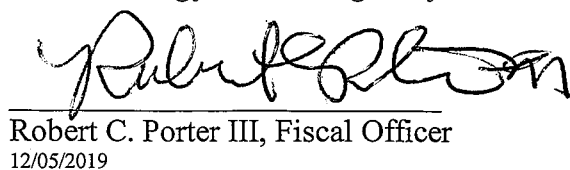

Thomas J. Weidman, Chairman

Dennis W. Connor, Vice Chairman

Signed to acknowledge his approval of the Minutes of the Public Hearing for the Zoning Case he attended as Trustee (term expiring 12/31/2019) on December 5, 2019


Jim LaBarbara, Trustee
Tom James, Trustee

Signed to acknowledge his vote as Trustee (term beginning 1/1/2020) on 1/2/2020 to approve the Minutes of the Public Hearing for the Zoning case from December 5, 2019


Robert C. Porter III, Fiscal Officer
12/05/2019

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 5, 2019

The regular meeting was called to order at 7:00 pm.

The invocation from Hartzell United Methodist Church was then read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were Chairman Weidman, Vice Chairman Connor, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Attorney Deepak Desai, Administrator Bickford, Superintendent / Assistant Administrator Kellums, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Parks and Recreation Director McKeown was excused.

The minutes of the Board of Trustees meeting held November 7, 2019 were presented for approval. Mr. Connor made a motion, seconded by Mr. LaBarbara, to approve them. Mr. Porter called roll. Vote: All Aye.

Mr. Bob Vieson, of 8305 Kugler Meadows Court, Sycamore Township, OH 45236, addressed the Board regarding the nuisance property at 6330 Kugler Mill Road and his concern about the dead trees on the property.

Mr. Standish Fortin, of 12137 McCauly Road, Sycamore Township, OH 45241, addressed the Board imploring the Township to implement a Parks Department and requesting motion lights be installed at Highpoint Park so children may play there after dark.

Mr. John Abraham, of 4978 Elmcrest Lane, Sycamore Township, OH 45242, addressed the Board regarding the TIF discussion at the previous Trustee meeting and his concerns about comments made about and to Mr. Connor. He stated he does not want his vote cut short.

Mr. Doug McGrew, of 4212 Myrtle Avenue, Sycamore Township, OH 45236, addressed the Board asking for the status of the nuisance property at the intersection of Myrtle and Beech Avenues. Mr. McGrew added, in response to a previous resident comment about the parks, he has grandchildren who love and use Township parks noting they are always well maintained and he appreciates them. Mr. McGrew stated, in regards to TIF, it speaks volumes that the City of Cincinnati is now looking into TIF as a means to finance developments.

Ms. Katie Stewart, 4600 Orchard Lane, Sycamore Township, OH 45236, addressed the Board thanking Tracy Kellums and the Maintenance Department for leaf pick up services and requesting they come back to place a sewer grate correctly.

Lt. Smith reported November statistics are coming in and interestingly are very similar to the statistics from 2018.

Lt. Smith stated Corporal Kidd and two other officers will be present at Luminaria with no overtime used. He said there will be increased presence at Kenwood Towne Center for the holiday season. He reminded shoppers to lock their vehicles and to lock packages in the trunk if possible.

Lt. Smith asked for comments regarding the roundabout that has opened at the intersection of Sycamore and Plainfield Roads. He said from a traffic standpoint he is a big fan and noted it will take some time for people to get used to it.

Chief Penny reported the Fire Department has teamed with March First Brewery to benefit Toys for Tots.

Chief Penny stated there is still a lot of training going on at the four families to be demolished on Kenwood Road and Festive Court.

Chief Penny also reported on First Aid, CPR and Lucas Device classes that have been conducted lately by Firefighter / Paramedic Mike Kramer.

Mr. Kellums reported letters regarding right of way acquisition will be going out to residents on Kugler Mill Road from the Township's consultant.

Mr. Kellums stated he received an agreement back from ODOT and requested a motion to direct Law Director Miller to prepare a resolution to award Prime AE with the construction engineering contract for the Montgomery Road Sidewalk Project Phase IV.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution awarding the construction engineering contract for the Montgomery Road Sidewalk Phase IV to Prime AE Group Incorporated. Mr. Porter called roll. All Aye.

Mr. Kellums noted Luminaria will take place Saturday night from 6:00 p.m. to 8:00 p.m. at Bechtold Park.

Mr. Miller stated as this is his last evening meeting before his retirement, he'd like to thank the Board and staff he has worked with in his 30 years with the Township. He also thanked his wife.

Mr. Bickford thanked Mr. Miller and Mr. Connor for their service.

Mr. Bickford requested a motion to allow him to move forward with Willingham Associates for an appraisal of a property on Montgomery Road at a cost of \$1,750.00.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to authorize the appraisal by Willingham Associates. Mr. Porter called roll. All Aye.

Mr. S. Miller thanked the Board for the opportunity to be a part of the Township team.

A communication from resident Tom McKee of Euclid Avenue thanking the maintenance Department for such good service when providing brush pick up service was read by Mr. Porter.

A communication from resident Don Borisch of Eaglescout Court for a job well done by the maintenance crew who picked up his leaves was read by Mr. Porter.

A communication from Kennedy Lane resident Liz Goodrich to Tracy Kellums thanking him for the new Kennedy Lane sidewalks was read by Mr. Porter.

He noted he had several other communications available for people to read commending Tracy Kellums and the Maintenance Department for leaf pickup and other services.

Mr. Connor made a motion, seconded by Mr. LaBarbara, to direct Law Director Miller to prepare a resolution approving Zoning Case 2019-18Z with the first four conditions recommended by the Zoning Commission as well as the condition that the Solzman Road curb cut be full access into the development and right turn only out of the development.

Mr. Porter called roll. Vote: All Aye

The resolution "Approving a Contract for a Third Party Administrator and a Health Reimbursement Arrangement Plan" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. All Aye.
Resolution No. 2019-130 passed this 5th day of December, 2019.

The resolution "Approving a Contract for Employee Insurance Benefits" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. All Aye.

Resolution No. 2019-131 passed this 5th day of December, 2019.

The resolution "Establishing Rates of Pay and Benefits for Township Employees" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. All Aye.

Resolution No. 2019-132 passed this 5th day of December, 2019.

The resolution "Requesting the County Auditor Make Advance Payments of Taxes" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. All Aye.

Resolution No. 2019-133 passed this 5th day of December, 2019.

The resolution "Setting the Township Fiscal Officer's Salary and Benefits" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. All Aye.

Resolution No. 2019-134 passed this 5th day of December, 2019.

The resolution "Establishing a Mileage Allowance for Township Employees Providing for Reimbursement Expenses" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. All Aye.

Resolution No. 2019-135 passed this 5th day of December, 2019.

The resolution "Authorizing Payment for Association Dues" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. All Aye.

Resolution No. 2019-136 passed this 5th day of December, 2019.

The resolution "Providing for Compensation to the Township Trustees" was read. A motion was made

by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading.
Mr. Porter called roll. All Aye.
Resolution No. 2019-137 passed this 5th day of December, 2019.

The resolution "Providing Insurance Benefits to the Township Trustees" was read. A motion was made by Mr. Connor, seconded by Mr. LaBarbara, dispensing with the second reading.
Mr. Porter called roll. All Aye.
Resolution No. 2019-138 passed this 5th day of December, 2019.

The resolution "Setting Trustee Meeting Dates and Times" was read. A motion was made by Mr. LaBarbara, seconded by Mr. Connor, dispensing with the second reading. Mr. Porter called roll. All Aye.
Resolution No. 2019-139 passed this 5th day of December, 2019.

Mr. LaBarbara thanked Mr. Connor and wished him well in his next endeavors.

Mr. Connor thanked his wife for supporting him and went on to say, as this is his last evening Trustee meeting, he would like to make some final comments before leaving office. Mr. Connor stated the most surprising thing of his time in office is that it was portrayed negatively in the last election. He said he will not miss the negativity and ugliness of the political environment and said that the word compromise does not seem to have a place in government anymore.

Mr. Connor stated he will miss the privilege of representing the people of Sycamore Township. He went on to thank all of the members of the Board individually for all they have done for him and the Township. He concluded by thanking the residents of the Township for the privilege of serving them, noting he has always tried to listen to all sides and do what he thought was best for the Township. Mr. Connor said the residents voted for a change, but noted he leaves office with a clear conscience knowing that at all times he conducted himself with integrity, openness and transparency. He wished the Township prosperity and success in the future.

Mr. Weidman thanked Mr. Connor saying he is the gold standard as a Trustee and as a person. He stated Mr. Connor cares about the community, did an excellent job and will be missed very much. He went on to say how much he appreciates Mr. Connor's hard work. Mr. Weidman also thanked Doug Miller for 30 years of service.

Mr. Weidman read a prepared statement responding to comments made about him by Mr. LaBarbara at recent meetings and Mr. LaBarbara responded to Mr. Weidman's comments.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to direct Mr. Bickford to research the possibility of videotaping and streaming the Trustee meetings. Mr. Porter called roll. Vote: All Aye.

The Receipts and Disbursements of December 5, 2019 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.


Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept them. Mr. Porter called roll.
Vote: All Aye.

A motion to enter into **Executive Session to discuss Pending Litigation** was made by Trustee Connor and seconded by Trustee LaBarbara. Mr. Porter called roll.

Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

End regular session: 8:02 p.m.

Begin Executive Session: 8:05 p.m.

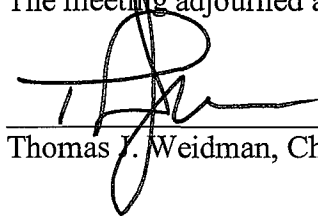
End Executive Session: 8:12 p.m.

Back in regular session: 8:14 p.m.

Based on the discussion with the Law Director, Mr. Connor made a motion, seconded by Mr. LaBarbara, not to pursue an appeal of the Ohio siting Board decision regarding the Duke Energy pipeline project. Mr. Porter called roll. Vote: Connor: Aye; LaBarbara: Aye; Weidman: Aye

A motion to adjourn was made by Trustee Connor and seconded by Trustee Weidman.
Vote: All Aye.

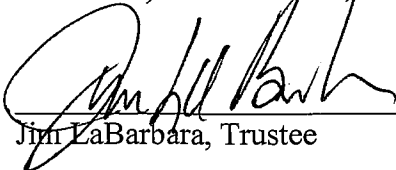
The meeting adjourned at 8:16 p.m.



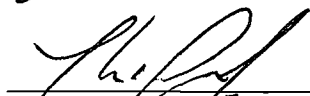
Thomas J. Weidman, Chairman

Dennis W. Connor, Vice Chairman

Signed to acknowledge his approval of the Minutes of the Board Meeting he attended as Trustee (term expiring 12/31/2019) on December 5, 2019



Jim LaBarbara, Trustee



Tom James, Trustee

Signed to acknowledge his vote as Trustee (term beginning 1/1/2020) on 1/2/2020 to approve the Minutes of the Board Meeting from December 5, 2019



Robert C. Porter III, Fiscal Officer
12/05/2019

RECORD OF PROCEEDINGS

Minutes of the Special Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 2, 2020

The special meeting was called to order at 10:03 a.m.

Present for the meeting were Trustee James, Trustee LaBarbara, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Superintendent / Assistant Administrator Kellums and Planning & Zoning Administrator Miller.

Mr. Porter opened the meeting and requested a motion to organize the Board for 2020.

Mr. James made a motion, seconded by Mr. Weidman, for Mr. LaBarbara to serve as Chairman of the Board. Mr. Porter called roll. Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, for Mr. James to serve as Vice Chairman of the Board. Mr. Porter called roll. Vote: All Aye.

A motion to enter into **Executive Session discuss Personnel – Employment, Dismissal and Compensation of a Public Official or Employee** was made by Trustee Weidman and seconded by Trustee LaBarbara. Mr. Porter called the roll.

Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

End regular session: 10:06 a.m.

Begin Executive Session: 10:07 a.m.

End Executive Session: 10:14 a.m.

Back in regular session: 10:15 a.m.

Mr. James made a motion, seconded by Mr. Weidman, to amend the order of the items on the agenda to move the approval of minutes to the end of the agenda. Mr. Porter called roll. Vote: All Aye.

The resolution "Approving a Separation Agreement" was presented. A motion was made by Mr. James, seconded by Mr. LaBarbara, dispensing with the second reading.

Mr. Weidman stated he wanted to explain his position on this resolution. He stated the separation agreement orchestrated by his two fellow Trustees is terminating the best employee we have in Sycamore Township. Mr. Weidman noted Mr. Bickford's knowledge and understanding of complex issues has led to the growth and prosperity of Sycamore Township.

Mr. Weidman pointed out the Township will be paying up to \$240,000 in salary and accrued sick and vacation time, plus the cost of health care, in order to terminate Mr. Bickford's employment with one year left on his contract. In addition, the Township will be paying salary and benefits to his successor. Mr. Weidman noted the money spent under the separation agreement could have been used to hire additional safety services personnel.

Mr. Weidman stated the separation agreement was prepared in a backroom deal by his two fellow Trustees without any formal discussion with the entire Board. He went on to say it does not make sense to spend \$240,000 in taxpayer money to terminate the employment of the Township staff's leader, therefore, he opposes the resolution.

Mr. James stated, while expensive, this is a necessary move to implement change in the Township noting the contract was foolishly lavish due to prior action by boards of trustees in adopting an automatic renewing contract that made the payment inevitable at some point in the future. The earlier contract should not have been implemented by the Township and these contracts will not happen in the future. He agreed Mr. Bickford has done a lot for the Township but said it is time for a change.

Mr. LaBarbara agreed saying the Board is going in a different direction and expressed his concerns about the employment contract being a perpetual contract that would never end. He stated employment contracts were rushed through prior to the beginning of his term in 2018 for a couple of employees by Trustees Weidman, Connor and Bishop. At the time he sent a letter to the Township's law director voicing his concerns. Mr. LaBarbara said he is glad that it is now public knowledge. He added, there is probably not an administrator in the history of Townships in Ohio who will walk away with a "Golden Parachute" like this. He went on to note that the contracts were totally irresponsible and he is 100% in favor of the resolution.

Mr. Weidman stated the salary was discussed publicly and noted the contract was put in place not to pay out Mr. Bickford, but to retain him as a very valuable employee.

Mr. LaBarbara responded, there is nothing that indicates Mr. Bickford had other offers. You were irresponsible and just padded his and another employees' contract.

Mr. Porter called the roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Nay
Resolution No. 2020-01 passed this 2nd day of January, 2020.

The resolution "Approving an Employment Contract" was presented. A motion was made by Mr. James, seconded by Mr. LaBarbara, dispensing with the second reading.

Mr. Weidman stated that the employment contract in question was negotiated by his two fellow Trustees to hire a person he has never spoken with about the job. He said he has no knowledge of his qualifications and his requests for Mr. Warrick's resume went unanswered. Mr. Weidman pointed out his fellow Trustees should have provided him with Mr. Warrick's resume and candidates should have been interviewed by all three elected members of the Board. He noted he had invited Mr. James as Trustee-Elect to sit in on interviews with candidates for the Zoning

Administrator position. Mr. Weidman stated without an open interview process there is no transparency and he is unable to make an informed decision.

Mr. James responded he had lunch with Mr. Weidman as a Trustee-Elect in early December and informed him of his intent to have Mr. Warrick assume the position of Administrator. He stated he had a copy of Mr. Warrick's resume and could have provided it had Mr. Weidman asked for it. Mr. James noted that Mr. Weidman knows Mr. Warrick and that he did have time to communicate with him during that time knowing that he was the intended appointee.

Mr. Weidman noted he had asked Mr. Bickford to request a copy from Mr. LaBarbara as a sitting Trustee.

Mr. LaBarbara stated Mr. Bickford never asked him for a copy of Mr. Warrick's resume.

Mr. LaBarbara called on a member of the public to speak about the resolution.

Mr. J. Janus, Jr., of 4462 Daffodil Avenue, Sycamore Township, OH 45242, addressed the Board stating his concerns about the titles of resolutions not providing enough information for the public and with his thoughts on employment contracts. He added, the contract benefits were never discussed in a public meeting. He said he is glad Mr. LaBarbara and Mr. James have changed the employment contract for Mr. Warrick to be fiscally responsible.

Mr. Porter called the roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Nay
Resolution No. 2020-02 passed this 2nd day of January, 2020.

The resolution "Setting the Rate of Pay for a New Township Employee" was read. A motion was made by Mr. Weidman, seconded by Mr. James, dispensing with the second reading.

Mr. LaBarbara and Mr. Desai noted the salary proposed in the resolution for Mr. Warrick.

Mr. Desai then addressed Mr. Janus' comments noting instead of reading only the title of a resolution, the resolutions may be read in their entirety if the Trustees like. He said the title could also be expanded to include more information.

Mr. James stated he would like the resolutions read in their entirety when feasible and noted the draft legislation has been posted on the Township website for the past year. He suggested also printing paper copies for those present at the meetings to review and displaying resolutions on the screen in the meeting room.

Mr. Standish Fortin, of 12137 McCauley Road, Sycamore Township, OH 45241, addressed the Board. He suggested a paper packet be made available with the agenda and all supporting documents for the Trustees and any citizens present at the meetings.

Mr. Porter called the roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye
Resolution No. 2020-03 passed this 2nd day of January, 2020.

There was discussion about Mr. James voting on the December 5, 2019 meeting minutes since he was not a Trustee at the time. Mr. Desai reviewed his recommendation for approving the minutes and the signature pages.

The minutes of the Board of Trustees Meeting held December 5, 2019 were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. James, to approve version one of the December 5, 2019 meeting minutes which noted only that Mr. Weidman read a prepared statement and Mr. LaBarbara responded.

There was a discussion about the minutes. Mr. LaBarbara brought up some issues from past minutes as to what was included and what was not. Mr. Desai explained that anything submitted to the Board during a meeting becomes part of the record.

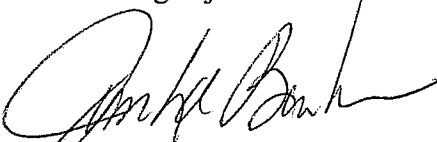
Mr. James stated political statements should not be part of the meeting but noted he doesn't have a problem with documents being part of the record. He noted several comments were left out including Mr. Weidman's motion to direct Mr. Bickford to check into videotaping the meetings.


Mr. Weidman noted some of his comments about Mr. Connor were not included.

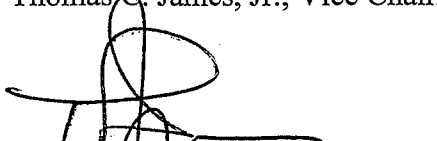
Mr. LaBarbara withdrew his motion to approve the minutes pending revisions being made.

A motion was made by Mr. Weidman, seconded by Mr. James, to adjourn the meeting. Mr. Porter called roll. Vote: All Aye.

The meeting adjourned at 10:48 a.m.



Jim LaBarbara, Chairman

Thomas G. James, Jr., Vice Chairman

Thomas J. Weidman, Trustee

Robert C. Porter II, Fiscal Officer
01/02/2020

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 2, 2020

The Public Hearing for Zoning Case 2019-21MA was called to order at 6:40 p.m.

Mr. Miller presented the case noting it is a request by the Taziki's Mediterranean Café on Kenwood Road to modify the location of the monument sign on the property. He noted the size of the proposed sign is reduced compared to the original approved sign and it is also a flat sign as opposed to a V-shape. Mr. Miller showed the proposed location of the sign compared to the location that was previously approved. He went on to discuss the clear sight triangle to allow for safe ingress and egress at the site. Mr. Miller stated the applicant requests a five feet encroachment into the required ten feet setback from the right of way. He noted Zoning Commission recommended approval of a two and a half feet encroachment into that setback making the setback from the right of way seven and a half feet.

Mr. Ray Conn, the property owner, of 10410 Weil Road, Cincinnati, OH 45243, addressed the Board. Mr. Conn discussed the importance of the sign being aesthetically pleasing and noted the hardship of the location. He went on to discuss the reasons for the requested location for the sign five feet from the right of way.

Mr. Weidman asked questions about the location. Mr. Miller and Mr. Conn clarified.

Mr. James asked how this sign lines up with other existing signs. Mr. Conn stated there are other signs much closer than that to the right of way that are grandfathered.

Mr. Desai asked why the Zoning Commission recommended the two and a half feet encroachment rather than the requested five feet.

Mr. Miller stated it was a compromise and noted there are other signs along Kenwood that are significantly larger and closer to the right of way.

Mr. Conn stated he would like for the sign to be even closer to the right of way but had requested five feet as a compromise.

Mr. Weidman asked if there was any visibility issue with the proposed location.

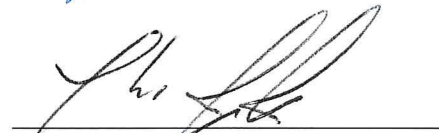
Mr. Miller answered there is no safety concern noting the proposed sign is outside of the clear sight triangle.

Mr. LaBarbara asked if anyone present from the public wished to comment on the case.
No response.

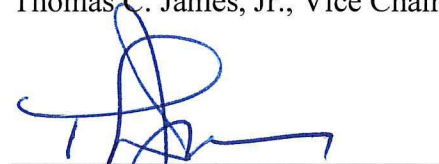
Mr. LaBarbara closed the public hearing at 6:55 p.m.



Jim LaBarbara, Chairman



Thomas C. James, Jr., Vice Chairman



Thomas J. Weidman, Trustee



Robert C. Porter III, Fiscal Officer

01/02/2020

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 2, 2020

The regular meeting was called to order at 7:07 pm.

Judge Curt Hartman swore in Trustee Tom James. Mr. James introduced his family and thanked his supporters.

The invocation was then read by Mr. James' son.

Pledge to the Flag.

Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

Mr. LaBarbara made a statement and introduced the members of the Board.

The minutes of the Board of Trustees Meeting held December 5, 2019 were presented for approval. Mr. Weidman made a motion, seconded by Mr. James, to approve them. Mr. Porter called the roll. All voted yes.

Ms. Marissa Pherson, of the U.S. Census Bureau, addressed the Board about the 2020 Census stating the Census forms will be in the mail in March and noting the Census Bureau is hiring.

Mr. Gavin O'Neill, addressed the Board in regards to Zoning Case 2019-21MA.

Mr. Tom Crowthers, of 4 Kendale Court, addressed the Board thanking the Trustees and Fiscal Officer Porter as well as Mr. Kellums and the Maintenance Department. Mr. Crowthers went on to say he was disappointed after listening to last month's meeting and hopes there will be a change. He discussed the lack of handicap accessibility in the parks and stated he would like to have budget line items given out at the meetings.

Mr. J. Janus, Jr., of 4462 Daffodil Avenue, addressed the Board promoting voter registration. Mr. Janus also requested Township maps be updated and put out for the public. He discussed the issues with having multiple meetings on one night. He discussed handicap access and lighting at the north fire station. Mr. Janus stated meeting agendas should be posted outside the administration building and expressed concern about last minute changes to the agendas. He stated Highpoint Neighborhood Watch meeting dates should be on a specific night of the month for planning purposes. He went on to discuss issues with the doors and fire codes. Mr. Janus suggested a "free market" festival. Mr. Janus requested name tags for the Park Board, Land Use Planning Committee and for those attending bid openings.

Ms. Becky Ganis, of 4687 Largo Drive, addressed the Board requesting they restrict construction times for the CIG project. She also requested Happiness Way be open in the evenings and stated a sidewalk is needed on Galbraith Road in front of Jewish Hospital.

Mr. Standish Fortin, of 12137 McCauly Road, addressed the Board asking why there are no longer nightly Trustees meetings twice a month. He requested additional speed signs. Mr. Fortin discussed the need for a Planning Commission. Mr. Fortin also stated Parks and Recreation meetings are needed. He requested the Township Administration Building be a voting location again. He then said he had photos and videos submitted by Kathy Kugler who was unable to attend the meeting but had some concerns about a property that was formerly a trailer park.

Mr. LaBarbara directed Mr. Warrick to set up a Parks and Recreation Board.

There was discussion about the speed signs and the plan for how they are being used. Mr. James suggested putting information about the speed signs on the website and social media so that citizens are aware the Township has them available.

Mr. LaBarbara asked new Township Administrator Ray Warrick if he'd like to make any comments.

Mr. Warrick stated he is honored to fill the role noting he previously lived in Sycamore Township for 13 years and he appreciates being part of the team.

Mr. LaBarbara then asked new Township Trustee Tom James if he'd like to make any comments.

Mr. James thanked those who came to witness his swearing in and stated he looks forward to serving the community. He asked for patience while some of the things he promised in his campaign are implemented. He went on to describe some of the things he hopes to accomplish including videotaping the meetings, better communication and improvements to the meeting room among others.

Lt. Smith reported on the parent/guardian restrictions at Kenwood Towne Center. He stated there were no major incidents over the holidays but there were three arrests for criminal trespassing. Lt. Smith stated he will have the department's statistics for 2019 available at the February meeting. He then reported there were no official complaints on deputies or injuries to deputies in the line of duty in Sycamore Township in 2019.

Mr. James asked about access to the Community Room for Highpoint Neighborhood Watch since it will be taking place on Martin Luther King Jr. Day and for an update on the incident at the Hampton Inn.

Lt. Smith answered he will contact P.O. Bittermann about the block watch meeting. He stated the investigation into the events that occurred at the Hampton Inn is progressing nicely, however, he is unable to comment further as it is an on-going investigation.

Chief Penny welcomed Mr. James and Mr. Warrick. He reported the new cot had been delivered and is in the process of being mounted in the Medic Unit at the north fire station. He stated he is working on the Fire department's year-end report and noted there were 4,462 runs in 2019.

Mr. Kellums reported on the Bechtold Park Retrofit Project stating the County had requested \$10,000 from the Township to pay for trees for the citizens that are in the Cooper Creek Project area. He stated it could be a problem as it is on private property. There was discussion about this request with Mr. Desai looking into the legality of it.

Mr. Kellums noted there will be a Public Meeting regarding the Fields Ertel Road Intersection Improvements Project on January 23rd from 5:00 p.m. to 7:00 p.m. at the Schuler Community Room.

Mr. James asked Mr. Kellums to look into the lighting issue at the north fire station brought up by Mr. Janus.

Mr. LaBarbara asked Mr. Kellums to have the bushes cut down in front of the Administration Building monument sign. Mr. Kellums responded that he plans to have a plan before the Board soon for a new monument sign perpendicular to Kenwood Road which would have more visibility.

Mr. Desai addressed the Board with information on the Ohio Sunshine Laws and the Ohio Open Meetings Act. He then distributed a handout to the Board members. Mr. Desai discussed the rules and regulations surrounding public meetings, the discussion of public business, what constitutes a meeting and notification of meetings.

Mr. Warrick presented the 2020 blanket purchase orders for approval.

A motion was made by Mr. Weidman, seconded by Mr. James, to approve these requests.

There was discussion about the blanket purchase orders.

Mr. Porter called roll. Vote: All Aye

Mr. Miller reported all meetings, including the Land Use Steering Committee meetings, will be held in the Trustee Meeting Room. He said the next Land Use Steering Committee Meeting is scheduled for January 13th at 8:30 a.m. Mr. Miller also reported the Township has an opening for a new Planning & Zoning Assistant.

Mr. Miller reported on upcoming Board of Zoning Appeals and Zoning Commission meetings.

Mr. James inquired about the Kugler Mill Road zoning case being continued. Mr. Miller answered the Kugler Mill Road Board of Zoning Appeals case has once again been continued and he is working with Legal Counsel on it.

Mr. James made a motion, seconded by Mr. Weidman, to direct Law Director Desai to prepare a resolution approving a sign with an electronic reader board requested in Zoning Case 2019-16MA with the following conditions:

1. The digital reader board copy must be amber color only.
2. The digital reader board copy may not strobe or flash.
3. The brightness of the sign and digital reader board must comply with the other requirements of the zoning resolution regarding signs
4. The digital reader board copy may change only once per day (24 hour period).

There was discussion about the conditions. Mr. Weidman noted the location in the cul de sac is not obtrusive and the conditions imposed are a reasonable compromise. Mr. James stated his office is on this property therefore he will abstain from voting.

Mr. Porter called roll. Vote: James: Abstain; LaBarbara: Aye; Weidman: Aye.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to direct Law Director Desai to prepare a resolution approving Zoning Case 2019-21MA as submitted with the sign setback five feet from the right of way.

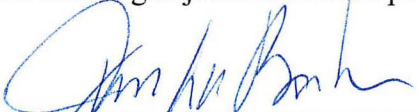
Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye.


Mr. LaBarbara read the schedule of events.

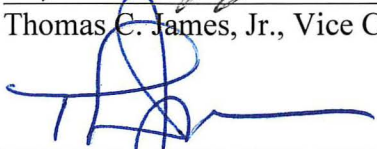
Mr. Porter said the receipts and disbursements will be available in the office tomorrow.

A motion was made by Mr. Weidman, seconded by Mr. James, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 8:31 p.m.



Jim LaBarbara, Chairman

Thomas C. James, Jr., Vice Chairman

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
01/02/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
January 14, 2020

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller and Fire Chief Penny. Lt. Smith from the Hamilton County Sheriff's Office was excused.

Approval of December 17, 2019 Workshop Minutes

The December 17, 2019 Workshop Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. James, to accept them.

Mr. James pointed out he was not a Trustee at the time of the December 17th Workshop, however he was present for the meeting. He noted both his name and the name of Denny Connor, who was Trustee at the time of the meeting, are on the signature page.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Video Camera Presentation, Proposed Resolution Authorizing a Contract with ESP Media LLC for Video Production Services

Mr. Rob Ebel, of ESP Media, LLC, and his son Elliot, gave a presentation to the Board regarding video production services their company offers. Mr. Ebel distributed handouts to the Board and discussed his company's experience and current handling of media for Amberley Village.

Mr. Tom Crowthers, Sycamore Township resident, addressed the Board asking if ESP Media could offer some of the items he recalled ICRC offered in the past. He also inquired about the cable TV tax and expressed concerns about access to videos of meetings on YouTube for those who do not have a Smart TV or computer.

Mr. James explained the Board had looked into ICRC and found it would cost approximately five times what ESP Media, LLC would cost. He then explained that there is a five percent fee for those who have cable, which he would like to look into lowering, that currently goes into the Township general fund.

Mr. LaBarbara said ESP Media received rave reviews from Amberley Village and Symmes Township. He added, Rob Ebel is a Sycamore Township resident and his business is in Sycamore Township.

Mr. Weidman noted video could be accessed using a smart phone.

Mr. James noted ESP Media LLC is a quality product at a lower cost than ICRC and stated the Board can re-evaluate later if necessary.

Mr. Porter noted ESP Media LLC will also provide the Township a DVD.

Sycamore Township resident Mr. Steve Ginn asked about providing a searchable database.

Mr. Ebel showed the Board members the YouTube page his company maintains for Amberley Village and explained the features provided. There was then continued discussion about the cost and the budget as

well as the podcasts and video public service announcements included in the package proposed by ESP Media LLC.

Mr. Desai asked about a contract and the language for termination of the contract. Mr. Ebel stated Township Counsel could draw up a contract and noted the termination clause his company has with Amberley Village simply requires a 30 day notice.

The resolution "Authorizing a Contract with ESP Media, LLC for On-Site Filming of Trustee Meetings, Trustee Workshops, Zoning Commission Meetings and Board of Zoning Appeals Meetings" was read by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to adopt the resolution and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2020-04 passed this 14th day of January, 2020.

New Township Computers, Proposed Resolution Authorizing the Purchase of Computers, Software Updates and Computer Server Equipment

Mr. Warrick reported on the need for 29 computers for works stations due to the current computers incompatibility with necessary Windows updates. He said he had a resolution requesting not to exceed \$75,000.00 to purchase those 29 computer work stations plus two additional servers and storage. Mr. Warrick noted the Township team working on this is still negotiating prices and he expects the final cost to be less than \$75,000.00. He stated the preference is to purchase the equipment through Velecor, the Township's contracted IT service provider.

Mr. Warrick noted there will also be a service fee increase for Velecor presented to the Board next month because of the backup and the move to Office 365. Mr. Warrick and Chief Penny went on to explain the benefits of subscribing to Office 365.

The Board then asked questions of Mr. Warrick and he and Chief Penny explained how the servers would operate noting one of the additional servers will allow one to be dedicated to the traffic cameras.

There was continued discussion about the servers, the backup and fiber connections.

Mr. Al Early, Township resident, inquired about the Township using terminal connections instead of computer work stations.

Mr. Warrick noted the cloud was considered but the work station computers were found to be the most cost effective.

Mr. James asked if this purchase should go out to bid.

Mr. Desai answered typically anything with a cost greater than \$50,000.00 should go out to bid.

Mr. Warrick noted Velecor was able to get government pricing through Dell and Mr. Weidman stated going out to bid is not necessary with government pricing.

The resolution "Authorizing the Purchase of Computers, Software Updates and Computer Server Equipment from Velecor" was read. A motion was made by Mr. Weidman, seconded by Mr. James, to adopt the resolution and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2020-05 passed this 14th day of January, 2020.

Planning & Zoning Update

Mr. Miller reported he had resolutions prepared for the approval of the two Zoning Cases heard by the Board on January 2nd.

Resolution - Approving a Major Adjustment to a PUD for Nisbet Zoning Case 2019-16MA

The resolution "Approving a Major Adjustment to a Planned Unit Development for Nisbet Property Holdings, LLC for Property Located at 8050 Hosbrook Road, Sycamore Township, Ohio so as to Allow for the Construction of a New Ground Sign with an Electronic Message Board" was presented by Mr. Desai, who noted the conditions placed on the approval of the electronic message board. A motion was made by Mr. Weidman, seconded by Mr. James, to adopt the resolution and dispense with the second reading.

Mr. James noted he will abstain from voting on the resolution due to potential conflicts of interest.

Mr. Porter called Roll. Vote: James: Abstain; LaBarbara: Aye; Weidman: Aye
Resolution No. 2020-06 passed this 14th day of January, 2020.

Resolution - Approving a Major Adjustment to a PUD for Taziki Zoning Case 2019-21MA

The resolution "Approving an Adjustment to the Site Plan for the Taziki Mediterranean Café Development on the Property Located at 73331 Kenwood Road, Sycamore Township, Ohio so as to Allow for a New Sign to be Placed Five Feet from the Right of Way" was read. A motion was made by Mr. Weidman, seconded by Mr. James, to adopt the resolution and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2020-07 passed this 14th day of January, 2020.

Mr. Miller reported the Land Use Steering Committee met January 13th and discussed south Sycamore Township. He stated the committee will begin meeting biweekly with the goal to complete their review in April and have a Land Use Plan to the Board by June for a potential July approval.

Mr. Miller introduced Adam Lehmann of Hamilton County Soil & Water Conservation District.

Mr. Lehmann presented information to the Board about the Cooper Creek Collaborative. He stated the collaborative is a partnership of organizations and community members with the common objective to protect the community from the impacts of erosive flash flows. He distributed handouts to the members of the Board. Mr. Lehmann stated the group is focusing on a one square mile area, 85% of which is located in Sycamore Township.

Mr. Lehmann stated he had two requests for the Board. First, he invited Sycamore Township to become a partner in a tree planting initiative by contributing funds which would be matched by grant money. The trees would be planted in Sycamore Township rights of way and the matching grant money would pay for trees to be planted on private properties with the property owners' permissions. Second, he requested permission to construct a demonstration stable wood structure in Bechtold Park. He stated stable wood structures have been proven to slow down erosive flows. He said a structure in Bechtold Park would be beneficial in educating the community about this issue and would include an informational sign.

There was discussion about the tree planting initiative and the stable wood structure project with the Board members asking questions of Mr. Lehmann as well as some questions from the public.

It was decided that Mr. Warrick will look into adding the \$10,000.00 for the tree planting initiative into the budget.

Mr. James made a motion, seconded by Mr. Weidman, to authorize Mr. Kellums to proceed with the demonstration stable wood structure in Bechtold Park. Mr. Porter called roll. Vote: All Aye.

Mr. James asked Mr. Miller about the Reading Road Corridor Project. Mr. Miller responded he would be attending a meeting in regards to that project and will report to the Board after that.

Fire Department Update

Chief Penny reported the December report had been sent and is available on the Fire Department website.

Chief Penny also reported Fire Department personnel participated in a mock trial training to prepare them in the event they, as paramedics, ever have to testify in a court trial.

Chief Penny also stated he is working on preparing surplus equipment for disposition.

Sheriff Department Update

Lt. Smith could not be present but had asked Mr. Warrick to request a motion to enter into Executive Session to discuss a security matter.

Maintenance Department Update

Mr. Kellums reported he met with partner jurisdictions regarding the Fields Ertel Road Intersection Improvements Project and reminded the Board of the Public Meeting regarding that project which will be held January 23, 2020 from 5:00 p.m. to 7:00 p.m. at the Schuler Community Room.

Mr. Kellums reported Sycamore Road is closed as the water main is being replaced under the railroad tracks. He stated it was originally estimated to remain closed for three weeks but he anticipates it will be less than two weeks.

Mr. Kellums asked the Board for input regarding new signage for the Sycamore Township administrative complex.

There was discussion about the possibility of a sign with an electronic message board. Mr. James noted that type of sign could be beneficial for keeping residents informed.

Mr. Weidman expressed concerns about the Township having a sign that is prohibited in the Zoning Resolution noting the Township has denied requests from some businesses and institutional uses to install an electronic message board.

Mr. LaBarbara added we should also consider a smaller sign in front of the fire house because there is no identification that this is our Fire Department building.

Mr. Kellums will research options and report back to the Board.

Mr. LaBarbara said Mr. Warrick speaking of signs, at our last meeting we talked about notifying residents that we have portable speed signs available. We were going to add that to our website.

Mr. Kellums requested direction from the Board as to whether or not the Festival in Sycamore will take place this year. He noted the Festival takes a lot of time to plan and a decision needs to be made as soon as possible.

Mr. LaBarbara stated it would be a mistake to downsize it.

Mr. Weidman stated the Festival is a great family event with rides for children and many vendors participating. He noted downsizing it would have a negative effect on vendors. Mr. Weidman said he would like to continue the Festival on the same scale noting the Township was able to save money last year and that it is necessary to move quickly with selection of bands.

Mr. Al Early, Sycamore Township resident, raised concerns about the budget and a possible levy.

Mr. James stated he has no intention of having a levy.

Mrs. Tina Early, Sycamore Township resident, stated most Township residents in the northern part of the Township do not attend the Festival.

Mr. LaBarbara noted time is a problem and discussed concerns about past spending on the Festival.

Mr. James encouraged the use of Township parks even if the Township does not hold the Festival noting it would be possible to have other events.

Mr. J. Janus, Jr., Sycamore Township resident, raised concerns about recent resignations and retirements in the Parks and Recreation Department.

There was continued discussion about the Township's finances and the possibility of holding the Festival.

Mr. LaBarbara made a motion to put a hold on the Festival for one year. Mr. Desai noted a motion is not necessary as no action is required if the Board does not want to proceed with the event.

Mr. LaBarbara withdrew the motion.

Mr. Kellums asked the Board if they would like to continue to hold the Trash Bash and Document Shredding events for residents. The Board indicated they would like to proceed with those events. Mr. Kellums noted the dates:

North Trash Bash: April 10 and 11, 2020

South Trash Bash: April 24 and 25, 2020

Document Shredding: April 18, 2020

Mr. Kellums pointed out that, due to congestion issues when the Document Shredding was done in conjunction with the South Trash Bash, Document Shredding has been move to a separate date and will be held at the Township Administration Building parking lot.

Mr. Kellums reported he had two purchase orders for the Board's consideration:

Brandstetter/Carroll Inc.	Inspection Services Maintenance Storage Building	\$21,000.00
Cincinnati United Contractors	Kemper Road Traffic Light	\$49,000.00

A motion was made by Mr. Weidman, seconded by Mr. James to approve these requests.

Mr. Porter called roll. Vote: All Aye

Mr. Kellums reported he had received three submittals in response to a request for qualifications for the Kenwood / Montgomery Roads Intersection Traffic Study services. He noted the submittals will be reviewed both by him and the Hamilton County Engineer's Office.

Mr. Desai reported on FSLA and overtime laws. He reviewed some examples of litigation against municipalities for improper payment of overtime. Mr. Desai recommended the Township implement a more accurate, electronic time tracking system to prevent liability. There was discussion about this subject with the Board members asking several questions of Mr. Desai.

Mr. Weidman made a motion, seconded by Mr. James, to direct Administrator Warrick to investigate time keeping systems. Mr. Porter called roll. Vote: All Aye.

Resolution – Authorizing a Transfer of Funds to Sycamore Township CIC (Desai)

The resolution “Authorizing and Directing a Transfer of Funds for Economic Development Purposes to Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township” was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adopt the resolution and dispense with the second reading.

Mr. James stated he would abstain from voting on this resolution as he is a recipient of a portion of this CIC grant money since it includes payment of his JEDZ income tax refund grant application for a prior tax year.

Mr. Porter called roll. Vote: James: Abstain; LaBarbara: Aye; Weidman: Aye
Resolution No. 2020-08 passed this 14th day of January, 2020.

Schedule

The schedule of upcoming events was listed on the agenda.

A motion to adjourn into **Executive Session** with attorney, Scott Sollmann, and Law Director, Deepak Desai, to discuss pending court actions in which their law offices are representing the Township as permitted by Ohio Revised Code Section 121.22(G); to discuss pending litigation as permitted by Ohio Revised Code Section 121.22(G); and to discuss matters required to be kept confidential by federal law or regulations of state statutes was made by Trustee Weidman and seconded by Trustee James.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye.

Mr. LaBarbara added the following people would be included in the Executive Sessions: Mr. Porter, Topper Tepe, Steve Ginn and Tom Brockman.

End regular session: 10:55 a.m.

Begin Executive Session: 10:58 a.m.

End Executive Session: 11:50 a.m.

Back in regular session: 11:52 a.m.

Mr. Weidman made a motion to approve a temporary 90 day access to Scott Street Partners II LLC from January 21, 2020 through April 20, 2020 through the Township conservation easement located on the property owned by Five Star Equity Investors LLC for the purposes of completion of a demolition project at 8260 Northcreek Drive on the condition that the conservation easement be restored to its original condition at completion of the demolition project, all subject to the Home Owners’ Association signed agreement. Mr. James seconded the motion.

Mr. Porter called roll. All voted: Aye.

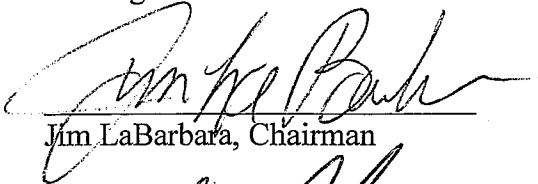
Mr. Weidman made a motion to approve a signature by the Law Director of the Entry of Dismissal in the water litigation case against Cincinnati Waterworks. The motion was seconded by Mr. James.

Mr. Porter called roll. All voted: Aye.

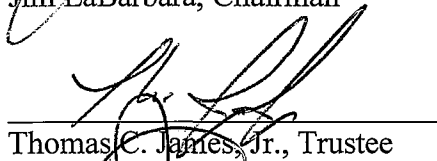
A motion to adjourn was made by Trustee Weidman and seconded by Trustee James.

Mr. Porter called roll. Vote: All Aye.

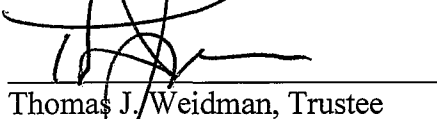
End regular session: 11:54 a.m.



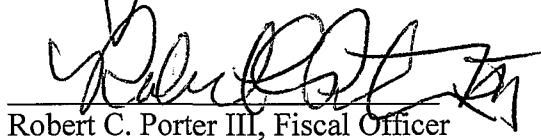
Jim LaBarbara, Chairman



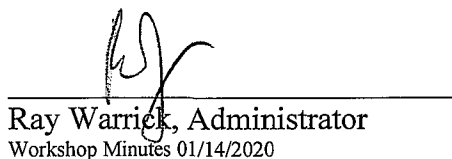
Thomas C. James, Jr., Trustee



Thomas J. Weidman, Trustee



Robert C. Porter III, Fiscal Officer



Ray Warrick, Administrator
Workshop Minutes 01/14/2020

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio February 4, 2020

The regular meeting was called to order at 7:00 pm.

The invocation from St. Vincent Ferrer was read by Mr. Weidman.

Pledge to the Flag.

Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Zoning Administrator Miller, Fire Chief Penny, Cpl. Kidd from the Hamilton County Sheriff's Office and Beth Gunderson. Lt. Smith from the Hamilton County Sheriff's Office was excused.

The minutes of the Board of Trustees Special meeting held January 2, 2020 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. James, to approve these minutes. Mr. Porter called roll. Vote: All Aye.

The minutes of the Board of Trustees regular meeting held January 2, 2020 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. James, to approve these minutes. Mr. Porter called roll. Vote: All Aye.

The minutes of the Board of Trustees Workshop meeting held January 14, 2020 were presented for approval. A motion was made by Mr. Weidman, seconded by Mr. James, to approve these minutes. Mr. Porter called roll. Vote: All Aye.

The Receipts and Disbursements of February 4, 2020 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. James, to accept them. Mr. Porter called roll. Vote: All Aye.

Ms. Kathy Kugler, of 7106 Tenderfoot Lane, addressed the Board. Ms. Kugler offered to contact area high schools to solicit art for display in the Administration Building lobby. She asked Cpl. Kidd for information on domestic violence training the police receive. Cpl. Kidd stated he would share some of the training information with Ms. Kugler. Ms. Kugler then requested the

Township's support of the Cooper Creek Collaborative, especially in regards to planting trees, and for support of community gardens in Township parks.

Ms. Becky Ganis, of 4687 Largo Drive, addressed the Board in regards to the closing of Happiness Way. She requested the street be open to residents as well as construction traffic and suggested using a flagger to direct traffic. Ms. Ganis also passed out a handout to the Board containing a map noting the location where she would like a sidewalk installed on Galbraith Road in front of Jewish Hospital.

There was discussion about the Happiness Way closure and construction noise. Mr. James requested an opportunity for more public input about this subject in the future.

Mr. Standish Fortin, of 12137 McCauly Road, addressed the Board. Mr. Fortin requested that the Land Use Plan updates come into the 20th century. He requested an update on Township assets be included with the reading of the bills and receipts during the meetings. Mr. Fortin expressed concerns that Sycamore Township is not a valid mailing address.

Ms. Kathy Kuzniczci, of 7675 Styrax Lane, addressed the Board. She thanked the Township for the temporary digital speed sign on Styrax Lane. She stated she would also like to see Happiness Way opened. Ms. Kuzniczci asked about the status of the former Pep Boys property.

Cpl. Kidd had no report. Mr. James requested information on the Hampton Inn investigation and the domestic violence incident on Kemper Road.

Cpl. Kidd answered he did not have information on those incidents.

Chief Penny answered he does not want to comment too much on an on-going police investigation, but described the scene on Kemper Road and noted the S.W.A.T. team was utilized in that incident.

Chief Penny requested the Board approve a resolution authorizing an updated contract for Doug Morath, the Fire and Life Safety Inspector. He noted Mr. Morath is a former Fire Department employee who currently does contract work for the Township and brings with him a wealth of knowledge about the Township. He noted the updated contract removes references to zoning and allows for a \$2.50 per hour fee increase.

Chief Penny also reported he authorized the emergency purchase of a refrigerator for one that stopped working at Station 92.

Mr. Desai noted Mr. Morath has an LLC and the LLC is named in the resolution and the contract is with the LLC. He went on to explain why the Township needs Mr. Morath's services. Chief Penny noted Mr. Morath brings in much more revenue in fees for his services than it costs the Township to pay him as a contractor.

The resolution "Authorizing a Contract with Safety Compliance Inspections, LLC for the Provision of Life Safety and Fire Inspections as well as Fire Building Plan Review and Dispensing with the Second Reading" was presented by Mr. Desai. A motion was made by Mr.

Weidman, seconded by Mr. James, to adopt the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2020-9 passed this 4th day of February, 2020.

Mr. LaBarbara asked Chief Penny if the Township's fire hydrants were in good working order and could be trusted and if the Department is still training in the buildings on Kenwood soon to be demolished.

Chief Penny discussed fire hydrant tests and flow readings from Greater Cincinnati Water Works. He stated the firefighters are no longer training at the site Mr. LaBarbara referenced but reported that was an excellent training opportunity especially for newer personnel. He reported on another training opportunity at a Tri Health building set to be razed.

The following PO's were presented for approval by the Fire Department:

Blanket Vendor	Station 92 Refrigerator	\$2,699.00
Blanket Vendor	Fire Utilities	\$5,000.00

Mr. Weidman made a motion, seconded by Mr. James, to approve these requests. Mr. Porter called roll. Vote: All Aye.

Mr. Kellums reported on the Maintenance Department's vehicle inventory and plans for the coming years. He discussed which vehicles he would like to replace and why.

Mr. James asked the purpose of the F-350 Pickup Truck, if Mr. Kellums had solicited prices from multiple sources for the vehicles and equipment and how urgent the need is.

Mr. Kellums answered the truck is needed for pulling the trailer to transport mowing equipment for use in parks and public spaces. He reported he had gotten prices from multiple sources and recommends the one below state bid. Mr. Kellums said the Maintenance Department is in desperate need of the new pickup truck.

Mr. James asked Mr. Warrick if these expenses make sense.

Mr. Warrick answered yes given the cost and that Mr. Kellums has a plan in place.

The resolution "Authorizing a Contract for the Purchase of a 2021 Freightliner M2 106 Truck and Dispensing with a Second Reading" was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to adopt the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2020-10 passed this 4th day of February, 2020.

The resolution "Authorizing a Contract for the Purchase of Equipment for Installation on a 2021 Freightliner M2 106 Truck and Dispensing with a Second Reading" was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to adopt the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2020-11 passed this 4th day of February, 2020.

Mr. James asked if this equipment is for the dump truck.

Mr. Kellums answered yes and explained what equipment he would like the Township to purchase.

Mr. James asked Mr. Warrick if this was a valid expense.

Mr. Warrick answered yes.

Mr. Porter called roll. Vote: All Aye:

The resolution "Authorizing a Contract for the Purchase of a Ford F-350 Pickup Truck and Dispensing with a Second Reading" was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to adopt the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2020-12 passed this 4th day of February, 2020.

Mr. Kellums then reviewed the results of the Traffic Study RFQ for the intersection of Montgomery and Kenwood Roads. He pointed out that TEC Engineering was rated first both by the Township and Jeff Newby at the Hamilton County Engineer's Office. He suggested the Township hire TEC Engineering to conduct the study.

Mr. LaBarbara disagreed saying the study should be put on hold and paid for by a future developer.

Mr. Weidman stated he is in favor of Mr. Kellum's suggestion noting it is prudent to conduct the study now because of the bottleneck at that intersection.

Mr. James asked Mr. Kellums questions about how he and Mr. Reutelshofer rated the companies who had submitted the RFQs and inquired about the cost.

Mr. Kellums explained the ratings and said there is no cost information submitted at this stage. He said the Township would choose a firm and negotiate a price. He noted if a price could not be agreed upon with the first firm chosen, the Township would move to the next firm and negotiate.

Mr. James asked if this could be put off to a later meeting for continued discussion to allow the Board more time to review the documents. He also asked Mr. Kellums to take a guess at the cost.

Mr. Kellums stated the Township would want the study done to know what kind of development will work there. He estimated the traffic study would cost upwards of \$20,000.00.

There was continued discussion about options for paying for the study, including the possibility of a future developer paying for all or part of it, and when to conduct the study.

Mr. James requested the discussion be continued to the February 18, 2020 Workshop agenda. Mr. LaBarbara agreed with Mr. James.

The following PO was presented for approval by the Maintenance Department:

Barrett Paving Materials Sycamore Rd Project Water Main \$1,094,856.00

Mr. Kellums explained this purchase order is for the new water main on Sycamore Road between Plainfield Road and Kenwood Road. He explained that Greater Cincinnati Water Works is paying for it and \$930,627.60 has already been deposited in the Township's account. He said the cost was included in the contract for the Township hired contractor doing the road work. He stated we received 85 percent of the money up front, with the remainder being paid to us by GCWW at the completion of the project.

Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. Porter called roll. Vote: All Aye.

Mr. Kellums reported the annual Sycamore Township Car Show will take place at Schuler Park on August 1, 2020 with the Super 60s Club running it again.

Mr. Kellums noted he had placed two pieces of old maintenance equipment on an online auction site called Govdeals and both were sold at a price much higher than expected.

Mr. Kellums stated the Township is currently accepting applications for the Parks Advisory Committee. He reported updates have been made to the website to include maps of the playing fields for rent at the parks as well as rental information and permit application forms. He said the baseball fields are filling up quickly.

Mr. James asked if Moeller is renting fields again for their season and if they are paying for them. He asked if they had a new lease.

Mr. Kellums answered yes saying he would have to check with Mr. Petty about the lease.

Mr. James requested that the Law Director look into the lease.

Mr. Kellums reported the Fields Ertel Road Intersections Improvement Project Open House was very well attended. He stated the City of Sharonville is taking the lead in pursuing a Safe Route to School Grant to pay for future sidewalks and the plans have been changed to allow for sidewalks at a later date.

Mr. James asked Mr. Kellums about the possibility of a sidewalk on Galbraith Road in the location suggested by resident Becky Ganis.

Mr. Kellums answered if the Township has to purchase right of way it could be expensive and said he will look into it.

Mr. Desai reported the City of Deer Park passed an agreement with the Township for the creation of a JEDD to include the area being developed by CIG. He said the agreement will be presented at the next Workshop meeting for the countersignatures.

Mr. Warrick reported the Board had approved up to \$75,000.00 for new computers and related upgrades but, through negotiations, he and his committee were able to get everything for \$57,878.02. He said the hardware is in and awaiting installation and setup.

Mr. Warrick reported there is a structure for the Parks Advisory Committee on the website and on Facebook. He noted once the Township receives more applicants, he will bring that structure to a Workshop for the Board for amendment or approval.

Mr. Warrick reported, in response to the Law Director's concerns about time keeping practices and compliance with overtime laws, he had met with Paycor about digital time keeping. He explained employees would be able to clock in on their computers or phones. He noted this would not include the Fire Department because they already have a time keeping system in place. Mr. Warrick said the cost would be \$1,200.00 to set it up with a monthly charge of approximately \$76.00.

Mr. Warrick presented a draft request for proposals for a Kenwood Road Traffic and Economic Impact Study done for the Township free of charge by resident Jack Pflum. He noted this study relates to the portion of Kenwood Road containing the median.

Mr. James made a motion to send the draft to Mr. Hubbard at the Hamilton County Engineer's Office for review and comment. Mr. Weidman seconded. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick reviewed Township Openness Initiatives such as videotaping of Trustee Meetings and Workshops, moving all meetings to the Trustee Meeting Room, changes to the website and more. He noted the Township is considering changes to the newsletter including improving the electronic version. Mr. Warrick reported there is a suggestion box in the lobby.

Mr. LaBarbara thanked Mr. Warrick for his work getting the minutes done in a timely manner. He went on to discuss social media, saying it is at times disturbing, and noted a quote on social media about the Township disposing of furniture and purchasing new furniture. He asked Mr. Warrick to clarify.

Mr. Warrick noted the furniture in his office was in disrepair and he purchased a used set of office furniture for about \$1,400.00 plus a couple hundred dollars for set up.

Mr. LaBarbara then asked Mr. Warrick and Mr. Kellums if the Township is going to raise taxes.

Mr. Warrick answered that he didn't think so. Mr. Kellums answered that he certainly hopes not.

Mr. LaBarbara said he is concerned about posts on social media, especially those of the spouse of the Assistant Administrator stating there is credibility because that is inside information. He noted he knows it is a first amendment right.

Mr. Warrick reported the Township's contract with ESP Media has been executed at prices discussed at the last meeting.

Mr. Warrick stated the next resolution is to allow a transfer of funds to the CIC to allow Sycamore Township residents who work in a JEDZ district to get the earnings tax refunded to them in the form of a grant. He noted previously there had been several transfers per year for about \$20,000.00 each, but, now that we have a track record of the grant money needed, this resolution would transfer \$70,000.00 to fund the CIC for the rest of the year.

The resolution "Authorizing and Directing a Transfer of Funds to The Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township, For Funding Grants and Operating Costs and Dispensing with the Second Reading" was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to adopt the resolution.

Mr. James noted both he and Mr. Desai are working to make resolutions and their titles more explanatory.

Mr. Porter called roll. Vote: All Aye.
Resolution 2020-13 passed this 4th day of February, 2020.

Mr. Miller reported the Land Use Steering Committee is now meeting biweekly on Monday mornings at 8:30 a.m. He noted the next Monday meeting had been moved to Wednesday because of a conflict.

Mr. Weidman noted the meeting tonight had been moved from Thursday to allow the Trustees to attend the Ohio Township Association Conference in Columbus. He reported the Hamilton County Township Association will be holding its annual meeting with the Hamilton County Engineer on February 27th in Green Township.

Mr. James addressed concerns expressed by residents on social media about the Festival in Sycamore in a PowerPoint presentation. He noted the Trustees made no decision on the Festival but did not move to proceed with it. Mr. James said he is in support of community events in the park but not necessarily for the broad metropolitan area. He reported on the Township's Festival revenues and expenses going back to 2004 noting the net cost of the event has been significant over time peaking at a net cost of \$156,000.00.

Mr. James went on to review events that the City of Madeira and the City of Deer Park hold noting Madeira spends about \$15,000.00 on their festival event, including fireworks, and Deer Park actually made a profit on their festival. Mr. James concluded he would like to have events in the parks at less cost. He stressed the need for volunteers for the Parks Advisory Committee and requested ideas and suggestions from the public.

Mr. LaBarbara stressed that the beer booth will be run by a non-political group in the future.

Mr. LaBarbara reported the Public Library plans to expand to the former TJ Maxx space in Dillonvale Shopping Center.

A motion was made by Mr. Weidman, seconded by Mr. James, to adjourn the meeting to executive session for the purpose of discussing pending litigation as permitted by Ohio Revised Code Section 121.22(G) at 8:33 p.m.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye Weidman: Aye

The Trustees, Fiscal Officer, Law Director and Administrator were present in the executive session.

The executive session began at 8:36 p.m.

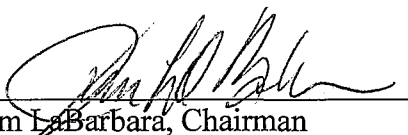
The executive session adjourned at 8:49 p.m.

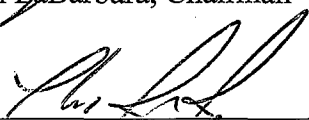
The meeting reconvened after the executive session at 8:51 p.m.

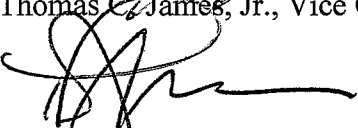
Mr. Weidman made a motion, seconded by Mr. James, to agree to the \$8,000.00 settlement with Mr. Bien of Deer Park Auto for violation of the court's standing order regarding the number of cars that may be parked on the lot. It was noted Mr. Bien would pay the Township that amount. Mr. Porter called roll. Vote: All Aye.

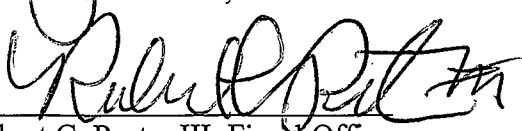
A motion was made by Mr. Weidman, seconded by Mr. James, to adjourn the meeting.
Vote: All Aye

The meeting adjourned at 8:52 p.m.


Jim LaBarbara, Chairman


Thomas C. James, Jr., Vice Chairman


Thomas J. Weidman, Trustee


Robert C. Porter III, Fiscal Officer
02/04/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 18, 2020

The meeting was called to order at 9:01 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny, Cpl. Kidd from the Hamilton County Sheriff's Office and Beth Gunderson. Lt. Smith from the Hamilton County Sheriff's Office was absent.

Approval of February 4, 2020 Trustee Meeting Minutes

The February 4, 2020 Trustee Meeting Minutes were presented for approval. Mr. James made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Pay Bills and Read Receipts

The Receipts, in the amount of \$99,173.44, and Disbursements, in the amount of \$890,938.52, for February 18, 2020 were read by the Fiscal Officer and are hereby made a part of these Minutes.

SHERIFF PATROL ITEMS

Cpl. Kidd had no report.

EMS AND FIRE ITEMS

Monthly Statistics Report

Chief Penny reported the Monthly Statistics Report had been emailed to the Trustees.

Medical Director Search

Chief Penny reported the Department's current Medical Director has moved and needs to be replaced. He stated, with the Board's permission, he would like to interview for the position. He noted it will cost approximately \$15,000.00 to \$20,000.00 per year. Chief Penny stated he is considering a UC Medical Director Program in which a network of doctors perform the service.

Mr. Porter recommended someone who may be interested in the position.

Mr. James asked what the Medical Director does for the Fire Department.

Chief Penny explained the Medical Director is required for the Department to dispense medications, particularly narcotics; would get involved if there was ever an issue with an EMS run; reviews a certain amount of EMS runs per year to ensure protocol is being followed; and provides training.

ROADS, MAINTENANCE & RECREATION ITEMS

Kenwood/Montgomery Traffic Study

Mr. Kellums noted the Kenwood/Montgomery Road Traffic Study was discussed at the previous meeting with the Board requesting further discussion. He went on to discuss the need for the study noting in his opinion, the Township should hire the consultant because we may then ensure that residents in the area are considered, the consultant could help acquire and secure grants for funding, and we would have control of the project. He pointed out if a developer hires the

consultant to perform the study, Hamilton County and ODOT could control it because Montgomery and Kenwood Roads are their roads.

Mr. Warrick suggested the Township pick the consultant and the developer pay for it.

There was discussion about the traffic study with the Board agreeing that the next step should be to get a quote to know the cost.

Mr. Weidman made a motion, seconded by Mr. James, to proceed with the Montgomery/Kenwood Roads Traffic Study by requesting a proposal from TEC Engineering.

Mr. James noted TEC Engineering was chosen because the company was rated highest by the Township and Hamilton County.

Mr. Porter called roll. Vote: All Aye.

Kenwood Rd. Traffic & Economic Impact Study

Mr. Kellums reported the Board had also previously requested additional discussion in regards to the draft RFP put together by Sycamore Township resident Jack Pflum. Mr. Kellums stated he is looking for direction from the Board on whether to proceed. He then noted the median was constructed as a result of a study and reviewed the timeline of the year long process for that which included two public hearings. He asked if the Board wished to pay for another study to go against the original study.

Mr. LaBarbara stated he would like to send out the RFP by Mr. Pflum, as well as a letter from Eric Beck at the Hamilton County Engineer's Office.

Mr. James stated a new study may go against the original study, or it may confirm it, noting Hamilton County did not take into account the economic impact of the median.

Mr. Weidman pointed out Hamilton County owns Kenwood Road and agreed the County is not interested in economic impact, their concern is safety on their road. He said he is not sure it makes sense to add left turn curb cuts to the median as this will decrease safety. Mr. Weidman noted, prior to the installation of the median, at peak times traffic would be backed up onto the shoulder of the highway trying to exit at Kenwood Road. He said he will support an RFP but does not think changes are in the best interest of safety.

Mr. James agreed cuts in the median could reduce safety but said sometimes there are tradeoffs that must be made. He supports proceeding with the RFP.

There was discussion about whether to pursue an RFQ or an RFP.

Mr. James made a motion, seconded by Mr. Weidman, to proceed with the RFP for a Traffic and Economic Impact Study on Kenwood Road. Mr. Porter called roll. Vote: All Aye.

Happiness Way Road Closure Considerations

Mr. Kellums stated the Happiness Way closure is another topic that has been brought back for additional discussion. He referred the Board to Resolution 2018-141, Exhibit A, items 22 and 23 which addressed this issue in the Capital Investment development approval. He noted he is not

sure how the Township could enforce keeping construction traffic out of the neighborhoods as required in item 23 without having the road closed. Mr. Kellums went on to provide some options for moving the gate to provide access to the Jewish Hospital driveways.

Mr. LaBarbara asked resident Tracy Hughes to address the Board.

Ms. Tracy Hughes stated she supports keeping Happiness Way closed at least through construction of the development.

Mr. Weidman stated if Happiness Way were open, construction workers would go through to Frolic Drive. He said it is a bad idea to decide to open it without getting a consensus from the neighbors. He said he is happy to do whatever the residents want.

Ms. Hughes stated she thought the residents in the area were split on the subject but again said she thinks it should be closed.

Mr. Kellums pointed out the Township has money from the developer to complete a traffic study to determine the impact of the development on the neighborhood after it has been completed.

Mr. James said he has heard pros and cons from the neighbors about Happiness Way being closed but noted Jewish Hospital is very concerned about the loss of access to their driveways from Happiness Way.

There was discussion about this issue and it was decided Mr. Kellums will discuss this with the developer and Jewish Hospital to find a solution.

Parks Advisory Committee Applicants & Charter Direction

Mr. Kellums introduced Mr. Jason Petty, Parks Supervisor, to the Board. Mr. Kellums stated there is a Parks Advisory Committee Charter which must be approved by the Board and noted the Township has received eight applicants to serve on that committee.

There was discussion about the charter and the process for choosing the Park Advisory Committee members.

Mr. James asked Mr. Petty to explain his background and how his role has transitioned.

Mr. Petty addressed the board reviewing his experience and responsibilities maintaining the Townships public spaces including parks, rights of way and ball fields and some of the other duties he has taken over since the retirement of the former Park Director.

Mr. LaBarbara asked Mr. Petty to bring a summary of the applicants to the next Workshop.

The Board directed Mr. Kellums to continue soliciting applicants for the Park Advisory Committee with Mr. James suggesting a renewed push for applicants on the Township's website and social media sites.

LAW DIRECTOR ITEMS

Process to Complete the Deer Park JEDD Set Up

Mr. Desai distributed a handout detailing the steps the Township must take to establish a new JEDD on the Capital Investment Group development property. He noted there is a requirement for a public hearing as well as a petition that must be distributed to the property owners.

Mr. Warrick asked if the Township and Deer Park could hold a joint public hearing.

Mr. Desai answered they must each hold their own public hearing, however, they may petition together with the Township taking the lead on that.

Mr. James inquired about a possible change in ownership of a portion of the property in question.

Mr. Desai noted the owner(s) of record on the date the petition is circulated will be sent the petition.

Conflict Waiver

This topic was tabled to a future date.

ADMINISTRATOR ITEMS

Electronic Check Signing

Mr. Warrick reported the Auditor's office confirmed that it is acceptable to begin electronic signatures on Township checks as opposed to the Trustees and Fiscal Officer signing the checks manually. He stated a form has been prepared for the Trustees and Fiscal Officer to complete to set up electronic signatures.

Mr. Porter stated, historically, the Auditors office required manual signatures, however, times have changed, and if the process is now accepted by the Auditor, he is in favor of moving to electronic signatures.

Mr. James expressed dissatisfaction with the check register report, noting that its formatting makes it difficult to follow. Mr. Porter responded the report may be changed to meet the requirements of the Trustees. He noted all invoices to be paid are approved by department heads prior to being submitted for payment.

Mr. James noted there must be controls in place so no one inadvertently electronically signs a check made out to themselves, he cited the example of a CIC grant check.

Mr. Warrick stated those checks would be signed manually.

Mr. James made a motion, seconded by Mr. Weidman, to adopt electronic signing of Township checks in accordance with any regulations set by the Auditor. Mr. Porter called roll. Vote: All Aye.

Focused Capital Solutions Consulting Services Agreement

Mr. Warrick reported he met with George Glover, a lobbyist with Taft Law, regarding a contract the Township has with him paying him \$2,000.00 per month for his services. He stated Mr. Glover gave him a history of some of the items he's lobbied for in the State legislature on the

Township's behalf. He stated there are no pressing items on the horizon and explained how the Trustees could terminate the contract and employ him on a project basis moving forward.

Mr. LaBarbara stated he is in favor of terminating the contract noting he was not aware that the Township had this contract in place.

Mr. James stated he was surprised to learn the Township had a lobbyist contractor and noted the Township has paid him \$72,000.00 since 2017 and he does not know what the Township is getting in return. Mr. James asked Mr. Weidman for information.

Mr. Weidman explained that, as an unincorporated area, the Township is at the mercy of State legislators. He went on to list items Mr. Glover had assisted the Township with in the past, including JEDZ and JEDD legislation and the billing dispute with Greater Cincinnati Water Works. He stated Mr. Glover advocates for the Township on various issues in state legislature to ensure we control our own destiny.

Mr. James stated it makes sense that the Township needed Mr. Glover's assistance with the JEDZ, but questioned if the contract is needed. He said a bigger concern is that, looking back through Trustee Meeting Minutes, he could find no record of any decisions made by the Board publicly, therefore it is not known who was telling Mr. Glover what to advocate for. He pointed out Mr. LaBarbara was unaware the Township had a contract with a lobbyist.

Mr. Weidman stated the administrator worked with Mr. Glover.

There was continued discussion about Mr. Glover's history with the Township.

Mr. James stated the contract should be cancelled and this resource used on a case by case basis.

Mr. LaBarbara asked Mr. Weidman about Mr. Glover lobbying for eminent domain in the Township involving Mr. Gregg Pancero's property.

Mr. Weidman stated he has no knowledge of that.

Mr. Warrick stated eminent domain was lobbied for in the state legislature but not for a particular property.

Mr. Weidman stated, for the record, there has never been any threat of eminent domain in Sycamore Township in the 14 years he has been here.

Mr. LaBarbara stated he could bring someone in to discuss that issue.

Mr. James made a motion, seconded by Mr. LaBarbara, to terminate the contract with Mr. Glover and Focused Capital Solutions. Mr. Porter called roll. Vote: All Aye.

Hamilton County Public Health District Advisory Council

Mr. Warrick reported Mr. LaBarbara will serve as the Township's member of the Hamilton County Public Health District Advisory Council.

Mr. Weidman stated he had served as the Township's member for 14 years noting this is required because Hamilton County Public Health serves as the Township's Health Department.

Mr. James moved to appoint Mr. LaBarbara as the Township representative on the Hamilton County Public Health District Advisory Council. Mr. Weidman seconded. Mr. Porter called roll. Vote: All Aye.

Employee Handbook Language

Mr. Warrick reported he and Mr. Desai are working on language to add to the Employee Handbook to address employee involvement in politics. He pointed out other Townships have such language in their employee handbooks.

Mr. Weidman requested statistics on Townships that have such language in their employee handbooks.

Mr. Warrick answered he does not have statistics but noted he has gotten language from some of them and added to it.

Mr. Weidman stated he is adamantly opposed to restricting Township employees' first amendment rights noting the addition of this language could open us up to litigation.

Mr. James said he agrees but wants to ensure employees are protected from being coerced into politics by their bosses.

Mr. LaBarbara stated research is still being done on the language. He went on to question raises given to employees who worked the polls.

Mr. Desai explained how township government and administration is like the legislative, judicial and executive branches of government. He then stated the first piece of the language being written is letting employees know they are not expected to support a particular candidate. He said the second piece of it is government is allowed to restrict speech to some extent, and the Township is compelled to make sure the employees' environment remains neutral when it comes to politics.

Township Email Notices and Newsletters

Mr. James stated he would like to continue the print newsletter, solicit email addresses from Township residents, and look into options for emailing news and information to residents. Mr. Warrick will look into this.

PLANNING AND ZONING ITEMS

Residential PACE Program

Mr. Miller reported ESID (Energy Special Improvement District) is the public portion of a mechanism to support PACE (Property Assessed Clean Energy) financing. He noted this type of financing has been primarily done for commercial development and redevelopment. He introduced Mr. Chris Jones, of Bricker & Eckler, to speak to the Board about the adoption of a residential plan.

Mr. Chris Jones addressed the Board. Mr. Jones noted the Township's first commercial PACE financing project was Kids First Sports Center. He went on to explain the Toledo-Lucas County

Port Authority taking the lead in establishing a uniform Residential PACE Program in the State of Ohio. He noted there is a Residential Cooperative Agreement to allow Toledo-Lucas County Port Authority to approve PACE financing for Township residents. Mr. Jones said the Township is essentially a pass through and the Hamilton County Auditor will collect the payments for the special assessment placed on the tax bill to forward to the PACE lender. He reported there will be additional legislation for the Board's approval in July to approve those homeowners who have requested PACE financing.

Mr. James asked if there was any cost or risk to the Township.

Mr. Jones answered no, saying the special assessment affects only that particular property requesting the PACE financing.

Mr. Miller said it is a tax assessment voluntarily requested by the homeowner.

Resolution Approving Suburban Communities ESID Plan

The resolution "A Resolution Approving the Suburban Communities Energy Special Improvement District Residential Program Plan; Authorizing and Approving the Execution, Delivery, and Performance of a Township Residential PACE Cooperative Agreement with Respect to Property Assessed Clean Energy Transactions in Cooperation with the Suburban Communities Energy Special Improvement District and the Toledo-Lucas County Port Authority; Authorizing the Toledo-Lucas County Port Authority to Approve Petitions and Plans for Public Improvements or Public Services Submitted by the owners of real property within the Township requesting that their property be added to the territory of the Suburban Communities Energy Special Improvement District and assessed for the costs of such plans on behalf of the Board of Township Trustees of the Township and Dispensing with the Second Reading." was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2020-14 passed this 18th day of February, 2020.

Resolution Appointing Skylor Miller on Suburban Communities Board

The resolution "Resolution Appointing Skylor R. Miller to Serve on the Board of Directors of the Suburban Communities Energy Special Improvement District, Inc. and Declaring an Emergency." was presented by Mr. Desai. A motion was made by Mr. Weidman seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2020-15 passed this 18th day of February, 2020.

Active Development Tasks Direction

Mr. Miller reported Mr. Warrick had requested he bring to the Board's attention three areas with potential for development projects to request direction from the Board. He noted two of the three have Township-owned land as a component.

Mr. Miller said there have been developers expressing interest in an area of land at Montgomery Road and Kenwood Road. He asked if the Board would like to draft an RFP for that land.

Mr. Weidman stated the property in question was purchased with TIF money for the purpose of access management and state law requires that it may not be relinquished until traffic studies have been completed and that purpose is exhausted.

Mr. James pointed out the Board speaks through its motions and the resolutions and its minutes and there is no record of the property being purchased for access management. He said the resolutions approving the purchase say only that the Township "is desirous of purchasing" those properties.

Mr. Desai stated he has not researched the purchase of this property. He noted since it is valued at over \$2,500.00 it would have to be sold at auction or by competitive sealed bid.

Mr. James asked if a bid would still be required if the Board agreed to sell it unanimously.

Mr. Desai answered he will have to research that. He pointed out the CIC allows for direct sale, therefore, the Board could transfer the property to the CIC.

There was continued discussion about this property, how to transfer it to the CIC and whether to solicit an RFP or an RFQ.

Mr. Miller requested Mr. Desai research ORC Section 505.10(A)(6).

Mr. LaBarbara inquired about the appraisal of the property. Mr. Warrick answered the appraisal is not back yet, noting the former administrator had instructed the appraiser to drop it.

Mr. Desai suggested transferring the land to the CIC and having the CIC put out the RFP.

Mr. Weidman stated most communities will go with an RFQ. He noted this area is the heart and soul of the business district and we do not want someone with a big check but a lack of experience to develop it. He suggested looking at the City of Montgomery's recent RFQ.

Mr. James stated Mr. Weidman raised a valid point that, if TIF funds were used to purchase the property, we will have to look into that.

Discussion ensued about the TIF and how to proceed. It was decided to look at the City of Montgomery's RFQ.

Mr. Miller said the second area he'd like the Board's input on is the property on Reading Road which includes the former Drake Motel and Carousel properties. He reported one developer had proposed purchasing the property. He said the Reading Road Corridor is still under review and there is a committee meeting he will be attending tomorrow.

Mr. Weidman asked if Blue Tide is the interested developer. Mr. Miller answered yes. Mr. Weidman went on to explain that Blue Tide's proposal for multi-family housing for veterans, renovated office space and an agricultural component and asked Mr. Miller if that plan is consistent with the Reading Road Corridor study. Mr. Miller answered not entirely.

Mr. Weidman went on to discuss concerns with Blue Tide's plan and recommended the Board proceed with caution and complete due diligence when it comes to Blue Tide. He pointed out ODOT has engineered for a full change in the nearby highway interchange which would increase considerably the value of the 28 acres the Township owns. He cautioned against selling off the frontage.

Mr. James inquired about an appraisal. Mr. Miller said the last appraisal is from 2007 with an update requested.

Mr. James stated a resolution approving a transfer of the property to the CIC was approved but the transfer was never done. Mr. Weidman stated he was unaware the transfer was not completed and deferred to former Law Director Doug Miller. Mr. Desai will look into what happened with the transfer to the CIC.

There was then discussion about the possibility of imposing a JEDD on the property now since it could take some time to establish.

Mr. Miller said the third property he'd like to discuss is the Greens of Kenwood, the office development proposed adjacent to Ronald Reagan Drive and the FBI building. He noted the developer, Neyer Properties, has indicated they would like to renegotiate the TIF agreement due to the tenant who was to have occupied 60% of the space pulling out of the project.

Mr. Weidman discussed the history of the project and the TIF arrangement. He noted the Township originally approved 266,000 square feet of office space which would have generated a significant amount of JEDZ income for the Township. He said when the economic downturn came, Neyer had financing issues and came back to the Township again for a scaled back project, cutting JEDZ income in half. The Township agreed because Neyer promised to bring in Northwest Mutual to occupy 60% of the development. He cautioned the Board to have a service agreement with Neyer Properties to compensate for the loss of that tenant.

Mr. Warrick requested instruction from the Board about next steps for these three areas.

Mr. Miller noted the Greens of Kenwood has zoning approval for one of the two office buildings.

Mr. Desai suggested Neyer Properties discuss with the Port Authority about the use of the TIF dollars on property we don't own, noting their attorneys could figure that out.

Mr. James stated Neyer is concerned that there is not enough TIF financing left and that the FBI building is undervalued. He expressed concerns about the involvement of the Port Authority. Mr. Miller noted the project should be finished before we look at making more TIF funds available.

Zoning Hearing Updates

Mr. Miller reported briefly on Case 2020-01MA, 8250-8300 Kenwood Road, which will be heard by the Board of Trustees on March 5th at 6:15 p.m. He showed a PowerPoint of the proposed request for building signage for up to six tenants per building. He noted Zoning Commission recommended approval of the request with conditions.

FISCAL OFFICER ITEMS

Mr. Porter had no additional report beyond the report he gave at the start of the meeting.

TRUSTEE ITEMS

Mr. Weidman reported the Annual Meeting of County and Township Officials in Hamilton County will take place February 27, 2020, noting this will be Hamilton County Engineer Ted Hubbard's last meeting before his retirement.

Mr. James requested staff OCR scanned PDF documents prior to uploading to the Township website so they may be searchable by text. He also pointed out the minutes refer to those not present as being "excused" and requested that be changed to say absent. He suggested it would be useful to have a written structure and rules for the Trustees meetings.

Mr. LaBarbara reported there were a lot of new ideas he learned about at the Ohio Township Association Conference. He requested the bushes at I71 and Kenwood be trimmed. Mr. Kellums noted this had already been done. Mr. LaBarbara requested that all Township vehicles being driven by employees be marked as Township vehicles.

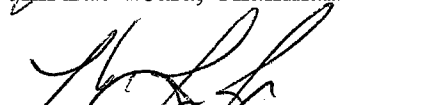
Mr. Miller stated he would like to purchase a light kit for Zoning Inspector Clark's vehicle for safety reasons. He will look into pricing for a kit and report back to the Board.

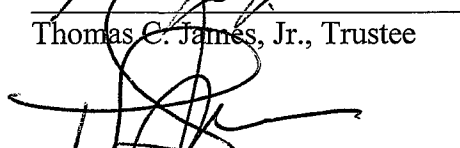
ANNOUNCEMENT CHANGES

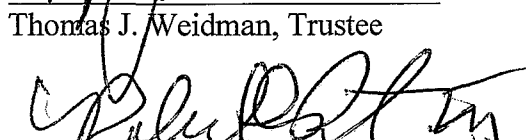
Mr. LaBarbara noted the next Workshop meeting will take place March 3rd and the next evening Board of Trustees meeting will take place March 5th.

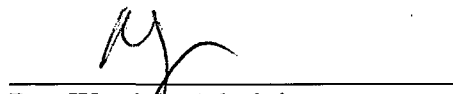
A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye. The meeting adjourned at 11:17 a.m.


Jim LaBarbara, Chairman


Thomas C. James, Jr., Trustee


Thomas J. Weidman, Trustee


Robert C. Porter III, Fiscal Officer


Ray Warlick, Administrator
Workshop Minutes 02/18/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
March 3, 2020

The meeting was called to order at 9:01 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Law Director Desai, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny, Lt. Smith from the Hamilton County Sheriff's Office and Beth Gunderson. Fiscal Officer Porter was absent due to a conflict with a court hearing.

Approval of February 18, 2020 Trustee Workshop Minutes

The February 18, 2020 Trustees Meeting Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. James, to accept them. Mr. Warrick called roll. Vote: All Aye.

SHERIFF PATROL ITEMS

Lt. Smith had no report.

EMS AND FIRE ITEMS

Medical Director Update

Chief Penny reported he would like to move forward with Dr. Jason McMullan as Medical Director for the Fire Department. He noted the cost would be \$15,000.00 per year. He said there is a benefit to using a group through University of Cincinnati as, if Dr. McMullan is unavailable, there would be another doctor who could fill in.

Mr. LaBarbara asked what the department gets for the \$15,000.00.

Chief Penny explained the department must have a Medical Director to distribute narcotics and for required run reviews.

Mr. Weidman noted it is a statutory obligation.

Mr. James made a motion, seconded by Mr. Weidman, to direct Chief Penny to move forward with Dr. McMullan of UC as Fire Department Medical Director. Mr. Warrick called roll. Vote: All Aye.

Capital Blanket PO

Chief Penny reported he had a purchase order for emergency expenditures for approval.

The following purchase order was presented for approval:

Blanket Vendor	Fire Capital	\$88,000.00
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Mr. Weidman made a motion to approve this request, seconded by Mr. James. Mr. Warrick called roll. Vote: All Aye.

Mr. James asked Chief Penny about the Fire Department's preparedness for dealing with Coronavirus.

Chief Penny stated the department has the necessary equipment as of now, noting the situation could change. He stated the biggest issue is the virus looks like a cold or flu so could go unrecognized initially.

Mr. Warrick noted there will be an agenda item for the Thursday, March 5th Trustees meeting for Chief Penny to make a short presentation on this topic.

ROADS, MAINTENANCE & RECREATION ITEMS

Summer Concert – Jump n Jive Show Band

Mr. Kellums reported The Jump n Jive Show Band will perform a concert at Bechtold Park on June 27th from 5:00 p.m. to 7:00 p.m.

Kugler Mill Road Temporary Easements Blanket PO

Mr. Kellums stated he had a purchase order for the temporary easements needed for the Kugler Mill Road Project for the Board's approval. He noted he will have another purchase order in the future for permanent easements.

The following purchase order was presented for approval:

Blanket Vendor	Kugler Mill Road Temporary Easements	\$22,000.00
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Mr. Weidman made a motion to approve this request, seconded by Mr. James. Mr. Warrick called roll. Vote: All Aye.

Mr. James inquired about the timeline for the Kugler Mill Road Project.

Mr. Kellums said the project will go out to bid later this year, noting the easement acquisition is being done later than expected because of a delay in holding the establishment meeting with Hamilton County. He said road construction will begin next year.

Motion to Advertise (2020 Curb Replacement Program)

Mr. Kellums requested a motion to advertise for the 2020 Curb Replacement Program.

Mr. Weidman made a motion, seconded by Mr. James, to advertise for the 2020 Curb Replacement Program. Mr. Warrick called roll. Vote: All Aye.

RFP Submittal Kenwood/Montgomery Road Traffic Study

Mr. Kellums reported TEC Engineering had submitted a proposal for the Kenwood/Montgomery Roads Traffic Study. He stated they would put in a grant application on the Township's behalf and their fee amount is \$27,840.00.

Mr. LaBarbara stated he thinks the Township should wait until we have a developer lined up for the Montgomery Road property, noting there are already two interested in the property.

Mr. Weidman disagreed saying the Township should move forward with this because we do not want a developer in charge of the study. He noted we need an objective view of the traffic situation as this is the Township's main business district.

Mr. James asked what part of the study a grant would cover.

Mr. Kellums replied the grant would not cover the study it would cover a portion of any work recommended by the study.

Mr. LaBarbara pointed out there is no record of the property being purchased for access management as previously stated by Mr. Weidman.

Mr. Weidman said it was discussed each time the Township acquired the property. He noted TIF funds must be used for a specific purpose as dictated in the TIF agreement. He said it is obvious the Township's biggest traffic problem is the Kenwood/Montgomery Roads intersection and asked why we would not want to conduct a study of that intersection.

Mr. James stated access management may have been the purpose of the purchase of the property, but looking back at Township records, or lack of records, there is no record of that purpose. He asked Mr. Weidman to discuss the history of the former Taco Bell site.

Mr. Weidman explained there was a study done by Brandstetter Carroll which showed an access road going through to the traffic light in front of St. Vincent Ferrer, noting there was an agreement when the Redstone Development was built that there would be access to that traffic light in the future. Mr. Weidman said it is important to plan for access to that traffic light in anticipation of future development of the Montgomery Road Property.

Mr. James stated he would like to see the Brandstetter Carroll study that was conducted. He said he would like to review the history of this topic and the Brandstetter Carroll study before making a decision.

Mr. James asked Mr. Kellums about the status of the sidewalk a resident had requested on Galbraith Road in front of Jewish Hospital.

Mr. Kellums answered he has to meet with the Hamilton County Engineer about that and will do so this week.

Mr. James asked about the current field rental agreement with Moeller High School.

Mr. Kellums answered there is not a written agreement there is a field request form that they have completed like everyone else who rents fields.

Mr. Desai responded he has been working with Moeller's attorney on a contract and should have it for the next Workshop.

Mr. James inquired about the Memorial Day Parade.

Mr. Kellums answered Tom Camp organizes the parade and the Township participates in it. He said he does need to speak to organizers about access to Bechtold Park.

Mr. James asked for an update on the Parks Advisory Committee.

Mr. Kellums answered there have not been any additional interested candidates.

Mr. James stated he would like to move ahead with the Parks Advisory Committee.

Mr. LaBarbara requested all bookings for ball fields and the Schuler Community Room in 2019. He went on to say Jason Petty should interview interested candidates for the Parks Advisory Committee and move forward quickly instead of waiting for the Township newsletter to go out. He said Mr. Petty has some great ideas and we can always add to the Park Advisory Committee later.

Mr. James asked Mr. Kellums if there are no records of who rented the Schuler Community Room.

Mr. Kellums answered he will follow up on that.

Mr. Standish Fortin addressed the Board asking for clarification on if there would be a request for Park Advisory Committee volunteers in the newsletter or if the Board is now saying we should move on.

Mr. James answered it will be in the newsletter noting the committee is a fluid body and if anyone is interested in serving on it we would like to know.

Mr. Fortin stated he would like to serve on a finance and audit committee.

LAW DIRECTOR ITEMS

Heitmeyer Farms Landscape Maintenance Agreement

Mr. Desai presented a resolution to the Board to approve a Landscape Agreement with Heitmeyer Farms subdivision.

Resolution Approving Landscape Maintenance Agreement (Desai)

"A Resolution Approving a Landscape Maintenance Agreement with Heitmeyer Farms Civic Association for the Property that Makes up the Kenwood Road Entrance to Heitmeyer Farms Subdivision and Dispensing with the Second Reading." was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution.

Mr. James noted the parcels covered in the agreement are owned by the Township. He said the Township agrees to mow the grass and Heitmeyer will be responsible for other maintenance.

Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-16 passed this 3rd day of March, 2020.

ADMINISTRATOR ITEMS

IT Service Agreement

Mr. Warrick reported he has a resolution for the Board to approve an IT service contract with Velecor. He noted hardware had been purchased to run Windows 10 and for enhanced backup. He said the new service agreement is a slight increase in cost due to enhanced backup and licenses for Microsoft Office 365. He noted the language in the contract had been approved by Mr. Desai.

Resolution to Execute a Service Agreement with Velecor (Desai)

"A Resolution Authorizing a Contract with Velecor Services for IT Services and Dispensing with the Second Reading." was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2020-17 passed this 3rd day of March, 2020.

PLANNING AND ZONING ITEMS**11500 Northlake PACE Project**

Mr. Miller reported he had a series of resolutions, all tied together, for the Township's first commercial PACE program in quite some time. He stated the project includes LED lighting and HVAC improvements for 11500 Northlake Drive with \$1,340,394.69 financed through PACE. He noted ESID met last Friday and approved the financing and that the Township has no obligation but serves as a pass through. He said Chris Jones of Bricker & Eckler was present to answer any questions.

Mr. LaBarbara commented on the payment schedule.

Mr. Miller stated the assessment goes on the tax bill.

Resident Standish Fortin asked for an overview of the PACE Program.

Mr. LaBarbara noted it was explained at the last Workshop.

Mr. Chris Jones, of Bricker & Eckler, addressed the Board. Mr. Jones explained PACE is voluntary special assessment financing for private property owners. He said the Township has had a commercial PACE Program and recently approved PACE financing for residential property owners. He explained the advantages of PACE financing and how the payments are made to the lender.

Resolution Approving Petition and Plan (Desai)

"A Resolution Approving a Petition for Special Assessments for Special Energy Improvement Projects and a Plan for Public Improvements and Declaring an Emergency." was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-18 passed this 3rd day of March, 2020.

Resolution to Proceed (Desai)

"A Resolution Determining to Proceed with the Acquisition, Construction, and Improvement of Certain Public Improvements in the Township of Sycamore, Hamilton County, Ohio, in Cooperation with the Suburban Communities Energy Special Improvement District, and Declaring an Emergency." was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution. Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-19 passed this 3rd day of March, 2020.

Resolution of Necessity (Desai)

"A Resolution Approving the Necessity of Acquiring, Constructing, and Improving Certain Public Improvements in the Township of Sycamore, Hamilton County, Ohio, in Cooperation with the Suburban Communities Energy Special Improvement District, and Declaring an Emergency." was

presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Warrick called the roll. Vote: All Aye.
Resolution No. 2020-20 passed this 3rd day of March, 2020.

Resolution Levying Special Assessments (Desai)

“A Resolution Levying Special Assessments for the Purpose of Acquiring, Constructing, and Improving Certain Public Improvements in the Township of Sycamore, Hamilton County, Ohio, in Cooperation with the Suburban Communities Energy Special Improvement District, and Declaring an Emergency.” was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Warrick called the roll. Vote: All Aye.
Resolution No. 2020-21 passed this 3rd day of March, 2020.

Resolution Approving Project Documents (Desai)

The “Resolution Authorizing and Approving an Energy Project Cooperative Agreement By and Among the Township of Sycamore, Hamilton County, Ohio, The Suburban Communities Energy Special Improvement District, Inc., SGRT Northlake LLC, and Greenworks Lending LLC Providing for the Financing of a Special Energy Improvement Project in Sycamore Township; Authorizing and Approving a Special Assessment Agreement By an Between Sycamore Township, the County Treasurer of Hamilton County, Ohio, SGRT Northlake LLC, the Suburban Communities Energy Special Improvement District, Inc., and Greenworks Lending LLC; and Declaring an Emergency.” was read. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Warrick called the roll. Vote: All Aye.
Resolution No. 2020-22 passed this 3rd day of March, 2020.

Sycamore Small Cell (5G) Site Policy

Mr. Miller reported the Township has identified a need to adopt a policy that may in some way regulate design and placement of an emerging technology, small cell (5G) sites. He noted Federal and State laws regarding the 5G towers are still in flux and there is nothing on the books locally. Mr. Miller stated the policy before the Board was created in a collaborative effort by the Zoning and Maintenance Departments in order to get something on the books before the Township receives an application to install a 5G cell tower. He said people want access to 5G and this policy is not an attempt to stop them, but rather an attempt to lessen the negative impacts, noting the Township would like to limit the number of new poles as much as possible, make them fit in aesthetically and add restoration requirements.

Mr. Kellums added the range of these poles is only 1,000 feet, therefore, the Township could end up with a lot of them if all the wireless carriers want them.

Mr. Miller stated the poles can be built to be camouflaged but carriers are looking for the easiest way to install them without regard for aesthetics. He stressed the policy presented today is a version one and will be updated.

Mr. Weidman said staff is doing a great job getting this together proactively.

Mr. LaBarbara asked if the fees listed in the policy are collectable.

Mr. Miller said fees were included in other policies they reviewed pointing out there will be staff time involved for plan review and inspections. Mr. Miller said Hamilton County is interested in our policy as they have none yet.

Mr. James expressed concerns about not having public input in the policy. He also inquired about the 40 feet height mentioned in the policy. There was then discussion about the height of the towers with Mr. Desai noting 40 feet is listed in the definition in the ORC.

Mr. James suggested prohibiting sound emitting equipment.

Mr. Miller discussed adding a severability clause noting there is potential for the policy to be challenged.

Mr. Standish Fortin addressed the Board expressing concerns about possible health effects of the 5G towers and the Board deciding without public input.

Mr. James pointed out the Township does not have the authority to prohibit 5G due to Federal law and FCC regulations.

Mr. Desai noted State of Ohio regulations have severely restricted local governments' ability to regulate them.

Mr. Fortin again expressed concerns about health effects of this technology and requested a discussion of this topic be facilitated by the Township.

Mr. Weidman noted 5G cell towers have been a topic of discussion at previous Trustee and Workshop meetings. He said he agrees with Mr. Fortin 100%, but the Township does not have control over it.

Mr. James noted the Township needs to get some policy in place now even under the constraints placed on us by Federal, State and FCC regulations.

Mr. Al Early addressed the Board saying he does recall conversations about this topic at previous Township meetings. He suggested the Township try to delay the 5G towers and decide what's in the best interest of the Township.

Mr. Weidman said 5G is a whole new world and is not attractive to the health and well-being of our residents. He said the wireless carriers have bamboozled the State Legislature.

Mr. Kellums stated the wireless carriers have been declared a public utility so the Township cannot keep them out of the right of way.

Mr. Miller stated if the Township has the ability to regulate for health concerns in the future we will, noting the topic is also being discussed by the Land Use Steering Committee.

Mr. Weidman said he agrees with Mr. Early, we should foul them any chance we get, and requested Mr. Desai research any way possible to do so.

Mr. Warrick asked about the application process and if the Township could require a public hearing.

Mr. Miller explained it would require an administrative review and he is unsure if a public hearing could be required.

Mr. Warrick said the policy presented today is part of the battle and may have to evolve, but without it, there is nothing to be challenged.

Mr. Weidman inquired about a timeline for approval of an application.

Mr. Desai said the ORC states 60 days.

Mr. James asked if there are any existing 5G towers in the Township and was told there were none but there are in Symmes Township.

Resolution Small Cell (5G) Site Policy (Desai)

"A Resolution Approving a Policy Regulating Small Cell (5G) Sites and Dispensing with the Second Reading." was presented by Mr. Desai. A motion was made by Mr. James, seconded by Mr. Weidman, to approve the resolution. Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-23 passed this 3rd day of March, 2020.

Mr. Miller reported he had three nuisance property and one nuisance vehicle resolution for the Board's consideration. He explained the Township's efforts to notify and work with the residents for voluntary compliance.

Mr. James requested color photos of the properties. He then asked about the process, any fines and if the property owners had the opportunity to appeal.

Mr. Miller explained the process noting the property owners have had opportunities to abate, work with the Township or appeal to the Board of Zoning Appeals.

Resolution Nuisance Property 8100 Camner Avenue

"A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8100 Avenue, Sycamore Township, Ohio 45236" was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading.

Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-24 passed this 3rd day of March, 2020.

Resolution Nuisance Property 12121 3rd Avenue

"A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12121 3rd Avenue, Sycamore Township, Ohio 45249" was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading.

Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-25 passed this 3rd day of March, 2020.

Resolution Nuisance Vehicle

"A Resolution Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing

the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, AND 505.871 of the Ohio Revised Code” was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading.

Mr. Weidman asked if the vehicle was operational.

Mr. Miller answered the vehicle has flat tires, is not properly licensed and is partially in the right of way.

Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-26 passed this 3rd day of March, 2020.

Resolution Nuisance Property 11962 4th Avenue

“A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 11962 4th Avenue, Sycamore Township, Ohio 45249” was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading.

Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-27 passed this 3rd day of March, 2020.

Board of Zoning Appeals Vacancy

Mr. Miller reported Board of Zoning Appeals alternate Julie Glassmeyer had resigned from the Board. He stated there is not an issue with having a quorum. He said he would like to advertise in the newsletter and on the website to fill the vacancy. The Board agreed.

FISCAL OFFICER ITEMS

Mr. Porter was not present.

TRUSTEE ITEMS

Mr. James asked about the Pay Bills & Read Receipts agenda item.

Mr. Warrick said that was an error and should have been removed. He reported the electronic signatures on the checks are working and noted Mr. Porter will sign the check registry on Thursday.

Mr. LaBarbara asked the status of the markers and light kits on Township vehicles.

Mr. Kellums answered the mechanic is working on that and waiting on a price.

Mr. James thanked Mr. Kellums for fixing the lighting problem at Schuler.

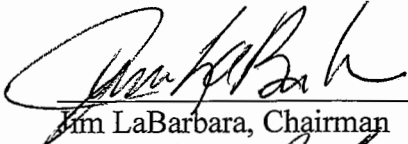
ANNOUNCEMENT CHANGES

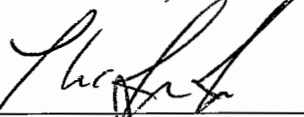
Mr. LaBarbara noted the time change to 6:00 p.m., Thursday, March 5th for the CIC Meeting. He also pointed out the Special Board of Zoning Appeals Meeting on March 9th at 4:30 p.m. and that the Zoning Commission Meeting March 9th and the regular Board of Zoning Appeals Meeting March 16th had both been cancelled.

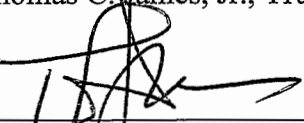
Mr. James reminded those present that JEDZ Board Meetings take place Thursday, March 5th beginning at 4:00 p.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye.

End regular session: 10:35 a.m.


Jim LaBarbara, Chairman


Thomas C. James, Jr., Trustee


Thomas J. Weidman, Trustee


Robert C. Porter III, Fiscal Officer


Ray Warrick, Administrator
Workshop Minutes 03/03/2020

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 5, 2020

The Public Hearing for the Tax Incentive Review Council was called to order at 6:45 p.m. by Mr. LaBarbara.

Mr. Greg Jarvis, Chairman, of the Hamilton County Auditor's Office, introduced Beth Weber, Treasurer of Sycamore School district, and Chris Peter, Treasurer of Princeton City Schools who were also present.

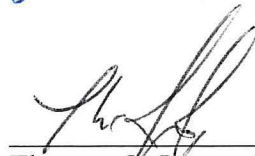

Mr. Warrick said there are three properties that have not paid taxes yet and Hamilton County will pursue getting them paid.

Ms. Weber addressed the Board requesting a copy of the report the Township submits to the State of Ohio for the TIF.

Mr. Warrick said the Township will get them a copy.

Mr. Weidman made a motion to adjourn, seconded by Mr. James. Mr. Warrick called roll. Vote: All Aye.

The public hearing was closed at 6:47 p.m.


Jim LaBarbara, Chairman
Thomas C. James, Jr., Vice Chairman
Thomas J. Weidman, Trustee
Robert C. Porter III, Fiscal Officer
03/05/2020

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 5, 2020

The regular meeting was called to order at 7:00 pm.

The invocation from Brecon United Methodist Church was read by Mr. Weidman.

Pledge to the Flag.

Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny, Lt. Smith from the Hamilton County Sheriff's Office and Beth Gunderson.

The receipts, in the amount of \$744,823.75, and disbursements, in the amount of \$1,020,629.84, for February 18, 2020 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. James, to accept them. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick reported the checks are now being electronically signed noting Mr. Porter will sign the check register. He said there are some manual checks for the CIC grants that must be signed.

Mr. Miller reported he had resolutions available should the Board decide to make a motion regarding Zoning Case 2020-01MA whose case was heard at 6:15 p.m.

Mr. Weidman made a motion to approve Case 2020-01MA with the following conditions:

1. New wall signs shall comply with Chapter 13 of the Sycamore Township Zoning Resolution, unless superseded by the following conditions.
2. Maximum total signage area of 92 square feet will be utilized, per building.
3. A maximum of six (6) signs shall be permitted per building.
4. Each sign shall have maximum dimensions of 15" tall by 12' long.
5. Sign designs shall be limited to non-illuminated white stud mounted letters and must be consistent font and style.
6. Signage shall be placed on building façade facing Kenwood Road only.
7. No more than one wall sign per tenant.

Mr. LaBarbara seconded the motion.

Mr. James commented the property in question is not part of a JEDZ district as it was zoned residential when the JEDZ districts were formed. He noted it is unfortunate the Township did not create a JEDD for this property when the development was approved. He said the Board could make that a condition of the approval but said he is not inclined to do that now. He said the Board should think of that in the future when approving zoning cases for commercial property which is adjacent to an existing JEDZ district.

Mr. Weidman stated the JEDZ districts that are in place were approved by 82% of residents and no longer exist except those that are grandfathered. He said the Township spoke to the property owner about a JEDD and the owner was not inclined to do it. He agreed it is too late to go down that path.

Mr. LaBarbara asked if Sycamore Executive Center I is in a JEDZ.

Mr. Miller pointed that property out on the JEDZ map.

Mr. James said the CIG development will be part of a JEDD and noted the Board has the authority to make the owner's consent to be a part of a JEDD a condition of a zoning approval.

Mr. Desai stated he had a resolution prepared which mirrors Mr. Weidman's approval motion.

Mr. Weidman withdrew his motion.

"A Resolution Approving a Major Adjustment to a Planned Unit Development for the Myers Y. Cooper Company Real Estate Development, Located at 8250-8300 Kenwood Road, and Dispensing with the Second Reading" was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to adopt the resolution and dispense with the second reading. Mr. Porter called roll. Vote: All Aye

Ms. Becky Ganis, of 4687 Largo Drive, addressed the Board about making the exit from the CIG development to Happiness Way right turn only if Happiness Way is reopened. She also requested a meeting with someone on Township staff about an idea from the Netherlands to help reduce speeding and cut through traffic in neighborhoods. Ms. Ganis submitted a petition from neighbors in support of re-opening Happiness Way.

There was discussion about re-opening Happiness Way.

Mr. Weidman suggested holding a public hearing on that subject.

Mr. J. Janus, Jr., of 4462 Daffodil Avenue, addressed the Board saying March is National Brain Injury Awareness Month and requesting those in attendance reflect on that issue. He also informed those present of Sunshine Law Training taking place March 18th in Springdale, Ohio from 10:00 a.m. to 1:15 p.m. noting anyone may attend and the program is free of charge. Mr. Janus stated the minutes and resolutions posted online should include attachments. He then thanked Mr. James, Mr. LaBarbara, Mr. Warrick and Mr. Miller for their transparency efforts.

Mr. Chris Monzel, of 840 Van Net Dr., Cincinnati, OH 45246, addressed the Board saying he is running for State Representative District 28. Mr. Monzel noted some of the top issues for that district such as public education, job creation and public safety. He encouraged people to reach out to him about any other issues in the community. He stated he would like to bring common sense solutions to Columbus.

Ms. Paula Brehm Heger, of the Public Library of Cincinnati and Hamilton County, addressed the Board in regard to the Library's Facilities Master Plan. She brought copies of the portion of that plan having to do with the Deer Park Branch Library in the Dillonvale Shopping Center and spoke of plans to move that branch to a larger tenant space within that shopping center. She noted expanded services may be available in the future in a larger space which she hopes will open by the end of this year or beginning of next year.

Lt. Smith reported he was asked by a couple of residents to speak about the Sheriff's Office domestic violence protocol. He said, unfortunately, he did not see those residents in attendance at the meeting. Lt. Smith said the request stems from the murder/suicide which took place on Kemper Road in Sycamore Township. He reported the Sheriff's Office had not had frequent contact with the people at that address and it was not on their radar.

Lt. Smith went on to explain that domestic violence calls are priority runs noting there will always be two officers responding and they will break from lower priority calls to address them. He stated their number one priority is to establish the primary physical aggressor and the course of action is a physical arrest of that subject. He went on to read some crime statistics for the Township and noted what differs in domestic violence calls, is that most of them end in an arrest. He said he is happy to answer any questions and residents may call or email him.

Chief Penny reported the monthly report had been sent to the Trustees and is posted on the Fire Department website.

Chief Penny distributed a handout about the Coronavirus and reported on the background of the virus, its symptoms, recommended preventative actions and what people should do if they feel sick. Chief Penny went on to report that the Fire Department and EMS have a good stock of the supplies needed to deal with Coronavirus patients. He pointed out the Hamilton County Communications Center has questions to ask to screen 911 callers who may possibly be exhibiting symptoms of the virus.

Mr. Kellums reported the first of two legal ads soliciting bids for the 2020 Curb Replacement Program would be in the newspaper on Friday, March 6th.

Mr. James asked Mr. Kellums if he had spoken with Jewish Hospital about the Happiness Way closure.

Mr. Kellums answered he had a meeting with CIG and Jewish Hospital, and they have decided to move the fence past the first driveway to allow access there for the hospital.

Mr. James asked Chief Penny about the Fire Department's access to fire hydrants behind the fence.

Chief Penny answered there is a knock box on the gate to allow the Fire Department to gain access.

Mr. Warrick presented a conflict waiver from Dinsmore & Shohl Law Firm that they have requested the Trustees sign. The waiver discloses that the law firm represents Fifth Third Bank and the Township in unrelated matters.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to give Mr. Warrick permission to sign the conflict waiver.

Mr. James asked Mr. Desai if he had any concerns about it.

Mr. Desai answered he did not.

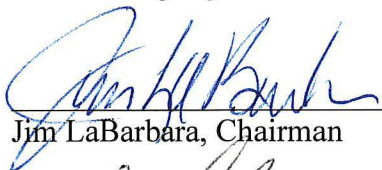
Mr. Porter called roll. Vote: All Aye


Mr. James reported the Indian Hill Historical Society would be holding a presentation for the 100th anniversary of women's suffrage on March 18th.

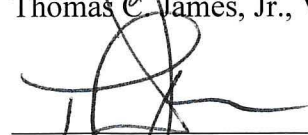
Mr. LaBarbara read the event changes from the calendar.

A motion was made by Mr. Weidman, seconded by Mr. James, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 7:55 p.m.



Jim LaBarbara, Chairman

Thomas C. James, Jr., Vice Chairman

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
03/05/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
March 17, 2020

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Fiscal Officer Porter, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Fire Chief Penny, Lt. Smith from the Hamilton County Sheriff's Office, Assistant Fire Chief Cooper and Beth Gunderson. Law Director Desai and Planning & Zoning Director Miller were absent.

Trustee Weidman called into the meeting by phone and was able to listen and comment but was not eligible to vote.

Mr. LaBarbara reviewed the precautions being taken to hold the meeting in light of the Coronavirus public health crisis, noting each person in the room had undergone a health screening and members of the public were encouraged to watch the live stream of the meeting instead of attending in person.

Mr. LaBarbara made a motion to amend and shorten the agenda, seconded by Mr. James.

Mr. Warrick listed the agenda items staff had determined must be considered at this meeting before the discussion of COVID-19. He noted all other agenda items will be pushed to a later date.

Mr. Porter called roll. Vote: All Aye.

Approval of March 3, 2020 Trustee Workshop Minutes

The March 3, 2020 Trustee Workshop Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. James, to accept them. Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Abstain

Approval of March 5, 2020 Trustees Meeting Minutes

The March 5, 2020 Trustee Meeting Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. James, to accept them. Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Abstain

The receipts, in the amount of \$42,491.84, and disbursements, in the amount of \$70,056.05, for March 17, 2020 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter, III
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. James, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Abstain

Mr. Warrick reported the checks will be electronically signed noting Mr. Porter will sign the check register. He said there are five manual checks for the CIC grants that must be signed.

ROADS, MAINTENANCE & RECREATION ITEMS

Purchase Order Permanent Easements for the Kugler Mill Road Project

Mr. Kellums reported he had a blanket purchase order for the permanent easements for the Kugler Mill Road project for the Board's approval.

Blanket Vendor	Permanent Easements Kugler Mill Road	\$36,000.00
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Mr. James made a motion, seconded by Mr. LaBarbara, to approve the purchase order. Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Abstain

COVID-19 (Coronavirus)

Mr. LaBarbara reported he had attended a meeting of the Hamilton County Public Health Advisory Council the week before. He noted, in response to concerns by residents voiced at a recent public meeting, he asked Dr. Jennifer Mooney, Assistant Health Commissioner, about health concerns having to do with 5G small site cell towers. He said Dr. Mooney assured him there are no health concerns about them.

Mr. LaBarbara went on to report links had been added to the Township website to several websites providing up to date information on COVID-19.

Mr. Warrick reported he had been in touch with other Townships and a variety of agencies about how to handle the public health crisis. He reported all park facility reservations and rentals had been cancelled through April and any payments refunded. He noted the fire stations have been closed to visitors. Mr. Warrick stated a virtual private network system has been put in place to allow employees to access their computers from home and staff is working on enabling Township phone lines to transfer to employees' cell phones if needed.

Mr. Warrick discussed the possibility of closing the building to the public noting the Planning and Zoning Department operates through glass and employees have been instructed how to protect themselves from exposure handling documents. He noted Mr. Weidman had suggested a four-week shut down of the building.

Mr. Warrick discussed the need to establish protocol should an employee become ill or need to work from home as a precaution due to an ill family member.

Mr. Warrick stated Lt. Smith had already forwarded updates to the Board regarding Sheriff's Office protocol and Chief Penny and Assistant Chief Cooper were present to discuss Fire Department protocol.

Lt. Smith reported the Sheriff's Office is operating under Phase 1 which means everyone within the department is on notice to be ready should things get worse. He noted they are working under a limited response procedure in which low priority runs and minor non-violent offenses are handled on a limited

basis. For example, reports for minor offenses and fender benders will be conducted by phone and officers will not respond for routine EMS runs, only for true emergencies. He noted the public has 72 hours to report a minor traffic accident by phone.

Lt. Smith said, if the Sheriff's Office moves to Phase 2, days off will be cancelled, special duty units will be activated, and everyone will be on 12-hour shifts.

Lt. Smith requested the public be patient noting his interactions with citizens that morning had found them to be in good spirits and understanding.

Chief Penny distributed a handout to the Board and said Coronavirus is growing and the situation is changing daily. He recommended the Board bar the public from future meetings and conduct them remotely. Chief Penny noted the concern is that people can be carriers of the virus before they show symptoms.

Mr. James asked if the general order document Chief Penny distributed would be posted on the website.

Chief Penny answered the order is meant for Fire Department personnel instructing them how to conduct themselves during this crisis. He stated he and Assistant Chief Cooper conducted research and discussed safety guidelines with the future medical director and emergency room doctors. He pointed out no family members will be able to accompany patients to the hospital in the squad unless the patient is unable to communicate, a minor, or near death.

Chief Penny then reviewed some of the guidelines spelled out in the general order designed to limit exposure to Fire Department personnel. He stated Assistant Chief Cooper will speak about staffing and operations.

Mr. James asked about making the general order public.

Assistant Chief Cooper answered the public is free to look at it but noted he is hesitant to post it as it is changing by the hour. He said most of it is CDC recommendations for EMS care.

Assistant Chief Cooper went on to list precautionary measures staff will take on runs to minimize exposure, noting patient care comes first. He said, if at all possible, only one paramedic will have direct contact with a patient and the paramedic will wear a mask and ask the patient to wear one also. He said the patient will be asked to walk to the ambulance if possible.

Mr. James inquired if the department has all the equipment it needs.

Assistant Chief Cooper noted it depends on the equipment, saying a lot of items are on back order.

Chief Penny discussed the stock selling out and trying to keep a six-month supply on hand of normal EMS supplies.

Mr. James offered the Board's support saying it will approve emergency supplies if needed.

Chief Penny discussed the possibility of a firefighter/paramedic becoming infected and the staffing issues that could result from that.

Assistant Chief Cooper noted normally the squad will leave the hospital and go straight to another run if necessary, now they will have to spend 15- 30 minutes decontaminating between calls. He stated another general order will be forthcoming to address reduction in services such as car seat checks and inspections. He noted the sharing of ideas with the Eastern Fire Chiefs' Group has been an invaluable resource.

Mr. James asked if there had been a downturn in runs and suggested the Fire Department personnel make educational videos during idle time to post to the Township's YouTube channel.

Chief Penny said there has not been much of a downturn noting they are making more runs to homes since businesses have closed.

Assistant Chief Cooper discussed concerns for elderly residents in retirement homes feeling isolated. He said the department is taking every precaution to keep people safe and noted they will still change smoke detector batteries for those unable to do so themselves.

Chief Penny requested the Board suspend random drug testing at this time to prevent personnel from being pulled away from their shifts to be tested during this crisis.

Mr. James made a motion, seconded by Mr. LaBarbara, to suspend random drug testing for employees for the duration of the public health crisis or for 18 months, whichever is shorter. Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Abstain

Mr. Weidman thanked Chief Penny and Assistant Chief Cooper for doing a great job on the general order.

Mr. Warrick requested direction on Township operations and what to do about administrative staff and inspectors.

Mr. James and Mr. LaBarbara both suggested allowing Mr. Warrick to make those decisions.

Mr. Weidman stated, as the Board of Trustees, it is incumbent on them to ensure the safety of the staff and the public. He said keeping the buildings open to the public puts employees and their families at risk. He noted in this electronic age, the Township can communicate to residents in other ways.

Mr. James suggested the public be permitted to access the buildings by appointment.

Mr. Warrick said we could restrict access to the public to the lobby only and eliminate access to restrooms.

There was continued discussion about the possibility of closing the buildings. Mr. James asked the staff members present in the room their thoughts about closing the lobby and restrooms to the public

except for visits by appointment during the duration of the public health emergency, and the staffers present indicated they were comfortable with that arrangement.

Mr. James made a motion, seconded by Mr. LaBarbara, to give the Township Administrator discretion to make decisions as to the continued operations within the building, as opposed to employees working from home, and to restrict public access to the Administration building for the next 30 days except by appointment. Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Abstain

Mr. Weidman requested Mr. Warrick identify any employees having childcare issues since schools have closed. He suggested they could have flexible hours or work from home.

There was then discussion about how long to keep public buildings and fields closed to rentals, as well as whether to cancel Maintenance Department events and other events in the month of April.

Mr. Kellums noted he is concerned about his staff at the Trash Bash events as they would have a lot of direct contact with the public. He suggested postponing until June.

Mr. LaBarbara suggested suspending all park facility rentals, including field rentals, for thirty days.

Mr. James and Mr. Kellums noted parks are not closed, but rentals and organized events have been cancelled.

Mr. James suggested there be additional cleaning at park shelters.

Mr. Kellums said rental season has not yet begun so they have not been cleaning them and the restrooms are not yet open and will remain closed.

Mr. Weidman suggested the Board give the Administrator permission to pay bills in the event the Board is unable to meet in April. He asked Mr. Warrick if there was anything else he could think of that he would need permission from the Board to do. Mr. Warrick could not think of anything at the time.

Mr. James said it is possible the Attorney General will issue clarification about holding meetings electronically during this time, but it is prudent to plan ahead.

Mr. James made a motion, seconded by Mr. LaBarbara, to authorize Mr. Warrick to pay bills in consultation with Fiscal Officer Porter over the next 3 months using the following protocol: the Trustees must be emailed the check register and any check any individual Trustee indicates should not be paid will be pulled from the check run and held for future consideration by the Trustees, but all others will then be paid.". Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Abstain

Mr. Weidman stated the Board should figure out how to set up an electronic meeting before April in case that is needed.

Mr. James stated Mr. Porter should review the budget as it is possible there will be a loss in JEDZ revenue as a result of this.

Mr. Warrick stated he will look at the budget noting all four JEDZ have reserves.

Mr. James made a motion, seconded by Mr. LaBarbara, to combine the March 31st Workshop and evening Trustee meeting into one meeting to be held at the regularly scheduled April 2nd Trustees Meeting. Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Abstain

Mr. Penny noted the Fire Department is tracking expenses incurred as a result of its COVID-19 crisis response in case any Federal reimbursement money becomes available.

Mr. Warrick requested Mr. Kellums track expenses as well.

Mr. LaBarbara made a motion to adjourn, seconded by Mr. James. Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Abstain

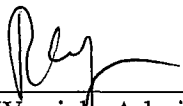
End regular session: 10:14 a.m.

/s/ Jim LaBarbara
Jim LaBarbara, Chairman

/s/ Thomas C. James, Jr.
Thomas C. James, Jr., Trustee

/s/ Thomas J. Weidman
Thomas J. Weidman, Trustee

/s/ Robert C. Porter, III
Robert C. Porter III, Fiscal Officer



Ray Warrick, Administrator
Workshop Minutes 03/17/2020

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 2, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of a Stay-at-Home order by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held via remote video with all participants joining in by videoconference. Video of the meeting was live streamed to the public on the internet. To ensure compliance with HB 197, the Township provided the following public notice in advance of the meeting, along with links to the meeting agenda and to where the public could watch it:

Ohio Governor Mike DeWine signed House Bill 197 which provides for relief to Ohioans during the COVID-19 pandemic. The bill also allows local governments to conduct meetings remotely in order to carry out Township business while complying with the Stay at Home Order and social distancing recommendations.

Below is the link to the live stream of the regularly scheduled Sycamore Township Board of Trustees Meeting taking place Thursday, April 2nd at 7:00 p.m. Because of the electronic format of the meeting, there will not be an opportunity for in-person public comment. However, we invite members of the public with any concerns to submit them to the Board of Trustees in advance of the meeting by email to rwarrick@sycamoretownship.org or by mail to Ray Warrick, Administrator, 8540 Kenwood Road, Sycamore Township, OH 45236. You may also drop off written comments in the bin located in the Fire Department lobby at 8540 Kenwood Road. [Agenda & Video Links followed the notice.]

The meeting was called to order at 7:00 p.m. Present remotely for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny, Lt. Smith from the Hamilton County Sheriff's Office and Beth Gunderson.

Mr. LaBarbara explained that Ohio House Bill 197 provided several measures of emergency relief for Ohioans during the COVID-19 (Coronavirus) pandemic including allowing local governments to hold meetings remotely. He stated due to the electronic format of the meeting, there will be no in person comments from the public, however, he noted the public was informed how to submit comments or questions to the Township prior to the meeting.

Mr. LaBarbara then said he gives permission for his signature to be added electronically to any documents approved at the meeting. He asked Trustees James and Weidman and Fiscal Officer Porter if they also give permission for electronic signatures. All answered yes.

Approval of March 17, 2020 Trustee Workshop Minutes

The March 17, 2020 Trustee Workshop Minutes were presented for approval. Mr. James made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Weidman noted he would abstain from approving the minutes since he was present remotely prior to House Bill 197. Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Abstain

Pay Bills and Read Receipts

The receipts, in the amount of \$485,374.01 and disbursements, in the amount of \$668,514.12, for April 2, 2020 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter, III
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. James, to accept them. Mr. Porter called roll. Vote: All Aye.

SHERIFF PATROL ITEMS

Lt. Smith reported things had been quiet as the Sheriff's office is not responding to as many runs to limit exposure. He said there have been a few complaints about people congregating in yards or parks. He noted there is a misconception that the police can enforce social distancing saying they cannot enforce but can suggest. Lt. Smith said they make face to face contact for complaints such as these and most people are cooperative. He reported two officers had tested negative for COVID-19 and that they have a surplus of supplies and PPE.

EMS AND FIRE ITEMS

COVID-19 Update

Chief Penny reported the Fire Department's run volume has dropped in half. He then shared a document on the screen. The document listed online resources for COVID-19 information. He noted the virus' peak is expected in two to three weeks which could cause a spike in run volume. Chief Penny shared a photo of the Jewish Hospital tent set up for COVID-19 testing noting a rapid test has been developed but is not yet available locally.

Chief Penny reported the Department is tracking expenses for possible Federal and State reimbursements once the Township declares a state of emergency. He went on to address the departments supplies noting which ones are of limited number.

Chief Penny said four forehead thermometers were ordered to take employees' temperatures daily. He then pointed out there is a bin in the Fire Department Lobby for mail and deliveries to the Township. He said the lobby is in between two sets of doors.

Chief Penny addressed staffing issues noting if the department loses a firefighter to illness, he may have to take a unit out of service.

Chief Penny reported the department is documenting every run and have had 11 patients meeting the criteria for COVID-19. He then reviewed the safety and sanitizing practices and social distancing protocol the department has instituted. Chief Penny went on to give a list of things people touch often noting the public should be aware of these, wash hands often and avoid touching the face.

Mr. Weidman requested the Chief's list of safe practices be posted on the Township website.

Mr. LaBarbara reported on information he had received from Hamilton County Public Health, giving statistics on COVID-19 cases and deaths in Hamilton County and Ohio. He stated the peak is predicted for April 26th. He noted the County is working on acquiring more ventilators.

Mr. James asked Chief Penny for his thoughts about the public wearing masks.

Chief Penny answered firefighters wear them on runs and often must have their temperature taken before entering nursing homes. He said it can't hurt for the public to wear masks although he thinks sometimes having a mask on makes one more inclined to touch one's face. He also pointed out the masks are not sealed to a person's face, so he is not 100 percent sold on the idea.

ROADS, MAINTENANCE & RECREATION ITEMS

Mr. Kellums thanked Chief Penny and his staff. He went on to review safety, social distancing and sanitation procedures put in place by the Maintenance Department to protect employees and the public from COVID-19.

Mr. Kellums reported on the 2020 Curb & sidewalk Replacement Bid Results. He said there were three bids from R.A Miller for \$537,000.00, Adleta Construction for \$489,280.00 and Prus Construction for \$519,630.00. He recommended the Board award the contract to Adleta Construction.

Mr. James asked Mr. Kellums if this is something the Township should hold off on given the uncertainty of the times and the fact that the City of Cincinnati and Hamilton County are making dramatic cutbacks.

Mr. Warrick stated it is premature to hold off on this planned project noting the Township has substantial reserves.

Mr. Kellums said he is not concerned about moving forward with the project saying it is a budgeted item.

Mr. James asked if the Township could choose to suspend work if at some point that became necessary.

Mr. Desai stated he has not seen the contract pointing out it would be wise to have a provision for unknowns due to the current situation.

Mr. Warrick stated the resolution allows the Township to negotiate the contract.

Mr. Desai said the resolution awards the contract to Adleta Construction but the agreement itself still must be put together. He then asked if the Board had agreed to electronically sign the resolutions and was told they had done so earlier in the meeting. Mr. Desai consented to an electronic signature as well.

A “Resolution Awarding the Contract for the 2020 Curb Replacement Program to Adleta Construction, Dispensing with the Second Reading and Declaring an Emergency.” was presented by Mr. Kellums. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2020-29 passed this 2nd day of April, 2020.

Mr. Kellums stated he had a resolution for the Board to approve a new hire. He said this is not a strain on the budget as the new employee would be replacing someone who had left. He noted the start date for the new employee had been pushed back to May 1st.

Mr. Warrick noted the Township would typically be hiring three temporary employees this time of year but are not doing so since the ball fields do not have to be play ready.

Mr. LaBarbara questioned the message we would be sending by hiring a new employee at this time.

Mr. Weidman noted while the city is bloated with workers, the Township runs a lean machine and this is a replacement, not an additional employee.

Mr. James read the resolution title and part of its contents out loud for the public as it was presented on the screen.

Mr. LaBarbara stated the start date could be pushed back further if necessary.

A “Resolution Establishing the Rate of Pay for a New Township Employee, Dispensing with the Second Reading and Declaring an Emergency.” was presented by Mr. Kellums. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2020-30 passed this 2nd day of April, 2020.

Mr. Kellums reported Sycamore Road will be closed from Blue Ash Road to Plainfield Road beginning April 3rd through June 4th to allow for the installation of storm sewers and curb. He also reported the Montgomery Road Sidewalk Phase IV had begun and traffic control was in place.

Mr. James stated he had heard from residents concerned about construction workers using PPE and thus taking that PPE away from medical needs.

Mr. Kellums stated he has not seen that at all, and Chief Penny said he does not have a concern about that.

PLANNING AND ZONING ITEMS

Mr. Miller reported his department is still accepting applications for zoning review, issuing permits and following up on complaints. He stated he and Jessica Daves are primarily working remotely from

home while Kevin Clark, the inspector, is conducting his duties as he normally would since he is not in contact with others and has been provided a mask and hand sanitizer. Mr. Miller pointed out zoning applications for residential fences and sheds, which do not require building department review, may be submitted via email.

Mr. James asked Mr. Miller what his plans are to hold zoning hearings in the current climate.

Mr. Weidman stated he spoke to State Representative Seitz about this and the Township must hold zoning meetings within the required time limit and must also follow social distancing rules.

Mr. Miller said he needs to figure out how to hold the meetings and facilitate public input remotely.

There was discussion about how to hold zoning meetings and allow for comments and questions from the public. Mr. Miller will investigate holding the meeting online. Mr. James suggested a specific method which would allow for interactive public participation by video conference or telephone during any hearings.

Mr. James asked about the Kugler Mill Road property demolition agreement with neighborhood HOAs.

Mr. Warrick stated he will look into it with attorney Scott Sollmann.

LAW DIRECTOR ITEMS

Mr. Desai reported on the status of the appeal of the Board of Zoning Appeals decision in the Moeller High School parking lot case. He stated there will be oral arguments in that case once the courts re-open.

Mr. Desai reported oral arguments were heard in the House of Browns case and he is awaiting a decision from the court.

ADMINISTRATOR ITEMS

JEDZs Economic Impact

Mr. Warrick reported on the impact of potential economic downturn on projected JEDZ income. Mr. Warrick stated he is not fully comfortable with how the Township's accounting system is set up. He noted there is a disconnect between data from BUCS (accounting software) and the final numbers from the Township's CPA. Mr. Warrick reviewed a document for the Board in which he showed the JEDZ balances and expenses in 2018 and 2019, then the projected income in 2020 and the projected income showing a 17% decrease caused by two months of no revenue.

Mr. Warrick noted the JEDZ accounts have a healthy reserve, however, in the past expenses have been divided equally among the four JEDZ districts which could cause the Northwest and Southwest JEDZ to go into the negative. He said the 2020 Township budget actually projects those two JEDZs going into the negative, which is something that can't and shouldn't be done in the publishing of a budget. Mr. Warrick stated in the future, the Township will take less money from those two accounts, so no transfer of funds is needed in December as has occurred in the past.

Mr. Warrick went on to discuss the budget stating he will encourage department heads to become more involved in budgeting. He concluded by saying the Township has TIF and JEDZ reserves and is in very good shape financially, but he thinks the budget should be done differently.

Mr. Weidman asked why the Township does not divide expenditures more proportionally among the JEDZ districts. Mr. Warrick indicated that was not the Township's practice in the past and said it will be corrected.

Mr. Weidman noted the Central JEDZ could be significantly affected in an economic downturn, but the others he doesn't think will see a drastic change. Mr. Warrick noted the projections are worst case scenario.

Mr. James stated moving forward the Township should have public input in the budget over time noting other Townships have residents serving on finance committees.

Mr. Porter cautioned against using reporting to the state to make an operating budget as there are very specific items that must be reported to the State Auditor. He stated if more information is needed to develop the operational budget to let him know.

Bond Renewal and Conversion to Callable

Mr. Warrick reported on a resolution before the Board to renew a bond and make it callable for added flexibility.

Mr. Weidman asked if the bond was a one-year renewable bond and if it was at the same rate or lower.

Mr. Warrick answered it is for one year and he believes it is for the same rate.

Mr. James asked if it was possible to get a better rate.

Mr. Warrick stated he didn't think to negotiate it, noting the bond needs to be renewed.

Mr. Porter stated putting the callable feature in would allow the option to negotiate a better rate.

There was discussion about the details of calling the bond with Mr. Warrick stating the Board is under time constraints to renew. Mr. Warrick said once the resolution is approved to renew the bond, he and Mr. Porter will investigate calling it to obtain a better rate or retiring the bond since the Township has healthy reserves.

Resolution - Renewal of Building Improvement Bonds (Desai)

A "Resolution Authorizing the Issuance of Not to Exceed \$4,275,000 Various Purpose Bond Anticipation Notes for the Purposes of Refinancing Notes Originally Issued for the Purpose s of Road Improvements in the township of Sycamore, Ohio and Constructing a New Service Center in the Township of Sycamore, Ohio, Dispensing with the Second Reading and Declaring an Emergency." was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution.

Mr. Weidman commented part of the bond is for the new maintenance storage building behind the administration building and part is a rollover from a road project. Mr. Warrick said that is correct.

Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2020-31 passed this 2nd day of April, 2020.

Mr. LaBarbara presented a resolution for the Board's approval under home rule authority.

A "Resolution Declaring a State of Emergency in the Township of Sycamore, Hamilton County, Ohio, Due to the COVID-19 (Corona Virus) Pandemic, Dispensing with the Second Reading and Declaring an Emergency." was presented by Mr. LaBarbara. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2020-32 passed this 2nd day of April, 2020.

Mr. Weidman noted the passage of the resolution is wise in order for the Township to recoup funds spent in response to the Coronavirus pandemic.

Mr. Warrick stated it also allows Chief Penny to set up an account for State and Federal reimbursements.

Mr. James noted many other municipalities have also declared states of emergency and pointed out he had suggested adding the text the adopted resolution which looks back to March 9th when the State of Ohio declared an emergency.

Mr. Warrick stated he had one comment sent in by a resident to read. He then read a comment from Mr. J. Janus, Jr. regarding documents posted on the website for a previous Trustees meeting that had been removed.

Mr. James stated he spoke to Mr. Janus about this and that the document was probably removed because it was a draft. He suggested noting if online documents are updated by listing a date.

FISCAL OFFICER ITEMS

Mr. Porter had no communications to report.

TRUSTEE ITEMS

Mr. LaBarbara noted Township residents have received the newsletter which was printed prior to Governor DeWine's stay at Home Order. He added that it went to press before the COVID-19 emergency and that several events noted within have had to be postponed or canceled.

Mr. Weidman thanked State Representative Bill Seitz, State Senator Bill Blessing, Governor DeWine and staff and George Glover of Focused Capital Solutions for their help getting HB197 passed last week to enable the Board to hold meetings remotely. He said, as President of the Hamilton County Township Association, the ability to hold meetings remotely was a top request by townships. He also thanked Rob Ebel and ESP Media for help in accomplishing webcast of Sycamore Township meetings on short notice.

Mr. Weidman stated our thoughts and prayers are with our residents who have tested positive for COVID-19 and encouraged residents remain at home unless absolutely necessary. He thanked residents for following social distancing and for looking in on elderly neighbors. He said Lt. Smith is working on addressing complaints from residents noting the virus is very contagious and not completely understood, therefore, we should all heed warnings from the State.

Mr. Weidman spoke about the Let There Be Light event held in northern Sycamore Township. He went on to report he had contacted Hamilton County EMA about Jewish Hospital's concerns about PPE supply and was able to have additional PPE delivered to the hospital. Mr. Weidman spoke about closures at the Kenwood Towne Center and the Kenwood Collection and said we are looking for guidance as to what businesses are essential. He noted the Township is leading by example with the administrative staff working remotely from home. Mr. Weidman reiterated EMS run policies put in place for safety and thanked the EMS and Sheriff's Officers for their service.

Mr. Weidman concluded by encouraging residents to stay the course and asking God to bless them in this difficult time as we quarantine at home.

Mr. James thanked Mr. Weidman for his statement. He then reported there had been an email issue causing some emails from Sycamore Township to subscribers to bounce back. He noted the issue has been resolved and praised Township staff member Beth Gunderson for her work in acting swiftly to make that correction happen as soon as the email problem became apparent.

Mr. James said he had a resident ask why there are cameras at Bob Meyer Park.

Mr. Kellums answered cameras have been put in place in parks in response to vandalism and for safety of those in the parks. He noted they are part of the fiber project that is not yet complete so not all cameras are operational.

Mr. Miller noted having the cameras in the parks reduces insurance premiums.

Mr. LaBarbara stated there was vandalism that took place at Bob Meyer Park.

Mr. James requested more information on cost of the fiber and cameras.

Mr. James reported voting by mail continues through April 28th for the Ohio primary election and encouraged residents to make their voices heard by voting. He noted he is not in favor of Issue 7 and suggested residents do research on that issue to make an informed choice.

Mr. James reminded residents to complete the 2020 Census. He then discussed things residents have been doing to increase morale during this time.

Mr. LaBarbara agreed with Mr. James regarding Issue 7 which he said is a huge burden on taxpayers.

He stated the Cincinnati Zoo is offering online Safaris live at 3:00 p.m. daily saying his daughter-in-law is involved in those. He gave kudos to the Fire Department and Sheriff's Office and said we will get through this together.

Mr. James showed a photo of musicians playing outside of a retirement home so that residents could listen from their balconies.

Mr. LaBarbara thanked everyone for following orders and spoke about residents exercising while social distancing and creating sidewalk art.

ANNOUNCEMENT CHANGES

Mr. LaBarbara reviewed changes in the calendar noting the April Trash Bash and document shredding events had been cancelled and would be rescheduled.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye.

End regular session: 8:45 p.m.

/s/ Jim LaBarbara
Jim LaBarbara, Chairman

/s/ Thomas C. James, Jr.
Thomas C. James, Jr., Trustee

/s/ Thomas J. Weidman
Thomas J. Weidman, Trustee

/s/ Robert C. Porter, II
Robert C. Porter III, Fiscal Officer
Trustee Meeting Minutes 04/02/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
April 14, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of a Stay-at-Home order by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held via remote video with all participants joining in by videoconference. Video of the meeting was live streamed to the public on the internet. To ensure compliance with HB 197, the Township provided public notice in advance of the meeting, along with links to the meeting agenda and to where the public could watch it.

The meeting was called to order at 9:01 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Assistant Fire Chief Cooper. Lt. Smith from the Hamilton County Sheriff's Office was absent due to an emergency.

Mr. LaBarbara noted this Workshop Meeting was being held remotely to comply with Governor DeWine's Stay at Home Order and social distancing requirements and asked the Board members to give permission for their signatures to be added electronically to any documents approved today.

Approval of April 2, 2020 Trustees Meeting Minutes

The April 2, 2020 Trustee Meeting Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. James, to accept them. Mr. Porter called roll. Vote: All Aye.

Pay Bills and Read Receipts

The receipts, in the amount of \$10,328,305.76, and disbursements, in the amount of \$289,530.74, for April 14, 2020 were read by the Fiscal Officer and are hereby made a part of these minutes. Mr. James asked if the receipts include the real estate tax payment. Mr. Porter answered yes noting approximately half of that money will be paid to schools as TIF payments.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter, III
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. James, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

SHERIFF PATROL ITEMS

Lt. Smith was not present to report. Mr. LaBarbara thanked Sheriff Jim Neil and his officers, escorted by the Sycamore Township Fire Department, for delivering pizzas to healthcare workers at Jewish Hospital who are on the front lines of the COVID-19 pandemic.

EMS AND FIRE ITEMS

COVID-19 Update

Chief Penny reported his department had 16 EMS runs with patients fitting the criteria for COVID-19 with one confirmed case. He stated the department is in good shape as far as EMS supplies. He stated the department has tracked \$22,000.00 in COVID-19 expenses so far that should be eligible for reimbursement.

Chief Penny reported there were some homes which were significantly damaged by fallen trees during bad storms that came through the area last week. He said both the Fire and Maintenance Departments assisted residents with cleanup. He reminded residents that severe weather alerts should be taken seriously.

Assistant Chief Cooper reviewed how residents may sign up to receive severe weather alerts from Hamilton County and sign up for Smart 911, so dispatchers have their information on hand in the event of an emergency.

Assistant Chief Cooper reported the Fire Department had participated in 20 drive by birthday hellos for children in the Township during the Stay at Home Order. He reminded residents to practice social distancing.

ROADS, MAINTENANCE & RECREATION ITEMS

2020 Cape Seal Project

Mr. Kellums reported Cape Seal is a process used to extend the life of roads between paving. He requested approval to move forward with the 2020 Cape Seal Program noting this is a budgeted item that would be used to extend the life of 14 roads this year. He said the project will be state bid and noted the total of the 2020 Curb Replacement and Cape Seal Projects will be \$100,000.00 below budget.

Mr. Weidman made a motion, seconded by Mr. James, to approve the 2020 Cape Seal Project.

Mr. James raised concerns about proceeding with the project in uncertain times during which revenue may be down. He asked Mr. Kellums if the work must be done this year. He also noted he had received complaints about Cape Seal work done in the neighborhood behind All Saints.

Mr. Kellums said putting off the project could result in increased expenses in the future as the roads will deteriorate further. He stated he looked at the roads behind All Saints and saw no issues noting Cape Seal is not the same as paving and appears rough at first.

Mr. James asked Mr. Porter and Mr. Warrick if they thought it was ok financially for the Township to proceed with the project at this time.

Mr. Warrick said the Township is in good shape financially and noted Mr. Kellums brought up a good point that putting off road maintenance could lead to greater expense in the future

Mr. Porter called roll. All voted: Aye.

Mr. LaBarbara requested Mr. Kellums look at storm damage on Miami Hills to see if his department could assist in clean up there.

Mr. LaBarbara brought up issues on Bayberry and in Sturbridge with loss of electricity.

Mr. Kellums stated the former Township Administrator had been working with Duke Energy's government representative regarding that issue. He reported Duke now has a new person in that role and said he will contact the new government representative about this.

Mr. James noted a resident reported Duke Energy failed to notify residents on Kugler Mill about a planned outage.

Mr. Kellums stated Duke Energy notifies both the Township and residents for any planned outage. He said he will check with the Duke representative about that also to inquire if that was indeed the case.

Mr. LaBarbara reported there was a senior citizen scammed by someone claiming to work for the Township who took money from the resident for driveway work.

Mr. Kellums said the scammers posed as workers of Barrett Paving, the contractor the Township hired for work on Sycamore Road. He noted Corporal Kidd of the Hamilton County Sheriff's Office is investigating this.

Mr. James requested Mr. Kellums look at trees and stumps in the right of way in the northern part of the Township that may need attention as reported to him by a resident.

Mr. Kellums encouraged residents to call him directly to report dead trees or other issues in the right of way.

LAW DIRECTOR ITEMS

Mr. Desai had no report.

ADMINISTRATOR ITEMS

Social Media Policy

Mr. Warrick reported he had a draft social media policy for the employee handbook for the Trustees to approve. He stated the language had been reviewed both by Mr. James and Mr. Desai.

Mr. James moved to approve the social media policy for the employee handbook. Mr. LaBarbara seconded.

Mr. James noted at the Ohio Township Association Conference townships were encouraged to add such a policy to their employee manuals so that social media posts of employees are noted as their personal views and not those of the Township. He said this prevents the Township from being obligated to produce them as public records.

Mr. Porter called roll. Vote: All Aye.

Political Activities

Mr. Warrick reported he had a political activities policy for the Board's review to be added to the employee handbook, noting it had gone through a lot of scrutiny.

Mr. Weidman commented Mr. Warrick had said at the 02/18/2020 Workshop that many townships have similar policies and asked Mr. Warrick if since that time he has identified how many.

Mr. Warrick answered he had not.

Mr. Weidman stated Mr. Warrick had previously said the policy before the board had been modeled after Symmes Township's policy. Mr. Weidman noted Symmes Township's policy was adopted in 2001, is very extreme and two of the Symmes Township Trustees have informed him they plan on removing it from their handbook. He asked what other policies Mr. Warrick had looked at.

Mr. Warrick answered he has not looked at other policies.

Mr. Desai reported the policy before the Board is not as extreme as Symmes Township's policy.

Mr. Weidman inquired about what research Mr. Desai had done when developing the policy and cited cases in which employees prevailed in litigation against public employers. He expressed concern about the policy opening the Township up to the risk of litigation and taxpayers ultimately paying the price for that.

Mr. Desai described in great length what the Township is trying to achieve with the policy, noting the first amendment right to free speech is a right that prohibits governmental intrusion. However, he stated public employers have an interest in creating an apolitical work environment. He pointed out the importance of the policy using narrowly tailored language and being unambiguous. He gave the example of someone yelling "fire!" in a crowded movie theatre, noting that language may be restricted for inducing panic, but the government may not restrict people from using the word "fire" at all in a crowded venue. Mr. Desai reported he relied on the judge's decision in the City of Dayton versus Reynolds and thanked Trustee James for his input in pointing out statutes in the ORC.

Discussion continued with Mr. Weidman giving a few examples of employees participating in political groups, having discussions with others about candidates etc. and asking Mr. Desai if those would be permitted under this policy. Mr. Weidman's main concern was paragraph two of the policy and the effect it would have on employees in private groups and as precinct officers.

Mr. Desai stated he will have to research statutorily prescribed duties of precinct officials. Mr. Desai said, as far as expressing opinions, employees may do so in private conversations, but they may not distribute campaign material or participate in any other overt public expression of political opinions.

There was then a discussion among the Trustees about employees who have worked at polling locations and whether there is an issue with politics in the workplace.

Mr. James stated the goal is to make the work environment apolitical which Mr. LaBarbara and Mr. Weidman both agree on. He said the public impression is that there is politics in the Township work environment. He said Mr. Weidman had raised concerns that Mr. Desai should research and suggested excluding employees who are Township residents from the policy.

Mr. Weidman said adopting paragraph one of the policy, which states the employer shall not solicit employees in the workplace, would be a great start.

Mr. LaBarbara said Mr. James and Mr. Desai put a lot of work in the policy and we should move forward with it.

Mr. Desai suggested adopting paragraph one now and holding off on the other two paragraphs pending additional research.

Mr. LaBarbara asked Mr. Desai to review and revise paragraphs two and three and present this to the Board at the next Trustees meeting.

Mr. James made a motion to adopt paragraph one of the political activities policy. Mr. Weidman seconded the motion. Mr. Porter called roll. Vote: All Aye.

Finance Reporting

Mr. Warrick requested this item be postponed to allow more time for both he and Mr. Porter to work on it.

Mr. Porter reported the Tax Budget will be voted on during the second meeting in July noting this will include the actual expenses for the first six months of the year and projected expenses for the second six months of the year. He said some expenses and revenue could be down due to COVID-19 and we will have a better idea after the first six months of the year.

Mr. James asked about the bond rate that was in question at the last Trustees Meeting.

Mr. Porter answered that when Mr. Warrick noted the rate at the last meeting, he was looking at the maximum. He reported the actual interest rate is 2.1% which is more in line with the market rate for treasury bonds. He said he anticipates interest rates will drop further and, now that the bond is callable, it is possible that rate could be reduced.

PLANNING AND ZONING ITEMS

Mr. Miller reported the April 20th Board of Zoning Appeals Meeting will be held remotely on Zoom with opportunity for public comment.

Compliance with Zoning Conditions for Development Projects

Mr. James reported the demolition of the old Hauser building had been completed and the landscape berm has been replaced. He then stated he had requested this agenda item to ensure the Township is following up on conditions of zoning approvals. He pointed out there had been concerns from residents about noise levels at the CIG construction site and about landscaping at the Myers Y. Cooper development on Kenwood Road.

Mr. Miller reported the Myers Y. Cooper development will not receive final zoning approval until the landscaping requirements are met, noting he is working with the developer on that.

Mr. Miller went on to discuss the issues with noise at the CIG development noting construction is loud, but he is hoping to work with the developers to find a solution for residents.

Mr. Weidman asked if Mr. Miller had the baseline decibel level for the site. He pointed out condition #26 of the CIG approval pertained to mechanical units at completion of construction. He noted construction sites are loud, but the Township can go after the developers if it goes on after hours.

Mr. Miller stated Mr. Clark has been measuring decibel levels, trying to set a baseline, noting there are spikes in sound. He said the intersection of Montgomery and Kenwood Roads registered at 77 decibels on April 7th when there was most likely less traffic than normal due to the COVID-19 Stay at Home Order. There was discussion about 62 decibels being an appropriate threshold. Mr. Miller asked Mr. Desai to research if the 1994 noise resolution is still in effect.

Mr. Desai suggested establishing a code of ordinances for the Township of all home rule laws in effect. The Board agreed this was a good idea and instructed Mr. Desai and Mr. Warrick to work on it.

Resolution – Nuisance Property 8109 Reading Road

Mr. Miller reported he had a nuisance resolution for the Board's review for a commercial property that had been used for dumping. He noted it is the property owner's responsibility to secure the property and attempts had been made to work with the owner.

"A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8109 Reading Road, Sycamore Township, Ohio 45237" was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2020-33 passed this 14th day of April, 2020.

Mr. James asked Mr. Miller about the process for obtaining a permit for a temporary pool in case the pools do not open due to the Stay at Home Order.

Mr. Miller explained the process noting there is no cost for the permit and projects not requiring Hamilton County Building Department review may be submitted electronically.

Mr. James requested Mr. Miller put something together about this and post it on the website for residents.

FISCAL OFFICER ITEMS

Mr. Porter said he had nothing further to report.

TRUSTEE ITEMS

Mr. LaBarbara stated the latest on COVID-19, including valuable links, is on the Township website homepage. He reminded residents the spring newsletter was printed prior to the Stay at Home Order.

ANNOUNCEMENT CHANGES

Mr. LaBarbara referred residents to the website calendar for event information, noting the Trash Bash events scheduled for April had been postponed to a date to be determined.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye.

End regular session: 11:01 a.m.

/s/ Jim LaBarbara
Jim LaBarbara, Chairman

/s/ Thomas C. James, Jr.
Thomas C. James, Jr., Trustee

/s/ Thomas J. Weidman
Thomas J. Weidman, Trustee

/s/ Robert C. Porter, III
Robert C. Porter III, Fiscal Officer

/s/ Ray Warrick
Ray Warrick, Administrator
Workshop Minutes 04/14/2020

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 7, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of a Stay-at-Home order by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held via remote video with all participants joining in by videoconference. Video of the hearing was live streamed to the public on the internet. To ensure compliance with HB 197, the Township provided the following public notice in advance of the hearing, along with links to the hearing agenda and to where the public could watch it:

*Due to the COVID-19 pandemic and the issuance of a Stay-at-Home order by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, The Sycamore Township Board of Trustees will hold the May 7, 2020, 6:30 p.m. public hearing for the proposed City of Deer Park/Sycamore Township JEDD via remote video with all participants joining in by videoconference. Members of the public who would like to submit comments or questions prior to the hearing may submit them to Ray Warrick, Administrator, at rwarrick@sycamoretownship.org or by dropping off written comments in the bin at the Sycamore Township Fire Station 92 at 8540 Kenwood Road. **All written comments or questions must be submitted or dropped off by 4:00 p.m. Thursday, May 7th.** The comments/questions will be read aloud during the public hearing.*

*Alternatively, members of the public may register in advance of the public hearing to participate through Zoom. **In order to participate live during the hearing, please register with Beth Gunderson by phone (513) 792-7248 or email bgunderson@sycamoretownship.org no later than 4:00 pm on May 7, 2020. Once registered, you will be sent login instructions to join the video conference or call in to the meeting. Please provide your name, address, phone number and email for registration.***

[Agenda & Video Links followed the notice.]

The Public Hearing for the Proposed City of Deer Park/Sycamore Township JEDD was called to order at 6:34 p.m.

Present for the hearing were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, and Planning & Zoning Administrator Miller.

Law Director's Comments

Mr. Desai explained the City of Deer Park and Sycamore Township wish to establish a Joint Economic Development District in the Kenwood Area. He displayed a map showing the location of the proposed district. Mr. Desai stated the area is currently under construction to build commercial buildings on the property.

Mr. Desai pointed out the Township had put a notice of the hearing in the newspaper 30 days prior to the hearing. He stated on April 7, 2020 a petition was sent to the property owner to approve the district which the property owner had signed and submitted.

Mr. Desai stated the purpose of the proposed JEDD is a collaborative economic development tool for the City of Deer Park and Sycamore Township. He noted the hearing this evening is to allow public comment to the Board of Trustees for their consideration while deciding whether to approve the JEDD.

Public Comments

Mr. Desai administered an oath to a member of the public who wished to comment.

Ms. Mary Anne Lucas, 4087 Belfast Ave., Cincinnati, OH 45236, addressed the Board. Ms. Lucas asked what the advantages and disadvantages of the proposed JEDD to the City of Deer Park and Sycamore Township would be.

Mr. Desai answered the advantages to both the City and Township are economic growth and job creation. He stated both municipalities commit to providing police and fire services to the development. He said, if the JEDD is approved, there will be a board set up to oversee it which may impose an income tax on the businesses operating in the district. He said the City of Deer Park would collect those taxes, keep a portion, and distribute the remaining tax revenue to the Township.

Mr. James added the other JEDZ the Township had established with partner cities had lines drawn to exclude residential properties. He noted this property is now commercial and the JEDD is the mechanism to be able to impose an income tax.

Mr. Desai administered an oath to another member of the public who wished to comment.

Ms. Nancy Wells, 7837 Quarter Maine Ave., Deer Park, OH 45236, addressed the Board. Ms. Wells stated she had no comment but desired to learn more about the proposed JEDD.

Mr. Warrick read a written comment sent in by a member of the public. Mr. J. Janus, Jr. requested the projected net income for the proposed JEDD.

Mr. Desai stated he will find out and forward that information to Mr. Janus.

There was discussion about the projected estimates the Board members recalled from the Capital Investment Group hearings that took place previously. Mr. Weidman said he thought the estimate was \$375,000 per year based on hotel tax and JEDD income.

Mr. LaBarbara asked if Deer Park High School had received the funds from CIG that they were promised would be sent at the start of construction.

Mr. Weidman stated he believes they did.

Mr. Weidman made a motion to adjourn the hearing, seconded by Mr. James. Mr. Porter called roll. Vote: All Aye.

The public hearing adjourned at 6:52 p.m.

/s/ Jim LaBarbara

Jim LaBarbara, Chairman

/s/ Thomas C. James, Jr.

Thomas C. James, Jr., Trustee

/s/ Thomas J. Weidman

Thomas J. Weidman, Trustee

/s/ Robert C. Porter, II

Robert C. Porter III, Fiscal Officer

JEDD Public Hearing Minutes 05/07/2020

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 7, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of a Stay-at-Home order by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held via remote video with all participants joining in by videoconference. Video of the meeting was live streamed to the public on the internet. To ensure compliance with HB 197, the Township provided the following public notice in advance of the meeting, along with links to the meeting agenda and to where the public could watch it:

Due to the COVID-19 pandemic and the issuance of a Stay-at-Home order by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, The Sycamore Township Board of Trustees will hold their May 7, 2020, 7:00 p.m. public meeting via remote video with all participants joining in by videoconference.

*Members of the public who would like to submit comments or questions prior to the meeting may submit them to Ray Warrick, Administrator, at rwarrick@sycamoretownship.org or by dropping off written comments in the bin at the Sycamore Township Fire Station 92 at 8540 Kenwood Road. **All written comments or questions must be submitted or dropped off by 4:00 p.m. Thursday, May 7th.** The comments/questions will be read aloud during the public comment portion of the meeting.*

*Alternatively, members of the public may register in advance of the meeting to participate through Zoom. **In order to participate live during the meeting, please register with Beth Gunderson by phone (513) 792-7248 or email bgunderson@sycamoretownship.org no later than 4:00 pm on May 7, 2020. Once registered, you will be sent login instructions to join the video conference or call in to the meeting. Please provide your name, address, phone number and email for registration.***
[Agenda & Video Links followed the notice.]

The regular meeting was called to order at 7:04 pm.

The invocation was then read by Mr. Kellums.

Pledge to the Flag.

Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Zoning Administrator Miller, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

Approval of Electronic Signatures

Mr. LaBarbara asked Trustees James and Weidman, Fiscal Officer Porter and Law Director Desai if they give permission for electronic signatures. All answered yes. Mr. LaBarbara then gave his permission for his signature to be added electronically to any documents approved at the meeting.

Approval of April 14, 2020 Trustees Workshop Meeting Minutes

The April 2, 2020 Trustee Meeting Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. James, to accept them. Mr. Porter called roll. Vote: All Aye.

Receipts and Disbursements

The receipts, in the amount of \$5,126,709.94 and disbursements, in the amount \$4,338,725.37 for May 7, 2020 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter, III

Robert C. Porter III, Fiscal Officer

Mr. Weidman made a motion, seconded by Mr. James, to accept them. Mr. Porter called roll. Vote: All Aye.

Public Comments

Mr. LaBarbara explained the time limit and procedures for public comments noting members of the public had the option to comment live during the meeting or submit comments in writing in advance of the meeting to Administrator Warrick.

Mr. Warrick read a comment submitted by a member of the public through Facebook Messenger stating that all comments, whether written or in any other format, should be accommodated at the remote meetings.

Mr. Warrick read a comment from Mr. Standish Fortin, 12137 McCauly Rd., Sycamore Township, Ohio, 45241. Mr. Fortin wrote that he has attempted to improve the standard of living in the Township and noted the Administrator is trying to improve things also. He requested the establishment of a citizens' finance and audit committee to improve management of Sycamore Township's revenue.

Sheriff Patrol Report

Lt. Smith reported, despite the craziness of the times, the Hamilton County Sheriff's Office has fared well with mostly positive interactions with the community and support from businesses which he said is much appreciated. He noted the April call volume is down about 25% and the Sheriff's Office limited response procedures will continue through June 1st. Lt. Smith said he has been in contact with Wanda Wagner of the Kenwood Towne Center about the mall's reopening on May 12th. He also reported four District Three officers had been ill, but they all tested negative for COVID-19.

EMS/Fire Report

Mr. LaBarbara commented the Fire Department did a drive by birthday parade for a youngster in his neighborhood and the people loved it.

Chief Penny stated the Department is doing one or two of those a day with lots of positive comments from residents.

Chief Penny shared some slides and gave information about money the department had received from the CARES Act and uncertainty about how that money may be applied. He informed the Board of the loss of revenue due to the decrease in run volume in March and April. He noted the department may use FEMA reimbursement for PPE purchases and he is planning to apply for the second round of CARES Act funding.

Chief Penny reported the department has had 28 runs with patients fitting the criteria for COVID-19. He stated of those, there had been four confirmed cases. He said there are 17 people in the Township quarantined at home and eight who had COVID-19 and have now been cleared.

Chief Penny thanked Mr. Weidman for his help in securing 45 respirator masks through Hamilton County EMA that they had obtained with grant money.

Chief Penny reported the Fire Department had done 31 birthday drive-bys, two parades at nursing homes and participated in a picture for Sycamore High School seniors.

He stated there had been 12 patients with serious symptoms who refused transport to the hospital for fear of COVID-19 which is concerning to him.

Chief Penny thanked the Trustees for their support. He thanked Mr. James for facilitating the parade at the Seasons, Mr. LaBarbara for his help securing a supply of Narcan and Mr. Weidman for dinners from Silver Spring House and Montgomery Inn for the Firefighters/EMS and for his help securing a supply of masks and gowns from the EMA.

Chief Penny stated the April statistics would be available on the Fire Department website and concluded by offering tips on the proper way to wear a face mask.

Roads, Maintenance and Recreation Report

Mr. LaBarbara thanked Mr. Kellums and staff for the storm damage pickups.

Mr. Kellums reported his crews had swept the entire Township collecting storm damage which was much appreciated by residents.

Mr. Kellums reported last year the Township won an award for having the highest recycling rate of any Township in Hamilton County and this year the rate increased to 25.9% which is amazing for a Township.

Mr. Kellums reported he had followed up on concerns expressed at the last meeting about power outages in Heitmeyer Farms and Sturbridge subdivisions. He spoke to Chad Schaefer, the Duke Energy government liaison, who told him work will be done to sectionalize off some of those areas to make delivery of electricity more dependable. Mr. Kellums pointed out he also spoke to Mr. Schaefer about residents' comments that they were not notified of a planned outage. He was assured there were no planned outages in that area and that Duke always notifies residents of those in advance.

Mr. Kellums reported the new hire set to begin work at the beginning of May was offered a raise and promotion by his current employer not to leave, which he accepted. He requested permission from the Board to advertise again to fill this position. Mr. Weidman made a motion, seconded by Mr. James, to allow Mr. Kellums to advertise for a new employee. Mr. Porter called roll. Vote: All Aye.

There was then discussion regarding the need for seasonal workers. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to allow Mr. Kellums to hire seasonal workers at his discretion. Mr. James stated there should be no more than three seasonal workers. Mr. Porter called roll. Vote: All Aye.

Mr. James stated other municipalities have restrooms open in their parks and suggested the Township do the same and institute daily cleanings. Mr. Kellums stated his department would need seasonal help to clean restrooms daily. Discussion ensued about procedures for doing so with Mr. LaBarbara suggesting the topic be put on hold until the next Workshop. Mr. Kellums stated in the meantime he will put a protocol together and noted his department has the equipment they need to clean the restrooms.

Mr. Kellums went on to give updates on construction projects in the Township. He said the paving for the Sycamore Road project had begun and would soon move across the railroad tracks. He said the Montgomery Road Sidewalk Project was moving forward as planned and the Maintenance Storage facility Project would soon be coming up out of the ground. Mr. Kellums reported he had received an email from Hamilton County informing him they will be replacing a fire hydrant on Happiness Way at 10:00 p.m. noting this had nothing to do with the construction at the CIG development.

Mr. Kellums asked for direction on whether to cancel the Jump 'n Jive Show Band concert scheduled for June 27th at Bechtold Park. It was decided to hold off on cancelling and revisit this topic at the next meeting.

Mr. James noted the Memorial Day Parade had been cancelled and inquired if organizers had plans to honor veterans in some other way. Chief Penny said he will speak to Tom Camp, one of the organizers, about it.

Mr. LaBarbara asked about the Spring Compost Give-Away. Mr. Kellums explained the leaf dump at Hartzell United Methodist will be open for the distribution of compost and wood chips. He noted the event requires little public contact and therefore will move forward as scheduled.

Planning & Zoning Report

Mr. Miller reported a few businesses had inquired about sign allowances to keep the public informed as operations are limited and businesses re-open. He stated the current Zoning Resolution prohibits such signs; therefore, he and Mr. Warrick discussed it, and he created guidelines to allow for temporary signs to help businesses at this time. Mr. Miller reviewed the guidelines and noted he and Mr. Clark would ensure that the location of any signs would not cause any safety issues.

Mr. Weidman thanked Mr. Miller noting it is critical that the Township help the Kenwood business district get back on its feet.

Mr. Miller pointed out the resolution prepared approving the guidelines is a temporary measure expiring September, 2020 unless extended by the Board.

“A Resolution Establishing a Temporary Signage Allowance for Township Businesses During the Covid-19 Pandemic, Dispensing with the Second Reading and Declaring an Emergency.” was presented by Mr. LaBarbara. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2020-34 passed this 7th day of May, 2020.

Mr. Miller reported in 2018 the Board of Trustees had authorized the demolition of the condemned building at 6330 Kugler Mill road. He presented a quote for the demolition in the amount of \$24,850.00 noting there may also be the need for asbestos removal. He requested approval from the Board to proceed with the demolition in an amount not to exceed \$24,850.00 as he expected to receive another bid.

Mr. Weidman made a motion, seconded by Mr. James, to move forward with the demolition of the building at 6330 Kugler Mill Road in an amount not to exceed \$24,850.00.

Mr. James asked about the Township placing liens on the property for expenses incurred and if the liens could be foreclosed on. Discussion ensued about the liens and a possible foreclosure as well as a potential buyer for the property. Lt. Smith and Chief Penny expressed concerns about the unsafe structure noting it would not be worth risking the safety of first responders by having them enter that building if there were a fire or trespassers. Mr. Kellums asked if another court order was needed to go into the building to remove asbestos. Mr. Desai stated he would look at the language of the court order and outline a list of options regarding liens/foreclosure for the Board in a memo.

There was consensus that due to safety concerns, the Township should move forward with having the building demolished.

Mr. Porter called roll. Vote: All Aye.

Law Director Report

Mr. Desai reported he had a resolution for the Board to approve the contract with the City of Deer Park to establish the City of Deer Park/Sycamore Township JEDD.

Mr. James inquired about the process and if the City of Deer Park had done something out of order. Mr. Desai said he had a conference call scheduled with Deer Park the next day and would find out what else needs to be done on their end.

“A Resolution Approving a Contract with the City of Deer Park, Hamilton County, Ohio to Designate the City of Deer Park – Sycamore Township Joint Economic Development District Along Kenwood Road Between Happiness Way to the North and Property Commonly Known as 7887 Kenwood Road to the South, Dispensing with the Second Reading and Declaring an Emergency.” was presented by Mr. Desai. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2020-35 passed this 7th day of May, 2020.

Administrator Report

The following purchase orders were presented by Mr. Warrick for approval:

US Bank	Kenwood Town Place TIF Payment	\$633,263.05
Pacewell 2 LLC	Assessments and ESID Fees	\$157,540.56
Sycamore Board of Education	TIF School Payment	\$82,971.38
Princeton City Schools	TIF School Payment	\$239,294.47
Great Oaks Career Campuses	TIF School Payment	\$23,445.91
Indian Hill Schools	TIF School Payment	\$2,379,455.33
Deer Park Community Schools	TIF School Payment	\$279,823.23

Mr. Weidman made a motion, seconded by Mr. James, to approve these requests. Mr. Weidman inquired about City of Cincinnati School District missing from the list. Mr. Warrick said he will investigate that. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick reported a lot of work had been done since the last meeting on the language for the proposed political activities policy.

Mr. Desai explained the proposed policy would be inserted into the employee handbook. He noted the first paragraph was already approved by the Trustees at their last meeting. Mr. Desai stated the bottom two paragraphs had been tabled to allow him to conduct additional research, specifically about precinct executives. He said his research showed that duties of precinct executives are prescribed by their political party and are not governed by the O.R.C.

Mr. Desai said Mr. Weidman brought forth a policy from Delhi Township which led to the addition of language prohibiting the appearance of speaking in any official Township capacity while engaging in political activity. He pointed out the paragraphs after that are specifically limited to Township politics. He stated the last sentence refers the employee to the Law Director with any questions which will hopefully allow any employee to vet any concerns they have about applicability of the policy.

Mr. James made a motion, seconded by Mr. LaBarbara, to adopt the political activities policy in its entirety.

Mr. Weidman reiterated that the Board should do everything they can to make the workplace apolitical but said it is a bad idea and against the constitution to take away employees' right to free speech. He stated the language opens the Township, and therefore the residents, to the risk of possible lawsuits and costs. Mr. Weidman went on to say he had consulted several legal experts who agreed the language used in the last two paragraphs make the Township vulnerable to lawsuits. He stated he agreed with Mr. James' suggestion at the last meeting to exclude from the policy employees who are Township residents.

Mr. James stated there is always the risk of litigation and asked Mr. Desai if he is confident that courts have determined such language to be a compelling government interest. Mr. Desai answered that is correct. Mr. James added as a safety valve, employees could contact Mr. Desai so the Township may intervene before an issue gets to the litigation stage. Mr. James stated the second part of the policy is needed to ensure an apolitical workplace in which employees do not feel pressured by Trustees and thus mistreat residents. Mr. James said this is a good workable plan. He then asked Mr. Weidman the names of the legal scholars he consulted. Mr. Weidman declined, saying those opinions may be discounted but noting he wants it on record that he is opposed to the language in the last two paragraphs. Mr. James stated anything Mr. Weidman received from them in writing would be a public record and he requested copies.

Mr. Weidman stated there is no document he can provide to Mr. James.

Mr. Desai suggested moving on to the vote.

Mr. Porter called roll. Mr. James: Aye; Mr. LaBarbara: Aye; Mr. Weidman: Nay

Mr. Warrick reported on a memo to the Trustees detailing changes to Township procedures dealing with COVID-19. He noted staff had returned to the office and safety procedures are being followed. Mr. Warrick said things are running smoothly with the buildings closed to the public. He said as the State opens, we will have to adjust procedures. He said coaches have been asking about field rentals, but he is not prepared to address that yet as the Governor has not discussed large gatherings. Mr. Warrick said the quarterly newsletter may be abbreviated, noting the last newsletter went to print prior to the Governor's orders and consequently the events listed in it had to be cancelled. He said staff has been flexible with Maintenance staff reporting to two different locations and the Fire Department using lots of extra caution on runs. Mr. Warrick noted he has not received complaints from citizens, who have been cooperative. He then stated the compost give-away will move forward with no contact.

Fiscal Officer Report and Communications

The Fiscal Officer read the following communications to the Township:

A communication from Tom Anthony, 8213 Farwick Court thanking the Maintenance Department for a thorough job collecting storm damage and cleaning up at his home was read by Mr. Porter.

A communication from Frances Costello thanking the Fire and EMS Department for the care they gave and requesting the Chief put a commendation in their files was read by Mr. Porter.

Trustee Comments

Mr. Weidman thanked Mr. Kellums and the Maintenance Department for storm damage clean up. He reported he had worked with Duke Energy to have power restored quickly at Jewish Hospital during that storm. Mr. Weidman gave a special thank you to the Fire Department and Sheriff's Office for continued service to the residents and doing drive-bys when not on call to brighten the lives of residents, both young and old. He thanked the Joe Smith, Joe Kendle and Derek Colby of Silver Spring House for working with him to provide meals for all three Fire Department shifts and the Montgomery Inn for their support of our safety services.

Mr. Weidman stated as a member of the Board of the Hamilton County EMA, he worked with Director Nick Crosley and Chief Penny to provide additional masks and gowns for EMS personnel. He said they are working on a supply of more permanent respirator masks which Chief Penny referred to earlier in his report.

Mr. Weidman stated he had worked with Kenwood Towne Center to schedule a remote blood drive, noting this proved to be difficult due to social distancing requirements. He said since then Hoxworth has appealed for donors and is in good shape. Mr. Weidman said they are collecting convalescent plasma from people who have recovered from COVID-19 and directed people to call 513-451-0228 to donate.

Mr. Weidman reported he is scheduling a conference call with the Ohio Township Association and State Senator Bill Blessing next Tuesday to discuss the details of the CARES Act and the distribution of those funds. He said the State of Ohio is receiving Federal funds which will be distributed to 88 counties to offset unbudgeted expenses for COVID-19. He spoke to State Senator Bill Blessing who said there is a push to allow use of the funds for revenue shortfalls due to COVID-19 and he will have more information next week.

Mr. Weidman concluded by addressing residents saying he hopes they stay healthy and safe and to let us know if there is anything we can do to help.

Mr. James reiterated Mr. Weidman's wish for residents to stay safe and said praise for staff is well-deserved for stepping up during an emergency. He reported he has heard from residents with varying opinions on the Governor's orders asking the Township to take a stand. He said the Township wants the State to open as soon and as safely as possible, but it is not in our authority. He encouraged residents to patronize local restaurants and keep commerce going. Mr. James

referenced the earlier comment Mr. Warrick read from Facebook and encouraged the public to communicate with the Board as it is their duty to put the interest of the public before their own.

Mr. LaBarbara thanked the Fire Department, police, and maintenance crew. He reported the Ohio Treasurer had contacted him letting him know that there are programs available for Townships to borrow money if needed. He then requested Mr. Warrick move forward with Mr. Fortin's idea that a citizens' finance and audit committee be established by posting information on the Township website. He said we should request volunteers and have four to six members on the committee to meet once a month. He then requested that Mr. Warrick and Mr. Porter provide the Board with accurate and timely financial numbers monthly.

Mr. LaBarbara noted the Memorial Day Parade had been cancelled, the compost give-away will move forward as scheduled on May 9th and the next Trustees Workshop Meeting will be May 19th at 9:00 a.m.

Mr. Desai stated there must be a motion to establish a citizens' finance and audit committee.

Mr. LaBarbara made a motion, seconded by Mr. James, to establish a citizens' finance and audit committee. Mr. James said it is a good idea to have citizen input and another set of eyes on things. Mr. Porter called roll. Vote: All Aye.

Mr. LaBarbara made a motion to adjourn the hearing, seconded by Mr. Weidman. Mr. Porter called roll. Vote: All Aye.

The meeting adjourned at 9:12 p.m.

/s/ Jim LaBarbara

Jim LaBarbara, Chairman

/s/ Thomas C. James, Jr.

Thomas C. James, Jr., Trustee

/s/ Thomas J. Weidman

Thomas J. Weidman, Trustee

/s/ Robert C. Porter, II

Robert C. Porter III, Fiscal Officer

JEDD Public Hearing Minutes 05/07/2020

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 19, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of a Stay-at-Home order by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held via remote video with all participants joining in by videoconference. Video of the meeting was live streamed to the public on the internet. To ensure compliance with HB 197, the Township provided public notice in advance of the meeting, along with links to the meeting agenda and to where the public could watch it.

The meeting was called to order at 9:03 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter*, Law Director Desai, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. (*Mr. Porter had technical difficulties and could hear the meeting but was unable to comment.)

Approval of Electronic Signatures

Mr. LaBarbara asked Trustees James and Weidman, Fiscal Officer Porter and Law Director Desai if they give permission for electronic signatures. All answered yes. Mr. LaBarbara then gave his permission for his signature to be added electronically to any documents approved at the meeting.

(*Mr. Porter was able to comment at this point in the meeting.)

Approval of May 7, 2020 Public Hearing City of Deer Park/Sycamore Township JEDD Minutes

The Public Hearing City of Deer Park/Sycamore Township JEDD Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. James, to accept them. Mr. Warrick called roll. Vote: All Aye.

Approval of May 7, 2020 Trustees Meeting Minutes

The May 7, 2020 Trustee Meeting Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Weidman, to accept them. Mr. Warrick called roll. Vote: All Aye.

SHERIFF PATROL ITEMS

Lt. Smith reported the Sheriff's Office will be lifting their limited response plan that was implemented during the COVID-19 Stay at Home Order on June 1st. He stated there have been no major issues or complaints. He said there have been reports of bars and restaurants experiencing issues with overcrowding in Hamilton County but noted there have been no complaints about that in the Township.

EMS AND FIRE ITEMS

COVID-19 Update

Chief Penny reported there are 21 residents in the Township on home quarantine for the Coronavirus and 15 residents who have recovered and been released from quarantine.

Chief Penny stated the Fire Department is doing well and has enough supplies. He said they have participated in 15 birthday drive by parades this month.

Chief Penny said he has been working on gathering receipts from COVID-19 expenses to submit for FEMA reimbursement. He said they are now dealing with the heavy rains and noted runs have been picking up again.

ROADS, MAINTENANCE & RECREATION ITEMS

2020 Cape Seal Program

Mr. Kellums reported on the Cape Seal Project which was discussed at a previous meeting. He said he had a resolution prepared approving a contract with Strawser Construction for the work. He noted the bid is a state bid and came in at \$168,177.75.

“A Resolution awarding the Contract for the 2020 Cape Seal Program to Strawser Construction Inc, Dispensing with the Second Reading and Declaring an Emergency” was presented by Mr. Kellums. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading. Mr. Warrick called the roll. Vote: All Aye. Resolution No. 2020-36 passed this 19th day of May, 2020.

Mr. Kellums reported the Spring Compost Giveaway was very busy and people were happy that the Township moved forward with this low contact event.

Mr. Kellums reported the park restrooms and ball fields will open June 1st. He said the Maintenance Department has developed a protocol for daily sanitizing of bathrooms, including weekends, and deep cleaning once a week.

Mr. LaBarbara asked about playgrounds being opened.

Mr. Kellums answered the Governor has not yet said when playgrounds are permitted to open. He noted the Township is still not renting shelters because there is still a ten-person limit for gatherings in Ohio.

Mr. Kellums stated he spoke to members of the Jump ‘n Jive Show Band about their concert scheduled for June 27th, and to Car Show organizers about the Sycamore Township Car Show scheduled for August 1st and both indicated they would like to proceed with the events. He asked for the Trustees’ opinions on whether to hold the events.

There was a discussion about safe procedures and social distancing practices for these events. It was decided to leave them on the calendar.

Mr. Kellums reported he had rescheduled document shredding to June 20th noting there will be two maintenance employees there to help. He said this event deals with one car at a time with minimum contact. He noted he has had a lot of calls from people asking when Trash Bash will be rescheduled. He said he is contacting the companies the Township uses for the Trash Bash events for potential rescheduling in mid to late September.

Mr. Kellums said Sycamore Road has been paved from Blue Ash Road to Plainfield Road. He noted the Hamilton County Engineer issued a press release about an intersection closure so the project can proceed to the east. The press release was published on the Township website and social media platforms.

Mr. Kellums reported good progress is being made on the Montgomery Road Sidewalk Project.

Mr. James asked if the contractors using Township property as a staging area are fully insured so the Township has no liability with that.

Mr. Kellums answered yes.

6330 Kugler Mill Road

Mr. Kellums reported he has received quotes to have the condemned building at 6330 Kugler Mill torn down and is waiting on estimates to have the asbestos in the window glazing removed. He noted at the last meeting there was a question brought up about the court order to get into the building to remove asbestos.

Mr. Desai stated the Township is looking to pursue demolition of the building pursuant to O.R.C. 505.86. He said the asbestos removal is part of any demolition, therefore, the Township does not need a separate search warrant. Mr. Desai noted the demolition of the building was approved by Trustee resolution in 2017, noting this was a long process in which the property owner had requested a hearing.

He stated it appears no sale of the property is imminent and asked if the Trustees would like to move forward using the authority of the 2017 resolution or pass another resolution as an extra precaution. He noted there is no time limit on the 2017 resolution.

Mr. Weidman stated in his opinion this has taken long enough and if the existing resolution allows it, we should move forward with the demolition.

Mr. LaBarbara agreed.

Mr. James also agreed unless there is a legal risk in moving forward on the authority of the 2017 resolution.

Mr. Desai said the Township has allowed time for the property owner to take care of the problem himself and it is fine to move forward. Mr. Desai said there was already a motion to move forward with the demolition at the May 7th Trustees Meeting.

Mr. LaBarbara asked if Mr. Kellums was waiting on another bid for the demolition. Mr. Kellums said he is waiting on a bid for the asbestos removal. He said he already received a much lower bid for the demolition; therefore, the cost of the demolition and the asbestos removal should not exceed the maximum cost the Trustees previously approved. He stated once the asbestos bid is received, we will proceed immediately.

PLANNING AND ZONING ITEMS

Mr. Miller reported he had nuisance property and vehicle resolutions for the Board's consideration. He showed the photos of the nuisance properties on the screen for the Board and the public to view.

Resolution – Nuisance Property 4106 Jud Drive

“A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4106 Jud Drive, Sycamore Township, Ohio 45236” was presented by Mr. Miller. A motion was made by Mr. Weidman seconded by Mr. James, to approve the resolution and dispense with the second reading. Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-37 passed this 19th day of May, 2020.

Resolution – Nuisance Property 8671 Darnell Avenue

“A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8671 Darnell Avenue, Sycamore Township, Ohio 45236” was presented by Mr. Miller. A motion was made by Mr. Weidman seconded by Mr. James to approve the resolution and dispense with the second reading. Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-38 passed this 19th day of May, 2020.

Resolution – Nuisance Vehicle 8100 Camner Avenue

“A Resolution Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, AND 505.871 of the Ohio Revised Code and Dispensing with the Second Reading” was presented by Mr. Miller. A motion was made by Mr. Weidman seconded by Mr. James to approve the resolution and dispense with the second reading. Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-39 passed this 19th day of May, 2020.

Mr. Miller reported on the Board of Zoning Appeals meeting that took place May 18th. Mr. James asked if both cases had been approved. Mr. Miller answered yes, saying there were technology issues and he looks forward to holding meetings in person again.

LAW DIRECTOR ITEMS

Mr. Desai said he had nothing to report.

ADMINISTRATOR ITEMS

Mr. Warrick reported he had three purchase orders over \$2,500.00 to present to the Board for approval.

US Bank	2014 TriHealth General Obligation Bond	\$54,225.00
US Bank	2016 Various Purpose Refunding	\$140,350.00
Huntington Bank	Kemper/Goldcoast/Deerfield Interest	\$24,750.00

Mr. Weidman made a motion, seconded by Mr. James, to approve these requests. Mr. Warrick called roll. Vote: All Aye.

Financial Review Overview

Mr. Warrick displayed on screen a spreadsheet he had put together. He noted the spreadsheet took a lot of effort to create because when the Township closes out the year with BUCS, the accounting software, our CPA has to do a lot of extra spreadsheet work to construct the financial report so that we can be audited. Mr. Warrick said he wanted to tie our numbers back to numbers in the finance report, noting he put them in fund accounting nomenclature. He arbitrability put accounts together and described how he did so. Mr. Warrick pointed out fund accounting starts with an opening balance, shows revenue and expenses, and the closing balance. He then reviewed the numbers for 2018 and 2019 stating the closing balance in 2019 was \$43,580,359.00.

Mr. Warrick explained he extended this out to 2020 with the opening balance equal to the 2019 closing balance. He stated the budget is submitted to Hamilton County and the County then issues a certificate which may be amended. He said, typically, our numbers and the operating budget should match what we send to the County, but they do not. He said he thinks the Township should reenter this budget in BUCS because predicted revenues are way off, and the expenses are over inflated. He noted if we operated through this budget, we would knock down reserves by \$10.5 million, and of course that is not going to happen. Mr. Warrick said we are at a standstill because he thinks BUCS is unworkable, but the Fiscal Officer does not want to change accounting systems. He said there are two issues, the accounting system and operating budget.

Mr. Weidman stated the Board should yield to the Fiscal Officer on this noting he has used BUCS for years and the Township has never had a negative audit.

Mr. James stated the Trustees have a fiduciary responsibility and needs more accurate reporting. He said the Board should not decide without Mr. Porter's input noting he was having technical difficulties and was unable to fully participate in the meeting. Mr. James said it is important to have more accurate numbers saying, while Ms. Campbell does her best, the numbers are inaccurate because of the software used. He said other Townships are moving away from BUCS in droves and we should look at other options. Mr. James said the numbers concern him because it shows the Township dipping into the reserves by \$10 million which is essentially a \$10 million deficit, although the Township does have the money to cover it.

Mr. Weidman noted Mr. Warrick said the numbers are inaccurate suggesting the \$10 million deficit is not the case.

Mr. James stated that is not what he was saying.

Mr. Warrick stated the numbers certified to county are correct, they just do not tie back to the numbers we are using to run the Township.

Mr. James said we need to have Mr. Porter as part of the discussion.

Mr. LaBarbara asked why we are afraid of going to a new system that is not antiquated when we have the funds to afford a new system.

Mr. Weidman said he is not afraid of anything, but Mr. Porter is the Township's duly elected Fiscal Officer who has statutory obligations dictated by the O.R.C. and for the Trustees to run his job is not their position. He said the Trustees may choose how the Township spends money, but the accounting is Mr. Porter's responsibility; he was elected to do it. Mr. Weidman said if Mr. Porter wants to switch that is fine, noting he has been doing this job very successfully for 30 years and he is not sure it is a good idea for the Trustees to come in and suggest that they know more than he does. Mr. Weidman suggested tabling the discussion until Mr. Porter can provide input.

Mr. Warrick stated he reviewed all these numbers with Mr. Porter a couple weeks ago.

Mr. LaBarbara stated he is not satisfied with the numbers he has seen the past two years. He said Mr. Porter only presents two numbers and the Board should look at numbers from another angle. He said Mr. Warrick was directed to do this, and should continue to do so, and he hopes Mr. Porter helps Mr. Warrick with this.

Mr. Weidman stated Mr. Porter has fiduciary responsibility to the job that he was elected to and we should not try to intervene in that.

Mr. LaBarbara pointed out the Trustees must oversee this and guide Mr. Porter if necessary.

June Meeting and Events

Mr. Warrick stated the Board must discuss June meetings and how to proceed with them, noting there is a Workshop Meeting scheduled for June 2nd, as well as JEDZ Boards, CIC, and Trustees meetings on June 4th.

Mr. LaBarbara suggested holding the June 2nd Workshop Meeting remotely via Zoom and the June 4th meetings in person.

Mr. Warrick noted the curve ball is how many are going to show up from the public for the meetings.

Mr. James suggested asking people to register in advance for the meetings so we have an idea of how many will be there.

Mr. Kellums said we could put out a limited number of seats and when the seats are all filled, close off the meeting.

Mr. Warrick stated staff would like to get back to in person meetings noting we should rely on Chief Penny to ensure we follow best proper practices.

There was a conversation about the reasons for holding a Workshop Meeting and Trustee Meeting two days apart and continued discussion about the best way to proceed with the June meetings. It was decided to hold the Workshop remotely via Zoom on June 2nd and the JEDZ, CIC and Trustees meetings on June 4th in person with social distancing.

Mr. Miller asked if zoning meetings could be also be held in person. He was told that is fine if the Zoning Board members are comfortable with that and proper protocol is followed.

Mr. James reported someone had asked him about the Township enforcing issues with businesses reopening. He stated he thought that would be an issue for the Public Health District possibly in their partnership with the Sheriff's Department. The other members of the Board agreed.

FISCAL OFFICER ITEMS

Receipts and Disbursements

The receipts, in the amount of \$184,595.69 and disbursements, in the amount \$659,789.79 for May 19, 2020 were read and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter, III
Robert C. Porter III, Fiscal Officer

Mr. Weidman made a motion, seconded by Mr. James, to accept them. Mr. Warrick called roll. Vote: All Aye.

TRUSTEE ITEMS

Mr. LaBarbara asked if the Board wanted to discuss the establishment of the citizen finance and audit committee noting the Board unanimously approved to start the process to establish the committee at the last meeting. He said Mr. Warrick had already received some applications and should interview the applicants.

Mr. Warrick reported he had received eight applications and noted he would like to discuss it with Mr. Porter before beginning interviews.

Mr. LaBarbara reported Mr. Porter had included a resolution from Symmes Township approving the establishment of a similar committee in the document packet for the Workshop.

Mr. James noted the motion to establish a citizen's finance and audit committee was brought up at the last moment of the previous Trustees Meeting. He said afterward Mr. Porter had emailed the Trustees to let them know he had concerns about that being brought up last minute without being placed on the agenda. Mr. James commented Mr. Porter had valuable thoughts that he communicated with everyone and told the Trustees he was caught off guard at the last meeting.

Mr. Weidman said he was concerned about the fact that it was brought up in the Trustees Comments section of the agenda noting it should not have been voted on.

Mr. James agreed it should have been on the agenda.

Mr. LaBarbara said Mr. Warrick will oversee the establishment of the committee and it will be discussed further at the next meeting.

Mr. Weidman gave an update on the COVID-19 testing tent at Jewish Hospital saying they had tested 2,112 patients. He stated Jewish Hospital is in good shape with PPE noting they had received another shipment from Hamilton County EMA.

Mr. Weidman reported Kenwood Towne Center had reopened and had 35% foot traffic compared to this time last year. He said Dillard's was the only department store that opened the first day, Macy's opened Monday, May 18th and Nordstrom will open Friday. He said Tiffany's and Louis Vuitton had lines to get in and pointed out many businesses are scrambling for work force.

Mr. Weidman stated he is working with parents of CHCA graduates to honor the class of 2020 and thanked Chief Penny and crew for their participation.

Mr. James thanked Mr. Weidman for the report. He then stated he would like the legal scholars Mr. Weidman consulted about the personnel policy discussed at the last meeting to contact him as he would like to hear their opinions.

ANNOUNCEMENT CHANGES

Mr. LaBarbara referred people to the website calendar of events attached to the agenda and noted the next Workshop Meeting will take place June 2nd via Zoom. He said on Thursday, June 4th there will be JEDZ Meetings, a CIC Meeting, and a Trustees Meeting, which will all take place live with social distancing.

A motion to adjourn into **Executive Session** with attorney, Scott Sollmann, attorney Rob Butler and Law Director, Deepak Desai, to discuss ongoing litigation in which their law offices are representing the Township as permitted by Ohio Revised Code Section 121.22(G) was made by Trustee Weidman and seconded by Trustee James.

Vote: James: Aye; LaBarbara: Aye; Weidman: Aye.

Mr. LaBarbara invited the following people into the Executive Session: Ray Warrick, Tracy Kellums, Deepak Desai, Rob Butler, Scott Sollmann, Rob Porter, Tom James, and Tom Weidman.

End regular session: 10:12 a.m.

Begin Executive Session: 10: 13 a.m.

End Executive Session: 11:11 a.m.

Back in regular session: 11:12 a.m.

Mr. LaBarbara made a motion to authorize Administrator Warrick, Law Director Desai, and Mr. James, along with attorneys of record Rob Butler and Scott Sollmann, to enter into settlement talks with the Defendants in the House of Brows case. The motion was seconded by Mr. James. Mr. Warrick called roll. Vote: All Aye.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye.

End regular session: 11:14 a.m.

/s/ Jim LaBarbara

Jim LaBarbara, Chairman

/s/ Thomas C. James, Jr.

Thomas C. James, Jr., Trustee

/s/ Thomas J. Weidman

Thomas J. Weidman, Trustee

/s/ Robert C. Porter, III

Robert C. Porter III, Fiscal Officer

/s/ Ray Warrick

Ray Warrick, Administrator

Workshop Minutes 05/19/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
June 2, 2020

NOTE: Due to the COVID-19 pandemic and social distancing recommendations from Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held via remote video with all participants joining in by videoconference. Video of the meeting was live streamed to the public on the internet. To ensure compliance with HB 197, the Township provided public notice in advance of the meeting, along with links to the meeting agenda and to where the public could watch it.

Approval of Electronic Signatures

Mr. LaBarbara asked Trustees James and Weidman, Fiscal Officer Porter and Law Director Desai if they give permission for electronic signatures. All answered yes. Mr. LaBarbara then gave his permission for his signature to be added electronically to any documents approved at the meeting.

The meeting was called to order at 9:02 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller, and Assistant Fire Chief Cooper. Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office were absent.

Approval of May 19, 2020 Trustees Workshop Meeting Minutes

The May 19, 2020 Trustee Workshop Meeting Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Weidman, to accept them. Mr. Porter called roll. Vote: All Aye.

EMS AND FIRE ITEMS

COVID-19 Update

Assistant Chief Cooper reported there are 24 active Coronavirus cases and 16 expired cases for a total of 40 cases reported in the Township. He said this information is provided by the Hamilton County Communications Center which receives notification from Hamilton County Public Health.

Assistant Chief Cooper stated the Fire Department has been operating under some restrictions and is in the process of loosening up a little bit. He said the goal is to get back to some normalcy while still following safety protocols. He noted the respirator masks discussed at a previous meeting would be picked up from Hamilton County Emergency Management Agency the following day.

Mr. James asked if Hamilton County gave demographic information on people in the Township with Covid-19 and if there had been any deaths in the Township.

Assistant Chief Cooper stated the only information provided is the name and address noting the address does tell them if the infected individual is a nursing home resident. He said he does not know if there have been any deaths in the Township due to the virus and he hopes not.

ROADS, MAINTENANCE & RECREATION ITEMS

Demolition and Asbestos Abatement:

4316 Sycamore Road

8622 & 8624 Plainfield Road

Mr. Kellums reported on a couple proposals for asbestos abatement for 4316 Sycamore Road and 8622 Plainfield Road. He said these are all houses adjacent to Bechtold Park. Mr. Kellums said he would like to get this demolition project moving; therefore, he had a resolution prepared for the Board's consideration.

"A Resolution Authorizing a Contract for Asbestos Abatement in Buildings to be Demolished on Township Owned Properties Located at 4316 Sycamore Road and 8622 Plainfield Road Dispensing with the Second Reading and Declaring an Emergency" was presented by Mr. Kellums. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2020-40 passed this 2nd day of June, 2020.

"A Resolution Authorizing a Contract for the Demolition of a Building on Township Owned Property Located at 4316 Sycamore Road Dispensing with the Second Reading and Declaring an Emergency" was presented by Mr. Kellums. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2020-41 passed this 2nd day of June, 2020.

"A Resolution Authorizing a Contract for the Demolition of a Building on Township Owned Property Located at 8622 Plainfield Road Dispensing with the Second Reading and Declaring an Emergency" was presented by Mr. Kellums. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2020-42 passed this 2nd day of June, 2020.

"A Resolution Authorizing a Contract for the Demolition of a Building on Township Owned Property Located at 8624 Plainfield Road Dispensing with the Second Reading and Declaring an Emergency" was presented by Mr. Kellums. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2020-43 passed this 2nd day of June, 2020.

Mr. Kellums reported ball fields opened the day before and are filling up fast. He said he has questions for the Board about rentals noting the Ohio Department of Health Director's orders did not really address shelter rentals and Township shelter rentals are still closed. Mr. Kellums said restrooms have been opened and are being cleaned every day. He stated a resident called asking to reserve a Bechtold Park shelter for a wedding, noting the State has said weddings are permitted. He asked for direction from the Board as to whether to allow the rental.

There was discussion about shelter rentals with Mr. Weidman noting the shelters are outside so there is less risk.

Mr. LaBarbara suggested opening rentals for park shelters and keeping the Community Room closed.

Mr. James commented the order is unclear and directed Mr. Warrick to seek an opinion from Hamilton County Health Commissioner Greg Kesterman.

Mr. Warrick stated he thinks Mr. Kesterman's answer would be no.

Mr. Desai agreed the order is ambiguous and that the Health Department is the ultimate authority. However, he said the Board of Trustees could make their own decision based on their interpretation of the order since the shelter rentals would be for outdoor gatherings. He stated the issue is indoor gatherings of more than ten people.

There was discussion about whether the ten-person limit applies to outdoor gatherings and inconsistencies in the order as pools and sports fields are open, but playgrounds are still closed.

The Board agreed to open shelter rentals as long as the renters comply with public health orders and it was decided Mr. Warrick could make decisions on that process.

Mr. Weidman asked if there could be any liability for the Township if someone who attended a gathering at one of the Township's park shelters were to get COVID-19.

Mr. Desai said he will investigate that.

Mr. Kellums reported asbestos abatement has been scheduled for the condemned building at 6330 Kugler Mill Road and as soon as that is done the Township will move forward with demolition.

Mr. James inquired about the plan for the land around Bechtold Park once the buildings are demolished on Sycamore and Plainfield Roads.

Mr. Kellums answered there is no master plan yet, the land will become an extension of green space for Bechtold Park. He said there was a master plan at one point but that included Brookside Swim Club and another property which still has a house on it.

Mr. James stated the Park Committee should develop a master plan.

PLANNING AND ZONING ITEMS

Master Plan for Montgomery Road Properties

Mr. Miller reported on the master plan for Township owned properties on Montgomery Road trying to navigate the best planned process forward for the disposition of these properties. He said he reached out to three firms for site studies and would like to retain services to facilitate focus groups, compile information, and supply the Township with a master due diligence report for the site to help us determine the best use for the site.

Mr. Weidman asked how we are incorporating access management into those studies.

Mr. Miller answered it will be incorporated from the very beginning.

Mr. Miller stated, after reviewing the proposals, his recommendation is to move forward with Stewart Land Use in partnership with Kleingers and Market Metric\$ for projections of future needs and to make an unbiased determination of what mix of uses would be best for the site. Mr. Miller requested a motion to proceed with drafting a resolution to authorize a contract.

Mr. LaBarbara requested the cost and Mr. Warrick noted there were three bids submitted and, at \$25,000.00, this was the lowest. He said the other bids were \$75,000.00 and \$50,000.00.

Mr. Weidman made a motion to prepare a resolution to enter into an agreement with Stewart Land Use. Mr. LaBarbara seconded.

Mr. James commented it is an excellent idea to analyze this premier spot in the county to determine its best use and involve resident, business, and stake holder input.

Mr. Porter called roll. Vote: All Aye.

Appointments for Board of Zoning Appeals

Mr. Miller reported Julie Glassmeyer had resigned previously from the Board of Zoning Appeals and Mr. Scheve recently resigned also. He said he has received five letters of interest when he solicited applicants for the alternate position.

Mr. Weidman asked who the alternate was.

Mr. Miller answered Ms. Glassmeyer was the alternate, therefore, there is not currently an alternate to move up to fill Mr. Scheve's position.

Mr. Miller reported on the applications received for the Board of Zoning Appeals openings noting he has worked with two of the applicants on the Land Use Steering Committee. He recommended Mr. George Ten Eyck and Ms. Tracy Hughes and said he would like input from the Trustees about which of those two applicants should fill each vacant position.

There was discussion about the two candidates.

Mr. Weidman raised a concern saying former Law Director Doug Miller had recommended we should not have zoning board members on the Land Use Steering Committee.

Mr. Miller said he was not aware of that legal opinion noting other communities often have zoning board members on land use committees. He pointed out the Land Use Steering Committee should be finished soon, therefore, opportunity for conflict would be minimum.

Mr. Weidman made a motion to appoint George Ten Eyck to fill Mr. Scheve's vacant seat and Tracy Hughes to fill Ms. Glassmeyer's vacated alternate position on the Board of Zoning Appeals. Mr. James seconded. Mr. Porter called roll. Vote: All Aye.

Mr. LaBarbara stated he worked with Tom Scheve for six and a half years on the Board of Zoning Appeals and thanked him for his service.

Mr. James said it is unfortunate to see Mr. Scheve and Ms. Glassmeyer go but it is also good to have new people on the board. Mr. James thanked Mr. Miller for providing the Board with a memo noting his thoughts on these agenda items prior to the meeting.

Mr. Miller reported there is a property on Quailhollow Drive with an open permit for construction of a new house in which the foundation was excavated with no forms up and has remained in that condition for at least six months. He stated there is now significant erosion and possible negative impacts to the next-door neighbor's foundation. He said he would like to talk to Mr. Desai about it noting the Township may need a resolution approved by the Board of Trustees to abate this site. Mr. Miller pointed out the property's condition is a danger to neighborhood children and a potential mosquito problem.

There was discussion about this property, the Township's attempts to have the owner remedy the issue and the condition of fencing around the excavated area.

Mr. Miller showed photos of the property showing the excavated hole full of water. He noted neighbors would like to come to the Thursday night Trustees meeting to bring concerns to the Board.

LAW DIRECTOR ITEMS

Mr. Desai stated he had no report.

ADMINISTRATOR ITEMS

Finance Committee

Mr. Warrick stated he had received about eight or nine resumes and he spoke to all of them at least by phone. He said all the applicants seemed qualified, and a couple of them opted out. He said they are all solid

accounting/finance people who would approach this in a thoughtful manner. Mr. Warrick noted he had a resolution drafted approving committee members and including a draft of by laws.

Mr. Weidman asked if Mr. Warrick had let Mr. Porter interview people.

Mr. Warrick answered when he spoke to Mr. Porter about that Mr. Porter had responded the process was moving too fast.

Mr. Porter raised concerns about how this came about noting a resident, who was his defeated opposition in the November election, wrote in suggesting the creation of a finance committee. Mr. Warrick read that suggestion at a previous meeting and then Mr. LaBarbara made a motion to create the committee even though it was not on the meeting agenda. He pointed out at the following meeting, which was held remotely via Zoom, he had technical difficulties and was unable to provide comment on the subject. He said he appreciates Mr. James tapping the breaks a little bit so he could provide comment now.

Mr. Porter stated he had submitted a public record request and found that a couple residents had requested an audit committee. He pointed out only the Ohio Auditor of State or a CPA firm appointed by the State may conduct audits of the Township's finances. He said he confirmed this with the State Auditor. Mr. Porter reported the CPA firm Bastin & Company LLC will conduct an audit of the Township's finances in July, noting he welcomes the audit and will cooperate fully. Mr. Porter said he is against residents' suggestion for a citizen audit committee noting he spoke to Marisa Myers at the Ohio Township Association and she had never heard of such a thing. Mr. Porter said he spoke to the Administrator at Symmes Township who said that a finance committee was established there in 1994 to garner support for a levy. He said it is the Trustees who make the decision about spending and he has no objection to a citizen advisory committee.

Mr. Porter added the resolution Mr. Warrick put together has not had much substantive discussion. He expressed concerns about Mr. Warrick moving forward with interviews before he had the opportunity to comment and before the purpose of the committee had been established. He noted it is interesting the Administrator has put himself on the committee although he is non-resident, non-elected bureaucrat. Mr. Porter concluded citizens should advise the Trustees about how they want to raise and spend money.

Mr. Weidman stated he is not opposed to a citizen finance committee but feels uncomfortable moving forward without Mr. Porter weighing in and without allowing sufficient time to advertise for applicants.

Mr. Porter stated he would be glad to be involved in interviewing applicants and suggested the Trustees should interview citizens, not the Administrator, since they would be the people receiving the committee's advice.

Mr. LaBarbara said Mr. Porter had an opportunity to discuss this and he did not. He said it is an extremely impressive board noting the applicants' biographies were sent to everyone. Mr. LaBarbara then read an email Mr. Porter had sent to the Trustees after the last meeting suggesting Mr. Warrick was interfering with his office and saying there is a lack of transparency and a political agenda. He then read a second email from Mr. Porter stating that Mr. Warrick made statements at a previous meeting which were irresponsible and undermine the confidence of Sycamore Township taxpayers. Mr. LaBarbara told Mr. Porter his office is not its own entity.

Mr. Porter said he stands by his emails noting when anyone says the Township is \$10.5 million in the hole that is not true and a very dangerous thing to say in public meeting.

Mr. LaBarbara stated he believes Mr. Porter misheard what was said and noted Ms. Campbell works for the Township not Mr. Porter. He went on to say the Township is not run like a business and must be transparent, and the budget is the key to running the Township. Mr. LaBarbara then said he does not understand why Mr. Porter is afraid and what he is trying to hide.

Mr. Porter stated I am not trying to hide anything.

Mr. LaBarbara continued to discuss the reasons he thinks the citizen finance committee is a good idea.

Mr. Weidman stated he is not opposed to a citizen finance committee, there just needs to be more discussion and recruitment of additional people noting for this to be done in three weeks without the Board discussing the purpose of the committee is a little too fast. He suggested the Board create an objective and then move forward, taking the time to advertise for additional applicants. He said to railroad this in three weeks does not optimize what we are trying to achieve.

Mr. James stated this has been a priority of his since he ran for office. He said exactly what the committee will be can evolve, noting it is not to look over Mr. Porter's shoulder, but rather to advise the Trustees.

Mr. James stated the Fiscal Officer, Trustees and Administrator all have statutory core duties and the Trustees could use advice on setting the budget. He used Resolution 2019-143 as an example saying it allowed \$5.8 million to be added to the budget which should have been budgeted up front. He stated Mr. Warrick did not say there was a \$10 million deficit that was maybe misunderstood. Mr. James pointed out we are a wealthy township, we could potentially cut taxes, and we need citizens to look at that. He stated this will be an advisory panel not an audit and said the members are highly qualified and he would like to move forward. Mr. James stated the committee's meetings will be public, and Mr. Porter could attend even though he is not a member. He concluded it sounds like everyone thinks it is a good idea to establish the committee and the Board should move ahead because budget time is approaching. He noted the Board can always revisit choices later.

Mr. LaBarbara agreed and said the topic does not warrant further comment.

Mr. Porter asked why Mr. Warrick was a voting member of the committee.

Mr. Desai pointed out the by-laws state he would not be a voting member.

Mr. LaBarbara asked Mr. Porter to call roll.

It was noted there had not been a motion yet.

"A Resolution Establishing a Citizen Finance Committee to Analyze Expenditures and Revenue of the Township, Dispensing with the Second Reading and Declaring an Emergency" was presented by Mr. Warrick. A motion was made by Mr. James, seconded by Mr. Weidman, to approve the resolution. and dispense with the second reading.

Mr. James asked if Mr. Porter's concerns had been addressed.

There was discussion about the by-laws and the fact that there is only one committee member from the northern section of the Township and no representation for the Dillonvale area.

Mr. Weidman stated he thinks it would be good to have representation from other areas and that it might make sense to advertise again and try to get more applicants. He stated he is not opposed to setting up the committee but representation from Dillonvale is needed.

Mr. James said this is not set in stone and the Township could continue advertising for applicants.

Mr. Weidman stated it puts the Board in a bad position if we do not have Dillonvale represented noting that area is more than a third of the Township's population.

Mr. James agreed but said he wants to move forward now. He then appealed to anyone from Dillonvale watching the meeting to apply.

Mr. LaBarbara agreed noting the applicants chosen are the cream of the crop and this does not warrant any more discussion.

Mr. Porter called the roll. Vote: Mr. James: Aye; Mr. LaBarbara: Aye; Mr. Weidman: No
Resolution No. 2020-44 passed this 2nd day of June, 2020.

Mr. LaBarbara asked Mr. Weidman why he voted no.

Mr. Weidman answered it is difficult to get the word out in three weeks that an advisory committee is being formed; it is not enough time. He said he would also like representation from other areas of the Township.

Mr. James encouraged Mr. Weidman and Mr. Kellums to reach out to people to apply to be committee members.

Fireworks

Mr. Warrick reported private citizen Standish Fortin would like to rent McDaniel Park to have a firework display on the 4th of July. He said while he appreciates the spirit behind this, he has grave concerns. He noted we do not know who is going to show up, which makes him nervous, and noted our insurance company has come back with questions and comments. He reported Mr. Fortin would like to come to the Thursday Trustees meeting with Joe Rozzi, of Rozzi Fireworks, to discuss the idea with the Board.

Mr. Weidman asked the cost to rent McDaniel Park.

Mr. Warrick stated he consulted Jason Petty and it would be \$825.00.

Mr. Weidman asked if this would damage playing fields.

Mr. Warrick answered no saying Rozzi will fire off a platform so there should not be any damage to fields.

Mr. Weidman stated, while this is a nice idea, most communities have cancelled fireworks displays this year due to the public health crisis. He said there are a lot of loose ends in that regard and he is hesitant to support something this year.

Mr. James said he really appreciates the sentiment but there are all kinds of impediments that render it impractical. He said this would be just about the only fireworks show in town and there is no parking capacity for the crowd likely to show up. He noted Madeira cancelled theirs because of concern the event would be overwhelmed by crowds. He said Mr. Fortin provided a detailed plan, but the State of Ohio is not allowing gatherings and insurance has expressed concern. Mr. James said this is a great citizen initiative, but he is not sure it is practical this year.

Mr. LaBarbara said he agrees with Mr. James and Mr. Weidman. He raised concerns about crowd control saying usually events like this are planned well in advance and he has serious doubts that we should back this.

Mr. Warrick asked Mr. Desai if this could be an administrative decision.

Mr. Desai answered it is not a routine use of parks and would require Board approval.

There was continued discussion about issues surrounding the proposed fireworks display and whether the Board should hear Mr. Fortin's presentation at the next meeting.

Mr. James stated Mr. Fortin may make his presentation Thursday night and then the Trustees can decide.

Mr. Warrick said he had two written comments from residents.

Mr. Warrick read a communication from Gloria D'Andrea asking about the progress of the relocation of the Revolutionary War Patriots' gravestones from the Rose Hill Cemetery in Anderson Township to the Sycamore Township Memorial Cemetery.

Mr. Warrick said Mr. Kellums is coordinating this with Anderson Township.

Mr. Kellums said he does not yet have a date, but they are looking to do it this week.

Mr. Warrick asked Mr. Kellums to let him know the date and noted there will be a ceremony on July 4th in cemetery.

Mr. James asked about no trespassing signs near the cemetery and if there is a parking easement for visitors to that cemetery.

Mr. Kellums stated there is an easement for egress and ingress to maintain the cemetery grounds but not for parking. He said he will investigate it further.

Mr. James said there are no parking signs on the side street and asked if people could park there.

Mr. Kellums answered that is a private street not a public road.

Mr. LaBarbara said Ms. D'Andrea had asked about the Township cleaning the tombstones.

Mr. Kellums answered the Township is only responsible for maintenance of cemetery grounds and said he will speak to Mr. Greg Ballman about it.

Mr. Warrick read a communication from Tim Cummins of 8354 Frane Lane in which Mr. Cummins outlined a list of five items he would like the Township to consider when approving zoning for new developments in general and the Myers Y. Cooper development on Kenwood Road in particular. He listed points about landscaping approvals and communication between the Township Planning & Zoning Department and the Hamilton County Building Department.

Mr. Warrick noted follow up on this issue had been done and Mr. Miller has items to discuss with Mr. Desai. Mr. Warrick has spoken to Randy Cooper of the Myers Y. Cooper Company about the landscaping issue and is hopeful it will be worked out.

Mr. James stated for the public's reference this comment is about the Myers Y. Cooper project in which neighbors are understandably upset that Hamilton County issued a certificate of occupancy for the project prior to zoning approval of the landscape plan.

Mr. Miller explained the issue and noted Hamilton County is now notifying him of their inspection scheduled.

Mr. Desai said he does not agree with Hamilton County's interpretation noting zoning approval is absolutely required before a certificate of occupancy is issued. He stated they are the Township's agent and we are home

rule so, ultimately, the buck stops with us. He said he is happy they are looking into the process, but the Township should revisit its contract with the Hamilton County Building Department. He said this issue can be resolved by contract negotiations, so this does not happen again. He noted Mr. Warrick and Mr. Miller have brought this to his attention before. He said at this point the developer appears to be cooperating and has had discussions with Mr. Miller. Mr. Desai stated if at any point the developer is not cooperative, the Township will look at enforcement action.

Protocol for June 4th Meetings

Mr. Warrick reported the plan from the last Trustees meeting was to meet in person Thursday. He stated the plan is to spread out, stay out of the building until the assigned time for JEDZ, and clean surfaces between meetings. He stated one board member on a JEDZ board is uncomfortable unless people are required to wear masks but no one else has expressed any concerns. Mr. Warrick said for the CIC and Trustees meetings some of the chairs will be removed and those remaining spaced apart, occupancy will be limited, reservations may be required, and we will have hand sanitizer and masks available. Mr. Warrick asked if the Trustees had any comments.

Mr. Weidman asked if masks could be worn during that JEDZ Board meeting.

Mr. Warrick answered yes, and Assistant Chief Cooper said he could bring over a box of masks.

Mr. James asked if that Board member could join the meeting virtually.

Mr. Warrick said that is possible, but he would tell that member attendees will wear masks for that meeting.

Mr. Desai noted we must follow protocol including taking temperatures.

Assistant Chief Cooper suggested everyone wear masks.

Mr. Kellums noted we are taking temperatures and following protocol daily.

Mr. Desai said if we cannot maintain six feet distancing then attendees should wear masks.

Mr. Warrick stated we will achieve the six feet.

FISCAL OFFICER ITEMS

Mr. Porter stated he had nothing further to report.

TRUSTEE ITEMS

Mr. Weidman reported, as a board member of Hamilton County Emergency Management Agency, he was in constant contact with the director and the EOC as well as with Captain Butler of the Hamilton County Sheriff's Office monitoring the unrest and social media chatter regarding possible protests in and around Kenwood to ensure that we had the necessary security in place. He thanked the Sheriff's Office for a great presence in Kenwood Saturday night and stated he hopes peace will continue.

Mr. James stated he went by the mall and noted it is a tough time for people since there are peaceful protests but also those disrupting peaceful protests. He stated it is terrible this happened in the first place; fortunately, we have been spared violence in Sycamore Township.

Mr. LaBarbara said he also stopped by the mall Saturday night and saw there was a nice police presence and the evening was uneventful. He commented, in talking to Mr. Porter, that it is his duty to cooperate with the Board of Trustees and Administrator.

ANNOUNCEMENT CHANGES

Mr. LaBarbara stated the June 20th Document Shredding for residents will take place from 10:00 a.m. to 2:00 p.m. behind the Township Administration Building at 8540 Kenwood Road.

Mr. LaBarbara invited the following people into the Executive Session: Tom James, Tom Weidman, Ray Warrick, Tracy Kellums, Skylor Miller, Deepak Desai, and Rob Porter.

A motion to adjourn into **Executive Session** with Law Director, Deepak Desai, to discuss ongoing litigation as permitted by Ohio Revised Code Section 121.22(G) was made by Trustee Weidman and seconded by Trustee James.

Vote: James: Aye; LaBarbara: Aye; Weidman: Aye.

End regular session: 11:00 a.m.

Begin Executive Session: 11:05 a.m.

End Executive Session: 11:44 a.m.

Back in regular session: 11:45 a.m.

Mr. Porter called roll. The three Trustees all indicated they were present.

Mr. James made a motion, seconded by Mr. LaBarbara, to authorize the Law Director in the House of Browns case to prepare a full settlement agreement consistent with the term sheet entered into in the settlement negotiation and subject to final approval of the Board.

Mr. Weidman said he understands the Township's insurance company has the right to make this agreement whether we vote for it or not. He expressed concerns, however, about setting a precedent by allowing someone who sued us because he did not agree with the Township's zoning to be paid to follow the rules. He said he understands the math won but the principle failed miserably which is a complete travesty.

Mr. James said taking yes for an answer and ending counter claims by having our insurance company pay the cost of the settlement stops the hemorrhaging of legal fees which is a win for the Township. He said, although it is frustrating, it is insurance paying not the taxpayers.

Mr. Weidman said the Township has incurred legal fees of \$20,000.00 and the plaintiff has accumulated \$22,000.00 in legal fees. He raised concerns about how this will affect insurance rates going forward. Mr. Weidman then said his concern, as it relates to the precedent we set, is that sometimes it is worth it to stand up to principle because we may open a can of worms.

Mr. James said he recognizes Mr. Weidman's concerns about precedent.

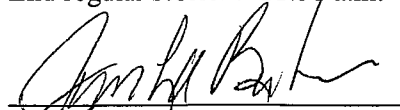
Mr. LaBarbara agreed but said the pylon sign was grandfathered in years ago and getting it taken down is a great victory.

Mr. Warrick said the insurance broker assured him this would not have too adverse of an effect on our rates.

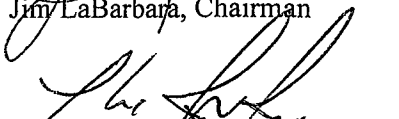
Mr. Porter called roll. Vote: Mr. James: Aye; Mr. LaBarbara: Aye; Mr. Weidman: No

A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye.

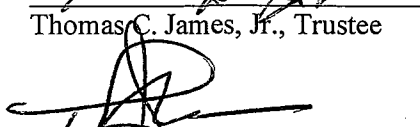
End regular session: 11:51 a.m.




Jim LaBarbara, Chairman



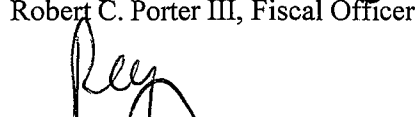
Thomas C. James, Jr., Trustee



Thomas J. Weidman, Trustee



Robert C. Porter III, Fiscal Officer



Ray Warrick, Administrator

Workshop Minutes 06/02/2020

RECORD OF PROCEEDINGS
Minutes of the Public Meeting of the Trustees of Sycamore Township
Sycamore Township, Hamilton County, Ohio
June 4, 2020

The regular meeting was called to order at 7:00 pm. Mr. LaBarbara explained the COVID-19 prevention protocol for the meeting.


The invocation was read by Mr. Warrick.

Pledge to the Flag.

Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Assistant Fire Chief Cooper and Cpl. Kidd from the Hamilton County Sheriff's Office. Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office were absent.

The Receipts in the amount of \$884,135.25 and Disbursements in the amount of \$450,758.50 of June 4, 2020 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

Mr. Weidman made a motion, seconded by Mr. James, to accept them. Mr. Porter called roll.
Vote: All Aye.

Presentation by Eagle Scout Candidate Harrison Painter

Eagle Scout Candidate Harrison Painter addressed the Board regarding his proposed Eagle Scout project. He requested permission to install several bat houses in Sycamore Township Parks. Mr. Painter informed the Board of the benefits bat houses provide to the community. The Board asked questions of Mr. Painter and Mr. Desai discussed liability issues that must be addressed. It was decided that Mr. Kellums will be the point of Township contact for Mr. Painter to assist with facilitating his project.

Public Comments

Mr. Warrick explained the Township had requested reservations for public comment to assist with logistics for the meeting while following COVID-19 prevention protocol. He requested the four-minute time limit for public comment be suspended for the first speaker, Mr. Standish Fortin.

Mr. Weidman made a motion, seconded by Mr. James, to suspend the four-minute time limit for Mr. Fortin. Mr. Porter called roll. Vote: All Aye.

Mr. Standish Fortin, of 12137 McCauly Road, addressed the Board. Mr. Fortin stated he would like to make sure our Nation's Independence Day is remembered. He displayed a slide presentation detailing his plans to hold a fireworks display at McDaniel Park which would also include food trucks and a beer garden sponsored by March First Brewing. Mr. Fortin addressed concerns expressed at the Workshop Meeting regarding possible damage to the fields. He noted he had obtained community partners and explained some of the proceeds would go towards the creation of a cemetery endowment fund. Mr. Fortin showed the proposed layout for the event and reviewed his parking plan. He said he spoke to Jeremy Hessel of Hamilton County Public Health who will review the plan and stated there would be signs posted at the event encouraging social distancing.

Mr. Fortin went on to introduce key partners.

Mr. Joe Rozzi, Rozzi Fireworks, 5518 Chancellor Lane, Hamilton Township, addressed the board regarding the logistics of the proposed fireworks display. The Board asked questions of Mr. Rozzi about this event and the ways in which other communities are moving forward with fireworks displays during the pandemic.

Mr. Christopher Paquette, of March First Brewing, 7885 E. Kemper Road, addressed the Board regarding the plan for the proposed beer garden. He discussed the festival permit for sale of beer, fencing around the beer garden, staffing and volunteers.

Mr. James asked Mr. Fortin what he needs from the Township.

Mr. Fortin answered he needs a green light to move forward. He stated he has budgeted for portable restrooms and police noting volunteers will not be an issue.

Mr. James asked how the event would be promoted.

Mr. Fortin answered there will be no social media nor radio or print advertising to the public. He said there will be postcards sent to Township residents.

Mr. LaBarbara stated he is concerned about the number of people who will show up noting many other communities have cancelled their fireworks due to the current public health issue.

Mr. Warrick agreed with the concerns already mentioned noting the fear of the unknown concerns him. He stated the Township form of government is the best but is the lowest on the totem pole even though he thinks it's a great idea, other agencies could cause the Township a black eye even if the event goes fine. He said he views it as his job to express his concerns.

Mr. James asked Mr. Warrick if Mr. Fortin had Health Department blessing for this event if that would help alleviate his concerns.

Mr. Warrick answered that would be nice, but he is worried about a crush of a crowd and noted in his role he must err on the side of caution.

There was continued discussion about the possibility of a large crowd, especially due to many other municipalities cancelling similar events, and possible issues given the fluidity of the COVID-19 situation.

Mr. Desai asked how social distancing would be enforced. Mr. Fortin answered all we can do is make suggestions. Mr. Desai expressed concerns about that answer noting his biggest concern is a large crowd congregating in a relatively small area.

There was continued discussion about the size of the crowd, enforcing social distancing, parking and other communities holding fireworks displays intended to be viewed from a vehicle or another location.

Mr. James invited those present from the public to comment on the idea for this event.

Ms. Kathy Kugler, of 7106 Tenderfoot Lane, addressed the Board in support of Mr. Fortin's plan and suggested making it a ticketed event. She noted people who do not feel comfortable at the event can leave.

Mr. J. Janus, Jr., of 4462 Daffodil Ave., addressed the Board in favor of the event. He discussed the Health Department's role in enforcing social distancing and asked the duration of the fireworks display.

Ms. Barbara Holwadel, of 6022 Cherokee Dr., Madeira, OH, addressed the Board noting she owns two properties in Sycamore Township and has been working with Mr. Fortin to secure food trucks for the event. Ms. Holwadel spoke in favor of holding the event noting we have the right to assemble and it is a good education for our children about freedom and what it means to be an American.

Ms. Katie Stewart, of 4600 Orchard Ln., addressed the Board stating people are intelligent enough to practice social distancing and stay home if feeling sick or if they have a compromised immunity. She said she is in favor of holding the event.

Mr. James made a motion, seconded by Mr. LaBarbara, to allow the rental to proceed with the following conditions:

1. The sponsors will agree to comply with any state orders that do apply to the event or any activities occurring there.
2. The sponsors will seek and obtain clearance from Hamilton County Public Health that the event is not in violation of the law if it proceeds as planned.
3. The event may be promoted only to Sycamore Township residents.
4. The event is approved according to the logistics plan described by Mr. Fortin during his presentation earlier at the meeting, including but not limited to the closure of the roads and securing the four parking lots for use during the event.

Mr. LaBarbara said the unknown factor concerns him in the current environment.

Mr. James said, as a citizen, he is in favor of this event but, as a Trustee, he has concerns. He noted other communities are celebrating remotely and that the Township should have all legal bases covered if the Board decides to approve it. He requested Mr. Desai's opinion.

Mr. Desai stated he has insurance indemnification concerns noting Mr. Warrick has been on top of that. He reiterated his concerns about the difficulty in enforcing social distancing guidelines and said it seems the event could be held very nicely at a remote location. From a legal standpoint, he thinks we have covered our bases with the conditions Mr. James noted in his motion.

Mr. Weidman agreed that, as a resident, he thinks it is an awesome event, but as a Trustee, he has concerns. He suggested holding fireworks only and omitting the beer garden and food trucks. He noted with so many similar events cancelled, this may be the only game in town and to not know what kind of a crowd to expect is concerning. He said it is the Board's responsibility to make the right decision for the entire Township. He said this is a bright light in a dark time, but he struggles with the fact that we do not really know what to expect.

Mr. LaBarbara and Mr. Weidman both stated Mr. Fortin had come up with a great plan for the proposed event but noted that fear of the unknown is holding them back.

Mr. James said he is torn but he thinks he is prepared to take a leap into the unknown and trust our residents' judgement if all the other clearances are in place.

Mr. Fortin commented, based on the conditions, Hamilton County Public Health would be required to sign off on this event; there is no reason to believe the Trustees think their opinion is superior to the Health Department's.

Mr. James stated he was still concerned about the crowd.

Mr. Fortin suggested, hearing the hesitation, the Board permit the fireworks only and close the park.

There was discussion about the feasibility of that suggestion.

Mr. James withdrew his original motion and moved to allow Mr. Standish Fortin, or an organization he designates, to rent McDaniel Park for the purpose of a private firework display with the following conditions:

1. No food or beverages may be served.
2. The event will be held from 10:00 p.m. to 10:30 p.m.
3. No outside entertainment is permitted.
4. The event will be invitation only and the park will not be open to the public.
5. The event may be promoted only to Sycamore Township residents.
6. The event is approved according to the logistics plan described by Mr. Fortin during his presentation earlier at the meeting, including but not limited to the closure of the roads and securing the four parking lots for use during the event.

Mr. LaBarbara seconded the motion. Mr. Porter called roll. Vote: All Aye.

Mr. LaBarbara stated the Board will now hear public comments noting each speaker's comments are limited to four minutes each.

Mr. J. Janus, Jr. addressed the Board again in response to comments made by Mr. Porter at the 06/02/2020 Trustees Workshop meeting. Mr. Janus said he never suggested the establishment of an audit committee as Mr. Porter stated in the Workshop meeting. He said he had suggested a forensic audit. Mr. Janus made comments about the accounting software the Township uses noting Mr. James and Mr. LaBarbara want to change software and Mr. Porter and Mr. Weidman are opposed to that. He then discussed comments Mr. Porter made about Mr. Warrick being a non-resident, which he said were disparaging, and listed other past and present employees of the Township who are not residents of the Township noting Mr. Porter never made similar comments about them. Mr. Janus said Mr. Porter does not like the new Administrator because he asks questions about the finances and he does not know why Mr. Porter has fears about a committee looking at the budget.

Mr. John Abraham, of 4978 Elmcrest Ln., Sycamore Township, OH, addressed the Board regarding deficiencies in the operation of the Township, noting transparency was lost the minute the election concluded. Mr. Abraham challenged the Trustees to explain why the dismissal of the former Administrator was good for the Township and expressed concerns about the financial impact of his dismissal. He questioned the transparency of the hiring process for the current Administrator saying this is his formal public records request for the documentation of that hire. Mr. Abraham stated the Administrator was not vetted, listed items about Mr. Warrick's past business experience that he found troubling and commented that those hiring him knew of his deficiencies and hired him anyway. He questioned why this final candidate's qualifications were not presented in an open meeting with taxpayers present and asked if the Board should be taking his guidance regarding financial decisions. Mr. Abraham concluded by calling for the termination of the Township Administrator and the start of an honest and open process for the hiring of a qualified and competent Administrator to manage the day to day operations of the Township. Mr. Abraham then distributed a partial copy of a past personal bankruptcy statement for Mr. Warrick from 2005 to each of the Trustees and exited the building.

Mr. James said Mr. Abraham is walking out the door so he must not want to hear the responses to the questions he raised. Mr. James stated for the record, Mr. Bickford resigned and there is a severance agreement with him and that is the Township's official position. Mr. James stated Mr. Warrick is eminently qualified and he does not appreciate someone insulting one of our Township officials in a public meeting but noted people are entitled to their opinion.

Sheriff Patrol Report

Cpl. Kidd stated he had no report. Mr. James asked if there was any criminal activity in the Township related to recent protests. Cpl. Kidd answered no.

EMS/Fire Report

Assistant Chief Cooper noted he had given a COVID-19 update at the Workshop Meeting on June 2nd and did not have any additional updates to report since then.

Mr. Weidman inquired about a fire that afternoon.

Assistant Chief Cooper answered there was a fire at 5:00 p.m. that was confined to a bedroom on Beech Ave.

Roads, Maintenance & Recreation Report

Mr. Kellums reported Document Shredding for residents will take place Saturday, June 20th from 10:00 a.m. to 2:00 p.m. in the parking lot behind the Administration Building at 8540 Kenwood Road.

Mr. Kellums stated the rescheduled dates for the Trash Bash events will be in September.

Mr. Kellums read the list of names of the nominees for the Park Advisory Committee and requested a motion for approval from the Board.

Mr. Weidman made a motion to approve Kathy Kugler, J. Janus, Jr., James C. Stanley, Christine Early, James T. Riley and Lisa Bass Hodge as members of the Sycamore Township Park Advisory Committee. Mr. James seconded. Mr. Porter called roll. Vote: All Aye.

Mr. James stated Governor DeWine said playgrounds may re-open on June 10th and asked Mr. Kellums if he is prepared to open them.

Mr. Kellums answered playgrounds will re-open June 10th.

Planning & Zoning Report

Mr. Miller reported on 7300 Quailhollow Drive explaining Zoning and Building permits were issued for the construction of a new house on the property. He said the excavation was done then the project came to a halt leaving a large hole on the property which is a nuisance and dangerous.

Mr. Weidman reported he had met with a neighboring property owner, Mr. Hart, and there is way too much erosion, the hole was filled with rainwater a week ago, and the construction fence is not enough to keep anyone out.

Mr. Miller stated the Planning & Zoning Department has issued a violation letter and the contractor keeps promising to take care of the issue but has not followed through. He requested a motion from the Board to allow for Township to act under Section 109 of the Property Maintenance Code emergency measures for unsafe structures.

Neighboring property owner Mr. Robert Sartarelli, of 6930 Michael Drive, addressed the Board saying the lack of adequate fencing is a danger to children and pets. He said there is an erosion problem and that he had contacted Hamilton County to have anti-larvae bricks put down to prevent mosquitos caused by the standing water.

Mr. Weidman asked Mr. Desai if the Board could declare an emergency to fill the hole back in with dirt.

Mr. Miller stated he is recommending a motion for emergency action through the court.

Mr. Desai explained Mr. Miller will issue a new notice of violation to Sections 108 and 109.2 of the Property Maintenance Code instructing the owner to drain the water and install a fence. He requested a motion from the Board of Trustees to authorize the Law Director to file a complaint and a temporary restraining order to allow the Township to fill in the hole.

Mr. Weidman made a motion, seconded by Mr. James, to authorize Law Director Desai to file a temporary restraining order to allow the Township to fill in the hole.

There was additional discussion about the process.

Mr. James suggested amending the motion to state that Mr. Desai will stop the process if Mr. Warrick or Mr. Miller let him know the property owner has abated the nuisance.

Mr. Weidman amended his motion accordingly. Mr. James seconded. Mr. Porter called roll. Vote: All Aye.

Mr. Miller stated at the June 2nd Workshop he was directed to prepare a resolution to authorize the Administrator to enter into contracts for the Montgomery Road Properties Project. He then read the breakdown of the cost for site planning services.

Mr. James asked about the focus groups saying he would like there to be as much public input as possible.

Mr. Miller stated they are trying to identify the stakeholders which would include residents in the area, businesses, and developers.

A member of the public asked for clarification on the address of the property being discussed.

Mr. Miller answered it is the former Taco Bell/PEP Boys property and Mr. Kellums said the address is 7777 Montgomery Road.

A member of the public present inquired about Township owned properties on Orchard Lane.

Mr. Weidman explained the Township bought those properties for a potential transitional use noting they were purchased using TIF funds.

Mr. Miller stated this Montgomery Road site is prime property and the Township wants to go through this process to find the best use for it.

“A Resolution Authorizing the Administrator to Enter into Contracts for Master Site Planning Services for the Montgomery Road Properties Project, Dispensing with the Second Reading and Declaring an Emergency.” was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2020-45 passed this 4th day of June, 2020.

Mr. James requested an update on the Myers Y. Cooper Company development.

Mr. Miller said he has had communications from the project developer, but he has not yet determined if they have satisfied the landscape plan requirements. He reported, in the meantime, no additional zoning permits will be issued for the property.

Law Director Report

Mr. Desai said he had nothing further to report.

Administrator Report:

Mr. Warrick presented the following purchase order for approval noting it is to approve payment for the audit of the Township's finances.

Auditor of State of Ohio	Audit 2019-2018	\$13,750.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara to approve this request. Mr. Porter called roll. Vote: All Aye.

Fiscal Officer Report and Communications

Mr. Porter reported he had no communications to share.

Mr. Porter stated as we begin the audit, he would like to address resident Mr. Janus' comments from earlier in the meeting. He stated the Trustees are not authorized to conduct a forensic audit, only the Auditor of the State can do that. He stated the Auditor of the State will conduct a thorough audit which he welcomes, noting he is not afraid of anything.

Mr. Porter stated resident Mr. Abraham made some good points as the hiring of the current Administrator was highly irregular. He noted in the past the Trustees have solicited resumes for this position, vetted candidates and brought them in to be interviewed by all three Trustees. He said in Mr. Warrick's case none of this was done. Mr. Porter went on to say Mr. LaBarbara has frequently mentioned performance reviews. He said, in past, there has been a probationary period for new hires after which their performance is analyzed. He stated this should be done with recent hires.

Trustee Comments

Mr. Weidman reported he has been working closely with some of the legislators on an amendment to SB310 regarding \$350 million from the Federal Government to the State of Ohio that will be distributed to Townships. He then read a synopsis of the bill. Mr. Weidman said, as President of the Hamilton County Township Association, he has seen a push from many Townships to get this bill through. He suggested the Board prepare a letter to legislators encouraging approval of this amendment.

Mr. James stated he would like to read the bill before writing a letter.

Mr. Weidman also reported, with elective surgeries being scheduled again, Hoxworth needs blood donors. He said Hoxworth also needs plasma donations from those who have been diagnosed with COVID-19 and recovered so they may use the antibodies to help seriously ill patients. The number to call to donate is (513) 451-0910.

Mr. James encouraged residents to respond to the 2020 Census.

Mr. James stated Mr. Porter has statutory duties and said it is incorrect for him to say that Trustees are not authorized to do a forensic audit. He pointed out the Trustees have the authority to commission an outside audit.

Mr. James addressed resident Mr. Abraham's comments expressing confidence in Mr. Warrick and saying he ran for office to change the culture in the Township. He said Mr. Bickford, according to his severance contract, resigned. He said Mr. Bickford told him that the other Trustees instructed him to exclude Mr. LaBarbara whereas he has instructed Mr. Warrick to treat all three Trustees equally. Mr. James said Township employees should be subject to performance reviews. He then spoke against the wisdom of the severance provisions a prior Board had included in Mr. Bickford's contract and reiterated he stands behind Mr. Warrick.

Mr. LaBarbara said when he became a Trustee, he looked for performance reviews and it had been a long time since some employees had them done. Mr. LaBarbara also stated he stands behind Mr. Warrick as Administrator.

Mr. Weidman stated in response to Mr. James comments about Mr. Bickford's contract, we entered into a contract with Mr. Bickford because we wanted to retain his services, we did not want to let him go. He said there were four ways Mr. Bickford could leave, he could quit and we wouldn't owe him a penny, he could retire and we wouldn't owe him a penny, he could be dismissed for cause and we wouldn't owe him a penny. In this case, Mr. Bickford was released with no cause and that was the only thing that would kick in that contract. He said when Mr. James says that it was our fault that we entered into that contract, we entered into that contract hoping that Mr. Bickford would stay here until retirement. He noted other Township Administrators have contracts and, as of this year, he would have been the lowest paid township administrator in Hamilton County. He stated, contrary to what Mr. James says, the contract was a good contract for a great employee.

Mr. James said he is not suggesting he was not a good employee, but he stands by his other comments saying the contract did require a buyout, unless he was fired for cause, and it had such a narrow definition of cause it was practically meaningless. He said he would be happy to discuss this further outside of the meeting with anyone who has questions. Mr. James also noted he had reviewed other Township Administrators' contracts from around the County and the severance periods were significantly shorter in almost all of them.

Announcement Changes

Mr. LaBarbara noted Document Shredding will take place June 20th and the next Trustees Workshop Meeting will be Tuesday, June 16th at 9:00 a.m.

A motion was made by Mr. LaBarbara, seconded by Mr. James, to adjourn the meeting to executive session for the purpose of discussing ongoing litigation and personnel - discipline of a public employee as permitted by Ohio Revised Code Section 121.22(G).

Mr. LaBarbara invited the following people to join the Trustees in the Executive Session: Rob Porter, Deepak Desai, Scott Sollmann, Ray Warrick, Tracy Kellums and Skylor Miller.

Mr. Porter called roll. Vote: James: AYE; Weidman: AYE; LaBarbara: AYE

End regular session: 9:43 p.m.

Begin Executive Session: 9:45 p.m.

End Executive Session: 10:26 p.m.

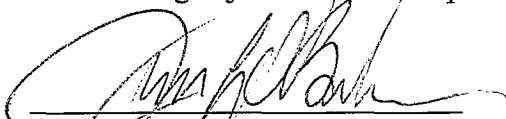
A motion was made by Mr. James, seconded by Mr. Weidman, to return to regular session.
Vote: All Aye.

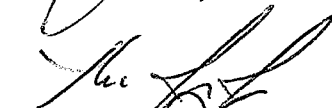
Back in regular session: 10:27 p.m.


A motion was made by Mr. James to authorize spending up \$5,000.00 to retain Geis Consulting Ltd. To provide consulting services in relation to a potential TIF in the Township for settlement of pending litigation. Mr. Weidman seconded the motion.
Mr. Porter called roll. Vote: All Aye.

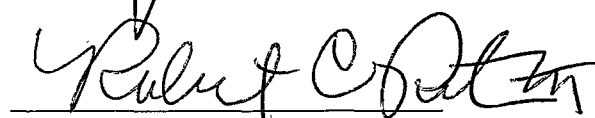
A motion was made by Mr. Weidman, seconded by Mr. James, to adjourn the meeting.
Vote: All Aye

The meeting adjourned at 10:30 p.m.


Jim LaBarbara, Chairman


Thomas C. James, Jr., Vice Chairman


Thomas J. Weidman, Trustee


Robert C. Porter III, Fiscal Officer
06/04/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
June 16, 2020

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

Approval of June 2, 2020 Trustees Workshop Meeting Minutes

The June 2, 2020 Trustee Workshop Meeting Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Weidman, to accept them. Mr. Porter called roll. Vote: All Aye.

PAY BILLS AND READ RECEIPTS

The receipts, in the amount of \$76,543.16 and disbursements, in the amount \$235,278.87 for June 16, 2020 were read and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

Mr. Weidman made a motion, seconded by Mr. James, to accept them. Mr. Porter called roll. Vote: All Aye.

SHERIFF PATROL ITEMS

Lt. Smith reported on the peaceful demonstration which took place in the Kenwood area on Sunday, June 14th. Lt. Smith stated he and others in the Sheriff's office had spoken to the organizer prior to the event and noted, when a group wants to organize a protest or similar event, the best course of action is to have a conversation with organizers beforehand.

Lt. Smith reported on an arrest in Highpoint last week involving a suspect who is suspected of stealing property.

Lt. Smith stated he is going to work with Mr. Warrick on the purchase of new police cruisers noting the Sycamore Township fleet is aging.

Mr. James asked about an incident he noticed on the police blotter involving FBI agents. Lt. Smith explained this was a case of drugged driving that took place in which the driver struck an unmarked FBI vehicle on the interstate and exited onto Montgomery Road. The individual was arrested for driving under the influence of drugs.

EMS AND FIRE ITEMS

COVID-19 Update

Chief Penny reported the Department had applied for additional reimbursement of about \$18,000.00 through the CARES Act to cover revenue lost due to the COVID-19 pandemic.

Chief Penny informed the Board there have been two additional COVID-19 cases reported in the Township.

Chief Penny stated he emailed the Board the monthly report for May noting the run volume is starting to pick up with a 40-run increase from April to May.

Chief Penny also discussed the increase of COVID-19 cases in the State of Ohio and encouraged people to continue practicing social distancing and taking precautions to prevent the spread.

Mr. LaBarbara thanked the Chief for his help for a resident in need.

ROADS, MAINTENANCE & RECREATION ITEMS

Mr. Kellums reported shelters, playgrounds and restrooms are open and being cleaned daily and sanitized weekly. He noted there are signs posted to remind people about social distancing and other health department recommendations.

Mr. Kellums reported the North Trash Bash has been rescheduled for September 18th and 19th and the

South Trash Bash has been rescheduled for September 25th and 26th. He noted Document Shredding will take place June 20th from 10:00 a.m. to 2:00 p.m. behind the Township administration building.

He said due to the 4th of July, monthly chipping will take place again this month on June 27th instead of on the first Saturday in July.

Right-of-Way Tree Planting

Mr. Kellums reported on the request by Mr. Adam Lehmann, Stream Specialist with Hamilton County Soil and Water Conservation District, to plant trees in the right-of way. He said Mr. Lehmann had sent him a map of potential locations to plant 548 trees in the right-of-way along the Cooper Creek Watershed. Mr. Kellums said he went out and looked at all the locations, noting he is not in favor of trees in the right-of-way as they will eventually cause damage to sidewalks and curbs. He said he had another meeting with Mr. Lehmann and approved locations for planting 144 of those trees where there are no sidewalks. Mr. Kellums said the trees will be in front of residences, therefore, Mr. Lehmann was told the Township would like resident approval. Mr. Kellums said Mr. Lehmann has requested a letter from the Board stating the Township agrees to work with him.

There was then discussion about how homeowners' approvals would be obtained. Mr. Warrick noted Mr. Lehmann will draft a letter and give it to the Township, along with the mailings they plan to do, which will be brought to the Board at a future meeting.

Community Room/Lobby Opening

Mr. Kellums requested a discussion about the possibility of opening the Schuler Community Room and the administration building lobby to the public and what restrictions should be put into place for these indoor spaces.

Mr. Weidman suggested yielding to Chief Penny's opinion and Mr. Warrick's regarding the lobby since he is here every day.

Chief Penny suggested marking the floor in the lobby so that if multiple people enter, they would be spaced out. He said he has a different opinion about indoor gatherings in the Community Room. He noted if the public has access to the lobby restrooms they should be cleaned daily.

There was discussion about the logistics of opening the lobby, whether to allow rentals of the Community Room, and if there is any liability for the Township. Mr. Desai said he will check on the status of a bill in the State legislature which addresses liability.

Mr. James stated, previously, discretion was left to Mr. Warrick regarding the lobby. Mr. Warrick said he had been following State guidelines but, as things are opening, it is getting confusing. He noted there has not been one complaint about the lobby being shut down but there may be pressure to open it as other municipalities open. He noted the Center for Local Government is conducting a survey about this topic. Mr. LaBarbara suggested holding off on a decision until the next meeting pending the results of the survey.

Mr. LaBarbara asked about the Township installing Pickle Ball courts in Bechtold Park such as those in Delhi. Mr. Kellums stated it is something we can look at. Mr. James suggested the Park Advisory Committee investigate it.

Ms. Kathy Kugler asked for clarification on the letter mentioned in Mr. Kellum's report about the tree planting. Mr. Kellums stated the Township is waiting on Mr. Lehmann to draft the letter at which point it will be presented to the Board.

Mr. James asked Mr. Kellums for updates on the status of the Sycamore Road Project, Cape Seal Project and the Maintenance Storage Building Project and about early morning work on the storage building.

Mr. Kellums stated they are determined to complete Sycamore Road this year, but there is still a great deal of work to be done. He stated the Cape Seal Project is set for the end of July and those affected will be notified. Mr. Kellums said the maintenance building is a little behind schedule but should still be completed this year. He said the only time anything was done before 7:00 a.m. was when the concrete pumper truck was brought in early so work could begin at 7:00 a.m.

PLANNING AND ZONING ITEMS

Resolution – Nuisance Property 7301 Dunleith Court

Mr. Miller reported he had a nuisance resolution for the Board's consideration and showed photos of the property in question. He noted the photos are a couple weeks old and the conditions are now worse.

"A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 7301 Dunleith Court, Sycamore Township, Ohio 45243" was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2020-46 passed this 16th day of June, 2020.

Mr. Weidman requested an update on the nuisance property located at 7300 Quailhollow Road. Mr. Miller explained the site is monitored daily and there is work being done in preparation for pouring the foundation. He said he expects a more formal schedule of the project to be provided to him by the job site foreman within the next couple days. Mr. Miller assured the Board the site will continue to be monitored so that action may be taken if there is a lapse in activity. He pointed out the immediate risk has been resolved.

LAW DIRECTOR ITEMS

Mr. Desai stated he had nothing to report.

ADMINISTRATOR ITEMS

Resolution – HB481 CARES Act

Mr. Warrick reported he had a resolution prepared for the Trustees' consideration stating the Township will use the funds set forth by HB 48 properly.

"A Resolution Establishing the Proper Use of Funds Set Forth in Ohio House Bill 481, Dispensing with a Second reading and Declaring an Emergency" was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2020-47 passed this 16th day of June, 2020.

July Trustees Meetings and Tax Budget Hearing

Mr. Warrick said the first July meeting will be the June 30th Workshop. He said due to the 4th of July holiday and some people taking vacations, staff suggested cancelling the July 2nd Trustees Meeting and changing the July 14th Workshop to an evening Trustees Meeting so that the Tax Budget Hearing may take place that evening as well.

Mr. Weidman made a motion, seconded by Mr. James, to cancel the July 2nd Trustees Meeting and move the July 14th Workshop to an evening Trustees Meeting to be held on Tuesday, July 14th at 7:00 p.m.

FISCAL OFFICER ITEMS

Mr. Porter reported he had no communications or report.

ANNOUNCEMENT CHANGES

Mr. LaBarbara noted there is a date change for the next monthly brush chipping to Saturday, June 27th from 8:00 a.m. to 4:00 p.m. behind the Administration Building at 8540 Kenwood Road.

A motion to adjourn into **Executive Session** with Law Director, Deepak Desai, to discuss pending litigation and sale of property as permitted by Ohio Revised Code Section 121.22(G) was made by Trustee Weidman and seconded by Trustee James.

Vote: James: Aye; LaBarbara: Aye; Weidman: Aye.

Mr. LaBarbara invited the following people into the Executive Session with the Trustees: Ray Warrick, Tracy Kellums, Skylor Miller, Deepak Desai, and Rob Porter.

End regular session: 9:44 a.m.

Begin Executive Session: 9:48 a.m.

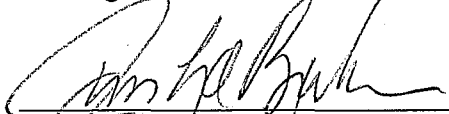
End Executive Session: 10:15 a.m.

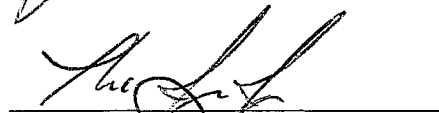
Back in regular session: 10:17 a.m.

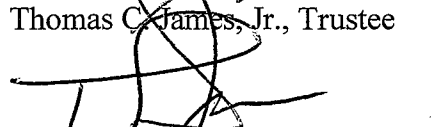
Mr. Porter called roll. The three Trustees all indicated they were present.


A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye.

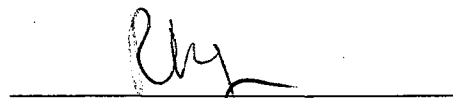
End regular session: 10:19 a.m.


Jim LaBarbara, Chairman


Thomas C. James, Jr., Trustee


Thomas J. Weidman, Trustee


Robert C. Porter III, Fiscal Officer


Ray Warrick, Administrator
Workshop Minutes 06/16/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
June 30, 2020

The meeting was called to order at 9:02 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office.

Mr. LaBarbara noted seats in the meeting room had been spread out and temperatures of attendees had been taken to help avoid the spread of COVID-19.

Proclamation – Sons of the American Revolution Day

The proclamation "Declaring July 4, 2020 to be Sons of the American Revolution Day in Sycamore Township" was read by Mr. LaBarbara. A motion was made by Mr. Weidman, seconded by Mr. James to pass the Proclamation. Mr. Porter called Roll. All Aye.

The Proclamation passed this 30th day of June, 2020.

Approval of June 4, 2020 Trustees Meeting Minutes and June 16, 2020 Trustees Workshop Meeting Minutes

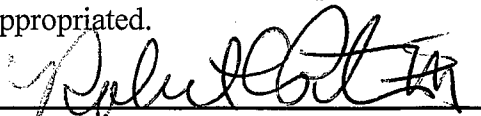
The June 4, 2020 Trustees Meeting Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. James, to accept them. Mr. Porter called roll. Vote: All Aye.

The June 16, 2020 Trustee Workshop Meeting Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. James, to accept them. Mr. Porter called roll. Vote: All Aye.

PAY BILLS AND READ RECEIPTS

The receipts, in the amount of \$379,556.18 and disbursements, in the amount \$317,540.93, for June 30, 2020 were read and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

Mr. Weidman made a motion, seconded by Mr. James, to accept them.

Mr. LaBarbara inquired about a disbursement to Paran Consulting for 8622 Plainfield Road.

Mr. Kellums explained that was for the asbestos study necessary prior to the demolition of the building on that property.

Mr. Porter called roll. Vote: All Aye.

SHERIFF PATROL ITEMS

Lt. Smith reported he had been promoted to Captain on June 25th; therefore, he will be moving on from his current role. He stated his likely replacement will be Lt. Mike Tarr. He noted he will introduce Lt. Tarr at the next Trustees Meeting.

Lt. Smith reported the district has been fairly quiet except for the assault incident which occurred at Kenwood Towne Center. He noted this was the first assault in Sycamore Township in 2020.

The Board of Trustees congratulated Lt. Smith on his promotion.

COVID-19 Update

Chief Penny reported there are currently 32 active COVID-19 cases in the Township and 25 expired cases. He noted the Fire Department's supply of PPE is in good shape but that he will take advantage of any opportunity to stock up.

Chief Penny stated he is working on another application for CARES Act relief in the amount of \$297,000.00.

AED Purchase

Chief Penny requested approval from the Board to purchase an AED (automated external defibrillator) device to have available in the Trustees Meeting Room in case of an emergency. He stated the cost would be \$1,884.00.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to authorize Chief Penny to purchase an AED device to be installed in the Trustees Meeting Room.

Lt. Smith noted his deputies are all trained on the use of AED devices. Chief Penny stated they are designed for a lay person's use.

Ms. Kathy Kugler, 7106 Tenderfoot Lane, addressed the Board suggesting a sign be placed in the green space behind the building indicating an AED device is available inside.

Mr. Porter called roll. Vote: All Aye.

Mr. James asked Chief Penny if COVID-19 testing at Jewish Hospital is free of charge.

Chief Penny answered he believes so, but a doctor's note may be required there.

Mr. Weidman asked if Chief Penny had received the filters for the respirator masks obtained from Hamilton County EMA. Chief Penny answered no, and Mr. Weidman said he would check on them at the next EMA Board Meeting.

He noted the Hamilton County Building Department is currently closed due to an employee diagnosed with COVID-19.

ROADS, MAINTENANCE & RECREATION ITEMS

Mr. Kellums reported the Document Shredding event held June 20th for Sycamore Township residents was a success with 15,000 pounds of documents shredded.

Mr. Kellums requested a motion from the Board to allow him to advertise for an RFQ for engineering services for the Larchview Drive/Plainfield Road Reconstruction Project. He noted this project will be done in conjunction with Hamilton County and will be funded partially through a grant.

Mr. Weidman made a motion to advertise for an RFQ for engineering services for the Larchview Drive/Plainfield Road Reconstruction Project, seconded by Mr. James.

Mr. Weidman inquired about the details of the grant money. Mr. Kellums answered the grant will pay 50% of the cost to the Township which will be \$1.6 million, therefore, the Township would pay \$800,000.00 and the grant would pay \$800,000.00.

Mr. Porter called roll. Vote: All Aye.

Mr. Standish Fortin, of 12137 McCauly Road, addressed the Board asking Mr. Kellums about the process for determining which roads to repair.

Mr. Kellums answered the roads are checked each year and there is usually a 20-year paving cycle with preventative maintenance in between paving.

Mr. Kellums reported there were approximately 50 people in attendance for the Jump 'n Jive Show Band concert at Bechtold Park that took place on Saturday, June 27th.

Mr. Kellums stated everything is set for the Trash Bash events which are rescheduled for September 18th and 19th at McDaniel Park and September 25th and 26th at Bechtold Park.

Mr. Kellums reported on the Sycamore Township Car Show which will take place on August 1st. Considering the current public health crisis, he suggested installing a tent in the parking lot for the awards distribution portion of the event instead of holding the awards ceremony indoors in the Schuler Community Room. The board agreed with his suggestion.

Mr. Kellums stated the Parks Advisory Committee met for the first time on June 29th and Chairman Jason Petty is encouraged by the committee's participation and enthusiasm. He said James T. Riley will be the Vice Chairman of the committee and the meeting minutes will be posted on the Township website.

Mr. James inquired about the status of on-going projects. Mr. Kellums answered current projects are on schedule.

PLANNING AND ZONING ITEMS

Mr. Miller reported the Planning & Zoning Department has seen an increase in violations which is common this time of year when grass is growing. He gave the Board an update on the nuisance property on Quailhollow Road noting the immediate danger had been abated and the contractor is preparing to pour the foundation.

Resolution – Nuisance Property 12087 1st Avenue

Mr. Miller stated he had a nuisance resolution prepared for a property on 1st Avenue with tall grass and garbage on site. The Board asked questions of Mr. Miller about the property and process.

“A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12087 1st Avenue, Sycamore Township, Ohio 45249” was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution, and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2020-48 passed this 30th day of June, 2020.

Mr. Fortin commented there is a property on Fields Ertel Road with tall grass in the rear yard. Mr. Miller explained to Mr. Fortin the options for submitting a property maintenance complaint noting residents may do so anonymously.

Mr. Miller concluded his report by noting the Land Use Steering Committee has been on a hiatus due to COVID-19 and would resume meetings in July.

LAW DIRECTOR ITEMS

Mr. Desai stated he had nothing to report.

Mr. James asked Mr. Desai about setting up a code of regulations for the Township similar to the system the City of Cincinnati uses.

Chief Penny asked Mr. Desai about the contract for the Fire Department Medical Director.

Mr. Desai stated he has finalized that contract noting no further action is needed from the Board because a motion was made and unanimously approved on March 3rd for Chief Penny to enter into the contract.

Ms. Kugler asked Mr. Desai about the possibility of another organization installing more bat houses in the park similar to the Eagle Scout presentation at a previous meeting.

Mr. Desai responded there would have to be insurance and a release from liability.

Mr. LaBarbara reminded the audience that public comment during the Workshop Meetings should be in regard to agenda items noting other items may be presented during the public comment portion of the evening Trustees Meetings.

ADMINISTRATOR ITEMS

2021 Budget Process

Mr. Warrick reported on the process for establishing an operating budget for 2021 noting he had met with Chief Penny and Mr. Kellums to get them involved with the development of the budget. He then explained how he would like to handle the JEDZ income differently. He discussed the road maintenance budget, a core government service, and said the Planning & Zoning Department would also have a subset in the operating budget.

Mr. Fortin asked when Mr. Warrick would have the operating budget completed.

Mr. Warrick answered the final operating budget would be ready in December. He pointed out the 2021 Tax Budget is different and must be approved in July.

Mr. James noted the 2021 Tax Budget Public Hearing is set for 6:45 p.m. on July 14th and asked if 15 minutes is enough time for it.

Mr. Porter explained the Township will report the actual expenditures for 2018, 2019 and the first six months of 2020. He said the estimated expenditures for the last six months of 2020 and 2021 will also be reported. He noted this is not an operating budget, the purpose is to let the Hamilton County Auditor know that the Township needs the money from the tax levies that are in place and this has to be done in July. He noted he is fine with tweaking what we can.

Mr. Warrick added the tax budget is largely ceremonial stating it is his hope to tie it closer to the operating budget.

Purchase Order over \$2,500.00: Hamilton County Treasurer; Real Estate Taxes

Mr. Warrick presented the following purchase order for approval noting, due to the acquisition of the PEP Boys property, additional funds are needed to pay the Township's real estate tax bills. He stated there are certain government owned properties that do not qualify for exemption:

Robert A. Goering, Treasurer	Real Estate Taxes	\$50,000.00
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Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. Porter called roll. Vote: All Aye.

There was then a discussion about which properties owned by the Township on Montgomery Road are taxable. Mr. Desai noted a property must be used for a public purpose to be exempt from property taxes.

Mr. Porter called roll. Vote: All Aye.

Mr. James inquired about the results of the Center for Local Governments survey mentioned at the last meeting.

Mr. Warrick answered there were only two responses submitted.

FISCAL OFFICER ITEMS

Mr. Porter read a communication from residents Elizabeth and James Stanley praising Dennis Ziccardi for his professionalism in connection with easement issues.

TRUSTEE ITEMS

Mr. Weidman reported on House Bill 481 which is the vehicle to provide CARES Act funding to local municipalities. He stated the bill includes a number of amendments the legislators came to an agreement on including allowing municipalities to divert up to 25% of unencumbered TIF funds to be used for police and fire services or road maintenance for up to two years from the effective date of the bill; temporarily removing the threshold for competitive bidding for PPE; and requiring a transportation improvement district to comply with prevailing wage law.

Mr. Weidman stated allowing the use of unencumbered TIF funds could be really significant to the Township especially as it relates to roads. He suggested that the Township explore this to ensure that we have the ability to use unencumbered TIF funds for major projects such as the Larchview Drive/Plainfield Road Reconstruction Project and still complete our other road maintenance projects.

He noted there is some opposition to this, but he has gotten assurance from the Governor's office that Governor DeWine will sign it, and if not, there is a veto proof majority in the house and senate. Mr. Weidman suggested putting a plan together in short order to use up to 25% of unencumbered TIF funds for roads and safety services.

Mr. Warrick said it will be part of the 2021 budget.

Mr. James asked what the arguments are against the use of unencumbered TIF funds.

Mr. Weidman answered there is opposition from people who oppose TIF in general, often due to abuse of TIF funds.

Mr. James noted each Trustee signed off on letters to the legislature encouraging that this change occurs. He said the change in the TIF law does allow the 25% of unencumbered TIF funds to be used for a limited time subject to reimbursement out of the CARES Act. Whether our Township needs to do that or not, he said, is a question for the future.

Mr. Weidman said there will be no CARES Act reimbursement for roads, although there could be for police and fire.

Mr. Warrick stated it is confusing, pointing out the funds Chief Penny is receiving are tied to a different program in which the Fire Department can get reimbursed straight up for COVID-19 related expenses. He stated being able to use the 25% of unencumbered TIF funds will make it pretty easy to achieve the road budget.

Mr. Weidman stated the deadline for the use of the unencumbered TIF funds was extended to two years after the bill is signed.

Mr. James thanked Mr. Weidman for his efforts. He then encouraged people to respond to the 2020 Census stating it is important to have an accurate count in the Township to ensure local funding.

Mr. James also encouraged residents to patronize local businesses who may be struggling due to COVID-19.

Mr. James stated the 4th of July is this Saturday celebrating our Nation's birthday. He noted several people in the Township have arranged for a ceremony at our cemetery, which we commemorated at the start of this meeting with a proclamation, through which the headstones of some Revolutionary War heroes will be put in their proper place. He thanked organizers of that event.

A member of the public requested to address the Board saying the topic is not on the agenda, but it was about the 4th of July. Mr. LaBarbara told her to go ahead with her comments.

Ms. Barbara Holwadel, of 6022 Cherokee Dr., Madeira, OH, addressed the Board requesting an explanation as to why her request to use the concession area refrigerator and electricity at McDaniel Park for a private event on the 4th of July was denied.

Mr. Warrick explained the concessions area has not been in use and its Health Department permit has expired. He stated the permit issued to use the park did not include concessions and he was not aware of the request to use electricity.

There was a discussion about these requests, and it was decided to allow the use of the refrigerator for storage only and suggested that organizers rent a generator to provide electricity.

ANNOUNCEMENT CHANGES

Mr. LaBarbara noted the July 2nd Trustees Meeting is cancelled, the 2021 Tax Budget Public Hearing will be July 14th at 6:45 p.m., and the next Trustees Meeting will be held on a special date and time on Tuesday July 14th at 7:00 p.m.

A motion to adjourn into **Executive Session** with Law Director, Deepak Desai, to discuss pending litigation as permitted by Ohio Revised Code Section 121.22(G) was made by Trustee LaBarbara and seconded by Trustee Weidman.

Vote: James: Aye; LaBarbara: Aye; Weidman: Aye.

Mr. LaBarbara invited the following people into the Executive Session with the Trustees: Ray Warrick, Tracy Kellums, Skylor Miller, Deepak Desai, and Rob Porter.

End regular session: 10:20 a.m.

Begin Executive Session: 10:25 a.m.

The topic of imminent/threatened litigation was discussed.

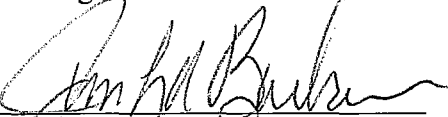
End Executive Session: 10:36 a.m.

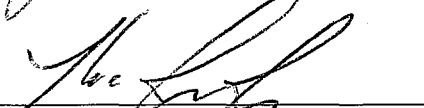
Back in regular session: 10:38 a.m.

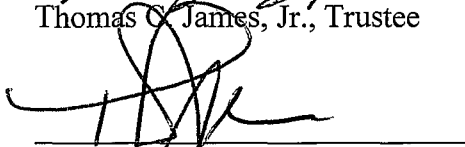
Mr. Porter called roll. The three Trustees all indicated they were present.

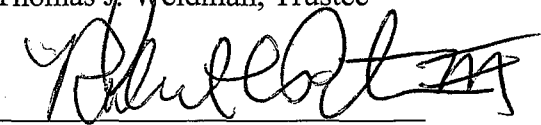
A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye.

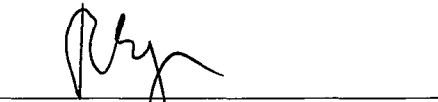
End regular session: 10:38 a.m.


Jim LaBarbara, Chairman


Thomas C. James, Jr., Trustee


Thomas J. Weidman, Trustee


Robert C. Porter III, Fiscal Officer


Ray Warrick, Administrator
Workshop Minutes 06/30/2020

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 14, 2020

The Public Hearing for the 2021 Tax Budget was called to order at 6:45 p.m. by Mr. LaBarbara.

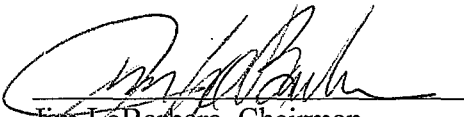
Mr. Warrick stated he had sent the 2021 Tax Budget to the Board members electronically. Mr. Miller shared a one-page tax budget summary document created by Mr. Warrick on the screen.

Mr. Warrick reported the proposed tax budget is based on the actual numbers of the first six months of 2020 and the projected budget for the remaining six months of 2020. He noted the Township should not have to dip into reserves at all and this is a solid start to the 2021 budget. Mr. Warrick pointed out projected revenues had been trimmed due to the pandemic. He then stated he will be working on the expense side of it before December.

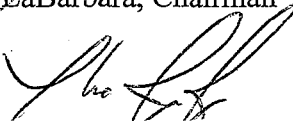
Mr. James asked Mr. Porter if he was ok with the proposed 2021 Tax Budget.

Mr. Porter answered yes and thanked Mr. Warrick and Ms. Campbell for their work on it. He stated he would submit the budget to the Hamilton County Auditor tomorrow if the Trustees approve the resolution this evening.

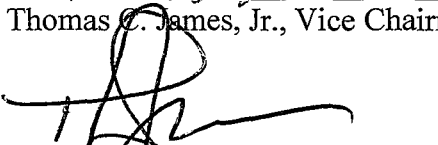
Mr. LaBarbara closed the public hearing at 6:50 p.m.



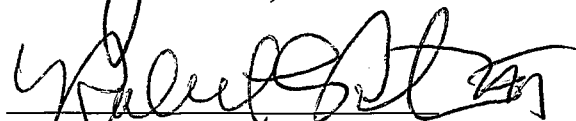
Jim LaBarbara, Chairman



Thomas C. James, Jr., Vice Chairman



Thomas J. Weidman, Trustee



Robert C. Porter III, Fiscal Officer
07/14/2019

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township
Sycamore Township, Hamilton County, Ohio
July 14, 2020

The regular meeting was called to order at 7:00 pm. Mr. LaBarbara reviewed the COVID-19 prevention protocol being practiced for the meeting.

The invocation was read by Mr. Weidman. Pledge to the Flag.

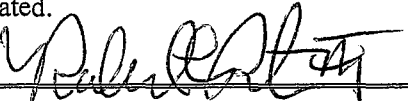
Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Zoning Administrator Miller, Fire Chief Penny and Cpt. Smith from the Hamilton County Sheriff's Office.

The June 30, 2020 Trustee Workshop Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Weidman, to accept them.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

The Receipts in the amount of \$430,266.57 and Disbursements in the amount of \$392,984.21 of July 14, 2020 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed:  Robert C. Porter III, Fiscal Officer

Mr. Weidman made a motion, seconded by Mr. James, to accept them. Mr. Porter called roll. Vote: All Aye.

Public Comments - Mr. LaBarbara explained the procedures for public comments.

Ms. Kathy Kugler, of 7106 Tenderfoot Lane, addressed the Board. Ms. Kugler discussed the Cooper Creek Collaborative and sites identified in Sycamore Township right of ways for tree plantings. She said the Sycamore Township Civic Association asks the Board to support the Cooper Creek Collaborative's tree planting initiative. She noted she had submitted a letter from the Civic Association to the Board to that effect.

Mr. J. Janus, Jr., of 4462 Daffodil Avenue, addressed the Board stating this month is the 30th anniversary of the Americans with Disabilities Act and listed some of the accommodation changes that had been made in the Township which he appreciates.

Mr. Janus said the 4th of July fireworks display went well with no issues and suggested perhaps next year, if the COVID-19 crisis is over, the Township will participate in the event.

Mr. Janus then discussed standardized identification of Township vehicles, the Parks and recreation budget and the Township's Organizational Chart which is posted on the website. He noted the Board members work for the residents present and should give them the courtesy to hear them out.

Mr. John Abraham, of 4978 Elmcrest Lane, addressed the Board. He discussed the June Trustees meeting in which the Trustees circumvented the normal order of the meeting to allow for a brainstorming discussion about fireworks that lasted almost an hour and a half. He stated that discussion should not have been held during the four-minute public comment section of the agenda. Mr. Abraham pointed out organizers of the fireworks advertised the event after they promised not to, making a fool of the Township's leaders who believed that promise.

Mr. Abraham stated Mr. LaBarbara failed to respond to the public records request he made in June regarding communications by Mr. LaBarbara during events leading up to the hiring of Mr. Warrick. He expressed concern that Mr. James confirmed the position was not advertised therefore no other candidates, no women nor minorities, were considered. Mr. Abraham stated best practices were not followed as Mr. James and Mr. LaBarbara only interviewed one candidate and that candidate had less than four years' experience in government. He expressed concerns about Mr. James having knowledge of Mr. Warrick's bankruptcy and the possibility that Mr. LaBarbara did not know about it, saying they failed to protect the interest of Township taxpayers and the lack of transparency is astounding.

Mr. James stated he will address Mr. Abraham's comments later in the meeting. Mr. Abraham then left the room and exited the building.

Mr. Dave Lewis, of 7500 Glenover Drive, addressed the Board, with his neighbor Jeb Lyons, regarding the 2019 Cape Seal Project completed in his neighborhood. Mr. Lewis distributed a handout to the Board showing photos of the condition of the roads in the neighborhood. They asserted that there was either a product or application failure and requested the Township review the conditions there and hold Strawser Construction, the contractor who performed the work, accountable.

Mr. James asked Mr. Kellums questions about the project.

Mr. Kellums pointed out Cape Seal is a course application and it is not going to be smooth like asphalt. He said this product is used to extend the life of the roads. He said he has looked at the roads there three times in response to the residents' concerns.

There was continued discussion about the condition of the roads, the product used and possible issues with it.

Mr. James asked about warranty and inspection process.

Mr. Kellums said there is a warranty, but it would not apply to damage by equipment after the application. He noted every road job is inspected by Project Inspector Dan Durham and Foreman Mark Homan. He said he will look at the product again and, if there is a problem with it, he will contact the contractor. He said he will follow up with Mr. Lewis and Mr. Lyons.

Mr. Standish Fortin, of 12137 McCauly Road, stepped forward to address the Board. Mr. Fortin was asked by Law Director Desai to follow the COVID-19 prevention protocol for the meeting and wear a face mask. Mr. Fortin initially refused to put on a facemask, and then he partially donned one which Chief Penny presented to him, but he placed it under his chin and said he couldn't breathe properly with it on. The Law Director asked if a disability was preventing his wearing the mask and asked him to follow the rules by wearing it. Mr. Fortin did not identify any physical disability preventing his wearing of the mask.

Mr. Fortin made statements about violations of his rights and the Law Director continued to insist that Mr. Fortin needed to comply with the law. Mr. Fortin continued to refuse to cover his mouth and nose with the mask at which point Mr. James suggested that continuing this standoff was just prolonging Mr. Fortin's exposure to everyone else in the room. Mr. James noted that it was obvious Mr. Fortin wasn't going to put on the mask despite the Governor's mandate but that there are no legal penalties for not wearing it, that Mr. Fortin had already been in the room unmasked since the meeting began, and that the Board had made the point that this was the law currently. Mr. LaBarbara stated that this was the equivalent to a "no shoes, no shirt, no service" policy. Mr. Desai recommended that the Board move on., and then Mr. LaBarbara indicated the Board would now conclude public comments and move on. But Mr. Fortin did not leave the podium and the standoff continued. Mr. James then made a motion to allow Mr. Fortin to proceed with his comments despite his civil disobedience and asked whether there was a second, putting the matter on the table to cause a decision one way or the other. There was no second to the motion and Mr. James stated as such. Mr. Fortin gathered his speaking notes, expressed his dissatisfaction, turned to the Board and uttered 'sieg heil', and then exited the building.

Sheriff Patrol Report

Capt. Smith reported, due to the resurgence in COVID-19 cases, the Sheriff's Office will be reverting back to the limited response protocol. He said this will include taking more open-air reports and reports over the phone.

Capt. Smith introduced Lt. Michael Tarr who will be replacing him as District Three Liaison when he moves to another assignment beginning on Monday, August 3rd. He said the Township will be in great hands with Lt. Tarr and he expects a seamless transition. Capt. Smith thanked the Board and residents present for the opportunity to serve in the Township.

The Trustees congratulated Capt. Smith and welcomed Lt. Tarr.

Lt. Tarr said he is looking forward to the assignment and a new challenge.

EMS/Fire Report

Mr. LaBarbara said he attended a Zoom meeting with Hamilton County Public Health in which COVID-19 cases were discussed. He said Hamilton County Commissioner Denise Driehaus reported she spoke with Governor DeWine who said, if Hamilton County moves to Level 4, it will not mean reinstituting closures, but there will be guidelines. He said she emphasized none of us want to go back to closing businesses.

Chief Penny reported the next level would be shelter in home except for essential trips. He said Hamilton County has had a spike in COVID-19 cases and the Fire Department has had an increase in runs with patients exhibiting symptoms. He said currently there are 54 patients who tested positive quarantined in their homes in Sycamore Township. He reported 32 people have recovered and expired from quarantine. Chief Penny reported Brookwood Retirement Home has 13 COVID patients and they are trying to keep that under control.

Chief Penny said the Township received \$266,319.42 from the CARES Act for the Township's COVID-19 related expenses. He said his plan is to stock up on PPE to get the Township through next year. He said the money could be used to purchase sanitizing equipment for maintenance. Chief Penny said Jewish Hospital COVID-19 testing is available five days a week from 9:00 a.m. to 4:00 p.m. noting no appointment or doctor's referral is required. He said the urgent care in Deer Park also offers COVID-19 testing without appointment or doctor referral from 8:00 a.m. to 8:00 p.m. seven days a week.

Chief Penny then showed the Board the trainer version of the AED that was purchased for use in the Trustees Meeting Room. He turned it on to demonstrate how the device gives instructions. He stated it will detect the heart rhythm and only allow shock if needed. Chief Penny noted issues with putting an AED in the green space area behind the Administration Building as suggested by resident Kathy Kugler. Mr. James suggested putting an emergency phone in that location.

Roads, Maintenance & Recreation Report

Mr. Kellums reported the Montgomery Road Sidewalk Project should be finished within the next week or so and the Maintenance Storage Facility Project is moving along with a scheduled completion date of November 1st. He said Sycamore Road will be paved next Monday and the project will move on to the third and final phase from Pine Road to Kenwood Road.

Mr. Kellums reported he had a resolution for the Board's consideration in regard to the dedication of an 84 feet extension of Owlwoods Lane which is all cul-de-sac. He said Hamilton County needs Sycamore Township's acceptance of the dedication.

"A Resolution Giving Assent to the Board of Hamilton County Commissioners' Dedication and Acceptance of Owlwoods Lane, Dispensing with the Second Reading and Declaring an Emergency." was presented by Mr. Kellums. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2020-49 passed this 14th day of July, 2020.

Mr. Kellums reported the Board had previously approved a new hire for the Maintenance Department. He said he would like to hire Alex Conover who has been working at the Township through a temporary agency for about a month and a half and is doing a fantastic job.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to hire Alex Conover. Mr. Porter called roll. Vote: All Aye.

"A Resolution Establishing the Rate of Pay for a Township Employee, Dispensing with the Second Reading and Declaring an Emergency." was presented by Mr. Kellums. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2020-50 passed this 14th day of July, 2020.

Mr. Kellums reported on signs and pricing to replace the sign at the Township administrative complex. He showed possible designs noting the monument signs with brick bases would cost between \$12,000.00 and \$13,000.00. He said an electronic message board would be a lot more expensive. He said just the message center itself would cost between \$20,000.00 and \$30,000.00 without foundation, brick work, or installation. He said altogether it would cost between \$40,000.00 and \$69,000.00 for an electronic message board monument sign.

Mr. Weidman asked Mr. Miller about zoning restrictions for electronic message boards.

Mr. Miller said electronic message boards are currently prohibited noting the Township may have to go through the Board of Zoning Appeals and request Conditional Use approval for such a sign.

Mr. Weidman stated the Township should not be putting up a sign restricted by our own Zoning Resolution. He noted the message boards are also very expensive.

Mr. Miller said he will look at the code in regard to options for sharing public information through signage.

Mr. Kellums expressed concerns about the expense with the current downturn in the economy.

There was discussion about previous approvals and denials for similar signs and other ways to keep the public informed of meetings and events without using an electronic message board. Mr. Kellums will continue researching options.

Mr. James asked about the status of the demolition of the building at 6330 Kugler Mill Road.

Mr. Kellums answered the Township is ready to move forward with the demolition but is waiting on the demolition permit to be issued by Hamilton County.

Mr. James asked about the hold up on the Graeter's project having to do with the sewers.

Mr. Kellums said the long wait was because there was no sewer on Montgomery Road for Graeter's to tie into, therefore, they had to get an easement from an adjacent private property owner to tie into that sewer. He said that has now been completed.

Mr. Miller noted the applicant knew about the sewer issue and the need for an easement at the time of zoning approval.

Planning & Zoning Report

Mr. Miller reported the Planning & Zoning Department is current on all applications for zoning permits. He stated there are several cases on the agenda for the next Board of Zoning Appeals meeting on Monday, July 20th. Mr. Miller informed the Board he has been in discussions with developers and he is expecting to have an open house for a potential zone change within the next month which would be followed by Zoning Commission and Trustees public hearings for a Zone Change with a PUD1.

Mr. LaBarbara asked for an update on 7300 Quailhollow Road.

Mr. Miller answered all health and safety issues on the property had been abated. He said the foundation has been poured but not yet back filled. He said it is now an active construction site which he will inspect periodically.

Mr. Weidman thanked Mr. Kellums and his crew for going out to take care of a sewer issue on Quailhollow Road.

Mr. Miller reported required landscaping had been installed on the Myers Y Cooper development noting there is additional landscaping installed to make the screening opaque. He said he is now required to issue final zoning approvals. He pointed out if any of the trees do not take and die, he will work with the developer to replace them.

Mr. James asked if Mr. Miller had any discussion with Hamilton County about them getting ahead of us on inspections.

Mr. Miller said he is now being informed of their schedule so if they have a final inspection scheduled and zoning is not ready, he can call them about it.

Law Director Report

Mr. Desai said he had nothing to report.

Administrator Report

"A Resolution Adopting the Sycamore Township Tax Budget for 2021, Dispensing with the Second Reading and Declaring an Emergency." was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2020-51 passed this 14th day of July, 2020.

The following purchase orders were presented for approval by Mr. Warrick:

Blanket Vendor	2020 Ford Explorer and Equipment	\$35,043.40
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Mr. Warrick discussed the history noting there had been a vehicle totaled last year that had not yet been replaced and the Township had received \$18,000.00 in insurance money for that. He said an older vehicle was traded in for \$1,000.00. He said this will keep the fleet at 13 vehicles and discussed the use of TIF funds for the purchase. There was discussion about the Ford Explorer being a good vehicle for police use.

Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. Porter called roll. Vote: All Aye.

Mullins Complete Carpet Care	Carpet Administration Basement	\$9,285.00
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Mr. Warrick stated the purchase order is needed to replace the carpet in the basement of the Administration Building that was ruined when the basement flooded earlier this year. He noted the Township had filed an insurance claim and that money would cover the entire cost.

Mr. James asked why the Township did not go out to bid for this.

Mr. Warrick answered the amount does not reach the level to be required to go out for bid. He said Mr. Kellums had gotten three estimates and he went with the lowest.

Mr. Weidman made a motion, seconded by Mr. LaBarbara to approve this request. Mr. Porter called roll. Vote: All Aye.

Blanket Vendor	HB 481 Covid Expenses	\$266,319.42
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Mr. Warrick pointed out the final purchase order for consideration is to enable use of the CARES Act funding Chief Penny reported on earlier for the COVID-19 expenses. He noted the purchase order has a then and now stamp on it so that it may be used to cover some past COVID-19 related purchases.

Chief Penny stated the Cares Act allows the money to cover expenses dating back to March 1st.

Mr. James asked if the money could be used for any COVID-19 related purchase.

Chief Penny answered the purchases must be used between March 1st through December, be COVID-19 related, and must not be an expense the Township already budgeted for.

Mr. James asked if it could cover labor and if the purchase order would have to be spent through the Fire Department.

Chief Penny answered no, it may not be used for labor.

Mr. Warrick answered Chief Penny will oversee and track the spending, but it may be used for any Township department.

Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. Porter called roll. Vote: All Aye.

Fiscal Officer Report and Communications

Mr. Porter read a communication from Michael Saikaly, of 7947 Bearcreek, thanking the maintenance team who picked up brush and Sharon Johnson who made his brush pickup request easy and was so kind.

Trustee Comments

Mr. Weidman discussed his work with legislators on HB 4 which passed through the Ohio House and Senate. He stated there is an amendment in HB 4 to benefit Ohio townships, cities, and villages by allowing the possibility of using 25% of unencumbered TIF funds for safety services and roads, which is really beneficial to a Township like Sycamore. Mr. Weidman stated, as President of the Hamilton County Township Association, he spoke to the Governor's staff about how important this is and was assured the Governor would not veto it. Mr. Weidman reported the Governor signed it today and it will go into effect in 90 days.

Mr. James asked when the Hamilton County Township Association meets next.

Mr. Weidman answered there has not been a set meeting schedule due to COVID-19.

Mr. James requested to be notified of the next HCTA meeting. He said there is an entity known as the Hamilton County Integrating Committee that works with the Hamilton County Engineer's Office to determine where road project funds are going to be spent. Mr. James said former Sycamore Township Trustee Denny Connor was one of two Township delegates appointed to that committee, along with Chris Dole. He said Mr. Connor's and Mr. Dole's terms ended May 20th and they can stay on for 60 days, but that period ends soon.

Mr. Weidman stated it is not required to have an elected official on that board, and Mr. James nodded in agreement with that. Mr. Weidman said Mr. Connor was reappointed for another term and Mr. Dole decided not to serve, therefore, Tony Rosiello was moved into his place and Josh Gerth was added as an alternate.

Mr. James asked when this happened, noting this board did not vote on it as the statute requires.

Mr. Weidman answered that it happened two weeks ago.

Mr. James said that the statute which enables that says that two members shall be appointed by a majority of the boards of township trustees in the District, and this Board hasn't voted. Mr. James said he didn't know this reappointment was happening and asked how it came about.

Mr. Weidman said that he received no by-laws when his term as HCTA President began. He went on to discuss the difficulties he has had in getting people to serve on these committees, noting any time someone agrees to serve, HCTA takes them up on it and that is the way it has been handled. He stated he is working with the Ohio Township Association to get by-laws established for the group.

Mr. James read the state law regarding such appointments, Revised Code section 164.04(A)(2), saying it does not look like HCTA should have made that decision, each of the Boards of Trustees were supposed to vote. He said he did not have any problem with those people now serving and that he appreciated Mr. Connor's service to the Township and the County, and also Mr. Rosiello's, but that it is important to follow legal processes. He asked Law Director Desai to take a look at it.

Mr. James thanked those who participated in the ceremony at the Sycamore Township Memorial Cemetery including the Sycamore Township Civic Association and resident Gloria D'Andrea. He said Senator Rob Portman was scheduled to speak at the event but cancelled due to COVID- 19 concerns. He noted Senator Portman did come by to pay respects afterward.

Mr. James encouraged people to respond to the 2020 Census.

Mr. James then gave a PowerPoint presentation in which he responded to comments made by resident John Abraham at the June 4th Trustees meeting in which he made a public records request for documents pertaining to Mr. Warrick's hiring. Mr. James noted he thinks transparency is important. He explained how public records requests work and said the Township's goal should be to provide information to public.

Mr. James' slide presentation detailed each question raised by Mr. Abraham and his answers to those questions. He said the Administrator position was not advertised nor was it required to be.

He said he interviewed Mr. Warrick and he believes Mr. LaBarbara did also. He also spoke to

Mr. Bickford. He said there was not a list of qualifications for the position. He said, although there is no written timeline of events, in the interest of transparency he would review the timeline of events and proceeded to do so in his presentation. Mr. James said Mr. Weidman's statement that Mr. Bickford was the lowest paid Administrator was not correct. He showed a slide listing Township Administrators and their salaries noting Mr. Bickford was at the bottom of the middle range. Mr. James read a prepared statement about Mr. Bickford's service to the Township.

Mr. James went on to say Mr. Warrick's bankruptcy was in 2005 and, like many other successful people, he learned from it, moved on, and fixed finances in Hamilton Township. He said he is very satisfied with Mr. Warrick's abilities and performance so far and encouraged the public to let the Trustees know of concerns about any Township employees. Mr. James explained how to make a public record request and welcomed comments from public.

Mr. LaBarbara said he passed along Mr. Warrick's cover letter and resume dated November 11, 2019 to Mr. Abraham in response to his public records request. He discussed Mr. Abraham's comments and the cost of Mr. Bickford's contract. Mr. LaBarbara said Mr. Warrick's resume exceeded expectations, he was vetted, and we are blessed to get him as our administrator. He said he asked Hamilton County Auditor Dusty Rhodes and the State Auditor about the past bankruptcy and was assured that it was no worry at all. He said he did not care for Mr. Bickford noting he was in Planning & Zoning and was moved up to administrator with no experience. He said Mr. Warrick is making the same amount of money as Mr. Bickford and is not taking all the benefits.

Announcement Changes

Mr. LaBarbara stated the Citizen Finance Committee meeting will take place on July 23rd at 6:00 p.m. in the Township Administration Building.

Mr. Weidman stated, in response to Mr. James earlier comments, what he said was that, as of this year, Mr. Bickford would have been the lowest paid Township Administrator in Hamilton County. He said to be correct for the record, the three people below Mr. Bickford's salary in Mr. James' presentation are outside Hamilton County, therefore his statement was accurate.

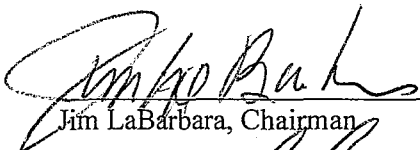
Mr. James said that is correct.

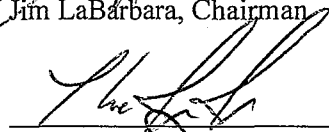
Mr. LaBarbara said then Mr. Warrick is the lowest paid.

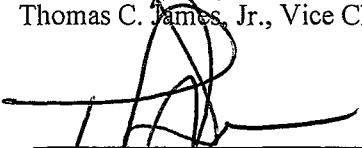
Mr. James said the Citizen Finance Committee meeting will be subject to any new orders from the Governor and encouraged people to check the Township website for news about meetings.

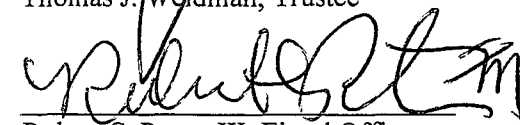
A motion was made by Mr. Weidman, seconded by Mr. James, to adjourn the meeting. Vote: All Aye.

The meeting adjourned at 8:40 p.m.


Jim LaBarbara, Chairman


Thomas C. James, Jr., Vice Chairman


Thomas J. Weidman, Trustee


Robert C. Porter III, Fiscal Officer
07/14/202

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 4, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines for public gatherings by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held via remote video with all participants joining in by videoconference. Video of the meeting was live streamed to the public on the internet. To ensure compliance with HB 197, the Township provided public notice in advance of the meeting, along with links to the meeting agenda and to where the public could watch it.

The meeting was called to order at 9:04 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Law Director Desai (joined late), Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny, Lt. Tarr from the Hamilton County Sheriff's Office and Jason Petty, Parks and Public Spaces Supervisor. Fiscal Officer Porter was absent.

Approval of Electronic Signatures

Mr. LaBarbara noted this Workshop Meeting was being held remotely to comply with Governor DeWine's recommendations to limit public gatherings and asked the Board members to give permission for their signatures to be added electronically to any documents approved today. All three Trustees gave their approval for electronic signatures.

Approval of July 14, 2020 Trustees Meeting Minutes

The July 14, 2020 Trustees Meeting Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. James, to accept them. Mr. Warrick called roll. Vote: All Aye.

Roads, Maintenance & Recreation Report

Mr. LaBarbara thanked Mr. Jason Petty, Parks and Public Spaces Supervisor, for his work on the Annual Sycamore Township Car Show held August 1st.

Mr. Petty reported on the recent Park Advisory Committee Meeting. He stated the committee voted to approve pursuing the following items: updating signage for park events; developing programming such as yoga, urban farming classes, and concerts; and replacement of playground equipment adjacent to Shelter #1 at Bechtold Park. Mr. Petty noted the committee will meet the fourth Monday of every month at 7:00 p.m. He stated in preparation for the next meeting, the committee will be evaluating the current park rules to determine if they need to be updated.

Mr. Petty reported there were 37 entrants in the Car Show last weekend and winner information will be posted on the website and the Township's social media platforms.

Mr. James asked about yoga in the park and how soon the Township could get that going.

Mr. Petty answered he has two yoga instructors interested in volunteering to lead classes. He noted with the current public health crisis, he was not sure how much the Township wants to advertise such events given that there could be large crowds. He also noted details must be ironed out with the Park Advisory Committee as far as which parks to hold the classes in and whether to rotate parks.

Mr. James said he'd like to see yoga classes offered soon in Bob Meyer Park, Bechtold Park, and the Schuler Sports Complex.

Mr. LaBarbara asked about the replacement of playground equipment.

Mr. Petty said it would most likely be required to be put out to bid. He said he plans to show playground equipment options to the Parks Advisory Committee members at their next meeting.

Mr. Kellums added that particular play structure at Bechtold Park really needs to be replaced, and estimated the cost at \$100,000.00 or more, which will definitely have to go out to bid.

Mr. James asked if there could be private sponsorships for something like that.

Mr. Kellums stated that has not been done before, but could be, noting they will look into possible grants.

Mr. Kellums stated he checked on the possibility of adding smaller signs to the monument sign options for the Administration Complex presented at an earlier meeting. He said small signs saying "Meeting Tonight" or some other message could be added to any of those signs fairly inexpensively. He asked how the Board would like to proceed.

There was discussion about how to light the signs and Mr. Kellums was asked to look into options for a backlit sign.

Mr. Kellums reported the demolition of the condemned building at 6630 Kugler Mill Road is scheduled for next week.

Mr. James requested neighboring property owners be notified of the demolition. Mr. Miller suggested putting a demolition notice in front of the property.

Mr. Kellums gave updates on the Montgomery Road Sidewalk Project, the Sycamore Road Project, the Maintenance Storage Facility/Salt Dome Project, and the Curb Replacement Project taking place on Bayberry Drive and Marlette Drive.

Mr. Kellums reported on the letter of collaboration to be sent to Mr. Adam Lehmann of Hamilton County Soil and Water Conservation District and the consent form for the Cooper Creek Collaborative which will be sent to property owners to obtain approval for tree plantings in Township right-of-way. He said the signed consent will be required before any trees are planted as the property owners will be responsible for the maintenance of the trees.

Mr. Weidman asked what will happen if the property is sold and the new owners refuse to maintain the tree(s) because of their location in a public right-of-way.

Mr. Kellums deferred to Mr. Desai on that and there was discussion about that question.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to move forward with the Cooper Creek Collaborative street tree planting program. Mr. Warrick called roll. Vote: All Aye.

The following purchase order was presented for approval by Mr. Kellums:

LaForce	Salto System Installation for Maintenance Storage Building	\$21,160.97
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Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. Warrick called roll. Vote: All Aye.

Sheriff Patrol Report

Lt. Tarr reported the Sheriff's Office is continuing limited response protocol to limit exposure to COVID-19.

EMS& Fire Report

Chief Penny stated last meeting he had reported that Brookwood Retirement Community had over 20 COVID-19 cases. He said he spoke with them after that meeting and apparently, they had not updated Hamilton County and those cases were going back to early April and had not been changed to expired. He said Brookwood now has no active cases.

Chief Penny stated there are currently 26 COVID-19 cases that are active and on in-home quarantine in Sycamore Township. He noted it seems as though wearing masks and social distancing is working and cases are declining so that's a good sign.

Mr. Weidman asked if the 20 people with COVID-19 at Brookwood, who were compromised people, all got through it without any problem.

Chief Penny said he does not get reports on the outcome, only if it is an active case or an expired case. He said he has not been told anyone has passed away from it, so he is hoping that's the case but can't guarantee that.

Mr. LaBarbara added this was disturbing to him that they've had this on the books for a number of weeks. He said you've got to wonder if we have this one retirement community with inaccurate reporting in Sycamore Township, is this going around the state, is this influencing the governor's numbers?

Chief Penny stated there are currently 26 COVID-19 cases that are active and on in-home quarantine in Sycamore Township. He discussed face masks and other PPE equipment helping cases to decline in the last ten days.

There was discussion about COVID-19 cases and accuracy of reporting.

Chief Penny reported Mr. Weidman had helped him secure filters and masks from Hamilton County and the Fire Department is starting to use those. He noted the department is going through face masks quickly and he has ordered 2,000 of those as well as additional PPE and supplies for breathing treatments using CARES Act funds. There was discussion about PPE with Mr. Weidman encouraging Chief Penny to reach out to Hamilton County EMA for possible supplies.

Chief Penny reported the new Fire Department Medical Director, Walt Lubbers, of UC Health, is now serving the department and he will bring him into an in person meeting some time for introductions.

Mr. James asked if the second tent at Jewish Hospital is for testing.

Chief Penny said the hospital did not inform the Fire Department of their intent to put up another tent, but he believes it is part of the testing.

Mr. Miller noted Jewish Hospital did obtain a Zoning Certificate for the tent which they had indicated was for a COVID-19 related use.

Planning & Zoning Report

Mr. Miller presented a table of statistics on permitting, property maintenance complaints, Board of Zoning Appeals Cases, and Zoning Commission Cases. He noted there is a reduction in Zoning Certificate applications and discussed differences in recording Property Maintenance complaints compared to previous years. He pointed out there has been a significant reduction in Zoning Commission applications, however, there are three cases on the agenda for August. He then gave the Board a brief description of the three cases to be heard by the Zoning Commission on August 10th noting all three are PUDI and will not require approval by the Board of Trustees.

Resolution – Nuisance Property 7225 Garden Road

“A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 7225 Garden Road, Sycamore Township, Ohio 45236” was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading. Mr. Warrick called the roll. Vote: All Aye. Resolution No. 2020-52 passed this 4th day of August, 2020.

Resolution – Nuisance Property 12106 3rd Avenue (A.K.A. 12098 3rd Avenue)

“A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12106 3rd Avenue (A.K.A. 12098 3rd Avenue), Sycamore Township, Ohio 45249” was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading. Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-53 passed this 4th day of August, 2020.

Law Director Report

Mr. Desai stated he had no report.

Administrator Report

HCTA Vote - District 2 Integrating Committee Members

Mr. Weidman reported he had sent the proposed slate of appointments to the Hamilton County Integrating Committee to all the Townships in Hamilton County for approval. He said the nominees are Denny Connor and Tony Rosiello as members and Dan Unger and Josh Gerth as alternates.

Mr. Weidman made a motion, seconded by Mr. James, to approve Denny Connor and Tony Rosiello as members and Dan Unger and Josh Gerth as alternates.

Mr. James said he still has some concerns about the process saying he thinks there is some confusion with the County. He said the Ohio Revised Code is clear the appointments are to be made by a majority of the Boards of Trustees in District 2, which is Hamilton County, and the County seems to think it is made by the Hamilton County Township Association. He said while alternatives were not offered, he has no problem with the current slate and appreciates what Mr. Weidman said previously about the difficulties in getting volunteers to serve on the committee. He suggested being more organized when the terms end next to have a more deliberative process.

Mr. Weidman stated every Board of Trustees is voting on this slate, and four have already turned in their votes, therefore the requirements of the Ohio Revised Code are being followed.

Mr. James said we are now doing that and asked when the Integrating Committee will next meet.

Mr. Kellums said there will be an Integrating Committee meeting soon regarding the SCIP and RLC.

Mr. LaBarbara thanked Mr. James for bringing this up because he's been a Trustee for three years and he doesn't recall ever voting on this before.

Mr. Weidman informed Mr. LaBarbara the reason for that is it hasn't been voted on for four years as it's a four-year term.

Mr. James asked Mr. Kellums to let the Trustees know the date of the next meeting.

Mr. Warrick called roll. Vote: All Aye.

Mr. Warrick stated accounting software was next on the agenda, but Mr. Porter is in court and could not be present. Mr. Warrick said he is proposing to switch to UAN software, a software provided by the State Auditor's office, that everybody is going to now because it is tailor-made for Township use. He said this is an obvious and practical suggestion. He said he sent an email out Friday saying the way the Township has been operating at least the past two years violates the spending limits at least the first of the year, and sometimes even the reserve, and the practice has been to make all of that right in December so that the books look correct. He said that's simply not the way that's designed to work. He said the auditor pointed this out because we have huge moves of money in December out of the JEDZ to shore everything up after the fact and that's not the way it's intended to work. He said the auditor took that down from a finding to a management comment, but we need to change that practice. Mr. Warrick said we need to come up with a plan because the State and County Auditor are urging the Township to get our operating condition in the proper shape.

Mr. Weidman stated Mr. Warrick said in his email that the Township was deficient in two funds and asked if that has anything to do with the fact that the Township has not yet received the second half tax collection from the County.

Mr. Warrick answered that has nothing to do with the appropriations which are what the Trustees approved to be spent. He said we can ask any time for the Trustees' approval for those appropriations to be increased and there are sufficient reserves in the two funds that need to be corrected.

Mr. Weidman said we have a duly elected Fiscal Officer, Mr. Porter, and suggested we have a conversation with Mr. Porter at the next meeting. Mr. Weidman stated he is not going to tell Mr. Porter, who has 30 years' experience, with no major findings in 30 years, and has done an exemplary job, to change accounting software. He noted, as Fiscal Officer, Mr. Porter is the one who has to use the software to meet the statutory requirements. He said he is glad the topic is being tabled until Mr. Porter is able to contribute to the discussion.

Mr. James stated he would also like to hear from Mr. Porter but it is disturbing to him to hear what Mr. Warrick said about the appropriations because it sounds like over the past two years the Township has been technically in violation of the law dozens of times. He said his understanding is the current accounting software just allows that to happen with no warning, bumpers or guards and this new software would prevent that from happening. He said he would like Mr. Porter's input but noted he and the other Trustees control the money as far as what gets spent and at what level.

Mr. LaBarbara agreed with Mr. James saying this has been going on for years and needs to be fixed.

Resolution – Establishing the Cares Act Coronavirus Relief Fund

Mr. Warrick explained originally the plan was to put the coronavirus relief money in an existing fund, but it was learned that for tracking purposes, a new account should be established.

“A Resolution Establishing the Coronavirus Relief Fund” was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution, dispensing with the second reading. Mr. Warrick called the roll. Vote: All Aye.
Resolution No. 2020-54 passed this 4th day of August, 2020.

Mr. Warrick stated in conjunction with this new account that was just established, we need to void the old purchase order number 8666 which will be replaced by purchase order number 8666A in the amount of \$266,319.42

Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. Warrick called roll. Vote: All Aye.

Mr. Warrick presented an additional purchase order for approval for fire operations in the amount of \$64,434.35, assuring the Board that plenty of money is already appropriated in the account to cover this.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Warrick called roll. Vote: All Aye.

Pay Bills

The Disbursements in the amount of \$1,095,798.20 for checks dated August 6, 2020 were presented for approval by Mr. Warrick. Mr. Warrick called roll. Vote: All Aye.

Trustee Comments

Mr. Warrick asked the Board for direction on how to proceed with the Thursday evening Trustees Meeting. He gave three options: hold the meeting in person with members of the public present, hold the meeting in person without members of the public present, or conduct the meeting remotely over Zoom.

Mr. LaBarbara said he would like to hold the meeting in person without members of the public present.

Mr. James said he has mixed feelings about that as the Governor's current directive indicates meetings of greater than ten people are discouraged and, even without the public, there would be more than ten people. He noted Zoom, although sometimes technically awkward, works.

Mr. Warrick said the meeting could be held without public and include only nine people since Jessica Daves does not need to be in the room to take the minutes.

Mr. Weidman stated he would prefer the public be included if the meeting is held in person, and if not, he prefers to hold it via Zoom, but he will do whatever is decided.

Chief Penny suggested Mr. Warrick have a meeting with Mr. Porter and the Department Heads to conduct a demonstration of the accounting software he proposes to change to prior to discussing the issue at a Trustees Meeting.

Mr. Warrick said we aren't that far yet.

There was discussion about how to accommodate the public at the meeting, especially after the incident at the last meeting in which a member of the public refused to wear a mask. A variety of ideas were suggested.

Mr. LaBarbara made a motion to hold the Trustees Meeting on August 6th in the Trustees Meeting Room as scheduled without the public present, Mr. James seconded. Mr. Warrick called roll. Vote: All Aye.

Mr. Weidman discussed COVID-19 patient plasma donations through Hoxworth and encouraged those with the antibodies to donate plasma.

Mr. James encouraged people to respond to the census, noting census workers will be knocking on doors of those who haven't yet responded.

A motion to adjourn into **Executive Session** with Law Director, Deepak Desai, to discuss ongoing litigation as permitted by Ohio Revised Code Section 121.22 was made by Trustee Weidman and seconded by Trustee James.

Vote: James: Aye; LaBarbara: Aye; Weidman: Aye.

Mr. LaBarbara invited the following people into the Executive Session with the Trustees: Ray Warrick, Tracy Kellums and Skylor Miller.

End regular session: 10:20 a.m.

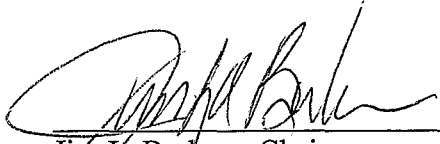
Begin Executive Session: 10:24 a.m.


End Executive Session: 11:35 a.m.

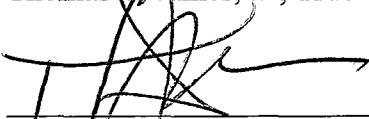
Back in regular session: 11:36 a.m.

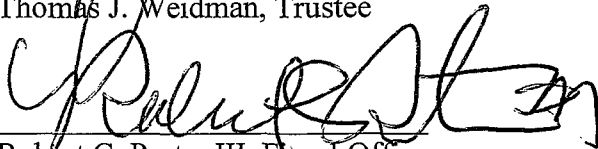
A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye.

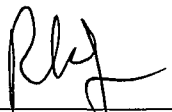
End regular session: 11:37 a.m.



Jim LaBarbara, Chairman

Thomas C. James, Jr., Trustee

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Ray Warrick, Administrator
Workshop Minutes 08/04/2020

RECORD OF PROCEEDINGS

Minutes of the Meeting of the Trustees of Sycamore Township
Sycamore Township, Hamilton County, Ohio
August 6, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held without members of the public physically present. Members of the public were given the opportunity to participate live in the meeting remotely via Zoom audio. Video of the meeting was live streamed to the public on the internet.

The regular meeting was called to order at 7:00 pm.

The invocation from All Saints Church was read by Mr. Weidman.

Pledge to the Flag.

Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Zoning Administrator Miller, Fire Chief Penny and Lt. Tarr from the Hamilton County Sheriff's Office.

The Receipts in the amount of \$479,690.25 and Disbursements of \$58,386.54 for August 6, 2020 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman seconded by Mr. James to accept them.

Mr. James requested clarification on the numbers as a disbursement amount was reported at the Workshop on Tuesday.

Mr. Porter said the disbursements noted this evening represent a second check run.

Vote: All Aye: James: Aye; Weidman: Aye; LaBarbara: Aye

Public Comments

Mr. J. Janus, Jr., of 4462 Daffodil Avenue, addressed the Board. Mr. Janus discussed the question of whether to hold or cancel the Annual Dillonvale Luminaria given the current COVID-19 public health crisis. He also commented on Mr. Petty's report during the August 4th

Workshop Meeting about the Parks Advisory Committee, saying he neglected to report that the committee would like to focus on both Bechtold Park and High Point Park. Mr. Janus commented Mr. Warrick spoke about updating the accounting software at the Citizen Finance Committee Meeting and he observed the committee to be interested in speeding up upgrades. Mr. Janus addressed the issue of wearing masks at the Township's public meetings and read the most recent recommendation for that. He said a notice of the mask requirement should be posted on the front door of all the Township Buildings as well as having the Director's Order on hand.

Ms. Kathy Kugler, of 7106 Tenderfoot Lane, addressed the Board requesting a separate budget for Parks and Recreation to verify expenses are allocated to the authorized purpose. She requested this be done as soon as possible so that the Parks Advisory Committee may plan for the future. She suggested the separation of the parks budget and the recreation budget. Ms. Kugler requested a response from the Trustees on this issue.

Mr. James asked if there was a line item for Parks and Recreation.

Mr. Warrick answered there is not because, in the past, the Township has identified a project and applied for grant money to fund the project. He said the playground equipment in Bechtold needs to be replaced and we'd like to follow that same path by applying for grant money. He noted it would be helpful for the Parks Advisory Committee to assist in the selection of the type of playground equipment. He said a good time to add a line item for Parks and Recreation would be when drafting the 2021 budget.

Mr. Kellums explained we do not have a parks and recreation line item noting, in the past, there have been line items for special events only such as the Festival in Sycamore and Luminaria. He said there is a parks budget to take care of the grounds and any necessary repairs, but as far as new programming or new things to add into the parks there is not a line item. He reported we are currently looking into grants for the playground equipment.

Mr. James asked if there has been any planning as to what the Township might do for Luminaria in light of the public health crisis.

Mr. Kellums stated there has not been planning yet but that if things continue as they are at present the wagon rides would not be possible.

Sheriff Patrol Report

Lt. Tarr reported the Sheriff's Office is continuing limited response protocol due to COVID-19 and noted he would have the district statistics to the Trustees soon.

EMS/Fire Report

Chief Penny reported the Fire Department had received a case of masks from the Bureau of Workers' Compensation. He said there were two new quarantine at home cases reported in the Township and two cases released from quarantine.

Chief Penny reported the new AED (automated external defibrillator) he had ordered for the

Trustee Meeting Room had been delivered and would be installed on the wall before the next meeting. He pointed out it uses Wi-Fi to send him reports.

Roads, Maintenance & Recreation Report

Mr. Kellums stated he had nothing new to report since the Workshop on Tuesday.

Planning & Zoning Report

Mr. Miller reported the Zoning Commission and Board of Zoning Appeals public hearings for the month of August will be conducted remotely via Zoom to comply with the Governor's current recommendations.

Law Director Report

Mr. Desai stated he had no report.

Administrator Report

The following purchase orders were presented for approval by Mr. Warrick:

Enzo's	Pressure Washer, Compressor	\$19,777.70
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Mr. Warrick said this is for equipment for the new maintenance storage facility that has already been budgeted. Mr. Weidman made a motion, seconded by Mr. LaBarbara to approve this request. Mr. Porter called roll. Vote: All Aye.

McCluskey Chevrolet Inc.	Fire Chief's Vehicle	\$55,115.00
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Mr. Warrick provided background information on the need for the vehicle. Mr. Weidman made a motion, seconded by Mr. James to approve this request. Mr. Porter called roll. Vote: All Aye.

Mr. Porter discussed the proposed change to the accounting software recommended by Mr. Warrick. He stated the accounting software is fundamental to the operation of his office. He said the Trustees received the draft of the recent State audit noting the Township had a clean audit again for the years 2018 and 2019. He stated the Township has a long history of clean audits largely due to the hard work of Debbie Campbell. Mr. Porter said the existing accounting software has been in place for 15 years and it can do anything Mr. Warrick needs done. He stated the proposed new software is a solution looking for a problem.

Mr. Porter addressed comments made about the Township spending over the appropriation amounts and that being against the law. He gave an example of how that happens using the line item Administrator salary and pointing out that the Trustees can easily adjust this by increasing the appropriation. He said BUCS can be set up to do a hard stop when spending gets close to going over the appropriated amount just as UAN does. He went on to give another example of a line item going over the appropriation due to unforeseen circumstances, noting Ms. Campbell alerts him if that is the case and this will be brought to the Trustees for adjustment.

Mr. Porter pointed out that the purchase of new accounting software would be an unnecessary expense and he will continue to use the current software BUCS. He stated he has served the

Township for 30 years and was just re-elected and will fulfill his term honestly and with the best interest of Township residents in mind. Mr. Porter said he and Mr. Warrick disagree on this but it is his office and his responsibility to report the financial status and compliance of the Township and the financial software used is his decision. He encouraged Mr. Warrick to take the time to learn BUCS saying he could get any reports he wants out of BUCS. Mr. Porter concluded by saying he would be happy to answer any questions and reiterating that he will use the software he chooses in the operation of his office.

Mr. James commented there is no question the Township has plenty of money, the issue is if it is legally appropriated. He said the money should be appropriated prior to the expenditure and the Township has not been doing that. Mr. James then had a conversation with Mr. Porter about his and Ms. Campbell's use of BUCS. Mr. James asked Mr. Porter if he had looked at UAN and he said he had. Mr. James stated 94.5% of Townships in Ohio use UAN.

Mr. Porter said UAN is not robust enough for Sycamore Township pointing out that 90% of those Townships are much smaller than Sycamore and have a fraction Sycamore Township's budget. Mr. James agreed. Mr. Porter went on to speak about the efficiency of the Township form of government. Mr. Porter stated he would like to see the Township's wealth benefit the residents saying there is no reason to buy new software and train staff when the current software works fine.

Mr. James said Mr. Warrick would like to speak about discussions he had with the auditor to get that clean audit.

Mr. Porter said his office contacted the auditor prior to Mr. Warrick's conversation. He explained the levy does not cover all police and fire expenses and what isn't covered is paid for with JEDZ funds. He explained the process used to lawfully transfer the money from the JEDZ to police and fire before the previous audit. Mr. Porter said the auditor did not mention it in the report for years 2016-2017 and the JEDZ funds continued to be transferred using the same process. During this year's audit, Mr. Porter said, the auditor says he doesn't want it done that way and from now on his office will do it the way the auditor requires.

Mr. Warrick said the issue is that the appropriations should be fixed prior to spending the money.

Mr. James noted the Federal government shuts down when they hit the point of limited appropriations until Congress approves more.

Mr. James asked what the licensing fee is for BUCS.

Mr. Warrick answered \$6,500.00 per year. He said UAN will be \$3,500.00 per year with no upfront cost unless we have to bring in some temporary labor to input data.

Mr. James listed a number of items that should be reported to the Trustees monthly, and that he would like to make available to the public, saying UAN would make it simple to generate with the click of a button. Mr. James said he recognizes it is hard to make a change but it's worth

looking at to see if it would be a better service and simpler in the end for the Township and the public once everyone is trained.

There was discussion about Symmes Township switching to BUCS and why Anderson Township uses BUCS and also UAN for payroll.

Mr. James said Chief Penny has a sophisticated system of his own and asked him to speak about it.

Chief Penny discussed the software the firehouse uses saying it is not intended to replace BUCS. He said he puts invoices into BUCS but there's a lot to it that he doesn't use.

Mr. Warrick said BUCS is older and dated while UAN software is specific to Townships. He said he used UAN in Hamilton Township and found it easy to use. He said he would like to improve the Township's budget management, have the department heads be involved in setting their budgets and have access to real time reporting. He said BUCS is harder to use and UAN would make us better operators as it reports directly to the State.

Mr. Warrick then reviewed some reports from Hamilton Township which he displayed on the screen. Mr. Warrick stated UAN will give real time information and will make it easier for the department heads to do their own budgeting. He said UAN is more modern, easier to use, and will be more helpful to him and useful to the department heads. Mr. Warrick noted, currently, the department heads do not see reports showing they are threatening an appropriation level or that they went over. He said historically, we have been doing this as described, but after the fact, by transferring large sums of money in December. Mr. Warrick said the audits in Ohio only look at December; if they had gone back to previous months, they would find us out of compliance just as we are right now in real time. He said we have the money but are not doing things proactively.

Mr. James asked if a report such as the one Mr. Warrick showed could be generated by BUCS and why the Trustees aren't getting those reports.

Mr. Porter answered yes and said any report the Trustees want they can get from BUCS.

Mr. James discussed the check register and how difficult it was to read before he requested it be changed by Ms. Campbell.

Mr. Porter noted the Township does not need a different software to generate a budgeted income statement. There was a discussion about the reports.

Mr. Warrick said, when he first started, he showed a representative from BUCS the UAN reports and asked if BUCS could produce the same report. He said the BUCS representative tried a few times to match the UAN report, but it wasn't even close. He said BUCS would have to write what already exists in UAN and it doesn't make sense to spend money having BUCS create new reports that exist in UAN, which costs less annually.

Mr. James noted Mr. Porter is responsible for reporting the numbers, but the Trustees and department heads need to be able to use the numbers for planning purposes.

Mr. Kellums added, as a department head, he doesn't want the Trustees to think we are just spending money not knowing what we are spending because that is not true. He said the department heads put numbers together and give them to the administrator, noting he does not have a levy to cover his department's expenditures. He listed some of the sources of revenue for his department noting those funds do not go far. Mr. Kellums stated the former administrator and Ms. Campbell would work with his numbers to create line items and the department heads work from a purchase order system.

Mr. James said the citizens put their trust in the Trustees to keep track of the numbers.

Mr. Porter discussed Mr. Warrick's experience with BUCS and the frustrations he must feel working with appropriations put together by the previous administrator. He said this December Mr. Warrick will have the opportunity to create his own budget for 2021 and his office can put reports together for the Board as they wish. He said BUCS could have a hard stop, but he doesn't recommend it because a vendor or employee could not get paid.

There was discussion about the hard stop, payroll, the budget for next year and UAN with Mr. Porter stating UAN has been around as long as BUCS has.

Mr. James asked why the majority of Townships use UAN.

Mr. Porter said if Sycamore were a small, rural township he would be more receptive to UAN.

Mr. Weidman said what he is hearing Mr. Warrick say is that the Township needs to be more proactive about appropriations that are about to exceed their limit. He said he thought Mr. Porter said that there is the ability in BUCS to put warnings or limits out so that we know when we are getting close to going over the amount appropriated. He said if BUCS can generate the kind of report Mr. Warrick used in his example, we would already know we were getting close to going over the appropriated amount.

Mr. Porter discussed the fact that townships receive a lot of their revenue only twice a year and said there are times, especially this year with the economic effects of COVID-19, when the Trustees' approval is needed to transfer money.

Mr. James suggested Debbie Campbell, as the primary user, be exposed to UAN by visiting another Township currently using that software. Mr. James said this is a preliminary discussion, but he thinks there is reason to look at UAN. There was a discussion about that between Mr. James and Mr. Porter.

Mr. Porter said he was fine with looking into UAN more and he suggested we do.

Mr. LaBarbara reported on other townships and villages who use UAN and read their positive comments about the software and the quality of UAN's customer support.

Mr. Porter said this is his office, he would give BUCS rave reviews and can get the Trustees the reports they request.

Mr. James said BUCS couldn't generate the report Mr. Warrick requested.

Mr. Weidman said he does not think a survey of other Townships should be involved in this discussion because every township is a little bit different. He said the fact that other townships use it is not a good enough reason for him to switch. Mr. Weidman also pointed out Mr. Porter was duly elected as Fiscal Officer; rewarded with another term by the voters due to the excellent job he has done for 30 years. He said it is Mr. Porter's responsibility to report to the State Auditor and he has done an exemplary job. Mr. Weidman noted the one person who uses the software daily is Ms. Campbell and she doesn't want to change.

Mr. Weidman said it would be a good idea to put a warning in place when approaching the limit of the appropriation.

Mr. Porter said that has not been done in the past, but if that is what the Trustees want, it can be done. He recommended the warning option as opposed to the hard stop. There was continued discussion about this option.

Mr. Weidman said he is not going to tell Mr. Porter or Ms. Campbell how to do their jobs and this should be Mr. Porter's decision. He said he advised Mr. Warrick when he started as administrator that just because Hamilton Township does something differently than us, doesn't mean we are doing it wrong and let's not try to fix something that's not broken. Mr. Weidman said Mr. Porter's point that Mr. Warrick is trying to fix a problem that doesn't exist is legitimate and he is in favor of trying to get the necessary reports and warnings in place with BUCS.

Mr. James said nobody is trying to usurp Mr. Porter's authority and if it is best to stay with BUCS, switch to UAN or do something else in the end that's great. He said he is pleased Mr. Porter is willing to let Ms. Campbell take a hard look at UAN. Mr. James requested Mr. Warrick work with Ms. Campbell and get her exposed to UAN software.

Mr. LaBarbara said in life you go through changes. He said Mr. Porter doesn't know how to use BUCS and the big problem is Ms. Campbell learning a new software. Mr. LaBarbara then read an email that Mr. Porter sent to all the department heads. It read, "I will not use this software & I will not sign any check to pay for this unnecessary expense. Due to the environment in the office I am inclined to have Debbie work from home pending further notice. Rob Porter". Mr. LaBarbara said there are three other emails & Rob has created a crisis. Mr. Porter disagreed saying he is not the one creating a crisis.

Mr. LaBarbara said we have to move \$1.3 million over at the end of the year and we should get organized.

Mr. James said Mr. Warrick will work with Ms. Campbell to introduce her to UAN and the topic will be revisited after that.

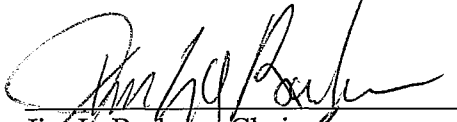

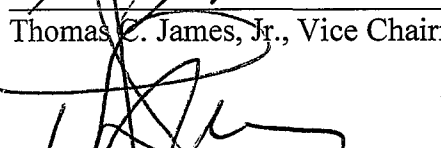
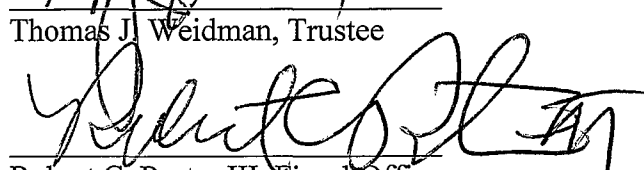
Trustee Comments

Mr. LaBarbara welcomed Taste of Belgium to Sycamore Township which has opened in the former Ruby Tuesday space in Kenwood Square.

Mr. James encouraged people to respond to the 2020 Census. He also offered prayers for the Governor who has tested positive for COVID-19 but is asymptomatic, and expressed his hope that the test was a false positive.

A motion was made by Mr. Weidman, seconded by Mr. James, to adjourn the meeting. Mr. Porter called roll. Vote: All Aye

The meeting adjourned at 8:36 p.m.


Jim LaBarbara, Chairman
Thomas E. James, Jr., Vice Chairman
Thomas J. Weidman, Trustee
Robert C. Porter III, Fiscal Officer
08/06/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
August 18, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit indoor public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held without members of the public physically present. Video of the meeting was live streamed to the public on the internet.

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter (left before the end of the meeting), Law Director Desai, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller and Fire Chief Penny. Lt. Tarr from the Hamilton County Sheriff's Office was absent.

Mr. LaBarbara entertained a motion to go into Executive Session with Attorney Scott Sollmann, the three Trustees, Ken Geis, Rob Porter, Ray Warrick, and Tracy Kellums; and then go into a second Executive Session with Law Director Desai after dismissing Scott Sollmann and Ken Geis.

A motion to adjourn into **Executive Session** with Attorney Scott Sollmann, to discuss ongoing litigation as permitted by Ohio Revised Code Section 121.22(G) and, following that, to continue in **Executive Session** with Law Director, Deepak Desai, to discuss ongoing litigation as permitted by Ohio Revised Code Section 121.22(G) was made by Trustee Weidman and seconded by Trustee James. Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye.

End regular session: 9:01 a.m.

Begin Executive Session: 9:02 a.m.

End Executive Session: 11:00 a.m.

Back in regular session: 11:01 a.m.

Mr. LaBarbara explained the reason for holding the executive sessions at the beginning of the Workshop meeting was to avoid the Township paying more in attorney fees by keeping attorneys waiting.

Mr. Warrick called roll. The three Trustees all indicated they were present.

Mr. James made a motion, seconded by Mr. LaBarbara, to authorize Mr. Warrick to sign the revised Settlement Agreement in the House of Browns lawsuit.

Mr. Weidman stated, while he will support this agreement in order bring some finality to a long-standing issue and to clean up that strip, he is totally disappointed that, through our insurance company, we are paying a significant amount of money to this individual to get his property in compliance with the Zoning Resolution. Mr. Weidman pointed out this is a bad policy and, while he will support the motion, he is not crazy about how we got here.

Mr. James stated he understands Mr. Weidman's concerns, but pointed out this agreement puts an end to litigation and the Township paying legal fees. He said the settlement money is being paid for by insurance, and it achieves all the goals the Township set out to achieve in the beginning.

Mr. Warrick called roll. Vote: All Aye.

Approval of August 4, 2020 Trustees Workshop Meeting Minutes and August 6, 2020 Trustees Meeting Minutes

The August 4, 2020 Trustee Workshop Meeting Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. James, to accept them. Mr. Warrick called roll. Vote: All Aye.

The August 6, 2020 Trustees Meeting Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. James to accept them. Mr. Warrick called roll. Vote: All Aye.

Mr. LaBarbara noted Mr. Porter was excused. He asked Mr. Warrick to read the bills and receipts.

PAY BILLS AND READ RECEIPTS

The receipts, in the amount of \$312,197.90 and disbursements, in the amount \$375,300.26, for August 18, 2020 were read and are hereby made a part of these minutes.

Mr. Warrick pointed out to the Board that there are two checks in this check run, check number 67726 made payable to Bound Tree Medical and check number 67769 made payable to Stigler Supply, that will further compound our problem of exceeding appropriations.

Mr. Weidman asked if the expenses covered by the two checks mentioned are Covid-19 related.

Chief Penny answered yes.

Mr. Warrick said we are doing it out of order a little bit because we created a new fund, and even issued a purchase order out of that fund, without appropriating the money. Therefore, those two checks will be over appropriations because that wasn't done. He said we will get that money appropriated at the next meeting and fix other issues noting there are two appropriations that require the Board's attention. Mr. Warrick said there are 30 something appropriations he will try to resolve with the department heads to see if we can move money around within the department.

Mr. James asked if there was any measure that could be taken now for the two checks in question noting he doesn't want to approve the check run in excess of the legally appropriated amount.

Mr. Warrick said a resolution is required to increase an appropriation.

Mr. Desai agreed a resolution is needed to establish an appropriation. Mr. Desai suggested he create a "nunc pro tunc" resolution for approval at the next meeting for the appropriation to be retroactive back to when the Township first started using Cares Act funds.

Mr. James asked if the checks needed to go out before the next meeting on September 1st.

Mr. Warrick answered he did not know.

Mr. James asked Mr. Desai if it would be ok for the Trustees to approve the check run.

Mr. Desai stated it is not ideal, but often the Township is placed in a situation where we have to be creative within the confines of being legal. He said approving a "nunc pro tunc" resolution at the next meeting is a legal way to move forward. He noted because of the Fire and EMS function, keeping the vendors paid so we are supplied well, he thinks that public health interest overrides any technicality.

Mr. Weidman made a motion, seconded by Mr. James, to approve the check run. Mr. Warrick called roll. Vote: All Aye.

Mr. LaBarbara stated that Lt. Tarr had nothing new to report and had been excused from the meeting.

EMS AND FIRE ITEMS

COVID-19 Update

Chief Penny reported there are 72 COVID-19 cases quarantined at home in the Township and four released from quarantine since the last meeting. He said, typically, there are one to three cases a day reported to him which is nothing new. He said there are no cases among the firefighters, who are well protected, and noted supplies are holding up well.

Elevator Repair

Chief Penny reported the elevator at Station 92 was put in because the meeting room on the second floor had to be ADA compliant since it is located in a public building. He said the elevator is 25 years old and has a severe leak in a cylinder under the floor. Chief Penny noted the cylinder must be removed and replaced and explained why that is quite a project. He reported the quote to replace the cylinder is \$40,882.12. Chief Penny said he had emailed Law Director Desai asking if the Township must maintain the second floor as a public area. He stated, after more thought, it would not be a good idea to deem it not to be a public area and explained his reasoning.

Chief Penny went on to note other issues that must be addressed in the firehouse including the sprinkler system, roof, the need for storage, and garage doors. He proposed the Board allow him some more time to research pricing to address those other items as well and present them as a bundle.

Mr. LaBarbara asked Chief Penny if he had solicited other estimates for the elevator repair.

Chief Penny said the estimate came from the company that installed the elevator, but he can ask for other estimates.

Mr. Warrick said Chief Penny should do the same exercise for Station 93 and identify any issues. He stated he would like a list of needs and the cost to address them as well as a proposal to pay for it.

Chief Penny said he will work on that.

Resolution – Declaring a Township Vehicle as Surplus and Obsolete

“A Resolution Declaring a Township Vehicle as Surplus and Obsolete and Authorizing its Disposition, Dispensing with the Second Reading and Declaring an Emergency” was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution.

Mr. James asked the plan for the vehicle.

Chief Penny said it will be sold as junk. He stated the vehicle, which needs repairs, had been passed to the Fire Department for use to paint hydrants and it is not worth putting money into it. He noted he doesn't think it is worth putting on the government auction site. Chief Penny stated he would like to replace it someday, possibly with another used vehicle, because he doesn't like using the good staff cars for hydrant painting.

Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-55 passed this 18th day of August, 2020.

Mr. James said at the last meeting, he had asked about the second tent that was put up at Jewish Hospital. He said now the first tent is gone and asked if the tent layout is interfering with Fire Department operations.

Chief Penny answered no saying they can work around it.

ROADS, MAINTENANCE & RECREATION ITEMS

RFQ Results Larchview/Plainfield Project

Mr. Kellums stated the Board had previously approved a motion to advertise for engineering services for the Larchview/Plainfield Project, which will be partially funded by grant money. He reported he had received nine submissions to the RFQ request. Mr. Kellums said Choice One Engineering came in as the highest rated firm among the nine. He said his past experience with Choice One Engineering has been positive.

Mr. Kellums reminded the Board this project is a joint project with Hamilton County. He said Hamilton County will pay 50% of the engineering. He pointed out an agreement is not yet in place because when it was put before the County Commissioners July 3rd, Commissioner Stephanie Dumas requested a price first, which is not the usual process. Therefore, he said, he

had to go back to Choice One Engineering to get a proposal with a price and will go back to the County. He reported this was first sent to Hamilton County in January and pointed out the construction project must be out to bid by next July because of the grant money involved.

Mr. Kellums asked Mr. Desai if a motion was needed to approve the selection of Choice One Engineering before approving the resolution for the contract.

Mr. Desai reviewed everything that had been done for the consultant selection and noted it was in full compliance of the statute, therefore, a motion to select is not necessary.

Resolution – Authorizing a Contract for a Consultant Larchview/Plainfield Project

“A Resolution Authorizing a Contract with Choice One Engineering Corporation for Engineering Services, Dispensing with the Second Reading and Declaring an Emergency” was presented by Mr. Kellums. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution.

Mr. James asked if the Township would be on the hook for the entire project if Commissioner Dumas decides again – or others in the county – not to approve this?

Mr. Kellums answered if the County says no, what will happen is Plainfield Road would not get done and the Township would proceed with Larchview Drive only which is the Township’s part of the project.

Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-56 passed this 18th day of August, 2020.

Mr. Kellums reported the condemned house at 7330 Kugler Mill Road (Mr. Kellums misspoke the actual address is 6330 Kugler Mill Road) had been demolished and all other projects are proceeding as planned.

Mr. James thanked Mr. Kellums for his work getting the condemned house razed saying the neighbors are happy about it. He said he did hear from one neighbor concerned about a tree.

Mr. Miller said he spoke to the neighbor about his concerns; however, the tree in question is not in violation. He pointed out the Township completed a prior evaluation of some of the trees and took those down.

Mr. LaBarbara reported a drug dealer was working out of 6330 Kugler Mill Road supplying most of the kids at Sycamore High School. He also reported the daughter of a neighbor saw a person coming out of that house removing his clothing. He said it is great that it is down, thank you.

Mr. James said he took a 27-mile bike ride and stopped in each of our parks. He said the bathrooms in McDaniel Park were locked down and he understands that’s due to vandalism.

Mr. Kellums answered yes, noting vandalism has been an ongoing problem there including vandals ripping fixtures and sinks off walls in the restrooms. He said it is a big problem and he is

working with the contractor who does the Township's locks to remotely lock and unlock those restrooms because there are no employees there on the weekends to lock them at night.

Mr. James said the restrooms look like they already have remote locks and asked if those were not working.

Mr. Kellums said those are locks that may be operated in person using a key fob, the current locks cannot be controlled remotely.

PLANNING AND ZONING ITEMS

Resolution – Nuisance Property 12169 Scoutmaster Drive

Mr. Miller reported he had two property maintenance resolutions for the Board's consideration. Mr. Miller stated 12169 Scoutmaster Drive is a continuing problem and every effort had been made to reach out to the property owner.

Mr. Weidman asked if it was a rental property.

Mr. Miller answered he did not know if it is a rental property, but it is currently vacant.

Mr. Miller said 7256 Silvercrest Drive has multiple violations and the Township has received numerous complaints about it. He pointed out his department always tries to work with the property owner to resolve issues before taking this step.

"A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12169 Scoutmaster Drive Sycamore Township, Ohio 45241" was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading. Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-57 passed this 18th day of August, 2020.

"A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 7256 Silvercrest Drive Sycamore Township, Ohio 45236" was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2020-58 passed this 18th day of August, 2020.

Mr. James asked about a large pile of dirt at the rear of the property on Quailhollow Road discussed at previous meetings.

Mr. Miller said he just saw the email about that, and he will look at the property and speak to the contractor about it.

Mr. James asked the status of the Land Use Steering Committee and the Land Use Plan.

Mr. Miller said he is taking the land use comments from that group to finalize the document. He would like to have a final wrap up with the committee for the year, noting they were able to complete the land use portion, but there are additional topics to discuss such as park planning, transportation and environmental impacts that we can come back to later. Mr. Miller said he needs to get a final document through the zoning process to be approved.

Mr. James asked about the updates to the Zoning Resolution.

Mr. Miller answered his plan was to get the Land Use Plan done first, then proceed with updating the Zoning Resolution. He stated he has now had nine months to work with the current Zoning Resolution and, as seen by the high volume of variance requests, it has some functional issues. Mr. Miller stated there are ways we can modify the code to enable individual property owners to enjoy their property without adverse impact on the community.

LAW DIRECTOR ITEMS

Mr. Desai stated he had nothing to report.

ADMINISTRATOR ITEMS

Mr. Warrick stated he had a “nunc pro tunc” or “now for then” resolution for the Board’s consideration which Mr. Desai will explain.

Mr. Desai explained the July 14th Trustees Meeting, at which the 2021 Tax Budget was approved, was live streamed to the public as permitted by Ohio House Bill 197 and also included in person attendance. He stated a member of the public had trouble attempting to access the building, however, that person was able to view the meeting using the live stream link. He said out of an overabundance of caution, he prepared the “nunc pro tunc” resolution to ratify all action taken on July 14th.

Resolution – Nunc Pro Tunc, Ratifying and Approving all Action Taken at the July 14, 2020 Trustees’ Workshop Meeting

“A Resolution Nunc Pro Tunc, Ratifying and Approving all Action Taken at the July 14, 2020 Trustees’ Workshop Meeting” was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading.

Mr. James said he brought this up to Mr. Desai after he heard about a member of the public not getting into the building to attend the meeting in person.

Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-59 passed this 18th day of August, 2020.

TRUSTEE ITEMS

Mr. LaBarbara recognized Trio restaurant, and owner Gregg Pancero, for bringing outside air into the restaurant by installing a bipolar ionization to the HVAC to destroy mold and viruses, including Covid-19, thus ensuring a safe dining experience.

Mr. Weidman thanked Tracy Kellums, Dan Durham, Steve Reutelshofer, and staff saying the Sycamore Road Project looks great, the Maintenance Storage/Salt Dome Project is also going great and the Montgomery Road Sidewalk Project is complete. He said he has seen quite a few people out walking on the new sidewalk.

Mr. James echoed Mr. Weidman saying great job to Mr. Kellums and team.

Mr. James reported he had received a Certificate of Completion for Sunshine Law Training offered by the State of Ohio. He stated Ohio law requires elected officials to complete the training once per term and he completed it the other day. He said anyone interested in how Sunshine Laws work may take the class noting it is very informative and offers free continuing education credit for attorneys.

Mr. James said Mr. Porter was here when the Workshop meeting began and when the Trustees went into Executive Session, but he had a court appearance and had to leave when the meeting went on for an extended period of time. He said Mr. LaBarbara mentioned he had been excused and that Lt. Tarr of the Hamilton County Sheriff's Office had been excused. Mr. James pointed out that the Sheriff's Office is not required to attend the meetings, and the Fiscal Officer is not required to attend every meeting, therefore it is not necessary to say they have been excused. He said, as a matter of fact, if a Trustee is absent, the Trustees may have to vote to excuse that person. He said if the Board is deciding to excuse, there has to be a decision to do that and there hasn't been. He then stated that he has to be in court on September 3rd and may not be present for the JEDZ meetings that afternoon and he hopes he'll be excused if that's the case.

Mr. LaBarbara stated the Fiscal Officer is only required to attend a meeting once per quarter.

Mr. LaBarbara stated Mr. Porter is not here and he said it is not on the agenda to discuss, but he would like to comment that after the August 6th meeting discussion about the accounting software, he emailed Debbie Campbell the following day requesting a report from BUCS to show that BUCS can generate the same report that Mr. Warrick showed as an example generated by UAN. He said 11 days later, he still does not have the report from BUCS he requested. He said thank goodness I was not calling an ambulance. He then requested the subject be placed on the next agenda.

Mr. James said he asked Mr. Porter about it during the break following the Executive Session earlier and he indicated Ms. Campbell did have a report generated and waiting for him on her desk. He said he retrieved it and stated it says it was printed on 08/17/2020.

Mr. LaBarbara said ok, so not 11 days it's 10 days.

ANNOUNCEMENT CHANGES

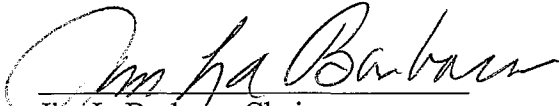
Mr. LaBarbara stated the next meeting is the Workshop on Sept 1st.

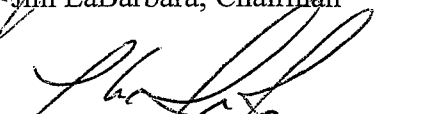
Mr. Warrick said there are also JEDZ meetings coming up and he will need to talk to Rob Ebel to see if the meetings can be conducted via Zoom.


Mr. LaBarbara referred people to the calendar on the Township website and said again the next meeting is the Workshop on Sept 1st at 9:00 a.m.

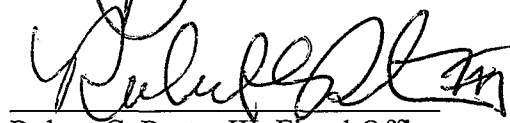
A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye.

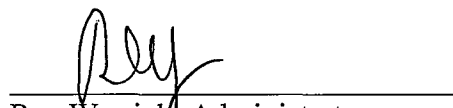
End regular session: 11:46 a.m.



Jim LaBarbara, Chairman

Thomas C. James, Jr., Trustee

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Ray Warrick, Administrator
Workshop Minutes 08/18/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
September 1, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit indoor public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held without members of the public physically present. Video of the meeting was live streamed to the public on the internet.

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Lt. Tarr from the Hamilton County Sheriff's Office.

Approval of the August 18, 2020 Trustees Workshop Meeting Minutes

Mr. LaBarbara made a motion, seconded by Mr. James, to approve the August 18, 2020 Trustees Workshop Meeting Minutes. Mr. Porter called roll. Vote: All Aye.

SHERIFF PATROL ITEMS

Lt. Tarr reported the office is continuing with somewhat of a limited response such as taking reports by phone, but actively conducting traffic enforcement and things that can be done safely.

EMS AND FIRE ITEMS

COVID-19 Update

Chief Penny reported there are currently 68 COVID-19 cases quarantined in home in the Township. He said there have been 84 cases total released from quarantine. Chief Penny noted since his last report, there have been two people released from quarantine and one person added. He reported Fire Department staff is doing well and supplies are holding up well.

Chief Penny requested to purchase a gear extractor washer and dryer. He noted the existing appliances are 25 years old and worn out. He stated this washer will wash blood, bodily fluids and soot out of turn out gear and, because of exposure risks, is highly recommend for washing out gear after a fire. Chief Penny said this is not a budgeted expense, therefore, the Township may use CARES Act funds to pay for it, noting the firefighters could be exposed to COVID patients while wearing their gear. He noted the total cost for the gear washer and dryer is \$30,216.15.

Mr. LaBarbara asked whether the purchase required a motion and Mr. Warrick indicated it did not because the Board had already approved the purchase order.

ROADS, MAINTENANCE & RECREATION ITEMS

Mr. Kellums reported on 2021 road projects. He reminded the Board of recent legislation passed by the State legislature allowing Townships to use a portion of unencumbered TIF funds to pay for road projects. He stated he is not sure of the exact dates and timeline for spending those funds, but in

looking into it with Mr. Warrick, he believes the money must be spent by the end of next year. He noted it is too late to use those funds on this year's projects.

Mr. Kellums proposed using unencumbered TIF funds for the Larchview Drive reconstruction. He noted the Kugler Mill Road Project is eligible for TIF funds as a normal TIF project. Mr. Kellums listed Township streets in Heitmeyer, Dillonvale and other areas that need an estimated \$2 million in work. He said he doesn't know the exact dollar amount of the unencumbered TIF funds available, but he would like to figure all this out and get projects out to bid.

The Board asked questions of Mr. Kellums about the road projects.

Mr. Weidman said he believes Townships have two years from the date the Governor signed the bill to use those funds.

Mr. Desai said the legislation went into effect October 13, 2020. He said he will look into the dates and send an email out to the Board members this afternoon.

Mr. Warrick noted there is a lot of confusion about the bill even with the OTA (Ohio Township Association) and he is trying to get clarity. He stated the Township should put together a stellar road program to take advantage of this, noting he is not sure if it can all get done because of the shortage of contractors. He said he has asked the OTA if some of the work may be done in 2022 as long as the money is already encumbered.

Mr. Desai discussed the timeline and said he will look into it and get back to the Board.

Mr. Kellums said he could get the projects out to bid but cannot get all that work done that quickly.

Mr. Warrick said it is impractical to think anyone could get road projects completed that quickly.

Mr. James asked whether there were potential creative solutions for that, such as setting up a new CIC, appropriating the money, and then paying it in to that, tasking it with the mission of improving roads in the township.

Mr. Weidman noted the Township already has a CIC, then asked Mr. Desai to double-check that option.

Mr. Kellums asked about other things being eligible for use of the funds such as infrastructure in parks.

Mr. James asked if sidewalks would be eligible.

Mr. Desai said he will research that.

Mr. Kellums noted Bechtold Park lot needs to be repaved. He said he would like to get all these questions answered so he may put projects out to bid and get them scheduled this fall.

Mr. James told Mr. Kellums the Bechtold park grass area is divided off from the road with telephone pole things to keep people from driving on grass. He said they are unattractive and asked about a more aesthetically pleasing solution being installed.

Mr. Kellums answered curb won't work because people will drive over it. He said when those poles were new, they looked a lot better saying they may be able to replace them and have them look attractive.

Mr. Kellums reported the current maintenance projects are going well. He said there has been a lot of progress on the Maintenance Storage Building and Salt Dome project behind the Administration Building. He said he is waiting on the start of the driveway this week and said utilities will be brought back to the building. Mr. Kellums said the large underground detention portion of the Sycamore Road Project should be completed today. He reported the curb projects on Marlette Drive and Bayberry Drive have been completed and went well. He said the Cape Seal Project is also complete and noted he had gotten calls from people happy about that project.

Mr. James requested Mr. Kellums keep a close eye on how the Cape Seal holds up.

Mr. Weidman asked Mr. Kellums if he had received anything from the Ohio EPA (Environmental Protection Agency) about Mill Creek regulations.

Mr. Kellums answered he had not.

Mr. Weidman stated he is setting up a call regarding apparent issues with the Mill Creek and will get back to the Board about it.

Mr. James said he had received correspondence from a resident about traffic incidents in the Plainfield Road roundabout.

Mr. Kellums stated he has a meeting with the traffic engineer on Thursday. He said, at first glance, there doesn't seem to be an issue, noting 14,000 cars use the roundabout per day and there have only been four incidents. He pointed out one of those incidents involved someone speeding at 80 mph.

Mr. James noted there have been reports on NextDoor about wrong way drivers in the roundabout.

Mr. Kellums said there was a problem in the beginning of people who have gone left of center, noting there is a double yellow line, but he hasn't seen that lately.

Mr. Weidman commented only four accidents with 14,000 cars a day in a new traffic pattern seems pretty good.

Mr. Kellums said he is looking into signage to see if there is any that could be helpful with traffic in the roundabout.

PLANNING AND ZONING ITEMS

Upcoming Public Hearing - Case 2020-05P2

Mr. Miller reported that at the September 14th Zoning Commission Meeting, that board will hear Case 2020-05P2 for 7555 Fields Ertel Road. He noted the property is to the west of Butler Warren Road and west of Highpoint subdivision. He said the proposal is for an existing Shell gas station to construct a cooler addition which would increase the building area and make the ISR (impervious surface area) close to 80%, which is why the case is a PUD2. He stated the case will be heard by the Trustees after Zoning Commission hears it and makes a recommendation.

Open House - Proposed Zone Change 8760 Montgomery Road

Mr. Miller reported there is an open house scheduled on September 9th for the property located at 8760 Montgomery Road. He said the applicant for the project is a partner group with Fischer Homes who is proposing a zone change to construct 22 town homes near Mercedes Benz on Montgomery Road.

Mr. Kellums asked if the proposed plan included a private drive.

Mr. Miller answered yes, a 20 feet wide private drive is proposed with a narrower alley behind it. He said Doug Morath has looked at the plan. Mr. Miller said he is concerned about turn around capability and is getting dimensions on that, so the Fire Department has good access.

Mr. Miller stated the plan is for owner occupied, two story town homes noting the applicant is still working on final renderings. He said the property is currently zoned single family so the applicant has to hold an open house and allow neighboring property owners to view the plans. He said the open house will be remote via zoom due to COVID-19. Mr. Miller stated the applicant will show a PowerPoint presentation and then open up to Q & A. He said the process will be on website.

Mr. Weidman asked about notification of the neighbors.

Mr. Miller said notices were sent to all those within 200 feet of the property.

Mr. Weidman said development is a sensitive issue with that neighborhood. He also commented he is surprised the plan calls for so many town homes because of the topography.

Mr. Miller noted there is a retaining wall proposed. He said the density is low enough that the plan can be done under the D zoning with just a PUD1. Therefore, he said, the Zoning Commission only will review the PUD portion of this case and the zone change will come in front of the Board of Trustees.

Mr. LaBarbara asked if the property is in the Indian Hill School District.

Mr. Miller answered yes.

Mr. James asked who received the open house notices.

Mr. Miller answered all those within 200 feet saying he could get the list to the Board.

Mr. James requested more neighbors be notified and asked about a sign being placed on the property.

Mr. Miller discussed the importance of consistency saying if the Township broadens the notice distance for certain cases, that could be a discriminatory practice issue. He recommends following the standard written practice to the best of our ability but agreed that sometimes certain properties off the beaten path might require special notice means.

Mr. Weidman asked the for the height of the retaining wall.

Mr. Miller answered he is not sure as the plans are conceptual.

Mr. LaBarbara commented the people who were complaining the most about the other developments are behind there and he is sure Mr. Miller will hear from them.

Mr. Miller said he hopes residents attend the open house and have the opportunity to speak. He said he is still working through protocol for the Zoom open house.

Mr. James asked about activity at the Graeter's construction site and if the sewer district issue had been resolved.

Mr. Miller answered he hasn't seen a sign off approval. He said he has reviewed and approved a sign plan recently, so they are moving forward with the project.

Mr. Miller reporter he had five nuisance resolutions for the Board's consideration. He showed photos of the issues on the properties.

Mr. LaBarbara said he received a letter from a neighbor who had offered to help the property owner with cleanup, but the property owner refused.

Mr. Miller said, from a zoning enforcement standpoint, he has no way of knowing if it is the owner or a neighbor cleaning up but if the grass is cut it is no longer in violation. He asked for patience from neighbors to let the Township work with the property owner to take care of it.

There was discussion about debris on the property and what could be seen in the photos. Mr. Miller noted the Township Inspector must take pictures from the public right of way or, if he makes contact with a neighbor, he may get permission to access neighboring private property to view a violation.

Resolution – Nuisance Property 4608 Kugler Mill Road

“A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4608 Kugler Mill Road, Sycamore Township, Ohio 45236” was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2020-60 passed this 1st day of September, 2020.

Mr. Miller then showed photos of junk and debris at 8987 Plainfield Road including construction debris and mattresses.

Resolution – Nuisance Property 8987 Plainfield Road

“A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8987 Plainfield Road, Sycamore Township, Ohio 45236” was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2020-61 passed this 1st day of September, 2020.

Mr. Miller showed the Board photos of tall grass, garbage, and debris at 8357 Beech Avenue.

Resolution – Nuisance Property 8357 Beech Avenue

“A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8357 Beech Avenue, Sycamore Township, Ohio 45236” was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2020-62 passed this 1st day of September, 2020.

Mr. Miller showed photos of 7301 Dunleith Court noting it is hard to tell from the pictures, but there is significant junk as well as tall grass and weeds.

Mr. James asked for a description of the junk.

Mr. Miller pointed out items piled up in front of the driveway and improper storage of materials in front yard. He said it seems minor in relation to others, but if his office receives a complaint, it has to be pursued.

Mr. LaBarbara asked if the issue is ongoing.

Mr. Desai asked if it would make sense to have Kevin Clark take more pictures and come back to the Board Thursday night.

Mr. James said that is a good idea.

Mr. Weidman noted it looks like the property owner covers furniture that is outside, but he does not see tall grass and weeds.

Mr. James said a resident texted him the live stream of the meeting is not working. Mr. Warrick went to check on it.

Mr. Miller then showed photos of property maintenance violations at 12195 6th Avenue. Mr. Weidman asked if the house was occupied. Mr. Miller answered he did not know.

Mr. James said someone else texted him saying there was no problem with the live stream of the Workshop meeting. Mr. Warrick said yes, the meeting is live on the internet.

Resolution – Nuisance Property 12195 6th Avenue

“A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12195 6th Avenue, Sycamore Township, Ohio 45249” was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2020-63 passed this 1st day of September, 2020.

LAW DIRECTOR ITEMS

Mr. Desai stated he had nothing to report.

ADMINISTRATOR ITEMS

Mr. Warrick reported we had gotten out of order with regard to the CARES Act funds because a purchase order had already been approved. He said the foregoing resolution will approve the proper appropriation of the funds and is a “nunc pro tunc”, now for then, resolution.

Resolution – Establishing Appropriations for the Coronavirus Relief Fund

“A Resolution Establishing Appropriations for the Coronavirus Relief Fund, Dispensing with a Second Reading and Declaring an Emergency” was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Porter called the roll. Vote: All Aye. Resolution No: 2020-64 passed this 1st day of September, 2020.

Mr. Warrick reported he had another resolution “nunc pro tunc”, now for then, to increase appropriations for the Kemper Road Fund by \$472,000.00 and for the Road Improvement Bond Fund by \$3,564,219.34. He noted the latter is a debt account which is slightly different than other accounts. He said the Township has the money this has to do with where we spend money and noted all major funds are now in good shape with respect to appropriations.

Mr. James said, to clarify for public, the Township is not spending new money, just correcting the appropriations.

Resolution – Amending Appropriations for the Kemper Road Fund and the Road Improvement Bond Fund

“A Resolution Amending Appropriations for the Kemper Road Fund and the Road Improvement Bond Fund, Dispensing with a Second Reading and Declaring an Emergency” was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2020-65 passed this 1st day of September, 2020.

Mr. Warrick made said the next resolution is for a transfer of funds to the CIC. He stated he had made a projection about how much money would be needed to cover grant applications based on last year. He noted people can go back three years and there have been two or three submitted reaching back that far which has knocked CIC funds down to \$4,000.00. He said he would like approval to add \$10,000.00 to the CIC to last the rest of the year.

Resolution – Authorizing a Transfer of Funds to the Sycamore Township CIC

“A Resolution Authorizing and Directing a Transfer of Funds to the Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township, for Funding Grants and Operating

Costs and Dispensing with a Second Reading” was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2020-66 passed this 1st day of September, 2020.

Resolution – Authorizing an Amendment to the Master Service Agreement with Dynegy Energy Services

Mr. Warrick said there is information in the Board’s packets about electric aggregation. He said he met with broker Dan Deters who is coming to us early because of uncertainty in energy markets, some of which hinges on the November election. Mr. Warrick stated currently, the Township’s aggregation program is beating Duke Energy’s price by just 1.2 %, so hasn’t performed all that well. He said, instead of staying with the current .549 rate now scheduled to drop July, 2021 to .518, Mr. Deters suggests the Township lock in lower price in January down to .527 and keep that rate constant to the end of 2022. In addition to uncertainty about the November election, capacity resets in May which Mr. Deters thinks may not go in the right direction.

Mr. James said it may be a good idea but since it is not urgent to decide today, it would be useful to give the public time to comment on this. He said he would like to research it a little more.

Mr. Warrick said the Township needs to do something before the first of the year, noting we cannot lock in a rate until the Board acts. He pointed out Mr. Deters fears if we wait the prices could go up. Mr. Warrick offered to invite Mr. Deters to a meeting to address the Board.

Mr. James said that would be helpful.

Mr. LaBarbara asked if we should entertain any other bids.

Mr. Warrick said Mr. Deters asserts that Dynegy has the best price.

Mr. LaBarbara said he is a salesperson.

Mr. Warrick said he is aware of that.

Mr. James asked if it is correct that Mr. Deters’ business is located within the Township.

Mr. Warrick answered yes.

Mr. LaBarbara said he doesn’t see the need to decide tonight but a decision should be made before the 1st of the year.

Mr. Warrick said the idea is to decide before the election because if fracking is shut down prices could be higher.

Mr. James stated we need to give the public time to chime in.

Mr. Miller asked if the Board would allow him to go back to the discussion of the Dunleith Court nuisance property. He said he pulled the file for 7301 Dunleith Court and found the initial complaint

was from a citizen who emailed Mr. LaBarbara about a smell coming from property. He said the Planning & Zoning Department has been documenting findings on the property for about a month now. He said the issue is not grass but actually junk, trash, and debris. He said there are piles of garbage, equipment covered up, a wheelbarrow and a pressure washer in front of the garage. He said his concern is the smell which cannot be conveyed with photos. He said it could be something rancid and he would like to start process to abate it. Mr. Miller pointed out that even if the Board declares the property a nuisance, if the inspector goes out tomorrow and it is clean, the file just gets closed out.

Mr. Weidman asked Mr. Miller if he is saying there is an odor there.

Mr. Miller answered yes, noting the complainant said he can smell it from Michael Drive. He said he would like to continue enforcement on this.

Mr. James said he is ready to move forward.

Resolution – Nuisance Property 7301 Dunleith Court

“A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 7301 Dunleith Court, Sycamore Township, Ohio 45249” was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2020-67 passed this 1st day of September, 2020.

Mr. Miller misread the house number in the address. He then repeated it correctly and listed the parcel number as well.

FISCAL OFFICER ITEMS

Mr. Porter reported he checked with the auditor’s office this morning and the second half tax payment should be in sometime around the middle of the month. He said that will give a better idea of how COVID-19 has affected revenue.

TRUSTEE ITEMS

Mr. Weidman thanked Mr. Kellum’s crew for the Marlette Drive curb project which looks great. He noted the old curbs were in really bad shape before the project.

Mr. James reminded residents to complete the 2020 census. He also encouraged people to make their voter registration current or register to vote, especially young people who have just come of age and those who have moved.

Mr. James also extended good wishes and a swift recovery to a long time Township resident, Gary Banfield, Scout Leader Troop 502, who suffered a stroke while camping in Georgia. He said the community is very fond of Mr. Banfield and again wished him a swift recovery.

ANNOUNCEMENT CHANGES

Mr. LaBarbara said the JEDZ meetings on Thursday, September 3rd will be held remotely via Zoom beginning at 4:00 p.m. He said the CIC Meeting will be held at 5:45 p.m. and noted the time change for the Thursday Board of Trustees Meeting which will begin at 6:00 p.m.

A motion to adjourn into **Executive Session** with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22(G)(4) "Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment" was made by Trustee LaBarbara and seconded by Trustee James.
Vote: James: Aye; LaBarbara: Aye; Weidman: Aye.

Mr. LaBarbara invited the following people into the Executive Session with the Trustees: Rob Porter, Ray Warrick, Tracy Kellums, Rob Penny, Skylor Miller, and Beth Gunderson.

End regular session: 10:05 a.m.

Begin Executive Session: 10:12 a.m.

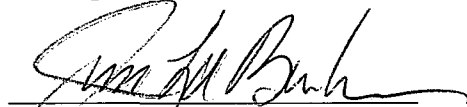
End Executive Session: 10:55 a.m.

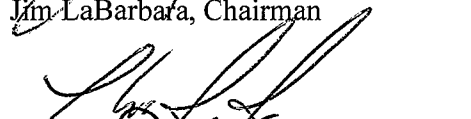
Back in regular session: 10:56 a.m.

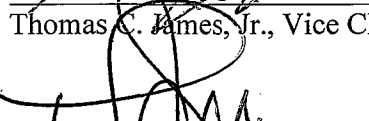
Mr. Porter called roll. The three Trustees all indicated they were present.

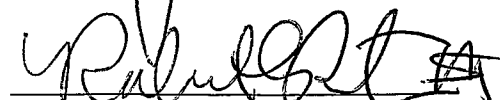
A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye.


End regular session: 10:58 a.m.



Jim LaBarbara, Chairman

Thomas C. James, Jr., Vice Chairman

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Ray Warrick, Administrator
Workshop Minutes 09/01/2020

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio September 3, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held without members of the public physically present. Members of the public were given the opportunity to participate live in the meeting remotely via Zoom audio. Video of the meeting was live streamed to the public on the internet.

The regular meeting was called to order at 7:00 p.m.

Mr. Warrick gave the invocation.

Pledge to the Flag.

Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Cpl. Kidd from the Hamilton County Sheriff's Office. Lt. Tarr was absent.

Proclamation – Designating September as Ovarian Cancer Awareness Month

The proclamation "Designating September Ovarian Cancer Awareness Month in Sycamore Township" was read by Mr. Weidman. A motion was made by Mr. Weidman, seconded by Mr. James, to pass the Proclamation. Mr. Porter called roll. Vote: All Aye.
The Proclamation passed this 3rd day of September, 2020.

Mr. Weidman said he is on the board of Ovarian Cancer Alliance of Greater Cincinnati. He went on to explain the work of that 100% volunteer organization. He said COVID-19 has cut short the group's fundraising efforts this year. He said the disease has very subtle symptoms, therefore, often it is in stage 3 or 4 before diagnosed, at which point the five-year survival rate is only 35%. Mr. Weidman said this organization educates women to recognize symptoms, provides mentoring to newly diagnosed women, and funds research. He spoke about the Ovarian Cancer Caucus in Congress and about the groundbreaking research being done. He thanked the board for passing the proclamation.

Public Comments

Mr. J. Janus, Jr., of 4462 Daffodil Avenue, addressed the Board remotely via Zoom. He discussed a packet he had sent to the Trustees and Mr. Warrick which included a 2004 study by Brandstetter Carroll. He asked a question about an address listed in the study and commented he had made a public records request for the resolution approving the study and explained his concern when he was told there is not a resolution. He requested follow up on his questions saying it is his understanding the Board has to pass a resolution to contract with a company. He also said he would like the Board's thoughts on current or future development of the nature park.

Mr. Janus also asked if there will be Trick-or-Treating on Halloween this year in light of the COVID-19 pandemic. He then requested the numerical address for Bechtold Park be re-installed at the Sycamore Road entrance. Mr. Janus spoke about the park rules most recently updated in 2012 and asked questions about a definition written in Section 21 of those rules.

Mr. James asked Mr. Weidman what he knows about the Brandstetter Carroll study.

Mr. Weidman answered that was before his tenure.

Mr. James asked Mr. Kellums what he knows about the Brandstetter Carroll study.

Mr. Kellums said he would have to look into it.

Mr. LaBarbara said he told Mr. Petty the 16-acre nature park would make a nice walking area saying it would be a nice project for the Parks Advisory Committee. He said Halloween is too far out to decide about.

Mr. James said the Township should follow Hamilton County Public Health's direction for Trick-or Treat this Halloween.

Sheriff Patrol Report

Corporal Kidd stated he had no report.

EMS/Fire Report

Chief Penny reported he had nothing new to report since the Workshop.

Roads, Maintenance & Recreation Report

Mr. Kellums reported on sign options for the Administration Complex. He showed three renderings for monument sign designs saying he likes the all brick option. He noted the dimensions of that sign.

Mr. James commented the rendering shows the sign facing the road.

Mr. Kellums said a photo of the existing sign was taken for the rendering, but the new sign will be installed perpendicular to Kenwood Road. He said the cost of this all brick sign would be \$16,357.00.

Mr. Warrick asked if it would be lit with ground lights.

Mr. Kellums answered yes noting there is already electric out there. He went on to review the other two design options which were both a brick base with an aluminum sign. He said the price for option two is \$12,623.00 and the price for option three is 13,140.00. Mr. Kellums said, in his opinion, the first design is a much better-looking sign and if we put a spotlight on it on both sides it would look great.

Mr. Weidman asked if the color of the brick would match the building.

Mr. Kellums answered yes.

There was discussion about the options and there was a consensus to choose option one.

Mr. Warrick requested motion to proceed noting he will come back to the Board for approval of a purchase order.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to move forward with design option one, the all brick design.

Mr. James suggested adding the building address on the sign.

Mr. Kellums asked if he could proceed with the directional signs also. The Board said yes.

Mr. Porter called roll. Vote: All Aye.

Planning & Zoning Report

Mr. Miller stated he had nothing to report.

Mr. LaBarbara said a resident from Michael Drive is concerned about potential mosquito problems because of the property under construction next to him.

Mr. Miller said he drove by the property in question, but he hasn't yet had time to draft an email response to the resident. He said he doesn't see a violation on site. He said there are small puddles there. Mr. Miller stated he doesn't want to belittle the neighbor's concerns and said if the area doesn't dry up in the next couple days, he will push for cleanup. He stated as of now, the contractors are making progress and have the proper permits. He said this is not what residents around them want to hear, but these are the pains of redevelopment.

Mr. James asked if the sign is out on the property on Montgomery Road that is the subject of the zoning open house.

Mr. Miller answered yes.

Law Director Report

Mr. Desai reported on the Ohio Sunshine Law and questions that may be raised about public records, the Open Meetings Act, and technology. He gave the example of the Parks Advisory Committee sharing files and ideas using Microsoft Teams. He said information gathering is not subject to the Open Meetings Act or notice requirements, therefore, the parks committee members sharing files and ideas would not trigger the Open Meetings Act. Mr. Desai stated, if the committee members start emailing each other and discussing things, that would be a public meeting and members of the public would have to be given the opportunity to comment. He pointed out sometimes people run afoul of rules without meaning to. Mr. Desai cautioned the parks and finance committee members that if they use their personal email accounts for those

groups, the Ohio Public Records Act may allow the public access to items in their personal email having to do with public business.

Fiscal Officer Report and Communications

Mr. Porter stated he had no communications to read.

The Receipts in the amount of \$736,949.40 and Disbursements in the amount of \$1,211,455.10 for September 3, 2020 were read by Mr. Porter and are hereby made a part of these minutes.

Note: Mr. Porter misread the disbursement amount at the meeting. The correct amount was \$1,241,455.10 and that is the amount of the check run for September 3, 2020 that was approved by the Trustees.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman seconded by Mr. James to accept them. Mr. Porter called roll. Vote: All Aye; James: Aye; Weidman: Aye; LaBarbara: Aye

Trustee Comments

Mr. Weidman wished everyone a happy, healthy, and safe Labor Day weekend.

Mr. James noted election day is coming up and coincides with the first Workshop Meeting in November. He suggested the Board may want to move that meeting. He noted the Board of Elections is desperate for poll workers and the Board should encourage Township employees to be poll workers. Mr. James also encouraged members of public to vote.

Mr. Weidman stated in the past the Board has either eliminated that meeting or held it on Monday.

Mr. Miller asked if there is still time to train to be a poll worker.

Mr. Warrick answered yes.

Mr. LaBarbara pointed out residents may go to the first page of the Township's website to sign up for email blasts to keep them informed. He stated those email blasts are not intended to replace the regular email subscriber lists for meeting agendas or the printed newsletter.

Announcement Changes

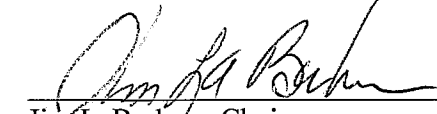
Mr. LaBarbara reported Brush Chipping for residents takes place Saturday, September 5th from 8:00 a.m. to 4:00 p.m. behind the Township Administration Building. He said the Fall Compost

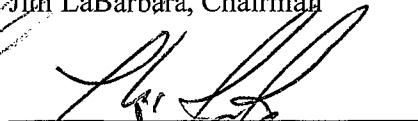
Give-Away will take place Saturday, September 12th from 8:00 a.m. to 4:00 p.m. at Hartzell United Methodist Church, 8999 Applewood Drive.

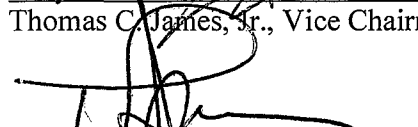
Mr. LaBarbara stated the next Trustees Workshop Meeting will be held Tuesday, September 15th at 9:00 a.m.


A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 6:35 p.m.



Jim LaBarbara, Chairman

Thomas C. James, Jr., Vice Chairman

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
09/03/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
September 15, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit indoor public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held without members of the public physically present. Video of the meeting was live streamed to the public on the internet.

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Assistant Fire Chief Cooper and Lt. Tarr from the Hamilton County Sheriff's Office. Fire Chief Penny was absent.

Approval of the September 1, 2020 Trustees Workshop Meeting Minutes and Approval of the September 3, 2020 Trustees Meeting Minutes

The September 1, 2020 Trustees Workshop minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Weidman, to accept them. Mr. Porter called roll. Vote: All Aye.

The September 3, 2020 Trustees Meeting minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Weidman, to accept them. Mr. Porter called roll. Vote: All Aye.

PRESENTATION – Electric Aggregation

Mr. Warrick introduced Mr. Dan Deters of Energy Alliance.

Mr. Deters said his company has assisted the Township with aggregation programs since 2007. He reported the Township is at the end of a three-year deal with Dynegy for electric aggregation. He said currently, the cost for electric through the aggregation program, is 5.49 cents per kWh. Mr. Deters referred to a packet he had distributed to the members of the Board. He noted Dynegy offered a six-month extension and we are at the beginning of that extension. He stated residents must be sent an opt-out notice every three years. He said the Township must now make a choice about how to go forward with the next six months saying there are three options. Mr. Deters said Mr. Warrick referred some residents to him asking about renewable energy and pointed out all three choices have renewable energy options for a small extra charge.

Mr. Deters stated the best long-term choice for the Township involves sticking with 5.49 cents per kWh until May, then dropping to 5.19 cents per kWh for 18 months which would save the most money for the average resident. He said the Board must either pick an option or set a ceiling price and have Administrator Warrick pick an option at some point. He noted prices change daily and this price will be held until midnight tonight. Mr. Deters said there will be not be a new contract, there will be an addendum to the existing contract.

Mr. Weidman asked Mr. Deters for the current Duke Energy rate.

Mr. Deters answered the current Duke Energy rate is about 5.51 cents per kWh.

Mr. Deters said capacity is an unknown, therefore, locking in a rate protects residents. He also pointed out the 5.51 Duke Energy rate will jump a little bit in May so the 5.19 rate will be an even greater discount than we are seeing today.

Mr. James asked if residents are committed to a contract if they don't opt out during the opt out window.

Mr. Deters answered Energy Alliance has a term in their contract that every person can come and go without fee. He said residents can change at no cost on their side of the program. He noted there could be a penalty or early termination fee from a third-party supplier. He said even though the PUCO requires the opt-out notification, Energy Alliance makes sure the supplier allows the residents to come and go.

Mr. James commented the aggregation program provides a discount to residents with no downside, they can leave whenever they want.

Mr. Deters said yes and this protects the residents from door to door solicitors because those solicitors know they cannot generally beat an aggregation program.

Mr. Weidman said a resident called him asking what was going on with the aggregation program because he was paying more for electric now. Mr. Weidman had asked him to look at his bill and discovered the resident had jumped to another company which was a great deal in the short term, was now paying a lot and the company wanted a lot of money to let him out. Mr. Weidman said he pushed for aggregation and Energy Alliance has done well for the Township on price noting he cannot recall a time when the aggregate prices were equal to or greater than Duke Energy.

Mr. Deters said that is actually happening right now because energy is currently so cheap. He pointed out if energy policy changes and fracking stops, prices could double.

Mr. Weidman stated he thinks option three is the best but yielded to the other Trustees.

Mr. LaBarbara said he knows residents are getting hit with phone calls from energy solicitors.

Mr. Deters talked about some solicitors calling and saying things that are not true.

Mr. James said at a previous meeting, he had requested more information about electric aggregation, that Mr. Deters address the Board, and that there be opportunity for public comment. He asked Mr. Warrick if the Township had gotten any comments from the public.

Mr. Warrick said the only calls the Township has received from residents were a couple questions about renewable energy.

Mr. Weidman commented that shows residents are happy with the aggregation program.

Mr. Deters noted he does take calls from Sycamore Township residents. He said his company's customer service is different than the average consultant; they are here to protect residents.

Mr. Warrick asked Mr. Deters what the dollar effect would be on the average electric bill if the Township chose option three.

Mr. Deters answered \$3 more a month saved.

There was continued discussion about the three options.

Mr. Deters explained the savings may not be there every month but there is an annual savings.

Mr. James asked if it was possible to include a note on the Duke bill that there has been a change so people can look it up.

Mr. Deters explained that information will be sent to the residents and said he will field phone calls with questions from residents.

There was discussion about the rates, movement in the market and the decision to be made.

Mr. James asked Mr. Desai whether a motion to go with an option is appropriate or if a resolution is needed to approve the contract addendum.

Mr. Desai said the Board could make a motion to go with a rate and authorize Mr. Warrick to sign the agreement.

Mr. James made a motion to proceed with option three which is a 24 month tiered traditional rate from December 2020 through June 2021 at 5.49 cents per kWh and from June 2021 through December 2022 at 5.19 cents per kWh and that the Board authorize Mr. Warrick to approve the contract addendum that has been proposed to the Board at those rates. Mr. LaBarbara seconded. Mr. Porter called roll. All Aye.

Mr. LaBarbara thanked Mr. Deters for coming.

PAY BILLS AND READ RECEIPTS

The receipts, in the amount of \$81,457.60 and disbursements, in the amount \$257,443.94 for September 15, 2020 were read and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

Mr. Weidman made a motion, seconded by Mr. James, to accept them.

Mr. LaBarbara stated he would like to pull the bill to Schroeder, Maundrell for attorney Scott Sollmann in the amount of \$3,762.40 saying he would like to see more clarification on that. He said he never talked to Scott Sollmann and he is looking at that wondering why he's charging us. Mr. LaBarbara said he talked with Ken Geis and questioned the possibility of double billing. Mr. LaBarbara said the bill showed a 54-minute conversation between Mr. Sollmann and himself and a 2 hour and 18-minute conversation with Mr. Weidman. He said maybe he can mention this to Mr. Sollmann in Executive Session and get clarification. He said we should have seriously considered dismissing them on August 5th when they clearly violated the attorney client privilege. Mr. LaBarbara then stated let's go ahead and pay that bill, but I want my comments to be on the public record.

Mr. Porter commented go ahead and pay it.

Mr. LaBarbara said go ahead and pay it, but I want those comments on the public record.

Mr. Porter called roll. Vote: All Aye.

Mr. James noted Mr. Porter always states the complete list of receipts and disbursements is available in the office. He asked why we don't publish the record on the website each week.

Mr. Porter answered he doesn't see any problem with publishing it on the website noting the disbursements are already on the Ohio Checkbook.

Mr. James asked if we can we make that happen.

Mr. Warrick answered no problem.

SHERIFF PATROL ITEMS

Lt. Tarr reported the Ford Explorer the Township purchased was outfitted by the garage and put into service this week. He said the vehicle from the Fire department is waiting on a couple parts.

Mr. James asked Lt. Tarr if there was any information he could share about a recent fatal accident on I-71.

Lt. Tarr reported there were no injuries except for the fatality. He said the driver lost control of the vehicle, hit the median and then hit a semi parked lawfully on the shoulder. He said he does not know the circumstances of why that occurred; it is still being investigated.

EMS AND FIRE ITEMS

COVID-19 Update

Assistant Chief Cooper reported there are currently 65 addresses in the Township with active COVID-19 quarantines.

ROADS, MAINTENANCE & RECREATION ITEMS

Mr. Kellums reported the first yoga in the park at Bechtold Park was held on Sunday, September 13th with about a dozen people in attendance. He said yoga is not yet scheduled for other parks in the Township saying he is waiting to see how it goes at Bechtold.

Mr. Kellums reported the North Trash Bash will take place this weekend. He also reported the houses on Plainfield Road and Sycamore Road have been demolished. He said all other projects continue and are on schedule.

Mr. James praised Jason Petty, the Parks Advisory Committee, and Mr. Kellums for making yoga happen at Bechtold Park.

PLANNING AND ZONING ITEMS

Mr. Miller reported he originally had four nuisance resolutions for consideration at this meeting. He said he would like to remove the first one from consideration as the vacant property at 7796 Columbia Avenue, which appears to be under bank control, had some upkeep done over the weekend. He said the junk vehicle on the property is still there. Mr. Miller stated he has had no dialogue with the bank, therefore, would like to move forward with junk vehicle resolution for the property. He showed a photo of the junk vehicle noting there have been complaints received from residents about the property.

Resolution – 7796 Columbia Avenue Junk Vehicle

“A Resolution Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, AND 505.871 of the Ohio Revised Code” was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2020-68 passed this 15th day of September, 2020.

Mr. Miller reported the next resolution for consideration is regarding a junk vehicle on a property in Rossmoyne. He noted the township has received complaints about it and has reached out to property owner without success registration. He pointed out the vehicle has expired tags and flat tires.

Mr. James asked if someone lives there.

Mr. Miller answered yes but there has been no response to the Township’s attempts to contact.

Resolution – 8475 St. Clair Avenue Junk Vehicle

“A Resolution Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, AND 505.871 of the Ohio Revised Code” was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2020-69 passed this 15th day of September, 2020.

Mr. Miller stated the last resolution is a Highpoint property already under public nuisance for property maintenance issues. He said he is working with Mr. Desai to get lien holder information for the property. Mr. Miller showed photos of the two junk vehicles on the property saying that there was

previously a resolution on one of the junk vehicles which was moved temporarily in the past and is now back. He said the vehicle has flat tires and storage material stacked against it. He said there has been no cooperation from the resident.

Mr. Weidman noted this is a repeat offender.

Mr. Miller stated this is a repeat offender and the property is a total wreck which has been looked at by Hamilton County to potentially condemn.

Resolutions – 12098 3rd Avenue Junk Vehicles

“A Resolution Providing for the Removal of Junk Vehicles in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicles by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, AND 505.871 of the Ohio Revised Code” was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2020-70 passed this 15th day of September, 2020.

Mr. Weidman said on August 23rd Mr. Bien had 52 cars on the Deer Park Auto lot. He asked Mr. Miller the status of that issue.

Mr. Miller said his department has documented excess of vehicles numerous times and he is in contact with the attorney about filing paperwork.

There was discussion about this issue and the fines due.

Mr. Desai noted Mr. Bien doesn't have a choice but to pay the fines as there is a standing order that he must pay any time in excess of the maximum number of vehicles permitted on the lot. He stated Rob Butler will file a motion of contempt using data provided by Mr. Miller.

There was then discussion about junk vehicles on Mr. Bien's other properties and how the Township can avoid being stuck with cleanup should something happen to Mr. Bien.

Mr. Miller reported Case 2020-05P2 for 7555 Fields Ertel Road was heard by the Zoning Commission on September 14th. He stated no members of the public requested to participate in the remote meeting. He said the Zoning Commission recommended approval of the PUD2 with minor conditions. Mr. Miller stated the case will be brought to Board of Trustees at the next evening meeting.

Mr. Miller reported on the Open House held last week for the proposed zone change at 8760 Montgomery Road to allow for the construction of a 22-unit multi-family project. He said the meeting was fairly well attended with at least 20 people on the Zoom meeting. He stated there were a lot of concerns from surrounding residents and community members about the appropriateness and the density of that site. He noted the developers have until September 21st to officially submit to be included on the October 12th Zoning Commission agenda.

Mr. James stated he had asked Mr. Miller about renderings showing the rear side of that development and asked if the developer is going to be providing that.

Mr. Miller answered the developer would be required to submit that as part of a PUD application, but they haven't formally submitted yet.

Mr. James stated he had asked Mr. Miller last week about the dead trees in the permanent landscape buffer behind the TriHealth building on the Northcreek property. He asked Mr. Miller if he had the opportunity to reach out to them.

Mr. Miller answered you spoke to me about this on Friday, I haven't had the opportunity to reach out to them yet, but I will this week.

LAW DIRECTOR ITEMS

Mr. Desai nothing to report.

ADMINISTRATOR ITEMS

Mr. Warrick reported nothing to report

Mr. James suggested to Mr. Desai and Mr. Warrick that the Township use CARES Act money to digitize and create an index of Township resolutions since it would make those documents hands off and accessible remotely. He said this would enable the public access to records going back further than what we currently have online. He suggested a contractor be hired for this project.

Mr. Weidman asked Mr. Desai to look into the legality of using CARES act money for this.

Mr. Miller said the Township uses OnBase for document storage noting the company has notified us that the current version is being phased out. He said if we want to continue with OnBase, we have to renew to the latest version. He said we could have a salesperson come in and talk about how to implement that and get an updated price.

Mr. James stated he has gotten solicitations for this service saying CARES Act funds may be used to pay for it.

Mr. Warrick reported the OTA (Ohio Township Association) is hosting a webinar about eligible expenses for CARES Act funding later in the week. He said with regard to digitizing documents, the Township has some hardware problems that would have to be addressed as well. He said if it is confirmed that CARES Act money is fair game for that, there is plenty we could do if we don't need the money for first responder things.

FISCAL OFFICER ITEMS

Mr. Porter has no report or communication.

TRUSTEE ITEMS

Mr. James gave a reminder to the public to register to vote and serve as poll workers. He said the Township should encourage Township employees to work at the polls and asked if that could be facilitated as it would be a good thing for us to promote.

Mr. LaBarbara stated he saw on Nextdoor that a couple houses on Orchard Lane were being rented for \$1,900.00 to \$2,300.00 per month. He said the Township owned houses are being rented for \$700.00 per month and that they should be rented at a fair market value.

Mr. Kellums said he will have to check the rental contracts.

ANNOUNCEMENT CHANGES

Mr. LaBarbara encouraged people to check the website calendar. He noted the North Trash Bash at McDaniel Park is September 18th and 19th, Yoga in the Park at Bechtold Park is September 20th, the South Trash Bash at Bechtold Park is September 25th and 26th, and the next Trustees Workshop Meeting is September 29th at 9:00 a.m.

A motion to adjourn into **Executive Session** with attorney Scott Sollmann to discuss ongoing litigation as permitted by Ohio Revised Code Section 121.22 was made by Trustee LaBarbara and seconded by Trustee Weidman

Mr. James said the motion was made per Ohio Revised Code Section 121.22 and asked if a sub-part must be stated.

Mr. Desai answered he doesn't think the motion even needs to reference the code, but technically it should be pending litigation not ongoing litigation. He said a motion to adjourn into executive session to discuss pending litigation is sufficient.

Mr. LaBarbara revised his motion to state a motion to adjourn into **Executive Session** with attorney Scott Sollmann to discuss pending litigation. Mr. Weidman seconded.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye.

Mr. LaBarbara invited the following people into the Executive Session with the Trustees: Ray Warrick, Skylor Miller, Tracy Kellums, Rob Porter, and Ken Geis.

End regular session: 9:51 a.m.

Begin Executive Session: 9:55 a.m.

End Executive Session: 11:18 a.m.

Back in regular session: 11:20 a.m.

Mr. Porter called roll. The three Trustees all indicated they were present.

Mr. James made a motion to give authority to Mr. Sollmann on behalf of the Township to finalize a TIF memorandum of understanding to facilitate further negotiations for the Northcreek project and our goal of facilitating continued residential character maintenance on Kugler Mill Road.

Mr. LaBarbara seconded.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye.

Mr. Miller displayed an aerial photo taken by Township resident Mr. Jeremy Payne of the Maintenance Storage Building/Salt Dome Project. He thanked Mr. Payne for sharing the photos and stated they would be posted on the Township website.

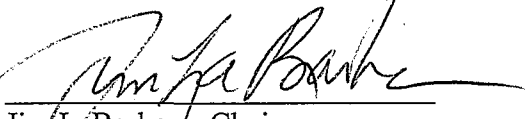
Mr. LaBarbara thanked Mr. Miller for taking him on a tour of the Maintenance Storage Building/Salt Dome Project and said the contractors are doing a great job.

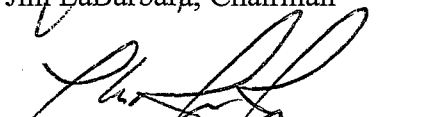
Mr. Porter added for the publication of receipts and disbursements he was reminded by Ms. Campbell we will have to redact any individual payments to firefighters and police officers.

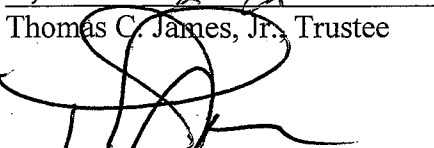
Mr. James asked if a report could be generated without those names so that the document can be searchable. There was discussion about making the document searchable.

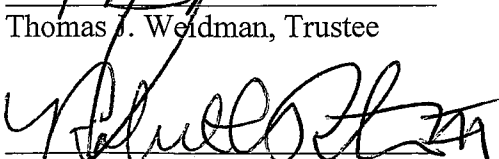
A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye.

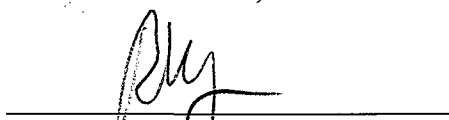
End regular session: 11:24 a.m.



Jim LaBarbara, Chairman

Thomas C. James, Jr., Trustee

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Ray Warrick, Administrator
Workshop Minutes 09/15/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
September 29, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit indoor public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held without members of the public physically present. Video of the meeting was live streamed to the public on the internet.

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller and Fire Chief Penny. Lt. Tarr from the Hamilton County Sheriff's Office was absent.

Approval of the September 15, 2020 Trustees Workshop Meeting Minutes

The September 15, 2020 Trustees Workshop Meeting Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Weidman, to accept them. Mr. LaBarbara called roll. Vote: All Aye.

EMS AND FIRE ITEMS

COVID-19 Update

Chief Penny stated COVID-19 is still out there and there are a lot of concerns from public health officials about an outbreak in the wintertime. He reported there have been 54 additional people in the Township quarantined at home since he last reported on it at the September 15th Workshop Meeting.

Work from Home Computers, Phone System Update and Video Conference Equipment

Chief Penny stated the Township should be prepared for employees to work from home and go back to Zoom meetings if we have to because of an outbreak in the future. Chief Penny noted he, Mr. Miller and Mr. Kellums have all been attending meetings, and the firefighters have been attending classes, remotely using videoconferencing. He said we have the opportunity to use CARES Act funding to purchase work station computers that employees can take home for a seamless transition; to install Wi-Fi in parks so the public may use those areas to work rather than go to the office if they don't have Wi-Fi at home; and to upgrade our current phone system so that all its capabilities used in the office may also be used by employees at home. He said the equipment he proposes is expensive but good quality that will last for a while.

Mr. Weidman asked what the deadline is for CARES Act spending.

Chief Penny said the funds must be appropriated by October 15, 2020, but it does not have to be spent until December 30th.

Chief Penny said we have received about \$400,000.00 and will get an additional \$700,000.00 so we have a lot of CARES Act money available to us. He noted the equipment he proposes the Township purchase will cost about \$197,000.00 and includes the computers, upgrading the phone system and

video conferencing equipment. He noted the purchase of this equipment will allow essential personnel to work from home just as they do in the office.

Mr. Miller noted often a person will test positive for COVID-19 but have no symptoms and feel well enough to work from home while quarantined.

Mr. Weidman asked if Chief Penny was looking at what we can use CARES Act funds for in the Fire Department itself.

Chief Penny said he has a couple of other things he is looking into purchasing with CARES Act funds which he will bring in front of the Board once he has pricing information.

Mr. Weidman commented the Board has until the next Workshop Meeting to appropriate funds since it must be done by October 15th.

Chief Penny said the Trustees have to deem the purchases a necessary expense for COVID-19 response.

There was discussion about the purchase orders approved for these expenditures.

Mr. Weidman said this sounds like a good expense and thanked Chief Penny, Mr. Miller, and Assistant Chief Cooper for their work putting together a proposal.

Mr. James stated he and Mr. Warrick had talked about using CARES Act funds for digitizing records and asked if that was included in Chief Penny's proposal.

Chief Penny answered it is not in there, but it can be added. He said he will work on it noting he doesn't have cost or direction on that yet.

Mr. James stated the Township is feeding from the federal trough and this money is use it or lose it. He asked about the possibility of sub granting funds, to Deer Park schools for example, if we do not use all the money and asked if we have to make that decision by October 15th.

Chief Penny answered no, saying the Trustees had already approved purchase orders for the first two rounds of funds and will have to go through the same process for the third round of relief funds which is coming soon. He noted the expenditures being discussed would be funded by the first two rounds of CARES Act funds which already have approved blanket purchase orders.

Mr. LaBarbara asked about the quality of Township buildings noting the fire house air is not the best.

Chief Penny answered there will be some building items for which the Township may use CARES Act funds. He said he has attended video conferencing and talked to a lot of people about qualified expenses.

Mr. James stated he would like to upgrade bathroom facilities in Township parks to be more sanitary and to remain open all the time.

Chief Penny stated the Township may use CARES Act funds for touchless locks, doors, and faucets.

Mr. LaBarbara asked if there is currently Wi-Fi in all the parks.

Mr. Kellums answered there is not, but we are working on it. He said the restroom locks are already a budgeted expense so would probably not be an eligible expense for CARES Act funds. He said we could use the funds for things like touchless faucets and dryers.

There was discussion about people using the Wi-Fi in the parks and the need for additional tables and signage.

Chief Penny stated we will definitely upgrade monitors in the building and add better equipment for videoconferencing. He said if the Trustees feel this will all be a benefit to the Township, the money is already available for these purchases.

Mr. Weidman stated it is a great idea and, provided it falls into the guidelines of CARES Act spending, the Township should take advantage of it.

Mr. James agreed and asked Mr. Desai if this is something we actually need to put to a motion to vote.

Mr. Desai asked if Chief Penny was looking for general direction from the Board and would be bringing specific expenditures to the next meeting.

Chief Penny stated there is already an approved purchase order, but the CARES Act requires the Trustees deem this to be a necessary or satisfactory expense that will benefit Township employees and residents as COVID-19 related expenses.

Mr. Miller said he and Chief Penny are looking for broad and flexible authority on these purchases.

Mr. Warrick said Mr. Miller and Chief Penny really have it and said he has a secondary purchase order for approval today for only \$133,000.00 and asked if Chief Penny knew what was left on the original purchase order #8666.

Chief Penny answered he thought the purchase order has a remaining balance of \$230,000.00.

Mr. Warrick said he suspects the new purchase order today and the balance left on the one prior one will cover the expenses. He added, since this is whole new thing, it may be prudent to have a resolution with the CARES Act language.

Mr. Desai and Mr. Warrick discussed possible language for a resolution.

Chief Penny said this requires the Trustees as a body to approve the expenses.

Mr. James made a motion that the Board of Trustees voice our approval of the general concept plan that Chief Penny has presented and direct him to fill in the details so that a resolution may be prepared

for the Board's consideration at the next meeting. Mr. Weidman seconded the motion. Mr. LaBarbara called roll. Vote: All Aye.

Mr. Desai said he will draft a resolution for approval before October 15th deadline.

Mr. Miller requested approval to proceed now with the phone system upgrades due to issues the Township is experiencing with the current system.

Mr. Warrick asked if the phone system upgrade would cost \$73,000.00.

Mr. Miller said yes, noting it includes a five-year warranty and will reduce monthly fees by several hundred dollars.

Mr. Desai said let's walk through this quickly. He said a special CARES Act revenue fund has been established and asked if we had done a resolution to say from that fund, we are appropriating this amount of money for expenditures.

Mr. Warrick answered yes but we haven't done enough and explained.

There was discussion about funds already received and appropriated, purchase orders and the phone upgrades qualifying as a legitimate CARES Act purchase in case of audit.

Mr. Warrick stated we already have two purchase orders that have been approved for CARES Act funds and he will be presenting a third today.

Chief Penny noted he has to bring the proposed expenditures to the Trustees to say yes, they agree with the expense that it could be useful as a COVID-19 expenditure.

Mr. Desai suggested a motion to deem this purchase necessary for essential government functions noting he prefers a resolution but, if it has to be done today, the Board should make sure they have the right language in an oral motion.

There was discussion about a possible resolution, the purchase orders, appropriations, and what motion, if any, was necessary.

Mr. Weidman made a motion to approve expenditures for phone system upgrades because we believe it is an expense that is acceptable to use COVID funds for. Mr. LaBarbara seconded the motion.

Mr. James made a motion to amended Mr. Weidman's motion to include the full language from Mr. Desai. Mr. LaBarbara seconded the motion. Mr. LaBarbara called roll. All Aye.

ROADS, MAINTENANCE & RECREATION ITEMS

Mr. Kellums reported the driveway at the Administration building is currently torn up as part of the Maintenance Storage Facility Project. He is being told the project is still on schedule but there is still a lot of work to be done. He said the project is supposed to be completed by the end of October.

Mr. Kellums said contractors working on the Sycamore Road Project will be pouring curb tomorrow and the base course of pavement will go down later this week.

Motion to Advertise

Mr. Kellums requested a motion to advertise for the Kugler Mill Road Project. He noted this project has been discussed since 2015 and is finally moving forward.

Mr. Weidman made a motion to advertise for the Kugler Mill Road Project. Mr. James seconded the motion saying this project has always been “next year” and now we are finally doing it. Mr. LaBarbara called roll. Vote: All Aye.

Proposed Stop Sign Branford Court & Wetherfield Lane

Mr. Kellums reported a resident had emailed requesting a stop sign at the intersection of Branford Court and Wetherfield Lane. He said he wanted to talk to Chief Penny about it. He noted there have been no accidents at that intersection, but it is an uncontrolled intersection. Mr. Kellums stated if the Township does want to accommodate the request, we will have to make it a three way stop.

Mr. James asked about the Township’s authority to install a stop sign and if a traffic study would be required.

Mr. Kellums answered no study is required saying he usually speaks to Chief Penny and Lt. Tarr about it and brings to the Trustees for approval. He pointed out this is one of the few intersections with no traffic control device.

Mr. James said he is very familiar with that intersection and there are young children in the area.

Mr. Kellums said he will try to get a resolution regarding the intersection together for the Thursday, October 1st Meeting.

Mr. Kellums said he received a call late yesterday afternoon requesting the Township designate a no parking area on one side of Woodlawn Avenue from Beech Avenue to the east. He said he hasn’t had a chance to talk to Chief Penny about it. He said he may be bringing a resolution before the Board to designate no parking/fire lane on the side of the street with fire hydrants.

Mr. Weidman asked if there had been any discussion with the residents.

Mr. Kellums answered no, except for the person who called with the request.

Chief Penny pointed out this is a safety issue because the parked cars cause drivers to go left of center.

Reading Road Sidewalk

Mr. Kellums noted there was information in the Trustees’ packets about the Reading Road Sidewalk Project. He gave some history on the project noting it was a Township resident who used a wheelchair who originally brought up the need for sidewalks prompting Mr. Kellums to talk to the State of Ohio. He explained a temporary easement on Township owned property is required for the project. Mr.

Kellums asked if the Board would approve donating the easement since we started this at the request of a Township resident.

Mr. Weidman made a motion, seconded by Mr. James, to grant the temporary easement for the Reading Road Sidewalk Project as a donation.

Mr. James noted to be clear they did offer the minimum for the temporary easement which is \$300.00.

Mr. Kellums said that is true, but the value analysis is \$50.00.

Mr. LaBarbara called roll. Vote: All Aye.

Mr. LaBarbara asked if Mr. Kellums had looked into the possibility of increasing the rent on the Township owned rental properties on Orchard Lane. He noted other houses on the same street are being rented for a lot more than the \$700.00 the Township is charging and that we should get fair market value.

Mr. Kellums said he had not had the chance to look into the leases yet. He pointed out the houses are currently renting for \$750.00 and are older homes with original kitchens and bathrooms which would need a lot of work to get fair market value.

Mr. LaBarbara suggested boosting up the rent to \$1,000.00.

Mr. Kellums stated we do not want to put a lot of money into the houses.

Mr. James noted we put thousands of dollars into repairing a furnace in one of them and that we as landlords are driving down property values of houses on that street.

Mr. Kellums said he does not know that we are affecting the value of the houses over there.

Mr. Weidman noted the house that is renting for a higher value had a lot of improvements.

Mr. LaBarbara stated he was told one house on this street is renting for \$2,300.00.

Mr. Kellums stated his contract says he has to notify the Board if he desires to extend his employment. He said he sent the Trustees an email last night notifying them he would like to stay longer as 38 years is not enough.

Mr. LaBarbara stated he did receive the email and supports Mr. Kellums.

Mr. Kellums said he appreciates that.

PLANNING AND ZONING ITEMS

Mr. Miller said he is happy to report the owner or tenant of the property located at 3814 Mantell Avenue has abated the nuisance conditions on the property, therefore, he will not be presenting a nuisance resolution today for the Board's consideration.

Mr. Miller reported there is a public hearing on Thursday night, October 1st at 6:00 p.m. and the Trustees should look for an email from him later today with an updated staff report. He pointed out the applicant did update the site plan based on comments from the Zoning Commission.

Mr. James asked what case this was.

Mr. Miller answered the Shell gas station on Fields Ertel Road.

Mr. James asked if Mr. Miller had heard anything else from the developer who had the Zone Change Open House regarding a proposal to construct town homes on Montgomery Road.

Mr. Miller answered he thinks it is still the developer's intent to apply but no official application has been submitted yet.

Mr. James said people who live off of Glenover behind All Saints Church have expressed to him how difficult it is to turn out onto Montgomery Road which he noted is a state highway. He asked what the process would be to put a traffic light there.

Mr. Kellums answered we would contact the State and they would do a traffic study. He said it will be tough to get a traffic light there with an existing traffic light so close at Finley Lane.

Mr. Weidman pointed out road traffic counts would be down during COVID-19 and because people are avoiding the area due to construction at Montgomery Road and Ronald Reagan Highway so they wouldn't meet the requirements.

Mr. Kellums said he will contact the State about it if the Trustees wish.

Mr. James said he just wanted the public to know the process.

Mr. LaBarbara pointed out the process would take a long time and traffic in the area will change with the roundabout being installed near there.

Mr. Kellums stated they would not get favorable traffic counts at this time.

LAW DIRECTOR ITEMS

Mr. Desai stated he had no report.

Mr. James asked Mr. Desai how the Trustees could remove a member of the Board of Zoning Appeals or Zoning Commission if they had reason to do so, saying someone had asked him that question.

Mr. Desai said he will look into it and report back on October 1st.

Mr. James referenced O.R.C. Section 519.04 and requested more information about that process.

Mr. Weidman said he believes it requires a public hearing if he is not mistaken unless the Board member's term is up.

ADMINISTRATOR ITEMS

Purchase Orders over \$2,500.00:

Mr. Warrick reported there were purchase orders in the Board's packet which he will go over one at a time.

Blanket Vendor	HB481 CRF Covid Expenses	\$133,159.71
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Mr. Warrick said purchase order #8666B is for an additional \$133,159.71 for CARES Act expenditures noting there is sufficient legal appropriation available to execute this purchase order.

Mr. Weidman made a motion, seconded by Mr. LaBarbara to approve this request. Mr. LaBarbara called roll. All Aye.

Sycamore Board of Education	TIF School Payment	\$88,450.85
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Mr. Warrick said the next purchase order #8676 is drawn from two different TIF areas and unfortunately, we do not have enough appropriated in one of the funds to cover the amount listed. He said he thinks this is an issue that we would ask to have approval and sign the certification knowing that one of the areas doesn't have enough appropriated at this time.

Mr. James asked how to remedy that since we cannot spend money we haven't appropriated.

Mr. Warrick answered we have to appropriate it. He said he will have to check because if there is enough money in the overall TIF, the Board would not have to approve it, if there is not enough money in the TIF, the Board will have to approve a resolution to amend the appropriation.

Mr. Weidman asked if Mr. Warrick would allocate the expenditure from one TIF.

Mr. Warrick said what we need to do is increase the appropriation and bring the purchase order back for approval.

Mr. Weidman asked for it to be brought back on Thursday.

Mr. James said if we can properly and legally appropriate the money, he will approve it, but he will not vote to approve it before then. He said he was confused because Mr. Porter signed off on the purchase order saying the money is duly appropriated and asked Mr. Porter if Mr. Warrick was wrong.

Mr. Porter said we have the money saying typically, the Township has done a year end adjustment. He said the Board would be holding back money from the school.

Deer Park Schools	TIF School Payment	\$279,777.21
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Mr. Warrick said purchase order #8677 is drawn from four TIF funds, all adequately appropriated.

Mr. Weidman made a motion, seconded by Mr. James to approve this request. Mr. LaBarbara called roll. All Aye.

Princeton City Schools	TIF School Payment	\$231,591.40
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Mr. Warrick said the next purchase order #8678 does not have enough appropriated funds in the first two TIF lines.

Mr. Weidman said to bring it back Thursday for approval.

Mr. LaBarbara asked if we can we work on not having this problem in future.

Mr. Warrick answered we can.

Indian Hill Exempted Village	TIF School Payment	\$2,379,530.71
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Mr. Warrick presented purchase order #8679 saying it also does not have enough appropriated and will be brought back Thursday.

Mr. LaBarbara told Mr. Porter to correct this.

Mr. James said we do have all the money to pay these amounts it is just a question of the appropriations.

Mr. Warrick said we are supposed to be appropriating the money now instead of cleaning it up at year end.

Great Oaks Career Campuses	TIF School Payment	\$23,171.37
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Mr. Warrick said purchase order #8680 has sufficient appropriations in all four of the TIFs.

Mr. James made a motion, seconded by Mr. Weidman, to approve this request. Mr. LaBarbara called roll. All Aye.

Pacewell 2 LLC	ESID Assessment & Fees	\$96,565.21
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Mr. Warrick said purchase order #8681 for the Keller Road ESID has sufficient appropriations.

Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. LaBarbara called roll. All Aye.

State of Ohio Guidelines for Celebrating Halloween

Mr. Warrick presented guidelines from the State of Ohio regarding celebrating Halloween saying he doesn't know if the Board sets hours for Trick-or-Treat.

Mr. Weidman said the Board normally set hours of 6:00 p.m. to 8:00 p.m. He said there are conflicting guidelines between the State and the CDC but that he would prefer to yield to the better judgement of our citizens and suggested we encourage people to put a porch light on if they plan to participate.

There was discussion about the guidelines with the Trustees agreeing this should be left up to the residents to decide if they want to participate.

Mr. Weidman made a motion to set the hours for Trick-or-Treat on Halloween on Saturday, October 31, 2020 from 6:00 p.m. to 8:00 p.m. Mr. James seconded.

There was discussion about who sets the date and time and what to post on the Township's website.

Chief Penny asked if it would be alright for police and fire to pass out candy as in years past.

The Board agreed they would like the police and fire to pass out candy if rubber gloves are worn.

Mr. LaBarbara called roll. All Aye.

FISCAL OFFICER ITEMS

Mr. Porter stated he had no report.

TRUSTEE ITEMS

Mr. James said a letter went out to residents from an individual with the headline "Sycamore Township Finances in Jeopardy" and asked Mr. Porter if the Township's finances are in jeopardy.

Mr. Porter said they are not, but that Mr. Warrick had said at an early meeting there was a \$10 million hit to the Township's reserves which he later backed off on.

Mr. Warrick said the \$10 million is what was published in our budget at that time and said he made it clear that is not going to happen. He said the budget has since been redone.

Mr. James said thanks for clarifying the Township's finances are not in jeopardy.

Mr. LaBarbara asked if Mr. Porter could confirm that taxes are not going up.

Mr. Porter said he has nothing to do with taxes that is up to the Trustees.

Mr. LaBarbara said the Township is not in financial jeopardy.

Mr. Porter said the Township is very well off and anyone suggesting otherwise is not looking at the facts.

ANNOUNCEMENT CHANGES

Mr. LaBarbara stated there will be a Records Commission Meeting on October 13th following the Trustees Workshop Meeting.

Mr. LaBarbara made a motion, seconded by Mr. James, to adjourn and enter into Executive Session to discuss employment of a public employee.

Mr. Desai requested an additional Executive Session for the purpose of discussing pending litigation.

A motion to adjourn into **Executive Session** with Law Director Desai to discuss employment of a public employee and pending litigation as permitted by Ohio Revised Code Section 121.22 was made by Trustee LaBarbara and seconded by Trustee Weidman.

Mr. LaBarbara called roll. Vote: James: Aye; Weidman: Aye; LaBarbara: Aye

Mr. LaBarbara invited the following people into the Executive Session with the Trustees: Rob Porter, Ray Warrick, Rob Penny, Jerry Cooper, Tracy Kellums.

End regular session: 10:09 a.m.

Begin Executive Session: 10:11 a.m.

End Executive Session: 11:43 a.m.

Back in regular session: 11:45 a.m.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye.

End regular session: 11:45 a.m.

/s/ Jim LaBarbara

Jim LaBarbara, Chairman

/s/ Thomas C. James, Jr.

Thomas C. James, Jr., Trustee

/s/ Thomas J. Weidman

Thomas J. Weidman, Trustee

/s/ Robert C. Porter, III

Robert C. Porter III, Fiscal Officer

/s/ Ray Warrick

Ray Warrick, Administrator

Workshop Minutes 09/29/2020

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 1, 2020

The Public Hearing for Zoning Case 2020-05P2 was called to order at 6:03 p.m.

Mr. Miller presented the case and case history for Zoning Case -05P2 in a slide show presentation. He stated the request by applicant Rhinovations, LLC is for a PUDII approval of an 800 square feet addition for the Shell gas station at 7555 Fields Ertel Road.

Mr. Miller pointed out the area in question on a map and reviewed the adjacent zoning districts. Mr. Miller showed the original site plan submitted, the proposed façade changes on the elevation drawings, and the new site plan submitted by the applicant which addressed concerns raised by the Zoning Commission in the conditions of their approval. Mr. Miller reviewed those conditions and showed what the applicant had done to address them in the revised site plan.

Mr. Weidman inquired about the impervious surface ratio calculations.

Mr. Miller pointed out the entirety of the addition is not on green space, some of it is on existing impervious surface. He said, should the Board choose to approve this request, he recommends approving the revised plans submitted by the applicant after the Zoning Commission hearing.

Mr. LaBarbara noted the landscaping updates are beyond what was required.

Mr. Miller said there is not very much space, but the applicant is making every attempt to comply with the Township's buffer requirements.

Mr. James stated the County and State are looking into changes to Fields Ertel Road and asked if this plan will interfere with those planned changes.

Mr. Miller said that is not a major concern, but the applicant does show some work in the right-of-way because existing landscaping does protrude into the right-of-way. He said if that is a problem for the County, we will defer to them.

Mr. James asked about the reduction in the number of windows on the façade.

Mr. Miller answered that is a building code issue. He stated, should the proposed project be approved tonight, the applicant will then have to submit a Zoning Compliance Plan, followed by an application for the Zoning Certificate, and then apply for building permits from the Hamilton County Building Department.

Mr. Warrick said there will probably be merchandising racks out there so people won't see the brick wall.

Mr. Miller stated the applicant is available for questions via Zoom. He said the hearing was advertised to the public with instructions on how to access the live stream and register to comment but no one had registered.

Mr. James asked if any members of the public commented at the Zoning Commission hearing.

Mr. Miller answered no.

Mr. Weidman made a motion to adjourn, seconded by Mr. James.

Mr. James then asked if the applicant had anything to add.

Mr. Matt Ward, the applicant, of Rhinovations, LLC, 9674 Colerain Avenue, Cincinnati, OH 45251, addressed the Board via Zoom. He noted the remaining window is placed so the cashier is able to see the gas pumps.

Mr. Miller explained the Board's concerns about minimum standards for windows and that he had told them that is a building code issue.

Mr. Ward said Mr. Miller's presentation covered everything he wanted presented.

Mr. Weidman asked if one would be able to see through the gate of the dumpster enclosure.

Mr. Ward said there will be diagonal slats in the gate for screening.

Mr. Miller noted currently, there is no dumpster enclosure on site.

Vote to adjourn: All Aye. The Public Hearing adjourned at 6:18 p.m.

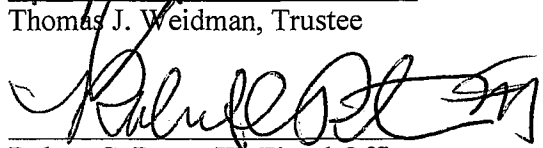
Jim LaBarbara, Chairman



Thomas G. James, Jr., Vice Chairman



Thomas J. Weidman, Trustee



Robert C. Porter III, Fiscal Officer
10/01/2020

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 1, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held without members of the public physically present. Members of the public were given the opportunity to participate live in the meeting remotely via Zoom audio. Video of the meeting was live streamed to the public on the internet.

The regular meeting was called to order at 7:00 pm.

The invocation was ready by Mr. James.

Pledge to the Flag.

Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Zoning Administrator Miller, Fire Chief Penny and Cpl. Kidd from the Hamilton County Sheriff's Office. Lt. Tarr from the Hamilton County Sheriff's Office was absent.

Mr. Miller gave some background on the Proclamation being presented explaining that Dan Lehane of the Maintenance Department staff had brought the story of this resident to his attention. He said after talking with staff and the Trustees about this resident, who served our country in World War II, there was a consensus to celebrate Mr. Heilbrun this evening with a Proclamation on the occasion of his 100th birthday.

The proclamation "Designating October 11th, 2020 Herbert M. Heilbrun Day in Sycamore Township" was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James to pass the Proclamation. Mr. LaBarbara called Roll. All Aye.
The Proclamation passed this 1st day of October, 2020.

Mr. Weidman spoke of meeting Mr. Heilbrun about ten years before through mutual friends. He said Mr. Heilbrun autographed a copy of the book which tells his story and Mr. Weidman treasures it. He thanked Mr. Heilbrun for his service.

Mr. Kellums said he has known Mr. Heilbrun for over 20 years, and he is a real American hero.

Mr. James stated we have the freedoms we do today because of men like Mr. Heilbrun.

Mr. LaBarbara commented this is a wonderful story.

The Proclamation was presented to Ms. Carol Heilbrun, wife of Mr. Herbert M. Heilbrun, by Mr. Miller.

New Business: Zoning Case 2020-05P2

Mr. Miller stated at 6:00 p.m. tonight the Board of Trustees held a public hearing for Zoning Case Number 2020-05P2. He said he had a working draft of a resolution ready should the Board decide to move forward with an approval.

Mr. Weidman made a motion to approve Case 2020-05P2 according the plans, specifications and renderings presented to the Board at the public hearing on October 1, 2020. Mr. James second. LaBarbara called roll. Vote: All Aye.

Mr. Desai asked if the resolution was in the document packet sent to the Trustees prior to the meeting and suggested the resolution be printed out and read for an official vote.

There was discussion about the process for approval and issues with delaying the approval of a resolution to the next meeting.

The resolution "Approving a Site Plan for the Shell Gas Station Development in Sycamore Township and Dispensing with a Second Reading" was read by Mr. Miller. Mr. Weidman made a motion, seconded by Mr. James, to approve the resolution.

Mr. James stated, for the record, the public hearing for Zoning Case 2020-05P2 was held prior to the Trustees Meeting at 6:00 p.m. this evening and was also live streamed to the public.

Mr. LaBarbara called roll. Vote: All Aye.

Pay Bills and Read Receipts

The Receipts in the amount of \$10,141,476.19 and Disbursements in the amount of \$3,716,172.75 for October 1, 2020 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman. seconded by Mr. James to accept them. Mr. LaBarbara called roll. Vote: All Aye

Public Comments

Mr. J. Janus, Jr., of 4462 Daffodil Avenue, addressed the Board. Mr. Janus spoke about comments made by Mr. Eichmann of the Board of Zoning Appeals at the September 21st Board of Zoning Appeals Meeting regarding a letter Mr. Eichmann had received from a group of citizens. Mr. Janus said it was inappropriate for Mr. Eichmann to bring this up at the Board of

Zoning Appeals Meeting and requested Mr. Eichmann's resignation. He noted Mr. James had previously asked Mr. Desai to look into how to remove a member of the Board of Zoning Appeals.

Mr. LaBarbara read a letter from Sycamore Township resident Glenn Hughes about Mr. Eichmann's comments at the September 21st Board of Zoning Appeals stating his comments were inappropriate. Mr. LaBarbara said it should be noted that Mr. Eichmann is Mr. Weidman's campaign treasurer.

Mr. Weidman said that sounds political.

Mr. LaBarbara said it is absolutely political. He said Mr. Eichmann spent seven minutes and 10 seconds talking about it in a BZA meeting.

Mr. James said the behavior of Mr. Eichmann was political and the fact that he repeated libelous, untrue, and defamatory comments subjects the Township to potential liability. He noted he will be interested to hear Mr. Desai report later on the processes that apply if there is cause to remove a Board of Zoning Appeals member.

Sheriff Patrol Report

Cpl. Kidd was present for Lt. Tarr and said he had nothing to report.

EMS/Fire Report

Mr. LaBarbara stated it is the 25th anniversary of the Sycamore Township Fire Department.

Chief Penny spoke about how much has changed in 25 years and how much the Department has grown.

Mr. LaBarbara said the Board had received Chief Penny's monthly run report and noted the EMS runs are up by 17 and fire runs are down by 13 from last month.

Roads, Maintenance & Recreation Report

The resolution "Establishing Stop Signs at the Intersection of Branford Court and Wetherfield Lane in Sycamore Township, Dispensing with the Second Reading and Declaring an Emergency" was read by Mr. Kellums. Mr. Weidman made a motion, seconded by Mr. James, to approve the resolution.

Mr. LaBarbara read a letter from Sturbridge Homeowners Association President Tom Brockman recommending approval of the stop signs but adding if the Board wanted to allow additional time for residents in Sturbridge to comment on this subject, that would be fine. Mr. LaBarbara stated this should be put on hold.

Mr. James said he is in favor of this proposal but agreed more time is needed to allow for resident input would be useful if possible. He asked how long it would take to install the stop signs if the resolution is approved tonight.

Mr. Kellums said it would take 30 days. He questioned if there would be liability if we know there is a safety issue there and the Board chooses to hold off on the approval.

Mr. James noted the stop signs would not be installed before Halloween even if the resolution is approved tonight. He said, if there were a public outcry against it, the Board could reconsider before the stop signs are installed. And, in light of those circumstances, he suggested that the Board should perhaps proceed to vote on the stop signs tonight after all.

Mr. Desai noted there should be publication and notice to the public on this resolution as there is on the no parking resolution. He said if there is concern there might be public outcry, and the Trustees want to give ample time to hear that, it may be wise to wait until the next Workshop to consider the resolution.

There was discussion that the consensus among residents seems to be in support of this.

Mr. James said he heard from someone who wanted only one stop sign, not a three way stop, but he understands from Mr. Kellums it must be a three way stop.

Mr. Kellums again expressed concern about liability since we have been notified by residents there is a safety issue.

Mr. Desai said since a traffic control device currently does not exist, and the first we heard about it was two days ago, he is not concerned about liability issues because there is a process we have to follow. He stated there is currently a motion and a second on the floor for approval of the resolution and the Board could always reconsider the matter at the next Workshop even after a resolution has been approved.

Mr. LaBarbara called roll. Vote: All Aye

The resolution "Designating No Parking on a Portion of Woodlawn Avenue in Sycamore Township, Dispensing with the Second Reading and Declaring an Emergency" was read by Mr. Kellums. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution.

Mr. James asked Mr. Kellums to explain the need for the resolution for members of the public who may have missed the Workshop Meeting.

Mr. Kellums explained the need for the no parking zone on Woodlawn Avenue due to the narrowness of the road and people parking cars on both sides of the street making it difficult for emergency vehicles access.

Mr. LaBarbara called roll. Vote: All Aye

Mr. Weidman said he received an email from the person who owns the office building next to the former Drake Motel. The office building owner told Mr. Weidman he received a notice that the City of Cincinnati is changing the name of Reading Road from downtown to the intersection of

Reading and Galbraith Roads to Barak Obama Avenue. Mr. Weidman said this property owner was concerned about his tenants incurring costs associated with this street name change. Mr. Weidman said he is curious about the City having the ability to do this when parts of Reading are not in the City of Cincinnati.

Mr. Kellums said the Township portion is a State Highway.

Mr. Weidman asked Mr. Kellums to look into it.

Mr. LaBarbara said he heard on WLW radio the name will be changed to President Barak Obama Avenue.

Planning & Zoning Report

Mr. Miller reported his department received another PUDII application for Cherokee Self Storage proposing a self-storage building. He said it is an interesting case because there are two parcels: the parcel with frontage on Deerfield is in Sycamore Township and the rear parcel is in the City of Blue Ash. He said the Township will only have jurisdiction on the parcel within our boundaries, but we may have to make allowances for shared parking. He stated this will be heard by Zoning Commission on Tuesday, October 13th due to Columbus Day on Monday, October 12th.

Mr. James asked whether it made sense to consider having a joint hearing with the City of Blue Ash.

Mr. Miller said it is uncharted territory for him which will be a great exercise. He said there could be a joint meeting with staff, but he is not sure about joint public hearings.

Mr. Kellums asked what the setback is and what setback is required.

Mr. Miller explained the applicant showed a forty feet front yard setback which he thinks meets code. He noted he is still early in his review process but wanted to let the Board know this case is coming up in the near future.

Mr. James asked Mr. Miller about dead trees being replaced on the Northcreek property.

Mr. Miller stated he had contacted the developer through their attorney about the replacement of the dead trees. He said he was not given an exact timeline but was told they would address the problem.

Law Director Report:

Mr. Desai said he was asked to look into the provisions of the Ohio Revised Code about removing a member from the Board of Zoning Appeals. Mr. Desai reported on Section 519.13(B) of the O.R.C. which states removal of a member of the Board of Zoning Appeals may be had pursuant to the provisions of Section 519.04. He said Section 519.04(B) states a member may be removed for "nonperformance of duty, misconduct in office or other cause by the Board." Mr. Desai said the process is that written charges must be filed by the Trustees, a public

hearing is required after which the Trustees would make a decision, and the Board of Zoning Appeals Members may appeal the Trustees' decision to the Hamilton County Court of Common Pleas.

Mr. James asked about the standards that apply as "other cause" saying that is rather nebulous.

Mr. Desai said he has not researched what courts have said constitutes "other cause", but he can do so and report back at the October 13th Workshop Meeting.

Mr. James asked about the appeal to Common Pleas and the standard of review the Common Pleas Court would use.

Mr. Desai said the Court of Common Pleas is called to determine whether the dismissal is unconstitutional, illegal, arbitrary, unreasonable, capricious, or unsupported by substantial evidence.

Mr. James said he understands there is a suspension process that can apply for the member.

Mr. Desai answered yes, while the proceedings are taking place.

Mr. James said earlier in the year there was a discussion about a Deed that was supposed to have been transferred to the CIC. He asked if that deed had been transferred and if not, for Mr. Desai to make sure that is done. Mr. Desai will look into this and report back at the next meeting.

Mr. Miller added there has been some interest in the Township owned property Mr. James just discussed. He reported he noticed CAGIS shows 20 acres of the property had been transferred to another owner. He said this is an error and he has contacted the Hamilton County Auditor to correct that error.

Mr. James said the property is still legally the Township's and is not in jeopardy at all. Mr. Miller concurred.

Mr. LaBarbara said he and Mr. Miller met with Steve Johns from the Reading Road Corridor Group to discuss the plans for that area and it sounds exciting.

Administrator Report:

Mr. Warrick said there were a few things to clean up after the Workshop involving three large purchase orders which had line items under-appropriated. He said intra-fund adjustments were made so the transfers do not require any action from the Board.

The following purchase orders were presented for approval:

Sycamore Board of Education	TIF School Payment	\$88,450.85
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Mr. Weidman made a motion, seconded by Mr. James to approve this request. Mr. LaBarbara called roll. Vote: All Aye.

Princeton City Schools TIF School Payment \$231,591.40
Mr. Weidman made a motion, seconded by Mr. James to approve this request. Mr. LaBarbara called roll. Vote: All Aye.

Indian Hill Exempted Village TIF School Payment \$2,379,530.71

Mr. Weidman made a motion, seconded by Mr. James to approve this request. Mr. LaBarbara called roll. Vote: All Aye.

Mr. Warrick said one of the appropriation cures does require Board approval and noted the difference is on the purchase orders an intra-fund adjustment could be made so the total amount approved was not changed.

Mr. Weidman asked why this wasn't done on Tuesday at the Workshop.

M. Warrick answered the changes were not made in the accounting system yet and reported cleanup is still needed on other items. He stated the foregoing resolution is needed to add an additional amount of money to be appropriated to a fund line. Mr. Warrick said we are asking for an increase in the amount of \$175,000.00 to erase the negative position and allow us to finish the year with this account.

The resolution "Amending 2020 Appropriations for the General Fund Account 01-A-81, Salary Administrator, Dispensing with a Second Reading, and Declaring an Emergency" was read by Mr. Warrick. Mr. LaBarbara made a motion, seconded by Mr. James to approve the resolution.

Mr. Weidman asked if we have been paying Mr. Warrick using a fund that is under appropriated.

Mr. Warrick answered yes.

Mr. Porter asked why there was no uproar about that on Tuesday at the Workshop as there was about the payments to the school boards.

Mr. James said there was no resolution before the Board to correct it at that time.

Mr. Warrick stated there are several other lines which are not appropriated properly, and our accounting system doesn't have the proper legal amounts that were approved by the Board. He said he has been talking about these problems, but he was told to stay out of the Fiscal Office.

Mr. Porter said, I never heard the Board say stay out of the Fiscal Office.

Mr. LaBarbara answered, you said it in three emails. Do you want me to read them? We haven't said it you said it.

Mr. James stated we are trying to figure out and fix errors rather than waiting until December to do a year end retroactive amendment of appropriations.

Mr. Weidman asked Mr. Warrick why this was not taken care of months ago when we first spoke about it.

Mr. Warrick said he was told to stay out of it.

Mr. LaBarbara commented, if that was the case when we mentioned it why didn't Mr. Porter take care of it. He's the Fiscal Officer.

Mr. Porter said it is not my job when the trustees have overspent.

Both Mr. James & Mr. LaBarbara said it's your job. Mr. LaBarbara told Mr. Porter to do his job.

Mr. LaBarbara called roll. Vote: All Aye.

Mr. Warrick said he has the annual resolution to accept the amounts and rates on the necessary tax levies. He said he has two copies needing signatures so that the Township may keep one original and the other may go to the Hamilton County Auditor. He then explained the resolution.

The resolution "Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying them to the County Auditor" was read by Mr. Warrick. Mr. Weidman made a motion, seconded by Mr. James, to approve the resolution. Mr. LaBarbara called roll. Vote: All Aye

Fiscal Officer Report & Communications

Mr. Porter said one of his tasks is to properly maintain the records of the Township. He said Mr. LaBarbara and Mr. James have been entering the records room with Mr. Warrick without another Township employee present, namely Debbie Campbell or Beth Gunderson, which concerned him because it is a locked office. He also said these two trustees together constitute a public meeting and there should have been a record of it and minutes taken.

Mr. Porter recommended the Township establish a policy in which record requests go through staff to ensure the integrity of the records his office is charged with maintaining. He added he has no problem with anyone requesting records, but they should be accounted for to ensure safekeeping.

Mr. LaBarbara said he would like to respond to that.

Mr. Desai suggested the Trustees wait until the Trustees Comments section of the agenda to respond to Mr. Porter.

Communication

The Fiscal Officer read the following communications to the Township:

1. A Communication from Sterling Run Farms Homeowners Association to Tracy Kellums thanking him for work done on a catch basin in their neighborhood.

2. A communication from Wayne Bastin, the independent auditor who conducted the Township's audit, to Debbie Campbell stating the State Auditor has released the audit with no comment and congratulating her.

Mr. Porter congratulated Ms. Campbell on a job well done on the 2018-2019 audit, noting it was a clean audit.

Mr. Weidman thanked Ms. Campbell.

Mr. Porter began to read the first of several communications received by the township in response to a letter sent to Township residents from a group of citizens calling themselves Concerned Citizens of Sycamore Township. There was a discussion about whether Mr. Porter should be permitted to read each communication aloud or if the communications should be attached to the minutes.

Mr. James noted that he had already read every one of them and suggested simply including all of them in the record of the meeting.

It was decided that a brief summary of each communication would be included in the minutes of this meeting.

The following is a brief summary of each communication received:

3. A communication from Alan J. Annenberg, M.D. stating the hiring of Mr. Warrick at the disposal of Mr. Bickford was political and requesting the termination of Mr. Warrick to restore trust with constituents.
4. A communication from Sycamorecitizen@protonmail.com stating that it is hypocritical that two Trustees who campaigned on transparency pulled off the least transparent act in the Township in 30 years by dismissing Mr. Bickford hours after Mr. James was sworn into office. The letter noted this may have been a violation of Ohio Sunshine Laws and requested the termination of Mr. Warrick and an open and transparent search for a new Administrator. The communication stated reasons why the author did not want to provide a name and a request that the communication be read at the October 1, 2020 Trustees Meeting.
5. A communication from Jim and Mary Ann Meiser expressing disappointment that all three Trustees were not involved in the decision to dismiss Mr. Bickford and hire Mr. Warrick. The Meisers stated Mr. Warrick needs to be terminated and a qualified Administrator hired in a transparent and trustworthy process.
6. A communication from Jim and Cindy Smith, of 8205 Farwick Ct., expressing disappointment over the handling of Mr. Bickford's termination and the hiring of his replacement after Mr. LaBarbara and Mr. James campaigned on the importance of transparency. The Smiths stated the choice for new Administrator shows bad judgement.
7. A communication from Sharon Mackzum saying she is outraged by the decision to hire Mr. Warrick and requesting his termination as well as an open, transparent, and trustworthy process to hire the most qualified person.

8. A communication from Mark J. Zummo stating Mr. Bickford had done an excellent job as Administrator and objecting to the circumstances under which Mr. Bickford was terminated and Mr. Warrick was hired. He requests the termination of Mr. Warrick and a proper and transparent search for a new Administrator.
9. A communication from Drs. Teresa and Marwan Nusair expressing concerns about Mr. Warrick being in charge of Township finances, his hiring under a veil of secrecy, and requesting his termination.
10. A communication from David Bea, of 7133 Garden Road, stating he is concerned for the well-being of the Township and requesting the Trustees terminate Mr. Warrick and hire a new qualified Administrator.
11. A communication from Justin Grieshop, of 4233 Kugler Mill Road, demanding that Mr. Warrick be dismissed from his post and a qualified Administrator be put in his place through a transparent process.
12. A communication from Greg J. Stanley asking if it is true that Mr. Warrick filed for bankruptcy and is now in charge of the Finance Committee.
13. A communication from Rebecca Sears, of 4014 Limerick Avenue, requesting the termination of Mr. Warrick and the hiring of a new qualified Administrator and voicing opposition to backroom deals orchestrated by Mr. LaBarbara. Ms. Sears praised past Boards of Trustees and Administrators for making Sycamore Township the most financially sound Township in Hamilton County. She also commented on politics surrounding bad decisions and said residents will not stand for dishonest and deceitful business in our Township.
14. A communication from Jonathan Gibson (The Gibsons) stating Mr. LaBarbara and Mr. James are not the transparent leaders they promised to be, expressing disgust at their actions, saying they do not have faith in Mr. Warrick's abilities to continue on a fiscally responsible path, and thanking Mr. Weidman for his loyalty and leadership.
15. A communication from Carl Postler, 8905 Sandymar Drive, in support of the termination of Mr. Warrick and the hiring of a qualified Administrator in a transparent process.
16. A communication from Diane Francis stating Mr. Warrick must be removed.
17. A communication from Chuck Folzenlogen requesting the termination of Mr. Warrick and hiring of a qualified Administrator in a transparent process and expressing concerns about Mr. Bickford being dismissed on Mr. James' first day in office.
18. A communication from David and Barbara Coyle, of 11373 Kemperknoll Lane, expressing concerns about Mr. Bickford being dismissed on Mr. James' first day in office and concerns about Mr. Warrick's qualifications. The Coyles also called for Mr. Warrick's termination and a fair and open recruitment process for the Township's next Administrator.
19. A communication from couponingguy@gmail.com calling for the termination of Mr. Warrick and saying the two Trustees who ran on transparency have placed an unnecessary strain on the Township with their hidden agenda.
20. A communication from Bill Schriener, of 7667 Ginnala Court, stating he read about the termination of Mr. Bickford and hiring of Mr. Warrick and stating the Trustees should start over and put the trust back in Trustee.
21. A communication from cbenadum@fuse.net stating they are appalled by the actions of Mr. LaBarbara and Mr. James and requesting Mr. Warrick be terminated and someone qualified, trustworthy, and transparent be hired.

22. A communication from JoAnne Folzenlogen in support of the termination of Mr. Warrick and hiring of a qualified Administrator in a transparent process.
23. A communication from Gerri Jacobs, 3760 Belfast Avenue, in support of the termination of Mr. Warrick and hiring of a qualified Administrator in a transparent process and expressing concern with the direction in which the Township is going.
24. A communication from Kathy Thornton and Bob Keith, of 8375 Kugler Meadows Court, requesting a response from Mr. James and Mr. LaBarbara regarding the letter from CCOST, asking about the status of the property where a house was torn down on Kugler Mill Road, and asking the status of a vacant property of Kugler Mill Road which is the subject of a zoning hearing postponed since last fall.
25. A communication from Lou and Jane Thole stating they are happy with the way Sycamore Township was run the last 40 years and expressing concerns about the dismissal of Mr. Bickford and the hiring of Mr. Warrick. The Tholes request Mr. Warrick's termination and the hiring of an appropriate replacement or reinstatement of Mr. Bickford.
26. A communication from F.A. Marcilla, of 11357 Kemperknoll Lane, voicing concern and outrage about Mr. Bickford's firing and the lack of due diligence, qualifications and transparency in the hiring of Mr. Warrick and requesting the Trustees reverse course on the events that led to Mr. Warrick's hire.
27. A communication from Tom Butt stating he has major concerns in regard to the current administration and questioning the logic and integrity of recent decisions made to terminate and replace the Township Administrator. Mr. Butt requested a legitimate, transparent, and corrective process begin immediately saying these actions have brought unnecessary attention, distrust, and anger to our community.
28. A communication from Doug Rempe stating he is greatly disturbed by the back-room politics and lack of transparency surrounding the hiring of Mr. Warrick. Mr. Rempe expressed concerns that the Administrator job was not posted, about the pay out of Mr. Bickford's contract and Mr. Warrick not being the best candidate for a job relying on fiscal responsibility.
29. A communication from Roger Muething expressing his anger that someone with Mr. Warrick's history was made head of the Sycamore Township Finance Committee.
30. A communication from Evelyn Harris expressing shock that Mr. LaBarbara and Mr. James arranged the termination of Mr. Bickford. Ms. Harris states she was told by Mr. James they would be cancelling the Festival due to the expense to the Township and pointed out the expense of Mr. Bickford's termination.
31. A communication from David Kiihnl, of 8183 Lyndhurst Ct., stating the actions of Mr. LaBarbara and Mr. James in a back-room deal is not the transparency promised in their candidacy and requested the Board reinstate Mr. Bickford.
32. A communication from Cliff Bishop stating Mr. James and Mr. LaBarbara did exactly what they campaigned against in their decision to dismiss Mr. Bickford and requesting the Trustees take the necessary steps to find a qualified Administrator.
33. A communication from Bruce Buckley, of 8800 Raiders Run Road, stating he is appalled to hear of Mr. Bickford's termination as he had many positive interactions with him and requesting the dismissal of Mr. Warrick and an open search for a capable replacement.

34. A communication from Rich Ambrose, of Brittany Drive, expressing concerns about wasting money by dismissing Mr. Bickford and requesting the termination of Mr. Warrick and hiring of a qualified Administrator in a transparent, trustworthy process.
35. A communication from Mary Ambrose, of 8644 Brittany Drive, expressing concerns about the questionable actions of elected officials who paid out the termination of Mr. Bickford's contract to hire someone not qualified to run the Township. She asked for the removal of Mr. Warrick and new hiring processes.
36. A communication from Elizabeth Large respectfully demanding the termination of Mr. Warrick and expressing concerns about lies, deceit and lack of transparency.
37. A communication from Ralph Harris expressing disappointment about the dismissal of Mr. Bickford for political reasons and violation of the trust of the residents. He stated he feels those who made that decision should be asked to resign and Mr. Warrick's contract should be rescinded.
38. A communication from Ron Woolum stating Mr. James and Mr. LaBarbara took part in closed door politics by hiring a friend.
39. A communication from Deborah Sturm requesting the termination of Mr. Warrick and the hiring of someone more qualified for the job.
40. A communication from Thomas M. Deutsch, of 8858 Montgomery Road, asking if the Township has had to pay \$270,000 to terminate Mr. Bickford's contract and how the Township responds to these charges of irresponsibility.
41. A communication from Doug Shaw asking questions about how the Township is paying for the termination of Mr. Bickford's contract and requesting the termination of Mr. Warrick and a normal hiring process for his replacement.
42. A communication from Dennis Lovitt demanding the termination of Mr. Warrick and hiring of a new Administrator through an open, transparent, and trustworthy process.
43. A communication from Shelley and David Gordon, of Silvercrest Drive, expressing concerns about a political deal to terminate Mr. Bickford and hire Mr. Warrick, inviting a response from the Trustees, and urging the termination of Mr. Warrick and the hiring of a qualified Administrator if the allegations are correct.
44. A communication from Jack Jimmerson requesting the removal of Mr. Warrick and the hiring of a qualified replacement.
45. A communication from Jim Gronefield stating he received a letter about a backroom meeting between Mr. LaBarbara and Mr. James and asking about the actions with regard to Township Administrator Warrick.
46. A communication from Kevin expressing anger over learning about the firing of Mr. Bickford and hiring of Mr. Warrick and requesting Mr. Warrick's immediate termination.
47. A communication from Paul Held, of 8840 Lyngris Drive, expressing concerns about the hiring of Mr. Warrick and the brokering of a deal between Mr. LaBarbara and Mr. James to fire Mr. Bickford before Mr. James took office. Mr. Held asks the Trustees to examine the cost of this egregious error and reconsider Mr. Warrick's hire.
48. A communication from Bonnie Damico, of Lake Avenue, expressing disappointment and concern about information in a letter she received about the termination of Mr. Bickford and the hiring of Mr. Warrick.
49. A communication from Dean Rice stating the process to hire Mr. Warrick seems suspect and expressing concerns that Mr. James' platform of transparency did not seem to last and that the Township has been burdened with a large buyout for no apparent reason.

Mr. Rice asked the Trustees to reconsider this new hire and use due process to find the best candidate for the Township.

Mr. Porter concluded he had brought up the items he wished to discuss including the access to the records room, the inconsistency in dealing with appropriations between the Workshop on Tuesday and this meeting, and the volume of communications received by the Township in response to the letter from the group Concerned Citizens of Sycamore Township.

Trustees Comments

Mr. James addressed Mr. Porter's earlier comments saying yes, he has walked into the records room as an elected official with the door open and employees walking around. He stated he has not taken anything from the room and has been very careful to put records back where they belong. He stated Mr. Porter is insinuating something improper and that is not the case.

Mr. Porter said there is the possibility of records being compromised when people go in the records room without the supervision of Township employees. It was agreed a plan to ensure the integrity of the records is needed.

Mr. James suggested putting a camera in the records room, discussed the records room being in disorder when Mr. Warrick became Administrator, and suggested an index of records stored.

Mr. Porter said yes, we have indexes.

Mr. James asked where he could find those as Trustee.

Mr. Porter said he will discuss that with Ms. Campbell and stated it would be helpful to be cooperative instead of combative. Mr. James agreed.

Mr. LaBarbara said, what are you doing accusing me of going in there. I asked Beth to show me Greg Bickford's file & she said make sure you put it back. I looked to see if he had a resume because for 2 years I asked him to put one in. You're accusing, you're insinuating I don't think there's anything nefarious about that.

Mr. Porter said, the 2 of you were in that room together. That's problematic.

Mr. LaBarbara answered, No it's not.

There was discussion about people being in the records room.

Mr. Desai spoke about the Public Records Act and the need for a records custodian and assistant records custodian. He spoke about information that should be segregated from files and pointed out there should be a policy with regards to the records room. He said, typically, a policy would state the Township have only two people with access to the room and there should be a log of who goes in and out of the room. Mr. Desai said a quorum of the legislative body does not constitute a public meeting unless public business is discussed, and two Trustees simply being together in a room or even in a car is not improper. He added, with regard to the Fiscal Officer

being in charge of the records, the Township must determine which documents fall within the purview of the Fiscal Office and which fall under Administration. Mr. Desai concluded the Township should work on these items to eliminate concerns about the records room.

Mr. James stated Ms. Campbell is designated as the Records Custodian and noted this could be discussed in the Records Commission Meeting to be held after the next Workshop. He thanked Mr. Desai for his advice.

Mr. James said he has a prepared response that he has been communicating back to residents who have written in with concerns about the letter they received from Concerned Citizens of Sycamore Township. He said he has also created a website www.SycamoreTownshipFacts.com to address those concerns. He discussed to whom the letter was mailed and the expense of the mailing, which he estimated to have been around \$4,000.00. Mr. James then noted items he says the letter misled the public about including the Townships finances and who controls them, the reason Mr. Bickford was no longer the Administrator, and transparency in the Township as well as statements he said were libelous and false about Mr. Warrick.

Mr. James then requested Mr. Miller display a slide show presentation titled "The Truth about that Disturbing CCOST Letter" saying he would like to set the record straight while trying not to get into politics. Using the slides, Mr. James addressed residents' concerns about finances and taxes saying that taxes will not increase and may in fact decrease. He then discussed Mr. Bickford's agreed resignation and payout noting he was not fired for political reasons and pointing out the actual cost of the payout is \$154,000.00 plus health insurance. He spoke of Mr. Warrick's hiring listing his qualifications and pointing out he was not fired for cause from Hamilton Township. Mr. James stated the citizen led Finance Committee is an advisory committee and Mr. Warrick is not its Chairman. He concluded by noting examples of the things that have been done to make the Township more transparent since he became Trustee.

Mr. Weidman noted the Board of Trustees had voted to broadcast meetings prior to Mr. James holding office so he should not take credit for that. He also said he did not know Mr. Warrick previously and had only a brief conversation with him in 2005.

Mr. Weidman stated he is grateful to the Concerned Citizens of Sycamore Township in mobilizing the residents about what he described as the egregious situation Trustees LaBarbara and James have laid upon Township taxpayers. He spoke about the orchestrated termination of Mr. Bickford and subsequent expense of his contract buyout. Mr. Weidman stated he had lunch with Mr. James prior to him being sworn in as Trustee in which Mr. James told him of the plan to terminate Mr. Bickford and had indicated he was interested in Mr. Warrick for the position of Administrator. Mr. Weidman said he assumed the Township would advertise for the job, accept applications, and interview candidates.

Mr. Weidman stated he voted no to hire Mr. Warrick because he did not want to decide without all the information. He stated Mr. James had said he did not give Mr. Warrick's resume to Mr. Weidman because he had not asked for it, which Mr. Weidman said was withholding information and untrustworthy. He pointed out he had invited Mr. James into Executive Session for the

interview process to hire the new Planning & Zoning Administrator before he was sworn in as Trustee which he said was an unprecedented move of transparency and inclusion.

Mr. Weidman went on to discuss learning that Trustees LaBarbara and James knew of Mr. Warrick's bankruptcy and withheld that information from him. He also spoke about Mr. Bickford's employment contract being necessary to retain his services, the lack of transparency of his fellow Trustees, and the hiring of Mr. Warrick whom he would not have given a second interview. He concluded by thanking the Concerned Citizens of Sycamore Township and saying he hopes his fellow Trustees hear their voice.

Mr. LaBarbara said he has always said there is no place for politics in this room; it should be for conducting public business. He said the root of transparency is truth and he is forced to address things said by Mr. Weidman that are not true, as I quote Mr. Weidman. Mr. LaBarbara said the first time he met Mr. Warrick, Mr. Warrick received a text message from Mr. Weidman, which Mr. Weidman then indicated did happen, therefore Mr. Weidman knew him before Mr. LaBarbara knew him.

Mr. LaBarbara asked Mr. Weidman if he had anything to do with the letter from the Concerned Citizens of Sycamore Township.

Mr. Weidman answered no, but he did receive one in the mail.

Mr. LaBarbara said there's something interesting in here that you said about the hiring of Mr. Bickford and that big contract in Next Door Neighbor back in January. You said talking about his contract & the golden standard of all leaders. "A couple of years ago he felt threatened by newly elected trustee Jim LaBarbara" & that's the reason you were giving him this contract. "It's just politics". I don't remember saying that. I've always said, we're going in a different direction that's why we hired Mr. Warrick. In that same letter you posted on Next Door Neighbor which you have since taken down. "When Mr. James got elected he said to a couple of employees, Greg is a nice guy But It's Just Politics."

Mr. James said just to be clear that's a made-up quote.

Mr. LaBarbara added, I didn't say that either.

Mr. Weidman said Mr. Bickford saved the township a \$100,000 a year because he did the IT work. Mr. LaBarbara said, Mr. Warrick when you came in we had to change the whole IT system it was ready to explode. Mr. Warrick said we had to update it.

Mr. LaBarbara said Mr. Bickford left the Township's IT in dire need of upgraded equipment.

Mr. Weidman said he had nothing to do with the letter sent by Concerned Citizens of Sycamore Twp. and you know it.

Mr. LaBarbara said, I've gotten more phone calls from people who say it has Tom Weidman's stamp all over it.

Mr. LaBarbara said Rob Molloy was a Roads Supervisor who was moved up to Administrator so there's a history of this going back.

He said what bothered him in reading Mr. James letter was Mr. Bickford's confession to playing politics for two years and keeping information from him when the Law Director told him not to do that.

Mr. LaBarbara then accused Mr. Weidman of preventing him from getting information. Mr. LaBarbara said IN THIS ROOM you prevented me from getting information for 2 years. When your favorite quote is "I cannot make an informed decision without all the information".

Mr. LaBarbara said he is extremely excited about Mr. Warrick; noting his contract is common not a golden parachute like Mr. Weidman gave Mr. Bickford. He said Mr. Weidman controlled Mr. Bickford and that is why he gave him that contract. He said the Board has changed and it is a disgrace to try to get rid of Mr. Warrick. Mr. LaBarbara said Mr. Bickford being the best Township employee was Mr. Weidman's, certainly not my opinion. Mr. LaBarbara told Mr. Weidman, he took your orders despite being told by the law director don't do that. He felt threatened by me. You gave him that contract in November. I was barred from being in the building so I don't know how I threatened him. You wrote that. It has your fingerprints on it.

Mr. Weidman pointed out both Rob Molloy and Greg Bickford were Assistant Administrators who were promoted from within to Administrator. He said the remainder of open Administrator positions were all advertised and interviewed. Mr. Weidman stated Mr. Bickford's contract was no golden parachute saying he was the lowest paid administrator in Hamilton County and had we not entered into a separation agreement and he left of his own volition, the Township would not have incurred this cost.

Mr. LaBarbara said we are not talking about salary we're talking about the contract. Salary is one thing contract is another. That's the problem.

Mr. Weidman said you saw the comparisons of contracts in Hamilton County. They are all similar.

Mr. LaBarbara responded no they are not, people don't have a buyout like that for one year. Don't lie to those people out there. Tell them the truth. Tom you hired him because I was coming in and you locked up 2 people with long term contracts. Mr. LaBarbara stated it is not true that Mr. Warrick was terminated from Hamilton Twp. for cause. It is absolutely a lie. Mr. LaBarbara read, elected trustees moving in a different direction. Everything in his exit; excellent reviews, performance, attitude, would you hire him again, yes. To say that in the CCOST letter is embarrassing.

Mr. Weidman said you should be embarrassed for lack of transparency.

Mr. LaBarbara responded, you prevented me from getting information for 2 years.

Mr. Weidman said, that is blatantly false.

Mr. LaBarbara answered, wait we're talking about the man who set the gold standard Greg Bickford. So either he is the gold standard or he is a liar. Which is he?

Mr. Weidman said he is the gold standard.

Mr. LaBarbara answer, so what he said to Mr. James is all a lie?

Mr. Weidman said he wasn't there but he doesn't believe Mr. Bickford said that.

Mr. James said he will note this is the fourth public meeting in which he has repeated what Mr. Bickford told him and the first denial he has heard despite many opportunities.

Mr. Weidman stated he has no reason to deny anything because he was not there when Mr. James met with Mr. Bickford, so he does not know what was said.

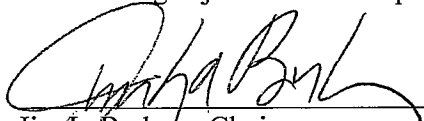
Announcement Changes

Mr. LaBarbara stated the next Workshop Meeting will take place, Tuesday, October 13th at 9:00 a.m. and there will be a bid opening for the Kugler Mill Road Improvements Project on October 23rd at 10:00 a.m.

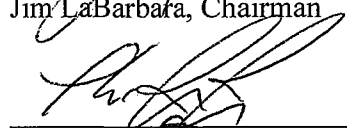
A motion was made by Mr. Weidman seconded by Mr. James to adjourn the meeting.

Vote: All Aye.

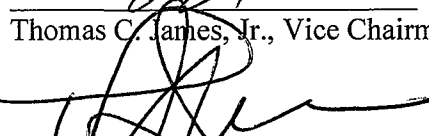
The meeting adjourned at 9:17 p.m.



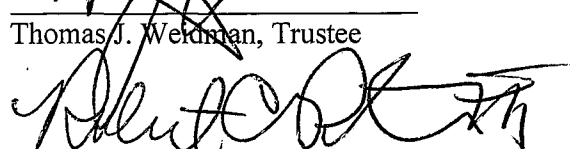
Jim LaBarbara, Chairman



Thomas C. James, Jr., Vice Chairman



Thomas J. Weidman, Trustee



Robert C. Porter III, Fiscal Officer

10/01/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
October 13, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit indoor public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held remotely via Zoom. Video of the meeting was live streamed to the public on the internet.

The meeting was called to order at 9:01 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Lt. Tarr from the Hamilton County Sheriff's Office.

Mr. LaBarbara asked for approval from the Trustees, Fiscal Officer Porter and Law Director Desai for their signatures to be added electronically to any documents approved at this meeting. All agreed.

Approval of the September 29, 2020 Trustees Workshop Meeting Minutes

The September 29, 2020 Trustees Workshop Meeting Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. James to accept them. Mr. LaBarbara called roll. Vote: All Aye.

Proclamation – Designating October 30th 2020 as Wanda Wagner-Turiak Day in Sycamore Township

Mr. Miller stated he had a proclamation for the Board's consideration recognizing an esteemed member of our business community on the occasion of her retirement.

The Proclamation "Designating October 30th 2020 as Wanda Wagner-Turiak Day" in Sycamore Township was read by Mr. Miller. Mr. Weidman made a motion, seconded by Mr. James, to approve the proclamation. Mr. LaBarbara called roll. Vote: All Aye.

Recommendation Citizen Finance Committee

Mr. LaBarbara stated members of the Citizen's Finance Committee were present to review recommendations they have made to the Trustees. He noted the members of the committee are Christopher Virgulak, Joel Donahoe, Tom Brockman, Charles Gall and Stephen Ginn and that Mr. Virgulak, Mr. Brockman and Mr. Ginn have joined the Zoom meeting today.

Mr. Virgulak, Chairman of the Citizen Finance Committee, reported the committee had distributed a memo on October 8th to the Trustees consisting of two recommendations. Mr. Virgulak stated the committee has reviewed the Township's financial software, monthly reporting, and annual financial statements. He noted that the Township's CPA Mark Hurst, Fiscal Officer Rob Porter, and Finance and Accounting Director Debbie Campbell had all attended at least one Citizen Finance Committee Meeting.

Mr. Virgulak discussed two broad categories included in the committee's recommendation to the Board. He reported the committee looked at the existing BUCS accounting software system, other systems that are available, and what systems other Townships use. Mr. Virgulak stated the recommendation of the committee is for the Township to move from BUCS to UAN software. He went on to discuss the importance of loading correct data saying instead of putting appropriations in BUCS and measuring spending, BUCS currently has budgeted information. He stated it is also important to have the annual sources of revenue entered that have been approved by Hamilton County.

Mr. Virgulak said the second recommendation involves the level of financial reporting on an annual basis. He said the State of Ohio allows for three levels of reporting and the committee decided the Township should move from regulatory reporting to the second level of reporting called GASB34. He stated this would allow real estate and liabilities to be fully disclosed and included in the financial statement. He pointed out Mr. Hurst agreed this is a good move and confirmed he has experience preparing those types of reports.

Mr. Weidman thanked Mr. Virgulak, as well as committee members Steve Ginn and Tom Brockman, for joining the meeting and serving on the committee. He said he can't make an informed decision without all the information. Mr. Weidman asked who brought this topic up to the committee for review and in what context.

Mr. Virgulak answered he looked at video of past meetings and looked at what other Townships were doing for monthly financial reporting. He said he looked at the Sycamore Township website and couldn't find anything except for the reading of receipts and disbursements at meetings. He said the committee identified increased financial transparency as an issue.

Mr. Ginn added it was a blank sheet of paper when the committee was formed and there has been good collaboration in the group.

Mr. Weidman asked if some of committee members are CPAs.

Mr. Virgulak answered yes and gave his background information.

Mr. Weidman asked Debbie Campbell to join the meeting since she has more experience in BUCS than anyone else present. He asked Ms. Campbell how long she's been using BUCS and requested she address the bullet points comparing BUCS and UAN in the committee's memo.

Ms. Campbell answered she has been using BUCS for about 15 years. She said she had never been asked to give the reports mentioned until Mr. Warrick became Administrator, and he was just interested in the UAN report. She said she did have that report created for him and it is the same report that Hamilton Township has to create in an excel spreadsheet from three different UAN reports. She said she plans to run this report at the end of each month before moving on to the next month, pointing out it cannot be run for a prior period.

Ms. Campbell addressed the next item "correct budgetary data" saying she believes this is a management call. She said former Administrator Greg Bickford had her enter the budget with the transfers he was going to do at the end of the year. She said she has been told Mr. Warrick wants to transfer the JEDZ at beginning of the year and also wants the appropriations which she did last month, the first time she has been asked to do that, along with the revenues.

Ms. Campbell addressed the custom reports and said it did cost \$375.00 to create the report but that was important because it was what Mr. Warrick wanted to see. She said Mr. Porter gave her approval to pay the fee to generate the report. She stated as far as shortcomings, BUCS is there to change anything we need them to change and she gave examples.

Ms. Campbell stated the Township has had all clean audits and she is not sure to what the next bullet point refers. She said the year-end adjustments were the result of the way Mr. Bickford chose to do it which she confirmed with Mark Hurst will have to be done if the Township switches to UAN as well.

Ms. Campbell said it is correct that in some cases expenditures have exceeded appropriations and she again contributed that to a management issue. She stated she asked Mr. Warrick on September 30th if he wanted to create the resolutions to transfer funds at that time so they wouldn't be negative, and he decided not to do them at that time and just create the one for Administrator salary.

Mr. Weidman asked Ms. Campbell about Mr. Warrick deciding against adjusting all of the appropriations after she asked him about it on September 30th.

Mr. Warrick explained the reason he held off on the other appropriations was because he spoke to Mark Hurst about it who said to wait until we put the appropriations in, then we will be dealing with the real numbers. He said Mr. Hurst is going to help us do that in the next week or so. Mr. Warrick said then we can proceed with resolutions to correct all those.

Ms. Campbell said those numbers are already entered in BUCS.

Mr. Weidman asked Ms. Campbell to explain how Hamilton Township actually arrives at the monthly report Mr. Warrick had said was generated with a touch of a button in UAN.

Ms. Campbell reported when she spoke to Ellen Horman at Hamilton Township about that particular report, Ms. Horman informed her she takes three UAN reports and manually enters them into a spreadsheet to get that monthly report.

Mr. Weidman said he understood that to be different based on Mr. Warrick's past presentation. He then asked Ms. Campbell if she thought a switch from BUCS to UAN would benefit Sycamore Township.

Ms. Campbell answered they are all accounting software, and she doesn't know why we would switch. She said she thinks we should concentrate on reports the people want stating she does not think it is a difference in reporting; she thinks it's a difference in the information we are inputting

which is a management level choice. She said up until now Mr. Warrick has not said what how he wants data entered. She said it is now entered as he directed and, for next year, the appropriations will be entered as Mr. Warrick sees fit.

Mr. James commented we are rehashing past discussions rather than looking at what the committee has actually recommended. He said he asked Ms. Campbell for reports such as this from previous months and the current system just can't produce them.

Ms. Campbell agreed BUCS cannot produce those reports but said neither can UAN; the reports have to be created. She said that is why she said she would run that report at the end of every month, so we have it going forward.

Mr. James stated both are capable accounting systems. He said Mr. Warrick provided initial guidance and the committee ran with it coming to a consensus and unanimous recommendations. He noted Mr. Porter and Ms. Campbell were both participating in this process. Mr. James then asked Mr. Porter to comment.

Mr. Porter said Mr. Warrick called a meeting early in his tenure with Mr. Porter, Ms. Campbell, and Mr. Hurst to inform them the Township would be moving to UAN. Then resident Standish Fortin, his defeated opponent in the November election, recommended the establishment of a Citizen Finance Committee during the public comment portion of a meeting. He said then Mr. LaBarbara made a motion to establish the committee at the end of the meeting when the topic was not on the agenda and with no discussion. He said there was a rapid formation of the committee with members handpicked by Mr. Warrick.

Mr. Porter said the first meeting of the committee was an hour-long session of trashing Mr. Porter's office and how he handles things. He said Mr. Hurst was invited to attend the second meeting but it was not recorded. Mr. Porter said he called Mr. Hurst who said UAN would be a step back for the Township as it is not robust enough for a Township like Sycamore. He said Mr. Hurst gave recommendations if want to change of other software he thought would be better, but the committee did not look at other options. He said he and Ms. Campbell attended the third meeting which went well. Mr. Porter said at the fourth meeting he had a stack of various reports that BUCS can create but he never got to show the committee the reports or discuss them with the committee as the Chairman read a long statement recommending UAN and the committee voted unanimously in agreement.

Mr. Porter said the next day he called UAN and spoke to Tony who said he had just gotten off the phone with Mr. Warrick. Mr. Porter asked about implementing the software and Tony from UAN said the Fiscal Officer must execute the contract. Mr. Porter said he will not sign a contract with UAN. He stated if the Trustees moves to UAN without his permission he will only allow certain staff access to input into it. He said he has received 50 communications from residents saying they do not want Mr. Warrick involved with Township finances. He stated the committee doesn't represent all areas of Township. Mr. Porter said Mr. Warrick is not looking for best operating system for the Township, only UAN versus BUCS. He stated Mr. Warrick does not like to work in a cooperative manner with the Fiscal Office.

Mr. Porter stated the next item on the agenda for the Citizen Finance Committee is whether or not to have TIFs. He said Mr. Warrick has made it clear he wants UAN and he wants to look into the elimination of TIFs as he did in Hamilton Township. Mr. Porter stated elections have consequences, he won the election and runs his own office. He said in four years in the election turn out differently the accounting software may then be changed.

Mr. James asked Mr. Desai to address the signature question. He stated he would like to ask the committee members their thoughts about what Mr. Porter said and to address the TIF question.

Mr. Virgulak said the committee's agenda is put together independently of Mr. Warrick and said the first thing he did was look at the major sources of revenue and where the assets of the Township are, and 49% of the revenue comes from the TIFs. He said the committee was not handpicked by Mr. Warrick.

Mr. Virgulak said he is happy to help but, if it becomes political, he doesn't want to be involved. He stated he understands the Township has had clean audits but UAN is more efficient. He said the committee's recommendations are not political and they are not recommending elimination of TIF.

Mr. Ginn spoke about the formation of the committee and said the TIF was brought up because they are large item assets and revenue. He said the committee is representing residents as advisors to the Trustees. He said the committee is not letting any politics in to their recommendations. He spoke about the TIF on Kugler Mill saying there was never any discussion about not having a TIF on Kugler Mill it was about comparing them from a financial aspect and is strictly about accounting methodology. Mr. Ginn praised Mr. Warrick's experience. He said the committee made the best recommendation they could with no politics.

Mr. James asked Mr. Desai or Mr. Warrick if they have an opinion about Mr. Porter refusing to sign the contract and if the Trustees can make this decision without his approval.

Mr. Warrick said he spoke to Mr. Desai because he suspected this might be a roadblock. He stated the Trustees could approve a resolution authorizing Mr. Warrick or someone else to sign in place of Mr. Porter. He asked UAN about that and they said it works for them. Mr. Warrick said he sent Mr. Porter a memo detailing several problems he saw with BUCS before the meeting they had early on so for him to say he didn't know that would be discussed is surprising. He said if the Board wants to stay with BUCS, go ahead, it's an embarrassment to the size of this Township and to the citizens.

Mr. Warrick apologized to the Citizen Committee for being attacked and he certainly didn't handpick them. He said he doesn't appreciate being involved in the politics of it, the letters and emails and he is tired of it. He said it is an embarrassment for this Township to not report its finances over all these years and he is astonished that Mr. Porter is so against it.

Mr. Warrick said the committee did discuss other software options besides UAN and BUCS when Mr. Hurst was present. He stated he thinks UAN would be an easy transition.

Mr. LaBarbara said he sent Ms. Campbell an email on August 7th asking for a report. He said 19 days later he finally received the report and when he asked her why she said Mr. Porter told her not to give him the report. He said this is a political battle between Mr. Porter and the Trustees. He read emails from Mr. Porter and spoke about the CCOST letter and trying to get Mr. Warrick out to do the business they want done. Mr. LaBarbara said he went to the County Auditor who asked him what they are afraid of him finding out. Mr. LaBarbara stated 94% of Townships use UAN. He said once the Township moves to UAN if Mr. Porter continues to resist, they will go to O.R.C. 117.43, where he is required to sign checks, or O.R.C. 507.13, Removal of a Fiscal Officer. Mr. LaBarbara stated he asked Mr. Porter who did an interview with him for the CCOST letter and Mr. Porter told him he didn't have to tell him.

Mr. Weidman asked Mr. Virgulak if the committee had looked into the possibility that BUCS has the ability to create the reports the committee wants.

Mr. Virgulak stated the reports generated by BUCS are difficult to follow. He said they are not efficient nor integrated. He said the committee looked at the adequacy of reporting and that is what drove their recommendation.

Mr. Weidman asked if it is possible that BUCS is capable of giving the necessary reports.

Mr. Virgulak stated BUCS reports were not being prepared or reviewed and the data is not useful, and he is not sure if they could they be modified or revised. He said he is frustrated by BUCS reports and noted other Townships using UAN have much better reporting. He said UAN has over 200 different standard reports that they provide.

Mr. Weidman asked Mr. Virgulak about Mr. Hurst's suggestion that switching to UAN is actually a step backward for a Township like Sycamore and better software is available if we are going to switch. He asked how this became a binary decision between BUCS and UAN.

Mr. Virgulak said most Townships use UAN. He said Mr. Hurst did bring up others but when he looked at UAN, it seems to be the most efficient and others are not supported by the State of Ohio.

Mr. Weidman asked if UAN is designed to accommodate 1330 Townships in Ohio who benefit from a plug and play accounting system due to their small size. He said there might be better options out there for the complexity of Sycamore Township's finances.

Mr. Virgulak reviewed the number of Townships who use UAN in Hamilton County, Butler County, Warren County and Clermont County saying some of those Townships have pretty sizable budgets. He said the financial reporting through UAN is much more sophisticated.

Mr. James asked Mr. Desai about Mr. Porter's signature being required on the UAN agreement.

Mr. Desai answered there is a signature block that asks for the Fiscal Officer's signature; however, the Board of Trustees may pass a resolution authorizing someone else to sign it.

Mr. James shared state recommendations from Auditor Dave Yost about who should review monthly financial reports and what should be reviewed. He said historically the Township's Board has not asked for these reports and now when the Board has asked for them it has been like pulling teeth. He said this is no criticism of Ms. Campbell saying he knows she and Mr. Porter have been working to provide the information but a large stack of reports to go through is not going to help. He then spoke about the need for summary reports saying Ms. Campbell gave a great report but told him BUCS can't produce that report for past months. He said UAN is supposed to be able to do this. He wants to be able to see limited historical use data to track Township finances. He spoke about the Fiscal Officer's duties, but the Trustees have to keep a tight handle on the purse strings. He said there are other software options out there but UAN provides the needed reports at a lower monthly cost. He said, according to Mr. Hurst, the data in BUCS doesn't really match the data the Township reports to the State. Mr. James stated the committee of volunteers took a lot of time to make recommendation and he would like to have Mr. Porter on board but, if the Trustees have to move forward with him in opposition, so be it.

Mr. LaBarbara made a motion to move forward with whatever the Township has to do to change to UAN, seconded by Mr. James.

Mr. Weidman said he wants the best reporting for the Board and the residents and is troubled by Mark Hurst saying this is a step backward. He said he is not an accountant but that he can't support this because there is other software that may be better for the Township's needs.

Mr. James said the Township is not getting the reports we want from BUCS and asked committee members if UAN a step backward.

Mr. Ginn said Mr. Hurst never said in their meeting that UAN would be a step backward. He said UAN is the easiest to implement without a whole lot of expense. He said other more robust software takes a lot of customization and is expensive. He stated not one person on the committee would say UAN is a step backward. He said we need data to make big decisions understanding that the Trustees are not accountants and need reports to help in getting them to a place where they can make good decisions.

Mr. LaBarbara called roll. James: Aye; LaBarbara: Aye; Weidman: No

Mr. LaBarbara made a motion to give Mr. Warrick authority to hire someone to help with the transition to UAN.

Mr. James said he will second that with the understanding that this is if needed.

Mr. Weidman said he will not support this because he has no idea what it would cost the Township. He said he would need more information to approve.

Mr. Porter said UAN told him he is the sole executing officer for this, and the Trustees better make sure they have the authority to do this because it sounds like a takeover of the Fiscal Officer's office. He said he is the one who will operate UAN. He pointed out the residents voted to put him in office noting his long record of clean audits.

Mr. James said Mr. Weidman made a good point that we are not authorizing a salary. He said no one is trying to take over the Fiscal Office, we are trying to provide better tools for better reporting. He said this is not a criticism of the Fiscal Office, it is a criticism of Administration. Mr. James stated he would like to work with Mr. Porter.

Mr. LaBarbara called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: No

The Trustees all thanked the Citizen Finance Committee Members for their service. Mr. James suggested if anyone in Dillonvale is interested in participating in the committee they are encouraged to do so.

SHERIFF PATROL ITEMS

Lt. Tarr reported the Sheriff's Office is continuing limited response due to COVID-19 by handling some reports by phone and limiting their response to medical runs.

Lt. Tarr reported the Sheriff's Office participated in an active shooter drill at the Kenwood Towne Center on October 4, 2020. He said the drill was in conjunction with the Fire Department, Hamilton County Communications Center and mall security and went well.

Mr. Warrick asked about the Hamilton County Sheriff's Officer who was injured in Anderson Township.

Lt. Tarr answered his thoughts are with the officer's family as his condition is unchanged at this time.

EMS AND FIRE ITEMS

Mr. LaBarbara commented it is amazing no one was injured in the recent explosion at the roundabout construction area in the City of Montgomery.

Chief Penny agreed saying it is amazing no one was killed. He explained a grader was grading the dirt trying to level it out and fell into a really soft spot. He said the engine then ignited causing the explosion. He reported there was vehicle damage but the fact that the person operating the grader was uninjured is amazing. Chief Penny stated it took a while for them to figure out how to turn off the gas without causing issues at nearby Bethesda North Hospital. He reported the Sycamore Township firefighters on scene did very well.

COVID-19 Update

Chief Penny reported there have been 16 additional people quarantined at home with COVID-19 in the Township.

Full-Time Firefighter Replacements

Chief Penny requested permission to replace two full time firefighters who will be off the schedule by the end of October. He said Lt. Mike Flaig has been with the Department since the beginning and, after 25 years, is retiring.

Mr. Weidman made a motion to give Chief Penny authority to fill the two vacant spots in the Fire Department. Mr. James seconded the motion and then asked Mr. Warrick if he had any concerns about the financial impact of filling these positions.

Mr. Warrick answered no, as they are existing positions.

Mr. LaBarbara called roll. Vote: All Aye.

ROADS, MAINTENANCE & RECREATION ITEMS

Mr. Kellums reported on the Sycamore Road Project saying the base course of pavement is currently being poured and the project is on schedule. He stated the final surface course of pavement on the entire road from Plainfield Road to Kenwood Road will be done the last week of October.

Mr. Kellums reported the Maintenance Storage Building Project is running a little behind schedule with contractors now shooting for a mid-November completion date. He noted there is still a lot of work to be done and he will be surprised if they make that new deadline.

Mr. Kellums reported both Trash Bash events which took place in September were very successful noting about 3,400 pounds of electronics, hundreds of tires, and 90 refrigerators were collected. He said the North Trash Bash filled 17 dumpsters and the South Trash Bash filled 23 dumpsters. He said it is great to see people taking advantage of this service.

Mr. Kellums reported curb side leaf pick up starts next Monday, October 19th and noted the Maintenance Department is working hard wrapping up in house projects before that date.

Mr. Kellums reported he has been working with Mr. Warrick to put together a road project plan to use the 25% of unencumbered TIF funds available to the Township.

Mr. Weidman asked if there was a deadline for that.

Mr. Kellums said it may not begin before October 15th and the money must be spent by the end of next year.

Mr. Weidman stated he suspects a lot of other Townships will be doing the same thing and we want to get out in front of them.

Mr. James thanked Mr. Kellums for responding to a Sturbridge resident about sidewalk repair, saying he heard from this resident again this morning with concerns about the Maintenance Department being careful so as not to damage an adjacent tree.

Mr. Kellums stated the tree roots are what is causing damage to the sidewalk.

Mr. James stated some residents have emailed him requesting a second or later leaf pick up in January or February.

Mr. Kellums said the problem is the Maintenance Department uses the same trucks for leaf season as it does for snowplows and salting roads in the winter. He said having to switch the trucks from snowplows/salt spreading to leaf pick up makes a second leaf pick up in the winter difficult to do.

Mr. LaBarbara thanked Mr. Kellums for getting right back to a resident who had emailed Mr. LaBarbara with a concern.

Mr. James stated there is one resident unhappy with the stop signs approved for the intersection of Branford Court and Wetherfield Lane being a three way stop. He said Mr. Kellums had said traffic standards require a three way stop and asked if it is possible to only have one stop sign there.

Mr. Kellums answered it is an engineering standard but that he will reach out to the Hamilton County Engineer about it. He pointed out Branford is not the main road as it is double cul-de-sac.

Mr. James asked the status of the locks on the park restrooms.

Mr. Kellums answered the company is currently working on that.

Mr. Ginn, of the Citizen Finance Committee, complimented Mr. Kellums saying the contractor is doing a good job on traffic control on Kugler Mill and asked if they will rebase the section between Montgomery and Kenwood Roads.

Mr. Kellums answered AMS is working there for Duke Energy gas services lowering all of the gas services to a minimum of 36 inches to prepare for a full depth reclamation of the road.

PLANNING AND ZONING ITEMS

Mr. Miller reported he had one nuisance resolution for the Board's consideration. He showed photos of the property noting the areas in violation. He said his office was able to contact the owner of this rental property who requested time to take care of this. He said time has now run out and the owner is no longer responding.

Resolution – 6952 Rosemary Lane Nuisance Property

"A Resolution Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 6952 Rosemary Lane Sycamore Township, Ohio 45236" was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution and dispense with the second reading. Mr. LaBarbara called the roll. Vote: All Aye.

Resolution No. 2020-76 passed this 13th day of October, 2020.

Mr. Miller said there is a Zoning Commission Meeting tonight for Case 2020-06P2 on Deerfield Road. He noted this is the proposed self-storage facility located both in Sycamore Township and in Blue Ash. He reported a public hearing was held yesterday for the part of the project on the Blue Ash side.

LAW DIRECTOR ITEMS

Mr. Desai stated he had nothing to report at this time.


ADMINISTRATOR ITEMS

Mr. Warrick reported the agenda item pay bills and read receipts was skipped.

PAY BILLS AND READ RECEIPTS

The receipts, in the amount of \$719,418.15, and disbursements, in the amount \$1,508,997.56, for October 13, 2020 were read and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 

Robert C. Porter III, Fiscal Officer

Mr. Weidman made a motion, seconded by Mr. James, to accept them.

Mr. LaBarbara called roll. Vote: All Aye.

Mr. Warrick stated he had a resolution for the Board's consideration to appropriate the other two CARES Act amounts.

Resolution – Amending 2020 Appropriations for the CARES Act Coronavirus Relief Fund II

"A Resolution Amending 2020 Appropriations for the CARES Act Coronavirus Relief Fund II, Dispensing with a Second Reading, and Declaring an Emergency" was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. LaBarbara called the roll. Vote: All Aye.

Resolution No. 2020-77 passed this 13th day of October, 2020.

Mr. Warrick said he has some large purchase orders for consideration.

Purchase Orders over \$2,500.00

Mr. Desai said, presuming it pleases the Board to approve the purchase orders for CARES Act expenditures, the motion should say the funds are needed for the COVID-19 crisis.

Mr. Warrick said the first purchase order for consideration is a TIF payment to the Port Authority.

U.S. Bank	Kenwood Towne Place	\$633,158.94
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Mr. Weidman made a motion to approve this request. Mr. James seconded. Mr. James asked if the purchase order was fully appropriated.

Mr. Warrick answered yes.

Mr. James said if any of the purchase orders are not appropriated properly to please notify the Board.

Mr. Warrick presented a purchase order for CARES Act expenditures.

Blanket Vendor	HB 641 CRF (CARES Act)	\$579,247.00
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Mr. Weidman made a motion to approve this request. Mr. James seconded. Mr. LaBarbara called roll. Vote: All Aye.

Mr. Warrick reported the following purchase order is another CARES Act expense that required a specific vendor.

CDW Government, Inc.	COVID Telework Capabilities	\$22,389.31
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Mr. Weidman made a motion to approve this request. Mr. James seconded. Mr. LaBarbara called roll. Vote: All Aye.

FISCAL OFFICER ITEMS

Mr. Porter stated he had no communications.

TRUSTEE ITEMS

Mr. Weidman thanked Chief Penny and his crew for arranging to have a fire truck and sheriff vehicles present for Mr. Herbert M. Heilbrun's 100th birthday celebration on October 11th.

Mr. Weidman stated in January we have either eliminated or pushed out the Trustees meeting due to the New Year's Day Holiday. He stated January 1st is a Friday and suggested January 12th for the Workshop Meeting and January 14th for the Board of Trustees Meeting.

Mr. LaBarbara said the Board may change the meeting and workshop schedule for next year.

Mr. Weidman requested the Board review this now because of how the holiday falls.

Mr. James stated it should be discussed at the November meeting.

Mr. James stated early voting is available if convenient for people to do it that way. He thanked Wanda Wagner-Turiak for her service to the community and making Kenwood Towne Center a centerpiece of the Township. Mr. James said long time Troop 502 Scout Leader Gary Banfield had a stroke a few months ago and is recovering back home in Sycamore Township. He wished him well saying Mr. Banfield has helped raise a lot of Township youth through scouting. He asked for continued prayers for Mr. Banfield's recovery.

Mr. LaBarbara stated at the last Board of Zoning Appeals meeting, Mr. Eichmann, the Treasurer for Mr. Weidman's campaign, made remarks that upset some residents. Mr. LaBarbara said we are looking into discipline or removal of Jim Eichmann.

ANNOUNCEMENT CHANGES

Mr. LaBarbara stated the Records Commission Meeting today is cancelled and will be rescheduled and the next Trustees Workshop scheduled for November 3rd is cancelled due to election day.

A motion to adjourn into **Executive Session** with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 "Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other items and conditions of their employment"; to adjourn into Executive Session with Law Director Deepak Desai to discuss employment of a public employee as permitted by Ohio Revised Code Section 121.22; to adjourn into Executive Session with Law Director Deepak Desai to discuss pending litigation as permitted by Ohio Revised Code Section 121.22; and to adjourn into Executive Session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22(G)(2) to consider the sale of property at competitive bidding in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest was made by Mr. LaBarbara and seconded by Mr. Weidman.

Mr. LaBarbara called roll: Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. LaBarbara invited the following people into the Executive Session with the three Trustees: Rob Porter, Ray Warrick, Chief Penny, Skylor Miller and Tracy Kellums.

End regular session: 10:56 a.m.

Begin Executive Session: 11:06 a.m.

Topic 1: Collective Bargaining discussed

Topic 2: Employment of Public Employee discussed

Topic 3: Pending Litigation discussed

Topic 4: Sale of Property discussed

End Executive Session: 11:55 a.m.

Back in regular session: 11:56 a.m.

Mr. LaBarbara called roll. The three Trustees all indicated they were present.

Mr. LaBarbara made a motion to approve an amendment to sign a settlement agreement authorizing the immediate filing of dismissals referenced in Sections Two, Three and Seven of the Settlement Agreement as well as extending the deadline for defendants contained in Section Two providing an additional 14 days for them to apply for the State permit for the rear sign and

authorizing the Township Administrator to sign the amendment on behalf of the Township for the House of Browns. Mr. James seconded the motion. Mr. LaBarbara called roll: Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. James made a motion to give the Administrator permission to sign a non-binding letter of intent or LOI in relation to the potential sale of property subject to the Law Director's Review. Mr. LaBarbara seconded the motion. Mr. LaBarbara called roll: Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

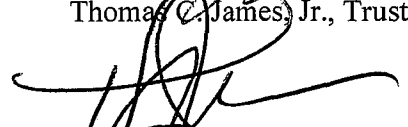
A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye.

End regular session: 11:58 a.m.

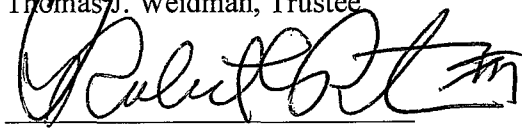
Jim LaBarbara, Chairman



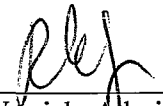
Thomas C. James, Jr., Trustee



Thomas J. Weidman, Trustee



Robert C. Porter III, Fiscal Officer



Ray Warrick, Administrator

Workshop Minutes 10/13/2020

RECORD OF PROCEEDINGS

Minutes of the Special Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 21, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held without members of the public physically present. Video of the meeting was live streamed to the public on the internet.

The special meeting was called to order at 11:00 a.m.

Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums and Planning & Zoning Administrator Miller.

Administrator Report:

Purchase Order Over \$2,500.00

Mr. Warrick reported he had a large purchase order in the amount of \$5,000.00 for the Board's consideration. The purchase order is for legal assistance associated with TIF money. He reminded the Board the State Legislature had passed a bill allowing 25% of unencumbered TIF funds to be used for road projects or fire services. He noted he had been on several Zoom calls pertaining to this subject and it was recommended the Township seek assistance from an attorney specializing in TIFs.

Mr. Warrick stated he called the Township's bond counsel, Brenda Wehmer, who is knowledgeable about this and said she could research whether the Township may be able to use some of its regular TIF funds for road projects also. Mr. Warrick noted some of the older TIF resolutions need to be rewritten and updated. He said Ms. Wehmer would be able to help us with all of that. Mr. Warrick requested approval of this purchase order for up to \$5,000.00 for her services which may be paid for using TIF money. He noted there are ample appropriations in both the TIF funds being used to cover this expense.


Dinsmore & Shohl LLP	Brenda Wehmer, TIF Assistance	\$5,000.00
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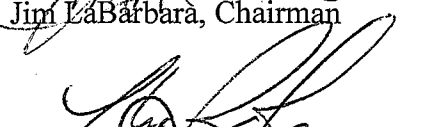
Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. LaBarbara called roll. Vote: All Aye.

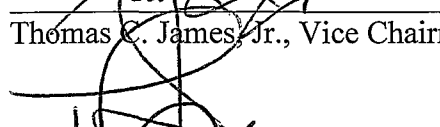
A motion was made by Mr. Weidman, seconded by Mr. James, to adjourn the meeting.
Vote: All Aye.

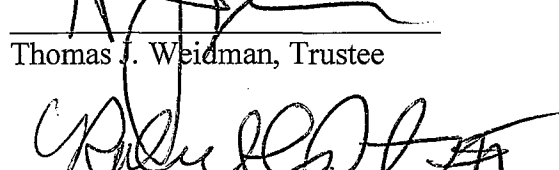
Mr. LaBarbara stated the next Workshop meeting scheduled for November 3rd had been cancelled due to election day. He said the Board will next meet Thursday, November 5th at 7:00 p.m., preceded by a zoning public hearing that evening at 6:00 p.m.

The meeting adjourned at 11:04 a.m.



Jim LaBarbara, Chairman

Thomas C. James, Jr., Vice Chairman

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Special Meeting 10/21/2020

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 5, 2020

The Public Hearing for Zoning Case 2020-06P2 was called to order at 6:00 p.m.

Mr. Miller presented the case and case history in a slide show presentation. He said the Case number is 2020-06P2 and the applicant is Brian Doll, of Cincinnati United Contractors. The proposal is for the construction of a self-storage building called Cherokee Storage. Mr. Miller reviewed the details of the proposal noting it is unique because the site is partially in the City of Blue Ash.

Mr. Miller said the original plan had some additional uses on the Blue Ash side that have been removed. He said the proposed building is wholly on the Sycamore Township side of the property. He said the building meets the setback requirements and the parking requirements are on the Blue Ash side. Mr. Miller reviewed the proposed landscape plan.

Mr. Miller then showed the building elevations pointing out one building sign is proposed. He said the City of Blue Ash did not approve outdoor storage on their side so that has been removed from the plan. Mr. Miller went over the conditions recommended by the Zoning Commission.

Mr. James asked if the conditions recommended by the Zoning Commission could be applied to the entire property.

Mr. Miller said the conditions imposed must be only for the side of the property located in the Township.

Mr. LaBarbara asked about the revisions submitted since October 29th.

Mr. Miller said Zoning Commission set recommended conditions and the applicant modified the plan in response to those. He noted the Board of Trustees is seeing the most up to date plan.

Mr. Brian Doll, the applicant, of Cincinnati United Contractors, 7143 E. Kemper Road, addressed the Board. Mr. Doll added since the first submission to the Zoning Commission, the fence on the north property line has been extended to allow three existing trees and five existing shrubs to remain.

Mr. Weidman asked if either of the neighboring property owners had commented on the plan.

Mr. Miller said he had two calls for information only with no comments submitted.

Mr. James asked about the roof and if it would be visible from Interstate 275.

Mr. Doll said there would be a metal panel roof or a rubber roof which would have a parapet on all sides except for the side with the gutter.

Mr. Weidman asked if there would be rooftop mechanicals.

Mr. Doll answered that has not yet been determined but, if so, they would be screened by the parapet.

Mr. James asked if the storage units will be climate controlled and the location of the equipment.

Mr. Doll answered yes saying the equipment would either be roof mounted condensers or ground mounted condensers.

Mr. Miller pointed out the Zoning Resolution does have mechanical screening requirements. He noted there is one free standing monument sign proposed on the site along Deerfield Road.

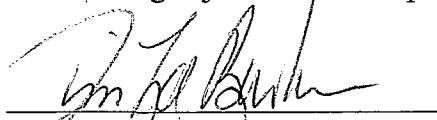
Mr. James asked about site lighting.

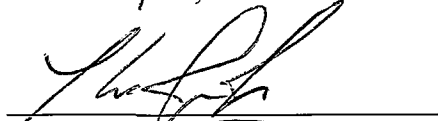
Mr. Miller said the applicant did submit a photometric plan which is mostly zero at the property lines. He said the Zoning Resolution does allow for a half of foot candle on the property line. He noted they hit only .2- or .3 foot candles on the north side.

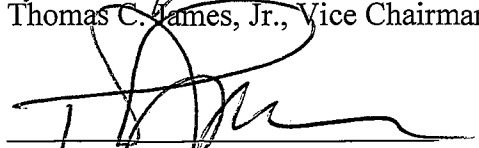
Mr. James asked if there had been any public comment.

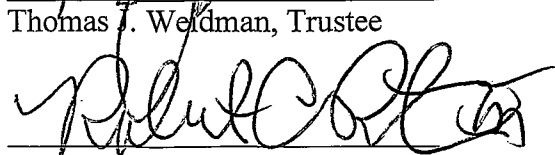
Mr. Miller answered no and there were no requests from the public to comment live during the meeting. He said he did speak to two residents who had questions about the case but neither had any major concerns.

The meeting adjourned at 6:31 p.m.


Jim LaBarbara, Chairman


Thomas C. James, Jr., Vice Chairman


Thomas J. Weidman, Trustee


Robert C. Porter III, Fiscal Officer
11/05/2020

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 5, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held without members of the public physically present. Members of the public were given the opportunity to participate live in the meeting remotely via Zoom audio. Video of the meeting was live streamed to the public on the internet.

The regular meeting was called to order at 7:00 pm.

The invocation was ready by Mr. Kellums.

Pledge to the Flag.

Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny, Lt. Tarr from the Hamilton County Sheriff's Office, and Parks and Public Spaces Supervisor Jason Petty.

The proclamation "Honoring Lieutenant Michael Flaig" was read by Mr. LaBarbara. A motion was made by Mr. Weidman, seconded by Mr. James to pass the proclamation. Mr. LaBarbara called roll. Vote: All Aye.

The Proclamation passed this 5th day of November, 2020.

Chief Penny spoke about Lt. Flaig's 25-year career and the proclamation was then presented to Lt. Flaig by the Board of Trustees.

The proclamation "Designating November, 2020 Pancreatic Cancer Awareness Month in Sycamore Township" was read by Mr. LaBarbara. A motion was made by Mr. Weidman, seconded by Mr. James, to pass the proclamation. Mr. LaBarbara called roll. Vote: All Aye. The Proclamation passed this 5th day of November, 2020.

New Business: Zoning Case 2020-06P2

Mr. Miller said he had prepared a few options by way of resolutions for the Board should they choose to make a motion for Case 2020-06P2. He reviewed a possible resolution for approval with seven conditions and read those conditions:

1. A detailed Landscape Plan be submitted that meets all requirements of the Sycamore Township Zoning Resolution, including a detailed planting schedule, and offsite credits on adjoining parcels.

2. Sycamore Township Zoning Commission recommends approval of offsite parking and applicant provide an easement for required parking spaces.
3. Copies of fully executed and recorded easements, including, parking, ingress/egress, and drainage shall be required for Zoning Compliance Plan Approval.
4. Township approval shall be conditioned on the successful approval of plan, as proposed, by the City of Blue Ash.
5. Any substantial alterations to the Blue Ash side of the plan shall be shown on the Zoning Compliance plan.
6. Applicant shall document existing trees, along the northern property line, within the area from the right-of-way line back to the building face. Any area that is within the boundary between the parcels, the applicant shall provide landscaping compliant with Sycamore Township boundary buffers requirements.

He noted he had added the 7th condition as a recommendation:

7. Any PUD2 approval should be noted to reference the Revised Site Plan (Scheme "F") as received by Sycamore Township on October 29, 2020.

Mr. James stated there was a public hearing held for this case at 6:00 p.m. that evening and requested Mr. Miller provide a brief summary of the application for any members of the public watching who had not viewed the public hearing.

Mr. Miller gave a brief overview of the proposal for the construction of a self-storage facility on a property partially in Sycamore Township and partially in the city of Blue Ash.

Mr. James requested Mr. Miller display a rendering of the building.

Mr. Miller showed the renderings of the building elevations and gave a description of the proposal.

Mr. James asked if there had been public opposition.

Mr. Miller answered no.

Mr. James asked about Zoning Commission's recommendation.

Mr. Miller answered the Zoning Commission recommended approval with six conditions.

The resolution "Approving a Planned Unit Development for Cherokee Self Storage Development in Sycamore Township and Dispensing with a Second Reading" was read by Mr. Miller. Mr. Weidman made a motion, seconded by Mr. James to approve the resolution.

Mr. LaBarbara called roll. Vote: All Aye.

Resolution 2020-78 passed this 5th of November, 2020.

Approval of Minutes

Mr. LaBarbara noted there were two versions of the minutes, one a longer version and one a shorter version.

Mr. LaBarbara made a motion, seconded by Mr. James, to approve "Version #2", the shorter version, of the October 1, 2020 meeting minutes.

Mr. Weidman objected to approving the shorter version.

Mr. LaBarbara made a motion, seconded by Mr. James, to approve "Version #1", which included the summaries of the emails from residents, of the October 1, 2020 meeting minutes.

Mr. James commented he is fine with approving that version of the minutes, but he expressed concern about the residents who wrote in being embarrassed by it once they learn the full story, as they were goaded into writing in by the CCOST letter.

Mr. LaBarbara read a statement against the emails being read at the Oct. 1st meeting: "He said: I cannot make an informed decision without all the information.

I didn't have all the information as the elected chairman of the Sycamore Twp. Board of Trustees when I let Mr. Porter read the email from a resident prompted by the Concerned Citizens of Sycamore Twp. letter that was sent to residents. I agreed to acknowledge those repetitive emails because Mr. Porter and Weidman said this is the way 'it's always been done. Not reading them and including them in the meeting wouldn't be consistent with our normal policy and procedure.' The emails were part of a coordinated effort to defame our administrator. It was character assassination of two elected trustees and the administrator. Mr. Weidman supported this and reaffirmed his conviction in a mass political email sent to residents after knowing that much of this was false.

First of all, there is no normal policy to read emails in meetings. In going thru meeting minutes, I couldn't find a single complaint in the last 12 years and none saying anything negative about an elected official or Sycamore Twp. employee. Several complimenting us on leaf pickups, snow removal. Those emails were paraphrased in a sentence or two.

There is nothing in the Ohio Revised Code or Ohio Sunshine Laws that states that emails must be read at a public meeting. If allowed---it is a privilege not a right.

In talking with fellow trustees, members of the Ohio Twp. Association, they are appalled these emails were read in a meeting and especially surprised that Trustee Weidman and Fiscal Officer Porter supported this action. They answer those emails outside of a meeting when they can. As Chairman of the Board, no emails with comments considered political in nature or promote a specific candidate or issue will be read. Defamatory material will not be permitted. However, those emails should be answered outside the meeting when possible. We must do the Business of the people. Let's move on."

Mr. LaBarbara called roll. Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. James, to approve the October 13, 2020 Workshop meeting minutes. Mr. LaBarbara called roll. Vote: All aye.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$981,501.38 and disbursements in the amount of \$2,356,989.15 for November 5, 2020 were read by the Fiscal Officer and are hereby made a part of these minutes.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to accept them. Mr. LaBarbara called roll. Vote: All Aye

Mr. LaBarbara requested Mr. Porter give the October report.

Mr. Porter stated it was included in the packet.

Mr. James commented he would like to get the report sooner as he had just received it this afternoon. He then asked a question about a discrepancy in the appropriations listed.

Mr. Porter said that could be the COVID money or the appropriation for Mr. Warrick's salary.

Mr. James commented that those things would add up to less than half a million, or maybe a little more, and this is a \$6 million difference. He requested Mr. Porter or Ms. Campbell get back to him with an explanation.

Public Comments

Mr. LaBarbara read regulations for public comments.

Mr. J. Janus, Jr. of 4462 Daffodil Avenue, addressed the Board. Mr. Janus recommended alternate Ms. Tracy Hughes for the role of full member and Chairperson of the Board of Zoning Appeals. He then expressed concerns about public comments being limited to a five-day window for the Hamilton County Community Development Block Grant COVID-19. He suggested other uses for the funds other than relief for restaurants. He noted his was the only public comment received in regard to this and asked how restaurants will be chosen to receive funds. Mr. Janus then commented about a letter he received regarding the electric aggregation program with Dynegy saying it had the Sycamore Township logo on it.

Mr. James stated the letter sent by Dynegy made it look like it was coming from the Township and he has a problem with that.

Mr. Warrick said it is typical that Townships with aggregation programs would let their logo be used but said he spoke to them and, the next time there is a mailing, the Board may review the letter prior to it being mailed.

Mr. James said he has no problem with the logo being used, he has issue with the letter looking like it came from the Township.

Mr. LaBarbara asked about the Sycamore Township logo being trademarked.

Mr. Desai stated there are communities that do that, and we then would not be able to stop them from using our name, but we could stop them from using the Township logo.

Mr. James asked about the grant program about which Mr. Janus spoke.

Mr. Warrick explained there are many COVID-19 programs. He said this particular grant is from the County. He said the Township has to apply for it and the County wants the funds to be used to help restaurants negatively impacted by the pandemic. Mr. Warrick said, in regard to ADA compliance, we have other funds that we can earmark to get that done.

Sheriff Patrol Report

Lt. Tarr thanked everyone in the community who reached out and offered condolences following the death of Deputy McMillan.

EMS/Fire Report

COVID-19 Update

Chief Penny reported the monthly report will be emailed to the Board and is currently on the Fire Department website. He said in October, the department had 152 runs with patients exhibiting COVID symptoms. He noted that doesn't necessarily mean they were COVID positive. He said there are currently 57 residents currently quarantined at home in the Township and there have been 10 people released from quarantine in the last 14 days. Chief Penny said the department is still taking precautions such as wearing PPE and sanitizing.

The Board asked Chief Penny questions about those quarantined.

Chief Penny reported one full time fire fighter had tested positive, had few symptoms, and later tested negative and came back to work.

CARES Act Expenditures

Chief Penny reviewed a list of items he would like to purchase using CARES Act Funds including portable radios, medication dispenser, two Lucas Devices and a power cot. He spoke benefits of these items to the department.

Mr. Warrick said this is for information only, noting the money has already been appropriated using the COVID-19 language. He said Chief Penny is thoroughly tracking all COVID related expenditures.

Chief Penny stated he already had one audit for COVID-19 expenditures on October 14th, with a second one scheduled for December. He went on to discuss reimbursements saying the Township is eligible to use about \$248,000.00 for reimbursement of expenditures from March 1st to July 7th.

Mr. Desai requested confirmation that the items Chief Penny is seeking reimbursement for were not previously budgeted.

Chief Penny confirmed they were not.

Full-Time Hiring Update

Chief Penny reported he has two candidates he would like to hire and requested the Trustees pass a resolution at the November 17th Workshop meeting setting their rates of pay. He said he would like to have them on the schedule soon since we are down two firefighters on the roster noting the official swearing in would be held at the first meeting in December.

Mr. Desai requested Chief Penny send him the salary information and he will write the resolutions.

Mr. James asked about Mr. Janus' request for a better drop off/pick up procedure while the Township complex is closed to the public.

Chief Penny discussed changes he had made for public drop off and pick up, including putting a table in the Station 92 lobby, and said it would probably be a good idea to have a curb cut and handicap parking stall on the Kenwood Road side of Station 92.

Mr. Warrick suggested a curb cut in the Schuler Community room parking lot also

Mr. James suggested surveying all our properties with regard to the need for such changes.

Chief Penny said, in the meantime, people may pick up or drop off documents by appointment if they have trouble accessing the Station 92 Lobby.

Mr. Miller said Administration is also taking documents by appointment.

Mr. James suggested a sign with the phone number in large print for people to see easily.

Roads, Maintenance & Recreation Report

Mr. LaBarbara said he had emailed Mr. Kellums about ordering another portable speed sign.

Mr. Kellums answered yes, another sign is on order and that will give us three portable speed signs.

Mr. James said someone approached him about speeding on Montgomery Road near Moeller High School and asked if one of the Township's portable speed signs could be placed on Montgomery Road.

Mr. Kellums answered since that is a State highway, we should ask ODOT. He noted the Township could also speak to Lt. Tarr about it.

Parks Advisory Committee Report

Mr. Petty reported on Yoga in the Park at Bechtold had about 12-14 participants a week until the weather turned. He said the Parks Advisory Committee hopes to expand this program in 2021.

Mr. Kellums noted yoga could be offered indoors in the Schuler Community Room once the pandemic is no longer a concern.

Mr. Petty then reviewed changes to the Parks Rules and Regulations recommended by the Parks Advisory Committee. There was a discussion about the recommendations, particularly regarding the sections on weapons, consumption of alcohol, and restrooms. It was decided Mr. Desai will do some research, the Trustees will review the recommendations, and Mr. Petty will return to the November 17th Workshop meeting to bring them for final consideration.

Mr. Petty reported the Parks Advisory Committee is getting a survey together for the residents to complete about what they would like to see in the parks.

Mr. Petty said the committee voted to have the Luminaria as only an in-car event due to the pandemic.

Mr. Kellums said he spoke to IGA and they are on board and can provide individually wrapped treats and hot chocolate that is served to those present, not self-serve. He said ACE Hardware has agreed to supply the Luminaria kits. He said in his opinion, he would like to hold the event with precautions such as requiring face masks and social distancing.

Mr. LaBarbara asked what streets will be included.

Mr. Kellums said that must be decided soon so that letters may be sent to residents on the Luminaria routes. He must also coordinate with IGA, Ace Hardware, Santa and Mrs. Claus and the carolers.

There was a discussion about how to hold the hayrides given the pandemic and possible modifications due to social distancing were discussed.

Chief Penny said he is in support of the event.

Mr. Desai said if in compliance with requirements where mask or social distance.

Mr. Kellums said they will be giving out masks.

After some discussion, particularly about the hayrides, it was decided to hold the event with modifications for the safety of those attending. The modifications include handing out and requiring masks and social distancing.

Mr. James asked how things were going with the Parks Advisory Committee.

Mr. Petty said, except for technical difficulties with a recent zoom meeting, it is going well. He said he thinks the parks survey results will help guide the committee.

Mr. Kellums recommended the Trustees look at the parks survey before it goes out to the public.

The Board thanked Mr. Petty for his work with the Parks Advisory Committee.

Motion to Advertise 2021 Road Program

Mr. Kellums reported he is looking for a motion to advertise for the 2021 Roads Program. He noted the Larchview Drive Project is not part of this program. He stated he put this program together to make use of the 25% of unencumbered TIF funds the Township is permitted to use for this purpose. Mr. Kellums listed areas involved including Heitmeyer, Trowbridge, some streets in Dillonvale, McCauley, and Tenderfoot, among others. He pointed out many of these roads are 21-22 years old and this is a good opportunity to rebuild them.

The Board asked questions of Mr. Kellums about the work involved.

Mr. Kellums said this will include roads and culvert work and estimated a cost of \$2.9 million for the roads and the culverts about \$500,000.00. He noted he is applying for a grant for some of the culvert work needed in Dillonvale.

Mr. Weidman made a motion, seconded by Mr. James, to advertise for the 2021 Road Program.

Mr. LaBarbara asked what the cost will be.

Mr. Kellums answered about \$3.5 million. It was pointed out there is plenty of money in unencumbered TIF to use for roads; the problem is there is a deadline in which the work must be completed.

Mr. LaBarbara called roll. All Aye.

Resolution – Awarding a Contract for Kugler Mill Road Reconstruction Project

Mr. Kellums reviewed the bid results for the Kugler Mill Road Reconstruction Project. He noted the lowest bid was submitted by Rack & Ballauer Excavating.

The Board asked questions of Mr. Kellums about what work has been done so far, the contractor, and the estimated cost of the project.

Mr. Kellums answered the easements have been acquired, all the utility poles and electric lines have been moved and the gas lines have been lowered, except for a gas line from Wetherfield Lane to Montgomery that needs to be lowered which Duke Energy is supposed to start work on Monday.

Mr. Kellums said has not worked with the Rack & Ballauer, but he has worked with quite a few of their subcontractors and he is comfortable with them being awarded the project.

Mr. Kellums said the estimated cost of the project was \$4,450,179 and the Rack & Ballauer bid was \$3,905,976.15.

Mr. LaBarbara asked how long the project will take.

Mr. Kellums answered it will take all year it is a major job. He noted the project is being paid for by the County, the Township, grants, and Cincinnati Waterworks. Mr. Kellums pointed out the Township is administering the job.

Mr. James asked about the possibility of overcharges later from the contractor.

Mr. Kellums stated Rack & Ballauer has not missed anything in the bid, and although he can't guarantee that won't happen, both he and engineer comfortable with the bid.

Mr. James said he had reviewed the contract and was pleased to see a documentation and audit clause in the contract. He asked if we had exercised that right in the past.

Mr. Kellums answered no.

Mr. James suggested we do that sometime and asked if that has been in past contracts.

Mr. Kellums said it has been in all the Choice One contracts he would have to check on others.

The resolution "Approving and Authorizing a Contract to Reconstruct a County Road for the Kugler Mill Road Improvement Project and Dispensing with a Second Reading" was read by Mr. Kellums. A motion was made by Mr. Weidman, seconded by Mr. James to approve the resolution. Mr. LaBarbara called roll. Vote: All Aye.
Resolution 2020-79 passed this 5th day of November, 2020.

Project Update

Mr. Kellums reported Sycamore Road is completely paved with just a little restoration to do.

Mr. Kellums reported on the status of work on the Maintenance Storage Building Project which he said has about a month left of work to be done.

Mr. Kellums reported leaf pick up is going well.

Mr. James asked Mr. Kellums how much the Sycamore Road sign cost.

Mr. Kellums answered it cost \$24,000.00 and was included as part of the Sycamore Road Project. He noted he is trying to get such signs included in projects paid for with grant money. He said they are very expensive, but we are trying to get those throughout the Kenwood corridor.

Mr. James said Rusty Sicking, of the Heitmeyer Farms HOA, contacted him because it is very dark making it difficult to see the sign at Bayberry Drive. He asked if there is anything we can do to get better illumination there.

Mr. Kellums noted that property is the Township's, and he will have to look into it.

Mr. Warrick asked if there is a lighting district there.

Mr. Kellums noted Heitmeyer Farms could establish a lighting district if they wish and would have to pay for it through Duke Energy.

Mr. James asked if Mr. Kellums had found out if it is possible to have just one stop sign in Sturbridge as discussed in previous meetings.

Mr. Kellums said he talked to the traffic engineer who answered yes, we can install just one.

Mr. James said that would be his recommendation to do a single one where Wetherfield dead ends into Branford since there is no cross traffic on Branford Court.

Mr. Kellums said there would have to be a sign installed saying "cross traffic does not stop" so those with the stop sign do not pull out in front of a car. He said if the Board wants to change to only one stop sign, he will have to come back with a new resolution to that effect.

Mr. LaBarbara said he has lived there since 1977 and he never recalls an accident there.

Mr. James said the neighborhood is behind it.

Mr. Weidman said he thought three stop signs was a good idea. He asked if a lot of people suggested the installation of three stop signs is a bad idea, or if just one person had commented on it.

Mr. James said there have only been about ten or 12 comments one way or the other.

Mr. LaBarbara said he is good with what was already decided. Mr. Weidman agreed.

Planning & Zoning Report

Open Position Board of Zoning Appeals

Mr. Miller reported Chairman Jim Eichmann had resigned from the Board of Zoning Appeals.

Mr. Miller recommended the Board appoint current Alternate Tracy Hughes as a full member to the Board of Zoning Appeals to fill the remainder of Mr. Eichmann's term. He said the Township would then advertise for a new alternate. Mr. Miller recommended the Board of Zoning appeals be permitted to organize itself and appoint new officers. He said he is very happy with both zoning boards and the quality of the members.

Mr. Weidman agreed it is best practice to allow the alternate to move up to full member and the board to organize itself.

Mr. LaBarbara agreed.

Mr. James made a motion to appoint Tracy Hughes to fill the unexpired term of Jim Eichmann. Mr. LaBarbara seconded. Mr. LaBarbara called roll. Vote: All Aye.

Mr. James asked if Zoning Commission members with terms expiring at the end of December want to remain on the Board, noting that he hoped they wanted to continue serving.

Mr. Miller said he will reach out to them.

Nuisance Resolutions

Mr. Miller reported on several nuisance properties on Reading Road and issues in that area recently. He discussed a fire earlier in the week at 7979 Reading the former Carousel. He said there is obvious evidence of vagrants there and dumping. Mr. Miller noted he has not been very successful getting a response out of the owner, Blue Tide, to maintain these properties. He recommended moving forward with declaring these properties a nuisance. Mr. Miller said he would give the owner until next week to give him a remediation schedule.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 7979 Reading Road, Sycamore Township, OH 45237" was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution and dispense with a second reading. Mr. LaBarbara called roll. Vote: All Aye.
Resolution 2020-80 passed this 5th day of November, 2020.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8001 Reading Road, Sycamore Township, OH 45237" was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with a second reading. Mr. LaBarbara called roll. Vote: All Aye.
Resolution 2020-81 passed this 5th day of November, 2020.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8109 Reading Road, Sycamore Township, OH 45237" was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with a second reading. Mr. LaBarbara called roll. Vote: All Aye.
Resolution 2020-82 passed this 5th day of November, 2020.

Mr. Miller reported the applicant who recently held an open house has officially submitted a Zone Change application for the property located at 8760 Montgomery Road and will be heard by Zoning Commission on Monday, November 9th. He noted the plans have not changed since the open house.

Mr. James asked about public input.

Mr. Miller said he has not had any members of the public register for the Zoom Meeting or request information yet.

Mr. James asked about the replacement of dead trees on Kugler Mill Road by the berm at the TriHealth Building.

Mr. Miller said he has contacted Five Star through their attorney about it and has a commitment from them to replace the dead trees. He said he will contact them again.

Mr. James said he knows Mr. Miller has been in contact with Moeller after some neighbors had concerns about lighting.

Mr. Miller said Moeller High School installed new LED security lights in the northern area of their parking lot which are casting shadows on neighboring properties. He stated the concerns are legitimate noting Inspector Kevin Clark drove there at night to view the issue and his office is working with Moeller to address the problem.

Mr. LaBarbara thanked Mr. Miller for his quick response to this issue.

Law Director Report:

Mr. Desai said his father had passed away on October 24th and thanked the Township for flowers and thoughts at this difficult time.

Mr. Desai reported the Township had received a check for \$85,568.95 to refund taxes previously paid on the former taco bell site. He stated the Township had won the majority of the battle, pointing out part of it will be taxable moving forward and we have until the end of November to determine if the Board wishes Mr. Desai to appeal.

Mr. James asked the amount of the tax moving forward.

Mr. Desai said he will have to go back and calculate that saying he needs to call the Auditor's office to get more information.

Mr. James asked where in the O.R.C. it says a Township can own a commercial billboard.

Mr. Desai said the O.R.C. doesn't prohibit ownership of a commercial billboard and he does not have particular issue with that. He said the Township must look at what it pays in taxes versus revenue.

Administrator Report:

Property/Casualty Insurance Renewal

Mr. Warrick reported he has a resolution for the Board's consideration for the Township's property and casualty insurance. He discussed the good experience he'd had with the existing insurance agent noting the cost is a \$200 increase over what the Township last paid.

Mr. James asked if this had to put out to bid.

Mr. Warrick answered no because this is the third year of a three-year agreement.

The resolution "Approving a Contract for Property and Casualty Insurance and Dispensing with a Second Reading" was read by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution.

Mr. LaBarbara called roll. Vote: All Aye.

Resolution 2020-83 passed this 5th day of November, 2020.

Mr. Warrick reported there had been a flurry of activity that day trying to get appropriations in order and discussed the correct process. He said the first thing the Board must do is consider a resolution to approve nine transfers of funds from JEDZ districts to other operating funds which he noted used to be done at the end of the year. He said when he does the 2021 budget, he would like to have this resolution ideally in December to set us up for the next year.

The resolution "Authorizing and Directing Transfers of Funds to Reconcile Budgets and Appropriations and Dispensing with a Second Reading" was read by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve the resolution.

Mr. LaBarbara called roll. Vote: All Aye.

Resolution 2020-84 passed this 5th day of November, 2020.

Mr. Warrick said the next resolution has increases and decreases to appropriations to correct them. He said he is fairly certain they are correct although he hasn't had time to check them all. If this is approved tonight, we will get an amended certificate for appropriations in the amount of \$50,127,079.93.

The resolution "Amending 2020 Appropriations, Dispensing with a Second Reading and Declaring an Emergency" was read by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution.

Mr. LaBarbara called roll. Vote: All Aye.

Resolution 2020-85 passed this 5th day of November, 2020.

Purchase Orders Over \$2,500.00

Mr. Warrick stated now he may ask for approval of the following purchase orders because have enough money appropriated.

The following purchase orders were presented for approval:

PO# 8631A	Blanket Vendor	Fire Utilities	\$15,000.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. LaBarbara called roll. Vote: All Aye.

PO#8577C	Blanket Vendor	Fire Operations	\$30,000.00
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Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. LaBarbara called roll. Vote: All Aye.

PO#8691 Blanket Vendor Fire Capital \$30,000.00

Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. LaBarbara called roll. Vote: All Aye. Vote: All Aye.

PO#8689 US Bank 2016 Various Purpose Refunding \$540,350.00

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. LaBarbara called roll. Vote: All Aye.

PO#8690 US Bank 2014 General Obligation Bond TriHealth \$139,225.00

Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. LaBarbara called roll. Vote: All Aye.

Mr. Warrick explained the Township helps fund additional security at the Kenwood Towne Center noting last year the Township spent \$8,700.00 for this.

PO#8697 Hamilton County Sheriff Mall Security 12/26/20 - 01/01/21 \$9,000.00

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. LaBarbara called roll. Vote: All Aye.

PO#8694 Bastin & Company, LLC 2019-2018 Audit \$5,500.00

Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. LaBarbara called roll. Vote: All Aye.

PO#8695 Bureau of Workers' Compensation 2021 Estimated Premium \$91,101.00

Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. LaBarbara called roll. Vote: All Aye.

PO#8692 Huntington Bank Kemper/Goldcoast/Deerfield Debt \$169,750.00

Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. LaBarbara called roll. Vote: All Aye.

Mr. Warrick explained the township only pays Cincinnati Schools once a year which is why the purchase order is so large.

PO#8696 Cincinnati School District SYC Financial/Redstone School Payment \$261,049.92.00

Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. LaBarbara called roll. Vote: All Aye.

2021 Trustees Meeting Dates and Times

Mr. Warrick said needs to get an idea from Board about 2021 meeting dates.

Mr. LaBarbara recommended dropping Workshop meetings to an as needed basis and holding two Trustees Meetings a month on the first and third Tuesdays of the month at 7:00 p.m.

Mr. Desai suggestion the Board and Department Heads get documents in sooner so that agendas are set in a timely manner and information is sent to Trustees earlier unless it's an emergency.

Mr. LaBarbara discussed rules and procedures.

Mr. Desai stated those would be useful to have in place.

Mr. Weidman asked about meeting dated for the first week of January given the holiday and possibly changing the November meetings due to election day.

Mr. Miller pointed out he will have to adjust zoning meetings which have been traditionally moved to Tuesday when Monday is a holiday.

There was a discussion about December meetings.

Mr. Weidman said he had a Zoom call with Ohio State Representative Bill Seitz and the Governor. He stated the allowance for remote meetings expires December 1st but he was assured in that call the deadline would be extended.

Mr. James commented evening meetings are more accessible to the public and then asked Mr. Desai if the Board should schedule workshops and cancel later if deemed unnecessary.

Mr. Desai answered he is fine with calling Workshops as needed.

Mr. Weidman said a Dillonvale resident contacted him saying Rumpke said they will not pick up anything except what's in a trash can per the Township's instructions. He said he thinks this is an isolated situation but that the Township should contact Rumpke to ask what's happening.

Mr. Warrick stated he will contact Rumpke about this issue.

TRUSTEE COMMENTS:

Mr. Weidman thanked Mr. Eichmann for his service on the Sycamore Township Board of Zoning Appeals, eight years as its Chairman. He said Mr. Eichmann decided it wouldn't be fair to remain on the Board when he may have conflicts due to recent changes in his life. He noted Mr. Eichmann has been involved in many charitable organizations. Mr. Weidman thanked him for his dedicated service to the community and wished him well in his retirement.

Mr. Weidman said wanted to clear something up. He said Mr. LaBarbara suggested he had texted Mr. Warrick proving he knew him previously. Mr. Weidman said he didn't know Mr. Warrick and had sent him a Facebook message in response to something he was told Mr. Warrick had

said about him. Mr. Weidman said he just wanted to clear that up noting did not know Ray Warrick before this and submitted a copy of the Facebook message for the record.

Mr. James said despite his recent criticism of Mr. Eichmann about an incident that occurred, he recognizes and appreciates his service to the community.

Mr. LaBarbara stated he worked with Mr. Eichmann for 6.5 years on the Board of Zoning Appeals noting he did a good job. He requested Mr. Desai work on rules and procedures for meetings to present at the next Workshop.

ANNOUNCEMENT CHANGES

Mr. LaBarbara directed people to the calendar for information and noted the next Workshop meeting will take place Tuesday, November 17th at 9:00 a.m.

Mr. Porter commented it usually lists "Communications" under the Fiscal Officer report on the agenda.

Mr. LaBarbara stated Mr. Porter should pass communications to him and he will read them.

Mr. James asked about rescheduling the postponed Records Commission Meeting.

Mr. Warrick answered it will be rescheduled.

Mr. LaBarbara said he will not read defamatory communications noting that had never been done. Mr. LaBarbara said the people who wrote the communications had already been contacted. He noted having something read in the meeting is a privilege, not a right.

Mr. Porter commented from now on if he receives communications, they must be run by Mr. LaBarbara.

Mr. LaBarbara answered yes.

There was discussion about the agenda being changed.

Mr. Weidman said Mr. Porter would like to know who made the decision to have "Communications" removed from the Fiscal Officer report.

Mr. LaBarbara said he made the decision to take it off and from now on he will read the communications.

Executive Session

Mr. Weidman made a motion to adjourn into executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 "Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment". Mr. James seconded.

Mr. LaBarbara called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. LaBarbara invited Fiscal Officer Porter, Chief Penny, Mr. Miller, Mr. Kellums, Mr. Warrick, and Ms. Gunderson into the Executive Session with the Trustees.

End Regular Session: 9:33 p.m.

Begin Executive Session: 9:38 p.m.

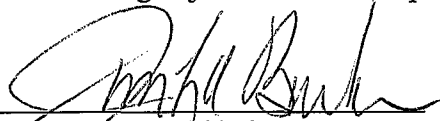
End Executive Session: 10:15 p.m.


Back in Regular Session: 10:16 p.m.

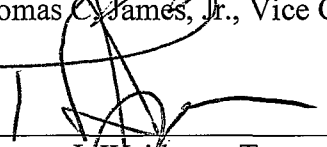
Mr. LaBarbara called roll all three Trustees were present.

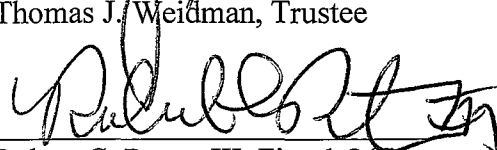
A motion was made by Mr. Weidman seconded by Mr. James to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 10:17 p.m.



Jim LaBarbara, Chairman

Thomas C. James, Jr., Vice Chairman

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
11/05/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
November 17, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 197) which permits Ohio governments to meet remotely during this time, this meeting was held without members of the public physically present. Video of the meeting was live streamed to the public on the internet.

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai (*Mr. Desai joined remotely for Executive Sessions only.*), Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller and Fire Chief Penny. Lt. Tarr from the Hamilton County Sheriff's Office was absent.

Approval of the October 21, 2020 Special Trustees Meeting Minutes

The October 21, 2020 Special Trustees Meeting Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Weidman, to accept them. Mr. LaBarbara called roll. Vote: All Aye.

Approval of the November 5, 2020 Trustees Meeting Minutes

The November 5, 2020 Trustees Meeting Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. James, to accept them. Mr. LaBarbara called roll. Vote: All Aye.

FISCAL OFFICER ITEMS

Pay Bills and Read Receipts

The receipts, in the amount of \$168,359.98 and disbursements, in the amount \$340,683.19 for November 17, 2020 were read and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

Mr. Weidman made a motion, seconded by Mr. James, to accept them.

Mr. LaBarbara called roll. Vote: All Aye.

SHERIFF PATROL ITEMS

Lt. Tarr was not present to report.

EMS AND FIRE ITEMS

Chief Penny reported there was a house fire in the early morning hours in the Township. He stated the cause of the fire is still unknown and no one was hurt.

COVID-19 Update

Chief Penny reported there have been 84 additional COVID-19 cases quarantined in their residences in Sycamore Township since the last Trustees Meeting. He noted the Fire Department's runs have been on the rise with more high fever runs. Chief Penny reported there are a couple firefighters being tested for the virus.

Mr. Warrick stated he had a resolution for the Board's consideration to set the rate of pay for the recently hired firefighters.

The resolution "Setting the Rate of Pay for Newly Hired Full Time Employees in the Sycamore Township Fire Department" was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading. Mr. LaBarbara called the roll. Vote: All Aye.

Resolution No. 2020-86 passed this 17th day of November, 2020.

Mr. James asked if the firefighters who are out being tested for COVID-19 are ill.

Chief Penny answered yes.

ROADS, MAINTENANCE & RECREATION ITEMS

Mr. Kellums reported he had done a final walk through with the State on the Sycamore Road Project noting they were very impressed with the project. He stated there are just a few minor items to wrap up at which point this project will be closed.

Mr. Kellums reported leaf pickup continues saying it has been very busy and is going smoothly.

Mr. Kellums stated he is putting together a package for the 2021 paving projects.

Mr. Kellums reported crews are still working in the parks and cutting grass due to the mild temperatures.

Mr. LaBarbara commented Sycamore Road looks great.

Mr. James asked if the stop signs had been installed on Wetherfield Lane.

Mr. Kellums answered they should be going in as we speak.

PLANNING AND ZONING ITEMS

Mr. Miller reported the nuisance resolution for 6460 Euclid Avenue may be removed from the agenda as the property was checked this morning and has been abated.

Mr. Miller reported he and Steve Reutelshofer met with Raj Chundur, from CAGIS to discuss a new unified application process for an applicant to go in and see all the agencies they need to apply to for different projects. He said other new features of the application include new public reporting and better reports for him to generate to keep the Trustees informed. Mr. Miller said maps for the

comprehensive plan will reflect text amendments as soon as he gets this software update. He stated work is being done on text amendments for the Zoning Resolution such as how we define yards; area allowances for fences; landscaping buffer yards; clear sight triangle language; and site lighting standards. He noted he will be taking these items to Zoning Commission for discussion.

Mr. James said when the Zoning Commission was previously going through the flawed redline version of the Zoning Resolution, there were a lot of public comments and asked Mr. Miller if he is taking those into account.

Mr. Miller answered he has seen some of those, but staff is looking at it with fresh eyes first.

Mr. James requested he look at public input because there was valuable commentary.

LAW DIRECTOR ITEMS

Mr. Desai was not present but will be joining by phone for executive sessions.

ADMINISTRATOR ITEMS

Mr. Warrick reported he had a purchase order for consideration for the Larchview/Plainfield Road Project which would have taken up our entire road project for next year. He said now that we are able to use 25% of unencumbered TIF for other road maintenance projects, we can move forward with this comfortably. He said the following purchase order is for the engineering portion of the project and asked Mr. Kellums if we have matching funds for this.

Mr. Kellums answered there are matching funds for construction but not for engineering. He noted the Board has already approved a resolution for the engineering contract.

Mr. Warrick stated this will be paid for with JEDZ funds.

Mr. Warrick presented the following purchase order for approval:

Choice One Engineering Larchview & Plainfield Rd. Improvements \$246,700.00

Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. LaBarbara called roll. All Aye.

TRUSTEE ITEMS

Mr. James asked Mr. Weidman if the Hamilton County Township Association will be meeting this year.

Mr. Weidman answered HCTA will probably have a remote meeting in December depending on legislation allowing remote meetings.

Mr. James said there are a few other County boards requiring appointments.

Mr. LaBarbara asked if there will be an election of officers.

Mr. Weidman answered yes, as soon as the HCTA has new by-laws, there will be an election of officers.

Mr. LaBarbara stated he spoke with Representative Bill Seitz and he seemed confident there would be an extension of the allowance for remote meetings. He said it would probably be a six-month extension and asked Mr. Weidman if that is what he has heard.

Mr. Weidman stated he suggested to Rep. Seitz that, instead of being tied to the health emergency, the extension should have a finite end date.

Mr. Weidman reported he is on the Hamilton County COVID-19 Defense Team which had a meeting yesterday. He stated there has been an increase in COVID case and also an increase in testing. He noted the increase in cases has been attributed to COVID fatigue and people increasing the size of their bubbles, for example with kids coming home from college or having friends over. Mr. Weidman noted the Wednesday before Thanksgiving is one of the largest bar nights and encouraged precautions if participating in that. He reported COVID-19 has struck our Sycamore Township staff and urged employees to work from home if they feel the need to do that. He encouraged the Board, if the virus stays at this level, to meet remotely the first two meetings in December.

ANNOUNCEMENT CHANGES

Mr. LaBarbara referred people to the website calendar for events noting the next Trustees Workshop will take place December 1st at 9:00 a.m.

A motion to adjourn into Executive Session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 - Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other items and conditions of their employment was made by Mr. LaBarbara and seconded by Mr. James.

Mr. LaBarbara called roll: Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. LaBarbara invited the following people into the Executive Session with the Trustees: Rob Porter, Ray Warrick, Chief Penny, Skylor Miller, Tracy Kellums and Beth Gunderson

End regular session: 9:19 a.m.

Begin Executive Session: 9:20 a.m.

End Executive Session: 9:54 a.m.

Back in regular session: 9:55 a.m.

Mr. LaBarbara called roll. The three Trustees all indicated they were present.

Mr. Weidman made a motion, seconded by Mr. James, to proceed with the Collective Bargaining Agreement with the conditions proposed by Mr. Warrick. Mr. LaBarbara called roll. Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. James, to proceed with the HRA and HSA options for health insurance as proposed by Mr. Warrick. Mr. LaBarbara called roll. Vote: All Aye.

A motion to adjourn into Executive Session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to discuss ongoing litigation was made by Mr. LaBarbara and seconded by Mr. James.

Mr. LaBarbara called roll: Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. LaBarbara invited Administrator Ray Warrick into the Executive Session with the Trustees.

End regular session: 9:57 a.m.

Begin Executive Session: 9:58 a.m.

End Executive Session: 10:04 a.m.

Back in regular session: 10:05 a.m.

Mr. LaBarbara called roll. The three Trustees all indicated they were present.

Mr. James made a motion that the Board approve the Settlement Agreement in the case involving the Fiscal Officer and Trustees which is currently pending in Hamilton County Court of Common Pleas. Mr. Weidman seconded the motion.

Mr. LaBarbara called the roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. Warrick stated the resolution is to participate in UAN and he also has the UAN participation agreement for the Board to sign noting the Township will not go live with UAN until April 1, 2021.

“A Resolution to Participate in the Uniform Accounting Network Established by the Auditor of the State and to Enter into a Participation Agreement with the Auditor of the State” was presented by Mr. Warrick. A motion was made by Mr. James, seconded by Mr. LaBarbara, to approve the resolution and dispense with the second reading.

Mr. Weidman stated he will vote no on this as CPA Mark Hurst said this is a step backward for the Township and had suggested three other software packages that were more robust. He said it appears none of those three were considered and this was a very binary decision between BUCS and UAN. He said he is not sure that's what is best for the Township.

Mr. James stated the Finance Committee examined all of these options and spoke to Mr. Hurst and unanimously voted to recommend the Township move to UAN. He said UAN will enable additional reporting which is a step forward.

Mr. Weidman stated what Mr. James said is incorrect, the other three options were not considered or studied in any detail whatsoever. He reiterated this was a binary decision and said unfortunately, for

some unknown reason, the Finance Committee Meeting in which it was discussed with Mr. Hurst was not recorded.

Mr. James stated he had a conversation with Mr. Hurst as well and was assured UAN was not a step backward.

Mr. Weidman stated Mr. Hurst told him twice UAN is not robust enough for Sycamore Township and said it to Mr. Porter. He suggested bringing Mr. Hurst into a Trustees Meeting for discussion.

Mr. James stated we have just entered into a Settlement Agreement indicating we are moving forward with UAN; therefore, we should vote on this.

Mr. LaBarbara called the roll. Vote: James: Aye; LaBarbara: Aye; Weidman: No
Resolution No. 2020-87 passed this 17th day of November, 2020.

Mr. LaBarbara stated UAN is used by 94% of Townships in Ohio, is designed by the Auditor's office for a reason and is inexpensive. He said the County Auditor said he has never seen anything like the lawsuit we just settled in 30 years.

A motion to adjourn into Executive Session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to consider the compensation of a public employee or official was made by Mr. LaBarbara and seconded by Mr. James.

Mr. LaBarbara called roll: Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

End regular session: 10:16 a.m.

Begin Executive Session: 10:17 a.m.

End Executive Session: 10:34 a.m.

Back in regular session: 10:35 a.m.

Mr. LaBarbara called roll. The three Trustees all indicated they were present.

Mr. LaBarbara said the Trustees had a discussion and he has a resolution authorizing a new contract with the Township Administrator.

"A Resolution Authorizing a Contract for the Township Administrator and Dispensing with a Second Reading" was read by Mr. LaBarbara. A motion was made by Mr. LaBarbara, seconded by Mr. James, to approve the resolution and dispense with the second reading.

Mr. James affirmed his support of Mr. Warrick who he said has been beaten up by some people who have misrepresented his past in many ways. He stated Mr. Warrick's performance as Administrator has been exemplary and he would like him to continue opening things up, digging things out and ensuring that we have a smoothly and efficiently run Township.

Mr. LaBarbara called the roll. Vote: James: Aye; LaBarbara: Aye; Weidman: No
Resolution No. 2020-88 passed this 17th day of November, 2020.

Mr. LaBarbara said he backs Mr. Warrick 100%.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye.


End regular session: 10:39 a.m.



Jim LaBarbara, Chairman

Thomas C. James, Jr., Trustee

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Ray Warrick, Administrator
Workshop Minutes 11/17/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
December 1, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this meeting was held without members of the public physically present. Video of the meeting was live streamed to the public on the internet.

The meeting was called to order at 9:02 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai (remotely), Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller and Fire Chief Penny. Lt. Tarr from the Hamilton County Sheriff's Office was absent.

SWEARING IN OF NEW FIREFIGHTERS

Chairman LaBarbara administered the Firefighter Oath to new firefighters Mark Pitocco and Kevin Rogers, and to Firefighter Tim Feichtner who was promoted to Lieutenant.

EXECUTIVE SESSION

A motion to adjourn into Executive Session with Attorney Scott Sollmann as permitted by Ohio Revised Code Section 121.22 to discuss ongoing litigation was made by Mr. LaBarbara and seconded by Mr. Weidman.

Mr. LaBarbara called roll: Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. LaBarbara invited the following people into the Executive Session with the Trustees: Administrator Ray Warrick, Tracy Kellums and Skylor Miller.

End regular session: 9:08 a.m.

Begin Executive Session: 9:10 a.m.

End Executive Session: 9:43 a.m.

Back in regular session: 9:46 a.m.

Mr. LaBarbara called roll all three Trustees indicated they were present.

Approval of the November 17, 2020 Trustees Workshop Meeting Minutes

The November 17, 2020 Trustees Workshop Meeting Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Weidman to accept them. Mr. LaBarbara called roll. Vote: All Aye.

FISCAL OFFICER ITEMS

Mr. Porter had no report.

EMS AND FIRE ITEMS

COVID-19 Update

Chief Penny reported since the last meeting there have been 97 additional residents quarantined at home in the Township and 46 people have been cleared.

Chief Penny reported he had ordered signs to direct people to drop off items at Firehouse lobby and containing a phone number to call for assistance.

Mr. Weidman asked if the department had received additional PPE from Hamilton County Emergency Management Agency.

Chief Penny reported the PPE had been received.

Resolution – Amending the Rate of Pay for a Newly Promoted Township Employee

The resolution “Amending the Rate of Pay for a Newly Promoted Township Employee” was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution and dispense with the second reading. Mr. LaBarbara called the roll. Vote: All Aye. Resolution No. 2020-89 passed this 1st day of December, 2020.

Mr. James asked if there were injuries in a fire on Needlewood Court and if the house was occupied.

Chief Penny said there were no injuries, it was occupied by renters and the investigation is ongoing.

ROADS, MAINTENANCE & RECREATION ITEMS

Mr. Kellums reported he had asked the concrete contractor to include a handicap ramp in our current project at the Administrative Complex.

Mr. Kellums said crews have been out salting due to snow and continue with leaf pickup.

Mr. Kellums reported he had received notice from Hamilton County Recycling and Solid Waste District that, for the second year in a row, Sycamore Township achieved the highest diversion from landfill rate of any Township in Hamilton County. He said residents are doing a great job and noted the Township’s Trash Bash and brush chipping services help with that.

Mr. James asked when the recycling containers behind the Administration Building will be available again.

Mr. Kellums answered there will probably not be access to the recycling containers for another month.

Mr. Kellums said he received an email that the State of Ohio that ODOT is getting ready to mill and pave Montgomery Road from Stewart Road to Galbraith Road. He said they notified him that the brick crosswalks the Township has placed along that stretch of Montgomery Road will not be replaced by the State. He asked the Board if they would like to continue installing those crosswalks through the core of the business district noting there are 16 legs to do all these. He said he hasn’t gotten an official price, but it will be about \$140,000.00.

Mr. Weidman asked for a more formalized price on that saying TIF funds could be used.

Mr. Kellums said the \$140,000.00 estimate is accurate and added this is a good opportunity with fresh asphalt to get these crosswalks done. He confirmed the Township may use TIF funds for this project.

The Board asked questions of Mr. Kellums.

Mr. Weidman made a motion to allow Tracy Kellums to work with ODOT to replace the crosswalks. Mr. LaBarbara seconded.

Mr. James asked Mr. Warrick if he had financial concerns about installing the crosswalks.

Mr. Warrick answered he had none.

Mr. LaBarbara called roll. Vote: All Aye.

Mr. Kellums stated the Maintenance Storage Building construction project continues.

Mr. Kellums reported Duke Energy is in the process of lowering gas mains on Kugler Mill Road in preparation for the Kugler Mill Road reconstruction project.

Mr. Kellums reported the Parks Advisory Committee is working on the parks survey and has gathered questions together. He said the survey will be distributed to Board before it goes out to the public.

Mr. LaBarbara said he walked Bechtold Park with Steve Reutelshofer to look for a good location for pickle ball courts.

Mr. Weidman congratulated Mr. Kellums on doing a great job on the Sycamore Road Reconstruction Project saying it looks great. He then asked about a finish date for the Maintenance Storage Building Project.

Mr. Kellums said hopes to be in by end of the year. He said there have not been a lot of workers present lately.

Mr. James asked if there is anything in our contract which provides for financial penalties for the delay.

Mr. Kellums answered yes, there is.

Mr. Warrick said Mr. Kellums has had many conversations with them about it.

Mr. James asked about updates to the Park rules.

Mr. Warrick stated Mr. Petty is working on getting a finished product ready for the Board to review.

PLANNING AND ZONING ITEMS

Mr. Miller updated the Board on zoning cases coming before the Sycamore Township Zoning Commission on December 14th and potentially being heard by the Trustees in January.

Mr. Miller reported Case 2020-07Z and 2020-08P1 is a combined Zone Change and PUD1 application at 8760 Montgomery Road for a proposed 22-unit multi-family development. He pointed out the Trustees will not see the PUD1; they will only be reviewing the proposed rezone to multi-family.

Mr. Miller reported Case 2020-09P2, 8469 Blue Ash Road, will also be heard by Zoning Commission on December 14th. He stated the case includes a new tenant proposed for an existing multi-unit building with a parking lot expansion which increases ISR (impervious surface ratio) for the site. He said the property owner is taking this opportunity to beautify the site with updated landscaping. He said the current parking lot is gravel and reviewed the areas where landscaping would be updated.

Mr. James asked about the timeline for review of the Zone Change by the Trustees and if the cancellation of the first meeting in January causes an issue.

Mr. Miller stated he will consult with Mr. Desai.

Mr. Weidman asked about the possibility of the applicant going to Zoning Commission in January instead.

Mr. Miller stated he does not think the applicant will want to do that because they had originally applied in November but had to resubmit due to clerical errors in the application and are now ready to move forward.

Mr. LaBarbara suggested a special meeting. There was discussion about holding the hearing remotely.

Mr. Miller reported the new phone system has been installed and employees have access to voicemail as well as an option for mobile twinning to enable employees to work from home more easily.

Mr. Miller stated he had a nuisance resolution for the Board's consideration. He stated there is a resident who has refused to remove a few bags of garbage from their property. He said he would not hire a contractor but is hoping the nuisance declaration will encourage them to take care of the problem. He said the Township received a complaint about it and attempts to get the owner to remove the bags have failed.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12198 Fieldsted Drive, Sycamore Township, OH 45249" was presented by Mr. Miller.

Mr. Weidman asked if the Planning & Zoning Department has had conversations with the owner.

Mr. Miller stated he has not made contact, but the department has sent letters and left cards at the property owner's door. He said Mr. Clark inspected the property again yesterday morning and found the trash bags are still there.

Mr. Desai asked if there have been complaints and if the house looks occupied.

Mr. Miller said there was a complaint, and the house appears occupied.

Mr. Desai said if numerous attempts have been made to contact the owner, the Trustees have to acknowledge the concerns of surrounding property owners.

Mr. James asked how the nuisance resolution would be communicated to the owner.

Mr. Miller explained the process noting if the bags are removed, the problem goes away with no liens or penalties.

A motion was made by Mr. James, seconded by Mr. Weidman, to approve the resolution and dispense with the second reading. Mr. LaBarbara called the roll. Vote: All Aye.
Resolution No. 2020-90 passed this 1st day of December, 2020.

Mr. Miller gave an update about the property maintenance issues at the former Drake Motel and Carrousel properties on Reading Road. There was a discussion about the problems there and the need for the property to be secure.

Mr. James asked about following up with the property owners on Kugler Mill Road in regard to the dead trees in the berm.

Mr. Miller answered he already sent an email out to our attorney.

LAW DIRECTOR ITEMS

Mr. Desai reported the expiration deadline for local governments to hold remote meetings has been extended through July 1st of next year.

Mr. Desai said less than half of the eligible permit holders have submitted for funds available for relief for bars and restaurants negatively affected by the pandemic.

ADMINISTRATOR ITEMS

Mr. Warrick reported the lack of applications for the available bar and restaurant money doesn't surprise him because it is a very confusing thing. He said we had set up a plan modeled after the City of Montgomery and were then told by Hamilton County not to do it that way. He said there is money available, but it is very confusing what can be done with it.

Mr. James asked if there is an application deadline.

Mr. Warrick answered yes but he did not know the exact date.

Mr. Kellums said there was a deadline for the Township to submit for our grant which we met. He said Hamilton County does not have the manpower to do it and their comment to him was it's very confusing and will be a mountain of paperwork. Mr. Kellums noted the Township does not have a large staff to take care of a mountain of paperwork either. Mr. Kellums said we are still working on it.

Mr. Warrick said we have not yet received the funds and once we do, we will make sure we can meet any deadline.

Mr. James asked if there is a cap of the grant amount that a bar or restaurant could receive with from this program.

Mr. Warrick answered there is, but it changes. He noted the program is confusing, but it is our intent to take advantage of it and help some restaurants in the Township.

Resolution – Authorizing a Contract with the International Association of Fire Fighters Union Local 3907

Mr. Warrick stated he has a resolution for the Board's consideration approving the Collective Bargaining Agreement. He noted the pay raises agreed upon were four percent the first year and three percent the second and third year. Mr. Warrick said they were offered the same health insurance cost offered Township wide and that seeding for those choosing a Health Savings Account was negotiated at 100% the first year, 75% the second year, 50% the third year. He noted the same seeding will be offered for non-union employees. He explained if employees move from the existing HRA program to the HSA and begin to contribute on their own, that cost will move from the Township program forever. He noted this will help rectify the million-dollar deficit we have. Mr. Warrick noted some of the Collective Bargaining Agreement language is kind of strange, but it comes with a long history. He pointed out the Township does not have a problem with our firefighters and there is no pressing need to make any big changes. Mr. Warrick reported the union has ratified and signed this contract.

The resolution "Authorizing a Contract with the International Association of Fire Fighters Union Local 3907 and Dispensing with a Second Reading" was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. LaBarbara called the roll. Vote: All Aye.

Resolution No. 2020-91 passed this 1st day of December, 2020.

Mr. James commented this was a good negotiation on all sides.

Resolution – Declaring Township Property as Surplus and Obsolete and Authorizing Its Disposition

Mr. Warrick said the Township has upgraded some copiers, some of which to enable them to be more compatible with working from home. He said there are some very old copiers no longer needed and he had a resolution for the Board's consideration to dispose of them.

The resolution "Declaring Township Property as Surplus and Obsolete and Authorizing its Disposition, Dispensing with a Second Reading and Declaring an Emergency" was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. LaBarbara called the roll. Vote: All Aye.

Resolution No. 2020-92 passed this 1st day of December, 2020.

Mr. James asked how we go about disposing of this equipment.

Mr. Miller answered the company we have been working with offered to take them off our hands.

Mr. Warrick reported there will undoubtedly be some CARES Act invoices between the next Trustees Workshop and the end of the year that will have to be paid by the December 31st deadline to take advantage of the greatest amount of money available through the program.

Mr. James asked if the money has already been appropriated.

Mr. Warrick answered yes. He said he also has to ask if this is ok with Fiscal Officer Porter.

Mr. Porter indicated his approval.

Resolution – **Authorizing Electronic Signatures on Checks for Future CARES Act Expenditures**
The resolution “Authorizing Electronic Signatures on Checks for Future CARES Act Expenditures and Dispensing with a Second Reading” was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. LaBarbara called the roll. Vote: All Aye.

Resolution No. 2020- passed this 1st day of December, 2020.

Mr. Warrick said it is likely we will have to have a remote special meeting to pay some bills before the first meeting in January.

Mr. Weidman suggested combining that with the Zoning Hearings.

TRUSTEE ITEMS

Mr. Weidman suggested the next meeting on December 15th be held remotely via Zoom. He stated it appears most communities in Hamilton County are meeting by Zoom and many have closed their offices completely. He noted the spike in COVID cases is predicted to continue and there are now two additional COVID-19 cases on this campus so it would make the most sense to hold the meeting remotely. Mr. Weidman noted his concerns because his wife has compromised immunity saying he thought the Board had decided to hold this week’s meetings remotely, but Mr. LaBarbara must have changed his mind.

Mr. James said that is fine with him. He then said he hopes everyone had a happy and healthy Thanksgiving.

Mr. LaBarbara acknowledged Township business Aynies Catering, 10750 Montgomery Road, for receiving the Clean Kitchen Award from Hamilton County Public Health.

ANNOUNCEMENT CHANGES

Mr. LaBarbara stated there will be a Citizen Finance Committee Meeting on December 10th and the Dillonvale Luminaria has been cancelled. He then referred people to the website calendar for details on upcoming meetings.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee James. Vote: All Aye.

End regular session: 10:40 a.m.

/s/ Jim LaBarbara

Jim LaBarbara, Chairman

/s/ Thomas C. James, Jr.

Thomas C. James, Jr., Trustee

/s/ Thomas J. Weidman

Thomas J. Weidman, Trustee

/s/ Robert C. Porter, III

Robert C. Porter III, Fiscal Officer

/s/ Ray Warrick

Ray Warrick, Administrator

Workshop Minutes 12/01/2020

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
December 15, 2020

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this meeting was held remotely via Zoom. Video of the meeting was live streamed to the public on the internet.

The meeting was called to order at 9:00 a.m. Present for the meeting were Chairman LaBarbara, Vice Chairman James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent/Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny, and Parks and Public Spaces Supervisor Jason Petty. Lt. Tarr from the Hamilton County Sheriff's Office was absent.

Approval of Electronic Signatures

The Trustees, Fiscal Officer, Law Director and Administrator all gave their permission for their signatures to be applied electronically to any documents approved at the meeting.

Approval of the December 1, 2020 Trustees Workshop Meeting Minutes

The December 1, 2020 Trustees Workshop Meeting Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Weidman to accept them. Mr. LaBarbara called roll. Vote: All Aye.

Approval of the December 3, 2020 Trustees Workshop Meeting Minutes

The December 3, 2020 Trustees Meeting Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Weidman to accept them. Mr. LaBarbara called roll. Vote: All Aye.

FISCAL OFFICER ITEMS

The Receipts in the amount of \$310,151.41 and Disbursements in the amount of \$235,269.90 for December 3, 2020 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter, III

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. James to accept them. Mr. LaBarbara called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

EMS AND FIRE ITEMS

COVID-19 Update

Chief Penny reported since the last meeting 110 additional people to the quarantined at home list in Sycamore Township, and 88 people have been released from that list.

Chief Penny stated he is filing for reimbursement in the amount of \$279,187.00 for all COVID-19 related purchased from March 1st to July 7th before the Township received its first CARES Act funds.

Chief Penny reported the document pick up signs have been posted on the buildings in the administrative complex to guide people needing assistance with document pickup or drop off.

Mr. Weidman asked if all Fire Department personnel will be eligible to be vaccinated for COVID-19 and if all of them are interested in getting the vaccine.

Chief Penny answered vaccines will be received by the Fire Department. He stated he ordered 75 vials and had to purchase a refrigerator with a temperature gage which must be used only for vaccine storage. He added that he will be attending a webinar about the vaccine and will ask questions. He noted he is not sure if those who have already had the virus should get the vaccine, but he thinks most of the firefighters will want to be vaccinated. He said he is hoping to get that information in the webinar.

Chief Penny reported Hamilton County is reallocating money to communities who did not get money encumbered and we are eligible for \$145,570.00 from Hamilton County which must be appropriated so we can use it.

Mr. Warrick said this came in at 9:00 p.m. last night. He said we already have a resolution for amending 2020 resolutions so when we get to that resolution, he will add this amount.

Mr. Desai said after the resolution title is read, the Trustees can do a motion to amend the resolution to add that amount to it and then approve the resolution with the amendment.

Chief Penny said Congress is working on extending the deadline for spending the funds into 2021 but that is yet to be determined. He noted we can use money for payroll if we do not spend it all on purchases.

Mr. James asked if this money from Hamilton County heard about last night has the end of the year deadline.

Chief Penny answered yes.

Mr. James asked if there is an opportunity to sub grant this to another organization or government entity in need if we cannot spend it.

Mr. Warrick answered there would have to be an extension for us to even entertain that possibility as there is simply not enough time.

ROADS, MAINTENANCE & RECREATION ITEMS

Mr. Kellums reported Jason Petty is present to report on the park rules updates and the parks survey. He noted he had spoken to Mr. Desai about how to rewrite Section 8 having to do with firearms, so we are not quite ready to adopt it.

Park Rules Updates

Mr. Petty reported on the amendments to the park rules. He reviewed the changes for the Board which were also highlighted on the document shown.

Mr. James said he doesn't think the document is ready to go yet. He said he thinks the section regarding alcoholic beverages is unnecessarily restrictive. He pointed out a grammatical error. He noted the section regarding fires is inconsistent. He said he got feedback from a Parks Advisory Committee Member who suggested the committee look at the rules and the survey again. Mr. James said this is good but needs a little tweaking.

Mr. Kellums asked if the Trustees are satisfied with the language about the drones.

Mr. James said he was satisfied.

Mr. Miller noted the FAA also regulates drones.

Mr. James asked for the other Trustees input on the alcoholic beverages section.

Mr. LaBarbara said he agrees with Mr. James. He said he also received emails from a Committee member wanting this item and the park survey tabled so the committee can look at it again.

Mr. Weidman said he is ok with the language in the alcoholic beverage section as presented but would yield to other two Trustees.

Parks and Recreation Survey

Mr. Petty reported on the parks survey and showed the document to the Board.

Mr. Weidman asked how we will get this out to the public.

Mr. Petty explained he was working with Ms. Gunderson.

Ms. Gunderson stated she was planning to send the survey out using Constant Contact and share a link to the survey on the Township website and social media platforms.

Mr. Weidman noted the most important thing is to get input from a lot of people, so we do not get skewed information. He said information about the survey should be included in the print newsletter.

Mr. Miller suggested putting the QR code in the print newsletter for the public to scan.

Mr. James suggested making a sign with the QR code and posting it at some intersections within the Township.

Mr. James suggested changing the survey to allow respondents to rank the parks instead of choosing one favorite and that addresses of the parks be included in the survey for clarity.

Mr. LaBarbara said he had a request from a Parks Advisory Committee member to remove question #14, "How can we improve our parks to provide a better experience for our senior citizens?", from the survey.

Mr. James said the question is how much this will cost and suggested instead of "would you like a nature preserve" we should ask "would you like to see the Township put financial resources towards having a nature preserve with walking trails".

Mr. Kellums agreed noting it would take a lot of money and a lot of work.

Mr. LaBarbara said there was a study conducted about putting a nature preserve on 16 acres out by School Road.

Mr. Kellums said that would be costly; it is very rugged and would take a lot of work.

Mr. LaBarbara said this should have future consideration.

Mr. James asked why we are holding that property by School Road and why it was purchased.

Mr. Weidman stated he believes it was purchased as green space. He said the study was done to look at putting trails in and there was a lot of opposition from residents who didn't want people walking around close to their homes. He said it was also expensive due to topography to create trails.

There was continued discussion about a nature preserve or walking trails, the possibility of volunteers to help and if it would have to be ADA compliant.

Mr. Warrick said we would have to investigate all liability noting in today's world there is no easy way to do it.

Mr. Petty reported he had invoiced a total of \$14,837.50 for ball field rentals. He said to date \$6,652.50 has been paid so quite a few are outstanding. He noted this is from June on as fields were shutdown prior to that due to the pandemic.

Mr. James stated he had received emails from some people about Moeller using our ball fields for practice as they are now promoting online that they are using fields on Grooms Road in Blue Ash. He asked if Moeller is still using our fields and if they are paying rent.

Mr. Petty answered yes noting any time Moeller gets a field permit they pay the field rental fee.

Mr. Kellums reported curbside leaf pick up season is over.

Mr. Kellums reported he will attend a Zoom meeting about restaurant relief tomorrow. He noted this is pushing right up to the deadline and he is not sure how we are supposed to get this done this fast.

Mr. Kellums said Maintenance Storage Building construction continues. He then reported he looked at the former Taco Bell building on Montgomery Road and it is in pretty rough condition. He said the Township would be throwing money away to repair it; therefore, it would be best to raze the building. Mr. Kellums reported he had requested bids to raze the building and received responses from two people. The lowest bid was from Robert Jacobs, Inc. for \$9,640.00. He requested a motion to accept this bid saying the demolition could be done in the next two weeks. He pointed out he is still working on getting Duke Energy to shut off gas and remove the gas meter. He stated a purchase order has already been approved to do this in 2020, if not done this year a new purchase order would have to be approved.

Mr. LaBarbara stated the building is an eyesore and he would like to move forward.

Mr. Weidman agreed saying the bid is a great price.

Mr. James agreed.

There was some discussion about the demolition.

Mr. James made a motion, seconded by Mr. LaBarbara, to proceed with the demolition of the former Taco Bell building accepting the bid presented by Mr. Kellums from Robert Jacobs, Inc. in the amount of \$9,640.00. Mr. LaBarbara called roll. Vote: All Aye.

Mr. Warrick said he found out yesterday the Township has been awarded a \$110,000.00 grant to replace the Bechtold Park Playground. He stated we had asked for \$140,000.00 but got \$110,000.00.

Mr. Weidman asked where the grant was from.

Mr. Kellums answered it is a CDBG Grant.

Mr. Kellums reported one of our projects rated very well for a retaining wall at the corner of Gwilada and Donegal that has collapsed for an OBWC grant so it looks like we will get funding.

Mr. James asked about the delays in the construction of the maintenance storage building and possible financial penalties against the contractor.

Mr. Kellums answered he is very disappointed in this contractor noting there have been gorgeous days recently and no one working. He said there is another meeting about it tomorrow and we are in discussions about this with the engineer as well and reviewed other issues with utility companies involved in the project.

Mr. James said there is a snowfall predicted and asked if the delay in finishing the project will affect snow removal operations.

Mr. Kellums answered it will not; the maintenance department is ready for the predicted snowfall.

PLANNING AND ZONING ITEMS

Mr. Miller reported the Zoning Commission heard three cases remotely last night. He said the first two cases, 2020-07Z and 2020-08P1, heard were for 8760 Montgomery Road and involved a zone change request from “B” Single Family Residential to “DD” Planned Multi-Family and along with the zone change application there was a PUD1 proposal. He said there were 45 people on the Zoom call including staff, with about a dozen residents who actively spoke and voiced concerns about the plan to construct 22 multi-family units on the two-and-a-half-acre site. He said although the density is considered moderate, the Zoning Commission still decided it was too dense and made a recommendation to the Board of Trustees to deny the zone change and tabled the PUD1 review until after the Trustees make a final decision on the zone change.

Mr. Miller reported the third case, 2020-09P2, for 8469 Blue Ash Road, is for a proposed new tenant, Door Dash, in the building currently being used as a multi-tenant space. The Zoning Commission made a recommendation to approve this with a couple of conditions noting a concern about late night operations.

Mr. Miller said the cases must be heard by the Board of Trustees within 30 days after the Zoning Commission and the next regular Trustees Meeting on January 19th falls outside of that timeframe. He requested a special meeting to hear the cases. He said he spoke to Debbie Campbell who would like to have some checks approved and proposed January 12th for a Special Meeting date.

All three Trustees agreed with that date.

Expiring Zoning Board Terms

Mr. Miller reported there are three Zoning Board members with expiring terms. All three are willing to continue serving, attend meetings regularly and contribute to the Board.

The Trustees agreed to renew the terms.

Mr. Weidman made a motion, seconded by Mr. James to renew the four-year term for Zoning Commission member Anne Flanagan. Mr. LaBarbara called roll. All Aye.

Mr. Weidman made a motion, seconded by Mr. James to renew the one-year term for Zoning Commission Alternate Bill Swanson. Mr. LaBarbara called roll. All Aye.

Mr. Weidman made a motion, seconded by Mr. James to renew the four-year term for Board of Zoning Appeals member Steve Scholtz. Mr. LaBarbara called roll. All Aye.

Board of Zoning Appeals Alternate

Mr. Miller reported Alternate Tracy Hughes was moved up to member of the Board of Zoning appeals after the retirement of Mr. Eichmann and he advertised for a new alternate. He said he received several resumes for the alternate position. He then recommended Mr. Michael D. Schwartz who he noted is an excellent candidate with much Planning and Zoning experience.

Mr. Weidman made a motion, seconded by Mr. James, to appoint Mr. Schwartz to the position of alternate on the Board of Zoning Appeals.

Mr. Weidman noted Mr. Schwartz is the best candidate for the job.

Mr. James agreed and thanked the others who also reached out with interest in the position.

Mr. LaBarbara agreed.

Mr. LaBarbara called roll. All Aye.

Mr. Miller reviewed a property for which his office had received a complaint on an ATV and not gotten response from the owner.

Mr. James asked if there had been attempts to contact the owner.

Mr. Miller answered, yes, with no response.

Resolution – 8564 Plainfield Lane Nuisance Vehicle Resolution

“A Resolution Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code and Dispensing with the Second Reading” was presented by Mr. Miller. A motion was made by Mr. Weidman seconded by Mr. James to approve the resolution and dispense with the second reading. Mr. Warrick called the roll. Vote: All Aye.

Resolution No. 2020-96 passed this 15th day of December, 2020.

Mr. Miller reported on a property on Sycamore Road for which his office had received a complaint about a junk vehicle and not gotten response from the owner.

The Board asked questions about the vehicle. There was discussion about what qualifies as a junk vehicle and getting the VIN number. It was decided to hold off on the junk vehicle resolution pending running the plates.

Mr. James asked if anything further has happened on charrette.

Mr. Miller answered he had received a 90% draft yesterday from Market Metrics, our economist, which he will be getting out to Trustees soon. He said he is working on scheduling for focus groups.

LAW DIRECTOR ITEMS

Mr. Desai reported he has worked with Mr. Warrick and Mr. Kellums and has three addresses for which he is working on applying for tax exempt status as Township owned property used for public purpose. He said the applications are with Mr. Warrick and need Mr. LaBarbara's signature. He said the applications must be turned in by the end of the year.

Mr. Desai reported on the lawsuit involving the Board of Zoning Appeals decision in the Moeller High School Parking lot case. He said Kathy Willis appealed the decision of the Board of Zoning Appeals to grant Moeller permission to build a parking lot. Mr. Desai said the BZA decision was upheld by Magistrate Berding and was then appealed again by Ms. Willis. He reported Judge Dinkelacker upheld Magistrate Berding's decision to uphold the Board of Zoning Appeals decision. Mr. Desai said tomorrow is the thirty-day deadline to appeal that decision noting he hopes the attorneys for Moeller and Ms. Willis are able to settle the matter.

Mr. Desai stated litigation involving Deer Park Auto will be discussed in executive session.

Mr. Desai stated there is a resident building without a permit. He reported Zoning Inspector Kevin Clark spoke to attorney Rob Butler about the possibility of filing an injunctive action to comply with permit requirements.

Mr. James asked for the location of this violation.

Mr. Miller answered it is on Jud Drive. He added the property owner refuses to comply or work with us in any way.

There was a discussion about this issue and why Mr. Butler is involved.

Mr. James asked Mr. Miller about a resident's concerns about lighting at Moeller High School. He said he understood Mr. Miller and Mr. Clark used a light meter and found the light at the property line to be compliant, however, a resident bought his own light meter which showed it non-compliant.

Mr. Miller answered it is a borderline violation. He said he spoke to a representative from Moeller about the problem and Moeller was to angle the lights or shield them to help with the glare. He stated this will be reviewed again after the meeting to check if that was done. He said he had followed up with the resident about it.

ADMINISTRATOR ITEMS

2021 Budget Presentation

Mr. Warrick reported on the 2021 budget pointing out the opening balances noted are through mid-November and the actual opening balances will be available January 1st. He reviewed what was included in the revenue lines noting the JEDZ income will be moved over at the beginning of the year to be managed by Department Heads mainly Tracy Kellums, Rob Penny and Administration. He pointed out the appropriation amount the Trustees will be asked to approve in a resolution, is \$52,032,171.00. He then discussed using monthly budget reports by UAN in 2021.

Mr. Warrick said the net amount in the budget doesn't look great because it shows the Township spending \$9,000,000.00 of reserves. He pointed out large one-time only expenses including \$5,000,000.00 which is part of the 25% of unencumbered TIF funds we may use due to COVID-19. He noted there is also over \$3,000,000.00 in this budget to retire the debt on the new maintenance storage building which he believes we can get from TIF dollars. Mr. Warrick said even if the Board approves the appropriations, no action will be taken at this time.

Mr. Warrick went on to discuss the JEDZ money noting it will now be moved at the beginning of the year instead of at the end of the year to help us get a handle of what our spending should be and tighten our belts. He went on to discuss using TIF funds instead of operating funds by, for example, purchasing new equipment instead of paying for costly repairs.

Resolution – Adopting Appropriations for Calendar Year 2021

The resolution “Adopting Appropriations for Calendar Year 2021 and Dispensing with a Second Reading” was read. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution.

Mr. James requested next year we convey some of this information to the public earlier.

Mr. LaBarbara thanked Mr. Warrick saying in the past we haven’t had this kind of presentation.

Mr. LaBarbara called the roll. Vote: All Aye.

Resolution No. 2020-97 passed this 15th day of December, 2020.

Resolution – Authorizing Membership in the Coalition of Large Urban Townships

The resolution “Authorizing Membership in the Coalition of Large Ohio Urban Townships and Dispensing with a Second Reading” was read. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. LaBarbara called the roll. Vote: All Aye.

Resolution No. 2020-98 passed this 15th day of December, 2020.

Resolution – Authorizing Payment for Association Dues

The resolution “Authorizing Payment for Association Dues and Dispensing with a Second Reading” was read. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution. Mr. LaBarbara called the roll. Vote: All Aye.

Resolution No. 2020-99 passed this 15th day of December, 2020.

Resolution – Amending 2020 Appropriations

The resolution “Amending 2020 Appropriations, Dispensing with a Second Reading and Declaring an Emergency” was read.

Mr. Weidman made a motion to amend the resolution to add the \$145,570.00 available funds. Mr. James seconded. Mr. LaBarbara called the roll. Vote: All Aye.

Mr. Weidman made a motion to adopt the amended resolution. Mr. James seconded. Mr. LaBarbara called the roll. Vote: All Aye.

Resolution No. 2020-100 passed this 15th day of December, 2020.

Resolution – Requesting the County Auditor to Make Advance Payments of Taxes

The resolution “Requesting the County Auditor to Make Advance Payments of Taxes and Dispensing with a Second Reading” was read. A motion was made by Mr. LaBarbara, seconded by Mr. James, to approve the resolution. Mr. LaBarbara called the roll. Vote: All Aye.

Resolution No. 2020-101 passed this 15th day of December, 2020.

Resolution – Retaining the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel and Retaining Deepak K. Desai as the Township Law Director

The resolution “Retaining the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel and Retaining Deepak K. Desai, an Attorney with Donnellon, Donnellon & Miller, as the Township Law Director, Dispensing with a Second Reading and Declaring an Emergency” was read. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution.

Mr. James said the amount being paid as the fixed fee is higher than last year, but this year it will cover 24 meetings as part of the base rate instead of 12 meetings. He said he wants that to be clear for the public that we are coming out ahead in terms of what hourly billing might have been, therefore, this is a better deal for the Township.

Mr. LaBarbara called the roll. Vote: All Aye.
Resolution No. 2020-102 passed this 15th day of December, 2020.

Mr. Warrick said the Fiscal Officer salary is set by the State and is currently \$32,161.00 annually.

Resolution – Setting the Township Fiscal Officer’s Salary and Benefits

The resolution “Setting the Fiscal Officer’s Salary and Benefits and Dispensing with a Second Reading” was read. A motion was made by Mr. , seconded by Mr. to approve the resolution. Mr. LaBarbara called the roll. Vote: All Aye.
Resolution No. 2020-103 passed this 15th day of December, 2020.

Mr. Warrick stated the next resolution establishes mileage allowance noting we use the IRS mileage rate.

Resolution – Establishing Mileage Allowance for Township Employees Providing for Reimbursement Expenses

The resolution “Establishing Mileage Allowance for Township Employees Providing for Reimbursement and Dispensing with a Second Reading” was read. A motion was made by Mr. Weidman , seconded by Mr. James to approve the resolution.

Mr. James asked what sort of vehicular usage this could be since we have a fleet of Township vehicles.

Mr. Warrick said we don’t use it much at all as we try to use Township owned vehicles.

Mr. LaBarbara called the roll. Vote: All Aye.
Resolution No. 2020-104 passed this 15th day of December, 2020.

Mr. Warrick said the Trustees salaries are also set by the State noting Mr. Weidman and Mr. LaBarbara will make \$22,676.04 in 2021 and Mr. James, who came into office at a different timeframe, will make a little more at \$23,475.96.

Resolution - Providing for Compensation to the Township Trustees

The resolution “Providing for Compensation to the Township Trustees and Dispensing with a Second Reading” was read. A motion was made by Mr. Weidman, seconded by Mr. James to approve the resolution. Mr. LaBarbara called the roll. Vote: All Aye.
Resolution No. 2020-105 passed this 15th day of December, 2020.

Mr. Warrick said the next resolution allows for insurance for the Trustees noting the life insurance benefit payout varies according to age.

Providing Insurance Benefits to the Township Trustees

The resolution “Providing Insurance Benefits to the Township Trustees and Dispensing with a Second Reading” was read. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution.

Mr. James noted the resolution states the medical and dental insurance provided to the Trustees is no greater than that offered to full time employees and asked if the rates for life insurance are the same as other employees.

Mr. Warrick answered no, the Trustees life insurance benefit is greater.

Mr. James asked if this is the same as it has been in the past.

Mr. Warrick answered yes.

Mr. James said there are certain legal restrictions about voting on your own compensation. He asked Mr. Desai if he was good with this.

Mr. Desai said the only restriction is that it cannot be more than a \$50,000.00 benefit.

Mr. Warrick confirmed we are compliant with that cap.

Mr. Desai said he looked at the group life and health insurance statutes and the uniformity only applies to group health insurance it is not there with the group life insurance.

Mr. James asked why we are providing life insurance for the Trustees.

Mr. Desai stated it is authorized under the Ohio Revised Code. He said if the Board wants to make a policy change, they have the authority but Title Five allows life insurance to be available not just for Trustees but for all employees.

Mr. James asked if we are providing employees with life insurance albeit in different amounts.

Mr. Warrick answered yes.

Mr. James said he will not make waves about it this year, but he would like to look into it moving forward.

Mr. LaBarbara called the roll. Vote: All Aye.

Resolution No. 2020-106 passed this 15th day of December, 2020.

Mr. Warrick said the Records Commission Meeting will be held via Zoom on Thursday, December 17th at 3:00 p.m. He said he, the Chairman of the Board, the Fiscal Officer, Debbie Campbell and Beth Gunderson will be present, and others are welcome.

Mr. James said he would like to join the Zoom meeting. He said if it is a public meeting, it should be live streamed to the public, recorded and available for viewing on YouTube, noting even though there is a cost involved it is worthwhile.

TRUSTEE ITEMS

Mr. Weidman spoke about the COVID-19 vaccine becoming available noting the Hamilton County Emergency Management Agency has three freezers ready for vaccine storage. He said hopefully availability of the vaccine will increase in the future in Hamilton County. Mr. Weidman wished all our residents a very Merry Christmas, a happy and safe holiday season and a better new year.

Mr. James said his first year on the Board has been interesting. He wished everyone a Merry Christmas, Happy Holidays and Happy Hanukkah and thanked the Township staff and leaf crew.

Mr. LaBarbara stated one of his wife's nurses at Jewish Hospital was recently hit by a car when she was walking on the crosswalk on E. Galbraith Road. He said the accident is being researched. He said three others were hit in same location noting the problem is cars coming out of the medical building are turning left while people in the crosswalk have a walk light. He said he has passed this on to Mr. Kellums and Mr. Reutelshofer who are talking to Hamilton County about it since Galbraith is a County Road. Mr. LaBarbara also wished hope 2021 calmer year.

ANNOUNCEMENT CHANGES

Mr. LaBarbara said he understands the Parks Committee Meetings is cancelled. He said the next Trustees Meeting will be January 19th at 7:00 p.m.

EXECUTIVE SESSION

A motion to adjourn into Executive Session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to consider the compensation of a public employee was made by Mr. LaBarbara and seconded by Mr. Weidman.

Mr. LaBarbara invited the following people into the Executive Session with the Trustees: Administrator Ray Warrick and Tracy Kellums.

Mr. LaBarbara called roll: Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

A motion to adjourn into Executive Session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to discuss pending litigation was made by Mr. LaBarbara and seconded by Mr. James.

Mr. LaBarbara invited the following people into the Executive Session with the Trustees: Administrator Ray Warrick, Tracy Kellums and Skylor Miller.

Mr. LaBarbara called roll: Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. Desai noted we are doing two executive sessions permitted by the Ohio Sunshine Laws for compensation and pending litigation.

Mr. James said Mr. LaBarbara said the next meeting will be January 19th and noted the Board also discussed a Special Meeting on January 12th.

Mr. Miller asked what time the zoning public hearing should start.

There was discussion about the best time to hold the public hearings. It was decided to begin the public hearings for the zoning cases at 6:00 p.m.

End regular session: 10:50 a.m.

Begin Executive Session: 10:55 a.m.

End Executive Session: 11:40 a.m.

Back in regular session: 11:42 a.m.

Mr. LaBarbara called roll all three Trustees indicated they were present.

Mr. Weidman made a motion to approve the Settlement Agreement with Deer Park Auto at \$8,000.00 and amend the existing agreement to \$15,000.00 per violation. Mr. James seconded. Mr. LaBarbara called roll. Vote: All Aye.

The resolution "Establishing Rates of Pay and Benefits for Township Employees" was read. A motion was made by Mr. Weidman, seconded by Mr. James to approve the resolution.

Mr. James said we value our Township employees very much and have a great staff and the pay rates resolution reflects that.

Mr. Weidman agreed saying the staff does a super job and thanked them for the great job they do.

Mr. LaBarbara agreed and thanked the staff also.

Mr. LaBarbara called the roll. Vote: All Aye.

Resolution No. 2020-107 passed this 15th day of December, 2020.

A motion to adjourn was made by Trustee LaBarbara and seconded by Trustee Weidman. Vote: All Aye.

End regular session: 11:45 a.m.

/s/ Jim LaBarbara

Jim LaBarbara, Chairman

/s/ Thomas C. James, Jr.

Thomas C. James, Jr., Vice Chairman

/s/ Thomas J. Weidman

Thomas J. Weidman, Trustee

/s/ Robert C. Porter, III

Robert C. Porter III, Fiscal Officer

/s/ Ray Warrick

Ray Warrick, Administrator

Workshop Minutes 12/15/2020

RECORD OF PROCEEDINGS

Minutes of the Special Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 4, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this meeting was held remotely via Zoom. Video of the meeting was live streamed to the public on the internet.

The special meeting was called to order at 10:00 a.m.

Present for the Special Meeting were Trustee LaBarbara, Trustee James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums and Planning & Zoning Administrator Miller.

Approval of Electronic Signatures

The Board members gave their approval for their signatures to be applied electronically on any documents approved at this meeting.

Administrator Report

Mr. Warrick reported he had a large purchase order for the Board's consideration to seed the health savings accounts for the 15 employees who chose that option.

Purchase Order Over \$2,500.00:

Kemba Credit Union	Employee HSA Seeding	\$68,000.00
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Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. LaBarbara called roll. Vote: All Aye.

Fiscal Officer Report

Pay Bills and Read Receipts

The Receipts in the amount of \$710,268.81 and Disbursements in the amount of \$251,418.14 for January 4, 2021 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter, III

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. James to accept them.
Mr. LaBarbara called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. LaBarbara stated the next Trustees meeting will be a special meeting taking place Tuesday, January 12, 2021 at 7:00 p.m. with zoning hearings preceding it at 6:00 p.m. He said the next regular Trustees Meeting will be Tuesday, January 19, 2021 at 7:00 p.m.

Mr. LaBarbara made a motion to adjourn, seconded by Mr. Weidman. Vote: All Aye.

The meeting adjourned at 10:04 a.m.

/s/ Thomas C. James, Jr.
Thomas C. James, Jr., Trustee

/s/ Jim LaBarbara
Jim LaBarbara, Trustee

/s/ Thomas J. Weidman
Thomas J. Weidman, Trustee

/s/ Robert C. Porter, III
Robert C. Porter III, Fiscal Officer
Special Meeting 01/04/2021

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 12, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this meeting was held remotely via Zoom. Members of the public were given the opportunity to register to participate live in the meeting remotely. Video of the meeting was live streamed to the public on the internet.

The Public Hearing for Zoning Case 2020-09P2 was called to order at 6:00 p.m.

Mr. LaBarbara called roll. All three Trustees were present for the hearing.

Mr. LaBarbara introduced Planning & Zoning Administrator Skylor Miller to present the case.

Mr. Miller noted the applicant for Case 2020-07Z requested a continuance until the February 16, 2021 Trustees Meeting. He said a public hearing will be scheduled for 6:00 p.m. that evening.

Mr. Miller presented the case and case history in a slide show presentation. He said the Case number is 2020-09P2 for 8469 Blue Ash Road and the applicant is Professional Design Associates, Inc. He pointed out the impervious surface ratio (ISR) for the site will actually be reduced to .79 from .81 with the site improvements proposed. Mr. Miller reviewed the site and zoning for the surrounding area.

Mr. Miller showed a color rendering of the proposal noting the applicant is seeking to expand and pave the southern portion of the parking lot for proposed tenant Door Dash. He explained the business model for Door Dash. He stated a northern landscaping buffer will be installed and the dumpster will be enclosed to meet current zoning standards. He then pointed out the location of the tenant space in which Door Dash proposes to open their facility. Mr. Miller went on to review some additional details of the proposed project.

Mr. Miller stated the proposal was heard by Zoning Commission on December 14, 2020. He said the only recommendation he made in his staff report was that any signage must meet the requirements of Chapter 13 of the Zoning Resolution. He stated there was one resident who had asked what effect on traffic, especially at night, Door Dash would have as a 24-hour operation is proposed. He said Door Dash representatives responded with a letter stating they would expect between 50-80 orders to be fulfilled between 11:00 p.m. and 6:00 a.m. noting some of those orders will be batched together. Mr. Miller said the Zoning Commission did not add additional conditions but did request the Trustees to consider if any traffic restrictions should be put in place. Mr. Miller reported the Zoning Commission unanimously recommended approval of the project.

Mr. James asked what rules would apply under the standard noise ordinance.

Mr. Miller answered the noise resolution prohibits over 62 decibels. He noted traffic may cause some noise but on this street at low speeds he doesn't anticipate noise would be an issue.

Mr. James noted Door Dash drivers may be in a hurry and expressed concerns about speeding.

Mr. Miller answered zoning is not the right tool to enforce that saying targeted enforcement could be instituted using digital speed signs in cooperation with the Sheriff's Office.

Mr. James noted this does seem to be a nice improvement to the current conditions.

Mr. Miller agreed saying the owner is willing to invest in the property and having a mixed-use facility like this is an asset.

Mr. LaBarbara asked Mr. Miller to restate the traffic numbers.

Mr. Miller answered there would be about 50-80 orders some may be batched together.

Mr. Weidman said this proposal is excellent for the Township; we are bringing in business, improving the building and this site significantly, and this looks like a pretty good proposal as predicted traffic should not have much of an impact on a road that services commercial properties.

Mr. Miller pointed out the property is adjacent to a railroad.

Mr. James asked about the possibility of Door Dash converting to a retail store.

Mr. Miller answered, as long as no exterior changes are made to the site, that would be permitted by zoning, pointing out he would have to look at parking requirements. He noted he does not think that is Door Dash's M. O.

Mr. Weidman commented zoning would allow for 24-hour manufacturing on this site.

Mr. Miller answered yes; it would allow for three shifts.

Mr. James T. Ritter, the architect and applicant, of Professional Design Associates, 3627 West Fork Road, Cincinnati, OH 45247, addressed the Board saying the site would be going from industrial to service which has been the trend in Blue Ash, and he thinks it is a good move. Mr. Ritter said when the resident spoke at the zoning meeting, he said that DOV Limited is an excellent landlord and owner. Mr. Ritter said Door Dash has no interest in retail; the tenant space will be used strictly for distribution.

Mr. Doug Messer, of DOV Limited, said Door Dash's business model does not work for retail. He said they charge a premium for their products for the convenience of delivery.

Mr. Ritter stated there will be one or two semis a week making deliveries to the space.

Mr. Messer said the closest access point is off Kugler Mill Road, therefore, Door Dash drivers would not be going by the majority of the homes.

Mr. Weidman asked if any residents were present who wished to speak.

Mr. Dave Anderson, of 8459 Vorhees Ln., addressed the Board expressing concern about traffic and speeding. He noted there are residential properties on Vorhees and no sidewalks.

Mr. Miller responded PUD review is really a site design review and potential approval. He said we need to focus on the jurisdiction as it relates to zoning approvals. He said we do acknowledge the project has effects on the surrounding area, however, there are better tools than zoning to address traffic and pedestrian safety. He then listed options for addressing those issues. Mr. Miller stated it is hard to penalize an existing commercial property because of conditions on the street.

Mr. Anderson stated there are already speeding issues on the street.

Mr. Miller stated he would work with the roads department to get some traffic signs in the area.

Mr. J. Janus, Jr., of 4462 Daffodil Ave., addressed the Board speaking in favor of the project and requesting the Board approve it.

Mr. LaBarbara made a motion to adjourn, seconded by Mr. James.

The meeting adjourned at 6:32 p.m.

/s/ Thomas C. James, Jr.

Thomas C. James, Jr., Trustee

/s/ Jim LaBarbara

Jim LaBarbara, Trustee

/s/ Thomas J. Weidman

Thomas J. Weidman, Trustee

/s/ Robert C. Porter, III

Robert C. Porter III, Fiscal Officer

01/12/2021

RECORD OF PROCEEDINGS

Minutes of the Special Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 12, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this meeting was held remotely via Zoom. Video of the meeting was live streamed to the public on the internet.

The Special Meeting was called to order at 7:00 p.m.

Present for the Special Meeting were Trustee LaBarbara, Trustee James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Zoning Inspector Clark and Beth Gunderson.

Approval of Electronic Signatures

The Board members gave their approval for their signatures to be applied electronically on any documents approved at this meeting.

Planning & Zoning Report:

Zoning Case 2020-09P2

Mr. Miller stated at 6:00 p.m. tonight, the Board of Trustees held a public hearing for Zoning Case Number 2020-09P2, a proposal for a Door Dash facility and parking lot improvements at 8469 Blue Ash Road. Mr. Miller stated he had two resolutions, one for denial and one for approval, should the Board decide to make a motion about the case this evening.

Mr. Weidman made a motion to approve Case 2020-09P2. Mr. LaBarbara seconded the motion. It was noted there was a resolution that needed to be presented.

The resolution “Approving a Planned Unit Development for Door Dash Development (Case 2020-09P2) in Sycamore Township and Dispensing with a Second Reading” was read by Mr. Miller. Mr. Weidman made a motion to approve the resolution. Mr. James seconded the motion to approve the resolution as modified by Mr. Miller with the case number added to the title.

Mr. Miller stated the one condition of the approval is that signage must be compliant with Chapter 13 of the Zoning Resolution.

Mr. LaBarbara and Mr. James spoke in favor of the project. Mr. James pointed out there was discussion about traffic in the zoning public hearing earlier which would have to be addressed other ways.

Mr. Weidman said this is a great use for the building.

Mr. LaBarbara called roll. Vote: All Aye.
Resolution 2021-001 passed this 12th of January, 2021.

Administrator Report

Mr. Warrick reported he had 2021 blanket purchase orders for the Board's consideration, a list of which had been sent to the Trustees previously for review. He noted these would cover the first three months of the year and are typical blanket purchase orders.

Purchase Order Over \$2,500.00:

2021 Blanket Purchase Orders

Mr. Weidman made a motion to approve the 2021 Blanket purchase orders. Mr. James seconded. Mr. LaBarbara called roll. Vote: All Aye.

Mr. Warrick presented an additional purchase order for approval.

PO# 8781	Ohio Treasurer	Sturbridge Loan CB13L	\$37,499.17
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Mr. Weidman made a motion, seconded by Mr. James, to approve this request. Mr. LaBarbara called roll. Vote: All Aye.

Fiscal Officer Report

Pay Bills and Read Receipts

The Receipts in the amount of \$133,817.96 and Disbursements in the amount of \$993,126.63 for January 12, 2021 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter, III
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. James to accept them.
Mr. LaBarbara called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Roads, Maintenance & Recreation Report

Mr. Kellums reported each year he puts in an application for OPWC funding for projects and he has a resolution that must be passed giving him authorization to do that.

The resolution "Authorizing Tracy Kellums, Assistant Township Administrator/Road Superintendent, to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s)

and to Execute Contracts as Required” was read by Mr. Kellums. Mr. Weidman made a motion, seconded by Mr. James, to approve the resolution and dispense with a second reading. Mr. LaBarbara called roll. Vote: All Aye.
Resolution 2021-002 passed this 12th of January, 2021.

Mr. Weidman made a motion to adjourn, seconded by Mr. LaBarbara. Mr. LaBarbara called roll. Vote: All Aye.

The meeting adjourned at 7:08 p.m.

/s/ Thomas C. James, Jr.

Thomas C. James, Jr., Trustee

/s/ Jim LaBarbara

Jim LaBarbara, Trustee

/s/ Thomas J. Weidman

Thomas J. Weidman, Trustee

/s/ Robert C. Porter, III

Robert C. Porter III, Fiscal Officer
Special Meeting 01/12/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

January 19, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this meeting was held remotely via Zoom. Members of the public were given the opportunity to participate live in the meeting remotely via Zoom audio. Video of the meeting was live streamed to the public on the internet.

Present for the meeting were Trustee James, Trustee LaBarbara, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny, Lt. Tarr from the Hamilton County Sheriff's Office, Parks & Public Spaces Supervisor Petty, and Beth Gunderson.

Mr. Porter opened the meeting at 7:00 p.m. and requested a motion to organize the Board for 2021.

Mr. LaBarbara made a motion, seconded by Mr. James, for Mr. James to serve as Chairman of the Board. Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: No

Mr. James then began to run the meeting as Chairman.

Mr. James made a motion, seconded by Mr. LaBarbara, for Mr. LaBarbara to serve as Vice Chairman of the Board. Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: No

The invocation from Nativity School was ready by Mr. Kellums.

Pledge to the Flag.

Mr. James explained the need for the meeting to be held remotely due to COVID-19 and requested approval from Board members for placing electronic signatures on documents approved at this meeting. All three Trustees, Mr. Porter, Mr. Warrick, and Mr. Desai then gave consent for their signatures to be added electronically to any documents approved at the meeting.

Approval of the December 15, 2020 Trustees Workshop Meeting Minutes

The December 15, 2020 Trustees Workshop Meeting Minutes were presented for approval.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Approval of the December 17, 2020 Records Commission Meeting Minutes

Mr. Desai stated the approval of the Record Commission Meeting Minutes should be given by the Records Commission the next time it meets.

Approval of the January 4, 2021 Special Trustees Meeting Minutes

The January 4, 2021 Special Trustees Meeting Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Approval of the January 12, 2021 Special Trustees Meeting Minutes

The January 12, 2021 Special Trustees Meeting Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara to accept them. Mr. Porter called roll. Vote: All Aye.

Fiscal Officer Report**Pay Bills and Read Receipts**

The Receipts in the amount of \$5,850.62 and Disbursements in the amount of \$57,162.99 for January 19, 2021 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter III

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to accept them.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Public Comments

Ms. Kathy Kugler, of 7106 Tenderfoot Lane, addressed the Board regarding an opportunity to establish a volunteer group for community service in Sycamore Township.

Mr. J. Janus, Jr., of 4462 Daffodil Avenue, addressed the Board. Mr. Janus stated the agenda should include the day of the week. Mr. Janus asked questions about protocol for Township vehicle purchases and consensus for street lighting districts. He then reported an issue with a digital speed sign, said the street sign at the intersection of Daffodil and Tudor is difficult to read at night and needs to be replaced, reported the no parking sign is bent in front of 8805 Lancaster, and asked a question of the Fire Department about COVID-19 testing protocols. Mr. Janus said he experienced that the Hamilton County Health Department was using a single-nostril testing process, but believes the CDC recommends both, and so he said he wondered whether the county or CDC might now have a new directive or was the practice just designed to save the county money. Mr. Janus went on to discuss the fire lane signs being faded and cars parking in the fire lane behind Dillonvale Shopping Center. He stated also in Dillonvale Shopping Center, near Deer Park Auto, there are four parking stalls in the fire lane. He asked what the minimum width requirements are for fire lanes. Mr. Janus asked if Township events would take place during the pandemic specifically the Easter Egg Hunt, the National Day of Prayer, and the Memorial Day Parade.

Mr. James said department heads could address resident concerns in their reports or at a later time.

Sheriff Patrol Report

Lt. Tarr recognized the criminal investigation unit for indictments related to the 2019 murders at the Hampton Inn as well as a Hamilton County Sheriff's Officer who, with the assistance of a City of Montgomery Officer, safely removed a woman who had crashed during a diabetic episode from her burning vehicle.

Mr. James asked about the new Sheriff.

Lt. Tarr said he expects the Sheriff to reach out to Townships in the future; but she has a lot on her plate at the moment.

EMS/Fire Report

Chief Penny addressed Mr. Janus' concerns about the fire lane behind Dillonvale Shopping Center noting he had asked the Sheriff's Office and his Fire Inspector to keep an eye on cars parking there. He said he will follow up on the faded fire lane signs.

COVID-19 Update

Chief Penny reported since December 1, 2020, 358 additional people have been quarantined in their homes in Sycamore Township. He also reported there have been nine firefighters who have had COVID-19.

Mr. LaBarbara commented EMS runs are up quite a bit.

Chief Penny answered yes, stating the department is getting busier as people are out more.

Replacement for Gas Detectors

Chief Penny explained the Fire Department carries gas detectors on the fire trucks for use when people call about possible gas leaks. He said the detectors show whether or not the gas leak is at an explosive level. He said the gas detectors are old and in need of replacement and requested approval to purchase two new gas detectors at a cost of \$3,336.82.

Mr. Warrick said this purchase falls under a blanket purchase order already appropriated and approved for the Fire Department.

Roads, Maintenance and Recreation Report

Park Rules and Park Survey

Mr. Petty reported the Parks Advisory Committee met on Monday, January 4th and to review the drafts of the park rules and survey. He read a proposed change to the language of Section 15 regarding alcohol in the parks which would allow for alcohol consumption in the parks without the rental of a shelter or field.

Mr. Weidman asked what rules other communities have in place in regard to alcohol consumption.

Mr. Petty said he looked at Symmes Township and their rules are similar to what ours were prior to this proposed change.

Mr. Kellums said he looked at Anderson Township as well and found the same; they prohibit sale or consumption of alcohol in their parks.

Mr. Weidman said he is opposed to allowing consumption of alcohol in the parks.

Mr. Kellums asked Mr. Desai if there is added liability if they take out the word consumption.

Mr. Desai answered what your research shows is what is being proposed is outside of the norm.

Mr. James said he had suggested taking that word out because there are other parts of the rules that restrict unruly behavior.

Mr. Petty read proposed changes to Section 13 regarding disorderly conduct.

Mr. Weidman commented that is pretty subjective.

There was a discussion about enforcement of the park rules and how to regulate skateboards which have been known to cause damage to park property.

Mr. James suggested looking at what other Townships have in place and said he is in favor of leaving alcohol consumption out because unruly behavior is addressed elsewhere in the rules. He then asked about the current rule in place for skateboards.

Mr. Petty said the current rules are more restrictive in regard to skateboards and the current rules are often broken.

Mr. Petty displayed the proposed new language in Section 15.

Mr. James asked the plan for moving forward with the rules.

Mr. Kellums said he was hoping for a vote, but if the Board would like, they could look at other Townships' park rules and come back to the Park Advisory Committee with that information.

Mr. James said Mr. Weidman is not in favor of changing the alcohol rule but he is in favor of changing it. He said he is curious and asked Mr. LaBarbara what he thinks about allowing consumption of alcohol for those who have not rented a facility.

Mr. LaBarbara said there is always someone having a beer at ball games and he doesn't see anything wrong with that.

Mr. James said he hopes that gives Mr. Petty guidance to come back to the Board with a final proposal next meeting after the Parks Advisory Committee meets again.

Mr. Desai said Mr. Weidman had pointed out we should hone down the skateboard rules, so they are not so subjective.

Mr. Kellums requested Mr. Desai assist with that by providing the language.

Mr. Petty said the Parks Advisory Committee approved the rules being presented tonight but he will look at other Townships' park rules and report on those to the committee.

Mr. Petty reported he also had a rough draft of the parks survey and noted some changes to that since it was last presented to the Trustees. He said the committee wants to move forward with the survey if the Trustees are ok with it.

Mr. Weidman asked how we will get the survey out to residents.

Mr. Petty answered via the print newsletter, monthly email blast, signs with a QR code in the parks and other areas around the Township, as well as Facebook and Twitter.

Mr. Desai said there is numbering issue on the survey and Mr. James pointed out an indenting issue.

Mr. Miller said the final survey will be in an electronic form; this is just a draft.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to proceed with this parks survey using the questions and procedure explained by Mr. Petty. Mr. Porter called roll. Vote: All Aye.

Mr. Petty reported the public may now check availability of field rentals online through the website. He said ball fields are already booking up for spring.

Mr. Kellums said he attended a pre-construct meeting for the Duke Energy Central Corridor Pipeline construction which will begin March 1st. He gave an update on the groundwork done for this project and pointed out the work within Sycamore Township will take place only on Kemper Road and Conrey Road. Mr. Kellums stated surveying for the project will begin mid-February. He went on to say he had requested notices be sent to residents in proximity of the project and explained the ways in which the public will be kept informed about the progress of the pipeline project. Mr. Kellums said there will be a field office in the Cornell Office Park at the intersection of Cornell Road and Reed Hartman Highway behind the PNC Bank for walk-ins in case any residents have questions.

Mr. Weidman asked if they would be using a park as a staging area.

Mr. Kellums answered that is not going to happen.

Mr. Desai asked about them getting easements for boring under the North Fire Station.

Mr. Kellums answered the pipeline is not going that direction anymore and explained the new course. He reiterated Conrey and Kemper are the only effected areas in Sycamore Township.

Mr. Kellums said he also attended a pre-construct meeting for the Kugler Mill Road Project. He reported water main work will begin February 1st on the west end of the project and should be completed by April. He stated the Hamilton County Engineer issued a press release today from about the road closure for the water main work which will be during working hours only; the road will be open at night. Mr. Kellums said after the water main is finished, road work will start from west to east in three phases. He reported, if all goes as planned, the project will be finished

by the end of October. He stated this information will be updated on the Township website and noted the contractor is Rack & Ballaeur Excavating Company, Inc.

Mr. Weidman asked about road projects scheduled using the eligible 25% of unencumbered TIF funds.

Mr. Kellums answered he will have a breakdown of those for the Trustees at the next meeting.

Mr. Weidman asked if those funds may be used for retaining walls.

Mr. Kellums answered yes.

Mr. LaBarbara stated the 25% of unencumbered TIF funds amounts to \$5 million.

Mr. Warrick stated that is the amount what we budgeted.

Mr. Kellums said it will probably be around the \$4 million mark.

Mr. James asked about the Maintenance Storage Building Project.

Mr. Kellums answered that project is still proceeding slowly noting a planned walk through for this Thursday had been cancelled because not enough work has been done to warrant it. He went on to discuss what remained to be done and said he thinks it will be another month before the project is complete.

Mr. James said Parks Advisory Committee members told him they were concerned about a parks master plan from the past and asked for information about it. He said his guidance to them was that we set up a Parks Committee so that they can look forward, not back at what might have been put together in the past, and if there's a plan to make, let's make one going forward.

Mr. Kellums said Mr. Bickford and Mr. McKeown put together a master plan but said he agrees 100% that Mr. Petty and the Park Advisory Committee should look forward, not back.

Mr. James asked about the Duke Energy Grant being used for putting together a park master plan.

Mr. Kellums stated he is unsure if it may be used for that purpose, but he will investigate.

Mr. LaBarbara said he would like to see the old master plan.

Planning & Zoning Report

Mr. Miller reported he originally had three resolution for the Board's consideration but, after discussion with Mr. Desai, he is going to pull two of those. He said there is a property owner in the Township who owns multiple residential properties which are collecting trash and debris and junk vehicles. He said originally, he had prepared junk vehicle resolutions on two of the properties but is now holding off on those pending more information. He said he will move forward with the trash resolution.

Resolution – 3700 E. Galbraith Road Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 3700 E. Galbraith Road, Sycamore Township, OH 45236” was read by Mr. Miller.

Mr. Miller reviewed the property maintenance issues on the property and attempts to contact the property owner. He said the property owner has responded to the Planning & Zoning Department telling staff to stay off his property. Mr. Miller pointed out neighbors are upset about the condition of the property and stated an approval of the trash resolution would give the Township the ability to go on this property to clean it up and document the rest of the site.

Mr. Miller noted if at any time during enforcement the owner is responsive, the Township can halt enforcement.

Mr. James asked how many vehicles are on the property.

Mr. Miller answered about ten.

Mr. James said the vehicles on the property are visible on Google maps.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve the resolution and dispense with a second reading.

Mr. Weidman asked if there had been previous problems with this property.

Mr. Miller answered yes, he believes historically there have been issues with this property.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-003 passed this 19th day of January, 2021.

Mr. Miller then gave updates on long term projects.

Mr. Miller said the Land Use Plan which stalled partly because of COVID-19, has started back up and he hopes to have a final document to Zoning commission for initial review by the end of next month.

Mr. Miller reported on the Montgomery Road Planning Project saying he met with the consultant and has a plan in mind for the upcoming focus groups. He said the first group will be comprised of nearby residents, noting it is difficult to get an unbiased sampling of the area. He said he hopes to have the first focus group scheduled by the middle of February.

Mr. Miller reported Mr. Warrick contacted Jewish Hospital who will make their auditorium available to us so people can spread out. He said the meetings will be streamed and stated the focus group is not necessarily a public body; but the meeting is a public meeting in the usual sense.

Mr. Desai commented it is best to presume the focus group meetings are subject to the Open Meetings Act and should be made available to the public; but we don't have to allow public comment as long as the public can see the focus groups' business.

Mr. Miller said the second focus group will be with business owners in the area and the third focus group would be with prospective developers or members of the development community. He explained the process will culminate in a one-day charrette to try and develop conceptual ideas to help guide the development of this site. Mr. Miller pointed out the Land Use Steering Committee could be the core of the charrette planning group.

Mr. James said, to be clear, the focus groups will not have Township personnel involved.

Mr. Miller said he will be there as a facilitator only and the independent planning consultant may provide guidance. He pointed out the Township is trying, not to lead, but to gather information from the public.

Mr. James stated it is nice of Jewish Hospital to allow the use of their auditorium and added it will be interesting to hear public input.

Mr. LaBarbara noted the idea of the focus group is to have no input from the Township and put the residents first.

Mr. James asked what is being done to promote the Public Hearing on the Consent Decree for the project alongside Kugler Mill Road to the public.

Mr. Miller stated there will be a Public Hearing before the Trustees at 6:00 p.m. on February 2, 2021 to review a Consent Decree. He said this is in regard to a potential settlement on a Board of Zoning Appeals Conditional Use application that was made to the Township. He said there was a proposal for a church Conditional Use along Kugler Mill Road which has evolved over time. He noted the settlement is available on the Township website and the Township has met its legal requirements by posting a legal notice in the Cincinnati Enquirer and on the Township website. He said it can be posted on Facebook as well and explained the reason for the two Zoning Public Hearing signs on the property.

Mr. James requested a notice of the Public Hearing be put on Facebook.

Law Director Report:

Mr. Desai reported the tax-exempt forms had been submitted to the Hamilton County Auditor's office and will be filed with the Ohio Department of Taxation.

Administrator Report:

Mr. Warrick said he has a resolution to amend 2021 appropriations. He explained initially COVID-19 Cares Act money was not included in the 2021 budget because of the deadline to use it. He said since then the deadline has been adjusted. He noted there is \$265,000.00 for ESID, which is just a pass through, and some money in Zoning lines missed throughout the year. Mr. Warrick stated he wants to stay on top of appropriations so the board will probably see this a few times throughout year.

Resolution – Amending 2021 Appropriations

The Resolution “Amending 2021 Appropriations, Dispensing with the Second Reading and Declaring an Emergency” was presented by Mr. Miller. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, to approve the resolution, and dispense with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-004 passed this 19th day of January, 2021.

Mr. Warrick reported he had three blanket purchase orders for approval that go with the appropriation amendments.

Mr. Warrick presented purchase order number 8782.

Blanket Vendor	Contract Services Planning & Zoning	\$6,667.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented purchase order number 8784.

The Enquirer Media	Zoning Legal ads	\$2,500.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented purchase order number 8785.

Blanket Vendor	Zoning Property Clean Up	\$8,334.00.
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Mr. LaBarbara made a motion, seconded by Mr. James, to approve this request. Mr. Porter called roll. Vote: All Aye.

In response to Mr. Janus’ earlier comments, Mr. Warrick said one person can’t request a street lighting district, there is a certain percentage for consensus required. He said there has not yet been discussion about whether or not to hold upcoming Township events. He said he would like to hold all three of the events Mr. Janus mentioned and the topic will be discussed in the coming weeks.

Mr. James said the day of the week and meeting start time should be on the agenda.

Trustee Comments

Mr. Weidman said he serves on the Hamilton County COVID-19 Defense Team and reported vaccinations are now available for those 80 years old and older. He said we have about 100,000 doses currently and 400,000 in that age group in Ohio, so we are behind on doses. Mr. Weidman reported Johnson & Johnson is close to getting FDA approval for a single dose vaccine that does not use MRNA. He stated Johnson & Johnson is already in the process of making 100 million doses under contract with the U.S. Government.

Mr. James asked Mr. Weidman if he knew anything about Jewish Hospital using space in the Kenwood Towne Center for vaccinations.

Mr. Weidman answered he did not have information on that.

Mr. LaBarbara reported he was on a call for the Hamilton County COVID-19 update and the Hamilton County Public Health Commissioner said there are 12,000 active cases, Hamilton County will remain purple, people should stay home, and the curfew is still in effect. He said the number of new cases is on the decline from a couple of weeks ago with only five new hospitalizations in the last seven days. Mr. LaBarbara noted the vaccine priority list is because 86% of those who have died were over 65 years old.

Mr. LaBarbara encouraged residents to sign up for the Township's monthly email blast.

Mr. James thanked Beth Gunderson for her work on the monthly email blast. Mr. James then stated yesterday was Martin Luther King, Jr. Day; a day to celebrate how very far we have come and how far we have to go. It is a good reminder we should all strive to judge our fellow Americans, nationally and locally, by the content of their character. Mr. James pointed out this is the first regular meeting of the year and an election year. He said he will keep politics out of the meeting room and invited his fellow Trustees to do the same.

Mr. James stated tomorrow is the inauguration of a new president, some are happy, and some are not, but the peaceful transition of power is at the core of our United States government. He said he may not agree with many of the policies of our new President, but he wishes him well and hopes for a peaceful inauguration and that the country comes together a bit after some of the chaos seen lately.

Announcements:

Mr. James said there the Public Hearing will be held February 2nd for the Consent Decree. He referred members of the public to the website calendar and noted the Citizen Finance Committee Meeting is later this week and the Board of Zoning Appeals Meeting scheduled for January 20th has been cancelled.

Executive Session

There was a discussion about technical difficulties with the Executive Session breakout room.

Mr. James made a motion to adjourn into Executive Session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to discuss ongoing litigation and to adjourn into Executive Session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to consider the compensation of a public employee. Mr. Weidman seconded the motion.

Mr. James invited Fiscal Officer Porter, Mr. Warrick, Mr. Kellums and Mr. Miller into the Executive Session with the Trustees and Mr. Desai.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

End Regular Session: 8:30 p.m.

Begin Executive Session: 8:35 p.m.

End Executive Session: 8:50 p.m.

Back in Regular Session: 8:52 p.m.

Mr. Porter called roll and all three Trustees indicated they were present.

The Resolution “Increasing the Rate of Pay for a Township Employee and Dispensing with a Second Reading” was presented by Mr. Kellums. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution.

Mr. James noted for the record the resolution increases the rate of pay for employee John Estell from \$20.55 an hour to \$23.55 an hour. He then asked Mr. Kellums to explain what Mr. Estell does for the Township.

Mr. Kellums stated Mr. Estell is a retired Cincinnati Bell employee who is very valuable as he does all of our fiber work, takes care of our phone systems, and will run our cameras. He also works in the parks for us in the summer but his main focus from here on out will be fiber and cameras. Mr. Kellums said Mr. Estell does work it would cost the Township much more to pay contractors to do.

Mr. Weidman added John is a great employee and a real bargain for us to have on staff; he has a great talent.

Mr. Porter called roll. Vote: All Aye.
Resolution 2021-005 passed this 19th day of January, 2021.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 8:55 p.m.

/s/ Thomas C. James, Jr.
Thomas C. James, Jr., Chairman

/s/ Jim LaBarbara
Jim LaBarbara, Vice Chairman

/s/ Thomas J. Weidman
Thomas J. Weidman, Trustee

/s/ Robert C. Porter III
Robert C. Porter III, Fiscal Officer
01/19/2021

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 2, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this hearing was held remotely via Zoom. Members of the public were given the opportunity to register to participate live in the hearing remotely. Video of the meeting was live streamed to the public on the internet.

The Public Hearing to consider the proposed Consent Decree for Board of Zoning Appeals Case SYCB190013 was called to order at 6:06 p.m.

All three Trustees were present for the hearing as well as Planning & Zoning Administrator Skylor Miller, Administrator Ray Warrick and attorneys for the parties involved.

Mr. James stated it is his understanding that there was discussion about continuing this hearing and introduced Scott Sollmann to report.

Mr. Scott Sollmann, attorney representing Sycamore Township, said the proposed Consent Decree has been available since the notice was published for this Public Hearing. He said in order to provide additional time for the developer to finalize a home builder and thus bring clarity and necessary information to area residents, as well as provide more time for negotiation, they request a continuance to the 16th of February.

Mr. James asked if two weeks would be long enough as the Homeowners' Association requested ten days to review revisions. He pointed out there is another zoning public hearing already scheduled on the 16th of February.

There was discussion about what date to hold the continued Public Hearing.

Mr. Tom Tepe, attorney for the developer, Five Star Equity Investors, LLC, said his client would prefer to reschedule the hearing to February 16th but deferred to the Board.

Mr. Stephen Hunt, attorney for the Homeowner's Association, stated March 2nd is fine.

Mr. LaBarbara made a motion, seconded by Mr. Weidman, to table this discussion until March 2nd at 6:00 p.m. Mr. James called roll. Vote: All Aye.

Mr. Weidman made a motion to adjourn, seconded by Mr. LaBarbara. Vote: All Aye.

The Public Hearing adjourned at 6:15 p.m.

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 2 , 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this meeting was held remotely via Zoom. Members of the public were given the opportunity to participate live in the meeting remotely via Zoom audio. Video of the meeting was live streamed to the public on the internet.

The regular meeting was called to order at 7:01 pm. Mr. James stated there was a brief Public Hearing at 6:00 p.m. which was continued to March 2, 2021 at 6:00 p.m.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Sgt. Anthony Crider from the Hamilton County Sheriff's Office present for Lt. Tarr.

The invocation from Bethel Baptist Temple was ready by Mr. Miller.

Pledge to the Flag.

The Trustees, Mr. Porter, Mr. Warrick, and Mr. Desai gave consent for their signatures to be added electronically to any documents approved tonight.

Approval of the January 19, 2021 Trustees Meeting Minutes

The January 19, 2021 Trustees Meeting Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. Weidman to accept them. Mr. Porter called roll. Vote: All Aye.

Fiscal Officer Report

Mr. Warrick stated he had five purchase orders for consideration this evening and he would like to amend the agenda to approve those before the Fiscal Officer's reading of the receipts and disbursements because at least one of the purchase orders relates to bills that Mr. Porter is going to ask the Trustees for approval to pay tonight.

Mr. Warrick presented purchase order number 8786 noting the money is available and appropriated.

Bureau of Workers' Compensation	2020 BWC True-Up	\$27,351.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented purchase order number 8787.

Atkins & Stang Electric, Inc.	Kugler Mill Project Moving of Fiber	\$3,985.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request.

Mr. Kellums clarified this purchase order will be paid out of Kenwood TIF funds for the Kugler Mill Road Project.

Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented purchase order number 8788 for the Kugler Mill Road project, a project previously approved by the Board, also using TIF funds. He said the money is available and properly appropriated.

Rack & Ballauer	Kugler Mill Improvement Project	\$1,516,917.27
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request.

Mr. Kellums pointed out we will get money back from Greater Cincinnati Waterworks and Hamilton County for this project, therefore, the Township's cost will actually be just under \$1 million.

Mr. Porter called roll. Vote: All Aye.

Mr. Warrick stated he has a resolution to amend appropriations to go with that purchase order so he would like to have it approved in tandem.

Resolution – Amending 2021 Appropriations, Dispensing with a Second Reading, and Declaring an Emergency

The resolution “Amending 2021 Appropriations, Dispensing with a Second reading and Declaring an Emergency” was read by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve the resolution.

Mr. Weidman asked Mr. Warrick to comment on why at every meeting this year there are resolutions amending appropriations.

Mr. Warrick said this will happen a few more times this year as we get up to speed on all of the projects and how they should be appropriated. He said we want to keep things in order because historically we have not.

Mr. James said it is useful to do this as we go along rather than a catch all correction at yearend.

Mr. Weidman said he would like to get the appropriations set so they do not have to be amended every month.

Mr. Desai requested a new motion for the purchase order approved before this resolution since the money is being appropriated in the resolution.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-006 passed this 2nd day of February, 2021.

Mr. Warrick presented purchase order number 8788 once again.

Rack & Ballauer	Kugler Mill Improvement Project	\$1,516,917.27
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented purchase order number 8789 for Bechtold Park which will use CARES Act money.

Atkins & Stang Electric, Inc.	Bechtold Park Fiber Splice	\$18,570.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request.

Mr. James asked for clarification about this purchase order.

Mr. Kellums said this is new construction and explained that as part of the Sycamore Road Project, fiber was run down to Bechtold Park for electronic locks, cameras, and Wi-Fi for residents to use in the park. He said the fiber splicing requires very specialized equipment and this was the best price.

Mr. James commented this will enable public Wi-Fi in Bechtold Park.

Mr. Kellums said this will enable it and once this is done, we will be doing the rest in-house.

Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented purchase order number 8790, a blanket purchase order for CARES Act funds which was already appropriated.

Blanket Vendor	CARES Act – COVID Expenses	\$50,000.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request.

Mr. Kellums explained this is for the CARES Act money we received last year. He said blanket purchase orders expire at the end of the year so another must be approved.

Mr. Porter called roll. Vote: All Aye.

Pay Bills and Read Receipts

The Receipts in the amount of \$500,507.10 and Disbursements in the amount of \$392,481.51 for February 2, 2021 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter III

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to accept them.

Mr. LaBarbara called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Public Comments

No one from the public registered to speak.

Sheriff Patrol Report

Sgt. Crider stated Lt. Tarr had not given him anything to report and noted the monthly statistics are pending.

Mr. Weidman stated he was working with Lt. Tarr on early morning Rumpke pickups.

Sgt. Crider stated he has one of the night shift officers working on that and he is waiting for an email back about enforcement action on that issue.

EMS/Fire Report**Covid-19 and Vaccine Update**

Chief Penny reported since the last Trustees Meeting, there have been 77 new cases quarantined at home in the Township. He said COVID-19 cases are dropping. Chief Penny informed the Board he had received an email from Hamilton County Public Health with a website portal for fire and police to use for vaccinations. He also said he had forwarded another email containing a [link](#) for the public to schedule vaccinations to Beth Gunderson for the website.

Chief Penny stated the monthly report will be sent in a few days and pointed out a change on the report.

Chief Penny reported the majority of Township employees have had their second vaccine.

Mr. LaBarbara stated he was on the weekly call with Hamilton County Public Health in which Health Commissioner Greg Kesterman stated the COVID-19 numbers for Hamilton County are trending down, but Hamilton County is still designated as red on the map for very high exposure and spread.

Mr. James asked Chief Penny if the construction in the driveway by the firehouse would interfere with the department's operations.

Chief Penny answered no, stating all the trucks will be going out on the other side of the building.

Mr. LaBarbara asked Mr. Kellums how long that drive will be unavailable for the fire trucks noting it has a traffic light.

Mr. Kellums answered it will be 14 days after concrete is poured because of the weight of the fire trucks.

Roads, Maintenance and Recreation Report

Mr. Kellums reported maintenance crews have been very busy with the snow and went through 305 tons of salt since last Wednesday. He said 500 tons of salt were delivered today so the Township is back to capacity. Mr. Kellums noted his crew is using the new chemical system in back which is working well.

Mr. Weidman thanked the maintenance crew for doing a great job on the roads.

Mr. Kellums reported OPWC project ratings have come in and the Township's project was the #1 rated project in the County. He said Mr. Reutelshofer put that grant application together and did a fabulous job. He noted we have had great success with grants over the last five years.

Mr. James thanked Mr. Reutelshofer for getting that together.

25% TIF Road Program

Mr. Kellums said the Board was sent the list of roads, 10.25 miles of roadway, involved in the 2021 Road Project which will be funded using 25% of unencumbered TIF funds. He noted this will push us ahead in our road program. He said the 25% of unencumbered TIF funds available comes to about \$5 million and the estimated cost for the road program is just under \$3.4 million.

Mr. Kellums stated, in addition to the Donegal headwall, there are three other headwalls in Dillonvale to be repaired this year. He said the headwall repairs will also use the unencumbered TIF money and cost about \$400,000.00. He stated the estimated total for the headwalls and roads is \$3.8 million.

Mr. Weidman pointed out this demonstrates the great value of tax increment financing in our community and some of the great things it has allowed us to do with infrastructure. He asked if we will be able to get all this done.

Mr. Kellums answered he thinks we will because we will be going to bid early and requested a motion to advertise for bids for this project in the Cincinnati Enquirer on February 5th and 12th for a bid opening on February 19, 2021.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to advertise for bids for the 2021 Road Program as presented by Mr. Kellums. Mr. Porter called roll. Vote: All Aye.

Mr. Kellums reported the Duke Energy Central Corridor Pipeline Project is preparing to start and Duke Energy has sent us a letter that we have put on our website to keep our residents informed.

Mr. Kellums said he needs some signatures for the certification of the Township's highway system, 50.667 miles of roads.

Mr. James and Mr. LaBarbara said they would stop in to sign it and Mr. Weidman gave consent for his signature to be added electronically.

Mr. James asked Mr. Kellums if there is a map of where our fiber is deployed.

Mr. Kellums answered we do not, but we are working on that.

Mr. James inquired about a fiber outage at Bob Meyer Park.

Mr. Kellums discussed a fiber break near Bob Meyer Park and said mapping out the fiber is in the works.

Mr. James went on to bring up the possibility of using the 25% of unencumbered TIF funds to pay for landscaping and beautification of Bechtold Park citing Ohio Revised Code 5571.10. He pointed out other parks in the Township have curbs instead of the unattractive posts at Bechtold.

Mr. Kellums pointed out Bechtold Park's driveways and parking lots will be paved as part of the 2021 Road Program. He then discussed the expense of adding curbs, and the Board discussed the dumpsters there and the possibility of either keeping bathrooms open all year or constructing enclosures for the port-a-lets.

Mr. Desai will look into the possibility of using the 25% of unencumbered TIF funds for port-a-let enclosures.

Planning & Zoning Report

Mr. Miller reported he had two resolutions for the Board's consideration. He said the first one is for St. Clair Avenue. He stated this is phase one of a phased approach to get access to the property to obtain more information about the junk vehicles there.

There was discussion about this property being an issue in the past and if it is occupied.

Sgt. Crider stated his units have responded there for trouble runs.

Resolution – 8308 St. Clair Avenue Nuisance Property

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8308 St. Clair Avenue, Sycamore Township, OH 45236" was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve the resolution, and dispense with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-007 passed this 2nd day of February, 2021.

Mr. Miller reported on a property on Plainfield Road with accumulation of trash and debris.

There was a discussion about notification of the violations and whether or not the house is occupied.

Resolution – 8566 Plainfield Road Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8566 Plainfield Road, Sycamore Township, OH 45236” was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. James to approve the resolution, and dispense with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-008 passed this 2nd day of February, 2021.

Mr. Miller said Zoning Commission is cancelled this month due to lack of business. He said the PUD1 review for the Hillpointe Development was tabled until the Trustees review Zone Change portion of that case (Case 2020-07Z) on February 16, 2021 at 6:00 p.m. Mr. Miller said there will be one case before the Board of Zoning Appeals on February 17, 2021 at 6:30 p.m. noting the hearing will be held remotely.

Mr. James asked if the applicant for Case 202-07Z had submitted revised plans and requested Mr. Miller confirm they intend to proceed on February 16th.

Mr. Miller said they have not yet submitted revisions to the Township, and it is his understanding they plan to move forward with the hearing on February 16, 2021.

Law Director Report:

Mr. Desai reported he received official notification from the State that the Northlake Drive TIF extension was approved for an additional 15 years after the original period expires.

Mr. James asked when this application was made.

Mr. Desai answered the application was made in November, 2019.

Mr. Weidman asked if this was at the old value.

Mr. Desai answered it's a mixture noting there were additional public infrastructure improvements approved in Resolution 2017-102.

Mr. James asked what we are continuing to pay off through the TIF.

Mr. Desai answered he is not familiar with financing and debt services.

Mr. Weidman said he does not think there is any obligation on it but said maybe Mr. Warrick could comment.

Mr. Warrick answered it is free and clear.

Mr. James then inquired about the purpose of extending the TIF.

Mr. Weidman answered we have the ability to take the TIF funds generated from that project and do things like put sidewalks in on Kemper Road or resurface Kemper Road, which the County has no money to do. It allows us to make needed improvements and is valuable to our Township. He said we just finished approving \$3.8 million in TIF funds to improve our local roads which is a good example of why TIF so important.

Administrator Report:

Mr. Warrick reported he has a resolution for consideration for disposition of obsolete and surplus property. He pointed out a lot of this is driven by upgrades we have made with COVID money to make things more sterile and to make remote operating more robust. He said there are some furniture items which may be donated, and some items may be sold for a very nominal amount.

Resolution – Declaring Township Property as Surplus and Obsolete and Authorizing its Disposition

The resolution “Declaring Township Property as Surplus and Obsolete and Authorizing its Disposition, Dispensing with a Second Reading and Declaring an Emergency” was read by Mr. Warrick. A motion was made by Mr. LaBarbara, seconded by Mr. Weidman to approve the resolution.

There was a discussion about whether some of the monitors should be kept for backup and about records retention of records stored on the computers.

Mr. Desai said some records have to be preserved in their original state and suggested discussing this tomorrow. He added the resolution is based on O.R.C. 505.10 so further discussion will not hold up the resolution if the board is inclined to approve it.

Mr. Miller stated we could physically pull all the hard drives if we need to retain them.

Mr. Porter called roll. Vote: Mr. LaBarbara: Aye; Mr. James: Aye, subject to retention of the hard drives; Mr. Weidman: Aye.

Resolution 2021-009 passed this 2nd day of February, 2021.

Resolution – Authorizing and Directing a Transfer of Funds to the Sycamore Township CIC

Mr. Warrick reported he had a resolution to transfer funds to the CIC noting people are starting to do their taxes and applying for grant money. He said the resolution is for a \$100,000.00 transfer which should cover the year.

The resolution “Authorizing and Directing a Transfer of Funds to the Sycamore Township CIC, Inc., the Designated Community Improvement Corporation of Sycamore Township, for Funding Grants and Operating Costs, and Dispensing with the Second Reading” was read by Mr.

Warrick. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution.

Mr. James said, for the record, this transfer covers refunds of tax money paid by residents who work in the JEDZ and pay taxes there.

Mr. Porter called roll. Vote: All Aye.
Resolution 2021-010 passed this 2nd day of February, 2021.

Mr. Warrick explained how the executive session breakout room would work.

Trustee Comments

Mr. Weidman spoke about the CARES Act distribution of funds from the State of Ohio. He said as president of the Hamilton County Township Association (HCTA) he has had lots of conversations with Representative Bill Seitz about changing distribution to a per capita formula instead of a local government fund formula. He said this will change things for the better for Townships in Hamilton County.

Mr. Weidman reported yesterday was Ohio Township Day as declare by the State Legislature. He said the Ohio Township Association is currently holding their annual conference via Zoom.

Mr. Weidman reported there is one other piece of legislation he is working on regarding Cincinnati Waterworks. He said when townships' contract was up with Cincinnati Waterworks, we fought vigorously in courts for a temporary stay on Waterworks increasing rates. He said on behalf of the townships he negotiated a fifty-year deal with Mayor John Cranley for rates to be kept at the same formula as the last 35 years. He reported he is now working with Representative Brinkman right now to re-introduce legislation. He said, currently, residents of townships outside the City of Cincinnati pay a 25% higher rate than residents within the City of Cincinnati. The new legislation proposed would have all residents pay the same amount. He said he is hopeful this will be successful and should reduce costs by 15%.

Mr. James said Mr. Weidman did an excellent job on that negotiation a couple years ago. He asked Mr. Weidman if HCTA will meet during the pandemic.

Mr. Weidman stated Mr. James should have received an email about a meeting via Zoom on February 25, 2021.

Neither Mr. James nor Mr. LaBarbara had received the email about the HCTA meeting.

Mr. Weidman said he will resend the email.

Mr. LaBarbara stated he invited Deer Park Library Branch Manager Natalie Fields to the next Trustees meeting on Feb 16th to give an update on the new library to be constructed in Dillonvale Shopping Center. He added on February 17, 2021, the library and architects for this project will be hosting a Zoom meeting presentation. He said more information may be found on the library's [website](#).

Mr. LaBarbara said he spoke to the Parks Advisory Committee about tennis/pickle ball courts in Bechtold Park. He said he had preliminary cost for this and sought approval from the committee. He said the committee is in favor of the idea but would like to wait for results of the parks survey. They would also like to wait until the parks plan is finished.

Mr. LaBarbara thanked Mr. Reutelshofer and Jason Petty for their help in researching this. He said it's been a huge success everywhere: Madeira, Montgomery, Anderson. He stated he first mentioned this to the board nine months ago and the park board was the first step. He said next convince the other Trustees and third get the money; should be around \$150,000. He stated at this time, he is dropping the idea and perhaps will revisit this next year.

Mr. LaBarbara urged people to sign up for the Township's monthly email newsletter.

Mr. James stated today is Groundhog Day and said hopefully he didn't see his shadow. He said the Governor issued a Proclamation designating February Black History Month. He said the theme is the Black Family, Representation, Identity and Diversity, and we recognize Black History Month both in Sycamore Township and throughout the State of Ohio.

Mr. James said, as Mr. Weidman noted, Ohio Township Day was yesterday; recognizing Townships and the contributions of those who work within them and for them. He said the OTA annual convention is online this year adding that it was valuable to go in person last year and meet other Trustees. Mr. James reported one of the things the OTA does is sponsor four \$1,500 college scholarships to high school seniors who live in townships in Ohio who are planning to attend an Ohio college or university. He said the deadline to apply is February 28th and encouraged high school seniors to check into it at <https://www.ohiotownships.org/scholarship-program>. He noted one of the qualifiers for applicants is to attend a Township meeting.

Announcements

Mr. James pointed out the Zoning Commission Meeting on February 8th has been cancelled and the date for the Board of Zoning Appeals Meeting has changed to Wednesday, February 17, 2021. He referred people to the website calendar for information on all Township meetings and events.

Executive Session

Mr. LaBarbara made a motion to adjourn into executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to consider the sale of Township property and to adjourn into executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to discuss pending litigation. Mr. Weidman seconded the motion.

Mr. James invited Fiscal Officer Porter, Mr. Warrick, Mr. Kellums and Mr. Miller into the Executive Session with the Trustees.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

End Regular Session: 8:17 p.m.

Begin Executive Session: 8:20 p.m.

End Executive Session: 9:12 p.m.

Back in Regular Session: 9:13 p.m.

Mr. Warrick called roll; all three Trustees were present.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 9:13 p.m.

/s/ Thomas C. James, Jr.
Thomas C. James, Jr., Chairman

/s/ Jim LaBarbara
Jim LaBarbara, Vice Chairman

/s/ Thomas J. Weidman
Thomas J. Weidman, Trustee

/s/ Robert C. Porter III
Robert C. Porter III, Fiscal Officer
02/02/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

February 16, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this meeting was held remotely via Zoom. Members of the public were given the opportunity to participate live in the meeting remotely via Zoom. Video of the meeting was live streamed to the public on the internet.

The regular meeting was called to order at 7:00 p.m.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and LT. Tarr from the Hamilton County Sheriff's Office.

The invocation was read by Mr. Kellums.

Pledge to the Flag.

The Trustees, Mr. Porter, Mr. Warrick, and Mr. Desai gave consent for their signatures to be added electronically to any documents approved tonight.

Approval of the February 2, 2021 Trustees Meeting Minutes

The February 2, 2021 Trustees Meeting Minutes, which included a Public Hearing, were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara to accept them. Mr. Porter called roll. Vote: All Aye.

Presentation – Natalie Fields, Deer Park Branch Library

Mr. James introduced Natalie Fields, Branch Manager of the Deer Park Library in the Dillonvale Shopping Center, who was invited to attend the meeting by Mr. LaBarbara. Ms. Fields addressed the Board with a brief overview of what to expect with the renovation for the new location of the Deer Park Branch in a larger space in the Dillonvale Shopping Center. She discussed the tremendous community support of the library and reviewed feedback from the public about what they want from the library.

Ms. Fields pointed out the new Deer Park Branch will be the largest branch in Hamilton County outside the main downtown library which shows a huge investment in our community. She said it will be five times larger than the current space. Ms. Fields showed the floor plan of the new space and explained the amenities. She also showed some color renderings of the space and shared a QR Code for people to use to see an immersive 3D view of the new space.

Mr. James stated the design looks beautiful and thanked Ms. Fields for presenting. He said he was able to participate in the July, 2019 Community Listening Session and it was very productive.

The other Trustees and Mr. Kellums commented positively about the renovation and renderings shown.

Mr. James requested the QR code and February 17th Deer Park Library Renovation & Expansion Information Session be shared on the Township's website and social media.

Sheriff Patrol Report

Lt. Tarr reported there will be an active shooter drill at Moeller High School the morning of February 25, 2021. He said the Hamilton County Sheriff, Sycamore Township Fire Department, and the staff and students at Moeller will all participate in the drill.

Lt. Tarr informed the Board he attends Symmes Township meetings on the first Tuesday of the month and will have Sgt. Chris Sovern, who is very familiar with Sycamore Township, attend the Sycamore Township meetings on the first Tuesday of the month in his place.

Mr. LaBarbara requested an update saying he understands another suspect has been apprehended in connection with the 2019 shootings at the Hampton Inn.

Lt. Tarr answered yes, saying that was one of two suspects in the case from Atlanta, noting the other suspect from Atlanta remains at large. He pointed out the two suspects that were charged with murder are both in custody.

EMS/Fire Report

Covid-19 Update

Chief Penny reported there are 74 additional people quarantined at home since the last Trustees Meeting. He said he did not have information about the number of people released from quarantine.

Chief Penny reported one of the Township's Firefighter's father passed away suddenly shoveling snow this morning. He said the father had served the Township as a firefighter for about ten years beginning in 1995. He offered condolences and support to the family.

Building Issues

Chief Penny reported he had gotten some pricing on what it would take to address Fire Department building issues. He said he met with Mr. Warrick last week and Mr. Warrick has names of people who build fire stations that he will reach out to for pricing as well. He said the floor on the second level of Station 92 has dropped about three inches and pointed out there are a lot of problems with the building other than cosmetic.

Mr. Weidman asked Chief Penny if this would have to go out to bid.

Chief Penny said right now he is trying to get some pricing and direction on what to do with the building and then we will go out to bid.

Mr. Weidman asked the purpose of bringing in the people Mr. Warrick knows.

Chief Penny answered he is trying to see if there is one contractor who could do multiple things rather than having a bunch of different contractors. He spoke about the difficulty he has had dealing with multiple contractors.

Mr. Warrick said he and Chief Penny are information gathering right now ahead of bringing it to the Board to construct a bid process.

Chief Penny reported there have been a couple fires lately and cautioned the public against using kerosene heaters even in the garage due to fire and carbon monoxide risks.

Mr. James asked if there had been accidents due to snow and ice.

Chief Penny answered this last snow has not been much of a problem. He stated there tend to be more accidents when there is a dusting because people aren't being as cautious as they are during a major snowstorm.

Roads, Maintenance and Recreation Report

Mr. James commented Mr. Kellums' crew is awesome at cleaning the roads and stated people are praising them all over social media. He asked Mr. Kellums to pass along appreciation from everyone in the meeting.

Mr. Kellums reported on the efforts to keep the snow cleared during the recent snow events. He said the crew has been working 12 hour shifts and, on this storm alone, 243 tons of salt were used. He said they achieved great results from using the new system for brine, beet juice and calcium chloride.

Mr. LaBarbara asked how we are doing on salt.

Mr. Kellums answered we are ok, and he has another 500 tons of salt ordered. He noted preparations are underway for another round of possible accumulation Wednesday night into Thursday.

Chief Penny said the maintenance crew does a phenomenal job and the men have great attitudes.

Mr. Kellums reported there is a bid opening for the 2021 Road Program on Friday, February 19th at 10:00 a.m.

Mr. James asked about the maintenance building progress.

Mr. Kellums said no one has been there the past couple days due to weather. He said there was a nine-page punch list which they are getting close to completing. He reported the driveway at Sycamore Road is now open for use by the fire trucks.

Planning & Zoning Report

Mr. Miller reported he had a nuisance resolution for the Board's consideration for a property on East Galbraith Road on which the property owner has been storing materials such as garbage and

junk vehicles. He said looking at aerial views of the property over the last 15 years, some of the vehicles have been on the property that long. He said this resolution is for materials and debris only to enable them to get on site and better document and inventory the vehicles. He reported there have been some conversations with the property owner who claims he has documentation that he has permission to use this property for storage. Mr. Miller said Mr. Clark documents conditions on this property, and all nuisance properties, weekly.

Mr. James commented he has discussed this property with Mr. Miller and acknowledged it is a problem.

Mr. Miller noted the Township has received complaints from neighboring residents about this property.

Resolution – 3684 East Galbraith Road Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 3684 East Galbraith Road, Sycamore Township, OH 45236” was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve the resolution, and dispense with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-011 passed this 16th day of February, 2021.

Mr. Miller reported he is moving forward with the Montgomery Road Study regarding Township owned properties there and has 95% of a list of names for the resident, business, and developer focus groups. He said Mr. Warrick has coordinated use of the auditorium at Jewish Hospital so the focus groups have space to meet in person. He said outside planning consultant Jay Stewart will facilitate the focus groups and meetings will commence in March.

Law Director Report:

Mr. Desai requested a motion at the end of the agenda to discuss pending litigation with the Law Director.

Public Comments:

Ms. Kathy Kugler, of 7106 Tenderfoot Lane addressed the Board. Ms. Kugler stated she had asked at a previous meeting if the Trustees would consider starting a volunteer group to do things for the community. She said she hadn’t heard back from anybody and requested someone get back to her so she could develop some ideas to bring back to the Board. Ms. Kugler then asked if the Trustees would consider having the comments from the public take place at the end of the meeting so they could comment on business in real time. She then discussed how good it is to get out and walk and asked if it is possible to clear walking paths in Bechtold, McDaniel and Schuler Parks after snows so that people can walk the paths. Ms. Kugler also asked if the Trustees are receiving copies of the minutes from the Parks Advisory Committee meetings.

Mr. James asked Mr. Kellums if it was feasible to clean the walking paths in the parks.

Mr. Kellums answered we do not have the equipment to do that right now. He said the Township would have to buy equipment; it would take time and manpower; and it would have to be done after the Maintenance Department has Township roads clear of snow.

Mr. James requested Mr. Kellums obtain a cost estimate for clearing the walking paths of snow.

Mr. Kellums commented he assumes we would need to salt the paths also and asked Mr. Desai about liability involved if someone were to fall after we salt and the path ices again.

Mr. Desai suggested putting up disclaimers.

Mr. James said the Trustees are seeing Parks Advisory Committee Meeting Minutes and the Board will consider her other comments as well.

Administrator Report:

Mr. Warrick said there would be a delay to set up a Zoom Room for an Executive Session as it was not something we prepared for ahead of time.

Mr. Warrick said we had plenty of phone in compliments and as someone who drives in from outside the Township, it is very obvious when he enters Sycamore Township. He said the brine and beet juice application seems to work better than other communities' processes. He said there were a few people with issues and the maintenance crew was very accommodating to remedying those requests.

Purchase Orders over \$2,500.00

Mr. Warrick presented purchase order number 8729A, a blanket purchase order for roads materials necessary to pay for the additional five tons of salt Mr. Kellums mentioned in his report.

Blanket Vendor	Roads Materials	\$36,667.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented purchase order number 8794 for Pillar Insurance for renewal of firefighter's insurance plan.

Pillar Insurance	Renewal Firefighters Insurance	\$8,247.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

Mr. Kellums reported there will be a cost of \$11,130.05, which has already been appropriated and encumbered, for Capital Electric to troubleshoot the fiber issues at Bob Meyer Park.

Fiscal Officer Report

Mr. Porter said he received three communications from residents complimenting the snowplow drivers and asked if he had permission to read them.

Mr. James gave permission for Mr. Porter to provide a summary of the communications.

1. A communication from Carol Martini of 8098 Merrymaker Lane thanking the snowplow drivers who were on Merrymaker for doing such a great job clearing the cul de sac.
2. A communication from Audrey Stites of 7934 Merrymaker Lane thanking the snowplow drivers who did a great job clearing the snow on Merrymaker Lane.
3. A communication from Dan Tracy of Bearcreek Drive thanking the snowplow drivers who did a great job clearing the snow.

Mr. James said he appreciates residents letting us know how we are doing; good or bad.

Mr. Weidman commented the previous Chairman would not allow Mr. Porter to read communications from residents and asked for clarification from the new Chairman about communications.

Mr. Desai said communications should be summarized.

There was a discussion about communications and when they should be read.

Mr. James said he appreciates them but is not sure we need to take time in the meeting to read them all. He noted if residents wished to comment they have the opportunity to speak at the meetings.

Mr. Weidman asked if Mr. James' position is that we will summarize communications and not read them.

Mr. James answered he is not taking a position and will consider it.

Mr. Weidman asked if he will be selective on what is read based on content.

Mr. James said we get all sorts of communications at the Township and the board does not need to take up time at the meetings to read them.

Pay Bills and Read Receipts

The Receipts in the amount of \$132,519.19 and Disbursements in the amount of \$318,001.68 for February 16, 2021 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter III
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to accept them.
Mr. LaBarbara called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman stated we have Eli Chang on the meeting and wished him luck in his pursuit of the Ohio Township Association Scholarship and in future endeavors. He then thanked Mr. Kellums and his crew for doing such a great job keeping the streets clear after the recent snow and for working long hours. Mr. Weidman reported the Hamilton County Township Association Meeting will take place on February 25, 2021 and asked for confirmation from Mr. James and Mr. LaBarbara that they had received his email about the meeting.

Mr. LaBarbara stated he was on the Hamilton County COVID-19 update call this morning and reported daily case counts continue to decline. He said vaccines for COVID-19 are available for those age 65 and older and phasing has been paused to catch up on those in that age group.

Mr. LaBarbara said he owed an apology to Mr. Petty and the Parks Advisory Committee because he had left the January Parks Advisory Meeting early and understood they decided to wait until the parks survey results were in to decide on his idea to have two tennis courts which could be used as four Pickle Ball courts at Bechtold Park. He said he reported as such at the February 2nd Trustees Meeting but has since learned the Committee decided at the end of the January meeting to support his idea 100 percent. Mr. LaBarbara said that was the first step, second step to convince the other Trustees and third step is to get the funding. He likened this to the movie Field of Dreams. He spoke of the success of Pickle Ball Courts in other communities and thanked the Parks Advisory Committee for their support of this project which he will revisit next year.

Mr. LaBarbara thanked Mr. Kellums and his crew for their hard work this week and also for a great job on the new monument sign outside of the Township Government Complex.

Mr. James welcomed Eli Chang and thanked him for joining the meeting. He said he learned about the Ohio Township Scholarship last month, has been trying to bring it to people's attention, and is glad to see Eli applied. He said he hopes others in the Township will apply as well and reminded people the application deadline is February 28th. He stated the OTA awards four \$1,500 scholarships to students who reside in an Ohio Township and one of the qualifiers is you must attend a Township meeting in order to apply.

Mr. James noted today is Mardi Gras and there are no parades in New Orleans this year, but people are looking at floats in peoples' yards which may inspire us to come up with ways to get together and celebrate during COVID spring and summer in our neighborhoods.

Announcements

Mr. James said announcement changes are noted on the agenda and include the Board of Zoning Appeals remote meeting held on Wednesday, February 17th; the bid opening Friday, February 19th at 10:00 a.m.; and the Public Hearing for Zoning Case 2020-07Z at 7860 Montgomery Road is Tuesday March 16th at 6:00 p.m. He referred people to the website calendar for other events.

Executive Session

Mr. Weidman made a motion to adjourn into executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to discuss pending litigation. Mr. LaBarbara seconded the motion.

Mr. James invited Fiscal Officer Porter, Mr. Warrick, Mr. Kellums and Mr. Miller into the Executive Session with the Trustees.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

End Regular Session: 8:11 p.m.

Begin Executive Session: 8:14 p.m.

End Executive Session: 8:22 p.m.

Back in Regular Session: 8:22 p.m.

Mr. Porter called roll; all three Trustees were present.

A motion was made by Mr. Weidman to instruct Law Director Desai to file a motion with the court to enforce a Settlement Agreement in the House of Browns case. Mr. James seconded the motion. Mr. Porter called roll. Vote: All Aye.

Mr. James explained for the public's reference this is a motion to enforce a settlement agreement in place in which the other party has not fully complied. He said it is the Township's hope that the other party will come into compliance, but we have no choice but to enforce it now as the deadline has passed.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 8:24 p.m.

/s/ Thomas C. James, Jr.

Thomas C. James, Jr., Chairman

/s/ Jim LaBarbara

Jim LaBarbara, Vice Chairman

/s/ Thomas J. Weidman

Thomas J. Weidman, Trustee

/s/ Robert C. Porter III

Robert C. Porter III, Fiscal Officer

02/16/2021

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 2, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this hearing was held remotely via Zoom. Members of the public were given the opportunity to participate live in the meeting remotely via Zoom. Video of the meeting was live streamed to the public on the internet.

The public hearing was called to order at 6:02 p.m. by Mr. James.

Present for the hearing were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Administrator Warrick, Superintendent / Assistant Administrator Kellums and Attorney Scott Sollmann representing Sycamore Township.

Mr. James explained this public hearing to consider a Consent Decree for Board of Zoning Appeals Case SYCB190013 (6100, 6331, 6341, 6491 and 6551 Kugler Mill Road) was continued from February 2, 2021. He said he understands there is potential reason to continue the case once more.

Mr. Sollmann reported there has been some progress since the last hearing, however, the developer has retained a builder, Redknot Homes, and additional time is needed to present information regarding the builder to the Homeowners' Associations.

Mr. Stephen Hunt, attorney for the Homeowners' Associations, said distribution is in progress to about 450 homeowners of a packet including the general plans, background on Redknot Homes, and the Consent Decree. He then requested a continuance until March 9, 2021 at 4:30 p.m.

Mr. Sollmann stated he confirmed with Mr. Tom Tepe, attorney for the developer, that he and his client are able to attend a continued hearing on March 9th at 4:30 p.m. He noted there is a court date in April and holding the continued hearing on March 9th will keep this on the timeline.

Mr. James stated that 4:30 p.m. time is early to expect members of the public who may be working to attend.

Mr. Hunt said Mr. Tepe also had a conflict later in the evening that night.

Mr. Steve Ginn, of the Sturbridge Homeowners Association, said if there is a lot of uncertainty since they just started mailing out the information today. He said the next four to five days should reveal the mood of the residents with regard to the Consent Decree. He noted the HOA may have its own Zoom meeting to discuss. Mr. Ginn stated, in the over two years of working on this, he thinks the plan is now in a good place, but he will know more as the week progresses.

Mr. James requested Mr. Ginn keep in touch with the Township and, assuming there is a motion to continue the hearing this evening, it could possibly be continued again.

Mr. James made a motion, seconded by Mr. Weidman, to continue the public hearing in progress to Tuesday, March 9, 2021 at 4:30 p.m. for the reasons noted. Mr. James called roll. Vote: All Aye.

Mr. James made a motion to adjourn the public hearing. Mr. LaBarbara seconded the motion. Vote: All Aye.

The hearing adjourned at 6:09 p.m.

/s/ Thomas C. James, Jr.

Thomas C. James, Jr., Chairman

/s/ Jim LaBarbara

Jim LaBarbara, Vice Chairman

/s/ Thomas J. Weidman

Thomas J. Weidman, Trustee

/s/ Robert C. Porter III

Robert C. Porter III, Fiscal Officer

Public Hearing 03/02/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 2, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this meeting was held remotely via Zoom. Members of the public were given the opportunity to participate live in the meeting remotely via Zoom. Video of the meeting was live streamed to the public on the internet.

The regular meeting was called to order at 7:00 p.m.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Sgt. Sovern from the Hamilton County Sheriff's Office.

The invocation from Good Shepherd Lutheran Church was read by Mr. Miller.

Pledge to the Flag.

The Trustees, Mr. Porter and Mr. Desai gave consent for their signatures to be added electronically to any documents approved tonight.

Approval of the February 16, 2021 Trustees Meeting Minutes

The February 16, 2021 Trustees Meeting Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara to accept them. Mr. Porter called roll. Vote: All Aye.

Public Comments

There was one person registered for public comment who had not yet logged in to the meeting.

Sheriff Patrol Report

Sgt. Sovern reported on two incidents that took place in the Kenwood shopping area. He then reported there had been some noise complaints regarding Rumpke drivers in the northern section of the Township. He stated the Rumpke driver was given a verbal warning and, if the problem continues, his office will take further action.

Mr. Weidman stated the Rumpke situation has been going on for a while, and while he sympathizes with the Rumpke drivers, there is a noise ordinance in place.

Mr. James asked if Mr. Kellums had anything to add.

Mr. Kellums said he spoke to our government liaison who is well aware of the noise ordinance.

EMS/Fire Report

Covid-19 Update

Chief Penny reported there are an additional 42 people quarantined at home since the last Trustees Meeting which is quite good compared to previous weeks. He said the Johnson & Johnson vaccine is coming and will be offered on March 8, 2021 to firefighters and police officers.

Chief Penny stated the monthly report would be emailed to the Trustees in the coming days.

Roads, Maintenance and Recreation Report

Neighboring Communities Rules on Alcohol in Parks

Mr. Petty reported the Board had asked him to find out what rules surrounding municipalities have in place in regard to alcoholic beverages in parks. He noted the City of Montgomery and Symmes Township both do not allow alcohol consumption in their parks without a permit.

Mr. James reported Deerfield Township has a similar rule and asked what the rules last presented to the Board said on this topic.

Mr. Petty said the last set of rules presented to the Trustees, stated only that alcohol could not be sold.

Mr. Weidman stated he thinks it is reasonable to keep the rules the same as they are in the City of Montgomery so that people must have a shelter rental permit to consume alcohol. He said we don't want to promote impromptu parties in the park.

Mr. LaBarbara agreed but asked Mr. Kellums if this has been a problem.

Mr. Kellums answered, not recently, but in the past drinking alcohol has developed into vandalism.

Mr. James stated he thinks this rule goes overboard because unruliness is prohibited elsewhere but he does not have a problem leaving the rule as it is currently.

Mr. Petty will bring a final draft of the park rules to the Board at the next meeting.

Mr. Petty reported the Parks Advisory Committee voted to have paper copies of the parks survey available at the north and south fire station. He said he learned the survey would be done electronically and paper copies would need to have results tabulated by hand.

Mr. Kellums added we had talked about doing the survey electronically which makes it easier to tabulate. He said there will be a QR code for the survey in the print newsletter and on signs in the parks. He also pointed out the north fire house is currently not open to the public.

Mr. LaBarbara said it could be an inconvenience for the fire department.

Mr. James said we should make paper copies available for people who prefer them. He noted we should have a deadline to submit the paper surveys and the results of those could be calculated by someone in the office and added to the electronic results.

Mr. Kellums suggested having them available at the south fire station and Chief Penny stated they could be placed in the lobby which is always unlocked.

Mr. Weidman suggested putting a bottle of hand sanitizer in the lobby.

Chief Penny said the lobby is monitored by cameras.

Mr. James stated paper surveys could also be mailed to residents by request.

Chief Penny said surveys could be run out to a person's car by request.

Mr. Petty reported Ms. Tina Early and Ms. Kathy Kugler of the Parks Advisory Committee had the idea to hold a treasure hunt at Bechtold Park and asked if the Trustees are ok with the idea.

Mr. James stated he is in favor of promoting outdoor events. Mr. Weidman and Mr. LaBarbara agreed.

Mr. Petty said bathrooms in the park and shelter rentals will open the first week in April. He said yoga at Bechtold Park will resume April 11th at 10:00 a.m. and continue every Sunday through October. He noted, if he is able to find more volunteer instructors, he would like to expand yoga to additional days and locations.

Mr. James stated some of the committee members had raised concerns to him about the Park Advisory Committee meeting minutes and they had requested the Township pay someone to write the minutes. He noted the committee is an advisory committee and it does not have spending authority on its own.

Mr. Petty said when the meeting is recorded, it is extremely easy to keep the minutes. He noted there was an issue with the recording last time. He spoke about wanting to resume meeting in person.

Mr. Weidman suggested meeting at Schuler where the members of the committee could spread out.

There was continued discussion about the possibility of the Parks Advisory Committee meeting in person. Chief Penny suggested waiting another month or so until the vaccines are more widely distributed.

Motion to Advertise for an RFQ

Mr. Kellums reported on a Request for Qualifications for engineering services he would like to publicize. He said this is for culvert work in Dillonvale and would be paid for with the 25% of unencumbered TIF funds the Township is permitted to use.

Mr. Weidman asked if the culvert work for which the Township was awarded a SCIP (State Capital Improvement Projects) grant was 100% funded.

Mr. Kellums answered the Township funds 50% and the SCIP funding is 50% which allows the project to score a lot better.

Mr. Weidman asked if the 25% of unencumbered TIF dollars may be used for the 50% of the SCIP project the Township funds.

Mr. Kellums answered yes.

Mr. LaBarbara asked for clarification saying he thought Mr. Kellums said it was 25%.

Mr. Kellums explained the approved SCIP project gets 50% SCIP funding, the Dillonvale culvert project will be funded by the 25% of unencumbered TIF the Township is permitted to use due to COVID relief. He said \$3 million of that is being used in the 2021 Road Improvement Program and the Township has \$5 million available to spend. Mr. Kellums went on to explain how the RFQ works and that the engineering firms who submit qualifications will be rated.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to advertise for an RFQ for an engineering consultant for the Dillonvale Subdivision Culvert Improvements Project.

Mr. Weidman pointed out this shows how valuable TIFs are to the Township saying we have the ability to go to the well for a half million dollars and we are not asking our residents for that money to fund infrastructure improvements within the Township. He stated this is all possible because of Tax Increment Financing and he reiterated how valuable that is to residents of Sycamore Township.

Mr. Kellums reported he has a resolution for the 2021 Road Improvement Program. He said four high quality contractors bid very good prices on the program.

The resolution "Authorizing a Contract for the 2021 Road Improvement Program and Dispensing with a Second Reading" was read by Mr. Kellums. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution.

Mr. Kellums noted the lowest bid was \$3,130,375.60 from the John R. Jurgensen Company.

Mr. James asked if this is being paid for with the 25% of unencumbered TIF.

Mr. Kellums answered yes.

Mr. Miller asked how many miles of roadway are included in the program.

Mr. Kellums answered he did not have that number in front of him he thinks about 20% of our roads which is about ten miles.

Mr. Miller commented an annual program like that is unheard of nowadays.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-012 passed this 2nd day of March, 2021.

Mr. Kellums said the maintenance crew has gotten some rest after the February snowfalls and are now doing culvert work and work in the parks. He went on to give an update on the progress of the maintenance storage facility construction saying the punch list should be finished tomorrow and, if so, a final walk through will take place on Friday.

Mr. James stated it would be a nice thing to have a community open house so people can see the building when it is finished.

Mr. James thanked Mr. Kellums for addressing a problem with curb damage. He then stated we spoke about a fiber map at a previous meeting and asked the progress on that.

Mr. Kellums said the company who installed the fiber is doing a repair and will be drawing up a map of the fiber. He said the fiber work should begin now that the weather has improved.

Planning & Zoning Report

Mr. Miller reported he had a resolution for the Board to consider tonight. He pointed out the property maintenance issues on the property in photos taken by the inspector.

Mr. LaBarbara asked if anyone is living there.

Mr. Miller answered he is not sure. He said the department has attempted to notify the owner at the address and a P.O. Box with no response.

Resolution –4454 Kugler Mill Road Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4454 Kugler Mill Road, Sycamore Township, OH 45236” was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution, and dispense with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-013 passed this 2nd day of March, 2021.

Mr. Miller also reported March and the second quarter of 2021 will be an exciting time for the Planning & Zoning Department. He said he finished a draft of the updated Land Use Plan and it was reviewed internally. He said his goal is to push the draft out to the Land Use Steering Committee for vetting later this month. Mr. Miller stated it will then go to the Zoning Commission to make a recommendation to the Board of Trustees and on to the Trustees for final approval.

Mr. Miller said he will also try to streamline the Zoning Resolution text amendments. He said this will be a fresh look not a revamp of the redline version from a few years ago. He said he hopes to have a draft complete by the end of the month for consideration by the public and Zoning Commission.

Mr. Miller discussed upcoming focus groups for the Montgomery Road Properties Development, the first of which will be a resident focus group held in person on March 11, 2021. He reported he is working with Mr. Rob Ebel, of ESP Media, to live stream the focus group sessions to the public. Mr. Miller stated the business community focus group will be on March 25th and the developer focus group will take place on April 8th. He said the focus group sessions will be followed by a charrette process at a date to be determined. Mr. Miller concluded in the end of this process we will have a general plan for the site to share with potential developers.

Mr. James said on August 9, 2011 the Township had scheduled a public meeting regarding access management with TEC Engineering and asked if that was for the area on Montgomery Road in question.

Mr. Kellums answered he believes TEC Engineering held a public meeting for the Kenwood Road median.

Law Director Report:

Mr. Desai reported he and Mr. Warrick have been working on the Joint Economic Development District for the CIG property and the next step is to hold a JEDD Board Meeting and approve a tax levy resolution.

Mr. James asked about the motion from last month to force compliance with a settlement agreement. Mr. Desai said nothing has been scheduled with the courts as yet. He said he had contacted the attorney for the other party to let them know the Township is proceeding with enforcement of the settlement agreement.

Administrator Report:

Mr. Warrick reported the final reconciliation was done on the CARES Act money. He said in 2020 the Township had to encumber all the money so as not to lose it. He said the following resolution to amend 2021 appropriations approves a reduction of \$11,607.00 in the CARES Act fund.

The resolution “Amending 2021 Appropriations, Dispensing with a Second Reading and Declaring an Emergency” was read by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution, and dispense with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-014 passed this 2nd day of March, 2021.

Purchase Orders over \$2,500.00

Mr. Warrick presented purchase order number 8795 for salaries for appointed zoning board members. He said the money is available and has been appropriated.

Blanket Vendor	Appointed Zoning Boards	\$10,800.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request.

Mr. Weidman asked how we paid the zoning boards in the first two months of the year.

Mr. Miller discussed payments for the zoning boards and noted there has been some streamlining of the meetings by preparing resolutions ahead of public hearings for possible approval.

Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented purchase order number 8797 to Holthaus Lackner Signs for the new Administration Complex monument sign and directional signs. He noted they will not be paid until the directional signs are all installed.

Holthaus Lackner Signs	Admin Complex Sign & Directional Signs	\$19,092.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented blanket purchase order number 8733A for Roads Uniforms. He said this is for another third of the total amount appropriated for this purpose for the year.

Blanket Vendor	Roads Uniforms	\$3,800.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

Mr. James asked what purchase order was pulled from the agenda tonight.

Mr. Warrick said there was a purchase order for money the Township received from Greater Cincinnati Waterworks on a project which we have to use to pay the vendor. He said he spoke to Mr. Kellums and Debbie Campbell about it to make sure it is in the right order noting it will be straightened out and put before the Board at the next meeting.

Mr. Warrick presented blanket purchase order number 8732A for Roads Misc. He said this is also to approve another third of the appropriated funds.

Blanket Vendor	Roads Misc.	\$3,390.00
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Mr. LaBarbara made a motion, seconded by Mr. Weidman, to approve this request.

Mr. Weidman asked what was included in miscellaneous.

Mr. Kellums listed examples of miscellaneous expenses for his department and explained his department spent more in the first part of the year in basically all of its accounts because of all the snow in February.

Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented blanket purchase order number 8736A for Roads Fleet Repair.

Blanket Vendor	Roads Fleet Repair	\$10,3200.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented purchase order number 8798 to John R. Jurgensen Co. for the 2021 Road Improvement Project.

John R. Jurgensen Co.	2021 Road Improvement Project	\$3,130,375.00
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Mr. LaBarbara made a motion, seconded by Mr. James, to approve this request.

Mr. Warrick said this is a good job by Mr. Kellums and his team because Jurgensen will be able to complete the program by the deadline.

Mr. Porter called roll. Vote: All Aye.

Mr. Warrick stated the JEDZ Board Meetings took place earlier that day. He reported three of the JEDZ districts had collections that were up in 2020 compared to 2019 and one district was down from 2019. He said the JEDZ collections in 2020 was \$120,779.04 more than collections in the prior year overall which is good news considering the effects of the pandemic on the economy.

Mr. James suggested posting that information on the website.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$1,299,296.81 and disbursements in the amount of \$492,233.12 for March 2, 2021 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter III

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to accept them.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. James stated there had been a discussion about communications at a previous meeting and he is thinking about how to include those from a Chairman's perspective. He said communications should be sent to Mr. Porter and all the Trustees.

Trustee Comments

Mr. Weidman reported the Johnson & Johnson vaccines will be distributed quickly and from the perspective of Hamilton County Emergency Management the supplies they get in go right back out to keep the lines of supply to everybody who needs it. He said they are expecting big things since the Johnson & Johnson vaccine requires only one dose.

Mr. LaBarbara reported he was on a call with Hamilton County Board of Health today. He said active COVID-19 cases keep going down stating the suburbs, for the first time ever, have a lower rate than the City of Cincinnati. He gave statistics on hospitalizations and ICU numbers noting Hamilton County is still Level Three/Red. He reported starting on Thursday, all those age 60 and over, as well as childcare workers, funeral home workers, law enforcement and corrections and over as well as those with Type 1 Diabetes, ALS, bone marrow transplant recipients and pregnant women will all be eligible to receive the vaccine.

Mr. James thanked Mr. Kellums' team for all their hard work in February with the snow. He also thanked a local civic group he spoke to recently for a thank you note he received from them.

Announcements

Mr. James stated there is a Tax Incentive Review Council Meeting on March 16th at 5:30 p.m. to be held remotely and referred people to the website calendar for other events. He said prior to this meeting, there was a public hearing to consider a proposed consent decree which was continued to Tuesday, March 9th at 4:30 p.m.

Executive Session

Mr. LaBarbara made a motion to adjourn into executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to discuss sale of Township property. Mr. Weidman seconded the motion.

Mr. James invited Fiscal Officer Porter, Mr. Warrick, Mr. Kellums and Mr. Miller into the Executive Session with the Trustees.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

End Regular Session: 8:18 p.m.

Begin Executive Session: 8:20 p.m.

End Executive Session: 8:46 p.m.

Back in Regular Session: 8:47 p.m.

Mr. Porter called roll; all three Trustees were present.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 8:48 p.m.

/s/ Thomas C. James, Jr.
Thomas C. James, Jr., Chairman

/s/ Jim LaBarbara
Jim LaBarbara, Vice Chairman

/s/ Thomas J. Weidman
Thomas J. Weidman, Trustee

/s/ Robert C. Porter III
Robert C. Porter III, Fiscal Officer
03/02/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

March 16, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this meeting was held remotely via Zoom. Members of the public were given the opportunity to participate live in the meeting remotely via Zoom. Video of the meeting was live streamed to the public on the internet.

The regular meeting was called to order at 7:40 p.m. Mr. James noted the meeting is being called to order about 40 minutes later than normal due to a public hearing held prior to the meeting which ran late.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Lt. Tarr from the Hamilton County Sheriff's Office.

The invocation was read by Mr. Warrick.

Pledge to the Flag.

The Trustees, Mr. Porter and Mr. Desai gave consent for their signatures to be added electronically to any documents approved tonight.

Approval of the March 2, 2021 Public Hearing & Trustees Meeting Minutes

The March 2, 2021 Public Hearing Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara to accept them. Mr. Porter called roll. Vote: All Aye.

The March 2, 2021 Trustees Meeting Minutes were presented for approval. Mr. LaBarbara made a motion, seconded by Mr. James to accept them. Mr. Porter called roll. Vote: All Aye.

Approval of the March 9, 2021 Public Hearing Minutes

The March 9, 2021 Public Hearing Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara to accept them. Mr. Porter called roll. Vote: All Aye.

Mr. James stated there are several development related items on the agenda that have been moved up to the start of the meeting.

Resolution – Approving Consent Decree

The resolution “Approving Consent Decree between Five Star Equity Investors, LLC, Sycamore Township Board of Zoning Appeals, Sturbridge Homeowners’ Association, and Heitmeyer Farms Homeowners’ Association in Case No. A1904001 Pending in the Hamilton County, Ohio Court of Common Pleas” was read by Mr. James. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution, and dispense with a second reading.

Mr. James asked if counsel for the Township wished to speak about the resolution.

Mr. Scott Sollmann, attorney for Sycamore Township, thanked the Trustees, the attorneys for the other parties involved, Mr. Miller and Mr. Warrick for their joint effort in the long process of developing the consent decree. He noted the Hamilton County Common Pleas court date is set for April 15, 2021.

Mr. James stated public input on the consent decree was received at a public hearing held on March 9, 2021 and to his knowledge there has been no further public comment on the matter. He commented this is a good outcome which preserves the residential character of Kugler Mill Road.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-015 passed this 16th day of March, 2021.

Mr. James noted the next resolution for the Board’s consideration is for Zoning Case 2020-07Z, concerning 8760 Montgomery Road, which was the subject of the public hearing that took place just prior to this meeting.

Mr. Miller stated he had two versions of the resolution prepared for this request for a zone change from “B” – Single Family Residential to “DD” – Multi-Family residential. He said he is looking for direction from the Board as to which version of the resolution to present.

Mr. Weidman made a motion to deny the zone change application for Case 2020-07Z. Mr. LaBarbara seconded.

Mr. Weidman stated he has been around for 26 years having served on Planning & Zoning and the Board of Zoning Appeals and there has been a lot of discussion about the properties along the east side of Montgomery Road and this property in particular. He spoke about the intent of the 2008 Land Use Plan to designate this property as transitional use with low density office. He said his interpretation of the Land Use Plan is that the use of the property should be consistent with that.

Mr. James stated he appreciates how the neighborhoods and developer tried to find some common ground matter but ultimately it is up to the Trustees to decide what to do. He noted it is not about approving the beautiful rendering, but the question is should the property be rezoned to multi-family. He stated in order to decide, the Board must look at the Land Use Plan and what it means, and his thoughts coincide with Mr. Weidman’s. He said it is a beautiful project, but this is not the place for it. Mr. James said his interpretation is similar to Mr. Weidman’s that low density office, not multi-family residential, is appropriate for the site. He stated it seems out of

character to put residential in that spot. He said transitional with office, which is what the Land Use Plan provides for, seems to be the perfect fit. He said he will vote against the project, noting he says that with respect for the developers who put forth a good faith effort, but the rezoning does not make sense in the context of what our Land Use Plan provides.

Mr. Porter called roll.

Mr. LaBarbara commented he is going to vote no; he has walked the property with Mr. Miller and has done his homework. He said the proposed density is not consistent with the surrounding area and is inconsistent with the Land Use Plan. He said he is going to listen to the residents and vote no.

Mr. Desai asked for the motion to be restated, stating he believes it is Mr. LaBarbara's intent to deny the zone change request so an affirmative vote would be in order.

Mr. James stated Mr. Weidman made a motion to deny Zoning Case 2020-07Z and that motion was seconded.

Mr. Porter called roll. Vote all Aye.

Resolution - Zoning Case 2020-07Z

The resolution "Denying an Application for Zone Change for the Hillpointe Community Development in Sycamore Township and Dispensing with a Second Reading" was read by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-016 passed this 16th day of March, 2021.

Public Comments

Mr. James stated public comment will be limited to four minutes.

Mr. J. Janus, Jr., of 4462 Daffodil Ave., addressed the Board. Mr. Janus inquired about the status of a property owner he reported to Mr. Miller who began construction of a six-car garage without a permit. He said Mr. Miller and Mr. Clark reviewed the property and said it was in violation and that the owner would apply for zoning approval. He said the new administration likes to work with people, but this has gone on for months and the Township should consider declaring the property a public nuisance.

Mr. Janus inquired about the intent of a resolution passed previously that gave the former administrator authority to set dates and times for the meetings in contrast with what the Trustees had authorized. He asked if that authority would apply to the new administrator.

Mr. Janus asked if the Township is required by state law to make purchases at state bid. He questioned the motion to advertise for playground equipment being placed on the agenda without first informing the Parks Advisory Committee. Mr. Janus inquired about whether future meetings

would be held in-person or remotely. He then stated he'd like to know the number of parks surveys submitted.

Mr. James asked Mr. Miller for comments on Mr. Janus's concerns about the property owner building a detached structure without a permit.

Mr. Miller stated construction of a large accessory structure was begun without a permit. He said the owner has ceased work on the project and the Zoning Department is giving the gentleman opportunity to apply for a PUD. Mr. Miller reported the project may not be approved with a small variance but, due to the nature of property, will require a PUDII. He noted it took some time for the owner to get an architect on board. He said this is a small business owner who has needed help walking through this process. Mr. Miller pointed out he is trying to balance concerns of residents while continuing to work with the small business owner to get an application submitted. Mr. Miller stated if the property owner gives him the run around, he will pursue violations.

Mr. James addressed one of Mr. Janus' other questions saying anything stating the administrator has authority would carry over to next administration.

Sheriff Patrol Report

Lt. Tarr reported on complaints about Rumpke picking up trash too early in the morning while the noise ordinance is in effect. He noted a lot of the complaints come in after the fact and encouraged people to call the police (513-825-2280) when the noise ordinance violation issue occurs.

Mr. James said he heard from a resident in Sturbridge about the dumpster being emptied at the Korean Power Mission Baptist Church very early in the morning.

Lt. Tarr pointed out that Rumpke has a lot of turnover with drivers. He said recently a new driver was notified of the noise ordinance and was very cooperative.

EMS/Fire Report

Covid-19 Update

Chief Penny displayed a pie chart showing the substantial decrease in COVID-19 quarantines in the Township from January, 2021 to March, 2021.

Chief Penny reported he had gotten a call from Trustee Weidman about surplus PPE available from HCEMA. He said he was able to pick up 40,000 pairs of gloves and 48 packs of sanitizing wipes for the department. He noted gloves are expensive and this supply has saved the department about \$12,000.00.

Mr. James thanked Mr. Weidman for facilitating that with Chief Penny.

Roads, Maintenance and Recreation Report

Mr. Kellums reported on the parks survey saying it is now live and there have been

approximately 150 responses. He said he is hoping for a good return after the print newsletter is mailed to residents.

Mr. Kellums requested a motion to advertise for trucks. He said he is not sure it will be necessary to use it as state and federal procurement programs have already bid those items which saves the Township money on advertising.

Mr. LaBarbara made a motion to advertise for the purchase of trucks. Mr. Weidman seconded.

Mr. Desai asked Mr. Kellums to elaborate on the number of trucks and their purpose.

Mr. Kellums said the Maintenance Department needs two small dump trucks to be used all year for plowing and everyday maintenance. He stated the dump trucks are on the Sourcewell bid list.

Mr. LaBarbara amended his motion to advertise for the purchase of two Chevy 6500 dump trucks. Mr. Weidman seconded. Mr. Porter called roll. Vote: All Aye.

Mr. Kellums said he thought he needed a motion for playground equipment; however, he discovered the playground equipment is also on a federal procurement program. He reported the Township received a CDBG grant for the playground equipment. He stated Mr. Petty brought a plan for the playground to the Parks Advisory Committee and they had concerns about the playground being more inclusive. He said the Township has since addressed those concerns. Mr. Kellums said due to changes in CDBG rules concerning federal procurement programs, a motion to advertise is no longer necessary.

Mr. Kellums reported he attended a pre-construction meeting with John R. Jurgensen Co. to discuss the 2021 Road Program to be funded with 25% of unencumbered TIF money. He said the program will begin May 1st, continue all through summer and fall, with a completion date 10/31/2021.

Mr. Kellums reported he also had a meeting with Rack & Ballauer Excavating, Inc. about the Kugler Mill Road Reconstruction Project. He noted there will be a complete closure of Kugler Mill Road from Blue Ash Road to Kenwood Road, with access limited to residents only, from March 29th to July 2nd.

Mr. Kellums stated water main work in Kenwood Meadows is ongoing. He pointed out this is a Greater Cincinnati Waterworks Project and Rack & Ballauer is the contractor for that project as well.

Mr. Kellums reported Montgomery Road will be repaved from Stewart Road to Galbraith Road stating this is badly needed.

Mr. Weidman inquired about the start date.

Mr. Kellums answered paving will begin in early April. He then asked the Trustees for permission to allow ODOT to use our property as a staging lot.

The Trustees gave permission provided they sign a release and post a sign that the property is being used as a temporary staging lot.

Mr. LaBarbara asked Mr. Kellums for clarification on the Kugler Mill Road closure.

Mr. Kellums answered there is currently a soft closure for the water main work. The next closure will be a hard closure with only residents of the street permitted access from March 29th to July 2nd. He said after the portion of Kugler Mill Road from Blue Ash Road to Kenwood Road is complete, the project will move east to the section from Kenwood Road to Montgomery Road.

Mr. James asked if Kugler Mill Road residents will they have access to parking in front of their homes.

Mr. Kellums answered yes, saying there was quite a bit of discussion about that at the pre-construction meeting.

Mr. James asked about access for Kenwood Baptist Church.

Mr. Kellums said the church has driveways which are accessible from Kenwood Road.

Mr. Kellums reported the Central Corridor Pipeline Project has begun on Conrey Road. He stated there is a staging area right behind First Street in Highpoint. He noted Duke Energy is doing a good job keeping residents informed.

Mr. Kellums said monthly brush chipping starts up again beginning April 3rd. He also reported his department is busy moving into their new facility and starting road work.

Mr. Miller said Kenwood Baptist was granted an additional Conditional Use for a parking lot expansion and suggested Mr. Kellums may want to talk to them about their project timing as it relates to the road work on Kugler Mill Road.

Mr. Kellums said he will also have to coordinate with the developer of the Kugler Mill Road project which was the subject of the consent decree approved earlier in the meeting.

Mr. James commented Trash Bash and document shredding are coming up in April as well.

Mr. Kellums stated North Trash Bash at McDaniel Park will be April 9th and 10th, South Trash Bash at Bechtold Park will be April 23rd and 24th, and document shredding will be April 17th behind the Administration Building.

Mr. James reported he saw Mr. Petty putting signs for the parks survey in Bechtold Park today.

Planning & Zoning Report

Mr. Miller reported he has lots of policy projects on parallel tracks. He said a Resident Focus Group session for the Montgomery Road properties development took place on March 11th with a

lot of good comments. He said the Business Community Focus Group session will take place March 25th and be live streamed to the public.

Mr. James asked how much longer the Resident Focus Group session lasted after the video stopped.

Mr. Miller answered it went on about 15 seconds after that. He then explained why the video cut out and that he believes he has a fix for the next session to prevent it from happening again.

Law Director Report:

Mr. Desai reported on HB 157 working its way through the state legislature which could have an impact on the Township because of the existing JEDZ and the soon to be JEDD with Deer Park. He said the bill would repeal a section of a prior house bill which instructed municipalities to continue withholding income tax at a taxpayer's place of work even if the taxpayer was working from home in another jurisdiction. He said if HB 157 passes, it could impact revenue for the Township down the road.

Mr. James asked if the legislation has any retroactive clauses.

Mr. Desai answered not to his knowledge.

Mr. James asked what would happen if there were a court ruling which required reimbursement to taxpayers of taxes collected considering the taxes are collected for the Township by other municipalities.

Mr. Desai said he would take a look at it but offhand his position would be they collected the tax, so they'd have to pay back the money not us.

Administrator Report:

Mr. Warrick said he spoke to the City of Madeira about what would happen if HB 157 passes and is retroactive and they said they do not have the money to refund people. He reported Madeira asked for our help surveying large companies within the JEDZ about whether or not they had plans to move staff back into their offices once the pandemic restrictions are lifted. He said he met with Township staff about it, they agreed it is a good idea, and will get that information from Madeira to move forward with a survey.

Mr. Warrick stated the first resolution he has for the Board's consideration is to retire an older bond paying a six percent coupon rate. He said the balance is \$680,000.00. He stated there are sufficient funds in reserve in this TIF to retire the debt and save interest money as interest rates haven't been six percent in some time.

Mr. Weidman said this is to pay off the bonds which are currently at six percent, which is a good thing to do, but we do have public improvements payable from this TIF which have not been paid in full beyond that \$680,000.00.

Mr. Warrick said that is correct.

Mr. Weidman said it would not be possible for us to close that TIF because we have other obligations.

Mr. Warrick said that is correct.

Mr. James noted Mr. Warrick confirmed with bond counsel that we are clear to do this without endangering the TIF.

Resolution – Authorizing the Redemption of Goldcoast TIF Revenue Bonds

The resolution “Authorizing the Redemption of \$680,000 of Tax Increment Financing Revenue Bonds, (Kemper Goldcoast/Deerfield Project) of Sycamore Township, County of Hamilton, State of Ohio; and Authorizing the Payment of the Redemption Price and Related Costs; Authorizing Documents Necessary to Effectuate Such Redemption and Dispensing with a Second Reading” was read by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-017 passed this 16th day of March, 2021.

Mr. Warrick noted the resolution does cover related documents but called the Board’s attention to the release and discharge of the service agreement because electronic signatures will be affixed to it. He requested a simple motion to approve moving ahead with the service agreement.

Mr. Weidman made a motion to move forward with the service agreement.

Mr. Desai pointed out section five of the resolution just passed takes into account collateral documents.

Mr. James asked if the Board should proceed with the motion on the floor.

Mr. Desai said since it is already on the floor may as well proceed with it.

Mr. James seconded the motion.

Mr. Porter called roll. Vote: All Aye.

Mr. Miller pointed out an incorrect date on the resolution displayed.

Mr. James stated the date will be corrected before electronic signatures are affixed.

Mr. Warrick reported he had a resolution for the Board’s consideration to amend 2021 appropriations. He said the change is needed because money paid to the Township by Greater Cincinnati Waterworks for their portion of the Kugler Mill Road Project is available in TIF but had not yet been appropriated. He noted a purchase order will be presented for approval afterward.

Mr. Weidman asked for the total dollar amount.

Mr. Warrick answered the appropriation request is an increase of \$600,000.00 which is a little bit more than the purchase order.

Resolution – Amending 2021 Appropriations

The resolution “Amending 2021 Appropriations, Dispensing with a Second Reading and Declaring an Emergency” was read by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. James, to approve the resolution.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-018 passed this 16th day of March, 2021.

Purchase Orders over \$2,500.00

Mr. Warrick presented purchase order number 8722A for utilities noting this is the second purchase order this year since he decided to issue purchase orders in thirds as part of cash management. He said funds are available and appropriated.

Blanket Vendor	Admin Utilities	\$14,845.65
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented purchase order number 8799 which has to do with the money from waterworks for Kugler Mill Road to be paid to Rack and Ballauer.

Rack & Ballauer	Kugler Mill Waterworks	\$597,395.40
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented purchase order number 8800 needed to pay for summer seasonal labor. He stated the money is available and has been appropriated.

LSQ Funding Group	Roads – Temporary Help	\$75,000.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick said it is Sunshine Week in Ohio and Trustee James requested a resolution recognizing this.

Mr. James said Sunshine Week is about 15 years old and is something the State of Ohio celebrates. He said the State issues the new Sunshine Book, sort of the bible of openness in government in Ohio, at the beginning of Sunshine Week.

Resolution – Recognizing Sunshine Week, March 14-20, 2021

The resolution “Recognizing Sunshine Week, March 14-20, 2021” was read in full by Mr. James. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution, and dispense with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-019 passed this 16th day of March, 2021.

Fiscal Officer Report**Pay Bills and Read Receipts**

The receipts in the amount of \$141,869.91 and disbursements in the amount of \$276,050.53 for March 16, 2021 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter III

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to accept them.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman reported he spoke with a resident about spreading the word that there is an option under the Township’s electric aggregation to opt into renewable energy for a small fee. He stated he talked to Beth Gunderson about sharing this information on the website and in the monthly Constant Contact email newsletter.

Mr. LaBarbara reported he was on a call about the COVID-19 pandemic with Hamilton County Public Health Commissioner Greg Kesterman and Nick Crossley from the Hamilton County EMA. He noted the EMA has PPE available any time and he thinks Chief Penny knows that. Mr. LaBarbara reported there are 3,300 active cases in Hamilton County, which is really low. He said daily hospital counts are under 197. He reported beginning March 29th, all Ohioans age 16 and over will be eligible to be vaccinated.

Mr. LaBarbara stated he enjoyed watching the Resident Focus Group session for the Montgomery Road properties development and noted this is the most transparent process in Sycamore Township in 15 years. He stated the Business Focus Group session will take place March 25, 2021.

Mr. James said it is Sunshine Week noting he has completed sunshine training and is also taking the Center for Local Governments elected officials training, which is a valuable resource. He reminded everyone in the Township, including elected officials and staff, to remember customer service. He said if staff receives an email, even if they don’t know the answer, they should at least acknowledge it to let people know someone is listening. Mr. James wished everyone a Happy St. Patrick’s Day.

Announcements

Mr. James referred people to the website calendar for information about meetings and events.

A motion was made by Mr. LaBarbara, seconded by Mr. Weidman, to adjourn the meeting.

Vote: All Aye.

The meeting adjourned at 8:53 p.m.

/s/ Thomas C. James, Jr.

Thomas C. James, Jr., Chairman

/s/ Jim LaBarbara

Jim LaBarbara, Vice Chairman

/s/ Thomas J. Weidman

Thomas J. Weidman, Trustee

/s/ Robert C. Porter III

Robert C. Porter III, Fiscal Officer

03/16/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio April 6, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this meeting was held remotely via Zoom. Members of the public were given the opportunity to participate live in the meeting remotely via Zoom audio. Video of the meeting was live streamed to the public on the internet.

The regular meeting was called to order at 7:00 pm.

The invocation was read by Mr. Miller.

Pledge to the Flag.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny, Sgt. Sovern from the Hamilton County Sheriff's Office, Parks & Public Spaces Supervisor Petty and Jessica Daves.

Mr. James explained the need for the meeting to be held remotely due to COVID-19 and requested approval from Board members for placing electronic signatures on documents approved at this meeting. All three Trustees, Mr. Porter, and Mr. Desai then gave consent for their signatures to be added electronically to any documents approved at the meeting.

Approval of the March 16, 2021 Trustee Meeting Minutes

The March 16, 2021 Trustees Meeting Minutes were presented for approval.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Public Comments

Mr. John Abraham, of 4978 Elmcrest Lane, addressed the Board. Mr. Abraham stated his intent to follow up on his comments from the June 4, 2020 Trustees Meeting about transparency and the Township Administrator's hiring and contract. He made comments about the Administrator being given a new contract and pay raise without having met any defined goals or having an annual review. He used Fairfield's hiring of a Finance Director out of 19 applicants as an example comparing it to Sycamore Township accepting only one resume for the Administrator position. He suggested the Trustees should have stayed with the Administrator's original two-year contract which contained a more reasonable pay increase in year two.

Mr. J. Janus Jr., of 4462 Daffodil Avenue, addressed the Board. Mr. Janus read a letter from his wife to the Board of Trustees dated April 1, 2021 praising a fireworks event put on by Mr. Josh Fortin last summer and requesting the Trustees consider sponsoring and supporting the event this

year. Mr. Janus requested the Trustees, Administrator and road department address the broken blacktop in front of 8805 Lancaster. He asked the Trustees and Administrator to consider blacktopping the trail in Bechtold Park and suggested paying for it using COVID-19 funds. He spoke in support of Mr. Fortin and his committee for their Red, White, and Boom event saying the Parks Advisory Committee voted unanimously in favor of it. Mr. Janus asked the Trustees to support Ms. Kathy Kugler's scavenger hunt idea. He then requested the Board keep him updated on the status of the property at 8805 Lancaster.

Ms. Kathy Kugler, 7106 Tenderfoot Lane, addressed the Board. Ms. Kugler asked Mr. Kellums about an email she sent him March 28th requesting information on the cost of blacktopping the nature trail in Bechtold Park. She asked for a response so that she could take that information back to the Park Advisory Committee.

Mr. James pointed out that Mr. Kellums responded to Ms. Kugler today and copied him noting Mr. Kellums had been on vacation.

Ms. Kugler asked Mr. Kellums if the walking paths in three parks could be cleared of snow in the winter. Ms. Kugler requested the Township support Mr. Fortin's fireworks event by providing the use of McDaniel Park, coordinating with Mr. Petty, and advertising using all Township avenues saying the event will be free to Township residents and our parks need to be utilized more.

Mr. Standish Fortin, of 12137 McCauly Road, addressed the Board. He stated April 19th is the original Patriot Day and suggested people research that if it is new to them. He said he discovered and sent to Mr. Miller part of a safe route to school report done by the City of Sharonville. He pointed out a map of an area in Northern Sycamore Township stating they are seeking funding for a safe route to school and said it appears Sharonville is proposing sidewalks in Sycamore Township. He said it is mind boggling no one in our Township is aware of this and he would appreciate any information the Township has on this being shared with the public.

Mr. James asked if anyone present had information on the plan Mr. Fortin discussed.

Mr. Kellums said the report is part of an attempt to get a grant noting he met with representatives from Sharonville about a year and a half ago. He said Sharonville is applying for the grant because the school is in their community.

Mr. James said it would be helpful to see if there is anything we can do to facilitate sidewalks in our community.

Sheriff Patrol Report

Sgt. Sovern reported on a March 29, 2021 active shooter drill which took place at Moeller High School in cooperation with Sycamore Township Fire Department and the Hamilton County Sheriff's Office. He noted the drill went very well.

EMS/Fire Report

Chief Penny stated the monthly report was sent to the Administrator and the Trustees. He then reported there are about 20 residents with COVID-19 in the Township who are quarantine at home, and hundreds have been released from quarantine. He noted Hamilton County Public

Health has a new website with quarantine information and will no longer be sending that information to him.

Chief Penny reported the Fire Department received a reimbursement from Hamilton County for \$279,186.41 for costs incurred from the start of the pandemic until the Township received its first CARES Act check. He stated the Township received a large supply of cloth masks from the Ohio Bureau of Workers' Compensation and there are some in the lobby of Station 92 if any residents need masks.

Chief Penny reported there have been two fires at the old Carousel on Reading Road in the last week. He said vagrants have removed the boards from windows and doors to gain access to the building and are hanging out there again. He pointed out an area that is unsafe which the owner was instructed to remove and has not. He noted vagrants are in the Drake Motel building as well. He stated the buildings should be razed.

Mr. Weidman asked what must be done to get the buildings condemned.

Chief Penny said other than the one area, the buildings are structurally sound so it would be difficult to condemn them, but they are a menace.

Mr. Weidman asked for input from Mr. Desai on what could be done to address this as the buildings are a safety issue for our community.

Mr. Miller said the owner was ordered to tear down the unsafe area, but he does not know the timeline given. He said the problem is the buildings are not secure and the Township could use the Property Maintenance Code to enforce that. He suggested a meeting with the Hamilton County Building Department about the structures to decide the most effective course of action.

Mr. LaBarbara suggested a police presence there.

Chief Penny said the police would have to go through every room of the building.

Mr. James asked Mr. Desai if the Township has any recourse since the place is a menace but structurally sound.

Mr. Desai said the Township can go after the property owner(s) per the Ohio Revised Code as a nuisance due to criminal activity and the two fires posing a threat to the community and the firefighters who respond. He said if Hamilton County Public Health declares it is unsafe for habitation that is just a piece of paper; the Hamilton County Prosecutor must enforce it. He stated, in the meantime, the adjudication order to raze the unsafe portion of the building must be enforced and the owners should be cited for not securing the building.

Mr. James requested Mr. Desai, Mr. Miller and Chief Penny formulate a step-by-step plan to deal with this issue and report back at the next meeting.

Mr. Weidman asked Mr. Desai to review the court order regarding the Drake Motel as well to determine what may be done to enforce that.

Mr. Desai said they may be in contempt of that order.

Mr. James reported there will be COVID-19 vaccines available at the Kenwood Towne Center this weekend. He stated Greg Kesterman, of Hamilton County Public Health, said there are a lot of appointments available in Wilmington, Ohio for those willing to drive that far. He suggested those interested search zip code 45117 on the Kroger website.

Roads, Maintenance & Recreation Report

Mr. Petty read Section 15 of the Parks Rules and Regulations on alcoholic beverages which had been revised per direction from the Board and requested approval of the document.

Mr. Desai asked if based on this language a private citizen may have alcohol in a shelter area.

Mr. Petty answered yes.

Mr. Kellums questioned the language in the second sentence of Section 15.

Mr. Desai suggested changing the second sentence of that section to “Alcoholic beverages are only permitted in shelter or pavilion areas unless authorized in other areas by the Board or its agents.”

A motion to approve the Parks Rules and Regulations with the amended language in Section 15 as discussed was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll.
Vote: All Aye.

Mr. Petty reported the Parks Advisory Committee met last month and Mr. Fortin gave a presentation to the committee about proposed 4th of July fireworks and submitted a field use permit request. The committee was in support of the request and is in favor of the Township either sponsoring the event or advertising the event. Mr. Petty stated the committee recommended the field rental fees be waived for this event as well.

Mr. Petty reported the Parks Advisory Committee would also like the Township to provide funding for a scavenger hunt event to take place in the fall.

Mr. LaBarbara asked for clarification on the scavenger hunt.

Mr. Petty answered plans for the scavenger hunt are still in the beginning stages but may also include bicycle and fire safety as well as food trucks. He said the plan would be to hold it at McDaniel Sports Complex.

Mr. James said the scavenger hunt is a great idea but noted it would be nice to do some outdoor activities in the summer instead of putting it off until the fall. He gave some suggestions of smaller scale events that could be held this summer.

Mr. LaBarbara said he asked Mr. Petty to check on the cost for a small stage and electric for bands.

Mr. Petty noted the committee was awaiting survey results to plan summer events and noted he will investigate the costs Mr. LaBarbara mentioned.

Mr. James encouraged the committee to be ambitious with plans for park events.

Mr. Weidman noted he had two requests for yoga on Saturdays from people who go to church on Sunday mornings.

Mr. Petty said he is looking for additional yoga instructors to add classes on other days.

Mr. James addressed Mr. Fortin's request for field use for a 4th of July fireworks event and asked Mr. Petty questions about what Trustee approval is needed and noted the Trustees would have to review a plan before giving approval.

Mr. Fortin stated he paid \$805.00 for the fields in 2020.

Mr. Petty stated Mr. Fortin had submitted a permit request to use fields for specified times over three days. He said advertising the event on the Township's website and Facebook page would not cost anything. He noted the Park Advisory Committee was in favor of the Township sponsoring the event, advertising it, or both.

Mr. LaBarbara stated Blue Ash has the biggest fireworks event in the area and he is not sure we would be a good neighbor sponsoring an event the same day.

Mr. Weidman stated it was suggested by the applicant that maybe we were not being patriotic because we had some questions about supporting the event last year in the middle of a pandemic. He noted we agreed to approve it as a private event with no alcohol, no live music, no food, and no advertising of the event, but the applicant advertised it anyway in the Enquirer and by direct mail. Mr. Weidman said he is against turning this into a Township event with Blue Ash holding its event right next door to the Township. He then expressed concerns about allowing complimentary use of our fields for such an event setting a precedent.

Mr. Weidman pointed out this applicant violated almost all the conditions of the approval for his use of the fields in 2020. He said he resents that the suggestion that we are not being patriotic for not going out of our way to be supportive. He said Mr. LaBarbara is correct, the Township should not partner with the applicant for this event and the applicant has already shown his inability to follow orders the first time so he is not sure he should be given a second chance. He said the applicant could hold a private event but should pay the field rental fees.

Mr. James agreed it should be a private event and the rental fees should be paid.

Mr. Weidman stated someone told him they were solicited by Mr. Fortin as a member of the Park Advisory Committee to sponsor the event. He said Mr. Fortin is not on that committee but this person concluded that Mr. Fortin was representing the Township which is problematic.

Mr. James said we certainly do not want private parties suggesting they are acting on behalf of the Township, which has been a problem in other areas as well. He said the Board may consider renting it to Mr. Fortin for a private event once there is a plan presented to them.

Mr. LaBarbara agreed with Mr. Weidman and Mr. James.

Mr. Kellums reported on the Larchview Drive/Plainfield Road Improvements project noting there will be an open house style public meeting to provide information to the public about the project on Thursday, April 29, 2021 at 6:00 p.m. which he would like to hold in-person at the Township Administration Building at 8540 Kenwood Road. He noted masks and spacing will be required and residents will be notified by mail about the open house. He said the information will also be posted on the website for anyone uncomfortable attending in person. There was discussion about the best way to handle the open house.

Mr. James asked if there were any preliminary plans and for details on where the improvements would be made. He suggested the addition of bike lanes like the City of Cincinnati put in on the former Eastern Avenue now Riverside Drive.

Mr. Kellums answered the Hamilton County Engineer's Office is not big on bike lanes and that would only be possible if it were reduced to two lanes which would cause traffic issues. He said he will bring it up to the Engineer.

Mr. James suggested a median going down to the roundabout.

Mr. Weidman said there are too many curb cuts on that road for a bike lane.

Mr. Kellums asked for the Board's permission to hold the open house in-person.

The Trustees all gave their approval for an in-person open house.

Mr. Kellums discussed the community room and suggested replacing the carpet with carpet tiles so that if there are stains during rentals the squares may easily be replaced. He said he received a bid for \$10,662.99 from McSwain. He said there is an approved parks and public spaces purchase order which could be used.

There was discussion about getting other bids and whether carpet tiles would be the best option. It was decided Mr. Kellums will solicit some additional bids.

Mr. Kellums reported he put out an RFQ (Request for Qualifications) for headwall work. He said five engineering firms submitted and Carpenter Marty Transportation, Inc. rated the best. He requested a motion to enter negotiations with them for design work for the Dillonvale Culvert Project.

Mr. Weidman so moved. Mr. LaBarbara seconded.
Mr. Porter called roll. Vote: All Aye.

Mr. Kellums reported on the daily work the maintenance crews are doing and noted street sweeping is being done in-house this year with rented equipment due to sub-par jobs by outside companies in the past. He praised the hard work of his team.

Mr. James brought up the electricity going out in the Heitmeyer and Sturbridge areas on Easter Sunday, which was a beautiful clear day. He noted this is a very common occurrence. He asked Mr. Kellums if the Township could meet with Duke Energy about the problem.

Mr. Kellums answered Mr. Warrick spoke to Duke Energy and Mr. Warrick said he and Mr. Kellums have a Zoom call scheduled with someone from Duke Energy on Friday and will report back to the Board.

There was continued discussion about this ongoing problem.

Mr. James brought up the possible use of funds generated by sales tax through the recently passed Issue Seven in the Kenwood area which is eligible due to its proximity to Metro routes.

Mr. Kellums answered he will investigate it noting the lion's share of the money will most likely go to the City of Cincinnati. He said it will likely be condition-driven and our roads are in good shape comparatively.

Planning & Zoning Report

Mr. Miller reported he had a nuisance resolution for the Board's consideration for the property located at 4661 Kugler Mill Road and displayed photos of abandoned ATM machines on the property. He stated the owner has not responded to orders to remove them. He said this is commercial material which does not belong in a residential neighborhood.

There was discussion about whether the ATM machines may be considered garbage and if the owner had been properly notified of the violation.

Resolution -4661 Kugler Mill Road Nuisance Resolution

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4661 Kugler Mill Road, Sycamore Township, OH 45236" was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye. Resolution 2021-020 passed this 6th day of April, 2021.

Mr. Miller reported on the Business Focus Group Session held March 25th and said the Developer Focus Group Session will take place Thursday, April 8th at 6:00 p.m. He then reported on the two cases to be heard at the next Zoning Commission meeting and the status of current policy document updates.

Mr. James asked if there had been any feedback from the developer with respect to the Trustees' March 16th zoning case denial.

Mr. Miller answered no and went on to discuss the status of the Kugler Mill Road development which was the subject of a Consent Decree.

Mr. Miller reported he will be drafting a resolution for the Board's consideration in the future to clarify compensation for Board of Zoning Appeals and Zoning Commission members.

Mr. LaBarbara discussed how the boards were compensated historically.

Mr. Miller explained the resolution states there would not be compensation if the meeting is cancelled noting that does not correspond to past practice. He then explained how he would like to simplify the language. There was continued discussion about the compensation for the Board members.

Law Director Report

Mr. Desai reported the Township had received two notices from the United States Bankruptcy Court in the Purdue Pharma opioid bankruptcy settlement about a hearing on the disclosure statement on the Chapter 11 Plan and about solicitation procedures. He stated he filled out and submitted the solicitation directive. He will give a presentation to the Board on the Chapter 11 Plan later after Mr. Warrick receives the plan information.

Administrator Report

Mr. Warrick reported he had a resolution prepared for the Board's consideration to retire the bonds for the newly constructed maintenance storage building. He pointed out a chart on page two of the resolution explaining how it would be paid and noted Brenda Wehmer, Bond Counsel, assisted with the resolution. He said Mr. Porter anticipated this, it was in the budget, and there is plenty of cash to pay this. He said retiring this saves the reissue and interest costs.

Mr. Weidman asked the current interest rate on the bonds.

Mr. Warrick answered 1.5% and Mr. Desai clarified it is 1.55%.

Mr. Weidman questioned if retiring the bonds is a good idea considering there may be serious inflation coming our way and interest rates may increase. He asked Mr. Porter's opinion on it.

Mr. Porter said interest rates are low at present. He said it is a policy decision for the Trustees and he does not have any objection to it.

Mr. James noted it must be retired or renewed by May 4th. He said it makes sense to pay it off and seems like that was the original intent.

Mr. Kellums commented it is a lot of money and his concern is not knowing what will happen with the JEDZ and people working from home.

Mr. James asked Mr. Porter if we have a solid credit rating.

Mr. Porter answered yes.

Mr. James pointed out typos in the table on page two of the resolution and asked that it be corrected.

Resolution -Retiring Bonds for Maintenance Building

The resolution "Authorizing Payment in Full of Various Purpose Limited Tax General Obligation Bond Anticipation Notes, Dispensing with the Second Reading and Declaring an Emergency" was presented by Mr. Warrick. A motion to approve was made by Mr. LaBarbara, seconded by Mr. James. Mr. James then amended the motion to approve the resolution with the

typos in the table on page two corrected. Mr. LaBarbara seconded the motion to amend the resolution.

Mr. James asked if Mr. Weidman thought this was a bad idea.

Mr. Weidman stated he is not suggesting it is a good or a bad idea, but after Mr. Kellums' comments and considering the low interest rate, he is concerned we are rushing to judgement on this. He noted there is financial uncertainty in the future in this country and interest rates could change. Mr. Weidman said it seems clear Mr. James and Mr. LaBarbara want to pay off the debt and noted they are each entitled to a vote.

Mr. James said he recognizes the concern but paying it off is the move to make. He said he does not foresee future borrowing in the imminent future, but he shares Mr. Weidman's concern about the current federal administration's spending.

Mr. Desai pointed out there is an emergency clause in Section 6 of the resolution which requires unanimous vote of the Trustees.

Mr. James said that is a good point because the bond is up for renewal May 12th.

Mr. Desai said he thought the maturity date is May 4th. There was discussion about which date was correct. It was decided May 4th is correct.

Mr. Porter called roll. Vote: Mr. LaBarbara: Aye; Mr. James: Aye; Mr. Weidman: No
Resolution 2021-020 passed this 6th day of April, 2021.

Mr. James asked what this means as the maturity date is within the thirty-day waiting period since the vote was not unanimous.

Mr. Warrick answered we either must renew the bond again or possibly make them permanent.

Mr. Weidman asked what kind of rate we could get on permanent.

Mr. Porter said it would be a low rate.

Mr. Weidman made a motion to move forward with finding out permanent bond rates.

Mr. Desai suggested he broaden that motion.

Mr. Weidman revised his motion to direct Mr. Warrick to find out the permanent rates and renewal rates for these bonds. Mr. LaBarbara seconded the motion. Mr. Porter called roll.
Vote: All Aye.

Mr. Warrick pointed out there was a purchase order and a check in Mr. Porter's check run for paying off the bonds so that will be pulled out of the check run.

Mr. Desai questioned whether the purchase order should be kept in just in case since the resolution was approved.

Mr. Warrick said the purchase order may be brought back before the board later.

Mr. James asked if there could be a short-term refinance option.

Mr. Warrick answered he did not know.

There was a discussion about whether to rescind the resolution. Mr. Desai said to let the resolution stand for now and agreed with Mr. Warrick the purchase order should not be considered tonight.

Mr. James requested Mr. Weidman consider this topic further in the interim and noted the Board could decide later to pay it off or Mr. Weidman could convince them otherwise.

Mr. Weidman agreed saying he would like to see the rates.

Purchase Orders Over \$2,500.00

Mr. Warrick presented blanket purchase order 8716A for administrative contracts.

Blanket Vendor	Administrative Contracts	\$88,600.00
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A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.

Mr. Weidman asked what types of expenses would be paid for by this purchase order. Mr. Warrick answered contracts such as the person helping with the UAN conversion and other smaller contracts.

Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented blanket purchase order 8757A for fire contract services. He noted the purchase order was stamped then and now because some of this is on-going maintenance of Fire/EMS equipment.

Blanket Vendor	Fire Contract Services	\$29,580.81
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A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented blanket purchase order 8757B for additional fire contract services.

Blanket Vendor	Fire Contract Services	\$10,000.00
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A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented purchase order 8790B for Covid-19 expenses, noting the money has already been appropriated.

Blanket Vendor COVID Expenses \$100,000.00

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$765,853.80 and disbursements of \$5,098,646.85, now less the \$4,341,078.44 check for the bond payment that will be removed from the check run, were read by the Fiscal Officer, and are hereby made a part of these Minutes.

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.

Mr. James suggested stating the exact amount of the disbursements less the bond check for the record.

Mr. Warrick said the new disbursement total is \$757,568.41.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter III

Robert C. Porter III, Fiscal Officer

Mr. Porter called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman reported on calls with the Covid-19 defense team, stating the Governor intends to lift the restrictions on outdoor gatherings, but still limit indoor gatherings to 25% capacity. He said masks and social distancing are still required. He noted SB22 passed the State Legislature which placed a 90-day limit on the State of Emergency issued by the Governor and allow the legislature to rescind orders or rules issued by the Governor in response to that State of Emergency. He noted this will go into effect June 24th and has the potential to change current rules.

Mr. Weidman reported on the differences in the vaccines and the quantities available in Ohio. He noted Wilmington, Ohio has many Johnson & Johnson vaccines available. Mr. Weidman said the correct zip code to search is 45107. He said there is a statewide push to get college students vaccinated on campus and there is a new program for homebound individuals to be vaccinated at home. He noted Sycamore Township homebound residents may register to have the vaccine administered at home by Sycamore Township Fire/EMS. Mr. Weidman reported 33% of Hamilton County residents have received at least one dose of the vaccine, including nearly 75% of those 65 and older. He stated as a member of Hamilton County EMA Board, he can report HCEMA Director Nick Crossley has done a great job with distribution of vaccines and PPE. Mr. Weidman encouraged small businesses in Sycamore Township in need of PPE to contact him at 979-4700 and he will be happy to facilitate PPE distribution.

Mr. Weidman then discussed the American Rescue Plan which was intended to help all Americans but has left out Townships in Ohio. Mr. Weidman said he is working with Ohio Senators and the Ohio Township Association to modify this legislation to include Townships. He stated the Hamilton County Township Association Meeting date should be confirmed soon.

Mr. Weidman reminded residents of the upcoming Trash Bash and document shredding events.

Mr. LaBarbara reported he was also on the Covid -19 defense team call and noted the goal is to have 80% of the population vaccinated by July 4th. He stated cases are trending in the right direction. He then thanked Hamilton County Dusty Rhodes and others who are writing a letter to get Ohio Townships included in the American Rescue Plan Act. He stated it is clear the intent of the Act is to provide aid to all Americans. Mr. LaBarbara said Representative Brad Wenstrup is on board and Hamilton County Commissioner Denise Driehaus spoke with Senator Sherrod Brown directly about this as well but so far there is no update.

Mr. LaBarbara said when the pandemic is over, he hopes to have a party in the park with live music. He stated he is glad the Township is looking at the compensation for the Township's Zoning Boards. He closed by wishing Township residents stay safe and healthy.

Mr. James stated we are all concerned about Townships being left out of the American Rescue Plan, but Congress was very explicit so he fears there is not a way we can regulate around it.

Mr. James said he did not misspeak when he reported the zip code to search for vaccines in Wilmington. He and Mr. Weidman discussed which zip code returns the best search results.

Mr. James noted the cicadas are coming to our area this spring. He then discussed the difference between public records requests in Ohio versus Kentucky saying a request he made in Kentucky for a client was fulfilled via a flash drive delivered overnight. He said the flash drive contained a nine-page document which could easily have been emailed and assured the public the Township fulfills requests with much less expense to taxpayers.

Announcement Changes

Mr. James noted the Board of Zoning Appeals Meeting scheduled for Monday, April 19, 2021, at 6:30 p.m. had been cancelled and referred people to the website calendar for information on other events.

Executive Session

A motion was made by Mr. James, seconded by Mr. Weidman, to adjourn the meeting to executive session as permitted by Ohio Revised Code Section 121.22 to consider pending litigation.

Mr. James invited Fiscal Officer Porter, Law Director Desai, Mr. Warrick, Mr. Kellums and Mr. Miller into the executive session with the Trustees.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

End Regular Session: 9:39 p.m.

Begin Executive Session: 9:43 p.m.

End Executive Session: 9:58 p.m.

Back in Regular Session: 10:00 p.m.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.

Mr. James noted the zip code to search for the Wilmington vaccination site is actually 45177.

Mr. Miller noted he put that information on the Township Facebook page.

Vote to adjourn: All Aye.

The meeting adjourned at 10:02 p.m.

/s/ Thomas C. James
Thomas C. James, Jr., Chairman

/s/ Jim LaBarbara
Jim LaBarbara, Vice Chairman

/s/ Thomas J. Weidman
Thomas J. Weidman, Trustee

/s/ Robert C. Porter III
Robert C. Porter III, Fiscal Officer
04/06/2021

RECORD OF PROCEEDINGS

Minutes of the Special Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 13, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this meeting was held remotely via Zoom. Video of the meeting was live streamed to the public on the internet.

The Special Meeting was called to order at 10:00 a.m.

Present for the Special Meeting were Trustee LaBarbara, Trustee James, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller and Beth Gunderson.

Approval of Electronic Signatures

The Board members gave their approval for their signatures to be applied electronically on any documents approved at this meeting.

Retiring or Renewing of the BAN Note on the Maintenance Building

Mr. Warrick gave some history on the bond anticipation note for the recently constructed maintenance storage building. He reported money was appropriated in December, 2020 for both the retiring of the Goldcoast bond, which was at six percent, and the retiring of the bond anticipation note on the maintenance building. He said the bond anticipation note means it is temporary and at some point, the bond would be paid off by the Township or the Township would issue bonds to pay for it. He said he proposes paying it off because the Township is earning 1.2 percent interest on the money it would use to pay it off and the current note is greater at 1.55 percent. He noted this puts the Township upside down when one compares what the Township earns versus the cost of having that bond.

He said he did get a projection from Bradley Payne Advisors stating they think we could secure a note as low as .75 percent for a one-year renewal which would put the Township in a neutral position if we renewed it.

Mr. Warrick shared an email from Chris Virgulak, the Chairman of the Sycamore Township Citizen Finance Committee, who made some observations based on conversations the committee had and numbers he had gotten from Brenda Wehmer, the Township's Bond Counsel, and Andy Brossart, of Bradley Payne Advisors. He reviewed Mr. Virgulak's observations with the Board. He then noted the Township just received \$10 million from the semi-annual apportionment of taxes from Hamilton County, \$2.9 million of which will go into the Kenwood TIF which is the TIF he would use to pay off the bond.

Mr. Warrick stated if the anticipatory note is renewed it can be retired any time with 30 days' notice or we can issue bonds to pay it off at a rate of between 1.5 and 2 percent. He stated the transaction cost to issue bonds would be in the \$60-to-80-thousand-dollar range.

Mr. James asked for the source of those figures.

Mr. Warrick answered the source is Andy Brossart of Bradley Payne. Mr. Warrick stated he had Brenda Wehmer prepare documents to renew the note and he also had a purchase order prepared allowing us to pay it off. Mr. Warrick stated at the last meeting there was a resolution to approve the retiring of the bond, however, Ms. Wehmer said a resolution is not necessary if the Board chooses to retire the bond because money is already appropriated for this purpose. He said the Board would only have to approve the purchase order. He noted Mr. Desai had prepared a resolution repealing Resolution 2021-021.

Mr. Desai said repealing the resolution is the final piece in cleaning this up and should be done no matter which direction the board decides to take.

Mr. James recapped saying the bond anticipation notes are due May 4th, and since only approval of a purchase order is required to retire it, that could go into effect immediately with a simple majority vote. He asked if that is correct.

Mr. Warrick answered yes.

Mr. Desai said the latter part is correct noting the resolution passed last year already approved the payment of it when it matured, and since the money is already appropriated, the only thing that would have to be done is to approve the purchase order.

Mr. Weidman stated he is upset by this process noting the Board did not receive a copy of the bond payoff request until 12:09 p.m. on the day of the last meeting which did not allow the Board enough time to research.

Mr. Weidman said he wanted to address a couple of things in the email from Citizen Finance Committee Chairman Chris Virgulak. He noted even though TIF are restricted funds, it is possible to deviate from those restrictions to meet other obligations and used the recent legislation giving permission to use 25% of unencumbered TIF funds for road projects as an example.

Mr. Weidman pointed out two unknowns that could affect Township finances: the legislation regarding local income tax withholding for people working from home and President Biden's American Rescue Plan which eliminates Townships in Ohio from being eligible for aid. He expressed concerns about continuing to deplete funds by unnecessarily paying off low interest bonds which could lessen the Township's ability to get creative with project funding using TIF funds in the future.

Mr. Weidman addressed item number four in Mr. Virgulak's email by stating the Township can rollover the bonds at a rate of .75 percent net with the issuance cost included and said this was reiterated by Branda Wehmer and Andy Brossart. He pointed out by extending them an additional year, the Township would make \$19,238.00. He said debt is only a problem if you cannot pay it. He noted the Township is in a very favorable position with great cash flow and credit rating and said managing debt and having reserves are two key components to keeping low taxes and high levels of service for our residents and businesses.

Mr. Weidman stated we also must not forget that debt has a direct effect on our Credit rating. He said we have worked very hard over the years to achieve a AA1 Credit rating by Moody's, which is their second highest rating. He said he can tell you that Groveport, Ohio has a single A1 Credit rating, and they issued bonds last week at 67 basis points higher than Mr. Brossart estimates we would be at if we were to decide on a 10-year bond. He stated an additional 67 basis points is very significant when issuing bonds for large projects. Mr. Weidman concluded, once again, managing debt and having reserves are the two key components of our great credit rating by Moody's.

Mr. Weidman stated he talked to some residents at the Trash Bash and while volunteering at St. Vincent de Paul and 20 of 21 people he spoke with were convinced it is best to renew this for another year. He said rolling them over allows the Township to make money, have a stellar credit rating and preserve our reserves and he believes it is the best option for our residents and for Sycamore Township.

Mr. James asked Mr. Warrick if the issuance cost is rolled in to the .75 percent interest rate.

Mr. Warrick answered the cost is added to the principal.

Mr. Weidman said that is not how Mr. Brossart described it to him.

Mr. LaBarbara stated he was under the impression we would be losing \$18,000.00 plus on this.

Mr. Weidman stated the Township would make 1.2 percent on investments and pay .75 percent on the debt.

Mr. LaBarbara stated there is a fee to change it over.

Mr. Weidman stated he would share the email.

Mr. James noted the agenda was sent April 2nd, four days prior to the April 6th meeting, and the bond payoff was on the agenda.

Mr. Weidman read the email he received from Andy Brossart.

Mr. LaBarbara asked when Mr. Brossart sent Mr. Weidman the email.

Mr. Weidman answered yesterday.

Mr. LaBarbara asked why Mr. Weidman did not share this with his fellow trustees.

Mr. Weidman said because I am not supposed to communicate with my fellow trustees.

Mr. LaBarbara asked why Mr. Weidman did not share it with Ray Warrick and let him share it with us instead of a gotcha.

Mr. Weidman said he just received it yesterday and is giving him the information in a public meeting.

Mr. James said the Township has accumulated taxpayer money to the tune of approximately \$40 million in reserves. He said that is a wonderful thing except that it is not our money, and we continue to tax them and put it into magic buckets of money called TIFs and other things. He said the question is should we be accumulating that much of it and still have debt, or should we pay off the debt with the money we have already extracted from taxpayers. He said the question is whether to pay this off noting we have the money even though there are future uncertainties.

Mr. Porter commented usually one pays off debt when money is expensive and right now it is cheap. He recommended extending it out a year noting the Township can always pay it off later.

Mr. James asked if renewing the bond would violate IRS bond arbitrage rules.

Mr. Porter answered that is a very complicated issue, but if it were a problem, bond counsel would alert us.

There was continued discussion about whether to retire the bond now and about possible changes to the law that could allow us to pay off higher interest debt in the future.

Mr. James reviewed the options before the Board and Mr. Desai confirmed them. The Board must either approve the resolution prepared by bond counsel renewing the bond or approve the purchase order to pay off the debt and retire the bond. The purchase order approval option would not require a unanimous vote.

Mr. Weidman made a motion to approve the resolution “Authorizing the Issuance of Not to Exceed \$4,275,000 Various Purpose Bond Anticipation Notes, Sycamore Township, Ohio and Declaring an Emergency.”

Mr. LaBarbara said we need to discuss it more and asked if we know how much money we will pay to redo this paperwork.

Mr. Warrick answered \$18,000.00, noting that cost would be rolled into the deal, we will not be writing a check for that amount.

Mr. Porter explained the .75 percent rate would be, for example, maybe a .68 percent rate, if we wrote a check for the \$18,000.00. He said the issuance cost is included in the .75 percent rate.

Mr. James said he would like to get clarification on that. He asked Mr. Warrick how much time is needed to act on refinancing saying we could always call another special meeting.

Mr. Desai cautioned there is a 48-hour notice for a special meeting and suggested taking a recess to allow time for Mr. Warrick to get confirmation from Mr. Brossart.

Mr. James instructed Mr. Warrick to find out how much time is needed to renew the bond, if the .75 percent rate is a higher rate inclusive of cost, and whether there is any principal add on or other upfront cost for the refinancing.

Mr. LaBarbara asked Mr. Desai to have Mr. Weidman send the other Trustees the information he has from Mr. Brossart.

Mr. Desai said he appreciates Mr. Weidman not wanting to get into a discussion with Trustees outside of the public meeting. He said Mr. Weidman may forward it to Mr. James and Mr. LaBarbara without comment.

Mr. James said we will reconvene at 11:00 a.m.

The meeting reconvened at 11:00 a.m. Mr. Porter called roll all three Trustees indicated they were present.

Mr. Weidman addressed comments by Mr. James made about TIF, saying if the Township closed every TIF today, neither residents nor businesses in the Township would get a reduction in taxes. He said TIF funds are generated in our business district, noting if the funds did not go to the Township in the form of TIF, they would go elsewhere. He said Mr. James previous comments were misleading as they suggested residents may get a tax break if the TIFs were closed. He said that is false.

Mr. James said that was not what he said, Mr. Weidman misunderstood. He agreed if the TIFs closed the money we are walling off within them would otherwise be collected by the County so there is a benefit to accumulating that money.

Mr. Weidman stated it is good business planning that the Township has done over many years that has generated the \$40 million in unencumbered funds. He said Mr. James should not continue to shed bad light on TIFs as they are quite good for our Township.

Mr. James said his point is that we collect money from taxpayers that is accumulating, and we need to be good shepherds of that money and not hang on to it.

Mr. James shared the email that Mr. Brossart sent to Mr. Weidman on the screen and said Mr. Warrick has new information which may render it all moot.

Mr. Warrick reported the drop-dead date to give instructions to renew the note would be next Monday, April 19th. He said if we wrote a check for the \$18,000.00 issuance fee instead of rolling it into the deal, the rate would be .5 percent instead of .75 percent. He said he received a third piece of information from Mr. Brossart who was working on a note for the City of Fairfield. He reported today's market indicates Fairfield is probably going to be able to secure the note at .25 percent. He said based on that market condition that he just heard about; it is highly unlikely that the market is going to move against us in the next week. He stated at .25 percent the transaction cost is irrelevant and if we renew the note, we can watch the market and make a different decision about it with 30 days' notice. Mr. Warrick concluded at .25 percent; it makes sense to renew for another year.

Mr. James agreed and noted if we must keep an eye on this throughout the year and consider paying it off later. He stated if we have other debt eligible for payoff at a higher rate that should be our focus.

Mr. James said before the recess there was an un-seconded motion on the floor by Mr. Weidman to move forward with the reissuance of one year bond anticipation notes.

The resolution "Authorizing the Issuance of Not to Exceed \$4,275,000 Various Purpose Bond Anticipation Notes, Sycamore Township, Ohio and Declaring an Emergency" was presented by Mr. Warrick. Mr. Weidman made a motion, seconded by Mr. James, to approve the resolution and dispense with a second reading.

Mr. LaBarbara stated he appreciates Mr. Warrick getting new information which changed his opinion.

Mr. Weidman said for the record he and Mr. Porter were correct that the .75% rate included the \$18,000.00 in fees so at .75 percent the Township would still have been cash flow positive over \$19,000.00. He said going down to .25 percent is even better.

Mr. James and Mr. LaBarbara stated the email Mr. Weidman forwarded was without the attachment.

Mr. Weidman forwarded the attachment to the other Trustees.

Mr. Porter called roll. Vote: All Aye.
Resolution 2021-022 passed this 13th of April, 2021.

Mr. Warrick stated he will have to check with Brenda Wehmer to find out if electronic signatures will be acceptable.

Mr. James stated we will have to rescind last week's resolution for certain now.

The resolution "Repealing Resolution 2021-021 That Authorized Payment in Full of Various Purpose Limited Tax General Obligation Bond Anticipation Notes, Dispensing with a Second Reading and Declaring an Emergency" was read by Mr. Warrick. Mr. LaBarbara made a motion, seconded by Mr. James, to approve the resolution.

Mr. Porter called roll. Vote: All Aye.
Resolution 2021-023 passed this 13th of April, 2021.

Mr. Weidman stated for the record the email attachment was sent to everybody.

Mr. Weidman made a motion to adjourn, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.

The meeting adjourned at 11:11 a.m.

/s/ Thomas C. James, Jr.
Thomas C. James, Jr., Trustee

/s/ Jim LaBarbara
Jim LaBarbara, Trustee

/s/ Thomas J. Weidman
Thomas J. Weidman, Trustee

/s/ Robert C. Porter III
Robert C. Porter III, Fiscal Officer
Special Meeting 04/13/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

April 20, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this meeting was held remotely via Zoom. Members of the public were given the opportunity to participate live in the meeting remotely via Zoom audio. Video of the meeting was live streamed to the public on the internet.

The regular meeting was called to order at 7:00 pm.

The invocation was read by Mr. Kellums.

Pledge to the Flag.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Fiscal Officer Porter, Law Director Desai (Logged in at 7:47 p.m.), Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny, Lt. Tarr from the Hamilton County Sheriff's Office, and Beth Gunderson.

Mr. James explained the need for the meeting to be held remotely due to COVID-19 and requested approval from Board members for placing electronic signatures on documents approved at this meeting. The Board members then gave consent for their signatures to be added electronically to any documents approved at the meeting.

Approval of the March 16, 2021 Public Hearing Transcript

The March 16, 2021 Public Hearing Transcript was presented for approval.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll.
Vote: All Aye.

Approval of the April 6, 2021 Trustees Meeting Minutes

The April 6, 2021 Trustees Meeting Minutes was presented for approval.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll.
Vote: All Aye.

Approval of the April 13, 2021 Special Meeting Minutes

The April 13, 2021 Special Trustees Meeting Minutes was presented for approval.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll.
Vote: All Aye.

Public Comments

No one from the public registered to comment.

Mr. James noted he wants the Trustees Meetings to be always non-political. He stated there have been some things that have gotten the Township in the news this week that he wants to address for the public, not to be political. Mr. James said he and his fellow Trustees are happy to serve the public. He said there have been troubling news reports about a real estate developer's accusations against a long serving Township official and various lawsuits now pending between the developer and the official.

Mr. James said he does not know if the developer's claims are true, and he really hopes they are not and the official is cleared in the end. However, if these things did happen in the past, they were a breach of the public's trust and he wants the public to know Township administration and elected officials are taking this very seriously. Mr. James said he first heard about this in early 2020 when the developer told him about it, and he reported it to law enforcement as was his legal and ethical duty.

Mr. James stated the few who knew about it did not try to play politics with the information and stayed watchful but silent during the investigation. He said the investigation took most of 2020, the developer requested immunity and exercised his right against self-incrimination when he did not get it. Mr. James noted the official was questioned and strongly denied the charges. He said the official offered to take a polygraph exam and provided numerous documents. He said the investigation closed due to lack of witness cooperation and difficulty obtaining bank records due to the length of time since the alleged act took place.

Mr. James said this left him wondering whether the accusations from the developer were really true and if the Township official was the victim of a smear. He said only those two people know the truth and we should be careful of any assumptions that we make. Mr. James said since the investigation closed, there have been lawsuit and threats of lawsuits as well as burdensome records requests. He said this was not in the media until the developer sued the elected official.

Mr. James said again he does not know if the allegations against the Township official are true; but they are worrying, and we cannot ignore them. He said this situation cannot interfere with the Board doing the public's business. He assured the public things have changed since whatever might have happened ten years ago, there are new elected officials, changes at the top of Township staff, and changes in how real estate developments are handled. Mr. James went on to say the government culture is more customer service oriented and open than ever and meetings are live streamed to the public. He spoke about the creation of the Citizen Finance Committee. He assured the public the Township would monitor the situation and investigate further if necessary and said if the allegations turn out to be true, the Township will aggressively pursue whatever remedies are available.

Mr. James said anyone with questions about this should contact any of the Trustees or the Township Administrator.

Sheriff Patrol Report

Lt. Tarr reported the Hamilton County Sheriff's Office continues to offer vacation watch service. He stated Township residents should call 513-825-1500 to request this service.

Capital Plan

Mr. Warrick discussed the age of the Township's Sheriff's vehicles noting three of the vehicles have well over 100,000 miles on them. He stated those three patrol cars should be replaced this year noting the replacement cost for a Ford Explorer with the necessary accessories is about \$38,500.00. Mr. Warrick pointed out that amount would go a little lower depending on trade in value of the vehicles to be replaced. He stated he will be coming to Board soon with more details and a five-year capital plan.

Mr. Weidman asked if that is state bid price plus retrofitting.

Mr. Warrick answered yes and yes.

EMS/Fire Report

COVID-19 Update

Chief Penny reported there have only been three additional cases added to the quarantine at home list in Sycamore Township since the last Trustees meeting. He said the Fire/EMS Department is participating in a program to administer COVID-19 vaccines at home to homebound residents in the Township. He explained how that program works adding the department will be administering the first round of vaccines to the homebound on Thursday, April 22nd. Chief Penny encouraged homebound residents to register for this service using the link on the Township's website.

Reading Road Update

Chief Penny followed up on a discussion from the last Trustees meeting about problems with vacant buildings on Reading Road. He said he and Mr. Warrick, Mr. Miller and Fire Inspector Doug Morath inspected the buildings and found evidence of vagrants and illegal storage. He said Inspector Morath has issued Fire Code violations to the property owners and is waiting for a response.

Mr. Miller displayed photos of the properties and Chief Penny described the conditions of the buildings. Chief Penny noted almost every bit of copper piping and wiring has been stolen. He said Mr. Miller will report on what he can do about this issue on the zoning side in his report.

Mr. James asked if Chief Penny would describe the buildings as insecure.

Chief Penny answered yes. He pointed out there have been two fires there recently and there is evidence that people have been staying in the buildings. He expressed concern about someone being in the building and there being another fire.

Mr. James asked what can be done about this problem.

Chief Penny answered he will let Mr. Miller discuss the steps that may be taken in his report.

Chief Penny reported he would like to replace the Station 93 1998 Quint ladder truck and tow staff vehicles. He said there is also a 28-foot trailer used to haul hazmat equipment, lighting, and tarps that he would really like to replace with a van or truck because the trailer is difficult to manage.

There was discussion about what kind of van Chief Penny would like to have for this purpose. He said he will show the Board pictures of what he has in mind in the future.

Mr. James asked if there is any value in the vehicles he would like to replace.

Chief Penny answered the quint does not have any value due to its age, but the two staff cars probably have some value. He said next year he will probably need to replace the 2007 ambulance.

Mr. LaBarbara asked Chief Penny to make a priority list for the vehicles he would like to purchase.

Roads, Maintenance & Recreation Report

Mr. Kellums reported document shredding for Township residents was very busy with seven tons of documents shredded in four hours. He noted it worked out much better holding the event at the Administration Building instead of in conjunction with the South Trash Bash.

Mr. James asked the cost for this event saying some residents have asked if the Township could hold a document shredding event twice a year.

Mr. Kellums stated he would have to get back to him with the cost.

Mr. Kellums reported 13 dumpsters of trash, two dumpsters of steel for recycling, and several hundred tires were collected at the North Trash Bash. He reported the South Trash Bash at Bechtold Park will take place this coming weekend and noted the South Trash Bash accepts hazardous waste.

Mr. Kellums reported on the Kugler Mill Road Project noting the street is closed except to local traffic between Blue Ash Road and Kenwood Road.

Mr. Kellums stated the 2021 Road Program has begun with curb replacement being done in Trowbridge.

Mr. James asked if the Kugler Mill Road Project is being coordinated with development activity for the new single-family homes to be built on that street.

Mr. Kellums said he has reached out to Greater Cincinnati Waterworks and discussed the difficulties he has had coordinating that but noted he is still researching it with the County and with Water Works.

Capital Plan

Mr. Kellums reported on the capital expenses for the Maintenance Department noting he had removed a couple inexpensive items from the list he sent the Board and added a snowplow that

must be replaced. He pointed out the cost of the dump trucks will be \$245,000.00 not two and a quarter. Mr. Kellums said he will come back to the Board in May to request money be appropriated.

Mr. Kellums reminded the Board he submitted a five-year capital plan last year noting vehicles scheduled for purchase this year are already behind a few months due to a shortage of computer chips. He said it will be the end of this year before the trucks are delivered. These two trucks are replacing a 2005 truck and a 2007 truck. He spoke about using an existing truck as a mechanic's truck.

Mr. Kellums reported the cost of the salt conveyer will be shared among eight Townships and is the first joint purchasing venture for them.

Mr. Kellums stated the Maintenance Department will spend \$306,000.00 in capital expenses for the year. He pointed out he had supplied information about the vehicles being purchased including specifications in the meeting document packet.

Mr. James asked if the vehicles would be purchased through the government buying program and is not something that has to go out to bid.

Mr. Kellums answered the truck body equipment is a state bid and the bid from McCluskey is under state bid.

Dillonvale Culverts

Mr. Kellums reported on the proposal from Carpenter Marty, who had the highest scoring RFQ for engineering services for the culverts in Dillonvale. He said the proposal is for \$48,600.00 in all including surveying and monument finding. He said the engineering only is right around eight percent which is extremely reasonable. Mr. Kellums noted this will be paid for using 25 percent unencumbered TIF and must be completed by the end of the year. He went on to discuss the scheduling for the project and requested a motion to proceed so he can have a resolution and purchase order prepared for the next Trustees meeting.

Mr. Weidman made a motion to allow Mr. Kellums to proceed with Carpenter Marty for engineering services for the Dillonvale Culvert Project. Mr. James seconded. Mr. Porter called roll. Vote: All Aye.

Mr. James asked about Mr. Warrick and Mr. Kellums meeting with Duke Energy regarding power outages in Heitmeyer and Sturbridge.

Mr. Kellums answered Duke Energy pulled records and found that one power outage was due to a car wreck, another caused by workers hitting a line, and the bigger outage caused by an animal in the substation. He reported they said only two of the outages were because of trees in backyards. He said this area is not scheduled for vegetation control until 2022 but Duke Energy is changing priority to do some addresses this year. He stated Duke Energy did not feel like this area had an abundance of outages.

Mr. James asked what happens if projects being paid for with 25 percent of unencumbered TIF not done by end of year.

Mr. Kellums answered he does not have an answer for that but said they will get done.

Mr. Weidman thanked Mr. Kellums and crew for hard work on North Trash Bash and Document Shredding.

Planning & Zoning Report

Mr. Miller reported at the last Trustees Meeting there was a discussion about pay protocols for Zoning Boards. He shared a resolution prepared to clean up language in the previous zoning board resolution. He discussed what would happen if there was an issue with absences.

Mr. Weidman said the Township has great boards and absences are not an issue.

Mr. Miller agreed we have professional, quality board members.

Mr. LaBarbara stated he is glad Mr. Miller is taking care of this because Mr. Heidel brought this issue up to him.

Mr. Miller stated he made this retroactive to January 1st; but if there were issues last year the Board could make retroactive to last year.

Mr. James noted the last resolution said pay was to be per meeting, while the practice was to pay each month, so this resolution will put practice in line with the resolution. He suggested moving forward with the resolution as is retroactive to January 1, 2021.

Resolution – Zoning Board Compensation

The resolution “Amending Rates of Pay for the Sycamore Township Zoning Commission and Board of Zoning Appeals, Dispensing with a Second Reading and Declaring an Emergency” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.
Resolution 2021-024 passed this 20th day of April, 2021.

Mr. Miller reported the Reading Road properties are currently in foreclosure and, as Chief Penny mentioned, a site visit was conducted. He said Inspector Morath issued Fire Code violations and zoning issued a dozen different violations which have been sent to the property owner and lien holder to set up groundwork for enforcement. He noted there is both an open public nuisance and a court order on the Drake Motel property.

Mr. Miller said the sections of the Ohio Revised Code which the Township may use to enforce remedies to these issues.

There was a discussion about the timeline for compliance.

Mr. James asked about placing a lien on the property if the Township spends money on it. Mr.

Miller stated that process is already in place.

Chief Penny stated after the fire in February, 2020, he met with the owner who promised to clean it up and fence in the whole property but has not followed through.

Mr. James requested a resolution be prepared for the next meeting or sooner if necessary.

Mr. Miller reported he has a follow up meeting with Reading Road Corridor Group coming up noting the Port Authority is interested in these properties and the foreclosure action.

Mr. James said some neighbors in Heitmeyer had reported a commercial looking truck in the neighborhood with a power cord running into the house.

Mr. Miller responded any time we are dealing with the right of way it is difficult to use zoning as the first tool. He said zoning deals with private property. He said zoning has some provisions for on street parking in residential areas and gave some examples. Mr. Miller stated zoning has drawn a line saying any vehicle larger than 1.5 tons is prohibited in residential areas. He noted the truck in question is three quarters of a ton, so well under that threshold, and therefore does not fit the definition of a prohibited commercial vehicle. He pointed out running the power cord is a health and safety issue which zoning can take care of, but the vehicle is permitted.

Mr. James said the neighbors reported the vehicle never moves.

Mr. Miller again stated zoning is not best tool as it does not have any provisions for that. He said in the past, the Hamilton County Sheriff's Office has marked tires, but they are not currently using that practice.

Mr. Kellums said there are also problems with trailers parked in the street not attached to a vehicle.

Lt. Tarr stated chalking tires was deemed unlawful search and seizure so it is difficult to determine if a vehicle has not moved. He said this has caused enforcement action to go out the window and he does not have a solution.

Mr. James suggested a knock on the door.

LT. Tarr answered that is what the Sheriff's Office is doing, and vehicle owners will often move the vehicle right away and then let it sit again. He answered if trailers are registered and parked legally, they are permitted on the street noting the Governor extended time to have tags renewed due to COVID.

Mr. Kellums asked if the Trustees could pass a resolution saying trailers have to be hooked up to a vehicle.

Lt. Tarr answered that is a question for Mr. Desai.

Mr. James said the truck in question is a bucket truck and asked if the Trustees could pass a resolution restricting parking of vehicles of that sort.

Mr. Miller said that is a question for Mr. Desai and pointed out it is hard to know where to draw the line as there is such a variety of equipment one can have on a vehicle.

Mr. James encouraged them to discuss this topic.

Mr. LaBarbara said he likes the idea of coming up with resolutions for these issues.

Law Director Report

Mr. Desai reported the court hearing on the House of Browns case will take place May 26th. He said there is an appeal of the Moeller Parking lot decision by Ms. Willis which the attorney for Moeller told him is in settlement negotiations.

Mr. James asked if the Township would have to approve a settlement agreement.

Mr. Desai answered yes, any settlement will require our blessing.

Administrator Report

Purchase Orders Over \$2,500.00

Mr. Warrick reported he had many large purchase orders and requested they be bundled together for efficiency.

Mr. Warrick presented five purchase orders for TIF School Payments:

Purchase Order 8804	Great Oaks Career Campuses	\$495,469.64
Purchase Order 8805	Indian Hill Exempted Village	\$2,597,404.02
Purchase Order 8806	Princeton City Schools	\$183,676.52
Purchase Order 8807	Deer Park Community City Schools	\$277,088.21
Purchase Order 8808	Sycamore Board of Education	\$87,909.20

Mr. Weidman made a motion to approve the five purchase orders. Mr. LaBarbara seconded. Mr. Porter called roll. All Aye.

Mr. Warrick presented 10 operating purchase orders noting all the money has been appropriated:

Purchase Order 8726A	Blanket Vendor	Dump Fees	\$7,333.00
Purchase Order 8729B	Blanket Vendor	Roads - Materials	\$50,000.00
Purchase Order 8730A	Blanket Vendor	Building Cost	\$4,000.00
Purchase Order 8732B	Blanket Vendor	Misc. Roads	\$3,259.11
Purchase Order 8733B	Blanket Vendor	Uniforms - Roads	\$3,622.34
Purchase Order 8734A	Blanket Vendor	Contract Services – Roads	\$11,652.52
Purchase Order 8736B	Blanket Vendor	Fleet Repair – Roads	\$10,319.78
Purchase Order 8776A	Blanket Vendor	Parks/Public Spaces	\$33,334.00
Purchase Order 8810	Blanket Vendor	Trash Bash	\$35,000.00
Purchase Order 8743A	Safety Comp. Insp.	Fire Prevention	\$31,844.62

Mr. Weidman made a motion to approve the ten purchase orders Mr. Warrick described. Mr. LaBarbara seconded. Mr. Porter called roll. All Aye.

Mr. Warrick presented purchase order 8809 for ESID Fees and Assessments.

Pacewell 2 LLC

ESID Fees and Assessments

\$157,540.56

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.

Mr. James stated for the public's reference the ESID fees are fees collected through tax mechanisms and disbursed back out without a cost to the Township.

Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented purchase order 8812 which he said is a pass through to the Port Authority on the Kenwood Collection Garage.

US Bank

Kenwood Towne Place TIF Payment

\$721,952.87

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.

Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented purchase order 8811 having to do with the bond anticipation note to be renewed. He stated the Township has been aggressively paying down the road portion as opposed to the maintenance portion. Mr. Warrick said if the Township paid \$279,229.02 that would completely retire the road portion. He noted that would leave the rest of the funds flexible from the standpoint that whether they were renewed again or funded with a bond offering, all costs could then be paid out of TIF money. He said Fairfield ended up with their issue at .22 percent and Andy Brossart predicts the Township will be in the .27 to .35 percent range because it is callable, and we have a little lesser credit rating than Fairfield.

Mr. Weidman asked for clarification on the purchase order Mr. Warrick presented and stated we could pay the \$279,229.02 off or we could finance it with the rollover. He pointed out if it is paid off, the Township will be missing out on almost an entire percentage point in interest on the \$279 thousand.

Mr. Warrick answered that math is correct, saying that percentage is not much, and it cleans it up and keeps it nimble going forward.

Mr. James said this cleans up the other funds so they are purely TIF and asked what the Board should consider. He asked if it is an accounting issue not to have that cleaned up now as opposed to refinancing and if the administrative hassle is not worth the little bit of interest earned.

Mr. Warrick answered it is not that it is an administrative hassle, he would just like to clean it up and get it nimble.

Mr. LaBarbara asked if Mr. Porter wanted to weigh in on the discussion.

Mr. Weidman requested he confirm the math.

Mr. Porter said everyone agrees on the math.

Mr. Weidman commented if we pay it off, we will be losing just under a point in interest on that money.

Mr. Warrick said yes and that is just under \$3,000.00.

Mr. LaBarbara made a motion to approve the purchase order.

There was no second to the motion.

Mr. James said unless there is a compelling reason to pay this off now; his understanding is the bonds will be callable in thirty days and could be paid off. He noted this does not add to cost and we might still earn money he is inclined not to second the motion for that reason.

Mr. Warrick said he will give a new number on Mr. Porter's check run because that check will be removed.

Mr. LaBarbara said he is fine with that.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$11,099,941.52 and disbursements of \$5,059,917.18 were read by the Fiscal Officer and are hereby made a part of these minutes.

Mr. Porter explained the large amounts are due to the first half taxes coming in and the Township making the TIF school payments.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter III

Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.

Mr. Porter called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman reported he received communication from a Dillonvale resident concerned about delivery trucks parking in the area creating safety issue. He is working with Lt. Tarr to address the situation.

Mr. Weidman stated, as member of the Hamilton County COVID Defense Team, he can report that distribution of both the Pfizer and Moderna vaccines continues. He stated they are hopeful that the Johnson & Johnson vaccine will be back in use soon. He stated there was a question about the number of vaccines allocated for the homebound program, and he believes County-wide the first number was a thousand units with Sycamore Township receiving nine of those. He said again the Defense Team is hoping the Johnson & Johnson vaccine will be back in use soon as it allows for only one shot for people who are homebound and is critical to getting students on college campuses in Ohio vaccinated before they leave campus.

Mr. Weidman addressed Mr. James' comments at the beginning of the meeting. He said if you followed these cases at all, you would find that there are some serious allegations made that are completely false. Mr. Weidman said, at the advice of his attorney, he will not go into detail about these, but the public can pull them up on the Clerk of Courts website both in Warren County and Hamilton County. He stated he is confident that he will prevail in both of those cases but at this time he will not comment.

Mr. James asked Mr. Weidman about the date of the next Hamilton County Township Association Meeting, saying Mr. Weidman was trying to schedule it for April 29th.

Mr. Weidman answered there was a conflict with some of the legislators they were hoping to get to speak, therefore, the meeting will probably be moved to May. He described the difficulty he has in choosing a date around all the many Townships regular meetings.

Mr. LaBarbara reported there is no update on the American Rescue Plan from Greg Kesterman or Commissioner Denise Driehaus. He said people are being encouraged to get vaccinated noting Hamilton County is still in the red level with 39 percent of the population vaccinated, 44 percent of the eligible population age 16 and over.

Announcement Changes

Mr. James noted there will be an Open House Public Meeting regarding the Larchview Drive/Plainfield Road Improvements on Thursday, April 29, 2021, from 6:00 p.m. to 8:00 p.m. at the Township Administration Building at 8540 Kenwood Road. He then referred people to the website calendar for information on other events.

Executive Session

A motion was made by Mr. James, seconded by Mr. Weidman, to adjourn the meeting to executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to consider pending litigation.

Mr. James invited Fiscal Officer Porter, Law Director Desai, Mr. Warrick, Mr. Miller, and Mr. Kellums into the executive session with himself and Mr. LaBarbara. He said Mr. Weidman will be recusing himself from the discussion in executive session.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

End Regular Session: 8:40 p.m.

Begin Executive Session: 8:43 p.m.

End Executive Session: 8:53 p.m.

Back in Regular Session: 8:54 p.m.

Mr. Porter called roll. All three Trustees indicated they were present.

Mr. James made a motion that Sycamore Township hire the law firm of Surdyk, Dowd & Turner, Co. LPA to handle the responses to the subpoenas and records requests served to the Township and Township officials in the Weidman versus Hildebrant lawsuit pending in Warren County, Ohio and for the Administrator to be authorized to execute the engagement agreement with that firm. Mr. LaBarbara seconded the motion.

Mr. Porter called roll. Vote: Mr. LaBarbara: Aye; Mr. James: Aye; Mr. Weidman: No

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 8:56 p.m.

/s/ Thomas C. James, Jr.
Thomas C. James, Jr., Chairman

/s/ Jim LaBarbara
Jim LaBarbara, Vice Chairman

/s/ Thomas J. Weidman
Thomas J. Weidman, Trustee

/s/ Robert C. Porter III
Robert C. Porter III, Fiscal Officer
04/20/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 4, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this was a hybrid meeting, with some attendees present in the Trustee Meeting Room and some present over Zoom. Members of the public were given the opportunity to participate live in the meeting remotely via Zoom audio. Video of the meeting was live streamed to the public on the internet.

The regular meeting was called to order at 7:00 pm. by Mr. James.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman (via Zoom), Fiscal Officer Porter (via Zoom), Law Director Desai (via Zoom), Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Assistant Fire Chief Cooper (via Zoom), Sgt. Sovern from the Hamilton County Sheriff's Office (via Zoom), Parks and Public Spaces Supervisor Petty, and Beth Gunderson (via Zoom). Fire Chief Penny was not present.

The invocation was read by Mr. Warrick.

Pledge to the Flag.

Mr. James explained the Board was doing a hybrid meeting with some people present in person and some Board members and the public joining the meeting remotely. He requested approval from Board members for placing electronic signatures on documents approved at this meeting. The Board members then gave consent for their signatures to be added electronically to any documents approved at the meeting.

Approval of the April 20, 2021 Trustees Meeting Minutes

The April 20, 2021 Trustees Meeting Minutes was presented for approval.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Mr. James invited Mr. Miller to present resolutions he has prepared for the two Zoning Public Hearings held prior to this meeting.

Mr. Miller shared his screen showing potential resolutions for Zoning Case 2021-02MA and requested direction from the Board. He noted the Zoning Commission recommended denial of the proposal by a slim margin and said the Trustees have authority to approve the plan at the proposed density as an S-PUD.

Resolution – Zoning Case 2021-02MA

The resolution “Approving a Major Adjustment to a Planned Unit Development for the Kugler Mill Square LLC, Located at 8495 Vorhees Lane, and Dispensing with a Second Reading” was presented by Mr. Miller. A motion to approve was made by Mr. LaBarbara, seconded by Mr. Weidman.

Mr. Weidman said this is a great improvement to the property noting the applicant had addressed concerns from area residents with the sanitary sewer upgrades, landscaping, privacy fence, and adjustments to the lighting plan.

Mr. LaBarbara agreed saying the applicant went over and above when addressing concerns about the project.

Mr. James agreed as well.

Mr. Miller stated since there are no conditions associated with the approval, Section 2 of the resolution will be deleted, and the subsequent sections will be renumbered.

Mr. Desai requested the motion be withdrawn.

Mr. LaBarbara withdrew the motion.

Mr. Miller read the title of the resolution again, this time the resolution had Section 2 removed since the Trustees had no conditions on the approval.

Resolution – Zoning Case 2021-02MA

The resolution “Approving a Major Adjustment to a Planned Unit Development for the Kugler Mill Square LLC, Located at 8495 Vorhees Lane, and Dispensing with a Second Reading” was presented by Mr. Miller. A motion to approve was made by Mr. LaBarbara, seconded by Mr. Weidman.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-0 passed this 4th day of May, 2021.

Mr. Miller shared his screen showing potential resolutions for Zoning Case 2021-04LASR noting he had modified conditions and listed those as Exhibit A of the resolution based on the Trustees’ comments during the hearing.

Mr. Miller then read the conditions:

1. A maximum of five (5) building signs near the top facade of the building not to exceed one center anchor sign (100sf), and 4 additional tenant signs (50sf each) shall be permitted as indicated by submitted plans of case 2021-04 LASR;
2. A tenant shall have no more than one (1) sign location on the building façade;
3. No signs shall be permitted on the rear of the building or side facades;
4. The site ground sign shall not exceed 64 square feet in sign surface area, shall not exceed nine (9) feet in overall height including the base, and shall have a base that is constructed of brick or stone to match the principal building;

5. Approval of 2021-04 LASR supersedes 2009-8 LASR;

6. Any sign affixed the building at the time of this approval in excess of 50 sf shall be permitted to remain for the duration of the current tenancy and any renewal by the same tenant.

Resolution – Zoning Case 2021-04LASR

The resolution “Approving a Major Adjustment to an Approved Localized Area Sign Regulation Plan Located at 7755 Montgomery and Dispensing with a Second Reading” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-026 passed this 4th day of May, 2021.

Mr. Weidman stated the Township needs to support business partners in the community during COVID-19. He said he does not think this request is onerous, there has been a good trade off allowing the additional signs at the top and giving up the signs on the first floor. He said this is a good thing for the Township and the applicant and we need to allow it so they can fill the 20 percent vacancy.

Mr. LaBarbara agreed.

Mr. James agreed saying it was an excellent trade off to remove the option of the retail signage at the bottom the building for the additional signs at the top. He said it is tastefully presented and if we can help one of our businesses get more tenants in the building that is a good thing.

Public Comments

Mr. Standish Fortin, of 12137 McCauly Road, addressed the Board (via Zoom) saying he never received any response to his previous query about the Safe Routes to School Plan. Mr. Fortin shared two emails he had received from his neighbors who attended in support of his fireworks event at McDaniel Park. They both praised the event that was held last year.

Mr. James asked for input on the Safe Route to School Plan.

Mr. Kellums said as he mentioned in previous meetings, the City of Sharonville has put together a Safe Route to School Plan. He said there is no funding for that yet. He said Sharonville has applied for funding, but it does not look like they are going to get it this time. Mr. Kellums said the plan calls for sidewalks on Conrey and through the roundabout. He said the Township has met with them and given them support while they continue to pursue it.

Mr. John Abraham, of 4978 Elmcrest addressed the Board. (via Zoom) He thanked the maintenance crew for picking up limbs that came down during the recent snowfall and said he is looking forward to the results of the street resurfacing taking place. Mr. Abraham said serious issues were raised in a recent Enquirer article, saying it is interesting to see who is credible and who is withholding information. He said writing a fake email in someone else’s identity is scurrilous and the developer admitted to this and had a lot to gain if the property was sold undervalued and not for the purpose originally intended by the Township. He said he believes the Ohio Auditor’s investigation is credible. Mr. Abraham stated he was curious when he read the developer asked to have coffee with newly installed Trustee James when he never approached Mr. LaBarbara in 2019, and Mr. James brings the topic to authorities. He said it appears the

developer made a \$3,895 donation to Mr. James' campaign. M. Abraham went on to discuss the Township Administrator suing 38 taxpayers who complained of how this Township is handling its affairs, saying Township authorities filing lawsuits against their complaining citizens is another scurrilous act.

Sheriff Patrol Report

Sgt. Sovern reported on recent parking complaints which the Sheriff's Office is addressing. He noted at least one of those appears to be parked on private property. Sgt. Sovern reminded the Board the Board of Motor Vehicles has given an extension on license plate expirations due to covid-19 and those expired March of last year through the end of April this year have until July to renew.

Mr. LaBarbara thanked Sgt. Sovern and Lt. Tarr for follow up on residents' complaints.

EMS/Fire Report

COVID-19 Update

Assistant Chief Cooper reported three additional COVID-19 cases in the Township since the last meeting. He reported all of the Township's homebound residents, about nine people, were received vaccines. He said the Fire Department had leftovers because of Johnson & Johnson Vaccine issues, and once the Johnson & Johnson vaccine was released to use again, they were able to vaccinate some homebound residents in Deer Park and/or Silverton.

Roads, Maintenance & Recreation Report

Parks Advisory Committee Update

Mr. Petty reported the Parks Advisory Committee had crafted a mission statement and displayed it for the Board.

Mr. Petty said Parks Advisory Committee Member J. Janus Jr. had done a great job researching and finding companies to show movies in the park. He said the plan is to hold the first movie in Bechtold Park in June and future dates will be locked down if that goes well.

Mr. Petty reported the Parks Survey is final and the Committee is going through responses.

Mr. Petty said NKO Yoga in Deer Park has agreed to lead yoga on Saturdays at McDaniel Park and asked the Board for permission to spend \$20 per session. He said he would like to pay the yoga instructor teaching at Bechtold the same amount.

Mr. Desai asked about workers compensation and other issues with paying yoga instructors.

Mr. Warrick said they will receive IRS Form 1099.

Mr. Desai asked if there would be a contract.

Mr. Petty answered yes and explained there will be waivers for attendees to sign.

Mr. Desai said he would like to review the agreement.

Mr. Petty reported on concerts in the park, saying they did well on the Parks Survey, and the Committee is looking at different scenarios for stages. He said one committee member is contacting local bands and said he would like to schedule bands on opposite weeks of the movies. He said he got a variety of quotes from stage companies.

Mr. LaBarbara asked about having bands play in a shelter.

Mr. Kellums answered, yes, we can start with that right away.

Mr. James said he spoke to the Parks Advisory Committee to encourage them to bring events into the parks and thanked Mr. Petty and Mr. Janus for their hard work.

Mr. Kellums said the events will be advertised on the website.

There was discussion about having ice cream trucks and about staffing for these events.

Mr. Petty presented the permit application submitted by resident Mr. Standish Fortin for his proposed Red, White & Booms Fireworks event.

Mr. James asked if anyone would be bumped from using the fields if this event were permitted.

Mr. Petty said there is a soccer organization on both soccer fields on Saturday. He stated last year Mr. Fortin was charged for all fields for the entire weekend. He noted this time his application is written for specific times. There was continued discussion.

Mr. Warrick suggested Mr. Fortin sit down with Mr. Petty, Mr. Kellums, and himself to iron out details and then present it to the Board.

Mr. Weidman stated that last year when Mr. Fortin was permitted to use the park, he broke all the conditions the Trustees had placed on the event. He showed postcards mailed out advertising the event when Mr. Fortin was specifically told not to advertise. Mr. Weidman noted Mr. LaBarbara suggested at the last meeting that we should be a good neighbor and not have fireworks the same day as the City of Blue Ash and he agrees with Mr. LaBarbara. He said he is opposed to rewarding someone who does not follow the rules.

Resolution – Authorizing a Contract with Carpenter Marty Transportation, Inc. for Engineering Services

Mr. Kellums reported he had a resolution for the Board's consideration to authorize a contract with Carpenter Marty for the Dillonvale Culvert Project at a cost of \$48,600.00.

The resolution "Authorizing a Contract with Carpenter Marty Transportation, Inc. for Engineering Services, Dispensing with a Second Reading and Declaring an Emergency" was presented by Mr. Kellums. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-027 passed this 4th day of May, 2021.

Motion to Advertise for Montgomery Road Crosswalks

Mr. Kellums reported the next item in the packet is information on Montgomery Road crosswalks noting at a previous meeting he said ODOT would be repaving Montgomery Road from Stewart Road to Galbraith Road. He said ODOT will not replace existing decorative brick. He reported ODOT went through some of the existing crosswalks on Galbraith and, without communicating to the Township, tore out all the curb and handicap ramps that we just put in four or five years ago. He said he gave a list of the crosswalks to the Trustees and said the cost for them will be about \$182,000.00.

Mr. Weidman asked if this project is eligible for TIF funds.

Mr. Kellums answered yes.

Mr. James asked what the durability of these are.

Mr. Kellums answered they are durable and requested a motion to advertise.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to allow Mr. Kellums to advertise for bids for the Montgomery Road Crosswalk Pavement Marking Program.

Mr. Porter called roll. Vote: All Aye.

Mr. Kellums reported water main work is complete for the Kugler Mill Road Project.

Mr. Kellums said the 2021 Road Program has begun and must be completed this year to use the 25% of unencumbered TIF funds. He stated Jurgenson is moving quickly saying they are milling in Heitmeyer right now and have done curb work in other areas.

Mr. Kellums reported the Spring Compost Give-Away will take place May 8th from 8:00 a.m. to 4:00 p.m. at Hartzell United Methodist Church.

Mr. Kellums reported the South Trash Bash at Bechtold Park was a success.

Mr. James thanked the maintenance crew for working Trash Bash in the rain.

Mr. Kellums reported the Larchview Drive / Plainfield Road Improvements Project open house took place last week. He said almost all of the feedback from those who attended was positive except for one comment that Plainfield should remain four lanes with no parking.

Mr. Kellums stated he met with the Hamilton County Engineers and the two engineering firms about the Fields Ertel Road intersections project. He said they are looking to install sidewalks where possible. He said the City of Sharonville was also in the meeting due to logistics. He explained the proposed location of the sidewalks on the north side of Fields Ertel Road. Mr. Kellums said hopefully Sharonville will be successful with their Safe Routes to School and the sidewalks can all be connected together.

Mr. James asked about grant possibilities available through Issue 7 saying the Kenwood area is potentially eligible since it is close to bus routes.

Mr. Kellums answered he is looking into putting a grant together for sidewalks on Montgomery Road from Stewart Road to Ken Arbore Drive.

Planning & Zoning Report

Resolution – Authorizing a Contract with Velecor Services for IT Services

Mr. Miller reported it is time for the Township to renew its contract with IT services and he shared a resolution and contract on the screen. Mr. Miller said the Township has done quite a bit of hardware upgrades due to COVID and Velecor has been a great partner. He said Velecor is offering two options: a one-year contract or a three-year contract. He stated with the three-year contract there is about a \$5,000.00 per year savings on contract cost.

Mr. Weidman stated we should go with the three-year contract to save money.

Mr. James noted issues with a three-year commitment.

There was discussion about whether to choose the one year or the three-year contract.

Mr. Miller noted there is a 90-day clause.

All agreed it would be worth signing a three-year contract as long as the Township can pull out of it with 90 days' notice.

The resolution "Authorizing a Contract with Velecor services for IT Services and Dispensing with a Second Reading" was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye. Resolution 2021-028 passed this 4th day of May, 2021.

Mr. Desai requested a motion to approve a three-year contract.

Mr. Weidman made a motion approve a three-year contract with Velecor Services. Mr. LaBarbara seconded. Mr. Porter called roll. Vote: All Aye.

Mr. Miller reported there will be a request for an LASR at 8044 Montgomery Road heard by the Zoning Commission on May 10, 2021.

Mr. Miller gave an update on the Reading Road properties saying Zoning Inspector Clark received a voicemail from the receiver who would like to meet for remediation. Mr. Miller requested a call with Mr. Desai first to discuss the issue.

Mr. Miller reported there has been a delay in selecting a meeting date for the Land use Steering Committee due to conflicting schedules. He said they hope to meet next week.

Mr. James asked for a status update on text amendments to the Zoning Resolution.

Mr. Miller answered that is included in the package for the Land Use Steering Committee noting the language is 95% complete.

Law Director Report

Mr. Desai reported on the Moeller High School / Willis Board of Zoning Appeals Case appeal. He said apparently the parties have been unable to settle yet. He stated Ms. Willis filed a brief yesterday and the Township and Moeller must file briefs next month. He said he is not optimistic the parties will settle since they have been negotiating for four months without an agreement.

Mr. Desai reported on the House of Browns court case which will be heard by Judge Alan Triggs on May 26th. He said the judge will hear all motions with the hope to have resolution by the end of the hearing or a couple weeks afterward.

Mr. Desai reported on the issues with the Blue Tide properties saying Mr. Miller sent him the violation letters. Mr. Desai said he wanted to pen a personal letter to the receiver to encourage him to get back to the Township quickly. Mr. Desai said he attached to that correspondence a 2016 notice that the Township had sent pursuant to O.R.C. 505.86. That revised code section allows the Township to initiate a process to raze dangerous structures. He said he was curious why the buildings are still standing and learned from the former Law Director that Blue Tide came in and made a proposal to put up veterans housing there. He said that is why the 2016 abatement efforts came to a halt. He explained why the receivership could take some time and suggested the Board consider reinitiating proceedings under O.R.C. 505.86 at the May 18th meeting.

Mr. James stated he received a text about 25 minutes earlier which he'd just now seen, indicating that a member of the public had wanted to speak earlier over Zoom but was unable to do so then. She was still waiting and he invited her to speak.

Public Comments (continued from earlier)

Ms. Barbara Holwadel, of 6620 Cherokee Drive, Madeira, OH addressed the Board. (via Zoom) Ms. Holwadel asked that the Red, White and Booms event be allowed to move forward. She stated the mailer did not go out until after the 4th of July and the ads that were run were not run by anything to do with Red, White and Booms but had to do with other entities. She requested to be invited into the meeting about Red, White and Booms. She said there was a food tent and was a private event last year. She said it was very popular and this year is a good time to step out and celebrate the freedom we have in our country. She said last year they tried to keep the event very measured and be as respectful as they could of the situation.

Mr. James said he is sure Mr. Fortin and Mr. Warrick can accommodate her request to be in the meeting.

Mr. Weidman said for the record the post cards came two days before the event and he received a phone call from two people in Symmes Township who also received it prior to the fireworks. He said he cannot speak to when they were received in the rest of the Township.

Ms. Holwadel said they were mailed on Monday and it was her understanding it took a week for people to receive them.

Mr. James said he thinks there was mention in a prior meeting that they may have been hand delivered to mailboxes in certain neighborhoods.

Administrator Report

Five-Year Capital Plans

Mr. Warrick presented drafts of the five-year capital plans for the Fire Department, Sheriff's Office, and Maintenance Department. He noted the majority of the expenses would be TIF eligible expenses. He said will come back at the next meeting with an appropriation resolution for the 2021 items.

Mr. James asked if all the CARES Act money has all been allocated.

Mr. Warrick answered yes, for the most part.

Health Plan Review

Mr. Warrick reported on the first quarter health plan recap noting the Township had a large deficit noting it net claims year to date are lower and the Township is paying a higher premium thus lowering the deficit. He said this is the direction we want to be going and reviewed the new programs that have been instituted which are also saving the Township money. Mr. Warrick said there are six months left on the fiscal year and if we continue to move in the right direction, we should be in the position to negotiate a lower premium rate with Jefferson Health Plan.

Resolution – Authorizing and Directing the Transfer of Monies from the JEDZ Funds to Various Other Funds

Mr. Warrick reported he had a resolution for the Board's consideration to move the JEDZ funds at this time instead of at the end of the year as was past practice. He gave the reasoning behind that strategy including taking down the cost of the CPA and providing a better year to year comparison.

The resolution "Authorizing and Directing the Transfer of Monies from the JEDZ Funds to Various Other Funds, Dispensing with a Second Reading and Declaring an Emergency" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.
Resolution 2021-028 passed this 4th day of May, 2021.

Reopening Plans

Mr. Warrick reported the Board is trying a hybrid meeting tonight with some people present in the Trustees Meeting Room and staff has been talking about reopening the building to the public on June 1st.

The Trustees agreed June 1st seemed like a good target date to reopen.

Resolution – Authorizing and Directing the Transfer of Monies from the JEDZ Funds to Various Other Funds

The resolution "Authorizing and Directing the Transfer of Monies from the JEDZ Funds to Various Other Funds, Dispensing with a Second Reading and Declaring an Emergency" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.
Resolution 2021-029 passed this 4th day of May, 2021.

BUCS Annual Maintenance Fee

Mr. Warrick reported Mr. Porter asked him for a purchase order for BUCS noting he is not in agreement with this as the UAN transition is going well. Mr. Warrick said the parallel work being done by Debbie Campbell might need some more thought.

Mr. James asked if we let the maintenance agreement with BUCS what is the cost of reupping later if we do not renew the contract now.

Mr. Warrick answered we would have to pay the same if we did it later.

Mr. Porter asked about the status of the check run through UAN.

Mr. Warrick said the checks will go out on Friday pending getting checks from Deluxe that have the account numbers on them.

Mr. Weidman asked if we have been printing our own checks.

Mr. Warrick answered yes and said that is what will happen.

Mr. Porter expressed concerns about glitches such as this with the change to UAN and suggested keeping BUCS would be an inexpensive way to keep running smoothly. He said he was under impression we would be running parallel for a year until UAN is totally integrated.

Mr. James said April 1st was the agreed upon cutoff date to switch to UAN.

Mr. Warrick said the State said they do not want checks done the way they were with BUCS. He said they want them to have the account number and the routing numbers preprinted on them.

Mr. James said there is no need to pay it now if we can pay for it later if needed. Mr. LaBarbara agreed with Mr. James. Mr. Weidman agreed with Mr. Porter that we should keep BUCS.

Mr. Porter said he does not agree with Mr. Warrick that we can just call BUCS for help when we have not paid our annual maintenance agreement. He expressed concerned about foul ups such as this issue with the checks.

Mr. Warrick said the glitch is not catastrophic and if we call BUCS for help, we will pay them at that time.

Mr. Porter disagreed with Mr. Warrick's comment that expenses will be less this year with the accountant. He said if you compare what we spent with the accountant this year, it is going to be a lot higher than previous years. He noted we still have to use BUCS for CIC because we would have had to get a separate license fee to put the CIC in UAN.

Mr. James commented why pay thousands of dollars now if we can pay when we need it and we might never need it. He said he does not see the advantage to it. After further discussion, he asked whether anyone wished to bring a motion as to the purchase order and there was no

response. Mr. James noted that no one on the Board had made a motion to approve that purchase order and then instructed Mr. Warrick to by-pass it.

Purchase Orders Over \$2,500.00

Mr. Warrick presented the following purchase orders:

Purchase Order 8814

US Bank	2016 Various Purpose Refunding Bond Payments	\$132,350.00
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Mr. Weidman made a motion to approve the purchase order. Mr. LaBarbara seconded.
Mr. Porter called roll. All Aye.

Purchase Order 8815

US Bank	2014 Tri-Health General Obligation Bond Payment	\$53,375.00
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Mr. Weidman made a motion to approve the purchase order. Mr. LaBarbara seconded.
Mr. Porter called roll. All Aye.

Purchase Order 8817

Carpenter Marty Transportation	Dillonvale Culverts	\$48,600.00
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Mr. Weidman made a motion to approve the purchase order. Mr. LaBarbara seconded.
Mr. Porter called roll. All Aye.

Purchase Order 8819

Capital Electric Line Builders	Fiber for Testing Parks	\$4,146.78
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Mr. Weidman made a motion to approve the purchase order. Mr. LaBarbara seconded.
Mr. Porter called roll. All Aye.

Purchase Order 8821

US Bank	2020 Road Bonds Renewal	\$4,341,078.44
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Mr. Weidman made a motion to approve the purchase order. Mr. LaBarbara seconded.
Mr. Porter called roll. All Aye.

Mr. James asked the status of the map of the fiber in the Township.

Mr. Kellums answered we are still working on that.

Fiscal Officer Report

Pay Bills and Read Receipts

The disbursements in the amount of \$4,613,492.27 and receipts in the amount of \$381,021.51 for May 4, 2021 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter III
Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.
Mr. Porter called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman reported on the status of COVID-19 in Hamilton County saying we now have a large number of vaccines and a limited number of arms to put them in. He encouraged people who have not yet received the vaccine but want to receive it to go to TestandProtectCincy.com to find a vaccine location close to their home. He reported Kroger is now taking walk ins at many locations and stated the lowest vaccination rates are in the core of the city. Mr. Weidman said demand for PPE has dropped significantly and encouraged anyone in need of PPE to call 513-263-8200.

Mr. Weidman stated President Biden's American Recovery Act left Townships out as non-entitlement units of government. He reported Senator Portman is set to meet with the Treasury this week about this issue noting 35% of Ohioans live in townships. He said if there are no changes in this designation, townships will have to secure funds from their respective county or state.

Mr. Weidman said the 2021 Road Improvement Program has begun which will include 20% of our total roads or ten linear miles. He said this project is being funded using 25% of unencumbered TIF funds generated from past economic development and allows the Township to do four years of road projects in one year without using taxpayer money. He thanked Mr. Kellums for holding the Plainfield / Larchview open house meeting.

Mr. LaBarbara thanked Steve Reutelshofer for contacting the Metropolitan Sewer District on behalf of a resident.

Mr. LaBarbara reported he was on the COVID Defense Team call with Hamilton County Public Health Commissioner Greg Kesterman. He stated there are plenty of vaccines available. He reported Hamilton County is down to 81 cases per day with 143 COVID patients in the hospital, none of whom have had completed the vaccines. He noted many places who are offering the vaccines locally. He reported the problem in India is the lack of vaccines. Mr. LaBarbara said the American Rescue Plan was brought up again and we should know what the Treasurer will do soon.

Mr. James asked Mr. Weidman if he had made any progress in getting Hamilton County Township Association Meeting set.

Mr. Weidman discussed the issues he has had with selecting a date and reported the tentative meeting date is May 27th. He reported he is working on holding the September meeting at the Sharonville Convention Center.

Mr. James reported he took the opportunity to visit the Parks Advisory Committee and Citizen Finance Committee during their meetings and said he appreciates these volunteers helping us out to do better things for the Township. He stated if others are interested in serving on committees, it would be great to hear from them too.

Announcement Changes

Mr. James noted there will be no Yoga in the Park at Bechtold Park on May 9th due to Mother's Day. He reported there are also two nature walks planned May 18th and May 29th and those interested should meet at Shelter #4 in Bechtold Park. He then referred people to the website calendar for information on other events.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.

Vote: All Aye.

The meeting adjourned at 8:57 p.m.

/s/ Thomas C. James, Jr.

Thomas C. James, Jr., Chairman

/s/ Jim LaBarbara

Jim LaBarbara, Vice Chairman

/s/ Thomas J. Weidman

Thomas J. Weidman, Trustee

/s/ Robert C. Porter III

Robert C. Porter III, Fiscal Officer

05/04/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

May 18, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this was a hybrid meeting, with some attendees present in the Trustee Meeting Room and some present over Zoom. Members of the public were given the opportunity to participate live in the meeting remotely via Zoom audio. Video of the meeting was live streamed to the public on the internet.

The regular meeting was called to order at 7:00 pm. by Mr. James.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman (via Zoom), Fiscal Officer Porter (via Zoom), Law Director Desai (via Zoom), Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny, Lt. Tarr from the Hamilton County Sheriff's Office (via Zoom), Parks and Public Spaces Supervisor Petty, and Beth Gunderson (via Zoom).

The invocation was read by Mr. Kellums.

Pledge to the Flag.

Mr. James explained the Board was doing a hybrid meeting with some people present in person and some Board members and the public joining the meeting remotely. He requested approval from Board members for placing electronic signatures on documents approved at this meeting. The Board members then gave consent for their signatures to be added electronically to any documents approved at the meeting.

Approval of the May 4, 2021 Public Hearing Minutes

The May 4, 2021 Public Hearing Minutes was presented for approval.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them.
Mr. Porter called roll. Vote: All Aye.

Approval of the May 4, 2021 Trustees Meeting Minutes

The May 4, 2021 Trustees Meeting Minutes was presented for approval.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them.
Mr. Porter called roll. Vote: All Aye.

Public Comments

Mr. J. Janus, Jr., of 4462 Daffodil Avenue, addressed the Board (via Zoom). Mr. Janus spoke of a plan to plant trees in the right of way in the Township for the Cooper Creek Collaborative and referenced documents he had about the project. He said many of the streets where the trees are to

be planted have absentee landlords and said, in his opinion, it will take a long time to get owners' signatures on the letter requesting permission to plant the trees. Mr. Janus requested the Township send letters out to all property owners on these streets allowing 30 days to respond. He said if people go door-to-door it would be very time consuming.

Ms. Barbara Holwadel, of 6620 Cherokee Drive, Madeira, Ohio, addressed the Board (via Zoom). Ms. Holwadel stated she was present to speak about the proposed Red, White and Booms event during that portion of the agenda.

Sheriff Patrol Report

Lt. Tarr reported the Sheriff's Office is no longer working under COVID-19 protocol.

EMS/Fire Report

COVID-19 Update

Chief Penny reported there are currently three patients quarantined at home in the Township, including two people in one home. He said the Fire Department received more of the Johnson & Johnson vaccine which was used for the homebound residents who registered to be vaccinated. He said there is some of that vaccine left which will be used to vaccinate additional homebound residents as well as four firefighters who had Covid-19 earlier and could not be vaccinated with the rest of the department.

Firefighter Replacement

Chief Penny reported one of the full-time firefighters has accepted a position with the Cincinnati Fire Department and will be leaving the Township in June. He requested approval from the Board to begin the process to hire a replacement.

Chief Penny also discussed plans for the V.F.W. Memorial Day Parade taking place at 10:00 a.m., Monday, May 31, 2021, through Deer Park, Silverton, and Sycamore Township.

Mr. Weidman made a motion to proceed with the hiring of a new firefighter to fill the position to be vacated by Joseph Homan. Mr. LaBarbara seconded. Mr. Porter called roll. Vote: All Aye.

Roads, Maintenance & Recreation Report

Mr. Kellums responded to Mr. Janus' comments about the Cooper Creek Collaborative. He said it is the Cooper Creek Collaborative's responsibility to obtain the signatures from the homeowners. He said if there are people volunteering to do that, they are volunteers for the Cooper Creek Collaborative.

Red, White & Booms Fireworks Event

Mr. Kellums shared a letter and map from Mr. Standish Fortin in regard to his request to hold a fireworks event at McDaniel Park. He said this year Mr. Fortin requests an area for music, an area for beer, hospitality tents, and food trucks. Mr. Kellums stated he and Mr. Warrick met with Mr. Fortin and Ms. Barbara Holwadel about the proposed event. He noted last year it was a private event and this year they want to open it up to the public. He said Mr. Fortin requested to use the park free of charge and for the Township to publicize the event this year using the same communications as the Sycamore Township Car Show which is a Township event.

Ms. Holwadel stated she could answer any questions and said Mr. Fortin was trying to get in the meeting.

There was a discussion about the field rental charges and possible conflicts with sports teams renting the fields. Mr. Petty noted cleanup from the event would have to be complete by Monday evening.

Mr. Kellums stated this would be a private event and it would set a precedent if the Township were to give fields away for free and publicize a private event.

Mr. James stated this is a private event, although it is not invitation only, and commented there are no pandemic concerns this year and it will not be the only event in town as the City of Blue Ash is doing fireworks this year also. He then asked Ms. Holwadel if she had anything to add.

Ms. Holwadel stated it is her understanding there is not a conflict with sports teams using fields at the same time and asked why they should have to pay for the entire park if there is not a conflict. She noted the event operated in the black last year and they would like to build on that for the sake of the community and the businesses around the community. She said it is a promotion of Sycamore Township.

Mr. Weidman stated it is important to understand the facts. He said last year, Mr. Fortin was extended a permit to use the park with six conditions; then five of the six conditions were violated. Mr. Weidman stated Mr. Fortin came to speak at the July 13, 2020 Trustees Meeting just after his event. He said we expect people to follow rules and act responsibly and this is what happened at the July 13, 2020 Trustees Meeting. Mr. Weidman then shared a video clip of Mr. Fortin attempting to speak at that meeting.

Mr. James requested Mr. Weidman describe what is going on or get to the point as the audio on the video he was showing was not audible.

Mr. LaBarbara also asked that he describe what is going on in the video.

Mr. James again said the audio can not be heard and requested Mr. Weidman state his point.

Mr. Desai stated he could describe the incident as he remembers it very well. He said Mr. Fortin attended the July 13th Trustees Meeting to speak but was not wearing a mask when one was mandated by the State of Ohio. Mr. Desai said he asked Mr. Fortin to wear a mask and he responded he had copy of the constitution in his pocket and knew his rights. He said he told Mr. Fortin he would have to wear a mask and one was procured for him from the lobby; instead of putting it over his nose or face, Mr. Fortin wrapped the mask underneath his neck. Mr. Desai said he asked Mr. Fortin if he had a disability that prevented him from wearing a mask and Mr. Fortin responded his only disability was from Mr. Desai. Mr. Desai stated Mr. Fortin refused to wear a mask, so he recommended that Mr. LaBarbara, who was Chairman at the time, not permit Mr. Fortin to speak which Mr. Fortin said was a violation of first amendments rights. Mr. Desai said he told him it is not a violation if he is not going to comply with the law when everyone else was complying. Mr. Desai stated, after discussion among the Board members, Mr. Fortin was not permitted to speak. He then asked Mr. Weidman if that was an accurate summary of what occurred.

Mr. Weidman said Mr. Desai's description was accurate except it did not include Mr. Fortin's final comments of "Sieg heil" as he left the room and did not note that Mr. Fortin tore the sign off the Administration door that explained the mask requirements. Mr. Weidman stated he is not in support of subsidizing or advertising a private event saying it sets a horrible precedent and policy. He also stated the infantile behavior exhibited by Mr. Fortin should not be rewarded and stated Mr. Fortin thinks rules apply to everyone except him. Mr. Weidman said he is opposed to renting out the entire park without a significant liability insurance policy in place especially when alcohol is being sold and consumed. He said if the rest of board wants to approve this request, they should require a \$2 million liability insurance policy to prevent the residents of the Township from being exposed to this kind of liability.

Mr. LaBarbara asked Mr. Weidman what rules were not followed by Mr. Fortin in 2020.

Mr. Weidman read all five conditions that were violated the previous year. He said Ms. Holwadel suggested the Board was not being patriotic if we do not allow them to hold the event. He said the reality is, we have to be able to count on people to follow the rules and not only did Mr. Fortin fail to follow the rules for his event last year, he also did not follow them afterward at a meeting when masks were required because there was a state mandate. Mr. Weidman requested again if this board approves the permit for this event, that they require a \$2 million liability insurance policy because the Board cannot expose our residents to liability.

Mr. James asked Mr. Desai if he is concerned about liability.

Mr. Desai said he is concerned and would recommend an insurance policy. He stated the Township's insurance policy picks up liability for small events such as shelter rentals. He said this would be a large event involving fireworks and alcohol. He said he presumes Rozzi has insurance for their actual handling of fireworks; but the requirement of at least a one-million-dollar policy would be prudent for the Township to enforce.

Mr. James asked if Mr. Fortin was on the call and would like to speak.

Ms. Holwadel explained how the idea for the private party came about last year and stated it was a good time to let bygones be bygones. She said it is a good idea to let the community heal and to come together to celebrate. Ms. Holwadel pointed out that last year they pulled back food trucks per the Board's request and said if a mailing about the event went to Symmes Township, it was a mistake. She said it is her understanding only neighborhoods in the north side of Sycamore Township received letters. She noted she had already purchased a band for a party and when she could not hold that in her backyard, she was hoping the community would allow them to have music in the park that night. She said they social distanced and held a very low-key event last year. She said they are trying to find a way to celebrate our independence from government, they did a good job last year trying to comply with the guidelines last year. She said she wants to build this event for the good of the community and she hates to see this is a contentious situation. She said she hopes the Township will promote this in the newsletter and on the website.

Mr. Standish Fortin, of 12137 McCauly Road, addressed the Board (via Zoom). Mr. Fortin said due to severe drama he will be forced to file a slander lawsuit against Mr. Weidman noting anyone can go back to recorded meetings in June and July 2020 regarding what was actually

approved. He said he and others in the community have dedicated their time and fortune to put on an event for the community. He said last year as a result of their effort, the township received almost \$2,000.00 in various forms and the Parks Committee this year recommended that the Township not charge them to rent the park so that the citizens could have more fireworks to watch. He said it would be nice if a Township sitting on tens of millions of tax dollars would not reduce the amount of fireworks we get to see by charging him for using the park. Mr. Fortin then thanked the Board for their consideration.

Mr. James said the request is for a permit and for the fees to be waived and asked Mr. Petty if he needs the Board's approval to proceed with the permit.

Mr. Warrick said the other request is to promote the event and we should be clear about where we stand on that.

Mr. Desai said there is also the issue of whether the permit fee should only apply to the hours of operation or would apply to the time they are staging the event.

Mr. Weidman noted the park cannot be used during the time they are staging the event.

Mr. James said there is a suggestion by Mr. Weidman that the Board should not rent to Mr. Fortin at all regardless of the plan and he asked Mr. Desai, in terms of renting the parks, if that was the sort of discrimination the Trustees have discretion to do.

Mr. Desai said he would not describe it as discrimination. He said Mr. Weidman's points are valid in terms of what he viewed as non-compliance with the original granting of his request and certainly the corollary behavior that was displayed at the July meeting of which he showed the video clip. Mr. Desai said legally, we have a permit process which applies to everyone equally and we have a parks administrator who has come to the Board for very specific guidance in regard to this request. He said guidance is needed on the rental fees and liability insurance requirement for an event of this magnitude which are specific issues that are not part of the normal application process.

Mr. James asked what would happen if the Board did not to act. He asked if the permit could be approved or if deciding on this was outside Mr. Petty's discretion.

Mr. Petty answered this is outside his discretion due to the size and scope of the event saying he would feel more comfortable if the Trustees made the decision.

Mr. James entertained a motion. There was no motion.

Mr. LaBarbara expressed concerns about setting a precedent if we allow them to use the fields free of charge and said there are also the issues of a stage, security, event promotion, and insurance. Mr. LaBarbara said they had insurance last year.

Mr. Kellums said Rozzi's Fireworks had the insurance.

Ms. Holwadel said they had a \$1 million policy last year.

Mr. James asked if there was a plan for security.

Mr. Warrick answered no, not yet.

Mr. James said he is not opposed to renting the park, but it does put us at some risk, there is a need for insurance, and he is not interested in subsidizing the event. He said it is not a Township event saying one of the things he likes about living in Sycamore Township is other communities around us spend taxpayer dollars to entertain our residents, which we do not typically do, and he does not plan to start that with this event.

Mr. James made a motion to rent the Township park space to the organization making this request, for rent covering the entire period, requiring a minimum \$1 million insurance or more if the Township Administrator in his reasonable discretion determines more is prudent, permitting the private hospitality tent, food vendors, alcohol, and fireworks as proposed.

There was no second for the motion.

Mr. James then stated if the proponent wants to come back before the Board with more detail, maybe the Board's view will be different, maybe not. He said there is no consensus. Mr. James thanked Mr. Fortin and Ms. Holwadel for the proposal and their enthusiasm.

Mr. Kellums reported Mr. Petty and the Parks Advisory Committee have done a great job setting up movies and music in the parks this summer.

Mr. Petty said the movie *The Princess Bride* will be the first movie in Bechtold Park on June 19th. Mr. Petty then went on to review the schedule of events for the summer including guided nature walks, a volunteer event at Kenwood Gardens, and yoga, outdoor movies, and music at both Bechtold and McDaniel Parks. He reported the 11th Annual Sycamore Township Car Show will take place the first Saturday in August.

Mr. Petty thanked Lisa Hodge from the Park Advisory Committee for doing a tremendous amount of work securing the bands for Music in the Park. He said COVID-19 made it difficult to plan things until recently and in the last month the committee, especially Ms. Hodge and Mr. J. Janus, Jr. had done a lot of work on the bands and movies.

Mr. James said he is thrilled with the events planned and noted this is a good and relatively inexpensive way to get people together in our parks.

Mr. Kellums reported the Kugler Mill Road Project is moving along at a very good pace with excavation beginning for curbs and sidewalks.

Mr. Kellums said the 2021 Road Program which includes four years of paving in one year to take advantage of our ability to use 25% of unencumbered TIF funds is going very well. He said paving is finished in the northern section of the Township and Heitmeyer subdivision should be finished by the end of the day Saturday, weather permitting. He said there will be no problem getting the project done this year.

Mr. Kellums said he has received concerns from residents about nighttime construction work due to the paving on Montgomery Road and ODOT has changed that, so they are now working during the day.

Mr. Kellums reported the bid opening for the Montgomery Road crosswalks will take place on Friday, May 21st at 10:00 a.m. at the Township Administration Building.

Mr. James asked Mr. Kellums questions about potholes on Montgomery Road and Kenwood Road.

Planning & Zoning Report

Resolution – 8715 Wicklow Avenue Nuisance Property

Mr. Miller reported he had a nuisance property resolution for the Board's consideration for tall grass and weeds and displayed photos of the property in question. He said the property appears to be vacant. He said he plans to begin creating a basic information sheet for the Trustees' and the public's reference for nuisance properties and displayed the information sheet for 8715 Wicklow Avenue on the screen.

Mr. Desai asked Mr. Miller procedural questions about the Property Maintenance Code and O.R.C. being referenced for such violations. Mr. Miller answered his questions.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8715 Wicklow Avenue, Sycamore Township, OH 45236" was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-030 passed this 18th day of May, 2021.

Bids & and Purchase Order 3684 E. Galbraith Road Property Cleanup

Mr. Miller reported the Board declared 3684 E. Galbraith Road a nuisance earlier this year. He said he received two bids for cleanup higher than \$2,500.00 and thus requiring Trustees' approval. He displayed the bids and said Mr. Warrick will have a purchase order for the lower bid during his report.

Resolution – Declaring a Nuisance and Providing for Notice to Parties in Interest and an Opportunity for a Hearing, Authorizing Building Removal for the Properties Located at 8100 Reading Road, 8109 Reading Road, 8001 Reading Road, 7979 Reading Road, Sycamore Township, Ohio, Auditor's Parcel Numbers 600-0360-0025, 600-0360-0012, 600-0360-0007 and Dispensing with a Second Reading

Mr. Miller reported the former Drake Motel and Carrousel Inn properties are in foreclosure. He noted the courts have assigned a Receiver to manage these properties. He said he, Chief Penny, Fire Inspector Doug Morath and Planning & Zoning Inspector Kevin Clark met with the Receiver who agrees the property is unsecure and unsafe. Mr. Miller reported the receiver said they do not have the funds to remedy the situation. He said there was discussion about the Township providing funds to do this. Mr. Miller stated he advised them the Township would be considering putting a demolition order on the properties to either properly secure them or to fully demo the site and they requested the Township move forward with the following resolution to give them more leverage and put more pressure on the system.

Mr. James stated he discussed this with Mr. Desai and agreed this seems to be a logical first step.

Chief Penny said this is a definite life safety issue and gave a description of the buildings' condition.

Mr. Weidman asked Mr. Desai where the Township would stand in line for reimbursement should we incur any expense attempting to remedy this issue.

Mr. Desai explained the order of payment would be chronological, although receivership sales are akin to bankruptcy sales in which some of the liens could be stripped and effectively bump us up. He said the question is would our lien get stripped. Mr. Desai said he spoke to another attorney who had gone down this path who said he did not think it would be stripped. He said he also had his associate do independent research on this and she found a case, Williams vs. Schneider, in which a special assessment was stripped. Mr. Desai concluded there is not a clear answer to Mr. Weidman's question.

Mr. Desai said those are the issues we have to consider and stated the best approach is to take this first step and allow us to evaluate whether it is better for us to go on our own or go to court and ask what can be done creatively to make sure costs are paid.

Mr. James suggested using the structures for firefighter training as a controlled burn.

The resolution "Declaring a Nuisance and Providing for Notice to Parties in Interest and an Opportunity for a Hearing, Authorizing Building Removal for the Properties Located at 8100 Reading Road, 8109 Reading Road, 8001 Reading Road, 7979 Reading Road, Sycamore Township, Ohio, Auditor's Parcel Numbers 600-0360-0025, 600-0360-0012, 600-0360-0007 and Dispensing with a Second Reading" was presented by Mr. Miller. A motion to approve was made by Mr. LaBarbara, seconded by Mr. Weidman. Mr. Porter called roll. Vote: All Aye. Resolution 2021-031 passed this 18th day of May, 2021.

Mr. Kellums asked if the Township should board up the building.

Mr. Miller said we do have authority to do that.

Chief Penny noted the issues with that and gave some other ideas of what the Township could do to show an attempt at keeping people out of the unsafe structures.

Purchase Order Microsoft Office 365

Mr. Miller reported he believes we have an active purchase order that would cover the Microsoft Office 365 license; therefore, he does not need it approved tonight.

Law Director Report

Mr. Desai reported oral arguments in the House of Browns case are scheduled for a week from tomorrow. He said the judge will consider the Township's motion to enforce the settlement agreement.

Mr. Desai reported there is still no settlement reached in the Moeller High School / Willis Board of Zoning Appeals Case appeal. He noted the Township's brief is due June 4th and there is still ongoing discussion between the appellant and Moeller.

Administrator Report

Resolution – Amending 2021 Appropriations

Mr. Warrick reported he had a resolution for the Board's consideration amending appropriations to take care of the spending for three departments (maintenance, fire, and police) for the 2021 portion of their five-year capital plans. He noted the expenses are all TIF eligible.

Mr. Weidman asked how much of the money is appropriated for maintenance and what was originally allocated in the beginning of the year for maintenance.

Mr. Warrick answered capital budgeting was not done in December as it was not ready; only operational budgeting was done.

Mr. Weidman asked what Mr. Warrick meant when he said it was not ready and what we spent last year in maintenance on capital.

Mr. Warrick answered we did not have it together yet for it to be appropriated.

Mr. Kellums said capital spending for last year was about the same as this year.

Mr. Weidman said he was curious why there was not some kind of allocation at the beginning of the year.

The resolution "Amending 2021 Appropriations, Dispensing with a Second Reading and Declaring an Emergency" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye. Resolution 2021-032 passed this 18th day of May, 2021.

Mr. Warrick said maintenance is ready to move ahead with capital purchases and the first resolution for consideration is for the purchase of two 2021 Chevrolet Silverados.

Mr. Kellums explained the details of the purchase and proceeded to read the resolution.

Resolution – Authorizing a Contract for the Purchase of Two 2021 Chevrolet Silverado 6500 HD Cab & Chassis

The resolution "Authorizing a Contract for the Purchase of Two 2021 Chevrolet Silverado 6500 HD Cab & Chassis and Dispensing with a Second Reading" was presented by Mr. Kellums. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-033 passed this 18th day of May, 2021.

Mr. Warrick said the next resolution is for the equipment for the two new trucks.

Resolution – Authorizing a Contract for the Purchase of Equipment for Installation on Two 2021 Chevrolet Silverado 6500 HD Trucks

The resolution “Authorizing a Contract for the Purchase of Equipment for Installation on Two 2021 Chevrolet Silverado 6500 HD Trucks and Dispensing with a Second Reading” was presented by Mr. Kellums. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-034 passed this 18th day of May, 2021.

Purchase Orders Over \$2,500.00

Mr. Warrick presented the following purchase orders:

Purchase Order 113

Funflicks Outdoor Movies	Movies in the Park	\$5,284.44
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Mr. Weidman made a motion to approve the purchase order. Mr. LaBarbara seconded.

Mr. LaBarbara asked if this money is just allocated for the movies and if something changes, we do not have to spend it all.

Mr. Petty answered that is correct.

Mr. Porter called roll. Vote: All Aye.

Purchase Order 114

Criterion Pictures	DVDs for Movies in the Park	\$3,500.00
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Mr. Weidman made a motion to approve the purchase order. Mr. LaBarbara seconded.

There was a discussion about the cost of the licenses and possible size of the crowd watching the movies.

Mr. Porter called roll. Vote: All Aye.

Purchase Order 123

Jerry McDaniel	3684 E Galbraith SYCC210020	\$2,945.00
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Mr. Weidman made a motion to approve the purchase order. Mr. LaBarbara seconded.

Mr. Porter called roll. Vote: All Aye.

Purchase Order 120

McCluskey Chevrolet Inc.	Two 2021 Chevy Silverados	\$109,722.00
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Mr. Weidman made a motion to approve the purchase order. Mr. LaBarbara seconded.

Mr. Porter called roll. Vote: All Aye.

Purchase Order 121

Kimco	Salt Conveyor and Hopper	\$8,727.59
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Mr. Weidman made a motion to approve the purchase order. Mr. LaBarbara seconded.
Mr. Porter called roll. Vote: All Aye.

Purchase Order 122

W.A. Jones Truck Equipment 2021 Chevy 6500 \$103,500.00

Mr. Weidman made a motion to approve the purchase order. Mr. LaBarbara seconded.
Mr. Porter called roll. Vote: All Aye.

Purchase Order 127

Carpetile Carpet for Community Room \$9,300.00

Mr. Weidman made a motion to approve the purchase order. Mr. LaBarbara seconded.
Mr. Porter called roll. Vote: All Aye.

Mr. Warrick said the next Trustees Meeting will take place on June 1st and noted the quarterly JEDZ Board Meetings are also that evening. He suggested continuing the hybrid style meetings that day since there are so many people involved with the JEDZ Boards.

Mr. Warrick asked the Board to consider cancelling the July 6th Trustees Meeting, noting that is a holiday week and a lot of people are on vacation. He suggested holding one meeting in July only on July 13th instead of the regular meetings on July 6th and July 20th. He said the timing of that would work well with the tax budget presentation.

There was discussion about how to handle the July meetings. It was decided to cancel the July 6th meeting, schedule a meeting for July 13th, and decide at that time if the July 20th meeting is needed.

Mr. Weidman made a motion to cancel the July 6th meeting and move it to July 13th. Mr. LaBarbara seconded. Mr. Porter called roll. Vote: All Aye.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$554,256.63 and disbursements in the amount of \$1,011,102.90 for May 18, 2021 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter III

Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.
Mr. Porter called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman reported on information from the Hamilton County COVID Defense Team meeting, noting the committee agreed to disband at the end of the month as the County opens back up per CDC and State guidelines. He reported Hamilton County is now seeing an average of 55 cases a day over the last week compared to 716 cases a day in December. He noted there are 34 patients in the ICU with a third of them on ventilators. Mr. Weidman stated this is extremely manageable for hospitals. He reported nearly 80% of Ohioans aged 65 and older have received at least one dose of the vaccine. Mr. Weidman said those who have not received a COVID-19 vaccine may go to healthcollab.org/vaccine-info which will show every location that has vaccines and which vaccine you can get at that location.

Mr. Weidman reported the Hamilton County Town Association will meet on Thursday, May 27th at 7:00 p.m. by Zoom with State Representative Bill Seitz speaking to the group.

Mr. Weidman reported the grand opening of the new Graeter's Ice Cream location on Montgomery Road is next week and will be a fantastic addition to our business district.

Mr. Weidman thanked Mr. Petty and the Parks Advisory Committee for work getting movies and music in parks and adding yoga on Saturdays.

Mr. LaBarbara reported he was on the Hamilton County Public Health call with Commissioner Greg Kesterman. He reported, as Mr. Weidman said, we are down to 55 cases a day compared to 716 cases a day previously which is incredible. Mr. LaBarbara said the best defense is to get vaccinated. He reported Hamilton County is transitioning to orange on the State's health advisory map and the end of the public health orders is June 2nd. He noted for those who are not vaccinated, it is still recommended to wear a mask and although the mask order is no longer enforceable as a health order, businesses may still require it. Mr. LaBarbara stated vaccinated people can go to www.ohiovaxamillion.com to register for drawings to win a million dollars.

Mr. Weidman addressed the topic of federal money going to townships. He said townships with a population of 50,000 and over will be directly funded by the federal government. He stated those with a population under 50,000 will receive money based on a certain formula. Mr. Weidman concluded we are going to get money; the question is how it will be distributed by the State.

Mr. James stated he reviewed that initial regulation too and it looks like population will be used to determine how the funds will be distributed saying the good news is we will be getting money.

Mr. James also thanked the Parks Advisory Committee for planning the events in the parks noting it is exciting that the world is re-opening.

Mr. James stated he hopes we can all be together soon in the meeting room. He agreed it makes sense to hold the next meetings, including the JEDZ, as a hybrid and he encouraged those Board members not in the room to consider joining the next meeting in person.

Mr. James thanked Mr. Weidman for getting the HCTA meeting organized and thanked the Township staff for the hard work they do.

Announcement Changes

Mr. James noted there will be a Bid Opening for the Montgomery Road Pavement Marking Program on Friday, May 21, 2021 at 10:00 a.m. He stated the Land Use Steering Committee Meeting will take place on Monday, May 24th at 9:00 a.m. at the Administration Building. He then referred people to the website calendar for information on other events.

Executive Session

Mr. James noted that there was an Executive Session agenda item. It concerned an offer to purchase Township property which the Board had been asked to consider. A motion was made by Mr. James, seconded by Mr. Weidman, to adjourn the meeting to executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to discuss sale of Township property.

Mr. James invited Fiscal Officer Porter, Law Director Desai, Mr. Warrick, Mr. Miller, and Mr. Kellums into the executive session with the Trustees.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

End Regular Session: 8:47 p.m.

Begin Executive Session: 8:52 p.m.

End Executive Session: 8:55 p.m.

Back in Regular Session: 8:56 p.m.

Mr. Porter called roll. All three Trustees indicated they were present.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.

Vote: All Aye. The meeting adjourned at 8:56 p.m.

/s/ Thomas C. James Jr.

Thomas C. James, Jr., Chairman

/s/ Jim LaBarbara

Jim LaBarbara, Vice Chairman

/s/ Thomas J. Weidman

Thomas J. Weidman, Trustee

/s/ Robert C. Porter III

Robert C. Porter III, Fiscal Officer

05/18/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 1, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this was a hybrid meeting, with some attendees present in the Trustee Meeting Room and some present over Zoom. Members of the public were given the opportunity to participate live in the meeting remotely via Zoom audio. Video of the meeting was live streamed to the public on the internet.

The regular meeting was called to order at 7:00 pm. by Mr. James.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman (via Zoom), Fiscal Officer Porter (via Zoom), Law Director Desai (via Zoom), Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny, Sgt. Crider from the Hamilton County Sheriff's Office, Parks and Public Spaces Supervisor Jason Petty and Beth Gunderson (via Zoom). Lt. Tarr from the Hamilton County Sheriff's Office was absent.

The invocation was read by Mr. Warrick.

Pledge to the Flag.

Mr. James explained the Board was doing a hybrid meeting with some people present in person and some Board members and the public joining the meeting remotely. He requested approval from Board members for placing electronic signatures on documents approved at this meeting. The Board members then gave consent for their signatures to be added electronically to any documents approved at the meeting.

Approval of the May 18, 2021 Trustees Meeting Minutes

The May 18, 2021 Trustees Meeting Minutes was presented for approval.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Public Comments

Mr. Richard Goldberg, of 8354 Jeanette Lane, Cincinnati, OH 45249, addressed the Board (via Zoom) saying he lives in Symmes Township about three doors down from Sycamore Township. He said he lives across from Cincinnati Hills Christian Academy and he disagrees with Sycamore Township allowing a commercial business to park cars in their parking lot. Mr. Goldberg cited a condition on a settlement agreement for the school which stated the gates to the parking lot should be locked after 9:00 p.m., except for school events, and stated Cincinnati Hills allowing a business to use the lot for commercial activity is contrary to the court order. Mr. Goldberg said this tells Sycamore Township landowners they can do what they want regardless

of laws which is arbitrary. He noted there is potential harm done as it is dangerous to cross Snider Road at night. Mr. Goldberg requested Sycamore Township reconsider its position on this topic.

Mr. James asked if Sycamore Township was a party to the settlement agreement.

Mr. Goldberg answered yes, noting Mr. Miller has a copy.

Mr. James stated the Board will review the settlement agreement.

Sheriff Patrol Report

Sgt. Crider reported on monthly statistics for Sycamore Township. He noted there was a fatality involving an elderly driver on I-71 at Montgomery Road in a single vehicle accident. He said it could have been caused by a medical emergency but is a suspected distracted driving incident.

Mr. LaBarbara asked if Sgt. Crider had any updates on the murder and arson that took place.

Sgt. Crider answered officers were dispatched for shots fired and, when the officers arrived, they discovered a female suffering from gunshot wounds. He stated they received a report of a carjacking on Euclid Road. Sgt. Crider said a female and her children were accosted in their front yard by a male suspect matching the description of the homicide suspect. He said the suspect tried to kidnap her; the suspect then fled that scene, went inside his house in Silverton, doused himself with gasoline and lit the house and himself on fire. Sgt. Crider reported one of the suspect's neighbors came to his rescue and the suspect managed to drive himself to a house in the District 4 area. He said the suspect's family members drove him to the nearest Cincinnati fire station at which point he was transported to University Hospital. He reported the suspect later succumbed to his injuries.

Mr. James inquired about the possible motive in the incident.

Sgt. Crider answered, from family members, it appears this was an on again off again relationship with possible stalking issues. He stated the Sheriff's Office had no prior reports or contact with the suspect or the victim, therefore they have no history or awareness of the relationship status. Sgt. Crider noted the incident involved three major and three minor crime scenes at which to secure evidence. He described securing assistance over multiple jurisdictions noting they were able to lock down quickly and develop the subject information within 15-20 minutes of being there. He stated no officers or bystanders were injured but there was the carjacking victim.

Sgt. Crider then reported on auto thefts around Kenwood Towne Centre with some involving Door Dash drivers leaving cars running outside the mall.

Mr. James asked if there is a subject in mind or under arrest.

Sgt. Crider answered the suspect is under arrest and subsequently the auto thefts have decreased.

EMS/Fire Report

COVID-19 Update

Chief Penny reported unless anything comes up, he will stop giving COVID-19 updates. He said there is only one resident quarantined at home currently in the Township and there are currently no homebound residents signed up to receive vaccines at home.

Mr. James asked Chief Penny how the Memorial Day Parade went.

Chief Penny answered it went well, with many in attendance and the weather cooperated.

Roads, Maintenance & Recreation Report

Mr. Petty reported there was a nature creek walk for kids at Bechtold Park last Saturday led by Sarah Meadows from Hamilton County Soil & Water Conservation District.

Mr. Petty reported he received a request from a resident in Sturbridge subdivision who would like to install a Little Free Library at Bob Meyer Park.

There was discussion about liability involved in placing the Little Free Library in a public park. Mr. Petty will discuss this further with the resident to see if she would be willing to place it on her private property or maintain it if it were permitted in the park.

Mr. Petty reported a student from Mount Notre Dame High School who is a Sycamore Township resident would like to do service hours in Township parks through Keep Cincinnati Beautiful.

Mr. LaBarbara asked Mr. Desai about possible liability.

Mr. Desai said he would discuss this with Mr. Petty.

Mr. Kellums said the Township already has a relationship with Keep Cincinnati Beautiful as they assist with the Trash Bash.

Mr. Petty reported the Parks Advisory Committee chose movie titles for Movies in the Park at their last meeting. He read a list of the movie titles. Mr. Petty also reported UDF would like to bring an ice cream truck to the July 10th and August 21st Movie in the Park events and give out ice cream for free for publicity. He stated Kona Ice should be at the other Movies in the Park events.

Mr. Weidman requested the list of movie titles be sent to the Trustees.

Mr. James noted *The Princess Bride* will be shown at Bechtold Park on June 19th. He also thanked the Parks Advisory Committee members for a recent volunteer event at Kenwood Gardens.

Mr. Kellums reported the 2021 Road Program is proceeding rapidly with Heitmeyer subdivision completed. He said curbs have been completed in the area behind the hospital and next week milling, base repair and paving will begin there. Mr. Kellums stated Dillonvale subdivision will be the next phase of the project noting work could be pushed back due to forecasted rain.

Mr. Kellums reported the Kugler Mill Road Project is coming along at a good pace but is also delayed a bit by weather.

Mr. James asked for confirmation that the Kugler Mill Road Project is not being funded by the 25 percent of unencumbered TIF.

Mr. Kellums answered no, that is a TIF project 50 percent of which is funded by a State grant from OPWC. He said the Township is paying for the other 50 percent of the sidewalks, curbs and storm sewer and Hamilton County is paying for the other 50 percent of the road work.

Mr. James asked when work on Kugler Mill Road will move to the other side of Kenwood Road.

Mr. Kellums answered probably in July.

Resolution – Authorizing a Contract for the 2021 Montgomery Road Crosswalk Pavement Marking Program

Mr. Kellums reported the Township put out a bid package for Montgomery Road Crosswalks.

There was discussion about work being done by ODOT on Montgomery Road with Mr. Kellums stating it will probably be at least a month before that work is completed.

Mr. Kellums reported A & A Safety, Inc. had the best price for the Montgomery Road Crosswalk Pavement Marking Program.

The resolution “Authorizing a Contract for the 2021 Montgomery Road Crosswalk Marking Program and Dispensing with a Second Reading” was presented by Mr. Kellums. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.

Mr. Kellums noted this project will also paid for by TIF.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-035 passed this 1st day of June, 2021.

Planning & Zoning Report

Resolution – 4570 Elizabeth Place Nuisance Property

Mr. Miller reported he had two resolutions for the Board’s consideration to declare properties a nuisance. He noted there had not been any communication from the property owner for the first property on Elizabeth Place. He then showed photos of the violations and described the conditions.

Mr. James asked how the Township had tried to contact the owner.

Mr. Miller answered the owner had been mailed courtesy and violation letters.

Mr. Weidman commented the information sheet notes the owner has been unresponsive.

Mr. Miller answered yes and said there have been numerous complaints from neighbors about the property.

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4570 Elizabeth Place, Sycamore Township, OH 45242” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Desai asked if Mr. Miller is sure the lawn mowers are inoperable.

Mr. Miller stated the issue is they may not be parked there. He said if the Township abated the violations, the mowers would not necessarily be hauled off, they would be moved to the rear yard.

Mr. Desai asked about high grass issues on the property.

Mr. Miller pointed out the high grass and weeds on the side yard in the photo of the property.

Mr. LaBarbara commented there are trash bags and broken chairs also, not just lawn mowers.

Mr. Desai asked for confirmation that the items in the driveway had been out for a long time.

Mr. Miller answered a very long time.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-036 passed this 1st day of June, 2021.

Resolution – 4229 Woodlawn Avenue Nuisance Property

Mr. Miller reported the owner did cut the grass at 4229 Woodlawn Avenue, but there is still garbage on the property. He said this is complaint driven and showed photos of the violations.

Mr. James asked if the same methods of communication to the property owner were used.

Mr. Miller answered yes.

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4229 Woodlawn Avenue, Sycamore Township, OH 45236” was presented by Mr. Miller. A motion to approve was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with a second reading. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-037 passed this 1st day of June, 2021.

Mr. James asked if there is an update on the eleven homes that are supposed to be built on Kugler Mill Road. He noted trees have been removed and the landscape berm has been moved.

Mr. Miller said the developer has informed the Township that the originally contracted builder is no longer part of the project. He said the Township is waiting on more information. Mr. Miller stated they are doing legitimate groundwork that would have to be done before any builder begins work.

Law Director Report

Mr. Desai reported on the Moeller High School/Willis Board of Zoning Appeals appeal case saying there has still not been a settlement agreement. He said he is working on finalizing the Township's brief which is due on Friday, June 4th.

Mr. Desai reported a hearing was held last Wednesday, May 26th on the House of Browns case. He stated Hamilton County Court of Common Pleas Judge Triggs granted the Township's motion to enforce the settlement agreement. Judge Triggs allowed the defendant thirty days to comply before he enters the order to allow the Township the right to enter the property and take care of the signs.

Mr. James asked if there has been any indication that the owner will bring it into compliance within the 30 days.

Mr. Desai stated his colleague Mr. Butler has received email communications from one of the defendants, not the property owner. He said he has not seen the emails, but he suspects it is an attempt to bring the signs into compliance before the order is entered.

Administrator Report

Resolution – Amending 2021 Appropriations

Mr. Warrick reported he had a resolution for the Board's consideration to amend 2021 appropriations having to do with two CARES Act funds. He said this includes the original federal funds and the Hamilton County Cares Act funds which is a reimbursement. He said originally, they did not know how much of the money would be left to appropriate for 2021 and he would like to go ahead and appropriate the rest of it now so it cannot be called back. He said between the two funds that amounts to an additional \$362,846.60.

The resolution "Amending 2021 Appropriations, Dispensing with a Second Reading and Declaring an Emergency" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye. Resolution 2021-038 passed this 1st day of June, 2021.

Resolution – Authorizing the Disbursement of Checks for Payroll, Payroll Related Withholdings and Expenses and Other Expenses in 2021

Mr. Warrick reported the next resolution for the Board's consideration is one that other Townships have often used to pay certain bills in between meetings such as payroll related expenses, utility bills, debt service and credit card bills so that those items are paid in a timely manner without interest or late fees.

Mr. James commented the items listed were previously appropriated and asked if this would approve the purchase order in advance to disburse the money subject to the Board's approval later.

Mr. Warrick answered yes, not only has it been appropriated, but there are purchase orders already in place. He said this is just a question of administrative execution, the actual check.

Mr. James asked Mr. Porter's thoughts on the resolution.

Mr. Porter said he does not understand what Mr. Warrick is saying noting it is probably something to do with the new system.

Mr. Warrick said it has nothing to do with the new system and the Township has incurred late fees, penalties, and interest in the past. He said this is another thing to make us operate better.

Mr. James asked about holding a check back if necessary.

Mr. Warrick answered it would depend on the circumstance, but the Board has the right to question it.

The resolution “Authorizing the Disbursement of Checks for Payroll, Payroll Related Withholdings and Expenses and Other Expenses in 2021, Dispensing with a Second Reading and Declaring an Emergency” was presented by Mr. Warrick. A motion to approve was made by Mr. LaBarbara, seconded by Mr. Weidman. Mr. Porter called roll. Vote: All Aye. Resolution 2021-039 passed this 1st day of June, 2021.

Resolution – Establishing Financial Policies for the Approval of Purchase Orders in 2021

Mr. Warrick stated the next resolution for consideration has to do with bringing purchase orders to the Board. He stated Townships have reserve money in every fund. He said there is also the budget that is approved by the County showing how much revenue should flow to the Township during the year. Mr. Warrick said the State and the County define that reserve plus that projected revenue as the budget for the Township. He said some Townships appropriate that entire amount, but this Township does not, which is an excellent practice.

Mr. Warrick stated purchase orders are issued against the appropriations so the administration cannot spend any more than the appropriations the Trustees have approved.

Mr. Warrick pointed out in the past the Township had the practice of having huge blanket purchase orders with no vendor attached to them. He said a purchase order is a contract to purchase and should have a vendor’s name. Mr. Warrick said he is switching to the department heads having more control over spending and knowing what line item they are using. He said, therefore, he got rid of the blanket purchase orders and asked them to go back and convert purchase orders to be vendor specific. He thanked Chief Penny, Mr. Kellums, and Ms. Campbell for making this happen. He said he had 53 purchase orders which he would rather not go through one at a time.

Mr. Warrick reported the first thing he is asking is for new operating standards to raise the purchase order amount which requires Trustees’ approval to \$5,000.00. He stated his approval would be required for any purchase order from \$2,500.00 to \$5,000.00 and the department heads would be doing more smaller purchase orders throughout the year.

Mr. James asked if there is a legal threshold for Trustee approval in Ohio that is higher than \$5,000.00 that Townships can set.

Mr. Warrick answered he does not think there is a legal threshold.

Mr. Weidman asked Mr. Porter if he had thoughts on this.

Mr. Porter answered it seems inefficient to him but said he would defer to the department heads. He stated in the past the Township used large blanket purchase orders for things like utilities so there are not so many purchase orders.

Mr. James stated the resolution which Mr. Warrick will present would raise the threshold for Board of approval of purchase orders so there will not be so many presented at meetings.

Mr. Porter stated the Township used to have blanket purchase orders to pay Duke Energy and other utilities.

Mr. Warrick stated there will still be large blanket purchase orders, but they will be associated with a specific vendor. He said this avoids negatives and gives department heads greater control over spending.

Mr. Weidman asked if this is more work or less work for department heads.

Mr. Warrick answered it is more work for them.

Mr. James commented it will be more supervision of our spending.

The resolution “Establishing Financial Policies for the Approval of Purchase Orders in 2021, Dispensing with a Second Reading and Declaring an Emergency” was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.
Resolution 2021-040 passed this 1st day of June, 2021.

Purchase Orders Over \$2,500.00

Mr. Warrick presented the purchase orders which he said are all appropriated and asked if they could be handled in a single motion.

Mr. James said the purchase orders are in the packet and in the future, he thinks it would be useful to handle these purchase orders en masse with an itemized numbered list. He said if there were individual ones the Board would like to pull out for discussion, they could do that by number.

Mr. LaBarbara made a motion to approve the bundle of 53 purchase orders. Mr. Weidman seconded.

Mr. James asked Mr. Desai if he had any concerns.

Mr. Desai said the Board will have to be careful because the packet often gets revised and purchase orders added. He said he is concerned about approving something without some identifier.

Mr. Miller suggested noting the document packet revised 06/01/2021.

Mr. Desai said he was ok with that.

Mr. LaBarbara amended his motion to approve the purchase orders in document packet revised 06/01/2021. Mr. Weidman seconded the amended motion.

Mr. Porter called roll. Vote: All Aye.

Mr. Warrick said the JEDZ Boards held quarterly meetings this afternoon. He said he sent a recap earlier today of the Township's revenues noting there were concerns on the impact of COVID-19 on the JEDZ revenue. He said his original projections when doing the four JEDZ 2021 budgets figured they would be down five percent. He said in actuality, through the first quarter the JEDZ revenue was about even with last year and it is trending up 7.6 percent when you look through May, 2021 for all the JEDZ except Southwest which reports quarterly. He noted the Southwest JEDZ was up 6.8 percent in the first quarter.

Mr. Warrick also reported staff had assisted Tom Moeller, of the City of Madeira, with surveying the East and Central JEDZ. He said staff spoke to major property owners in those districts who said only about 15-20 percent of workers remained in the office during the pandemic, but they are trickling back. He said the survey found most did not lose tenants due to COVID and things seems to be in good shape. Mr. Warrick stated Kenwood Towne Center and Kenwood Collection had no major loss of tenants and business is rebounding.

Mr. James commented that is good news, but we must be cognizant of the fact that there is pending State legislation seeking to undo some of the taxes that were collected from those working from home. He said the questions is if, under the JEDZ agreement, the Township will have to reimburse that tax money to those who put in refund requests if the legislation passes.

Mr. Weidman stated the reimbursement comes out of the bottom line, if the reimbursement occurs, the Township will reimburse 90 percent and the JEDZ District partner will reimburse 10 percent. He said our partner should not be expecting the Township to keep paying them because that is not how the agreement is written.

Mr. James stated he has not had an opportunity to look at that but since the legislation is not actually passed yet, we do not know where it is going.

Mr. Desai stated this creates quite the conundrum for local governments. He said there should be a discussion about whether some of those funds should be escrowed. He suggested the Citizen Finance Committee look at it.

At 8:18 p.m. Mr. James made a motion to recess until 8:21 p.m. due to technical difficulties. Mr. LaBarbara seconded. Mr. Porter called roll. Vote: All Aye.

The meeting reconvened at 8:21 p.m. after a power outage at the meeting recording facility caused issues with the meeting video.

Mr. Porter called roll. All three Trustees were present.

Mr. James asked the status of the new JEDD with Deer Park.

Mr. Warrick answered an employee who works in the JEDD was recently identified and agreed to serve on the Board as is required.

Mr. LaBarbara noted the JEDZ East and Central Board meetings could not be held that day due to lack of a quorum. He suggested rescheduling them to June 15th.

Mr. Warrick answered we may not have to do that noting this happened in 2019 and the Board waited until the next scheduled meeting. He said he had asked Mr. Desai to investigate.

Mr. Weidman stated it is premature to reschedule the meeting.

Mr. Desai said this was probably researched by the former Law Director and he will confirm that and get back to Mr. Warrick.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$643,554.26 and disbursements in the amount of \$463,770.36 for June 1, 2021 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: /s/ Robert C. Porter III

Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.

Mr. Porter called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman reminded residents there is a vacation watch service in which Sheriff patrols will walk around the exterior of your home while you are away. He stated Yoga in the Park continues on Sundays at 10:00 a.m. in Bechtold Park and yoga on Saturdays will be added soon.

Mr. Weidman reported the Hamilton County Township Association (HCTA) meeting was held last week with State Representative Bill Seitz. Mr. Weidman stated there is interesting legislation designed to benefit Townships in Ohio including the ability of Home Rule Townships to establish Community Reinvestment Areas (CRA) without requiring County approval. Mr. Weidman said this is another economic development tool for the Township which allows us to compete with other municipalities in economic development.

Mr. Weidman said there is also legislation to allow townships to pass continuing service levies. He stated Sycamore Township hopes to avoid all levies in the future noting we are the only Township in Hamilton County without a levy on the ballot in over 14 years. Mr. Weidman said there is legislation proposed to extend remote meetings until December 31, 2021; the current legislation allowing for remote meetings is set to expire July 1, 2021.

Mr. Weidman reported, as Mr. James said earlier, there is legislation that passed the House to hold earnings for 2020 for those people who worked remotely throughout the year and allow

them to apply for a prorated refund in 2021. He said this legislation is currently in the Senate. He said he believes the legislation requires taxpayers to apply for a refund and he thinks there is language in the Township's JEDZ agreements allowing refunds as we adopt our partner municipalities' tax rules.

Mr. Weidman reported townships are now included in the American Rescue Plan and there are three townships in Ohio whose population exceeds 50,000 who will receive funds directly from the federal government. He said the remaining 1,305 townships will receive ARP funds based on a population formula. He said this is good news for Sycamore Township which will receive federal funds.

Mr. James asked if it would be possible for HCTA to publish a member directory to the members of the association.

Mr. Weidman answered HCTA can look at doing that. He said he is more interested in getting by-laws resolved by September.

Mr. LaBarbara reported the 2021 V.F.W. Memorial Day Parade through Silverton, Deer Park and Sycamore Township was a great success. He said the parade ended in Bechtold Park and the guest of honor was WWII Veteran Navy Seaman Jim Hines.

Mr. LaBarbara said the first Movie in the Park will be 8:00 p.m., June 19th in Bechtold Park, *The Princess Bride*. He stated in the parks survey responses, the number one request was music in the park. He said there was no music last year due to COVID, but we have wonderful bands lined up this year including The Remains, Friday, June 25th at 7:00 p.m. and Ricky Nye, Friday, July 16th at 7:00 p.m. at Bechtold Park, and Red Hot Riot, Friday July 30th at 7:00 p.m. at McDaniel Park.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: All Aye.

The meeting adjourned at 8:33 p.m.

/s/ Thomas C. James, Jr.
Thomas C. James, Jr., Chairman

/s/ Jim LaBarbara
Jim LaBarbara, Vice Chairman

/s/ Thomas J. Weidman
Thomas J. Weidman, Trustee

/s/ Robert C. Porter III
Robert C. Porter III, Fiscal Officer
06/01/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 15, 2021

NOTE: Due to the COVID-19 pandemic and the issuance of guidelines to limit public gatherings to ten people or less by Governor DeWine and the Director of the Ohio Department of Health, and due to enabling legislation (House Bill 404) which extended the ability of local governments in Ohio to meet remotely during this time, this was a hybrid meeting, with some attendees present in the Trustee Meeting Room and some present over Zoom. Members of the public were given the opportunity to participate live in the meeting in person or remotely via Zoom. Video of the meeting was live streamed to the public on the internet.

The regular meeting was called to order at 7:00 pm. by Mr. James.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman (via Zoom), Fiscal Officer Porter (via Zoom), Law Director Desai (via Zoom), Administrator Warrick, Planning & Zoning Administrator Miller, Fire Chief Penny, Lt. Tarr from the Hamilton County Sheriff's Office (via Zoom) and Beth Gunderson (via Zoom). Superintendent / Assistant Administrator Kellums was absent.

The invocation was read by Mr. Miller.

Pledge to the Flag.

Approval of Electronic Signatures

Mr. James explained the Board was doing a hybrid meeting with Board members and members of the public having the option to be physically present or join the meeting remotely. He requested approval from Board members for placing electronic signatures on documents approved at this meeting. The Board members then gave consent for their signatures to be added electronically to any documents approved at the meeting.

Approval of the June 1, 2021 Trustees Meeting Minutes

The June 1, 2021 Trustees Meeting Minutes was presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Public Comments

Mr. John Abraham, of 4978 Elmcrest addressed the Board (via Zoom) stating the Township did a great job on the road work in Heitmeyer subdivision. Mr. Abraham went on to discuss activity between the Trustees and a developer named Hildebrant saying the Cincinnati Enquirer had run a story on the developer who had also made a substantial contribution to Trustee James' campaign. Mr. Abraham said Mr. Hildebrant admitted he composed a fake email used to make Trustee Weidman look dishonest and was the subject of a Channel 9 I-Team investigation. He said a normal Sycamore Township citizen would wonder why anyone would want anything to do with Mr. Hildebrant. Mr. Abraham said, in light of the fact this developer lied and led a fake email scheme against Mr. Weidman, the one thing he would like to know is if the other two Trustees or

the Administrator had any communications with Mr. Hildebrandt or his company since this scheme was exposed. He asked, if so, why they would do business with this developer.

Mr. James stated he has not had any contact with Mr. Hildebrandt since January, 2020 when Mr. Hildebrandt provided the accusations to him, and he forwarded them to law enforcement immediately. He suggested, since Mr. Abraham is interested in the case, that he read the sworn affidavit Mr. Hildebrandt filed in one of the two lawsuits as it has interesting information.

Mr. Richard Goldberg, of 8354 Jeanette Lane, Symmes Township, OH 45249, addressed the Board (via Zoom) saying he lives across the street from Sycamore Township. Mr. Goldberg discussed issues with commercial parking by Silver Spring House employees in Cincinnati Hills Christian Academy parking lot which he stated is in violation of a court order. He stated they are flagrantly disregarding the court order and referred to paragraph 4C and 4L of the court order. He stated 4C states the access gates to the parking lot must close at 9:00 p.m. each day yet there are 20-30 cars in the parking lot every night past 9:00 p.m. Mr. Goldberg said the parking lot is clearly being used for commercial use by the Silver Spring House restaurant. He questioned why Sycamore Township is not enforcing the court order or the Zoning Code with Cincinnati Hills. He said his question is will the Township enforce these violations.

Mr. James noted Mr. Goldberg made substantially the same comments at the last Trustees Meeting and asked if there has been any follow up on Mr. Goldberg's concerns.

Mr. Miller said our position remains the same; we are following the outline of the settlement agreement by requiring them to keep the gates locked. He said we are not in the position to be the parking police and we are not tracking who owns the vehicles. He said if there is a noise violation or disturbance of the peace, the residents in the area should contact the Sheriff's Office.

Mr. Goldberg said the gates are not locked and cars are in the lot after 9:00 p.m. which is a clear violation.

Mr. James asked if Mr. Goldberg had contacted the Sheriff's Office.

Mr. Goldberg stated he does not think the Sheriff's Office is going to enforce the zoning laws saying that is the Township's responsibility.

Mr. Miller said disturbance of the peace is a police action. Mr. Miller and Mr. Goldberg had continued discussion.

Mr. James asked Mr. Desai if he had any comments.

Mr. Desai said we are beyond the four-minute time limit. He then suggested Mr. Goldberg contact Mr. Warrick and Mr. Miller and sit down with them to discuss this issue. He said he disagrees that the Sheriff's Office would not enforce a court order.

Mr. Goldberg requested ten more seconds to comment. Mr. James allowed it. Mr. Goldberg said this was enforced by the Township previously and asked the Sheriff representative present in the meeting for input. He spoke about it being dangerous for Silver Spring House employees to cross Snider Road.

Mr. James stated Mr. Goldberg should reach out to Mr. Warrick to arrange a meeting.

Sheriff Patrol Report

Lt. Tarr reported it was a quiet two weeks while he was on vacation, and he had nothing to report.

Mr. James suggested Lt. Tarr coordinate with Mr. Warrick about how the Sheriff's Office could work on the issues Mr. Goldberg discussed.

EMS/Fire Report

Fire House Restorations

Chief Penny reported on the firehouse restoration he has been working on for both stations noting he is having a lot of difficulty with contractors getting back to them and when they do respond, the pricing is astronomical. He stated he plans to move forward with getting quotes from contractors for some of the issues at the north station noting the most expensive item would be the HVAC; he said the rest of it is not too critical. He said he will address priorities at the south station also to get by until more drastic measures can be taken when construction prices are better. Chief Penny said he will come back to the Board with quotes.

Roads, Maintenance & Recreation Report

Mr. Warrick reported for Mr. Kellums stating there are two resolutions for the Board's consideration to allow him to apply for grants through the SORTA Program.

Resolution – Authorizing Tracy Kellums, Assistant Township Administrator / Maintenance Superintendent, to Prepare and Submit an Application to Participate in the Transit Infrastructure Program(s) and to Execute Contracts as Required (East Galbraith Road and Miami Road Sidewalk Improvements)

The resolution "Authorizing Tracy Kellums, Assistant Township Administrator / Maintenance Superintendent, to Prepare and Submit an Application to Participate in the Transit Infrastructure Program(s) and to Execute Contracts as Required" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-041 passed this 15th day of June, 2021.

Mr. Desai requested a motion to add an emergency clause to the resolution to meet the June 30th application deadline. Mr. LaBarbara seconded. Mr. Porter called roll. Vote: All Aye.

Resolution – Authorizing Tracy Kellums, Assistant Township Administrator / Maintenance Superintendent, to Prepare and Submit an Application to Participate in the Transit Infrastructure Program(s) and to Execute Contracts as Required (Montgomery Road Sidewalk Improvements)

The resolution "Authorizing Tracy Kellums, Assistant Township Administrator / Maintenance Superintendent, to Prepare and Submit an Application to Participate in the Transit Infrastructure Program(s) and to Execute Contracts as Required" was presented by Mr. Warrick. A motion to

approve with an emergency clause was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading. Mr. Porter called roll. Vote: All Aye.
Resolution 2021-042 passed this 15th day of June, 2021.

Mr. James asked Mr. Desai if the Township should specifically include the words emergency in the future.

Mr. Desai answered Section 3 suspends the rule that the resolution be read on two separate days. He stated the emergency clause in lieu of Section 4 puts the resolution into immediate effect and requires a unanimous vote. He said the best thing to do is to add that clause if a deadline must be met within 30 days.

Mr. Warrick reported all the maintenance projects are going well and on schedule. He gave kudos to Sycamore Township Project Inspector Dan Durham for keeping the projects on schedule and speaking to residents to address their questions and concerns about the road projects.

Mr. James and Mr. LaBarbara both agreed and gave examples of Mr. Durham and Mr. Kellums meeting with residents about the road projects.

Planning & Zoning Report

Mr. Miller reported he would like to pull the third resolution listed on the agenda as that nuisance has been abated.

Resolution – 4319 William Avenue Nuisance Property

Mr. Miller reviewed the information sheet for the property located at 4319 Williams Avenue for which he had a nuisance resolution for the Board to consider. He also displayed photos of the property.

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4319 Williams Avenue, Sycamore Township, OH 45236” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. James asked if this resolution should have an emergency clause.

Mr. Miller answered staff will have to post notice of the nuisance resolution on the property and by the time that goes into effect it will be fine.

Mr. James asked Mr. Desai if he had any concerns with that.

Mr. Desai answered he had no concerns.

Mr. Porter called roll. Vote: All Aye.
Resolution 2021-043 passed this 15th day of June, 2021.

Resolution – 4454 Daffodil Avenue Nuisance Property

Mr. Miller reviewed the information sheet for the property located at 4454 Daffodil Avenue which he requests be declared a nuisance and displayed photos of the property.

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4454 Daffodil Avenue, Sycamore Township, OH 45242” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. James noted for the record the Board had received input from the public urging them to approve this resolution.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-044 passed this 15th day of June, 2021.

Mr. Miller reported Jessica Daves, Planning & Zoning Assistant, had resigned. He stated since this is a very busy time of year, after discussion with Mr. Warrick, it was decided to fill the position on a temporary basis through Robert Half Management Resources. Mr. Miller stated Angie Zammert is currently filling this role and has been training with Ms. Daves for over a week.

Mr. James and Mr. LaBarbara both praised Ms. Daves for her service to the Township.

Mr. Miller reported the new Comprehensive Plan has been vetted by the Land Use Steering Committee and will be going to Zoning Commission next month. He added the Land Use Steering Committee reviewed text amendments to the zoning resolution. He stated the text amendments have been pared down significantly and a more modest update to zoning resolution will also be going to Zoning Commission next month.

Mr. Miller reported the two cases from Zoning Commission will be heard by the Trustees before their next meeting on July 13th. He said one case is an LASR for Kenwood Towers and the other case is a Major Adjustment to a PUD for the property where the Kenwood Theatre is currently located.

Mr. James asked about a property on Kugler Mill Road which was declared a nuisance at the last meeting.

Mr. Miller answered his office had requested bids to clean the property but so far there have not been any takers. He noted the Planning & Zoning Department has reached out to the Center for Local Government for additional vendors to bid for property maintenance cleanup.

Mr. LaBarbara asked if Mr. Miller had any updates on Kugler Mill development.

Mr. Miller answered he is still waiting to hear if the developer has partnered with a new builder. He stated the developer is moving forward with groundwork.

Mr. Miller confirmed the groundwork being done is consistent with that for 11 single family homes along Kugler Mill Road and stated the berm creating a landscape barrier between the

residential and commercial properties is being moved north which is consistent with the residential PUD plan that was approved. He stated at this time no commercial work has been approved or initiated.

There was discussion about this project and difficulties due to currently high building costs.

Law Director Report

Mr. Desai reported he had nothing to report this evening.

Administrator Report

May Financial Package

Mr. Warrick reviewed the May Financial Report noting all is in balance since the Township made the switch over to UAN. He noted the bank balances and investments. He said there is also a snapshot of the fund balances. He said the appropriation summary shows where we stand. He said there are a handful of appropriations which, if all the purchase orders were executed, we would be over the appropriations, and we are going to ask to correct that tonight with a resolution.

Mr. Warrick reviewed the fund summary report which he said shows reserve cash in all the saying three negatives having to do with debt accounts. He stated legislation has been prepared for the Board's consideration to transfer money to reconcile payments that have been made on various debt.

Mr. Warrick explained there is one left that needs to be cleaned up next month having to do with the new maintenance building. He stated there is an open purchase order for \$1.3 million to pay the contractors working on that building.

Mr. Warrick reported the revenue summary shows revenue for the month of May and year to date. He then displayed the signature page which the State Auditor requests the Board to sign or initial to show they are seeing the financial numbers each month.

Mr. James said the packet is very helpful and he would like to sign the form after he has thoroughly reviewed the packet's information.

Resolution – Amending 2021 Appropriations

Mr. Warrick reported he has a resolution amending appropriation for the Board's consideration. He noted additional money is needed in the general fund for contracted services such as legal fees and Robert Half Management Resources, noting we now have two contractors working on a temporary basis. He stated \$400,000 will be appropriated to make it through rest of the year and a TIF for first time collected some money which we are appropriating to pay the school district. There was one TIF which did not have enough appropriated to pay the schools.

The resolution "Amending 2021 Appropriations, Dispensing with the Second Reading and Declaring an Emergency" was presented by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called the roll. Vote: All Aye. Resolution No. 2021-045 passed this 15th day of June, 2021.

Mr. Warrick explained the next resolution is to allow for some transfers of funds to clean up a couple debt accounts for the Kemper Goldcoast TIF. He said this will combine the two TIF accounts to put the TIF in balance. He said the other part is to reconcile the general obligation debt service bonds which the general fund funds every year.

Mr. James asked Mr. Desai if this resolution should have an emergency clause.

Mr. Porter called the roll. Vote: All Aye.
Resolution No. 2021-046 passed this 15th day of June, 2021.

Mr. Warrick presented the purchase orders saying we are getting aligned with the new accounting system. He said the Department Heads are now making the decisions by completing requisitions; they know where money is coming from, and the requisitions are sent to Debbie Campbell, she hits a button and we have a purchase order.

258-2021 Advanced Turf Solutions	Replace PO 185-2021 for Parks	\$10,000.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the purchase orders. Mr. Porter called roll. Vote: All Aye.

289-2021 Gametime	Bechtold Park Playground Equipment	\$250,000.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the purchase orders. Mr. Porter called roll. Vote: All Aye.

291-2021 Stewart Land Use Montgomery Road Redevelopment \$16,900.00
Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the purchase orders. Mr. Porter called roll. Vote: All Aye.

293-2021 Robert Half Management Resources Temporary Help \$48,000.00
Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the purchase orders. Mr. Porter called roll. Vote: All Aye.

293-2021 Lykins Energy Solutions Fuel \$20,000.00
Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the purchase orders. Mr. Porter called roll. Vote: All Aye.

310-2021 Charlie Winburn, Treasurer Property Taxes \$55,000.00
Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the purchase orders. Mr. Porter called roll. Vote: All Aye.

311-2021 Charlie Winburn, Treasurer Property Taxes \$26,000.00
Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the purchase orders. Mr. Porter called roll. Vote: All Aye.

317-2021 Duke Energy Utilities – Fire Department \$20,000.00
Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the purchase orders. Mr. Porter called roll. Vote: All Aye.

July Meeting Schedule

Mr. Warrick reported the Board had agreed previously to move the July 6th meeting to July 13th and decide later about the July 20th meeting. He stated staff does not see a need for that meeting. Mr. Warrick requested a motion to cancel the July 20th meeting.

Mr. LaBarbara made a motion, seconded by Mr. Weidman, to cancel the July 20th meeting. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick reported there had been some complaints about door-to-door solicitors. He noted one solicitor had been fined by the police. He said we have not been issuing transient vendor permits due to the pandemic. He asked for a motion to take down Covid restriction for door-to-door solicitors so that the Township may once again issue transient vendor permit.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to remove the Covid restrictions for door-to-door solicitors. Mr. Porter called roll. Vote: All Aye.

Mr. James asked if it is appropriate to call the Sheriff's office about solicitors without a permit.

Mr. Warrick answered yes or call the Township first.

Mr. Weidman stated residents should call the Sheriff's non-emergency number (513-825-2280)

Lt. Tarr confirmed that saying especially in the evening hours residents should call the non-emergency dispatch number.

Mr. James asked what still needs to be done on the maintenance building.

Mr. Warrick answered they need to fix the automatic dimming lights, there are roof leak issues and the removal of the old fueling tanks is now in process. He stated the EPA inspector will be here tomorrow to take soil samples after which it will probably take five days to get those results. He said if the results are ok, they can pull the tanks out. He discussed the difficulties with working with this contractor. Mr. Warrick reported the new fuel tanks were not put in properly and water got in and they had to dispose of that fuel. He stated we are communicating with the contractor.

Mr. James said residents on Autumnwood had brought up an issue with the project and asked if that was remedied.

Mr. Warrick said he is not sure if the County Engineer has been here yet to look at the detention pond. He said we will report back to the residents once the lights are fixed.


Mr. James stated the Board had received a list of purchase orders from staff which is nice to have and could be referenced to bundle some of the purchase orders in the future.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$155,560.53 and disbursements in the amount of \$259,558.73 for June 15, 2021 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 

Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman reported he talked to Representative Bill Seitz who stated the extension of remote meetings will most likely not make it through committee, which means we will be back to in-person meetings on July 13th.

Mr. Weidman said there is now Yoga in the Park at McDaniel Park on Saturdays as well as Sunday yoga at Bechtold Park and thanked Mr. Petty for that addition. He discussed movies and music in the park this summer noting the first Movie in the Park will be Saturday, June 19th and the first Music in the Park will be Friday, June 25th with The Remains. He encouraged people to check the [website calendar](#).

Mr. Weidman thanked Foreman Mark Homan for addressing the maintenance of the railroad right of way on Blue Ash Road at Sycamore Road.

Mr. Weidman then reported the Hamilton County Township Association has secured a venue for the Saturday, September 18th, 9:00 a.m. joint meeting with the Hamilton County Municipal league. He said the meeting will be in the community room at Schuler Park.

Mr. LaBarbara reported he had received an email from about traffic concerns on Tenderfoot Lane.

Chief Penny stated he drove there today and can see if cars were parked on both sides of the street that could create a problem. He said when Mr. Kellums comes back from vacation, they will work on getting fire lane signs there along the bend.

Mr. James said Charteroak drive has similar concerns.

Mr. LaBarbara said also mentioned issues in Dillonvale due to construction.

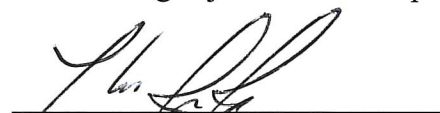


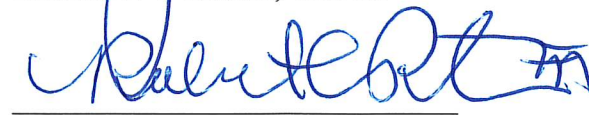
Mr. James said he is enthusiastic about *The Princess Bride* being shown at the first movie night at Bechtold Park on Saturday, June 19th. He said there will also be inexpensive band entertainment this summer. He stated he hopes for good weather, that everyone enjoys it and that the events bring in a lot of people from our community. He then thanked Mr. Weidman for setting the Hamilton County Township Association meeting.

Announcement Changes

Mr. James noted a Public Hearing has been scheduled for Tuesday, July 13th at 6:30 p.m. for the 2022 Tax Budget and referred people to the website calendar for other events.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Vote: Mr. LaBarbara: Aye; Mr. James: Aye; Mr. Weidman: No response.

The meeting adjourned at 8:04 p.m.


Thomas C. James, Jr., Chairman
Jim LaBarbara, Vice Chairman
Thomas J. Weidman, Trustee
Robert C. Porter III, Fiscal Officer
06/15/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

July 13, 2021

The regular meeting was called to order at 7:48 pm. by Mr. James. He noted the meeting was beginning late due to public hearings prior to the meeting which ran over.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Planning & Zoning Administrator Miller, Fire Chief Penny, Lt. Tarr from the Hamilton County Sheriff's Office. Superintendent / Assistant Administrator Kellums was absent.

The invocation was read by Mr. Warrick.

Pledge to the Flag.

Approval of the June 15, 2021 Trustees Meeting Minutes

The June 15, 2021 Trustees Meeting Minutes was presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Resolution – Zoning Case 2021-05LASR

Mr. Miller stated he has an approval resolution prepared with the conditions originally discussed, which he could modify. He said if the board chooses to deny the application, he needs a motion to prepare the resolution.

The resolution "Approving a Localized Area Sign Regulation Plan Located in the Kenwood Special Public Interest District and Dispensing with a Second Reading" was presented by Mr. Miller. Mr. Miller also read the conditions of the approval listed in Exhibit A:

1. That the maximum area of any single sign shall not exceed 116 sq. ft.
2. That a maximum of 450 sq. ft. of total sign surface area be permitted for the entire development (West and East Towers)
3. That a maximum of five (5) building signs be permitted
4. That no building signs shall be located on the south side of either tower
5. Building address signage on canopy shall be permitted as proposed and not count toward total building sign count or allowed area.
6. Site signage shall be permitted at a maximum height as prescribed by the Sycamore Township Zoning Resolution provided that a clear site triangle is maintained, and line of site is preserved by both Township and County standards.

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Weidman stated he thinks it is a reasonable request.

Mr. LaBarbara and Mr. James agreed it is a reasonable request. Mr. James commented the address signage on the canopy will add to the building's architectural flair.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-047 passed this 13th day of July, 2021.

Resolution – Zoning 2021-08MA

The resolution “Approving a Major Adjustment to a Planned Unit Development for Kenwood Place Ventures, LLC, Located at 7727 – 7835 Kenwood Road, and Dispensing with a Second Reading” was presented by Mr. Miller. Mr. Miller also read the conditions of the approval in Exhibit A:

1. All previous conditions shall remain in effect unless modified below, including, but not limited to:
2. The proposed modification to the freestanding signs is permitted as submitted.
3. Windows as proposed shall be permitted provided any mitigating techniques or offsite landscaping is detailed to Board of Trustees for their review and approval.
4. Outdoor seating for a future juice bar/coffee shop is permitted provided required parking is not impacted.
5. Applicant's signage plan is permitted as submitted.

A motion to approve was made by Mr. Weidman with the following additional conditions: there is no 24-hour operation; the windows must be tinted; seven new green giant trees and one new sour gum tree be planted per plan; and interior shades on all windows

Mr. James seconded the motion.

Mr. Miller requested Mr. Weidman repeat the conditions. Mr. Weidman repeated the conditions and Mr. Miller amended them accordingly.

Mr. James moved to amend and add to the conditions as follows: the shades would be at the 10 percent measure described earlier; noise generating construction be permitted 8:00 a.m. to 7:00 p.m. only; regular hours of operation for spaces with rear facing windows shall be limited to 6:00 a.m. to 10:00 p.m.; the developer make all necessary repairs to the existing ten-foot fence; and as part of the landscaping have an arborist examine the existing trees and provide any care which might be necessary for them.

Mr. Miller amended them accordingly so that the final list of conditions read as follows:

1. All previous conditions shall remain in effect unless modified below, including, but not limited to:
2. The proposed modification to the freestanding signs is permitted as submitted.
3. Hours of operation for spaces with rear facing windows shall be limited in operation from 6:00 AM to 10:00 PM.
4. Outdoor seating for a future juice bar/coffee shop is permitted provided required parking is not impacted.
5. Applicant's signage plan is permitted as submitted.
6. Windows shall be tinted as submitted on July 9, 2021.

7. 7 new arborvitae green giant and 1 new sweetgum tree be planted along the rear buffer yard as submitted on July 9, 2021
8. Interior solar shades shall be installed on all 20 rear and south facing windows with shades at a maximum of 10% openness factor
9. All construction on site that generates external noise shall only be permitted between the hours of 7:00 AM to 7:00 PM.
10. All necessary repairs to the existing 10-foot fence shall be required prior to occupancy.
11. All existing landscaping to remain shall be inspected by a licensed arborist and mended/replaced as needed.

Mr. Weidman stated members of the Board have to think more globally than people who are directly affected. He said the fact that the owner cannot service the debt on this building is a huge problem in the core of the Township's business district and we cannot allow it to fall into disrepair. He said if it went into foreclosure, we would be in a much worse situation. Mr. Weidman thanked Mr. Silverman for reaching out to the residents and trying to mitigate the issues. He said in this situation, nothing is perfect, and we cannot realistically do a thirty foot fence. Mr. Weidman said the developer did the best he could to mitigate issues for the residents.

Mr. LaBarbara stated he has mixed emotions after hearing from residents. He stated it is difficult to compromise but he does not know what else we can do. He said he wishes the Board could have received the information about the louvers before tonight. He said he likes the trees and asked if the tinting of the windows should be more specific.

Mr. Miller brought up the specifications for the tinted windows for the record which was submitted as part of their package.

Mr. LaBarbara stated he feels for the residents and thanked Mr. Silverman for working to mitigate issues.

Mr. James said he also has mixed feelings but approving this is important for vitality of the Township including the neighborhood behind it. He stated it could become the Tri-County corridor if we do not take care of these things. He said if it is an empty retail center things will move in that we do not want. Mr. James said this is a beautiful plan everywhere except for the rear windows but, they are necessary for office space. He said he would not want to live behind the building, but the landscaping is a very good attempt to alleviate the issues. He asked the developer to do more, if possible, to make the neighbors happier. Mr. James noted this is not expanding the boundary into an existing neighborhood saying he would have a big problem if we were doing that. He said we are opening the view line into the neighborhood but for reasons that make sense. He said he is in favor of this with these conditions and he hopes the project will be a good success.

Mr. Porter called roll. Vote: All Aye.
Resolution 2021-048 passed this 13th day of July, 2021.

Public Comments

Mr. J. Janus, Jr., of 4462 Daffodil Avenue addressed the Board. He requested the phone number and office hours be posted on the Administration Building front door. He asked about curb cuts and truncated domes being done at the Sheriff's substation and Station 93. He said Parks Supervisor Petty thinks there should be additional electrical outlets in order to facilitate bands

and movies in the park. Mr. Janus requested the Township hire an outside contractor to put additional outlets. He requested the Board also consider installing lights and electrical outlets in High Point Park for possible events. He inquired about the Township hosting a National Night Out event. He asked whether the High Point block watch program would resume now that the community room is open. He asked why the Township is not charging a rental fee for the former Taco Bell site to be used as a construction staging area. Mr. Janus went on to discuss the recent movies and bands in the park and requested the park shelters be numbered in contrasting colors.

Sheriff Patrol Report

Lt. Tarr stated he had nothing to report.

Mr. LaBarbara asked about the National Night Out Mr. Janus brought up and asked if we could facilitate that in Sycamore.

Lt. Tarr stated he spoke Captain Smith about that noting due to the amount of equipment brought to that event, they try to concentrate it to where they get the most feedback from the community. He said Lincoln heights is where they have had the most community response.

Mr. James asked if the Sheriff's Office ever hold events in parks to bring kids out to see their equipment.

Lt. Tarr answered yes, usually in response to a request from a community group such as Cub Scouts.

EMS/Fire Report

Chief Penny reported Mr. Warrick has a resolution setting the rate of pay for the new firefighter. He reported the Fire Department has offered the position to Craig Wiederhold, a former part-time firefighter at Sycamore Township who currently works full-time in Evendale. Chief Penny reported Mr. Wiederhold has lots of expertise in training and Lexipol and will be an asset to the department. He stated Mr. Wiederhold will be present to be sworn in at the August meeting.

Mr. Warrick stated the resolution has a start date of July 25, 2021 at the pay rate of \$30.19 per hour.

Resolution – Establishing a Rate of Pay for a New Township Employee

The resolution "Setting the Rate of Pay for Newly Hired Full Time Township Employee in the Sycamore Township Fire Department" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-049 passed this 13th day of July, 2021.

Chief Penny stated the Board previously approved the purchase of a vehicle. He said the vehicle arrived two days ago and will be used for hazardous materials equipment and will replace a trailer which will move to the maintenance department for their use.

Mr. Warrick reported he had a resolution for consideration for a contract renewal with Medicount Management for EMS billing. He said the contract had been reviewed and approved by Law Director Desai.

Resolution – Approving a Contract with Medicount Management for EMS and fire Department Collections

The resolution “Approving a Contract with Medicount Management for EMS and fire Department Collections, Dispensing with the Second Reading and Declaring an Emergency” was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-050 passed this 13th day of July, 2021.

Mr. James asked Chief Penny to address Mr. Janus’ comment about the curb cuts and truncated domes.

Chief Penny answered the Township could look at using relief fund money to do that work.

**Roads, Maintenance & Recreation Report
Parks Report**

Mr. Warrick stated Mr. Janus basically gave the parks report when he spoke about numbering the shelters and possibly doing the National Night Out next year.

Mr. James asked if the shelters would be numbered with actual signs.

Mr. Warrick answered we will do that.

Motion to Advertise Larchview Dr. / Plainfield Rd. Project

Mr. Warrick requested the Board make a motion to approve advertising for bids for the Larchview Dr. / Plainfield Rd. Project.

Mr. Weidman made a motion to approve advertising for the Larchview Dr. / Plainfield Rd. Project. Mr. LaBarbara seconded the motion. Mr. Porter called roll. Vote: All Aye.

Motion to Advertise Dillonvale Subdivision Culvert Improvement Project

Mr. Warrick requested the Board make a motion to approve advertising for bids for the Dillonvale Subdivision Culvert Improvement Project.

Mr. Weidman made a motion to approve advertising for Dillonvale Subdivision Culvert Improvement Project. Mr. LaBarbara seconded the motion. Mr. Porter called roll. Vote: All Aye.

Mr. James asked if it rains if the band may still play since they will be under the shelter.

Mr. Warrick answered he is not certain saying that would be largely up to the band.

Mr. James stated it is important to have a plan in place to notify people about cancellations due to weather.

Resolution – Designating No Parking on a Portion of Charteroak Drive in Sycamore Township

Mr. Warrick said this resolution will be pulled from the agenda as the person who was parking a truck on the street and causing an issue was asked by Chief Penny to move the truck and has done so.

Mr. James asked Chief Penny about access for emergency vehicles during Kugler Mill Road construction once it moves to the other side of Kenwood Road.

Chief Penny explained how emergency vehicles will access those areas during construction.

Planning & Zoning Report

Mr. Miller reported he had three properties with tall grass and weeds which would be the subject of resolutions tonight. He said the first one is 6330 Kugler Mill Road which is being used for staging for the Kugler Mill Road Project. He noted the property was not maintained before it was being used for staging and there have been complaints from neighbors about it.

Mr. Miller stated there are tall weeds on the property located at 7256 Silver Crest Drive. He spoke about the notification process.

Mr. Miller stated the next property is 8587 Kenwood Road. He reported the yard itself is being maintained but there is a “no man’s land” between two properties that is not being managed which neighbors have complained about.

Mr. LaBarbara asked if the owner is aware this is their responsibility.

Mr. Miller answered the property owner was given notice and stated we do expect property owners to understand the limits of their property.

Resolution – 6330 Kugler Mill Road Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 6330 Kugler Mill Road, Sycamore Township, OH 45236” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-051 passed this 13th day of July, 2021.

Mr. James asked if the property owner is paying rent to owner for using his property as staging area.

Mr. Miller answered yes.

Mr. James asked Mr. Desai to look into suing and getting a judgement against the property owner since he owes the Township money for the razing of the house and cleaning up the property.

Resolution – 7256 Silver Crest Drive Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 7256 Silver Crest Drive,

Sycamore Township, OH 45236” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-052 passed this 13th day of July, 2021.

Resolution – 8587 Kenwood Road Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8587 Kenwood Road, Sycamore Township, OH 45236” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-053 passed this 13th day of July, 2021.

Mr. Miller reported due to the lack of a quorum, the Zoning Commission meeting which was to be held July 12th has been rescheduled for July 27th. He stated there is one case to be heard which is a PUD1 and there will be a discussion of the Zoning Resolution text amendments and the new Land Use Plan. Mr. Miller said the tentative date for the charette regarding Montgomery Road properties in Kenwood is July 21, 2021 at 9:00 a.m. in the Administration Building.

Mr. LaBarbara asked if there will be a Zoom option.

Mr. Miller answered the charette will be recorded but he does not have plans to broadcast it due to the expense.

Mr. James asked why the charette is scheduled for 9:00 a.m. instead of a time that would be more accessible to the public.

Mr. Miller answered it was scheduled based upon the availability of the Land Use Steering Committee members.

Mr. James stated there are other stake holders who are interested and should be notified of the date and time of the charette.

Law Director Report

Mr. Desai stated he has nothing to report but noted there will be a discussion in Executive Session.

Administrator Report

Kugler Mill Builder Approval

Mr. Warrick reported he has a consent to substitute for Justin Doyle Homes to replace Redknot for the 11 houses to be built on Kugler Mill Road that was subject of the Consent Decree. He said he did see some discussion about the type of homes Justin Doyle would build.

Mr. James noted the Consent Decree set the building standards.

Mr. James made a motion, seconded by Mr. Weidman, to give permission to the Township’s attorney to agree to the substitution of Justin Doyle Homes to replace Redknot. Mr. Porter called roll. Vote: All Aye.

June Financial Package

Mr. Warrick reported on the June financial package saying the department heads are getting a better handle on spending and requisition requirements. He stated halfway through the year, 69.7 percent of projected revenue has been collected, therefore, we may beat our revenue goal. He said this is good news that we are that far ahead. He noted 50.7 percent of the appropriated money has been spent so we are right on target.

Mr. James said you had suggested previously that the Board sign off on this and stated he needs more time to review it before he signs.

Mr. Weidman asked about expenses for Robert Half Resources which he understands is related to the person who is helping with the transition from BUCS to UAN. He stated Mr. Warrick had said UAN would save the Township money in the long run. Mr. Weidman said he did some research and there is a savings of about \$2,200 per year in annual contracts with the transition from BUCS to UAN but pointed out the Township has paid Robert Half Management \$52,796.00 and we are continuing to pay. He said the Township also paid CPA Mark Hurst \$2,437.00 for UAN set up for a total cost of \$55,233.00. Mr. Weidman stated currently at that rate, it would take over 25 years for us to just break even.

Mr. Weidman said Debbie Campbell is not yet trained to close out the month therefore we will have to keep the Robert Half Management help on for considerably longer. He concluded although Mr. Warrick suggested this would save the Township money, we are not saving money at all, and it looks like we are spending a lot more money and will continue to do so during the transition. Mr. Weidman stated Mr. Warrick suggested everything BUCS could do UAN could do also. He reported he found out that is not true, it would cost an additional \$4,300 subscription per year to use UAN for our CIC accounting. He said we are still using BUCS for that since UAN cannot do more than one account.

Mr. Weidman stated what he found most troublesome was that with BUCS, the software would not allow duplicate invoices to be paid, but UAN does not have a stop for that. UAN will continue to pay the same invoice as many times as it is entered for payment. He said he knew of one vendor, Velecor, who was paid twice for the same invoice and fortunately came back and informed us of the error and applied the extra payment to the following month. Mr. Weidman expressed serious concern about how many other invoices that were paid more than once where the recipient did not inform us of a duplicate payment, and under the UAN system, how will we even know? He stated this glitch in UAN's system needs to be fixed immediately.

Mr. Weidman requested Mr. Warrick bring answers to the following to the next meeting:

1. Where the Township will achieve the savings you originally promised.
2. How much longer we will need Robert Half Management on site.
3. The cost for the remainder of the support service.
4. What steps have been taken to avoid the problem of duplicate invoice payment.

Mr. Warrick stated he will bring that information to the next meeting.

Resolution – Adopting the Sycamore Township Tax Budget for 2022

Mr. Warrick reported the Board must approve the resolution adopting the 2022 Tax Budget.

The resolution “Adopting the Sycamore Township Tax Budget for 2022, Dispensing with the Second Reading and Declaring an Emergency” was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-054 passed this 13th day of July, 2021.

Mr. Warrick reported the Township’s investment policy was quite outdated, so the Finance Committee researched this and drafted a new policy which was reviewed and approved by Mr. Porter.

Resolution – Adopting a Township Investment Policy

The resolution “Adopting a Township Investment Policy” was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Weidman commented Mr. Warrick stated Mr. Porter has approved this policy.

Mr. Porter stated he sat in on the Citizen Finance Committee Meeting in which this was discussed, and he agreed the old policy did need updating.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-055 passed this 13th day of July, 2021.

Purchase Orders Over \$5,000.00

Mr. Warrick presented the following purchase orders for approval.

321-2021	US Bank	Credit Card	\$57,000.00
340-2021	Office Team	Zoning Help	\$10,000.00
342-2021	Hamilton County Sheriff	Contracted services	\$1,390,241.47
344-2021	Enzo's	Air Compressor	\$5,661.66
348-2021	Mutt Mitt	Pallet	\$5,919.20
		Avaya IP Office Phone System	
368-2021	CBTS	Project	\$22,831.06
370-2021	Ohio CAT	Brake Work on Truck	\$8,779.56
376-2021	ESP Media, LLC	Video, Zoom, Vimeo Meetings	\$17,500.00
380-2021	Velecor, LLC	IT Support	\$48,500.00
385-2021	Cincinnati Bell Telephone	Services	\$15,000.00
387-2021	Duke Energy	Streetlighting	\$35,000.00

Mr. Weidman made a motion to approve purchase orders over \$5,000.00. Mr. LaBarbara seconded. Mr. James read the purchase order numbers for the record: 321, 340, 342, 344, 348, 368, 370, 376, 380, 385, and 387. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick stated he attended a Center for Local Government meeting about the American Rescue Plan. He said Sycamore Township will be getting \$2 million from ARP and will have until 2026 to spend it. He said during the meeting they went over some of the rules for spending

the money. He said he and Chief Penny will be on a call tomorrow with the State to go over some of the rules.

Mr. James asked if the ARP funds have COVID constraints or if it is broader stimulus type money.

Mr. Warrick answered the intent is an off shoot of the impact of COVID. He will get more clarification. He noted if there is a short fall in JEDZ revenues this money could be used to cover the shortfall.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$630,886.43 and disbursements in the amount of \$843,370.18 for July 13, 2021 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.
Mr. Porter called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Mr. Porter summarized a communication from John Sherrard, Hamilton County Public Health Emergency Response Supervisor, thanked Chief Penny and the Fire Department for assistance in getting vaccines to 400 of the most vulnerable population in Hamilton County.

Trustee Comments

Mr. Weidman thanked Jason Petty for being present at McDaniel Park to inform people of the cancelation of the movie due to weather. Mr. Weidman stated there will be Music in the Park with Ricky Nye Friday night at 7:00 p.m. He reminded people about yoga in the park on Saturdays in McDaniel Park and Sunday at Bechtold. He stated was notified by some residents in Dillonvale about an unregistered Daycare and a bus on the street. He said the daycare was notified by Inspector Kevin Clark and zoning is investigating the situation.

Mr. LaBarbara reported Mr. Warrick was on Channel 5 with John London. He stated yoga in the park is on Sunday at Bechtold Park and Ricky Nye will play at Bechtold Park on Friday at 7:00 p.m. He stated Red Hot Riot will play at McDaniel Park on July 30th. Mr. LaBarbara reported on the passing of Judge Norbert Nadel. He stated the little free library is a big success in Sturbridge.

Mr. James gave a shout out to the Blue Manatee bookstore who sponsored the little free library in Sturbridge. He thanked the Parks Advisory Committee and Mr. Petty for all they have done for the movies and music in the park saying he was in touch with Jason to ensure people knew about the movie cancellation last weekend due to weather.

Announcement Changes

Mr. James noted the Zoning Commission Meeting has been changed to Tuesday, July 27th at 6:00 p.m. and referred people to the website calendar for other events. He encouraged people to check Facebook for last minute changes.

Executive Session

Mr. James noted that there was an Executive Session agenda item. A motion was made by Mr. James, seconded by Mr. Weidman, to adjourn the meeting to executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to discuss pending litigation.

Mr. James invited Fiscal Officer Porter, Law Director Desai, Mr. Warrick, and Mr. Miller into the executive session with the Trustees.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

End Regular Session: 9:02 p.m.

Begin Executive Session: 9:07 p.m.

End Executive Session: 9:24 p.m.

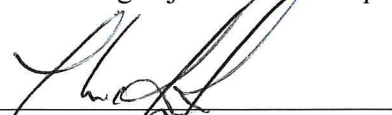
Back in Regular Session: 9:29 p.m.


Mr. Porter called roll. All three Trustees indicated they were present.


Mr. James made a motion to authorize the Township Administrator to vote in favor of the Chapter 11 plan proposed in the Purdue Pharma case. Mr. Weidman seconded. Mr. Porter called roll. Vote: All Aye.


A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting. Vote: Mr. LaBarbara: Aye; Mr. James: Aye; Mr. Weidman: No response.

The meeting adjourned at 9:30 p.m.


Thomas C. James, Jr., Chairman


Jim LaBarbara, Vice Chairman


Thomas J. Weidman, Trustee


Robert C. Porter III, Fiscal Officer

07/13/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 3, 2021

The regular meeting was called to order at 7:00 pm. by Mr. James.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Fiscal Officer Porter, Administrator Warrick, Superintendent / Assistant Administrator Kellums Planning & Zoning Administrator Miller, and Fire Chief Penny. Attorney Terry Donnellon was present for Law Director Desai. Mr. Desai and Sgt. Sovern from the Hamilton County Sheriff's Office were absent.

The invocation from Hartzell United Methodist Church was read by Mr. Kellums.

Pledge to the Flag.

Swearing in of New Firefighter

Chairman James swore in new Sycamore Township firefighter Craig Wiederhold.

Approval of the July 13, 2021 Zoning Public Hearing Minutes

The July 13, 2021 Zoning Public Hearing minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Approval of the July 13, 2021 2022 Tax Budget Hearing and Trustees Meeting Minutes

The July 13, 2021 2022 Tax Budget Hearing minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Approval of the July 13, 2021 Trustees Meeting Minutes

The July 13, 2021 Trustees Meeting minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Public Comments

Mr. Josh Robinson, attorney representing Dr. Paul Sohi, of Thomas H. Bergman & Associates, LLC, 4695 Lake Forest Drive, Suite 200, Cincinnati, Ohio 45242, addressed the Board. Mr. Robinson discussed a settlement agreement regarding signs on Dr. Sohi's property stressing that his client would like to resolve the matter in the most efficient way possible. He stated now that the ODOT law has changed, they may be able to install the back sign on August 11th.

Mr. James said usually counsel will speak to counsel on such issues, so this is a little unusual. He said if ODOT has approved it and they can move ahead with the back sign that is great.

Attorney Terry Donnellon stated it is best to keep it in the courts and not negotiate with the Trustees.

Mr. Robinson said it is not his intent to negotiate, but to make a public statement.

Ms. Kathy Kugler, of 7106 Tenderfoot Lane, addressed the Board. Ms. Kugler said she has been working on safe street on Tenderfoot Lane for six years. She requested Mr. Kellums give a monthly report on the progress of the traffic resolution in the Fields Ertel/Conrey area. She said she found out sidewalks may be added, and she requested Mr. Kellums reach out to others to get sidewalks installed on Conrey so people could walk or ride bikes to area parks. Ms. Kugler said there is a no parking resolution on the agenda for her street and she would like to know who contacted the residents.

Chief Penny said he went and looked at it and determined a fire lane sign should be placed on the inside bend of Tenderfoot Lane. He noted when coming from Fields Ertel Road on McCauly Road, parked cars on the inside of the curb create a blind spot that could be a head on collision.

Ms. Kugler asked if the Township reached out to residents.

Chief Penny said this was initiated by a resident's request.

Mr. Kellums said it is a safety issue with only a small section of the road affected. He stated the Township does not typically consult the residents about safety issues.

Mr. Warrick explained the resolution will be posted in the paper as notice prior to the installation of the no parking signs.

Mr. Joshua Standish Fortin, of 12137 McCauly Road, addressed the Board. Mr. Fortin said the verbiage in the no parking resolution is inaccurate.

Mr. Kellums explained the resolution and confirmed the language is correct.

Mr. James suggested including a diagram with no parking resolutions, so they are clear to the public.

Mr. Fortin distributed handouts to the Board. He stated the embarrassment of Sycamore Township continues. He said Sycamore Township does not rank in the top 34 Townships or the top 75 communities as listed in a local magazine. He stated perhaps it is because of the way the Township treats its residents and listed examples of things he finds embarrassing to Township residents including zoning fines, conduct of Trustees, emergency resolutions, the Board voting not to allow the use of a Township Park for the 4th of July event Mr. Fortin planned, and spending on road improvements.

Sheriff Patrol Report

No report.

EMS/Fire Report

Station Projects Update

Chief Penny thanked the Board for the new firefighter and said it says a lot about the Department's reputation that a firefighter would leave a department he was with for ten years to work here.

Chief Penny reported on difficulties in trying to get estimates for work that needs to be done at Station 92 and Station 93. He stated Lt. Tim Feichtner compiled the information in the packet. He noted some of the quotes will have to go out to bid due to the cost.

Mr. LaBarbara commented how much families enjoyed the firefighters bringing out equipment before the recent movie in the park.

Chief Penny stated Lt. Kelby Thoreson worked with Jason Petty on that and they hope to continue being at the parks before the movies unless they get called out on a run.

Mr. James asked if the items listed in the packet are those Chief Penny showed him and Mr. Warrick on their tour of the stations.

Chief Penny answered the list includes the most important issues that need to be addressed.

Roads, Maintenance & Recreation Report

Mr. Kellums stated Red Hot Riot played at McDaniel Friday night. He stated it was a beautiful night, but the concert was not well attended and, if that continues, we should discuss whether to continue the concerts at McDaniel Park.

There was a discussion about attendance and promotion of such events.

Mr. James stated this is an experiment and noted the expense is low.

Mr. Kellums said the expense is greater at McDaniel Park because we have to rent a stage.

M. James asked how it was promoted.

Mr. Kellums answered the bands are advertised in the newsletter, on the website and Facebook, and with signage.

Mr. Kellums reported the movie Robots will be shown on August 7th starting at dusk at McDaniel Park and the Fire Department will be there at 7:30 p.m. He said, also on August 7th, is the Sycamore Township Car Show at Schuler Sports Complex. He reported Music in the Park will be back at Bechtold Park with String Theory from 7:00 p.m. to 9:00 p.m. on August 14th.

Mr. James said the expense for renting a screen isn't much more than purchasing one.

Mr. Kellums stated it is a good idea, but recommended waiting until we see how attendance is for the remaining movies before investing in a screen.

Mr. Kellums reported on the Kugler Mill Road Project stating the section from Blue Ash Road to Kenwood Road is complete except for a small punch list. He stated construction has moved to the other side of Kenwood Road. Mr. Kellums said some trees had been removed from the intersection noting there was some concern about them creating a sight issue. He said there was a wreck there last week and he received an emailed from a concerned resident, but the accident was not due to the trees or construction. Mr. Kellums said there will be about a month of work on storm sewer and water line and then they will start on the curbs. He said the project should be finished this year. He noted drivers should avoid the area if possible.

Mr. Kellums reported there are two bid openings on August 12th, one for the Larchview / Plainfield Project and one for the Dillonvale Culvert Project.

Mr. Kellums addressed Mr. Fortin's comments that the 2021 Road Program was a tax and spend project noting it was not paid for with taxes from our residents, it was all paid for with TIF funds.

Mr. Kellums said Dillonvale curb work is finished and the whole project should be completed by the end of the month if the weather is good.

Mr. James asked about roads decaying at the same time since we have accelerated maintenance and asked Mr. Kellums to come up with a schedule for future maintenance.

Mr. Kellums pointed out the Township does a lot of preventative maintenance so the roads should last close to 20 years.

RFQ Montgomery/Kenwood Roads Traffic Impact Study & Economic Impact Study

Mr. Kellums reported he is waiting on comments on the RFQ for the Montgomery / Kenwood Roads Traffic Impact Study & Economic Impact Study from the County Engineer because Kenwood is a county road and from ODOT traffic engineers because Montgomery is a state road.

Mr. Kellums responded to Ms. Kugler's comments about Fields Ertel saying he had a meeting with the County and Sharonville about the grant application for this project. He said he asked them to put in sidewalks and they have added sidewalks within the project limits. Mr. Kellums said he has talked to Sharonville about more sidewalks, and they have applied for a safe route to school grant to add more sidewalks. He said Hamilton County is reluctant to add sidewalks outside the project limit as it could affect the ability to get the grant.

Mr. James stated the Township has grant applications pending for money from Issue 7.

Mr. Kellums stated the grant application for Miami Road did not get in because the church property is actually in the City of Madeira. He said he did get it in for Montgomery Road sidewalks. He reported he has not heard back yet.

Resolution – Designating No Parking on Portions of McCauly Road and Tenderfoot Lane in Sycamore Township

The resolution “Designating No Parking on Portions of McCauly Road and Tenderfoot Lane in Sycamore Township” was presented by Mr. Kellums. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-056 passed this 3rd day of August, 2021.

Mr. James asked about the status of the crosswalks on Montgomery Road.

Mr. Kellums answered the project is waiting on materials which should be in within two weeks.

Planning & Zoning Report

Mr. Miller reported he had nine nuisance property resolutions for the Board’s consideration. He said, in the majority, they are tall grass and noxious weed violations. He noted the first three are vacant properties owned by the same property owner. He then displayed the photos of each property and briefly pointed out the issues with each. He noted he will continue to work with these residents but said at times they need a little push.

Mr. LaBarbara asked if any of the owners had been responsive.

Mr. Miller said some have been a little responsive and noted if they do respond his department will continue to work with them.

Resolution – 8308 St. Clair Avenue Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8308 St. Clair Avenue, Sycamore Township, OH 45236” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-057 passed this 3rd day of August, 2021.

Resolution – 3684 E. Galbraith Road Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 3684 E. Galbraith Road, Sycamore Township, OH 45236” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-058 passed this 3rd day of August, 2021.

Resolution – 3700 E. Galbraith Road Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 3700 E. Galbraith Road, Sycamore Township, OH 45236” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-059 passed this 3rd day of August, 2021.

Resolution – 8566 Plainfield Road Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8566 Plainfield Road, Sycamore Township, OH 45236” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-060 passed this 3rd day of August, 2021.

Resolution – 12133 Bear Valley Court Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12133 Bear Valley Court, Sycamore Township, OH 45241” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-061 passed this 3rd day of August, 2021.

Resolution – 7700 Styrax Lane Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 7700 Styrax Lane, Sycamore Township, OH 45236” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-062 passed this 3rd day of August, 2021.

Resolution – 4456 Daffodil Avenue Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4456 Daffodil Avenue, Sycamore Township, OH 45242” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-063 passed this 3rd day of August, 2021.

Resolution – 4458 Daffodil Avenue Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4458 Daffodil Avenue, Sycamore Township, OH 45242” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-064 passed this 3rd day of August, 2021.

Resolution – 4520 Sycamore Road Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4520 Sycamore Road,

Sycamore Township, OH 45236” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-065 passed this 3rd day of August, 2021.

Mr. Miller reported Zoning Commission will be reviewing text amendments to the Zoning Resolution, Case 2021-12T, and the Land Use Plan, Case 2021-11LU, on August 9th at 6:00 p.m. He also reported the Board of Zoning Appeals meeting was cancelled due to lack of an agenda after he worked with an applicant to revise plans to help them meet code.

Mr. James asked about the construction of the 11 homes on Kugler Mill Road and if Mr. Miller had contacted the developer about the condition of the property.

Mr. Miller answered he and Mr. Warrick had met with the developer about it. He said they are moving forward after receiving final subdivision approval from Hamilton County. He said at this point we need a Zoning Compliance Plan.

Mr. James asked if Mr. Miller knew about a settlement agreement with Moeller High School.

Mr. Miller answered he has not seen the Settlement and stated Mr. Desai would have to report on that.

Mr. James asked Mr. Miller about Mr. Fortin’s comment about a resident fined \$100 for fixing a fence.

Mr. Miller answered fence applications are free provided applications are submitted prior to doing work. He said that may have happened a few times since he has been with the Township.

Mr. James asked about live streaming the Zoning Commission meetings about the Land Use Plan and Text Amendments.

Mr. Miller answered the meeting will be recorded but there are not plans to live stream it noting the meetings are open to the public.

Mr. James requested the meeting be publicized on social media.

Law Director Report

Mr. Donnellon stated he will ask Mr. Desai to report on the Moeller Settlement Agreement.

Administrator Report

Public Records Policy

Mr. Warrick reported he had a Public Record Policy that was discussed in the meeting with the auditor for the Board’s consideration.

Mr. Donnellon stated a motion would be sufficient.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to update the Township's Public Record Request Policy to the document presented by Mr. Warrick.

Mr. Weidman stated this is more definitive and he is in favor of it.

Mr. James said there are members of the public present who are frequent requestors and asked if they would like to comment.

Mr. J. Janus, Jr, of 4462 Daffodil Avenue, addressed the Board saying he spoke with Trustee James about the proposed policy. He said he is in support of the updates to the policy.

Mr. Porter called roll. Vote: All Aye.

Accounting Controls Review

Mr. Warrick reported at the last meeting Mr. Weidman had asked him to address some questions about the transition to UAN. He said the transition to UAN was never meant to be a cost cutting program. He said his comments about cost savings had to do with years out after the transition because the transition itself certainly has costs. Mr. Warrick said previously the CPA had to do a lot of work to get the books in order so that the audit could be completed so that is where the savings will come.

Mr. Warrick reported Debbie Campbell will be gone the second half of August noting she will do the close for July by herself and the contractor from Robert Half will watch a second close. He pointed out there are other things that have made this transition very difficult that could have been avoided. Mr. Warrick stated the contractor from Robert Half should be working on this through the end of the year with fluctuating hours.

Mr. Warrick reported the check issued twice happened in transition from old to new software because it was on a blanket purchase order without a specific vendor name which leads to a lot of problems. He said the township will still use blanket purchase orders in UAN but not without a vendor name.

Mr. Warrick noted the other difference is the whole purchase order process is started with a requisition request by the department head. He explained the person who is spending the money breaks down accounts unlike in the past when decisions about money were made after the fact without the involvement of the person spending the money. He stated now the person spending the money has full control over where that money is allocated and will pay attention to appropriation levels. He stated this allows staff to request approval from the Board to adjust appropriations proactively instead of waiting until the end of the year to adjust appropriations after staff has already spent the money. Mr. Warrick said the controlling factor to avoid duplicate checks is making sure you put an invoice number in as UAN won't allow for duplicate invoice numbers.

Mr. Warrick reported there were very old outstanding checks we are in the process of cleaning up and in speaking to the vendors we have been told that it was not cashed because it was a duplicate check. He said this is a mistake that has happened in the past that will be prevented

with the new processes. Mr. Warrick reported department heads have adjusted their accounts and made intra-fund adjustments and now have a much clearer picture of where they stand.

Mr. Weidman said he listened to the videos when Mr. Warrick presented UAN to the Board and Mr. Warrick clearly said the transition would save money. He said including the payment to be approved tonight in the amount of \$6,303.50, the Township will have paid \$61,536.65 to Robert Half so far to transition our software from BUCS to UAN with no end in sight. He said Debbie Campbell has told him she is still not prepared to close a month, number one, and number two, Mr. Warrick suggested the consultant will remain on until the end of the year which could potentially put us in the \$110,000.00 range to transfer from one accounting software to another. Mr. Weidman said based on that, everyone in this room will long be dead before we break even on this project. He stated we will not be saving money on this project, and he just wants to clarify that.

Mr. Weidman stated Mr. Warrick had said everything that could be done by BUCS could be done by UAN. He noted that is not true because we are still using BUCS for the CIC to avoid an additional \$4,300.00 cost from UAN to add the CIC into the UAN system.

Mr. Weidman said he spoke to Ms. Campbell about the duplicate check for Velecor and she did enter the invoice number and, since that time, the consultant has fixed the system to prevent a duplicate. He said prior to that, she could have entered the same invoice number 20 times and it would have paid it 20 times because whoever was doing it did not have anything in place to stop those additional payments. He said Ms. Campbell advised him at least four companies, not just Velecor, had been paid duplicate checks. He asked Mr. Warrick how he will report back to the Board on an accurate number of duplicate invoices paid.

Mr. Warrick said he was not aware of additional duplicate invoices paid and said Ms. Campbell should talk to him about it and not Mr. Weidman.

Mr. Warrick said the savings will be after the transition is over noting the transition has been more costly because there was a lot of confusion and a lack of cooperation in the beginning, not because of the staff, which made it more difficult.

Mr. James said the transition has also included accounting control processes in conjunction with software.

Mr. Weidman asked if there was an option to have UAN help with the transition instead of an outside agency.

Mr. Warrick answered there was no one available and it still would have cost money.

Mr. Weidman said the Township is paying the consultant \$75.00 per hour and asked Mr. Warrick to find out what it would have cost to have UAN help with the transition.

Mr. James asked Mr. Warrick if Mr. Weidman has contacted him outside of a meeting about any of this.

Mr. Warrick answered no, saying Mr. Weidman doesn't talk to him but he talks to everybody on his staff.

Mr. James said the purpose of the meetings is not to beat up on employees and encouraged Mr. Weidman to sit down with Mr. Warrick about this outside of the meeting. He said staff members report to Mr. Warrick.

Mr. Porter stated Mr. Warrick has not spoken to him about his office for which he is ultimately responsible. He said Ms. Campbell is his employee and as he stated at the very beginning UAN is problematic, but his opinion didn't count. He said in the past at the end of the year there was one meeting in which adjustments were made to appropriations. He noted this is first meeting we are not adjusting appropriations. Mr. Porter stated the paying of bills is much more cumbersome, taking a tremendous amount of time. He said he has not been consulted about any of this and noted Mr. Warrick did not bring UAN in to make the transition because he wanted it done as soon as possible. Mr. Porter stated he knows the Robert Half consultant personally and he is a good and honest man, but he thinks that is an expense that could have been avoided if there hadn't been such a hurry to cram this UAN system down his throat. He said he doesn't know what the purpose of it is and it is costing a lot of money.

Mr. James stated Mr. Porter's opinion does matter and he did take it into account. He encouraged Mr. Porter to discuss this with Mr. Warrick and said if one looks at the records of Ms. Campbell's hiring, Mr. Porter would see it is not exactly what he thinks in conjunction with the statute.

Mr. James said the transition to UAN is part of putting in more modern accounting controls and better reporting for the Township. He stated the reporting is better and noted the purchase orders are easier to read and that matters in terms of understanding. He said ease of information is important in terms of managing finances. Mr. James said of course there is a transition fee; there are costs in putting accounting controls in place. He noted the Township is a huge operation run on a skeleton staff with a massive budget and we need to have controls in place and ultimately Mr. Porter is responsible for those finances as are the Trustees, so it is important to have checks in place.

Mr. James stated we are not paying the maintenance fee for BUCS to continue using it for the CIC noting technically we are not the CIC; the CIC is a corporation the Township set up.

Mr. Weidman stated we still have accounting obligations for the CIC.

Mr. James said of course we do and stated of course Mr. Porter's opinions matter. He said he knows some didn't want it, but UAN is now in place, and it is important to make it work. Mr. James said it is our duty to the public. He said if Mr. Weidman has other concerns, he encourages Mr. Warrick and Mr. Weidman to discuss them.

Purchase Orders Over \$5,000.00

Mr. Warrick presented the following purchase orders for approval.

399-2021	Bastin & Company, LLC	2020 State Audit	\$10,200.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

401-2021	Surdyk, Dowd & Turner Co. LPA	Services through 06/30/2021	\$5,977.80
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request.

Mr. James said this is for over \$5,000.00 in attorney fees for burdensome subpoena requests and said there were other earlier expenses for this which did not exceed \$5,000.00. He asked Mr. Warrick what the cost has been so far.

Mr. Warrick answered between \$9,000.00 and \$10,000.00.

Mr. Porter called roll. Vote: All Aye.

Mr. Warrick said the following purchase order is for the purchase of three sheriff vehicles which was part of the capital plan, and the money has been appropriated.

426-2021	Lebanon Ford	Ford Explorers (HCSO)	\$86,132.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

446-2021	Velecor, LLC	Microsoft Licensing	\$6,800.00
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

481-2021	Cummins Bridgeway LLC	Work on E92	\$8,486.91
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Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve this request. Mr. Porter called roll. Vote: All Aye.

Fiscal Officer Report

Mr. Porter reported there was a meeting earlier with the Auditor who presented the audit report. He stated it was a totally clean report with no findings, but the Township did not get five stars because he mentioned the need to update the Township's Public Record Policy which the Trustees took care of by adopting it tonight. He said the staff can be proud of a long line of clean audits.

Mr. James said Mr. Porter should be proud also.

Mr. Porter said it is his job to take care of the Township's finances and he is grateful for the confidence of the voters.

Pay Bills and Read Receipts

The receipts in the amount of \$1,141,542.40 and disbursements in the amount of \$186,811.06 for August 3, 2021 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.
Mr. Porter called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Mr. James congratulated Mr. Porter and staff on clean audit.

Trustee Comments

Mr. LaBarbara said he was on a call with Hamilton County Public Health Commissioner Greg Kesterman about COVID-19. He reported the Delta variant is affecting our area with an increase in hospitalizations and more younger people infected. Mr. LaBarbara said 97% of those hospitalized are unvaccinated. He said there is not a mask mandate but wearing masks indoors is recommended in public places. He said they recommend students wear a mask indoors, but it is up to each school district. Mr. LaBarbara stated PPE is available if needed. Hamilton County Commissioner Denise Driehaus sent an email the federal eviction moratorium has expired, and Hamilton County has rental assistance funds available through the American Rescue Plan for those at risk of losing their homes.

Mr. LaBarbara stated he attended the July 24th ICON Music Center celebration for the founding inductees to the Black Music Hall of Fame.

Mr. LaBarbara said the children love the Movies in the Park with the free popcorn and visit with the Fire Department. He noted the 11th Annual Sycamore Township Car Show is Saturday, August 7th at the Schuler Sports Complex.

Mr. James stated Mr. Fortin in his public comments handed out a ranking list from Cincy Magazine of the top 75 neighborhoods. He said the rankings are meaningless with mysterious ranking. He said Sycamore Township is a great place to live with low taxes and neighborhoods with different names like Kenwood. He said the fact that we are not ranked in some meaningless ranking is silly because we know we are number one we do not need Cincy Magazine to tell us.

Mr. James reported on the WCPO I-team investigation about the City of Morrow having to pay a lot of money to an employee who filed suit against them for elected officials publicly shaming the employee. He said the city will have to pay \$1.1 million if it is upheld. Mr. James stated this

is a reminder of how the pettiness of politics can have devastating financial consequences to taxpayers and a useful reminder to remain publicly respectful of others, even of those with whom we disagree. He said treating others with decency and kindness goes a long way.

Announcement Changes

Mr. James noted there is a Movie in the Park this weekend. He reported there are bid openings and the August 16th Board of Zoning Appeals meeting is canceled. Mr. James referred people to the website calendar for other meetings and events and encouraged people interested in Township events to share them on social media.


A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.

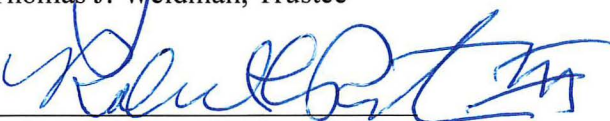
Vote: Mr. LaBarbara: Aye; Mr. James: Aye; Mr. Weidman: Aye.

The meeting adjourned at 8:43 p.m.


Thomas C. James, Jr., Chairman


Jim LaBarbara, Vice Chairman


Thomas J. Weidman, Trustee


Robert C. Porter III, Fiscal Officer
08/03/2021

RECORD OF PROCEEDINGS

Minutes of the Special Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 12, 2021

The Special Meeting was called to order at 4:00 p.m. by Chairman James to discuss the Purdue Pharma Settlement regarding the OneOhio Opioid Settlement.

Pledge to the Flag.

Present for the Special Meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Administrator Warrick, Planning & Zoning Administrator Miller, and Beth Gunderson. Law Director Desai was present remotely via Zoom.

Law Director Report

Resolution – Purdue Pharma Settlement

Mr. Desai reported there is a proposed settlement agreement which has been reached with the big three distributors: Amerisource Bergen, Cardinal Health and McKesson. He stated there was a request that came out for municipalities interested in participating in the settlement to authorize the participation agreement. Mr. Desai said a resolution has been prepared for the Board's consideration to authorize the signature and submission of the participation agreement.

Mr. Desai reported the overall proposal is an \$804 million settlement payable to the State of Ohio and to its local governments over 18 years. He noted the settlement has been endorsed by the Ohio Municipal League, the Ohio Municipal Attorneys Association, the Ohio Attorney General, and the Governor of Ohio. Mr. Desai stated the payout depends on population. He said Sycamore Township has a population of about 19,000 residents, therefore, the most likely payout would be approximately \$82,000.00.

Mr. Desai said the summary he sent over has incentives on page two. He said incentive A states if the State of Ohio enacts legislation to release all pending claims against the big three distributors, and prohibits local municipalities from bringing future claims, additional funds are freed up for distribution to the State of Ohio and local governments.

Mr. Desai stated if that does not happen there are three other incentives. He said Incentive B is up to 25% of remaining funds paid depending on population of litigating subdivisions compared to total population of all litigating subdivisions in the State. He said if 85% of litigating subdivisions participate, then Incentive B kicks in. Mr. Desai explained Incentive B can be combined with Incentive C which involves up to 15% of remaining funds paid on a sliding scale depending on the population of litigating subdivisions with populations over 30,000.

Mr. Desai stated Incentive D is paid after a five-year period has passed if there aren't any litigating subdivisions bringing suit, then the remaining five percent of the \$804 million gets paid.

Mr. Desai said out of the \$804 million, assuming the 95% participation mark is met, 55% of that \$804 million becomes available, or paid out over 18 years. He said the incentives discussed give the opportunity to capture the remaining 45% of the funds. He noted the distributors' desire is to end all litigation.

Mr. Desai stated whatever funds come through will be distributed based on the OneOhio Plan which states the money should be used to stave off dependency issues. He then gave some examples of appropriate and inappropriate uses for the money.

Mr. Weidman asked if the settlement money could be used for the purchase of Narcan.

Mr. Desai answered yes, it is his understanding it may be used for Narcan. He noted more guidance about approved ways to spend the money may be forthcoming.

Mr. Desai stated the interesting thing about the settlement proposal is the injunctive relief against the three distributors. He said part of the blame in the opioid crisis is the amount of supply of opioids that were technically on a legal basis being provided. He noted the distributors will be monitored on a regional basis based on what all three companies are pumping out with the idea that if availability is limited, potential abuse will also be limited.

Mr. Desai stated he takes comfort in the fact that OneOhio is on board with proposal, as well as other non-profits such as the Ohio Municipal League and the Ohio Municipal Attorneys Association.

Mr. Weidman stated he believes the Ohio Township Association has endorsed the settlement agreement as well. He then asked Mr. Desai about an Exhibit 5 mentioned in the documents Mr. Desai had emailed to the Board.

Mr. James stated he found the Exhibit, which he said turned out to actually be numbered as Exhibit 3 rather than Exhibit 5, online and shared it with Mr. Desai which is where Mr. Desai got the \$82,000.00 figure.

The resolution "To Accept the Material Terms of the OneOhio Subdivision Settlement Pursuant to the OneOhio Memorandum of Understanding and Consistent with the Terms of the July 21, 2021 National Opioid Settlement Agreement, and Dispensing with a Second Reading" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Warrick called roll. Vote: All Aye. Resolution 2021-066 passed this 12th day of August, 2021.

Mr. Desai stated a participation agreement is attached to the resolution and will require the signature of Mr. Warrick. He noted the resolution states the Board is authorizing Mr. Warrick to sign it. Mr. Desai asked Mr. Warrick to sign and email the agreement today since it must be done by end of the business day tomorrow.


Mr. James asked if it was ok to have Mr. Porter sign the resolution later.

Mr. Desai answered that is fine but requested a motion to adopt the emergency clause and a roll call.

Mr. James made a motion, seconded by Mr. Weidman, to adopt the emergency clause. Mr. Warrick called roll. Vote: All Aye.

Mr. Weidman made a motion to adjourn, seconded by Mr. LaBarbara. Mr. Warrick called roll. Vote: All Aye.

The meeting adjourned at 4:15p.m.



Thomas C. James, Jr., Trustee

Jim LaBarbara, Trustee

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Special Meeting 08/12/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

August 17, 2021

The regular meeting was called to order at 7:00 pm. by Mr. James.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums Planning & Zoning Administrator Miller, Fire Chief Penny and Lt. Tarr from the Hamilton County Sheriff's Office.

The invocation was read by Chief Penny.

Pledge to the Flag.

Approval of the August 3, 2021 Trustees Meeting Minutes

The August 3, 2021 Trustees Meeting minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Approval of the August 12, 2021 Special Trustees Meeting Minutes

The August 12, 2021 Special Trustees Meeting minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Award Presentation

Mr. Tom Wolf, of the Blue Ash Protective Association, addressed the Board explaining the history of that organization which at one time provided EMS service to Montgomery, Blue Ash, Sycamore and Symmes Townships. He said the award being given tonight is named after Jerry Beitman, who was formerly with the Blue Ash life squad. He said the award is for someone who has gone above and beyond to help a fellow human being. Mr. Wolf said two of Sycamore Township's officers, with the aid of officers from Montgomery and Evendale, saved the life of a woman during an incident in January.

Mr. Jerry Beitman, presented the Jerry Beitman Memorial Award, named after his father, to Hamilton County Sheriff's Deputy Rylan Babbs and to Sgt. Crider on behalf of Deputy Wayne Reese. Deputies Babbs and Reese, who are assigned to Sycamore Township, were chosen as recipients of this award for their quick thinking, bravery, and heroic efforts in freeing a woman who was trapped in a burning vehicle near Fields Ertel Road on January 9, 2021.

Executive Session

Mr. James noted that there are several Executive Session agenda items which will be discussed early in the meeting because some things later in the meeting are dependent upon those discussions.

A motion was made by Mr. James, seconded by Mr. Weidman, to adjourn the meeting to executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to discuss Hiring of an Employee and Setting the Rate of Pay; Sale of Township Property; and Ongoing Litigation.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. James invited Fiscal Officer Porter, Law Director Desai, Mr. Warrick, Mr. Kellums and Mr. Miller into the executive session with the Trustees.

End Regular Session: 7:07 p.m.

Begin Executive Session: 7:10 p.m.

End Executive Session: 7:15 p.m.

Back in Regular Session: 8:21 p.m.

Mr. Porter called roll. All three Trustees indicated they were present.

Mr. Weidman made a motion to authorize Administrator Warrick to obtain an appraisal of 11745 Solzman Road. Mr. LaBarbara seconded. Mr. Porter called roll. Vote: All Aye.

Public Comments

Mr. J. Janus, Jr, of 4462 Daffodil Avenue, addressed the Board. Mr. Janus commented that the bid opening for the Larchview Drive/Plainfield Road bid opening began late. He stated the resolution in the document packet for the meeting tonight states Ford Development was the lowest and best bid for the Larchview Drive/Plainfield Road, however, they were the second lowest bidder, and the resolution should be amended as such. Mr. Janus stated he is a member of the Parks Advisory Committee and noted the events in the northern area of the Township have been sparsely attended and may need to be readdressed.

Mr. James stated the clock on the wall is three minutes fast and should be corrected. He stated he is very interested in Mr. Janus' comments about the bid opening and that will be addressed later in the meeting.

Sheriff Patrol Report

Lt. Tarr reported in late 2020, the Hamilton County Sheriff's Office and the University of Cincinnati's Institute of Crime Science were awarded a Strategies for Policing Innovation Grant from the Department of Justice. He said the purpose of the grant is to reduce crime in historically high hot spots through community-oriented problem policing. He stated this approach involves four steps:

1. Identify sites on which to focus
2. Focus patrols on those sites with officers visible in those areas throughout the day and reporting to those in the study about their experiences

3. Look at data and then involve the officers on the street and the community to come up with ways to reduce the numbers of calls from those locations
4. Evaluation at the end of the grant (after three years) in which those sites will be measured against other sites where no action was taken to see what effect of strategies implemented

Lt. Tarr stated 13 sites were chosen across Hamilton County for the extra patrols and two of the sites chosen are in Sycamore Township. He stated he will not say which locations for the purpose of the study. He reported this will be going on until the fall of 2024.

Mr. James stated some people in his neighborhood have asked about a few spots in the Township where sheriff vehicles tend to stop and sit in the evening. He asked if there are active patrols in the evening or if officers wait for calls.

Lt. Tarr answered a lot of times the officers have paperwork to do or emails to answer and they are encouraged to do that in places where they are going to be visible.

EMS/Fire Report

Station Repair Update

Chief Penny reported Administrator Warrick has some purchase orders for the Board's consideration for repairs to Stations 92 and 93. He requested a motion to advertise for the Vehicle Exhaust Removal System for Station 93 and the Sprinkler System for Station 92.

Motion to Advertise Vehicle Exhaust Removal System Station 93

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to advertise for the Vehicle Exhaust Removal System Station 93. Mr. Porter called roll. Vote: All Aye.

Motion to Advertise Sprinkler System Station 92

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to advertise for the Sprinkler System Station 92. Mr. Porter called roll. Vote: All Aye.

Mr. LaBarbara asked Chief Penny why last month was so busy for runs.

Chief Penny said there were about 12 more traffic accidents than usual but said nothing else sticks out; it was just a high run volume month.

Roads, Maintenance & Recreation Report

Mr. Kellums reported 87 cars entered the car show. He stated the Trustees' Choice Award went to David Baker with his 1937 Dodge Coupe and the Best of Show was awarded to Frank Pitrik and his 1948 Pontiac Torpedo Convertible.

Mr. Kellums reported August 7th was the first movie in the park at McDaniel Sports Complex with about 40 people in attendance and Hamilton County Library handed out books and crafts for the kids. He stated music in the park at Bechtold Park took place on August 14th with String Theory and there was a crowd of approximately 100 people.

Mr. LaBarbara commented he liked having the band at shelter 2 better than shelter 3 as it has better handicap access and is closer to the restrooms.

Mr. Kellums noted there is not enough electricity in shelter 2 for the band and it was necessary to run an extension cord, which is not ideal as it could be a tripping hazard. He said if we continue to have bands play in shelter 2, more electric will have to be added.

Mr. Kellums reported this Friday night Soul Crush plays at Bechtold Park and Saturday night at Bechtold we will show the movie Ice Age. He said there will be free UDF ice cream at the movie and the Fire Department will be there with their trucks.

Mr. Kellums reported on a recent fire which caused damage to shelter 3 in Bechtold Park stating he has called a few contractors to repair the damage but has not gotten any response.

Mr. James asked if the damage was cosmetic or structural.

Mr. Kellums said there is structural damage. He reported there is damage in Bechtold Park almost every day such as graffiti, damage to the bathrooms, and damage to picnic tables and benches.

Mr. James asked when the cameras in the park will be operational.

Mr. Kellums stated the cameras will not stop the damage although they might help catch those responsible. He said police presence is needed after dark in Bechtold Park.

Mr. James requested Mr. Kellums coordinate that with Lt. Tarr.

Mr. Miller reported he is working with camera vendors and hopes to have a proposal ready by the next Trustees meeting. He stated all the structure cabling is in place and the switches are ready, so we are ready to hang cameras and update the monitoring software.

Mr. Kellums said he would like to schedule the Dillonvale Luminaria for December 11th which is the second Saturday of December. He noted lots of people missed having it last year due to the pandemic and he hopes there will be no shut down and so that we can move forward with planning. The Trustees agreed to move forward especially since it is an outdoor event.

Mr. James said someone mentioned to him that the position of the parking stops makes it difficult for people with disabilities to get near shelter 2 where the bands play and asked Mr. Kellums to have Mr. Petty look into the problem.

Resolution – Authorizing a Contract for the Larchview Drive / Plainfield Road Improvements Project

Mr. Kellums said there were nine bidders for the Larchview Drive / Plainfield Road Project and stated the Township has worked with eight of them before and all of those eight bids were within 10 percent of the engineer's estimate for the project. He said out of those eight, Ford Development is the lowest bid because the company that originally appeared to have the lowest

bid had multiple math errors in their bid and left out a major part of the project. He stated that bid was actually the highest after all that was corrected. Mr. Kellums reported Ford Development is the actual lowest bidder at 5.5 percent under the engineer's estimate. He stated Ford Development is very responsive and easy to work with.

Mr. Weidman agreed Ford Development has done a great job for the Township in the past and they do what they say they are going to do.

The resolution "Approving and Authorizing a Contract to Reconstruct a Township and a County Road for the Larchview Drive and Plainfield Road Improvement Project and Dispensing with a Second Reading" was presented by Mr. Kellums. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.

Mr. James said just to confirm their bid was \$4,650,831.02.

Mr. Kellums answered yes.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-067 passed this 17th day of August, 2021.

Resolution – Authorizing a Contract for the Dillonvale Subdivision Culvert Improvements Project

Mr. Kellums reported four companies bid on the Dillonvale Subdivision Culvert Improvements Project. He stated \$208,205.80 was the engineer's estimate for the project. Mr. Kellums reported Ford Development was the lowest bidder for that project as well with a bid that is 12 percent under the engineer's estimate. He pointed out all the other bids were at least 20% over the engineer's estimate.

The resolution "Approving and Authorizing a Contract to Reconstruct Various Township Culverts for the Dillonvale Subdivision Improvement Project and Dispensing with a Second Reading" was presented by Mr. Kellums. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-068 passed this 17th day of August, 2021.

Resolution – Assenting to the Acceptance of the Street Heitmeyer Lane in Sycamore Township

Mr. Kellums said a new street has been constructed per Hamilton County specifications. He noted after the street was constructed, the Township was presented the opportunity to walk through. He stated he did so and created a punch list. He stated they have fixed everything the Township wanted done on the punch list and now Hamilton County has asked the Township to accept as Heitmeyer Lane as a Township street. Mr. Kellums stated the street is 706.72 feet long.

The resolution "Assenting to the Acceptance of the Street Heitmeyer Lane in Sycamore Township" was presented by Mr. Kellums. A motion to approve was made by Mr. LaBarbara, seconded by Mr. Weidman, dispensing with a second reading.

Mr. James asked if this was urgent.

Mr. Kellums answered the County wants it done but he wouldn't say it is urgent.

Mr. James noted a resident had commented at the last meeting that the Board passes a lot of resolutions with a single reading by emergency. He suggested maybe in the future things like this should be presented and then have a second reading.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-069 passed this 17th day of August, 2021.

Mr. Kellums reported paving on the last part of the 2021 Road Program began yesterday but was rained out after only two streets were done. He noted the contractor is two months ahead of schedule, so he is very happy with the progress they have made. He said there are a few streets in Dillonvale left to pave and then the project will be finished.

Mr. Kellums reported the Kugler Mill Road Project continues.

Mr. James said some residents along Kugler Mill Road had questions about the project and Mr. Dan Durham spoke to them and they were happy with his responses.

Mr. LaBarbara thanked Steve Reutelshofer and Lt. Tarr for addressing concerns of residents as well.

Planning & Zoning Report

Mr. Miller reported the Trustees discussed in Executive Session the hiring of Angela Zammert who has worked as the Planning & Zoning Assistant through a temporary service since Jessica Daves resigned. He said the resolution for the Board's consideration will bring Ms. Zammert on board full-time.

Resolution – Setting the Rate of Pay for a Newly Hired Township Employee

The resolution "Setting the Rate of Pay for a Newly Hired Full Time Township Employee and Dispensing with a Second Reading" was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye. Resolution 2021-070 passed this 17th day of August, 2021.

Mr. Miller reported there will be a public hearing before the next Trustees Meeting on September 7th for the old Kenwood Medical Building at the corner of Montgomery Road and Chetbert Drive. He stated they are in the process of revamping / updating the building and as part of that they are proposing a new signage package. The Zoning Commission recommended the proposed sign package for approval, and it will be coming before the Trustees.

He stated the Zoning Commission is actively the proposed new Land Use Plan, called Sycamore Township Vision 2030. He reported there was over two hours of discussion about it at the last meeting and he is hoping for conclusion and approval at the next meeting on September 13th. He

stated the Zoning Commission is also reviewing modest text amendments to the Zoning Resolution. Those will also be heard on September 13th at 6:00 p.m.

Law Director Report

Mr. Desai reported he was informed by Moeller's attorney that they have reached a private settlement agreement in the Willis / Moeller case so that case has been dismissed.

Mr. LaBarbara thanked Mr. Miller for answering a resident's questions.

Mr. Porter said a female employee had presented a grievance to Mr. Desai in accordance with the guidelines in the Employee Handbook. He asked Mr. Desai why he didn't follow the procedures in the Employee Handbook to address the grievance.

Mr. Desai answered he will talk to Mr. Porter about it offline.

Mr. Weidman stated we have a handbook policy set in place and we are required to follow that handbook which was adopted by the Board of Trustees. He stated we neglected to follow that process.

Mr. Desai answered we did follow it and suggested convening in executive session to discuss it.

Mr. Weidman made a motion, seconded by Mr. James, to enter into executive session for the purposes of personnel.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Fiscal Officer Porter, Law Director Desai, Mr. Warrick, and Mr. Kellums went into the executive session with the Trustees.

End Regular Session: 8:56 p.m.

Begin Executive Session: 9:00 p.m.

End Executive Session: 9:29 p.m.

Back in Regular Session: 9:30 p.m.

Mr. Weidman made a motion to hire an outside investigator to investigate a report an employee made against her supervisor per the Employee Handbook page four section F.

Mr. James asked Mr. Desai if he thinks that is something warranted by the handbook such that the Trustees would be advised to proceed in that manner.

Mr. Desai answered if it is the situation he believes Mr. Weidman is referring to, he does not.

Mr. James stated there is not a second to the motion, therefore, the motion appears to fail. Mr. James asked Mr. Desai to let the Board know if circumstances change and they will take whatever action is necessary including having a special meeting.

Mr. Desai stated any time that there is any type of complaint made that would fall into the category of bringing it to the Board, it will be brought to the Board.

Mr. James asked if there is a complaint currently pending.

Mr. Desai answered there is not that he is aware of.

Administrator Report

July Financial Reports

Mr. Warrick reported the Board had received the financial package a week or so ago. He stated 73.4 percent of revenue budgeted has been collected. He noted \$1.3 million of that is money related to Covid. He noted if the Covid money were not included since it was not budgeted, we would still be at 70.4 percent of revenue collected. He stated with 58 percent of the year gone, the Township has only spent 53.4 percent of the budget, so the pace of the year looks pretty good.

Mr. Warrick reported the good news is the JEDZ revenues are holding up nicely.

Mr. Warrick reported the tax budget the Trustees approved was turned in and, in all four levy areas, the Auditor's number is higher than our projected number. He stated that adjustment will be made in December to the budget.

Resolution – Amending 2021 Appropriations

Mr. Warrick reported he has an appropriations amendment tonight which has to do with getting the appropriated amounts in the proper accounts so the department heads can better manage because now they are aware on a day to day, week to week basis what's going on in their departments with their account lines. He pointed out he is not asking to increase appropriations or increase the budget because the net effect is zero. Mr. Warrick said he is not asking to spend more money; he is asking to spend more in some areas and less in others.

The resolution "Amending 2021 Appropriations, Dispensing with a Second Reading and Declaring an Emergency" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-071 passed this 17th day of August, 2021.

Purchase Orders Over \$5,000.00

Mr. Warrick presented the 11 purchase orders for approval giving a brief explanation of each.

508-2021	Robert Half Management Resources	Contracted Services	\$6,240.00
511-2021	Donnellon, Donnellon & Miller	Services	\$60,000.00
521-2021	BPS Heating & Cooling, LLC	Install Carrier/RUUD A/C	\$5,150.00

526-2021	M/E/P Design & Engineering	New HVAC Station 93	\$12,000.00
528-2021	Office Team	Temp Help	\$5,600.00
535-2021	UC Physicians	Medical Director Fee	\$15,000.00
536-2021	Cintas	New Fire Alarm 92-93	\$30,236.00
537-2021	Osterwisch Co.	Electrical Work Station 93	\$38,823.00
538-2021	Osterwisch Co.	Plumbing Work Station 93	\$19,065.00
539-2021	Cincinnati Concrete Polishing	Refinish Floors Station 93	\$22,071.00
540-2021	Gilkey Window Co.	Window Replacement Station 93	\$7,241.00

Mr. James made a motion to approve purchase order numbers 508, 511, 521, 526, 528, 535, 536, 537, 538, 539 and 540. Mr. Weidman seconded the motion. Mr. Porter called roll. Vote: All Aye.

Mr. Warrick said an inquiry was made with the JEDZ Board members to move the meeting to September 21st. He suggested moving those meetings and the CIC meeting from September 7th to September 21st given that September 7th is the day after a holiday, and he will be on vacation that day.

Mr. Weidman made a motion to move the JEDZ and CIC Meetings to September 21, 2021. Mr. LaBarbara seconded the motion. Mr. Porter called roll. Vote: All Aye.

Mr. James stated the organizational meeting for the new JEDD took place and Mr. Weidman was elected the Chairman of that Board.

Mr. Warrick said Vice-Chairman Tim Fuller will send an email out about it.

Mr. Weidman asked who else is on the board.

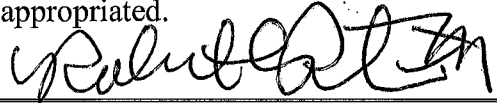
Mr. Warrick answered the Mayor of Deer Park, John Donnellon, Tom James, and Gregg Fusaro.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$472,060.49 and disbursements in the amount of \$456,999.15 for August 17, 2021 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 

Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman thanked Mr. Petty for the great job on the movies and music in the park. He also thanked Kevin Clark for the quick response to picking up signs littering the right of ways in the Township over the weekend.

Mr. James encouraged everyone to be nice to each other. Mr. James warned residents to be careful who they trust and explained a group sent a troubling letter to residents and also set up a website with a request for people to enter their email address. He said the website promised to keep email addresses confidential, however, he knows of an email address that was shared and that resident got an email from a different group inviting them to a fundraiser for one of his fellow Trustees. He said he does not know how that information got shared and said the mailing address of the group that used the email address is Mr. Kellum's home address, but he is not here to answer that. Mr. James cautioned people about giving out contact information because it will get shared around and people will hit you up for money.


Announcement Changes

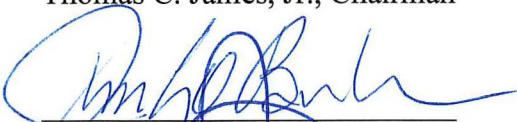
Mr. James noted there is a public hearing for a zoning case coming up on September 7th at 6:00 p.m. and the JEDZ meetings have been moved. He suggested people check the website calendar.

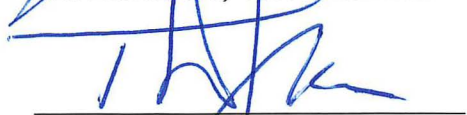
A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.

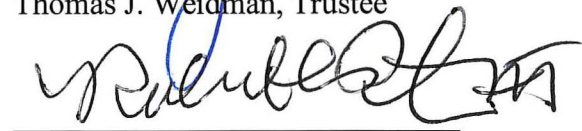
Vote: Mr. LaBarbara: Aye; Mr. James: Aye; Mr. Weidman: Aye.

The meeting adjourned at 9:44 p.m.



Thomas C. James, Jr., Chairman

Jim LaBarbara, Vice Chairman

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
08/17/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

September 7, 2021

The regular meeting was called to order at 7:00 pm. by Mr. James.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Superintendent / Assistant Administrator Kellums Planning & Zoning Administrator Miller, Fire Chief Penny and Sgt. Sovern from the Hamilton County Sheriff's Office. Administrator Warrick was absent.

The invocation was read by Mr. Kellums.

Pledge to the Flag.

Mr. James made a motion to amend the agenda as follows: to change the executive session topic to imminent litigation as opposed to pending litigation; to add sale of real property as an executive session item; and to add a resolution amending 2021 appropriations to the agenda. Mr. Weidman second the motion. Mr. Porter called roll. Vote: All Aye.

Approval of the August 17, 2021 Trustees Meeting Minutes

The August 17, 2021 Trustees Meeting minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Proclamation – Designating September as Ovarian Cancer Awareness Month

Mr. James stated the Township has adopted a proclamation for Ovarian Cancer Awareness Month for many years and noted typically, the Chairman or one of the Trustees would read the proclamation in its entirety. He said in the Township there is a unique and unfortunate situation where each of the three Trustees' wives have been affected by cancer in various ways, so he thought it would be nice for each of the three Trustees to read a portion of the proclamation.

"A Proclamation Designating September as Ovarian Cancer Awareness Month" in Sycamore Township was read by Mr. LaBarbara, Mr. James, and Mr. Weidman. Mr. Porter called roll to pass the Proclamation. Vote: All Aye.

The Proclamation passed this 7th day of September, 2021.

Mr. Weidman stated he serves on the Board of the Ovarian Cancer Alliance of Greater Cincinnati and has served on the Research and Advocacy Committees. He stated he has gotten Congressmen Steve Chabot and Brad Wenstrup to agree to serve on the Ovarian Cancer Subcommittee in Congress. Mr. Weidman spoke about successes in fundraising for research in immunotherapy and stated he is grateful that the Board has agreed to make September Ovarian Cancer in Sycamore Township. He stated he hopes this will help women to detect the disease at an earlier stage, so they have greater chance at survival.

Resolution – Zoning Case 2021-13LASR

Mr. James stated there was a public hearing earlier for Zoning Case 2021-13LASR and request Mr. Miller present the resolution.

The resolution “Approving a Localized Sign Regulation Plan Located in the Kenwood Special Public Interest District and Dispensing with a Second Reading” was presented by Mr. Miller. A motion to approve the resolution, with the condition that the violin graphic be removed from the window, was made by Mr. Weidman. Mr. James seconded the motion.

Mr. James noted this is for 7715 Montgomery Road next to Chetbert Drive.

Mr. Miller read the text of the condition added to the resolution.

Mr. James requested he display an image of the graphic and give a brief summary of what the Board is being asked to approve.

Mr. Miller explained the applicant has requested approval from the Board for a Localized Area Sign Regulation to install four signs on the façade of the building, one for Onsite Retail Group, one for Antonio Violins and two for the rear tenant, Love Sugaring. He stated there is also a seven feet monument sign being placed on site.

Mr. James noted the rear sign will be lit but at reduced footcandles.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-072 passed this 7th day of September, 2021.

Public Comments

Mr. J. Janus, Jr, of 4462 Daffodil Avenue, addressed the Board. Mr. Janus described an incident in which Sycamore Township firefighters/paramedics were called to his home. He then thanked Mr. LaBarbara and Mr. James for supporting the Fire Department and thanked the Fire Department personnel who he said saved the life of his wife.

Mr. James stated Mrs. Janus had sent in a letter as well and he is glad to know she is ok.

Mr. Bob Vieson, of 8305 Kugler Meadows Ct., addressed the Board. Mr. Vieson stated he came to say “well done” to the construction company who has gone out of their way to assist neighbors through Kugler Mill Road construction. He also thanked Sycamore Township Project Inspector Dan Durham who has been very informative and helpful to residents. He asked Sgt. Sovern if he would pass on to Hamilton County Sheriff patrols that there will be vehicles parked in TriHealth when they are unable to get in their driveways.

Sheriff Patrol Report

Sgt. Sovern reported the Hamilton County Sheriff’s Office is working with the Sycamore Township Fire Department on some upcoming active threat drills involving some members of the community such as Kenwood Towne Center and Moeller High School.

EMS/Fire Report

Station Repair Update

Chief Penny stated the firefighters come to work every day hoping to hear stories like Mr. Janus' to know that what they do makes a difference. He thanked Mr. Janus for sharing his story.

Chief Penny reported an option has been discovered to avoid paying \$108,000.00 for a sprinkler system for Station 92, instead paying \$2,300.00. He stated he had spoken to the Fire Inspector Doug Morath, who said by adding a fire alarm, the monitored sprinkler system won't be required. He said Inspector Morath spoke to the Hamilton County Building Department who agreed that was a good idea. He said this is a temporary fix until something major is done with the building. He explained the \$2,300.00 cost will be to route the existing sprinkler system so that it could be hooked up to a fire truck for water if needed.

Chief Penny reported contractors have been contacted for some of the items the Board approved at the last meeting and the advertisement for bids for the vehicle exhaust system has been published. He stated the sprinkler system revamp will take place within the next week or so with the maintenance department doing the digging to save money.

Chief Penny reminded the Board the St. Saviour Church Festival is this weekend and the ladder truck is scheduled to be there Sunday at 7:00 p.m. for the golf ball drop to conclude the festival.

Mr. James asked how COVID runs are going.

Chief Penny responded they have COVID runs here and there but it's not too bad. He stated they have not gotten much by way of updates from the Hamilton County Public Health noting those hospitalized are primarily non-vaccinated people. He said they are waiting on approval of a booster for the Moderna vaccine and should get those by the end of September.

Roads, Maintenance & Recreation Report

Mr. Kellums reported crews are busy in the Township repairing sidewalks and more. He said Kugler Mill Road is the main project still going and reported the contractor is doing a great job. He said the storm sewer has been completed and reported Steve Reutelshofer and the contractor have worked to get the MSD and water taps in place for the 11 homes to be built on Kugler Mill Road before the road is paved so they do not come in and tear up a brand-new road. Mr. Kellums said there will be a period of time, about 24 hours, when residents will be without access and no vehicles will be able to drive on the road which will be very challenging.

Mr. James asked when that will be.

Mr. Kellums answered it will be after curb work and three weeks of concrete work.

Mr. James asked if people will be able to walk on it at that time.

Mr. Kellums answered yes.

Mr. Vieson discussed parking options for residents and access for school buses.

Mr. Kellums said they are working on that issue with the school districts.

Mr. LaBarbara asked if the project is still supposed to be completed by November.

Mr. Kellum answered that is still the time frame.

Mr. James said a resident on Autumnwood had spoken to him about grass seeding done after sidewalk repair and asked Mr. Kellums to have someone look at it to determine if there is a problem.

Cameras in Township Parks

Mr. Kellums reported he had a quote from Professional Cabling Service to wrap up the camera project. He said wiring in all the parks has been completed and Bechtold Park now has Wi-Fi. He stated the quote is for \$79,656.75, \$36,715.00 of which is for a new server because our old server will not handle all the cameras, recording and storage. He stated the quote also includes a three-year support package from Genetic Advantage. Mr. Kellums said the quote includes 44 cameras, 16 of those are new, 13 of them are in Bechtold and three of them are behind the Administration Building. He said the other 28 cameras are replacing existing cameras that are not working and, of those 28 replacement cameras, 26 are in the parks and two are traffic cameras.

Mr. Weidman asked if TIF funds may be used for the \$36,715.00 expense.

Mr. Kellums answered yes, we can use TIF funds for the server. He noted the company is a member of GSA (General Services Administration) which is a federal cooperative purchasing program which does the bidding for us, so we do not have to go out to bid. Mr. Kellums stated we save money, and they are the approved vendor. He stated the total for the 44 cameras is \$42,940.97, which is a 30 percent discount on the cameras and a 45 percent discount on the server with GSA pricing.

Mr. James asked the age of the cameras that are no longer functional.

Mr. Kellums answered they are 10-12 years old.

Mr. James asked the lifespan of the cameras.

Mr. Kellums answered the replacement cameras are a definite upgrade and Mr. Miller said the cameras have a higher weather rating and spoke about changes with the new cameras that should increase the lifespan.

Mr. James and Mr. Miller discussed the technical aspects and capabilities of the server and cameras.

Mr. Kellums reported the movie in the park was canceled last weekend due to weather.

Mr. James noted there is a band playing at Bechtold Park this weekend.

Planning & Zoning Report

Mr. Miller reported the Zoning Commission will be continuing their review of the Land Use Plan and modest updates to the Zoning Resolution on September 13th. He stated once the Zoning Commission review is completed, they will go to the Board of Trustees for review.

Mr. James stated it would be helpful to update some of the imagery in the Land Use Plan document.

Mr. Miller said this is a living document and graphics and statistics will be updated as they go.

Mr. Miller reported Angela Zammert has started in her full-time position as Planning & Zoning Assistant and she is in the process of updating the Planning & Zoning Department applications and documents currently on the website. He stated he and Ms. Zammert are also going through CAGIS processes and reports to enable him to give regular reports to the Board and the Administrator.

Law Director Report

Mr. Desai had no report.

Administrator Report

Mr. Kellums reported on behalf of Mr. Warrick that he had a resolution to amend appropriations for the Board's consideration.

The resolution "Amending 2021 Appropriations, Dispensing with a Second Reading and Declaring an Emergency" was presented by Mr. Kellums. A motion to approve the resolution was made by Mr. Weidman and seconded by Mr. LaBarbara.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-073 passed this 7th day of September, 2021.

Mr. James thanked Ms. Campbell for taking care of creating the appropriations amendment document at the last minute to enable bills to be paid in a timely fashion.

Motion to Approve COVID-19 Sick Bank Hours

Mr. Kellums reported the Board had previously approved a bank of COVID-19 sick time hours so employees testing positive would not have to use regular sick time. He requested the Board approve an additional 750 hours for the COVID-19 sick bank due to additional positive COVID-19 test results recently.

Mr. Weidman made a motion to approve 750 hours of COVID-19 sick bank hours. Mr. LaBarbara seconded the motion. Mr. Porter called roll. Vote: All Aye.

Purchase Orders Over \$5,000.00

Mr. Kellums presented the following purchase orders for approval:

115-2021	Bound Tree Medical, LLC	EMS Supplies	\$15,000.00
556-2021	Lykins Energy Solutions	Fuel Purchases Remainder 2021	\$40,000.00
569-2021	LaForce	Bechtold Locks	\$8,657.08
573-2021	Indian Hill Schools	2 nd Half School Payment	\$2,597,111.44
574-2021	Princeton City Schools	2 nd Half School Payment	\$226,166.59
575-2021	Deer Park Schools	2 nd Half School Payment	\$277,057.00
576-2021	Sycamore Schools	2 nd Half School Payment	\$95,729.03
577-2021	Great Oaks Career Campuses	2 nd Half School Payment	\$187,059.25
580-2021	Prof. Cabling Solutions	Cameras & Server	\$79,656.75
582-2021	Pacewell 2 LLC	C-Pace Assessment 7450 Keller Rd.	\$96,565.21

Mr. James asked for an explanation on C-Pace.

Mr. Miller explained Pace (Properties Assessed Clean Energy) is a public financing mechanism and the Township is essentially a pass-through for that. He said a private commercial property owner will elect to have a special assessment placed on their property and get money up front as part of construction or renovations for energy improvements. He stated the assessment is placed on the property tax bill; Hamilton County collects it and pays the Township, then the Township pays the lender.

Mr. Weidman made a motion to approve purchase orders. Mr. LaBarbara seconded the motion.

Mr. Miller noted there are no public dollars being paid to the lender for the Pace Assessments, the Township is just a pass-through.


Mr. James stated for the record the purchase order numbers are 115, 556, 569, 573, 574, 575, 576, 577, 580, 582 and 583. Mr. Porter called roll. Vote: All Aye.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$11,044,845.05 and disbursements in the amount of \$6,402,156.42 for September 7, 2021 were read by the Fiscal Officer and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 

Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman stated he is looking forward to Brent James, a resident of the Township, playing with his band this weekend at Bechtold Park.

Mr. LaBarbara said Brent James is a great performer who will play Friday night at 7:00 p.m. at Bechtold Park. He thanked Parks Supervisor Jason Petty for getting ahead of the rain forecast to cancel the movie in the park last weekend. Mr. LaBarbara reported LPGA golf has returned to Cincinnati as the Kroger Queen City Championship presented by Proctor & Gamble takes place at the Kenwood Country Club September 5th through the 11th. He stated this is the first time LPGA has played in Cincinnati since 1989 and is a great event for our area.

Mr. James thanked the firefighters and EMS workers for their work and thanked Ms. Campbell again for her work preparing for this meeting.

Announcement Changes

Mr. James noted the September Board of Zoning Appeals Meeting had been canceled and the JEDZ Boards and CIC meetings had been moved to September 21st from September 7th. He then referred people to the website calendar for other events.

Executive Session

A motion was made by Mr. James, seconded by Mr. Weidman, to adjourn the meeting to executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to discuss Imminent Litigation and Sale of Real Property.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. James invited Fiscal Officer Porter, Mr. Kellums and Mr. Miller into the executive session with the Trustees and Law Director.

End Regular Session: 8:01 p.m.

Begin Executive Session: 8:06 p.m.

End Executive Session: 8:35 p.m.

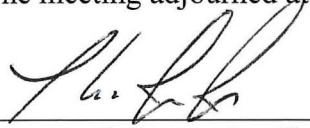
Back in Regular Session: 8:37 p.m.

Mr. Porter called roll. All three Trustees indicated they were present.

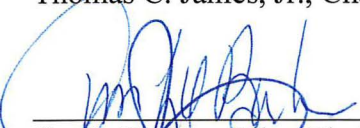
A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.

Vote: Mr. LaBarbara: Aye; Mr. James: Aye; Mr. Weidman: Aye.

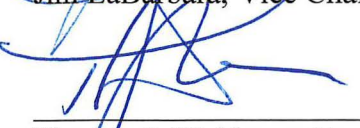
The meeting adjourned at 8:37 p.m.



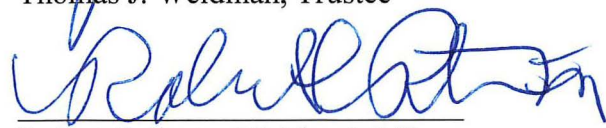
Thomas C. James, Jr., Chairman



Jim LaBarbara, Vice Chairman



Thomas J. Weidman, Trustee



Robert C. Porter III, Fiscal Officer
09/07/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

September 21, 2021

The regular meeting was called to order at 7:00 pm. by Mr. James.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Law Director Desai, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Cpl. Kidd from the Hamilton County Sheriff's Office. Fiscal Officer Porter and Lt. Tarr from the Hamilton County Sheriff's Office were absent.

The invocation was read by Mr. Warrick.

Pledge to the Flag.

Approval of the September 7, 2021 Public Hearing Minutes and Trustees Meeting Minutes

The September 7, 2021 Public Hearing minutes and Trustees Meeting minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Warrick called roll. Vote: All Aye.

Public Comments

Mr. J. Janus, Jr, of 4462 Daffodil Avenue, addressed the Board. Mr. Janus asked for clarification about the Township's agreement with towing companies for removal of junk vehicles. He requested an update on liability and insurance issues with the library holding events in the parks. Mr. Janus requested an update on handicap access to the side entrance of Station 92. Mr. Janus disputed claims of vandalism issues by Township officials at Bechtold, McDaniel and Highpoint Parks stating he submitted public records requests to the communications center for police reports and found no reports of vandalism. He stated the movies and music in the parks are well attended and that he hopes those events will continue.

Mr. James asked Mr. Kellums why there have not been police reports made about vandalism in the parks.

Mr. Kellums answered the last time he witnessed one filed was when there was a fire at shelter 3 and 911 was called.

Mr. James asked if we call the police or just take care of it if there is graffiti in the parks.

Mr. Kellums answered we just take care of it.

Chief Penny stated a report to a specific officer may not go through the communications center.

Mr. LaBarbara asked Mr. Janus how he obtained the reports.

Mr. Janus answered it is a public record.

Mr. LaBarbara stated he used to get reports but doesn't anymore.

Cpl. Kidd stated he will check with Lt. Tarr about the reports.

Mr. Warrick stated there is a new format for the reports and they will begin to be sent out again.

Mr. Miller answered Mr. Janus' question about junk vehicles stating there is a statute that allows for removal of junk vehicles. He stated if the junk vehicle is in the right of way, it is much more expedient to contact the Sheriff's Office as those incidents are not treated the same way as a junk vehicle on private property.

Ms. Paula Givens, of Birmingham, MI, addressed the Board. Ms. Givens, a co-owner of marijuana dispensaries in Michigan, stated her reason for attending the meeting was to open discussion about medical marijuana. She stated there have been changes to the values/attitudes and medical utility of cannabis. She stated the Board passed a resolution in 2017 banning marijuana dispensaries in Sycamore Township and she requested the Trustees reconsider.

Mr. James asked if something brought her to Sycamore Township in particular or if she was visiting multiple municipalities in the area.

Ms. Givens stated Sycamore Township seems familiar to her economically and business-wise and that is why it is attractive.

Mr. Miller noted there is an upcoming licensing lottery.

Ms. Givens said yes, applications are due shortly so the Board would have to decide soon.

Mr. Miller asked how many licenses are available.

Ms. Givens answered there are nine additional available in Hamilton County and explained the process.

Mr. LaBarbara noted Columbia Township allowed a dispensary and earned revenue of \$1 million in one year. He stated location would be important but maybe the Board should look at this in the future.

Mr. James asked how Columbia Township got the revenue.

Mr. LaBarbara answered through income tax.

Ms. Gretchen Fortin, of 12137 McCauly Road, addressed the Board about the importance of sidewalks to keep her and her friends and family safe.

Mr. Standish Fortin, of 12137 McCauly Road, addressed the Board. Mr. Fortin stated the Trustees have been in violation of their fiduciary duty for over a decade because they own speculative real estate bought with taxpayer money. He stated the Township has invested 25% of its holdings into a speculative real estate venture. Mr. Fortin stated he had a submission for the Administrator and that he is making an offer on two properties the Township has owned for over a decade. He said he doesn't know how many millions of dollars the Township has lost on speculative real estate deals. Mr. Fortin stated he is glad the master zoning plan is being worked out noting in 2015 the Township paid Jacobs Engineering \$100,000 of taxpayer money to manage a master plan and has nothing to show for it. He then requested a response from Mr. Weidman as to why that administration felt developers could be incorporated but input from Township residents should be kept at a minimum. Mr. Fortin said he has a check to present to Mr. Porter and stated elected officials should donate revenue in their campaigns from other events to the Sycamore Township Cemetery Endowment Fund.

Mr. Weidman stated the Township purchased the property on Montgomery Road for \$10.8 million specifically for access management. He stated we had studies done and things have changed over the years and the Township held a charrette recently about that property. He stated COVID-19 threw a curve ball on things but the property just appraised at \$15.2 million so the suggestion we have lost money on it is not really true.

Mr. James stated he was not a part of the Board at the time that property was purchased and that is one of the reasons he ran for Trustee because he didn't think the Township should have done that in the manner it did. He said we own the properties now and we need to do something to maximize their value to the Township which is why we did undertake the charrette process to find a use for it so we are no longer the government investing in private real estate and it is returned to the private sector so that it can be profitable.

Mr. Fortin stated the Board should update the investment policy statement.

Mr. James stated there was an update of the financial policy within the past year.

Mr. Nathan Alley, of 6150 Miami Road, addressed the Board. Mr. Alley applauded Ms. Fortin for her words and encouraged the Board to apply for Issue 7 money. He then introduced himself as candidate for Indian Hill School Board saying he would like to get to know everyone in the community. He stated his day job is to help communities with sustainability. He said he knows the Township has a successful aggregation program and asked if the Board would share their positive experience with the City of Blue Ash.

Presentation – Kenwood/Orchard Traffic Control

Mr. Jack Pflum of 7541 Hosbrook Road, addressed the Board about the Kenwood Road corridor project and traffic safety and flow. He introduced Gregg Pancero, Glenn and Tracy Hughes and Mark Rippe who were present with him. He requested the Trustees pass a motion to allow them to move forward with the corridor study. He explained there are two critical areas of the study:

the intersection of Kenwood Road that services St. Vincent and Kenwood Square and the intersection of Orchard Lane and Kenwood Road. He spoke about a TEC Engineering study, which needs updating, that had the idea about a roundabout to improve access to businesses at the first critical area and presented a slide showing ideas to improve the intersection of Orchard Lane and Kenwood Road.

Mr. Gregg Pancero, of 8450 Keller Road, spoke about issues with the Orchard Lane / Kenwood Road intersection. He discussed a continuous lane option.

Mr. Pflum said Mr. Glenn Hughes and Ms. Tracy Hughes have been passing out a petition requesting a turn signal at the intersection of Orchard Lane and Kenwood Road.

Ms. Tracy Hughes, of 4705 Duneden Avenue, addressed the board saying she has lived there 30 years and spoke about issues with Orchard Lane / Kenwood Road intersection. She stated she just started the petition and already has 35 signatures.

Mr. Pflum stated he would like the Board to act tonight by supporting them, noting the scope should be reviewed by the County Engineer and Mr. Warrick will need to hire a consultant. He stated he has been working on this almost two years.

Mr. Kellums stated the scope, which did not include the document Mr. Pflum just presented, has already been reviewed and sent to Traffic Engineer Jeff Newby, who reviewed it, sent back comments, and sent it to ODOT. He said Mr. Pflum asked for the Township to move forward with this and that's what has been done. He said ODOT has it now because we want to include Montgomery Road.

Mr. Pflum asked if they have been forwarded the document about the Orchard Road intersection.

Mr. Kellums answered it was forwarded to the County the first day he saw it. He said we are moving forward with this already; Mr. Newby will give comments on the Orchard Road portion, and it will be forwarded to ODOT as well.

Mr. James asked if a motion was necessary.

Mr. Kellums stated it is already in progress and we need to get comments back.

Mr. Weidman stated he would like to hear what the County Engineer has to say. He noted we have had this problem for many years, and he is in support of studying it.

Mr. Pflum asked if he could send Mr. Kellums an updated scope of work to pass on to ODOT.

Mr. Kellums answered that would be fine.

Mr. James stated it sounds like we don't need a motion, and the Board is in support of the study.

Mr. Pflum stated he is satisfied and appreciates Mr. Kellums taking the steps he has to move forward. He said he doesn't think a motion is needed.

Mr. Weidman stated to Ms. Hughes' point it is a safety issue and he is in support.

Mr. James thanked Mr. Pflum and those in attendance with him for their work.

Sheriff Patrol Report

Cpl. Kidd stated he had nothing to reported.

Mr. James stated there has been suspicious overnight traffic and vehicle break-ins in Sturbridge and in other neighborhoods. He encouraged people to lock their cars and said people have reported the incidents to the Sheriff's Office.

EMS/Fire Report

Station Repair Status

Chief Penny reported a lot of the materials for the kitchen project for the north station have been ordered and the electrical work has been scheduled. He stated he signed all the paperwork for the alarm system installation and alarm monitors. Chief Penny reported we do now have a working sprinkler system noting the fire department connection was installed last Thursday. He thanked the maintenance department for doing all the digging.

Chief Penny asked if the Board is in favor of the fire trucks going out to pass out candy on Halloween. The Board was in favor.

Chief Penny said he had no updates on vaccination boosters because he got an email from Hamilton County Public Health saying they are waiting for direction from the State.

Mr. James stated Mr. Janus had asked about curb cuts and truncated domes and asked if any progress has been made for handicap access to fire station.

Chief Penny responded no and spoke about issues with contractors. He stated he will talk with Mr. Kellums about if this could be done in-house.

Mr. James discussed the possibility of using FEMA money for reimbursement of covid expenses to update ventilation and have greater quality filtration in Township buildings. He requested Chief Penny and Mr. Kellums work on that to take advantage of this opportunity.

Chief Penny stated HVAC improvements at Station 93 are in progress and that could be worked into that upgrade.

Mr. James suggested looking at ASHRAE (American Society of Heating, Refrigeration and Air-Conditioning Engineers) standards for this project.

Roads, Maintenance & Recreation Report

Mr. Kellums reported the last movie in the park was last weekend and there is one more concert this week.

Mr. Kellums reported the Kugler Mill Road Project is on time right now, but the current weather is holding it back. He said they will be pouring concrete next week and noted the curbs are all in place.

Mr. Kellums stated, we have not gotten official notification yet on the SORTA Grant for the Montgomery Road Sidewalk from Euclid to Stewart, but it is listed as the second highest rated project on their website. He reported SORTA will recommend it be approved and that would be a 50% grant which will be about \$605,000.00.

Mr. James said that is good work by Mr. Kellums and Steve Reutelshofer.

Mr. Kellums reported there is a Township Stimulus Program, and we will be submitting for a grant for Gideon Road to replace a washed-out culvert. He stated the grant is for a project valued at up to \$250,000.00 and there are no matching funds it would be funded 100%.

Mr. James asked if there is a cap on the number of projects for which Townships can submit grant applications.

Mr. Kellums answered he will check on that, but he thinks it is a \$250,000.00 cap for one project with a limit of one project.

Mr. James said it looked like it provided sidewalk funding also.

Mr. Kellums stated it can't be used for new sidewalks only repairs.

Mr. Kellums reported there will be a purchase order for the Board's consideration for the wood to repair Shelter 3 in Bechtold Park which was damaged in a fire. He stated he is purchasing materials so that we have them when we select a contractor. He said he is waiting to hear back from the insurance adjuster about this claim.

Planning & Zoning Report

Motion – Termination of Covenants and Grants of Easements

Mr. Miller reported Scott Street Partners has gone through the Hamilton County Subdivision process and submitted a record plat with new easements and covenants that has been recorded. He said the developer has forwarded a document and requested the Board make a motion to approve termination of covenants and grants of easements pending full review by Special Counsel Scott Sollmann.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to authorize the termination of covenants and grants of easements related to the Villas of Kenwood Subdivision upon final review and approval by Special Counsel Scott Sollmann.

Mr. James made a motion to amend Mr. Weidman's motion to specify this is the termination of the prior covenants and grants of easements as opposed to the newer ones required by the consent decree. Mr. Weidman seconded.

Mr. James said this is part of the plan consent decree noting there is a prior permanent landscape easement being replaced by these houses. He noted this is all part of a previously agreed upon plan which has gone through public hearings.

Mr. Warrick called roll. Vote: All Aye.

Mr. Miller reported he had multiple resolutions for the same property due to multiple violations on the same property and it makes more sense administratively to handle the issues with separate resolutions. He said there are junk vehicles, overgrown vegetation and weeds and weeds growing out of the gutters. He stated letters have been sent with no response from the owner. Mr. Miller then showed photos of the violations on the property.

Resolution – 4701 Kugler Mill Road Junk Vehicles

The Resolution "Providing for the Removal of a Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code and Dispensing with the Second Reading" was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve the resolution, and dispense with the second reading.

The Board asked questions of Mr. Miller about the vehicles.

Mr. Desai noted there was an issue with the motion from the prior agenda item. He said the amendment to Mr. Weidman's motion about the termination of covenants and grants of easements was passed but the underlying motion was not voted upon.

Mr. Warrick called roll for Mr. Weidman's motion to authorize the termination of prior covenants and grants of easements related to the Villas of Kenwood Subdivision upon final review and approval by Special Counsel Scott Sollmann that was seconded by Mr. LaBarbara. Vote: All Aye.

Mr. Desai stated he is fine with the resolution with the photos of the vehicles attached since there is no other black pickup truck on the property.

Mr. Weidman made a motion to include the photos. Mr. Warrick called roll. Vote: All Aye.

Mr. Warrick called the roll as to the resolution. Vote: All Aye.
Resolution No. 2021-074 passed this 21st day of December, 2020.

Resolution – 4701 Kugler Mill Road Nuisance Property (SYCC210235)

Mr. Miller stated this resolution is specifically for the weeds growing out of the gutter.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4701 Kugler Mill Road, Sycamore Township, OH 45236" was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Warrick called roll. Vote: All Aye.

Resolution 2021-075 passed this 21st day of September, 2021.

Resolution – 4701 Kugler Mill Road Nuisance Property (SYCC210236)

Mr. Miller stated the next resolution is for the overgrown honeysuckle and vegetation in the front yard on the property.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4701 Kugler Mill Road, Sycamore Township, OH 45236" was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. Warrick asked who owns the house.

Mr. Miller stated he does not have the name in front of him, but he does have owner and lien holder information.

Mr. Warrick called roll. Vote: All Aye.

Resolution 2021-076 passed this 21st day of September, 2021.

Mr. Miller reported that although they technically had a quorum, after discussion with the Chairman, it was decided to wait until more members of the Board could be present to discuss the Land Use Plan and Zoning Resolution Text Amendments. The new date for the Zoning Commission meeting will be held next Thursday, September 30th at 6:00 p.m. He said hopefully this does not delay the timeline for approval, but he is hoping for a more thorough review by the Zoning Commission.

Mr. James requested extra effort to publicize this meeting since the Land Use Plan will be discussed.

Mr. LaBarbara asked for clarification on the timeline for approval.

Mr. Miller said he hopes to have the Land Use Plan to the Board of Trustees in October.

Law Director Report

Mr. Desai reported the Township received three letters from the Hamilton County Treasurer's Office alerting the Township was receiving approximately \$25,664.29 back for property taxes previously paid for properties on which his office had filed for tax exempt status. He said this is for 8622 Plainfield Road, 4316 Sycamore Road, and 7783 Montgomery Road.

Mr. James noted there will be an Executive Session later to discuss pending and imminent litigation.

Administrator Report

Mr. Warrick reported he has a resolution for the Board's consideration to amend appropriations having to do with bond payments most of which has to do with a pass through for the Kenwood Collection to the Port Authority.

Resolution – Amending 2021 Appropriations

The resolution "Amending 2021 Appropriations, Dispensing with a Second Reading and Declaring an Emergency" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Warrick called roll. Vote: All Aye. Resolution 2021-077 passed this 21st day of September, 2021.

Mr. Warrick stated he has three resolutions prepared for the lighting district renewals which were the subject of public hearings earlier that evening.

Resolution – Richmond Avenue Street Lighting District Renewal

The resolution "Renewing and Upgrading to LED Lights the Richmond Avenue Lighting District and Dispensing with a Second Reading" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Warrick called roll. Vote: All Aye. Resolution 2021-078 passed this 21st day of September, 2021.

Resolution – Hemesath Drive Street Lighting District Renewal

The resolution "Renewing and Upgrading to LED Lights the Hemesath Drive Lighting District and Dispensing with a Second Reading" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Warrick called roll. Vote: All Aye. Resolution 2021-079 passed this 21st day of September, 2021.

Resolution – McCauly, Lewisclark, Bearvalley, Coyote Street Lighting District Renewal

The resolution "Renewing the McCauly Woods Lighting District and Dispensing with a Second Reading" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.

Mr. James noted this was the only public hearing in which a member of the public commented. He stated the President of the HOA requested the Board renew the lighting district as is following the wishes of the majority of homeowners in the area.

Mr. Warrick called roll. Vote: All Aye.

Resolution 2021-080 passed this 21st day of September, 2021.

August Financial Reports

Mr. Warrick reported he had sent the August Financial Package to the Board last week. He pointed out just over 100% of revenue has been collected for the year and only 56.4% of the budget has been spent and we are 67% of the way through the year. He reported TIFs are up seven percent year-to-date and JEDZ are up 2.7 percent across the four JEDZ. Mr. Warrick stated he is watching issues with the budget in the Fire Department most of which have to do

with salaries and benefits. He concluded the Township is in a positive position since we are bringing in more money than we thought and spending less than projected.

Mr. James asked if revenues are up due to Cares Act funds.

Mr. Warrick answered tax revenues are up also, so revenues are up even if the COVID-19 relief funds are removed.

Port Authority Letter

Mr. Warrick reported there is a proposed letter from the Port Authority they asked him to sign because they are close to a deal to purchase the Drake and Carrousel Properties. He stated the deal would be funded by the County and the Port has said that is without restrictions. He said we can change the wording of the letter and reported Amberley Village, the City of Reading and the City of Cincinnati have already given the Port Authority a similar letter stating they are ok with the Port Authority proceeding with the purchase.

Mr. Weidman asked if the letter is needed to secure funds from County.

Mr. Warrick answered yes.

Mr. James stated he has a problem with the second paragraph of the letter as he doesn't want us treated like the Port treated the City of Cincinnati and the County with the FC Stadium with the Port leasing the property and suddenly it is no longer a taxable property.

There was a discussion among the Board about the best wording for the letter.

Mr. Warrick made notes of the changes to the letter and requested a motion to allow him to make changes and send it to the Port Authority.

Mr. James made a motion to allow the Township Administrator to modify the letter with the sentiments expressed by the Board in tonight's meeting and proceed to send the letter to the Port Authority himself without need for further Board approval. Mr. Weidman seconded the motion and requested the changes to the letter be read back to the board.

Mr. Warrick read the changes and the Board gave additional feedback as to the changes in the wording of the letter.

Mr. James withdrew his motion.

Mr. Weidman made a motion to approve the modified letter as written. Mr. LaBarbara seconded. Mr. Warrick called roll. Vote: All Aye.

Purchase Orders Over \$5,000.00

Mr. Warrick presented the following purchase orders for approval:

613-2021	Verizon Wireless	Cell Phones	\$6,500.00
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614-2021	BGSU	Fire Officer Class	\$6,000.00
617-2021	Glue-Lam Erectors, Inc.	Bechtold Shelter 3 Wood	\$8,620.00
619-2021	Cincinnati School District	2021 School Payment	\$256,835.26
624-2021	U.S. Bank National Assoc.	Balance of Fund to Port Authority	\$721,871.53
631-2021	Bound Tree Medical, LLC	Supplies	\$10,000.00

Mr. Weidman made a motion to approve purchase orders over \$5,000.00. Mr. LaBarbara seconded the motion.

Mr. Warrick stated for the record the purchase order numbers are 613, 614, 617, 619, 624 and 631. Mr. Warrick called roll. Vote: All Aye.

Fiscal Officer Report

Mr. Warrick reported on behalf of Fiscal Officer Porter.

Pay Bills and Read Receipts

The receipts in the amount of \$123,087.68 and disbursements in the amount of \$795,877.15 for September 21, 2021 were read by Mr. Warrick and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Warrick called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman thanked Mr. Kellums and his staff for the great job on the sidewalk replacement in Bishop's Gate.

Mr. LaBarbara thanked Mr. Kellums also for handling a couple of issues he went to him about that he and Steve Reutelshofer responded to very quickly. He then noted the final music in the park is this Friday with The Missy Werner Band.

Mr. James stated the November meeting is on election day evening. There was a discussion about changing that meeting date. He said it is election silly season and cautioned people not to believe everything they are told but to check out what they hear and ask elected officials about things they are told and about things the officials said -- or supposedly said.

Announcement Changes

Mr. James noted the Zoning Commission Meeting has been rescheduled to Thursday, September 30th. He then referred people to the website calendar for other events.

Executive Session

A motion was made by Mr. James, seconded by Mr. Weidman, to adjourn the meeting to executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to discuss Pending and Imminent Litigation.

Mr. Warrick called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. James invited Mr. Warrick, Mr. Kellums and Mr. Miller into the executive session with the Trustees and Law Director.

End Regular Session: 8:36 p.m.

Begin Executive Session: 8:40 p.m.

End Executive Session: 9:30 p.m.


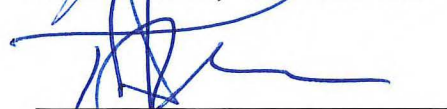
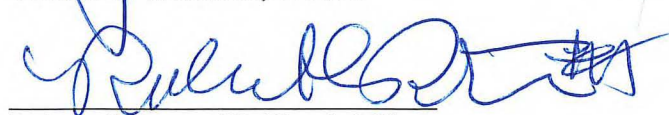
Back in Regular Session: 9:33 p.m.

Mr. Warrick called roll. All three Trustees indicated they were present.

Mr. Weidman made a motion to pursue abatement of violations at 4106 Jud to the Hamilton County Courts. Mr. LaBarbara seconded the motion. Mr. Warrick called roll. Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting. Mr. Warrick called roll. Vote: Mr. LaBarbara: Aye; Mr. James: Aye; Mr. Weidman: Aye.

The meeting adjourned at 9:34 p.m.


Thomas C. James, Jr., Chairman
Jim LaBarbara, Vice Chairman
Thomas J. Weidman, Trustee
Robert C. Porter III, Fiscal Officer
09/21/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 5, 2021

The regular meeting was called to order at 7:00 pm. by Mr. James.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Law Director Desai, Fiscal Officer Porter, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Sgt. Sovern from the Hamilton County Sheriff's Office and Parks and Public Spaces Supervisor Jason Petty. Fire Chief Penny was absent.

The invocation from St. Vincent Ferrer was read by Mr. Kellums.

Pledge to the Flag.

Approval of the September 21, 2021 Lighting District Public Hearing Minutes

The September 21, 2021 Lighting District Public Hearing minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Approval of the September 21, 2021 Trustees Meeting Minutes

The September 21, 2021 Trustees Meeting minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them. Mr. Porter called roll. Vote: All Aye.

Public Comments

Ms. Kathy Kugler, of 7106 Tenderfoot Lane, addressed the Board in regard to high-speed police chases. She discussed tragedies in which people were killed as a result of a high-speed chase and asked what the criteria is for the Hamilton County Sheriff's Office to participate or assist in a high-speed chase. She also asked if Trustees are made aware of those incidents.

Mr. James stated the Trustees, the Administrator and the Fire Chief are all kept informed of incidents involving the police in the Township.

Sgt. Sovern answered the Hamilton County Sheriff's Office does have a policy and would only be involved in a high-speed chase for an offense very serious in nature not for misdemeanor crimes.

Ms. Tracy Hughes, of 4705 Duneden Avenue, addressed the board. Ms. Hughes stated she had questions after the presentation by Mr. Jack Pflum about the Kenwood Road corridor project and traffic safety and flow that took place at the last Trustees' meeting. She requested clarification

about the timeline for submitting Mr. Jack Pflum's scope of work to Hamilton County and ODOT questioning why it was not submitted until September if it was submitted in June. Ms. Hughes noted Mr. Pflum is an expert and asked if it was common practice to submit a citizen's scope of work for review.

Mr. Kellums answered it is very unusual for a citizen to prepare a scope of work; the Township would usually hire a traffic engineer to develop that. He noted Mr. Pflum was asked by Mr. LaBarbara to put the scope together. Mr. Kellums stated he did not wait until September to submit Mr. Pflum's scope. He stated the Township received it in June and reviewed it, then sent it to the County in July or August. The County then reviewed it, which took some time, and sent it to ODOT where it remains. Mr. Kellums reported Mr. Pflum has submitted another revised scope of work since the last meeting which he is currently reviewing.

Ms. Stacy Carpenter, of 12114 1st Avenue, addressed the Board. Ms. Carpenter stated she was born and raised in Highpoint and was chosen by neighbors to bring their concerns to the Board. She then read a prepared statement which stated that Highpoint is a lower to middle class community, but they pay taxes and vote, and most residents take pride in the neighborhood. She spoke about the Highpoint Neighborhood Watch Meetings being suspended since the pandemic began and went on to report on issues with drugs, sanitation, and criminals who are released back into the neighborhood and cause neighbors to fear retaliation. Ms. Carpenter spoke about one residence in particular that is a problem and asked if the Township has a criminal nuisance ordinance. She also reported people put up fences and outbuildings without permits, burn trash, engage in criminal behavior behind the community park, ignore stop signs and speed in their neighborhood which has no sidewalks.

Mr. James thanked Ms. Carpenter for reporting to the Board. He noted the neighborhood watch was stopped due to COVID-19 and requested the Sheriff's Office get it going again. He stated he is not sure if the Township has the authority to issue a criminal nuisance ordinance.

Sgt. Sovern stated something similar was done with the Drake Motel, but he was not sure they have done anything similar with a residential property.

There was discussion about the issues Ms. Carpenter described. Mr. James requested everyone brainstorm for ideas to help the residents in Highpoint saying the Board could call a special meeting to discuss. He also requested Sgt. Sovern get Highpoint Neighborhood Watch back on the calendar as soon as possible.

Sheriff Patrol Report

Mr. LaBarbara reported about a post on Facebook about an incident involving racial intimidation at Bechtold Park by a resident adjacent to the park. He noted the police did respond to the incident, but the response was situation under control.

Sgt. Sovern answered he was not aware of situation but will look into it. He stated it is hard to charge someone with disorderly conduct on their own property.

Sgt. Sovern reported there are active shooter drills coming up this month at Moeller and Kenwood Towne Center.

Mr. James stated a resident asked him about people putting "caution children" signs in the right of way or roadway.

Sgt. Sovern said residents may call, and the police will discuss the issue with the residents who placed the signs.

Mr. LaBarbara spoke about vehicles being parked in neighborhoods by Deer Park Auto and asked in particular about a vehicle on Wexford with expired temporary plates.

Sgt. Sovern spoke about the extension granted by the Bureau of Motor Vehicles for renewal of license plates due to the pandemic. He noted that was lifted only recently. He stated before the police start ticketing cars on the street, it is better to find out if the car actually belongs there, and that can be time consuming.

Mr. James stated the Township has a court order in place against the auto shop.

Sgt. Sovern said the hard part is proving which cars are from the auto shop and which cars belong on the street. He noted the Sheriff's Office no longer marks tires, instead they place an abandoned vehicle sticker on the car.

Mr. Miller explained the Township has a junk vehicle statute for those on private property and listed the criteria that must be met for a vehicle to be considered junk: three model years old or older, expired tags and apparently inoperable.

Sgt. Sovern stated it is not an easy fix.

EMS/Fire Report

Mr. Warrick reported on behalf of Chief Penny that the Trustees were sent a note from a woman who sent a \$1,000.00 donation to the Fire Department to thank them for the great care they took of her mother who has since passed away. He said Chief Penny wrote her a note thanking her for the donation.

Roads, Maintenance & Recreation Report

Parks Advisory Committee Update

Mr. Petty reported with an update from the Parks Advisory Committee Meeting on Monday, September 27, 2021. He requested the Trustees approve a 2022 event calendar to hold one movie and one concert in the park per month from June through September. He reported the Township paid a company to show the movies in the park and the Parks Advisory Committee suggests the Township purchase a screen which would save money in the long run. Mr. Petty reported committee member J.T. Riley is moving out of the Township so there will be a vacancy on the Parks Advisory Committee. He also reported a Mount Notre Dame student will be doing an invasive species removal service project in the nature trail at Bechtold Park on October 9th and 10th. He stated he worked with Mr. Desai on waivers for the volunteers to complete.

Mr. Weidman asked if the screen Mr. Petty proposes would allow for movies to be seen in daylight. He noted it gets dark so late in June and July, kids can't stay up that late and it would be nice to start the movies earlier.

Mr. Petty answered no.

Mr. Weidman asked if the concerts would be at one venue and movies at another.

Mr. Petty answered yes, saying he would like to hold concerts at Bechtold Park and movies at McDaniel Park and listed the reasons.

Mr. Weidman asked about the possibility of placing the movie screen in a different location to make it visible before dark.

Mr. Miller suggested purchasing a projector that could be better for daylight. There was discussion about attendance and the cost of the screen and projector.

Mr. James stated this year was an experiment we have learned from and will help us plan for next year.

Mr. James thanked J.T. Riley for his service on the Parks Advisory Committee and reported he had requested the Township advertise in its next email newsletter about opportunities to serve on citizen committees.

Mr. Kellums reported the Kugler Mill Road Project has been affected by weather; concrete is now being poured and by the end of month the full depth reclamation should begin.

Mr. Kellums reported MSD wants to put a sewer line on Owlwoods Lane which is currently all septic. He stated this was the result of a request from a resident. He discussed the reasons the sewer main has to be a forced main due to the topography. He said as a result, the sewer line will be full most of the time and will thus need an odor control unit. Mr. Kellums explained the tank contents are not toxic and will be forced into the main every so often to eliminate odors. He said the issue is MSD wants the Township's permission to place the tank in the right of way very close to the road instead of having to get an easement to place it on private property. He stated the 1,050-gallon tank will be 74 inches high and very close to the road since Owlwoods does not have a curb line. Mr. Kellums stated he is concerned about the liability of that location.

Mr. Kellums noted 67% of residents are in support of this plan and MSD has asked for the Township's approval of the placement of the tank. He said if we say no, MSD will have to get an easement on a private property. He noted the tank will be maintained by the County and there will be public hearings after the design is complete in which all those affected will be invited to give comments.

Mr. James suggested the County be sold the property, so we do not have liability.

Mr. Desai stated there is no provision for insurance, no indemnity clause or liability clause. He said they claim the chemicals are not toxic, but we do not have proof of that and wondered what would happen if the tank got hit or there was a leak. He pointed out there is nothing in the contract holding them accountable. Mr. Desai said we have a group of residents who want this instead of septic and one of their properties might be just as suitable for easement. He said it might merit having MSD to come in and give a presentation.

Mr. James asked questions about this and who would be responsible for maintenance.

Mr. Weidman stated MSD should be encouraged to put it in the County right of way on Keller Road because, although it may not be as convenient, it removes any liability we might have.

Mr. Kellums said he is also concerned about noise. He noted he spoke to Anderson Township about a similar tank and was told they have not gotten one complaint.

It was decided Mr. Kellums should contact MSD and request someone come to the Board to give a presentation.

Resolution – Declaring Township Property as Surplus and Obsolete and Authorizing its Disposition

Mr. Kellums reported he had a resolution for the Board's consideration to auction off some obsolete property such as an old dump truck, old phone equipment and old phones which are listed in the attached Exhibit A.

The resolution "Declaring Township Property as Surplus and Obsolete and Authorizing its Disposition, Dispensing with a Second Reading and Declaring an Emergency" was presented by Mr. Kellums. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.

Mr. porter called roll. Vote: All Aye.

Resolution 2021-081 passed this 5th day of October, 2021.

Planning & Zoning Report

Mr. Miller reported the Zoning Commission discussed the Land Use Plan and Text Amendments on September 30th, but they were not yet comfortable enough with it to move forward with a public hearing before the Board of Trustees. He stated they added a policy area to focus on fine tuning development along Montgomery Road north of Galbraith Road and up to Kennedy Lane. He said he is also soliciting County comments before taking it to the Trustees.

Mr. James asked what Mr. Miller meant by fine tuning.

Mr. Miller stated they are defining a development corridor along Montgomery Road that would allow for office and institutional use but is restricted in intensity.

Mr. James encouraged Mr. Miller to contact people in the neighborhood behind that corridor.

Mr. Miller answered he had contact with neighbors in the area as well as their attorney.

Mr. Miller noted the October Zoning Commission meeting has been moved to October 21st due to lack of a quorum on their regular date and the Board of Zoning Appeals meeting has been canceled due to lack of an agenda.

Law Director Report

Mr. Desai reported there are several pieces of legislation moving through the State Assembly that have impact on home rule power, so we encourage everyone to keep track of those and give input to local representatives as they see fit.

Administrator Report

Resolution – Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor

Mr. Warrick reported he had a resolution for the Board's consideration which is an annual requirement to set the rates for the levies as part of the tax budget process.

The resolution "Accepting the Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading. Mr. Porter called roll. Vote: All Aye. Resolution 2021-082 passed this 5th day of October, 2021.

Resolution – Authorizing and Directing Transfers of Funds to Reconcile Budgets and Appropriations

Mr. Warrick stated he had a resolution for the Board's consideration that transfers some funds from the general fund to the General Obligation Debt Service Fund. He explained this is done every year as principal and interest is paid out of the Debt Service Fund, and it is time to do that as the payments will be made shortly.

The resolution "Authorizing and Directing Transfers of Funds to Reconcile Budgets and Appropriations and Dispensing with a Second Reading" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.

Mr. James noted for the record the transfer amount is \$37,499.16.

Mr. Porter called roll. Vote: All Aye.
Resolution 2021-083 passed this 5th day of October, 2021.

Purchase Orders Over \$5,000.00

Mr. Warrick presented the following purchase order for approval, explaining it is for putting the crosswalks back on Montgomery Road which the Board approved by resolution on June 1st of this year.

656-2021	A & A Safety	Montgomery Road Crosswalks	\$238,606.50
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Mr. Weidman made a motion to approve the request. Mr. LaBarbara seconded the motion.
Mr. Porter called roll. Vote: All Aye.

Mr. Warrick presented a purchase order for approval for a fire officer class for 16 fire fighters.

647-2021	BGSU	Fire Officer Class	\$6,300.00
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Mr. Weidman made a motion to approve the request. Mr. LaBarbara seconded the motion.
Mr. Porter called roll. Vote: All Aye.

Mr. Warrick entertained a motion to cancel the November 2, 2021 Trustees Meeting which is on Election Day. He noted staff is prepared to handle all of our business with only one meeting in November.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to cancel the November 2, 2021 Trustees Meeting. Mr. Porter called roll. Vote: All Aye.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$523,944.34 and disbursements in the amount of \$495,369.21 for October 5, 2021 were read by Mr. Porter and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 

Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.
Mr. Porter called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Trustee Comments

Mr. LaBarbara reported Kenwood Towne Centre has some new stores opening including some who will be opening their first location in the State of Ohio. He said this includes Shoemaker, Doc Martens, Windsor, Special Occasion Dresses, Watches of Switzerland, Purple Mattress and a Capital One Café coffee shop and banking center.

Mr. James thanked Ms. Carpenter for bringing the concerns of the Highpoint community to the Board's attention. Mr. James reported the Hamilton County Board of Elections is still in need of paid poll workers for the November 2nd election and encouraged those interested to contact them. He stated it is election silly season and encouraged people to check into everything they hear and not to believe anything any politician tells you.

Announcement Changes

Mr. James stated as Mr. Miller already stated, the Zoning Commission Meeting will be held on a new date Thursday, October 21st at 6:00 p.m. He then referred people to the website calendar for other events.

Executive Session

A motion was made by Mr. James, seconded by Mr. Weidman, to adjourn the meeting to executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to discuss Sale of Township Property and Matters Required to be Kept Confidential by Federal Law.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. James invited Mr. Porter, Mr. Warrick, Mr. Kellums, Mr. Miller, and Ms. Beth Gunderson into the executive session with the Trustees and Law Director.

End Regular Session: 8:12 p.m.

Begin Executive Session: 8:20 p.m.

End Executive Session: 8:51 p.m.

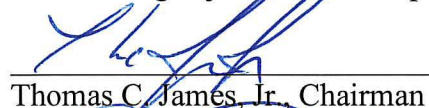
Back in Regular Session: 8:53 p.m.

Mr. Warrick called roll. All three Trustees indicated they were present.

Mr. Weidman made a motion to authorize the addition of the drug Rezurock to be added as an exception to our health plan through December 31, 2021. Mr. LaBarbara seconded the motion. Mr. Porter called roll. Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting. Mr. Porter called roll. Vote: Mr. LaBarbara: Aye; Mr. James: Aye; Mr. Weidman: Aye.

The meeting adjourned at 8:54 p.m.


Thomas C. James, Jr., Chairman


Jim LaBarbara, Vice Chairman


Thomas J. Weidman, Trustee


Robert C. Porter III, Fiscal Officer

10/05/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

October 19, 2021

The regular meeting was called to order at 7:00 pm. by Mr. James.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Law Director Desai, Fiscal Officer Porter, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Lt. Tarr from the Hamilton County Sheriff's Office.

The invocation from All Saints Church was read by Chief Penny.

Pledge to the Flag.

Approval of the October 5, 2021 Trustees Meeting Minutes

The October 5, 2021 Trustees Meeting minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them.

Mr. Porter called roll. Vote: All Aye.

Public Comments

Ms. Tracy Hughes, of 4705 Duneden Avenue, addressed the board in regard to a neighborhood fund that Capital Investment Group had agreed to finance. She said she has been working with a lawyer for 22 months to determine how to use the money equitably. She stated they finally came to an agreement and that agreement has been with Capital Investments for approval for two weeks with no response. She requested the Trustees pressure Capital Investment Group to respond.

Sheriff Patrol Report

Lt. Tarr reported stated there is an uptick in vehicle thefts and thefts from vehicles in Hamilton County and encouraged people to lock their vehicles and leave valuables out of plain sight.

Mr. James asked if Lt. Tarr had been in touch with the Highpoint resident who spoke at the last meeting about issues in that neighborhood.

Lt. Tarr responded yes saying he has been emailing with her and will be speaking with her on Thursday.

EMS/Fire Report

Station Update

Chief Penny reported the Fire Department has been busy with four major fires occurring in the last week and a half.

Chief Penny reported the installation of the alarm system in Station 92 is almost completed and gave an update on the status of building improvements to Station 93. He stated Lt. Tim Feichtner has been doing a great job contacting contractors and making sure they follow through.

Mr. LaBarbara stated there have been comments on social media about the Fire Department being understaffed and asked Chief Penny if a meeting could be setup to address this issue.

Chief Penny answered a meeting could be scheduled with the head of the Union. He then explained how the lack of part-time help has caused issues with staffing.

Mr. Weidman commented the lack of part-time firefighters is a problem everywhere.

Chief Penny agreed saying there are only two part-timers left and the staffing issue needs to be addressed.

Mr. James stated he has been in touch with the union president about the staffing issues and the union is pushing to get that ladder truck staffed. He asked if there have been any safety concerns.

Chief Penny described the difficulties due to staffing levels at recent fire incidents.

Mr. James said the Board should meet next month to discuss Fire Department staffing. He stated if there is an immediate safety concern, Chief Penny should let the Board know.

Chief Penny stated there are safety concerns for Fire Department personnel and our residents. He said he understands the situation and why the Township isn't jumping into this and went on to discuss what happened in 2012 when the State pulled funding from the Township.

Resolution – Approving and Authorizing a Contract for the Sycamore Township Fire Department Station #93 Vehicle Exhaust Removal System

Mr. Warrick reported one bid was submitted for the bid opening for the Sycamore Township Fire Department Station #93 Vehicle Exhaust Removal System from the MagneGrip Group in the amount of \$67,002.00.

The resolution "Approving and Authorizing a Contract for the Sycamore Township fire Department Station #93 Vehicle Exhaust Removal System and Dispensing with a Second Reading" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. James asked if more than one bid had been expected and if this bid is within bounds.

Mr. Warrick answered the bid is under the amount projected and Chief Penny added the bid meets all the specifications.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-084 passed this 19th day of October, 2021.

Mr. James asked Lt. Tarr if there is a date for the Neighborhood Watch Program in the north section of the Township.

Lt. Tarr answered Deputy Bittermann will be leading that and it will resume in the beginning of November. He said the specific date is to be determined.

Roads, Maintenance & Recreation Report

Mr. Kellums reported the Maintenance Department is getting ready to winterize parks as there are only a couple more shelter rentals left this season.

Mr. Kellums stated in response to a discussion at the last meeting about an odor control proposal by MSD for Owlwoods Lane, he reached out to MSD requesting a representative present information and answer questions at a future Trustees Meeting. He stated MSD is working on accommodating that request.

Resolution –Authorizing Submittal of an OPWC Grant Application and Execution of Contracts as Required

Mr. Kellums reported he has a resolution for the Board's consideration to authorize submittal of an application for an OPWC grant to replace a culvert on Gideon Lane.

The resolution "Authorizing Tracy Kellums, Assistant Township Administrator / Maintenance Superintendent, to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and / or Local Transportation Improvement Program(s) and to Execute Contracts as Required" was presented by Mr. Kellums. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading.

Mr. James commented as a general practice, the resolutions should not list a specific person by name when giving authority to do something. He stated it should only list the person's title.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-085 passed this 19th day of October, 2021.

Mr. James asked if any bathroom facilities will be left open and functional at the parks in the winter.

Mr. Kellums answered only the one in the back by the maintenance building because it is heated.

Mr. James said if there is any way to find the funding to keep restrooms open, even if it is just port-o-lets, we should.

Mr. Kellums answered there are port-o-lets in all parks for the winter.

Mr. James asked if the Kugler Mill Road Project is falling further behind.

Mr. Kellums answered it is not falling further behind stating the flat work has been completed and they have begun doing dirt work. He reported the reclamation machine should be in use for this project at the beginning of November.

Mr. Miller noted the developer for the new Kugler Mill Road residential development was able to get all their taps in prior to paving of the road.

Mr. LaBarbara said a couple residents asked him if we could get temporary speed bumps as they have in Amberley Village.

Mr. Kellums stated the Township does not usually put speed bumps in noting there have been numerous studies that cars actually increase speed in between the speed bumps, they are very loud, not good for safety services vehicles or motorcycles. He noted the temporary ones are rough because the pavement must be drilled, and the speed bump attached and then they must be removed. Mr. Kellums stated water can get under the temporary speed bumps and cause freeze and thaw issues. He concluded it would be the Trustees' decision whether or not to install those, but he would not recommend it.

Mr. James said a resident suggested to him putting a stop sign at the bridge on the Charteroak side of Kugler Mill Road to help reduce speeding.

Mr. Kellums answered it is illegal to use a stop sign as speed control.

Mr. James said it would be put at Charteroak at the three-way intersection.

Mr. Kellums answered Hamilton County would have to conduct a study to determine if a stop sign is warranted there, but a stop sign cannot be added just because of speed.

Mr. James stated he is anticipating there will be a cross walk on the other side of the bridge once the development is finished and there is a walking path alongside the highway.

Mr. Kellums said that is something else the County will have to approve noting the County is very particular about crosswalk locations.

Mr. LaBarbara asked about 40 MPH speed limit signs on Montgomery Road.

Mr. Miller answered we are looking into 40 MPH speed limit signs south bound on Montgomery Road near Kennedy Lane.

Mr. Kellums noted there are no 40 MPH speed limit signs until you get to the condos past Glenover. He said this is up to ODOT noting he has contacted them and is awaiting an answer.

Mr. James said he spoke to Mr. Kellums about a resident's concerns about Miami intersection with Montgomery Road and Mr. Kellums was to reach out to ODOT about that as well.

Mr. Kellums discussed the intersection and the changes it has gone through over the years and said he sent the concerns to ODOT.

Planning & Zoning Report

Mr. Miller reported he had four nuisance resolutions for the Board's consideration. He stated there are two possible addresses for the first property, 8285 Fields Ertel Road, and 12185 Snider Road, which is a tall grass and weed violation. He said violation notices were sent and the owner responded initially but has not cut the grass.

Mr. Weidman noted it is a repeat offender.

Resolution – 8285 Fields Ertel Road Nuisance Property (AKA 12185 Snider Road)

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 8285 Fields Ertel Road, Sycamore Township, OH 45249 AKA 12185 Snider Road, Sycamore Township, OH 45249” was presented by Mr. Miller. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading. Mr. Porter called roll. Vote: All Aye. Resolution 2021-086 passed this 19th day of October, 2021.

Mr. Miller reported the next three resolutions will be presented together. He said all three properties are owned by the same owner who is a repeat offender and all three properties have been in violation for junk, trash, and other debris. He said the properties have been previously discussed with the Board and it was decided to complete the initial cleanup so that proper evidence could be gathered to make a better determination on the status of the junk vehicles. Mr. Miller stated the Trustees each have a spreadsheet at their place which outlines the findings for all 15 of these junk vehicles. He noted the property owner is unresponsive and adversarial.

Resolution – 8308 St. Clair Avenue Junk Vehicles

The Resolution “Providing for the Removal of Junk Vehicles in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicles by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve the resolution dispensing with a second reading. Mr. Porter called roll. Vote: All Aye. Resolution 2021-087 passed this 19th day of October, 2021.

Mr. Miller showed a 2020 aerial photo from CAGIS of 3684 E. Galbraith Road noting some of the vehicles have been parked there since before 2011. He said some of them have not moved and have been sitting on wood stumps.

Mr. James noted for the record this has been discussed many times previously.

Mr. Miller said yes, the Board has discussed all three of these properties, we are just now ready to pursue the junk vehicles.

Resolution – 3684 E. Galbraith Road Junk Vehicles

The Resolution “Providing for the Removal of Junk Vehicles in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicles by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve the resolution dispensing with a second reading. Mr. Porter called roll. Vote: All Aye. Resolution 2021-088 passed this 19th day of October, 2021.

Mr. Miller stated there were two vehicles on 3684 E. Galbraith Road. He said the next resolution is for 3700 E. Galbraith Road which has 11 junk vehicles on site. He displayed an aerial photo of that property noting the illegal storage lot in the back.

Resolution – 3700 E. Galbraith Road Junk Vehicles

The Resolution “Providing for the Removal of Junk Vehicles in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicles by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was presented by Mr. Miller. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara to approve the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-089 passed this 19th day of October, 2021.

Mr. Miller reported due to quorum issues, the Zoning Commission is meeting this Thursday, October 21st at 6:00 p.m. instead of on the original date of October 12th. He stated the new business is a Major Adjustment to a PUD for the Villas of Kenwood which is the new development on Kugler Mill Road. Mr. Miller reported they have proposed a modification to the side yard setback to allow for a wider footprint of new home construction. Mr. Miller reported the Zoning Commission will also continue their discussion of the Land Use Plan and Text Amendments to the Zoning Resolution.

Mr. James asked for confirmation that the proposed change to the side yard setbacks is not for all the lots.

Mr. Miller answered the proposed change is for lots six through 11, and lot 11 is closest to the highway.

Mr. James asked if their goal is to build larger, more valuable residences there.

Mr. Miller noted the development is on its third home builder and the original site design does not accommodate the housing product this home builder had so they requested this modification to provide more options on site. He said ideally, they want a wider ranch home.

Law Director Report

Mr. Desai stated he had nothing to report.

Administrator Report**Property Insurance**

Mr. Warrick reported it is the time of year for the Township to renew property insurance. He stated he formed a committee with staff members who met with brokers and reviewed quotes.

Mr. Warrick stated all three of the property insurance options have issues. He stated the Tokio Marine is our current carrier and their quote, in the amount of \$65,000.00, does not include the sheriff vehicles or cyber coverage. He said that agent obtained an outside quote for cyber coverage, which brings it up to \$77,000.00, but this still does not include the police cars.

Mr. Warrick reported the second option is property insurance through OTARMA, which is a pool of 1,055 of the 1,308 townships in Ohio. He stated OTARMA offers cyber coverage and will cover the police cars with a quote of \$102,000.00. Mr. Warrick pointed out the Township could also receive \$5,500.00 in the form of a dividend at the end of the year if the pool performs well.

Mr. Warrick reported the third option was from a broker called USI for Zurich Insurance Group. He said at first, Zurich also had a problem with covering the police cars. He said they will offer cyber insurance but asked a lot of questions about lawsuits. He stated he does not have Zurich's quote in hand tonight, but they indicated they may be \$20,000 less than OTARMA.

Mr. Warrick stated we do want to see the Zurich quote because, if it is less than OTARMA, that would be what the committee would suggest to the Board. He gave the Board two options: call a special meeting next week after the Zurich quote is received or consider a resolution tonight authorizing the Township Administrator to approve a contract with either company not to exceed the amount of the OTARMA quote.

The Resolution "Authorizing the Township Administrator to Approve a Contract for Property and Casualty Insurance and Dispensing with a Second Reading" was read in its entirety by Mr. Warrick. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the resolution.

Mr. James asked if the Zurich quote will include cyber coverage and police cars.

Mr. Warrick answered yes.

Mr. James commented the resolution does not say Mr. Warrick should choose the lowest premium and asked Mr. Desai if he had any concerns with the resolution.

Mr. Desai said he spoke with Mr. Warrick about this, and they are both good policies. He stated the Zurich product is tailored to local governments and has some other bells and whistles. Mr. Desai stated with the possible dividend, the quotes would be within \$15,000.00 of each other. He noted since the policies are not exactly the same, the Township is not obligated to accept the lowest.

Mr. Weidman pointed out that the Township may not get the dividend from OTARMA that Mr. Warrick mentioned and asked if the pool goes over if the Township would be obligated to cover the overage.

Mr. Warrick answered no stating the pool is very healthy.

Mr. James asked if the Township had been with OTARMA previously.

Mr. Weidman answered no.

Mr. LaBarbara asked how much we pay currently for property insurance.

Mr. Warrick answered \$61,000.00.

Mr. LaBarbara asked if the current environment with lawsuits was affecting this at all.

Mr. Warrick answered they did have concerns about one lawsuit but that is all built into the quotes. He pointed out he will not make this decision unilaterally, the whole committee will look at it and if the committee can't agree, he will call a special meeting.

Mr. Porter called roll. Vote: All Aye.
Resolution 2021-090 passed this 19th day of October, 2021.

September Financial Reports

Mr. Warrick reported at nine months, or 75 percent, into the year, the Township is above budget in revenue and will end the year over budget in revenue. He noted the trend is good on spending saying the only department we have to watch carefully is the Fire Department whose spending is over 75 percent of their budget for the year. He said we may have to appropriate more funds for that department.

Mr. James asked Mr. Warrick to clarify that by over budget on revenue he means that the Township got more money in than expected.

Mr. Warrick answered that is correct.

Purchase Orders Over \$5,000.00

Mr. Warrick presented the following purchase order for approval:

684-2021	Tristate Preventative Health	Firefighter Physicals	\$15,861.00
690-2021	Barrett Paving	Sycamore Road Final	\$46,000.42
692-2021	OneTouchPoint	Fall & Winter Newsletters	\$6,000.00
693-2021	Ford Development	Larchview GCWW	\$198,976.59

Mr. Weidman made a motion to approve the request. Mr. LaBarbara seconded the motion. Mr. James noted the purchase order numbers for the record.

Mr. Porter called roll. Vote: All Aye.

Mr. Kellums pointed out this is the final purchase order for the Sycamore Road Project which came in \$500,000.00 under budget.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$37,021.01 and disbursements in the amount of \$728,702.52 for October 19, 2021 were read by Mr. Porter and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.
Mr. Porter called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Trustee Comments

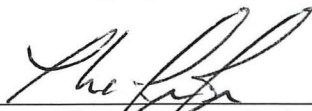
Mr. James reported the Hamilton County Board of Elections is still in need of paid poll workers. Mr. James stated it is election silly season and then read a statement sharing his thoughts about the election season as a lesson for public servants about role models, good and bad.

Announcement Changes

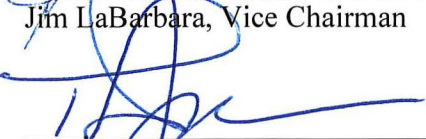
Mr. James stated as Mr. Miller already stated, the Zoning Commission Meeting will be held on a new date Thursday, October 21st and will include discussion about the Land Use Plan and Zoning Resolution Text Amendments. He stated those are important topics and encouraged people to attend. Mr. James pointed out the November 2nd Trustees Meeting has been canceled due to election day. He then referred people to the website calendar for other events.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting. Mr. Porter called roll. Vote: Mr. LaBarbara: Aye; Mr. James: Aye; Mr. Weidman: Aye.

The meeting adjourned at 7:57 p.m.



Thomas C. James, Jr., Chairman

Jim LaBarbara, Vice Chairman

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
10/19/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

November 16, 2021

The regular meeting was called to order at 7:00 pm. by Mr. James.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Law Director Desai, Fiscal Officer Porter, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Lt. Tarr from the Hamilton County Sheriff's Office.

The invocation from Bethel Baptist Temple was read by Mr. Miller.

Pledge to the Flag.

Mr. James noted Trustee-Elect Tracy Schwegmann was also present in the audience.

Approval of the October 19, 2021 Trustees Meeting Minutes

The October 19, 2021 Trustees Meeting minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them.

Mr. Porter called roll. Vote: All Aye.

The proclamation "Designating November, 2021 Pancreatic Cancer Awareness Month in Sycamore Township" was read by Mr. James. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to pass the proclamation. Mr. Porter called roll. Vote: All Aye.
The Proclamation passed this 16th day of November, 2021.

Resolution – Zoning Case 2021-15MA

Mr. James stated there was a public hearing at 6:30 p.m. for Zoning Case 2021-15MA and requested Mr. Miller present the resolution.

The resolution "Approving a Major Adjustment to a PUD for the Five Star Equity Investors, LLC Development, Villas of Kenwood, Located at 6373, 6379, 6385, 6391, 6409, 6435, 6459, 6485, 6511, 6537, 6579 Kugler Mill Road, Sycamore Township, Ohio 45236, and Dispensing with a Second Reading" was presented by Mr. Warrick. A motion to approve the resolution was made by Mr. Weidman. Mr. LaBarbara seconded the motion.

Mr. James explained for those who were not present at the public hearing, the major adjustment changes the yard setback on five of the lots on the Villas of Kenwood Housing Project which is going in on Kugler Mill Road to allow for larger houses to be constructed there at greater value.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-091 passed this 16th day of November, 2021.

Public Comments

Mr. Zach Connelley, 8074 Sterling Cove, addressed the board regarding the lack of sidewalks in his neighborhood and asked how the process works to have sidewalks constructed. Mr. Connelley listed several reasons why he thinks it would be good to have sidewalks in his neighborhood including that his street is off School Road which is a busy road.

Mr. James asked Mr. Kellums to respond to Mr. Connelley's comments.

Mr. Kellums explained School Road is a County Road. He stated the Township has constructed sidewalks on County roads before and it has always included a grant and been part of a larger project. Mr. Kellums said in order to have sidewalks constructed in a Township subdivision, there would have to be a petition with 51% of the residents in favor, and the cost of the sidewalks would be assessed on property taxes over a period of time. Mr. Kellums noted the process would be different on School Road since it is a County road.

Mr. Kellums said the City of Sharonville has applied for a Safe Routes to School Grant to construct sidewalks on portions of Conrey, Fields Ertel and School Roads. He said he does not know the result of that yet. Mr. Kellums said the Township has previously submitted grant applications for sidewalks to come down Kemper and Solzman all the way to School Road, but they have been unsuccessful. He stated we can attempt to put a grant together noting we would have to check the right of way and topography and have engineering done on it.

Mr. James asked if Mr. Connelley's neighborhood is in range for the bus tax funding.

Mr. Kellums answered he would have to check but he doubts it would be eligible for a SORTA Grant as the location must be within half a mile of a bus route. He noted there are other grants available.

Mr. Weidman stated he believes the Township looked into this previously and there was limited right of way on School Road.

Mr. James thanked Mr. Connelley for bringing this to the Board's attention.

Mr. James noted the presentation listed on the agenda will be held at a future meeting.

Sheriff Patrol Report

Lt. Tarr reported there on an active shooter drill which took place at Moeller High School.

Mr. James asked if the neighborhood watch meeting had been scheduled for Highpoint neighborhood.

Lt. Tarr said he knows it is in the works and he will get the exact date from Deputy Bittermann.

EMS/Fire Report

Station Repair Update

Chief Penny reported on building improvements to Station 93 and said the fire alarm system in Station 92 was inspected and is fully functional.

Chief Penny reported Booster shots for the COVID-19 vaccine should be available next week for department personnel.

Roads, Maintenance & Recreation Report

Food Truck Rally

Mr. Kellums reported Mr. Petty and the Parks Advisory Committee have been working with the Queen City Mobile Food Truck Association on holding a food truck competition and rally to take place at the end of food truck week at Bechtold Park in June, 2022. He said there will be a \$300 fee for each participating food truck and the Township will split the event revenue 60/40. Mr. Kellums stated most of the work would be done by the Food Truck Association with the Township providing staff and security for the event and promoting it on our website and social media. He stated the Queen City Mobile Food Truck Association will book the bands, handle marketing and sponsorships, and carry the insurance. He asked if the Board would like to pursue plans for this event.

Mr. Weidman asked if the 60/40 split is the of the \$300 entry fee.

Mr. Kellums answered it is a 60/40 split of net revenues from the event.

There was a discussion about the logistics of the event.

The Board agreed Mr. Kellums and Mr. Petty should proceed with the event.

Mr. Kellums discussed the Kugler Mill Road Project noting paving is scheduled for the end of this week or beginning of next week and all that is left to do after that is some restoration. He noted people are already using the sidewalk.

Snider Road Overpass

Mr. Kellums reported he was contacted by Symmes Township asking if we had interest in placing a sign for the Township on the Snider Road overpass. He reported Symmes Township is installing signs bearing their name at Hopewell and Snider. Mr. Kellums showed the design of the Symmes Township sign. He stated Snider Road separates our jurisdictions, Symmes and Sycamore, and Symmes would like to know if we would share the cost of the fencing along the bridge and the cost to have a Sycamore Township sign on the side of the overpass so that it is visible upon entering Sycamore Township. He said the Symmes Township sign would be on the other side. Mr. Kellums reported the estimated cost is \$210,000.00 which would be split with Symmes Township and possibly ODOT.

Mr. Weidman stated he is in favor of the idea saying branding our Township is always good and, if we can use TIF funds to pay for it, that is fine.

Mr. James said the sign looks nice, but he does not want to spend the money on it.

Mr. LaBarbara said he is against it at that price also.

Mr. Kellums pointed out the cost would be \$60-\$70 thousand if ODOT pitches in and the funding would come from TIF not the general fund.

There was a discussion about the cost and details.

Mr. Weidman made a motion to table the discussion.

Mr. James asked if a motion was necessary but agreed to consider the idea later.

Mr. Desai stated since the ODOT piece is not firm, it makes sense to let Mr. Kellums continue to engage in dialogue and revisit the topic later.

Mr. Kellums reported the new mega playground is being constructed in Bechtold Park and, as soon as it has been completed, construction will start on the second playground.

Mr. Kellums reported on the Dillonvale Culvert Project saying construction of headwalls on Wicklow and Mantell is in progress noting Ford Development is the contractor for the project.

Mr. James asked if there was anything new on the Keller Road Sewage pump idea.

Mr. Kellums has not heard back from MSD since the last meeting.

Mr. James asked if Mr. Kellums was waiting for comments back from the State about the Kugler Mill Road Corridor Study.

Mr. Kellums answered yes.

Mr. James asked Mr. Kellums if he had an update on applicants for the Parks Advisory Committee vacancy.

Mr. Kellums answered he did not.

Planning & Zoning Report

Mr. Miller reported the Land Use Plan and Zoning Resolution Text Amendment Zoning Cases had finally been recommended for approval by the Zoning Commission. He stated the next step is to schedule a public hearing before the Board of Trustees. Mr. Miller noted he had received comments from Hamilton County about the Land Use Plan.

Mr. James asked Mr. Miller what he is anticipating for public hearings.

Mr. Miller answered attendance was light at the public hearings before the Zoning Commission. He stated he thinks the hearings could be done within an hour pointing out the text amendments

are modest. He reported the Land Use Plan is a multi-layer review and will be a framework to build upon in the future. He said the most controversial areas have been addressed and the Township does need to adopt a new Land Use Plan.

Mr. James pointed out the Land Use Plan is important for people in the Township. He said Hamilton County hosts open houses and it might be worthwhile for the Township to hold open houses so the public may view the Land Use Plan and provide feedback. He asked Mr. Miller if open houses could be scheduled in advance of the public hearing.

Mr. Weidman said he does not think it is necessary to schedule open houses as the Land Use Plan can be presented in this room.

Mr. Miller stated the Land Use Plan document is available online and said he can field any concerns from residents ahead of time.

Mr. James asked if information about the proposed updates to the Land Use Plan could be sent to residents in a special edition of the email newsletter.

Mr. Miller suggested using social media and Constant Contact to publicize the public hearing.

Mr. Miller reported the Port Authority should be closing on the purchase of the Drake Motel and Carrousel Inn properties the first week of December.

There was discussion about the demolition of the buildings on those properties.

Mr. James stated a resident asked if there is a limit on the number of dogs a person can own.

Mr. Miller said the short answer is no and the long answer is the Township can address that if it creates a nuisance in someone's neighborhood.

Law Director Report

Mr. Desai reported the resolution for the ARPA funds will be "nunc pro tunc" or retroactive to accept funds and authorize the Fiscal Officer to request funding through the grant portal.

Administrator Report

Resolution – Retroactively Accepting American Rescue Plan Act Funds and Authorizing the Fiscal Officer to Request Funding through the Grants Portal

Mr. Warrick reported the Township will receive just over \$2 million total from ARPA noting we have already received a little over \$1 million of that. He stated at first a resolution to accept the funds was not requested, but they are changing the rules, so we now have a resolution for the Board's consideration. Mr. Warrick stated the money has not yet been appropriated pointing out the Township has until December, 2024 to appropriate the money and has until December, 2026 to spend the funds.

"A Resolution, *Nunc Pro Tunc*, Accepting Funds from the Coronavirus State and Local Fiscal Recovery Fund Established by the American Rescue Plan Act and Authorizing the Township's

Fiscal Officer to Request Funding through the Grants Portal” was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with a second reading. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-092 passed this 16th day of November, 2021.

Sheriff Contract Renewal

Mr. Warrick reported the current contract with the Hamilton County Sheriff’s Office expires March 31, 2022. He noted the Township must give the Sheriff’s Office 90 days written notice if we want to renegotiate the contract.

October Financial Reports

Mr. Warrick reported we are 10 months or 83% through the year and all revenues are above budget except for one of the JEDZ which is about eight percent behind. He said we have spent about 75% of our budget. He pointed out the only department over budget for spending is the Fire Department which has spent 87.5% of its budget for the year. He said the resolution amending appropriations the Board will be asked to consider later in the meeting will solve some of the issues in the Fire Department budget and in a few other areas in which we did not appropriate enough money. Mr. Warrick reported the closing of the month went well with no balancing issues.

Resolution – Amending 2021 Appropriations

Mr. Warrick stated he had a resolution amending 2021 appropriations for the Board to consider. He stated appropriations had to be amended due to the fact that the Board decided not to retire the bond anticipation note for the new maintenance building. Mr. Warrick reported in addition, we had to set up a new capital fund for the Larchview Avenue Road Project because the State required the money for the project be encumbered this year. He stated the total cost of the project is \$4,650,831.00 which is the amount of money paid into the project. He said in the end, the only cost to the Township will be about \$1,072,000.00. Mr. Warrick explained this is because a State Agency, LTIP, pays a portion; the County has already paid their reimbursement of \$807,000.00; and Greater Cincinnati Waterworks will reimburse at a total of \$1.3 million of which we already have \$1.1 million. He said it will be easy to track and clear out when the project ends.

Mr. Warrick stated the other increases to the appropriations proposed are where we think we might run short from the original appropriations, and he does not foresee that we will need to anything else for this year.

The resolution “Amending 2021 Appropriations, Dispensing with a Second Reading and Declaring an Emergency” was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-093 passed this 16th day of November, 2021.

Resolution – Authorizing and Directing a Transfer of Funds to Reconcile Budgets and Appropriations and Dispensing with a Second Reading

Mr. Warrick reported in conjunction with the resolution amending appropriations, he had a resolution for the Board’s consideration to move \$200,000.00 from the Central JEDZ to the Fire Department. He said the Township should come up with a plan for the Fire Department due to the cost of the department. He noted we are attempting to take less money out of the JEDZ in the

2022 budget because we have been taking more money out of the JEDZ than is coming into the JEDZ.

The resolution "Authorizing and Directing a Transfer of Funds to Reconcile Budgets and Appropriations and Dispensing with a Second Reading" was presented by Mr. Warrick. A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-094 passed this 16th day of November, 2021.

Purchase Orders Over \$5,000.00

Mr. Warrick presented the following purchase order for approval and explained each of them:

117-2021	Blanket	KTC Xmas PGR Security	\$28,000.00
724-2021	US Bank	Various Purpose Refunding Bonds	\$557,350.00
725-2021	US Bank	2014 General Obligation Bonds	\$138,375.00
726-2021	Ford Development	Dillonvale Culverts	\$182,767.75
733-2021	Duke Energy	Gas & Electric Fire Stations	\$15,000.00
748-2021	YMS Construction	Shelter 3 Repair	\$39,806.00
750-2021	Cincinnati Schools	TIF School Payment	\$256,835.26
751-2021	Siteone Landscape Supply	Landscape Material	\$6,732.40
753-2021	Phoenix Safety Outfitters	Uniforms	\$5,000.00
757-2021	Ford Development	Larchview Project	\$4,650,831.02

Mr. Weidman made a motion to approve these requests. Mr. LaBarbara seconded the motion. Mr. James noted the purchase order numbers for the record. Mr. Porter called roll. Vote: All Aye.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$2,860,222.93 and disbursements in the amount of \$1,904,823.32 for November 16, 2021 were read by Mr. Porter and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara. Mr. Porter called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman congratulated Trustee-Elect Tracy Schwegmann and encouraged Chairman James to include her in tonight's executive sessions.

Mr. LaBarbara also congratulated Trustee-Elect Tracy Schwegmann. He also reported World War II Veteran and Navy Seaman, Jim Hines, who was the guest of honor at the 2021 Silverton – Deer Park – Sycamore Township Memorial Day Parade had passed away.

Mr. James also congratulated Ms. Schwegmann and Mr. Weidman on his re-election. He also thanked Mr. LaBarbara for his years of service. Mr. James stated he had asked Mr. Desai about including Ms. Schwegmann attend the executive sessions and asked Mr. Desai to tell everyone what he told Mr. James about including her.

Mr. Desai stated Ms. Schwegmann is not a Trustee or employee so there is no attorney-client relationship with her at this time. He said she may be included in some of the executive session topics but there are others she will have to be excused from so that there may be open discord between the Trustees and Law Director.

Announcement Changes

Mr. James reported the Citizen Finance Committee Meeting is Wednesday, November 17th at 6:00 p.m. and then referred people to the website calendar for other events.

Executive Session

A motion was made by Mr. James, seconded by Mr. Weidman, to adjourn the meeting to executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to consider the following: compensation of public employees or officials; to review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment; to consider the employment of a public employee; to discuss sale of township property; and to discuss pending litigation.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. James invited Mr. Porter, Mr. Warrick, Mr. Kellums, Mr. Miller, Chief Penny, Ms. Beth Gunderson and, to the extent possible, Ms. Schwegmann, into the executive session with the Trustees and Law Director.

End Regular Session: 7:58 p.m.

Begin Executive Session: 8:06 p.m.

End Executive Session: 9:55 p.m.

Back in Regular Session: 10:02 p.m.

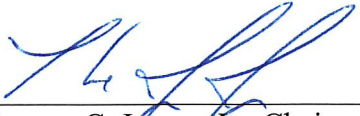
Mr. Warrick called roll. All three Trustees indicated they were present.

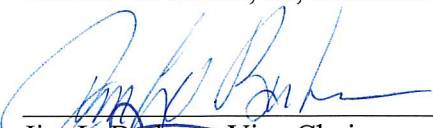
A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to approve the HRA increases in premium for 2022 and fully fund seeding HSAs (Health Savings Accounts) for those who switch to the one of the HSA Plans in 2022.

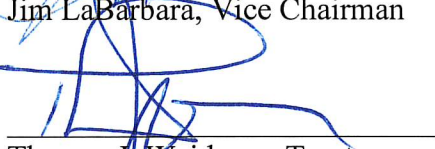
Mr. Porter called roll. Vote: Mr. LaBarbara: Aye; Mr. James: Aye; Mr. Weidman: Aye.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.
Mr. Porter called roll. Vote: All aye.

The meeting adjourned at 10:03 p.m.



Thomas C. James, Jr., Chairman

Jim LaBarbara, Vice Chairman

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
11/16/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 7, 2021

The regular meeting was called to order at 7:03 pm. by Mr. James.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Law Director Desai, Fiscal Officer Porter, Administrator Warrick, Superintendent / Assistant Administrator Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Lt. Tarr from the Hamilton County Sheriff's Office.

The invocation was read by Mr. Kellums.

Pledge to the Flag.

Mr. James noted Trustee-Elect Tracy Schwegmann was also present in the audience.

Approval of the November 16, 2021 Public Hearing and Trustees Meeting Minutes

The November 16, 2021 Public Hearing were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them.

Mr. Porter called roll. Vote: All Aye.

The November 16, 2021 Trustees Meeting minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them.

Mr. Porter called roll. Vote: All Aye.

Public Comments

Ms. Emily Supinger, attorney with Strauss Troy, addressed the Board saying she would like to make comments about the Greens of Kenwood Presentation. She asked if she should comment now or after the presentation. Mr. James suggested she comment after the presentation.

Mr. Al Early, 8120 Glenmill Court, addressed the Board in regard to the Township's Electric Aggregation Program. He spoke about calling Dynegy about an issue with the rate change for the electric aggregation. He spoke about being told he would receive a refund for the issue with the rate change and asked who is holding Dynegy accountable for this error.

Mr. James stated he would also like to know how this happened and how many people were affected.

Mr. Warrick said when he found out about the billing error, he contacted the Township's broker who contacted Dynegy. He said the issue was blamed on COVID-19. He said Duke Energy would not give those affected a credit on their energy bill, so Dynegy decided to give refunds in the form of prepaid master cards. Mr. Warrick noted the issue was not just in Sycamore Township.

Mr. Early said he has never seen anyone work so hard as the Township Maintenance crews who are picking up leaves in all types of weather.

Mr. James asked Mr. Warrick to find out how many people were affected by the Dynegy billing error.

Mr. Warrick stated he will look into it and report back to the Board.

PRESENTATION – Citizen Finance Committee

Mr. Chris Virgulak, Chairman of the Citizen Finance Committee, addressed the Board with a presentation about the committee's accomplishments since its inception. A list of the committee's accomplishments was displayed, and Mr. Virgulak discussed each of them including the change to the UAN accounting software, financial reporting, a revised investment policy, a detailed TIF activity report and the recommendation to move up a level in annual financial reporting through GASB34 Basis. Mr. Virgulak thanked Mr. Warrick for his leadership, Ms. Debbie Campbell for her efforts, and Mr. LaBarbara for his service. He also congratulated Mr. Weidman and Ms. Schwegmann on the election and stated the committee can only be successful with the support of the Board of the Trustees.

Mr. James thanked Mr. Virgulak and all the Citizen Finance Committee members.

Mr. LaBarbara also thanked them and stated he hopes the Board continues to support them.

Mr. Porter thanked Mr. Virgulak and the committee, especially for their work on updating the investment policy. He stated he does disagree about the change to UAN saying that was a disaster which has cost the Township over \$100,000.00. Mr. Porter said UAN is cumbersome and not a very effective way of handling the accounting. He said the people who use it to do the reporting on staff do not like it. He said he tried to convince the Trustees and he is sorry that they did not listen to him. He said Debbie Campbell has always done the Tax Increment Financing reporting.

Mr. Virgulak stated prior to the committee's inception there was limited financial reporting available to the public.

There was a discussion about adjustments to appropriations.

Mr. James thanked the committee and commented it may be cumbersome for staff, but he appreciates the financial reporting.

PRESENTATION – The Greens of Kenwood Project

Mr. Rusty Myers, Leasing agent and Executive Vice-President of JLL Cincinnati, addressed the Board in regard to the Greens of Kenwood Project. He stated he was present to discuss a proposed project for a global tenant looking for its own statement building. He displayed renderings of the building.

Mr. Myers stated the office market is turbulent and there is a unique opportunity with a very important tenant who can bring jobs to the Township with an estimated \$20 million payroll. He noted this would be a statement building right on I-71. He showed the proposed site plan and architecture of the building. Mr. Myers pointed out some design elements including floor to

ceiling windows and green elements. He reported the tenant is a global company with about 225 employees that would occupy the building. He pointed out the site sitting fallow since 2007.

Mr. Myers said he was present to introduce the project stating they will be asking for a project TIF. He said there would be a roughly 3.4 million bond, \$2.9 million of that would be for public infrastructure. He said they are looking for the support of the Township for the project.

The Board asked questions of Mr. Myers and there was discussion about the original TIF, the history of the site, and public infrastructure.

Mr. James asked Mr. Miller what the process would be through zoning for the project.

Mr. Miller stated this would warrant a major adjustment to a PUD which would include a review by Zoning Commission for a recommendation and final review and approval by the Board of Trustees. He said it would take approximately 60 days.

Mr. James invited Ms. Emily Supinger to address the Board.

Ms. Emily Supinger, attorney with Strauss Troy, addressed the Board stating she represents Viking Partners owner of a 4,000 square foot office building at 8044 Montgomery Road. She stated her client has reason to believe the tenant Mr. Myers spoke of who does not want to be named is their tenant and it is a very desirable tenant. She stated her client is actively negotiating the lease with this tenant and the issue of the tenant's identity is critical for the Board of Trustees to know before they make any agreement to modify the existing service agreement for the TIF.

Ms. Supinger said, assuming we are talking about the same tenant, that tenant can be accommodated in their current building. She said moving one tenant from one office building to another in the same JEDZ does not do anything for the Township. She noted Viking Partners has invested \$6 million into their property and if the Township agrees this TIF for Neyer, they will be in the position of picking winners and losers.

Ms. Supinger went on to discuss the history of the site and the TIF noting Neyer Properties is now proposing only a 100,000 square foot office building when the original agreement was for 266,000 square feet of office use. She said they will not guarantee the second office building, and even if it does get built it would still fall short of the 266,000 square feet of office space they agreed to build. Ms. Supinger said compared to the original agreement, there is now a 26% reduction in the size of the hotel and an 81% reduction in office space, which she concluded is not a responsible use of the TIF dollars. She spoke about the administrative costs of having the Port Authority issue bonds. She stated the proposal should be fully vetted as a major modification to the PUD and any recommendation that comes before the Board should be considered before the Trustees decide to make any amendments to the existing service agreement.

Mr. James asked if her client would be equally opposed if the plan was to construct a 400,00 square foot office building because of the tenant.

Mr. Steve Miller, of Viking Properties, addressed the Board saying they are not opposed to development but noted Neyer Properties has an agreement with the Township and Viking Partners does not think that agreement should be modified because there is no benefit to the

Township. He said the tenant is UBS and Viking Properties can accommodate them in their current building. He stated the Township should not be in the business of picking winners and losers.

Mr. Weidman noted Neyer Properties has an obligation to provide a certain number of parking spaces, 108 he thought, for the adjacent hotel.

Mr. James asked if there is any further information about the parking.

Mr. Chris Dobrozsi, of Neyer Properties who was seated in the audience, stated there is more surface that could be used for parking as well as the garage.

Mr. Miller reported this tenant is looking at several different options to get the best deal they can.

Mr. Weidman said for the record they do want to stay in the Township.

Sheriff Patrol Report

Sgt. Sovern stated he had no report.

EMS/Fire Report

Station Repair Update

Chief Penny reported the Fire department does have COVID-19 Booster shots available if any staff members need them.

Chief Penny stated the North Station alarm system has been totally rebuilt.

Chief Penny reported the Fire Department received \$1,000.00 from Lyondell Industries which will be used to purchase smoke detectors.

Chief Penny stated back in June or July the Fire Department had to take the parking garage out of service at the old Willie's Building due to a failed inspection. He reported it is on the verge of collapse. He said because of the shortage in contractors, the owner is looking at one to two years to get the garage fixed.

Chief Penny stated he would like a resolution at the next meeting to dispose of the Fire Department's old pickup and trailer.

Roads, Maintenance & Recreation Report

Mr. Kellums reported the Parks Advisory Committee was scheduled to have a meeting last night which was a date change from November 22nd. He said Mr. Desai had said the meeting was a date change and pointed out notice of the date change was given on the Township website. He said committee member Mr. J. Janus, Jr. arrived for the meeting, stated it should have been advertised as a Special Meeting, and left the meeting. Mr. Kellums noted after Mr. Janus left there was not a quorum for the meeting so the committee could not make any decisions on the agenda items discussed.

Mr. James asked Mr. Desai to address the rules on this noting the Parks Committee is not a decision-making body it is an advisory body, but we want them to advise and be transparent.

Mr. Desai stated one could argue that this volunteer committee is not subject to the Open Meetings Act. He stated in an effort to be transparent, we follow the Open Meetings protocol for the committee. Mr. Desai said Mr. Petty has been advised to advertise a date change as a Special Meeting in future. Mr. Desai stressed that Mr. Petty is also a laborer in the Maintenance Department and sometimes, due to circumstances that arise, he is pressed for time when preparing agendas. He stated sometimes the committee is not well attended.

Mr. James asked about reducing the number of committee members needed for a quorum.

Mr. Desai said he does not think we would want there to be less than a majority but deferred to Mr. Petty. He noted discussion may still take place without a quorum as long as no decisions are made.

Mr. James suggested adding more members to the committee noting there are multiple applicants for the one vacant spot on the committee.

Mr. Kellums noted Mr. Petty has tried to keep the committee going and do what's best for the Township. Mr. James agreed saying Mr. Petty has done a good job. Mr. Kellums said he is not changing dates to hide anything and for the record the date change was on the website more than 24 hours in advance.

Mr. James asked if Mr. Desai's comments addressed Mr. Janus' concerns.

Mr. J. Janus, Jr. spoke from the audience stating it was on the website but based on what Mr. Desai said since it was not on the fourth Monday of the month it should have been advertised as a special meeting.

Mr. James said he is not discussing what has already happened right or wrong, he is asking if what Mr. Desai said about moving forward has satisfied his concerns.

Mr. Janus answered he is ok with that.

Mr. Kellums then gave updates on road projects in the Township. He stated the Kugler Mill Project looks very nice and the only item left is the setting of new lights and poles at the intersection. He said there is a small punch list but overall, it turned out very nice.

Mr. Kellums reported the Dillonvale Culvert Project is also completed. He stated this was funded with 25% of unencumbered TIF funds therefore it had to be completed before the end of the year.

Mr. Kellums reported Ford Development will now start water main installation on the Larchview project next week and have already been in taking down trees along the road which had to be removed due to storm sewer, curb and under drain work.

Mr. Kellums said leaf collection continues.

Mr. James asked if leaf collection can be extended.

Mr. Kellums answered it will go through the end of the week with the 18th being the last day due to labor shortages.

Mr. Steve Ginn, a resident in the audience, asked if the mailboxes would be coming back on one side of Kugler Mill Road.

Mr. Kellums answered no.

Mr. Ginn asked if the address sign he requested could be expedited.

Chief Penny said he will check on it.

Mr. James thanked Mr. Kellums for responding to a resident who had a question about a crosswalk on Plainfield Road and pointed out there will be a crosswalk with flashing lights so people may get to the park safely.

Planning & Zoning Report **Expired Zoning Board Terms**

Mr. Miller reported there are three terms expiring for the zoning Boards, Roger Friedmann the Chairman of the Zoning Commission, Bill Swanson the Zoning Commission Alternate, and Michael Schwartz the Board of Zoning Appeals Alternate. He stated they have all indicated they would like to continue to serve on the Boards.

Mr. Weidman made a motion, seconded by Mr. James, to renew the four-year term for Zoning Commission Chairman Roger Friedmann. Mr. Porter called roll. All Aye.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to renew the one-year term for Zoning Commission Alternate Bill Swanson. Mr. Porter called roll. All Aye.

Mr. Weidman made a motion, seconded by Mr. James, to renew the one-year term for Board of Zoning Appeals Alternate Michael Schwartz. Mr. Porter called roll. All Aye.

Mr. James thanked them for their service.

Mr. Miller reported both the Zoning Commission and Board of Zoning Appeals have been canceled in December due to lack of an agenda. He stated the public hearing before the Board of Trustees for the Land Use Plan and Text Amendments will be December 21st at 6:00 p.m.

Mr. Miller reported the Port Authority hopes to have demolition permits in hand before the end of the year to raze the buildings on the Drake Motel and Carrousel Inn sites. He instructed them to secure the buildings and the site in the meantime.

Law Director Report

Mr. Desai reported most of his items will be under executive session at the end of the agenda. He requested to amend the agenda to add an executive session item for pending litigation.

Administrator Report

Mr. Warrick reported he had 13 resolutions for the Board's consideration. He noted 12 of them are end of year resolutions. He reported the first one is a resolution for another opioid settlement.

Resolution – Reaffirming the Material Terms of the OneOhio Subdivision Settlement as it Pertains to Janssen / Johnson & Johnson

The resolution “Reaffirming the Material Terms of the OneOhio Subdivision Settlement as it Pertains to Janssen / Johnson & Johnson Pursuant to the OneOhio Memorandum of Understanding and Consistent with the Terms of the July 21, 2021 National Opioid Settlement Agreement, and Dispensing with a Second Reading and Declaring an Emergency” was read by Mr. Warrick. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-095 passed this 7th of December, 2021

Resolution – Adopting Appropriations for Calendar Year 2022

The resolution “Adopting Appropriations for Calendar Year 2022 and Dispensing with a Second Reading” was read by Mr. Warrick. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-096 passed this 7th of December, 2021

Resolution – Establishing Financial Policies for the Approval of Purchase Orders in 2022

The resolution “Establishing Financial Policies for the Approval of Purchase Orders in 2022, Dispensing with a Second Reading and Declaring an Emergency” was read by Mr. Warrick. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-097 passed this 7th of December, 2021

Resolution – Authorizing the Disbursement of Checks for Payroll, Payroll Related Withholdings and Expenses and Othe Expenses in 2022

The resolution “Authorizing the Disbursement of Checks for Payroll, Payroll Related Withholdings and Expenses and Othe Expenses in 2022 Dispensing with a Second Reading and Declaring an Emergency” was read by Mr. Warrick. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-098 passed this 7th of December, 2021

Resolution – Authorizing Membership in the Coalition of Large Ohio Urban Townships

The resolution “Authorizing Membership in the Coalition of Large Ohio Urban Townships and Dispensing with a Second Reading” was read by Mr. Warrick. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-099 passed this 7th of December, 2021

Resolution – Requesting the County Auditor to Make Advance Payments of Taxes

The resolution “Requesting the County Auditor to Make Advance Payments of Taxes and Dispensing with a Second Reading” was read by Mr. Warrick. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-100 passed this 7th of December, 2021

Resolution – Authorizing Payment for Association Dues

The resolution “Authorizing Payment for Association Dues and Dispensing with a Second Reading” was read by Mr. Warrick. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-101 passed this 7th of December, 2021

Resolution – Establishing Mileage Allowance for Township Employees Providing for Reimbursement Expenses

The resolution “Establishing Mileage Allowance for Township Employees Providing for Reimbursement Expenses, and Dispensing with a Second Reading” was read by Mr. Warrick. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-102 passed this 7th of December, 2021

Mr. Warrick noted the Fiscal Officer and Trustee salaries are set by State statute.

Resolution – Setting the Township Fiscal Officer’s Salary and Benefits

The resolution “Setting the Township Fiscal Officer’s Salary and Benefits, and Dispensing with a Second Reading” was read by Mr. Warrick. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-103 passed this 7th of December, 2021

Resolution – Providing for Compensation to the Township Trustees

The resolution “Providing for Compensation to the Township Trustees and Dispensing with a Second Reading” was read by Mr. Warrick. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-104 passed this 7th of December, 2021

Resolution – Providing Insurance Benefits to the Township Trustees and Fiscal Officer

The resolution “Providing Insurance Benefits to the Township Trustees and Fiscal Officer and Dispensing with a Second Reading” was read by Mr. Warrick. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-105 passed this 7th of December, 2021

Mr. Warrick reported when we switched to OTARMA insurance, we no longer have to purchase bonds. He stated the following resolution is required to go along with this change.

Resolution – Adopting a Policy to Allow the Use of an Employee Dishonesty and Faithful Performance of Duty Coverage Document

The resolution “Adopting a Policy to Allow the Use of an Employee Dishonesty and Faithful Performance of Duty Coverage Document” was read by Mr. Warrick. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called roll.

Vote: All Aye.

Resolution 2021-106 passed this 7th of December, 2021

Resolution – Setting Trustee Meeting Dates and Times

The resolution “Setting Trustee Meeting Dates and Times and Dispensing with a Second Reading” was read by Mr. Warrick. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution.

Mr. James said he neglected to mention Trustee-Elect Tracy Schwegmann was present in the audience and asked if she is ok with the days and times set in the resolution.

Mr. Porter called roll. Vote: All Aye.

Resolution 2021-107 passed this 7th of December, 2021

Purchase Orders Over \$5,000.00

Mr. Kellums presented the following purchase order for approval:

759-2021	Ohio Treasurer	CB13L Loan Payment	\$37,499.17
768-2021	Jefferson Health Plan	Fire Health Care	\$116,730.50
788-2021	Cintas Fire	Alarm System	\$32,879.00
793-2021	Parr Public Safety Equipment	Equipment for 2021 Tahoe	\$6,676.06
794-2021	Parr Public Safety Equipment	Equipment for 2021 Silverado	\$6821.23
795-2021	Knox Company	Knox Boxes	\$11,821.00
796-2021	River City Body	Fold Away Cargo Shelving	\$10,933.00
811-2021	Restroom Direct	Touchless Drinking Fountains	\$14,723.58
822-2021	Joseph Chevrolet	2022 Chevrolet Silverado	\$47,935.00
823-2021	Velecor, LLC	Phone Upgrades	\$26,500.00
826-2021	Bureau of Workers' Compensation	2022 Policy	\$98,790.00

Mr. Kellums pointed out purchase orders 811, 822 and 833 are using Cares Act funds.

Mr. Weidman made a motion to approve these requests. Mr. LaBarbara seconded the motion.

Mr. James noted the purchase order numbers for the record.

Mr. Porter called roll. Vote: All Aye.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$748,970.31 and disbursements in the amount of \$457,668.30 for December 7, 2021 were read by Mr. Porter and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____



Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.

Mr. Porter called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman stated the crew doing leaf pickup is doing a fantastic job.

Mr. LaBarbara thanked the maintenance crews for doing a great job as well.

Mr. James reported he went to an event sponsored by CLOUT (Coalition of Large Urban Townships) which was a valuable discussion on how to spend federal funds. He then thanked Mr. Weidman and his wife for a personal gesture they made to his wife.

Announcement Changes

Mr. James noted both the Zoning Commission and Board of Zoning Appeals Meetings had been canceled in December due to lack of an agenda. He then referred people to the website calendar for other events.

Executive Session

A motion was made by Mr. James, seconded by Mr. Weidman, to adjourn the meeting to executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to consider the employment, discipline, and compensation of public employees or officials; to consider the investigation of complaints against a public official; to discuss imminent litigation; and to discuss pending litigation.

Mr. Weidman stated he would like to include Trustee-Elect Schwegmann in the Executive Sessions.

Mr. James stated she will be included to the extent possible at the advice of Mr. Desai.

Mr. James invited Mr. Porter, Mr. Warrick, Mr. Kellums, Mr. Miller, and, to the extent possible, Ms. Schwegmann, into the executive session with the Trustees and Law Director.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

End Regular Session: 8:41 p.m.

Begin Executive Session: 8:45 p.m.

End Executive Session: 10:57 p.m.

Back in Regular Session: 10:59 p.m.

Mr. Porter called roll. All three Trustees indicated they were present.

Mr. James reported the Board will hold a special meeting on Thursday, December 9, 2021 at 3:30 p.m. and will hold an executive session at that time to discuss the employment of a public employee per ORC 121.22. He said there will be a public notice for the special meeting.

Mr. James said there is an additional resolution for the Board's consideration.

Mr. Desai entertained a motion to amend the agenda to consider an additional resolution "Retaining the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel and Retaining Deepak K. Desai, an Attorney with Donnellon, Donnellon & Miller, as the Township Law Director."

Mr. James made a motion to amend the agenda to consider a resolution "Retaining the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel and Retaining Deepak K. Desai, an Attorney with Donnellon, Donnellon & Miller, as the Township Law Director." Mr. LaBarbara seconded. Mr. Porter called roll.

Mr. James asked to see the resolution and asked if the rate is the same as it is currently.

Vote: All Aye.

Resolution – Retaining the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel and Retaining Deepak K. Desai, an Attorney with Donnellon, Donnellon & Miller, as the Township Law Director

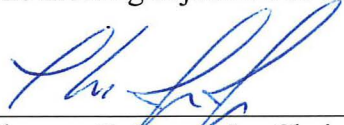
The resolution “Retaining the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel and Retaining Deepak K. Desai, an Attorney with Donnellon, Donnellon & Miller, as the Township Law Director and Dispensing with the Second Reading” was read by Mr. Desai. Mr. James made a motion, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called roll.

Vote: Mr. James; Aye; Mr. LaBarbara: Aye; Mr. Weidman: No

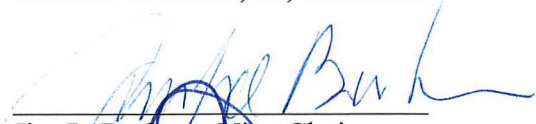
Resolution 2021-108 passed this 7th of December, 2021

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting. Mr. Porter called roll. Vote: All aye.

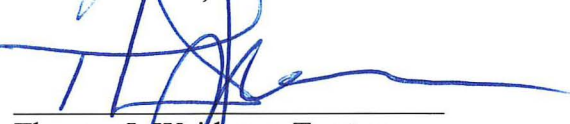
The meeting adjourned at 11:02 p.m.



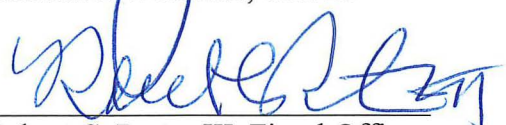
Thomas C. James, Jr., Chairman



Jim LaBarbara, Vice Chairman



Thomas J. Weidman, Trustee



Robert C. Porter III, Fiscal Officer
12/07/2021

RECORD OF PROCEEDINGS

Minutes of the Special Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Thursday, December 9, 2021

The Special Meeting was called to order at 3:43 p.m. by Chairman James to discuss the employment of a public employee.

Present for the Special Meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Fiscal Officer Porter, Law Director Desai, Administrator Warrick, and Superintendent/Assistant Administrator Kellums.

Executive Session

A motion was made by Mr. James, seconded by Mr. Weidman, to adjourn the meeting to executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to consider the employment of a public employee.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. James invited Mr. Warrick into the executive session with the Trustees and Law Director.

End Regular Session: 3:44 p.m.

Begin Executive Session: 3:45 p.m.

End Executive Session: 4:02 p.m.

Back in Regular Session: 4:03 p.m.

Mr. Porter called roll. All three Trustees indicated they were present.

Mr. James stated the Board had a matter for consideration in the form of a resolution.

The resolution "Authorizing a Separation Agreement and General Release and Dispensing with a Second Reading" was presented by Mr. Desai who noted the separation agreement and release is attached to the resolution. Mr. James made a motion, seconded by Mr. LaBarbara, to approve the resolution.

Mr. James stated this is an unfortunate circumstance he wishes we were not needing to enter into, however political winds have changed.

Mr. Porter called roll. Vote: Mr. James; Aye; Mr. LaBarbara: Aye; Mr. Weidman: No
Resolution 2021-109 passed this 9th of December, 2021

Mr. LaBarbara asked Mr. Weidman why he voted no when he was the architect of this.

Mr. Weidman answered he was not the architect of this; and he did not say that he found it acceptable. He said he requested that Mr. Desai put together a framework for a separation agreement that Mr. James and Mr. LaBarbara might find acceptable. He said the details of the separation agreement were discussed in executive session and both Mr. James and Mr. LaBarbara said they found it to be acceptable.

Mr. LaBarbara stated he had said to Mr. Weidman in the executive session that he and Mr. Weidman were finally in agreement on something after four years.

Mr. James stated the two to one vote on the resolution causes a conundrum. He said the severance agreement takes effect with an administrative leave which would begin this Friday, but the resolution won't technically be effective for a period of time after.

Mr. James said with Mr. Weidman having voiced his opposition to the resolution, he moves that the Board adopt the resolution which was passed by two to one as an emergency measure to take effect immediately subject to unanimous vote of the Board as to its effectiveness date.

Mr. LaBarbara seconded the motion.

Mr. Porter called roll. Vote: Mr. James: Aye; Mr. LaBarbara: Aye; Mr. Weidman: No

Mr. Weidman stated he could make a motion to put Mr. Warrick on Administrative leave until December 31, 2021 at 11:59 p.m.

Mr. Desai stated we have a separation agreement which covers that topic.

Mr. James stated, for the public's reference, this resolution and agreement essentially implements the severance terms of Mr. Warrick's employment contract with some releases each way from the parties involved and provides for an orderly transition.

Mr. Weidman made a motion, seconded by Mr. James, to appoint Mr. Tracy Kellums Interim Administrator effective December 10, 2021 at 5:00 p.m. Mr. Porter called roll. Vote: All Aye.

Mr. James made a motion that the Board immediately commence a professional search process in order to locate candidates for the permanent replacement of the Township Administrator. Mr. Weidman seconded the motion.

Mr. Porter said he thinks that's a great idea which probably should have been done two years ago.

Mr. Weidman stated it was not done two years ago and that is one of the reasons the residents have been showing their anger about this Board not making good decisions for the Township residents. He said it was a bad decision to just appoint someone and not go out and interview prospective candidates and find the best one. He said clearly that was a mistake as residents have

told the Board. He said this is an excellent way to go about it and it was his intent to do that in January.

Mr. Porter called roll. Vote: All Aye.


Mr. Desai asked for clarification on the motion, whether the search is to begin now or in January.

Mr. James said the motion is to begin a search immediately.

Mr. Weidman said it will take longer than that to find the right candidate.

Mr. Weidman made a motion to adjourn. Mr. James seconded the motion. Mr. Porter called roll. Vote: All Aye.

The meeting adjourned at 4:16 p.m.



Thomas C. James, Jr., Trustee

Jim LaBarbara, Trustee

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer
Special Meeting 12/09/2021

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

December 21, 2021

The regular meeting was called to order at 7:18 pm. by Mr. James.

Present for the meeting were Chairman James, Vice Chairman LaBarbara, Trustee Weidman, Law Director Desai, Fiscal Officer Porter, Interim Administrator / Superintendent Kellums, Planning & Zoning Administrator Miller, Fire Chief Penny and Sgt. Crider from the Hamilton County Sheriff's Office present for Lt. Tarr.

The invocation from St. Vincent Ferrer Church was read by Chief Penny.

Pledge to the Flag.

Approval of the December 7, 2021 Trustees Meeting Minutes

The December 7, 2021 Trustees Meeting Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them.

Mr. Porter called roll. Vote: All Aye.

Approval of the December 9, 2021 Special Trustees Meeting Minutes

The December 9, 2021 Special Trustees Meeting Minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to accept them.

Mr. Porter called roll. Vote: All Aye.

Public Comments

Mr. Al Early, of 8120 Glenmill Court, addressed the Board thanking Mr. LaBarbara for his service to the Township on the Board of Trustees and Board of Zoning Appeals. Mr. Early also thanked the other Board members for their service.

Sheriff Patrol Report

Sgt. Crider requested residents to make sure not to keep valuables in their cars as vehicle break-ins continue to be a problem.

EMS/Fire Report

Station Repair Update

Chief Penny reported the new windows were installed in the north fire station and floors will be installed next week. He said the HVAC person will be doing another walk through.

Hydraulic Rescue Tools Purchase

Chief Penny stated hydraulic rescue tools are used for extrication of victims from cars. He reported the Township's hydraulic rescue tools are 20 years old and the Fire Department has been told that parts are not available for them anymore, so the tools are out of service and in need of replacement. He stated the new tools are lighter weight and stronger.

Mr. Weidman asked if Chief Penny is speaking about the "Jaws of Life."

Chief Penny answered yes and stated that Mr. Kellums has a purchase order for the Board to consider purchasing the new tools at a cost of \$73,850.00.

There was discussion about whether that would have to go out to bid or if it is already State bid. Mr. Desai concluded the purchase order could be approved with the condition that Chief Penny confirm it is a State bid.

Chief Penny reported Mr. Kellums will also have a resolution for the Board's consideration to dispose of surplus and obsolete Fire Department property, and old pickup truck and trailer.

Roads, Maintenance & Recreation Report

Mr. Kellums reported curbside leaf pickup has ended and noted the maintenance crews worked extremely hard this year which was a rough one due to temporary labor shortages.

Mr. Kellums reported construction on Larchview has begun with the water main portion of the project. He said there is a road closure there and noted the plan is to get the utility work done in the winter so that reconstruction of the road may begin in the spring.

Mr. James asked Mr. Kellums if he had seen an email from a resident on Kugler Mill Road about a water pooling concern.

Mr. Kellums answered he had seen the email and reported they were ahead of it before the email. He said the engineer has looked at the issue and because it may involve asphalt work it may not be able to be fixed right away due to temperatures.

Mr. James stated there was another email from a resident on Kugler Mill about lighting.

Mr. Kellums stated he did answer her she lived on New England Court.

Mr. James stated that would have to be a lighting district which is in the power of the residents to pursue.

Mr. Kellums answered yes that is correct. He said the lights on Galbraith Road the resident referenced were part of a very large underground improvement project in the business district paid for by TIF. He said this would be a neighborhood lighting district.

Planning & Zoning Report

Mr. Miller stated the resolutions on the agenda will not be considered tonight and instead there will be another public hearing scheduled for January 18th for the Land Use Plan and Text Amendments to the Zoning Resolution.

Mr. Miller reported both Zoning Commission and Board of Zoning Appeals meetings are canceled in January due to lack of an agenda.

Mr. Miller reported the Port Authority closed on the Carrousel and Drake properties on Reading Road on December 9th. He stated the Port has been working with the Fire Department and

Zoning as well as Hamilton County Building Department to secure the buildings and site. He said they plan on weekly law enforcement inspections and have their own people on site weekly. He reported they have contracted with an environmental assessment group and have been in the buildings doing asbestos abatement. Mr. Miller said the ultimate goal is to demolish the building as soon as possible.

There was discussion about people who were in the abandoned buildings and one in particular thought to be responsible for fires there.

Law Director Report

Mr. Desai reported there is a lot of legislation moving through the General Assembly right now that are of interest. He said two have to do with the vaccine mandate and one has to do with restricting local governments ability to challenge property valuations. He reported there is also legislation having to do with the right to carry knives. He encouraged those who wish to comment on any of the legislation to do so by contacting their State Representatives as soon as possible.

Administrator Report

Mr. Kellums reported he had the resolution for the Board's consideration which Chief Penny mentioned earlier. He pointed out there is an attachment listing the Fire Department equipment the Township would like to declare obsolete.

Resolution – Declaring Township Property as Surplus and Obsolete and Authorizing Its Disposition

The resolution "Declaring Township Property as Surplus and Obsolete and Authorizing Its Disposition, Dispensing with a Second Reading and Declaring an Emergency" was read by Mr. Kellums. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-110 passed this 21st of December, 2021

November Financial Reports

Mr. Kellums reported the Board had been sent copies of the November financial reports. He asked if anyone had any questions about them and pointed out the negative in the revenue summary for the Larchview Capital Project. He said the total budget for that project is \$4,650,831.00. He stated Greater Cincinnati Waterworks is responsible for \$1,326,000.00 of that amount. Mr. Kellums went on to note the Township has received \$1,270,000.00 of the money from Greater Cincinnati Waterworks and \$807,000.00 from Hamilton County for their share. He reported the Township will pay the final 15% for Greater Cincinnati Waterworks and they will reimburse us for that amount when the job is complete. Mr. Kellums stated the Township's share of the project is \$1,560,000.00 and we received an LTIP grant from for 50% of that amount leaving the Township paying only about \$860,000.00 for the \$4.5 million project.

Purchase Orders Over \$5,000.00

Mr. Kellums presented the following purchase order for approval:

858-2021	Bound Tree Medical, LLC	Gloves	\$6,305.00
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Mr. Weidman made a motion to approve this request. Mr. LaBarbara seconded the motion. Mr. James noted it is purchase order number 858-2021.

Mr. Porter called roll. Vote: All Aye.

Mr. Kellums presented the following purchase order for approval saying this is the one we want to make sure is State bid:

876-2021	Howell Rescue Systems, Inc.	Hydraulic Rescue Tool	\$73,850.00
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Mr. Miller reported he had clarification on that saying there are no rescue tools on the State bid, however, this would fall under sole source as Howell Rescue Systems, Inc. is the only distributor of this manufacturer in the State of Ohio, and we can get a verified sole source letter from the manufacturer.

Mr. Weidman made a motion to approve this request. Mr. LaBarbara seconded the motion.

Mr. James asked Mr. Desai if the motion should be made on the condition that we get a sole source letter.

Mr. Desai asked if Chief Penny was certain he could obtain a letter.

Chief Penny answered yes, the information came directly from the sales representative.

Mr. Porter called roll. Vote: All Aye.

Mr. James stated at the Special Trustees Meeting on December 9th, the Trustees approved a motion to begin an immediate search for a new Township Administrator. He asked Mr. Kellums if he had many any progress on the search.

Mr. Kellums said he had received some job descriptions and he and Mr. Miller are taking the lead on putting this together and publicizing the opening.

Mr. James asked if the Township had heard back from Dynegy about how many people were affected by their billing error.

Mr. Kellums answered he had not heard back from Dynegy, but he will check on it.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$689,405.39 and disbursements in the amount of \$687,597.96 for December 21, 2021 were read by Mr. Porter and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Mr. LaBarbara.
Mr. Porter called roll. Vote: LaBarbara: Aye; James: Aye; Weidman: Aye

Trustee Comments

Mr. Weidman stated he had the opportunity to participate in two neighborhood Luminaria events held on the same evening. He said Jason Petty did a great job on the Dillonvale Luminaria held at Bechtold Park and reported there was also one in the northern part of the Township in its second year. He said he has spoken to Mr. Kellums and Mr. Petty about the Township cooperating with the neighborhood in the north to do something similar to what we do at Bechtold next year.

Mr. Weidman thanked Mr. Kellums and his staff for a great job with leaf pick up.

Mr. Weidman noted this was Mr. LaBarbara's last meeting as Trustee and thanked him for his service wishing him the best in his future endeavors.

Mr. Weidman wished Sycamore Township staff and residents a Merry Christmas and a Happy New Year.

Mr. LaBarbara wished staff and residents a Merry Christmas and Happy New Year also. He then thanked the residents of Sycamore Township and said it has been an honor and a privilege to serve them as a Sycamore Township Trustee.

Mr. James wished Mr. LaBarbara a happy birthday tomorrow. He also thanked Mr. LaBarbara for his service to the Township both as a Trustee and on the Board of Zoning Appeals. He said it has been an eventful several years and he appreciates the work Mr. LaBarbara has done. He encouraged Mr. LaBarbara to stay active in the community saying he has a lot to offer.

Mr. James also stated it has been an honor and a privilege for him to serve as Chairman of the Board of Trustees this year.

Mr. James stated all of the Trustees were able to participate in the Grand Opening of the new Deer Park Branch Library recently which is the largest library in Hamilton County other than the main branch downtown. He encouraged people to go check it out in the old TJ Maxx space in the Dillonvale Shopping Center in Sycamore Township. He said a representative of the library has contacted the Board and asked to speak about it at a Trustees Meeting in January.

Mr. James then wished Sycamore Township staff, fellow Trustees, and residents a very Merry Christmas, Happy Holidays, Happy New Year and happy any other holiday you choose to celebrate.

Announcement Changes

Mr. James noted the Township offices will be closed December 24th and December 31st for the Christmas and New Year's Day holidays. He also said both the Zoning Commission and Board of Zoning Appeals Meetings in January are canceled due to lack of an agenda. He then referred people to the website calendar for other events.

Executive Session

A motion was made by Mr. James, seconded by Mr. Weidman, to adjourn the meeting to executive session with Law Director Deepak Desai as permitted by Ohio Revised Code Section 121.22 to

consider the compensation of public employees, to consider the employment of a public employee or official, and to discuss imminent litigation.

Mr. Porter called roll. Vote: James: Aye; LaBarbara: Aye; Weidman: Aye

Mr. James invited Mr. Porter, Mr. Kellums, Chief Penny, Mr. Miller, and, to the extent possible, Ms. Schwegmann, into the executive session with the Trustees and Law Director.

End Regular Session: 7:46 p.m.

Begin Executive Session: 7:50 p.m.

End Executive Session: 9:40 p.m.

Back in Regular Session: 9:44 p.m.

Mr. Porter called roll. All three Trustees indicated they were present.


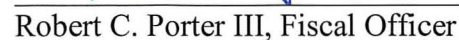
Resolution – Establishing Rates of Pay and Benefits for Township Employees

The resolution “Establishing Rates of Pay and Benefits for Township Employees” was read by Mr. Kellums. Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the resolution, dispensing with a second reading. Mr. Porter called roll. Vote: All Aye.

Resolution 2021-111 passed this 21st of December, 2021

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting. Mr. Porter called roll. Vote: All Aye.

The meeting adjourned at 9:45 p.m.


Thomas C. James, Jr., Chairman
Jim LaBarbara, Vice Chairman
Thomas J. Weidman, Trustee
Robert C. Porter III, Fiscal Officer
12/21/2021