

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 15, 2010

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. Trustee Kent was excused.

Moeller High School Anniversary – Mr. Weidman requested an update from Chief Jetter and Lt. Reid on emergency planning for Moeller High School's Anniversary Celebration. Lt. Reid said that he has not received any communication but will check with headquarters. Chief Jetter discussed the fireworks and the need for a plan from Rozzi's. Chief Jetter advised that permits for fireworks are obtained from the State of Ohio. Mr. Weidman stated that he will follow up with Moeller.

Resolution Honoring Michael Wright - A resolution "Honoring Michael F. Wright" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading. Vote: All Aye.

Resolution No. 2010-38 passed this 15th day of June, 2010.

This resolution will be presented to Mr. Wright at the June 17th meeting.

2010 Sidewalk Program-Bid Results – Mr. Kellums advised the Trustees of the results from the June 10th bid opening for the 2010 Sidewalk Program. D.J. Drew Company was the low bid at \$5.04 per square foot. The Trustees directed Law Director Miller to prepare the necessary resolution for consideration at the June 17th meeting.

Intersection Signal Study – The Trustees approved the proposal from TEC Engineering to study the intersections around the proposed traffic signal at Kenwood Place and Kenwood Towne Center at a cost of \$3,800.00. This study will be performed in conjunction with the Ohio Department of Transportation.

Fire and EMS Invoices and Purchase Request – The Trustees approved the Fire and EMS invoices and purchase requests as submitted.

Refurbish Unit Change Order – The Trustees approved the change order from Seagrave in the amount of \$800.00 for sandblasting and painting the ladder on unit 92 as part of the factory refurbishing.

Hiring Process Update – Chief Jetter updated the Trustees on certified vs. non-certified testing for new hires in the Fire Department performed by Great Oaks Institute of Technology and Career Development. The non-certified testing expedites the process. Chief Jetter also requested an executive session for confidential matters concerning Homeland Security.

Cell Phone Policy – Mr. Weidman requested information regarding clerical personnel’s need for cellular telephones. After further discussion regarding emergency operations, a motion was made by Mr. Bishop, seconded by Mr. Weidman, to eliminate the use of these cell phones and instead provide for a monthly reimbursement of \$10.00 towards the cost of personal cell phones. Vote: All Aye.

Appointed Boards – Mr. Bickford advised the Trustees that John Cordell has moved from the Township and therefore is no longer eligible to serve on the Zoning Commission. The Trustees requested Mr. Bickford to provide a plan for the Zoning Commission and Board of Zoning Appeals for their review.

Montgomery Road Sidewalk – Phase II – Mr. Molloy provided information on Phase II of the Montgomery Road Sidewalk Project. The Trustees approved contacting the affected property owners for donation of the necessary right-of-way and easements for construction of the project.

Park and Recreation Report – Mr. McKeown reported on the June 12th Twilight Concert and discussion among the Park Committee members to schedule future concerts on Saturdays as attendance has increased. Also reported was additional community involvement in the annual Festival and the recent tournament at the Schuler Sports Complex.

Sheriff Patrol Update – Lt. Reid reported that there have been no major incidents in the Township and had no report.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration by the Trustees:

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|---------------------------|--|-------------|
| Prus Construction | Langhorst/Gwilada Storm Sewer | \$20,750.00 |
| Bramble Mower Service | Mowing Equipment | \$ 5,697.20 |
| Brandstetter Carroll Inc. | Engineering for McDaniel Sports Complex Paving | \$19,100.00 |
| Irvine Wood Recovery | Playground Turf | \$ 4,065.00 |

A motion to approve these purchase orders was made by Mr. Bishop, seconded by Mr. Weidman. Vote: All Aye.

Schedule – The upcoming schedule of events was presented by Mr. Molloy.

The Receipts and Disbursements of June 15, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____

Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.

Vote: All Aye.

Executive Session – Personnel-Discipline, Property Acquisition, and Confidential Matters Pertaining to Homeland Security - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss personnel-discipline, property acquisition, and homeland security.

Vote: Mr. Bishop; Aye. Mr. Kent; Absent. Mr. Weidman; Aye.

The Board entered into executive session at 9:57 am.

The executive session adjourned at 10:11 am.

In a final order of business, a motion was made by Mr. Bishop, seconded by Mr. Weidman, to direct Law Director Miller to offer \$650,000.00 for the purchase of the property located at 7791 Montgomery Road. Vote: All Aye.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 10:15 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator