

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio
February 17, 2015

The meeting was called to order at 9:00 a.m. Present for the meeting were President Connor, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office. Trustee Weidman was excused.

Sheriff Department Update

Lt. Ketteman reported that the Sheriff's office responded to an overdose at 10813 Montgomery Road with the Fire Department. After the Fire Department reversed the heroin overdose, the patient was arrested and transported to the Justice Center.

Lt. Ketteman reported that the monthly statistics have been submitted for review.

Festival Entertainment Contract

The resolution "Authorizing a Contract with Triple F., Inc. for the Performance of Mark Farner" was read by Mr. Miller. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-15 passed this 17th day of February, 2015.

2015 Mowing Contract

Mr. Kellums reported that Greater Cincinnati Behavioral Health Services has kept the price the same on their right-of-way mowing contract for 2015.

The resolution "Approving a Proposal for Grass Cutting Services for Township Parks, Grounds, and Rights of Way" was read by Mr. Miller. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-16 passed this 17th day of February, 2015.

2015 Lawncare Contract

Mr. Kellums reported that the Louiso Lawncare Company has kept the price the same on their lawncare and fertilizing contract for 2015.

The resolution "Approving Proposals for Ground Care Services for Township Parks, Grounds, and Rights of Way" was read by Mr. Miller. A motion was made by Mr. Bishop, seconded by Mr. Connor. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2015-17 passed this 17th day of February, 2015.

Salt Dome

Mr. Kellums reported that he has done a preliminary investigation on the construction of a new salt dome in Schuler Park. A 1,200-1,300 ton dome could be built for approximately \$200,000. Mr. Kellums recommended that the possibility be further studied.

Mr. Bickford reported that there are uncommitted JEDZ funds that could be used to support the construction.

Mr. Bishop made a motion, seconded by Mr. Connor, to direct Law Director Miller to prepare a resolution authorizing a contract with Brandstetter Carrol for engineering studies for a new salt dome. All voted yes.

Montgomery Road Sidewalk Phase Two

Mr. Kellums reported that the sidewalk grant requires new standards for sidewalks constructed with Federal funds which include a seven (7) foot wide sidewalk. By doing this, the grant may cost more money than building it outright with local funds per the current ODOT standard which is five (5) feet wide. The additional two feet in sidewalk width will require property acquisition and a large retaining wall. Brandstetter Carroll is studying the issue and will report their findings next month.

Mr. Bickford reported that the sidewalk will be constructed with Kerrington TIF funds.

Truck and Equipment Purchase

Mr. Kellums reported that the department is in need of a new stake body truck as well as new leaf machines. A new stake body truck is approximately \$90,000 and leaf machines are approximately \$15,000 each. Mr. Kellums requested that, instead of a single use stake body truck, the Trustees consider purchasing a swap bed truck that could function as a stake body truck, a boom lift truck and a salt truck. The Township has need for all three and purchasing one truck that can do all three jobs has a large potential cost savings. Purchased separately, all three trucks and four leaf machines would cost over \$270,000 versus \$180,000 for the swap bed truck, the three beds, and four leaf machines.

Mr. Kellums requested to break the purchase up over two years. Mr. Connor made a motion, seconded by Mr. Bishop, to prepare bidding documents and specifications for the swap bed truck. All voted yes.

Hosbrook/Montgomery Road

Mr. Kellums reported that the Hosbrook and Montgomery Roads project was on schedule before the snowfall. Duke Energy will begin pulling cable next week along with Time Warner. Cincinnati Bell is already in process.

Mr. Kellums requested an executive session for the purposes of Property Acquisition.

Fire Department Update

Chief Penny reported that the old Chief's truck sold for \$2,450 on the County auction site.

EMS Cots

Chief Penny reported that the grant for the power cots expires in 90 days. The grant reduces the cost of the cots down from \$30,000 to \$11,000.

Mr. Bickford stated the cots could be purchased using TIF funds.

Mr. Bishop made a motion, seconded by Mr. Connor to approve the purchase of two power cots. All voted yes.

Festival Committee

Mr. Bickford stated the resolution establishing a Festival Committee was tabled from last meeting for more discussion. He suggested that instead of five year terms, the members be limited to three year terms. Mr. McKeown felt that three committee members would be sufficient. Mr. Connor agreed and stated that there are many people who may want to serve on that committee.

Mr. Bickford stated that Mr. Miller will modify the resolution accordingly.

Tobacco Policy

Mr. Bickford stated the resolution regarding a tobacco policy was tabled from last meeting for more discussion. Mr. Bishop stated that a ban on tobacco in Township buildings and vehicles was appropriate but noted he felt that, if given their supervisor's permission, smoking was acceptable outside while on a break and not performing a Township job function away from the office. Mr. Connor agreed.

Mr. Miller will update the resolution and present it for the Board's consideration.

Upcoming Public Hearings

Mr. Bickford presented the three cases (2015-01P2, 2015-03P2, and 2015-04MA) that were recently heard by Zoning Commission. Their public hearings are scheduled for March 5, 2015 at a time TBA.

Planning Document RFQ

Mr. Bickford stated that the planning documents for the Township were in need of an update and requested permission from the Board to begin the RFQ process for the land use plan and Zoning Resolution. Mr. Bishop made a motion, seconded by Mr. Connor to begin the RFQ process. All voted yes.

Purchase Orders over \$2,500

Mr. Bickford presented a purchase order in the amount of \$3,200 to BPS Heating and Cooling for replacement of one of the original furnaces in Station 92.

Mr. Bishop made a motion, seconded by Mr. Connor, to approve the request. All voted yes.

Schedule

The schedule of upcoming events was read by Mr. Connor.

Mr. Connor made a motion to enter into **Executive Session to discuss Property Acquisition.**

Mr. Porter called the roll, Vote: Bishop: Aye; Connor: Aye.

End regular session:	9:50 a.m.
Begin Executive Session:	9:54 a.m.
End Executive Session:	10:06 a.m.
Back in regular session:	10:06 a.m.

A motion to adjourn was made by Trustee Connor and seconded by Trustee Bishop. Vote: All Aye.

End regular session: 10:06 a.m.

Dennis W. Connor, President

Cliff W. Bishop, Vice President

Thomas J. Weidman, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 02/17/15