

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

April 19, 2016

The meeting was called to order at 9:00 a.m. Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Fire Chief Penny and Lt. Ketteman from the Hamilton County Sheriff's Office.

Fire Department Update

Chief Penny reported that the sump pumps have failed in Station 92 and are in the process of being repaired.

The Chief also reported that the mold issue in the bunk room of Station 92 is under investigation.

Chief Penny stated that the new medical director, Dr. Jay Johannigman would be at the Thursday night Trustees meeting.

Sheriff Department Update

Lt. Ketteman reported on a disturbance on School Road that involved several occupants of the property and their guests that ultimately led to several arrests and an occupant being tased after assaulting an officer.

Lt. Ketteman reported that the High Point blockwatch meeting took place last week and the residents expressed concerns over the recycling business.

The monthly reports have been sent out. Lt. Ketteman explained that there are troubles with the new CAD software at the Communications Center and dispatches have been slightly delayed the past few weeks.

The extra summer patrols begin next week and will continue through August. Trustee Bishop asked how the new powershift car was working out. Lt. Ketteman stated that it has been well received and has allowed the north car to stay in the north instead of acting as a backup to the south beats.

Parks and Recreation Update

Mr. McKeown reported that the McDaniel Park playground equipment installation is underway.

A local group is holding a car benefit at Bechtold Park in May. The organizers are requesting to park on the grass at the corner of Plainfield and Sycamore. The Board stated they were inclined to allow it if the weather is good and the grass can handle the cars.

Maintenance Update

Mr. Kellums reported that bid documents for the 2016 Road Program are available for contractors to pick up and bid on.

Mr. Kellums presented a video showing a cut through traffic problem on Tenderfoot and McCauly caused by access difficulties on Fields Ertel Road. The County Engineer has conducted a study to determine if a stop sign is warranted at Conrey and Fields Ertel and the data indicates that one is not.

General discussion about traffic problems in the area and past studies that took place in the area ensued. The consensus was that without help from Hamilton County, which is unlikely, the stop signs and lack thereof will

remain the same. The Board directed Mr. Bickford to reach out to TEC Engineering to see what options may be available.

Mr. Kellums stated that the Kugler Mill Road project will hold an open house on May 10, 2016 from 4:30-6:30 p.m. at the Township building. Letters are going out to property owners this week from Hamilton County.

Mr. Kellums reported that the Sycamore and Plainfield Roundabout was redesigned at the request of the County's review consultant. The revised design takes more right of way from existing single family homes than the preferred design. The reason for the redesign was the review consultant said that vehicles traveling east on Plainfield could enter the roundabout at 60+ miles per hour and that a greater deflection was needed. Mr. Kellums noted that the speed limit was 35 MPH and if someone was going 60 MPH they would be breaking the law. Mr. Kellums stated that TEC and Sycamore Township have a solution to address the deflection and right of way issues and are waiting on Hamilton County to respond.

Mr. Kellums reported that a resident on Hosbrook Road is not satisfied with the condition of the new sidewalks that have been constructed as part of the traffic calming project. The Township was made aware of the issue back in January, but was led to believe it dealt with the cross slope at the southern end of the project.

A meeting was held last week to discuss the issue with representatives of Hamilton County. Mr. Kellums explained that during the meeting they stated the problem was with the profile at the northern edge of the project and that it did not meet ADA requirements. The greatest slope of the sidewalk was measured at 8.3% grade. Mr. Kellums asked what the maximum slope was. Representatives from Hamilton County were unable to produce a specification. They stated the profile of the sidewalk must match the road and must cross slope drain to the curb. Mr. Kellums stated that if you did that then you would have to tear up most of the yards and regrade back to the house which would be an unnecessary inconvenience to the residents. Mr. Tim Gilday, HCEO, stated "We don't care about the residents." Mr. Kellums responded that was the difference between the Township and County, the Township cares about the residents.

After the meeting, the Township researched the issue and discovered that while there are many standards for slope, it appears that the most generally accepted range is between 8% and 10% which would indicate that the sidewalk is in compliance. Mr. Kellums is waiting on Hamilton County to determine what the next step will be.

Mr. Bishop asked about the status of Donna Lane. Mr. Kellums stated it is scheduled to be repaired next year as it has a concrete base.

Mr. Kellums reported that the owner of the right of way obstruction on Stoneham Place is willing to donate the basketball goal if the Township agrees to pay the cost of relocation. The Board directed Mr. Kellums to research the cost and feasibility and to report back.

The resolution "Designating No Parking on Streets and Roads in Sycamore Township" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-50 passed this 19th day of April, 2016.

The resolution "Approving an Agreement between the Director of the Ohio Department of Transportation and Sycamore Township for the Construction and Maintenance of Sidewalks along a Portion of Montgomery Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: All Aye.

Resolution No. 2016-51 passed this 19th day of April, 2016.

The resolution “Approving a Change Order to a Contract for the Hosbrook Road Improvement Project” was read. A motion was made by Mr. Bishop, seconded by Mr. Connor, dispensing with the second reading and declaring an emergency. Mr. Porter called the roll. Vote: Connor: Aye, Bishop: Aye, Weidman: No. Resolution No. 2016-52 passed this 19th day of April, 2016.

Mr. Kellums reported that the resident at 7893 Cincinnati Avenue is requesting a “Cincinnati Ave.” street sign for the paper street so that police and fire / EMS can find the residence. According to CAGIS, the property has a dual address – 12009 7th Avenue and 7893 Cincinnati Avenue. Chief Penny stated that the County CAD system could be changed to reflect the dual addresses.

Upcoming Public Hearings

Mr. Bickford reminded the Board of the public hearings on Thursday evening beginning at 6:30 p.m.

Future Developments

Mr. Bickford reported that the owner of the Trader Joe / David’s Bridal development is requesting the Township’s sign off on an application to redesign the parking lot on the Township owned land. The Board declined to sign the application.

Mr. Bickford reported that Union Savings Bank has requested that the Township sign a sign permit application for the freestanding sign on Montgomery Road which is on land that the Township owns. In addition, the applicant has indicated they are applying for a variance for increased building signage on their Kenwood Road building. The Board stated they are only inclined to sign the freestanding sign application if the applicant drops their request for additional signage on the existing building.

Mr. Bickford presented an independent contractor contract for fire inspection services. Mr. Connor made a motion, seconded by Mr. Weidman, to approve the contract. Vote: All Aye.

Purchase Orders over \$2,500

Mr. Bickford presented the following purchase orders for approval:

Blanket Vendor	Fire Supplies	\$10,500.00
Center for Local Government	CLG Membership 2016	\$3,825.00

A motion was made by Mr. Bishop, seconded by Mr. Connor to approve these requests. Vote: All Aye

Schedule

The schedule of upcoming events was read by Mr. Weidman.

A motion to enter into **Executive Session to discuss Property Acquisition and Personnel, Employment** was made by Trustee Weidman.

Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 10:50 a.m.

Begin Executive Session: 11:04 a.m.

End Executive Session: 11:17 a.m.

Back in regular session: 11:17 a.m.

Mr. Bishop made a motion, seconded by Mr. Connor to hire a new maintenance worker, Mr. Joe Godbey. All voted Aye.

A motion to adjourn was made by Trustee Weidman and seconded by Trustee Connor. Vote: All Aye.

End regular session: 11:20 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Dennis W. Connor, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Administrator

Workshop Minutes 04/19/2016