

RECORD OF PROCEEDINGS

Minutes of the Public Hearing of the Trustees of Sycamore Township
Sycamore Township, Hamilton County, Ohio

May 3, 2018

The Public Hearing for Zoning Case 2018-07MA was called to order at 6:45 p.m. by Mr. Connor.

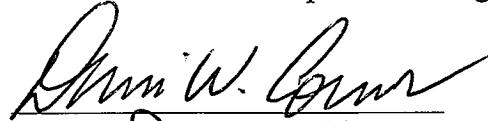
Mr. Holbert presented the case; a request for a major adjustment to a PUD to allow for additional parking, construction of a patio and dumpster enclosure, and a change in the use of existing storage and office space to manufacturing and taproom space for March First Brewing on E. Kemper Road. He reviewed the details of the proposed project and noted the Zoning Commission recommended approval of the request with conditions. He pointed out the applicant requests to construct the dumpster enclosure out of cedar and the Zoning Commission approved that request.

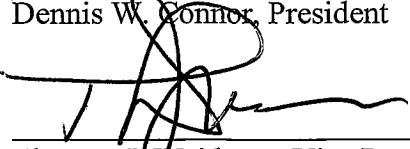
Mr. Connor asked if the applicant was present and wished to address the Board.


Mr. Kevin Kleuner, the applicant, of 5824 Woodmont Avenue, addressed the Board. Mr. Kleuner gave a brief history of the company and spoke about the challenges they are facing as the company grows. He noted the demand for their product is greater than the supply and spoke about the need for additional manufacturing space, taproom space and parking. Mr. Kleuner said they propose screening the dumpster with the same cedar material they used to screen the mechanicals.

Mr. Connor opened the floor for public comments. No response.

Mr. Connor closed the public hearing at 6:57 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President


Jina LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer

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May 3, 2018

The regular meeting was called to order at 7:03 pm.

The invocation from Bethel Baptist Temple was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Connor, Vice President Weidman, Trustee LaBarbara, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent / Assistant Administrator Kellums, Zoning Administrator Holbert, Fire Chief Penny and Lt. Smith from the Hamilton County Sheriff's Office. Parks / Recreation Director McKeown was excused.

The resolution "Honoring the 2017-2018 Moeller High School State Basketball Champions" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-49 approved this 3rd day of May, 2018.

The resolution was presented to Coach Carl Kremer and his team by the Board of Trustees.

Chief Penny introduced Firefighters Ben Haag and Craig Short who were present for consideration to be promoted to Lieutenant.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to promote Ben Haag and Craig Short to the rank of Lieutenant. Vote: All Aye.

The resolution "Increasing the Rate of Pay for Newly Promoted Township Employees" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.
Resolution No. 2018-50 approved this 3rd day of May, 2018.

The minutes of the Board of Trustees meetings held March 13, April 4, April 5, and April 17, 2018 were each presented individually for approval.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the March 13, 2018 meeting minutes. Mr. Porter called roll. Vote: LaBarbara – AYE; Weidman – AYE; Connor- AYE

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve the April 4, 2018 meeting minutes. Mr. Porter called roll. Vote: LaBarbara – AYE; Weidman – AYE; Connor- AYE

Mr. Weidman made a motion, seconded by Mr. Connor, to approve the April 5, 2018 meeting minutes. Mr. LaBarbara said he sent a comment that was not addressed but he will still approve the minutes. Mr. Porter called roll. Vote: LaBarbara – AYE; Weidman – AYE; Connor- AYE

Mr. Weidman made a motion, seconded by Mr. Connor, to approve the April 17, 2018 meeting Minutes.

Mr. LaBarbara said he had sent time stamped additions to these minutes and read those additions for the Board. He suggested the approval of the minutes be tabled until his additions could be made.

Mr. Weidman noted there was already a motion and a second to approve them. Mr. Connor reviewed the process by which the minutes are reviewed and approved.

Mr. LaBarbara said he is unsure who is responsible for the minutes and stated he did not receive the minutes in a timely manner. He further stated they were received at 1:39 p.m. this afternoon. Mr. LaBarbara then read an email correspondence with Mr. Porter in which Mr. Porter told Mr. LaBarbara he could have his objections to the minutes placed with the minutes, however, his objections are not on the website.

Mr. Porter clarified that the objections will be placed with the signed official minutes in the minute book.

Mr. LaBarbara said he checked with other Townships and they table the approval of the minutes until all agree.

Mr. Miller said there has been an inordinate amount of time spent by staff trying to get the minutes as accurate as possible without them being a transcript. He then suggested a process to address comments and corrections to the minutes. He noted, per the Sunshine Laws from the Attorney General's Office, the minutes are not to be a verbatim transcript but sufficient information so that readers may understand why a person voted a certain way.

Mr. LaBarbara brought up items left out of the April 17th meeting minutes with which he has issues.

Mr. Connor suggested approving workshop minutes at the workshops and meeting minutes at the meetings to help with the timeliness and avoid these long discussions.

Mr. Weidman made a motion to approve workshop minutes at subsequent workshops and meeting minutes at subsequent meetings and to adopt the procedure laid out by Mr. Miller for reviewing and approving minutes. Mr. LaBarbara seconded. Vote: All Aye.

Mr. Porter called roll on the motion and the second already on the table for the approval of the April 17, 2018 Workshop Minutes. Vote: LaBarbara – NEA; Weidman – AYE; Connor- AYE

Lt. Smith reported the monthly statistics would be available in the next few days.

Chief Penny distributed the April monthly report noting he had included information on run volumes by day of the week and by patient age. He also reported the department had applied for an EMS grant and been awarded three Android tablets for use in doing EMS reports.

Mr. Bickford reported on behalf of Mr. McKeown that Lita Ford was interested in opening for Night Ranger.

Mr. Kellums reported that he met with the structural engineer and others regarding the repairs needed on the Bechtold Pavilion, noting just replacing the beams with wood decking on the roof will cost \$83,000. He said an insurance claim will be made. Mr. Kellums also stated the Galbraith Road project may be coming to an end with paving to be scheduled for next week.

Mr. LaBarbara asked about the vandalism at Bechtold Park.

Lt. Smith said the Sheriff's Office does have a suspect and the investigation is pending.

Mr. Kellums also stated Jason Petty has successfully received his applicator licenses and will be getting a playground inspection license also which will save the Township from having to contract that out which is expensive.

Mr. Kellums then reported that SCIP projects will no longer be able to be split between two years.

Mr. Miller clarified in his earlier comments he didn't mean to suggest that staff was at fault for minutes not being sent in a timely manner. He stated that has been due to the excessive amount of time being spent on them lately. Mr. Miller then reported that after reviewing a list of expenses from tenant Rodney Blair for work he had done on the house that he rented from the Township, they had come to an agreement that a \$1,600 reimbursement to him would be fair.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to reimburse Mr. Blair for \$1,600.
Vote: All Aye.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to authorize Mr. Bickford to sign a release in relation to this agreement with Mr. Blair. Vote: All Aye.

Mr. Connor commended staff for their work on the minutes noting they have gone from generally a two to three page document to 11 pages which takes a lot of time. There was discussion regarding the Fiscal Officer's responsibility to keep and maintain the minutes.

Mr. Bickford reported on work in Highpoint next week by Duke Energy on an existing pipeline which will involve noise and flame. He said residents will be notified within a half mile but the flames will be visible from farther away than that.

Mr. Bickford reported on the Ohio Checkbook stating he had begun to go through the data and work on redacting sensitive information. He said he thinks staff has figured out a way to make it work and the plan is to upload the data to Ohio Checkbook next week and have them go through the redactions as well just in case something was missed.

Mr. Bickford said there is now meeting audio from a couple of meetings on the website through Soundcloud. He said he will be testing different options to find the best way to make the large audio files accessible through the website.

Mr. Bickford explained that Chief Penny had gone through expenditures for contract hours, OIC pay, overtime etc. and determined that hiring six additional full time firefighters to replace the part time pool would cost about \$157,000 on the high range, and could save \$50,000 if all six were hired at the low range. Mr. Bickford pointed out \$1 million is left uncommitted in the JEDZ which could be used to fund additional firefighters.

Chief Penny pointed out that Station 92 in Sycamore Township is the second busiest fire station in Hamilton County.

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to hire six additional full time firefighters. There was discussion about what pay level the new hires would be brought in at and allowing the Chief to give new hires credit for years of service elsewhere when it comes to vacation and personal time.

Mr. Weidman revised his motion to include giving the Chief the option to give new hires credit for years of service elsewhere. Mr. LaBarbara seconded. Vote: All Aye.

The following PO's were presented for approval:

| | | |
|----------------|--|--------------|
| US Bank | 2016 Various Purpose Refunding Bonds | \$164,950.00 |
| US Bank | 2014 TriHealth Infrastructure Imp Bond | \$55,425.00 |
| US Bank | 2007B Infrastructure Imp Bond | \$13,100.00 |
| US Bank | 2010 Road Improvement Bonds | \$34,075.00 |
| Blanket Vendor | Tuition Reimbursement | \$12,500.00 |

Mr. Weidman made a motion, seconded by Mr. LaBarbara, to approve these requests.
Vote: All Aye.

A communication from Jack Pflum, of the Kenwood Meadows Civic Association, was read by Mr. Porter stating that the Civic Association has achieved its objectives and donating the \$1,641.79 left in the organization's checking account to Sycamore Township to be allocated for a citizen related activity such as recreation.

Mr. Weidman made a motion to approve Zoning Case 2018-06P2 with the following conditions:

1. All mechanical units to be screened.
2. Dumpster to be enclosed per the Zoning Resolution or stored inside building.
3. Any new lighting to be shielded from residential neighbors' view.
4. All materials to be stored inside building.
5. A landscape plan to be provided indicating existing planting or new planting meeting Boundary Buffer requirements.

Mr. LaBarbara seconded the motion. Mr. Porter called roll. All Aye.

Mr. Weidman made a motion to approve Zoning Case 2018-07MA with the following conditions:

1. All mechanical units to be screened.
2. A lighting plan compliant with the Zoning Resolution must be submitted.
3. All supplies to be stored inside the building.
4. A parking plan compliant with the Zoning Resolution must be submitted.
5. Planting to be compliant with the Zoning Resolution.

6. Dumpster enclosure may be constructed of cedar as proposed.

7. No vehicles may be parked on the front lawn.

Mr. LaBarbara seconded the motion. Mr. Porter called roll. All Aye.


The resolution "Increasing the Rate of Pay for a Township Employee" was read. A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2018-51 approved this 3rd day of May, 2018.

Mr. Connor referred those in attendance to the printed agenda for the schedule of events.

The Receipts and Disbursements of May 3, 2018 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

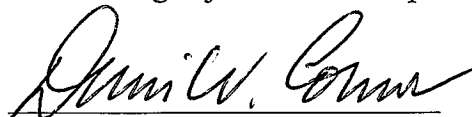
A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to accept them.

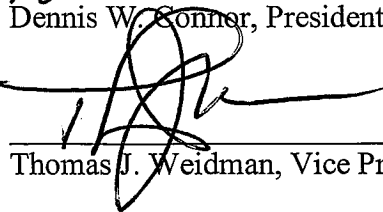
Vote: All Aye.

A motion was made by Mr. Weidman, seconded by Mr. LaBarbara, to adjourn the meeting.

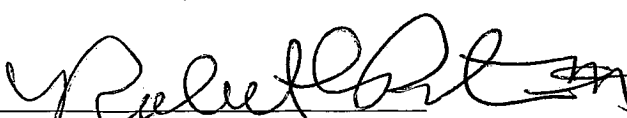
Vote: All Aye.

The meeting adjourned at 8:01 p.m.


Dennis W. Connor, President


Thomas J. Weidman, Vice President

Jim LaBarbara, Trustee


Robert C. Porter III, Fiscal Officer
05/03/2018