

RECORD OF PROCEEDINGS

Minutes of the Public Meeting of the Trustees of Sycamore Township  
Sycamore Township, Hamilton County, Ohio

December 21, 2017

The regular meeting of The Board of Trustees was called to order at 7:00 p.m. by President Weidman.

The invocation from Hartzell United Methodist Church was read by Mr. Connor.

Pledge to the Flag.

Present for the meeting were President Weidman, Vice President Bishop, Trustee Connor, Fiscal Officer Porter, Law Director Miller, Administrator Bickford, Superintendent Kellums, Zoning Administrator Harry Holbert and Fire Chief Penny. Parks/Recreation Director McKeown and Lt. Smith from the Hamilton County Sheriff's Office were excused.

The minutes of the Board of Trustees meetings held December 5 and 7, 2017 were presented for approval. A motion was made by Mr. Connor, seconded by Mr. Bishop, to approve these minutes.

Vote: All Aye.

The Proclamation "Thanking Cliff W. Bishop" was read by Trustee Weidman. A motion was made by Mr. Connor, seconded by Mr. Weidman, to accept the Proclamation. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-152 approved this 21<sup>st</sup> day of December, 2017.

Mr. Standish Fortin, of 12137 McCauly Road, Sycamore Township, OH 45241, addressed the Board regarding putting financial information on the Township website.

Mr. Bickford reported that Corporal Kidd would be back on patrol in January.

Chief Penny reported that the cost to re-chassis the damaged life squad would be approximately \$162,000 and after the insurance payment the net cost would be around \$120,000. It would effectively make the squad nearly identical to a brand new 2018 model. In addition to the 2018 chassis, the fee would include a new engine, floor boards, lighting and paint. The cost for a new squad is approximately \$260,000. The re-chassis process will take 90-120 days

Mr. Bishop made a motion, seconded by Mr. Connor, to re-chassis the damaged squad.

Vote: All Aye.

Chief Penny reported that the Fire Department had received a donation of \$2,500.00 from Lyondell Chemical.

Mr. Connor asked if the Township has enough squads to handle the calls for service. Chief Penny stated that he is looking into potentially renting or leasing a squad for the short term.

Mr. Bishop suggested that the Fire Department look into opening up a package drop off center to help residents deal with the thefts of packages from porches during the next holiday season.

Mr. Connor stated he reviewed the list of bands and made suggestions to Mr. McKeown for the 2018 Festival in Sycamore.

Mr. Kellums reported he had met with Brandstetter Carroll regarding improvements to the administration complex including a new storage facility and salt dome.

Mr. Kellums stated the Township met with Duke Energy about making sure they were prepared to move the utility poles for the Sycamore Road project in a timely manner during construction. Mr. Kellums hopes this will prevent delays like those experienced during the Galbraith Road project.

Mr. Kellums also reported snow plows are ready for the winter.

Mr. Miller reported the fire union had requested to change brokers for their 457 Plan and he would like a motion to authorize the Township Administrator to sign the document.

Mr. Bishop made a motion, seconded by Mr. Connor, authorizing Mr. Bickford to sign the document on behalf of the Township for the fire union. All voted yes.

Mr. Bickford thanked Mr. Bishop for his service to the Township and for all of his assistance over the past 17 years. He also thanked the Board on behalf of the staff for allowing them to do their jobs in service to the residents. He then thanked Mr. Miller for his hard work with all of the last minute changes that have taken place during the year.

Mr. Bickford reported that he is working with Mr. McCormick on upgrading the audio in the hearing room and the project will be underway in the first part of 2018.

The following purchase orders were presented for approval:

911 Fleet & Fire Equipment	2009 Seagrave Pumper Repairs	\$3,390.67
Bound Tree Medical, LLC	Tourniquets	\$2,500.00
Streetsense	Kenwood Economic Development	\$15,000.00

Mr. Connor made a motion, seconded by Mr. Bishop, to approve these requests. Vote: All Aye.

Mr. Holbert thanked Mr. Bishop for his service to the Township. Mr. Holbert reported the McDonald's in Kenwood had submitted plans for a renovation. In addition, another restaurant in Kenwood is looking to redevelop their site into a new concept on Kenwood Road. He also reported the Zoning Commission had approved a PUD I for the Hills development on Kenwood Road.

The resolution "Approving a Zone Change for the Kenwood Skyline Restaurant Development with a Planned Unit Development Overlay" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-153 approved this 21<sup>st</sup> day of December, 2017.

The resolution "Denying an Application for a Major Adjustment to the Shoppes of Kenwood Planned Unit Development in Sycamore Township" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-154 approved this 21<sup>st</sup> day of December, 2017.

The resolution "Approving a Zone Change for the Kenwood Crossing III Development with a Planned Unit Development Overlay" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye. Resolution No. 2017-155 approved this 21<sup>st</sup> day of December, 2017.

The resolution "Amending 2017 Appropriations" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-156 approved this 21<sup>st</sup> day of December, 2017.

The resolution "Adopting Appropriations for the 2018 Calendar Year" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-157 approved this 21<sup>st</sup> day of December, 2017.

The resolution "Employing R. Douglas Miller as the Township Law Director and the Law Firm of Donnellon, Donnellon & Miller as Legal Counsel" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-158 approved this 21<sup>st</sup> day of December, 2017.

The resolution "Establishing Rates of Pay for Township Employees" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-159 approved this 21<sup>st</sup> day of December, 2017.

The resolution "Approving a Contract for a Third Party Administrator and a Health Reimbursement Arrangement Plan" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-160 approved this 21<sup>st</sup> day of December, 2017.

The resolution "Approving a Contract for Employee Insurance Benefits" was read. A motion was made by Mr. Connor, seconded by Mr. Bishop, dispensing with the second reading. Mr. Porter called roll. Vote: All Aye.

Resolution No. 2017-161 approved this 21<sup>st</sup> day of December, 2017.

The receipts and disbursements of December 21, 2017 were available in the Fiscal Officer's Office and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed:   
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Connor, seconded by Mr. Bishop, to accept them.  
Vote: All Aye.

Mr. Weidman read the schedule of events.

A motion to enter into executive session to discuss Property Acquisition and Collective Bargaining was made by Trustee Connor and seconded by Trustee Bishop.  
Mr. Porter called the roll. Vote: Weidman: Aye; Bishop: Aye; Connor: Aye.

End regular session: 7:35 p.m.

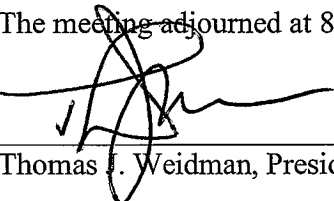
Begin Executive Session: 7:35 p.m.

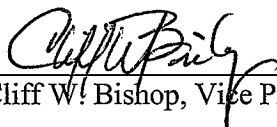
End Executive Session: 8:33 p.m.

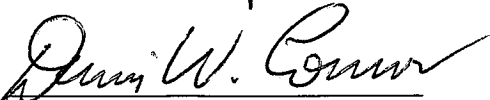
The meeting reconvened after the executive session at 8:33 p.m.

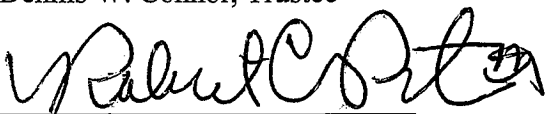
A motion was made by Mr. Bishop, seconded by Mr. Connor, to adjourn the meeting.

The meeting adjourned at 8:33 p.m.

  
Thomas J. Weidman, President

  
Cliff W. Bishop, Vice President

  
Dennis W. Connor, Trustee

  
Robert C. Porter III, Fiscal Officer  
Record of Proceedings 12-21-2017