

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

June 21, 2022

The regular meeting was called to order at 7:00 pm. by Chairman Weidman.

Present for the meeting were Chairman Weidman, Vice Chairman Schwegmann, Trustee James, Interim Law Director Barbieri, Fiscal Officer Porter, Planning & Zoning Administrator Miller, Fire Chief Penny, Assistant Superintendent Reutelshofer, and Lt. Tarr from the Hamilton County Sheriff's Office. Interim Administrator / Superintendent Kellums was absent.

The invocation was read by Mr. Miller.

Pledge to the Flag.

Approval of the June 7, 2022 Trustees Meeting Minutes

The June 7, 2022 Trustees meeting minutes were presented for approval. Mr. James made a motion, seconded by Ms. Schwegmann, to accept them.

Mr. Porter called roll. Vote: Mr. James: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

Public Comments

Mr. Bill Kramer, of 9 Heritage Road, Blue Ash, OH, addressed the Board. He said gave information on his background in fire service and stated he was present regarding payment for services he provided to assist Larry Bennett in a study of the Township Fire Department. He said in lieu of payment for his services, he would accept a \$1,000.00 donation to one of two charities.

Mr. Barbieri addressed Mr. Kramer noting there is a legal dispute and there are sound legal reasons why his invoice has not been paid. He stated Mr. Kramer has retained an attorney and the legal reasons why Mr. Kramer has not been paid will not be aired in the meeting. Mr. Barbieri pointed out he should not speak to Mr. Kramer directly about this but will make a point to speak to his legal counsel.

Sheriff Patrol Report

Lt. Tarr stated all but one spot has been filled for the detail for the Food Truck Event at Bechtold Park, June 25th. There was discussion about how many officers would be needed.

EMS/Fire Report

Chief Penny reported the storm last week took a toll on the Fire Department stating they had 76 runs in a 36-hour period including a structure fire, people stuck in elevators, storm cleanup and 14 runs for downed wires.

Chief Penny reported 13 residents took advantage of the Community Car Seat Check event hosted by the Fire Department on June 18th.

Roads, Maintenance & Recreation Report

Steve Reutelshofer was present to report on behalf of Mr. Kellums. Mr. Reutelshofer stated the Midwest Food Truck Rally will be held at Bechtold Park on June 25th from 11:00 a.m. to 10:00 p.m. He said there will be a parking shuttle run from Deer Park High School and the Township Administration Building.

Mr. Reutelshofer stated maintenance crews have been very busy due to last week's storm as well. He said they have collected 171 storm damage brush pickups and have 50 more to do. He reminded residents of the Township's policy to call in storm damage within 48 hours of a storm for complimentary brush pick up. He said after the 48 hours, there is a \$50 pick up charge. Mr. Reutelshofer noted residents also have the option to transport brush to the Administration Building parking lot for free brush chipping once per month. He noted the date of the next monthly brush chipping is Saturday, July 9th from 8:00 a.m. to 4:00 p.m.

Mr. Reutelshofer gave a shout out to the brush crew, Dan Lehane, Brian Weinel, Alex Conover, and A.J. Beach, who have been working around the clock picking up storm damage; and to Office Assistant Sharon Johnson for handling over 200 phone calls and emails for storm damage. He thanked them all for their hard work.

Mr. Reutelshofer reported on the curb and resurfacing program in the Kenwood Meadows Subdivision saying Prus Construction, the contractor for the project, will begin saw cutting the curb on Monday, June 27th. He stated residents will be notified by the contractor via door flyers of the temporary no parking requirements on the street.

Mr. Reutelshofer reported the Plainfield Road / Larchview Drive Improvement Project continues with curb work and traffic signal installation now complete on Plainfield Road. He stated the resurfacing of Plainfield Road will be done in conjunction with Larchview pavement. He noted the contractor is making good progress taking out pavement on Larchview and should be up to Mantell by the end of the week.

Mr. Reutelshofer stated the Kugler Mill Road Project is basically complete except for a couple punch list items.

Mr. Reutelshofer reported preliminary plans will be submitted by our consulting engineer Strand Associates for the Montgomery Road Sidewalk Project (Stewart Road to Ken Arbre) within the next week or two. He stated a public meeting will be scheduled to get comments from residents and business owners along the corridor in late July.

Mr. Reutelshofer reported the Gideon Lane Culvert Improvement Project is in the design stage as well. He said consulting engineer firm Carpenter Marty should be submitting preliminary plans for review and comments later this month.

Mr. Reutelshofer reported a preconstruction meeting with Ford Development for the Donegal Headwall Project at the intersection of Donegal and Gwilada will be held on July 13th at which point a timeline for those improvements will be defined.

Mr. James said some residents behind the CIG development have complained about commercial and hospital traffic going through the neighborhood now that Happiness Way has reopened.

Mr. Reutelshofer stated he will look into that.

Mr. James stated the contractor who has been working on Kugler Mill has been parking large equipment on Charteroak Drive immediately off Kugler Mill Road creating a danger.

Mr. Reutelshofer stated he will make the Township's project inspector aware of the issue and request they park equipment in a better location.

Planning & Zoning Report

Mr. Miller reported the Zoning Commission met on June 13th. He said they reviewed and approved a PUD1 for Tape Products for an additional 24,000 square foot building on the northeast corner of their site. Mr. Miller stated Zoning Commission also reviewed Case 2022-10Z, a proposed Zone Change for Kleinfelder Capital on Montgomery Road, and recommended that case for approval. He said they case will go before the Board of Trustees on July 13th at 6:15 p.m.

Mr. Weidman asked how many residents were present at the hearing.

Mr. Miller answered two residents were present and one of them raised a concern that was addressed.

Mr. Miller reported he had four nuisance resolutions for the Board's consideration.

Resolution – 4181 Larchview Drive Nuisance Property

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 4181 Larchview Drive, Sycamore Township, OH 45236" was presented by Mr. Miller. Mr. James made a motion to approve the resolution, seconded by Ms. Schwegmann.

Mr. James asked if there was any response from the owner at all.

Mr. Miller answered no.

Mr. Porter called roll. Vote: All Aye.
Resolution 2022-065 passed this 21st day of June, 2022

Mr. Miller stated the next two resolutions are for junk vehicles.

Resolution – 12098 3rd Avenue Nuisance Vehicle

The resolution "Providing for the Removal of Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code" was presented by Mr. Miller. Mr. James made a

motion to approve the resolution, seconded by Ms. Schwegmann, dispensing with a second reading. Mr. Porter called roll. Vote: All Aye.
Resolution 2022-066 passed this 21st day of June, 2022

Resolution – 12083 2nd Avenue Nuisance Vehicle

The resolution “Providing for the Removal of Junk Vehicle in Sycamore Township, Hamilton County and the Proper Disposal, Storage or Impoundment of Motor Vehicle by Implementing the Procedures Set Forth in Sycamore Township Resolution 2012-14, and Sections §§ 505.173, 505.85, and 505.871 of the Ohio Revised Code” was presented by Mr. Miller. Mr. James made a motion to approve the resolution, seconded by Ms. Schwegmann, dispensing with a second reading. Mr. Porter called roll. Vote: All Aye.
Resolution 2022-067 passed this 21st day of June, 2022

Mr. Miller reported the following resolution was added late to get it taken care of now since there are several weeks before the next meeting.

Resolution – 6510 Kugler Mill Road Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 6510 Kugler Mill Road, Sycamore Township, OH 45236” was presented by Mr. Miller.

Mr. Miller showed photos of the tall grass and weeds on the property. He noted proper notice has been given to the property owner and the property is believed to be vacant.

Mr. James made a motion to approve the resolution, seconded by Ms. Schwegmann, dispensing with a second reading. Mr. Porter called roll. Vote: All Aye.
Resolution 2022-068 passed this 21st day of June, 2022

Mr. James asked Mr. Miller if there had been any progress with the developer or the County with the development next to Jewish Hospital that has received temporary certificates of occupancy as neighboring residents are concerned about the condition of the property.

Mr. Miller answered he had a call with the County Building Official and a follow up with one of his subordinates. He said the County is going to continue to issue temporary certificates of occupancy, but he has been assured they will not issue a final certificate of occupancy without approval from the Township and other agencies involved in this project.

Law Director Report

Mr. Barbieri reported Assistant Fire Chief Gerald Cooper submitted a signed retirement and general release agreement. He said if the Board would like to vote to approve it, they should first make a motion to add it to the agenda.

Mr. James made a motion, seconded by Ms. Schwegmann, to add the retirement and general release agreement with Gerald Cooper to the agenda. Mr. Porter called roll. Vote: All Aye.

Mr. James made a motion, seconded by Ms. Schwegmann, to approve the retirement and general release agreement with Gerald Cooper which he executed yesterday on the 20th day of June, 2022. Mr. Porter called roll. Vote: All Aye.

Resolution – Amending Resolution 2007-38 to Prohibit Sex Offenders from Residing in any and all Locations which are Prohibited by Law

Mr. Barbieri stated in 2007, the Board of Trustees passed a resolution prohibiting sex offenders from living in certain locations within the Township and attached an Exhibit A to make the locations clearer. He said since that time the Exhibit A has become obsolete, and the 2007 resolution needs to be amended. He said the new resolution gives much more information regarding where sex offenders are prohibited from living and noted he had consulted with the Hamilton County Prosecutor’s Office on the best way to accomplish this so that it is enforceable. Mr. Barbieri pointed out the Exhibit A will be kept in the zoning office and will not have to be amended by resolution.

Mr. James asked if this could be done as a CAGIS overlay.

Mr. Miller said he would have to build that by hand, but it may take him a month to do. He stated he will look for solutions.

The resolution “Amending Resolution 2007-38 to Prohibit Sex Offenders from Residing in any and all Locations which are Prohibited by Law and Declaring an Emergency” was presented by Mr. Barbieri. Mr. James made a motion to approve the resolution, seconded by Ms. Schwegmann. Mr. Porter called roll. Vote: All Aye.
Resolution 2022-069 passed this 21st day of June, 2022

Administrator Report

Purchase Orders Over \$5,000.00

Mr. Miller presented the following purchase orders over \$5,000.00 for approval:

22-249	US Bank (Credit Card)	Credit Card Payment	\$27,000.00
22-252	Parr Public Safety Equip.	New Cruisers Equipment	\$6,370.14

Mr. James made a motion to approve the two purchase orders presented. Ms. Schwegmann seconded. Mr. Porter called roll. Vote: All Aye.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$485,284.29 and disbursements in the amount of \$375,170.38 for June 21, 2022 were read by Mr. Porter and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. James, seconded by Ms. Schwegmann.
Mr. Porter called roll. Vote: Mr. James: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

Trustee Comments

Ms. Schwegmann expressed appreciation for all staff at the Township had to do to clean up after the recent storm. She also thanked Mr. Weidman for staying in contact with Duke Energy until power was restored to all Township residents. Ms. Schwegmann encouraged people to attend the Food Truck Rally.

Mr. James echoed Ms. Schwegmann's comments about how hard the crews worked and recognized Sharon Johnson for fielding phone calls from frustrated residents.


Mr. Weidman also commended Township crews and said he looks forward to seeing everyone at the family friendly food truck event.


Announcement Changes


Mr. Weidman reported monthly brush chipping will be Saturday, July 9th, and the public hearing for Zoning Case 2022-10Z is July 13th at 6:15 p.m. He noted the Trustees will hold only one meeting in July on Wednesday July 13th at 7:00 p.m. He then referred people to the website calendar for details on all meetings and events.

A motion was made by Mr. James, seconded by Ms. Schwegmann, to adjourn the meeting.
Mr. Porter called roll. Vote: All Aye.

The meeting adjourned at 7:39 p.m.


Thomas J. Weidman, Chairman


Tracy Schwegmann, Vice Chairman


Thomas C. James, Jr., Trustee


Robert C. Porter III, Fiscal Officer
06/21/2022