

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township
Sycamore Township, Hamilton County, Ohio

October 18, 2022

The regular meeting was called to order at 7:00 pm. by Chairman Weidman.

Present for the meeting were Chairman Weidman, Vice Chairman Schwegmann, Trustee James, Law Director Barbieri, Fiscal Officer Porter, Interim Administrator / Superintendent Kellums, Fire Chief Penny, Planning & Zoning Administrator Miller, and Lt. Tarr from the Hamilton County Sheriff's Office.

The invocation was read by Mr. Miller.

Pledge to the Flag.

Approval of the October 4, 2022 Public Hearing and Trustees Meeting Minutes

The October 4, 2022 Public Hearing and Trustees Meeting minutes were presented for approval. Mr. James made a motion, seconded by Ms. Schwegmann, to accept them. Mr. Porter called roll. Vote: Mr. James: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

Proclamation – Honoring Patrol Officer Bitterman

The “Proclamation Designating November 30, 2022 as Mike Bitterman Day in Sycamore Township” was read by Mr. Weidman. Mr. James made a motion to pass the Proclamation. Ms. Schwegmann seconded the motion.

Mr. Porter called roll. Vote: All Aye.

The Proclamation passed this 18th day of October, 2022.

Presentation – Hamilton County R3Source Solid Waste Plan Update

Brad Johnson, Director of Hamilton County Environmental Services at Hamilton County R3Source, addressed the Board regarding proposed updates to the 15-year Hamilton County Solid Waste Plan.

Public Comments None

Sheriff Patrol Report

Lt. Tarr thanked the township for the proclamation recognizing Deputy Bitterman for his service. Lt. Tarr also introduced Deputy Herman Oyler who will be taking over Deputy Bitterman's beat. Mr. James asked for an update on the Louis Vuitton investigation and Lt. Tarr stated it is an ongoing investigation.

EMS/Fire Report

Surplus Property

Chief Penny reported the department has surplus property to dispose off and it will be placed on GovDeals.

Smoke Detector Liability Form

Chief Penny reported he created a liability form for when the fire department goes into residents' homes to install smoke detectors as a protection for the township or the fire department. Law Director Barbieri has looked over the form.

Roads, Maintenance & Recreation Report

Mr. Kellums gave an update on the road projects and advised leaf season began today. Mr. Kellums also reported the township put on a Winter Operations training for the townships in Hamilton County. The training went well and was attended by approximately 70 people. Mr. Kellums also stated the township has put in for the R3Source Impact Grant for recycling equipment and it will be for a new chipper. He also commented that we have the highest township totals in rate of recycling a lot of that has to do with the yard waste program.

Planning & Zoning Report

Mr. Miller had the following resolution for the board to review.

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse and Other Debris and Declaring a Nuisance for the Property Located at 12020 5th Avenue, Sycamore Township, OH 45249" was presented by Mr. Miller. Mr. James made a motion to approve the resolution, seconded by Ms. Schwegmann, dispensing with a second reading. Mr. Porter called roll. Vote: All Aye.

Resolution 2022-103 passed this 18th day of October, 2022

Mr. Miller advised the Zoning Commission met last week about case # 2022-14MA which will be tentatively set to come before the trustees on 6:00pm on November 1, 2022.

Mr. Miller also gave an update on the additional traffic cameras the township received and their installation. Ms. Schwegmann asked for an update on the Metro meetings. Mr. Reutelshofer attended the Reading Road meeting, and he attended Montgomery Road meeting. Mr. Miller said the meetings were open house meetings to collect information from the public. Mr. Miller shared that he spoke to a traffic engineer who had concerns about the Montgomery Road route. Mr. Miller and Mr. Reutelshofer created two separate letters both signed by Tracy favoring the Reading Road route and asking the Montgomery Road not to be considered. They will stay in contact as the process continues. Mr. James and Ms. Schwegmann also thought it would be a good idea to have a presentation at the township for so the residents and the board could give feedback as well.

Law Director Report

Mr. Barbieri had nothing to report.

Administrator Report

The resolution “Declaring Township Property as Surplus and Obsolete and Authorizing its Disposition, Dispensing with a Second Reading and Declaring an Emergency” was presented by Mr. Kellums. Mr. James made a motion to approve the resolution, seconded by Ms. Schwegmann. Mr. Porter called roll. Vote: All Aye.

Resolution 2022-104 passed this 18th day of October, 2022

There was discussion regarding this resolution being designed to allow updates to the Township’s already-existing 457(b) Plan. The resolution “Authorizing the Township Administrator to Sign All Documents and Agreements Necessary to Implement Sycamore Township’s Governmental 457(b) Plan” was presented by Mr. Kellums. Mr. James made a motion to approve the resolution, seconded by Ms. Schwegmann, dispensing with a second reading. Mr. Porter called roll. Vote: All Aye. Resolution 2022-105 passed this 18th day of October, 2022

Mr. Kellums asked to table the property and casualty insurance until the next meeting because the final numbers were not available. It will have to be completed at the next meeting due to an expiration date of November 1, 2022.

Purchase Orders Over \$5,000.00

Mr. Kellums presented the following purchase orders over \$5,000.00 for approval:

22-139	Blanket Vendor	Admin Utilities	\$20,000.00
22-286	Pacewell 2 LLC	CPACE for 7450 Keller Road	\$96,565.21
22-287	Pacewell 3 LLC	CPACE for 11500 Northlake Drive	\$57,153.89
22-288	Tristate Preventative Health	Firefighter Physicals	\$19,234.00
22-291	Kenny’s Collision Center	Repairs of 2018 Pumper Truck	\$69,033.75
22-292	U.S. Bank	Port Authority Payment	\$748,328.99
22-293	Rack & Ballauer	Kugler Mill Final Payment	\$27,892.74


Mr. James made a motion to approve the purchase orders as presented. Ms. Schwegmann seconded. Mr. Porter called roll. Vote: All Aye.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$576,014.63 and disbursements in the amount of \$1,624,289.92 for October 18, 2022, were read by Mr. Porter and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Robert C. Porter III, Fiscal Officer

A motion to approve was made by Mr. Weidman, seconded by Ms. Schwegmann. Mr. Porter called roll. Vote: Mr. James: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

Trustee Comments

Ms. Schwegmann thanked the Maintenance Department for leaf collection. She also mentioned that with the time change coming up, it is a good reminder to change the smoke alarm batteries.

Mr. James also thanked the Maintenance Department for leaf collection and wished everyone a Happy Halloween. Mr. James mentioned the retirement of the township’s fiscal officer, Rob Porter, and the township’s notice for a replacement.

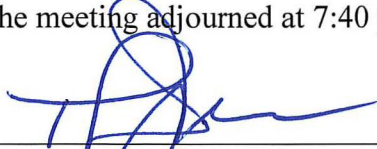
Mr. Weidman asked the residents regarding leaf collection to please keep the leaves to be picked up on their lawn and not in the street.

Announcements

Mr. Weidman reported Trick or Treat hours in the Township are 6:00 p.m. to 8:00 p.m. on Monday, October 31st. He then referred people to the website calendar for details on all meetings and events.

A motion was made by Mr. James, seconded by Ms. Schwegmann, to adjourn the meeting. Mr. Weidman called roll. Vote: All Aye.

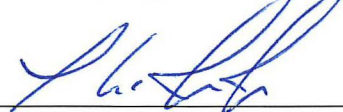
The meeting adjourned at 7:40 p.m.



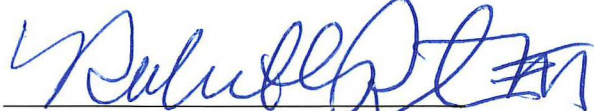
Thomas J. Weidman, Chairman



Tracy Schwegmann, Vice Chairman



Thomas C. James, Jr., Trustee



Robert C. Porter III, Fiscal Officer
10/18/2022