

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, March 7, 2023, 7:00 p.m.

The regular meeting was called to order at 7:00 p.m. by Chairman Schwegmann.

Present for the meeting were Chairman Schwegmann, Vice Chairman Weidman, Trustee James, Fiscal Officer Deters, Assistant Law Director Katharine Barbieri, Administrator Kellums, Superintendent Reutelshofer, Planning & Zoning Administrator Uckotter, Fire Chief Penny, and Sgt. Sovern from the Hamilton County Sheriff's Office.

The invocation was read by Mr. Kellums.

Pledge to the Flag.

Approval of the February 21, 2023, Trustee Meeting Minutes

The February 21, 2023, Trustee meeting minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. James, to accept them.

Mr. Deters called roll. Vote: Mr. James: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

Public Comments

No members of the public signed up to comment.

Planning & Zoning Report

Resolution – Zoning Case 2023-01MA

Mr. Uckotter asked if there was further discussion of Zoning Case 2023-01MA heard by the Board prior to the meeting or if anyone would like to make a motion.

Mr. Weidman made a motion to approve Case 2023-01MA with the conditions set forth by the staff with the exception that condition number five be amended to say “all rear lighting and exterior garage lighting will be on a motion sensor, however, one egress light will remain operational 24/7 in the parking garage” and the addition of a condition that “existing asphalt pavement along Montgomery Road must be removed” and the “proposed project must meet Section 302.2 of the Property Maintenance Code.”

Ms. Schwegmann requested a new motion for a Resolution “Approving a Major Adjustment for 8810 Montgomery Road for Dr. Michael Hull, DDS in Sycamore Township and Dispensing with a Second Reading” with the conditions as proposed by Mr. Weidman. Mr. Weidman made a motion to approve the resolution, seconded by Mr. James, dispensing with a second reading.

Mr. James spoke in favor of the project stating it seems to be a good fit for the location.

Mr. Deters called roll. Vote: All Aye.

Resolution 2023-010 passed this 21st day of February, 2023.

Sheriff Patrol Report

Sgt. Sovern stated he had no report.

EMS/Fire Report

Chief Penny reported the department has hired three part-time firefighters and there are two more who will start in the near future.

Chief Penny reported there are COVID-19 tests from Cincinnati Public Health at the fire station available for anyone who needs them.

Chief Penny reported the fire truck that has been out for repair is finally finished and will be picked up this week.

Chief Penny reported some of the department's turnout gear failed testing and needs replacement. He stated Mr. Kellums has a purchase order for consideration to pay for the gear.

Roads, Maintenance & Recreation Report

Mr. Reutelshofer reported most of the athletic fields are booked for the season. He said shelter rentals are picking up as well.

Mr. Reutelshofer reported construction on the Montgomery Road Sidewalk Project from Stewart Road to Ken Arbre will begin April 17th. He stated abutting property owners will be notified prior to construction.

Mr. Reutelshofer reported there will be a bid opening for the Gideon Lane Culvert Improvement Project on Friday, March 10th at 10:00 a.m. in the Township Administration Building.

Mr. Reutelshofer reported he will be attending a SORTA Grant Signing Ceremony tomorrow for the Euclid Road Sidewalk Project from Hosbrook Road to Michael Drive. He stated the estimated cost of the project is \$996,030.00. He noted the grant is 70% SORTA funds which will equal about \$697,000.00 towards the total cost. He said the Township will be responsible for 30% of the cost which will be \$298,809.00. Mr. Reutelshofer said RFQs for engineering for the project will be posted on the Township's website.

Mr. Reutelshofer reported the early design phase has begun for the East Kemper Road Sidewalk Project from Baen Road to Snider Road. He said the projected construction start date will be in 2026.

Mr. Reutelshofer reported preliminary engineering has been completed for the Bean Road/East Kemper Road Sidewalk Project from East Kemper Road to Schuler Park and he anticipates the project will move into the design phase soon.

Mr. James asked for the status of the playground at Bob Mayer Park noting some repair attempts had been made.

Mr. Reutelshofer answered replacement parts have been delivered and repairs have been made. He said the plan is to pursue grant money to fund new playground equipment at that park.

Resolution – Authorizing a Contract for the Purchase of Equipment

The resolution “Authorizing a Contract for the Purchase of Equipment for One 2023 Intimidator 18 XP (18” Drum Style) Brush Bandit and Dispensing with a Second Reading” was presented by Mr. Reutelshofer. Mr. Weidman made a motion to approve the resolution, seconded by Mr. James, dispensing with a second reading.

Mr. Reutelshofer stated this is a 2004 brush chipper and, in the past two years, a considerable amount of money has been put into it. He noted of all their equipment, the brush chipper gets the most use.

Mr. Deters called roll. Vote: All Aye.
Resolution 2023-011 passed this 7th day of March, 2023.

Resolution – Authorizing a Contract for the 2023 Cape Seal Project

The resolution “Approving a Contract for 2023 Cape Seal Road Repair Project and Dispensing with a Second Reading” was presented by Mr. Reutelshofer. Mr. Weidman made a motion to approve the resolution, seconded by Mr. James, dispensing with a second reading.

Mr. Reutelshofer said about 20-25% of Township streets will be included in this project.

Mr. Deters called roll. Vote: All Aye.
Resolution 2023-012 passed this 7th day of March, 2023.

Law Director Report

Ms. Barbieri stated she had nothing to report.

Administrator Report

Mr. Kellums reported on the Heitmeyer Farms electric outage issues. He said there was quite a large storm last Friday and power did not go out in that area.

Mr. Kellums reported the Kenwood Traffic Study has been completed and is on the Township’s website. He stated there will be a public meeting about the study on Tuesday, March 21st at 6:00 p.m. in the Township Administration Building. He noted notification letters about the public meeting have been mailed to businesses and residents in the area.

Purchase Orders Over \$5,000.00

Mr. Kellums presented the following purchase order over \$5,000.00 for approval:

23-94 Phoenix Safety Outfitters	Fire Department Turnout Gear	\$49,863.40
23-95 Bushelman Supply	Salt Dome Garage Doors & Install	\$29,612.33

Mr. James made a motion to approve purchase orders over \$5,000.00. Mr. Weidman seconded. Mr. Deters called roll. Vote: All Aye.

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$4,241,590.32 and disbursements in the amount of \$382,533.40 for March 7, 2023 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Jonathan T. Deters, Fiscal Officer

Mr. Weidman made a motion to approve the receipts and disbursements. Mr. James seconded the motion. Mr. Deters called roll. Vote: All Aye.

Trustees Comments

Mr. Weidman thanked Mr. Reutelshofer and the Maintenance Department for their work collecting storm damage. He stated he received a call from a Heitmeyer resident on Sunday that there was a tree leaning toward wires in the rear and Duke responded promptly to assess the issue and the tree should have been removed.

Mr. James stated there were Duke crews out Saturday morning as well. He stated this month is the 220th anniversary of the State of Ohio and the 220th anniversary of Sycamore Township as well as it was created in the first act of the Ohio legislature.

Ms. Schwegmann reminded residents to check their mailboxes for the Township’s quarterly newsletter which would be arriving soon. She thanked those on the Board who contributed to that and the staff for their work on it.

Announcements

Ms. Schwegmann said there will be a Special Zoning Commission Meeting for General Purposes on Wednesday, March 8, 2023, at 6:00 p.m., and a bid opening for Gideon Lane Culvert Improvements on Friday, March 10, 2023, at 10:00 a.m. She reported on March 21st there are several meetings including a Tax Incentive Review Council Meeting at 5:00 p.m., a Public Hearing for Zoning Case 2023-02Z at 5:30 p.m., and a Public Meeting regarding the Kenwood Traffic Study at 6:00 p.m., Administration Building, 8540 Kenwood Rd. She referred people to the Township’s website for all other meetings and events.

Mr. Weidman made a motion to adjourn. Mr. James seconded. Mr. Deters called roll. Vote: All Aye. The meeting was adjourned at 7:24 p.m.

Tracy Schwegmann, Chairman

Thomas J. Weidman, Vice Chairman

Thomas C. James, Jr., Trustee

Jonathan T. Deters, Fiscal Officer
Regular Meeting 03/07/2023