

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, April 18, 2023, 7:00 p.m.

The regular meeting was called to order at 7:00 p.m. by Chairman Schwegmann.

Present for the meeting were Chairman Schwegmann, Vice Chairman Weidman, Trustee James, Fiscal Officer Deters, Law Director Barbieri, Administrator Kellums, Superintendent Reutelshofer, Planning & Zoning Administrator Uckotter, Fire Chief Penny, and Lt. Tarr from the Hamilton County Sheriff's Office.

The invocation from Bethel Baptist Temple was read by Mr. Kellums.

Pledge to the Flag.

Approval of the April 4, 2023, Trustee Meeting Minutes

The April 4, 2023, Trustee Meeting minutes were presented for approval. Mr. Weidman made a motion, seconded by Mr. James, to accept them.

Mr. Deters called roll. Vote: Mr. James: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

Public Comments

No members of the public signed up to speak.

Planning & Zoning Report

Mr. Uckotter reported the Board of Zoning Appeals had heard two cases the previous evening. He said a request from Moeller High School to construct an addition was approved unanimously and a request by Cincinnati Hills Christian Academy to construct a new baseball field was approved unanimously with 16 conditions and four variances. He displayed a rendering of the field for the Board to view, noting that the field will be flipped toward facing Snider Road and that there will be state-of-the-art lighting and a very nice grandstand.

Resolution – Zoning Case 2023-02Z

The resolution "Approving a Rezoning from "F" Light Industrial to "DD" Planned Multi-Family S-PUD for the following Subject Property Parcels, 060001400200, 060001400011, 060001400012, 060001400014, 060001400017 for CIG Communities, LLC in Sycamore Township, Ohio 45242, and Dispensing with a Second Reading" was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, seconded by Mr. James.

Mr. James stated the Board had a public hearing about this earlier, and it looks like a very nice project and a good use for the property.

Mr. Deters called roll. Vote: All Aye.

Resolution 2023-026 passed this 18th day of April, 2023.

Sheriff Patrol Report

Lt. Tarr stated he had no report.

EMS/Fire Report

Chief Penny reported the Fire Department completed the Medicare audit, and it was submitted and accepted.

Roads, Maintenance & Recreation Report

Mr. Reutelshofer reported document shredding for residents only is Saturday, April 22, 2023 from 10:00 a.m. to 2:00 p.m. behind the Township Administration Building. He stated the South Trash Bash will take place Friday, April 28th from noon to 4:00 p.m. and Saturday, April 29th from 8:00 a.m. to 4:00 p.m. at Bechtold Park.

Mr. Reutelshofer reported the Montgomery Road Sidewalk Project from Stewart Road to Ken Arbe is set to begin in mid-May and project information letters were mailed to abutting property owners.

Mr. Reutelshofer reported construction on the Gideon Lane Culvert Project is set to begin in July.

Resolution – Authorizing a Contract with Carpenter Marty Transportation, Inc.

The resolution “Authorizing a Contract with Carpenter Marty Transportation, Inc. for Engineering Services for the Frane Lane & Marieview Court Culvert Project, Dispensing with a Second Reading and Declaring an Emergency” was presented by Mr. Reutelshofer. Mr. Weidman made a motion to approve the resolution.

Mr. Kellums stated he had spoken to the Board about this previously and had placed a map at each of their places so they could see the area involved.

Mr. James seconded the motion.

Mr. Deters called roll. Vote: All Aye.
Resolution 2023-027 passed this 18th day of April, 2023.

Mr. Weidman asked Mr. Reutelshofer about utility work on Gideon Lane. He asked if Cincinnati Bell could work there now.

Mr. Reutelshofer answered they want to do the whole subdivision at the same time and are looking at September or October.

Law Director Report

Mr. Barbieri stated he had no report.

Administrator Report

Mr. Kellums reported asked for a motion to advertise for the Fiscal Officer Assistant position.

Mr. James made a motion to advertise for the Fiscal Officer Assistant position, seconded by Mr. Weidman. Mr. Deters called roll. Vote: All Aye.

Mr. Kellums noted the Annual Township Meeting will take place Thursday, April 27th at the Grove and he will RSVP for those who would like to attend.

Mr. Weidman added that is in conjunction with the Hamilton County Township Association Meeting. He said they do have a couple of agenda items. He said he thinks HCTA will hold another

meeting with the Municipal League in June. Mr. Weidman and Mr. James both indicated they will attend on April 27th.

Mr. Kellums said he has received a cost analysis from ODOT to put the Township logo on the chain link fence on the Snider Road overpass. He said the Township's share of the cost would be \$81,036.25. He asked the Board if they had any interest in this since they had previously decided a decorative fence would be too costly. The Board asked questions, discussed the proposal, and requested Mr. Kellums obtain a rendering of the chain link fence with the logos from ODOT.

Purchase Orders Over \$5,000.00

Mr. Kellums presented the following purchase order over \$5,000.00 for approval:

23-06-1	US Bank	Fire Credit Card	\$5,000.00
23-59-1	Blanket Vendor	Fire Utilities	\$30,000.00
23-116	Pacewell 2 LLC	Pacewell 2 Kemper & Keller Payment	\$157,540.56
23-117	Pacewell 3 LLC	Pacewell 3 Northlake Payment	\$57,153.90

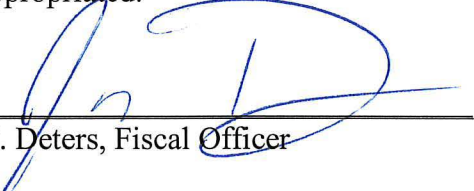
Mr. Weidman made a motion to approve purchase orders over \$5,000.00. Mr. James seconded the motion. Mr. Deters called roll. Vote: James: Aye; Weidman: Aye; Schwegmann: Aye

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$541,460.32 and disbursements in the amount of \$670,727.46 for April 18, 2023 were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Jonathan T. Deters, Fiscal Officer

Mr. Weidman made a motion to approve the receipts and disbursements. Mr. James seconded the motion. Mr. Deters called roll. Vote: All Aye.

Trustees Comments

Mr. James recognized Sycamore Township resident Dr. Edmund Hooker of Sturbridge for saving the life of someone having a heart attack on a flight in March. He said Dr. Hooker is passing it on a bit and now his neighborhood association is sponsoring two different CPR trainings for residents in Sturbridge and others in the community.

Announcements

Ms. Schwegmann announced the document shredding for Sycamore Township residents will take place Saturday, April 22nd from 10:00 a.m. to 2:00 p.m., and the South Trash Bash at Bechtold Park will be held April 28th and 29th. She then referred people to the Township's website for information about meetings and events.

Executive Session

Ms. Schwegmann made a motion to adjourn into executive session as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment and compensation of a public employee. Mr. Weidman seconded the motion.

Ms. Schwegmann called roll. Vote: Mr. James: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

Mr. Kellums, Mr. Deters, Mr. Barbieri, and Chief Penny were invited into the executive session with the three Trustees.

End Regular Session: 7:14 p.m.

Begin Executive Session: 7:19 p.m.

End Executive Session: 7:33 p.m.

Back in Regular Session: 7:35 p.m.

Mr. Deters called roll. All three Trustees indicated they were present.

Mr. Weidman made a motion to hire Joe Henderson as a part-time fire inspector. Mr. James seconded the motion. Mr. Deters called roll. Vote: All Aye.

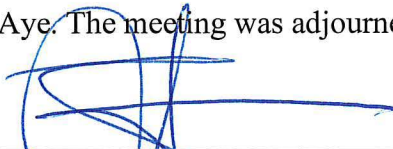
Resolution – Setting the Rate of Pay for a Newly Hired Township Employee (J. Henderson)

The resolution “Setting the Rate of Pay for a Newly Hired Township Employee” was presented by Mr. Kellums. He noted the rate of pay in the resolution is \$27 per hour. Mr. Weidman made a motion to approve the resolution, seconded by Mr. James, dispensing with a second reading.


Mr. Deters called roll. Vote: All Aye.

Resolution 2023-028 passed this 18th day of April, 2023.

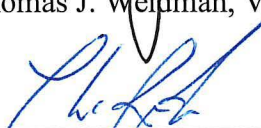
Mr. Weidman made a motion to adjourn. Mr. James seconded. Mr. Deters called roll. Vote: All Aye. The meeting was adjourned at 7:36 p.m.



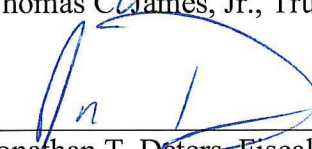
Tracy Schwegmann, Chairman



Thomas J. Weidman, Vice Chairman



Thomas C. James, Jr., Trustee



Jonathan T. Deters, Fiscal Officer
Regular Meeting 04/18/2023