

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Wednesday, July 5, 2023, 7:00 p.m.

The regular meeting was called to order at 7:00 p.m. by Chairman Schwegmann.

Present for the meeting were Chairman Schwegmann, Vice Chairman Weidman, Fiscal Officer Deters, Law Director Barbieri, Superintendent Reutelshofer, Planning & Zoning Administrator Uckotter, Fire Chief Penny, and Lt. Tarr from the Hamilton County Sheriff's Office. Trustee James and Administrator Kellums were absent.

The invocation was read by Mr. Reutelshofer.

Pledge to the Flag.

Approval of the June 20, 2023, Trustee Meeting Minutes

The June 20, 2023, Trustee Meeting minutes were presented for approval. Mr. Weidman made a motion to accept them, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

Public Comments

No members of the public signed up to speak.

Sheriff Patrol Report

Lt. Tarr reported the security detail for the Festival in Sycamore was almost filled. He said all six spots had been filled for Saturday, and five of the six are filled for Friday. He reported that there would also be an officer who would stay overnight.

EMS/Fire Report

Chief Penny requested a motion to hire two part-time firefighters, Jacob Blackburn and Matthew Peterson.

Mr. Weidman made a motion to hire Jacob Blackburn and Matthew Peterson as part-time firefighters at a rate of \$21/hour. Ms. Schwegmann seconded the motion.

Mr. Weidman asked how many part-time firefighters the department will have with the addition of these two and how the department was doing fitting them with existing turnout gear.

Chief Penny answered that these two new hires would bring the department up to five part-time firefighters, and he said that so far, they have done ok with the gear. He said three of the part-time firefighters are in the process of being hired full-time at other departments, so they may not stay on much longer.

Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

Planning & Zoning Report

Mr. Uckotter reported he had a few resolutions for the Board’s consideration. He said the first is for Zoning Case 2023-07TC, a proposed text amendment to the Zoning Resolution that was the subject of a public hearing prior to the meeting.

Resolution – Zoning Case 2023-07TC

The resolution “Approving Text Amendments to the Sycamore Township Zoning Resolution and Dispensing with a Second Reading” was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

Resolution 2023-051 passed this 5th day of July, 2023

Mr. Uckotter reported that the second resolution for consideration is a companion resolution that would amend the Property Maintenance Code to allow for criminal misdemeanor remedies for property maintenance cases. He noted if the Planning & Zoning Department were to pursue misdemeanor remedies for a property maintenance violation, it would most likely be in conjunction with a zoning code violation.

Resolution – Amending the Property Maintenance Code

The resolution “Amending the Property Maintenance Code” was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, seconded by Ms. Schwegmann and dispensing with a second reading.

Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

Resolution 2023-052 passed this 5th day of July, 2023

Mr. Uckotter presented nuisance property resolutions to the Board for a refrigerator in the driveway on Estermarie Drive and junk and debris on 3rd Avenue.

Resolution – 4110 Estermarie Drive Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse, and Other Debris and Declaring a Nuisance for the Property Located at 4110 Estermarie Drive, Sycamore Township, Ohio 45236” was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, seconded by Ms. Schwegmann, dispensing with a second reading.

Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

Resolution 2023-054 passed this 5th day of July, 2023

Resolution – 11949 3rd Avenue Nuisance Property

The resolution “Providing for and Authorizing Removal of Vegetation, Garbage, Refuse, and Other Debris and Declaring a Nuisance for the Property Located at 11949 3rd Avenue, Sycamore Township, Ohio 45249” was presented by Mr. Uckotter. Mr. Weidman made a motion to approve the resolution, seconded by Ms. Schwegmann, dispensing with a second reading.

Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

Resolution 2023-053 passed this 5th day of July, 2023

Roads, Maintenance & Recreation Report

Mr. Reutelshofer reported the Festival in Sycamore is July 14th and 15th, 2023 at Bechtold Park and encourage those interested in attending to see the Township's website for details.

Mr. Reutelshofer reported free Yoga in the Park with NKO Yoga is at McDaniel Park on Saturday mornings at 9:00 a.m. and at Bechtold Park on Sundays at 10:00 a.m.

Mr. Reutelshofer reported the 2023 road program is scheduled to begin in mid-July and a schedule will be posted soon.

Mr. Weidman asked about notices to residents.

Mr. Reutelshofer stated that the contractor will post no parking information 24-48 hours prior, and the Township will also have that information on social media.

Mr. Reutelshofer reported the Montgomery Road Sidewalk Improvement Project from Stewart Road to Ken Arbore Drive is mostly complete on the north side and has now switched over to the south side. He stated the project should be completed in about four weeks.

Mr. Reutelshofer reported engineering has begun for the Euclid Road Sidewalk Improvement Project from Hosbrook Road to Michael Drive and construction is set for mid-2024.

Mr. Reutelshofer reported on the limits for the School and Solzman Roads Sidewalk Improvement Project. He stated the Township solicited RFQs for engineering services for this project and Choice One Engineering was ranked the highest for the project. He said the estimated construction cost for the project was about \$1.2 million. Mr. Reutelshofer reported the Township was awarded federal transportation alternative grant funds in the amount of \$641,224.00, and construction is tentatively set for mid to late 2025.

Ms. Schwegmann commented that is a 50% grant which is great. Mr. Weidman asked questions about the exact location of the project.

Mr. Reutelshofer reported detour signs have been posted, and the contractor is set to begin the Gideon Lane Culvert Project on July 10th. He noted that residents in the area were notified of this by mail. He said it would be a 60–90-day project.

Resolution – Engineering Services for the Solzman and School Roads Sidewalks Project

The resolution “Authorizing a Contract with Choice One Engineering Corporation for Engineering Services and Dispensing with a Second Reading” was presented by Mr. Reutelshofer. Mr. Weidman made a motion to approve the resolution, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

Resolution 2023-055 passed this 5th day of July 2023

Law Director Report

Mr. Barbieri reported that a brief had been filed in the Landmark Administrative Zoning Appeal last Friday. He stated that the case will be argued in the Hamilton County Court of Common Pleas on August 24th.

Administrator Report

Mr. Reutelshofer reported on behalf of Mr. Kellums. He said he had a resolution for the Board’s consideration adopting the 2024 Tax Budget.

Resolution – Adopting the 2024 Tax Budget

The resolution “Adopting the Sycamore Township Tax Budget for 2024, and Dispensing with a Second Reading” was presented by Mr. Reutelshofer. Mr. Weidman made a motion to approve the resolution, seconded by Ms. Schwegmann.

Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye
Resolution 2023-056 passed this 5th day of July 2023

Purchase Orders Over \$5,000.00

Mr. Reutelshofer presented the following purchase order over \$5,000.00 for approval:

23-61-1	Blanket Vendor	EMS Supplies	\$15,000.00
23-63-1	Blanket Vendor	Fire Uniforms	\$5,000.00
23-64-2	Blanket Vendor	Bunker Gear	\$5,000.00
23-66-5	Blanket Vendor	Fire Vehicles	\$24,053.94
23-67-3	Blanket Vendor	Fire Building Costs	\$10,000.00
23-69-1	Blanket Vendor	Fire Contract Services	\$10,000.00

Mr. Weidman made a motion to approve purchase orders over \$5,000.00 as listed. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$191,099.56 and disbursements in the amount of \$645,329.21 for July 5, 2023, were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Jonathan T. Deters, Fiscal Officer

Mr. Weidman made a motion to approve the receipts and disbursements. Ms. Schwegmann seconded the motion. Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

Trustees Comments

Mr. Weidman stated he hoped everyone had a great 4th of July celebrating our U.S. birthday.

Announcements

Ms. Schwegmann announced that the Tire Discounters Festival in Sycamore will be in Bechtold Park on July 14th and 15th. She said she is happy to have Tire Discounters come aboard as our title sponsor. She said she hoped everyone would come out and enjoy the festival.

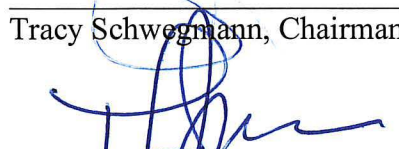
Ms. Schwegmann also announced the July 17th Board of Zoning Appeals meeting had been canceled. She encouraged people to see the website calendar for other meeting and event information.

Mr. Weidman made a motion to adjourn, seconded by Ms. Schwegmann.
Mr. Deters called roll. Vote: Schwegmann: Aye; Weidman: Aye

The meeting was adjourned at 7:19 p.m.



Tracy Schwegmann, Chairman



Thomas J. Weidman, Vice Chairman



Thomas C. James, Jr., Trustee



Jonathan T. Deters, Fiscal Officer

Regular Meeting 07/05/2023