

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Trustees of Sycamore Township Sycamore Township, Hamilton County, Ohio

Tuesday, August 1, 2023, 7:00 p.m.

The regular meeting was called to order at 7:00 p.m. by Chairman Schwegmann.

Present for the meeting were Chairman Schwegmann, Vice Chairman Weidman, Trustee James, Fiscal Officer Deters, Law Director Barbieri, Administrator Kellums, Superintendent Reutelshofer, Planning & Zoning Administrator Uckotter, Fire Chief Penny, and Sgt. Sovern from the Hamilton County Sheriff's Office.

The invocation was read by Mr. Kellums.

Pledge to the Flag.

Approval of the July 18, 2023, Trustee Meeting Minutes

The July 18, 2023, Trustee Meeting minutes were presented for approval. Mr. Weidman made a motion to accept them, seconded by Mr. James.

Mr. Deters called roll. Vote: James: Aye; Schwegmann: Aye; Weidman: Aye

Public Comments

Cristina Shonk, of 8481 Darnell Avenue, addressed the Board. Ms. Shonk stated she was present to urge the Township to adopt a resolution opposing HR 3557, a federal bill called the American Broadband Act, which she stated would take away the ability of local governments to regulate infrastructure and to derive funds from that. She stated that she is a member of an organization called Americans for Responsible Technology and noted that she lives close to Deer Park High School, where there is a cell tower. Ms. Shonk expressed concerns about how telecommunications are being regulated and the effects of EMF exposure on people.

Planning & Zoning Report

Mr. Uckotter reported he had a resolution for the Board's consideration for Zoning Case 2023-11MA, which was the subject of a public hearing that evening.

Resolution – Zoning Case 2023-11MA

The resolution "Approving a Major Adjustment to a Site Plan for an Approved Planned Unit Development 2 for Monty-Misleh Re LLC (Skyline Chili) Located at 10869 Montgomery Road and Dispensing with a Second Reading" was presented by Mr. Uckotter.

Mr. Uckotter stated the resolution includes the four conditions listed in the staff report and read those aloud:

- Amendment to Case 2017-05P2 Condition 6: The endcap building sign on the north side of the building is permitted, only for the endcap tenant on the north side of the building (closest to I-275). Such

an endcap wall sign's square footage limited to the linear length of that elevation (1 s.f. for each foot of linear length).

- Unless signage is adjusted in the conditions of case 2017-05P2 or via this major adjustment case 2023-11MA all other signage on the subject property shall be governed by the E - District Zoning Resolution regulations.
- The endcap building sign on the south side of the building (where the drive-thru is located) is permitted, only for the endcap tenant on the south side of the building. Such an endcap wall sign's square footage is limited to the square footage amount approved in this case.
- Unless amended in this case, all conditions from case 2017-05P2 remain in full force and effect.

Mr. Weidman made a motion to approve the resolution with the conditions Mr. Uckotter read. Mr. James seconded the motion.

Mr. Deters called roll. Vote: James: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2023-062 passed this 1st day of August 2023

Mr. Uckotter reported he had a nuisance resolution for the board's consideration for rubbish. He showed photos of the property in question. There was some discussion about tall grass complaints on the same property.

Resolution – 4109 Estermarie Drive Nuisance Property

The resolution "Providing for and Authorizing Removal of Vegetation, Garbage, Refuse, and Other Debris and Declaring a Nuisance for the Property Located at 4109 Estermarie Drive, Sycamore Township, Ohio 45236" was presented by Mr. Kellums. Mr. Weidman made a motion to approve the resolution, seconded by Mr. James, dispensing with a second reading.

Mr. Deters called roll. Vote: James: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2023-063 passed this 1st day of August 2023

Sheriff Patrol Report

Sgt. Sovern stated he had nothing to report.

EMS/Fire Report

Chief Penny reported the seasonal employee who was hired to paint fire hydrants is now back at school and no longer working. He stated she painted 106 fire hydrants this summer in 48 hours.

Chief reported the part-time Fire Inspector, Mr. Henderson, has been working well with businesses and has done 195 inspections in 120 hours.

Mr. Kellums noted the Fire Department has been busy dealing with a couple of fires and asked Chief Penny to comment.

Chief Penny stated the fire on Kugler Mill Road was due to an individual trying to kill a nest of hornets with brake cleaner spray. He stated the nest was in the insulation in the attic, and the spray caused a spontaneous ignition.

Roads, Maintenance & Recreation Report

Mr. Reutelshofer reported on the 2023 Road Program. He stated he, Mr. Kellums and Mr. Gould met with the contractor's management team to relay their disappointment with the quality of the sweeping of loose gravel and the long timeframe between the loose gravel and the final micro-surfacing of the roads. He said they made it clear adjustments will have to be made in the future or the Township will have to consider different products. Mr. Reutelshofer stated that the contractor assured them the loose gravel will be swept by midweek and micro-surfacing will begin on Friday. He said the next area to have the work completed will be the Sturbridge neighborhood, and he has notified the Sturbridge HOA. He said the micro-surfacing will take nine working days and encouraged people to pay attention to the dates on the no parking signs.

Mr. Reutelshofer reported that the contractor for the Montgomery Road Sidewalk Project will be completing the final restoration and punch list items next week to wrap up the project.

Mr. Reutelshofer reported that the contractor for the Gideon Lane Culvert Project is making great progress and should be finished in about two weeks.

Mr. James asked about the possibility of putting up a sunshade in the play area behind the Administration Building as people whose children enjoy the play structure have noted there is no shade, and it gets very hot.

Mr. Reutelshofer answered that he would look into options for that and report back to the Board.

Law Director Report

Mr. Barbieri stated he had nothing to report.

Mr. Weidman asked if he is working on the house at 4th Avenue and Park in Highpoint and if there was any update on that.

Mr. Barbieri answered that attorney Matt Byrnes in his office is working on it.

Administrator Report

Mr. Kellums reported he met with Lt. Tarr and Mr. Estell in the Maintenance Department to review options for Flock cameras. He stated that we have a PTZ camera at eight intersections the Sheriff's Office can use, so we do not have to purchase cameras. Mr. Kellums said they have come up with a great plan that will completely cover the Kenwood triangle. He said the Sheriff's Office is working on a proposal which he should have by the next meeting for the Board to consider.

There was a discussion about priority areas for the cameras.

November Trustee Meetings

Mr. Kellums stated the first Tuesday of November fell on Election Day and the Board had already voted to move that to November 8th. He reported that the meeting after that is November 21st which is Thanksgiving week. He asked if the Board would be interested in moving each meeting a week earlier.

Mr. Weidman made a motion to move the November Trustee meetings to November 1st and November 14th. Mr. James seconded the motion. Mr. Deters called roll. Vote: James: Aye; Schwegmann: Aye; Weidman: Aye

Purchase Orders Over \$5,000.00

Mr. Kellums presented the following purchase order over \$5,000.00 for approval:

23-59-2	Blanket Vendor	Fire Utilities	\$15,000.00
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Mr. Weidman made a motion to approve the purchase order as listed. Mr. James seconded the motion. Mr. Deters called roll. Vote: James: Aye; Schwegmann: Aye; Weidman: Aye

Fiscal Officer Report

Pay Bills and Read Receipts

The receipts in the amount of \$134,653.40 and disbursements in the amount of \$453,073.54 for August 1, 2023, were read by Mr. Deters and are hereby made a part of these minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: 
Jonathan T. Deters, Fiscal Officer

Mr. Weidman made a motion to approve the receipts and disbursements. Mr. James seconded the motion. Mr. Deters called roll. Vote: James: Aye; Schwegmann: Aye; Weidman: Aye

Mr. James asked Mr. Kellums what has been going on with lobbyist George Glover since the Board approved a contract with him last December.

Mr. Kellums answered Mr. Glover is working on obtaining funding for the Veterans Memorial and looking at TIFs.

Mr. James asked if Mr. Kellums had met with Mr. Glover or received any reports from him.

Mr. Kellums answered he has spoken to him on the phone, but he has not received any reports.

Mr. James requested Mr. Kellums keep the Board informed. He also asked if he was being paid the \$2,000.00 per month the contract stipulated, noting he had not seen that in the check listings that Ms. Campbell distributes to the board.

Mr. Kellums said he would check on that. He stated if we received an invoice, it would be paid.

Mr. James stressed we need to get the new Resident Finance Committee running as it is an important priority that all the Trustees voted to set up. He suggested bumping up the advertising for volunteers.

Mr. Kellums reported that he has spoken to Mr. Deters about it and agreed that the need for volunteers for the committee should be advertised.

Trustees Comments

Mr. James stated it is already August, and summer is moving along, and thanked the Fire Department and everyone else for all the work they have been doing.

Mr. Weidman stated the contractor is doing a great job on the Gideon Lane Culvert Project. He noted Snider Road is open and looks great, as well as the Montgomery Road Sidewalk Project.

Ms. Schwegmann said a lot of people are excited about Snider Road opening.

Announcements

Ms. Schwegmann announced the 13th Annual Sycamore Township Car Show takes place August 5, 2023 from noon to 3:00 p.m. at the Schuler Sports Complex. She encouraged people to see the website calendar for other meeting and event information.

Executive Session

Ms. Schwegmann made a motion to adjourn into executive session as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment and compensation of a public employee. Mr. Weidman seconded the motion.

Mr. Deters called roll. Vote: Mr. James: Aye; Ms. Schwegmann: Aye; Mr. Weidman: Aye

Mr. Deters, Ms. Barbieri, and Mr. Kellums were invited into the executive session with the three Trustees.

End Regular Session: 7:32 p.m.

Begin Executive Session: 7:34 p.m.

End Executive Session: 7:39 p.m.

Back in Regular Session: 7:40 p.m.

Mr. Deters called roll. All three Trustees indicated they were present.

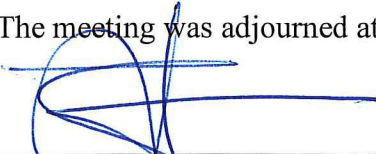
Mr. Weidman made a motion to hire Susan Woodke as a trainee for the position of Finance Director. Mr. James seconded the motion. Mr. Deters called roll. Vote: James: Aye; Schwegmann: Aye; Weidman: Aye

The resolution "Setting the Rate of Pay for a Newly Hired Township Employee" was presented by Mr. Kellums. Mr. Weidman made a motion to approve the resolution, seconded by Mr. James, dispensing with a second reading.

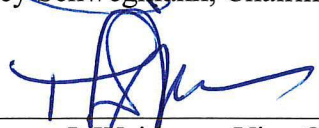
Mr. Deters called roll. Vote: James: Aye; Schwegmann: Aye; Weidman: Aye
Resolution 2023-064 passed this 1st day of August 2023

Mr. Weidman made a motion to adjourn, seconded by Mr. James.
Mr. Deters called roll. Vote: James: Aye; Schwegmann: Aye; Weidman: Aye

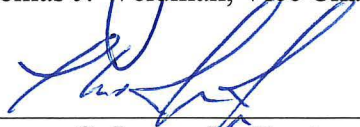
The meeting was adjourned at 7:42 p.m.



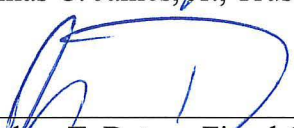
Tracy Schwegmann, Chairman



Thomas J. Weidman, Vice Chairman



Thomas C. James, Jr., Trustee



Jonathan T. Deters, Fiscal Officer
Regular Meeting 08/01/2023