

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

March 5, 2008

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

Sheriff's Report – Cpl. Fritz presented the January statistics for review. She also provided a trade-in allowance of \$2,100.00 per vehicle on the new cruiser purchase and discussed an April start up for the park detail.

Website – Mr. Bickford provided information to the Trustees regarding an overhaul to the Township's web site. The Trustees directed Mr. Bickford to investigate all options and provide recommendations at a future meeting.

Copiers – Mr. Bickford presented a spread sheet to the Trustees detailing various products and costs with Millenium Business Systems as the best value. The Trustees requested Millenium to buy out the current leases as part of the purchase agreement. A motion was made by Mr. Kent, seconded by Mr. Bishop, to accept the copier proposal from Millenium Business Systems. Vote: All Aye.

State Capital Budget Meeting – This item was placed on the agenda in error and Mr. Bickford asked that it be stricken from the agenda.

KTC Garden Center-Temporary Use – Mr. Bickford requested the Trustees views on a request for a seasonal garden store proposed for the Kenwood Towne Center parking lot. The Trustees did not like the plan as there are no provisions for this type of use in the overlay district.

East Galbraith Road Utilities – Mr. Bickford provided information regarding underground utilities along Galbraith Road from Kenwood Road to the I-71 overpass. The Trustees felt this had some merit but required further exploration.

Bearcreek LSAR Appeal/Public Hearing – Mr. Bickford advised the Trustees of a public hearing scheduled for March 6, 2008 at 6:45 pm, for additional signage at the Kenwood Towne Place Development. The Trustees requested that the public hearing begin at 6:30 pm to allow the necessary time.

Bearcreek/I-71 Landscaping – Mr. Bickford provided information on a landscaping plan for the Kenwood Towne Place development and the Ohio Department of Transportation’s new rules on landscape enhancements within the interstate right-of-way. The Trustees were in support of this project.

Parks and Recreation Report – Mr. McKeown reported on festival entertainers and announced that Dave Mason has been booked for Saturday at a cost of \$15,000.00. He also discussed bringing in national acts Atlanta Rhythm Section and Ambrosia for Friday night. The Trustees felt that the additional funds will be provided by sponsors and approved this request.

Bedding Purchase – Mr. Miller reported that TIF funds maybe expended for the purchase of bedding as requested by Chief Jetter at the previous meeting.

EMS/Fire Candidate – The Trustees approved Chief Jetter’s request to fill a vacancy on the Fire Department staff. Scott Brown will be offered the full time position.

Fire Invoices and Purchase Requests – Chief Jetter presented the Fire invoices and purchase orders. A motion was made by Mr. Kent, seconded by Mr. Bishop to approve these invoices and purchase requests as presented. Vote: All Aye.

MRDD Proclamation – Mr. Molloy advised the Trustees of the MRDD Proclamation on the agenda for March 6, 2008. Mr. Miller requested additional information from J. Janus Jr. on this proclamation.

Health and Safety Coordinator – Mr. Molloy advised the Trustees of Delhi Township’s intention to end the Health and Safety Consortium. We will be able to contract directly with Bruce Raabe. A motion was made by Mr. Weidman, seconded by Mr. Kent, to contact Bruce Raabe to obtain terms and pricing of this service. Vote: All Aye.

Purchase Orders Over \$2500.00 – Mr. Molloy presented the following purchase order for consideration:

Print Management	Spring Newsletter	\$ 4,521.42
Center for Local Government	eCivis Program	\$ 2,500.00
Kenwood Crossing LLC	Pine Road Extension	\$117,227.15

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase orders. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule.

Mr. Molloy requested executive session for the purpose of personnel-employment, pending litigation, and property acquisition.

Vote: Mr. Weidman: Aye. Mr. Bishop: Aye. Mr. Kent: Aye.

The Board entered into executive session at 10:42 am.
The executive session adjourned at 11:08 am.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Weidman.
Vote: All Aye. The meeting adjourned at 11:09 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 3/05/08