

## RECORD OF PROCEEDINGS

### Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 13, 2008

The meeting was called to order at 9:00 am. Present for the meeting were President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. Trustee Kent was excused.

**North Fire House** – Mr. Weidman requested an update on the progress of plans for the north Firehouse. Law Director Miller responded that he and Chief Jetter have scheduled a meeting for later this afternoon to review the request for proposals. Mr. Weidman requested that all avenues be explored for energy conservation.

**Gas Aggregation** – Spence Faxon and Brenda Coffey of Integrys were present to speak about gas aggregation for the Township. If the Trustees wish to move forward, a ballot issue will be required. Mr. Weidman requested that this item be placed on the next workshop agenda for further discussion.

**Memorial Day Parade** – Mr. Molloy advised the Trustees of the new route for the annual Memorial Day Parade. A press release has been developed and additional signage was discussed.

**Sidewalk Repair Policy** – Mr. Kellums discussed the current sidewalk repair policy as it relates to apartment buildings. The Trustees requested an inventory of buildings and affected roadways to better address this proposed change in policy.

**Trotter's Chase Speed Limits & Stop Signs** – Mr. Kellums requested speed limits and stop signs for the Trotter's Chase subdivision. The Trustees directed Law Director Miller to prepare the necessary resolutions for consideration at the May 15, 2008 meeting.

**Bechtold Park Shelter Project** – Mr. Kellums requested input from the Trustees regarding name and dedication plaque for the new pavilion at Bechtold Park. The Trustees asked that a proposal and cost estimates be prepared.

**Deerfield Road Park – Sanitary Sewer** - Mr. Kellums provided information to the Trustees for additional sanitary sewer charges to extend an 8" main to Deerfield Road; this cost is \$54,751.53. The Trustees were willing to cover approximately \$15,000.00 of this up-charge, if the business owners are willing to pay \$5,000.00 each. Mr. Kellums was directed to contact the owners.

**Deerfield Road Park Project Change Order** – Mr. Kellums also reported on the general contractors request for additional money due to increases in the cost of steel and weather delays. No formal change order was provided. Storm water fees were also discussed as Hamilton County is proposing an increase to cover maintenance and other capital expenses. The Trustees were not in favor of increased costs to the residents.

**Engine 93** – Chief Jetter discussed problems experienced with the new life squads which are being remedied by the manufacturer. Chief Jetter also reported on the replacement of Engine 93; and that an up-charge is forthcoming due to changes in emission standards. A motion was made by Mr. Bishop, seconded by Mr. Weidman, directing Chief Jetter to prepare specifications, bid package, and to advertise for the replacement of Engine 93. Vote: All Aye. Mr. Bickford was asked to discuss a donation with Steve Kelly of Bear Creek Capitol.

**Fire Invoices and Purchase Requests** – The Fire invoices and purchase requests were approved as submitted.

**Sheriff's Patrol Update** – Cpl. Fritz reported on an incident at 4307 Sycamore Road.

**Parks and Recreation Update** – Mr. McKeown presented a proposed fee schedule for the new pavilion as recommended by the Parks and Recreation Commission:

Residents - \$100.00

Non-residents - \$250.00

Employees - \$ 50.00

All rentals include a deposit equal to the amount of rental fee and an insurance rider. The Trustees felt that the non-resident rate should be increased to \$300.00. These rates were approved by the Board.

**Wellness Program** – Mr. Molloy discussed a recent meeting with representatives of Medical Mutual regarding a Wellness Program.

**HUD Housing Program** – Mr. Molloy reported on information received from the Ohio Township Association regarding HUD's \$1.00 House Program.

**Kenwood R O W** – Mr. Molloy advised the Trustees of a meeting scheduled for May 15, 2008 with the Hamilton County Engineer's office to discuss right-of-way which was never dedicated for the 1993 Kenwood Road-South Project. The Hamilton County Prosecutor's Office will follow up.

**Nuisance Properties** – The Trustees requested that these nuisance properties be included on the May 15, 2008 meeting agenda.

**BZA Alternate Position** – This item was discussed at the previous meeting.

**Computer Upgrade** – Mr. Bickford discussed the need to upgrade 13 computers at the Fire Department at a cost of \$13,242.12. Chief Jetter will utilize \$7,400.00 from the Fireman's Fund and MARCS Grant and the Trustees approved the balance from the general fund. Law Director Miller was asked to check if this could be a TIF fund expenditure.

**Zoning Commission Report** – Mr. Bickford reported on the proposed Kubicki Office Development on Montgomery Road. This will be before the Trustees at their second meeting in June. Mr. Bickford also reported on Camden Homes proposed development on Galbraith Road which was rescheduled for June.

**Cell Towers** – Mr. Bickford reported on T-Mobile's intention to construct four towers: behind Ester Price Candy; Plainfield Road, behind the Veterinary Clinic; Kugler Mill, behind American Tire; and on Hetz Drive. There was a discussion of regulations and statutes on cell tower placement.

**Purchase Orders Over \$2,500.00** – Mr. Molloy presented the following purchase order for consideration:

Stephan Ewan, Inc.	Appraisal Services	\$ 3,500.00
Brandstetter Carroll Inc.	Hosbrook Road Traffic Study	\$23,500.00

This purchase order was approved by the Trustees.

**Schedule** – Mr. Molloy presented the upcoming schedule of events.

**Executive Session** – Mr. Molloy requested an executive session to discuss property acquisition and personnel-compensation.

Vote: Weidman, Aye; Bishop, Aye; Kent, Excused.

The Board entered into executive session at 11:15 am.

The executive session adjourned at 11: 30 am.

The Trustees approved an eight week extension of the injury on duty leave for Mark Saylor.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 11:33 am.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Richard C. Kent, Trustee

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Robert C. Porter III, Fiscal Officer

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Rob Molloy, Administrator