

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

January 20, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. Trustee Kent and Fiscal Officer Porter were excused.

Station 93 – Lighting Proposal – Chief Jetter presented information on lighting and the efficiencies related to varying fixtures for the Deerfield Road Firehouse Project. The Trustees requested that Steve Sears of Bluestone Construction provide an independent review.

Memo of Promotion of a Lieutenant – The Trustees approved Chief Jetter's request to move forward with procedure for promotion. A Lieutenant position is open at the north Safety Services Building.

Invoices and Purchase Request – Fire and EMS invoices and purchase requests were approved as submitted.

Upcoming Public Hearings – Mr. Bickford advised the Trustees of upcoming public hearings:

Text Amendments for Fences and Camden Homes signage at the February 19th meeting. Hills Development proposal for a 29,000 sq.ft. office building on the east side of Kenwood Road, north of Galbraith, will be before the Board in March.

Deerfield Rd. Park (change orders) – Mr. Kellums presented the following change orders from G/C Contracting for the Deerfield Road Park Project:

- Credit for Non Performance of Sign \$3,811.00
- Tie Additional Waterline for Irrigation into Drain Pit \$ 854.18
- Up-Charge in Roofing Shingles \$2,176.00

The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the January 22nd meeting.

Pine Road (Acceptance) – Mr. Kellums advised the Trustees of a request for the acceptance of Pine Road, the release of the contractors bond and final payment. Mr. Kellums also discussed several outstanding issues including construction of a retaining wall and the closure of one driveway and construction of another driveway for Kenwood Crossing I. Mr. Weidman will discuss this with representatives of Neyer.

Woods of Indian Hill (Acceptance) – Mr. Kellums advised the Trustees of roadway construction issues associated with Deer Path Way in the Woods of Indian Hill Subdivision; acceptance will be delayed until these issues are resolved.

2009 Mowing Proposals – Mr. Kellums advised the Trustees that Positivity (formerly OIH) increased rates by 16% prompting solicitation of proposals for mowing. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to accept the mowing proposal from Lawn Systems at \$19,235.00. Vote: All Aye.

Park and Recreation Update – Mr. McKeown provided Sunday Concert dates; May 17th at the Administration Complex, June 14th and September 20th at the North Sycamore Recreation Facility and a proposed June 20th concert at the Bechtold Pavilion. The Trustees approved these dates. Mr. McKeown also reported that the Park and Recreation Committee recommended re-numbering the Bechtold Park Shelters; this was also approved. Lastly, there was a discussion of possible locations to enable the Township to host a soap box derby event.

Sheriff Patrol Update – Cpl. Fritz reported on extra and missed details over the past period. Mr. Weidman provided an update on discussions with Sheriff Leis regarding non-contract units. In an agreement reached between the Sheriff and District Three Communities, the three townships will cover costs of one unit and the Sheriff will cover the other unit for a six month period.

New Vehicle Purchase Requests – Cpl. Fritz presented several scenarios for vehicle replacements including equipment change orders. The Trustees approved the purchase of one cruiser, one Chevrolet Tahoe and the necessary safety equipment and directed Mr. Miller to prepare a resolution for the January 22nd meeting.

Web Site Links – Mr. Molloy advised the Trustees of several requests for links to the Township website and requested guidance from the Trustees. The Trustees denied these requests.

Nature Trail Project – Mr. Molloy discussed grant opportunities to fund a portion of the Fields Ertel and School Road Nature Trail Project through the Ohio Department of Natural Resources. The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the January 22nd meeting.

RFP Solar Array – A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve a request for proposals for a Solar Array at the new Fire Station. Vote: All Aye.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Warren Ritchie	Attorney and Settlement Fees for Land Purchase	\$ 2,700.00
Century Title Agency	Title Insurance Binder/Policy for Land Purchase	\$ 4,696.25
Center for Local Government	2009 Membership	\$ 3,825.00

Brandstetter Carroll Inc. Sturbridge Reconstruction Project \$36,000.00
Administration

These purchase orders were approved as submitted.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss litigation.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Absent.

The Board entered into executive session at 10:05 am.

The executive session adjourned at 10:08 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 10:09 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator