

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

February 17, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

Stimulus – Mr. Weidman discussed the proposed Federal Stimulus Funds and stated that the Township needs to be ready to act. To that end, he asked if it would be beneficial to contact a consultant or lobbyist to work on our behalf. Mr. Kent agreed to contact Senator Schuler on this matter and will report at the February 19th Trustees Meeting.

Tax Incentive Review Council Meeting – Mr. Molloy announced that the annual Tax Incentive Review Council Meeting has been scheduled for March 5, 2009, 6:45 pm, at the Township Administration Building, 8540 Kenwood Road.

eCivis Renewal – Mr. Molloy reported that a renewal rate of \$2,675.00 has been established for the eCivis Program and the Center for Local Government must know if we are going to renew by Friday, February 20th. The Trustees agreed to make a decision at the Trustees Meeting on February 19, 2009.

National Day of Prayer – Mr. Molloy announced the National Day of Prayer is Thursday, May 7, 2009 and asked for direction from the Trustees. The Board approved this event and directed Mr. Molloy to contact Scott Cornett at Bethel Baptist Church to beginning planning.

Parks and Recreation Update – Mr. McKeown reported that the local soap box derby representatives wanted to utilize East Galbraith Road for their event. As this is a major east/west connector and the proximity of Jewish Hospital, the Trustees did not favor this request. The Trustees agreed to hire Tommy James and the Shondells at \$25,000.00 for the Fire Station opening. Mike also provided and update on Festival planning activities.

Sheriff Patrol Update – Cpl. Fritz reported on graffiti problems in several locations in the Township. Cpl. Fritz also reported on extra cars and a missed third shift beat on February 15th.

Medicount Management – Chief Jetter requested consideration of raising EMS billing rates to comply with Medicare/Medicaid requirements. The Trustees directed Mr. Miller to prepare the necessary resolution outlining rates and services for consideration at the February 19th meeting.

Software – Chief Jetter discussed his need for a new software system at a cost of \$36,000.00. The Chief also stated that a proposal is forthcoming for the necessary software from Medicount Management. The Trustees requested that Chief Jetter explore options which may be available from other vendors.

Auto Accident Billing – Chief Jetter also requested consideration be given to increase the auto accident billing rates. The State of Ohio is now requiring a detail of charges incurred for accident reporting and reimbursement. The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the February 19th meeting.

EMS Equipment – Chief Jeter and Assistant Chief Penny reported on worn and outdated equipment on the life squad units. He commented that most of the equipment is from the various private companies prior to the establishment of the public department. There was a general discussion regarding training equipment and a possible cost share with other local departments. Assistant Chief Penny also discussed “in-house” training programs. The Board of Trustees authorized the purchase of this much needed EMS equipment and training aids and equipment. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase requests. Vote: All Aye.

EMS Billing Rates – This is a duplicate item and was considered under item #7 of this agenda.

FEMA Solicitation for Peer Grant Reviewer for AFG Grant – Chief Jetter advised the Trustees of FEMA’s request for his participation in grant reviews during the week of May 17th in Emmittsburg, Maryland. The Trustees approved this request.

Purchase Requests and Invoices – The Fire and EMS purchase requests and invoices were approved as submitted. Mr. Weidman requested a graphic representation depicting man power levels at station #92 and #93 to be available for review at the workshop meetings.

Sturbridge (Change Order) – Mr. Kellums presented change orders for the Sturbridge Subdivision Reconstruction Project to increase unedrains to 8” to allow for collection of roof drains and sump pumps and also to replace deteriorating brink and mortar storm sewer inlets with precast units at a cost of \$50,392.20. The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the February 19th meeting.

Executive Session – Property Acquisition and Personnel-Employment - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss property acquisition and personnel - employment.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:22 am.

The executive session adjourned at 11:04 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 11:05 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 2/17/09