

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

March 17, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz. Fiscal Officer Porter was excused.

Gas Aggregation – Spence Faxon, Energy Alliances and Brenda Coffey, Integrys Energy Services were in attendance to assure the Board of Trustees that a strategy shift by Integrys will have no effect on the Townships Gas Aggregation Plan.

Information Service Agreement – Mr. Molloy presented the Information Service Agreement from Tri-State Automated Systems, Inc. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this agreement. Vote: All Aye.

Red Flag Policy – Mr. Miller discussed the need for an identity theft policy, commonly referred to as a Red Flag Policy. The Trustees requested that this item be placed on the agenda for March 19, 2009.

Upcoming Public Hearings – Mr. Bickford advised the Trustees that Neyer Development will be before the Board of Trustees on April 2, 2009 to present their plan for the remainder of the Four Points Hotel Site.

Grants Consultant – Mr. Bickford discussed a recent meeting with Linda Fitzgerald, of LSR Consultants, to assist the Township in obtaining grants. The Trustees directed Mr. Bickford to obtain more pricing information before moving forward. The Board was generally in favor of this concept.

Land Use Advisory Board – Mr. Bickford requested that this item be tabled as he is still in the process of interviewing candidates. The Trustees approved this request.

Renewable Energy – Mr. Bickford discussed a recent meeting with representatives of Green Panel Inc. for renewable energy at the Deerfield Road Fire Station. He announced that the Solar PV Array is ready for bid. A motion was made by Mr. Bishop to advertise for the Solar PV Array, seconded by Mr. Kent. Vote: All Aye.

Request for Proposals-Telecommunications – Mr. Bickford requested authorization to proceed with a request for proposals (RFP) for a telecommunications system. A motion was made by Mr. Bishop to proceed with the requests for proposals for telecommunications; this was seconded by Mr. Kent. Vote: All Aye.

Nuisance Properties – Mr. Bickford presented the following nuisance properties:

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 7741 Fields Ertel Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.

Vote: All Aye. Resolution No. 2009-23 passed this 17th day of March, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8248 Kenwood Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.

Vote: All Aye. Resolution No. 2009-24 passed this 17th day of March, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 4208 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.

Vote: All Aye. Resolution No. 2009-25 passed this 17th day of March, 2009.

AFG Safety Grant Update – Chief Jetter advised the Trustees of a recent grant submission in the amount of \$310,000.00 for fire safety and prevention.

Personnel Replacements – The Trustees approved Chief Jetter’s request to hire two full time firefighters to fill vacancies in the department.

Fire House Change Orders – Chief Jetter presented the following change orders for the Fire House Project:

- #1 Credit for Deleted Items (\$55,020.20)
- #2 Building Envelope Upgrade \$79,768.89
- #3 Electrical System Upgrade \$33,466.00

The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the Trustees Meeting on March 19, 2009.

Four Seasons Proposal – Chief Jetter advised the Board of Trustees of a change in the contract with Four Seasons deleting the energy model in lieu of an indoor environmental air quality management. No additional costs will be incurred for this change. The Trustees approved the plan as submitted.

Medicount Update – Chief Jetter provided an update on Medicount and an \$11,000.00 savings by continuing service through Medicount.

Purchase Requests and Invoices: The Trustees approved the Fire and EMS Department invoices and purchase requests as submitted.

Parks and Recreation Update – Mr. McKeown presented a proposal for temporary signage announcing Township events at a cost of \$300.00 each. The Trustees asked Mr. McKeown to check for possible discounts on larger orders. Mr. McKeown provided information on radio advertising for the 2009 Festival in Sycamore from Clear Channel and Cumulus at a total cost of \$9,000.00. A motion was made by Mr. Bishop to approve the advertising for the Festival, seconded by Mr. Kent. Vote: All Aye. Mr. McKeown also noted that ATV's have been on the Solzman fields.

Sheriff's Patrol Update – Cpl. Fritz reported on staffing levels over the past period. She also informed the Trustees that the Hosbrook Road patrols are continuing. The Trustees requested that a log be created to qualify patrol units at sex offender residences. Also discussed was the park car which is slated to begin in April.

Storm Water Conference – Mr. Molloy requested that Mr. Bickford and Mr. Kellums be permitted to attend the 2009 Storm Water Conference in Mason, Ohio, May 14 and 15, 2009. Registration is \$150.00 a person plus \$45.00 for a best management practices tour; the total cost coming to \$390.00. The Trustees approved this request.

Cornell Road Agreement – Mr. Molloy advised the Trustees that plans and specifications for the Cornell Road Improvement Project are completed and the joint agreement between Hamilton County and the Township for the construction of improvements has been reviewed by the Law Director and is ready for signatures. The Trustees authorized the Administrator to sign these documents.

Lawn Care Contract – Mr. Molloy discussed recent communications with Ron Rowland, Ohio Department of Administrative Services, regarding our mowing services from a Community Rehabilitation Program (CRP) at a revised cost of \$19,685.19. The Trustees requested that Mr. Kellums discuss possible services through the Hamilton County Probation Department and report at the Trustees meeting on March 19, 2009.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase order for approval. Print Management Spring Newsletter \$4,800.00
A motion was made by Mr. Bishop to approve this purchase order, seconded by Mr. Kent. Vote: All aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Property Acquisition and Imminent Litigation - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss property acquisition and imminent litigation.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:13 am.

The executive session adjourned at 10:56 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 10:57 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 03/17/09