

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

May 5, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, EMS/Fire Director Jetter, Superintendent Kellums, and Cpl. Sabers was present for the Hamilton County Sheriff's Office. Parks/Recreation Director McKeown was excused.

Natural Gas Aggregation – Plan of Operation & Governance – Mr. Molloy advised the Trustees that a plan of operation and governance for Natural Gas Aggregation has been reviewed by the Law Director and requires their action to move forward. The Trustees requested that this item be placed on the May 7th agenda.

Kid's Day America Proclamation – Mr. Molloy advised the Trustees that the Proclamation for Kids Day America has been prepared and will appear on the May 7th agenda.

Consultant Agreement – Mr. Molloy presented an agreement from Jack Pflum to provide consulting services for the Trustees consideration. The Trustees approved this consulting agreement.

URS Contract – Mr. Molloy reported that all changes and corrections have been made in the contract with URS Corporation for engineering services for Hosbrook Road and the Township Access Road. The Board of Trustees approved this contract in the amount of \$229,451.00.

Nordstrom Grand Opening Signage – Mr. Bickford presented a building wrap style sign and a request for a 90 day permit from Nordstrom's. The Trustees felt that since this is part of the Kenwood Towne Center and under a LASR this must go through Planning and Zoning.

Hosbrook Access Road - Tax Increment Financing – A motion was made by Mr. Kent, seconded by Mr. Bishop, to finance the Hosbrook Road Improvements and Township Access Road with general obligation bonds. Vote: All Aye.

Upcoming Public Hearings – Mr. Bickford presented the Public Hearings scheduled for May 7, 2009.

- Neyer Properties at 6:15 pm
- Midland Atlantic-Special Tee Golf at 6:45 pm

Eldora Drive Fence – Mr. Bickford provided information on a request for a front yard fence at the corner of Belfast and Eldora Drive.

Solar PV Bid Results – Mr. Bickford presented the results for the May 4th bid opening for the Solar Photovoltaic System proposed for the new Fire Station. Mr. Bickford stated that he will have a recommendation for the next workshop meeting.

Gordon Food Services - Shoppes of Kenwood – Mr. Bickford advised the Trustees that Gordon Food Services is interested in occupying the old Drug Emporium space at the Shoppes of Kenwood. The Trustees confirmed that this is a major modification of the PUD and will require a public hearing.

2009 APWA International Conference – Mr. Kellums requested approval to attend the American Public Works Association Conference in Columbus, Ohio for Mark Homan and himself on September 13-16, 2009 at a cost of \$670.00 per person plus hotel. A motion was made by Mr. Bishop, seconded by Mr. Kent to approve this request.
Vote: All Aye.

Truck Purchase – Mr. Kellums provided information on replacement of a 2000 Chevrolet Kodiak Dump Truck with an International unit under state contract at a cost of approximately \$90,000.00. A motion was made by Mr. Bishop, seconded by Mr. Kent to approve of this purchase. Vote: All Aye.

Sturbridge Update – Mr. Kellums provided an update on the Sturbridge Subdivision Reconstruction Project. All concrete work has been completed and roadway pavement removal has begun. Gas services have become an issue due to depth, Duke Energy has been working to resolve conflicts. Mr. Kellums also advised that additional undercutting may be necessary due to wet sub grade.

Deerfield Road Park a. Change Order SD – A resolution for the Deerfield Road Park Sanitary Sewer will be presented at the May 7th meeting.

b. Name – Mr. Kellums discussed a name for the Deerfield Road Park as six weeks will be required for construction and installation of the entry sign.

Station 93 Contract – Mr. Molloy presented correspondence from Cincinnati United Contractor's requesting a change in the agreed method of payment from turn key to progress payments. The Trustees were not inclined to change payment method and denied this request.

Station 93 Change Orders – Chief Jetter presented change order #4 from Cincinnati United Contractors for the Fire Station Project. Mr. Weidman requested a meeting with Jeff Chamott and Rob Gehrum to discuss LEED Certification prior to change order approval.

Fire Hose Purchase – The Board of Trustees approved the replacement of worn out fire hose at a cost of \$8,900.00. As this equipment has a 10 year life cycle which qualifies it as a TIF eligible purchase.

Invoices and Purchase Order Requests – Chief Jetter presented the purchase order requests and invoices from the Fire Department. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the invoices and purchase requests as submitted.
Vote: All Aye.

Sheriff’s Patrol Update – Lt. Dan Reid provided the Trustees with an update on Hosbrook Road speed enforcement and a meeting scheduled with Glenover area residents regarding automobile break ins.

Parks and Recreation Update – Mr. McKeown was excused.

Trotter’s Chase Subdivision – Mr. Molloy presented correspondence from Hamilton County Engineer William Brayshaw regarding the release of the maintenance bond for the Trotter’s Chase Subdivision. The Trustees directed Mr. Molloy to respond to Mr. Brayshaw’s letter voicing their concerns over unrepaired punch list items.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Clarke Power Services, Inc.	Engine 93 Repairs	\$ 8,788.15
Adleta Construction	Sturbridge Reconstruction Project	\$193,459.70
US Bank	Debt Service Payments- Kenwood Mall Bonds	\$102,218.75
US Bank	Debt Service Payments- Redstone Bonds	\$170,143.75
Huntington National Bank	Kemper, Goldcoast, Deerfield Interest	\$ 57,114.38
Bethesda North Apothecary	EMS Drugs	\$ 71.64
Regional Computer Center	CAGIS Annual Service Agreement	\$ 7,227.00

A motion was made by Mr. Weidman, seconded by Mr. Bishop, to approve these purchase orders. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

Executive Session – Personnel – Employment - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss personnel – employment.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:40 am.
The executive session adjourned at 10:43 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.
Vote: All Aye. The meeting adjourned at 10:44 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 5/05/09