

## RECORD OF PROCEEDINGS

### Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 2, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Lt. Reid was present from the Hamilton County Sheriff's Office. Fiscal Officer Porter was excused.

**Banking Services** – Mr. Molloy provided additional information on credit card and check processing. The Trustees tabled this item as Rob Porter was excused and unable to comment.

**Station 93 – Change order #05** – A resolution “Approving Change Orders for the Fire Station 93 Construction Project” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency.

Vote: All Aye. Resolution No. 2009-64 passed this 2<sup>nd</sup> day of June, 2009.

**Southwest Ohio Regional Refuse** – Mr. Molloy advised the Trustees of a recent meeting to discuss a possible consortium for the Southwest Ohio Region Refuse Program proposed by the Center for Local Government.

**2009 Road Improvement Program-Bid Results** – A resolution “Authorizing a Contract for 2009 Road Improvement Project” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2009-65 passed this 2<sup>nd</sup> day of June, 2009.

**Deerfield Rd. Park Ball Diamond** – Mr. Kellums reported that pricing has not been received from Team All Sports and therefore no action was taken.

**Nuisance Properties Clean-Up** – Mr. Kellums described problems associated with nuisance property clean ups by maintenance crews as they are unable to perform regular duties. The Trustees agreed that this work should be contracted similarly to how high grass nuisances are resolved.

**Cornell Road Improvements-Bid Results** – Mr. Molloy advised the Trustees of progress on the Cornell Road Improvement Project with Prus Construction submitting the lowest bid of \$469,417.75, completion is scheduled for October 16, 2009. The Board of County Commissioners is expected to award the contract at their July 1<sup>st</sup> meeting.

**Amend Resolution #2009-35** – A resolution “Declaring a 2001 Chevrolet Tahoe as Surplus, Authorizing its Sale and Disposition, Repealing Resolution 2009-35” was read. A motion was made by Mr. Kent, seconded by Mr. Bishop, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2009-66 passed this 2<sup>nd</sup> day of June, 2009.

**Expanded Compost/Wood Chip Program Request** – Mr. Molloy provided a resident request for an expanded compost and wood chip program. As the program becomes more successful, long delays have been encountered. The Trustees requested cost estimates for labor and concurrence with Hartzell Methodist Church.

**Parks and Recreation Update** – Due to persistent problems violating Park rules and regulations, a motion was made by Mr. Bishop, seconded by Mr. Kent, to ban Kenneth Inskip, 4310 Kugler Mill Road, from all Township parks. Vote: All Aye.

Also discussed was the installation of electronic locking mechanisms at the Bechtold Pavilion and rental rates for various park facilities. The Trustees agreed that resident and non-resident rates would remain the same and businesses would be included in the non-resident category.

**Sheriff's Patrol Update** – Lt. Reid advised the Trustees that the sex offender at 8311 St. Clair was arrested for parole violations; he also reported that Hosbrook Road patrols and parking enforcement continue.

**Fire and EMS Invoices and Purchase Requests** – The Trustees approved the Fire and EMS invoices and purchase requests as submitted.

**International Fire Chief Conference** – The Board of Trustees approved Chief Jetter's request to attend the International Fire Chief Conference in Dallas, Texas on August 27 and 28, 2009.

**Safety Vest and Signs for all Township Equipment** – Chief Jetter provided pricing for Safety Vests and Equipment for Fire and Maintenance personnel as required by the State of Ohio. The Trustees authorized these expenditures from A and A Safety, Kleem, and Edington Sales totaling \$1,761.79.

**Nuisance Property** – Mr. Bickford reported that this item has been cared for and requested that it be removed from the agenda.

**Purchase Orders Over \$2,500.00** – Mr. Molloy presented the following purchase order for consideration:

Alleen Rents Company Tents/tables/chairs for the Firehouse opening \$2,917.15

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this request.

**Schedule** – Mr. Molloy presented the upcoming schedule of events.

**FBI TIF / Service Agreement** – Mr. Miller advised the Trustees of his work on the service agreement for the FBI Project. The Board directed Mr. Miller to proceed with the Special Assessment District as it provides coverage for the second 10 year period.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to cancel the June 4<sup>th</sup> meeting for lack of an agenda. Vote: All Aye.

The Receipts and Disbursements of June 2, 2009 were read by the Administrator and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: \_\_\_\_\_  
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.  
Vote: All Aye.

**Executive Session – Personnel-compensation** - A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss personnel – compensation. Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:04 am.  
The executive session adjourned at 10:26 am.

Prior to adjournment, Mr. Kellums provided a quote from Rick Alford of Team All Sports for ball field modifications at the Deerfield Road Park at a cost of \$16,984.00. A motion was made by Mr. Kent to approve this modification, seconded by Mr. Bishop. Vote: All Aye.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman. Vote: All Aye. The meeting adjourned at 10:32 am.

\_\_\_\_\_  
Thomas J. Weidman, President

\_\_\_\_\_  
Cliff W. Bishop, Vice President

\_\_\_\_\_  
Richard C. Kent, Trustee

\_\_\_\_\_  
Robert C. Porter III, Fiscal Officer

\_\_\_\_\_  
Rob Molloy, Administrator