RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

July 14, 2009

The meeting was called to order at 1:30 pm. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid. EMS/Fire Director Jetter was excused.

Gas Aggregation – Brenda Coffey of Integrys Energy Services and Spence Faxon of the Energy Alliance addressed the Trustees and presented a timeline for the Natural Gas Aggregation Program. The Trustees requested a top 10 of the most frequently asked questions as this may be helpful to our residents.

Banking Services - Mr. Molloy discussed the spread sheet provided by Betsy Jameson comparing banking services offered by U.S. Bank and OMEGA. A motion was made by Mr. Weidman, seconded by Mr. Kent to approve the plan provided by OMEGA for credit card and check processing. Vote: All Aye.

Montgomery Road Sidewalk Project – Phase II – Right of Way Survey-

Geo-Technical Study – Mr. Molloy reported that the Ohio Department of Transportation is requiring a right of way survey and geotechnical study for the Montgomery Road Sidewalk Project-Phase II. Brandstetter Carroll Inc. has provided a quotation of \$4,000.00 to conduct the necessary right of way survey and Thelen Associates submitted the lowest quote of \$8,450.00 for the Geotechnical study required for the retaining walls. The Trustees directed Mr. Miller to prepare the necessary resolutions for consideration at the July 16th meeting.

Fire Station #93 – Change Order Request – Mr. Molloy presented the following change orders for the Fire Station #93 Project:

- change order # 8 providing a six foot diameter lighted sign for \$11,182.00
- change order # 9 providing conduits for electric from the solar field to the building for \$3,870.00
- change order #10 providing a data cable in the community room vestibule and upgrading cable from CAT 5E to CAT 6 for \$1,504.00

The Trustees directed Mr. Miller to prepare the necessary resolutions for consideration at the July 16th meeting.

A resolution "Accepting and Approving a Grant Agreement with the Ohio Department of Development from the Advanced Energy Program" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading. Vote: All Aye. Resolution No. 2009-90 passed this 14th day of July, 2009.

Hosbrook Road Traffic Calming – Public Meeting – This item is a follow up from comments by the Trustees at the last meeting on July 2nd regarding an opportunity for a presentation and public comment on the Hosbrook Road Traffic Calming Study Report. It was determined that September 28 or 29 would be acceptable. Mr. Kent will contact the Kenwood Meadows Civic Association for the meeting date. Mr. Bickford also discussed grading issues pertaining to roadway design and the various developments.

Hamilton County MRDD Presentation Request – Mr. Molloy advised the Trustees that the Hamilton County MRDD would like an opportunity to address the Board on their upcoming levy request. The Trustees directed Mr. Molloy to set a date for the September or October meetings.

Deerfield Road Park – Change Order Request – Mr. Molloy presented the following
change orders for the Deerfield Road Park Project:B and J ElectricTime extension to July 15, 2009Smith and Brown ContractorsTime extension to July 15, 2009These items were approved by the Board of Trustees.

Tracy Kellums also discussed damages to the driveway and parking lots caused by the Fire Station Construction Project. Mr. Kellums provided a cost estimate for base and sub-grade repairs for \$23,054.00 by Blue Chip Paving. The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the July 16th meeting.

Montgomery Road Improvement Project (2003) – Mr. Molloy advised the Trustees that a final invoice has been received from the Ohio Department of Transportation for the Montgomery Road Project-Kenwood to Galbraith in the amount of \$1,321,309.29. A meeting has been scheduled to discuss this matter with ODOT.

Solid Waste Collaborative – Mr. Molloy briefed the Trustees of a proposed collaborative for waste collection services through the Center for Local Government. The Trustees felt dialogue with the residents would be necessary before committing to a program of this type.

Fire and EMS Invoices and Purchase Requests – The Trustees approved the Fire and EMS invoices and purchase requests as submitted. The Trustees requested that some service contracts at the Safety Services Building-North be eliminated.

CAGIS – Mr. Bickford discussed the City of Cincinnati and Hamilton County Collaborative in the Cincinnati area geographic index survey. It appears the City is working towards control which could cause increased expense to the Township for license agreements. Mr. Bickford recommended the Trustees take action to persuade the County to maintain their interest in the program.

Upcoming Public Hearings - Gilligan Oil – Mr. Bickford advised the Trustees that Gilligan has rescheduled their hearing to be held on July 16th at 6:30 pm.

Sheriff's Update – Lt. Reid advised the Trustees that a citizens hand held radar class will be held on Thursday at 6:00 pm, that the speed sentry unit is currently being demonstrated, and an arrest has been made closing many of the theft from auto cases.

Parks and Recreation Update – Mr. McKeown provided an update on this weekend's Festival and that WGRR personalities will promote and appear at the event at no additional charge.

Lancaster Ave – Mr. Kellums laid out his plan for the east side of Lancaster Avenue including drainage improvements; grading and seeding to begin the end of July. Mr. Kellums recommended a no parking zone be established at the completion of this work.

Sturbridge Project – Mr. Kellums provided an update on the Sturbridge Subdivision Reconstruction Project; a punch list is being developed for curb repair/replacement and weed control in restored areas. The final paving is scheduled for mid August.

Administration Lobby – Mr. Kellums requested direction on floor coverings for the Administration Building Lobby in light of the recent structural report. Due to heavy traffic in the lobby, the Trustees want to replace it with a tile product over a membrane to bridge future deflection.

Purchase Orders Over \$2,500.00 –Mr. Molloy presented the following purchase orders:McClusky Chevrolettransmission repair\$2,800.00Bound Tree MedicalEMS supplies\$1,550.90A motion to approve these purchase orders was made by Mr. Kent, seconded byMr. Bishop. Vote: All Aye.

Schedule – Mr. Molloy presented the upcoming schedule of events.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman. Vote: All Aye. The meeting adjourned at 3:04 pm.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator Workshop Minutes 7/14/09