

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

August 4, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Kenwood Woman's Club Request – The Trustees approved the request from the Kenwood Woman's Club to place information for their upcoming lecture series on the Township's web page.

Station #93 Change Orders – Mr. Molloy provided information to the Trustees on change orders #11 and #12. Change order #11 for providing fiber and plenum cables was rejected. Change order #12 for data wiring for solar panel information transfer was placed on the August 6th meeting agenda.

Telephone System Upgrade – Mr. Bickford provided information to upgrade the existing telephone system. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the proposal from Cincinnati Bell Telephone in the amount of \$28,389.59.
Vote: All Aye.

Fiber Connection – Mr. Bickford also provided information on a fiber connection between the Administration and Fire Station #93.

Solar Field Installation Update – Mr. Bickford advised the Trustees that the solar panel installation has been completed and a test of system shows all components working properly.

Upcoming Public Hearings – Mr. Bickford advised the Trustees of an open house for Neyer Development, Kenwood Crossing III scheduled for August 6th at 5:30 pm. The Planning and Zoning Commission agenda for August 10th will include the FBI Development. The Trustees will hear the case in September. Redstone has requested additional signage and Gordon Foods is moving forward with their location in the Shoppes of Kenwood.

Hamilton County Community Reinvestment Areas – The Trustees requested additional information before making any decisions in this regard.

Mr. Bickford presented the following nuisance properties:
4165 Trebor Drive and 11287 Ironwood Court

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 11287 Ironwoods Court” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-98 passed this 4th day of August, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4165 Trebor Drive” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading, and declaring an emergency. Vote: All Aye.
Resolution No. 2009-99 passed this 4th day of August, 2009.

Administration Lobby Flooring – Mr. Kellums presented a quotation from McSwain Pro in the amount of \$8,589.71 for porcelain tile flooring for the lobby of the Administration Building. Several styles and colors were also presented. The Trustees approved this expenditure.

Thelen Proposal – Heitmeyer – Mr. Kellums provided a proposal from Thelen Associates for a Geo-Technical Study to determine the cause of longitudinal cracking in the pavement in Heitmeyer Farms Subdivision in the amount of \$6,975.00. A motion to approve this proposal was made by Mr. Bishop and seconded by Mr. Kent. Vote: All Aye.

Equipment Purchase – Mr. Kellums made a request to purchase maintenance equipment for the Deerfield Road Park in the amount of \$16,260.28. This equipment is under State of Ohio Cooperative Purchasing through Bramble Mower Service. A motion was made by Mr. Bishop, seconded by Mr. Kent to approve this purchase request. Vote: All Aye.

Mr. Kellums advised the Trustees that Sunesis Construction was awarded the Galbraith Road Improvement Project. The Project is scheduled for completion by October 30, 2009.

Fire and EMS Invoices and Purchase Requests – The invoices and purchase requests for the Fire and EMS Department were approved as submitted.

UASI Grant MOU – Chief Jetter advised the Trustees on a grant in the amount of \$26,000.00 for hazardous materials equipment.

Old Engine 22 Refurbish, Warranty Update – Chief Jetter advised the Trustees that warranties provided by Seagrave for refurbishing Engine 92 were unacceptable. The Trustees requested that this item be tabled until the next meeting.

Sheriff’s Update – Lt. Reid provided information on the proposed twelve hour shifts. The targeted implementation date is September 1st, 2009.

Parks and Recreation Update – Mr. McKeown provided the Trustees with a wrap up of the 2009 Festival in Sycamore. The Trustees requested a letter to WGRR for their support during the Festival. The Trustees also approved the \$1,500.00 expenditure for advertising the August 22nd Fire Station opening.

Purchase Orders Over \$2,500.00 –Mr. Molloy presented the following purchase orders for consideration and approval:

Treasurer of State	Marc Radio System	\$ 2,640.00
WKRC TV	Cincyscape	\$ 12,500.00
Four Seasons Environmental Station #93	Commissioning Services	\$ 10,346.11
Deer Park Community Schools	TIF Payments	\$530,935.87

A motion to approve these purchase orders was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Schedule – The upcoming schedule was presented by Mr. Molloy.

Executive Session – Property Acquisition, Pending Litigation, and Personnel-Employment - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss property acquisition, pending litigation, and personnel-employment. Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 9:55 am.

The executive session adjourned at 10:32 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman. Vote: All Aye. The meeting adjourned at 10:33 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 8/04/09