

## **RECORD OF PROCEEDINGS**

### **Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio**

**December 1, 2009**

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

**2010 Cruiser Purchase** – Lt. Reid advised the Trustees of the need for replacing two 2004 cruisers, both with over 90,000 miles. These vehicles are available through the state contract at \$24,028.00. The Trustees directed the Law Director to prepare the necessary resolution for consideration at the December 3<sup>rd</sup> meeting.

**Montgomery Road Utility Relocation –Consultant Selection** – A motion was made by Mr. Bishop, seconded by Mr. Kent, to begin the consultant selection process for engineering services for utility relocation along Montgomery Road from the I-71 overpass to Hosbrook Road.  
Vote: All Aye.

**Hosbrook Road/Access Road Improvements** – Mr. Bickford provided information on the retaining wall designs, required slopes, and the access road terminus. The Trustees preferred the modular wall system and requested that final plans be submitted to Duke Realty for their concurrence.

**Upcoming Public Hearings** – Mr. Bickford advised the Trustees of two public hearings scheduled for December 3, 2009:

- Kenwood Towers-signage request
- Willies of Kenwood-relocation to the Gentry building on Galbraith Road

Mr. Bickford presented the following nuisance abatements for consideration:  
8566 Plainfield Road, 8450 Pine Road, 11931 Sixth Avenue, 4080 Glenbar Court, 3684 Galbraith Road and 4387 Kalama Court.

A resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8566 Plainfield Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.  
Vote: All Aye. Resolution No. 2009-146 passed this 1<sup>st</sup> day of December, 2009.

A resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8450 Pine Road" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.  
Vote: All Aye. Resolution No. 2009-147 passed this 1<sup>st</sup> day of December, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 11931 Sixth Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.  
Vote: All Aye. Resolution No. 2009-148 passed this 1<sup>st</sup> day of December, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4080 Glenbar Court” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.  
Vote: All Aye. Resolution No. 2009-149 passed this 1<sup>st</sup> day of December, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 3684 Galbraith Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.  
Vote: All Aye. Resolution No. 2009-150 passed this 1<sup>st</sup> day of December, 2009.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 4387 Kalama Court” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency.  
Vote: All Aye. Resolution No. 2009-151 passed this 1<sup>st</sup> day of December, 2009.

**Health Insurance** – At the request of Mr. Kent, this item was tabled.

**Defibrillator Monitor Repair** – Chief Jetter advised the Trustees of the need to repair two defibrillator monitors. A motion to approve these repairs was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

**Fire and EMS Invoices and Purchase Order Requests** – The Fire and EMS invoices and purchase order requests were approved as submitted.

**Parks and Recreation Update** – Mr. McKeown presented a draft of a community room advertising brochure, provided details on the December 13<sup>th</sup> Luminaria, and the installation of the ice machine at the community room. There was a general discussion regarding park vandalism. Mr. Bishop requested the creation of a banner to cover the closet doors in the community room.

**Sheriff’s Update** – Lt. Reid advised the Trustees of acts of vandalism that have occurred at Green Bay Packaging and at Cottell Park in Deerfield Township; both are similar in nature to vandalism at McDaniel Sports Complex. Lt. Reid also reported on additional beats as a result of the 12 hour shifts.

**Street Opening Bond** – Mr. Kellums described circumstances regarding bonds for contractors working for utility companies. The Law Director advised that the bond should come from the utility company as they are the contracting agency.

**Deerfield Road Security** – A motion was made by Mr. Bishop, seconded by Mr. Kent, to hire B&J Electric to provide electric service to security cameras and the soccer scoreboard at the Schuler Sports Complex at a cost of \$10,800.00. Vote: All Aye.

**Purchase Orders Over \$2,500.00** – Mr. Molloy presented the following purchase orders for consideration:

• Keating-Ritchie	Property Acquisition	\$3,250,000.00
• Seagrave Fire Apparatus	Refurbish Unit E92	\$ 104,551.00

A motion to approve these purchase orders was made by Mr. Bishop, seconded by Mr. Kent.  
Vote: All Aye.

A purchase order request to the Office Furniture Source for replacement of lobby furniture at a cost of \$6,224.28 was denied by the Board of Trustees.

Mr. Weidman asked about the status of the proposed document shredding program, feasibility of construction sidewalks on Snider Road, and additional lighting at the Schuler Sports Complex.

**Schedule** – Mr. Molloy presented the schedule of events.

**Executive Session – Personnel-Discipline, Personnel-Compensation, Property Acquisition** - A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss personnel-discipline, personnel-compensation, and property acquisition. Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:10 am.  
The executive session adjourned at 11:00 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.  
Vote: All Aye. The meeting adjourned at 11:01 am.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Richard C. Kent, Trustee

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Robert C. Porter III, Fiscal Officer

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Rob Molloy, Administrator

Workshop Agenda, December 1, 2009