

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

January 19, 2010

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, Sheriff's Liaison Lt. Reid, and Rob Butler was present for Law Director Miller. Law Director Miller was excused.

Annual Mileage Certification – This item was tabled as the information has not been received from the Hamilton County Engineer's office.

Resolution-Amending Rates of Pay and Benefits – A resolution "Amending Rates of Pay and Benefits for a Township Employee" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2010-05 passed this 19th day of January, 2010.

Meeting Conflict – Mr. Molloy advised the Trustees that their meeting of February 18th is in conflict with the Ohio Township Association Winter Conference. The Trustees decided to cancel the February 18th meeting and will determine if an additional meeting is required.

Park and Recreation Update – Mr. McKeown reported that part two of the coupon class is scheduled for Saturday, January 23, 2010; the January 9th response was overwhelming. He also informed the Trustees that the community room and ball field scheduling is continuing.

Subsurface Engineering Request – Mr. Bickford presented a request for subsurface engineering to determine locations of existing underground utilities in the vicinity of the Hosbrook Access Road at a cost of \$19,000.00. A motion to proceed with this work was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Upcoming Public Hearings – Mr. Bickford advised the Trustees of a hearing scheduled for February 4th for the Kenwood Place Theater. There was discussion regarding shared parking agreements, signage, food, and dumpster service.

Nuisance Properties – Mr. Bickford presented 11962 Fifth Avenue as a nuisance property. A resolution "Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 11962 Fifth Avenue" was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye. Resolution No. 2010-06 passed this 19th day of January, 2010.

Kenwood Towne Center Update – Chief Jetter advised the Trustees of a recent meeting with Kenwood Towne Center management regarding placement of kiosks.

Fire Invoices and Purchase Request – The fire and EMS purchase requests were approved as submitted.

Sheriff Patrol Update – Lt. Reid advised the Trustees of the D.A.R.E. Program at All Saints School, delivery of the new cruisers, and reported that there have been no further acts of vandalism at McDaniel Park.

Maintenance Hire – The Trustees approved Tracy Kellum’s request to begin the process of hiring an additional person for the Maintenance Department and two additional part time positions for general maintenance and field preparation at the Schuler Sports Complex. There was a discussion of co-op programs with local colleges through their agricultural programs.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

Arche Insurance	Accident/Health Policy Renewal	\$ 7,312.00
Sycamore Senior Services	2010 Senior Services	\$25,000.00
Rumpke Container Service	Festival Restrooms (3 year contract)	\$ 6,082.41
Center for Local Government	2010 Membership Dues	\$ 3,825.00
Four Season’s Environmental	LEEDS Credits	\$ 1,950.00
Clarke Power Services, Inc.	Engine #196 Brake Repairs	\$ 4,300.00

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase requests.
Vote: All Aye.

Schedule – Mr. Molloy presented the schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the minutes of the January 5 and 7, 2010 meetings. Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Kent to cancel the January 21, 2010 meeting due to lack of an agenda. Vote: All Aye.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop.
Vote: All Aye. The meeting adjourned at 10:01 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator