

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

February 16, 2010

The meeting was called to order at 10:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

E-Civis Renewal – Mr. Molloy advised the Trustees that the E-civis Program, through the Center for Local Government, is expiring. The renewal cost of this program is \$2,675.00. A motion was made by Mr. Kent, seconded by Mr. Bishop, not to renew the E-civis Program. Vote: All Aye.

Fire Invoices and Purchase Request – The Fire and EMS invoices and purchase requests were approved as submitted. Chief Jetter also advised the Trustees that the City of Mason Fire Department is interested in participating in the collaborative.

Park and Recreation Update – Mr. McKeown provided the Trustees with cost comparisons for purchase vs. rental of tents and booths used during our summer events. He also reported on a WGRR “yard sale” event at Bechtold Park on April 10th with proceeds benefiting local charities.

Sheriff Patrol Update – Lt. Reid reported on non-emergency lockout procedures proposed by the Sheriff's Office. Calls to the Hamilton County Communications Center are to be directed to a clerk for transmission over MDT's to Sheriff Deputies for response. This could result in a \$9,000.00-\$10,000.00 savings annually. The Trustees favored this cost savings measure.

2010 Road Improvement Project Budget – The Trustees approved a listing of streets for the 2010 Road Improvement Project at an estimated cost of \$750,000.00.

2010 Sidewalk Project Budget - The Trustees approved \$75,000.00 for sidewalk repairs throughout the Township for this year.

Redstone Tax Reimbursement – Mr. Miller advised the Trustees of the Redstone TIF reimbursement and stated he will be preparing an amendment to the management agreement for the Trustees consideration.

Montgomery/Hosbrook Underground Utility Project – Mr. Molloy advised the Trustees of a recent meeting to review proposals and qualifications of several engineering firms for the Montgomery/Hosbrook Underground Utility Project. Brandstetter-Carroll, Inc. was determined to have the best qualifications. The next step is to negotiate a fee for these services.

Purchase Orders Over \$2,500.00 – Mr. Molloy presented the following purchase orders for consideration:

The Carriage Shop, Inc.	Repairs to Sheriff's Unit #80	\$3,301.33
Mobilcomm	Repairs to Brecon Power Module for Radio System	\$ 688.82

A motion to approve these purchase orders was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

Schedule – Mr. Molloy presented the schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve the minutes of the February 2, 2010 and February 4, 2010 meetings. Vote: All Aye.

Mr. Miller requested an executive session for the purpose of imminent litigation.

Executive Session – A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss imminent litigation.

Vote: Mr. Bishop; Aye. Mr. Kent; Aye. Mr. Weidman; Aye.

The Board entered into executive session at 10:46 am.

The executive session adjourned at 11:03 am.

A motion was made by Mr. Kent to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 11:04 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Rob Molloy, Administrator

Workshop Minutes 2/16/10