

## RECORD OF PROCEEDINGS

### Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

June 1, 2010

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

**Parks and Recreation Report** – Mr. McKeown reported on upcoming twilight concerts at McDaniel Sports Complex and Bechtold Park. Many compliments were received on the quality of facilities at a recent baseball tournament at McDaniel Sports Complex. Mr. Weidman asked Mr. Bickford about progress on solar panel replacement at the Schuler Sports Complex.

**McDaniel Sports Complex – Walking Path and Parking Lot** – Mr. Kellums presented preliminary cost estimates for pavement repairs to parking lot and the walking path at the McDaniel Sports Complex. A motion to advertise for these repairs was made by Mr. Bishop, seconded by Mr. Kent, and to increase the sidewalk replacement budget to \$100,000.00. Vote: All Aye.

**Fire Department Purchase Orders and Invoices** – The Trustees approved the Fire Department and EMS purchase orders and invoices as submitted.

**Sheriff's Patrol Report** – Lt. Reid had no report.

**Nuisance Properties** – Mr. Bickford presented the following nuisance properties: 12119 Second Avenue, 8706 Tudor Court, 8771 Haverhill Lane, 8450 Pine Road, and 8390 Kenwood Road. A motion was made by Mr. Bishop, seconded by Mr. Kent, to abate the nuisances. Vote: All Aye.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 12119 Second Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-28 passed this 1<sup>st</sup> day of June, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8706 Tudor Court” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-29 passed this 1<sup>st</sup> day of June, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8771 Haverhill Lane” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-30 passed this 1<sup>st</sup> day of June, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8450 Pine Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-31 passed this 1<sup>st</sup> day of June, 2010.

A resolution “Providing for and Authorizing Weed Cutting and Debris Removal and Declaring a Nuisance for the Property Located at 8390 Kenwood Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, dispensing with the second reading and declaring an emergency. Vote: All Aye.

Resolution No. 2010-32 passed this 1<sup>st</sup> day of June, 2010.

**Kenwood Road Traffic Light** – Mr. Bickford advised the Trustees that additional information on the proposed Kenwood Road traffic signal was provided by Bayer-Becker and that a letter was received from the Hamilton County Engineer’s Office concurring with this signal warrant. Mr. Molloy was directed to contact TEC Engineering to provide costs for performing an analysis of the proposed signal in conjunction with others in this area.

**Zoning Commission Submission Deadlines and Requirements** – Mr. Bickford presented a request from Forever 21 for special consideration as they missed a filing deadline for the Zoning Commission. The Trustees were not in favor of altering the submission requirements.

**Ohio Mills Drop Boxes** – Mr. Bickford presented a request from Ohio Mills to locate a drop box benefiting Special Olympics near the Township’s recycling drop off area. The Trustees agreed this was a good cause however, due to space constrains denied this request.

**Solar RECS** – Mr. Bickford reported on the renewable energy credits (REC’s) from the solar panels located at the Schuler Sports Complex and their potential sale. The output of these panels is on track with the projected pay back schedule.

**Ginnala Court Easement** – Mr. Bickford provided information regarding the difficulties in looping a water main in this area. The Trustees agreed to terminate the access and utility easements between 7687 and 7699 Ginnala Court and authorized the Administrator to sign the necessary documents.

**GSA-TIF** – There was a general discussion of the construction schedule for the Hosbrook Access Road. The Trustees approved the URS contract modification and authorized the Administrator to sign the necessary documents and directed the Law Director to prepare a contract to purchase the additional 700 square foot triangle from Duke Realty.

**Tuition Reimbursement (Employee Handbook)** – A motion was made by Mr. Bishop, seconded by Mr. Kent, to increase the employee tuition reimbursement to \$2,500.00 annually. Classes must be in a job related course of study and approved by the Township Administrator as described in the Employee Handbook. Vote: All Aye.

**Purchase Orders Over \$2,500** – Mr. Molloy presented the following purchase orders for consideration:

Adleta Construction	McDaniel Park Concrete Repairs	\$6,404.00
Seagrave Fire Apparatus	Refurbish Engine	\$4,150.00

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these purchase orders.

Vote: All Aye.

**Schedule** - Mr. Molloy presented the schedule of events.

The Receipts and Disbursements of June 1, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: \_\_\_\_\_  
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills.

Vote: All Aye.

**Executive Session** – A motion was made by Mr. Bishop, seconded by Mr. Kent, to enter into executive session to discuss property acquisition, personnel-employment, and personnel-discipline.

Vote: Mr. Bishop; Aye. Mr. Kent; Aye. Mr. Weidman; Aye.

The Board entered into executive session at 9:55 am.

The executive session adjourned at 10:30 am.

A motion was made by Mr. Weidman to adjourn the meeting, seconded by Mr. Bishop.

Vote: All Aye. The meeting adjourned at 10:31 am.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Richard C. Kent, Trustee

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Robert C. Porter III, Fiscal Officer

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Rob Molloy, Administrator