

RECORD OF PROCEEDINGS
Minutes of the Trustees of Sycamore Township Meeting
Sycamore Township, Hamilton County, Ohio

August 17, 2010
9:00 am

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Kenwood Road Traffic Study / Montgomery Road Signal Timing Update -

Mr. Bickford presented the preliminary results of the traffic study prepared by TEC for the proposed light on Kenwood Road at the Towne Centre entrance. The study showed that the light meets the necessary wants and warrants for a light. The Board requested a detailed breakdown of the costs in the public right of way.

Solar RECs - Mr. Bickford reported that Dayton Power and Light has an interest in the Solar Renewable Energy Credits (SRECS) that the Township owns. The Board directed Mr. Bickford to offer the SRECS at a price of \$375 for 2009 and \$350 for 2010.

Fire/EMS Invoices and Purchase Request - The Fire/EMS purchase orders and invoices were approved as requested.

Quint 93 - Chief Jetter requested that this item be tabled.

Fire Lane – Monroe Ave. - Chief Jetter requested a fire lane on Monroe Avenue near Sycamore Road due to the inability of safety service vehicles to navigate the street when vehicles are parked on both sides. The Board directed Mr. Miller to prepare a resolution to that effect.

Video Conferencing Hardware - Mr. Bickford presented an upgrade to the video conferencing hardware that was received from the EMA Grant. The cost was approximately \$8,000. The Board requested that the Chief prepare another grant to see if the cost could be absorbed without the use of Township funds. The Board requested that Chief Jetter report back in a few months to update the status.

Montgomery Road Resurfacing - Mr. Bickford presented conceptual plans for a proposed resurfacing and restriping of Montgomery Road that would include reducing the number of lanes and adding turn lanes from Kugler Mill to Cross County Highway. The Board was not in favor of reducing the number of lanes.

Dewey's Pizza Liquor License - Mr. Bickford presented a liquor license request / extension from Dewey's Pizza. The Board had no objections to the request and directed Mr. Porter to sign the form to not request a hearing and return it to the Division of Liquor Control.

Nuisance Properties - Mr. Bickford reported that the nuisance properties have been abated.

Maintenance Department Update - Mr. Bickford reported that the final course of asphalt on Galbraith Road should be complete within 14 days. Mr. Bickford also reported that no charities were interested in the old appliances located in the apartment complex on Montgomery Road and that an auction is set for August 28, 2010 to dispose of them. Finally, Mr. Bickford reported that the McDaniel Park resurfacing plans were out for bid.

Sheriff Patrol Update - Lt. Reid reported that there have been an increasing number of thefts from cars parked in Heitmeyer Farms; the vehicles were almost all unlocked. In addition, the thefts were not being reported so while this has apparently been going on for a while, Lt. Reid reported that this is the first the Sheriff's Office has been made aware of it.

Lt. Reid presented a repair estimate in the amount of \$800 for damage to a patrol car that was hit by a deer. The Board directed Lt. Reid to not file with insurance, but rather pay the claim.

Parks and Recreation Update - Mr. McKeown reported that the swing at Bechtold Park had been damaged and was in need of replacement.

Mr. McKeown reported that the 8th Annual Township Golf Outing will take place on August 28, 2010 at Cedar Trace Golf Course with a shotgun start at 9:00 am.

Schuler Baseball Field - Mr. McKeown reported that he had met with sod experts about the baseball field and they have recommended a course of action to insure the field stays in top notch playing condition which includes deep cut sod replacement during the playing season and slit seeding in the fall.

Purchase Orders Over \$2,500.00 - There were no purchase orders over \$2,500 presented. The Board approved a purchase order for tuition reimbursement however, it was under \$2,500.

Schedule – Mr. Bickford presented the upcoming schedule of events.

The resolution “Establishing Rates of Pay and Benefits for a Township Employee” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to dispense with the second reading. Vote: All Aye.

Resolution No. 2010-60 passed this 17th day of August, 2010.

The Receipts and Disbursements of August 17, 2010 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: _____
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to pay these bills.
Vote: All Aye.

Executive Session – A motion was made by Mr. Weidman, seconded by Mr. Kent, to enter into executive session for the purpose of discussing personnel-discipline, property acquisition, personnel-employment, and pending litigation.
Vote: Kent: Aye; Weidman: Aye; Bishop: Aye.

The Board entered into executive session at 10:07 am.
The executive session adjourned at 11:05 am.

The Board directed Mr. Miller to approach the property owners to see if they are interested in selling.

A motion was made by Mr. Kent, seconded by Mr. Bishop, to adjourn the meeting.
Vote: All Aye. The meeting adjourned at 11:06 am.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Richard C. Kent, Trustee

Robert C. Porter III, Fiscal Officer

Greg Bickford, Assistant Administrator/
Planning/Zoning Administrator