

RECORD OF PROCEEDINGS

Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio April 5, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

Neyer Retaining Wall at Hosbrook – Mr. Bickford reported that we currently do not have a service agreement for the retaining wall. Neyer must develop an agreement in order for work to start, but their current submittal is different from the original P.U.D. and must be resubmitted; therefore needing a zoning certificate. The Trustees agree that Mr. Bickford should issue a zoning certificate, but want to see a service agreement and will only advance money after the project has been built. At this point, the Township is still opposed to current tentative signage proposals.

Mr. Bickford presented two nuisance violations for excessive debris and vegetation: the properties are located at 3925 Belfast and 7799 Kugler Mill.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 3925 Belfast Avenue” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-13 passed this 5th day of April, 2011.

The resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 7799 Kugler Mill Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-14 passed this 5th day of April, 2011.

2011 Mowing Contract – Mr. Kellums recommended awarding the mowing contract to Greater Cincinnati Behavioral Health Services and advised the Trustees that there is a 3.5 % increase this year – from \$19,685.00 to \$20, 373.85. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve this contract. Vote: All Aye.

Trustee Weidman brought up a tractor parked in the ODOT right of way at I-71 and I-275 and was concerned why it had been left there all winter and asked that it be looked into, as well as a photo taken, if possible.

2011 Street Sweeping Contract – Mr. Kellums advised that the price for this year will be the same as last year, \$5,800 in the spring and \$5,500 in September. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve this contract.

Vote: All Aye.

Fire/EMS Invoices and Purchase Request – There were no questions or concerns regarding the Fire/EMS invoices and purchase requests. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these requests. Vote: All Aye.

Fire Department Fees – Chief Jetter reported that Medicount dropped their billing rate from 7% to 6.5%; a resolution will be prepared for the Thursday night Trustee Meeting.

Parks and Recreation Update – Mr. McKeown reported that the WGRR Radio Garage Sale would be held this Saturday from 9:00 a.m. to 1:00 p.m at Bechtold Park. He also stated that the Car Show was ready to go and they have been meeting weekly in preparation of the event. The first Concert of the year will be held on May 14th at the Kenwood Road location beginning with the Community Picnic, activities start at 5:00 p.m. and the concert will begin at 6:00 p.m.

Mr. McKeown reported that donations and sponsorships for the various summer events were approximately \$45,000 with a total of twenty four sponsors to date.

Sheriff Patrol Update – Lt. Reid reported that the Hamilton County Clerk’s Office had mislabeled approximately 1,000 citations throughout the County and that the Township should see some fees come back that had been incorrectly awarded to other localities. Currently the Township gets approximately \$20 per ticket.

Trustee Retirement/Appointment – Mr. Raabe reported on the March 31st, 2011 retirement of Trustee Dick Kent. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to appoint Mr. Dennis Connor to fill the vacancy. Vote: All Aye. Mr. Connor will be sworn in officially at the Thursday night Trustee Meeting.

Purchase Orders Over \$2,500.00 – Mr. Raabe presented the following purchase orders for approval:

Electric Commerce Link	Annual website host fee	\$3,300.00
Donald Frey & Co.	Accounting software support	\$3,908.63
Mitch Ryder & Detroit Wheels	Summer Bash	\$7,500.00

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve these requests. Vote: All Aye.

Miller - Law Director Miller presented a motion to hire for a part time park position. A motion was made by Mr. Bishop, seconded by Mr. Weidman, to approve this motion to hire. Vote: All Aye.

The resolution “Establishing a Rate of Pay for a Township Employee” was read. A motion was made by Mr. Bishop, seconded by Mr. Weidman, dispensing with the second reading and declaring an emergency. Vote: All Aye.
Resolution No. 2011-15 passed this 5th day of April, 2011.

Mr. Miller reported that he filed the annual T.I.F. Report with the County last week. He also updated the Board on the status of the Roger Bien proceedings and that the case has been assigned to Judge Jody Luebbers.

Schedule – Mr. Raabe presented the upcoming schedule of events.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting. Vote: All Aye. The meeting adjourned at 9:57 a.m.

Thomas J. Weidman, President

Cliff W. Bishop, Vice President

Robert C. Porter III, Fiscal Officer

Bruce A. Raabe, Administrator